

FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

April 7, 2015

COUNCIL CHAMBERS

ROLL CALL of 2014-2015 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the March 17, 2015 public hearing minutes for Township Road 99 and Technology Drive rezone.
- Acceptance or changes to the March 17, 2015 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: – none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: -none.

WRITTEN COMMUNICATIONS: - none.

ORAL COMMUNICATIONS: - none.

PETITIONS:

Alley vacation request – 701 Lima Avenue

Ryan Switzer is requesting a vacation for Cord Street from the southerly right of way line of Lima Avenue to Stadium Drive, together with Stadium Drive from the easterly right of way line of Lake Cascades Parkway to the easterly right of way line of Cord Street. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

Zoning amendment request – 706 West Main Cross Street

Philip Mills would like to change the zoning to R-3 Single Family High Density to M-1 Multi-Family Medium Density. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Mayor Lydia Mihalik – Shade Tree Commission appointment

Mayor Mihalik appointed Karl Farwig to the City of Findlay Shade Tree Commission. His appointment will be effective through December 31, 2017. This appointment does not require Council's confirmation.

Findlay City Board of Health minutes – January 21, 2015, February 18, 2015.

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Shastri Vandan LLC dba Southside Wolfies, located at 546 Sixth Street Findlay, Ohio for a C1 and C2 liquor permit. This requires a vote of Council.

Gregory R. Horne, Chief of Police – Shastri Vandan LLC dba Southside Wolfies, located at 546 Sixth Street, Findlay, Ohio. A check of the records shows no criminal record on the following:

Girish N. Patel
Rikenkumar N. Patel

City Auditor Jim Staschiak – City's debt summary report

As part of the continuing effort to fully disclose the current status of the City of Findlay's finances, the City Auditor in the process of completing a report summarizing the debt of the City. This presentation to Council is the first of four (4) quarterly meetings that report detailed aspects of the City's current financial position. These quarterly update meetings are an important component in maintaining the City's favorable bond rating. The City Auditor would like to present this report during the next Appropriations Committee meeting or a Committee of the Whole meeting.

Service-Safety Director Paul Schmelzer – Water Distribution truck repairs

In 2014, a Water Distribution truck was damaged in a vehicle accident. Ordinance No. 2014-098 appropriated the insurance proceeds of \$18,594.53 to the Water Department budget in 2014. A portion of the repairs were completed and paid for in 2014. The balance of the insurance proceeds did not carry over to 2015 to pay for the remainder of the repairs being completed. An additional \$12,100.00 is needed to cover these repairs. Legislation to appropriate funds is requested. Ordinance No. 2015-030 was created.

| | |
|---|--------------|
| FROM: Water Fund | \$ 12,100.00 |
| TO: Water Distribution Department #25053000-other | \$ 12,100.00 |

Service-Safety Director Paul Schmelzer – WTP Paint SCU #1

Solid Contact Unit #1 (SCU 1) is in dire need of repair and painting. This project was initially included on the 2015 capital plan with a cost estimate of two hundred thousand dollars (\$200,000.00) and a completion date of November 7, 2014. Last year, a bid was received for this project which was rejected due to the reference check. The possibility of bidding the blasting, metal work and painting as separate projects was explored, but the overlap in these phases will cause it to be rebid with a general contractor approach. Of the four (4) bids, the lowest bid was \$215,180.00. If it is determined to be the best bid and awarded, additional funds over the budgeted capital plan will be needed to cover the project costs as well as the inspection services and contingency fees.

There are a couple of issues that affect the scope and timeline for the project. First, the amount of metal work required cannot be fully determined until the sand blasting is done. Second, the consultant, Dixon Engineering has specified a twenty-eight (28) day cure time on the epoxy paint before total immersion is allowed. With this SCU being out of service, it cuts the treatment capability in half to eight (8) MGD, so we want to be positioned to start this project as soon as weather permits.

As is typical, a starter initial amount of ten thousand dollars (\$10,000.00) was appropriated for inspection and planning of the project. In the interest of time, an emergency appropriation is requested so that this project is completed on or before the completion date of June 19, 2015. Ordinance No. 2015-031 was created.

FROM: Water Fund \$ 253,000.00
TO: WTP Paint SCU #1 (35731800) \$ 253,000.00

Service-Safety Director Paul Schmelzer – MARCS radio system

The MARCS radio project is behind schedule with a completion date that is months away. It appears the vendor that MARCS hired to put the network into place has experience unexpected technical issues, pushing their completion deadlines back. The 2015 Police Department budget did not include funds to pay AT&T for T1 line usage since the project was to be completed by the end of 2014. The Police Department has transferred \$1,212.00/month that was budgeted to cover AT&T invoices for January thru March. Work is anticipated to be done in the next couple of months, but the last coordination meeting with MARCS produced no definite completion date. Funds to cover this cost for the rest of the year is requested. Legislation to appropriate funds is requested. Ordinance No 2015-030 was created.

FROM: General Fund \$ 10,908.00
TO: Police Dispatch #21015000-443105 \$ 10,908.00

Service-Safety Director Paul Schmelzer – Woods at Hillcrest water and sewer oversizing project #35754400 and 35654500

On October 15, 2014, the Water and Sewer Committee approved the request of cost sharing for oversizing the water and sanitary sewer lines with construction of Woods at Hillcrest 8th Addition. In planning for future development, the City requested the developer to install a 20-inch waterline rather than an 8-inch line and a 12-inch sanitary sewer rather than an 8-inch. The cost difference between the standard-sized lines and the oversized lines should be paid by the City. Legislation to appropriate funds is requested. Ordinance No. 2015-030 was created.

FROM: Water Fund \$ 102,380.00
Sewer Fund \$ 11,342.00
TO: Woods @ Hillcrest Waterline Oversizing Project #35754400 \$ 102,380.00
Woods @ Hillcrest Sanitary Sewer Oversizing Project #35654500 \$ 11,342.00

City Planning Commission minutes – March 12, 2015; **agenda** – April 9, 2015.

City Income Tax Monthly Collection Report – March 2015.

Traffic Commission minutes – March 16, 2015.

Parks and Recreation Board minutes – March 16, 2015.

Findlay Police Department Activities Report – March 2015.

Precipitation and Reservoir levels report – January-March 2015.

COMMITTEE REPORTS:

The **STREETS, SIDEWALKS, & PARKING COMMITTEE** met jointly with members of committees from The Alliance regarding the Downtown Main Street improvements to discuss mutual goals and concerns.

We recommend the committee and the Alliance continue to communicate informally and schedule additional joint meetings as more specific downtown improvement plans become available. We recommend the Administration meet with the Council Committee to specify the role the committee and the Parking Authority should play, if any.

An **AD HOC COMMITTEE** met on March 18, 2015 to discuss salaries for elected officials.

We recommend continuing discussions on March 31, 2015 at 4:00pm. Meeting will be held in the Council Chambers.

An **AD HOC COMMITTEE** met on March 31, 2015 to discuss salaries for elected officials.

We recommend explore formation of Commission of Citizens to make recommendations on elected officials compensation.

A **COMMITTEE OF THE WHOLE** meeting was held on Tuesday, March 31, 2015, to discuss the completion of mandated Municipal Separate Storm Sewer System (MS4) legislation to gain compliance with EPA National Pollutant Discharge Elimination System (NPDES) requirements.

LEGISLATION

RESOLUTIONS:

RESOLUTION NO. 009-2015 (*Muni Bldg renovations/Court expansion project*)

third reading

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 010-2015 (*No PO*)

first reading

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES:

ORDINANCE NO. 2015-019 (*W Park Sanitary Sewer project*)

third reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-020 (*BRWP grant*)

third reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO ENTER INTO AN AGREEMENT WITH THE BLANCHARD RIVER WATERSHED PARTNERSHIP (BRWP) FOR THE GREAT LAKES RESTORATION INITIATIVE (GLRI) USDA FOREST SERVICE GRANT FOR THE BLANCHARD RIVER WATERSHED EAB MITIGATION TREE PLANTING PROJECT NO. 31954300, APPROPRIATING FUNDS THERETO, AND DELCARING AN EMERGENCY.

ORDINANCE NO. 2015-025 (*YMCA operate Riverside Swimming Pool*)

second reading

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT (CONTRACT) WITH THE YMCA TO OPERATE THE RIVERSIDE SWIMMING POOL FACILITY AND ASSOCIATED YMCA PROGRAMS FOR PUBLIC AND RECREATIONAL USE FOR THE CITY OF FINDLAY FOR THE 2015 SEASON, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-027 (*222 Center St rezone*)

second reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 222 CENTER STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R-3 SINGLE FAMILY HIGH DENSITY" TO "C-1 LOCAL COMMERCIAL".

ORDINANCE NO. 2015-028 (*YMCA swimming pool expenses*)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-029 (*MPC reimbursement*)

first reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO ENTER INTO CONSULTING AGREEMENTS FOR THE DESIGN PHASE OF THE DOWNTOWN REVITALIZATION PROJECT NO. 31942400, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-030

first reading

(*Water Distribution truck repairs; MNARCS radio system; Woods at Hillcrest water & sewer oversizing project*)

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-031 (*WTP paint SCU #1*)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS

OLD BUSINESS

NEW BUSINESS

ALLEY/STREET VACATION PETITION

FEE PAID \$ 75.00

DATE 4/1/15

ADVERTISING AND FILING FEES PAID DATE

HONORABLE MAYOR AND COUNCIL, CITY OF FINDLAY, OHIO:

We, the undersigned, being owners of property abutting the requested Street vacation shown on the attached plat, respectfully petition (street/alley)

your Honorable Body to vacate the Street described as: street/alley

Cord Street from approximately 150 ft. south of Lima Avenue on Lake Cascades Pkwy. to approximately 300 ft. NE of Lake Cascades Pkwy on Lima Avenue ("L" shape street around 905 Lima Avenue property)

Being further described as abutting the following described LOTS in the SUBDIVISION of:

905 Lima Avenue and Cooper Tire & Rubber Company

A \$75.00 fee is submitted to pay for the cost of vacating the above-described Street (street or alley)

We agree to pay all cost and/or assessments that are now or have been constructed serving this property. Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner. A plat of the area showing the portion to be vacated & a list of all property owners on that portion of the alley running from street to street, but not in the request for vacation are attached.

OWNER ADDRESS LOT NUMBER

Cooper Tire & Rubber Company

701 Lima Avenue - Findlay, Ohio 45840

Kerper Add.

L3461-3563, 3569-72 and PT 73-74

Cooper Tire & Rubber Company

905 Lima Avenue - Findlay, Ohio 45840

Kerper Add.

Lot 3564-3567, 3568 PT & Alley

TO: Applicants for Street or alley Vacation

FROM: Council Clerk

City law requires persons requesting the vacation of a street or alley to file a petition with City Council. Council then refers the request to the City Planning Commission and the Planning & Zoning Committee for their findings. These Committees file their report with Council, who in turn makes the final ruling on the request.

APPLICATION REQUIREMENTS

Petition forms are available in the Council Clerk's Office. It requires the signature of a majority of the property owners that abut the requested vacation. A plat of the area shall accompany the application indicating the street or alley to be vacated. This plat can be obtained from the City Engineer's Office.

In addition to the petition for an alley vacation being signed by the abutting property owners, which is notice, if said proposed alley vacation is less than the full alley running from street to street, either north and south or east and west as the case may be, then the Clerk will also send notices to the abutting property owners on that portion of the alley extended but not in the request for vacation. For example, if an alley runs from north to south from street A to street B, intersected by an east-west alley, and the request is to vacate the alley running from street A to the intersecting east-west alley, then the abutting property owners on the remaining portion of that north-south alley between street A and street B shall also receive notice of the petition to vacate from the Council Clerk. (Rules of Procedure, as amended, of Findlay City Council).

Ideally, the petition must be signed by all abutting property owners. If not, a Public Notice of Consideration to Vacate has to be advertised in the Courier for six consecutive weeks. The cost of the advertising shall be paid by the petitioner. Anyone wishing to address Council concerning the petition may do so as a result of the publication. This can occur at any of the three readings which Council must give an Ordinance that vacates right-of-way.

FEE

At the time of submitting the request to the Council Clerk, a **\$75.00 non-refundable fee** shall accompany the petition. This is to off-set some of the City's expenses. **Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner.**

ASSESSMENTS

By law, if there were assessments to the abutting properties for improvements to the street or utilities, the petitioners are to pay the assessment fee for the property being vacated. These assessments, if any, are recorded in the City Engineer's Office. They are requested to be researched for the property upon legislation request. The petitioners will be invoiced for the total expense, and it must be paid before Council will vacate the street or alley.

PLANNING COMMISSION ACTION

Planning Commission action on vacation petitions will be in the form of a recommendation to City Council. Council may then either concur with the Commission's recommendation or override it. Concurring action may be accomplished with a simple majority vote, while overriding action requires a two-thirds (2/3) vote of Council. Notice of the Planning Commission Meeting will be sent from the Engineer's Office to the filer of the petition advising him/her when the request shall be heard.

COMMITTEE ACTION

This Committee's action will be in the form of a recommendation to City Council. Council may then either concur with the Committee's recommendation or override it. Action is a simple majority vote to concur or override the Committee report. Notice of the Planning & Zoning Committee Meeting will be sent by the Council Clerk to the petitioners advising them when the request shall be heard.

CITY COUNCIL ACTION

Once the petition is placed on Council's agenda, it will be referred to the City Planning Commission and the Committee with all documentation submitted. Both the City Planning

Commission and the Planning & Zoning Committee shall review the request. Upon their findings, Council will request legislation and give it three (3) separate readings if the vacation is to proceed.

In order to vacate a public right-of-way, City Council must adopt an ordinance doing so. Normally, legislation is prepared when the Planning & Zoning Committee recommends that an action be taken. However, appropriate legislation can be drawn at the request of any Council member, whether or not the vacation is supported by the Committee. Ordinances require three readings prior to adoption, and this normally occurs over the course of three consecutive meetings of Council.

A majority affirmative vote of at least five (5) members is necessary to enact a vacation ordinance. If Council disagrees with the Planning Commission's recommendation, it will take six (6) affirmative votes of members of Council to enact a vacation ordinance. The ordinance is not effective until at least 30 days after signing by the Mayor.

Revised 12-05

Name of Contact Person Ryan M. Switzer
Mailing Address 701 Lima Avenue Findlay, Ohio 45840
Phone No. (Home) _____ (Business) 419-722-5068
2/17/15 _____
(date) (Signature of Contact Person)

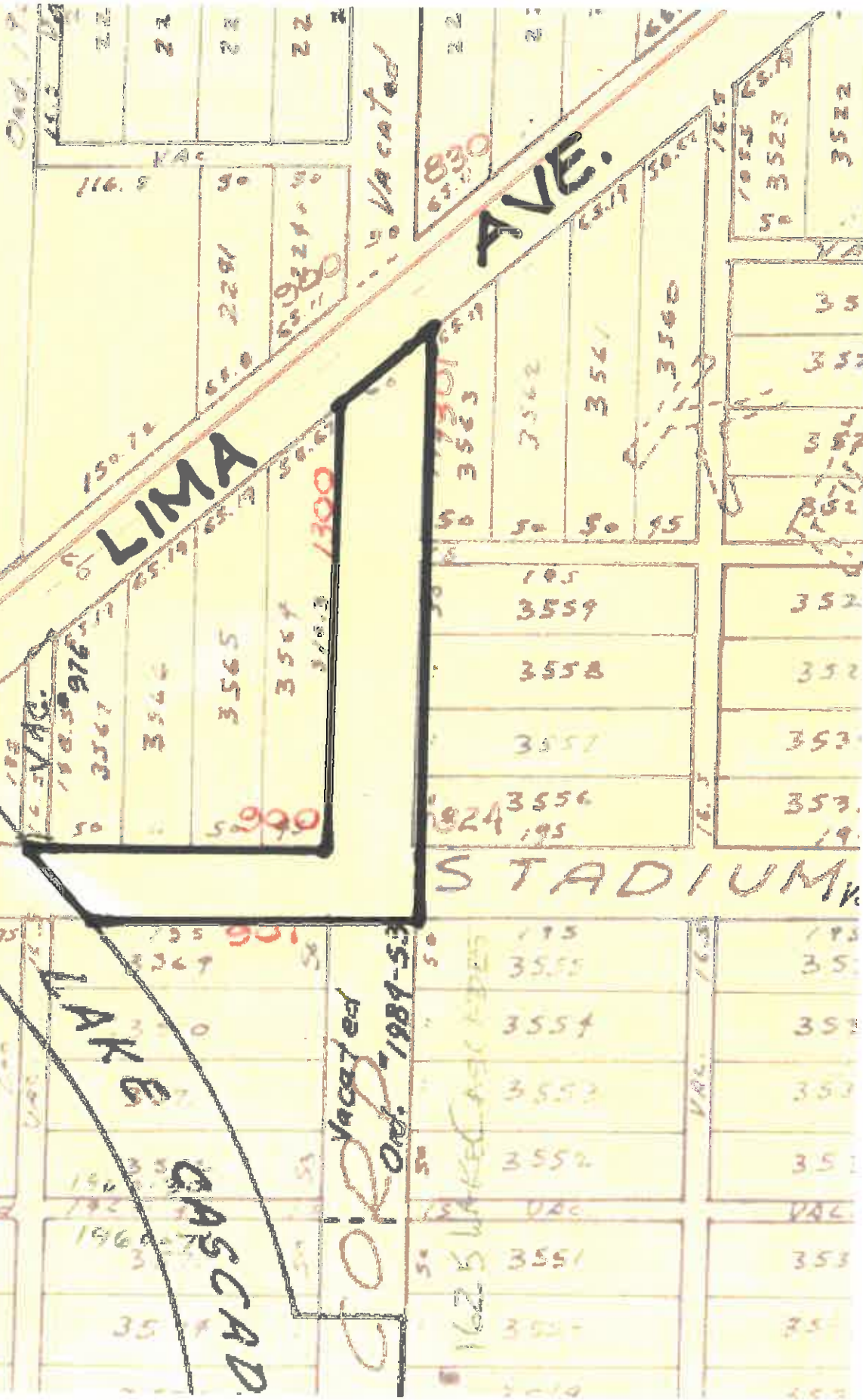
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Cord Street from the southerly right of way line of Lima Avenue to Stadium Drive, together with Stadium Drive from the easterly right of way line of Lake Cascades Parkway to the easterly right of way line of Cord Street.

PETITION FOR ZONING AMENDMENT

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

ADDRESS 706 W. Main Cross SUBDIVISION _____

LOT No.(s) _____

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty per cent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

SIGNATURE SUBDIVISION LOT NO. STREET FRONTAGE

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE 521-2 family dwell, unplatted

PRESENT ZONING DISTRICT R-3

PROPOSED ZONING DISTRICT M-1

ATTACH:

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
- b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.

c. A statement of how the proposed rezoning relates to the Findlay Comprehensive Land Use Plan.

d. Application for Planned Unit Development, City Planning Commission, City of Findlay, Ohio, if applying for a PUD.

Name of Contact Person Philip Mills

Mailing Address 932 S. Main St., Findlay

Phone No. (Home) 419-423-5923 (Business) _____

4-3-15
Date

Philip Mills
Signature of contact Person

OFFICE USE ONLY

\$250.00 Fee Paid _____ \$100.00 Fee Paid PUD approval _____
Applicable Advertising and Filing Fees Paid _____

Date Petition Submitted to City Council _____

Referral to Planning Commission _____ Referral to Planning & Zoning _____

Planning Commission _____ Disposition _____

Planning & Zoning _____ Disposition _____

Public Hearing Date Set By Council _____

Date of Newspaper Notice _____
(Must be mailed at least 30 days prior to Hearing)

Date of Notice to Abutting Owners _____
(Must be mailed at least 20 days prior to Hearing)

Referred for Legislation: _____

PLAT OF MORTGAGE LOCATION SURVEY

TO: MID AMERICAN TITLE

ORDER NO. JS-9903

DATE: 12-9-93

DESCRIPTION INFORMATION

LENDER: BANC ONE

LOT(S) NO.: _____

BUYER: GEORGE P. & ILENE M. MILLS

ALLOTMENT: _____

OWNER: JAMES R. HOFFMAN, BISHOP OF TOLEDO

CITY OR VILLAGE: FINDLAY

ADDRESS: 706 W. MAIN CROSS

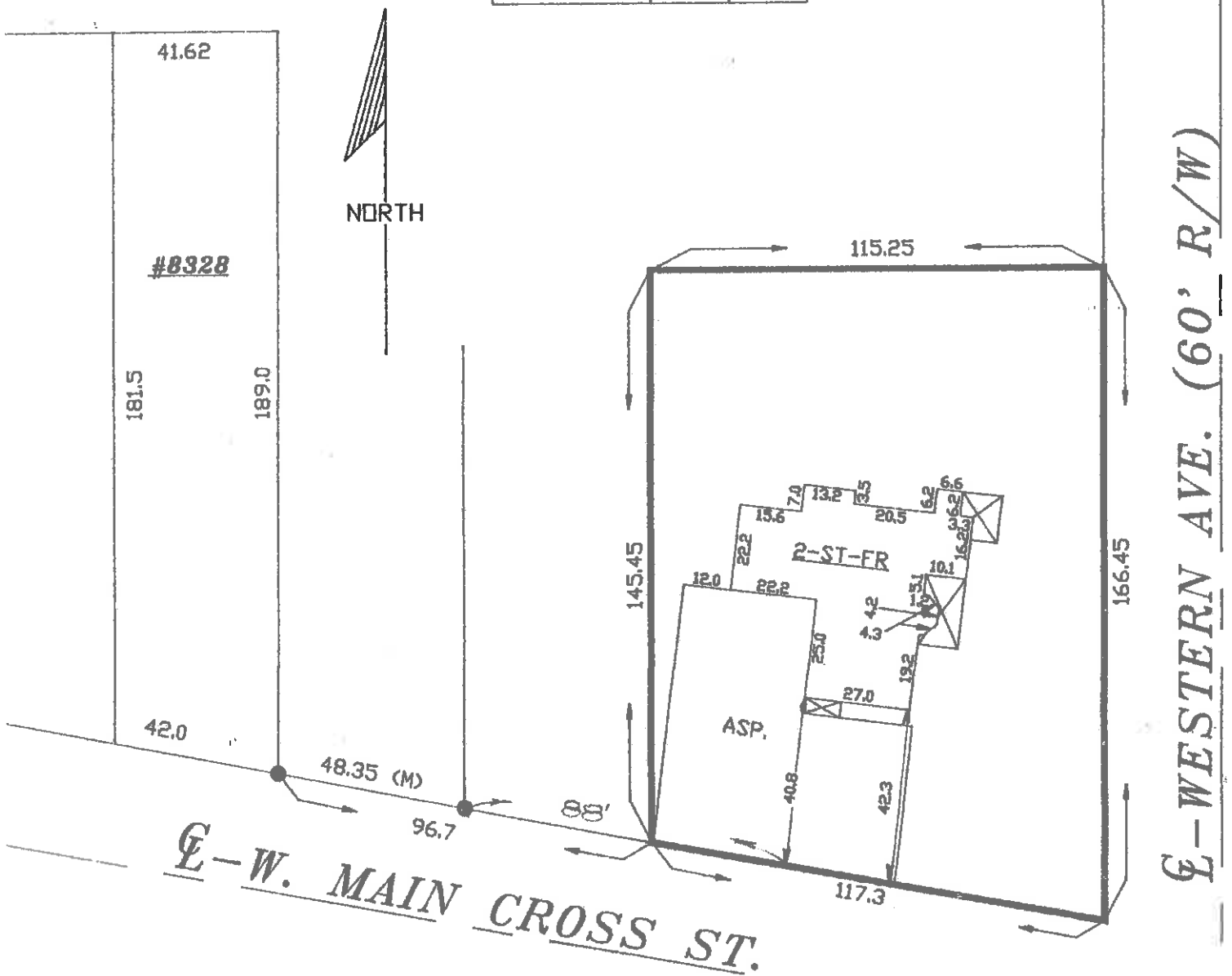
COUNTY: HANCOCK

PLAT BOOK: _____ PAGE: _____

TOWNSHIP: 1-N RANGE: -10

SCALE: 1"=40'

SECTION: 13 Pt. E 1/4, SW 1/4 ('s)

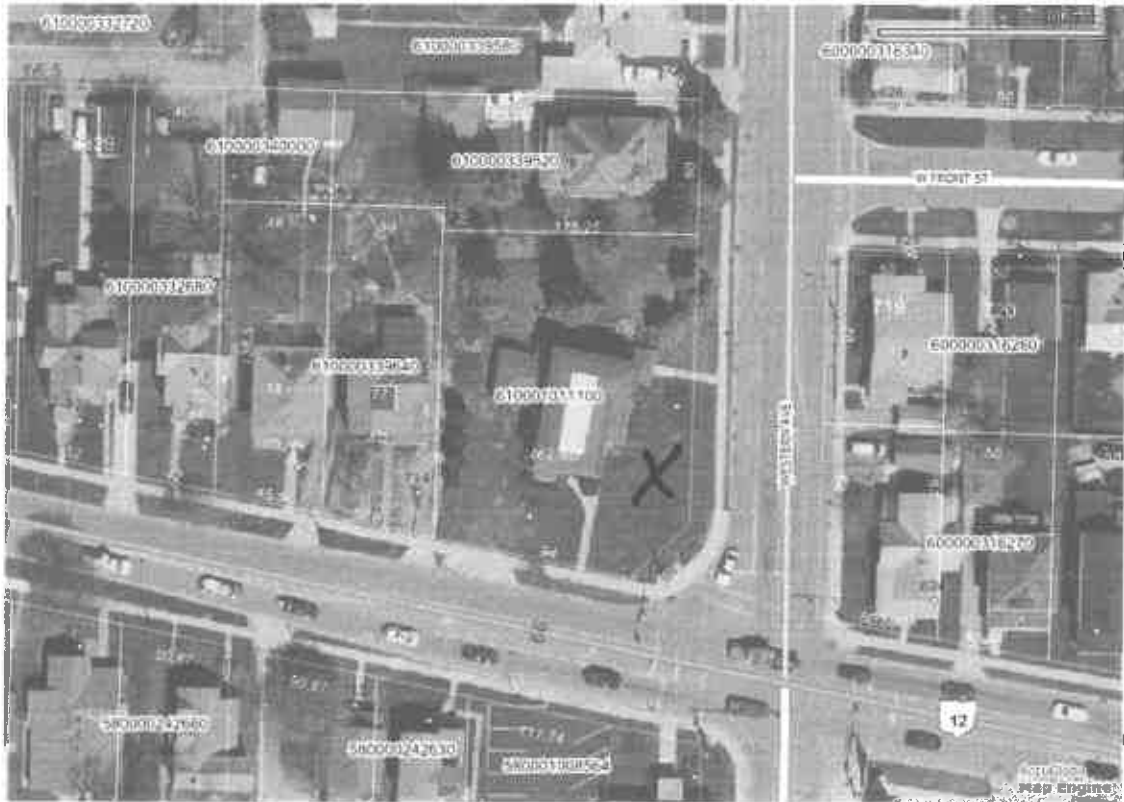


Van Horn, Hoover & Assoc.

I HEREBY CERTIFY THAT A MORTGAGE LOCATION SURVEY OF THE ABOVE PREMISES HAS BEEN MADE IN ACCORDANCE WITH CHAPTER _____

[Print](#) | [Back](#)

Hancock County GIS



Notes

Main Cross

PETITION FOR ZONING AMENDMENT - ATTACHMENTS

G. P. MILLS
932 S. MAIN ST., FINDLAY
419-423-5923
4-3-15

Property Address: (G PHILIP MILLS, MILLS ILENE M)

706 W. Main Cross/234 Western Ave.; parcel #610001011100 (521)

| b. Property Owners Affected: | | Parcel | Land Use |
|-------------------------------|-------------------|--------------|----------|
| CARPENTER JAMES P, KISER JUDY | 230 WESTERN AVE. | 610000339520 | 521 |
| WINTERS TERIL | 625 W. FRONT ST | 600000316240 | 510 |
| REINHART RHONDA M | 624 W. MAIN CROSS | 600000316250 | 510 |
| K OF C BUILDING ASSOC., INC | 701 W. MAIN CROSS | 580001008564 | 680 |
| MC CARTNEY DEBRA D | 713 W. MAIN CROSS | 580000242640 | 510 |
| DUTCHER WILLIAM C, COURTNEY K | 714 W. MAIN CROSS | 610000339640 | 511 |

c. How Rezoning Relates to the Land Use Plan:

At the time we purchased the property in 1993, or shortly before, the apartment in the north half of the building was a single family rental. The south portion had been used as an office by McMillan Realty. We saw the potential for a third apartment (1BD) on the first floor in that portion and set aside approximately 675 square feet for that purpose. Since 1993 two apartments have been continuously rented, (706 W. Main Cross and 234 Western Ave.)

The conversion of the allotted space to a third apartment will have minimal impact on the neighborhood for the following reasons:

- i. There is ample parking for 3 apartments - a minimum of 6 spaces, with additional spaces for visitors. (see attached survey)
- ii. No increase in the existing building footprint or addition of utilities will be necessary.
- iii. As indicated by the color zoning map, nearby properties have a variety of uses. The proposed change would not alter the character of this neighborhood.
- iv. Being located at the intersection of a state route and major cross road, no significant impact on local traffic will occur.

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

March 11, 2015

Honorable City Council
City of Findlay, Ohio

Dear Honorable Council Members:

It is my pleasure to appoint Karl Farwig to the City of Findlay Shade Tree Commission. Mr. Farwig's appointment will be effective through December 31, 2017.

This appointment does not require the confirmation of City Council, however, I trust that you will concur with this selection.

Sincerely,



Lydia L. Mihalik
Mayor

cc: Karl Farwig
Shade Tree Commission

FINDLAY CITY BOARD OF HEALTH MINUTES

REGULAR SESSION

January 21, 2015

FINDLAY CITY HEALTH DEPARTMENT

Members Attendance:

- A Mayor Lydia Mihalik, *President Ex Officio*
- X Dr. Stephen Mills, Health Commissioner/Board Secretary
- A Mr. Gregory Cline, *President Pro Tempore*
- X Mr. William Alge
- X Dr. Robert McEvoy
- X Mrs. Joan Work
- A Licensing Council Rep Vacant

Staff Attendance:

- A Mrs. Barbara Wilhelm, Deputy Health Commissioner
- X Mr. Craig Niese, Environmental Health Director
- X Mrs. Becky Bern, Nursing Director
- X Mr. Eric Helms, Plumbing Inspector
- X Mr. Chad Masters, Emergency Response

- X Guest: Paul Schmelzer

Call to Order: In the absence of both the Mayor and Board President Cline, Health Commissioner Stephen Mills called the meeting to order at 7:38 A.M.

Minutes: Dr. Mills called for a motion to approve the December 18, 2014 minutes. Dr. McEvoy moved to accept the minutes from the December 18, 2014 Board of Health meeting as circulated. Seconded by Mrs. Work. Motion carried 3-0. Filed

HEALTH COMMISSIONER REPORT

1. Dr. Mills explained Mrs. Wilhelm's absence as she is attending a county mapping meeting sponsored by the United Way this morning.
2. Both Dr. Mills and Mrs. Wilhelm have been completing employee evaluations over the last several weeks and it was noted that employees with the health department exceed city standards in most areas. Employee development is being emphasized with short and long term goals being identified with each individual employee and strategies for meeting these goals established. Dr. Mills feels each division has chosen excellent employees and feels our staff is even better than last year. The nursing staff, in particular, has seen a great deal of transition but are functioning very well. Dr. Mills thanked the employees for the great job that they do.
3. There will be another article in the paper soon highlighting the initiative to put the *No Smoking including E-Cigarettes* signs in restaurants and businesses in Findlay. There are several hundred signs available and they come with a letter signed by Dr. Watson, both City and County Health Commissioners and the president of the Hancock Medical Society.
4. A contract was recently signed with the Walk With A Doc Program. This program will start the first Tuesday of Spring and will be held at Emory Adams Park. Dr. Mills is working on getting several other doctors to volunteer. Each one hour walk is proceeded with a short 4 to 5 minute educational talk by the doctor.

DEPUTY HEALTH COMMISSIONER REPORT

1. No report due to Mrs. Wilhelm's absence.

NURSING REPORT

1. Mrs. Bern distributed a schedule of current vaccine cost and the fee schedule being used for immunization clinic. She noted there have been some recent increases in the cost of vaccine with Prevnar alone going up 12% since the first of the year. She noted that the nursing division evaluated the cost and reimbursement rates frequently to make sure we are at least getting reimbursed for the cost of the vaccine. Some vaccines are reimbursed at better rates than others. The fee schedule is set based on the highest reimbursement rate but different insurance companies, including Medicaid, reimburse at varying levels. Currently our insurance contracts are set so we at least break even. Paul Schmelzer asked if the individual then has to make up the difference and Mrs. Bern clarified that when you have a contract with an insurer you agree to accept the contract reimbursement rate. Because our health department contracted early as part of the Ohio Billables Project we were able to get good contracts for reimbursement with many companies. It was also noted that health departments used to get better government pricing for purchase of vaccine but in many instances that is no longer the case.

Dr. Mills asked if Mrs. Bern was worried that our reimbursements would change with a combination. Mrs. Bern replied that was true. Dr. McEvoy inquired as to what happens if someone came in to the clinic that was low income and Mrs. Bern replied that for adults a sliding fee could be applied but no child goes without vaccine based on inability to pay.

Much discussion was held regarding how the insurance system works and what gaps in service may occur. Mrs. Bern noted that there can be difficulty with college students who need vaccine and may have a problem with the cost and insurance coverage. Dr. McEvoy thanked Mrs. Bern for the efforts made to make sure everyone can be vaccinated and Mrs. Bern shared that Dawn Wallen works very hard on this and much time can be spent verifying insurance coverage. Dr. McEvoy remarked that this cost is not included in the fee schedule and Mrs. Bern stated that a separate administration fee that is charged can help cover this cost along with the cost of the actual immunization supplies.

Mr. Alge asked if all vaccines went up this year but Mrs. Bern noted that some went up beginning in 2014. Mrs. Bern noted she verifies vaccine cost every time vaccine is ordered. Mr. Alge asked if the fee schedule changes every time the vaccine cost goes up and Mrs. Bern replied that it is only done periodically if needed.

ENVIRONMENTAL HEALTH REPORT

1. The third and final reading for 2015 FSO and RFE fees was given. There was no additional discussion. **Dr. McEvoy made a motion to approve the new Food Service Operation and Retail Food Establishment 2015 Fee Schedule established in Resolution 2015-01, to become effective February 1, 2015.** Seconded by Mr. Alge. **Roll Call Vote Dr. McEvoy; aye, Mr. Alge; aye, Mrs. Work; aye, Mr. Cline; absent, Licensing Council Rep; vacant.**

EMERGENCY RESPONSE / EPI REPORT

1. Mr. Masters reported to the Board on the status of influenza in the area. Mr. Masters recently communicated with Colleen Abrams at Blanchard Valley Hospital and was told that the hospital was still seeing an increase in influenza activity, but less than what was experienced in December. Mr. Masters stated that there have been 16 confirmed influenza hospitalizations of Findlay residents, with many of the cases being over 65 years of age. Mr. Masters commented that he was contacted by The Courier at the end of December regarding the influenza, and he provided information for an article on how the public can protect itself by receiving a vaccination, staying home when sick, and observing good hand hygiene.
2. Mr. Masters also informed the Board of his involvement with four (4) outbreaks in long-term care facilities beginning December 22nd through January 6th. Two (2) of the outbreaks were influenza-related, with several residents and employees testing positive. The other two (2) outbreaks were gastrointestinal in nature, whereby stool samples collected from both facilities confirmed that the agent was Norwalk (Noro) virus. Mr. Masters kept in frequent contact with each of the facilities to ensure they had what they needed to inform their employees, visitors, and residents of the situation and to make sure that steps were being taken to limit the spread of illness within the facilities. Each location did a nice job in quickly recognizing they had an unusual increase in illnesses, contacted the health department in the appropriate timeframe, and implemented environmental controls to minimize spread to others. Mr. Masters noted that prophylaxis was ordered for other residents in the influenza outbreaks to which Dr. McEvoy inquired as to how many people were put on prophylaxis. He would be interested to see the effectiveness of the Tamiflu nationwide. Mr. Masters responded that there would have been a potential for at least 77 individuals to be put on prophylaxis. The cost of the medication is approximately \$130 per person. Dr. McEvoy noted that influenza outbreaks are expensive and this is made even worse when the vaccine is a poor match. Dr. McEvoy and Mr. Masters both stressed that vaccine is still important and discussion surrounded the effect of media reports on vaccination rates. It was indeed a bad year for influenza with many people experiencing illness. The worst cases did seem to be among the elderly.

3. Mr. Masters updated the Board that the Hancock County Medical Reserve Corps (based in the Findlay City Health Department) again received a \$3,500 Capacity Building Award from the National Association of County and City Health Officials (NACCHO). This funding is used to provide supplies and training to local medical professionals who are volunteers in the MRC to prepare them for emergency responses. Since 2008, the Hancock County MRC has received over \$30,000 in funding.

PLUMBING REPORT

1. No report from plumbing.

MEETING REQUESTS

Mrs. Work moved to approve the travel requests:

1. March 2-4, 2015: Eric Helms to annual Ohio Association of Plumbing Inspectors Conference Dublin Ohio. Cost Registration \$250, Lodging \$236.
2. Reoccurring Monthly Meeting: Barb Wilhelm to Monthly Association of Ohio Health Commissioner's Northwest District meetings in Bowling Green, Ohio for 2014. No Cost.

Seconded by Mr. Alge. **Motion carried 3-0.** Filed.

OLD/UNFINISHED BUSINESS

Mr. Schmelzer reported that council had a second reading on a draft contract for combination. There are some things that still need to be fine-tuned including some personnel and board language so some changes will likely be made. It is hoped that a final vote by council will occur in the next 2 weeks and then it will be in the DAC's court. They are currently planning an informational meeting for the DAC and then a vote would take place at the DAC's March meeting with Board appointments made at the same meeting.

Regarding insurance contracts, Mr. Schmelzer noted that these contracts are negotiated and he has had discussion regarding this with both Don Rasmussen and Steve Wermuth. He expressed that both assure him we will be able to take advantage of language we currently have and there may also be some things we could negotiate to make even better. Mr. Wermuth sees a tremendous opportunity in regards to how the county contracts with insurance companies. Mr. Schmelzer is not a contract expert but based on information he has been given he feels comfortable regarding where we sit with this.

City HR Director Don Essex has been in contact with the county in order to begin putting together an employee transition plan. It will be designed so that each employee understands where they are and what their compensation will look like, particularly vacation and sick time. The Board will have an opportunity to look at how that will be handled.

Mr. Alge asked when the DAC informational meeting will be held but Mr. Schmelzer did not have the date. Mr. Schmelzer has received a proposal from Steve Wermuth as a contract consultant to start looking at the city and county insurance contracts right now to identify opportunities for both the city and county so that we would have a summary of where we stand with insurance companies. Mr. Schmelzer feels it would be helpful to have that info as soon as possible. He also remarked that he felt the process was moving in the right direction but there is still a lot of work to do.

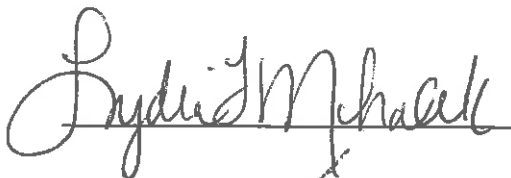
NEW BUSINESS

None

EXPENSES

Dr. McEvoy moved to approve the expenses, as circulated, for payment by the City Auditor. Seconded by Mrs. Work. **Motion carried 3 – 0. Filed.**

The meeting was adjourned at 8:40 A.M.

 _____, President

 _____, Secretary (Health Commissioner)

FINDLAY CITY BOARD OF HEALTH MINUTES

REGULAR SESSION

February 18, 2015

FINDLAY CITY HEALTH DEPARTMENT

Members Attendance:

- A Mayor Lydia Mhalik, *President Ex Officio*
- X Dr. Stephen Mills, Health Commissioner/Board Secretary
- X Mr. Gregory Cline, *President Pro Tempore*
- X Mr. William Alge
- A Dr. Robert McEvoy
- A Mrs. Joan Work
- A Licensing Council Rep Vacant

Staff Attendance:

- X Mrs. Barbara Wilhelm, Deputy Health Commissioner
- X Mr. Craig Niese, Environmental Health Director
- X Mrs. Becky Bern, Nursing Director
- X Mr. Eric Helms, Plumbing Inspector
- X Mr. Chad Masters, Emergency Response

- X **Guest:** Paul Schmelzer

Call to Order: In the absence of the Mayor, Board President Cline called the meeting to order at 7:37 A.M.

No official action was taken in the absence of a quorum.

HEALTH COMMISSIONER REPORT

1. Plans are continuing for the upcoming Walk With A Doc Program that will begin in the spring. There will be 12 sessions at Emory Adams Park. This information is being shared with the City of Findlay's walking group to coordinate with the city's efforts to increase physical activity. The walks will begin at 5:30 pm. So far Dr. Cosiano has agreed to help but Dr. Mills continues to look for additional doctors and sponsors for each week's event. Dr. Mills will also be working with Blanchard Valley Hospital and with their PR and Marketing Department.

2. Dr. Mills referenced a letter that he was copied on from a citizen regarding the lack of movement on any trails projects in Findlay and Hancock County. A Master's Trail Plan was completed a year or two ago for Hancock County and the letter inquired as to what is being done. The writer also referenced the progress being made on Tiffin's trails. Dr. Mills noted that there will be a meeting on March 12 to discuss the Master Trail Plan and he will be in attendance. Paul Schmelzer also noted that he will be at that meeting. He noted that land acquisition, right away and easements will be one of the first orders of business for moving forward and then pursuing grant opportunities would be next. Mrs. Wilhelm asked Mr. Schmelzer if the Cory Street bike path was still in the works. Mr. Schmelzer replied that it was. This is a shared path that will extend from the University to the bridge and then from the bridge to Main St. This ODOT funding is for improving safety and providing for alternate methods of transportation. Mr. Schmelzer is in favor of working together with community partners and funders such as the Community Foundation on these types of projects.

DEPUTY HEALTH COMMISSIONER REPORT

1. Copies of the 2014 Annual Health Department Report were included with the Board of Health packets. The format is similar to the past few years and Mrs. Wilhelm pointed out that the financial information is located on the last page. Overall cost to the general revenue fund was up slightly over last year (around \$30,000) but the cost for public health services was still less than \$0.18 per resident per week.

Mrs. Wilhelm has also recently submitted both the Annual Financial Report and the State Subsidy and Performance Report for the Ohio Department of Health. Submission is mandatory in order that we can receive our state subsidy funding. Last year the subsidy dollars amounted to around \$11,000. Mrs. Wilhelm has a copy available if anyone would like to review it. The Auditor's office reviews and signs off on the Annual Financial Report before it is submitted.

Mrs. Wilhelm also reported to the Board that she recently prepared a requisition for \$5000 for Strategic Health Partners in order that Steve Wermuth and his staff may begin looking at insurance billing and insurance contracts so that we may negotiate top reimbursement rates for a merged health department. Although this was not a budgeted item in our regular health department budget there was \$3000 remaining from the appropriation to complete the merger implementation plan so she used that money along with \$2000 from our professional services line item. It is her understanding that the Hancock County Health Department will reimburse half the cost so that she might restore the money to professional services.

A representative from Strategic Leadership Solutions presented to the department last Friday regarding a scholarship opportunity to attend LEAN Ohio boot camp. This boot camp uses principles employed in business to support faster, simpler and less costly government services. Mrs. Wilhelm did invite staff from the Hancock County Health Department to attend the presentation as it would make sense that we do this together. Mrs. Wilhelm felt this would demonstrate commitment to continuous quality improvement that is required for accreditation.

NURSING REPORT

1. The nursing division is working on making sure all nursing staff are completing educational requirements for the various programs and certificates that are required.

Mrs. Bern also wanted to note a correction to last month's minutes. The sliding scale that she referenced for immunizations is for children only. Mr. Alge asked what Ohio's immunization policy for school children is in light of all the recent news regarding measles and vaccinations. Mrs. Bern noted that in Ohio it is not mandatory that you have all vaccines before entering school and a parent or guardian can also sign an exempt form. The reason for being exempt can be medical, religious or philosophical. There is a set number of days after which a parent who does not sign an exempt form must show proof of vaccination but

Mrs. Bern noted that enforcement varies among schools. Mrs. Wilhelm noted that children who are not vaccinated can then be excluded from school in the event of an outbreak. Mrs. Bern has noted that she has received numerous phone calls regarding measles vaccination. Mrs. Wilhelm added that if Mr. Alge was asking if Ohio is vulnerable she would confirm that yes-Ohio is vulnerable. For example, Alabama has a mandatory vaccination policy and they also have a 99% vaccination rate. They have not had a case of measles in many, many years. Ohio's overall immunization is around 85-85% and this is well below the recommendation of at least 90%. Mrs. Wilhelm also noted that the current measles outbreak is getting a lot of publicity but there was actually a much bigger outbreak centered around Ohio's Amish population last spring.

ENVIRONMENTAL HEALTH REPORT

1. The Dawn Thompson property variance is again up for yearly review. With no quorum present Mr. Niese asked if there was any new information the board would like him to present. Mr. Cline asked if there was any change in the situation to which Mr. Niese stated there was not. Mr. Schmelzer noted there is no planned development to the area and he has received no complaints. The issue will be brought up for a vote at the next Board of Health meeting.
2. Plans for the new Ralphies on Trenton Avenue were shared with the members present. They are currently working on renovating the old Ponderosa building. The kitchen layout will remain basically the same and they will be adding a bar area. They are moving a lot of their equipment from the old restaurant.
3. Mr. Schmelzer noted that the city is actively working on extending sewer services down Lima Ave. Mr. Schmelzer asked what these residents are doing currently. Mr. Niese replied that he is not sure but likely these properties have some sort of holding tank. Mr. Schmelzer also noted that he has said that it is in the best interest of public health that the homes along Lima Avenue be required to tap into the city sewer and Mr. Niese confirmed that this would be true since these lots would likely not be large enough to support an on lot system that meets current standards.

EMERGENCY RESPONSE / EPI REPORT

1. Mr. Masters informed the Board that a long-term care facility in Findlay was experiencing a gastrointestinal outbreak among many of its employees and that he was working with the facility's Director of Nursing on receiving information for those ill employees for follow up. It appeared that there may have been a common exposure or event where the employees had been, since they were the ones who were ill, and not the residents. However, through the employee interviews, there was no common event that could be linked to the illnesses. Mr. Masters provided education materials, including a power point presentation from the CDC on Norovirus, to the facility so that employees can receive regular training on how to prevent the spread. Mr. Masters stated that he was also in communication with the Ohio Department of Health regarding the situation.

PLUMBING REPORT

1. Mr. Helms reported that permit requests are picking up and would expect inspections to increase once the weather breaks. He also noted that he has been asked to stay on the Ohio Association of Plumbing Inspectors Board and he was going to ask Board approval for this. Mr. Cline stated that he did not believe that would be an issue.

MEETING REQUESTS

Mr. Cline noted that employees should attend the requested meetings and the Board will give official approval at next month's meeting.

OLD/UNFINISHED BUSINESS

Mr. Cline asked if a draft copy of the merger contract had been sent out as he had not seen one. Mrs. Wilhelm asked Mr. Schmelzer if the draft had changed as she did not have a current draft either. Mr. Schmelzer did say there had been a few minor changes. Mr. Cline asked if there was the feeling that the merger would be approved by the DAC to which Mr. Schmelzer responded that he had not heard anything negative but he could not say for sure.

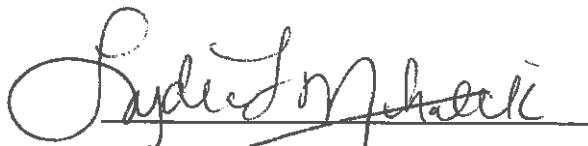
NEW BUSINESS

None

EXPENSES

No vote on expenses due to lack of quorum.

The meeting was adjourned at 8:23 A.M.

 _____, President

 _____, Secretary (Health Commissioner)

City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

March 23, 2015

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Girish N. Patel
Rikenkumar N. Patel

Shastri Vandan LLC, DBA Southside Wolfies, 546 Sixth Street, Findlay, OH 45840

Sincerely,



Gregory R. Horne
Chief of Police

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

| | | | | |
|---------------|-----|--------------------|-----------------------|--|
| 8040405 | | TRFO | SHASTRI VANDAN LLC | |
| PERMIT NUMBER | | TYPE | DBA SOUTHSIDE WOLFIES | |
| 06 | 01 | 2014 | | |
| ISSUE DATE | | 546 SIXTH ST | | |
| 03 | 18 | 2015 | | |
| FILING DATE | | FINDLAY OHIO 45840 | | |
| C1 C2 | | PERMIT CLASSES | | |
| 32 | 044 | A | F13788 | |
| TAX DISTRICT | | | RECEIPT NO. | |

FROM 03/20/2015

| | | | | |
|---------------|-----|--------------------|-----------------------|--|
| 62774150025 | | | NND LLC | |
| PERMIT NUMBER | | TYPE | DBA SOUTHSIDE WOLFIES | |
| 06 | 01 | 2014 | | |
| ISSUE DATE | | 546 SIXTH ST | | |
| 03 | 18 | 2015 | | |
| FILING DATE | | FINDLAY OHIO 45840 | | |
| C1 C2 | | PERMIT CLASSES | | |
| 32 | 044 | | | |
| TAX DISTRICT | | | RECEIPT NO. | |



MAILED 03/20/2015

RESPONSES MUST BE POSTMARKED NO LATER THAN. 04/20/2015

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 8040405**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

8040405 PERMIT NBR
SHASHTRI VANDAN LLC
DBA SOUTHSIDE WOLFIES
546 SIXTH ST
FINDLAY OHIO 45840

| | | | |
|----------------------|-------------------|------------|------------|
| <hr/> GIRISH N PATEL | 03/18/2015 ACTIVE | CEO | 5% MEMSHIP |
| RIKENKUMAR N PATEL | 03/18/2015 ACTIVE | VICE PRES. | 5% MEMSHIP |

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Friday, March 27, 2015

The Honorable Council
Findlay, Ohio

Dear Council Members,

As part of the continuing effort to fully disclose the current status of the City of Findlay's finances, I am in the process of completing a report summarizing the debt of the City. This presentation to Council is the first of four quarterly meetings that report detailed aspects of the City's current financial position. These quarterly update meetings are an important component in maintaining the City's favorable bond rating.

I respectfully request the opportunity to present this report to you at your April Appropriations Committee or Committee of the Whole meeting that same week.

I thank you in advance for the opportunity to present this important information.

Respectfully,

Jim Staschiak II
City Auditor

CC: Lydia Mihalik

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

March 27, 2015

Honorable City Council
City of Findlay, Ohio

Dear Honorable Council Members:

In 2014, a Water Distribution truck was damaged in a vehicle accident. Ordinance 2014-098 appropriated the insurance proceeds of \$18,594.53 to the Water Distribution Department budget in 2014. A portion of the repairs were completed and paid for in 2014. The balance of the insurance proceeds did not carry over to 2015 to pay for the remainder of the repairs being completed. An additional \$12,100.00 is needed to cover these repairs.

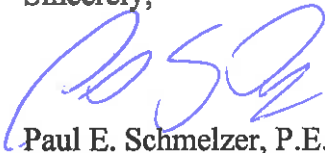
An appropriation is respectfully requested as follows:

| | | |
|-------|---|-------------|
| FROM: | Water Fund | \$12,100.00 |
| TO: | Water Distribution Department 25053000-other | \$12,100.00 |

By copy of this letter, I am requesting the Director of Law to prepare the necessary legislation for authorization of this request.

Thank you for your consideration of this matter.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Water Distribution Department



Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

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Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

March 24, 2015

Honorable City Council

RE: WTP Paint SCU #1

Dear Council Members:

Solid Contact Unit #1 (SCU 1) is in dire need of repair and painting. This project was initially included on the 2014 capital plan with a cost estimate of \$200,000 and a completion date of November 7, 2014. Last year, we received one bid for this project which was rejected due to the reference check. We explored the possibility of bidding the blasting, metal work and painting as separate projects, but the overlap in these phases has caused us to rebid with a General Contractor approach. Of the four bids, the lowest bid was \$215,180. If it is determined to be the best bid and awarded we will need additional funds over the budgeted capital plan to cover the project cost as well as the inspection services and contingency fees.

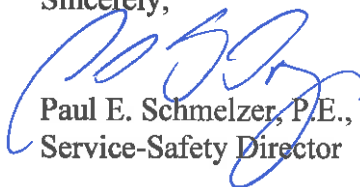
There are a couple of issues that affect the scope and timeline for the project. First, the amount of metal work required cannot be fully determined until the sand blasting is done. Second, our consultant, Dixon Engineering has specified a 28 day cure time on the epoxy paint before total immersion is allowed. With this SCU being out of service it cuts our treatment capability in half to 8 MGD so we want to be positioned to start this project as soon as weather permits.

As is typical, we appropriated a starter initial amount \$10,000 for inspection and planning of the project. In the interest of time, I am requesting that council appropriate as emergency the following at the April 7th council meeting so we can make sure this project is completed on or before the completion date of June 19, 2015:

| | | |
|-------|-----------------------------|---------------|
| FROM: | Water Fund | \$ 253,000.00 |
| TO: | WTP Paint SCU #1 (35731800) | \$ 253,000.00 |

Thank you for consideration of this matter. If you have any questions or would like to see the project please feel free to contact me at your convenience.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

pc: Don Rasmussen
Jeff Newcomer
Jim Staschiak



Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Honorable City Council
Findlay, OH 45840

March 31, 2015

RE: MARCS Radio System

Dear Council Members:

The MARCS radio project is behind schedule with a completion date that is months away. It appears the vendor that MARCS hired to put the network into place has experienced unexpected technical issues, pushing their completion deadlines back.

The 2015 PD budget did not include funds to pay AT&T for T1 line usage since the project was to be completed by the end of 2014.

The PD has transferred money (\$1,212.00/month) that was budgeted to cover the AT&T invoices for January thru March. I would anticipate this work being done in the next couple of months, but our last coordination meeting with MARCS produced no definite completion date. I am requesting funds to cover this cost for the rest of the year.

I have requested legislation for the amount of \$10,908.00 to be appropriated from the General Fund to Police Dispatch as follows:

| | | |
|-------|------------------------------------|-------------|
| FROM: | General Fund | \$10,908.00 |
| TO: | Police Dispatch 21015000-443105 | \$10,908.00 |

Thank you for your consideration in this matter.

Sincerely,


Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

pc: Don Rasmussen
Jim Staschiak
Chief Horne
Sergeant Swope



Office of the Mayor

Lydia L. Mihalik

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Findlay, OH 45840
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www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

March 31, 2015

Honorable City Council
Findlay, OH 45840

RE: Woods at Hillcrest Water and Sewer Oversizing
Project #s 35754400 and 35654500

Dear Council Members:

On October 15, 2014, the Water and Sewer Committee approved the request of cost sharing for oversizing the water and sanitary sewer lines with construction of Woods at Hillcrest 8th Addition.

In planning for future development, the City requested the developer install a 20-inch waterline rather than an 8-inch line, and a 12-inch sanitary sewer rather than an 8-inch. The cost difference between the standard-sized lines and the oversized lines should be paid by the City.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate funds as follows:

| | | | |
|-------|--|-----------|-----------|
| FROM: | Water Fund | \$102,380 | |
| | Sewer Fund | \$11,342 | |
| TO: | Woods @ Hillcrest Waterline Oversizing Project #35754400 | | \$102,380 |
| | Woods @ Hillcrest Sanitary Sewer Oversizing Project #35654500 | | \$11,342 |

Thank you for your consideration in this matter.

Sincerely,

A blue ink signature of Paul E. Schmelzer, P.E., P.S., is written over the word "Sincerely,".

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Engineering Department

City of Findlay City Planning Commission

Thursday, March 12, 2015 - 9:00 AM
Municipal Building, Council Chambers

Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

MEMBERS PRESENT:

Paul Schmelzer
Jackie Schroeder
Dan Clinger

STAFF ATTENDING:

Matt Pickett, FFD
Matt Cordonnier, HRPC Director
Judy Scrimshaw, HRPC
Steve Wilson, City Engineering Department
Todd Richard
Don Rasmussen

GUESTS:

Dan Stone, Tom Shindledecker, Jacob Mercer, Wayne Pneuman, Deb Cole, Colleen Robinson, John Kovach, Bob Edds

CALL TO ORDER

ROLL CALL

The following members were present:

Paul Schmelzer
Jackie Schroeder
Dan Clinger

SWEARING IN

All those planning to give testimony were sworn in by Judy Scrimshaw.

APPROVAL OF MINUTES

Jackie Schroeder made a motion to approve the minutes of the February 12, 2015 meeting. Dan Clinger seconded. Motion to accept carried 3-0.

NEW ITEMS

1. PETITION FOR ZONING AMENDMENT #ZA-03-2015 filed by Pneuman Properties to rezone 222 Center Street, Findlay from R-3 Single Family High Density to C-2 General

Commercial.

HRPC

General Information

The site consists of two parcels located on the north side of Center Street between Clinton Street and Taylor Street. It is currently zoned R-3 Single Family High Density. All surrounding parcels are also zoned R-3. It is not within the 100 year flood plain. The City of Findlay Land Use Plan designates the area as Single Family Small Lot.

Parcel History

The existing building was originally constructed for a Day Care Center in 1985. It later became an Autism/Dyslexia Center. In 2014 CPC approved a change of use to house a treatment center for opiate addiction.

Staff Analysis

The applicant is requesting to change the zoning of these two lots to C-2 General Commercial in order to make them more marketable.

At the time the building was constructed, the parcels were zoned C Residential. This district allowed all residential uses as well as offices, hospitals and clinics, dormitories, community centers, convalescent and nursing homes and institutions of educational, religious, or philanthropic character. It was a very "catch all" type of district. Day Care Centers were not specifically mentioned in the zoning text at the time and would have been a newer concept that would not have been present when the code was adopted in the 1950's. At the time, the Commission felt they would fall into a similar category with convalescent or nursing homes and therefore permitted the use.

In order to keep the same type of uses allowed (other than most of the residential) that the original building was constructed under, the current O-1 Institutions and Offices District would suffice. Todd Richard has been in conversations with the realtor handling the property and she had stated that a beauty salon and coffee shop were a couple of businesses that had shown some interest. In order to allow these, a C-1 Local Commercial zoning classification would be needed. The C-1 District allows smaller shops and stores that serve a more localized area/neighborhood. C-2 General Commercial is meant for retail and business uses that serve a regional area.

HRPC Staff feels that C-2 is not a good fit for the predominately residential area. C-1 Local Commercial should be sufficient to allow for greater marketability of the site as a commercial property without allowing higher intensity retail/commercial uses.

Staff Recommendation

HRPC Staff recommends that FCPC recommend to Findlay City Council to rezone 222 Center Street from R-3 Single Family High Density to C-1 Local Commercial.

ENGINEERING

No objections

FIRE PREVENTION

No comments

STAFF RECOMMENDATION

Staff recommends that FCPC recommend to Findlay City Council to rezone the parcels located at 222 Center Street in PETITION FOR ZONING AMENDMENT #ZA-03-2015 to C-1 Local Commercial.

DISCUSSION

Mr. Schmelzer asked if the applicant was in attendance. Wayne Pneuman came forward and explained that they were moving the Autism Center out to CR 236 in the Timberstone Center. They had received a Change of Use to lease to the drug treatment center. They would like to sell this building and thought that going to the C-2 zoning would make it the most marketable. Mr. Pneuman commented that this area of town is one that seems to be in transition. As you go up and down the street there are scattered business uses. He said he didn't think the change of zoning would be terribly disruptive.

Paul Schmelzer stated that he understood Mr. Pneuman's perspective. He said he hoped Mr. Pneuman could understand from the perspective of looking out for the neighborhood and the uses that are there and the surrounding zoning district. Mr. Schmelzer said he felt we are trying to be as flexible as we can be to meet the original intent of what the property was prior to a change in the zoning map. It was C Residential at the time it was converted. He said he hopes he can understand staff's recommendation to go to C-1 instead of C-2. Mr. Schmelzer said he would recommend the O-1 Office Institution district personally. He said he feels it comes closest to what the C Residential afforded them originally. He said he may be okay with going ahead with HRPC's recommendation at least to recommend to Council and open it up to further discussion there. Probably depending on feedback from the neighborhood to Council you'll get a determination as to whether you go to O-1, C-1 or stay the same.

Dan Clinger asked if the owner has a current lease on this property. Mr. Pneuman said it has been month to month lease and as soon as they sell it the current tenant will vacate. Mr. Clinger said he personally likes the O-1 better. It is a little more restrictive. He said he realizes there is more commercial zoning farther down the street but felt this is a spot zoning. Mr. Schmelzer commented that he feels this property is not suited for residential and would have to continue on with getting approval for non-conforming uses if it remains zoned residential. So he feels trying to give it a classification that better suits it is not unreasonable. He can understand the spot zoning issue but at the time of construction that C Residential zoning covered multiple uses and not just residential. Mr. Clinger asked if the O-1 would protect the neighborhood more. Mr. Schmelzer said it is more restrictive and his question would be does the neighborhood care about that restriction. Would they mind a coffee shop next door? He stated that he didn't know if any adjoining owners were here today.

A gentleman in the audience spoke up. He said he didn't know what the O-1 permitted. Mr. Schmelzer asked Judy Scrimshaw to read what uses were allowed in the O-1 district. Ms. Scrimshaw read that section from the code. She then stated some of the uses permitted in the C-1 district which ranged into restaurants, beauty salons, etc. The neighbor stated that he didn't want to see a drive thru coffee shop putting a lot of traffic put on the alleyway which already has cars using it as a street. Ms. Scrimshaw explained that a drive thru lane always requires further review. Adequate room for stacking vehicles on the site is required; the flow in and out is reviewed, etc. He stated that he didn't like what was going on there now. There are 20 or 30 people standing around smoking throughout the day.

Paul Schmelzer asked Don Rasmussen if since the application is asking for C-2 that the application does not change as a function of this body. Mr. Rasmussen replied no. Mr. Schmelzer stated that regardless what this body recommends the C-2 conversation and our recommendation still takes place at Planning and Zoning and City Council. Mr. Schmelzer asked Mr. Pneuman if he was clear on this process. Mr. Pneuman stated yes.

MOTION

Paul Schmelzer stated that considering the discussion he would make a **motion to recommend to Findlay City Council that this property be rezoned to O-1 Institutions and Offices.**

2nd: Jackie Schroeder

Mr. Pneuman stated that if you go a block or block and a half down the street there are uses that show it is a neighborhood in transition. It is a four lane road and is going to change. Mr. Pneuman stated that to the gentleman's point, if he has complaints about who is there now, this is an opportunity to look at something different. Mr. Pneuman stated he didn't know what they could do with the O-1 as it is fairly limited. He said it ties their hands. Mr. Schmelzer said he think it does also and that is why he wanted to clarify that CPC is not changing their application by this recommendation. He said that based on the conversations today and the fact that the O-1 most closely fits what the owner had when it was zoned C Residential in the old code, that he felt he made the motion as such.

VOTE: Yay (3) Nay (0) Abstain (0)

2. SITE PLAN APPLICATION #SP-04-2015 filed by Quality Lines, Inc., 2440 Bright Rd, Findlay for stone storage lot and fencing.

HRPC

General Information

This site is located on the west side of Bright Road in the Tiny Timbers Subdivision. It is zoned I-1 Light Industrial. Land surrounding the parcel is zoned C-2 General Commercial. It is not within the 100 year flood plain. The Land Use Plan designates the area as Regional Commercial.

Parcel History

The Tiny Timbers Subdivision was reviewed and approved by FCPC on October 9, 2015.

Staff Analysis

The applicant is proposing an outside stone storage pad with chain link fencing on the northeast corner of Lot 2. There is an existing metal building in the stoned area.

The lot will be accessed via the existing paved drive and parking lot on Lot 1. An easement of access was recorded in the subdivision to access this parcel because it does not have its own road frontage.

When the zoning change to I-1 was approved in October, 2014 it was noted that when a site plan was proposed, screening between this industrial lot and the commercially zoned lots abutting it would come into play. Per the City of Findlay Zoning Ordinance 1161.07.3, Level 2 screening is required when Industrial uses or districts abut Commercial uses or districts.

Staff suggests that Option 1 which requires four (4) canopy and four (4) evergreen trees per 100 feet of contiguous boundary be used in this instance. The areas abutting this site plan are all still vacant. For that reason we suggest only requiring the plantings along the north and east portions of the site that are being developed at this time. The plan shows the lot as close as 4' to the property line in spots. This will probably need to be adjusted in order to have adequate room for planting. As any other improvements happen on the lot, the applicant will be required to screen more of its boundary.

The plan indicates the fence is 6' in height with barbed wire on top. The Industrial district is the only area where barbed wire is permitted. The fence can be a maximum of 10' high in the industrial area also.

Staff Recommendation

HRPC Staff recommends approval of the site plan subject to:

- Screening being installed as required along the north and east sides

ENGINEERING

Access – Existing access will not change

Water & Sanitary Sewer – Existing services will not change

Stormwater Management – Proposed detention pond meets the City's requirements.

Sidewalks – Existing sidewalks will remain in place

Recommendation: Approval of the plan

Storm sewer permit will be required.

FIRE PREVENTION

No comments

STAFF RECOMMENDATION

Staff recommends approval of **SITE PLAN APPLICATION #SP-04-2015 for stone storage lot and fencing at 2440 Bright Rd, Findlay** subject to the following conditions:

- Screening being installed as required along the north and east sides (HRPC)

DISCUSSION

Dan Clinger asked for clarification of what areas were to be screened. Judy Scrimshaw stated that she was referring to the portion of the lot on the north side that is being developed now. She stated that she is sure there will be more happening on the parcel in the future and is fine with only requiring that much now and the same with the east boundary. She commented that he really is not affecting any surrounding owners at this time. Ms. Scrimshaw stated that she did get one phone call from the owners of the insurance office and car dealership. They requested a copy of the site plan which she provided and did not hear anything else from them after that. They would be the closest existing business to the project so far. Ms. Scrimshaw stated that since this project right now is so small and really does not affect anyone else, she didn't feel that screening the entire perimeter was necessary now. This makes the developer aware of what he will be required to do in the future.

Mr. Clinger asked how much property would be required to develop that screening. Would it be 10, 20 feet? Dan Stone stated that it would depend on the type of trees. He said you could get them in 4 feet. Mr. Clinger questioned why he had to go so close to the north with the lot when there is so much other acreage to work with. Mr. Stone replied that he needed room to maneuver around the existing building and that the easement of access is on the north side and this will feed off of the existing parking lot. They basically expanded that parking lot to the west. Mr. Stone said he questioned the requirement of the screening on the east line because it is the same owner and it abuts an asphalt parking lot. He stated he doesn't see the benefit of screening that and would ask the Commission to waive that portion.

Mr. Clinger stated that he measured about 40+ feet of area north of the building and he would like to see maybe a 20' buffer on that side. That would still give adequate room to maneuver. Mr. Stone said he thought that was pretty steep and was not aware of any code that would require that. He said it is industrial zoning and if they can get adequate screening in what is there, he didn't see any reason to come 20' off the property line.

Mr. Schmelzer asked where the fence is planned. Mr. Stone replied that it will be right along the stone area. All four sides of the lot will be fenced and the access will be in the northeast corner. He said they can adjust the north side to get ample buffer if necessary.

Dan Clinger asked if when the site is further developed that the drainage will be relocated. Mr. Stone stated yes. Mr. Stone said the swale they will install will be the detention and water quality that will tie into the existing sewer. As the site develops, there will be more detention installed.

Mr. Clinger asked if there is any issue with the stone pavement in the industrial. Ms. Scrimshaw stated it is the only area where such is permitted for storage areas. She stated that at least if they are on stone and drive out there is ample pavement before they come to the road to drop any stone.

Dan Clinger asked what type of compromise they would make on the north side. Mr. Stone said that the owner were not here but they did state that they would screen the north side and do whatever it would take to accomplish. Mr. Stone said he thought perhaps a 7 or 8 foot buffer may be needed.

Paul Schmelzer stated that he sort of agreed with both sides' comments. He said he doesn't think he can require a 20' setback but he doesn't think 4' is enough for an adequate buffer. He stated that in line with the recommendation from HRPC, they should get the stone back an appropriate distance to adequately screen per the code on the north side. Mr. Schmelzer stated that he also wasn't sure it made a lot of sense to screen between the stone and the existing parking lot. He said that in lieu of screening from the existing commercial property on the east which is owned by the same person, would they consider moving that screening south toward the insurance agency that had called. They could buffer that now. Mr. Stone clarified that they would take the couple hundred feet along the parking lot and move it south to start the buffer there. Mr. Schmelzer stated yes. Matt Cordonnier said he agreed with that line of thinking. He said he did some benefit of the storage being screened however. People from Bright Road will be seeing it and that would be his objection. He commented that even though he owns the land to the east now he may not someday. Dan Stone stated that it is 600' off Bright Road. Mr. Cordonnier stated that he knows you won't be staring at it for a long period, but it is a part of the vista

driving by. He compared it to driving along I-75 and viewing what is along the road as someone passes through Findlay.

Mr. Schmelzer asked about the slats that can be installed in chain link fences. He said they are often used for security purposes so you can't readily see what is being stored. Or perhaps they can use a fence that cannot be seen through. Mr. Stone commented that it can work both ways as far as security. If the fence is opaque, you can't see if someone is in there either. Mr. Cordonnier stated that we would have to consult the code. The screening slats are not permitted for sure in residential. He couldn't recall if it is addressed in Industrial.

Dan Clinger said that both parcels are owned by the same person and the industrial lot has permanent ingress easement. He said that the other lot could be sold at some time and the easement would not go away. Dan Stone replied yes, it was platted. He said it was only done as two (2) lots in order to get the industrial zoning he needed for the storage. Mr. Clinger asked that if the lot was sold could we go back and require the screening along the east line then. Mr. Schmelzer replied that if the site gets fully developed and they have no reason to come back to CPC again we couldn't change anything on them. The purchaser would be buying it under the condition it is in at the time anyway. Mr. Schmelzer asked if the code called for an instance of using fencing instead of buffer. Ms. Scrimshaw stated that it adds fencing to buffers for more intense screening but doesn't really substitute.

MOTION

Paul Schmelzer made a motion to approve SITE PLAN APPLICATION #SP-04-2015 filed by Quality Lines, Inc., 2440 Bright Rd, Findlay for stone storage lot and fencing according to Staff recommendations unless a satisfactory alternative for screening is presented to HRPC. He explained that this means they are required to do this on the north and east sides. If a plan is brought in that shows the screening adjacent to the southeast abutting parcel, and something can be done with the fence in accordance with the code to screen that would eliminate the need for other screening between the two commonly owned parcels.

2nd: Dan Clinger

VOTE: Yay (3) Nay (0) Abstain (0)

3. REVIEW OF AMENDMENTS TO FINDLAY ZONING ORDINANCE.

Matt Cordonnier stated that Mr. Bob Edds was here with some questions related to signage at a local Church. He asked that before we start to look at the code changes that perhaps we hear from him.

Mr. Edds stated that he wanted to talk about the frequency that message can change on an electronic sign. He is a member of St. Paul's Church at the corner of E. Sandusky and East Streets. They have had an electric sign for about 4 years or so. Mr. Edds said that he understands that the messages on an electronic billboard can change every 8 seconds. In contrast, the Church's electronic sign may only change every 2 hours. He would like to suggest that the new code be closer to the guidelines of the billboards.

Paul Schmelzer asked what his rationale for that would be. Do they wish to scroll messages?

Mr. Edds said they would like to see the messages more frequently displayed. He doesn't consider it scrolling. He would like to see a message sit there for the 8 seconds and then the next one come up.

Mr. Schmelzer stated that he thought that the intent was not for delivering a mass amount of information at any time, but to give some recognition as an accessory sign to what a business, etc. may be before the driver reaches the location. He understands they are in a relatively isolated location with their sign. Mr. Schmelzer asked to envision what Tiffin Avenue would look like with every business allowed to change their message every 8 seconds. He further stated that as a body we don't have the ability to say we like what you are scrolling but we don't like what he is or we like your message, but 8 seconds isn't enough to read it so you need 12 seconds, etc., etc. This will be an enforcement nightmare. Mr. Schmelzer said that perhaps 2 hours is too long, but it's certainly more flexible than the permanent signs that were allowed previously.

Todd Richard added that the digital billboards today are often a trade-off. We go from four 30' x 10' panels to one. So we reduce a lot of clutter. The C-3 District that the Church is in actually prohibits electronic message centers. Mr. Richard stated that we had tried in the new code to adapt to some of the new technology. These are more convenient and efficient. Over the years these have not been permitted downtown and maybe council's attitude will change someday. We had had a request at the time for a scrolling, racer board, tickertape type thing downtown and that was denied. Mr. Richard said that Mr. Edds situation will probably be open for discussion as we go through the process of amending our zoning ordinance. Mr. Edds said he can understand from the standpoint of a continuous scrolling message but he is talking about a message coming up, going away and the next one coming up. He said he is curious why the high school and the university can have these signs. Mr. Richard replied that the high school has a variance. He stated that there were some rules created for the university district for such a sign at the time. Mr. Edds commented on other locations of signs that make it seem like the rules are choppy. Mr. Richard said he understands his perspective. Many of these probably went through a variance process. Mr. Schmelzer asked if many of these signs were put in place prior to the code being modified to include these. Todd Richard stated yes. Mr. Schmelzer asked if there have been variances since the code was modified. Mr. Richard stated that that is a pretty accurate statement.

Mr. Edds commented that the city should consider a couple of things. One is differentiating scrolling and fixed message. The other would be the timing. He doesn't think it has to be the 8 second rule for billboards, but maybe make it a minute or two.

Matt Cordonnier then started the discussion of the text that HRPC and the Zoning Department had submitted to the Commission for review. Many items are simple clarification of terms and corrections. He stated that the code has been in effect since 2011 and now that Mr. Richard has been working with it for a while, he has found issues that need resolved, errors, items that need further definition or clarification, etc. We have worked together to make recommendations to clean thing up.

The packet given to the commission has the corrections, and deletions noted and a short explanation of why it was done. The Commission began to go through the text making comments. This is also going to be reviewed at Planning and Zoning today. The Commission made its way through items including BZA, Historic Commission, and the first few zoning districts. Discussion will continue at future meetings.

Note: At Planning and Zoning on March 12 at 4:00, the Committee agreed to try to schedule a joint meeting with CPC members to go through this process together. This will be a more efficient use of Staff and the bodies' resources and time. HRPC Staff will try to coordinate the joint meeting.

ADJOURNMENT

With no further business the meeting was adjourned.

Lydia L. Mihalik
Mayor

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

City of Findlay City Planning Commission

Thursday, April 9, 2015 - 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

NEW ITEMS

1. **PETITION FOR ZONING AMENDMENT #ZA-04-2015 filed to rezone 724 N. Main Street from C-2 General Commercial to R-2 Single Family Medium Density.**
2. **PETITION FOR ZONING AMENDMENT #ZA-05-2015 filed to rezone 306 W. Bigelow Avenue from R-1 Single Family Low Density to O-1 Institutions and Offices.**
3. **FINAL PLAT APPLICATION #FP-01-2015 for a Replat of Lots 7 & 8 in Ohio Logistics Business Park.**
4. **SITE PLAN APPLICATION #SP-05-2015 filed by Findlay Warehousing Company, Inc., 8556 CR 140, Findlay for an 80,000 square foot addition to the existing warehouse building.**
5. **SITE PLAN APPLICATION #SP-06-2015 filed by American Tire Distributors, 14801 CR 212, Findlay for a 400,000 square foot addition to the existing warehouse building.**
6. **SITE PLAN APPLICATION #SP-07-2015 filed by Blanchard Valley Health Association, 1900 S. Main Street, Findlay for a Sleep Disorder Center to be located at 1913 S. Main Street, Findlay.**

ADMINISTRATIVE APPROVAL

ADJOURNMENT

City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862
318 Dorney Plaza, Municipal Building Room 115
Telephone: 419-424-7133 • Fax: 419-424-7410
www.findlaytaxforms.com

Lydia L. Mihalik
Mayor

Monthly Collection Report to Findlay Council

March 2015

Total collections for March 2015: \$1,668,656.70

| | <u>2015</u> <u>Year-to-date</u> | <u>2014</u> <u>Year-to-date</u> | <u>Variance</u> |
|---------------|------------------------------------|------------------------------------|-----------------------------|
| Withholders | 4,095,027.92 | 3,967,203.27 | 127,824.65 |
| Individuals | 526,621.45 | 464,877.93 | 61,743.52 |
| Businesses | <u>835,252.34</u> | <u>206,794.13</u> | <u>628,458.21</u> |
| Totals | 5,456,901.71 | 4,638,875.33 | 818,026.38 17.63% |

Actual & Estimated Past-due Taxes

| | |
|--------------|---------------------|
| Withholders | 567,543.81 |
| Individuals | 1,103,881.54 |
| Businesses | <u>101,062.27</u> |
| Total | 1,772,487.62 |

Refunds Paid

Overpayment Transfers

| | <u>MTD</u> <u>Quantity</u> | <u>MTD</u> <u>Amount</u> | <u>YTD</u> <u>Quantity</u> | <u>YTD</u> <u>Amount</u> | <u>MTD</u> <u>Quantity</u> | <u>MTD</u> <u>Amount</u> | <u>YTD</u> <u>Quantity</u> | <u>YTD</u> <u>Amount</u> |
|---------------|-------------------------------|-----------------------------|-------------------------------|-----------------------------|-------------------------------|-----------------------------|-------------------------------|-----------------------------|
| Withholders | 0 | 0.00 | 6 | 345.57 | 0 | 0.00 | 0 | 0.00 |
| Individuals | 248 | 48,527.90 | 458 | 102,651.31 | 77 | 7,264.42 | 126 | 14,484.18 |
| Businesses | <u>2</u> | <u>579.00</u> | <u>13</u> | <u>4,247.00</u> | <u>34</u> | <u>29,524.72</u> | <u>71</u> | <u>49,504.58</u> |
| Totals | 250 | 49,106.90 | 477 | 107,243.88 | 111 | 36,789.14 | 197 | 63,988.76 |



Andrew Thomas, Administrator

4-1-15

Date

Actual and Projected Revenue

| | <u>2015 Actual Year-to-date</u> | <u>Percentage of Projection Collected</u> | <u>Amount to Meet Projection</u> | <u>Percentage to Meet Projection</u> | <u>2015 Projected Year End</u> |
|---------------|--|--|---|---|---|
| Withholders | 4,095,027.92 | 25.55% | 11,930,372.08 | 74.45% | 16,025,400.00 |
| Individuals | 526,621.45 | 24.45% | 1,627,178.55 | 75.55% | 2,153,800.00 |
| Businesses | <u>835,252.34</u> | 20.79% | <u>3,181,547.66</u> | 79.21% | <u>4,016,800.00</u> |
| Totals | 5,456,901.71 | 24.59% | 16,739,098.29 | 75.41% | 22,196,000.00 |

Findlay Income Tax Department

Monthly Collections Report

Wednesday, April 1, 2015

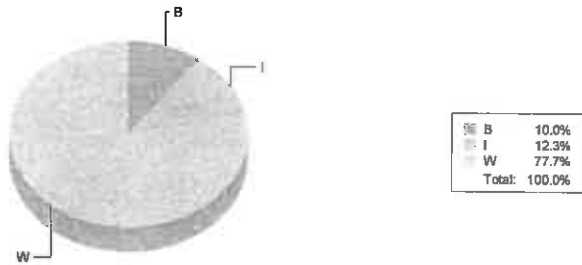
8:03:08AM

For Period March 1, 2015 through March 31, 2015

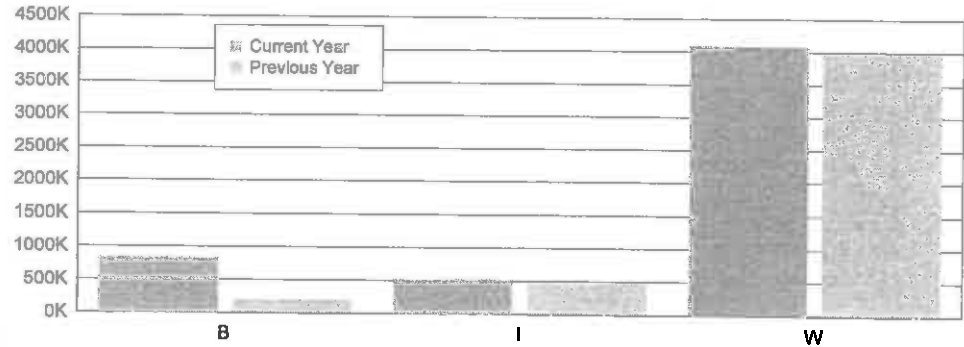
City of Findlay

| Account Type | Monthly Total | 2015 Year to Date | 2014 Year to Date | Increase (Decrease) | % Change | 2015 Month to Date | Previous Year(s) Month to Date |
|----------------|---------------------|---------------------|---------------------|---------------------|---------------|---------------------|--------------------------------|
| W | 1,295,727.07 | 4,095,027.92 | 3,967,203.27 | 127,824.65 | 3.22 | 1,288,191.61 | 7,535.46 |
| I | 205,885.29 | 526,621.45 | 464,877.93 | 61,743.52 | 13.28 | 34,115.74 | 171,769.55 |
| B | 167,044.34 | 835,252.34 | 206,794.13 | 628,458.21 | 303.91 | 76,069.88 | 90,974.46 |
| Totals: | 1,668,656.70 | 5,456,901.71 | 4,638,875.33 | 818,026.38 | 17.63 | 1,398,377.23 | 270,279.47 |

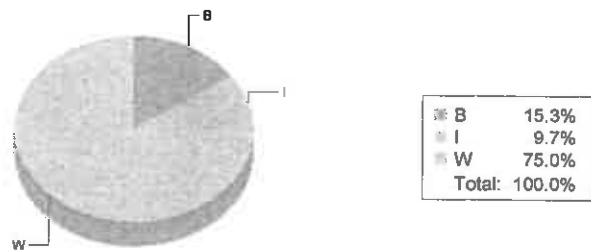
Monthly Collections by Account Type



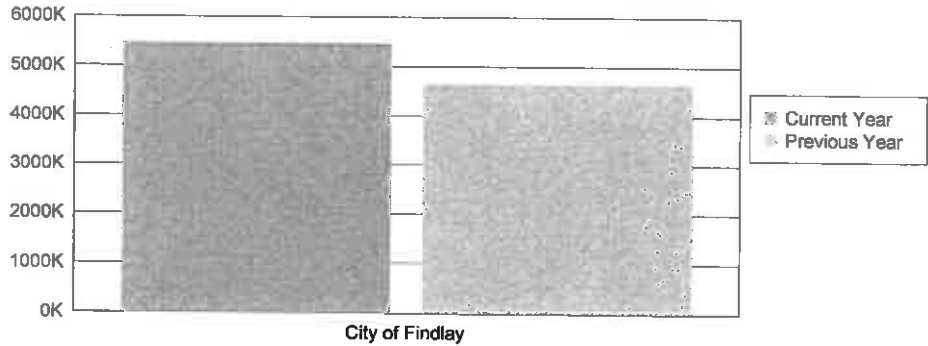
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



TRAFFIC COMMISSION

City of Findlay

March 16, 2015

MINUTES

ATTENDANCE:

MEMBERS PRESENT: Service-Safety Director Paul Schmelzer, Police Chief Greg Horne, Councilman Ron Monday.

STAFF PRESENT: Matt Stoffel, Public Works Superintendent; Dave Honse, Street Supervisor; Don Rasmussen, Law Director; Kathy Launder, City Clerk.

GUESTS PRESENT: none.

OLD BUSINESS

1. Request of Mayor Lydia Mihalik for a crosswalk on East Sandusky Street at Hunters Creek Drive.

12/15/2014

Motion to table request, by Director Schmelzer, second by Captain Young. Motion passed 4-0.

01/20/2015

Item remains tabled.

NEW BUSINESS

1. Request of Dave Honse, Street Department Supervisor, to implement a snow emergency policy effective beginning Winter 2015/2016 on Beech Street from East Lima Street to Hancock Street.

Honse stated that when cars are parked on the street, it is very difficult to get a small plow truck down the street to plow snow. A fire truck would not be able to get through. This is the narrowest street. There are no snow emergency streets currently in Findlay. Director Schmelzer asked Honse to research how other communities handle snow emergency policies as it relates to parking on the street. Do they handle it by legislation or is it policy. Motion to table request by Director Schmelzer, second by Chief Horne. Motion passed 3-0.

2. Request of Paul Schmelzer, Service-Safety Director, to conceptually review making Crawford Street one way and change parking to reverse angle parking.

Director Schmelzer presented a conceptual plan to make Crawford Street One Way adding angle parking. This adds 29 parking spaces to Crawford Street. West Crawford Street would become one way going west; parallel parking would remain as it is on the north side; parking on the south side would become reverse angle parking. East Crawford Street would become one way going east; parallel parking would remain as it is on the north side; parking on the south side would become reverse angle parking.

Motion to table for internal review by Police Department, Fire Department, and Hancock County Sheriff's Office by Director Schmelzer, second by Chief Horne. Motion passed 3-0.

3. Request of Paul Schmelzer, Service-Safety Director, to discuss concepts of how to improve the intersections of Blanchard/Sandusky and Blanchard/Sixth Street before presenting to City Council Committee of the Whole.

Director Schmelzer presented multiple concepts for improving the intersection for Blanchard and Sixth Street to include a roundabout to improve traffic flow through the area. An advantage to the roundabout is it will eliminate the need for a signal at this intersection as well as move traffic through the area a lot easier.

Motion to recommend that Concept 4 be presented for further review by Councilpersons for Wards 4 and 5 and engage the property owners in the area, by Director Schmelzer, second by Chief Horne. Motion passed 3-0.

Director Schmelzer presented a concept for improving the intersection of Blanchard and Sandusky. This includes a designated Left Turn Only lane, a thru lane, and a thru/right turn lane on northbound and southbound Blanchard Street at Sandusky.

Motion to recommend this concept be presented for further review by Councilpersons for Wards 3 and 4 and engage the property owners in the area, by Director Schmelzer, second by Councilman Monday. Motion passed 3-0.

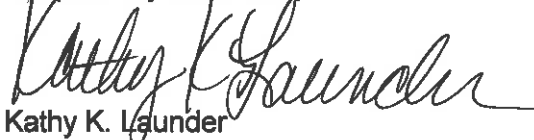
4. Request of Chief Greg Horne to change the wording on the sign at the entrance of the Municipal Building parking lot to read 2 hour limit and remove the words "in designated spaces only."

Motorists are confused by the wording the sign at the entrance of the Municipal Building. They are interpreting the words "2 Hour Limit in Designated Spaces Only" to mean that only the Reserved spaces are a 2 hour limit.

Motion to change the wording on the sign at the entrance of the Municipal Building parking lot to remove the words "in designated spaces only" by Director Schmelzer, second by Chief Horne. Motion passed 3-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on April 20, 2015, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,



Kathy K. Launder
City Clerk

PARKS AND RECREATION BOARD

City of Findlay
March 16, 2015

MINUTES

ATTENDANCE

Members Present: Paul Schmelzer, Chair, Matt Cordonnier, Dennis McPheron, Greg Meyers, Bob Nichols, Gary Pruitt, Mike Slough, Dave Trisel.

Staff Present: Lu Draper, Matt Stoffel, and Kathy Launder.

Guests Present: Lisa Ragland, Church League Softball; Tim Manley, Silver Blades.

APPROVAL OF MINUTES

Motion to accept minutes of the February 17, 2015, meeting, by Pruitt, second by Meyers. Motion passed 8-0.

OLD BUSINESS

YMCA Contract for Riverside Pool: Director Schmelzer stated that the contract is up for consideration by City Council at its next meeting.

Parks and Recreation Summit: The Summit is scheduled for March 24, 2015, at 5:30pm at The Cube.

NEW BUSINESS

Request for Reduction in Fees-Church League Softball: Lisa Ragland requested the field fees be waived for the Church League Softball again this year. Draper reported that the rate for field fees for the season is \$1000 per league plus \$100 administrative fee. Ragland stated that they have 24 teams in league. They play 1 hour games on Saturdays from 9am-3pm. This league uses Cooper Field and Rawson Field.

Ragland stated that the Church League lines and prepares field. Draper stated that the fields are only prepared for City run leagues. City run league fees are \$600 per team. Ragland stated that they charge \$200 per team that is in the league. These fees go towards paying umpire fees of \$18 per game per umpire and balls. Director Schmelzer stated that there is a bit of a disparity from what the leagues pay the umpires (approximately \$4000 over the season) and what the league has paid the City (\$200) to use the fields. Discussion ensued among Board members regarding charging \$500 this year and the full amount in 2016. Ragland expressed that she did not plan to have to pay a fee beyond the administrative fee. It will be a hardship to pay the \$500 upfront.

Motion to charge the Church League Softball \$500 for the 2015 season and charge the full amount of \$1000 field fee plus \$100 Administration Fee per league totaling \$1100.00 in 2016 and subsequent years, by Slough, second by Director Schmelzer. Amendment to motion to extend deadline to pay fee; pay \$200 when permit is filed and the remaining \$300 by the beginning of July 2015, by Director Schmelzer, second by Slough. Motion as amended passed 8-0.

Request for Reduction in Fees-Silver Blades: Tim Manley requested a reduced fee for use of the ice and building at The Cube for guest skaters to give lessons to members of the Silver Blades Club. They will be using the ice from 10am-12pm for the lessons; from 12pm-12:30pm Silver Blades Alumni will practice; from 12:30pm-1:30pm the guest skaters will have a meet & greet with opportunity for autographs with the members of the Silver Blades Club. Manley stated that the guest skaters charge \$25-\$35/hour per skater for lessons. Generally 20-30 kids participate. This is the third year that guest skaters have offered lessons. Silver Blades Club does not charge guest skaters for use of ice time for lessons.

Draper stated that the ice time fee is \$500 for 2 hours. Councilman Nichols stated that the fees have been set and Silver Blades Club should have to come up with how to pay it. Meyers stated that since the guest skaters are making money giving these lessons, he feels differently about giving a break on the fee for ice time.

Motion to charge \$400 (\$10 for every year Silver Blades has been a club) for 2 hours of ice time; waive the fee for the 30 minute practice of the Alumni skaters; and waive the fee for the building use for the 1 hour meet and greet, by Slough, second by Director Schmelzer. Motion passed 8-0.

DEPARTMENT REPORTS

Recreation Department Report: Draper reported that Friday and Saturday nights had record breaking attendance at Open Skate. Sunday was the Gliding Stars Show. They only had a few empty seats. Silver Blades Show is this weekend. The Hancock County Gifted Children program held a program at the Cube with 168 skaters with lessons, lunch, and a presentation by the YMCA. Home school families from Bowling Green want to come down in May for a skating clinic. Findlay High School hockey team did really good, but fell short in the tournaments. Director Schmelzer stated that he was contacted by the supervisor of the gifted kids program stating that they will definitely come back again and that Lu Draper did a great job.

Parks Maintenance Department Report: Stoffel stated that they are getting the fields ready for Spring sports. The Green Waste Site will open on April 7.

OTHER REPORTS

Hancock Park District Report: Pruitt stated that Hancock Park District's guide has gone from a front and back 11x17 publication to a 12 page booklet with the plans to evolve to a 24 page booklet. This includes a description of the parks, rentals, programs, etc. This booklet can be found online. They have printed a few hard copies that are strategically placed at the Mazza Museum and other locations that target families. Director Schmelzer stated that a meeting was held regarding the trails plan. It was a great meeting. They examined current trails; what makes sense for next process; take advantage of grant opportunities to capitalize on plan. The City already utilized the plan in its TAP Application.

OTHER BUSINESS

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for April 20, 2015, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy Launder
City Clerk

City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

Gregory R. Horne, Chief of Police
318 Dorney Plaza, Room 207 • Findlay, OH 45840
Phone: 419-424-7194 • Fax: 419-424-7296
www.findlayohio.com

April 2, 2015

Honorable Council:

Attached are the Findlay Police Department activity stats for March 2015.

Sincerely,



Gregory R. Horne
Chief of Police

Detective Division
March, 2015 Activity

Cases Submitted for Prosecution

| | Month | Year to Date |
|----------------------|-------|--------------|
| Law Director: | 73 | 274 |
| County Prosecutor: | 46 | 122 |
| Juvenile Prosecutor: | 22 | 67 |

There were a total of 6 new cases assigned for investigation during the month of March.



**CITY of FINDLAY
POLICE DEPARTMENT
FINDLAY, OH 45840**



Phone: 419-424-7194
Fax: 419-424-7891

Vice Narcotics Unit/METRICH Unit

Activity Report

March 2015

The following is the activity report for the Vice Narcotics Unit/METRICH Unit for the month of March 2015:

Narcotics Investigations: 31

Felony Arrests: 14 (27 charges)

Misdemeanor Arrests: 0

Drug Talks: 2

Sgt. Justin Hendren 818



**CITY of FINDLAY
POLICE DEPARTMENT
FINDLAY, OH 45840**



Special Assignment Unit

Activity Report

Month March Year 2015

Chief Horne,

The following report is from the Special Assignment Unit (SAU) activities for the month listed above.

Events: 166

Arrests: 14

Traffic Citations: 105

Traffic Warnings: 4

OVI:

Minor Misdemeanor Citations: 4

Warrant/Summons Service: Warrants – 27 / Summons - 5

Alcohol/Drug Offenses: Drug Offenses - 15

Weapon Offenses:

Cases referred for charges (no arrest): 2

Surveillance Details:

Assists to other PD Divisions: 10

Submitted by: Sgt. R. A. Doe #468

MONTHLY COURT OFFICER ACTIVITY REPORT

MONTH: April YEAR

| | |
|-------------------------------|-------------|
| TOTAL PAPERS PROCESSED | <u>198</u> |
| TOTAL PAPER SERVICE HOURS | <u>101</u> |
| TOTAL COURT SECURITY HOURS | <u>53.5</u> |
| TOTAL PRISONERS TO/FROM COURT | <u>3</u> |
| TOTAL MILES DRIVEN | <u>808</u> |
| TOTAL SUMMONS | <u>89</u> |
| TOTAL OVERTIME HOURS | <u>0</u> |

Off. Sunny J. #1410
COURT OFFICER



**CITY OF FINDLAY
POLICE DEPARTMENT
FINDLAY, OH 45840**



Phone: 419-424-7163

Fax: 419-424-7296

**Patrol Division
Monthly Activity Report
Month of: March, 2015**

| | <u>Month</u> | <u>Year to Date</u> |
|--------------------------------------|--------------|---------------------|
| Traffic Stops: | 779 | 2252 |
| Citations: | 328 | 932 |
| Operating Vehicle while Intoxicated: | 12 | 39 |
| Accidents (non injury): | 73 | 286 |
| Injury Accidents: | 10 | 46 |
| Criminal Damaging/ Vandalism: | 27 | 52 |
| Theft/Fraud/Shoplifting Complaints: | 96 | 317 |
| Motor Vehicle Theft: | 7 | 22 |
| Unlawful Entry Complaints: | 13 | 59 |
| Domestic Dispute Complaints: | 51 | 173 |
| Assault Complaints: | 22 | 49 |
| Sex Offense Complaints: | 4 | 19 |
| Alcohol/Drug Complaints: | 49 | 121 |
| Warrants Served: | 91 | 272 |
| Arrests: | 179 | 536 |
| Total Reports Generated: | 1282 | 3602 |
| School Walk Thru's: | 82 | 232 |

City of Findlay

Lydia L. Mihalik, Mayor

WATER TREATMENT DEPARTMENT

Jeff Newcomer, Superintendent

110 North Blanchard Street • Findlay, OH 45840

Phone: 419-424-7193 • Fax: 419-424-7892

www.findlayohio.com

APRIL 2, 2015

NEWS RELEASE

PRECIPITATION & RESERVOIR LEVELS

Total precipitation recorded at the City of Findlay Water Pollution Control Center was 5.48 inches of rain and 31.50 inches of snow for the first quarter (Jan-Mar) of 2015.

At the end of March, the Findlay reservoirs stood at 95% of capacity. This reservoir level represents a 1,049 day water supply at the city's current use.

Water treated at the plant totaled 519.68 million gallons for the first quarter (Jan-Mar) of 2015. Water treated per day at the City of Findlay Water Treatment Plant averaged 5.77 million gallons (MG).

Thank you,



Jeff Newcomer
Superintendent
Water Treatment Plant

EC: City Council
Department Supervisors
File

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **STREETS, SIDEWALKS, & PARKING COMMITTEE** met jointly with members of committees from The Alliance regarding the Downtown Main Street improvements to discuss mutual goals and concerns.

We recommend *The Committee and the Alliance continue to communicate informally and schedule additional joint meetings as more specific Downtown improvement plans become available.*

We recommend the Administration ~~consider~~ meet with the Council Committee to specify the role the Committee and the Parking Authority should play, if any

Aye Nay *Tom Shindledecker*
Tom Shindledecker Chairman

Aye Nay *John Harrington*
John Harrington

Aye Nay *Holly Frische*
Holly Frische

LEGISLATION: NONE

DATE: March 24, 2014

COMMITTEE: **STREETS, SIDEWALKS
STREETLIGHTS & PARKING**

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

An **AD HOC COMMITTEE** met on March 18, 2015 to discuss salaries for elected officials.

We recommend continuing discussions on March 31, 2015 at 4:00pm. Meeting will be held in the Council Chambers.

Aye Nay


Anne Spence, Chairman

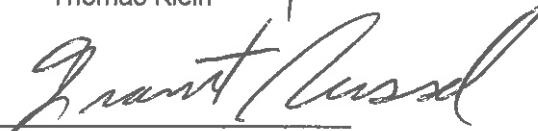
LEGISLATION: _____

Aye Nay


Thomas Klein

DATE: March 18, 2015

Aye Nay


Grant Russel

COMMITTEE: AD HOC

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

An AD HOC COMMITTEE met on March 18³¹, 2015 to discuss salaries for elected officials.

We recommend

Explore formation of Commission of Citizens to make recommendations on elected officials compensation.

Aye Nay Anne Spence LEGISLATION: _____
Anne Spence, Chairman

Aye Nay Thomas Klein DATE: March 31, 2015
Thomas Klein

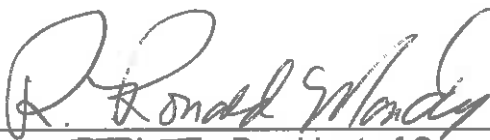
Aye Nay Grant Russel
Grant Russel

COMMITTEE: AD HOC

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

A COMMITTEE OF THE WHOLE meeting was held on Tuesday, March 31, 2015, to discuss the completion of mandated Municipal Separate Storm Sewer System (MS4) legislation to gain compliance with EPA National Pollutant Discharge Elimination System (NPDES) requirements.



~~James B. Slough~~, President of Council - Pro-Tem
R. RONALD MONDAY

COMMITTEE OF THE WHOLE

DATED: March 31, 2015

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
April 7, 2015**

RESOLUTION NO. 009-2015 *(Municipal Court/Municipal Bldg renovations)*

third reading

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-019 *(W Park Sanitary Sewer project)*

third reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-020 *(BRWP grant)*

third reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO ENTER INTO AN AGREEMENT WITH THE BLANCHARD RIVER WATERSHED PARTNERSHIP (BRWP) FOR THE GREAT LAKES RESTORATION INITIATIVE (GLRI) USDA FOREST SERVICE GRANT FOR THE BLANCHARD RIVER WATERSHED EAB MITIGATION TREE PLANTING PROJECT NO. 31954300, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-025 *(YMCA operate Riverside Swimming Pool)*

second reading

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT (CONTRACT) WITH THE YMCA TO OPERATE THE RIVERSIDE SWIMMING POOL FACILITY AND ASSOCIATED YMCA PROGRAMS FOR PUBLIC AND RECREATIONAL USE FOR THE CITY OF FINDLAY FOR THE 2015 SEASON, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-027 *(222 Center St rezone)*

second reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 222 CENTER STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R-3 SINGLE FAMILY HIGH DENSITY" TO "C-1 LOCAL COMMERCIAL".

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

APRIL 7, 2015

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, APRIL 7, 2015 MEETING.

RESOLUTIONS

010-2015 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

2015-028 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

2015-029 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO ENTER INTO CONSULTING AGREEMENTS FOR THE DESIGN PHASE OF THE DOWNTOWN REVITALIZATION PROJECT NO. 31942400, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

2015-030 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

2015-031 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 010-2015

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

OVER PURCHASE ORDER/NO PURCHASE ORDER- COUNCIL AUTHORIZATION

| VENDOR | VOUCHER | ACCOUNT | DEPARTMENT NAME | AMOUNT | REASON FOR EXPENSE | WHY |
|---------------------------|----------------|-----------------|-------------------------|---------------|--|--|
| KALIDA TRUCK EQUIPMENT CO | 138957 | 25053000-331200 | WATER DISTRIBUTION | 12100.00 | REPAIRS TO CITY VEHICLE INVOLVED IN ACCIDENT | CITY REIMBURSED BY INSURANCE COMPANY FOR AT FAULT PARTY , COUNCIL APPROPRIATED IN 2014 BUT CLERK FORGOT TO WRITE PURCHASE ORDER. |
| TREASURER, STATE OF OHIO | 139207 | 25061000-441000 | WATER POLLUTION CONTROL | 5000.00 | ANNUAL SEWAGE SLUDGE FEE TO EPA | PO NOT WRITTEN BECAUSE INVOICE AMOUNT IS BASED ON REPORTING FROM 2014 AND CAN VARY FROM YEAR TO YEAR. |

ORDINANCE NO. 2015-028

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

| | | |
|-------|-------------------------------|--------------|
| FROM: | General Fund | \$ 30,000.00 |
| TO: | Swimming Pool Fund | \$ 30,000.00 |
| FROM: | Swimming Pool Fund | \$ 30,000.00 |
| TO: | Swimming Pool #25076000-other | \$ 30,000.00 |

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that the Service-Safety Director may execute the YMCA agreement and any financial obligation therein is budgeted for,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2015-029

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO ENTER INTO CONSULTING AGREEMENTS FOR THE DESIGN PHASE OF THE DOWNTOWN REVITALIZATION PROJECT NO. 31942400, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay has entered into a development agreement with Marathon Petroleum Company whereby Marathon Petroleum Company has agreed to reimburse the City of Findlay for certain expenses associated with the Downtown Revitalization Project, and;

WHEREAS, pursuant to said agreement Marathon Petroleum Company has agreed to reimburse the City of Findlay for costs incurred for the design phase of the Downtown Revitalization Project, and;

WHEREAS, pursuant to the agreement, Marathon Petroleum Company has reimbursed the City in the amount of three hundred forty thousand dollars (\$340,000.00) for the Downtown Revitalization Project No. 31942400.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Auditor of the City of Findlay, Ohio is authorized to appropriate the following sums and to transfer said sums to the following account:

| | | |
|-------|--------------------------------|---------------|
| FROM: | MPC Contribution | \$ 340,000.00 |
| TO: | Capital Improvement – CIT Fund | \$ 340,000.00 |

SECTION 2: That the Mayor, being the Chief Executive Officer of the City of Findlay, Ohio, be and she is hereby authorized to execute any documents and perform any acts, in accordance with said development agreement, to receive reimbursement of said design phase costs.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that this project may proceed expeditiously,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2015-030

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

| | | |
|-------|--|---------------|
| FROM: | Water Fund | \$ 12,100.00 |
| TO: | Water Distribution Department #25053000-other | \$ 12,100.00 |
| FROM: | General Fund | \$ 10,908.00 |
| TO: | Police Dispatch #21015000-other | \$ 10,908.00 |
| FROM: | Water Fund | \$ 102,380.00 |
| TO: | Woods @ Hillcrest Waterline Oversizing Project #35754400 | \$ 102,380.00 |
| FROM: | Sewer Fund | \$ 11,342.00 |
| TO: | Woods @ Hillcrest Sanitary Sewer Oversizing Project #35654500 | \$ 11,342.00 |

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that needed repairs to the Water Distribution truck may be made, so that the Police Department MARCS radio system project may proceed, and so that the water and sewer oversizing project at the woods at the Hillcrest 8th Addition may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2015-031

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

| | | |
|-------|--|---------------|
| FROM: | Water Fund | \$ 253,000.00 |
| TO: | Water Treatment Plant Paint SCU #1 #35731800 | \$ 253,000.00 |

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that needed repairs to the Solid Contact Unit #1 at the Water Treatment Plant may be made,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____