

**CANCELLED - FINDLAY CITY COUNCIL MEETING AGENDA**

**REGULAR SESSION**

**MARCH 17, 2020**

**COUNCIL CHAMBERS**

**ROLL CALL of 2020-2021 Councilmembers**

**ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:**

Acceptance or changes to the March 3, 2020 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** none

**PROCLAMATIONS:** none

**RECOGNITION/RETIREMENT RESOLUTIONS:** none

**ORAL COMMUNICATIONS:** none

**WRITTEN COMMUNICATIONS:**

**David Feldman, CEO Nickolas Asset Management, LLC – Argyle/City lot project**

Mr. Feldman is providing his strong support for the Argyle/City lot project. In terms of growth, nothing is more important than attracting more residents to live in our city since many already make the commute every day. A vibrant downtown will only enhance the overall area. The income tax generated, future property tax generated and the robust infusion of discretionary spending into our downtown as a result, will benefit all in a win/win proposition.

**Jim Heck – Argyle Lot**

Mr. Heck would like to congratulate the City of Findlay for generating the interest of outside developers to invest in the downtown area. The end goal is to contribute to the success of downtown Findlay. In order to help the project along during the negotiations, there needs to be a guarantee to provide for the parking needs of the existing users of the parking lot. Existing property owners and tenants have made investments based on the current parking provided by the City. The City needs a “win-win” that will take care of the current users of the City lot plus the new proposed apartments. New development must not come at the expense of long-term property owners and tenants. As the downtown becomes busier, existing private parking lots could be used after business hours to alleviate on street parking demand. He would consider this with his private parking lots. The main goal should be to cooperate to make the downtown a success.

**PETITIONS:**

**Zoning amendment request – 701-708 Adams St/700-714 Putnam St**

W. Anthony Scanlon on behalf of G & H Enterprises, LLC would like to change the zoning of 701-708 Adams Street/700-714 Putnam Street to R4 Duplex/Triplex High Density. It currently is zoned as M2 Multiple Family Residential District. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**City Income Tax Monthly Collection Report** – February 2020.

**Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control** for Chalky Billiards LLC, dba Chalkys & Patio & Fenced Area, located at 1851 Tiffin Avenue, Findlay, Ohio for a D5 and D6 liquor permit. This requires a vote of Council.

John E. Dunbar, Chief of Police – Chalky Billiards LLC, dba Chalkys & Patio & Fenced Area, located at 1851 Tiffin Avenue, Findlay, Ohio. A check of the records shows no criminal record on the following:

Ken Caligiuri

**Findlay Municipal Court Activities Report** – February 2020.

**Findlay Police Department Activities Report** – February 2020.

**City Auditor Staschiak – summary financial reports**

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of February 29, 2020
- Financial Snapshot for General Fund as of February 29, 2020
- Cash & Investments as of February 29, 2020
- Open Projects Report as of February 29, 2020

**Findlay Fire Department Activities Report** – February 2020.

**Design Review Board agenda** – March 11, 2020; **minutes** – February 12, 2020.

**Service Director/Acting City Engineer Thomas – 2020 CUBE parking lot repairs #31900300**

By authorization of Ordinance No. 2020-006, a bid opening was held for this project on February 19, 2020. Bids were received from six (6) potential contractors with the base bid amounts ranging from \$108,892.45 to \$123,730.75. The lowest and best bid was received from M&B Asphalt Co. Inc. of Tiffin, Ohio. This project is included in the 2020 Capital Improvements Plan with an estimate cost of \$150,000.00. \$1,000 was previously appropriated to this project. An additional appropriation for construction, inspection, and contingency is now needed to complete the project. Legislation to transfer and appropriate funds is requested. Ordinance No. 2020-036 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 132,000.00
TO:	2020 CUBE Parking Lot Repairs #3190300	\$ 132,000.00

**Service Director/Acting City Engineer Thomas – CR 180 drainage plan #35594100**

This County project is to install an additional storm sewer that will run along County Road 180, cross State Route 568, and outlet into the Blanchard River which will reduce the stormwater that crosses State Route 568 and County Road 180 so that those roadways will be able to remain open during larger flood events. Per the Memorandum of Understanding that was signed, the City is responsible for bidding the project and providing inspection during construction while the County will pay all design and construction costs. The City has received a check from the County Commissioners for the construction costs and now the funds need to be moved into the project so that contracts can be signed and the project can start. Legislation to transfer and appropriate funds is requested. Ordinance No. 2020-037 was created. Ordinance No. 2019-077 was adopted on 10/1/19 appropriating and transferring \$1,000 for bidding.

FROM:	Hancock County Commissioners	\$ 89,916.00
TO:	County Road 180 Drainage Plan #35594100	\$ 89,916.00

**Service Director/Acting City Engineer Thomas – fourth Capital Improvement Appropriation**

The equipment list and projects for the fourth Capital Improvement allocation of the year is attached. Legislation authorizing the Service Director to advertise for bids and enter into contracts for construction and to appropriate and transfer funds is requested. Ordinance No. 2020-038 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$119,000.00
TO:	Police #21012000-other	\$ 56,000.00
TO:	Park Maintenance #21034000-other	\$ 46,000.00
TO:	Streets #22040000-other	\$ 17,000.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 20,000.00
TO:	Logan Avenue Phase 3 #32894300	\$ 20,000.00
FROM:	Sewer Fund	\$ 40,000.00
TO:	WPC Clarifier 3 & 4 Rehab #35601300	\$ 20,000.00
TO:	Blue Bonnet and Bittersweet	\$ 20,000.00
	Sanitary Sewer Improvements #35601200	

**Treasurer’s Reconciliation Report** – February 29, 2020.

**Board of Zoning Appeals minutes** – November 14, 2019.

**COMMITTEE REPORTS:**

The **WATER AND SEWER COMMITTEE** met on March 11, 2020 to discuss a rotary waiver for 708 Milton Street. *We recommend a reduction in the rotary fee of 50% bringing it to \$880. Legislation will be available for the April 7, 2020 City Council agenda.*

The **WATER AND SEWER COMMITTEE** met on March 11, 2020 to discuss updates to the rotary policy. *We recommend that more discussion is needed on these updates to the rotary policy.*

The **WATER AND SEWER COMMITTEE** met on March 11, 2020 to continue September 17, 2019 and March 13, 2019 discussions on water and sewer billing software upgrades. *We received an update on the project and when updated information is available, it will be presented at that time.*

The **WATER AND SEWER COMMITTEE** met on March 11, 2020 to discuss updates to the water meters and transmitter project. *We received an update on the project and will receive more information in future.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from BFB Properties LLC Brad Brogan to rezone 229 Howard Street from R2 Single Family Medium Density Commercial to R4 Duplex/Triplex. *We recommend approval to R4 from R2 as requested. Ordinance No. 2020-039 was created.*

**LEGISLATION:**

**RESOLUTIONS:**

**RESOLUTION NO. 013-2020** (no PO) requires one (1) reading **first reading**  
A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

**ORDINANCES:**

**ORDINANCE NO. 2020-020** requires three (3) readings **third reading**  
(Annual Street Resurfacing/Curb Repairs 2020 Project No. 32894500)  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-022** requires three (3) readings **third reading**  
(social media accounts public records requests)  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-026** (zoning text amendments) requires three (3) readings **third reading**  
AN ORDINANCE REPEALING SECTIONS 1121.05, 1122.05, 1123.03, 1123.05, AND 1124.05 OF THE CURRENT ZONING CODE AND IN ITS PLACE, ENACTING AMENDED SECTIONS 1121.05, 1122.05, 1123.03, 1123.05, AND 1124.05 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2020-027** requires three (3) readings **third reading**  
(sale of City-owned parking lot behind Argyle bldg (Main St))  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A REAL ESTATE PURCHASE AGREEMENT WITH THE BLANCHARD VALLEY PORT AUTHORITY FOR THE SALE OF A CITY-OWNED PARKING LOT LOCATED IMMEDIATELY WEST OF 524 SOUTH MAIN STREET, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-029** (3<sup>rd</sup> Capital Improvement Appropriation) requires three (3) readings **second reading**  
AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-030** (Rutherford Ave 6-inch waterline) requires three (3) readings **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-032** (2019 Ordinances & Resolution changes) requires three (3) readings **second reading**

AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE FINDLAY CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-033** (*Airport hanger lease agreement*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO NEGOTIATE AND ENTER INTO A NEW LAND LEASE AGREEMENT WITH THE BLANCHARD VALLEY PORT AUTHORITY FOR PURPOSES OF CONSTRUCTING A PROPOSED HANGER FACILITY AT THE FINDLAY AIRPORT FOR USE AND OPERATION BY MARATHON PETROLEUM CORPORATION.

**ORDINANCE NO. 2020-036** (*2020 CUBE parking lot repairs*) **requires three (3) readings** **first reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-037** (*CR 180 drainage plan*) **requires three (3) readings** **first reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-038** (*4<sup>th</sup> Capital Improvement appropriation*) **requires three (3) readings** **first reading**  
AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-039** (*229 Howard St rezone*) **requires three (3) readings** **first reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 229 HOWARD STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY MEDIUM DENSITY" TO R4 DUPLEX/TRIPLEX.

**UNFINISHED BUSINESS:**

**OLD BUSINESS**

**NEW BUSINESS**

# NICKOLAS ASSET MANAGEMENT

409 SOUTH MAIN ST., FINDLAY, OH 45840

RECEIVED  
MAR 09 2020  
MAYOR'S OFFICE

March 5, 2020

Mr. John Harrington  
President of Findlay City Council  
318 Dorney Plaza  
Findlay, OH 45840

Dear Mr. Harrington and City Council members,

I would like to make you and City council aware of my strong support for the Argyle/city lot project. In terms of growth, nothing is more important than attracting more residents to live in our city since many already make the commute every day.

A vibrant downtown will only enhance the overall area. The income tax generated, future property tax generated and the robust infusion of discretionary spending into our downtown as a result, will benefit all in a win/win proposition.

Best regards,



David Feldman  
CEO Nickolas Asset Management, LLC

downtown Findlay resident  
409 1/2 S Main Street  
Findlay, OH 45840

## Denise Devore

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**From:** John Harrington  
**Sent:** Tuesday, March 10, 2020 9:25 AM  
**To:** City Council - All  
**Cc:** Christina Muryn  
**Subject:** Fw: [EXTERNAL]Argyle Lot

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**From:** Jim Heck <jim@kennedyprint.com>  
**Sent:** Monday, March 9, 2020 4:25:37 PM  
**To:** John Harrington  
**Subject:** [EXTERNAL]Argyle Lot

Security Checkpoint: External Email! Do not click on links or open attachments unless you trust the source and know the content is safe.

I would like to congratulate the city of Findlay for generating the interest of outside developers to invest in the downtown area. I think we can all agree that the end goal is to contribute to the success of Downtown Findlay.

I also believe that in the negotiations to help the project along, there needs to be a guarantee to provide for the parking needs of the existing users of the parking lot. Existing property owners and tenants have made investments based on the current parking provided by the city.

We need a "win-win" that will take care of the current users of the city lot plus the new proposed apartments. New development must not come at the expense of longterm property owners and tenants.

As the downtown becomes busier, I think existing private parking lots could be used after business hours to alleviate on street parking demand. I, for one, would certainly consider this with my private parking lots.

I think we can all agree that our main goal should be to cooperate to make the downtown a success.

Sincerely,  
Jim Heck

Sent from my iPad

**PETITION FOR ZONING AMENDMENT**

**TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:**

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

701-807 Adams Street Portz Addition

**ADDRESS** 700-714 Putnam Street **SUBDIVISION** Jones & Adams Addition  
1889, 1891, 1891, 1892, 1893, 1894, Portz Addition

**LOT No.(s)** 1369, 1370, 1371, 1372, 1373, 1374, 1375, 1376, Jones & Adams Addition

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty per cent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

**SIGNATURE                      SUBDIVISION                      LOT NO.                      STREET FRONTAGE**

\_\_\_\_\_ Portz Addition                      1889-1894                      300'

\_\_\_\_\_ Jones & Adams Add.                      1369-1376                      400'

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION**

**EXISTING USE** Vacant Lot (former school site)

**PRESENT ZONING DISTRICT** M-2 Multiple Family Residential District

**PROPOSED ZONING DISTRICT** R-4 Duplex/Triplex High Density Residential District

**ATTACH:**

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
- b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

**NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.**

- c. A written statement of the reason for the request and justification for the change. *to allow duplex construction on individual lots.*
- d. If the area to be re-zoned is a portion of a parcel, a survey must be done for the portion to be changed and it must be recorded as a new parcel at the County Recorder's office

Name of Owner G & H Enterprises, LLC

Name of Contact Person if other than owner W. Anthony Scanlon  
(A letter granting person to act on Owner's behalf must accompany application if not signed by Owner)

Mailing Address Blanchard Design Associates, Inc. P.O. Box 246, Findlay, OH 45840

Phone No. (Home) 419-348-0975 (Cell) (Business) 419-425-2830

Email: tscanlon@blancharddesign.com

March 10, 2020

Date



Signature of contact Person

**OFFICE USE ONLY**

\$250.00 Fee Paid \_\_\_\_\_ \$100.00 Fee Paid PUD approval \_\_\_\_\_  
Applicable Advertising and Filing Fees Paid \_\_\_\_\_

Date Petition Submitted to City Council \_\_\_\_\_

Referral to Planning Commission \_\_\_\_\_ Referral to Planning & Zoning \_\_\_\_\_

Planning Commission \_\_\_\_\_ Disposition \_\_\_\_\_

Planning & Zoning \_\_\_\_\_ Disposition \_\_\_\_\_

Public Hearing Date Set By Council \_\_\_\_\_ Date  
of Newspaper Notice \_\_\_\_\_



(Must be mailed at least 30 days prior to Hearing)

Date of Notice to Abutting Owners \_\_\_\_\_

(Must be mailed at least 20 days prior to Hearing)

Referred for Legislation: \_\_\_\_\_

Date of Readings by Council:

First \_\_\_\_\_ Second \_\_\_\_\_ Third \_\_\_\_\_

Action by Council: \_\_\_\_\_ Ordinance No. \_\_\_\_\_

# G & H ENTERPRISES, LLC

An Ohio Limited Liability Company  
1802 Lakeland Dr.  
Findlay, Ohio 45840

March 10, 2020

Ms. Denise DeVore, Clerk  
Findlay City Council  
318 Dorney Plaza, Room 114  
Findlay, OH 45840

RE: Petition for Zoning Amendment, Permission to act as owners behalf.

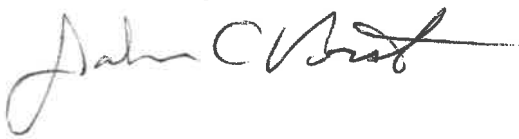
Dear Ms. Devore

I, John C. Vorst, as the owner of G & H Enterprises, LLC, do hereby grant Mr. W. Anthony Scanlon permission to act on my behalf regarding the accompanying petition for zoning amendment regarding property located on Adams and Putnam Streets in the City of Findlay, Ohio.

If you have any questions concerning this petition for zoning amendment application, please contact me at 419-722-4926.

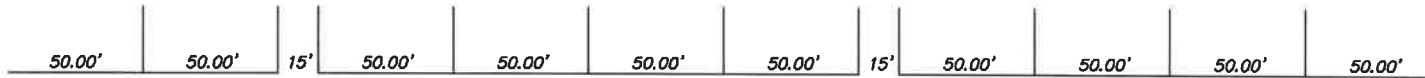
Thank you for your attention regarding this matter.

Yours truly,

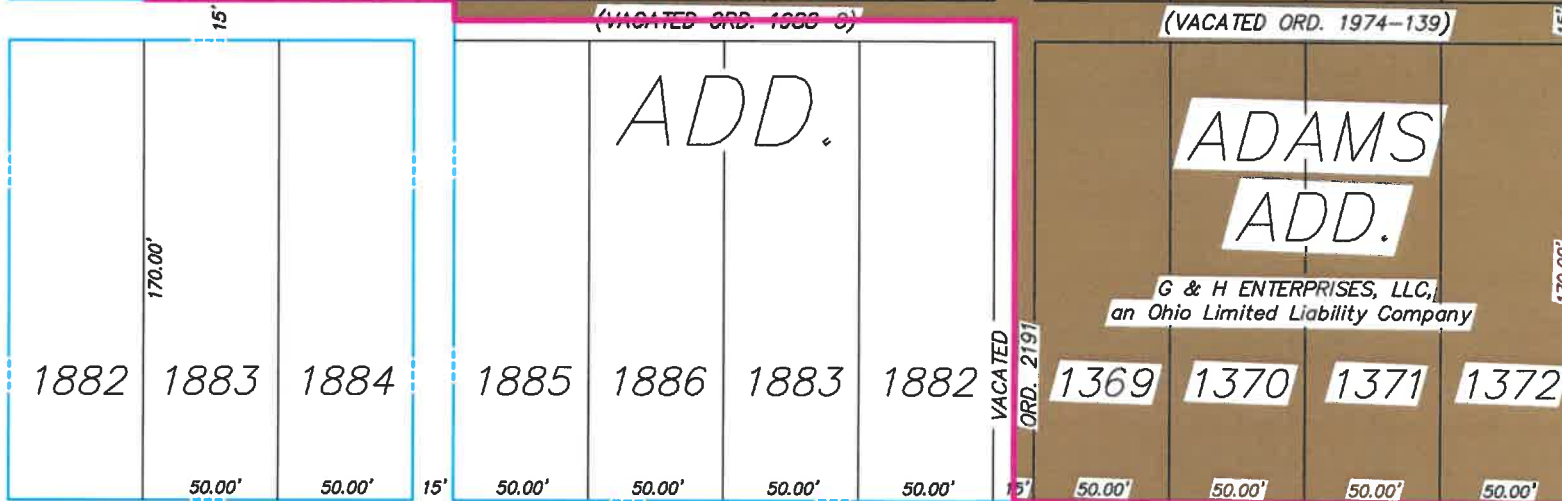
A handwritten signature in black ink, appearing to read "John C. Vorst", with a long horizontal flourish extending to the right.

John C. Vorst  
G & H Enterprises, LLC

# PRESENT ZONING DISTRICT M-2 MULTIPLE FAMILY RESIDENTIAL DISTRICT



ADAMS STREET



PUTNAM STREET



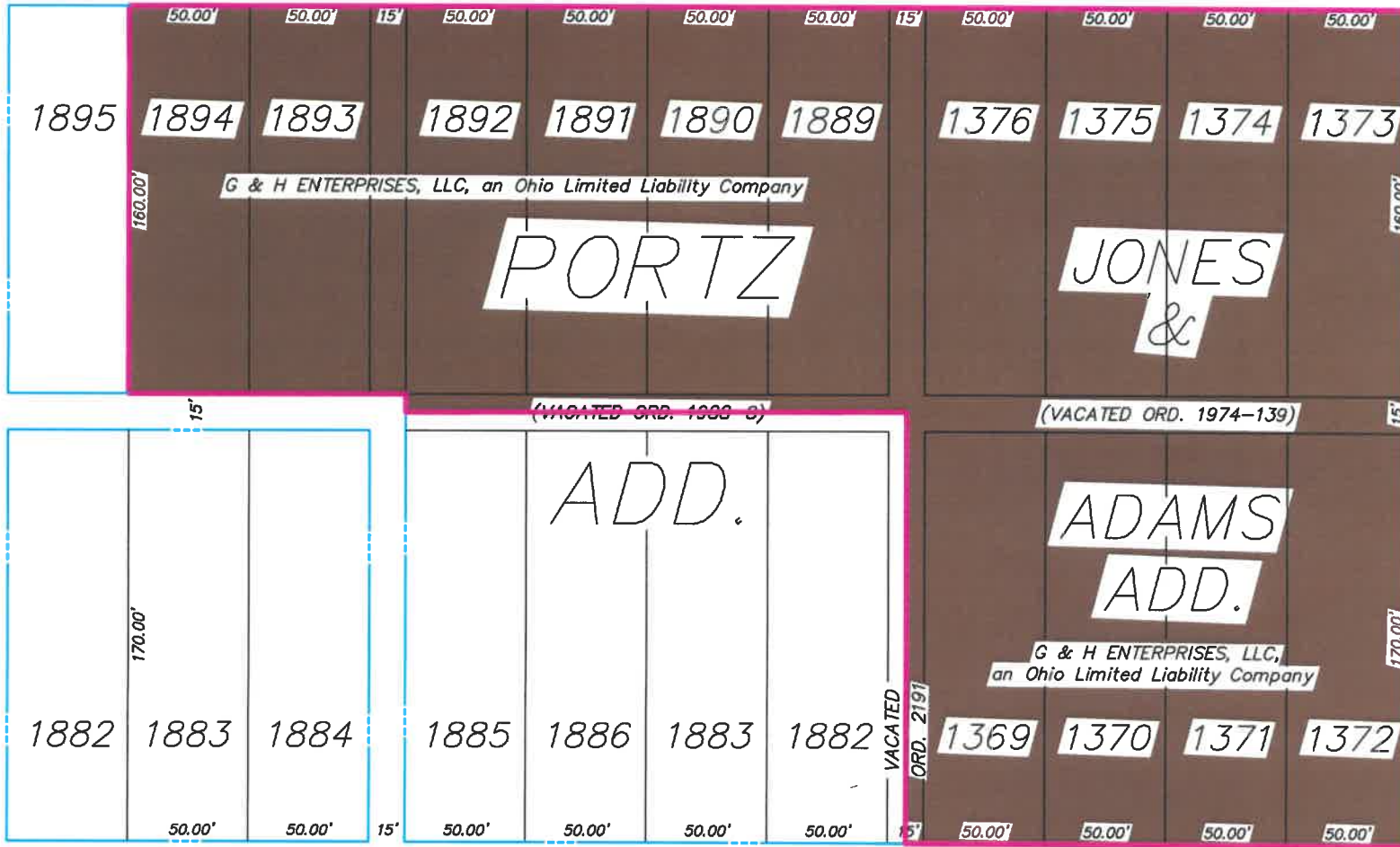
WESTERN AVE.

60'

# PROPOSED ZONING DISTRICT R-4 DUPLEX/TRIPLEX RESIDENTIAL DISTRICT



ADAMS STREET







# City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862  
318 Dorney Plaza, Municipal Building Room 115  
Telephone: 419-424-7133 • Fax: 419-424-7410  
findlayohio.com/incometax

Christina Terry Muryn  
Mayor

Andrew Thomas  
Tax Administrator

## Monthly Collection Report to Findlay Council

February 2020

Total collections for February 2020: \$1,878,117.66

	<b>2020</b>	<b>2019</b>	<b>Variance</b>
	<u>Year-to-date</u>	<u>Year-to-date</u>	
Withholders	3,319,818.28	3,054,228.85	265,589.43
Individuals	365,409.24	359,458.90	5,950.34
Businesses	<u>207,281.01</u>	<u>580,317.77</u>	<u>-373,036.76</u>
<b>Totals</b>	3,892,508.53	3,994,005.52	-101,496.99
			-2.54%

### Actual & Estimated Past-due Taxes

Withholders	543,700.22
Individuals	2,835,541.06
Businesses	<u>172,857.04</u>
<b>Total</b>	3,552,098.32

### Actual and Projected Revenue

	<b>2020</b>	<b>Percentage</b>	<b>Amount</b>	<b>Percentage</b>	<b>2020</b>
	<u>Actual</u>	<u>of Projection</u>	<u>to Meet</u>	<u>to Meet</u>	<u>Projected</u>
	<u>Year-to-date</u>	<u>Collected</u>	<u>Projection</u>	<u>Projection</u>	<u>Year End</u>
Withholders	3,319,818.28	17.28%	15,895,681.72	82.72%	19,215,500.00
Individuals	365,409.24	12.06%	2,664,590.76	87.94%	3,030,000.00
Businesses	<u>207,281.01</u>	2.96%	<u>6,792,718.99</u>	97.04%	<u>7,000,000.00</u>
<b>Totals</b>	3,892,508.53	13.31%	25,352,991.47	86.69%	29,245,500.00

**Refunds Paid**

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	6	7	897.13	942.67
Individuals	115	153	38,781.27	56,134.32
Businesses	<u>10</u>	<u>12</u>	<u>8,007.33</u>	<u>9,179.33</u>
<b>Totals</b>	131	172	47,685.73	66,256.32

**Transfers of Overpayments**

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	2	2	106.61	106.61
Individuals	57	64	15,365.93	16,421.51
Businesses	<u>45</u>	<u>66</u>	<u>30,387.73</u>	<u>40,137.49</u>
<b>Totals</b>	104	132	45,860.27	56,665.61



Andrew Thomas, Administrator

3-2-20

Date







# City of Findlay Income Tax Department

Christina Muryn  
Mayor

## Monthly Collection Report to City Council


For the Month of February 2020

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	<u>0</u>	<u>0</u>
B. Cumulative quantity:	<u>2</u>	<u>81</u>
C. Cumulative quantity with no filing obligations:	<u>          </u>	<u>28</u>
D. Cumulative quantity with no tax liabilities:	<u>          </u>	<u>19</u>
E. Quantity not required to make estimate payments:	<u>          </u>	<u>4</u>
F. Quantity already making estimate payments:	<u>          </u>	<u>13</u>
G. Cumulative quantity HB 49 Opt-in election:	<u>          </u>	<u>1</u>
H. Quantity remaining (B – C – D – E – F – G):	<u>2</u>	<u>16</u>

For the remaining 2 individual and 16 business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension due date amount is \$ 582,380.00

### House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses:	Month-to-date <u>11</u>	Year-to-date <u>347</u>
HB 49 .5 Percent Fees:	Month-to-date <u>129.56</u>	Year-to-date <u>129.56</u>

  
Andrew Thomas, Tax Administrator

3-2-20  
Date

# Findlay Income Tax Department

## Monthly Collections Report

Monday, March 2, 2020

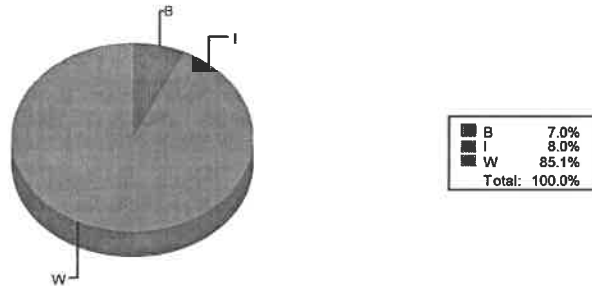
2:59:54PM

For Period February 1, 2020 through February 29, 2020

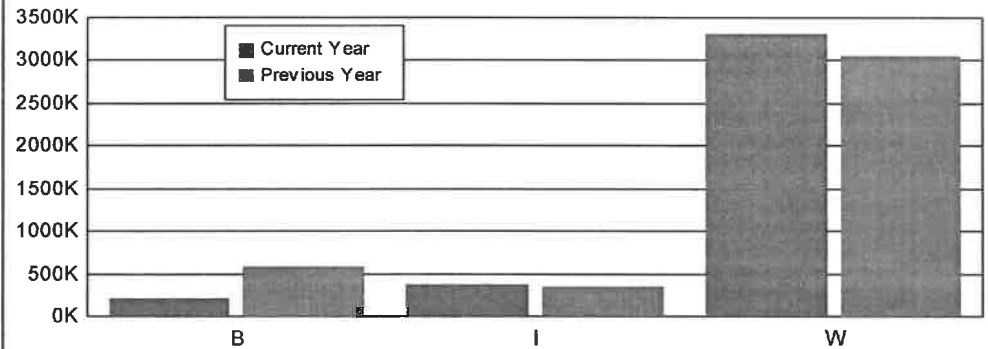
### City of Findlay

Account Type	Monthly Total	2020 Year to Date	2019 Year to Date	Increase (Decrease)	% Change	2020 Month to Date	Previous Year(s) Month to Date
W	1,597,523.14	3,319,818.28	3,054,228.85	265,589.43	8.70	1,525,585.05	71,938.09
I	149,503.13	365,409.24	359,458.90	5,950.34	1.66	14,203.68	135,299.45
B	131,091.39	207,281.01	580,317.77	-373,036.76	-64.28	21,370.24	109,721.15
<b>Totals:</b>	<b>1,878,117.66</b>	<b>3,892,508.53</b>	<b>3,994,005.52</b>	<b>-101,496.99</b>	<b>-2.54</b>	<b>1,561,158.97</b>	<b>316,958.69</b>

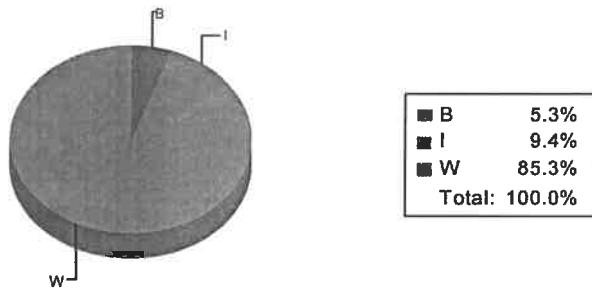
Monthly Collections by Account Type



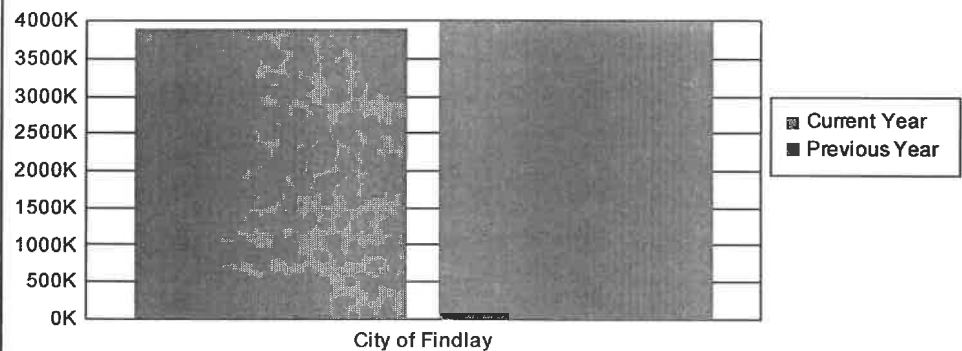
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



# City of Findlay

Christina M. Murn, Mayor

## POLICE DEPARTMENT

John E. Dunbar, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

March 3, 2020

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Ken Caligiuri

Chalky Billiards LLC, DBA Chalkys & Patio & Fenced Area, 1851 Tiffin Avenue, Findlay, Ohio 45840.

Sincerely,



John E. Dunbar  
Chief of Police

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

<b>1414024</b>		<b>TRFO</b>	<b>CHALKY BILLIARDS LLC DBA CHALKYS &amp; PATIO &amp; FENCED AREA 1851 TIFFIN AV FINDLAY OHIO 45840</b>
PERMIT NUMBER		TYPE	
<b>06 01</b>	<b>2019</b>		
ISSUE DATE			
<b>02 25</b>	<b>2020</b>		
FILING DATE			
<b>D5</b>	<b>D6</b>	PERMIT CLASSES	
<b>32</b>	<b>044</b>	<b>A</b>	<b>F23766</b>
TAX DISTRICT		RECEIPT NO.	

FROM **02/27/2020**

<b>9832219</b>			<b>YLS ENTERTAINMENT INC DBA YUCATAN &amp; PATIO &amp; FENCED AREA 1851 TIFFIN AV FINDLAY OHIO 45840</b>
PERMIT NUMBER		TYPE	
<b>06 01</b>	<b>2019</b>		
ISSUE DATE			
<b>02 25</b>	<b>2020</b>		
FILING DATE			
<b>D5</b>	<b>D6</b>	PERMIT CLASSES	
<b>32</b>	<b>044</b>		
TAX DISTRICT		RECEIPT NO.	

**RECEIVED**

**MAR 02 2020**

**MAYOR'S OFFICE**



MAILED **02/27/2020**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **03/30/2020**

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.  
REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 1414024**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FINDLAY CITY COUNCIL  
MUNICIPAL BLDG RM 114  
318 DORNEY PLAZA  
FINDLAY OHIO 45840-3346**

Commerce Division of Liquor Control : Web Database Search

**OWNERSHIP DISCLOSURE INFORMATION**

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

**Searching Instructions**

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

	SEARCH CRITERIA
<b>Permit Number</b>	<input type="text" value="1414024"/>
<b>Permit Name / DBA</b>	<input type="text"/>
<b>Member / Officer Name</b>	<input type="text"/>

[Search](#)[Reset](#)[Main Menu](#)

Member/Officer Name	Shares/Interest	Office Held
<b>Permit Number:</b> 1414024; <b>Name:</b> CHALKY BILLIARDS LLC; <b>DBA:</b> DBA CHALKYS & PATIO & FENCED AREA; <b>Address:</b> 1851 TIFFIN AV FINDLAY 45840		
KEN CALIGIURI	MANAGE MEM	

- [Ohio.Gov](#)
- [Ohio Department of Commerce](#)

[Commerce Home](#) | [Press Room](#) | [CPI Policy](#) | [Privacy Statement](#) | [Public Records Request Policy](#) | [Disclaimer](#) | [Employment](#) | [Contacts](#)

THE SUPREME COURT OF OHIO  
**Individual Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**  
Report for the month of: **February 2020**

Date of completion of most recent physical inventory  
**07/16/2019**

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	205	81	121	0	13	1	0	421	0
New cases filed 2	45	13	26	0	16	0	0	100	0
Cases transferred in, reactivated or redesignated 3	2	0	4	0	1	0	0	7	0
<b>TOTAL (Add lines 1-3) 4</b>	<b>252</b>	<b>94</b>	<b>151</b>	<b>0</b>	<b>30</b>	<b>1</b>	<b>0</b>	<b>528</b>	<b>0</b>
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	0	1	0	0	0	0	1	0
Default 7				0	0	1	0	1	0
Guilty or no contest plea to original charge 8	29	6	28					63	21
Guilty or no contest plea to reduced charge 9	1	1	2					4	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	27	0	11	0	14	0	0	52	3
Transfer to another judge or court 12	0	0	0	0	0	0	0	0	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	6	0	4	0	0	0	0	10	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	0	2	2	0	0	0	0	4	2
<b>TOTAL (Add lines 5-16) 17</b>	<b>63</b>	<b>9</b>	<b>48</b>	<b>0</b>	<b>14</b>	<b>1</b>	<b>0</b>	<b>135</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4) 18	189	85	103	0	16	0	0	393	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

FTP 2/13/2020

**Fax to:**  
(614) 387-9419  
-or-  
**Mail to:**  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

\_\_\_\_\_  
ALAN D HACKENBERG Date \_\_\_\_\_

\_\_\_\_\_  
Preparer's name and telephone number if other than judge (print or type) Date \_\_\_\_\_

\_\_\_\_\_  
MARK C MILLER Date \_\_\_\_\_

THE SUPREME COURT OF OHIO  
**Administrative Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **MARK C MILLER**

Report for the month of: **February 2020**

	A	B	C	D	E	F	G	H	I	T
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL
Pending beginning of period	7	88	8	292	3	948	33	0	210	1589
New cases filed	16	130	23	658	0	289	24	0	101	1241
Cases transferred in, reactivated or redesignated	0	29	0	47	0	4	1	0	1	82
<b>TOTAL (Add lines 1-3)</b>	<b>23</b>	<b>247</b>	<b>31</b>	<b>997</b>	<b>3</b>	<b>1241</b>	<b>58</b>	<b>0</b>	<b>312</b>	<b>2912</b>
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	0	30	3	37	0	124	10	0	0	204
Hearing by Magistrate (Include guilty or no contest pleas and defaults)		2	1	22	0	0	0	0	78	103
Transfer (Include waivers of preliminary hearing and individual judge assignments)	19	90	21	43	0	33	1	0	0	207
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0	0
Other dismissals (Include dismissals at preliminary hearing)	2	8	0	11	1	42	2	0	26	92
Violations Bureau		0		556						556
Unavailability of party for trial or sentencing	0	11	1	49	0	0	0	0	0	61
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	3	0	0	0	3
Other terminations	0	23	0	9	0	2	0	0	1	35
<b>TOTAL (Add lines 5-13)</b>	<b>21</b>	<b>164</b>	<b>26</b>	<b>727</b>	<b>1</b>	<b>204</b>	<b>13</b>	<b>0</b>	<b>105</b>	<b>1261</b>
Pending end of period (Subtract line 14 from line 4)	2	83	5	270	2	1037	45	0	207	1651
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0	0

FTP 3/3/2020

**Fax to:**  
(614) 387-9419  
-or-  
**Mail to:**  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

MARK C MILLER

Date

Preparer's name and telephone number if other than judge (print or type)

Date



THE SUPREME COURT OF OHIO  
**Individual Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **MARK C MILLER**  
Report for the month of: **February 2020**

Date of completion of most recent physical inventory <b>04/11/2019</b>
---

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	176	72	102	1	8	2	0	361	0
New cases filed 2	45	8	17	0	17	1	0	88	0
Cases transferred in, reactivated or redesignated 3	2	2	0	0	1	0	0	5	0
<b>TOTAL (Add lines 1-3) 4</b>	<b>223</b>	<b>82</b>	<b>119</b>	<b>1</b>	<b>26</b>	<b>3</b>	<b>0</b>	<b>454</b>	<b>0</b>
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	0	0	0	0	1	0	1	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	26	18	26					70	15
Guilty or no contest plea to reduced charge 9	5	1	0					6	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	21	0	11	0	10	1	0	43	16
Transfer to another judge or court 12	0	0	0	0	2	0	0	2	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	1	1	2	0	0	0	0	4	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	1	0	1	0	0	0	0	2	0
<b>TOTAL (Add lines 5-16) 17</b>	<b>54</b>	<b>20</b>	<b>40</b>	<b>0</b>	<b>12</b>	<b>2</b>	<b>0</b>	<b>128</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4) 18	169	62	79	1	14	1	0	326	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

*FIP 3/3/2020*

<b>Fax to:</b> (614) 387-9419 -or- <b>Mail to:</b> Court Statistical Reporting Section Supreme Court of Ohio 65 South Front Street, 6th Floor Columbus, Ohio 43215-3431
--

MARK C MILLER	Date
Preparer's name and telephone number if other than judge (print or type)	Date
MARK C MILLER	Date

# MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE  
 MARK C. MILLER, JUDGE  
 HEATHER M EIGEL, CLERK  
 DAVID D. BEACH  
 Director of Court Services

FINDLAY MUNICIPAL COURT  
 318 DORNEY PLAZA RM 206  
 FINDLAY, OHIO 45839  
 TELEPHONE 419-424-7141  
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for February, 2020

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CASES FILED:</b>				
TRAFFIC	681	1,402	871	1,778
TRAFFIC COMPANION	75	160	93	176
CRIMINAL	146	307	166	352
CRIMINAL COMPANION	17	34	17	36
SEARCH WARRANT	9	18	6	7
CIVIL	313	846	200	457
SMALL CLAIMS	101	197	80	184
EXTRADITION	3	5	3	4
OTHER	13	23	9	21
<b>TOTALS</b>	1,358	2,992	1,445	3,015
<b>COURT PROCEEDINGS:</b>				
Admin License Suspension	-	-	1	2
Arraignment	875	2,030	968	2,216
Attachment	10	19	12	14
Bond	2	2	1	8
Civil Status Conference	1	4	6	16
COMMUNITY SERVICE REVIEW	20	46	18	42
Contempt of Court	56	101	44	101
Contested Small Claims	-	-	2	5
Continued	556	1,149	556	1,275
Damages	3	3	-	7
Debtors Examination	27	42	21	49
Default	1	3	-	-
Desk Review	271	521	105	238
DIVERSION PLEA	2	3	3	7
DUS DIVERSION REVIEW	8	19	-	-
Expungement	6	9	3	4
Extradition	3	3	2	3
Forcible Detention	17	40	27	47
Garnishment	1	1	3	3
Hearing on Motion	6	28	5	8
Jury Trial	1	2	-	-
Limited Privileges	1	1	2	4
Marriage	2	2	-	2
Mediation	-	-	-	1
Miscellaneous	4	9	5	9
Motion to Compel	1	1	-	-
Motion to Vacate Judgment	-	-	-	2
Motion to Withdraw as Counsel	1	2	-	-
Plea	128	228	158	271
Preliminary	23	32	20	36
Pre-Trial	195	381	235	447
Pre-Trial with Judge	100	158	65	127
Revivor	4	9	8	10
Revocation	12	20	5	38
SECOND PRETRIAL	103	207	73	168
Sentencing	12	26	2	6
Small Claims	68	157	63	137

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
STATUS CONFERENCE	1,595	2,738	1,416	2,905
Suppression	3	5	5	9
TELEPHONE PRETRIAL	8	10	-	-
Trial	5	10	9	19
WRIT OF RESTITUTION	16	36	20	39
WRITTEN PLEA	11	19	5	13
TOTALS	<u>4,158</u>	<u>8,076</u>	<u>3,868</u>	<u>8,288</u>

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CRIMINAL VIOLATIONS:				
ASSAULT	4	11	4	6
CONTEMPT	2	2	-	-
CRIMINAL DAMAGING	1	4	3	7
CRIMINAL TRESPASS	8	10	4	9
DISORDERLY CONDUCT	14	24	12	27
DOMESTIC VIOLENCE	14	28	13	29
DRUG ABUSE	45	84	40	78
OPEN CONTAINER PROHIBITED	7	10	3	7
RESISTING ARREST	3	5	6	10
ROBBERY	1	1	-	-
TELEPHONE HARASSMENT	1	1	-	1
THEFT	19	42	26	57
UNDERAGE CONSUMPTION	2	4	12	15
OTHER CRIMINAL	44	117	60	142
TOTALS	165	343	183	388
TRAFFIC VIOLATIONS:				
ACD/SPEED	20	41	33	84
DISOBEYING TRAFFIC CONTROL DEV	22	41	26	50
DRIVING UNDER SUSPENSION	55	114	67	132
EXPIRED REGISTRATION	26	71	41	91
FAIL TO MAINTAIN CONTROL	30	52	59	138
FAILURE TO YIELD RIGHT OF WAY	10	23	27	47
LEAVING SCENE OF AN ACCIDENT	3	11	5	9
LEFT OF CENTER	3	5	2	6
OVERLOAD	74	179	99	191
OVI	29	64	29	63
PASSING A STOPPED SCHOOL BUS	1	3	-	-
RECKLESS OPERATION	-	-	4	6
SEAT BELT	58	126	129	211
SPEEDING	270	523	226	481
OTHER TRAFFIC	155	309	217	445
TOTALS	756	1,562	964	1,954

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ARRESTING AGENCY:				
PATROL				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	457	921	595	1,175
OMVI	13	32	20	35
CRIMINAL FELONIES	1	1	-	1
CRIMINAL MISDEMEANORS	34	67	14	31
SEARCH WARRANTS	-	2	-	-
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	148	366	253	503
OMVI	11	21	4	17
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	38	77	51	107
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	2	2	3
OMVI	-	-	-	-
CRIMINAL FELONIES	15	28	12	23
CRIMINAL MISDEMEANORS	53	116	84	172
SEARCH WARRANTS	8	14	5	6
SHERIFF				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	100	176	74	182
OMVI	5	7	4	10
CRIMINAL FELONIES	-	2	2	2
CRIMINAL MISDEMEANORS	14	30	10	31
SEARCH WARRANTS	1	2	1	1
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	22	33	11	28
OMVI	-	4	1	1
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	8	20	10	21
SEARCH WARRANTS	-	-	-	-
TOTALS	928	1,921	1,153	2,349
PROBATION:				
ESTABLISHED	22	39	10	23
TERMINATED	21	46	8	17
CURRENT	26	26	13	13
TOTALS	69	111	31	53

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ALCOHOL/SUBSTANCE EVAL	12	33	12	23
ANGER MANAGEMENT	-	1	3	4
BENCH WARRANT TO AGENCY	209	425	223	563
COMMUNITY SERVICE	-	1	-	-
COMMUNITY SERVICE COUNTY	10	26	29	57
COMMUNITY SERVICE INDIVIDUAL	21	54	23	51
COMMUNITY SERVICE NO JAIL	-	1	1	3
DIP	19	34	19	32
DOMESTIC VIOLENCE PROGRAM	-	-	1	2
ELECTRONIC HOME MONITORING	-	3	-	2
HOUSE ARREST	1	1	1	2
JAIL	10	22	12	28
MENTAL EVAL	-	-	-	1
Pay Restitution	4	7	4	5
Probation	13	21	10	20
SCRAM	3	9	6	10
STAR Program	9	22	13	24
TREATMENT CLEARVIEW SERV	-	2	3	5
TREATMENT FRC	3	6	10	14
TREATMENT MISCELLANEOUS	4	6	6	10
UCP	-	2	-	2
VIP	18	34	17	28
TOTALS	<u>336</u>	<u>710</u>	<u>393</u>	<u>886</u>

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$2,427.67	\$5,772.21	\$2,607.00	\$8,104.10
BOND FEES	\$600.00	\$1,145.00	\$275.00	\$650.00
CIVIL DEPOSIT TENDERS	\$909.08	\$1,129.02	\$465.00	\$715.00
COURT COST	\$77,646.09	\$179,226.76	\$67,266.07	\$146,188.68
DUI ENFORCEMENT	\$2,877.78	\$6,304.53	\$3,027.28	\$6,216.63
ELECTRONIC IMAGING	\$4,867.00	\$11,201.25	\$4,474.85	\$9,946.20
FINES & FORFEITURES	198,771.32	\$375,471.92	180,631.05	\$399,081.22
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$518.25	\$952.20	\$494.63	\$863.20
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$80.68	\$144.36	\$131.72	\$192.54
JAIL HOUSING	\$18,336.63	\$32,225.65	\$17,717.74	\$31,124.37
JAIL REIMBURSEMENT	\$523.50	\$666.87	\$104.05	\$234.05
LEGAL RESEARCH	\$3.50	\$11.00	\$4.00	\$9.50
MEDIATION	\$1,550.50	\$3,592.91	\$1,434.00	\$3,188.86
MISCELLANEOUS	\$25,888.58	\$59,179.03	\$35,038.45	\$72,903.27
MUNI COURT COMPUTERIZATION	\$4,853.00	\$11,173.19	\$4,507.15	\$9,971.70
MUNI COURT IMPROVEMENT	\$15,371.82	\$35,982.38	\$14,430.77	\$32,005.29
RESTITUTION	\$461.53	\$750.15	\$601.00	\$2,182.90
SPECIAL PROJECTS	\$26,304.91	\$60,356.91	\$23,426.25	\$51,894.53
STATE PATROL	\$20,739.65	\$49,087.13	\$24,768.89	\$50,499.69
TRAFFIC/CRIMINAL BONDS	(\$262.50)	\$2,578.05	\$7,794.87	\$17,113.35
	<b>402,468.99</b>	<b>\$836,950.52</b>	<b>389,199.77</b>	<b>\$843,085.08</b>


DISTRIBUTIONS:

ALCOHOL MONITORING	\$2,427.67	\$5,543.21	\$2,607.00	\$8,104.10
BOND FEES	\$600.00	\$1,145.00	\$275.00	\$650.00
CIVIL DEPOSIT TENDERS	\$1,013.32	\$1,987.28	\$905.00	\$1,155.00
COURT COST	\$77,567.09	\$178,962.76	\$66,476.07	\$145,229.68
DUI ENFORCEMENT	\$2,877.78	\$6,294.36	\$3,027.28	\$6,213.24
ELECTRONIC IMAGING	\$4,864.00	\$11,186.25	\$4,474.85	\$9,943.20
FINES & FORFEITURES	200,640.72	\$384,746.70	180,969.48	\$401,294.28
FUND REIMBURSEMENT				
INDIGENT DRIVER ALCOHOL	\$518.25	\$952.20	\$494.63	\$863.20
INMATE MEDICAL EXPENSE				
INTEREST	\$80.68	\$144.36	\$131.72	\$192.54
JAIL HOUSING	\$18,336.63	\$32,225.65	\$17,717.74	\$30,924.37
JAIL REIMBURSEMENT	\$523.50	\$666.87	\$104.05	\$234.05
LEGAL RESEARCH	\$3.50	\$11.00	\$4.00	\$9.50
MEDIATION	\$1,549.50	\$3,587.91	\$1,434.00	\$3,187.86
MISCELLANEOUS	\$39,685.31	\$87,169.11	\$44,729.28	\$88,559.91
MUNI COURT COMPUTERIZATION	\$4,850.00	\$11,158.19	\$4,507.15	\$9,968.70
MUNI COURT IMPROVEMENT	\$15,361.82	\$35,932.38	\$14,430.77	\$31,995.29
RESTITUTION	\$702.91	\$875.58	\$320.00	\$1,901.90
SPECIAL PROJECTS	\$26,288.91	\$60,276.91	\$23,426.25	\$51,878.53
STATE PATROL	\$20,769.65	\$48,937.13	\$24,768.89	\$50,303.19
	<b>418,661.24</b>	<b>\$871,802.85</b>	<b>390,803.16</b>	<b>\$842,608.54</b>


DISTRIBUTED TO:

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CITY OF FINDLAY	184,469.65	\$398,264.89	177,906.43	\$369,347.04
HANCOCK COUNTY	\$25,179.48	\$46,205.82	\$21,199.19	\$39,471.69
OTHERS	157,342.54	\$302,555.64	141,028.21	\$325,826.95
STATE OF OHIO	\$62,218.74	\$143,840.70	\$64,256.68	\$135,333.75
	<u>429,210.41</u>	<u>\$890,867.05</u>	<u>404,390.51</u>	<u>\$869,979.43</u>



MARK C. MILLER, JUDGE



ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT



# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

John E. Dunbar, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

March 3, 2020

Honorable Council:

Attached are the Findlay Police Department activity stats for February 2020.

Sincerely,



John E. Dunbar  
Chief of Police





# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Friday, March 06, 2020

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of February 29<sup>th</sup>, 2020  
Financial Snapshot for General Fund as of February 29<sup>th</sup>, 2020  
Cash & Investments as of February 29<sup>th</sup>, 2020  
Open Projects Report as of February 29<sup>th</sup>, 2020

Respectfully Submitted,

A handwritten signature in blue ink, which appears to read "Jim Staschiak II", is written over a horizontal line.

Jim Staschiak II  
City Auditor

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF FEBRUARY 29, 2020**

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	327,935	29,641	9.0%	4,300	-	0.0%
MAYOR'S OFFICE	346,501	51,057	14.7%	3,000	1,198	39.9%
AUDITOR'S OFFICE	727,737	78,418	10.8%	407,025	57	0.0%
TREASURER'S OFFICE	23,649	1,665	7.0%	-	-	0.0%
LAW DIRECTOR	665,827	104,710	15.7%	110,000	59,286	53.9%
MUNICIPAL COURT	2,501,301	308,446	12.3%	1,680,650	330,877	19.7%
CIVIL SERVICE OFFICE	160,791	14,553	9.1%	25,000	2,170	8.7%
PLANNING & ZONING	152,592	68,250	44.7%	-	-	0.0%
COMPUTER SERVICES	525,363	80,761	15.4%	524,999	-	0.0%
GENERAL EXPENSE	2,447,193	592,216	24.2%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	26,707,803	1,976,951	7.4%
POLICE DEPARTMENT	8,729,889	1,194,490	13.7%	506,800	161,425	31.9%
DISASTER SERVICES	55,647	19,215	34.5%	-	-	0.0%
FIRE DEPARTMENT	7,956,257	1,019,799	12.8%	282,000	3,750	1.3%
DISPATCH CENTER	1,122,376	217,522	19.4%	-	-	0.0%
N.E.A.T.	9,350	-	0.0%	-	-	0.0%
SAFETY DIRECTOR	128,704	11,954	9.3%	-	-	0.0%
HUMAN RESOURCES	159,736	15,012	9.4%	-	10	0.0%
SERVICE DIRECTOR	132,277	9,878	7.5%	-	-	0.0%
ENGINEERING OFFICE	862,339	79,175	9.2%	125,120	7,477	6.0%
PUBLIC BUILDING	542,367	38,150	7.0%	-	-	0.0%
ZONING	374,507	29,616	7.9%	76,400	7,807	10.2%
PARK MAINTENANCE	1,159,333	131,198	11.3%	75,220	47,248	62.8%
RESERVOIR RECREATION	26,973	187	0.7%	-	-	0.0%
RECREATION MAINTENANCE	101,796	2,069	2.0%	-	-	0.0%
RECREATION FUNCTIONS	1,090,707	100,351	9.2%	757,350	311,515	41.1%
CEMETERY DEPARTMENT	567,259	48,038	8.5%	194,000	86,780	44.7%
<b>TOTAL GENERAL FUND</b>	<b>30,898,406</b>	<b>4,246,373</b>	<b>13.7%</b>	<b>31,479,667</b>	<b>2,996,552</b>	<b>9.5%</b>

CONTINUED ON REVERSE

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
SCM&R STREETS	2,992,699	357,479	11.9%	2,929,100	657,976	22.5%
TRAFFIC-SIGNALS	629,380	51,314	8.2%	20,000	20,475	0.0%
<b>TOTAL SCM&amp;R FUND</b>	<b>3,622,079</b>	<b>408,793</b>	<b>11.3%</b>	<b>2,949,100</b>	<b>678,451</b>	<b>23.0%</b>
SCM&R HIWAYS	239,413	37,880	15.8%	218,600	35,449	16.2%
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>239,413</b>	<b>37,880</b>	<b>15.8%</b>	<b>218,600</b>	<b>35,449</b>	<b>16.2%</b>
AIRPORT OPERATIONS	1,223,038	164,995	13.5%	892,925	112,848	12.6%
<b>TOTAL AIRPORT FUND</b>	<b>1,223,038</b>	<b>164,995</b>	<b>13.5%</b>	<b>892,925</b>	<b>112,848</b>	<b>12.6%</b>
WATER TREATMENT	3,891,814	310,658	8.0%	12,000	1,262	10.5%
WATER DISTRIBUTION	1,885,599	179,713	9.5%	132,500	8,164	6.2%
UTILITY BILLING	1,198,199	123,540	10.3%	7,870,535	1,160,166	14.7%
SUPPLY RESERVOIR	769,896	37,111	4.8%	21,502	1,325	6.2%
<b>TOTAL WATER FUND</b>	<b>7,745,508</b>	<b>651,022</b>	<b>8.4%</b>	<b>8,036,537</b>	<b>1,170,917</b>	<b>14.6%</b>
SANITARY SEWER MAINT	1,081,450	143,325	13.3%	4,000	35	0.9%
STORMWATER MAINT	750,132	24,805	3.3%	777,500	129,247	16.6%
WATER POLLUTION CONTROL	3,337,061	291,995	8.8%	8,737,674	1,433,862	16.4%
<b>TOTAL SEWER FUND</b>	<b>5,168,643</b>	<b>460,125</b>	<b>8.9%</b>	<b>9,519,174</b>	<b>1,563,144</b>	<b>16.4%</b>
PARKING	95,504	18,185	19.0%	84,700	17,818	21.0%
<b>TOTAL PARKING FUND</b>	<b>95,504</b>	<b>18,185</b>	<b>19.0%</b>	<b>84,700</b>	<b>17,818</b>	<b>21.0%</b>
SWIMMING POOL	122,173	4,201	%	87,000	-	0.0%
<b>TOTAL SWIMMING POOL FUND</b>	<b>122,173</b>	<b>4,201</b>	<b>3.4%</b>	<b>87,000</b>	<b>-</b>	<b>0.0%</b>
CIT ADMINISTRATION	23,645,671	1,714,910	7.3%	29,273,500	3,907,429	13.3%
<b>TOTAL CIT FUND</b>	<b>23,645,671</b>	<b>1,714,910</b>	<b>7.3%</b>	<b>29,273,500</b>	<b>3,907,429</b>	<b>13.3%</b>

**SNAPSHOT \$ FINANCIAL: GENERAL FUND**

Revenues/Expenditures & Key Balances Snapshot as of :

2020  
Projected 2/29/2020

**GENERAL FUND REVENUES & EXPENSES**

Prior Year Ending Cash Balance – Unappropriated	\$ 13,295,064
Revenue and Receipts Projection General Fund	\$ 32,217,865
Expenses Appropriated General Fund (assumes \$0.00 returned by departments)	<b>\$ (31,323,596)</b>
<b>OPERATIONAL SURPLUS/(DEFICIT)</b>	<b><u>\$894,269</u></b>

**BUDGETED UNENCUMBERED YEAR END GF CASH BALANCE** **\$ 14,189,333**

**FINANCIAL POLICY AMOUNTS**

	Minimum	Year End Projected Balance	Over/(Short)
Minimum Reserve Balance GF (Resolution 002-2014 16.7% of Budget Expenses)	\$ 5,027,962	\$ 14,189,333	<b>\$9,161,371</b>
GF Rainy Day Reserve Account #10000000-818002	\$ 1,000,000	\$ 1,000,000	<b>\$0</b>
Available Rainy Day amount that can be reserved **	\$ 1,513,452		<b>(\$513,452)</b>
Self Insurance Fund #6060	\$ 1,000,000	\$ 976,268	<b>(\$23,732)</b>
Severance Payout Reserve Fund #2090	\$ 1,000,000	\$ 980,545	<b>(\$19,455)</b>

**MONITORING INTANGIBLE / ANTICIPATED ITEMS** **LIKELY POSSIBLE**

**GENERAL FUND**

**Revenue Differential + / (-)**

Revenue Difference Projected by Tax Administrator Thomas per  
Income Tax Board Discussion 2/24/20 + / (-) **(\$3,756,000)**

**Expense Differential + / (-)**

2020 Proposed Capital Improvements Plan General Fund Dollars **(\$1,250,000)**

**Fund Subsidies + / (-)**

**Unbudgeted Projects**

**PROJECTED POTENTIAL YEAR END GF CASH BALANCE** (excludes rainy day reserve) **2020 \$ 9,183,333**

\*\* subject to release of prior year audit

CITY OF FINDLAY  
CASH & INVESTMENTS AS OF FEBRUARY 29, 2020

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,144,000.00	STAR OHIO @ 1.770%	
123,304.26	STAR OHIO @ 1.770%	
23,003,500.00	STAR OHIO @ 1.770%	
1,487,401.75	STAR OHIO @ 1.770%	
1,000,000.00	STAR PLUS @ 1.730%	
16,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
986,484.38	US TREASURY @ 1.625%	HUNTINGTON BANK
979,531.25	US TREASURY @ 1.500%	PNC BANK
1,998,649.10	US TREASURY @ 2.500%	D A DAVIDSON
981,110.00	US TREASURY @ 1.625%	KEY BANK
973,610.00	US TREASURY @ 1.375%	KEY BANK
1,995,820.00	FFCB @ 2.900%	KEY BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 2.650%	WATERFORD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 1.790%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 1.510%	FIRST FEDERAL BANK
<hr/>		
\$ 51,913,410.74	INVESTMENT TOTAL	
5,250,922.19	5/3 BANK ACCOUNT BALANCE	
-	ACCRUED INVESTMENT INTEREST	
<hr/>		
<b><u>\$ 57,164,332.93</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>	

**UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)**

GENERAL	\$ 14,189,333
SCM&R	804,743
SCM&R HIWAY	289,120
SEVERANCE PAYOUT RESERVE	980,545
AIRPORT	250,906
WATER	5,207,940
SEWER	7,628,804
STORMWATER	2,545,175
PARKING	53,792
CIT ADMINISTRATION	439,908
CIT CAPITAL IMPROVEMENT	7,599,242

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF FEBRUARY 29, 2020**

\$14,337,449.60	General Fund
1,000,000.00	General Fund Restricted Rainy Day
2,811,500.22	General Fund Projects
1,675,607.81	SCM&R Fund
809,012.99	SCM&R Fund Projects
-	County Permissive License Fund
307,504.11	State Highway Fund
212.57	Law Enforcement Trust Fund
4,236.87	Drug Law Enforcement Trust Fund
295,114.15	ID Alcohol Treatment Fund
63,746.99	Enforcement & Education Fund
544,616.80	Court Special Projects Fund
143,582.97	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
143,902.38	Alcohol Monitoring Fund
139,176.89	Mediation Fund
171,837.00	Electronic Imaging Fund
20,583.75	Legal Research Fund
988,574.94	Severance Payout Fund
552,638.40	Debt Service Fund
-	CR 236 TIF Fund
637,837.93	Municipal Court Improvement Fund
558,835.01	Airport Fund
60,403.60	Airport Fund Projects
6,977,956.26	Water Fund
885,129.05	Water Fund Restricted
2,218,691.62	Water Fund Projects
6,305,840.17	Sewer Fund
5,356,482.43	Sewer Fund Restricted
2,125,688.84	Sewer Fund Projects
66,956.24	Parking Fund
-	Parking Fund Projects
35,794.39	Swimming Pool Fund
-	Swimming Pool Fund Projects
31,394.44	Internal Service Central Stores Fund
764,235.53	Internal Service Workers Comp Fund
1,161,816.26	Internal Service Self Insurance Fund
2,231,224.44	CIT Fund
1,750,007.77	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
-	Police Pension Fund
-	Fire Pension Fund
49,541.93	Unclaimed Monies Fund
192,674.37	Tax Collection Agency Fund
1,494,841.52	Cemetery Trust Fund
159,728.94	Private Trust Fund
87,146.93	Guaranteed Deposits
-	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
697.26	Special Assessments Storm Fund
<u>\$57,164,332.93</u>	<b>TOTAL CASH &amp; INVESTMENTS</b>



**CITY OF FINDLAY  
OPEN PROJECTS AS OF FEBRUARY 29, 2020**

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31900300	2020 CUBE PARKING PH2	1,000	320	-	680
31900400	BAKERS CAFÉ RLF	27,274	27,274	-	-
31948200	OHIO 629 - MARATHON	250,000	-	-	250,000
31950900	MUNI BLDG VIDEO RECORDING	130,000	126,211	1,061	2,728
31955300	ROWMARK 629 ROADWORK	100,000	1,516	2,234	96,250
31966700	TYLER CASHIERING IMPLEMENTATION	38,500	18,075	20,310	115
31966800	2017 ORC PD REQUIRED TRAINING	39,556	-	2,236	37,320
31972000	2017 SWALE LOT & WALK PATH	70,000	40,245	9,755	20,000
31972500	FOOTBALL BLDG POWER	38,000	34,018	-	3,982
31972900	SALT BARN STRUCTURE	580,000	13,249	556,781	9,971
31976600	RESERVOIR PARKING LOT	15,000	-	-	15,000
31976900	2017 CRISIS INTERVENTION TRAINING	6,103	3,442	-	2,661
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	616,896	31,800	83,074
31980300	BLANCH RVR GREENWAY TRAIL	666,300	80,301	532,205	53,794
31980800	ORC PD REQUIRED TRAINING	29,320	28,583	736	0
31983000	VHF RADIO SYSTEM	604,077	-	370,031	234,046
31983400	2018 SKATE PARK REPAIRS	7,000	-	-	7,000
31985900	HPD GRANT 2018	11,000	6,782	-	4,218
31990400	DISASTER RECOVERY SITE @ CUBE	55,000	3,895	-	51,105
31992500	FIBER OPTIC UPGRADE TO COUNTY	19,000	14,573	3,914	513
31992900	PARK LIGHTS TO LED	10,000	9,983	-	17
31993000	CUBE COOLING SYS CONDENSERS	20,000	-	11,800	8,200
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	33,589	60	66,351
31993700	19 CUBE PARKING LOT REPAIRS	144,157	167	133,957	10,033
31993800	RVR GREENTRAIL TO RIVERBEND	200,000	24,485	156,274	19,241
31994000	2019 EMORY ADAMS PARKING LOTS	10,000	-	-	10,000
31994600	PD QUICK RESPONSE GRANT FY2020	50,000	16,443	33,557	-
31994700	MUNI BUILDING HVAC CONTROLLER	195,000	57,787	-	137,213
31994800	2019 BWC FEEEG EXTRACTOR	4,829	-	4,829	-
31994900	FIRE STRICT FACILITY	250,000	-	-	250,000
31995000	HPD GRANT 2020	14,961	-	-	14,961
<b>GENERAL FUND PROJECTS</b>		<b>4,389,573</b>	<b>1,130,240</b>	<b>1,871,539</b>	<b>1,387,794</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32593900	COUNTRY CLUB DR SLOPE REHAB	98,731	54,845	43,886	-
32800200	20 STREET PREV MAINT PROGRAM	100,000	6,342	28,658	65,000
32801100	E SANDUSKY CORRIDOR/SAFETY	50,000	-	50,000	-
32842500	BLANCHARD/6TH TRAN ALT PLAN	31,000	13,211	17,289	500
32852700	W SANDUSKY/WESTERN AVENUE	190,000	15,299	10,765	163,936
32852900	LIMA/WESTERN INTERSECCION	339,934	279,658	50,202	10,074
32864600	CR212/CR236 WIDENING	140,000	74,530	63,087	2,383
32872100	S MAIN/LINCOLN INTERSECTION	125,000	46,180	27,190	51,630
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	47,081	23,115	54,804
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	46,766	22,935	55,299
32876000	BLANCHARD/LINCOLN BIKE LANE	3,121,500	365,442	55,706	2,700,352
32884500	ODOT FY20 RESURF PID100184	100,000	57,345	2,470	40,186
32890600	TRAFFIC SIGNAL UPGRADES 2019	265,000	205,864	59,127	9
32893100	19 TRAFFIC POLE REPLACEMENT	50,000	2,180	35,750	12,070
32894500	2020 RESURFACING	1,000	187	-	813
<b>SCM&amp;R FUND PROJECTS</b>		<b>4,888,165</b>	<b>1,214,930</b>	<b>490,179</b>	<b>3,183,056</b>
35284600	ODOT AVIAT BEACON & WINDSOCK	178,681	23,000	155,559	122
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	24,987	-	114,196
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	-	-	59,000
<b>AIRPORT FUND PROJECTS</b>		<b>376,864</b>	<b>47,987</b>	<b>155,559</b>	<b>114,318</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35500500	CHAPEL DR STORM SEWER	25,000	-	-	25,000
35577600	HOWARD ST SEWER SEP PH 1	252,000	61,868	-	190,132
35592200	BLANCH ST STORM SEW REPLACE	20,000	-	-	20,000
35592300	CIMARRON COURT DRAINAGE	95,000	9,940	52,456	32,604
35594100	CR 180 DRAINAGE PLAN	1,000	167	-	833
35595100	BLANCHARD ST CATCH BASIN REPL	151,685	167	-	151,518
35600100	SEWER TELEVIING	1,000	-	300	700
35600600	20 SEWER & MANHOLE LINING	1,000	-	-	1,000
35674500	LTCP EVALUATION STUDY	340,000	311,152	2,316	26,531
35674900	SEWER PARKING LOTS	38,000	31,052	4,812	2,136
35675000	SANITARY SEWER CR 212	45,000	7,269	731	37,000
35675500	DISTRIBUTION DR SAN SEWER	94,530	834	74,530	19,166
35680200	2018 SEWER LINING & MANHOLE	385,900	67,399	304,438	14,063
35681100	2018 ANNUAL SEWER TELEVISIONING	150,000	123,580	21,211	5,209
35681200	WPC UV SYSTEM REPLACEMENT	2,878,500	2,281,509	416,544	180,447
35691300	19 SEWER LINING & MANHOLE	400,000	5,167	388,073	6,760
35691400	19 SEWER TELEVISIONING	300,000	1,587	235,581	62,832
35691700	MADISON & MONROE	45,000	41,195	1,255	2,550
35691800	SR12 & DAVIS SAN SEWER	60,000	45,189	9,200	5,611
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
<b>SEWER FUND PROJECTS</b>		<b>5,278,615</b>	<b>3,006,966</b>	<b>1,512,557</b>	<b>759,092</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
35754100	RAW WATERLINE/TRANSFER STATION	230,000	202,890	-	27,110
35773400	RESERVOIR OVERFLOW DESIGN	15,000	-	-	15,000
35774300	TR215 WATERLINE EXTENSION	411,575	321	381,575	29,679
35775800	RESERVOIR 1 RAMP REPAVING	20,000	-	-	20,000
35781800	WTP SCADA SYSTEM UPGRADES	585,600	7,616	-	577,984
35781900	WATER ASSET MGT OEPA MSTR	350,000	20,191	24,809	305,000
35782200	UB OFFICE RENOVATIONS	10,000	4,550	1,950	3,500
35782300	WTP ROOF REPLACEMENT	285,000	254,614	7,127	23,259
35782400	WTP FIRE ALARM SYSTEM	20,000	3,555	-	16,445
35782500	RESERVOIR #2 RAMP REPAVING	25,000	-	-	25,000
35782600	WTP & RES SECURITY CAMERAS	150,000	-	-	150,000
35782800	RESERVOIR TRANSFER LINE REHAB	20,000	167	-	19,833
35783300	WATER METER SYSTEM REPLACE	250,000	154	-	249,846
35783500	2018 UTILITY RATE STUDY	25,000	-	24,900	100
35783900	WTP BULK WATER STATION	50,000	-	-	50,000
35790200	E BIGELOW WL REPLACE	275,000	236,899	8,516	29,584
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	-	50,000
35791100	HOWARD ST WL REPLACEMENT	320,000	-	-	320,000
35792400	CR140 WATERLINE OVERSIZING	42,935	-	42,935	-
35793300	OLIVE ST WL REPLACEMENT	140,000	29,722	30,200	80,078
35794400	LARGE METER TESTING CALIBRAT	95,625	-	95,625	-
35795200	RUTHERFORD WL REPLACEMENT	1,000	317	-	683
35795300	SIXTH ST WATERLINE REPLACE	1,000	-	300	700
35795400	W MELROSE AVE WATERLINE	1,000	167	-	833
<b>WATER FUND PROJECTS</b>		<b>3,373,735</b>	<b>761,161</b>	<b>617,938</b>	<b>1,994,636</b>





**City of Findlay**  
**Design Review Board**  
City Council Chambers, Municipal Building  
Wednesday March 11, 2020 – 6:00 p.m.

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**SWEARING IN**

**APPROVAL OF MINUTES**

**NEW ITEMS**

CA-02-2020 – Movement Church façade improvements at 200 S. Main Street

CA-03-2020 – Amy May’s Taco signage and awning at 331 S. Main Street

**OLD ITEMS**

**ADMINISTRATIVE APPROVALS**

**CALL/EMAIL LOG**

**ADJOURNMENT**

**City of Findlay**  
**Design Review Board**  
Municipal Building City Council Chamber  
Wednesday, February 12, 2020 – 6:00 PM

**Minutes**

**MEMBERS PRESENT:** Pat Ball  
Jeff Fort  
Hardy Hartzell  
Brian Hirt  
Brad Wagner

**MEMBERS ABSENT:** Josette Brinkman  
Tim Mayle  
Sharon Rooney

**STAFF ATTENDING:** Matt Cordonnier, HRPC Director

**CALL TO ORDER**

**ROLL CALL**

The following members were present:

Pat Ball  
Jeff Fort  
Hardy Hartzell  
Brian Hirt  
Brad Wagner

Matt Cordonnier opened the meeting by stating there currently were no items on the agenda for the board to address. The bylaws state that we should not go too long between meetings, so we wanted to get the group back together. On the agenda, we wanted to recap 2019, introduce a new board member, and address any ongoing cases.

CA-18-2019, 408 S. Main Street, is the first case that we were reviewing since it is nearing completion. This building is the Gaslight Building which used to house the Ben Franklin store amongst other businesses. It had been vacant, so the owner submitted an application to update the façade of the building as they renovated the interior. Façade work has been completed and only interior work remains. The ground floor of the building will have Baker's Café and a bank.



CA-19-2019, located at 407 S. Main Street, was another applicant that has completed the first phase of their project. This is the Bistro on Main restaurant. Matt commented that this was the most discussed application so far for the board. The applicant originally wanted to paint the entire façade black. Some Board members were concerned that the black paint on the entire façade would look out of place in the district. Painting building facades entirely black is not recommended in the Design Review Board Guidelines document. The guidelines also list some colors that look similar to black, as acceptable colors though. These suggestions led to some confusion about whether the design was appropriate. The decision the Board and applicant reached was that only the first floor would be painted black. If the applicant wanted to pursue painting the second story black in the future, she could turn in a new application for the board to review.

GT Wheels and the Lamp Doctor were both brought before the Board for maintenance violations in 2019. HRPC has sent a letter to the owners asking them to complete the improvements by June 1st, 2020. The Lamp Doctor owner has been in contact every few weeks to discuss the situation. They had issues with the contractor they selected and they ended up trying to find a new contractor. GT Wheels has been less communicative, but they have submitted the plans for their updates. Hopefully, they will be addressing their issues in the spring, otherwise the Board will need to revisit their cases.

Lanagan Construction had been doing some maintenance to the building at 413 S. Main Street. There had been broken glass in the storefront windows, which needed to be removed. They also removed the canopy over the entrance, which had become an issue. Over the façade, they have constructed a temporary façade to enclose the space, so they can do interior improvements. This was a case where we worked with the contractor to get them to paint the plywood to improve the aesthetic. There have been a few projects further north on Main Street that have also used temporary façade. Those two have used the plastic wrap to help insulation during the winter. In the winter, this is more acceptable.

Protech Rental Properties, located at 332 W. Main Cross Street, did some improvements to their façade. The original awning was torn during a wind storm, so we reached out to them. They removed the awning and took down the awning structure. A few months later, they went further and painted the façade of the building white with black trim to improve the aesthetic. We think that reaching out to the owner about the awning sparked them to make further improvements to the building.

This next project was 222 S. Main Street. We reached out to the owner, Daniel Claes, because of some broken glass. During our conversation, we learned that he was planning work to update the façade. At the moment, he has approval to replace the glass, but will come back with further design improvements.

Findlay Brewing Company has submitted an application for a decorative arch for their beer garden. The design was deemed to be an administrative approval.

The Davis-Cole Building, located at 209 S. Main Street, went through design review board for the façade improvements, but the tenant has come back to get approval for their awning. They

will use the awning to advertise the tenant, Waterford Bank. This was approved administratively.

That concluded the discussion of cases that had been administratively approved since the last meeting. Matt provided the group the entire list of cases that have come before the Design Review Board for their review.

Matt reminded the group that if anyone on the board sees any work being done within the district, it greatly helps us at HRPC to know what is going on in the district and keep up-to-date on what is being improved in the district. Matt says Jake will provide more communication with the Board so that they can have the minutes, cases reviewed, and any upcoming agenda items for their review about one week before the meeting.

The Board also requested that there be an updated list of everyone on the board, and what the term limits are for each member. Matt reminded the group that the appointments are staggered so that we don't have to renew every Board member at the same time.

The meeting ended with Matt reminding the group the next scheduled meeting will be March 11th at 6pm.

# Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310  
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245  
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.  
Safety Director

Brian A. Thomas, P.E., P.S.  
Service Director

Honorable City Council  
Findlay, OH 45840

March 11, 2020

RE: 2020 CUBE Parking Lot Repairs (31900300)

Dear Council Members:

By authorization of Ordinance 2020-006, a bid opening was held for the above-referenced project on February 19, 2020. Bids were received from six (6) potential contractors with the base bid amounts ranging from \$108,892.45 to 123,730.75. The lowest and best bid was received from M&B Asphalt Co. Inc. of Tiffin, Ohio.

This project is included in the 2020 Capital Improvements Plan with an estimated cost of \$150,000. Previously, an amount of \$1,000 was appropriated to the project. At this time, an appropriation for construction, inspection and contingency is needed to complete the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

From: CIT Fund – Capital Improvements Restricted Account	\$ 132,000
To: 2020 CUBE Parking Lot Repairs (31900300)	\$ 132,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas  
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor

**Office of the Mayor  
Christina M. Muryn**

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Brian A. Thomas, P.E., P.S.  
Service Director

Honorable City Council  
Findlay, OH 45840

March 11, 2020

RE: County Road 180 Drainage Plan (35594100)

Dear Council Members:


As a refresher, this is a County project. The purpose of the project is to install an additional storm sewer that will run along County Road 180, cross State Route 568 and outlet into the Blanchard River. This will reduce the stormwater that crosses State Route 568 and County Road 180 so that those roadways will be able to remain open during larger flood events. Per the Memorandum of Understanding that was signed, the City is responsible for bidding the project and providing inspection during construction while the County will pay all design and construction costs. We have received a check from the County Commissioners for the construction costs and now the funds need to be moved into the project so that engineering can get contracts signed and the project started.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to transfer funds as follows:

FROM: Hancock County Commissioners	\$89,916
TO: County Road 180 Drainage Plan (35594100)	\$89,916

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas  
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor

# Office of the Mayor

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Safety Director

Brian A. Thomas, P.E., P.S.  
Service Director

Honorable City Council  
Findlay, OH 45840

March 11, 2020

RE: Fourth Capital Improvement Appropriation

Dear Council Members:

The equipment list and projects for the fourth Capital Improvement allocation of the year is attached.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Service Director to advertise for bids and enter into contracts for construction and to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvements Restricted Account	\$119,000	
TO: Police #21012000-other		\$ 56,000
TO: Park Maintenance #21034000-other		\$ 46,000
TO: Streets #22040000 – other		\$ 17,000
FROM: CIT Fund – Capital Improvements Restricted Account	\$20,000	
TO: Logan Avenue, Phase 3 (32894300)		\$ 20,000
FROM: Sewer Fund	\$40,000	
TO: WPC Clarifier 3 & 4 Rehab (35601300)		\$ 20,000
TO: Blue Bonnet and Bittersweet Sanitary Sewer Improvements (35601200)		\$ 20,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas  
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor

**2020 Capital Improvements Appropriations  
Fourth Appropriation**

**Appropriate Funds - Departments**

<b>From:</b>	<b>CIT Fund - Capital Improvements Restricted Account</b>	<b>\$119,000</b>	
<b>To:</b>	<b>POLICE - 21012000-other</b>	<b>\$56,000</b>	
	Replace 2015 Ford Interceptor SUV		\$14,000
	Replace 2015 Ford Interceptor SUV		\$14,000
	Replace 2016 Ford Interceptor SUV		\$14,000
	Replace 2013 Ford Interceptor SUV		\$14,000
<b>To:</b>	<b>PARKS MAINTENANCE -21034000 - other</b>	<b>\$46,000</b>	
	Replace 550 dump		\$46,000
<b>To:</b>	<b>STREETS - 22040000 - other</b>	<b>\$17,000</b>	
	F550 Utility Truck Replace unit 116		\$17,000

**Appropriate Funds - Projects**

<b>From:</b>	<b>CIT Fund - Capital Improvements Restricted Account</b>	<b>\$20,000</b>	
<b>To:</b>	Logan Avenue, Phase 3 (32894300)		\$20,000
<b>From:</b>	<b>Sewer Fund</b>	<b>\$40,000</b>	
<b>To:</b>	WPC Clarifier 3 & 4 Rehab (35601300)		\$20,000
<b>To:</b>	Blue Bonnet and Bittersweet Sanitary Sewer Improvements (35601200)		\$20,000



## TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 • Fax: 419-424-7866

### Treasurer's Reconciliation for February 29, 2020

#### TREASURER

Fifth Third Initial Balance	5,098,519.78
- Withdrawals ()	(3,714,923.84)
+ Deposits	4,317,611.97
<b>Ending Balance</b>	<b>5,701,207.91</b>

- Outstanding checks () (452,713.62)

Deposit in Transit 2,428.50

Bank Error (0.60)

Treasurer's Checking Bal 5,250,922.19

Investment Principal 51,913,410.74

**Treasurer's Total Cash and Investments 57,164,332.93**

#### AUDITOR

Auditor's Checking Bal 5,250,922.19

**Auditor's Total Cash and Investments 57,164,332.93**

Respectfully submitted,

  
Susan Jo Hite  
Treasurer

# Board of Zoning Appeals

## November 14, 2019

**Members present:** Chairman, Phil Rooney; Blaine Wells; Brett Gies; David Russell and Sarah Gillespie.

Mr. Rooney called the meeting to order at 6:00 p.m.; introduced the members to the audience and the general rules were reviewed.

The following was introduced by Mr. Adkins:

**Case Number: 59070-BA-19**

**Address: 210 Osborn Avenue**

**Zone: R-1 – Single Family, Low Density**

Filed by Lonnie Eaton, regarding a variance from section 1161.01.1(D)(2) of the City of Findlay Zoning Ordinance in regards to rear yard setback at 210 Osborn Avenue. The applicant has erected a new 10 x 12 shed, which was built approximately 4-feet from the rear property line. This section requires a 5-foot setback.

After going through all the proper steps, the owner ended up building the northeastern corner of the shed approximately four feet from the property line and over five feet at the southwestern corner of the shed. Typically, a standard shed is prefabricated and brought onto the property, however, this shed was built onsite and anchored into the ground permanently due to the parcel being located in the floodplain.

Being that there are multiple structures in the area that sit closer to rear property lines than this one, if granted a variance, this structure will not be out of harmony.

Mr. Lonnie Eaton was sworn in and spoke (inaudible).

Mr. Inbody stated a phone call was received by Mr. Richard Zunkiewicz, a partner of Facilita LTD, which owns a rental that abuts the rear of the property at 201 Eastowne Park Row, called and stated that he was in favor of the 1-foot variance and has no objections to it.

Mr. Wells made a motion to approve the requested variance and to get required permits within 60 days.

Mr. Russell seconded the motion.

Motion to approve the request for variance, 5-0.

The following was introduced by Mr. Adkins:

**Case Numbers: 59118-BA-19**

**Address: 310 Northgate Court**

**Zone: R-1 – Single Family, Low Density**

Filed by Charles Shindeldecker, regarding a variance from section 1161.01.1(C)(2) of the City of Findlay Zoning Ordinance in regards to maximum accessory structure area allowed on a site at 310 Northgate



Court. The applicant is proposing to replace a 12 x 14 non-conforming structure with an 8 x 12.5 non-conforming structure. The maximum allowed area has been exceeded on the parcel. This section allows for a maximum of 900-square feet of accessory structure area.

This kind of request usually comes forward whenever a homeowner wants to add an accessory structure to a property that has already exceeded the allowable amount. In this case, the owner is looking to replace a structure that is dilapidated with a building that has a smaller footprint, but still exceeding the allowable amount by approximately 600-square feet.

Being that the owner is replacing the old with one that is smaller, the city would be for the variance for the replacement of a non-conforming structure with a new one if granted.

Mr. Shindeldecker was sworn in and spoke (inaudible).

Mr. Adkins stated there are no communications on this case.

Mr. Wells made a motion to approve the variance as requested due to it being a new building replacing an old one.

Mr. Russell seconded the motion.

Mr. Wells added to pick up permit within 60 days.

Motion to approve the request for variance, with getting the required permits within 60 days, 5-0.

Minutes for August 08, 2019 Board of Zoning Appeals meeting approved.

Minutes for October 10, 2019 Board of Zoning Appeals meeting approved.

The meeting was adjourned.



Chairman



Secretary



**Committee Members:**

- Randy Greeno, Ward 5 – Committee Chair
- Joshua Palmer, Ward 7
- Grant Russel, at-large

**Staff:**

- Tammy Kirkpatrick, Billing Supervisor
- Jason Phillips, Water Treatment & Distribution Superintendent
- Dave Beach, WPCC Superintendent
- Brian Thomas, Service Director/ Acting City Engineer
- Ginger Sampson - Auditor's Office

**Guests:**

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Meeting Start Time: 4:00 pm

Meeting End Time: 5:45 pm

**Agenda:**

**Call to Order**

**Roll Call**

**New Items**

1. 708 Milton Street Rotary Waiver
2. Rotary Policy Update
3. Utility Billing Software Update
4. Water Meter / Transmitter Project Update

**Adjournment**

  
 Randy Greeno, Water & Sewer Committee Chair

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **WATER AND SEWER COMMITTEE** met on March 11, 2020 to discuss a rotary waiver for 708 Milton Street.

We recommend *reduction in the rotary fee of 50% bringing to \$880.00 and ~~\$900.00 tap fee.~~*

Aye  Nay

*Randy Greeno*  
Randy Greeno, Chairman *second*

LEGISLATION: \_\_\_\_\_

Aye  Nay

*Josh Palmer*  
Josh Palmer *motion*

DATED: March 11, 2020

Aye  Nay

*Grant Russel*  
Grant Russel

COMMITTEE:  
WATER & SEWER

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **WATER AND SEWER COMMITTEE** met on March 11, 2020 to discuss updates to the rotary policy.

We recommend *that ~~these~~ more discussion is needed on these updates to the rotary policy.*

<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	<u><i>Randy Greeno</i></u> <i>motion</i> Randy Greeno, Chairman	LEGISLATION: _____
<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	<u><i>Josh Palmer</i></u> Josh Palmer	DATED: March 11, 2020
<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	<u><i>Grant Russel</i></u> <i>second</i> Grant Russel	COMMITTEE: WATER & SEWER

## COMMITTEE REPORT

### THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** met on March 11, 2020 to continue September 17, 2019 and March 13, 2019 discussions on water and sewer billing software upgrades.

~~We recommend~~

*We received update on project and when updated information is available, we will be presented at that time.*

Aye  Nay

*Randy Greeno*  
Randy Greeno, Chairman

LEGISLATION: \_\_\_\_\_

Aye  Nay

*Josh Palmer* *second*  
Josh Palmer

DATED: March 11, 2020

Aye  Nay

*Grant Russel* *motion*  
Grant Russel

COMMITTEE:  
WATER & SEWER

## COMMITTEE REPORT

### THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** met on March 11, 2020 to discuss updates to the water meters and transmitter project.

We recommend

*Received update on project and will receive more information in future.*

Aye  Nay

*Randy Greeno* motion  
Randy Greeno, Chairman

LEGISLATION: \_\_\_\_\_

Aye  Nay

*Josh Palmer* second  
Josh Palmer

DATED: March 11, 2020

Aye  Nay

*Grant Russel*  
Grant Russel

COMMITTEE:  
WATER & SEWER

**Committee Members:**

- Grant Russel, at large – Committee Chair
- Bud Haas, Ward 1
- Dennis Hellmann, Ward 2
- Tom Shindlecker, at-large
- Jim Slough, Ward 4

**Staff:**

- Eric Adkins, Zoning Supervisor - Kyle Inbody
- Matt Cordonnier, HRPC Director - Jodie Mathias
- Don Rasmussen, Law Director - Jacob Mercer
- Judy Schrimshaw, HRPC - HRC
- Brian Thomas, Service Director/ Acting City Engineer

Meeting Start Time: 12:00

Meeting End Time: 12:04

Guests: BRAD BROGAN

**Agenda:**

Call to Order

Roll Call

New Items

1. 229 Howard St Rezone Request

Adjournment

Grant Russel  
Grant Russel, Planning & Zoning Committee Chair

*revisions for approval:*

- to R4 from R2 would do the same
- zoning map update would move
- Applicant's wants to move for ward prior to zoning map update
- p & z approved unanimously

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from BFB Properties LLC Brad Brogan to rezone 229 Howard Street from R2 Single Family Medium Density Commercial to R4 Duplex/Triplex.

We recommend

*- approval of A to R4 from R2  
As requested*

### PUBLIC HEARING:

Aye  Nay *Grant Russel*  
Grant Russel, Chairman

Aye  Nay *Bud Haas*  
Bud Haas

Aye  Nay *Dennis Hellmann*  
Dennis Hellmann

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

Aye  Nay *Tom Shindlecker* *SECOND*  
Tom Shindlecker

**DATED: March 12, 2020**

Aye  Nay *James Slough* *MOTION*  
James Slough



**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
MARCH 17, 2020**

**ORDINANCE NO. 2020-020** *requires three (3) readings* **third reading**  
*(Annual Street Resurfacing/Curb Repairs 2020 Project No. 32894500)*  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-022** *(social media accounts public records requests) requires three (3) readings* **third reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-026** *(zoning text amendments) requires three (3) readings* **third reading**  
AN ORDINANCE REPEALING SECTIONS 1121.05, 1122.05, 1123.03, 1123.05, AND 1124.05 OF THE CURRENT ZONING CODE AND IN ITS PLACE, ENACTING AMENDED SECTIONS 1121.05, 1122.05, 1123.03, 1123.05, AND 1124.05 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2020-027** *(sale of City-owned parking lot behind Argyle bldg (Main St) requires three (3) readings* **third reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A REAL ESTATE PURCHASE AGREEMENT WITH THE BLANCHARD VALLEY PORT AUTHORITY FOR THE SALE OF A CITY-OWNED PARKING LOT LOCATED IMMEDIATELY WEST OF 524 SOUTH MAIN STREET, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-029** *(3rd Capital Improvement Appropriation) requires three (3) readings* **second reading**  
AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-030** *(Rutherford Ave 6-inch waterline) requires three (3) readings* **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-032** *(2019 Ordinances & Resolution changes) requires three (3) readings* **second reading**  
AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE FINDLAY CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-033** *(Airport hanger lease agreement) requires three (3) readings* **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO NEGOTIATE AND ENTER INTO A NEW LAND LEASE AGREEMENT WITH THE BLANCHARD VALLEY PORT AUTHORITY FOR PURPOSES OF CONSTRUCTING A PROPOSED HANGER FACILITY AT THE FINDLAY AIRPORT FOR USE AND OPERATION BY MARATHON PETROLEUM CORPORATION.

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

MARCH 17, 2020

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, MARCH 17, 2020 MEETING.

### **RESOLUTIONS**

013-2020 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

### **ORDINANCES**

2020-036 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

2020-037 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

2020-038 AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

2020-039 AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 229 HOWARD STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY MEDIUM DENSITY" TO R4 DUPLEX/TRIPLEX.

**RESOLUTION NO. 013-2020**

**A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).**

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
THE TRAVELERS INDEMNITY COMPANY	211401	26066000-449000	SELF INSURANCE FUND	3,193.00	SELF INSURNACE CLAIM	NO PO CREATED
TTL ASSOCIATES INC	211381	35681200-441100-56812	WPC CNT PROJECT	3,792.30	WPC UV DISINFECTION SYSTEM	WORK COMPLETED BEFORE PURCHASE ORDER WAS REQUESTED.

**ORDINANCE NO. 2020-036**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 132,000.00
TO:	2020 CUBE Parking Lot Repairs #31900300	\$ 132,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

# ORDINANCE NO. 2020-037

## AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Hancock County Commissioners	\$ 89,916.00
TO:	County Road 180 Drainage Plan #35594100	\$ 89,916.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that the aforementioned project may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

## ORDINANCE NO. 2020-038

**AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service Director and the Safety Director of the City of Findlay be and they are hereby authorized to advertise for bids where necessary pursuant to law and enter into contracts for construction of various projects as set for in the Capital Improvements Program for the year 2020.

SECTION 2: That to pay for the costs of said equipment purchases and project construction, there is hereby appropriated and transferred the following sums:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 119,000.00
TO:	Police #21012000-other	\$ 56,000.00
TO:	Park Maintenance #21034000-other	\$ 46,000.00
TO:	Streets #22040000-other	\$ 17,000.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 20,000.00
TO:	Logan Avenue, Phase 3 #32894300	\$ 20,000.00
FROM:	Sewer Fund	\$ 40,000.00
FROM:	WPC Clarifier 3 & 4 Rehab #35601300	\$ 20,000.00
TO:	Blue Bonnet and Bittersweet	\$ 20,000.00
	Sanitary Sewer Improvements #35601200	

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**2020 Capital Improvements Appropriations  
Fourth Appropriation**

**Appropriate Funds - Departments**

<b>From:</b>	<b>CIT Fund - Capital Improvements Restricted Account</b>	<b>\$119,000</b>	
<b>To:</b>	<b>POLICE - 21012000-other</b>	<b>\$56,000</b>	
	Replace 2015 Ford Interceptor SUV		\$14,000
	Replace 2015 Ford Interceptor SUV		\$14,000
	Replace 2016 Ford Interceptor SUV		\$14,000
	Replace 2013 Ford Interceptor SUV		\$14,000
<b>To:</b>	<b>PARKS MAINTENANCE -21034000 - other</b>	<b>\$46,000</b>	
	Replace 550 dump		\$46,000
<b>To:</b>	<b>STREETS - 22040000 - other</b>	<b>\$17,000</b>	
	F550 Utility Truck Replace unit 116		\$17,000

**Appropriate Funds - Projects**

<b>From:</b>	<b>CIT Fund - Capital Improvements Restricted Account</b>	<b>\$20,000</b>	
<b>To:</b>	Logan Avenue, Phase 3 (32894300)		\$20,000
<b>From:</b>	<b>Sewer Fund</b>	<b>\$40,000</b>	
<b>To:</b>	WPC Clarifier 3 & 4 Rehab (35601300)		\$20,000
<b>To:</b>	Blue Bonnet and Bittersweet Sanitary Sewer Improvements (35601200)		\$20,000



**ORDINANCE NO. 2020-039**

**AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 229 HOWARD STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY MEDIUM DENSITY" TO R4 DUPLEX/TRIPLEX.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described property:

Situated in the City of Findlay, County of Hancock, State of Ohio, and being Lot 4738 in the Karg and Kob Addition of the City of Findlay, Ohio.

SECTION 2: That said property above described herein be and the same is hereby rezoned from R2 Single Family Medium Density to R4 Duplex/Triplex.

SECTION 3: That from and after the effective date of this ordinance, said property above described herein shall be subject to R4 Duplex/Triplex regulations.

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_