

FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

December 1, 2015

COUNCIL CHAMBERS

ROLL CALL of 2014-2015 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the November 17, 2015 public hearing minutes for the rezoning of 301 & 305 E Lima St rezone (Ordinance No. 2015-094).
- Acceptance or changes to the November 17, 2015 public hearing minutes for the rezoning of 601 N Main St rezone (Ordinance No. 2015-093).
- Acceptance or changes to the November 17, 2015 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: - none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS: - none.

WRITTEN COMMUNICATIONS: - none.

ORAL COMMUNICATIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Councilwoman Spence – resignation

Councilwoman Spence is asking Council to accept her written letter as her formal notice of resignation from her Findlay City Council, At-Large seat. Effective immediately, she is no longer able to continue as a Findlay City Council Representative because she has accepted a position with the Auditor of State's Office. In addition to her notice, she has prepared and will submit a similar notice to the Hancock County Board of Elections and the Hancock County Republican Party. She has appreciated the opportunity to serve her community on Findlay City Council and cherishes the guidance and support of her fellow Council Representatives.

City Engineer Brian Thomas – intersection upgrades

The following projects are included in the 2015 Capital Improvements Plan with estimated construction costs of \$125,000 for each project. Previously, \$10,000 was appropriated to each of the projects for startup. The City will be responsible for purchasing the traffic signal poles and signalization equipment. A contract will be hired for installation of the poles and equipment. At this time, appropriations are needed to proceed with construction of the projects. The project estimates have been decreased based on actual quotes from vendors and contractors. Legislation to appropriate funds is requested. Ordinance No. 2015-107 was created.

FROM:	Capital Improvements – CIT	\$ 360,000.00
TO:	W Lincoln St/S West St Intersection Upgrade <i>Project #32850400</i>	\$ 90,000.00
	W Sandusky St/S West St Intersection Upgrade <i>Project #32852700</i>	\$ 90,000.00
	Lima Ave/S West St Intersection Upgrade <i>Project #32840800</i>	\$ 90,000.00
	Center St/McManness Ave Intersection Upgrade <i>Project #32850500</i>	\$ 90,000.00

City Planning Commission agenda –December 10, 2015.

Hancock Regional Planning Commission Director Matt Cordonnier – 2015 Revolving Loan Invoice

The Hancock Regional Planning Commission has submitted an invoice for their expenses/staff time for RLF administration for August 2014 through November 12, 2015 (copy attached). The invoice includes \$5,335.66 in billable hours and \$1,221.88 in reimbursable expenses provided by Coward Pinski and Associates for a total invoice of \$6,557.54. The services provide by HRPC on behalf of the City of Findlay and paid out of the Revolving Loan Fund. As of November 15th, the balance of the Findlay Revolving Loan Fund was \$243,309.00. Included with the invoice is a detailed ledger of the billable hours and copies of the paid Coward Pinski and associates invoices. This is now a routine request, and City Council has approved requesting the appropriation without going to committee each time. Authorization to draw from the Revolving Loan Fund account and appropriate funds is requested. Ordinance No. 2015-108 was created.

FROM:	Revolving Loan Fund	\$ 6,557.54
TO:	General Expense #21010000-449400	\$ 6,557.54

COMMITTEE REPORTS:

A **COMMITTEE OF THE WHOLE** meeting was held on Monday, November 23, 2015, to discuss the Salary Ordinance (Ordinance No. 2015-100).

A **COMMITTEE OF THE WHOLE** meeting was held on Monday, November 23, 2015, to discuss the Income Tax Ordinance (Ordinance No. 2015-101).

LEGISLATION:

RESOLUTIONS

RESOLUTION NO. 029-2015 *(no PO)*

first reading

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

ORDINANCE NO. 2015-098 *(zoning code)*

third reading

AN ORDINANCE REPEALING THE CURRENT ZONING CODE, CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ENACTING A NEW CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO; TO BE KNOWN AS "CITY OF FINDLAY ZONING ORDINANCE"; ADOPTING, APPROVING, AND INCORPORATING THE CURRENT ZONING MAP, ALONG WITH THE ENTIRE TEXT OF NEW CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO AS IF FULLY REWRITTEN HEREIN.

ORDINANCE NO. 2015-100 *(salary ordinance)*

second reading

AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AN REPEALING ORDINANCE NO. 2015-007 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-101 *(income tax ordinance)*

second reading

AN ORDINANCE ENACTING CHAPTER 194 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY ENTITLED "CHAPTER 194, INCOME TAX."

ORDINANCE NO. 2015-102 *(FFD contract renewal)*

second reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A THREE (3) YEAR CONTRACT WITH THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL 381, AFL-CIO, EFFECTIVE JANUARY 1, 2016, EXPIRING DECEMBER 31, 2018, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-103 *(401 Oakland Ave RWO vacation)*

second reading

AN ORDINANCE VACATING A CERTAIN PORTION OF RIGHT-OF-WAY (HEREINAFTER REFERED TO AS 401 OAKLAND AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2015-104 *(Health Dept merger)*

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-105 *(MARCS radio fees)*

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-106 *(Health Dept – Home Visitor training; Findlay Area Safe Kids)*

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-107 *(intersection upgrades)*

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-108 *(HRPC RLF expenses)*

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

CITY COUNCIL
Municipal Building, Room 114
318 Dorney Plaza
Findlay, OH 45840-3346

Telephone: 419-424-7113
Fax: 419-424-7245

November 18, 2015

Mr. James Slough
Findlay City Council
Council President
318 Dorney Plaza
Findlay, OH 45840

Dear President Slough,

Please accept this written letter as my formal notice of resignation from my Findlay City Council, At-Large seat. Effective immediately, I am no longer able to continue as a Findlay City Council Representative, because I have accepted a position with the Auditor of State's Office.

In addition to this notice, I have prepared and will submit a similar notice to the Hancock County Board of Elections and the Hancock County Republican Party.

I have truly appreciated the opportunity to serve my community on Findlay City Council and I cherish the guidance and support of my fellow council representatives.

I wish you all the best success in the future.

Sincerely,



Anne E. Spence

City of Findlay

Lydia Mihalik, Mayor

ENGINEERING DEPARTMENT
318 Dorney Plaza, Room 304 • Findlay, OH 45840
Phone: 419-424-7121 • Fax: 419-424-7120
www.findlayohio.com

November 19, 2015

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

Honorable City Council
Findlay, OH 45840

RE: W Lincoln Street/S West Street Intersection Upgrade, Project No. 32850400
W Sandusky Street/S West Street Intersection Upgrade, Project No. 32852700
Lima Avenue/S West Street Intersection Upgrade, Project No. 32840800
Center Street/McManness Avenue Intersection Upgrade, Project No. 32850500

Dear Council Members:

The above-referenced projects are included in the 2015 Capital Improvements Plan with estimated construction costs of \$125,000 for each project. Previously, \$10,000 was appropriated to each of the projects for startup.

The City will be responsible for purchasing the traffic signal poles and signalization equipment. A contractor will be hired for installation of the poles and equipment. At this time, appropriations are needed to proceed with construction of the projects. The project estimates have been decreased based on actual quotes from vendors and contractors.

By copy of this letter, the Law Director is requested to prepare the necessary legislation for the following appropriations:

FROM:	Capital Improvements – CIT	\$360,000
TO:	W Lincoln Street/S West Street Intersection Upgrade, Project #32850400	\$90,000
	W Sandusky Street/S West Street Intersection Upgrade, Project #32852700	\$90,000
	Lima Avenue/S West Street Intersection Upgrade, Project #32840800	\$90,000
	Center Street/McManness Avenue Intersection Upgrade, Project #32850500	\$90,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
City Engineer

pc: Don Rasmussen, City Law Director
Jim Staschiak, City Auditor

City of Findlay City Planning Commission

Thursday, December 10, 2015 - 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

NEW ITEMS

1. PRELIMINARY PLAT APPLICATION #PP-01-2015 for Hickory Lake 1st-3rd Additions
2. FINAL PLAT APPLICATION #FP-03-2015 for Hickory Lake 1st Addition.
3. SITE PLAN APPLICATION #SP-28-2015 filed by Country Club Acres , Inc., 655 Fox Run Rd., Findlay for Senior Housing complex to be located at 11815 TR 145, Findlay

ADMINISTRATIVE APPROVALS

ADJOURNMENT



November 25, 2015

Findlay City Council
318 Dorney Plaza
Findlay, Ohio 45840

Attention: James P. Slough, President

RE: 2015 Revolving Loan Invoice

Honorable Members of Council:

Attached to this letter is the invoice for Hancock Regional Planning's services provided to the Findlay Revolving Loan Fund. The invoice covers the period from August 2014 through November 12, 2015. The invoice includes \$5335.66 in billable hours and \$1221.88 in reimbursable expenses provided by Coward Pinski and Associates for a total invoice of 6557.54.

The services provided by HRPC on behalf of the City of Findlay are paid out of the Revolving Loan Fund. As of November 15th the balance of the Findlay Revolving Loan Fund was \$243,309.

Included with the invoice is a detailed ledger of the billable hours and copies of the paid Coward Pinski and Associates invoices.

This is now a routine request, and City Council has approved requesting the appropriation without going to committee each time. I therefore request the Director of Law to place legislation on the agenda to authorize a draw from the Revolving Loan Fund account and appropriate \$6557.54 from the RLF to General Expense #21010000-449400 to pay the invoice

Sincerely,

Matt Cordonnier, Director
Hancock Regional Planning Commission



Hancock Regional Planning Commission
 318 Dorney Plaza
 Suite 304
 Findlay, OH 45840 US
 (419)424-7094

Invoice

Date	Invoice #
11/25/2015	762

Bill To
City of Findlay RLF City of Findlay Revolving Loan, Fund

Quantity	Item Code	Description	Price Each	Amount
		Charges		
		• Professional Services August 1, 2014 through November 12, 2015		0.00
100	Cordonnier	• Professional Services - Hourly Rate	38.98	3,898.00
2	Foust	• Professional Services - Hourly Rate	35.19	70.38
54	Kimmet	• Professional Services	25.32	1,367.28
		Billable Expenses		
		• Invoice 15420 (Coward, Pinski & Assoc)		888.25
		• Invoice 15421 (Coward, Pinski & Assoc)		333.63
			Total	\$6,557.54

Employee Effort Report		Date Created: 13-Nov-2015																																		
Date From: 1-Aug-2014		For Project: FINDLAY																																		
Date To: 12-Nov-2015		Activity: All																																		
		Task: All																																		
		Employee: All																																		
Employee	Project	Activity	Task	9-Aug-2014	16-Aug-2014	23-Aug-2014	13-Sep-2014	27-Sep-2014	4-Oct-2014	11-Oct-2014	25-Oct-2014	8-Nov-2014	6-Dec-2014	13-Dec-2014	20-Dec-2014	3-Jan-2015	31-Jan-2015	7-Feb-2015	21-Feb-2015	28-Feb-2015	14-Mar-2015	20-Jun-2015	27-Jun-2015	4-Jul-2015	11-Jul-2015	18-Jul-2015	25-Jul-2015	1-Aug-2015	8-Aug-2015	15-Aug-2015	22-Aug-2015	29-Aug-2015	12-Sep-2015	19-Sep-2015	7-Nov-2015	Total
Cordonnier, Matthew				2.0			1.0			3.0	2.0	9.5	5.0	4.0	2.5	1.0	2.0			1.0		5.0	15.0	8.0	6.0	4.0	4.0	6.0	8.0	4.0	5.0			2.0	100.0	
	FINDLAY			2.0			1.0			3.0	2.0	9.5	5.0	4.0	2.5	1.0	2.0			1.0		5.0	15.0	8.0	6.0	4.0	4.0	6.0	8.0	4.0	5.0			2.0	100.0	
		NETWORKING										2.0																							2.0	
		SUPPORT		1.0						3.0		9.5	5.0	4.0	2.5	1.0	2.0			1.0		5.0	15.0		8.0	4.0	4.0	6.0	8.0	4.0	5.0				86.0	
		VITOS PIZZA		1.0																															1.0	

Employee	Project	Activity	Task	9-Aug-2014	16-Aug-2014	23-Aug-2014	13-Sep-2014	27-Sep-2014	4-Oct-2014	11-Oct-2014	25-Oct-2014	8-Nov-2014	6-Dec-2014	13-Dec-2014	20-Dec-2014	3-Jan-2015	31-Jan-2015	7-Feb-2015	21-Feb-2015	28-Feb-2015	14-Mar-2015	20-Jun-2015	27-Jun-2015	4-Jul-2015	11-Jul-2015	18-Jul-2015	25-Jul-2015	1-Aug-2015	8-Aug-2015	15-Aug-2015	22-Aug-2015	29-Aug-2015	12-Sep-2015	19-Sep-2015	7-Nov-2015	Total
Foust, Aleta				2.0																																2.0
	FINDLAY			2.0																																2.0

Employee	Project	Activity	Task	9-Aug-2014	16-Aug-2014	23-Aug-2014	13-Sep-2014	27-Sep-2014	4-Oct-2014	11-Oct-2014	25-Oct-2014	8-Nov-2014	6-Dec-2014	13-Dec-2014	20-Dec-2014	3-Jan-2015	31-Jan-2015	7-Feb-2015	21-Feb-2015	28-Feb-2015	14-Mar-2015	20-Jun-2015	27-Jun-2015	4-Jul-2015	11-Jul-2015	18-Jul-2015	25-Jul-2015	1-Aug-2015	8-Aug-2015	15-Aug-2015	22-Aug-2015	29-Aug-2015	12-Sep-2015	19-Sep-2015	7-Nov-2015	Total
Kimmet, Cindi				4.0	4.0	2.0		2.0	2.0							4.0	4.0	4.0	4.0		4.0							2.0	8.0		2.0	4.0			54.0	
	FINDLAY			4.0	4.0	2.0		2.0	2.0							4.0	4.0	4.0	4.0		4.0							2.0	8.0		2.0	4.0			54.0	

Date	Employee	Project	Activity	Task	Hours	Comment
11-Aug-2014	Cordonnier, Matthew	FINDLAY RLF	VITOS PIZZA		1.0	Review Letter from Beale Company, Send out Email to Findlay RLF Board
12-Aug-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.0	Discussing Potential Project with Citizen
12-Aug-2014	Foust, Aleta	FINDLAY RLF			2.0	Received call about RLF. Researched manual. Called State. Returned Phone call.
12-Aug-2014	Kimmet, Cindi	FINDLAY RLF			4.0	Record loan payments in loan software, update bank information in Quicken and reconcile balances. Update individual loan spreadsheets. Update program income spreadsheets.
21-Aug-2014	Kimmet, Cindi	FINDLAY RLF			2.0	Invoice preparation and documentation for invoice.
9-Sep-2014	Cordonnier, Matthew	FINDLAY RLF			1.0	

						Phone call Mr. Beale
8-Oct-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.0	Downtown buisness inquiry into a RLF Loan
10-Oct-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Speakeasy bar meeting
23-Oct-2014	Cordonnier, Matthew	FINDLAY RLF	NETWORKING		2.0	Meeting with Amy Hackenberg to discuss RLF and potentil projects.
3-Nov-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		4.0	Devine Wine ER
4-Nov-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Devine Wine - Application Review
6-Nov-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Devine Wine ER
7-Nov-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.5	Speak Easy Bar = meeting
1-Dec-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Devine Wine Historic Preservation Pictures and Letter submission.
2-Dec-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.0	Devine Wine - Historic Preservation Ceiling - ceiling issues
4-Dec-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Additional Photos and site visit with owner and

						contractor - Devine Wine
9-Dec-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		4.0	Devine Wine - Work on ER statutory checklist - ER
16-Dec-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.0	Devine Wine - Conference call with OHPO to discuss preservation issues.
17-Dec-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.5	Divine Wine - Response back to OHPO from the conference call matters discussed.
29-Dec-2014	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.0	Bistro - RLF Project construction closeout
26-Jan-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Phone call / research questions / follow- up regarding eligability of potential project.
24-Feb-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.0	Meet with potential RLF Client
16-Jun-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Meeting with Cody Hancock - RLF Loan for Red Oak Power

						Equipment
17-Jun-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.0	Red Oak - gather and send information and application
19-Jun-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Meeting with Bret Friedrich about a possible RLF Loan
22-Jun-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Red Oak - Meeting Project Application
23-Jun-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		5.0	Red Oak - ER Review Start - 106 Letter
24-Jun-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Red Oak - Site Photos for ER - continued work on 106 letter
25-Jun-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.0	Firehouse Phone Calls
26-Jun-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		5.0	Red Oak ER - ER Document - Statutory Check List
29-Jun-2015	Cordonnier, Matthew	FINDLAY RLF			2.0	Firehouse - Statutory Checklist
30-Jun-2015	Cordonnier, Matthew	FINDLAY RLF			2.0	Red Oak - Coordination with Applicant

1-Jul-2015	Cordonnier, Matthew	FINDLAY RLF			2.0	Firehouse - Call with Landlord regarding ER statement in Lease, follow up call with State to confirm
2-Jul-2015	Cordonnier, Matthew	FINDLAY RLF			2.0	Firehouse ER
7-Jul-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Firehouse ER
8-Jul-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Firehouse - Review additional documentation
9-Jul-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Red Oak - ER
13-Jul-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Firehouse Subs - ER and coninued work with application
14-Jul-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Red Oak - ER and Continued Application Work
21-Jul-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Red Oak ER
22-Jul-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Meeting with Huntington Bank and their SBA Specialist
27-Jul-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		3.0	Red Oak - Review of Revised Business Plan and Updated Documents
30-Jul-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	

						Firefouse - Begin work gather closing documents
31-Jul-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.0	RLF Meeting - Potential Applicatnt - Building Acquisition East Sandusky Street
3-Aug-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		3.0	Beer Barrel Job Verification
6-Aug-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Red Oak - RLF fund meeting preparation for the 11th
7-Aug-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		3.0	Firehouse RLF Meeting Preperation for the 11th
10-Aug-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		1.0	RLF meeting Prep
11-Aug-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		3.0	RLF Meeting + prep
26-Aug-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		2.0	Red Oak - Revised Document Review
28-Aug-2015	Cordonnier, Matthew	FINDLAY RLF	SUPPORT		3.0	Firehouse Closing
6-Nov-2015	Cordonnier, Matthew	FINDLAY RLF			2.0	Meeting with Chris Alexander and an applicant about a potential project.



Coward Pinski & Associates, LLC

Gregory E. Coward, CPA
gcoward@cowardpinski.com

John W. Pinski, Jr., CPA
jpinski@cowardpinski.com

FINDLAY REVOLVING LOAN FUND
MUNICIPAL BUILDING
HRPC OFFICE
FINDLAY, OH 45840

NOV 23 2015
BY:

Invoice: 15421
Date: 11/18/2015
Due Date: Upon Receipt

DATE	SERVICE	STAFF	HOURS	RATE	AMOUNT
07/30/2015	Tax Preparation Prepared File for Firehouse Subs	Arbogast	3.10	85.00	263.50
08/06/2015	Review review of documents and draft email to Matt on Firehouse subs	Pinski	1.50	85.00	127.50
08/10/2015	Review dealing with Firehouse Subs application	Pinski	1.00	85.00	85.00
08/11/2015	Review quick review of additional documents received during the day	Pinski	0.50	85.00	42.50
08/11/2015	Review meeting on Firehouse Subs at Municipal Building	Pinski	1.25	85.00	106.25
08/12/2015	Review clean up file and dcoument items	Pinski	0.50	85.00	42.50
				Subtotal	\$667.25
				Current Amount Due	\$667.25

101 W. Sandusky St., Ste 200, Findlay, OH 45840-3276

Phone: 419-425-0163

www.cowardpinski.com

Fax: 419-425-0526

WINDYCOCK REGIONAL PLANNING COMMISSION

11/23/2015

Coward Pinski & Associates, LLC

1601

Invoice 15421 *CITY*
Invoice 15421 *COUNTY*

333.63
333.62

HRPC:HRPC - Huntington

667.25

DELLAUX CORP 1+800-328-0304

29234W

A



Coward Pinski & Associates, LLC

Gregory E. Coward, CPA
gcoward@cowardpinski.com

John W. Pinski, Jr., CPA
jpinski@cowardpinski.com

FINDLAY REVOLVING LOAN FUND
MUNICIPAL BUILDING
HRPC OFFICE
FINDLAY, OH 45840

RECEIVED
NOV 23 2015

Invoice: 15420
Date: 11/18/2015
Due Date: Upon Receipt

BY:

DATE	SERVICE	STAFF	HOURS	RATE	AMOUNT
07/20/2015	Tax Preparation initial review of file for Red Oaks	Pinski	0.75	85.00	63.75
07/24/2015	Tax Preparation Copied & Organized File & Created Checklist	Arbogast	3.30	85.00	280.50
07/28/2015	Review read and review documents concerning Red Oaks	Pinski	2.00	85.00	170.00
07/29/2015	Tax Preparation Update Checklist	Arbogast	0.60	85.00	51.00
07/31/2015	Tax Preparation Clean Up File and Prepare Email Draft	Arbogast	0.30	85.00	25.50
08/04/2015	Review review of documents and draft email to Matt Cordonnier on Red Oaks	Pinski	1.25	85.00	106.25
08/10/2015	Review dealing with Red Oak application	Pinski	1.00	85.00	85.00
08/11/2015	Review meeting on Red Oaks at Municipal Building	Pinski	1.25	85.00	106.25
Subtotal					\$888.25
Current Amount Due					\$888.25

101 W. Sandusky St., Ste 200, Findlay, OH 45840-3276

Phone: 419-425-0163

www.cowardpinski.com


Fax: 419-425-0526

WYOMING REGIONAL PLANNING COMMISSION
11/23/2015 **Coward Pinski & Associates, LLC**
Invoice 15420

1600
888.25

HRPC:HRPC - Huntington

888.25

 **BELLUCI CORP** 1+800-328-0304

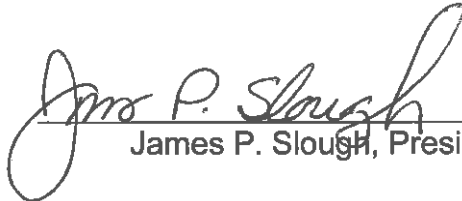
29234W

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COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

A **COMMITTEE OF THE WHOLE** meeting was held on Monday, November 23, 2015, to discuss the Salary Ordinance (Ordinance No. 2015-100).



James P. Slough, President of Council

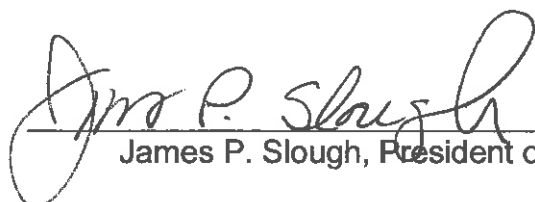
COMMITTEE OF THE WHOLE

DATED: November 23, 2015

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

A **COMMITTEE OF THE WHOLE** meeting was held on Monday, November 23, 2015, to discuss the Income Tax Ordinance (Ordinance No. 2015-101).



James P. Slough, President of Council

COMMITTEE OF THE WHOLE

DATED: November 23, 2015

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
December 1, 2015**

ORDINANCE NO. 2015-098 (*zoning code*)

third reading

AN ORDINANCE REPEALING THE CURRENT ZONING CODE, CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ENACTING A NEW CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO; TO BE KNOWN AS "CITY OF FINDLAY ZONING ORDINANCE"; ADOPTING, APPROVING, AND INCORPORATING THE CURRENT ZONING MAP, ALONG WITH THE ENTIRE TEXT OF NEW CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO AS IF FULLY REWRITTEN HEREIN.

ORDINANCE NO. 2015-100 (*salary ordinance*)

second reading

AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AN REPEALING ORDINANCE NO. 2015-007 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-101 (*income tax ordinance*)

second reading

AN ORDINANCE ENACTING CHAPTER 194 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY ENTITLED "CHAPTER 194, INCOME TAX."

ORDINANCE NO. 2015-102 (*FFD contract renewal*)

second reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A THREE (3) YEAR CONTRACT WITH THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL 381, AFL-CIO, EFFECTIVE JANUARY 1, 2016, EXPIRING DECEMBER 31, 2018, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-103 (*401 Oakland Ave ROW vacation*)

second reading

AN ORDINANCE VACATING A CERTAIN PORTION OF RIGHT-OF-WAY (HEREINAFTER REFERED TO AS 401 OAKLAND AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2015-104 (*Health Dept merger*)

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-105 (*MARCS radio fees*)

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-106 (*Health Dept – Home Visitor training; Findlay Area Safe Kids*)

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

City of Findlay

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Donald J. Rasmussen
Director of Law

DECEMBER 1, 2015

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, DECEMBER 1, 2015 MEETING.

RESOLUTIONS:

029-2015 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES:

2015-107 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

2015-108 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 029-2015

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

OVER PURCHASE ORDER/NO PURCHASE ORDER- COUNCIL AUTHORIZATION

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
ALLAIN LEGAL LTD	147898	21005000- 441402	LAW DIRECTOR	\$7380.00	PROFESSIONAL SERVICES	NO PO WRITTEN PRIOR TO SERVICES BEING PERFORMED – NEW VENDOR HAD TO BE SET UP DUE TO THE PASSING OF THE PREVIOUSLY USED VENDOR

ORDINANCE NO. 2015-107

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Capital Improvements - CIT	\$ 360,000.00
TO:	W Lincoln St/S West St Intersection Upgrade #32850400	\$ 90,000.00
	W Sandusky St/S West St Intersection Upgrade #32852700	\$ 90,000.00
	Lima Ave/S West St Intersection Upgrade #32840800	\$ 90,000.00
	Center St/McManness Ave Intersection Upgrade #32850500	\$ 90,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that poles and equipment on the above referenced projects may be installed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2015-108

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Revolving Loan Fund	\$ 6,557.54
TO:	General Expense #21010000-449400	\$ 6,557.54

SECTION 2: That the Auditor of the City of Findlay, Ohio is hereby authorized to draw six thousand five hundred fifty-seven dollars and fifty-four cents (\$6,557.54) from the Revolving Loan Fund Account held at Fifth Third Bank.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that Hancock Regional Planning Commission may be paid for their expenses/staff time for RLF Administration for August 2014 through November 12, 2015,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____