

# FINDLAY CITY COUNCIL AGENDA

**REGULAR SESSION**

**December 15, 2015**

**COUNCIL CHAMBERS**

## **ROLL CALL of 2014-2015 Councilmembers**

### **ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:**

- Acceptance or changes to the December 1, 2015 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** - none.

**PROCLAMATIONS:** - none.

**RECOGNITION/RETIREMENT RESOLUTIONS:** - none.

**PETITIONS:** - none.

### **WRITTEN COMMUNICATIONS:**

#### **Todd Thiry – sidewalk variance**

Mr. Thiry is requesting a sidewalk variance for two (2) new homes that he owns at 407 and 409 E. Hobart Avenue. He already has a variance in place for 403 and 405 E. Hobart Avenue that he owns. He is asking for an extension until the rest of the street is required to install them. This is the last block on the street that dead ends into the railroad tracks.

**ORAL COMMUNICATIONS:** - none.

### **REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**Findlay Municipal Court Activities Report** – November 2015.

**City Income Tax Monthly Collection Report** – November 2015.

#### **City Health Department Health Commissioner Stephen Mills – 2015 Hancock County Community Health Assessment**

The Findlay City Health Department has been working diligently with community partners to complete a community wide health assessment in 2015. Surveys have been collected from parents of children under the age of 12, youth in our schools between the ages of 12 and 18, and among adult residents of Hancock County. The assessment will be an invaluable tool in positioning our community for future grants to address the health issues identified in the assessment. A preliminary report will be available shortly with a full roll out of information to the community in early 2016.

This project is a collaborative effort of Blanchard Valley Health System, The Findlay-Hancock County Community Foundation, United Way of Hancock County, Hancock County Health Department, Hancock County ADAMHS Board and the Community Partnership, Hancock County Family First Council, and the Findlay City Health Department. The assessment process and compilation of data is being handled by The Hospital Council of Northwest Ohio.

The Findlay city Health Department has been acting as a fiscal manager for this worthwhile project and has already collected financial contributions and grants to work on this venture. In addition, they have recently received contributions from partner agencies in the amount of \$22,000 to complete the project. An appropriation of funds is requested. Since the Findlay City Health Department will be merged with the Hancock County Health Department as of January 1, 2016, adoption of the ordinance prior to the end of the year is requested. Ordinance No. 2015-110 was created.

FROM:

\$ 22,000.00

TO: 2015 Health Assessment *project #31950300*

\$ 22,000.00

**Findlay Police Department Activities Report** – November 2015.

**N.E.A.T. Departmental Activity Report** – November 2015.

#### **City Auditor Jim Staschiak – summary financial reports**

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of November 30, 2015
- Cash & Investments as of November 30, 2015
- Open Projects Report as of November 30, 2015
- Financial Snapshot for General Fund as November 30, 2015

**Findlay Fire Department Activities Report** – November 2015.

**Findlay Municipal Court Judge Jonathan Starn – IDAT Fund**

This fund is created by the Ohio Revised Code specifically to pay for the cost of alcohol and/or drug addiction assessments and treatment. No General Fund money is channeled through this fund and the control of this fund is placed solely and exclusively with the Findlay Municipal Court by Ohio Revised Code.

By Judgement Entry file stamped September 22, 2015, Judge Fry and Judge Starn declared a surplus in the Indigent Drivers Alcohol Treatment Fund and Ordered that the amount of twenty-six thousand dollars (\$26,000.00) be made payable to Glenbeigh Alcohol and Drug Addiction Treatment Facility for the assessment and treatment of a defendant under Findlay Municipal Court Case Number 15-CRB-00013 (copy of the Judgment Entry Declaring Surplus is attached hereto). This payment has not yet been issued.

The use of these funds is for the express purpose of payment to Glenbeigh Alcohol and Drug Addiction Treatment Facility for Court Ordered assessment and treatment. Judge Starn has spoken with Auditor Staschiak on this matter and that an ordinance from this Council is not required for the payment of these funds. Although Auditor Staschiak did not dispute that the Court controls the use of the IDAT Funds, he did request a few days to verify with the State Auditor what documentation he is required to maintain since an expenditure of funds in this fashion is significantly different from the normal appropriation process.

Although an ordinance for the payment of an expenditure of IDAT Funds is not required since the Court, by statute, has sole and exclusive control over those funds, Judge Fry and Judge Starn understand the important need for the Auditor to appropriately document the expenditure of funds. In an effort to address both the need of Auditor Staschiak to obtain additional information regarding proper documentation and the Court's need to ensure the immediate payment of a service provider, adoption of an additional appropriation ordinance, in conformity with the attached Order, to authorize the Auditor to immediately issue the \$26,000.00 payment from the IDAT Fund surplus. Ordinance No. 2015-111 was created.

FROM: Indigent Drivers Alcohol Treatment Fund \$ 26,000.00  
TO: Indigent Drivers Alcohol Treatment #22070000-other \$ 26,000.00

**City Auditor Jim Staschiak – year-end items to transfer/appropriate**

The following accounts require an appropriation or a transfer for this budget year.

**Transfer Resolution:**

FROM: Electronic Imaging 22084000-other \$ 200.00  
TO: Electronic Imaging 22084000-personal services \$ 200.00

REASON: the transfers deal with moving funds between the department's personal services (wages and related benefits) and other (operational expenses) accounts to be able to finish the rest of the year. Legislation to transfer funds is requested. Resolution No. 031-2015 was created.

**Appropriation Ordinance**

FROM: City Income Tax Fund \$ 1,313,000.00  
TO: City Income Tax #27047000-other \$ 1,313,000.00

REASON: based on current projections, the actual income tax collections will be more than the original estimate. The tax is allocated to CIT Capital Improvements and General Fund based on actual collections. We will be able to transfer more money than originally budgeted and need the appropriation increased by this amount in order to complete the transfer to General Fund. Also includes 2014 receipts that could not be transferred until 2015.

FROM: Energy Bonds Series B #23056100 \$ 17,155.35  
TO: CIT Capital Improvements \$ 17,155.35

FROM: Energy Bonds Series A #23056000 \$ 25.44  
TO: CIT Capital Improvements \$ 25.44

REASON: the City had to appropriate the entire amount of the interest payment for the Energy Bonds for the 2015 debt payments. However, the Series B bonds are federally subsidized and we did receive a portion of our subsidy payment. Due to the federal mandated sequester, we did not receive the entire subsidy. Also, the amount that was due on the Series A bonds ended up being less than was shown on the amortization schedule and was originally budgeted. These transactions return the fronted appropriation to Capital Improvements.

FROM: Police Pension Fund \$ 16,493.74  
TO: Police Pension #27078000 \$ 16,493.74

FROM: Fire Pension Fund \$ 16,493.74  
TO: Fire Pension #27079000 \$ 16,493.74

REASON: a portion of the amount received from the assorted property taxes from the county tax settlements is deposited into Police and Fire Pension Funds by law. The cash balance is then transferred to the General Fund at the end of the year. Although the revenue budgets for 2015 were estimated very closely for the transfer into the General Fund, the transfers out of these funds were budgeted low. The County revises their revenue estimates after adoption of our annual appropriation ordinance, and in order to avoid potentially over-budgeting the fund on the certificate filing, the transfer out is budgeted lower than expected.

FROM: Cemetery Trust Fund \$ 696.56  
TO: Cemetery Trust #27086000-other \$ 696.56

REASON: the amount of interest earned on the Cemetery Trust investment has come in higher than the original budgeted estimate. This appropriation allows for the total amount of interest earned to be transferred to the General Fund.

FROM: Severance Payout Reserve Fund \$ 27,000.00  
TO: Severance Payout Reserve #22090000-personal services \$ 27,000.00

REASON: the retirement settlements for 2015 will exceed the currently appropriated amount for the year by approximately \$27,000.00. This appropriation allows the retirement settlements to be made.

Legislation to adopt on an emergency for the above listed items is requested. Ordinance No. 2015-112 was created.

**Findlay W.O.R.C. Financial Analysis Report** – January 1, 2015 through November 30, 2015.

**Board of Zoning Appeals Minutes** – November 12, 2015.

**Treasurer's Reconciliation Report** – November 2015.

**City Planning Commission minutes** – November 12, 2015.

### **COMMITTEE REPORTS:**

A **COMMITTEE OF THE WHOLE** meeting was held on Tuesday, December 1, 2015, to discuss the state checkbook.

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to appropriate funds for the Health Department merger.

FROM: General Fund \$ 550,000.00  
TO: Health Department Merger Project #31947200 \$ 550,000.00

*We recommend approval of the above and also for the Law Director and Auditor to revise the language of Section 4, Paragraph 7 of the combined Health District contract.*

Ordinance No. 2015-104 was already created for this and will receive its third reading tonight.

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to appropriate funds for the MARCS radio fees.

FROM: General Fund \$ 100,000.00  
TO: Police Department #21012000-other \$ 100,000.00

*We recommend approval of the above.*

Ordinance No. 2015-105 was already created for this and will receive its third reading tonight.

### **LEGISLATION:**

#### **RESOLUTIONS**

**RESOLUTION NO. 030-2015** (over PO amount)

**first reading**

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

**RESOLUTION NO. 031-2015** (year-end transfers)

**first reading**

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

#### **ORDINANCES**

**ORDINANCE NO. 2015-098** (zoning code)

**third reading**

**tabled**

AN ORDINANCE REPEALING THE CURRENT ZONING CODE, CHAPTER 1101 ET SEQ. OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ENACTING A NEW CHAPTER 1101 ET SEQ. OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO; TO BE KNOWN AS "CITY OF FINDLAY ZONING ORDINANCE"; ADOPTING, APPROVING, AND INCORPORATING THE CURRENT ZONING MAP, ALONG WITH THE ENTIRE TEXT OF NEW CHAPTER 1101 ET SEQ. OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO AS IF FULLY REWRITTEN HEREIN.

**ORDINANCE NO. 2015-100** (*salary ordinance*) **third reading**  
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AN REPEALING ORDINANCE NO. 2015-007 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-101** (*income tax ordinance*) **third reading**  
AN ORDINANCE ENACTING CHAPTER 194 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY ENTITLED "CHAPTER 194, INCOME TAX."

**ORDINANCE NO. 2015-103** (*401 Oakland Ave RWO vacation*) **third reading**  
AN ORDINANCE VACATING A CERTAIN PORTION OF RIGHT-OF-WAY (HEREINAFTER REFERED TO AS 401 OAKLAND AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2015-104** (*Health Dept merger*) **third reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-105** (*MARCS radio fees*) **third reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-106** (*Health Dept – Home Visitor training; Findlay Area Safe Kids*) **third reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-107** (*intersection upgrades*) **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-109** (*Hillcrest 8<sup>th</sup> Addition water oversizing project*) **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-110** (*2015 Hancock County Community Health Assessment*) **first reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-111** (*Municipal Court IDAT Fund*) **first reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-112** (*year-end appropriations*) **first reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

***UNFINISHED BUSINESS:***

OLD BUSINESS  
NEW BUSINESS

12/9/2015

To Findlay City Council,

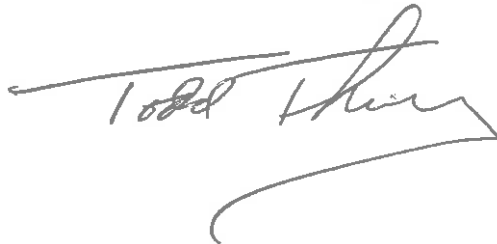
I am requesting a sidewalk variance for 2 new homes that I own at 407 and 409 E. Hobart Ave. I already have a variance in place for 403 and 405 E. Hobart Ave that I own. I am asking for a extension untill the rest of the street is required to install them This is the last block on the street that deadends into the railroad tracks.Thank you.

Todd Thiry

407 E. Hobart Ave

Findlay,Ohio

419-889-9062

A handwritten signature in black ink that reads "Todd Thiry". The signature is written in a cursive style with a long horizontal stroke extending to the left and a large loop at the end.

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
MTD YTD\*\*\*\*\*LAST YEAR\*\*\*\*\*  
MTD YTD

## RECEIPTS DEPOSITED:

	*****CURRENT YEAR***** MTD	*****CURRENT YEAR***** YTD	*****LAST YEAR***** MTD	*****LAST YEAR***** YTD
ALCOHOL MONITORING	\$2,650.03	\$32,810.33	\$1,577.30	\$21,011.71
BOND FEES	\$650.00	\$9,555.00	\$525.00	\$9,475.00
CIVIL DEPOSIT TENDERS	\$1,360.28	\$13,998.08	\$3,220.00	\$8,353.45
COURT COST	\$47,725.31	\$685,446.16	\$46,202.79	\$621,058.45
DUI ENFORCEMENT	\$2,702.08	\$42,240.06	\$2,694.17	\$37,120.71
ELECTRONIC IMAGING	\$3,669.00	\$51,983.61	\$3,387.60	\$45,979.15
FINES & FORFEITURES	137,381.90	\$1,777,372.06	144,792.78	\$1,712,888.87
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$185.00
INDIGENT DRIVER ALCOHOL	\$466.00	\$7,399.39	\$492.70	\$7,386.33
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$14.88	\$89.89	\$7.96	\$87.59
JAIL HOUSING	\$2,650.80	\$53,150.23	\$3,402.36	\$44,489.49
JAIL REIMBURSEMENT	\$322.00	\$3,919.70	\$273.80	\$3,974.75
LEGAL RESEARCH	\$2.00	\$44.00	\$1.50	\$49.50
MEDIATION	\$1,178.00	\$16,714.92	\$1,090.50	\$15,126.71
MISCELLANEOUS	\$23,261.01	\$347,661.05	\$22,505.28	\$301,676.65
MUNI COURT COMPUTERIZATION	\$3,660.00	\$52,087.83	\$3,357.00	\$45,878.88
MUNI COURT IMPROVEMENT	\$3,576.15	\$51,194.95	\$3,279.40	\$44,885.93
RESTITUTION	\$962.21	\$6,467.22	\$413.00	\$6,132.81
SPECIAL PROJECTS	\$14,342.06	\$204,447.97	\$13,180.12	\$178,958.43
STATE PATROL	\$20,698.66	\$308,004.63	\$18,179.54	\$253,998.32
TRAFFIC/CRIMINAL BONDS	\$1,751.72	\$42,636.85	(\$2,841.39)	\$61,812.34
	<u>269,024.09</u>	<u>\$3,707,223.93</u>	<u>265,741.41</u>	<u>\$3,420,530.07</u>

## DISTRIBUTIONS:

	*****CURRENT YEAR***** MTD	*****CURRENT YEAR***** YTD	*****LAST YEAR***** MTD	*****LAST YEAR***** YTD
ALCOHOL MONITORING	\$2,650.03	\$32,810.33	\$1,577.30	\$21,011.71
BOND FEES	\$650.00	\$9,555.00	\$525.00	\$9,475.00
CIVIL DEPOSIT TENDERS	\$100.00	\$10,657.30	\$3,300.00	\$7,955.95
COURT COST	\$47,697.98	\$684,669.83	\$46,202.79	\$617,090.45
DUI ENFORCEMENT	\$2,702.08	\$42,240.06	\$2,694.17	\$37,120.71
ELECTRONIC IMAGING	\$3,669.00	\$51,983.61	\$3,387.60	\$45,979.15
FINES & FORFEITURES	137,540.89	\$1,782,706.32	144,677.79	\$1,711,072.69
FUND REIMBURSEMENT				\$185.00
INDIGENT DRIVER ALCOHOL	\$466.00	\$7,399.39	\$492.70	\$7,386.33
INMATE MEDICAL EXPENSE				
INTEREST	\$14.88	\$89.89	\$7.96	\$87.59
JAIL HOUSING	\$2,650.80	\$53,150.23	\$3,402.36	\$44,489.49
JAIL REIMBURSEMENT	\$322.00	\$3,919.70	\$273.80	\$3,974.75
LEGAL RESEARCH	\$2.00	\$44.00	\$1.50	\$49.50
MEDIATION	\$1,178.00	\$16,714.92	\$1,090.50	\$15,126.71
MISCELLANEOUS	\$32,263.48	\$448,287.97	\$28,926.12	\$423,555.21
MUNI COURT COMPUTERIZATION	\$3,660.00	\$52,087.83	\$3,357.00	\$45,878.88
MUNI COURT IMPROVEMENT	\$3,576.15	\$51,194.95	\$3,279.40	\$44,885.93
RESTITUTION	\$913.75	\$5,512.30	\$413.00	\$5,407.84
SPECIAL PROJECTS	\$14,342.06	\$204,447.97	\$13,180.12	\$178,958.43
STATE PATROL	\$20,698.66	\$307,948.43	\$18,179.54	\$253,998.32
	<u>275,097.76</u>	<u>\$3,765,420.03</u>	<u>274,968.65</u>	<u>\$3,473,689.64</u>

## DISTRIBUTED TO:

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CITY OF FINDLAY	111,495.11	\$1,594,113.11	103,828.99	\$1,361,124.10
HANCOCK COUNTY	\$15,381.95	\$251,551.40	\$18,606.42	\$241,178.64
OTHERS	100,159.41	\$1,201,623.00	107,081.86	\$1,236,311.37
STATE OF OHIO	\$53,674.62	\$801,462.07	\$49,742.78	\$696,667.65
	<u>280,711.09</u>	<u>\$3,848,749.58</u>	<u>279,260.05</u>	<u>\$3,535,281.76</u>



ROBERT A FRY, JUDGE



JONATHAN H. STARN, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT

**MONTHLY COURT OFFICER ACTIVITY REPORT**

MONTH: November YEAR 2015

<b>TOTAL PAPERS PROCESSED</b>	<u>261</u>
<b>TOTAL PAPER SERVICE HOURS</b>	<u>113</u>
<b>TOTAL COURT SECURITY HOURS</b>	<u>30</u>
<b>TOTAL PRISONERS TO/FROM COURT</b>	<u>2</u>
<b>TOTAL MILES DRIVEN</b>	<u>1171</u>
<b>TOTAL SUMMONS</b>	<u>57</u>
<b>TOTAL OVERTIME HOURS</b>	<u>1</u>

Schimmoecker #198  
**COURT OFFICER**





**CITY OF FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



Phone: 419-424-7163  
Fax: 419-424-7296

**Patrol Division  
Monthly Activity Report  
Month of: November**

	<u>Month</u>	<u>Year to Date</u>
Traffic Stops:	460	5906
Citations:	265	2783
Operating Vehicle while Intoxicated:	15	122
Accidents (non injury):	78	839
Injury Accidents:	14	175
Criminal Damaging/ Vandalism:	37	500
Theft/Fraud/Shoplifting Complaints:	121	1249
Motor Vehicle Theft:	8	58
Unlawful Entry Complaints:	30	272
Domestic Dispute Complaints:	59	638
Assault Complaints:	17	33
Sex Offense Complaints:	11	95
Alcohol/Drug Complaints:	32	398
Warrants Served:	73	818
Arrests:	169	1867
Total Reports Generated:	1080	12003
School Walk Thru's:	9	385



**CITY of FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



Phone: 419-424-7194  
Fax: 419-424-7891

**Vice Narcotics Unit/METRICH Unit**

**Activity Report**

November 2015

The following is the activity report for the Vice Narcotics Unit/METRICH Unit for the month of November 2015:

Narcotics Investigations: 33

Felony Arrests: 12 (19 charges)

Misdemeanor Arrests: 3

Drug Talks: 2

Sgt. Justin Hendren 818

**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **ROBERT A FRY**  
 Report for the month of: **November 2015**

Date of completion of most recent physical inventory  12/26/2014
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	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.I.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	200	87	134	3	10	3	0	437	0
New cases filed	2	22	27	33	0	1	0	0	83	0
Cases transferred in, reactivated or redesignated	3	4	0	4	0	0	0	0	8	0
<b>TOTAL (Add lines 1-3)</b>	4	226	114	171	3	11	3	0	528	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	0	0	0	0	0	0	0
Default	7				0	0	0	0	0	0
Guilty or no contest plea to original charge	8	21	9	36					66	0
Guilty or no contest plea to reduced charge	9	5	0	3					8	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	13	0	5	2	4	0	0	24	0
Transfer to another judge or court	12	0	0	1	0	0	0	0	1	0
Referral to private judge	13				0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	3	1	2	0	0	0	0	6	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	0
Other terminations	16	1	1	1	0	2	0	0	5	1
<b>TOTAL (Add lines 5-16)</b>	17	43	11	48	2	6	0	0	110	0
Pending end of period (Subtract line 17 from line 4)	18	183	103	123	1	5	3	0	418	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

Fax to:  
 (614) 387-9419  
 -or-  
 Mail to:  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431



*Robert A Fry*  
 ROBERT A FRY  
*Jonathan P Starn*  
 JONATHAN P STARN  
*Phonda J. Jorgensen*  
 419-424-7143  
 Preparer's name and telephone number if other than judge (print or type)

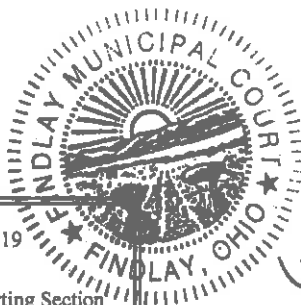
*12/2/15*  
 Date  
*12/1/15*  
 Date  
*12/7/15*  
 Date

**THE SUPREME COURT OF OHIO**  
**Administrative Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **JONATHAN P STARN**

Report for the month of: **November 2015**

	A	B	C	D	E	F	G	H	I	T
	Felonics	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL
Pending beginning of period	7	65	9	303	5	272	56	0	128	845
New cases filed	5	124	61	793	1	79	36	1	72	1172
Cases transferred in, reactivated or redesignated	0	23	1	31	0	0	0	0	1	56
<b>TOTAL (Add lines 1-3)</b>	<b>12</b>	<b>212</b>	<b>71</b>	<b>1127</b>	<b>6</b>	<b>351</b>	<b>92</b>	<b>1</b>	<b>201</b>	<b>2073</b>
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	0	19	10	40	0	59	21	0	0	149
Hearing by Magistrate (Include guilty or no contest pleas and defaults)		0	0	26	0	1	0	0	31	58
Transfer (Include waivers of preliminary hearing and individual judge assignments)	1	66	44	68	0	3	0	0	0	182
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	0	9	1	0	0	10
Other dismissals (Include dismissals at preliminary hearing)	8	6	0	4	0	15	7	0	28	68
Violations Bureau		0		514						514
Unavailability of party for trial or sentencing	0	10	0	48	0	0	0	0	0	58
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	2	0	0	0	2
Other terminations	0	16	0	70	0	0	0	0	0	86
<b>TOTAL (Add lines 5-13)</b>	<b>9</b>	<b>117</b>	<b>54</b>	<b>770</b>	<b>0</b>	<b>89</b>	<b>29</b>	<b>0</b>	<b>59</b>	<b>1127</b>
Pending end of period (Subtract line 14 from line 4)	3	95	17	357	6	262	63	1	142	946
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0	0



*[Handwritten Signature]*

JONATHAN P STARN

*Heather Cigel Rhonda J. Jorgensen*  
 Preparer's name and telephone number if other than judge (print or type)

4194247143

12/7/15  
 Date  
 12/1/15  
 Date

Fax to:  
 (614) 387-9419  
 -or-  
 Mail to:  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431

**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT**

Judge: **JONATHAN P STARN**


Date of completion of most recent physical inventory

01/31/2014

Report for the month of: **November 2015**

	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	209	85	110	1	18	2	0	425	0
New cases filed	2	44	17	35	0	2	0	0	98	0
Cases transferred in, reactivated or redesignated	3	4	0	1	0	1	0	0	6	0
<b>TOTAL (Add lines 1-3)</b>	4	257	102	146	1	21	2	0	529	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	1	0	0	0	0	1	0
Default	7				0	0	0	0	0	0
Guilty or no contest plea to original charge	8	15	7	24					46	1
Guilty or no contest plea to reduced charge	9	2	1	2					5	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	5	0	1	0	4	0	0	10	0
Transfer to another judge or court	12	1	0	0	0	0	0	0	1	0
Referral to private judge	13				0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	4	2	1	0	0	0	0	7	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	0
Other terminations	16	2	0	2	0	0	0	0	4	0
<b>TOTAL (Add lines 5-16)</b>	17	29	10	31	0	4	0	0	74	0
Pending end of period (Subtract line 17 from line 4)	18	228	92	115	1	17	2	0	455	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0



  
 JONATHAN P STARN  
 419-424-7113  
 Heather Gray Rhonda J. Jorgensen  
 Preparer's name and telephone number if other than judge (print or type)  
 JONATHAN P STARN

12/7/15  
 Date  
 12/1/15  
 Date  
 12/7/15  
 Date

Fax to:  
 (614) 387-9419  
 or  
 Mail to:  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431

# City of Findlay

## Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862  
 318 Dorney Plaza, Municipal Building Room 115  
 Telephone: 419-424-7133 • Fax: 419-424-7410  
 findlaytaxforms.com

Lydia L. Mihalk  
Mayor

Andrew Thomas  
Tax Administrator

### Monthly Collection Report to Findlay Council

November 2015

Total collections for November 2015: \$1,735,736.15

	<u>2015</u> <u>Year-to-date</u>	<u>2014</u> <u>Year-to-date</u>	<u>Variance</u>
Withholders	15,795,898.79	14,663,702.14	1,132,196.65
Individuals	1,991,872.88	1,960,821.62	31,051.26
Businesses	<u>4,169,928.88</u>	<u>3,543,840.67</u>	<u>626,088.21</u>
<b>Totals</b>	<b>21,957,700.55</b>	<b>20,168,364.43</b>	<b>1,789,336.12</b> 8.87%

#### Actual & Estimated Past-due Taxes

Withholders	624,948.38
Individuals	1,059,772.54
Businesses	<u>90,623.57</u>
<b>Total</b>	<b>1,775,344.49</b>

#### Actual and Projected Revenue

	<u>2015</u> <u>Actual</u> <u>Year-to-date</u>	<u>Percentage</u> <u>of Projection</u> <u>Collected</u>	<u>Amount</u> <u>to Meet</u> <u>Projection</u>	<u>Percentage</u> <u>to Meet</u> <u>Projection</u>	<u>2015</u> <u>Projected</u> <u>Year End</u>
Withholders	15,795,898.79	98.57%	229,501.21	1.43%	16,025,400.00
Individuals	1,991,872.88	92.48%	161,927.12	7.52%	2,153,800.00
Businesses	<u>4,169,928.88</u>	103.81%	<u>-153,128.88</u>	-3.81%	<u>4,016,800.00</u>
<b>Totals</b>	<b>21,957,700.55</b>	<b>98.93%</b>	<b>238,299.45</b>	<b>1.07%</b>	<b>22,196,000.00</b>

**Refunds Paid**

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	36	0.00	6,124.29
Individuals	19	1,491	2,436.21	311,837.08
Businesses	<u>0</u>	<u>72</u>	<u>0.00</u>	<u>25,413.95</u>
<b>Totals</b>	19	1,599	2,436.21	343,375.32

**Transfers of Overpayments**

	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>
Withholders	0.00	1,297.77	0	5
Individuals	12,832.31	193,352.11	26	1,114
Businesses	<u>21,644.63</u>	<u>316,477.41</u>	<u>34</u>	<u>635</u>
<b>Totals</b>	34,476.94	511,127.29	60	1,754

  
Andrew Thomas, Administrator

12-1-15  
Date

# Findlay Income Tax Department

## Monthly Collections Report

Tuesday, December 1, 2015

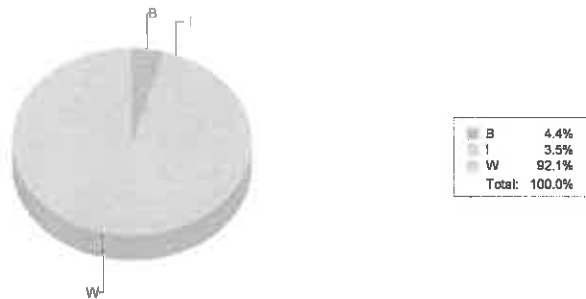
8:32:38AM

For Period November 1, 2015 through November 30, 2015

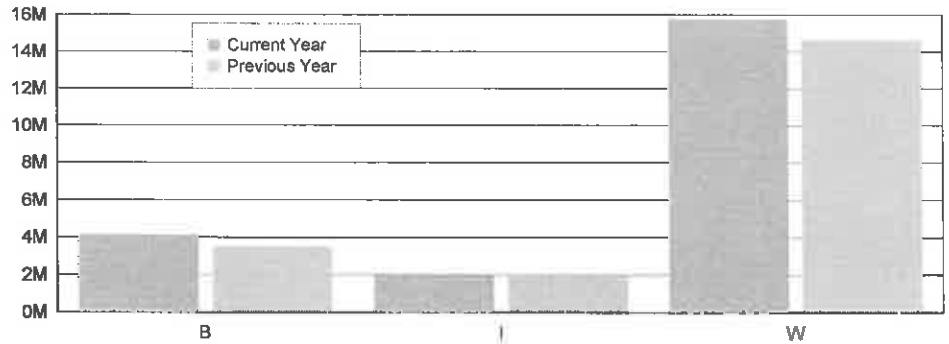
### City of Findlay

Account Type	Monthly Total	2015 Year to Date	2014 Year to Date	Increase (Decrease)	% Change	2015 Month to Date	Previous Year(s) Month to Date
W	1,599,084.89	15,795,898.79	14,663,702.14	1,132,196.65	7.72	1,597,395.38	1,689.51
I	60,462.07	1,991,872.88	1,960,821.62	31,051.26	1.58	31,441.26	29,020.81
B	76,189.19	4,169,928.88	3,543,840.67	626,088.21	17.67	19,009.00	57,180.19
<b>Totals:</b>	<b>1,735,736.15</b>	<b>21,957,700.55</b>	<b>20,168,364.43</b>	<b>1,789,336.12</b>	<b>8.87</b>	<b>1,647,845.64</b>	<b>87,890.51</b>

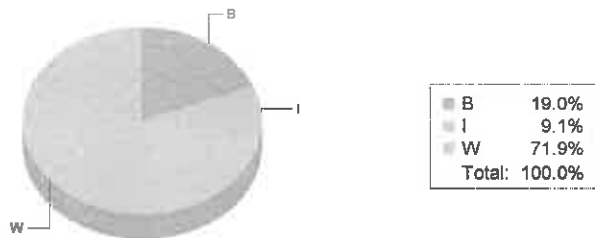
Monthly Collections by Account Type



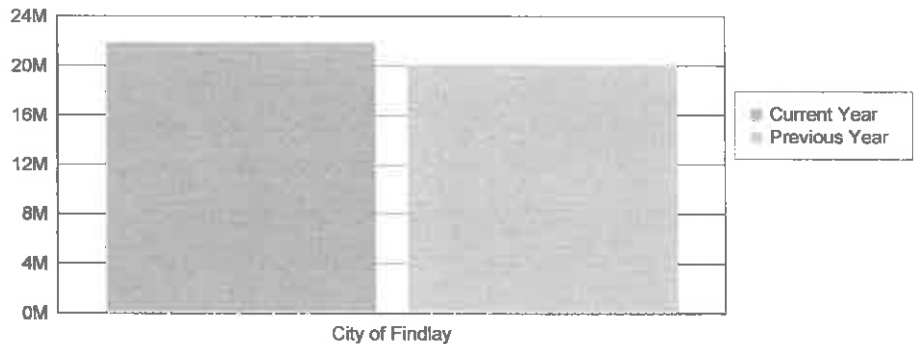
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections







## CITY HEALTH DEPARTMENT

1644 Tiffin Avenue, Suite A  
Findlay OH 45840

(419) 424.7105 Telephone  
(419) 424.7420 Plumbing  
(419) 424.7189 FAX

(419) 424.7441 Nursing  
(419) 424.7188 Environmental Health  
(419) 424.7106 Vital Statistics



**Public Health**  
Prevent Promote Protect

Stephen D. Mills, DO  
Health Commissioner

### BOARD OF HEALTH

- Lydia L. Mihalik, Mayor  
-President Ex Officio
- Gregory W. Cline, R PH  
-President Pro Tempore
- William S. Alge, Jr
- Robert E. McEvoy, MD
- B. Joan Work, RN
- License Council - vacant

December 1, 2015

Honorable City Council  
City of Findlay, Ohio

RE: 2015 Hancock County Community Health Assessment

Dear Council Members,

The Findlay City Health Department has been working diligently with community partners to complete a community wide health assessment in 2015. Surveys have been collected from parents of children under the age of 12, youth in our schools between the ages of 12 and 18, and among adult residents of Hancock County. The assessment will be an invaluable tool in positioning our community for future grants to address the health issues identified in the assessment. A preliminary report will be available shortly with a full roll out of information to the community in early 2016.

This project is a collaborative effort of Blanchard Valley Health System, The Findlay-Hancock County Community Foundation, United Way of Hancock County, Hancock County Health Department, Hancock County ADAMHS Board and the Community Partnership, Hancock County Family First Council, and the Findlay City Health Department. The assessment process and compilation of data is being handled by The Hospital Council of Northwest Ohio.

The Findlay City Health Department has been acting as fiscal manager for this worthwhile project and has already collected financial contributions and grants to work on this venture. In addition we recently received contributions from partner agencies in the amount of \$22,000 to complete the project. We would therefore respectfully ask for council appropriation of \$22,000 to **Project #31950300 2015 Health Assessment** so that we may complete the work.

**Since the Findlay City Health Department will be merged with the Hancock County Health Department as of January 1, 2016 I would respectfully ask that this appropriation be adopted prior to the end of the year.**

Barbara Wilhelm, Deputy Health Commissioner, is acting as Project Director for the 2015 Health Assessment and will happily entertain questions or concerns directed at this project.

Sincerely,

Stephen Mills D.O.  
Health Commissioner

XC: Don Rasmussen  
James Staschiak

**City of Findlay  
Police Department**

**318 Dorney Plaza, Room 207  
Findlay, OH 45840  
Phone 419-424-7194 . Fax 419-424-7296  
[www.findlayohio.com](http://www.findlayohio.com)**



December 7, 2015

Honorable Council:

Attached are the Findlay Police Department activity stats for November 2015.

Sincerely,

A handwritten signature in blue ink that reads "Gregory R. Horne". The signature is stylized and cursive.

Gregory R. Horne  
Chief of Police



**CITY OF FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



Phone: 419-424-7163  
Fax: 419-424-7296

**Patrol Division  
Monthly Activity Report  
Month of: November**

	<u>Month</u>	<u>Year to Date</u>
Traffic Stops:	460	5906
Citations:	265	2783
Operating Vehicle while Intoxicated:	15	122
Accidents (non injury):	78	839
Injury Accidents:	14	175
Criminal Damaging/ Vandalism:	37	500
Theft/Fraud/Shoplifting Complaints:	121	1249
Motor Vehicle Theft:	8	58
Unlawful Entry Complaints:	30	272
Domestic Dispute Complaints:	59	638
Assault Complaints:	17	33
Sex Offense Complaints:	11	95
Alcohol/Drug Complaints:	32	398
Warrants Served:	73	818
Arrests:	169	1867
Total Reports Generated:	1080	12003
School Walk Thru's:	9	385

Detective Division  
November, 2015 Activity

Cases Submitted for Prosecution

	Month	Year to Date
Law Director:	111	1135
County Prosecutor:	42	413
Juvenile Prosecutor:	29	201

There were a total of 17 new cases assigned for investigation during the month of November.



**CITY of FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



Phone: 419-424-7194  
Fax: 419-424-7891

**Vice Narcotics Unit/METRICH Unit**

**Activity Report**

November 2015

The following is the activity report for the Vice Narcotics Unit/METRICH Unit for the month of November 2015:

Narcotics Investigations: 33

Felony Arrests: 12 (19 charges)

Misdemeanor Arrests: 3

Drug Talks: 2

Sgt. Justin Hendren 818



# CITY of FINDLAY POLICE DEPARTMENT FINDLAY, OH 45840



## Special Assignment Unit Weekly Activity Report Dates: November 2015

The following statistical report is from the Special Assignment Unit (SAU) activities for the Month listed above.

Events: 76

Arrests: 25

Traffic Citations: 43  
Warnings: 16

OVI: 1

Minor Misdemeanor Citations: 0

Paper Service: Warrants: 15  
Summons: 4

Alcohol/Drug offenses: 7 (crack cocaine, synthetic marijuana, methamphetamine, Suboxone, heroin, powder cocaine, paraphernalia)

Weapon offenses: 0

Surveillance details: 7

Assists to other PD Divisions: 11

Cases referred for charges (no arrest): 4

This month in SAU we conducted several surveillance details with our efforts focused on the increased robberies of our convenience stores. On November 21<sup>st</sup> Jeremy Sherbrook was apprehended by store workers and customers during a failed robbery attempt, and arrested by the Patrol Division. SAU also assisted the Patrol Division with locating and apprehending shoplifting suspects, on four different occasions, who had just fled the stores. During one of those arrests SAU recovered methamphetamine, Suboxone, and other drug paraphernalia from the suspect. We also increased our traffic enforcement in the high accident areas. SAU also assisted the Vice Narcotics Unit with a prostitution sting operation. During that effort, three females were arrested and incarcerated for prostitution charges.

Submitted By: Sgt. Michael Swope #1980

**MONTHLY COURT OFFICER ACTIVITY REPORT**

MONTH: November YEAR 2015

<b>TOTAL PAPERS PROCESSED</b>	<u>261</u>
<b>TOTAL PAPER SERVICE HOURS</b>	<u>113</u>
<b>TOTAL COURT SECURITY HOURS</b>	<u>30</u>
<b>TOTAL PRISONERS TO/FROM COURT</b>	<u>2</u>
<b>TOTAL MILES DRIVEN</b>	<u>1171</u>
<b>TOTAL SUMMONS</b>	<u>57</u>
<b>TOTAL OVERTIME HOURS</b>	<u>1</u>

Schimmoeleer #198  
**COURT OFFICER**

# City of Findlay

Lydia Mihalik, Mayor

N.E.A.T. DEPARTMENT  
Neighborhood Enhancement and Abatement Team  
318 Dorney Plaza, Room 304 • Findlay, OH 45840  
Phone: 419-424-7466  
[www.findlayohio.com](http://www.findlayohio.com)

December 7, 2015

City Council  
City of Findlay, Ohio

RE: Departmental Activity

This report will serve as a summary of activities for the Neighborhood Enhancement and Abatement Team (NEAT) during the month of November, 2015.

**Dilapidated Structures**

20 cases year to date  
18 cases pending

**Weeds**

323 cases year to date  
36 cases pending

**Junk on Premises**

194 cases year to date  
205 cases pending

**Junk/Abandoned Vehicles**

151 cases year to date  
111 cases pending

**Minor Maintenance**

6 cases year to date  
5 cases pending

**Miscellaneous**

63 cases year to date  
7 cases pending

**Overgrowth**

37 cases year to date  
7 cases pending

**Right of Way Issues**

0 cases year to date  
0 cases pending

**Sidewalks**

273 cases year to date  
0 cases pending

**Trash**

100 cases year to date  
5 cases pending

The Neighborhood Enhancement and Abatement Team received 36 new complaints during the month, of which 2 were invalid. Of the 34 valid issues reported, 26 properties were involved with 7 of the owners being non-residents. Neat personnel closed 35 cases during the month of November and continue to work diligently on the 394 cases that remained active at the end of the month.

The staff of NEAT is dedicated to prompt response to issues that are brought to the attention of the department and works conscientiously with property owners and tenants to achieve compliance. The team appreciates the cooperative spirit of the administration and City Council which aids in the betterment of our community. Please contact NEAT personnel at any time if there are concerns.

Respectfully Submitted,



Rebecca A. Greeno  
N.E.A.T.





# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Tuesday, December 08, 2015

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of November 30, 2015  
Cash & Investments as of November 30, 2015  
Open Projects Report as of November 30, 2015  
Financial Snapshot for General Fund as of November 30, 2015

Respectfully Submitted,

Jim Staschiak II  
City Auditor

CC: L. Mihalik

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF NOVEMBER 30, 2015**

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
COUNCIL	145,127	127,912		3,050	3,275	
MAYOR'S OFFICE	225,513	174,484		5,060	4,161	
AUDITOR'S OFFICE	582,741	454,254		340,258	881	
TREASURER'S OFFICE	11,585	9,156		-	-	
LAW DIRECTOR	593,092	486,610		113,100	95,179	
MUNICIPAL COURT	1,683,848	1,274,420		1,323,900	1,358,317	
CIVIL SERVICE OFFICE	108,947	84,299		54,000	43,344	
PLANNING & ZONING	146,272	146,212		-	-	
COMPUTER SERVICES	309,001	242,266		309,006	310,618	
GENERAL EXPENSE	4,436,304	4,015,278		-	-	
GENERAL REVENUE	-	-		20,991,985	20,447,704	
POLICE DEPARTMENT	6,814,692	5,556,197		612,203	393,104	
DISASTER SERVICES	50,924	48,901		-	-	
FIRE DEPARTMENT	7,074,126	5,654,285		299,850	83,970	
DISPATCH CENTER	971,734	775,101		17,546	17,546	
N.E.A.T.	106,167	75,099		3,000	2,410	
HUMAN RESOURCES	141,068	117,012		-	-	
W.O.R.C.	362,265	307,613		120,200	107,671	
SERVICE SAFETY DIRECTOR	218,307	155,003		-	199	
ENGINEERING OFFICE	796,415	563,458		144,600	130,186	
PUBLIC BUILDING	399,449	275,394		58,500	57,746	
HEALTH DEPARTMENT	1,561,489	1,319,561		1,039,200	963,854	
ZONING	115,512	90,685		56,700	60,875	
PARK MAINTENANCE	630,386	523,531		181,000	175,027	
RESERVOIR RECREATION	4,063	2,301		-	-	
RECREATION MAINTENANCE	134,100	113,329		-	-	
RECREATION FUNCTIONS	863,318	568,282		842,350	693,473	
CEMETERY DEPARTMENT	373,828	299,024		165,910	154,965	
<b>TOTAL GENERAL FUND</b>	<b>28,860,273</b>	<b>23,459,665</b>	<b>81.3%</b>	<b>26,681,418</b>	<b>25,104,505</b>	<b>94.1%</b>

CONTINUED ON REVERSE

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
SCM&R STREETS	3,182,805	2,445,699		3,046,733	2,893,698	
TRAFFIC-SIGNALS	521,160	298,637		210,000	210,170	
<b>TOTAL SCM&amp;R FUND</b>	<b>3,703,965</b>	<b>2,744,336</b>	<b>74.1%</b>	<b>3,256,733</b>	<b>3,103,868</b>	<b>95.3%</b>
SCM&R HIWAYS	258,730	193,976		143,170	130,366	
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>258,730</b>	<b>193,976</b>	<b>75.0%</b>	<b>143,170</b>	<b>130,366</b>	<b>91.1%</b>
AIRPORT OPERATIONS	1,257,431	893,370		1,072,090	828,943	
<b>TOTAL AIRPORT FUND</b>	<b>1,257,431</b>	<b>893,370</b>	<b>71.0%</b>	<b>1,072,090</b>	<b>828,943</b>	<b>77.3%</b>
WATER TREATMENT	2,149,629	1,609,039		18,000	29,913	
WATER DISTRIBUTION	1,655,925	1,270,476		58,869	102,157	
UTILITY BILLING	1,092,716	715,065		8,204,591	7,607,853	
SUPPLY RESERVOIR	414,369	252,628		9,930	5,500	
<b>TOTAL WATER FUND</b>	<b>5,312,639</b>	<b>3,847,208</b>	<b>72.4%</b>	<b>8,291,390</b>	<b>7,745,423</b>	<b>93.4%</b>
SANITARY SEWER MAINT	1,160,587	913,738		300	9,398	
STORMWATER MAINT	490,269	362,555		763,223	711,574	
WATER POLLUTION CONTROL	2,956,591	2,219,366		8,703,780	8,063,026	
<b>TOTAL SEWER FUND</b>	<b>4,607,447</b>	<b>3,495,659</b>	<b>75.9%</b>	<b>9,467,303</b>	<b>8,783,997</b>	<b>92.8%</b>
PARKING	100,141	81,356		107,200	115,526	
<b>TOTAL PARKING FUND</b>	<b>100,141</b>	<b>81,356</b>	<b>81.2%</b>	<b>107,200</b>	<b>115,526</b>	<b>107.8%</b>
SWIMMING POOL	85,482	70,777		79,000	79,000	
<b>TOTAL SWIMMING POOL FUND</b>	<b>85,482</b>	<b>70,777</b>	<b>82.8%</b>	<b>79,000</b>	<b>79,000</b>	<b>100.0%</b>
CIT ADMINISTRATION	18,374,479	17,231,164		22,207,500	21,972,263	
<b>TOTAL CIT FUND</b>	<b>18,374,479</b>	<b>17,231,164</b>	<b>93.8%</b>	<b>22,207,500</b>	<b>21,972,263</b>	<b>98.9%</b>

CITY OF FINDLAY  
CASH & INVESTMENTS AS OF NOVEMBER 30, 2015

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,005,000.00	STAR OHIO @ 0.19%	
120,947.00	STAR OHIO @ 0.19%	
3,500.00	STAR OHIO @ 0.19%	
1,329,151.75	STAR OHIO @ 0.19%	
16,000,000.00	STAR PLUS @ 0.20%	
13,005,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.400%	FIRST NATIONAL
996,914.06	US TREASURY @ 0.250%	DAVIDSON & CO
1,033,667.00	FNMA @ 0.506%	KEY BANK
998,240.49	FHLB @ 0.400%	MORGAN STANLEY
999,065.81	FFCB @ 0.450%	FIFTH THIRD BANK
999,500.00	FFCB @ 0.500%	FIFTH THIRD BANK
999,531.25	US TREASURY @ 0.500%	FIFTH THIRD BANK
999,596.51	FFCB @ 0.600%	MORGAN STANLEY
999,609.23	FHLB @ 0.700%	HUNTINGTON BANK
998,635.89	FHLB @ 0.700%	HUNTINGTON BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	FIRST FEDERAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	WATERFORD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	CITIZENS NATIONAL BANK
999,407.22	FHLB @ 0.730%	PNC BANK
998,476.56	US TREASURY @ 0.625%	HUNTINGTON BANK
1,004,140.63	US TREASURY @ 0.875%	HUNTINGTON BANK
1,000,078.13	US TREASURY @ 0.625%	HUNTINGTON BANK
2,000,000.00	US TREASURY @ 0.750%	HUNTINGTON BANK
998,800.00	US TREASURY @ 0.625%	KEY BANK
1,004,550.00	US TREASURY @ 1.000%	HUNTINGTON BANK
1,004,900.00	US TREASURY @ 1.000%	HUNTINGTON BANK
1,001,160.00	US TREASURY @ 0.625%	HUNTINGTON BANK
998,280.00	US TREASURY @ 0.500%	HUNTINGTON BANK
<hr/>		
\$ 52,478,151.53	INVESTMENT TOTAL	
3,511,160.24	5/3 BANK ACCOUNT BALANCE	
5,297.12	ACCRUED INVESTMENT INTEREST	
<hr/>		
<b>\$ 55,994,608.89</b>	<b>TOTAL CASH &amp; INVESTMENTS</b>	

**UNAPPROPRIATED FUND BALANCES**

GENERAL	\$ 8,382,908
SCM&R	241,841
SCM&R HIWAY	152,962
SEVERANCE PAYOUT RESERVE	890,972
AIRPORT	624,843
WATER	7,590,747
SEWER	4,197,548
STORMWATER	2,124,990
PARKING	20,396
CIT ADMINISTRATION	382,424
CIT CAPITAL IMPROVEMENT	4,821,332

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF NOVEMBER 30, 2015**

\$15,146,110.77	General Fund
1,000,000.00	General Fund Restricted Rainy Day
1,755,385.11	General Fund Projects
1,338,310.57	SCM&R Fund
1,595,926.13	SCM&R Fund Projects
-	County Permissive License Fund
193,840.97	State Highway Fund
589.57	Law Enforcement Trust Fund
320.53	Drug Law Enforcement Trust Fund
280,160.77	ID Alcohol Treatment Fund
53,431.91	Enforcement & Education Fund
154,817.92	Court Special Projects Fund
90,160.46	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
88,435.17	Alcohol Monitoring Fund
66,764.51	Mediation Fund
117,437.18	Electronic Imaging Fund
20,339.89	Legal Research Fund
892,655.32	Severance Payout Fund
24,522.35	Debt Service Fund
-	CR 236 TIF Fund
112,472.20	Municipal Court Improvement Fund
401,137.94	Airport Fund
39,981.13	Airport Fund Projects
9,943,591.90	Water Fund
775,720.09	Water Fund Restricted
1,054,757.77	Water Fund Projects
5,616,448.52	Sewer Fund
4,097,234.27	Sewer Fund Restricted
1,201,431.18	Sewer Fund Projects
58,123.73	Parking Fund
-	Parking Fund Projects
19,527.75	Swimming Pool Fund
-	Swimming Pool Fund Projects
23,984.31	Internal Service Central Stores Fund
775,374.66	Internal Service Workers Comp Fund
1,010,025.53	Internal Service Self Insurance Fund
2,087,444.86	CIT Fund
3,863,926.01	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
247,412.67	Police Pension Fund
247,412.67	Fire Pension Fund
11,942.18	Tax Collection Agency Fund
1,344,141.62	Cemetery Trust Fund
159,600.27	Private Trust Fund
58,820.53	Guaranteed Deposits
-	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
82.82	Special Assessments Sidewalks Fund Projects
22,695.59	Special Assessments Storm Fund
<u>\$55,994,608.89</u>	<b>TOTAL CASH &amp; INVESTMENTS</b>

**CITY OF FINDLAY**  
**OPEN PROJECTS AS OF NOVEMBER 30, 2015**

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31903400	CIT SOFTWARE UPGRADE	150,000	145,106	4,894	-
31910200	REMDIAL PLAN 350 E HIGH	45,000	37,995	1,737	5,268
31911900	HEALTH DEPT BLDG PURCHASE	302,000	294,638	-	7,362
31924200	OHIO SAFE KIDS-HEALTH DEPT	33,773	32,943	-	830
31926300	HP 3000 MIGRATION	1,020,650	978,094	41,498	1,057
31931700	STREET MAINT GARAGE IMPROV	150,000	144,906	5,094	0
31937300	P25 MARCS CONVERSION	400,000	220,793	179,008	199
31940200	MUNI BLDG WINDOWS	135,000	124,684	3,072	7,244
31940500	MIRACLE FIELD/DIAMONDS EXPANSION	25,000	11,972	1,700	11,328
31942400	DOWNTOWN REVITALIZATION	730,000	493,426	222,808	13,766
31942800	GIS UPDATE	50,000	21,903	27,698	400
31947200	HEALTH DEPT MERGER STUDY	106,250	26,460	3,610	76,181
31948000	OHIO 629 - MCLANE	637,345	55,823	-	581,522
31948100	RIVERSIDE BANDSHELL IMPROVEMENTS	9,000	7,250	1,750	-
31948200	OHIO 629 - MARATHON	250,000	-	-	250,000
31949800	MUNI COURT EXPANSION	500,000	41,021	2,527	456,452
31950300	2015 HEALTH ASSESSMENT	33,000	26,100	-	6,900
31950800	MUNI BLDG NETWORK REWIRING	110,000	-	-	110,000
31951000	DISPATCH RECORDING SYSTEM	19,490	-	-	19,490
31951200	REPLACE FIRE ENGINE 4	580,000	568,938	5,002	6,060
31951500	FFD 2 APPROACH REPLACEMENT	8,650	-	-	8,650
31951700	EMORY ADAMS WALK REPAVE	29,000	-	-	29,000
31951800	SWALE BALL FIELD IMPROVEMENTS	20,000	12,100	-	7,900
31951900	CEMETERY ROAD MAINTENANCE	15,000	-	-	15,000
31952600	SPRUCE DRIVE LANDSCAPE REHAB	62,000	19,860	24,620	17,520
31953100	COMPUTER SERVICES FIRE SUPPRESSION	28,450	-	-	28,450
31953200	MANLEY BLDG IMPROVEMENTS	68,000	-	59,167	8,833
31953400	MECHANICS SHOP FLOOR & HEAT	50,000	25,912	19,366	4,722
31953500	PARKER BLDG CONCRETE WORK	15,000	6,030	2,284	6,685
31953700	PERFORMING ARTS CENTER PARKING	255,155	-	255,155	-
31953800	FENCING MANLEY & STREET DEPT	68,000	60,384	7,615	1
31954300	BRWP EAB MITIGATION TREE PLANTING	5,120	5,120	-	-
31954700	LGIF HEALTH DEPT GRANT	39,000	-	18,575	20,425
31954800	BLANCHARD RIVER SEDIMENT REMOVAL	7,500	-	7,500	-
31954900	2016 ODH EMERG PREPAREDNESS GRANT	80,750	38,474	11	42,265
31955000	2016 CHILD & FAM HEALTH SERVICES GRAN	50,589	10,478	1,920	38,191
31955100	MUNI BLDG SECURITY UPGRADE	50,000	48,685	-	1,315
31955200	BRWP GLRI EAGLE CREEK TREES	7,500	6,941	-	559
31955500	HEALTH DEPT PROJECT DAWN	1,500	950	550	-
31980800	ORC PD REQUIRED TRAINING	24,360	24,133	170	57
31992400	MRC GRANT (HEALTH)	31,000	25,535	-	5,465

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
31995900	FLOOD MITIGATION	1,060,500	1,034,101	24,000	2,399
<b>GENERAL FUND PROJECTS</b>		<b>7,263,582</b>	<b>4,550,756</b>	<b>921,331</b>	<b>1,791,495</b>
32531900	G&H SEWER SEPARATION	433,986	12,592	384,985	36,409
32542000	COLONIAL HEIGHTS DRAINAGE	30,000	-	-	30,000
32542200	DALZELL DITCH CLEANING	20,000	-	-	20,000
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32542600	W LINCOLN SEWER SEPARATION	20,000	3,740	-	16,260
32542700	W HARDIN SEWER SEPARATION	20,000	4,292	2,208	13,500
32549500	HOWARD RUN DITCH CLEANING	2,000	-	750	1,250
32552500	2015 DITCH MAINTENANCE	25,000	-	-	25,000
32566300	STORMWATER MGT PLAN MS4	142,970	121,995	2,600	18,375
32584300	FOSTORIA AVE DRAINAGE	1,126,000	834,375	205,482	86,143
32593600	FOSTORIA AVE DRAINAGE PH 2	25,000	22,467	891	1,642
32840700	E SANDUSKY/EAST ST INTERSECT	105,000	93,451	-	11,549
32840800	LIMA/S WEST INTERSECTION	20,000	9,810	-	10,190
32842500	BLANCHARD/6TH TRAN ALT PLAN	25,000	9,500	1,000	14,500
32843300	CITY CURBS RAMPS & WALKS	198,000	137,477	-	60,523
32846200	ODOT RESURFACING FY 15	1,215,883	1,167,758	7,539	40,586
32847700	TIFFIN AVE CURB REPLACEMENT	1,010,000	955,279	-	54,721
32850100	2015 RESURFACING PROGRAM	1,400,000	1,090,137	280,011	29,852
32850200	W SANDUSKY/S WEST INTERSECTION	10,000	3,250	-	6,750
32850400	W LINCOLN/S WEST INTERSECTION	10,000	3,250	-	6,750
32850500	CENTER/MCMANNES INTERSECTION	10,000	3,000	-	7,000
32850700	2015 STREET PREV MAINTENANCE	400,000	379,456	20,029	514
32852700	W SANDUSKY/WESTERN AVENUE	190,000	-	100	189,900
32852800	E SANDUSKY/BLANCHARD INTERSECTION	20,000	-	-	20,000
32852900	LIMA/WESTERN INTERSECIION	185,000	-	100	184,900
<b>SCM&amp;R FUND PROJECTS</b>		<b>6,663,839</b>	<b>4,851,829</b>	<b>905,695</b>	<b>906,315</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35240100	AIP-25 RUNWAY 18/36 REHAB	166,127	28,763	137,364	-
35250600	AIRPORT DRAINAGE IMPROVEMENTS	10,000	-	-	10,000
	<b>AIRPORT FUND PROJECTS</b>	<b>176,127</b>	<b>28,763</b>	<b>137,364</b>	<b>10,000</b>
35602900	WPC INFLUENT PUMPS	335,000	226,509	49,045	59,446
35620900	WPC BAR SCREENS FOR OXID DITCHES	3,107,500	2,535,382	153,973	418,145
35621000	WEST PARK SANITARY SEWER	429,000	115,036	274,228	39,737
35641900	BRANDMAN SEWER & CSO	30,000	183	1,000	28,817
35649300	I75 SANITARY SEWER RELOCATION	10,000	3,752	675	5,573
35652400	2015 SEWER CLEANING	150,000	141,930	-	8,070
35653300	2015 CSO LTC PROGRAM	50,000	31,887	-	18,113
35654000	SEWER MAINT COLD STORAGE BLDG	135,000	73,029	1,319	60,652
35654500	WOODS AT HILLCREST S/L OVERSIZING	11,342	11,342	-	-
	<b>SEWER FUND PROJECTS</b>	<b>4,257,842</b>	<b>3,139,049</b>	<b>480,241</b>	<b>638,553</b>
35710800	WATERLINE EXT TO LANDFILL	80,000	77,407	-	2,593
35714000	WTP CLEARWELLS 1, 2 & 3	2,451,000	2,275,091	34,144	141,765
35730600	CR 99 WATERLINE LOOP	421,896	5,805	373,133	42,958
35731800	WTP PAINT SCU 1	263,000	251,046	-	11,954
35741100	SWEETWATER W/L REPLACEMENT	120,000	116,473	-	3,527
35741200	S CORY ST WATERLINE	274,000	178,562	78,827	16,611
35741400	BLANCHARD RVR/STANFORD W/L	25,000	-	-	25,000
35752000	ELYRIA WATERLINE	55,000	-	49,781	5,219
35752100	BLAINE AVENUE WATERLINE	55,000	-	49,987	5,013
35752200	2015 SMALL WATERLINES	260,000	13,991	26,696	219,313
35753900	NORTH WATER TOWER PAINTING	10,000	2,006	-	7,994
35754100	RAW WATERLINE/TRANSFER STATION	50,000	-	200	49,800
35754400	WOODS AT HILLCREST W/L OVERSIZING	102,380	102,380	-	-
	<b>WATER FUND PROJECTS</b>	<b>4,167,276</b>	<b>3,022,760</b>	<b>612,767</b>	<b>531,748</b>
38813300	2011 SIDEWALK REPAIR PROGRAM	1,000	466	-	534
	<b>SPECIAL ASSESSMENT PROJECTS</b>	<b>1,000</b>	<b>466</b>	<b>-</b>	<b>534</b>



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**SNAPSHOT \$ FINANCIAL: GENERAL FUND**

2015

Revenues/Expenditures & Key Balances Snapshot as of :

Projected

12/31/2015

**GENERAL FUND REVENUES & EXPENSES**

Prior Year Ending Cash Balance – Unappropriated \$ 10,416,074

Revenue and Receipts Projection General Fund \$ 29,434,604

Expenses Appropriated General Fund (*assumes \$0.00 returned by departments*) \$ (31,467,771)

**OPERATIONAL SURPLUS/(DEFICIT) (\$2,033,167)**

**PROJECTED UNENCUMBERED YEAR END GF CASH BALANCE \$ 8,382,908**

**FINANCIAL POLICY AMOUNTS**

	Minimum	Proj. Balance	Over/(Short)
Minimum Reserve Balance GF (Resolution 002-2014 16.7% of Budget Expenses)	\$ 4,363,963	\$ 8,382,908	\$ 4,018,945
GF Rainy Day Reserve Account #10000000-818002 (up to 5% prior year revenues)	\$ 1,000,000	\$ 1,000,000	\$ -
Self Insurance Fund #6060	\$ 1,000,000	\$ 969,032	\$ (30,968)

**AMOUNT ABOVE FISCAL CAUTION ISSUE \$ 5,976,382**

**MONITORING INTANGIBLE / ANTICIPATED ITEMS LIKELY POSSIBLE**

**GENERAL FUND**

Revenue Differential + / ( - )

Expense Differential + / ( - )

Fund Subsidies + / ( - )

Unbudgeted Projects

**PROJECTED LIKELY YEAR END GF CASH BALANCE (excludes rainy day reserve)**

2015 \$ 8,382,908

**Findlay Fire Department**  
**Monthly Activities Report - 2015**  
 Submitted By: Joshua S. Eberle, Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	10	5	14	11	7	8	11	10	6	8	12	
Assist Other Agency	0	0	1	3	2	2	1	1	5	3	1	
Emergency Medical Service (EMS)	107	87	90	85	97	119	118	118	102	99	89	
Car Accidents	16	22	13	2	17	20	27	14	22	25	16	
Rescues (Extrication, Water, Elevator)	2	3	2	1	1	2	0	3	4	5	0	
Hazmat	14	6	15	11	21	21	15	5	12	10	1	
Good Intent	3	6	3	2	10	5	5	2	3	5	6	
Burning Complaints	1	0	5	15	15	11	14	19	5	5	13	
False Alarms	27	37	25	18	18	20	31	19	22	24	25	
<b>Totals</b>	<b>180</b>	<b>166</b>	<b>168</b>	<b>148</b>	<b>188</b>	<b>208</b>	<b>222</b>	<b>191</b>	<b>181</b>	<b>184</b>	<b>163</b>	<b>0</b>

Runs by District	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station 1 - (South Main St)	61	56	63	60	58	73	70	60	66	68	52	
Station 2 - (North Main St)	51	40	40	28	46	45	65	60	50	46	45	
Station 3 - (Tiffin Ave)	28	39	24	24	42	46	50	37	33	33	40	
Station 4 - (CR 236)	40	31	41	36	42	44	37	34	32	42	26	
<b>Totals</b>	<b>180</b>	<b>166</b>	<b>168</b>	<b>148</b>	<b>188</b>	<b>208</b>	<b>222</b>	<b>191</b>	<b>181</b>	<b>189</b>	<b>163</b>	<b>0</b>

Firefighter Training (by hours)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
EMS Formal	56	122	119	92	67	90	54	124	112	101	65	
Fire Formal	57	395	94	126	287	27	63	144	33	100	145	
Fire Informal	1425	1325	1437	1648	1485	1230	1472	1558	1610	1418	1283	
<b>Totals</b>	<b>1538</b>	<b>1841</b>	<b>1650</b>	<b>1866</b>	<b>1839</b>	<b>1347</b>	<b>1588</b>	<b>1826</b>	<b>1755</b>	<b>1619</b>	<b>1493</b>	<b>0</b>

**Fire Prevention Bureau**

Construction	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	8	30	15	8	13	8	17	4	9	12	18	
Inspections	2		4	5	7	6	3	3	2	3	4	
Plan Reviews	11	24	13	14	26	11	17	7	8	10	6	
System Acceptance Tests			5	3		1	11	3	1	5	8	
<b>Totals</b>	<b>21</b>	<b>54</b>	<b>37</b>	<b>30</b>	<b>46</b>	<b>26</b>	<b>48</b>	<b>17</b>	<b>20</b>	<b>30</b>	<b>36</b>	<b>0</b>

Existing Structure - Additions	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	16	19	15	21	18	21	8	23	17	10	7	
Inspections	7	1	4	4	6	6	10	9	15	9	0	
Plan Reviews	5	8	13	11	15	16	3	10	19	8	8	
System Acceptance Tests	3	7	5	1	2	7	10	4	9	6	6	
<b>Totals</b>	<b>31</b>	<b>35</b>	<b>37</b>	<b>37</b>	<b>41</b>	<b>50</b>	<b>31</b>	<b>46</b>	<b>60</b>	<b>33</b>	<b>21</b>	<b>0</b>

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	4	4	3	2	2	6	3	4	1	1	3	
Undetermined	1			2	19		1	1		1		
Incindary				1	1			0		3	1	
Fire Investigation Activities												
Follow-up	45	32	29	28		17	32	18	13	37	6	
Interviews	47	31	31	32	12	38	29	29	6	48	24	
Assists	2			0		2	0	0			1	
<b>Totals</b>	<b>99</b>	<b>67</b>	<b>63</b>	<b>65</b>	<b>34</b>	<b>63</b>	<b>65</b>	<b>52</b>	<b>20</b>	<b>90</b>	<b>35</b>	<b>0</b>

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly	9	10	12	2	10	5	3	7	6	7	8	
Business	2	1	3	3	1	2	2	11	5	4	12	
Education K-12			1			1		0	13	4		
Education Pre-School	1			1	2	2	1	2	2	1		
Factory			1	1	1		1	2				
Mercantile			2		1	2	4	3	6	3	1	
Hazardous / Fireworks					1		5	1		1		
Institutional	2	1		1							2	
Mercantile	2										1	
Residential	1							1				
Adoption / Foster Care	1	2	1	2	4	4	1	2	4			
Storage / Mixed Use		6		2		1	2		1	3		
Utility Mobile Food Vendors						2		20	57			
Utility Outbuildings			1					10	8			
Vacant Structures	1		2			10	5		1			
<b>Totals</b>	<b>19</b>	<b>20</b>	<b>23</b>	<b>12</b>	<b>20</b>	<b>29</b>	<b>24</b>	<b>39</b>	<b>105</b>	<b>23</b>	<b>28</b>	<b>0</b>

Prevention	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	15	31	12	20	14	24	37	36	25	20	13	
Complaints	5	23	22	6	14	13	10	12	14	10	5	
Fireworks Exhibitions / Events					2	5	4	3	7	1	4	
Knox Box Consults/Maint.	7	10	3	5	15	7	7	5	5	26	12	
Other	3	8	11	7	5	13	13	7	8	9	10	
Fire Plan Updates	2	5	5	3	2	1	11	12	20	4	0	
Pre-Fire Plan			3	1	1	1				4	1	
Property Research	5	7		7	2	2	8		8	6	1	
Safety Presentations			4	3	20	19	4	2	7	5	4	
Re-inspections	103	71	25	59	40	27	18	30	36	33	6	
Background Checks											31	
<b>Totals</b>	<b>140</b>	<b>155</b>	<b>85</b>	<b>111</b>	<b>115</b>	<b>112</b>	<b>112</b>	<b>107</b>	<b>130</b>	<b>118</b>	<b>87</b>	<b>0</b>

Public Presentations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station Tours	2	1	0	2	0	3	2	2	4	4		
Truck Visits				1	3	3	0	2	4	8		
Meetings Attended	5	5	4	7	4	8	2	3	2	1		
School / Seminars Attended	1	9	6	5	3	1	1	4	4	2		
<b>Totals</b>	<b>8</b>	<b>15</b>	<b>10</b>	<b>15</b>	<b>10</b>	<b>15</b>	<b>5</b>	<b>11</b>	<b>14</b>	<b>15</b>	<b>0</b>	<b>0</b>

# FINDLAY MUNICIPAL COURT

Municipal Building, Room 206 and 208  
318 Dorney Plaza  
Findlay, OH 45840-3346

ROBERT A. FRY  
JUDGE  
JONATHAN P. STARN  
JUDGE  
DAVID C. SPRIDGEON  
CLERK OF COURTS  
DAVID D. BEACH  
DIRECTOR OF COURT SERVICES

CRIMINAL/TRAFFIC 419-424-7141  
CIVIL 419-424-7143  
JUDGE'S OFFICE 419-424-7144  
ASSIGNMENTS 419-424-7495  
FAX 419-424-7803

December 9, 2015

**Re: Request for action regarding IDAT Fund  
Judgment Entry dated September 22, 2015**

To the Honorable Findlay City Council:

On behalf of the Findlay Municipal Court, I am requesting action by the Findlay City Council regarding certain funds in the Indigent Drivers Alcohol Treatment Fund 22070000, in the amount of twenty six thousand dollars (\$26,000.00). This fund is created by the Ohio Revised Code specifically to pay for the cost of alcohol and/or drug addiction assessments and treatment. It should be noted that **no** general fund money is channeled through this fund, and the control of this fund is placed solely and exclusively with the Findlay Municipal Court by the Ohio Revised Code.

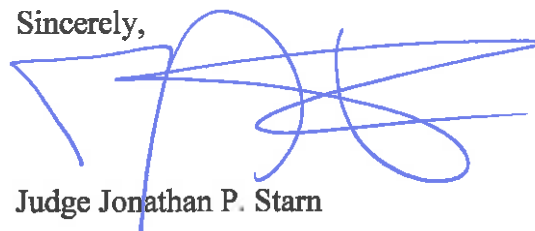
By Judgement Entry file stamped September 22, 2015, Judge Fry and I declared a surplus in the Indigent Drivers Alcohol Treatment Fund and Ordered that the amount of twenty six thousand dollars (\$26,000.00) be made payable to Glenbeigh Alcohol and Drug Addiction Treatment Facility, for the assessment and treatment of a defendant under Findlay Municipal Court Case Number 15-CRB-00013. A copy of the Judgment Entry Declaring Surplus is attached hereto. This payment has not yet been issued.

The use of these funds is for the express purpose of payment to Glenbeigh Alcohol and Drug Addiction Treatment Facility for Court Ordered assessment and treatment. I have spoken with Auditor Staschiak regarding this matter and that an Ordinance from this Council is not required for the payment of these funds. Although Auditor Staschiak did not dispute that the Court controls the use of the IDAT Funds, he did request a few days to verify with the State Auditor what documentation he is required to maintained since an expenditure of funds in this fashion is significantly different from the normal appropriation process.

Although an ordinance for the payment of an expenditure of IDAT Funds is not required since the Court, by statute, has sole and exclusive control over those funds, Judge Fry and I understand the important need for the Auditor to appropriately document the expenditure of funds. In an effort to address both the need of Auditor Staschiak to obtain additional information regarding proper documentation and the Court's need to ensure the immediate payment of a service provider, I am requesting that this Honorable Council adopt an additional appropriation ordinance, in conformity with the attached Order, to authorize the Auditor to immediately issue the \$26,000.00 payment from the IDAT Fund surplus.

Thank you for time and cooperation on this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jonathan P. Starn", is written over a horizontal line. The signature is stylized and somewhat illegible due to the cursive nature of the handwriting.

Judge Jonathan P. Starn

XC: Jim Staschiak II, City of Findlay Auditor  
Donald Rasmussen, City of Findlay Law Director  
Judge Robert Fry, Findlay Municipal Court

FINDLAY MUNICIPAL COURT  
FINDLAY OHIO

FILED  
FINDLAY MUNICIPAL COURT  
2015 SEP 22 A 8:08

IN RE:

INDIGENT DRIVERS ALCOHOL : JUDGEMENT ENTRY  
TREATMENT FUND : DECLARING SURPLUS

The Court finds, following consultation with the Hancock County Alcohol Drug Addiction and Mental Health Services representative, Precia Stuby, that the present balance in the Findlay Municipal Court Indigent Drivers Alcohol Treatment Fund under the control of the Court is more than sufficient to cover the cost of the assessments and/or attendance at an alcohol and drug addiction treatment program for indigent offenders convicted of a violation of division (A) of R.C. § 4511.19 or substantially similar ordinance.

The Court finds that there is a surplus in the fund and that it should be expended to cover other expenses as permitted by law.

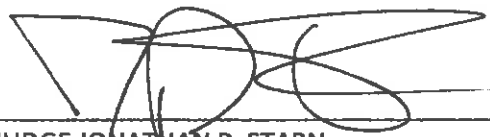
WHEREFORE, IT IS ORDERED, that a surplus in the Findlay Municipal Court Indigent Driver Alcohol Treatment Fund hereby is declared.

IT IS FURTHER ORDERED, that the surplus in the fund be expended upon court order to cover the cost of the following items:

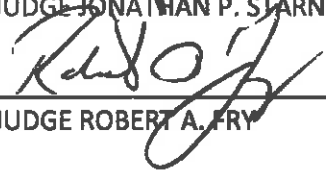
1. Alcohol and/or drug assessments and treatment for persons charged in the court with committing a criminal offense where substance abuse was a contributing factor leading to the criminal activity and the person is unable to pay the cost of the alcohol and/or drug abuse assessment.

IT IS FURTHER ORDERED, that the City of Findlay Auditor prepare a warrant from the Findlay Municipal Court Indigent Drivers Alcohol Treatment Funds established under R.C. 4511.19(H) in the amount of \$26,000.00 (twenty six thousand dollars) payable to Glenbeigh for the assessment and treatment of Defendant Robert W. Mazey, under Findlay Municipal Court Case Number 15-CRB-00013.

DATE: 9/11/15

  
\_\_\_\_\_  
JUDGE JONATHAN P. STARN

DATE: 9-21-15

  
\_\_\_\_\_  
JUDGE ROBERT A. FRY



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
www.findlayohio.com

**JIM STASCHIAK II**  
CITY AUDITOR

December 10, 2015

The Honorable Council  
Findlay, Ohio 45840

**SUBJECT: YEAR-END ITEMS TO TRANSFER /APPROPRIATE**

Dear Council Members:

The following accounts require an appropriation or a transfer for this budget year. I have listed below the amount of each request and the corresponding reason for the appropriation or transfer.

**A TRANSFER RESOLUTION is needed for the following:**

FROM:	Electronic Imaging (22084000-other)	200.00	
TO:	Electronic Imaging (22084000-personal services)		200.00

**REASON:** The transfers deal with moving funds between the department's personal services (wages and related benefits) and other (operational expenses) accounts to be able to finish the rest of the year.

**An APPROPRIATION ORDINANCE is needed for the following:**

FROM:	City Income Tax Fund	\$1,313,000.00	
TO:	City Income Tax (27047000-other)		\$1,313,000.00

**REASON:** Based on current projections the actual income tax collections will be more than the original estimate. The tax is allocated to CIT Capital Improvements and General Fund based on actual collections. We will be able to transfer more money than originally budgeted and need the appropriation increased by this amount in order to complete the transfer to General Fund. Also includes 2014 receipts that could not be transferred until 2015.



FROM: Energy Bonds Series B (23056100)	\$17,155.35
TO: CIT Capital Improvements	\$17,155.35
FROM: Energy Bonds Series A (23056000)	\$25.44
TO: CIT Capital Improvements	\$25.44

REASON: The City had to appropriate the entire amount of the interest payment for the Energy Bonds for the 2015 debt payments. However, the Series B bonds are federally subsidized and we did receive a portion of our subsidy payment. Due to the federal mandated sequester, we did not receive the entire subsidy. Also, the amount that was due on the Series A bonds ended up being less than was shown on the amortization schedule and was originally budgeted. These transactions return the fronted appropriation to Capital Improvements.

FROM: Police Pension Fund	\$16,493.74
TO: Police Pension (27078000)	\$16,493.74
FROM: Fire Pension Fund	\$16,493.74
TO: Fire Pension (27079000)	\$16,493.74

REASON: A portion of the amount received from the assorted property taxes from the county tax settlements is deposited into Police and Fire Pension Funds by law. The cash balance is then transferred to the General Fund at the end of the year. Although the revenue budgets for 2015 were estimated very closely for the transfer in to the General Fund, the transfers out of these funds were budgeted low. The County revises their revenue estimates after adoption of our annual appropriation ordinance, and in order to avoid potentially over-budgeting the fund on the certificate filing, the transfer out is budgeted lower than expected.

FROM: Cemetery Trust Fund	\$696.56
TO: Cemetery Trust (27086000-other)	\$696.56

REASON: The amount of interest earned on the Cemetery Trust investment has come in higher than the original budgeted estimate. This appropriation allows for the total amount of interest earned to be transferred to the General Fund.

Year-end Letter  
December 10, 2015  
Page 3.

FROM:	Severance Payout Reserve Fund	\$27,000.00
TO:	Severance Payout Reserve (22090000-personal services)	\$27,000.00

REASON: The retirement settlements for 2015 will exceed the currently appropriated amount for the year by approximately \$27,000.00. This appropriation allows the retirement settlements to be made.

Council will need to adopt emergency legislation for the above listed items at your meeting on December 15, 2015. By copy of this letter I have asked the Law Director to prepare the necessary legislation.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jim Staschiak, II", with a long horizontal flourish extending to the right.

Jim Staschiak, II  
City Auditor

cc: Don Rasmussen

# FINDLAY WORC STATS SUMMARY SHEET - 2015

UPDATED: 12/10/2015

NOTE: THE WORC CLOSINGS (\*) = 7 DAYS EACH WEEK FOR 6 DIFFERENT WEEKS = 42 DAYS.

COURT	CATEGORY	JAN	* FEB.	(FEMALE) MARCH	* APRIL	MAY	* JUNE	JULY	* AUG.	SEPT.	(FEMALE) OCT.	* NOV.	* DEC.	Y.T.D. TOTALS
Findlay Muni Court	CITY OF FINDLAY ORDINANCE CASES - DAYS SERVED (COD)	74	104	261	169	133	72	39	33	125	97	240		1,347
	STATE CODE CASES - DAYS SERVED (ORC)	167	93	263	190	206	83	76	77	129	126	81		1,490
	TOTAL DAYS SERVED (FMC) (COD + ORC)	241	197	524	359	339	155	115	110	254	222	321		2,837
	NO - SHOWS	7	3	10	11	7	5	6	3	8	9	3		72
	DECLINED	0	2	5	3	1	1	1	0	1	2	1		17
	RESCHEDULED	4	3	7	9	10	2	5	3	10	7	7		67
	RELEASED: SUCCESSFUL / TIME COMPLETED	11	11	27	14	17	8	7	6	9	10	18		138
	RELEASED: UNSUCCESSFUL / FAILED	1	1	3	1	0	1	0	0	0	1	3		11
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	2	0	0	1	0	0	0	0	0		3
	RELEASED: FURLOUGHED	0	5	3	12	0	3	0	4	6	5	5		43
Hancock Co.	STATE CODE CASES - DAYS SERVED (ORC)	40	53	45	61	71	20	34	26	42	0	70		462
	TOTAL DAYS SERVED (HCCP) (COD + ORC)	40	53	45	61	71	20	34	26	42	0	70		462
Common Pleas Court	NO - SHOWS	0	0	0	0	0	1	0	0	0	0	0		1
	DECLINED	0	0	0	0	0	0	0	0	1	0	0		1
	RESCHEDULED	0	0	0	0	0	0	0	0	0	0	0		0
	RELEASED: SUCCESSFUL / TIME COMPLETED	2	2	2	2	2	2	2	0	2	0	1		17
	RELEASED: UNSUCCESSFUL / FAILED	0	0	0	0	0	1	0	0	0	0	1		2
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0	0	0	0	0	0	0	0	0		0
RELEASED: FURLOUGHED	0	1	0	2	0	0	0	2	1	0	2		9	
Hancock Co. Juvenile Court	STATE CODE CASES - DAYS SERVED (COD)	0	0	0	0	0	0	0	15	0	0	0		15
	TOTAL DAYS SERVED (HCJC) (COD + ORC)	0	0	0	0	0	0	0	15	0	0	0		15
Sandusky Muni Court	NO - SHOWS	0	0	0	0	0	0	0	0	0	0	0		0
	DECLINED	0	0	0	0	0	0	0	0	0	0	0		0
	RESCHEDULED	0	0	0	0	0	0	0	0	0	0	0		0
	RELEASED: SUCCESSFUL / TIME COMPLETED	0	0	0	0	0	0	0	1	0	0	0		1
	RELEASED: UNSUCCESSFUL / FAILED	0	0	0	0	0	0	0	0	0	0	0		0
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0	0	0	0	0	0	0	0	0		0
RELEASED: FURLOUGHED	0	0	0	0	0	0	0	0	0	1	0		1	
OTHER - Upper Sandusky Muni Court	STATE CODE CASES - DAYS SERVED (ORC)	10	0	0	10	20	10	28	9	29	15	11		142
	TOTAL DAYS SERVED (OTHER) (COD + ORC)	10	0	0	10	20	10	28	9	29	15	11		142
Henry Co. Common Pleas Court	NO - SHOWS	0	0	0	0	0	0	0	0	0	0	0		0
	DECLINED	0	0	0	0	0	0	0	0	0	0	0		0
	RESCHEDULED	0	0	0	0	0	0	0	0	0	0	0		0
	RELEASED: SUCCESSFUL / TIME COMPLETED	0	0	0	0	0	0	0	0	0	0	0		0
	RELEASED: UNSUCCESSFUL / FAILED	0	0	0	0	0	0	0	0	0	0	0		0
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0	0	0	0	0	0	0	0	0		0
RELEASED: FURLOUGHED	0	0	0	0	0	0	0	0	1	0	1		2	
<b>TOTALS (ALL COURTS COMBINED)</b>														
TOTAL DAYS SERVED (ALL COURTS)		281	250	569	430	430	185	177	160	341	237	424		3,484
TOTAL RESIDENTS BOOKED IN (TO START SERVING TIME)		26	9	37	32	32	5	16	9	20	17	34		236
TOTAL NO - SHOWS (ALL COURTS)		7	3	10	11	7	6	7	3	8	10	3		75
TOTAL DECLINED (ALL COURTS)		0	2	5	3	1	1	1	0	2	2	1		18
TOTAL RESCHEDULED (ALL COURTS)		4	3	7	9	10	2	5	3	10	7	7		67
TOTAL # OF RELEASES:		15	20	37	32	21	17	10	14	20	17	34		237
TOTAL RELEASED: SUCCESSFUL / TIME COMPLETED (ALL COURTS)		14	13	29	17	21	11	10	8	11	11	21		166
TOTAL RELEASED: UNSUCCESSFUL / FAILED (ALL COURTS)		1	1	3	1	0	2	0	0	0	1	4		13
TOTAL RELEASED: SUCCESSFUL / EARLY RELEASE (ALL COURTS)		0	0	2	0	0	1	0	0	0	0	0		3
TOTAL RELEASED: FURLOUGHED (ALL COURTS)		0	6	3	14	0	3	0	6	9	5	9		55
AVERAGE DAILY COUNT		10.45	9.88	20.06	16.00	15.16	5.97	6.45	5.55	12.37	9.58	15.40		11.43

<b>FINANCIALS</b>														
EXPENSES (FROM OTHER SHEET)	\$12,806.87	\$34,622.97	\$30,015.74	\$27,133.88	\$27,650.70	\$28,003.16	\$28,030.73	\$21,458.74	\$56,280.76	\$20,314.37	\$22,895.04			#####
CHARGE STATISTICS	\$12,210.00	\$1,626.00	\$15,090.00	\$10,876.00	\$18,845.00	-\$3,766.00	\$6,965.00	\$1,476.00	\$11,760.00	\$5,905.00	\$10,225.00			\$91,070.00
PAYMENT STATISTICS	\$6,850.00	\$6,254.00	\$14,927.00	\$11,844.00	\$9,570.00	\$4,140.00	\$5,380.00	\$3,330.00	\$9,065.00	\$5,768.00	\$11,755.00			\$88,403.00
SECURUS PAY PHONE COMMISSIONS	\$3.50	\$24.30	\$4.80	\$15.30	\$3.50	\$5.40	\$3.50	\$0.00	\$0.00	\$4.80	\$30.00			\$95.10
OUTSTANDING ACCOUNTS	\$2,357.00	\$2,357.00	\$2,357.00	\$2,617.00	\$2,702.00	\$2,702.00	\$2,702.00	\$2,542.00	\$2,642.00	\$2,542.00	\$2,667.00			\$2,667.00

# FINDLAY WORC FINANCIAL ANALYSIS

**JANUARY 01, 2015 THRU NOVEMBER 30, 2015**

**PLEASE NOTE: THE WORC WILL CLOSE FOR 7 DAYS - FOR 6 DIFFERENT WEEKS = 42 DAYS THROUGHOUT THE YEAR.**

FIMC cases	Findlay City Ordinance cases, days served=	1347
FIMC cases	State Code cases, days served =	1490
FIMC cases	Total days served (combined City and State) =	2837

<u>Other Courts using WORC</u>	<u>Days Served</u>	<u>Additional Income to date</u>
Fostoria Municipal Court	0	\$0.00
Hancock County Common Pleas Court	462	\$11,550.00
Hancock County Juvenile Court	15	\$375.00
Upper Sandusky Municipal Court	142	\$3,550.00
Henry County Common Pleas Court	38	\$950.00
Fremont Municipal Court	0	\$0.00
Other Courts Usage Total Days:		Total Additional Income: \$16,425.00

Hancock Co. Justice Center Cost: 1347 City Ordinance case days served x \$84 / day saved by  
not serving time at the Justice Center = \$113,148.00

Total fees collected at \$25 / day from all residents = \$87,350.00

Outstanding fees = \$2,667.00 (18 accounts)

Expenses = \$307,612.69

Charge Statistics = \$91,070.00 ( charged upon entry for full stay) (JUNE MAY SHOW 0.00 CHARGE DUE TO CHARGE RECEIVED A CREDIT DUE TO FURLOUGH OR REFUNDS DUE TO EARLY RELEASE REFUNDS - THESE CREDITS ARE SUBTRACTED FROM THE BILLED AMOUNT).

Payment Statistics = \$88,403.00 ( this amount may be larger than the Charge Statistics at times, due to the fact that residents are charged upon entry for their full stay - i.e.: charged in May but made payments in following months). (This also includes Reimbursables).

Net Expense = \$219,209.69  
(Expenses - Payments)

Program Savings: Net vs. Justice Center cost = (\$106,061.69) \*  
(Justice Center Cost - Net Expense)

Commissions Received from Securus Pay Phones = \$95.10

\*\*\* All information in this document has been tallied due to errors occurring in the WORC computer program.

\* Programs savings does not account for factors associated with continued employment of participants.

# Board of Zoning Appeals

November 12, 2015

**Members present:** Chairman, Phil Rooney; Sharon Rooney; George McAfee.

The meeting was called to order at 6:02 p.m. by Mr. Rooney. Mr. Rooney introduced the members to the audience and the general rules were reviewed.

**Case # 54140-BA-15 (11815 TR 145)** was brought up first by the chairman. Mr. Rooney has a conflict of interest with this case, therefore, there is no quorum. Mr. Richard told the applicant that an effort would be made to have the case heard on November 19<sup>th</sup> and they would be notified of the status. If there is no quorum for that date, the hearing would have to wait until December.

Mr. Richard will check with the Law Director to make sure Mr. McAfee does not have a conflict of interest since there is a Marathon pipeline easement on the plan.

**Case # 54119-BA-15 (422 W. Sandusky Street)** was introduced. Mr. Richard gave his review as follows:

Filed by the Hancock Historical Museum, the applicant is seeking a variance from section 1161.12.2B of the City of Findlay Zoning Ordinance. This section requires a sign to be at least 10 feet from the front lot line. The new sign will be approximately 1 foot from the front lot line.

The new sign is nearly identical to the current sign. There are landscape features that make the sign difficult to see and placing it near the front lot line will allow the sign to be more visible. It is unknown how or when the current sign was erected in its current location.

Sarah Sissor, of the Hancock Historical Museum, was sworn in. She said the new sign is made of new materials, but is very similar to what is there right now.

It was recognized that there is no visibility issue.

Mr. McAfee made a motion to approve the variance with the permit being obtained within 60 days. Mrs. Rooney made a second to the motion. The motion passed 3-0.

**Case # 54141-BA-15 (8470 W. Woodland Trail)** was introduced.

Filed by Gary Parenteau, the applicant is seeking a variance from section 1161.01F of the City of Findlay Zoning Ordinance. This section prohibits accessory buildings from exceeding 18 feet in height. The applicant has constructed a detached garage that is 21.5 feet in height.

A zoning permit was issued for this structure. It was indicated on the permit application that the building would be between 16 to 17 feet in height. The zoning permit also states that the building cannot exceed 18 feet in height.

A routine inspection revealed the building to be approximately 21.5 feet in height at the peak. Apparently, the applicant wanted the pitch of the roof to match the dwelling and the contractor never checked the height during construction. The project is nearly complete.

We understand that there may be cases where there is a desire to have an accessory building match or blend in with the architecture of the dwelling. It's probably something more typical in some of the older neighborhoods that once had carriage houses. However, it's pretty clear from what is indicated on the application and what is on the permit of what the intent was to be.

The only alternatives are to either attach the garage to the dwelling with a connection that is significant and makes it a part of the dwelling, or lower the structure.

Mike Smith, 10375 CR 95, was sworn in. Mr. Smith is the contractor. He stated that he was matching the roof line and never thought to check the height during construction. It was clearly an oversight. He made the garage match the house exactly. The upstairs was only constructed for storage. It is not designed for anything else.

Mrs. Rooney told the contractor that he should have known better. The permit is very clear on what was to be constructed. She feels the Board is in a difficult situation because other contractors will want to do the same thing.

Mr. McAfee mentioned the conditions necessary to grant the variance did not seem evident.

There was a discussion on the alternatives and the meaning of attaching the garage to the dwelling. There is presently no prescribed standard.

Mr. Gary Parenteau, 8470 W. Woodland Trail, was sworn in. He said the original plans were given to a different contractor. He stated that those plans were approved by Mr. Richard. Mr. Richard had no recollection of that. It was determined a permit was never issued based on those plans.

Mr. Parenteau stated that the building is not visible from the street. He said he would tear into his kitchen and make the attachment.

Mrs. Rooney was concerned how other builders may approach this issue in the future. Mrs. Rooney does not think attaching will be appropriate.

Mr. Richard stated that this is a large lot and not a 50 foot wide lot that would make this height more noticeable.

Mr. Rooney made a motion to approve the October 8, 2015 minutes. Mrs. Rooney made a second. The minutes were approved 3-0.

The meeting was adjourned.

  
Chairman

  
Secretary



## TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 • Fax: 419-424-7866  
www.findlayohio.com

SUSAN JO HITE  
CITY TREASURER

### TREASURER

Fifth Third Initial Balance	2,896,251.55
- Withdrawals ()	(11,281,123.73)
+ Deposits	12,040,385.63
<b>Ending Balance</b>	<b>3,655,513.45</b>

- Outstanding checks () (144,421.50)

Deposit in transit 68.29

---

Treasurer's Checking Bal 3,511,160.24

Investment Principal 52,478,151.53  
Accrued Bond Interest 5,297.12

**Treasurer's Total Cash  
and Investments 55,994,608.89**

### AUDITOR

Auditor's Checking Bal 3,511,160.24

**Auditor's Total Cash and  
Investments 55,994,608.89**

Respectfully submitted,



Susan Jo Hite  
Treasurer

# City of Findlay City Planning Commission

Thursday, November 12, 2015 - 9:00 AM  
Municipal Building, Council Chambers

## Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

### **MEMBERS PRESENT:**

Paul Schmelzer  
Lydia Mihalik  
Dan DeArment  
Jackie Schroeder  
Dan Clinger

### **STAFF ATTENDING:**

Matt Pickett, FFD  
Matt Cordonnier, HRPC Director  
Judy Scrimshaw, HRPC  
Don Rasmussen  
Brian Thomas

### **GUESTS:**

Brett Gies, Shawn Garmong, John Yaniglos, Ken Maag,  
Lou Wilin, Doug Jenkins, Charles Bills, Brad Longberry

### **CALL TO ORDER**

### **ROLL CALL**

The following members were present:

Paul Schmelzer  
Dan DeArment  
Lydia Mihalik  
Jackie Schroeder  
Dan Clinger

### **SWEARING IN**

All those planning to give testimony were sworn in by Judy Scrimshaw.

### **APPROVAL OF MINUTES**

Dan Clinger noted that he was not listed as present at the meeting. That change will be made. Mr. Clinger made a motion to approve the minutes of the October 8, 2015 meeting with that change. Jackie Schroeder seconded. Motion to accept carried 5-0.



## **NEW ITEMS**

### **1. ALLEY/STREET VACATION PETITION #AV-07-2015 to vacate 5' off the east side of Park Street south of Oakland Avenue.**

#### **HRPC**

##### **General Information**

This request is in an area zoned R-3 Single Family High Density. Property to the north, south and west is also zoned R-3. The land to the east is zoned I-1 Light Industrial. It is not located within the 100 year flood plain. The City of Findlay and Use Plan designates the area as Single Family Small Lot.

##### **Parcel History**

None

##### **Staff Analysis**

The applicant is proposing to vacate 5' of the right-of-way of Park Street along the west side of their property.

The mobile home on the lot was recently replaced and Todd Richard confirmed that it was not located within the required setback. Adding 5' to the property will bring the home into compliance.

Currently Park Street has 66' of right of way. This is 6' more than the usual for such streets. Staff would rather not see a jog in the right-of-way and would therefore suggest that the vacation be extended south to Olive Street. Because there is an extra 6' of right-of-way staff also thinks that it would be better to vacate that extra 6'.

#### **ENGINEERING**

No Objections

#### **FIRE PREVENTION**

No Comments

#### **STAFF RECOMMENDATION**

Staff recommends that FCPC **recommend to Findlay City Council to vacate 6' of the right-of-way of Park Street and continue it south the full length of the block to Olive Street.**

#### **DISCUSSION**

Mr. Clinger said there is a 30' setback shown on the north and west sides. Is that normal? Ms. Scrimshaw commented that in residential they can use a 15' side yard when there is a street side yard.

Mr. Schmelzer said he looked at this as a vacation to keep from having to have any kind of variance. He didn't see any reason why it couldn't be done.

Brian Thomas stated that he didn't see any reason that Park Street would ever get enough traffic to warrant widening it and need that extra right-of-way. All the utilities are out of the way here also.

Dan Clinger asked if it wouldn't be more rational to get a variance on the setback. Mr. Cordonnier said the traditionally he would say yes. He stated that this is a unique situation because there is extra right of way beyond the normal here. Mr. Clinger asked if this is just the one block that has 66'. Mr. Schmelzer said there are multiple 66' right-of-ways in the city. Some are as small as 50'.

Ms. Scrimshaw stated that we had a case in the West Park neighborhood not long ago with a 66' right-of-way on Morriscal Blvd. that the property owner always thought that they had a much larger yard than they did. Ms. Scrimshaw said that she definitely did not want to leave a jog in the right-of-way if we only vacated along this parcel as requested so she recommended taking it down to Olive Street to keep the block consistent.

Dan DeArment asked if there is concern with setting precedent. Mr. Schmelzer said he is not concerned with that. He said we review each request independently as we do a variance. He feels that the precedent is set with the 60' right-of-way because that is what we require for new streets. So the vacation is actually moving toward the standard that we enforce.

Ms. Scrimshaw noted that there are no sidewalks on this side now, so nothing is put out of whack with that. Normally the sidewalk would be in the right-of-way.

Ms. Schroeder asked if the existing power poles are outside of the vacated area. If not does the power company maintain an easement? Mr. Schmelzer stated that they do by default. It looks like from the aerial view that they will still be in the right-of-way.

### **MOTION**

Lydia Mihalik made a **motion to recommend approval of ALLEY/STREET VACATION PETITION #AV-07-2015 to vacate 6' off the east side of Park Street south of Oakland Avenue.**

**2<sup>nd</sup>:** Paul Schmelzer

**VOTE:** Yay (4) Nay (1) Abstain (0)

**2. SITE PLAN APPLICATION #SP-24-2015 filed by Ohio Logistics, 1800 Industrial Drive, Findlay for a proposed Compressed Natural Gas and Diesel Truck Maintenance Facility to be located at 5275 Distribution Drive.**

### **HRPC**

#### **General Information**

This request is located on the east side of Distribution Drive. It is located in Allen Township and therefore has no zoning. All abutting parcels are also in Allen Township. It is not within the 100 year flood plain. The Land Use Plan designates the area as Industrial.

#### **Parcel History**

None

#### **Staff Analysis**

Standards in the City of Findlay zoning code will be used to review this project.

The setbacks in the I-1 district are 50' front yard, and 30' on sides and rear. The building is situated 60' from the right-of-way in the front, 90' from the east side lot line and about 205' from the west side lot line. It is located 152' from the rear lot line.

Required parking is based on number of employees times 1.1. The plan states that there will be a maximum of 6 employees on site for a total of 7 required parking spaces. The plan shows 9 spaces at the front of the building.

There are two access points shown on the plan onto Distribution Drive. The front half of the lot is an asphalt surface. The rear half is shown as stone. The rear area can be used for truck storage and a stone surface is permitted for storage in the I-1 district.

The structure is a single story pre-engineered metal building. There are no architectural standards for the industrial zones.

### **Staff Recommendation**

HRPC Staff recommends approval to FCPC of **SITE PLAN APPLICATION #SP-24-2015 for a proposed Compressed Natural Gas and Diesel Truck Maintenance Facility to be located at 5275 Distribution Drive.**

### **ENGINEERING**

Access – The applicant is proposing two (2) drives onto Distribution Drive.

Water & Sanitary Sewer – The proposed sanitary service will be connected to the existing lateral that was installed when the sanitary sewer was installed along Distribution Drive. The domestic water service and fire line will be connected to the existing 10 inch waterline that is located in the existing right-of-way of Logistics Drive. Water meters need to be installed so that they will be located in the grass area on the south side of the pavement when the road is constructed.

Stormwater Management – Stormwater calculations will be approved by the County Engineer.

Sidewalks – There are no existing sidewalks on Distribution Drive.

Recommendations: Conditional approval of the plan subject to:

- Water meters are installed so that they will be located in the grass area on the south side of the pavement for Logistics Drive, when the road is constructed.

The following permits may be required prior to construction:

- Water permits for the Domestic and Fire lines
- Sanitary permit
- Storm permit

### **FIRE PREVENTION**

Although the proposed structure is not in FFD's jurisdiction, I am providing comments from Gary Hickman with the Allen Twp. FD. Please contact Chief Hickman at 419-348-4001 for additional information if necessary.

-Apply for all necessary permits with Wood County Building Department.

-Place additional hydrant on the north side of the north drive entrance.

-Fire Department Connection (FDC) shall be placed to the North/Northwest side of the structure. The FDC shall be 2, 2 ½" (Siamese) with an exterior horn/strobe working on water flow. Final FDC location shall be determined by Allen Twp. Vol. FD.

### **STAFF RECOMMENDATION**

Staff recommends approval to FCPC of **SITE PLAN APPLICATION #SP-24-2015 for a proposed Compressed Natural Gas and Diesel Truck Maintenance Facility to be located at 5275 Distribution Drive subject to the following conditions:**

- Water meters are installed so that they will be located in the grass area on the south side of the pavement for Logistics Drive, when the road is constructed. (ENG)
- Apply for all necessary permits with Wood County Building Department. (FIRE)
- Place additional hydrant on the north side of the north drive entrance. (FIRE)
- Fire Department Connection (FDC) shall be placed to the North/Northwest side of the structure. The FDC shall be 2, 2 ½" (Siamese) with an exterior horn/strobe working on water flow. Final FDC location shall be determined by Allen Twp. Vol. FD. (FIRE)

### **DISCUSSION**

Dan Clinger inquired about the drainage. He asked if the flow was calculated into detention areas on the site. Mr. Bills said they had discussions with the County Engineer and the detention is accountable in the detentions area in front of the development. He said it naturally drains east and west. The County did not require any addition calculations since it is already accounted for. Mr. Clinger said he thought he saw something in front of the building. Mr. Bills replied that it is a swale. They continue to use that to take the drainage to the south.

Mr. Schmelzer asked for an update on the construction of the right-of-way of Distribution Drive. He asked if things are on schedule. Mr. Bills replied that they are on schedule. He said he appreciates the City and County working together on that. It will definitely improve the accessibility to the business park.

### **MOTION**

Dan Clinger made a **motion to approve SITE PLAN APPLICATION #SP-24-2015 for a proposed Compressed Natural Gas and Diesel Truck Maintenance Facility to be located at 5275 Distribution Drive subject to the following conditions:**

- Water meters are installed so that they will be located in the grass area on the south side of the pavement for Logistics Drive, when the road is constructed. (ENG)
- Apply for all necessary permits with Wood County Building Department. (FIRE)
- Place additional hydrant on the north side of the north drive entrance. (FIRE)
- Fire Department Connection (FDC) shall be placed to the North/Northwest side of the structure. The FDC shall be 2, 2 ½" (Siamese) with an exterior horn/strobe working on water flow. Final FDC location shall be determined by Allen Twp. Vol. FD. (FIRE)

**2<sup>nd</sup>:** Jackie Schroeder

**VOTE:** Yay (5) Nay (0) Abstain (0)

**3. SITE PLAN APPLICATION #SP-25-2015 filed by Findlay Implement, 1640 Northridge Rd., Findlay for a proposed addition at that location.**

## **HRPC**

### **General Information**

This request is located on the south side of Commerce Parkway. It is zoned I-1 Light Industrial in Liberty Township. Property to the west and north is also zoned I-1 in the township. Land to the east and south is in the City of Findlay and is zoned C-2 General Commercial. It is not located within the 100 year flood plain. The City of Findlay Land Use Plan designates the area as Regional Commercial.

### **Parcel History**

Current John Deere dealership

### **Staff Analysis**

The applicant is proposing an approximately 11,300 square foot addition to the west side of the building. The use is proposed to be service bays and wash area for large equipment.

The building is attached to the existing structure. It will follow the same front setback line as that building. There is about 140' of rear yard and the business owns all the lots to the west side of the building up to the unimproved right-of-way of Richmond Avenue. So the rear and west side setbacks are not an issue.

The building ranges in height from 19' to 27'. The Industrial zoning permits a maximum height of 60'. There are no architectural standards in the district

There are no new accesses proposed and no other improvements to the site. There is ample parking on site for vehicles.

### **Staff Recommendation**

**HRPC Staff recommends approval to FCPC of SITE PLAN APPLICATION #SP-25-2015 filed by Findlay Implement, 1640 Northridge Rd. for a proposed addition.**

## **ENGINEERING**

Access – Access for the site will not be changed

Water & Sanitary Sewer – No additional waterlines are shown, we are assuming that any water needed will come through the existing building. A new sanitary service is being shown connecting into the existing 15" sanitary sewer on Commerce Parkway.

Stormwater Management – Stormwater calculations will be approved by the County Engineer.

Sidewalks – There are no existing sidewalks on Commerce Parkway.

Recommendations: Approval of the site plan

The following permits may be required prior to construction:

- Sanitary permit

## **FIRE PREVENTION**

The proposed structure is not in FFD's jurisdiction. Please contact Liberty Twp. Chief Gene Stump at 419-421-1087 for additional information.

-Apply for all necessary permits with Wood County Building Department.

## **STAFF RECOMMENDATION**

Staff recommends that FCPC approve **SITE PLAN APPLICATION #SP-25-2015 for a proposed addition to Findlay Implement at 1640 Northridge Rd. subject to the following conditions:**

- Apply for all necessary permits with Wood County Building Department.

## **DISCUSSION**

Dan Clinger asked where the storm detention for the storm detention for this property will be. Paul Schmelzer commented that for their purposes it is already impervious surface so the net will be zero. Mr. Clinger commented that most of it is stone and he didn't think we would count that as impervious. Mr. Schmelzer stated that at .98 ratio it is.

Shawn Garmong commented that they had presented this to the Liberty Township Zoning Commission last week and had received their approval.

## **MOTION**

Paul Schmelzer made a **motion to approve SITE PLAN APPLICATION #SP-25-2015 for a proposed addition to Findlay Implement, 1640 Northridge Rd.**

**2<sup>nd</sup>:** Dan Clinger seconded.

**VOTE:** Yay (5) Nay (0) Abstain (0)

## **4. SITE PLAN APPLICATION #SP-26-2015 filed by Findlay City Schools, 1100 Broad Avenue, Findlay for proposed bus garage and parking lot at 1710 Romick Parkway.**

### **HRPC**

#### **General Information**

This site is located on the south side of N. Romick Parkway. It is zoned I-1 Light Industrial. Surrounding parcels on the south, east and west sides are also zoned I-1. Parcels to the north are zoned C-2 General Commercial. It is not within the 100 year flood plain. The Land Use Plan designates the area as Regional Commercial.

#### **Parcel History**

Former site of Rhino Linings.

#### **Staff Analysis**

The applicants are proposing to convert the existing building to maintenance area for buses as well as some office space and break rooms.

On the west side of the building there are some stone parking areas and grass. The schools propose to turn this area into a heavy duty asphalt parking lot with spaces for 44 buses to be parked. A new curb cut is proposed to access this lot to separate the bus traffic from other traffic. There is an existing cut at the east edge of the property that is shared access with Flag City Water. The parking lot on the east side of the building will be restriped and used for employees' personal vehicles.

There are no additional improvements proposed for the site at this time.

## **Staff Recommendation**

HRPC Staff recommends approval of **SITE PLAN APPLICATION #SP-26-2015 for proposed bus maintenance garage and parking lot at 1710 Romick Parkway.**

## **ENGINEERING**

Access – The Applicant is proposing two (2) drives for the site. The existing shared drive, on the east side of the existing building, will be used for car access while the proposed drive, on the west side of the existing building, will be used for bus access.

The Applicant might want to consider having a consultant look at the existing traffic on Bright Road and Melrose Avenue and determine what effect the traffic will have on the buses when they are trying to leave the site.

Water & Sanitary Sewer – There are no new utility lines shown on the site plan. Water distribution was under the assumption that the Applicant wants to install a larger domestic water service and a fire line to the existing building. If this is the case, the water meters will need to be located in a grass area within the existing right-of-way. This detail can be worked out between the Consultant and Engineering.

Stormwater Management – There is a small detention area located on the southwest corner of the property that will take care of the OEPA water quality requirements. Detention for the site will be provided by the regional detention basin for Deer Meadows Subdivision.

Sidewalks – There are no existing sidewalks on North Romick Parkway.

Recommendations: Conditional approval of the plan subject to:

- Working out the details for a larger domestic water service and fire line to the building with engineering (if applicable).

The following permits may be required prior to construction:

- An approved Stormwater Pollution Prevention Plan
- Water permits (if applicable)
- Storm permit

## **FIRE PREVENTION**

Apply for all necessary permits with Wood County Building Department.

-The Fire Department Connection (FDC) location shall be determined by FFD. The FDC shall be a 5” Storz with 30 degree elbow and an exterior horn/strobe working on water flow shall be placed above the connection.

-A Knox box will be required for the structure.

## **STAFF RECOMMENDATION**

Staff recommends that **FCPC** approve **SITE PLAN APPLICATION #SP-26-2015 for proposed bus maintenance garage and parking lot at 1710 Romick Parkway subject to the following conditions:**

- **Working out the details for a larger domestic water service and fire line to the building with engineering (if applicable). (ENG)**
- **Apply for all necessary permits with Wood County Building Department. (FIRE)**

- **The Fire Department Connection (FDC) location shall be determined by FFD. The FDC shall be a 5” Storz with 30 degree elbow and an exterior horn/strobe working on water flow shall be placed above the connection. (FIRE)**
- **A Knox box will be required for the structure. (FIRE)**

## **DISCUSSION**

Paul Schmelzer asked if they are changing the domestic line. Brett Gies replied yes but the details have not been worked out yet. They are evaluating if the existing tap can be used, if not they will need two new ones.

Dan Clinger asked how the drainage is being handled on the east side of the building. Mr. Gies replied that it is all existing and flows to a channel on the south side of the property. There is a storm line in the middle of the two parcels that picks that up and takes it to the regional detention area.

Jackie Schroeder asked if anyone has reviewed the traffic patterns out there. Mr. Gies said not officially but the school has 30 to 35 different bus routes that they run every day. They are staggered between 6 a.m. and 8:30 or 9 a.m. So it is not as if all 35-40 busses leave at the same time. Likewise they do the same in the afternoon with exits and arrivals. So he thinks that will minimize the impact on traffic.

Mayor Mihalik said her largest concern with the site is that they may have to eventually look at traffic lights at both Melrose and Bright Road. She said for now they will see what the impact is and the school may have to come back eventually with that request.

Paul Schmelzer asked Mr. Longberry if he is okay with them not running busses through the shared access point that he has. Mr. Longberry said he is happy with the separation, but still worries about the extra traffic and potential for accidents. He stated that there have been numerous accidents at Bright Road already. There is significant traffic from the carryout and the plasma center. Some people take short cuts through to get to Melrose. He can see a potential back up of traffic on Romick trying to leave onto Bright Road. He stated that his employees are in around 7:30 and leaving by 8:00 and they experience difficulty turning left onto Bright Road. Of course busses have to be extra cautious and will potentially wait longer before turning. If there are two or three busses lined up to leave they couldn't even exit their site. Anywhere around 3:00 with the Industrial Park letting out they are streaming down Bright Road and making it more difficult to exit. Mr. Longberry said he hates to see a lot of lights, he wishes we used more roundabouts. But he doesn't see how traffic will be able to get out without some kind of traffic control devices. He says he knows there is an extended wait time coming out at Melrose also.

Paul Schmelzer said he thinks that the City agrees with his concerns. Their advice to applicants is usually to advise the developer to investigate the traffic situation early on. Then they can use a model to determine if there are needs or react afterwards. When they react afterwards you get to see what the real problem looks like. He said we have advised the school and put in our comments to look at the traffic situation.

Dan Clinger asked if we could make an additional condition of approval that they do a traffic study. Mr. Schmelzer said it would be atypical for this body. Mr. Schmelzer said he appreciated Brad Longberry coming in and discussing this as often times the Commission is trying to anticipate the adjoining property owners concerns. He said that given the fact that the school has



already purchased the property, it is up to them to decide what to do. Functionally it will be an issue for them if they can't get in and out. Then they will have to decide how to address that as expeditiously as possible. Mr. Clinger commented that perhaps it would be best to use the S. Romick Pkwy. as their ingress/egress. Brett Gies commented that he thinks the school has to submit their bus routes to the State at the beginning of the school year for approval. The drivers must follow the exact route as approved. So he thinks it could be dictated that some go east, some must go west, etc.

Dan DeArment asked when the anticipated start date may be. Mr. Gies said he understands that interior renovations will be done over the winter. Most of the paving will have to be done in the spring. They will probably move into the facility in June and be ready to go for the Fall, 2016 school year.

Mr. Gies stated that the photometric plan submitted has been changed and he would like to submit that for review.

### **MOTION**

Paul Schmelzer made a **motion to approve SITE PLAN APPLICATION #SP-26-2015 for proposed bus garage and parking lot at 1710 Romick Parkway subject to the following conditions:**

- Working out the details for a larger domestic water service and fire line to the building with engineering (if applicable). (ENG)
- Apply for all necessary permits with Wood County Building Department. (FIRE)
- The Fire Department Connection (FDC) location shall be determined by FFD. The FDC shall be a 5" Storz with 30 degree elbow and an exterior horn/strobe working on water flow shall be placed above the connection. (FIRE)
- A Knox box will be required for the structure. (FIRE)
- Review and approval of new photometric plan (HRPC)

**2<sup>nd</sup>:** Dan DeArment seconded.

**VOTE:** Yay (5) Nay (0) Abstain (0)

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Lydia L. Mihalik  
Mayor

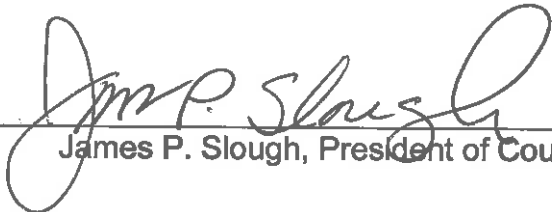
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Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

A **COMMITTEE OF THE WHOLE** meeting was held on Tuesday, December 1, 2015, to discuss the state checkbook.

  
James P. Slough, President of Council

**COMMITTEE OF THE WHOLE**

**DATED: December 1, 2015**

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to appropriate funds for the Health Department merger.

FROM: General Fund \$ 550,000.00  
TO: Health Department Merger Project #31947200 \$550,000.00

We recommend Approval of the ABOVE and ALSO For the Law Director & Auditor to REVISE the LANGUAGE of SECTION 4 PARAGRAPH 2 of the Combined HEALTH DISTRICT CONTRACT.

Aye  Nay

R. Ronald Monday  
R. Ronald Monday, Chairman

Aye  Nay

Holly Frische  
Holly Frische

Aye  Nay

2ND

Tom Klein  
Tom Klein

**APPROPRIATIONS COMMITTEE**

Aye  Nay

Robert Nichols  
Robert Nichols

**DATE: December 8, 2015**

Aye  Nay

Grant Russel  
Grant Russel

**LEGISLATION \_\_\_\_\_**

Aye  Nay

ABSENT  
Randy VanDyne



**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
December 15, 2015**

**ORDINANCE NO. 2015-098** (*zoning code*) **third reading** **tabled**  
AN ORDINANCE REPEALING THE CURRENT ZONING CODE, CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ENACTING A NEW CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO; TO BE KNOWN AS "CITY OF FINDLAY ZONING ORDINANCE"; ADOPTING, APPROVING, AND INCORPORATING THE CURRENT ZONING MAP, ALONG WITH THE ENTIRE TEXT OF NEW CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO AS IF FULLY REWRITTEN HEREIN.

**ORDINANCE NO. 2015-100** (*salary ordinance*) **third reading**  
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AN REPEALING ORDINANCE NO. 2015-007 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-101** (*income tax ordinance*) **third reading**  
AN ORDINANCE ENACTING CHAPTER 194 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY ENTITLED "CHAPTER 194, INCOME TAX."

**ORDINANCE NO. 2015-103** (*401 Oakland Ave ROW vacation*) **third reading**  
AN ORDINANCE VACATING A CERTAIN PORTION OF RIGHT-OF-WAY (HEREINAFTER REFERED TO AS 401 OAKLAND AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2015-104** (*Health Dept merger*) **third reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-105** (*MARCS radio fees*) **third reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-106** (*Health Dept – Home Visitor training; Findlay Area Safe Kids*) **third reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-107** (*Intersection upgrades*) **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-109** (*Hillcrest 8<sup>th</sup> Addition water oversizing project*) **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**City of Findlay**  
**Office of the Director of Law**

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

DECEMBER 15, 2015

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, DECEMBER 15, 2015 MEETING.

**RESOLUTIONS:**

- 030-2015 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).
- 031-2015 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCES:**

- 2015-110 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2015-111 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2015-112 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 030-2015**

**A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).**

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**OVER PURCHASE ORDER/NO PURCHASE ORDER- COUNCIL AUTHORIZATION**

<b>VENDOR</b>	<b>VOUCHER</b>	<b>ACCOUNT</b>	<b>DEPARTMENT NAME</b>	<b>AMOUNT</b>	<b>REASON FOR EXPENSE</b>	<b>WHY</b>
MARION TOWNSHIP TRUSTEES	148369	21010000-449101	AUDITOR'S OFFICE	\$4456.00	REVENUE SHARING	CHARGES EXCEEDED PO IN PLACE DUE TO REVENUE SHARING CHARGES HIGHER THAN ESTIMATED



**RESOLUTION NO. 031-2015**

**A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.**

BE IT RESOLVED by the Council of the city of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Auditor is authorized to appropriate the following sums and to transfer said sums to the following accounts and/or projects:

FROM:	Electronic Imaging #22084000-other	\$ 200.00
TO:	Electronic Imaging #22084000-personal services	\$ 200.00

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to make said transfers to these accounts so that funds may available to pay expenditures as they become due,

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2015-110**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM: Multiple Health Assessment Contributions & Grants	\$ 22,000.00
TO: 2015 Health Assessment <i>project #31950300</i>	\$ 22,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that contributions received by the City Health Department may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2015-111**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM: Indigent Drivers Alcohol Treatment Fund	\$ 26,000.00
TO: Indigent Drivers Alcohol Treatment #22070000-other	\$ 26,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that services rendered for the drug addiction assessments and treatment program may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2015-112**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	City Income Tax Fund	\$ 1,313,000.00	
TO:	City Income Tax #27047000-other		\$ 1,313,000.00
FROM:	Energy Bonds Series B #23056100	\$ 17,155.35	
TO:	CIT Capital Improvements	\$	17,155.35
FROM:	Energy Bonds Series A #23056000	\$ 25.44	
TO:	CIT Capital Improvements	\$	25.44
FROM:	Police Pension Fund	\$ 16,493.74	
TO:	Police Pension #27078000	\$	16,493.74
FROM:	Fire Pension Fund	\$ 16,493.74	
TO:	Fire Pension #27079000	\$	16,493.74
FROM:	Cemetery Trust Fund	\$ 696.56	
TO:	Cemetery Trust #27086000-other	\$	696.56
FROM:	Severance Payout Reserve Fund	\$ 27,000.00	
TO:	Severance Payout Reserve #22090000-personal services	\$	27,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that funds may be available to pay expenditures as they become due,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_