

FINDLAY CITY COUNCIL MEETING MINUTES

REGULAR SESSION

FEBRUARY 4, 2020

COUNCIL CHAMBERS

ROLL CALL of 2020-2021 Councilmembers:

PRESENT: Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke

ABSENT: Wobser

President of Council Harrington opened the meeting with the Pledge of Allegiance and a moment of silence.

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Councilman Slough moved to accept the January 21, 2020 Regular Session City Council meeting minutes, Councilman Hellmann seconded the motion. All were in favor. Motion carried. Filed.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:

Councilman Russel moved to replace and add-on the following on tonight's agenda, seconded by Councilman Slough. All were in favor. Motion carried. Filed.

REPLACEMENTS:

- Agenda
 - Letter from Hancock Regional Planning Commission Director Matt Cordonnier (Proposed Zoning Text Amendment) = strikethrough "~~First reading of the legislation will be during the February 18, 2020 City Council meeting with a public hearing on March 17, 2020.~~"
 - Letter from Hancock Regional Planning Commission Director Matt Cordonnier (Proposed Zoning Map Amendment) = strikethrough "~~First reading of the legislation will be during the February 18, 2020 City Council meeting with a public hearing on March 17, 2020.~~"
- Ordinance No. 2020-015 (**LEGISLATION** section)
 - Changed 2nd line item "Chapel Drive Storm Sewer Project #3550500"
to now be:
Blanchard River Greenway Trail Extension #31980300

ADD-ONS:

- Mayor Muryn - information on possible purchase of City property (**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS** section)

President of Council Harrington pointed out that Councilman Wobser informed him that he would not be in attendance tonight.

Councilman Russel moved to excuse the absence of Councilman Wobser, seconded by Councilman Shindledecker. All were in favor. Filed.

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS: none

ORAL COMMUNICATIONS: none

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

City Auditor Staschiak – summary financial reports

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of December 31, 2019
- Open Projects Report as of December 31, 2019
- Cash & Investments as of December 31, 2019

Filed.

Mayor Muryn – renewal of City’s insurance policies

The City’s insurance policies expire in July of this year. The City desires to rebid these policies for the renewal period of July 2020-July 2024. Legislation authorizing to bid and contract for the City’s insurance policies is requested on an emergency in order to provide ample time for advertising of the bid opening. Ordinance No. 2020-011 was created.

Discussion:

Councilman Russel asked if the Ordinance for this needs to be adopted tonight. Mayor Muryn replied that it would be preferred if it could be passed tonight so that this is ready to go out to bid. Councilman Russel asked if they will not actually be accepting bids, but will just be gathering information from potential bidders. Mayor Muryn replied that is correct. Filed.

Findlay Shade Tree Commission – 2019 annual report.

Discussion:

Councilman Russel asked Tom Mills (in the audience) if he would like to speak on behalf of The Findlay Shade Tree Commission. Mr. Mills explained that the Findlay Shade Tree Commission had a good year. They were down in tree numbers, but had a good tree planting program overall (i.e. NeighborWoods and Adopt-A-Tree programs). He thanked Mayor Muryn for her attendance to all their meetings. Within the annual report that is before Council is information on the Ohio Urban Forestry 40th Anniversary Forum. It is a state-wide program that gathered in the state fairgrounds in Columbus of individuals all over Ohio celebrating forty (40) years of urban forestry in Ohio. The report also includes information on the NeighborWoods program. He thanked Councilman Niemeyer for his involvement with the Shade Tree Commission who has been involved with the program for a number of years. Findlay has been a Tree City USA community for thirty plus (30+) years with plans to continue this year. They are looking at refining some of the processes they use. The Shade Tree Commission had a meeting this afternoon and discussed the NeighborWoods program and how the program can be utilized better. He will be here after tonight’s meeting in case anyone has questions.

Councilman Russel asked if the NeighborWoods program does any assessments after their plantings to see how they are doing. He asked if any of that feedback is taken into consideration on what will happen next planting (i.e. how trees are planted). Mr. Mills responded that they have been involved with NeighborWoods for several years with Mound Park being the first one. There are spots around town where trees have not made it. One of the biggest challenges with the NeighborWood program is the Young Tree Training program which entails pruning those trees every couple of years to make them stronger against weather conditions, especially wind. They do a training program as a follow up, but have not seen much results from the residents and have typically been City employees, members of the Shade Tree Commission, and other individuals from other areas. The NeighborWoods program's intention is to involve a professional Arborist to help ensure property owners to get the correct planting/digging depth and mulching involved to help minimize any issues. Filed.

Hancock Regional Planning Commission Director Matt Cordonnier – City of Findlay Revolving Loan Fund Request for Appropriation

On November 20, 2019, the City of Findlay Revolving Loan Fund Committee awarded a loan to the Baker's Café LLC in the amount of \$27,247.00. The funding will provide funds for machinery and equipment, as well as working capital. The closing date for the loan has been set for February 12, 2020. Legislation to appropriate funds on an emergency basis in order to accommodate the timeline of the project and to accommodate the time sensitive needs of business and the bank involved in financing the project is requested. Ordinance No. 2020-012 was created.

FROM: City of Findlay Revolving Loan Fund	\$ 27,247.00
TO: The Baker's Café LLC	\$ 27,247.00

Discussion:

Councilman Hellmann noticed that this includes working capital and asked if this RLF will fund fixed assets (i.e. machinery and equipment). He asked if this RLF includes working capital. Mr. Cordonnier replied that they can do working capital up to forty-five thousand dollars (\$45,000). RLF typically finances machinery, equipment, acquisition of land or buildings. Working capital is fairly common. It avoids the funding of building improvements because of its involvement with the Federal prevailing wage. They instead use working capital as one of the categories. Councilman Hellmann asked what percentage of the requested twenty-seven thousand dollars (\$27,000) is the total project cost. He asked if another bank or some type of financing is involved. He asked if this request is just a portion of it. Mr. Cordonnier replied that is correct. It is approximately twenty-five percent (25%) of a one hundred thousand dollar (\$100,000) project.

Councilman Haas asked what the criteria is for a business to get one of these loans. Mr. Cordonnier replied it has to be gap financing where they have to prove that they cannot get all the funds that they need from a bank, cannot be more than half (1/2) the project, have to create full-time equivalent for every twenty-five thousand dollars (\$25,000) that they borrow. Funds for this does not come from the City's General Fund or the County. The funds originate at the Housing and Urban Development (HUD) and then are disbursed through the State of Ohio. Revolving Loan Fund (RLF) means that they loan out money, then it is paid back, and then it keeps getting revolved, revolving loans in and out.

Councilman Slough asked where this will be located. Mr. Cordonnier replied downtown. They are moving into a larger location.

Councilman Harrington informed Mr. Cordonnier that Councilwoman Warnecke is the newest member of the RLF for the City of Findlay. Filed.

Hancock Regional Planning Commission Director Matt Cordonnier – Proposed Zoning Text Amendment

Hancock Regional Planning Commission respectfully requests the following zoning text amendments:

1. Add “Duplex/Triplex” as a conditional use to the R-3 Small Lot Residential District.
2. Add an “average front yard setback” statement to the R-2, R-2, R-3, and R-4 Zoning Districts.

Both of these zoning text amendments are in compliment to a separate zoning map amendment that has been submitted by HRPC. The “duplex/triplex: amendment is the first step towards bringing existing duplexes into zoning conformance. Currently these properties are considered legal nonconforming, which can be a burden to the property owner. The adjustment to the residential front yard setbacks will normalize setbacks as residential properties are rezoned. Proposed text amendments are enclosed. Needs to be referred to the CITY PLANNING COMMISSION and PLANNING & ZONING COMMITTEE. ~~First reading of the legislation will be during the February 18, 2020 City Council meeting with a public hearing on March 17, 2020.~~ Filed.

Hancock Regional Planning Commission Director Matt Cordonnier – Zoning Map Amendment

Hancock Regional Planning Commission respectfully requests a zoning map amendment. The proposed amendment is to repeal the existing zoning map and replace it with a new zoning map. The new zoning map is the result of three (3) years of work by HRPC and the City of Findlay. The new map will correct inconsistencies between the existing use of properties and their current zoning classification. These inconsistencies cause limitations on property utilization and cost property owners time and money. Needs to be referred to the CITY PLANNING COMMISSION and PLANNING & ZONING COMMITTEE. ~~First reading of the legislation will be during the February 18, 2020 City Council meeting with a public hearing on March 17, 2020.~~

Discussion:

Mayor Muryn informed Council on why some of the notes on this are crossed off in that the process for this is that it needs to go to the CITY PLANNING COMMISSION who will then refer it to the PLANNING & ZONING Committee. Her desire is to spend a couple of weeks, if not months with the community to receive feedback going through the proposed changes. Some Councilmembers have been working to ensure that there is good information available to the community, including a website that is now available on the City’s website that allows residents to search their individual property to see what the proposed change will be. Council will hear a lot more about this project over the next couple of months. It is the intent to gather a lot of community feedback on this as it is a sensitive topic.

Councilman Slough asked if there will be various committee meetings or town hall meetings on this like what was done for the Blanchard Street project. Mayor Muryn replied that would be up to the committee. She has discussed that with Hancock Regional Planning Commission and would like to have various public hearings on it. The HRPC office has talked with some property owners on their specific proposed property changes. There was not enough time at the end of last year to give it the full vetting process that was needed which is why it is being re-introduced now. There were some discussions on it last year, and there will be more discussions in the next couple of months.

Councilman Russel asked that both the proposed zoning text amendments and also the proposed zoning map amendments be referred to the CITY PLANNING COMMISSION and the PLANNING & ZONING COMMITTEE to be discussed at their February 13, 2020 meeting. Referred to the CITY PLANNING COMMISSION and PLANNING & ZONING COMMITTEE. Filed.

Service Director/Acting City Engineer Thomas – department operating budgets

Some items were inadvertently placed in the Capital Improvement Plan that should have been part of departmental operating budgets. Legislation to appropriate funds is requested. Ordinance No. 2020-013 was created.

FROM: General Fund	\$ 34,182.00
TO: Fire #21014000-other	\$ 24,182.00
TO: Traffic Lights #22043200-other	\$ 10,000.00

Filed.

Service Director/Acting City Engineer Thomas – first Capital Improvement appropriation

The first Capital Improvement allocation of the year is to transfer funds to various City departments so that they can order equipment with the focus on long lead times. Startup money is also being requested in order for plans to be completed and jobs go out to bid. Legislation authorizing the Service Director to advertise for bids and enter into contracts for construction, as well as appropriate and transfer funds. Ordinance No. 2020-014 was created.

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 635,000.00
TO: Police #21012000-other	\$ 136,000.00
TO: Park Maintenance #21034000-other	\$ 46,000.00
TO: Recreation Functions #21044400-other	\$ 135,000.00
TO: Cemetery #21046000-other	\$ 73,000.00
TO: Streets #22040000-other	\$ 225,000.00
TO: Traffic Lights #22043200-other	\$ 20,000.00
FROM: Water Fund	\$ 46,000.00
TO: Water Distribution #25053000-other	\$ 11,000.00
TO: Supply Reservoir #25073000-other	\$ 35,000.00
FROM: Sewer Fund	\$ 110,500.00
TO: Sewer Maintenance #25004800-other	\$ 53,000.00
TO: WPC #25061000-other	\$ 57,500.00

FROM: Sewer Fund – Stormwater Restricted Account	\$ 480,000.00
TO: Stormwater Maintenance #25049500-other	\$480,000.00
FROM: CIT Fund – Capital Improvements Restricted Account	\$ 145,000.00
TO: HVAC Upgrade for Municipal Building #31994700	\$ 120,000.00
TO: ODOT Resurfacing FY20/HAN-CR 236-0.00 #32884500	\$ 25,000.00
FROM: Water Fund	\$ 560,600.00
TO: WTP SCADA Upgrade #35781800	\$ 560,600.00
FROM: Sewer Fund	\$ 1,000.00
TO: 2020 Annual Sewer & Manhole Lining Program #35600600	\$ 1,000.00
FROM: Sewer Fund – Stormwater Restricted Account	\$ 25,000.00
TO: Chapel Drive Strom Sewer Project #35500500	\$ 25,000.00

Discussion:

Councilman Russel asked if passing this Ordinance tonight will allow for a financial benefit to the City. Service Director/Acting City Engineer Thomas replied that the majority of the equipment needed have long lead times (i.e. Zamboni at the CUBE needs replaced which has a nine (9) month lead time). So even if he receives a purchase order for it now, the Zamboni will not arrive until November). Some of the dump trucks also have long lead times which is why he listed them first. It would be beneficial to have this adopted as soon as possible so that he can receive the items soon. It is nice to have what the City needs before it is actually needed in the middle of the winter. It is up to Council if they want to give the Ordinance a second reading and then pass it at the next Council meeting or pass it tonight, either would work. The APPROPRIATIONS COMMITTEE already discussed the HVAC upgrade to the Municipal Building as a 2-part project (\$100,000 this year and \$100,000 next year), but the quotes came in a lot lower than what was originally thought, so the one hundred twenty thousand dollars (\$120,000) would take care of everything so that it all can be done in one year which is a little higher than what was in the Capital Plan (\$100,00) and would not have to ask for one hundred thousand dollars (\$100,000) next year and would be able to get it all done this year. Filed.

Service Director/Acting City Engineer Thomas – Blanchard River Greenway Trail Extension #31980300

Ordinance No. 2018-019 authorized a bid opening on January 14, 2020 for this project. Bids were received from six (6) potential contractors with the bid amounts ranging from \$532,205.10 to \$659,272.58. The lowest and best bid was received from Mosser Construction of Freemont, Ohio. This project is included in the 2020 Capital Improvements Plan with four hundred thousand dollars (\$400,000) in ODOT TAP grant money for this project, and eighty thousand dollars (\$80,000) was previously appropriated to this project. An additional appropriation is needed to cover the City’s portion of the construction cost and provide a contingency for the project. Legislation to appropriate and transfer funds for this capital expenditure is requested. Ordinance No. 2020-015 was created.

FROM: ODOT Transportation Alternative Funds	\$ 400,000.00
TO: Blanchard River Greenway Trail Extension #31980300	\$ 400,000.00
FROM: CIT Fund – Capital Improvements Restricted Account	\$ 185,900.00
TO: Blanchard River Greenway Trail Extension #31980300	\$ 185,900.00

Filed.

City Planning Commission AMENDED agenda – February 13, 2020. The original agenda was included in the January 21, 2020 City Council packet. This is amending that agenda to add items #2 and 3. Filed.

Service Director/Acting City Engineer Thomas – East Sandusky Street Corridor and Safety Study #32801100

Funds are requested for this study to determine if there is a need for any improvements along the corridor in order to improve the safety for the users. In order to meet the deadline later this year of possible funding opportunities, discussions will need to take place about what the study finds and what improvements the City may want to pursue. Legislation to appropriate and transfer funds is requested. Ordinance No. 2020-016 was created.

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 50,000.00
TO: East Sandusky Street Corridor and Safety Study #32801000	\$ 50,000.00

Discussion:

Councilman Hellmann asked if this will be done in-house or contracted out. Service Director/Acting City Engineer Thomas replied it will be contracted out. Councilman Hellmann asked if the fifty thousand dollars (\$50,000) is for it to be contracted out. Service Director/Acting City Engineer Thomas replied that is correct. He originally was going to wait and ask for this later this year, but is asking for it now. Traffic counts will be taken and they will look at all the intersections from East Sandusky Street to Bright Road to see if stoplights are still warranted and if there isn’t a stop light, if one is needed. The review will include the intersections of Fishlock and Hunters Creek that have been addressed year after year. They will also check if turn lanes need to be added or not. They also look at crash history and data over the last three (3) years for any needed improvements. He received an email last week from ODOT stating that anyone that applies for safety funds for safety grants this year will be funded at one hundred percent (100%), so he wants to complete the study early this year (after discussions) on what improvements are needed and if those improvements are something that can be funded by a grant, then he can apply for grant funds before the deadline this fall.

Mayor Muryn added that ODOT also looks at right-of-ways to make sure there are definitive boundaries along the corridor. When different configurations were brought up, they were not sure where the right-of-way boundaries were at and if there was sufficient space to make any adjustments, so ODOT will also look at that.

Councilman Hellmann asked if this will be widened to a third (3rd) lane. Service Director/Acting City Engineer Thomas replied it could. It will depend on what they find when they look at the crashes and other traffic data. Councilman Hellmann asked if a consultant has been identified. Service Director/Acting City Engineer Thomas replied that he has received three (3) prices and is waiting on the fourth (4th) one. The low bid was just under fifty thousand dollars (\$50,000) which is why this request is for that amount. The other bids were quite a bit more than that that.

Councilman Russel asked if the bridge over the creek is part of that study. Service Director/Acting City Engineer Thomas replied it is one of the projects that the County is looking at doing with flood money. They are looking at possibly raising that bridge so that it will not have an impact on flood waters. The City will not be looking at that. Anything that the City does will be coordinated with them. If ODOT replaces the bridge, the City will make sure the road is wide enough. Filed.

Mayor Muryn - information on possible purchase of City property.

COMMITTEE REPORTS: none

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 007-2020 (*Hazard Mitigation Plan*) **requires three (3) readings**
third reading - adopted

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ADOPT A HAZARD MITIGATION PLAN AS THE OFFICIAL PLAN FOR THE CITY OF FINDLAY, OHIO AS A GUIDE TO REDUCE RISKS TO CITIZENS AND PROPERTY, AND DECLARING AN EMERGENCY.

Councilman Slough moved to adopt the Resolution, seconded by Councilman Greeno. Ayes: Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

RESOLUTION NO. 012-2020 (*no PO/over PO amount*) **requires one (1) reading**
first reading - adopted

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

Councilman Russel moved to adopt the Resolution, seconded by Councilman Slough. Ayes: Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Greeno. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

ORDINANCES:

ORDINANCE NO. 2020-003 (*0 Birchaven Dr rezone*) **requires three (3) readings**

third reading - adopted

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 0 BIRCHAVEN LANE REZONE) WHICH PREVIOUSLY WAS ZONED "C1 LOCAL COMMERCIAL" TO M2 MULTIPLE FAMILY, HIGH DENSITY.

Councilman Slough moved to adopt the Ordinance, seconded by Councilman Hellmann. Ayes: Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Greeno, Haas. The Ordinance was declared adopted and is recorded in Ordinance Volume XXI, Page 2020-003 and is hereby made a part of the record.

ORDINANCE NO. 2020-004 (*Indigent Services*) **requires three (3) readings**

third reading - adopted

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT FOR CALENDAR YEARS 2020 THROUGH 2022 WITH THE HANCOCK COUNTY PUBLIC DEFENDER COMMISSION FOR A TOTAL OF ONE HUNDRED NINETY THOUSAND DOLLARS (\$190,000.00) PER YEAR FOR SAID CALENDAR YEARS, AND DECLARING AN EMERGENCY.

Councilman Greeno moved to adopt the Ordinance, seconded by Councilman Slough. Ayes: Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Greeno, Haas, Hellmann. The Ordinance was declared adopted and is recorded in Ordinance Volume XXI, Page 2020-004 and is hereby made a part of the record.

ORDINANCE NO. 2020-008 (*Lake Cascades Pkwy roadway dedication plat*) **requires three (3) readings**

second reading

AN ORDINANCE ACCEPTING THE ROADWAY DEDICATION AS SHOWN ON THE LAKE CASCADES PARKWAY ROADWAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

Second reading of the Ordinance.

ORDINANCE NO. 2020-010 (*1101 N Blanchard St vacation*) **requires three (3) readings**

second reading

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN STREET (HEREINAFTER REFERED TO AS 1011 NORTH BLANCHARD STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

Second reading of the Ordinance.

ORDINANCE NO. 2020-011 (*City insurance policies*) **requires three (3) readings**

first reading - adopted

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF FINDLAY, OHIO TO TAKE BIDS AND ENTER INTO CONTRACTS FOR INSURANCE COVERAGE FOR AIRPORT LIABILITY, AUTOMOBILE, BOILER MACHINERY, CONTRACTOR'S EQUIPMENT, CRIME INSURANCE, POLICE PROFESSIONAL LIABILITY, PUBLIC OFFICIAL'S ERRORS AND OMISSION LIABILITY, REAL AND PERSONAL PROPERTY, AND DECLARING AN EMERGENCY.

Councilman Slough to suspend the statutory rules of Council and give the Ordinance its second and third readings, seconded by Councilman Hellmann. Ayes: Palmer, Russel, Shindledecker, Slough, Warnecke, Greeno, Haas, Hellmann, Niemeyer. The Ordinance received its second and third readings. Councilman Slough moved to adopt the Ordinance, seconded by Councilman Hellmann.

Discussion:

Mayor Muryn clarified that the City can enter into the contract as part of the language but that it does not change the process if Council passes this Ordinance tonight or after the third reading, so Council can wait to adopt it or can adopt it now.

Ayes: Russel, Shindledecker, Slough, Warnecke, Greeno, Haas, Hellmann, Niemeyer, Palmer. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2020-012 and is hereby made a part of the record.

ORDINANCE NO. 2020-012 *(The Baker's Café LLC- RLF)* requires three (3) readings

first reading - adopted

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel noted that he is going to make a motion to adopt this Ordinance so that the applicant can continue with their move and because this is time sensitive.

Councilman Russel to suspend the statutory rules of Council and give the Ordinance its second and third readings, seconded by Councilman Greeno. Ayes: Shindledecker, Slough, Warnecke, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel. The Ordinance received its second and third readings. Councilman Slough moved to adopt the Ordinance, seconded by Councilman Shindledecker. Ayes: Slough, Warnecke, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2020-012 and is hereby made a part of the record.

ORDINANCE NO. 2020-013 requires three (3) readings

(transfer from Capital Improvement Plan to departmental budgets)

first reading - adopted

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

Councilman Russel to suspend the statutory rules of Council and give the Ordinance its second and third readings, seconded by Councilman Greeno. Ayes: Warnecke, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough. The Ordinance received its second and third readings. Councilwoman Warnecke moved to adopt the Ordinance, seconded by Councilman Russel. Ayes: Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2020-013 and is hereby made a part of the record.

ORDINANCE NO. 2020-014 *(first Capital Improvement appropriation)* requires three (3) readings

first reading - adopted

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDANCE WITH THE 2020 DEPARTMENT EQUIPMENT LIST, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

Councilman Greeno to suspend the statutory rules of Council and give the Ordinance its second and third readings, seconded by Councilman Slough. Ayes: Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Greeno. The Ordinance received its second and third readings. Councilman Slough moved to adopt the Ordinance, seconded by Councilman Greeno. Ayes: Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Greeno, Haas. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2020-014 and is hereby made a part of the record.

ORDINANCE NO. 2020-015 *(Blanchard River Greenway Trail Extension)* requires three (3) readings

first reading – adopted during OLD BUSINESS

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-016 *(E Sandusky St corridor and safety study #32801100)* requires three (3) readings

first reading - adopted

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Councilman Russel to suspend the statutory rules of Council and give the Ordinance its second and third readings, seconded by Councilman Niemeyer. Ayes: Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Greeno, Haas. The Ordinance received its second and third readings. Councilman Palmer moved to adopt the Ordinance, seconded by Councilman Haas. Ayes: Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Greeno, Haas, Hellmann. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2020-016 and is hereby made a part of the record.

UNFINISHED BUSINESS:

OLD BUSINESS

Service Director/Acting City Engineer Thomas asked Council to reconsider Ordinance No. 2020-015 because it has some ODOT grant funds tied to it. ODOT has established a schedule for this and would like the City to be under contract by March 1, 2020. Councilman Russel asked if the reconsideration of the Ordinance needs to happen tonight or at the next Council meeting. Service Director/Acting City Engineer Thomas replied that after Council approves this, then he has to generate the contracts and have them signed by various parties.

Councilman Russel moved to reconsider the Ordinance, seconded by Councilman Hellman. Ayes: Palmer, Russel, Shindledecker, Slough, Warnecke, Greeno, Haas, Hellmann, Niemeyer. Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Greeno. Ayes: Russel, Shindledecker, Slough, Warnecke, Greeno, Haas, Hellmann, Niemeyer, Palmer. Councilman Slough moved to adopt to Ordinance, seconded by Councilman Haas. Ayes: Shindledecker, Slough, Warnecke, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2020-015 and is hereby made a part of the record.

NEW BUSINESS

Councilman Russel: **PLANNING & ZONING COMMITTEE** meeting on Thursday, February 13, 2020 at 12:00pm in the first floor Council Office (CO).

- agenda: 1. Lake Cascades roadway dedication plat
2. zoning text amendments
3. zoning map amendments

Mayor Muryn reminded Council that the State of the City Address will be on February 13, 2020 at 5:30pm at the Marathon Center for the Performing Arts. Councilmembers are to let her know of any recommendations they have on what she should include in her address.

Mayor Muryn informed Council that Police Chief Dunbar is retiring on May 2, 2020. He has served the City well. There will be much sadness with his departure, but wishes him well on his new phase of life. The process of replacing him will begin in the coming weeks.

City Auditor Staschiak informed Council that the City Auditor's Office provides four (4) presentations each year of financial overviews of the City's debt with a mid-year review, a pre-budget meeting, and budget meetings in the fall. He would like to move the debt presentation closer to the beginning of the year by expanding it to cover not only the City's revenues based on some comments that were given during the budget meetings, but also cash balances and the impact of those on the City's debts. He will be making a formal request for a COMMITTEE OF THE WHOLE meeting in March for a debt presentation.

Councilman Hellmann asked Mayor Muryn if she has any additional information for tonight's add-on regarding the sale of City property. Mayor Muryn replied that it is the same information that was provided to Council in the email she sent yesterday when she received a letter from the Blanchard Valley Port Authority stating that they would like to purchase the City-owned parking lot behind the Argyle building. Their offer is included in that documentation. It is now up to Council how they want to proceed. She is unaware of any timeframe except that they would like to move the project forward and need direction from Council if it is something they are willing to consider. Councilman Hellmann asked what the future use would be and who the developer would be. Mayor Muryn replied that she does not know who the developer will be. She was asked some questions from an individual about how to approach this, so she assumes that individual is somehow involved in the development of the project. This project will be similar to the last one in that it will be a mixed project with commercial development on the bottom and residential units above. It will be a smaller footprint than the previous design. It is based off a figure of twelve to twenty million (\$12,000,000-\$20,000,000) in a letter from the Port Authority.

President of Council Harrington adjourned City Council at 7:43 pm.

CLERK OF COUNCIL

COUNCIL PRESIDENT