

# FINDLAY CITY COUNCIL AGENDA

**REGULAR SESSION**

**September 15, 2015**

**COUNCIL CHAMBERS**

## **ROLL CALL of 2014-2015 Councilmembers**

### **ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:**

Acceptance or changes to the September 1, 2015 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** - none.

**PROCLAMATIONS:** - none.

**RECOGNITION/RETIREMENT RESOLUTIONS:**

### **PETITIONS:**

#### **Zoning amendment request – 310 and 305 E Lima St**

Colin Cox would like to change the zoning to M2 Multi-Family. It currently is zoned as R-2 Single Family. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

**WRITTEN COMMUNICATIONS:** - none.

**ORAL COMMUNICATIONS:** - none.

### **REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**City Income Tax Monthly Collection Report – August 2015.**

**Findlay Municipal Court Activities Report – August 2015.**

#### **City Auditor Jim Staschiak – summary financial reports**

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of August 31, 2015
- Cash & Investments as of August 31, 2015
- Open Projects Report as of August 31, 2015
- Financial Snapshot for General Fund as August 31, 2015

**Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control** for RMH Franchise Corporation, dba Applebees Neighborhood Grill & Bar, located at 2531 Tiffin Avenue, Findlay, Ohio for a D1, D2, D3, and D6 liquor permit. This requires a vote of Council.

Gregory R. Horne, Chief of Police – for RMH Franchise Corporation, dba Applebees Neighborhood Grill & Bar, located at 2531 Tiffin Avenue, Findlay, Ohio. A check of the records shows no criminal record on the following:

Mark W. Seymour  
Jeffrey Neumann

**Findlay Fire Department Activities Report – August 2015.**

#### **City Auditor Jim Staschiak – 2016 budget schedules**

It is time to begin the process of putting together the City's budget for 2016 (schedule attached). As in 2015, a two (2) year budget is being prepared. Although state statute only allows a single year of the budget to be adopted, this will provide a view of operational considerations over a longer period allowing for an additional year for consideration of proposed priorities for 2016. Using a two (2) year budget proposal brings the City closer to a best practice approach. A pre-budget meeting with Council the afternoon or evening of September 22, 2015 to review the information that is required to begin the process is requested.

If public comment is desired, more time can be provided prior to the open meeting on December 10, 2015. Public comment period is another piece needed to conform to the Government Finance Officers Association's Best Practices for Municipal Budgeting.

#### **City Auditor Jim Staschiak – 2016 HSA**

As part of the implementation of the high deductible component of the City's employee health plan, the Administration determines recommended dollar amounts the City will contribute financially to employees HAS accounts. After review of the health insurance plan, the recommendation has been made at the following levels:

Single Plan	\$720.00	EE + 1 Plan	\$1,800.00	Family Plan	\$1,800.00
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Ordinance No. 2015-084 was created.

City Planning Commission minutes – August 13, 2015; agenda –September 10, 2015.

**City Engineer Brian Thomas – G & H Streets Sewer Separation Project #32531900**

By authorization of Ordinance No. 2013-022, bids were opened for this project on September 9, 2015. Ten (10) potential contractors submitted bids ranging from #377,805.50 to \$543,489.00. The lowest and best bid was received from Hohenbrink Excavating of Findlay, Ohio. Previously, \$30,000.00 was appropriated to the project for design and startup. At this time, an appropriation for the construction contract along with contingency and inspection is needed. The project is included in the 2015 Capital Improvements Plan. Legislation to appropriate funds is requested. Ordinance No. 2015-085 was created.

FROM: Sewer Fund	\$ 201,993.00
FROM: Stormwater Fund	\$ 201,993.00
TO: G & H Streets Sewer Separation project #32531900	\$ 403,986.00

**City Engineer Brian Thomas – County Road 99 Waterline Project #35730600**

By authorization of Ordinance No. 2013-022, bids were opened for this project on September 9, 2015. Eight (8) potential contractors submitted bids ranging from \$373,133.00 to \$552,440.00. The lowest and best bid was received from Cash Services, LLC of Millbury, Ohio. Previously, \$10,000.00 was appropriated to the project for design and startup. At this time, an appropriation for the construction contract along with contingency and inspection is needed. Since the appropriation request is higher than the budgeted amount in the 2015 Capital Improvements Plan, this matter needs to be referred to the Appropriations Committee for discussion.

FROM: Water Fund	\$ 411,896.00
TO: County Road 99 Waterline Project #35730600	\$ 411,896.00

Ordinance No. 2015-086 was created.

**Public Works Superintendent Matt Stoffel – Hancock Parks Grant**

The Hancock Parks Grant is offered each year to communities within Hancock County to improve their park systems. This grant is then divided among the communities that request the available fund. These funds are at no cost to the community and do not require matching funds. In the past, funding has been requested to improve the City’s parks systems and many project using these grant dollars have been completed. First priority for the grant money should be \$5,000.00 to replace and repair shelter house roofs in Riverside Park. Funding has been utilized for similar projects in the past that has worked out well. As an alternative, \$4,000.00 could be allocated for tree replacement in several City parks. Council’s approval of these projects is needed in order for the City to continue in the grant process.

Board of Zoning Appeals Minutes – August 13, 2015.

**Service-Safety Director Paul Schmelzer – Municipal Building Renovations, Project No. 319498**

Progress continues on the Municipal Building renovation. We have worked through the Design-Build process in accordance with Ohio Standards for Public Facility Construction to obtain a Guaranteed Maximum Price from ACI Const. Co., Inc. Peterman Associates of Findlay has prepared plans. The scope of work is the same as was discussed during the Capital Improvement Plan review and Committee of the Whole meetings. The project will accommodate a Magistrate Court Room, remodel of the Court space on the second floor, relocate PD Administration to the first floor, and move PD Records to the third floor. A copy of the plans is available for review upon request. Legislation to transfer funds is requested. Resolution No. 0242015 was created.

FROM: Municipal Court Improvements #24020000-other	\$ 390,000.00
TO: Municipal Building Renovations #3194800	\$ 390,000.00

**Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control** for Hancock County Performing Arts Center, dba Marathon Center for the Performing Arts, located at 200 West Main Cross Street, Findlay, Ohio for a D1 liquor permit. This requires a vote of Council.

Gregory R. Horne, Chief of Police – for Hancock County Performing Arts Center, dba Marathon Center for the Performing Arts, located at 200 West Main Cross Street, Findlay, Ohio. A check of the records shows no criminal record on the following:

- Edward Reading
- Ann Buis
- Paul Smith
- Rodney Walton

**COMMITTEE REPORTS:**

The **STREETS, SIDEWALKS, & PARKING COMMITTEE** to whom was referred a request to discuss Crawford Street parking. *We recommend the plan be implemented, and further suggest a date certain, October 1, 2016 be set to conclude the test and continue the configuration only on recommendation by the Traffic Commission and support of City Council.*

A **COMMITTEE OF THE WHOLE** meeting was held on Tuesday, September 8, 2015, to discuss Crawford Street parking.

The **WATER AND SEWER COMMITTEE** to whom was referred a request from the residents and business owners in the West Park area to waive sanitary sewer permit fees for the upcoming sanitary sewer project. *We recommend waiving the impact capacity tap fees of approximately \$582.00 per request. Because of conflict of interest, we are unable to get a second or majority vote.*

**LEGISLATION:**

**RESOLUTIONS:**

**RESOLUTION NO. 023-2015** *(over PO amount)*

**first reading**

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

**RESOLUTION NO. 024-2015** *(Muni Bldg renovations)*

**first reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCES**

**ORDINANCE NO. 2015-071** *(Midland Ave to Garfield Ave vacation)*

**third reading**

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS GARFIELD AVENUE TO MIDLAND AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2015-072** *(Hull Ave to first alley north of Hull Ave vacation)*

**third reading**

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS SCOTT AVENUE TO HULL AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2015-073** *(Wyandot St from Fishlock Ave to Williams St vacation)*

**third reading**

AN ORDINANCE VACATING A CERTAIN STREET (HEREINAFTER REFERED TO AS FISHLOCK AVENUE TO WILLIAMS STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2015-074** *(Clinton Ct vacation)*

**third reading**

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS GARFIELD AVENUE TO CLINTON COURT VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2015-075** *(115 E Pine Ave rezone)*

**third reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 115 EAST PINE AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "C-2 GENERAL COMMERCIAL" TO "R-3 SINGLE FAMILY HIGH DENSITY".

**ORDINANCE NO. 2015-076** *(Performing Arts Center parking)*

**third reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-078** *(mid-year review appropriation)*

**third reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-081** *(insurance payment on police cruiser damage)*

**second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-082** *(Airport Improvements AIP-25 Design Services for Runway 18/36 Rehab)*

**second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-083** *(Muni Court – Indigent Drivers Alcohol Treatment Fund)*

**second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-084** *(2016 HSA)*

**first reading**

AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-085** *(G & H Streets – sewer separation project)*

**first reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-086** *(CR 99 waterline project)*

**first reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:**

OLD BUSINESS  
NEW BUSINESS

PETITION FOR ZONING AMENDMENT

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

ADDRESS 301+305 E LIMA ST SUBDIVISION CARLINS PARLEE ADD

LOT No.(s) 560000180890 560000180920

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty per cent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

SIGNATURE	SUBDIVISION	LOT NO.	STREET FRONTAGE
<i>[Signature]</i>		560000180910	309 E Lima St
<i>[Signature]</i>		610000343360	819 Maple Ave
<i>[Signature]</i>		560000178420	219 E Lima
<i>[Signature]</i>		560000180820	332 E. Lima St.
<i>[Signature]</i>		560001008961	228 E. Lima St.
<i>[Signature]</i>		560000180890	301 E LIMA ST
<i>[Signature]</i>		560000180920	305 E LIMA ST

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE Triplex

PRESENT ZONING DISTRICT R-2 Single FAM

PROPOSED ZONING DISTRICT M-2 Multi-FAM

ATTACH:

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
- b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

**NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.**

- c. A statement of how the proposed rezoning relates to the Findlay Comprehensive Land Use Plan.
- d. Application for Planned Unit Development, City Planning Commission, City of Findlay, Ohio, if applying for a PUD.

Name of Contact Person COWIN COX

Mailing Address 2403 ROAD R, BLUFFTON, 45817

Phone No. (Home) \_\_\_\_\_ (Business) 567 825 2690

9/10/2015.  
Date

  
Signature of contact Person

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### OFFICE USE ONLY

\$250.00 Fee Paid \_\_\_\_\_ \$100.00 Fee Paid PUD approval \_\_\_\_\_  
Applicable Advertising and Filing Fees Paid \_\_\_\_\_

Date Petition Submitted to City Council \_\_\_\_\_

Referral to Planning Commission \_\_\_\_\_ Referral to Planning & Zoning \_\_\_\_\_

Planning Commission \_\_\_\_\_ Disposition \_\_\_\_\_

Planning & Zoning \_\_\_\_\_ Disposition \_\_\_\_\_

Public Hearing Date Set By Council \_\_\_\_\_

Date of Newspaper Notice \_\_\_\_\_  
(Must be mailed at least 30 days prior to Hearing)

Date of Notice to Abutting Owners \_\_\_\_\_  
(Must be mailed at least 20 days prior to Hearing)

Referred for Legislation: \_\_\_\_\_

Date of Readings by Council:

First \_\_\_\_\_ Second \_\_\_\_\_ Third \_\_\_\_\_

Action by Council: \_\_\_\_\_ Ordinance No. \_\_\_\_\_

Supplementary Information

Supporting the Petition for Zoning Amendment to the

Council of the City of Findlay State of Ohio

301 and 305 E Lima St

Ken Koch (KBC Rentals, LLC) and Colin Cox.

**Attachment A: Vicinity Map, showing property lines and streets and existing zoning and proposed zoning.**

301 E LIMA ST FINDLAY OH 45840

Parcel Number 560000180890 LOT 1452 N PT W1/4 136FT

Land Use Code: [1] 530 THREE FAMILY DWELLING PLATTED LAND

Proposed Zoning as a M-2 Multifamily, Triplex,

305 E LIMA ST FINDLAY OH 45840

Parcel Number 560000180920. OT 1452 E1/2 W1/2

Land Use Code: [1] 530 THREE FAMILY DWELLING PLATTED LAND

Proposed Zoning as a M-2 Multifamily, Triplex,

**Maps attached**

Key:



**Zoning  
Application  
Properties**



**Surrounding  
Property  
Owners**





Supplementary Information

Supporting the Petition for Zoning Amendment to the

Council of the City of Findlay State of Ohio

301 and 305 E Lima St

Ken Koch (KBC Rentals, LLC) and Colin Cox.

**Attachment B: List of property owners, within, contiguous to, and directly across the street from the proposed rezoning.**

<b>Ident</b>	<b>Name</b>	<b>Address</b>	<b>Status</b>	<b>Parcel</b>
<b>A</b>	ETZLER, ANDREW D.	309 E LIMA ST, FINDLAY, OH 45840	SIGNED <input checked="" type="checkbox"/>	560000180910
<b>B</b>	KEN KOCH (KBC Rentals, LLC)	305 E LIMA ST, FINDLAY, OH 45840,	SIGNED <input checked="" type="checkbox"/>	560000180920
<b>C</b>	COLIN COX	301 E LIMA ST, FINDLAY, OH 45840,	SIGNED <input checked="" type="checkbox"/>	560000180890
<b>D</b>	MAJOR, RACHEL A.	219 E LIMA ST, FINDLAY, OH 45840	SIGNED <input checked="" type="checkbox"/>	560000178420
<b>E</b>	MAJOR, KATHY L.	232 E LIMA ST, FINDLAY, OH 45840	SIGNED <input checked="" type="checkbox"/>	560000180820
<b>F</b>	GRAHAM, JOAN M.	228 E LIMA ST, FINDLAY, OH 45840	SIGNED <input checked="" type="checkbox"/>	560001008961
<b>G</b>	KECK-NOBLE, JOSEPHINE E.	224 E LIMA ST, FINDLAY, OH 45840	Supportive <input checked="" type="checkbox"/>	560000178440
<b>H</b>	DUNSON, ROBERT W.	819 MAPLE AVE, FINDLAY, OH 45840	SIGNED <input checked="" type="checkbox"/>	610000343360
<b>I</b>	MONTGOMERY, TAMARA	815 MAPLE AVE, FINDLAY, OH 45840	Supportive <input checked="" type="checkbox"/>	560000180900

Supplementary Information

Supporting the Petition for Zoning Amendment to the

Council of the City of Findlay State of Ohio

301 and 305 E Lima St

Ken Koch (KBC Rentals, LLC) and Colin Cox.

**Attachment C: A statement of how the proposed rezoning relates to the Findlay Comprehensive Land Use Plan 2007**

As stated in the Findlay Comprehensive Land Use Plan 2007 Section 7 there are references and goals pertaining to;

- making pedestrian movements a priority,
- a priority to develop the downtown area,
- references to the importance of the Marathon development,
- the proposed Neighborhood Commercial Development and the location of new Industrial Development plans near Cooper Tire and Findlay Airport.

We propose that the properties for which the rezoning application applies, supports the goals and priorities of the Land Use Plan as they are within walking distance of all those plans thereby providing potential customers for the retail development, staff to the businesses, and the target tenants being from professional backgrounds contributing to the communities at the same time not adding significantly to traffic movements or to on street parking as we have provided off road parking and using existing access. In addition we have developed the properties in the style of the local traditions in order to help protect the local home owner's investment in their homes.

We trust that you view this application positively by its approval, which will support and grow more small business in and around Findlay.



# City of Findlay

## Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862  
 318 Dorney Plaza, Municipal Building Room 115  
 Telephone: 419-424-7133 • Fax: 419-424-7410  
 findlaytaxforms.com

**Lydia L. Mihalik**  
 Mayor

### Monthly Collection Report to Findlay Council

August 2015

Total collections for August 2015: \$1,655,183.38

	<u>2015</u> <u>Year-to-date</u>	<u>2014</u> <u>Year-to-date</u>	<u>Variance</u>
Withholders	11,941,817.23	10,896,089.18	1,045,728.05
Individuals	1,687,246.07	1,613,393.68	73,852.39
Businesses	<u>2,661,177.33</u>	<u>785,601.80</u>	<u>1,875,575.53</u>
<b>Totals</b>	<b>16,290,240.63</b>	<b>13,295,084.66</b>	<b>2,995,155.97</b> 22.53%

#### Actual & Estimated Past-due Taxes

Withholders	612,983.67
Individuals	1,077,637.34
Businesses	<u>92,797.91</u>
<b>Total</b>	<b>1,783,418.92</b>

#### Actual and Projected Revenue

	<u>2015</u> <u>Actual</u> <u>Year-to-date</u>	<u>Percentage</u> <u>of Projection</u> <u>Collected</u>	<u>Amount</u> <u>to Meet</u> <u>Projection</u>	<u>Percentage</u> <u>to Meet</u> <u>Projection</u>	<u>2015</u> <u>Projected</u> <u>Year End</u>
Withholders	11,941,817.23	74.52%	4,083,582.77	25.48%	16,025,400.00
Individuals	1,687,246.07	78.34%	466,553.93	21.66%	2,153,800.00
Businesses	<u>2,661,177.33</u>	66.25%	<u>1,355,622.67</u>	33.75%	<u>4,016,800.00</u>
<b>Totals</b>	<b>16,290,240.63</b>	<b>73.39%</b>	<b>5,905,759.37</b>	<b>26.61%</b>	<b>22,196,000.00</b>

Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	1	27	153.00	3,590.17
Individuals	39	1,408	10,409.96	296,390.77
Businesses	<u>7</u>	<u>53</u>	<u>1,215.56</u>	<u>14,539.81</u>
<b>Totals</b>	<b>47</b>	<b>1,488</b>	<b>11,778.52</b>	<b>314,520.75</b>

Transfers of Overpayments

	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>
Withholders	969.89	1,231.27	1	3
Individuals	9,069.14	119,170.46	73	737
Businesses	<u>16,428.60</u>	<u>239,782.68</u>	<u>25</u>	<u>448</u>
<b>Totals</b>	<b>26,467.63</b>	<b>360,184.41</b>	<b>99</b>	<b>1,188</b>



Andrew Thomas, Administrator

9-1-15

Date

# Findlay Income Tax Department

## Monthly Collections Report

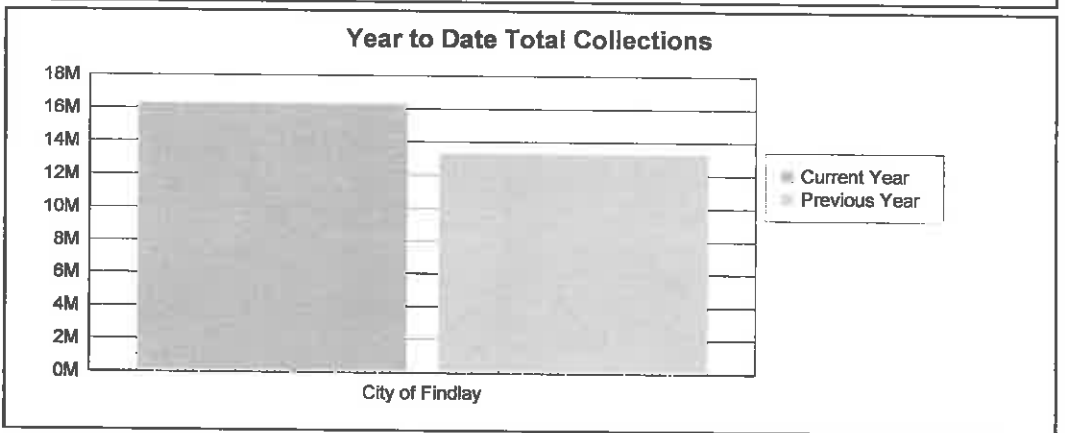
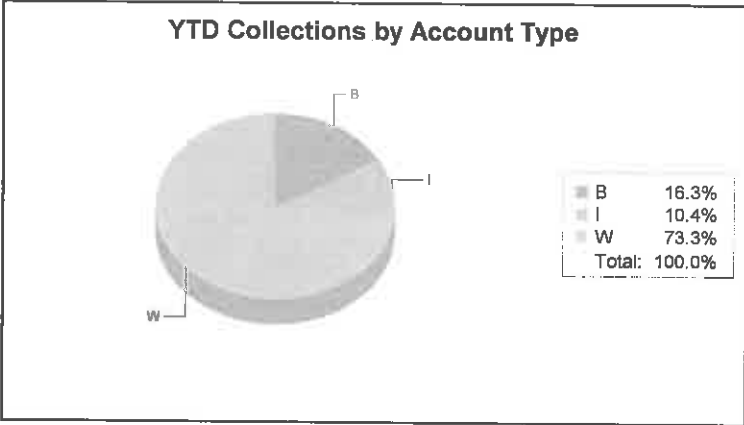
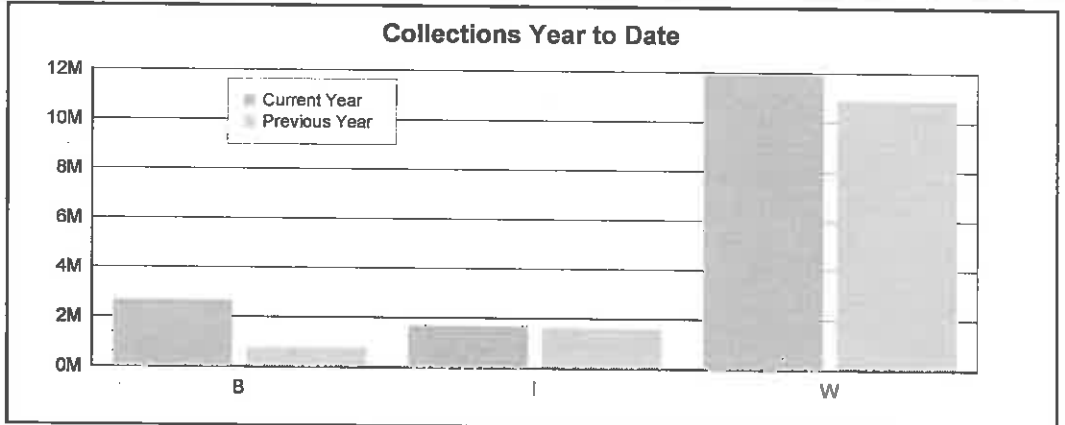
Tuesday, September 1, 2015

9:17:44AM

For Period August 1, 2015 through August 31, 2015

### City of Findlay

Account Type	Monthly Total	2015 Year to Date	2014 Year to Date	Increase (Decrease)	% Change	2015 Month to Date	Previous Year(s) Month to Date
<b>W</b>	<b>1,547,296.05</b>	<b>11,941,817.23</b>	<b>10,896,089.18</b>	<b>1,045,728.05</b>	<b>9.60</b>	<b>1,544,372.85</b>	<b>2,923.20</b>
<b>I</b>	<b>63,144.27</b>	<b>1,687,246.07</b>	<b>1,613,393.68</b>	<b>73,852.39</b>	<b>4.58</b>	<b>28,780.22</b>	<b>34,364.05</b>
<b>B</b>	<b>44,743.06</b>	<b>2,661,177.33</b>	<b>785,601.80</b>	<b>1,875,575.53</b>	<b>238.74</b>	<b>22,871.00</b>	<b>21,872.06</b>
<b>Totals:</b>	<b>1,655,183.38</b>	<b>16,290,240.63</b>	<b>13,295,084.66</b>	<b>2,995,155.97</b>	<b>22.53</b>	<b>1,596,024.07</b>	<b>59,159.31</b>

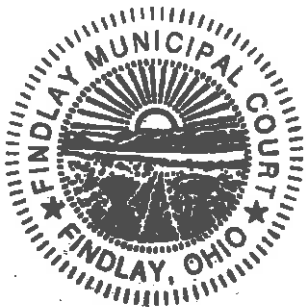


**THE SUPREME COURT OF OHIO**  
**Administrative Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **JONATHAN P STARN**

Report for the month of: **August 2015**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	0	94	11	370	5	281	53	1	154	969
New cases filed	2	5	140	42	948	2	126	41	0	67	1371
Cases transferred in, reactivated or redesignated	3	0	15	0	43	0	1	0	0	1	60
<b>TOTAL (Add lines 1-3)</b>	4	5	249	53	1361	7	408	94	1	222	2400
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	40	6	32	0	88	22	0	0	188
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6	0	0	0	12	0	0	0	0	60	72
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	0	105	35	74	0	8	1	0	0	223
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	2	0	0	0	2
Other dismissals (Include dismissals at preliminary hearing)	9	5	2	0	0	0	15	10	0	35	67
Violations Bureau	10	0	0	0	681	0	0	0	0	0	681
Unavailability of party for trial or sentencing	11	0	13	0	24	0	0	0	0	0	37
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	0	0	0	0	0
Other terminations	13	0	12	0	109	0	0	0	0	1	122
<b>TOTAL (Add lines 5-13)</b>	14	5	172	41	932	0	113	33	0	96	1392
Pending end of period (Subtract line 14 from line 4)	15	0	77	12	429	7	295	61	1	126	1008
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0



*[Handwritten Signature]*

JONATHAN P STARN

*[Handwritten Signature]* Rhonda J. Jorgensen  
 Preparer's name and telephone number if other than judge (print or type)  
 4194247143

9/1/15  
 Date  
 9/1/15  
 Date

Fax to:  
 (614) 387-9419  
 -or-  
 Mail to:  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431




THE SUPREME COURT OF OHIO  
Individual Judge  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ROBERT A FRY**  
Report for the month of: **August 2015**

Date of completion of most  
recent physical inventory  
  
12/26/2014

	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	227	97	141	2	9	2	0	478	0
New cases filed	2	48	21	33	0	1	1	0	104	0
Cases transferred in, reactivated or redesignated	3	4	0	5	0	0	0	0	9	0
<b>TOTAL (Add lines 1-3)</b>	4	279	118	179	2	10	3	0	591	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	0	0	0	1	0	1	1
Default	7			0	0	0	0	0	0	0
Guilty or no contest plea to original charge	8	23	13	32				68	29	
Guilty or no contest plea to reduced charge	9	3	1	6				10	3	
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	
Other Dismissals	11	19	1	6	0	1	0	27	0	
Transfer to another judge or court	12	0	0	0	0	0	0	0	0	
Referral to private judge	13			0	0	0	0	0	0	
Unavailability of party for trial or sentencing	14	7	1	5	0	0	0	13	0	
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	
Other terminations	16	1	1	1	0	0	0	3	0	
<b>TOTAL (Add lines 5-16)</b>	17	53	17	50	0	1	0	122	0	
Pending end of period (Subtract line 17 from line 4)	18	226	101	129	2	9	2	0	469	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	

Fax to:  
(614) 387-9419  
-or-  
Mail to:  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

  
ROBERT A FRY  
  
4194647143  
Preparer's name and telephone number if other than judge (print or type)  
  
JONATHAN P STARN

9/1/15  
Date  
9/1/15  
Date  
9/1/15  
Date



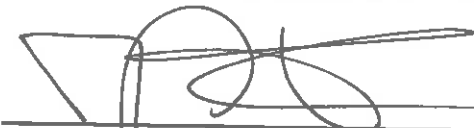
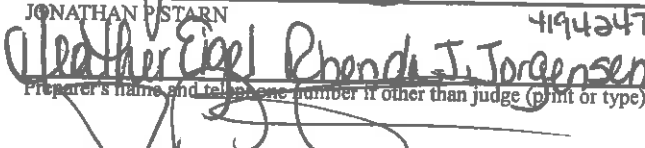
**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **JONATHAN P STARN**  
 Report for the month of: **August 2015**

Date of completion of most recent physical inventory
<b>01/31/2014</b>

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	211	90	107	1	18	5	0	432	0
New cases filed 2	57	14	41	0	7	0	0	119	0
Cases transferred in, reactivated or redesignated 3	8	0	2	0	0	0	0	10	0
<b>TOTAL (Add lines 1-3) 4</b>	<b>276</b>	<b>104</b>	<b>150</b>	<b>1</b>	<b>25</b>	<b>5</b>	<b>0</b>	<b>561</b>	<b>0</b>
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	0	1	0	0	1	0	2	1
Default 7				0	0	1	0	1	0
Guilty or no contest plea to original charge 8	16	16	22					54	17
Guilty or no contest plea to reduced charge 9	5	3	5					13	3
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	18	2	2	0	6	0	0	28	4
Transfer to another judge or court 12	3	0	2	0	0	0	0	5	1
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	7	1	0	0	0	0	0	8	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	1	2	1	0	1	0	0	5	1
<b>TOTAL (Add lines 5-16) 17</b>	<b>50</b>	<b>24</b>	<b>33</b>	<b>0</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>116</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4) 18	226	80	117	1	18	3	0	445	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

Fax to: (614) 387-9419 -or- Mail to: Court Statistical Reporting Section Supreme Court of Ohio 65 South Front Street, 6th Floor Columbus, Ohio 43215-3431
--

  
 JONATHAN P STARN  
  
 Rhonda J. Jorgensen  
 Preparer's name and telephone number if other than judge (print or type)  
 4194247143  
 JONATHAN P STARN

9/1/15  
 Date  
 9/1/15  
 Date  
 9/1/15  
 Date

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$2,138.00	\$25,279.10	\$1,203.70	\$14,154.51
BOND FEES	\$750.00	\$7,105.00	\$875.00	\$7,475.00
CIVIL DEPOSIT TENDERS	\$1,245.00	\$10,724.00	\$25.00	\$3,623.45
COURT COST	\$60,498.94	\$517,462.98	\$57,945.08	\$455,676.04
DUI ENFORCEMENT	\$3,530.60	\$31,716.20	\$3,182.67	\$27,128.29
ELECTRONIC IMAGING	\$4,406.00	\$38,706.85	\$4,316.93	\$33,279.55
FINES & FORFEITURES	141,214.15	\$1,307,095.84	158,556.33	\$1,242,450.23
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$185.00
INDIGENT DRIVER ALCOHOL	\$680.40	\$5,489.99	\$465.10	\$5,576.63
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$7.27	\$68.20	\$17.12	\$64.66
JAIL HOUSING	\$6,844.00	\$45,280.02	\$3,984.99	\$32,324.25
JAIL REIMBURSEMENT	\$423.00	\$2,698.20	\$230.00	\$3,287.25
LEGAL RESEARCH	\$2.50	\$31.00	\$2.25	\$41.75
MEDIATION	\$1,405.75	\$12,476.92	\$1,417.50	\$11,009.71
MISCELLANEOUS	\$27,976.77	\$258,387.15	\$28,691.50	\$218,772.76
MUNI COURT COMPUTERIZATION	\$4,378.71	\$38,784.61	\$4,298.98	\$33,249.08
MUNI COURT IMPROVEMENT	\$4,309.00	\$38,129.70	\$4,186.00	\$32,524.13
RESTITUTION	\$661.19	\$3,894.94	\$377.53	\$5,492.56
SPECIAL PROJECTS	\$17,271.22	\$152,413.65	\$16,692.20	\$129,399.81
STATE PATROL	\$22,932.31	\$231,731.47	\$20,012.60	\$188,503.93
TRAFFIC/CRIMINAL BONDS	\$9,969.69	\$21,493.69	\$3,667.49	\$56,361.10
	<b>310,644.50</b>	<b>\$2,748,969.51</b>	<b>310,147.97</b>	<b>\$2,500,579.69</b>

DISTRIBUTIONS:

ALCOHOL MONITORING	\$2,138.00	\$25,279.10	\$1,203.70	\$14,154.51
BOND FEES	\$750.00	\$7,105.00	\$875.00	\$7,475.00
CIVIL DEPOSIT TENDERS	\$125.00	\$8,873.50	\$240.70	\$4,117.95
COURT COST	\$60,498.94	\$516,988.98	\$57,867.08	\$451,973.04
DUI ENFORCEMENT	\$3,530.60	\$31,716.20	\$3,182.67	\$27,128.29
ELECTRONIC IMAGING	\$4,406.00	\$38,706.85	\$4,316.93	\$33,279.55
FINES & FORFEITURES	142,268.85	\$1,311,896.24	153,952.16	\$1,237,102.12
FUND REIMBURSEMENT				\$185.00
INDIGENT DRIVER ALCOHOL	\$680.40	\$5,489.99	\$465.10	\$5,576.63
INMATE MEDICAL EXPENSE				
INTEREST	\$7.27	\$68.20	\$17.12	\$64.66
JAIL HOUSING	\$6,844.00	\$45,280.02	\$3,984.99	\$32,324.25
JAIL REIMBURSEMENT	\$423.00	\$2,698.20	\$230.00	\$3,287.25
LEGAL RESEARCH	\$2.50	\$31.00	\$2.25	\$41.75
MEDIATION	\$1,405.75	\$12,476.92	\$1,417.50	\$11,009.71
MISCELLANEOUS	\$34,190.83	\$332,156.61	\$37,043.98	\$321,114.02
MUNI COURT COMPUTERIZATION	\$4,378.71	\$38,784.61	\$4,298.98	\$33,249.08
MUNI COURT IMPROVEMENT	\$4,309.00	\$38,129.70	\$4,186.00	\$32,524.13
RESTITUTION	\$365.67	\$3,157.52	\$1,306.78	\$4,817.59
SPECIAL PROJECTS	\$17,271.22	\$152,413.65	\$16,692.20	\$129,399.81
STATE PATROL	\$22,932.31	\$231,675.27	\$20,012.60	\$188,503.93
	<b>306,528.05</b>	<b>\$2,802,927.56</b>	<b>311,295.74</b>	<b>\$2,537,328.27</b>

DISTRIBUTED TO:

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

	MTD	YTD	MTD	YTD
CITY OF FINDLAY	128,782.40	\$1,206,836.71	124,851.40	\$992,378.64
HANCOCK COUNTY	\$20,133.10	\$187,068.79	\$24,168.19	\$183,995.64
OTHERS	101,322.43	\$871,091.08	106,057.36	\$896,219.78
STATE OF OHIO	\$63,135.54	\$601,276.45	\$59,843.52	\$510,942.92
	<u>313,373.47</u>	<u>\$2,866,273.03</u>	<u>314,920.47</u>	<u>\$2,583,536.98</u>



ROBERT A FRY, JUDGE



JONATHAN F. STARN, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Wednesday, September 02, 2015

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month follows including:

Summary of Year-To-Date Information as of August 31, 2015  
Cash & Investments as of August 31, 2015  
Open Projects Report as of August 31, 2015  
Financial Snapshot as of August 31, 2015

Respectfully Submitted,

Jim Staschiak II  
City Auditor

CC: L. Mihalik

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF AUGUST 31, 2015**

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
COUNCIL	145,127	98,032		3,050	2,950	
MAYOR'S OFFICE	225,513	135,629		5,060	2,594	
AUDITOR'S OFFICE	582,741	350,603		340,258	777	
TREASURER'S OFFICE	11,585	7,336		-	-	
LAW DIRECTOR	593,092	374,639		113,100	95,098	
MUNICIPAL COURT	1,683,848	984,049		1,323,900	1,102,902	
CIVIL SERVICE OFFICE	108,947	61,551		54,000	34,850	
PLANNING & ZONING	146,272	146,133		-	-	
COMPUTER SERVICES	309,001	196,730		309,006	310,618	
GENERAL EXPENSE	4,341,304	3,533,617		-	-	
GENERAL REVENUE	-	-		20,978,876	15,313,499	
POLICE DEPARTMENT	6,813,737	4,230,773		611,248	336,292	
DISASTER SERVICES	50,924	42,222		-	-	
FIRE DEPARTMENT	7,074,126	4,318,721		299,850	79,708	
DISPATCH CENTER	971,734	604,381		17,546	17,546	
N.E.A.T.	106,067	57,910		3,000	474	
HUMAN RESOURCES	141,068	92,497		-	-	
W.O.R.C.	357,265	208,123		120,200	81,310	
SERVICE SAFETY DIRECTOR	218,307	118,228		-	199	
ENGINEERING OFFICE	796,415	427,441		144,600	100,439	
PUBLIC BUILDING	399,449	204,159		58,500	57,746	
HEALTH DEPARTMENT	1,561,489	948,511		1,039,200	683,248	
ZONING	115,512	69,339		56,700	46,650	
PARK MAINTENANCE	628,886	425,906		181,000	167,033	
RESERVOIR RECREATION	4,063	1,797		-	-	
RECREATION MAINTENANCE	134,100	77,537		-	-	
RECREATION FUNCTIONS	863,318	412,149		842,350	513,103	
CEMETERY DEPARTMENT	372,128	251,145		165,910	134,856	
<b>TOTAL GENERAL FUND</b>	<b>28,756,018</b>	<b>18,379,157</b>	<b>63.9%</b>	<b>26,667,354</b>	<b>19,081,892</b>	<b>71.6%</b>

CONTINUED ON REVERSE

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
SCM&R STREETS	3,162,805	1,938,143		3,046,733	2,406,771	
TRAFFIC-SIGNALS	521,160	214,533		210,000	210,170	
<b>TOTAL SCM&amp;R FUND</b>	<b>3,683,965</b>	<b>2,152,676</b>	<b>58.4%</b>	<b>3,256,733</b>	<b>2,616,941</b>	<b>80.4%</b>
SCM&R HIWAYS	258,730	164,418		143,170	93,612	
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>258,730</b>	<b>164,418</b>	<b>63.5%</b>	<b>143,170</b>	<b>93,612</b>	<b>65.4%</b>
AIRPORT OPERATIONS	1,257,431	677,335		1,072,090	636,382	
<b>TOTAL AIRPORT FUND</b>	<b>1,257,431</b>	<b>677,335</b>	<b>53.9%</b>	<b>1,072,090</b>	<b>636,382</b>	<b>59.4%</b>
WATER TREATMENT	2,149,629	1,117,283		18,000	18,704	
WATER DISTRIBUTION	1,655,925	862,524		58,869	75,467	
UTILITY BILLING	1,092,716	551,600		8,204,591	5,523,428	
SUPPLY RESERVOIR	414,369	168,044		9,930	3,550	
<b>TOTAL WATER FUND</b>	<b>5,312,639</b>	<b>2,699,451</b>	<b>50.8%</b>	<b>8,291,390</b>	<b>5,621,149</b>	<b>67.8%</b>
SANITARY SEWER MAINT	1,160,587	744,110		300	7,558	
STORMWATER MAINT	490,269	325,987		763,223	516,419	
WATER POLLUTION CONTROL	2,956,591	1,814,482		8,703,780	5,830,981	
<b>TOTAL SEWER FUND</b>	<b>4,607,447</b>	<b>2,884,579</b>	<b>62.6%</b>	<b>9,467,303</b>	<b>6,354,958</b>	<b>67.1%</b>
PARKING	100,141	64,180		107,200	93,084	
<b>TOTAL PARKING FUND</b>	<b>100,141</b>	<b>64,180</b>	<b>64.1%</b>	<b>107,200</b>	<b>93,084</b>	<b>86.8%</b>
SWIMMING POOL	85,482	31,205		79,000	79,000	
<b>TOTAL SWIMMING POOL FUND</b>	<b>85,482</b>	<b>31,205</b>	<b>36.5%</b>	<b>79,000</b>	<b>79,000</b>	<b>100.0%</b>
CIT ADMINISTRATION	18,374,479	12,636,344		22,207,500	16,304,735	
<b>TOTAL CIT FUND</b>	<b>18,374,479</b>	<b>12,636,344</b>	<b>68.8%</b>	<b>22,207,500</b>	<b>16,304,735</b>	<b>73.4%</b>

CITY OF FINDLAY  
CASH & INVESTMENTS AS OF AUGUST 31, 2015

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,015,000.00	STAR OHIO @ 0.11%	
120,947.00	STAR OHIO @ 0.11%	
3,500.00	STAR OHIO @ 0.11%	
1,329,151.75	STAR OHIO @ 0.11%	
16,000,000.00	STAR PLUS @ 0.20%	
21,005,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
500,695.82	FFCB @ 0.550%	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.400%	FIRST NATIONAL
996,914.06	US TREASURY @ 0.250%	DAVIDSON & CO
1,033,667.00	FNMA @ 0.506%	KEY BANK
99,489.43	CONSTRUCTION SAVINGS ACCOUNT	PNC BANK
998,240.49	FHLB @ 0.400%	MORGAN STANLEY
999,065.81	FFCB @ 0.450%	FIFTH THIRD BANK
999,500.00	FFCB @ 0.500%	FIFTH THIRD BANK
999,531.25	US TREASURY @ 0.500%	FIFTH THIRD BANK
999,596.51	FFCB @ 0.600%	MORGAN STANLEY
999,609.23	FHLB @ 0.700%	HUNTINGTON BANK
998,635.89	FHLB @ 0.700%	HUNTINGTON BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	FIRST FEDERAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	WATERFORD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	CITIZENS NATIONAL BANK
999,407.22	FHLB @ 0.730%	PNC BANK
<hr/>		
\$ 51,077,951.46	INVESTMENT TOTAL	
4,593,855.36	5/3 BANK ACCOUNT BALANCE	
40.56	ACCRUED INVESTMENT INTEREST	
<hr/>		
<u>\$ 55,671,847.38</u>	<b>TOTAL CASH &amp; INVESTMENTS</b>	

**UNAPPROPRIATED FUND BALANCES**

GENERAL	\$ 8,474,054
SCM&R	261,842
SCM&R HIWAY	152,962
SEVERANCE PAYOUT RESERVE	926,072
AIRPORT	624,843
WATER	8,102,643
SEWER	4,704,541
STORMWATER	2,326,983
PARKING	20,396
CIT ADMINISTRATION	382,424
CIT CAPITAL IMPROVEMENT	4,971,036

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF AUGUST 31, 2015**

\$14,805,666.11	General Fund
1,000,000.00	General Fund Restricted Rainy Day
1,801,766.72	General Fund Projects
1,636,035.07	SCM&R Fund
3,057,117.12	SCM&R Fund Projects
-	County Permissive License Fund
269,611.41	State Highway Fund
589.57	Law Enforcement Trust Fund
320.53	Drug Law Enforcement Trust Fund
290,603.09	ID Alcohol Treatment Fund
52,907.91	Enforcement & Education Fund
164,161.69	Court Special Projects Fund
76,857.24	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
83,894.47	Alcohol Monitoring Fund
63,026.51	Mediation Fund
112,842.56	Electronic Imaging Fund
20,326.89	Legal Research Fund
921,132.74	Severance Payout Fund
113,577.69	Debt Service Fund
71,985.48	CR 236 TIF Fund
491,406.95	Municipal Court Improvement Fund
388,623.70	Airport Fund
10,000.00	Airport Fund Projects
9,410,979.41	Water Fund
875,209.52	Water Fund Restricted
840,669.23	Water Fund Projects
4,609,932.97	Sewer Fund
4,082,021.59	Sewer Fund Restricted
1,399,721.35	Sewer Fund Projects
55,727.95	Parking Fund
-	Parking Fund Projects
59,130.89	Swimming Pool Fund
-	Swimming Pool Fund Projects
19,996.93	Internal Service Central Stores Fund
775,374.66	Internal Service Workers Comp Fund
1,018,652.53	Internal Service Self Insurance Fund
1,998,846.78	CIT Fund
2,983,506.43	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
234,364.28	Police Pension Fund
234,364.28	Fire Pension Fund
11,519.06	Tax Collection Agency Fund
1,334,391.62	Cemetery Trust Fund
159,600.27	Private Trust Fund
97,387.43	Guaranteed Deposits
237.12	Special Assessments Pavements Fund
12,871.66	Special Assessments Sidewalks Fund
82.82	Special Assessments Sidewalks Fund Projects
22,695.59	Special Assessments Storm Fund
<u>\$55,671,847.38</u>	<b>TOTAL CASH &amp; INVESTMENTS</b>



**CITY OF FINDLAY  
OPEN PROJECTS AS OF AUGUST 31, 2015**

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31903400	CIT SOFTWARE UPGRADE	150,000	145,106	4,894	-
31910200	REMDIAL PLAN 350 E HIGH	45,000	37,995	1,737	5,268
31911900	HEALTH DEPT BLDG PURCHASE	302,000	294,638	-	7,362
31924200	OHIO SAFE KIDS-HEALTH DEPT	33,773	32,943	-	830
31926300	HP 3000 MIGRATION	1,020,650	978,094	41,498	1,057
31931700	STREET MAINT GARAGE IMPROV	150,000	138,387	800	10,813
31937300	P25 MARCS CONVERSION	400,000	220,793	179,008	199
31940200	MUNI BLDG WINDOWS	135,000	113,056	14,500	7,444
31940500	MIRACLE FIELD/DIAMONDS EXPANSION	25,000	11,752	1,700	11,548
31942400	DOWNTOWN REVITALIZATION	730,000	398,881	317,353	13,766
31942800	GIS UPDATE	50,000	13,600	36,000	400
31947200	HEALTH DEPT MERGER STUDY	106,250	20,763	500	84,988
31948000	OHIO 629 - MCLANE	637,345	55,823	-	581,522
31948100	RIVERSIDE BANDSHELL IMPROVEMENTS	9,000	7,250	-	1,750
31948200	OHIO 629 - MARATHON	250,000	-	-	250,000
31949000	2015 EMERGENCY PREP GRANT	93,144	93,143	-	1
31949100	2015 CHILD & FAMILY SERV GRANT	53,000	52,986	-	14
31949800	MUNI COURT EXPANSION	110,000	30,763	12,785	66,452
31950300	2015 HEALTH ASSESSMENT	33,000	26,100	-	6,900
31950800	MUNI BLDG NETWORK REWIRING	15,000	-	-	15,000
31951000	DISPATCH RECORDING SYSTEM	19,490	-	19,490	-
31951200	REPLACE FIRE ENGINE 4	580,000	562,359	9,456	8,186
31951500	FFD 2 APPROACH REPLACEMENT	8,650	-	-	8,650
31951600	RIVERSIDE PARK LIGHTS - 2015	18,000	17,745	-	255
31951700	EMORY ADAMS WALK REPAVE	29,000	-	-	29,000
31951800	SWALE BALL FIELD IMPROVEMENTS	20,000	-	-	20,000
31951900	CEMETERY ROAD MAINTENANCE	15,000	-	-	15,000
31952600	SPRUCE DRIVE LANDSCAPE REHAB	62,000	-	43,610	18,390
31953100	COMPUTER SERVICES FIRE SUPPRESSION	28,450	-	-	28,450
31953200	MANLEY BLDG IMPROVEMENTS	68,000	-	-	68,000
31953400	MECHANICS SHOP FLOOR & HEAT	50,000	15,278	-	34,722
31953500	PARKER BLDG CONCRETE WORK	15,000	-	6,000	9,000
31953800	FENCING MANLEY & STREET DEPT	68,000	60,384	5,015	2,601
31954300	BRWP EAB MITIGATION TREE PLANTING	5,120	1,285	3,835	-
31954700	LGIF HEALTH DEPT GRANT	39,000	-	13,575	25,425
31954800	BLANCHARD RIVER SEDIMENT REMOVAL	7,500	-	7,500	-
31954900	2016 ODH EMERG PREPAREDNESS GRANT	80,750	1,703	-	79,047
31955000	2016 CHILD & FAM HEALTH SERVICES GRAN	50,589	-	423	50,166
31955100	MUNI BLDG SECURITY UPGRADE	50,000	-	48,685	1,315
31955200	BRWP GLRI EAGLE CREEK TREES	7,500	-	7,165	335
31955500	HEALTH DEPT PROJECT DAWN	1,500	-	986	514

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
31955700	TRIXIES PICKLES RLF	50,000	50,000	-	-
31980800	ORC PD REQUIRED TRAINING	24,360	24,133	170	57
31992400	MRC GRANT (HEALTH)	31,000	22,705	2,788	5,507
31995900	FLOOD MITIGATION	1,060,500	1,034,101	24,000	2,399
<b>GENERAL FUND PROJECTS</b>		<b>6,737,571</b>	<b>4,461,764</b>	<b>803,474</b>	<b>1,472,333</b>
32531900	G&H SEWER SEPARATION	30,000	11,341	3,401	15,258
32532600	LOGAN AVE PH 2 - 2013 CDBG	738,000	736,039	-	1,961
32542000	COLONIAL HEIGHTS DRAINAGE	30,000	-	-	30,000
32542200	DALZELL DITCH CLEANING	20,000	-	-	20,000
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32542600	W LINCOLN SEWER SEPARATION	20,000	3,740	2,500	13,760
32542700	W HARDIN SEWER SEPARATION	20,000	4,097	2,403	13,500
32549500	HOWARD RUN DITCH CLEANING	2,000	-	750	1,250
32552500	2015 DITCH MAINTENANCE	25,000	-	-	25,000
32566300	STORMWATER MGT PLAN MS4	142,970	121,701	2,500	18,769
32584300	FOSTORIA AVE DRAINAGE	1,126,000	92,377	923,165	110,458
32593600	FOSTORIA AVE DRAINAGE PH 2	25,000	22,130	891	1,979
32840700	E SANDUSKY/EAST ST INTERSECT	105,000	93,151	980	10,869
32840800	LIMA/S WEST INTERSECTION	20,000	9,810	-	10,190
32842100	2014 RESURFACING PROGRAM	1,900,000	1,815,040	45,027	39,933
32842500	BLANCHARD/6TH TRAN ALT PLAN	25,000	9,500	1,000	14,500
32843300	CITY CURBS RAMPS & WALKS	198,000	137,477	-	60,523
32846100	SANDUSKY/OSBORN INTERSECTION	92,000	81,177	-	10,823
32846200	ODOT RESURFACING FY 15	1,215,883	897,758	270,015	48,110
32847700	TIFFIN AVE CURB REPLACEMENT	1,010,000	526,875	418,583	64,542
32850100	2015 RESURFACING PROGRAM	1,400,000	350,897	1,013,481	35,622
32850200	W SANDUSKY/S WEST INTERSECTION	10,000	3,250	-	6,750
32850400	W LINCOLN/S WEST INTERSECTION	10,000	3,250	-	6,750
32850500	CENTER/MCMANNESSE INTERSECTION	10,000	3,000	-	7,000
32850700	2015 STREET PREV MAINTENANCE	400,000	299,999	93,224	6,777
32852700	W SANDUSKY/WESTERN AVENUE	190,000	-	-	190,000
32852800	E SANDUSKY/BLANCHARD INTERSECTION	20,000	-	-	20,000
32852900	LIMA/WESTERN INTERSECIION	50,000	-	-	50,000
<b>SCM&amp;R FUND PROJECTS</b>		<b>8,854,853</b>	<b>5,222,610</b>	<b>2,777,919</b>	<b>854,324</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
35250600	AIRPORT DRAINAGE IMPROVEMENTS	10,000	-	-	10,000
	<b>AIRPORT FUND PROJECTS</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
35602900	WPC INFLUENT PUMPS	335,000	226,509	49,045	59,446
35620900	WPC BAR SCREENS FOR OXID DITCHES	3,107,500	2,322,883	287,851	496,767
35621000	WEST PARK SANITARY SEWER	124,000	12,698	21,229	90,073
35641900	BRANDMAN SEWER & CSO	30,000	183	1,000	28,817
35649300	I75 SANITARY SEWER RELOCATION	10,000	3,579	675	5,745
35652300	2015 SANITARY SEWER LINING	260,000	235,285	-	24,715
35652400	2015 SEWER CLEANING	150,000	183	145,320	4,498
35653300	2015 CSO LTC PROGRAM	50,000	31,412	475	18,113
35654000	SEWER MAINT COLD STORAGE BLDG	135,000	66,828	6,970	61,202
35654500	WOODS AT HILLCREST S/L OVERSIZING	11,342	-	11,342	-
35655600	LIMA AVE FORCE MAIN EMERG REPAIR	122,000	-	-	122,000
	<b>SEWER FUND PROJECTS</b>	<b>4,334,842</b>	<b>2,899,559</b>	<b>523,907</b>	<b>911,376</b>
35710800	WATERLINE EXT TO LANDFILL	80,000	77,407	-	2,593
35714000	WTP CLEARWELLS 1, 2 & 3	2,451,000	2,214,961	30,274	205,765
35730600	CR 99 WATERLINE LOOP	10,000	4,230	220	5,550
35731800	WTP PAINT SCU 1	263,000	236,526	9,946	16,529
35741100	SWEETWATER W/L REPLACEMENT	120,000	8,613	107,035	4,352
35741200	S CORY ST WATERLINE	274,000	178,562	78,827	16,611
35741400	BLANCHARD RVR/STANFORD W/L	25,000	-	-	25,000
35752000	ELYRIA WATERLINE	5,000	-	-	5,000
35752100	BLAINE AVENUE WATERLINE	5,000	-	-	5,000
35752200	2015 SMALL WATERLINES	260,000	4,275	5,000	250,725
35753900	NORTH WATER TOWER PAINTING	10,000	2,006	-	7,994
35754100	RAW WATERLINE/TRANSFER STATION	50,000	-	-	50,000
35754400	WOODS AT HILLCREST W/L OVERSIZING	102,380	-	102,380	-
35754600	CYANOTOXIN TESTING EQUIPMENT	30,000	16,617	-	13,383
	<b>WATER FUND PROJECTS</b>	<b>3,685,380</b>	<b>2,743,196</b>	<b>333,681</b>	<b>608,503</b>
38813300	2011 SIDEWALK REPAIR PROGRAM	1,000	466	-	534
	<b>SPECIAL ASSESSMENT PROJECTS</b>	<b>1,000</b>	<b>466</b>	<b>-</b>	<b>534</b>

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**SNAPSHOT \$ FINANCIAL: GENERAL FUND**  
**Revenues/Expenditures & Key Balances Snapshot as of :**

**2015**  
**8/31/2015**

**GENERAL FUND REVENUES & EXPENSES**

Prior Year Ending Cash Balance – Unappropriated		\$	10,416,074
Revenue and Receipts Projection General Fund	\$	28,674,783	
Expenses Appropriated General Fund ( <i>assumes \$0.00 returned by departments</i> )	\$	<b>(30,616,803)</b>	
<b>OPERATIONAL SURPLUS/(DEFICIT)</b>			<b><u>(\$1,942,020)</u></b>

**PROJECTED UNENCUMBERED YEAR END GF CASH BALANCE** **\$ 8,474,054**

**FINANCIAL POLICY AMOUNTS**

	Minimum	Proj. Balance	Over/(Short)
Minimum Reserve Balance GF ( <i>Resolution 002-2014 16.7% of Budget Expenses</i> )	\$ 4,363,963	\$ 8,474,054	\$ 4,110,092
GF Rainy Day Reserve Account #10000000-818002 ( <i>up to 5% prior year revenues</i> )	\$ 1,000,000	\$ 1,000,000	\$ -
Self Insurance Fund #6060	\$ 1,000,000	\$ 874,032	\$ (125,968)

**AMOUNT ABOVE FISCAL CAUTION ISSUE** **\$ 6,067,529**

**MONITORING INTANGIBLE / ANTICIPATED ITEMS** **LIKELY POSSIBLE**

**GENERAL FUND**

Revenue Differential + / (-)

Expense Differential + / (-)

Fund Subsidies + / (-)

Unbudgeted Projects

**PROJECTED LIKELY YEAR END GF CASH BALANCE** (*excludes rainy day reserve*) **2015 \$ 8,474,054**

# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

September 8, 2015

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Mark W. Seymour  
Jeffrey Neumann

RMH Franchise Corporation, DBA Applebees  
Neighborhood Grill & Bar, 2531 Tiffin Avenue, Findlay,  
Ohio 45840.

Sincerely,



Gregory R. Horne  
Chief of Police

NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

71474040220 <small>PERMIT NUMBER</small>		TRFO <small>TYPE</small>	RMH FRANCHISE CORPORATION DBA APPLEBEES NEIGHBORHOOD GRILL & BAR 2531 TIFFIN AV FINDLAY OHIO 45840
06	01	2015 <small>ISSUE DATE</small>	
09	02	2015 <small>FILING DATE</small>	
D1 D2 D3 D6 <small>PERMIT CLASSES</small>			
32	044	A F14781 <small>TAX DISTRICT RECEIPT NO.</small>	

FROM 09/04/2015

11704960025 <small>PERMIT NUMBER</small>			C J APPLE III INC DBA APPLEBEES NEIGHBORHOOD GRILL & BAR 2531 TIFFIN AV FINDLAY OHIO 45840
06	01	2015 <small>ISSUE DATE</small>	
09	02	2015 <small>FILING DATE</small>	
D1 D2 D3 D6 <small>PERMIT CLASSES</small>			
32	044	 <small>TAX DISTRICT RECEIPT NO.</small>	



MAILED 09/04/2015

RESPONSES MUST BE POSTMARKED NO LATER THAN. 10/05/2015

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 7147404-0220**

(TRANSACTION & NUMBER)

**(MUST MARK ONE OF THE FOLLOWING)**

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL  
MUNICIPAL BLDG RM 114  
318 DORNEY PLAZA  
FINDLAY OHIO 45840-3346

**FOR OFFICE USE ONLY**

NEW  TRANSFER  REN

PERMIT #

OHIO DEPARTMENT OF COMMERCE  
 DIVISION OF LIQUOR CONTROL  
 6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005  
 Telephone: (614) 644-2431 http://www.com.ohio.gov/liqr



**OFFICER/ SHAREHOLDERS DISCLOSURE FORM**

**SECTION A. (This form must accompany all applications of a corporate business entity)**

Name of Corporation <b>RMH Franchise Corporation</b>	DBA Name <b>Applebee's</b>
Permit Premises Address	City, State Zip Code
Township, if in Unincorporated Area	Tax Identification No. (TIN) <b>37-1701807</b>
Email Address: <b>mstine@rmhfranchise.com</b>	

**SECTION B.**

- Is stock publicly traded?  YES  NO  
 If "YES", indicate exchange \_\_\_\_\_ & Do NOT complete SECTION D.
- Does any stockholder own 5% or more shares? **If YES, complete SECTION D.**  YES  NO
- Total Number of shares issued **5000**

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement enforcement action, or collect taxes.

**SECTION C. List the top five (5) officers of the captioned corporation. If an office is NOT held please indicate by writing NONE.**

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO <b>NONE</b>		
2) President <b>Jeffrey Neumann</b>		
3) Vice-President <b>NONE</b>		
4) Secretary <b>NONE</b>		
5) <del>CEO</del> CFO <b>Mark Seymour</b>		

**SECTION D. Stockholders holding 5% or more outstanding shares. Note: If you answered Question 1 YES, do not complete this section**

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191. If none, please indicate by writing "NONE".

1) Stockholder's Name <b>RMH Franchise Holdings, Inc.</b>	Social Security No. (if Individual) <b>N/A</b>	<b>NUMBER OF SHARES HELD (NOT PERCENTAGE)</b>  <b>5,000</b>
Residence /	Tax Identification No. (if applic	
City and State	Telepho	
Zip Code	Date of Birth <b>N/A</b>	
2) Stockholder's Name <b>N/A</b>	Social Security No. (if Individual)	<b>NUMBER OF SHARES HELD (NOT PERCENTAGE)</b>
Residence Address	Tax Identification No. (if applicable)	
City and State	Telephone No.	
Zip Code	Date of Birth	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE TO LIST STOCKHOLDERS)

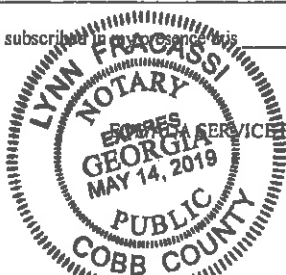
STATE OF OHIO,

COUNTYss

I, *Mark Seymour* being first duly sworn, according to law, deposes and says that he/she is (Title) **C.F.O.**  
 of the **RMH Franchise Corporation** a corporation duly authorized by law to do business in the State of Ohio, and that the statements made in the foregoing affidavit are true.

(Signature) \_\_\_\_\_ (Print Name and Corporate Title) **Mark Seymour, CFO**

Sworn to and subscribed to by me this **25th** day of **August** **2013**



*Lynn Fracassi*  
 (Notary Public)

**May 14, 2019**  
 (Notary Expiration)

DLC4030

EXPRESS SERVICE PROVIDER

FOR TTY USERS DIAL 1-800-750-0750

Rev. 6/2013



**FOR OFFICE USE ONLY**

NEW  TRANSFER  REN

PERMIT #

OHIO DEPARTMENT OF COMMERCE  
 DIVISION OF LIQUOR CONTROL  
 6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005  
 Telephone: (614) 644-2431 http://www.com.ohio.gov/liqr



**OFFICER/ SHAREHOLDERS DISCLOSURE FORM**

**SECTION A.** (This form must accompany all applications of a corporate business entity)

Name of Corporation <b>RMH Franchise Holdings, Inc.</b>	DBA Name <b>Applebee's</b>
Permit Premises Address	City, State Zip Code
Township, if in Unincorporated Area	Tax Identification No. (TIN) <b>90-0887150</b>
Email Address: <b>mstine@rmhfranchise.com</b>	

**SECTION B.**

1. Is stock publicly traded?  YES  NO  
 If "YES", indicate exchange \_\_\_\_\_ & Do NOT complete SECTION D.

2. Does any stockholder own 5% or more shares? **If YES, complete SECTION D.**  YES  NO

3. Total Number of shares issued **1000**

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement enforcement action, or collect taxes.

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NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO <b>NONE</b>		
2) President <b>Jeffrey Neumann</b>		
3) Vice-President <b>NONE</b>		
4) Secretary <b>NONE</b>		
5) <del>XXXX</del> CFO <b>Mark Seymour</b>		

**SECTION D.** Stockholders holding 5% or more outstanding shares. Note: If you answered Question 1 YES, do not complete this section

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191. If none, please indicate by writing "NONE".

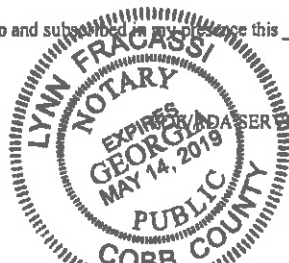
Stockholder's Name	Social Security No. (if Individual)	NUMBER OF SHARES HELD (NOT PERCENTAGE)
1) <b>ACON Franchise Holdings, LLC</b>	<b>N/A</b>	<b>1,000</b>
Residence Address	Tax Identification No. (if applicable)	
City and State	Telephone No.	
Zip Code	Date of Birth <b>N/A</b>	
2) Stockholder's Name	Social Security No. (if Individual)	NUMBER OF SHARES HELD (NOT PERCENTAGE)
Residence Address	Tax Identification No. (if applicable)	
City and State	Telephone No.	
Zip Code	Date of Birth	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE TO LIST STOCKHOLDERS)

STATE OF OHIO, COUNTYss \_\_\_\_\_  
 I, *Mark Seymour* being first duly sworn, according to law, deposes and says that he/she is (Title) **C.F.O.**  
 of the **RMH Franchise Holdings Inc.** a corporation duly authorized by law to do business in the State of Ohio, and that the statements made in the foregoing affidavit are true.

(Signature) \_\_\_\_\_ (Print Name and Corporate Title) **Mark Seymour, CFO**

Sworn to and subscribed in my presence this **25<sup>th</sup>** day of **August** **2015**



*Lynn Fracassi*  
 (Notary Public) (Notary Expiration)

DLC4030

EXPIRES/REDACTED PROVIDER

FOR TTY USERS DIAL 1-800-750-0750

Rev. 6/2013

**Findlay Fire Department**  
**Monthly Activities Report - 2015**  
 Submitted By: Joshua S. Eberle, Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	10	5	14	11	7	8	11	10				
Assist Other Agency	0	0	1	3	2	2	1	1				
Emergency Medical Service (EMS)	107	87	90	85	97	119	118	118				
Car Accidents	16	22	13	2	17	20	27	14				
Rescues (Extrication, Water, Elevator)	2	3	2	1	1	2	0	3				
Hazmat	14	6	15	11	21	21	15	5				
Good Intent	3	6	3	2	10	5	5	2				
Burning Complaints	1	0	5	15	15	11	14	19				
False Alarms	27	37	25	18	18	20	31	19				
<b>Totals</b>	<b>180</b>	<b>166</b>	<b>168</b>	<b>148</b>	<b>188</b>	<b>208</b>	<b>222</b>	<b>191</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Runs by District	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station 1 - (South Main St)	61	56	63	60	58	73	70	60				
Station 2 - (North Main St)	51	40	40	28	46	45	65	60				
Station 3 - (Tiffin Ave)	28	39	24	24	42	46	50	37				
Station 4 - (CR 236)	40	31	41	36	42	44	37	34				
<b>Totals</b>	<b>180</b>	<b>166</b>	<b>168</b>	<b>148</b>	<b>188</b>	<b>208</b>	<b>222</b>	<b>191</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Firefighter Training (by hours)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
EMS Formal	56	122	119	92	67	90	54	124				
Fire Formal	57	395	94	126	287	27	63	144				
Fire Informal	1425	1325	1437	1648	1485	1230	1472	1558				
<b>Totals</b>	<b>1538</b>	<b>1841</b>	<b>1650</b>	<b>1866</b>	<b>1839</b>	<b>1347</b>	<b>1588</b>	<b>1826</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Fire Prevention Bureau**

Construction	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	8	30	15	8	13	8	17	4				
Inspections	2		4	5	7	6	3	3				
Plan Reviews	11	24	13	14	26	11	17	7				
System Acceptance Tests			5	3		1	11	3				
<b>Totals</b>	<b>21</b>	<b>54</b>	<b>37</b>	<b>30</b>	<b>46</b>	<b>26</b>	<b>48</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Existing Structure - Additions	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	16	19	15	21	18	21	8	23				
Inspections	7	1	4	4	6	6	10	9				
Plan Reviews	5	8	13	11	15	16	3	10				
System Acceptance Tests	3	7	5	1	2	7	10	4				
<b>Totals</b>	<b>31</b>	<b>35</b>	<b>37</b>	<b>37</b>	<b>41</b>	<b>50</b>	<b>31</b>	<b>46</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	4	4	3	2	2	6	3	4				
Undetermined	1			2	19		1	1				
Incendiary				1	1			0				
Fire Investigation Activities												
Follow-up	45	32	29	28		17	32	18				
Interviews	47	31	31	32	12	38	29	29				
Assists	2			0		2	0	0				
<b>Totals</b>	<b>99</b>	<b>67</b>	<b>63</b>	<b>65</b>	<b>34</b>	<b>63</b>	<b>65</b>	<b>52</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly	9	10	12	2	10	5	3	7				
Business	2	1	3	3	1	2	2	11				
Education K-12			1			1		0				
Education Pre-School	1			1	2	2	1	2				
Factory			1	1	1		1	2				
Mercantile			2		1	2	4	3				
Hazardous / Fireworks					1		5	1				
Institutional	2	1		1								
Mercantile	2											
Residential	1							1				
Adoption / Foster Care	1	2	1	2	4	4	1	2				
Storage / Mixed Use		6		2		1	2					
Utility Mobile Food Vendors						2		20				
Utility Outbuildings			1					10				
Vacant Structures	1		2			10	5					
<b>Totals</b>	<b>19</b>	<b>20</b>	<b>23</b>	<b>12</b>	<b>20</b>	<b>29</b>	<b>24</b>	<b>59</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Prevention	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	15	31	12	20	14	24	37	36				
Complaints	5	23	22	6	14	13	10	12				
Fireworks Exhibitions / Events					2	5	4	3				
Knox Box Consults/Maint.	7	10	3	5	15	7	7	5				
Other	3	8	11	7	5	13	13	7				
Fire Plan Updates	2	5	5	3	2	1	11	12				
Pre-Fire Plan			3	1	1	1						
Property Research	5	7		7	2	2	8					
Safety Presentations			4	3	20	19	4	2				
Re-inspections	103	71	25	59	40	27	18	30				
<b>Totals</b>	<b>140</b>	<b>155</b>	<b>85</b>	<b>111</b>	<b>115</b>	<b>112</b>	<b>112</b>	<b>107</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Public Presentations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station Tours												
Truck Visits												
Meetings Attended	5	5	4	7	4	8	2	3				
School / Seminars Attended	1	9	6	5	3	1	1	4				
<b>Totals</b>	<b>6</b>	<b>14</b>	<b>10</b>	<b>12</b>	<b>7</b>	<b>9</b>	<b>3</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
www.findlayohio.com

**JIM STASCHIAK II**  
CITY AUDITOR

September 8, 2015

Honorable City Council  
Findlay, OH 45840

**RE: 2016 BUDGET SCHEDULES**

It is time to begin the process of putting together the City's budget for 2016. In order to shed light on the process I am providing the attached schedule. As in 2015 a two-year budget is being prepared. Although State statute only allows a single year of the budget to be adopted, this will provide you a view of operational considerations over a longer period giving you an additional year for consideration of proposed priorities for 2016. Using a two-year budget proposal brings the City closer to a best practice approach.

I would like to request a Pre-Budget Meeting with Council the afternoon or evening of 9/22/15 to review the information that is required to begin the process.

Please note more time can be provided should there be interest in obtaining public comments prior to the Open Meeting on 12/10/15. The public comment period is another piece needed to conform to the Government Finance Officers Association's Best Practices for Municipal Budgeting.

Respectfully submitted,

Jim Staschiak II  
City Auditor

C: L. Mihalik

attachment.



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**JIM STASCHIAK II**  
CITY AUDITOR

RE: 2016 BUDGET SCHEDULES

September 8, 2015

- 09/22 Pre-Budget Meeting as part of appropriations meeting: This is to allow Council to clarify assumptions developed for the overall budget preparation by the City Departments. It is also Council's opportunity to express concerns and establish priorities as we move into 2016.
- 09/30 Departmental Budget Staff Meeting: Present assumptions to departments, distribute and review critical materials with departments, discuss technical aspects of budget entry, and ending dates.
- 10/16 Department budgets locked so administration can process budget for correctness and completeness.
- 11/02 8am Administration budget locked; Auditor begins reconciliation of budget.
- 11/07 Auditor finalizes revenue estimates to reconcile with budget.
- 11/02- 11/10 Statutory corrections made to budgets and finalized between Mayor and Auditor; Auditor determines projected carry-forward for 2016 beginning cash balance based on Mayor's and department's estimated remaining expenditures for carry-forward.
- 11/20 Auditor review completed and Budget Documents finalized.
- 12/01 Completed budget distributed to council for insertion in '2016 FINANCE BOOK' (*Available to general public at this time*).
- 12/10 Budget Hearing – Open Public Budget Meeting; each department presents budget to Council for review/modifications/comment.
- 12/30 Numbers finalized for Ordinance 2016-001 by Auditor.
- 01/05/15 Permanent Budget Ordinance 2016-001 adopted by City Council.

*This schedule subject to possible change due to required MUNIS upgrades to occur during the same timeframe*



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Telephone: 419-424-7101 • Fax: 419-424-7866  
www.findlayohio.com

**JIM STASCHIAK II**  
CITY AUDITOR

Tuesday, September 08, 2015

The Honorable Council  
Findlay, Ohio

Dear Council Members,

As part of the implementation of the High Deductible component of our employee health plan the Administration determines recommended dollar amounts the City will contribute financially to employee HSA accounts.

After review of the health insurance plan, the recommendation has been made at the following levels:

Single Plan \$720.00      EE + 1 Plan \$1,800.00      Family Plan \$1,800.00

This has become a regular annual request and as such by copy of this letter I am requesting the Director of Law to prepare the necessary legislation to allow for this distribution as part of the City's 2016 health plan.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jim Staschiak II". The signature is stylized and cursive.

Jim Staschiak II  
City Auditor

cc: D. Rasmussen  
L. Mihalik

# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7196

[www.findlayohio.com](http://www.findlayohio.com)

September 1, 2015

Honorable Council:

Attached are the Findlay Police Department activity stats for August 2015.

Sincerely,



Gregory R. Horne  
Chief of Police



**CITY OF FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



Phone: 419-424-7163

Fax: 419-424-7296

**Patrol Division  
Monthly Activity Report  
Month of: August**

	<u>Month</u>	<u>Year to Date</u>
Traffic Stops:	512	4611
Citations:	297	2035
Operating Vehicle while Intoxicated:	10	85
Accidents (non injury):	68	627
Injury Accidents:	20	119
Criminal Damaging/ Vandalism:	30	191
Theft/Fraud/Shoplifting Complaints:	135	889
Motor Vehicle Theft:	5	42
Unlawful Entry Complaints:	31	182
Domestic Dispute Complaints:	72	459
Assault Complaints:	14	140
Sex Offense Complaints:	12	72
Alcohol/Drug Complaints:	26	307
Warrants Served:	53	595
Arrests:	154	1381
Total Reports Generated:	1170	8855
School Walk Thru's:	24	341



Detective Division  
August, 2015 Activity

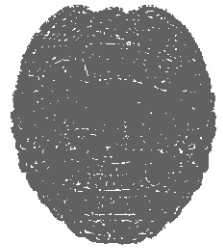
Cases Submitted for Prosecution

	Month	Year to Date
Law Director:	114	829
County Prosecutor:	53	310
Juvenile Prosecutor:	32	216

There were a total of 12 new cases assigned for investigation during the month of August.



**CITY of FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



Phone: 419-424-7194  
Fax: 419-424-7891

**Vice Narcotics Unit/METRICH Unit**

**Activity Report**

August 2015

The following is the activity report for the Vice Narcotics Unit/METRICH Unit for the month of August 2015:

Narcotics Investigations: 36

Felony Arrests: 12 (17 charges)

Misdemeanor Arrests: 0

Drug Talks: 3

Sgt. Justin Hendren 818



**CITY of FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



**Special Assignment Unit**

**Weekly Activity Report**

Dates: August 2015

The following statistical report is from the Special Assignment Unit (SAU) activities for the Month listed above.

Events: 118

Arrests: 14

Traffic Citations: 77

Warnings: 20

OVI: 0

Minor Misdemeanor Citations: 9

Paper Service: Warrants: 10  
Summons 3

Alcohol: 1

Drug offenses: 4

Weapon offenses: 1

Surveillance details: 3

Assists to other PD Divisions: 2

Cases referred for charges (no arrest): 4

\* During this month the SAU focused efforts based on traffic complaints from residents in three different neighborhoods. We took enforcement action on various traffic violations which was appreciated by the residents. The SAU also assisted the midnight shift officers, at the request of their supervisor, by trying to identify theft suspects who were stealing from vehicles and businesses. The SAU also made a presence by patrolling the High School area during the opening week of school. Several citations were issued for speed violations in the school zone as well as citations to juvenile students for possessing and using tobacco.

Submitted By: Sgt. Michael Swope #1980

**MONTHLY COURT OFFICER ACTIVITY REPORT**

MONTH: August YEAR 2015

TOTAL PAPERS PROCESSED	<u>239</u>
TOTAL PAPER SERVICE HOURS	<u>118</u>
TOTAL COURT SECURITY HOURS	<u>51</u>
TOTAL PRISONERS TO/FROM COURT	<u>3</u>
TOTAL MILES DRIVEN	<u>1333</u>
TOTAL SUMMONS	<u>60</u>
TOTAL OVERTIME HOURS	<u>2 1/2</u>

Schimmel  
COURT OFFICER

# City of Findlay City Planning Commission

Thursday, August 13, 2015 - 9:00 AM  
Municipal Building, Council Chambers

## Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

### **MEMBERS PRESENT:**

Paul Schmelzer  
Lydia Mihalik  
Dan DeArment  
Jackie Schroeder

### **STAFF ATTENDING:**

Matt Pickett, FFD  
Matt Cordonnier, HRPC Director  
Judy Scrimshaw, HRPC  
Todd Richard  
Don Rasmussen  
Brian Thomas

### **GUESTS:**

Tom Shindeldecker, Stephanie Inbody, Bob Engel, Jennifer Schumacher, Gary Harpst, Vahn Fogarty

### **CALL TO ORDER**

### **ROLL CALL**

The following members were present:

Paul Schmelzer  
Dan DeArment  
Lydia Mihalik  
Jackie Schroeder

### **SWEARING IN**

All those planning to give testimony were sworn in by Judy Scrimshaw.

### **APPROVAL OF MINUTES**

Paul Schmelzer made a motion to approve the minutes of the July 9, 2015 meeting. Dan DeArment seconded. Motion to accept carried 4-0.

## **NEW ITEMS**

**1. ALLEY/STREET VACATION PETITION #AV-03-2015 filed to vacate the first north/south alley east of the Railroad tracks running between Midland Avenue and Garfield Avenue.**

### **HRPC**

#### **General Information**

This request is for the vacation of a 15' wide alley right of way.

#### **Parcel History**

None

#### **Staff Analysis**

The applicant is requesting to vacate a north/south alley between Garfield Avenue and Midland Avenue. The right of way is 15' wide and abuts 4 residences.

All four property owners have signed the petition. All of the property owners use the alley for personal access to garages at the rear of their lots.

#### **Staff Recommendation**

HRPC Staff recommends that FCPC recommend to Findlay City Council to approve **ALLEY/STREET VACATION PETITION #AV-03-2015 filed to vacate the first north/south alley east of the Railroad tracks running between Midland Avenue and Garfield Avenue.**

### **ENGINEERING**

No objections

### **FIRE PREVENTION**

No comments

### **STAFF RECOMMENDATION**

Staff recommends that FCPC recommend **approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-03-2015 filed to vacate the first north/south alley east of the Railroad tracks running between Midland Avenue and Garfield Avenue.**

### **DISCUSSION**

Stephanie Inbody, an abutting owner stated that the residents have had issues with speeding cars and heavy traffic that interrupts their properties and would just like to see it closed. Paul Schmelzer advised Ms. Inbody that they will have to set up their own easements, etc. to use the alley cooperatively.

### **MOTION**

Paul Schmelzer made a **motion to recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-03-2015 filed to vacate the first north/south alley east of the Railroad tracks running between Midland Avenue and Garfield Avenue.**

2<sup>nd</sup>: Jackie Schroeder

**VOTE:** Yay (4) Nay (0) Abstain (0)

**2. ALLEY/STREET VACATION PETITION #AV-04-2015 filed to vacate an alley running northeast from Hull Avenue between 622 and 624 Hull Avenue.**

**HRPC**

**General Information**

This is the first alley west of Milton Street.

**Parcel History**

None

**Staff Analysis**

The alley in this request is unimproved and dead ends into another unimproved alley.

Both abutting property owners have signed the petition.

The owners both use the front portion of the alley as their driveways and beyond the garages the alleyway is grass.

**Staff Recommendation**

HRPC Staff recommends that FCPC recommend **approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-04-2015 filed to vacate an alley running northeast from Hull Avenue between 622 and 624 Hull Avenue.**

**ENGINEERING**

There is an existing 21 inch sewer located in the right-of-way. An easement for the existing sewer will need to be maintained

**FIRE PREVENTION**

No comments

**STAFF RECOMMENDATION**

Staff recommends that FCPC recommend **approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-04-2015 filed to vacate an alley running northeast from Hull Avenue between 622 and 624 Hull Avenue subject to the following:**

- There is an existing 21 inch sewer located in the right-of-way. An easement for the existing sewer will need to be maintained

**DISCUSSION**

None

**MOTION**

Lydia Mihalik made a **motion to recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-04-2015 filed to vacate an alley running northeast from Hull Avenue between 622 and 624 Hull Avenue subject to the following:**

- There is an existing 21 inch sewer located in the right-of-way. An easement for the

existing sewer will need to be maintained

**2<sup>nd</sup>:** Paul Schmelzer

**VOTE:** Yay (4) Nay (0) Abstain (0)

**3. ALLEY/STREET VACATION PETITION #AV-05-2015 filed to vacate the unimproved portion of Wyandot Street running east between 721 and 801 Fishlock Avenue.**

**HRPC**

**General Information**

This street right of way runs east from Fishlock Avenue to an unimproved right of way of Williams Street.

**Parcel History**

None

**Staff Analysis**

All abutting property owners have signed the petition.

The home at 801 Fishlock Avenue has a driveway located within this right of way. The owner would like to sell the home and vacating the alley will allow them to get the driveway on the home lot.

The parcels to the east of the house are vacant ground.

**Staff Recommendation**

HRPC Staff recommends that FCPC recommend **approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-05-2015 filed to vacate the unimproved portion of Wyandot Street running east between 721 and 801 Fishlock Avenue.**

**ENGINEERING**

No objections

**FIRE PREVENTION**

No Comments

**STAFF RECOMMENDATION**

Staff recommends that FCPC recommend approval to Findlay City Council of **ALLEY/STREET VACATION PETITION #AV-05-2015 filed to vacate the unimproved portion of Wyandot Street running east between 721 and 801 Fishlock Avenue.**

**DISCUSSION**

Daniel DeArment noted that the addresses were incorrect in the write up. The right of way is actually between 721 and 801 Fishlock. Ms. Scrimshaw verified the location of the homes and the addresses and will correct the comments and this report.

Mr. Vahn Fogarty spoke from the audience as the owner of the homes on Fishlock. He stated



that they and Jami Breitigam were in agreement on the vacation.

**MOTION**

Paul Schmelzer made a **motion to recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-05-2015 filed to vacate the unimproved portion of Wyandot Street running east between 721 and 801 Fishlock Avenue.**

2<sup>nd</sup>: Dan DeArment seconded.

**VOTE:** Yay (4) Nay (0) Abstain (0)

**4. ALLEY/STREET VACATION PETITION #AV-06-2015 filed to vacate a north/south alley running between 715 and 717 Clinton Court, Findlay.**

**HRPC**

**General Information**

This is a north/south alley running south off of Clinton Ct.

**Parcel History**

None

**Staff Analysis**

Both abutting property owners have signed the petition.

This is an unimproved alley that dead ends into another unimproved east/west alley. Property to the south is owned by the City of Findlay.

**Staff Recommendation**

HRPC Staff recommends that FCPC recommend approval to Findlay City Council of **ALLEY/STREET VACATION PETITION #AV-06-2015 filed to vacate a north/south alley running between 715 and 717 Clinton Court, Findlay.**

**ENGINEERING**

No Objections

**FIRE PREVENTION**

No Comments

**STAFF RECOMMENDATION**

Staff recommends that FCPC recommend approval to Findlay City Council of **ALLEY/STREET VACATION PETITION #AV-06-2015 filed to vacate a north/south alley running between 715 and 717 Clinton Court, Findlay.**

**DISCUSSION**

None

**MOTION**

Paul Schmelzer made a **motion to recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-06-2015 filed to vacate a north/south alley**

**running between 715 and 717 Clinton Court, Findlay.**

**2<sup>nd</sup>:** Jackie Schroeder seconded.

**VOTE:** Yay (4) Nay (0) Abstain (0)

**5. PETITION FOR ZONING AMENDMENT #ZA-09-2015 filed to rezone 115 E. Pine Avenue, Findlay from C-2 General Commercial to R-3 Single Family High Density.**

**HRPC**

**General Information**

This property in this request is located on the south side of E. Pine Avenue just east of N. Main Street. The property is zoned C-2 General Commercial and all abutting property is also zoned C-2. It is not located within the 100 year flood plain. The Land Use Plan designates the area as Single Family Small Lot.

**Parcel History**

None

**Staff Analysis**

The applicants are requesting to change the zoning to R-3 Single Family High Density because it is a single family home. This is a simple case of a zoning classification that makes no sense in the neighborhood. With the exception of the former Washington School building across the street to the north, everything surrounding this home is residential.

**Staff Recommendation**

HRPC Staff recommends that FCPC recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-09-2015 filed to rezone 115 E. Pine Avenue, Findlay from C-2 General Commercial to R-3 Single Family High Density.

**ENGINEERING**

No objections

**FIRE PREVENTION**

No comments.

**STAFF RECOMMENDATION**

Staff recommends that FCPC recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-09-2015 filed to rezone 115 E. Pine Avenue, Findlay from C-2 General Commercial to R-3 Single Family High Density.

**DISCUSSION**

Jackie Schroeder asked if this is an area of the zoning map that will likely be changed when we do amendments to that. Judy Scrimshaw replied yes that this will probably be one of the areas amended to conform to the uses that are there. This is in that area of the first block off of Main Street that in the originally zoning had a commercial designation applied to it. Mr. Cordonnier stated that they are small lots that could never really develop as commercial.

Mr. Schmelzer asked why they were requesting the change. Mr. Richard replied that the

applicant was in the office for a fence permit and the C-2 district is more restrictive. He suggested that they apply for the single family zoning.

**MOTION**

Paul Schmelzer made a motion to recommend approval to Findlay City Council of **PETITION FOR ZONING AMENDMENT #ZA-09-2015 filed to rezone 115 E. Pine Avenue, Findlay from C-2 General Commercial to R-3 Single Family High Density.**

**2<sup>nd</sup>:** Dan DeArment seconded.

**VOTE:** Yay (4) Nay (0) Abstain (0)

**6. FINAL PLAT APPLICATION #FP-02-2015 filed by Campbell Oil Company, 7977 Hills and Dales Rd., Massillon, OH for Campbell Oil-Findlay Plat No. 1.**

**HRPC**

**General Information**

This plat is located on the south side of W. Main Cross Street just east of the I-75 interchange. It is zoned C-2 General Commercial. All properties to the south, east and west are also C-2. Across the street to the north is zoned R-2 Single Family Medium Density. The City of Findlay Land Use Plan designates the area as Neighborhood Commercial. Much of the property is located within the 100 year flood plain.

**Parcel History**

This plat will be the site of Campbell Oil/Bell Stores as reviewed at the July, 2015 meeting.

**Staff Analysis**

The applicants are creating the Campbell Oil plat in order to consolidate multiple parcels that they own. A site plan at the July meeting will create a gas station/car wash/retail plaza on Lot 1 as proposed. The platting will clean up all the parcel and lot lines and allow them to combine platted subdivision lots with section ground.

Lot 2 is a 25' wide strip of land that goes south and then west to where the Interstate High Rise sign is located. It is currently in two (2) parcels, both of which are land locked. We asked the applicants why they left it separated from Lot 1 and they replied that they may wish to transfer it to an adjoining owner at some time. The problem with transferring it would be that they still have a sign on it and our zoning doesn't address "off premise" high rise signs.

If lot 2 is incorporated into Lot 1, it could be split off at a later time if they wished to sell it. If it were left out of the plat altogether, it would still be a couple of odd pieces that already exist but if the neighboring owner did purchase, he could physically add it to their parcel as both would still be section ground. The County Auditor won't add platted land to Section land. We normally have language put on the deed to say that it cannot be sold separate from whatever land it is attached to without going through the split process in that case. It will still have separate parcel numbers for the Auditor's purposes.

**Staff Recommendation**

HRPC Staff recommends approval of **FINAL PLAT APPLICATION #FP-02-2015 for Campbell Oil-Findlay Plat No. 1.**

## ENGINEERING

No objections

## FIRE PREVENTION

No Comments

## STAFF RECOMMENDATION

Staff recommends approval of **FINAL PLAT APPLICATION #FP-02-2015 for Campbell Oil-Findlay Plat No. 1.**

## DISCUSSION

Mr. Schmelzer asked what we are doing legally about the code not addressing an off premise sign. Ms. Scrimshaw replied that they still own it and it is permitted for them. Todd Richard replied that if they convey it to someone else, then we create an off premise sign. Mr. Richard commented that it is a nonconforming sign any way they look at it. Ms. Scrimshaw commented that the only "off premise" signs we acknowledge in the code are billboards. Our code addresses Interstate High Rise signs as being within a certain distance of the highway, but on land owned by the advertiser. She stated that if Campbell Oil has a place to put the high rise sign on their lot along Main Cross Street they could relocate it there. It would be like Wendy's or Speedway on Trenton Avenue that have theirs on the store lot but not immediately adjacent to the interstate. Todd Richard stated that right now that sign is limited to face change only.

Brian Thomas stated that he is meeting with the design engineers after this meeting and to talk about a storm sewer running through the sight that needs relocating and when they get the location worked out they will need to show an easement on the plat.

Bob Engel, Vice President of Operations for Campbell Oil addressed the Commission. He stated that they don't have a problem with platting this as just one lot. He said they were looking ahead and thought if in the future they wished to sell the strip it would be easier if it was separate. Jennifer Schumacher asked if that will rectify the situation of the sign being off premise. Todd Richard said the sign is still nonconforming but it would be an accessory sign. Ms. Schumacher asked if the face can still be changed. Mr. Richard replied yes. Mr. Engel asked if it could be added to and Mr. Richard replied no.

## MOTION

Paul Schmelzer made a motion to approve **FINAL PLAT APPLICATION #FP-02-2015 for Campbell Oil-Findlay Plat No. 1 subject to the following conditions:**

- **Add an easement to the plat for the storm sewer location**
- **Combine the strip parcel (Lot 2) with Lot 1 to have only one lot**

**2<sup>nd</sup>:** Lydia Mihalik seconded.

**VOTE:** Yay (4) Nay (0) Abstain (0)

**7. REVIEW OF REVISED ACCESS PLAN FOR CAMPBELL OIL (#SP-19-2015) filed by Campbell Oil Company, 7977 Hills and Dales Rd., Massillon, Ohio.**

## HRPC

### **Staff Analysis**

The applicant has pulled the westernmost drive over as far west as the Limited Access will allow. They show an island in the center of the drive to separate traffic going in or out. This may help discourage semi traffic from using this drive. A curbed island was extended along the east side of the drive that will direct traffic farther into the access before they can turn in to the Campbell Oil site.

A few sketches of truck turning movements were submitted. It would appear that for the fueling trucks, using the two accesses closest to the east side makes the most sense.

Staff sees two (2) potential options for this site.

1. Close off access to Campbell Oil site from the westernmost drive completely and only use for the parcels to the south and west. If this option is used, then all three of the other accesses to the site could remain.
2. Keep access from the westernmost drive open to Campbell Oil and the other surrounding parcels. If this scenario is used, then we would eliminate the drive directly in front of the gas canopy.

### ENGINEERING

Access: The applicant has revised the drive layout so that the westernmost drive will more or less be used only by the property to the west and south of their property. They also provided truck turning information that shows that the two (2) easternmost drives are needed to get fuel trucks into and out of the site. Since the applicant has not provided any additional information to show why vehicles would need to use the drive directly in front of the canopy instead of one of the other drives, and having four (4) drives within 350 feet of each other seems excessive, we would still recommend the elimination of the second drive from the west of the site. This would still provide the separate access to the office building to the south of the site and would allow for fuel trucks to enter/exit the site.

### FIRE PREVENTION

No comments

### DISCUSSION

Paul Schmelzer stated he appreciated the applicants addressing the location of the westernmost drive. It has been moved as far west as allowed by the limited access easement. There was concern with the mixing of traffic, particularly trucks. He said the proposed configuration does help define it as a drive for the rear and western parcels. Mr. Schmelzer commented that it is his opinion that if they are going to isolate that drive so it is significantly changed from the way it is today and it appears to be much more dedicated to the south and west properties then he has no issue with them leaving a primary access point to their property. He stated that he sees the island as helping to discourage the use as a primary access to the Campbell site. If it is still for the use of the Campbell site as well then he thinks the island perhaps goes too far south. Someday when the property to the west develops, there will be a truck wanting to come in there so they need to be sure they keep it accessible for a truck (turning radius, etc.).

Mr. DeArment stated that the concern with the island going too far south is that a truck or car can

get trapped and not have room to recover from their mistake.

Gary Harpst spoke from the audience as representing the property to the south. Mr. Harpst said that he felt the farther south it went the less confusion there was about going to the south. He said that primarily cars going west and east into the easement at the same time. If I'm heading south there are cars pulling out of the gas station and ones coming in wanting to turn east and you literally have a four way traffic pattern going through the middle of this. So Mr. Harpst felt the farther south it was extended the more you reduced that traffic pattern.

Mr. Schmelzer said he still thinks that whatever develops on the site to the west should have the ability to cross over to the gas station site without having to go out and around. That is why he doesn't feel the separation should go all the way through. So there will be the potential for cross traffic. He said he does think having the ability to go through may be beneficial for both properties at some point.

Todd Richard asked the client if they had any directional signage proposed. Mr. Engel said that they do. Mr. Richard stated that they have some guidelines for that and they should speak with him about those.

**MOTION**

Paul Schmelzer made a motion to approve **REVISED ACCESS PLAN FOR CAMPBELL OIL (#SP-19-2015)** subject to the following conditions:

- **Engineering examining storm sewer issues**
- **Finalizing the alignment of islands for the westernmost drive. The latest proposal dated 07-13-15 and now labeled as Exhibit 1 is the approved version.**

2<sup>nd</sup>: Lydia Mihalik seconded.

**VOTE:** Yay (4) Nay (0) Abstain (0)

---

Lydia L. Mihalik  
Mayor

---

Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

**City of Findlay  
City Planning Commission**

**Thursday, September 10, 2015 - 9:00 AM**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**SWEARING IN**

**APPROVAL OF MINUTES**

**NEW ITEMS**

- 1. REVIEW OF PROPOSED AMENDMENTS TO THE CITY OF FINDLAY ZONING CODE.**

**ADMINISTRATIVE APPROVALS**

**ADJOURNMENT**

# City of Findlay

Lydia Mihalik, Mayor

ENGINEERING DEPARTMENT  
318 Dorney Plaza, Room 304 • Findlay, OH 45840  
Phone: 419-424-7121 • Fax: 419-424-7120  
www.findlayohio.com

September 10, 2015

Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

Honorable City Council  
Findlay, Ohio

RE: G & H Streets Sewer Separation, Project #32531900

Dear Council Members:

By authorization of Ordinance 2013-22, bids were opened for the above-referenced project on September 9, 2015. Ten (10) potential contractors submitted bids ranging from \$ 377,805.50 to \$ 543,489.00. The lowest and best bid was received from Hohenbrink Excavating of Findlay, Ohio. Previously, \$30,000 was appropriated to the project for design and startup. At this time, an appropriation for the construction contract along with contingency and inspection is needed.

The project is included in the 2015 Capital Improvements Plan. By copy of this letter, the Law Director is requested to prepare the necessary legislation for appropriating the funds as follows:

FROM:	Sewer Fund	\$ 201,993	
	Stormwater Fund	\$ 201,993	
TO:	G & H Streets Sewer Separation Project #32531900		\$ 403,986

Thank you for your consideration in this matter.

Sincerely,



Brian Thomas  
City Engineer

pc: Paul Schmelzer  
Don Rasmussen  
Jim Staschiak



# City of Findlay

Lydia Mihalik, Mayor

ENGINEERING DEPARTMENT  
318 Dorney Plaza, Room 304 • Findlay, OH 45840  
Phone: 419-424-7121 • Fax: 419-424-7120  
www.findlayohio.com

September 10, 2015

Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

Honorable City Council  
Findlay, Ohio

RE: County Road 99 Waterline, Project #35730600

Dear Council Members:

By authorization of Ordinance 2013-22, bids were opened for the above-referenced project on September 9, 2015. Eight (8) potential contractors submitted bids ranging from \$ 373,133.00 to \$ 552,440.00. The lowest and best bid was received from Cash Services, LLC. of Millbury, Ohio. Previously, \$10,000 was appropriated to the project for design and startup. At this time, an appropriation for the construction contract along with contingency and inspection is needed.

Since the appropriation request is higher than the budgeted amount in the 2015 Capital Improvements Plan, please refer this to matter the Appropriations Committee for discussion of the following appropriation:

FROM:	Water Fund	\$ 411,896.00
TO:	County Road 99 Waterline Project #35730600	\$ 411,896.00

Thank you for your consideration in this matter.

Sincerely,



Brian Thomas  
City Engineer

pc: Paul Schmelzer



# City of Findlay

Lydia L. Mihalik, Mayor

## PUBLIC WORKS DEPARTMENT

Matthew K. Stoffel, Superintendent

330 North Cory Street • Findlay, OH 45840

Phone: 419-424-7181 • Fax: 419-424-7838

[www.findlayohio.com](http://www.findlayohio.com)

September 10, 2015

Honorable City Council:

The Hancock Parks Grant is offered each year to communities within Hancock County to improve their park systems. This grant is then divided among the communities that request the available funds. These funds are at no cost to the community and do not require matching funds. In the past, I have asked for funding to improve our parks systems and have completed many projects using these grant dollars.

I recommend our first priority for the grant money should be \$5,000.00 to replace and repair shelter house roofs in Riverside Park. We have utilized the funding for similar projects in the past and they have worked out well. As an alternative, I recommend \$4,000.00 be allocated for tree replacement in several city parks.

Your approval of the aforementioned projects is the step needed for the city to continue in the grant process. Please approve this request so that we can continue to improve our park systems within the City of Findlay.

Thank you for your consideration in this matter.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Matt Stoffel", is written over a blue horizontal line.

Matt Stoffel  
Public Works Superintendent

# Board of Zoning Appeals

## August 20, 2015

(meeting was held on this date due to a lack of a quorum on August 13, 2015)

**Members present:** Chairman, Phil Rooney; David Russell, Secretary; Sharon Rooney.

The meeting was called to order at 6:01 p.m. by Mr. Rooney. Mr. Rooney introduced the members to the audience and the general rules were reviewed.

**Case # 53731-BA-15 (2117 Juno Drive)** was reviewed introduced by Mr. Rooney. Due to a lack of a quorum for this case, it will have to be heard in September. Mr. Rooney must abstain from that case.

**Case # 53648-BA-15 (801 McManness Avenue)** was reviewed by Mr. Richard:

Filed by Denny Laube, the applicant is seeking a variance from section 1161.01.1C2 of the City of Findlay Zoning Ordinance. This section prohibits accessory buildings from exceeding 900 square feet in area. The applicant has proposed a detached garage with 2,400 square feet of floor area.

The existing 360 square foot detached garage will be replaced with the proposed 2,400 square foot garage. All the height, setback, and lot coverage requirements are being met. The magnitude of the variance is about 2 ½ times what is permitted. A hardship is not apparent.

Mr. Dennis Laube, 34 Tanglewood Lane, Bowling Green, Ohio, was sworn in. He stated he has a number of trailers, a boat, and some motor cycles. He had spoken to his neighbors and they signed off on his proposal. The appearance would be much better if the building was detached.

Mr. Richard confirmed the storage area could be added to the dwelling.

Mr. Laube stated that this building will blend in with the residential area. It will not have a commercial appearance. He is trying to revitalize the property and the area.

Mr. Russell asked if he could do with less area and Mr. Laube said he could do with a little less. He stated that not all of the trailers were his.

Mrs. Rooney said they have denied recent requests and expressed her concern with future requests.

Mr. Laube said that there are many other large, detached garages in the neighborhood that didn't have permits.

Mr. Russell asked if a storage building could be placed on his brothers lot to make up for the space since he lives next door and some of the items to be stored are his too.

Mr. Laube did not directly answer that question. He wants the Board to use common sense.

Mr. Eugene Laube, 1636 Queenswood Drive, was sworn in. He made a statement regarding a property in the area that has junk in the front yard for sale.

Mrs. Rooney stated that is not an issue to be considered for this variance request since it is not relevant.

Mrs. Rooney mad a motion to deny the request.

Mr. Russell seconded the motion.

The motion passed 3-0.

**Case # 53732-BA-15 (1135 Tiffin Avenue)** was introduced by Mr. Richard as follows:

Filed by Airgas USA, LLC, the applicant has requested a variance from section 1162.04A and 1162.04B of the City of Findlay Zoning Ordinance. These sections prohibit nonconforming uses from being expanded or moved to other portions of the property. The current use is considered nonconforming in the C-2 General Commercial District. The applicant wants to install two additional propane tanks and expand a fenced area within the property.

This was the site of a grocery store until 1965, when a variance was granted to allow RCA to use the property for some kind of manufacturing activity. In 1985, a sign permit was granted for the current user. It is unclear how the current user got permission to use the site, but the City must have recognized the use by the fact the sign permit was approved. This site distributes and stores propane, medical gases, and other compressed gasses.

Today, this is clearly a nonconforming use. The North American Industry Classification System has identified this business as "other petroleum merchant wholesaler". This use belongs in the industrial zones and should not be expanded.

Kevin Matsako, Propane Service Manager for Airgas USA, was sworn in. They want to install two 1000 gallon storage tanks. This will cut down on the number of deliveries to this site. The fencing needs to be moved for crash protection requirements.

Mr. Russell asked how often deliveries are made.

Mr. Matsako said about every two weeks and it would be reduced to deliveries every five weeks.

Mr. Jason Morsefield, 819 Summit Street, was sworn in. He has been with Airgas for 22 years. He said the company has been there for at least that time and wasn't sure exactly when this company established itself at the current location. The company has changed names several times.

Mrs. Rooney asked when the deliveries have been made. Mr. Morsefield said that the deliveries occur between 8 a.m. and 5 p.m.

Mr. Rooney asked what would happen if the variance was denied. Will the business cease or will there be more deliveries?

Mr. Matsako said they would have to have more deliveries.

There was some discussion as to who was notified about the variance. Mr. Richard said it is only those abutting the property in question.

Mr. Richard stated that it was difficult to know how the business was first established. It depended on the rules at the time and the permit process at that time was much more different than what it is today.

There was confirmation that this was an actual expansion of the nonconforming use. The pertinent code sections were read. Mr. Richard stated that the City made a clear determination that this was undoubtedly an expansion of the nonconforming use. He asked if there would be more truck traffic from the route trucks since there is more product to deliver.

Mr. Matsako said that the route trucks would just have more cylinders on board.

Mr. Russell asked if the tanks could be replaced. Mr. Richard said that they could. This matter involves strictly the fact the use is being expanded since more area of the property is being used.

Mrs. Rooney made a motion to approve the variance as requested, provided the applicant obtains the zoning permit within 60 days.

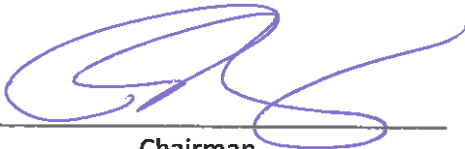
Mr. Russell seconded the motion.

The motion passed 3-0.

Mr. Rooney Made a motion to pass the July 2015 minutes. Mrs. Rooney seconded the motion.

The motion to approve the minutes passed 3-0.

The meeting was adjourned.



Chairman



Secretary



## Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

[www.findlayohio.com](http://www.findlayohio.com)

Paul E. Schmelzer, P.E., P.S.

Service-Safety Director

September 10, 2015

Honorable City Council  
Findlay, OH 45840

RE: Municipal Building Renovations, Project No. 319498

Dear Council Members:

Progress continues on the Municipal Building Renovation. We have worked through the Design-Build process in accordance with Ohio Standards for Public Facility Construction to obtain a Guaranteed Maximum Price from ACI Const. Co., Inc.

Peterman Associates, of Findlay has prepared plans. The scope of work is the same as was discussed during the Capital Improvement Plan review and Committee of the Whole meetings. In short, the project will accommodate a Magistrate Court Room, remodel of the Court space on the second floor, relocate PD administration to the first floor, and move PD Records to the third floor.

A copy of the plans is available for review upon request.

By copy of this letter, the Law Director is requested to prepare legislation to transfer funds as follows:

FROM:	Municipal Court Improvements (#24020000-other)	\$390,000
TO:	Municipal Building Renovations Project #31948000	\$390,000

Sincerely,

  
Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Don Rasmussen  
Jim Staschiak

# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

Gregory R. Horne, Chief of Police  
318 Dorney Plaza, Room 207 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296  
www.findlayohio.com

September 11, 2015

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Edward Reading  
Ann Buis  
Paul Smith  
Rodney Walton

Hancock County Performing Arts Center, DBA  
Marathon Center for the Performing Arts, 200 West Main  
Cross Street, Findlay, Ohio 45840.

Sincerely,



Gregory R. Horne  
Chief of Police

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

<b>3565216</b> PERMIT NUMBER		<b>NEW</b> TYPE	<b>HANCOCK COUNTY PERFORMING ARTS CENTER DBA MARATHON CENTER FOR THE PERFORMING ARTS 200 W MAIN CROSS ST FINDLAY OH 45840</b>
ISSUE DATE			
<b>09 08 2015</b> FILING DATE			
<b>D1</b> PERMIT CLASSES			
<b>32</b> TAX DISTRICT	<b>044</b> A	<b>A94888</b> RECEIPT NO.	

FROM **09/10/2015**

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT		RECEIPT NO.



MAILED **09/10/2015**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **10/13/2015**

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 3565216**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FINDLAY CITY COUNCIL  
MUNICIPAL BLDG RM 114  
318 DORNEY PLAZA  
FINDLAY OHIO 45840-3346**



SOCIAL SECURITY HOLDER CROSS REFERENCE  
DISPLAY

PGECE

PERMIT NBR	EFF DATE	NAME	OFFICE
3565216	08/19/2015	SMITH RODNEY	
3565216	08/19/2015	QUANRUD WENDA	
3565216	08/19/2015	READING EDWARD	
3565216	08/19/2015	SMITH PAUL	
3565216	08/19/2015	BUIS ANN	

ENTER NEXT PERMIT NUMBER TO BE PROCESSED

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The STREETS, SIDEWALKS, & PARKING COMMITTEE to whom was referred a request to discuss Crawford Street parking. and estimate support ~~from~~

We recommend ~~Committee~~ regarding the ~~estimated~~ traffic and parking test. ~~recommend~~ The plan be implemented, and We ~~find~~ support from Council appears to ~~be solidly in support~~ of the plan. ~~to~~ further suggest a date certain, ~~perhaps~~ <sup>not to exceed</sup> October 1, 2016 be ~~set~~ set to conclude the test, and continue the configuration <sup>only</sup> recommendation by the traffic commission and ~~a favorable vote of~~ <sup>Support</sup> City Council.

Aye  Nay   
Tom Shindedecker Chairman

Aye  Nay ABSENT  
John Harrington

Aye  Nay   
Holly Frische

LEGISLATION: \_\_\_\_\_

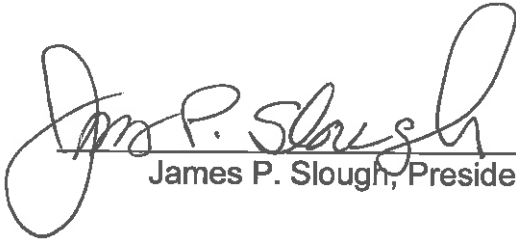
DATE: September 8, 2015

COMMITTEE: STREETS, SIDEWALKS  
STREETLIGHTS & PARKING

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

A **COMMITTEE OF THE WHOLE** meeting was held on Tuesday, September 8, 2015, to discuss Crawford Street parking.

  
\_\_\_\_\_  
James P. Slough, President of Council

**COMMITTEE OF THE WHOLE**

**DATED: September 8, 2015**

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **WATER AND SEWER COMMITTEE** to whom was referred a request from the residents and business owners in the West Park area to waive sanitary sewer permit fees for the upcoming sanitary sewer project.

We recommend *waiving the impact capacity tap fees of approximately \$582 per request. Because of conflict of interest, we are unable to get a second or majority vote.*

Aye  Nay

\_\_\_\_\_  
Anne Spence, Chairman

**LEGISLATION:** \_\_\_\_\_

Aye  Nay

\_\_\_\_\_  
Holly Frische

**DATED:** August 31, 2015

Aye  Nay

*R. Ronald Monday*  
\_\_\_\_\_  
R. Ronald Monday

**COMMITTEE:**  
**WATER & SEWER**

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
September 15, 2015**

**ORDINANCE NO. 2015-071** (*Midland Ave to Garfield Ave vacation*)

**third reading**

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS GARFIELD AVENUE TO MIDLAND AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2015-072** (*Hull Ave to first alley north of Hull Ave vacation*)

**third reading**

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS SCOTT AVENUE TO HULL AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2015-073** (*Wyandot St from Fishlock Ave to Williams St vacation*)

**third reading**

AN ORDINANCE VACATING A CERTAIN STREET (HEREINAFTER REFERED TO AS FISHLOCK AVENUE TO WILLIAMS STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2015-074** (*Clinton Ct vacation*)

**third reading**

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS GARFIELD AVENUE TO CLINTON COURT VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2015-075** (*115 E Pine Ave rezone*)

**third reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 115 EAST PINE AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "C-2 GENERAL COMMERCIAL" TO "R-3 SINGLE FAMILY HIGH DENSITY".

**ORDINANCE NO. 2015-076** (*Performing Arts Center parking*)

**third reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-078** (*mid-year review appropriation*)

**third reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-081** (*insurance payment on police cruiser damage*)

**second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-082** (*Airport Improvements AIP-25 Design Services for Runway 18/36 Rehab*)

**second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-083** (*Muni Court – Indigent Divers Alcohol Treatment Fund*)

**second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

SEPTEMBER 15, 2015

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, SEPTEMBER 15, 2015 MEETING.

### **RESOLUTIONS:**

- 023-2015 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).
- 024-2015 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

### **ORDINANCES**

- 2015-084 AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.
- 2015-085 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2015-086 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 023-2015**

**A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).**

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**OVER PURCHASE ORDER/NO PURCHASE ORDER- COUNCIL AUTHORIZATION**

<b>VENDOR</b>	<b>VOUCHER</b>	<b>ACCOUNT</b>	<b>DEPARTMENT NAME</b>	<b>AMOUNT</b>	<b>REASON FOR EXPENSE</b>	<b>WHY</b>
M & B ASPHALT	145087	32850700- 551400- 28507	STREET DEPT	4475.64	ASPAHLT FOR STREET MAINTENANCE	PURCHASE EXCEEDED PO IN PLACE. ADDITIONAL MATERIALS NEEDED DUE TO SUB-PAR BASE.



# RESOLUTION NO. 024-2015

## A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

BE IT RESOLVED by the Council of the city of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Auditor is authorized to appropriate the following sums and to transfer said sums to the following accounts and/or projects:

FROM:	Municipal Court Improvements (#24020000-other)	\$ 390,000.00
TO:	Municipal Building Renovations project #31948000	\$ 390,000.00

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to make said transfer so that this project may proceed expeditiously,

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2015-084**

**AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.**

Whereas, Ordinance 2012-030 authorized a pre-tax Health Savings Account (HSA) plan, for qualified medical expenses paid by all eligible employees with the City of Findlay, Ohio under the private letter ruling of the City's agent for said Health Savings Account (HSA) plan, and;

Whereas, Ordinance 2012-030 ordained that the health insurance premiums and any employer contributions associated with said pre-tax Health Savings Account (HSA) plan shall be granted pre-tax consideration, and;

Whereas, the amount of employer contributions to the Health Savings Account (HSA) for calendar year 2016 are below.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Auditor of the City of Findlay, Ohio, be and he is hereby authorized to make payroll deductions from those City employees who have elected to enroll in the Health Savings Account (HSA).

SECTION 2: That the Auditor be and he is hereby authorized to pay to each employee enrolled in said Health Savings Account (HSA) plan, the sum of seven hundred twenty dollars and no cents (\$720.00), if enrolled individually; or, the sum of one thousand eight hundred dollars and no cents (\$1,800.00), if enrolled as a family, or as an employee plus spouse, or as an employee plus children. Said employer contributions shall be distributed directly, pre-tax, to the employee's Health Savings Account (HSA) in twenty-four (24) distributions to coincide with the scheduled deduction of health insurance premiums from January 1, 2016 through December 31, 2016 so long as said employee is employed by the City of Findlay. If at any time during the year an employee enrolled in the Health Savings Account (HSA) separates from employment with the City of Findlay, such employer contributions shall cease immediately and said employee shall be entitled to only such employer contributions as have been accrued through employee's last payroll period with the City of Findlay.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to implement said plans and programs so that the employer contributions may be established prior to the open enrollment period.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2015-085**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund	\$ 201,993.00
FROM:	Sewer Fund (Storm Water restricted account)	\$ 201,993.00
TO:	G & H Streets Sewer Separation (32531900)	\$ 403,986.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that this project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2015-086**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Water Fund	\$ 411,896.00
TO:	County Road 99 Waterline <i>Project #35730600</i>	\$ 411,896.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that this project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_