

# FINDLAY CITY COUNCIL AGENDA

**REGULAR SESSION**

**March 17, 2015**

**COUNCIL CHAMBERS**

## **ROLL CALL of 2014-2015 Councilmembers**

### **ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:**

Acceptance or changes to the March 3, 2015 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** – none.

**PROCLAMATIONS:** - none.

**RECOGNITION/RETIREMENT RESOLUTIONS:** -none.

**WRITTEN COMMUNICATIONS:** - none.

**ORAL COMMUNICATIONS:** - none.

### **PETITIONS:**

#### **Zoning amendment request – 724 North Main Street**

Robert Schuck on behalf of Lon McDaniel is requesting a zoning change for 724 North Main Street. The property is currently zoned C2 General Commercial. Mr. McDaniel would like to change the zoning to R2 Single Family Residential. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

#### **Zoning amendment request – 306 W Bigelow Ave**

Philip Rooney is requesting a zoning change for 306 West Bigelow Avenue. The property is currently zoned R-1 Single Family Low Density Residential. Mr. Rooney would like to change the zoning to O-1 Institutions and Offices. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

### **REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

City Income Tax Monthly Collection Report – February 2015.

Findlay Police Department Activities Report – February 2015.

#### **Interim Fire Chief Matthew Traver – DPS EMS grant**

The Findlay Fire Department has been awarded a non-matching grant in the amount of one thousand five hundred dollars (\$1,500.00) from the Ohio Department of Public Safety, Division of Emergency Medical Service. The funds will be used for training and equipment. Legislation to reallocate these funds from the State Grant account to the Fire Department is requested. Ordinance No. 2015-023 was created.

FROM: Ohio Department of Public Safety –EMS grant	\$ 1,500.00
TO: Fire Department #21014000-other	\$ 1,500.00

Findlay Municipal Court Activities Report – February 2015.

Findlay W.O.R.C. Financial Analysis Report – January 1, 2015 through February 28, 2015.

#### **Health Commissioner Stephen Mills – Project #31992400 Medical Reserve Corps Grant**

The Findlay City Health Department received a continuation grant award in the amount of three thousand five hundred dollars (\$3,500.00) from the National Association of City and County Health Officials. This grant award will enable the Findlay City Health Department to continue to develop and maintain an official Medical Reserve Corps. in Hancock County. The Findlay City Health Department currently houses the local Medical Reserve Corps. which is a nationally recognized program that is dedicated to establishing teams of local volunteer medical and public health professionals to contribute their skills and expertise during times of community need. The Findlay City Health Department has utilized previous grant dollars awarded to recruit, train, outfit, and maintain a database of medical volunteers that could be called upon to respond to emergency situations in Findlay and Hancock County. An appropriation of funds is requested. Ordinance No. 2015-023 was created.

FROM: Medical Reserve Corps Grant	\$ 3,500.00
TO: MRC Grant #31992400	\$ 3,500.00

#### **Health Commissioner Stephen Mills – 2015 Hancock County Community Health Assessment**

The Findlay City Health Department is extremely pleased to be a part of an upcoming project to conduct a community wide health assessment in Findlay and Hancock County. This project is a collaborative effort of Blanchard Valley Health System, the Findlay-Hancock County Community Foundation, United Way of Hancock County, Hancock County Health Department, Hancock County ADAMHS Board and the Community Partnership, Hancock County Family First Council, and the Findlay City Health Department.

A community wide assessment will gather physical, mental and social health related data relevant to our community. This health assessment will provide them with current data to serve as a guide for strategic planning and can help in the judicious use of resources. This assessment will be an invaluable tool in positioning our community for future grants to address the health issues identified in the assessment and data collection process. The process of coming together as community partners to finance and otherwise support the gathering of data that has built a collaborative foundation by which they can measure progress on our community health improvement plan to target the most pressing issues.

In order to conduct this assessment, they will be partnering with The Hospital Council of Northwest Ohio. The Hospital Council has a reputation for thorough and accurate data collection, having completed assessments in twenty-seven (27) Ohio counties. This comprehensive assessment process will include a child (0 to 11 years), youth (12-18 years) and an adult survey.

The Findlay City Health Department has agreed to act as fiscal manager for this project and has already collected sixteen thousand dollars (\$16,000.00). In addition, they have received a notice of award from the Findlay-Hancock County Community Foundation in the amount of seventeen thousand dollars (\$17,000.00). An appropriation of \$33,000.00 is requested so that activity may begin as soon as possible. Additional appropriation requests will be made as further contributions are received. Barbara Wilhelm, Deputy Health Commissioner, is acting as Project Director for the 2015 Health Assessment who can answer questions about this project. Ordinance No. 2015-023 was created.

**City Auditor Jim Staschiak – summary financial reports**

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of February 28, 2015
- Cash & Investments as of February 28, 2015
- Open Projects Report as of February 28, 2015
- Financial Snapshot for General Fund as of February 28, 2015

**N.E.A.T. Departmental Activity Report – February 2015.**

**Service-Safety Director Paul Schmelzer – 2015 Sanitary Sewer Lining Project #35652300**

By authorization of Ordinance No. 2015-008, a bid opening was held for this on February 26, 2015. One bid was received from Insight Pipe Contracting of Harmony, Pennsylvania. Their base bid amount was \$215,853.00. An alternate in the amount of \$33,550.00 for grouting was also received, making the total contract amount \$249,403.00. This project is included in the 2015 Capital Improvements Plan with a budgeted amount of \$250,000.00. In January, \$10,000.00 was appropriated for project design and startup. \$250,000.000 is needed for the construction contract and allowance for contingency. Legislation to appropriate funds is requested. Ordinance No. 2015-026 was created.

FROM: Sewer Fund	\$ 250,000.00
TO: 2015 Sanitary Sewer Lining Project #35652300	\$ 250,000.00

**Treasurer’s Reconciliation Report – February 28, 2015.**

**Findlay Fire Department Activities Report – February 2015.**

**Parks and Recreation Board minutes – February 17, 2015.**

**Service-Safety Director Paul Schmelzer – 2015 Pool Operating Agreement with the YMCA**

The YMCA has proposed a contract to meet the operational needs for the Findlay City Pool at Riverside Park. The agreement looks much the same as it has in years past, but there is a language change that the YMCA is requesting. In the past couple of years, the language stated that any profit would be split between the YMCA and the City. Based on the cool summers and poor attendance, the YMCA has shown a loss for the last two (2) years, totaling approximately fifty thousand dollars (\$50,000.00).

The YMCA has expressed a desire to continue their mission of working with the youth of Findlay and keeping the pool at an affordable price, however, they have stated that if they experience cool weather again, they want the City to cover losses up to a maximum of thirty thousand dollars (\$30,000.00).

The agreement was discussed at the Parks and Recreation Board extensively. The Board moved to go ahead with the agreement. The synergy in operations between YMCA facilities gives the YMCA some flexibility with regard to staffing that the City would not have. It is also logical to assume that under the same weather conditions, the attendance would have been poor with the City running the pool as well.

Expecting the YMCA to bear the potential financial brunt of a cool summer for a third year in a row is not in anyone’s best interest, and I would support moving forward with the agreement as presented. Should the attendance rebound, we can always go back to prior forms of agreement in coming years. Ordinance No. 2015-025 was created.

**Service-Safety Director Paul Schmelzer – Municipal Separate Storm Sewer System (MS4)**

The Service-Safety Director has been working on the completion of mandated MS4 legislation to gain compliance with EPA National Pollutant Discharge Elimination System (NPDES) requirements. The last opportunity for Council and public’s input was at a workshop performed last year. The workshop informed Councilmembers, contractors, consultants and members of the public that attended about the issues surrounding illicit discharge and storm water pollution prevention plans (SWP3). Comments from that workshop, the City’s consultant, FEMA, and EPA have been considered to craft legislation sufficient to meet the requirements. A Committee of the Whole meeting is requested to revisit these draft ordinances at that meeting. Mitchel Heacock, MS4 Coordinator, will also be present to discuss the legislation and review the City’s annual update for the NPDES permit. Needs referred to the Committee of the Whole.

**COMMITTEE REPORTS:**

The APPROPRIATIONS COMMITTEE to whom was referred a request from the Service-Safety Director to discuss an appropriation of funds for the 2015 Resurfacing Program, Project #32850100.

FROM: Capital Improvements – CIT	\$ 1,390,000.00
TO: 2015 Resurfacing Program Project #32850100	\$ 1,390,000.00

*We recommend the above request. Ordinance No. 2015-018 was tabled during the February 17, 2015 City Council meeting.*

The APPROPRIATIONS COMMITTEE to whom was referred a request from the Service-Safety Director to discuss an appropriation of funds for the Capital Improvement Fund.

FROM: General Fund	\$ 1,500,000.00
TO: CIT – Capital Improvement Account	\$ 1,500,000.00

*We recommend to approve the above request. Ordinance No. 2015-022 was created. It received its first reading during the March 3, 2015 City Council meeting.*

The APPROPRIATIONS COMMITTEE to whom was requested that \$200,000 be de-appropriated from Project #32842100 to the Capital Improvement Account.

*We recommend approval of the above request. Ordinance No. 2015-024 was created.*

The PLANNING & ZONING COMMITTEE to whom was referred a request to rezone 222 Center Street from R-3 Single Family High Density to C-2 General Commercial.

*We recommend as C-1 zoning. Ordinance No. 2015-027 was created.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from the Hancock Regional Planning Commission to discuss changes to the City of Findlay Zoning Code.

*Outcome: held discussions. Will give further consideration over coming months. No motion made.*

## **LEGISLATION**

### **RESOLUTIONS:**

**RESOLUTION NO. 009-2015** (*Muni Bldg renovations/Court expansion project*)

**second reading**

**A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.**

### **ORDINANCES:**

**ORDINANCE NO. 2015-016** (*Twp Rd 99 & Technology Dr rezone*)

**third reading**

**AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS TOWNSHIP ROAD 99 AND TECHNOLOGY DRIVE REZONE) WHICH PREVIOUSLY WAS ZONED "C-2 GENERAL COMMERCIAL" TO "M-2 MULTIPLE FAMILY HIGH DENSITY".**

**ORDINANCE NO. 2015-018** (*Tiffin Ave Signal Synchronization Project #32894000 ODOT PID #92452*)

**tabled after first reading**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2015-019** (*W Park Sanitary Sewer project*)

**second reading**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2015-020** (*BRWP grant*)

**second reading**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO ENTER INTO AN AGREEMENT WITH THE BLANCHARD RIVER WATERSHED PARTNERSHIP (BRWP) FOR THE GREAT LAKES RESTORATION INITIATIVE (GLRI) USDA FOREST SERVICE GRANT FOR THE BLANCHARD RIVER WATERSHED EAB MITIGATION TREE PLANTING PROJECT NO. 31954300, APPROPRIATING FUNDS THERETO, AND DELCARING AN EMERGENCY.**

**ORDINANCE NO. 2015-021** (*Downtown Revitalization Project #31942400*)

**second reading**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO ENTER INTO CONSULTING AGREEMENTS FOR THE DESIGN PHASE OF THE DOWNTOWN REVITALIZATION PROJECT NO. 31942400, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2015-022** (*Capital Improvements*)

**second reading**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2015-023** (*FFD EMS grant; Health Dept MRC grant; 2015 Health Assessment*)

**first reading**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2015-024** (*de-appropriation*)

**first reading**

**AN ORDINANCE DE-APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2015-025** (*YMCA operate Riverside Swimming Pool*)

**first reading**

**AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT (CONTRACT) WITH THE YMCA TO OPERATE THE RIVERSIDE SWIMMING POOL FACILITY AND ASSOCIATED YMCA PROGRAMS FOR PUBLIC AND RECREATIONAL USE FOR THE CITY OF FINDLAY FOR THE 2015 SEASON, AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2015-026** (*2015 Sanitary Sewer Lining project*)

**first reading**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2015-027** (*222 Center St rezone*)

**first reading**

**AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 222 CENTER STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R-3 SINGLE FAMILY HIGH DENSITY" TO "C-1 LOCAL COMMERCIAL".**

## **UNFINISHED BUSINESS**

OLD BUSINESS

NEW BUSINESS

PETITION FOR ZONING AMENDMENT

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

ADDRESS 724 N. Main Street SUBDIVISION Goits Add. N Findlay

LOT No.(s) 1280

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty per cent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

SIGNATURE SUBDIVISION LOT NO. STREET FRONTAGE

Lon McDaniel

2801 S. Main St F2, Findlay, OH

LON McDANIEL

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE Residential

PRESENT ZONING DISTRICT C-2 General Commercial

PROPOSED ZONING DISTRICT R-2 Single Family Residential

ATTACH:

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
- b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

**NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.**

- c. A statement of how the proposed rezoning relates to the Findlay Comprehensive Land Use Plan.
- d. Application for Planned Unit Development, City Planning Commission, City of Findlay, Ohio, if applying for a PUD.

Name of Contact Person Robert E. Schuck

Mailing Address 200 W. Sandusky Street, Findlay, OH 45840

Phone No. (Home) (419) 422-2864 (Business) \_\_\_\_\_

3/11/15  
Date

  
Signature of contact Person

**OFFICE USE ONLY**

\$250.00 Fee Paid \_\_\_\_\_ \$100.00 Fee Paid PUD approval \_\_\_\_\_  
Applicable Advertising and Filing Fees Paid \_\_\_\_\_

Date Petition Submitted to City Council \_\_\_\_\_

Referral to Planning Commission \_\_\_\_\_ Referral to Planning & Zoning \_\_\_\_\_

Planning Commission \_\_\_\_\_ Disposition \_\_\_\_\_

Planning & Zoning \_\_\_\_\_ Disposition \_\_\_\_\_

Public Hearing Date Set By Council \_\_\_\_\_

Date of Newspaper Notice \_\_\_\_\_  
(Must be mailed at least 30 days prior to Hearing)

Date of Notice to Abutting Owners \_\_\_\_\_  
(Must be mailed at least 20 days prior to Hearing)

Referred for Legislation: \_\_\_\_\_

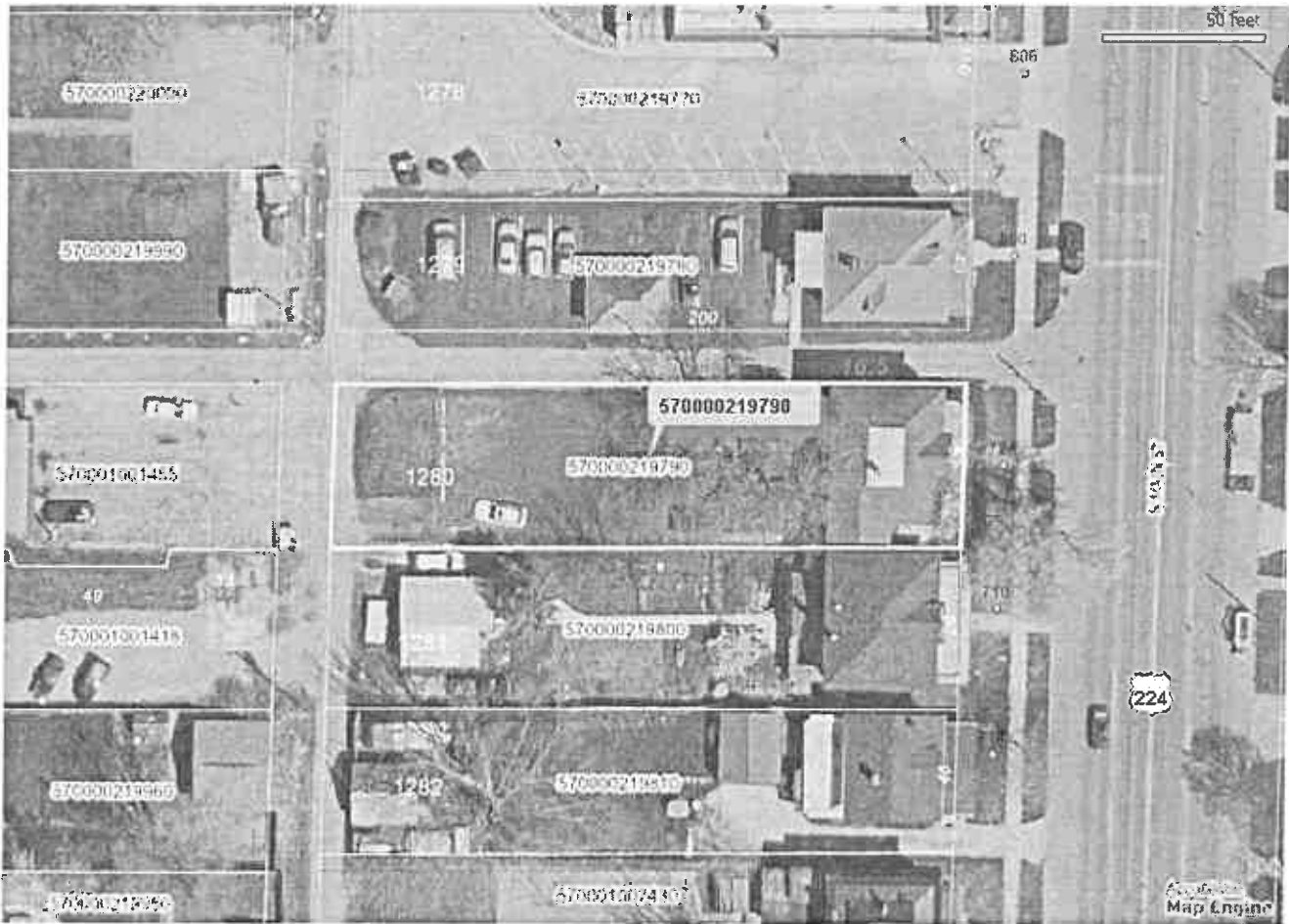
Date of Readings by Council:

First \_\_\_\_\_ Second \_\_\_\_\_ Third \_\_\_\_\_

Action by Council: \_\_\_\_\_ Ordinance No. \_\_\_\_\_

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Hancock County GIS



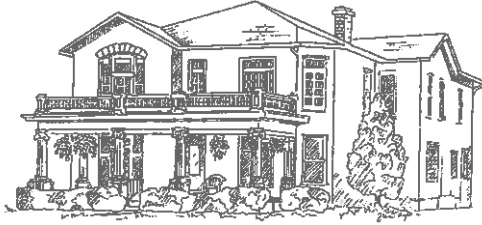
Notes

The property owners within, contiguous to, and directly across the street from the proposed rezoning.

Parcel No.	Address	Owner
570000219780	800 N. Main St., Findlay	John D. Seng & Debra E. Seng
570001001455	725 N. Cory St., Findlay	Pamela S. Smith, Tte of Pamela S. Smith Revocable Trust
570000219800	716 N. Main St., Findlay	Alfred DeLaCruz, Jr. & Jill DeLaCruz
600000307620	725 N. Main St., Findlay	Sharinda D. Welton

**SCHUCK LAW OFFICE**

200 WEST SANDUSKY STREET  
FINDLAY, OHIO 45840



419-422-2864  
FAX: 419-422-8033  
E-MAIL: reslaw@sbcglobal.net

March 11, 2015

Mr. Todd Richards  
Zoning Department  
City of Findlay  
Municipal Building  
Dorney Plaza  
Findlay, OH 45840

Dear Mr. Richards:

Submitted with this letter is a petition to rezone 724 N. Main Street from C-2 to R-2. It was previously rezoned as commercial by Lon McDaniel's mother, Lois McDaniel, who operated a home decorating business there. It stood vacant for approximately ten years until he recently purchased it for use as his single family dwelling.

The conversion back to residential from commercial is not inconsistent with Findlay's comprehensive land use plan as the houses to the south are also residentially zoned.

Sincerely yours,

Robert E. Schuck  
Attorney at Law

RES/s  
encl.



HANCOCK COUNTY ENGINEER

BY 11-5-14 PC

I hereby certify that the conveyance complies with section 319.202 of the Revised Code 105 -

*CA Rauschenberg*  
HANCOCK COUNTY AUDITOR

201400009223  
Filed for Record in  
HANCOCK COUNTY OHIO  
NIKKI G BELTZ, RECORDER  
11-05-2014 At 03:11 pm.  
WARR DEED 28.00  
OR Book 2470 Page 401 - 402

201400009223  
ASSURED TITLE AGENCY INC

Witnessed 11-5-14

**WARRANTY DEED**

*[Signature]*

**KNOW ALL MEN BY THESE PRESENTS**

That Paul C. McDaniel and Lois J. McDaniel, husband and wife

the Grantors, who claim title by or through instrument recorded in Volume 383, Page 753, Hancock County Recorder's Office, for the divers good causes and considerations thereunto moving, and especially for the sum of One Dollar (\$1.00) and other good and valuable consideration received to their full satisfaction of

Lon R. McDaniel, the Grantee,

whose TAX MAILING ADDRESS will be 724 N. Main St.  
Findlay, Oh. 45840

does

Give, Grant, Bargain, Sell and Convey unto the said Grantee,

Lon R. McDaniel,

his heirs and assigns, the following described premises:

Situated in the City of Findlay, County of Hancock and State of Ohio:

Lot Number TWELVE HUNDRED AND EIGHTY (1280) in Goit's Addition to the City of Findlay, Hancock County, Ohio, having house number 724 North Main Street, Findlay, Ohio.

Parcel No. 57-0000219790  
Map No. 1010-131-01-008

To Have and to Hold the above granted and bargained premises, with the appurtenances thereof, unto the said Grantee, his heirs and assigns forever.

And the said Grantors, for themselves, their heirs, executors and administrators, hereby covenant with the said Grantee, his heirs and assigns, that said Grantors are the true and lawful owners of said premises and are well seized of the same in FEE SIMPLE, and have good right and full power to bargain, sell and convey the same in the manner aforesaid, and that the same is free and clear from all encumbrances, EXCEPT real estate taxes and assessments, if any, for the year 2013, which the Grantors assume and agree to pay; and EXCEPT real estate taxes and assessments, if any, for the year 2014, which shall be pro-rated between the Grantors and the Grantee as of the date of this conveyance; and EXCEPT easements, restrictions, reservations, ordinances and conditions of record and zoning regulations or zoning ordinances, and further, that said Grantors will WARRANT AND DEFEND the same against all claims of all persons whatsoever,

except as hereinbefore provided.

And for valuable consideration, Paul C. McDaniel, husband of Lois J. McDaniel, and Lois J. McDaniel, wife of the said Paul C. McDaniel, do hereby remise, release and forever quit-claim unto the said Grantee, his heirs and assigns, all their right and expectancy of Dower in the above described premises.

Grantors have hereunto set their hands this 31<sup>st</sup> day of October, 2014.

*Paul C. McDaniel*  
Paul C. McDaniel

*Lois J. McDaniel by Paul C. McDaniel POA*  
Lois J. McDaniel by Paul C. McDaniel, her Attorney-in-Fact

STATE OF OHIO            )  
  ) ss  
COUNTY OF HANCOCK    )

Before me, a Notary Public in said County and State, personally appeared the above named Paul C. McDaniel and Lois J. McDaniel by Paul C. McDaniel, her Attorney-in Fact, husband and wife, who acknowledged that he did sign the foregoing instrument and that the same is his free act and deed individually and as Attorney-in-Fact for Lois J. McDaniel.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal, at Findlay, Ohio this 31st day of October, 2014.

*Jackie Beeson*  
Notary Public



Jackie Beeson  
Notary Public, State of Ohio  
My Commission Expires 8/15/15

This instrument prepared by  
DRAKE, PHILLIPS, KUENZLI & CLARK  
ATTORNEYS, FINDLAY, OHIO - JDO:jjb



PETITION FOR ZONING AMENDMENT

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

ADDRESS 306 West Bigelow Ave. SUBDIVISION N/A

LOT NO.(s) See Legal Description Attached

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty per cent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

SIGNATURE      SUBDIVISION      LOT NO.      STREET FRONTAGE

First Federal Bank of the Midwest

n/a

104.375 feet

By:

Gregory R. Allen

Community Banking President

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE Vacant      Proposed Use: Professional Office

PRESENT ZONING DISTRICT R-1 Single Family Low Density Residential

PROPOSED ZONING DISTRICT O-1 Institutions and Offices

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
- b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.  
NOTE: COMPLIANCE WITH THIS REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.
- c. A statement of how the proposed rezoning relates to the Findlay Comprehensive Land Use Plan.
- d. Application for Planned Unit Development, City Planning Commission, City of Findlay, Ohio, if applying for a PUD.

Name of Contact Person Philip L. Rooney

Mailing Address 119 East Crawford Street, Findlay, Ohio 45840

Phone No. (Home) \_\_\_\_\_ (Business) 419-425-3821

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(Signature of Contact Person)

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**OFFICE USE ONLY**

\$250.00 Fee Paid \_\_\_\_\_ \$100.00 Fee Paid PUD approval \_\_\_\_\_

Applicable Advertising and Filing Fees Paid \_\_\_\_\_

Date Petition Submitted to City Council

Referral to Planning Commission \_\_\_ Referral to Planning & Zoning

Planning Commission \_\_\_\_\_ Disposition

Planning & Zoning \_\_\_\_\_ Disposition

Public Hearing Date Set By Council

Date of Newspaper Notice  
(Must be mailed at least 30 days prior to Hearing)

Date of Notice to Abutting Owners  
(Must be mailed at least 20 days prior to Hearing)

Referred for Legislation

Date of Readings by Council:

First \_\_\_\_\_ Second \_\_\_\_\_ Third

Action by Council: \_\_\_\_\_ Ordinance No.

## LEGAL DESCRIPTION

Situated in the City of Findlay, County of Hancock and State of Ohio:

Part of the South part of the West Half (1/2) of the Northeast Quarter (1/4) of Section One (1), Township One (1) North, Range Ten (10) East, formerly Liberty Township and more particularly described as follows:

Beginning at a railroad spike found set as being the Southeast corner of the West Half of the Northeast Quarter of said Section; thence North on the Quarter Section Line 208.75 feet to an iron rod set; thence West 104.375 feet to a point; thence South 208.75 feet to a point set on the centerline of West Bigelow Avenue, thence East on said centerline 104.375 feet the place of beginning, containing one-half (1/2) acre of land, more or less subject to all legal highways.

Less and except the following strip of land conveyed by W. Dean Fout, unmarried, Duane Fout and Sandra K. Fout, his wife, to the City of Findlay, Ohio on August 19, 1974, by deed recorded in Volume 379 at Page 333 of the Hancock County Deed Records, and described as follows:

Commencing at a point in the centerline of West Bigelow Avenue at the Southeast corner of the West half of the Northeast Quarter of Section 1; thence North on the 1/4 section line a distance of 30 feet to a point; thence West parallel with the East-West half section line a distance of 104.375 feet to a point; thence South a distance of 30 feet to the centerline of West Bigelow Avenue; thence East along said centerline a distance of 104.375 feet to the place of beginning, having street address 306 W. Bigelow Avenue, Findlay, Ohio.

Permanent Parcel Number: 61-337040

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### Hancock County GIS



Notes

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**Attachment B: Adjoining Property Owners  
306 West Bigelow Avenue, Findlay, Ohio - Zoning Amendment**

**Kevin L. Miller  
Mary Z. Miller  
310 West Bigelow Ave.  
Findlay, Ohio 45840  
Parcel No. 610000337230**

**Lois J. Hart Jordan  
2808 High Point Lane  
Findlay, Ohio 45840  
Parcel No. 580001004211**

**Annette F. Brooker  
2804 High Point Lane  
Findlay, Ohio 45840  
Parcel No. 580001004210**

**Hancock Community Housing, Inc.  
1700 East Sandusky Street  
Findlay, Ohio 45840  
Parcel No. 580001004209**

**Journey at Christ Church United Methodist  
225 West Bigelow Ave.  
Findlay, Ohio 45840  
Parcel No. 570000921020**

**Atlas Rentals, LLC  
17016 Road 120  
Columbus Grove, OH 45830  
Parcel No. 570001012461**

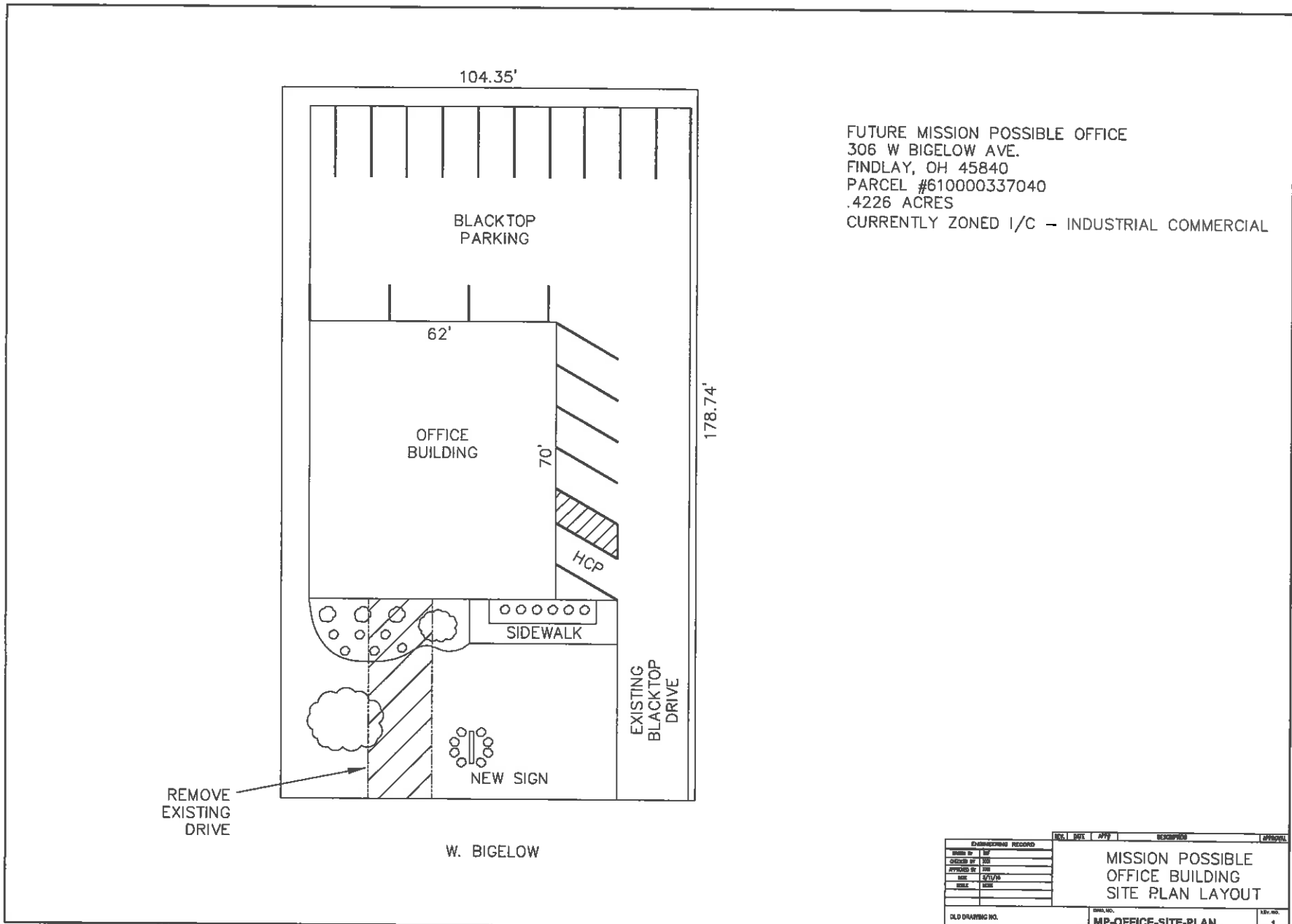
**Stephen P. Russell  
2800 Gleneagle Drive  
Findlay, Ohio 45840  
Parcel No. 570001012460**

**Scott & Miranda Crist  
13061 County Road 12  
Rawson, Ohio 45881  
Parcel No. 570000200410**

Attachment C – Comprehensive Land Use Plan  
306 West Bigelow Avenue, Findlay, Ohio - Zoning Amendment

Even though the Comprehensive Land Use Plan indicates that the property to be rezoned should be used for residential purposes, the preexisting commercial structure makes that use impractical. The requested zoning amendment lowers intensity of the commercial use of the property from a retail use to a professional office which will have a much smaller impact on the surrounding residential property.





FUTURE MISSION POSSIBLE OFFICE  
 306 W BIGELOW AVE.  
 FINDLAY, OH 45840  
 PARCEL #610000337040  
 .4226 ACRES  
 CURRENTLY ZONED I/C - INDUSTRIAL COMMERCIAL

ENGINEERING RECORD	REV. 1	DATE	APPV	DESCRIPTION	APPROVAL
DRAWN BY					
CHECKED BY					
APPROVED BY					
DATE					
SCALE					
MISSION POSSIBLE OFFICE BUILDING SITE PLAN LAYOUT					
OLD DRAWING NO.		DATE		BY	
MP-OFFICE-SITE-PLAN					1

# City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862  
318 Dorney Plaza, Municipal Building Room 115  
Telephone: 419-424-7133 • Fax: 419-424-7410  
www.findlaytaxforms.com

**Lydia L. Mihalik**  
Mayor

## Monthly Collection Report to Findlay Council

February 2015

Total collections for February 2015: \$2,183,000.64

	<b>2015</b>	<b>2014</b>	<b>Variance</b>
	<u>Year-to-date</u>	<u>Year-to-date</u>	
Withholders	2,799,300.85	2,792,431.12	6,869.73
Individuals	320,736.16	277,277.43	43,458.73
Businesses	<u>668,208.00</u>	<u>100,097.68</u>	<u>568,110.32</u>
<b>Totals</b>	3,788,245.01	3,169,806.23	618,438.78
			19.51%

### Actual & Estimated Past-due Taxes

Withholders	563,389.94
Individuals	1,092,512.85
Businesses	<u>92,023.26</u>
<b>Total</b>	1,747,926.05

### Refunds Paid

### Overpayment Transfers

	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>
	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
Withholders	6	345.57	6	345.57	0	0.00	0	0.00
Individuals	180	43,230.45	210	54,123.41	37	3,873.70	49	7,219.76
Businesses	9	<u>2,628.00</u>	11	<u>3,668.00</u>	10	<u>2,001.35</u>	37	<u>19,979.86</u>
<b>Totals</b>	<u>195</u>	<u>46,204.02</u>	<u>227</u>	<u>58,136.98</u>	<u>47</u>	<u>5,875.05</u>	<u>86</u>	<u>27,199.62</u>

  
\_\_\_\_\_  
Andrew Thomas, Administrator

3-2-15  
\_\_\_\_\_  
Date

# Findlay Income Tax Department

## Monthly Collections Report

Monday, March 2, 2015

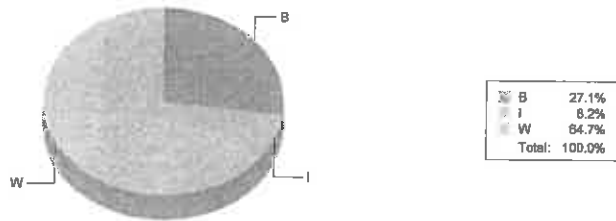
8:24:06AM

For Period February 1, 2015 through February 28, 2015

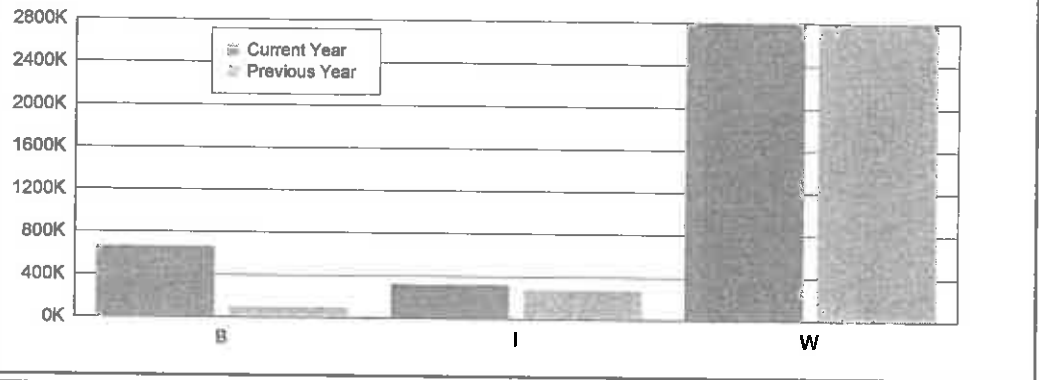
### City of Findlay

Account Type	Monthly Total	2015 Year to Date	2014 Year to Date	Increase (Decrease)	% Change	2015 Month to Date	Previous Year(s) Month to Date
W	1,413,306.73	2,799,300.85	2,792,431.12	6,869.73	0.25	1,038,949.55	374,357.18
I	177,979.92	320,736.16	277,277.43	43,458.73	15.67	9,469.11	168,510.81
B	591,713.99	668,208.00	100,097.68	568,110.32	567.56	15,922.26	575,791.73
<b>Totals:</b>	<b>2,183,000.64</b>	<b>3,788,245.01</b>	<b>3,169,806.23</b>	<b>618,438.78</b>	<b>19.51</b>	<b>1,064,340.92</b>	<b>1,118,659.72</b>

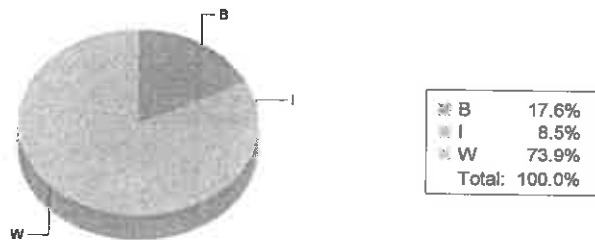
Monthly Collections by Account Type



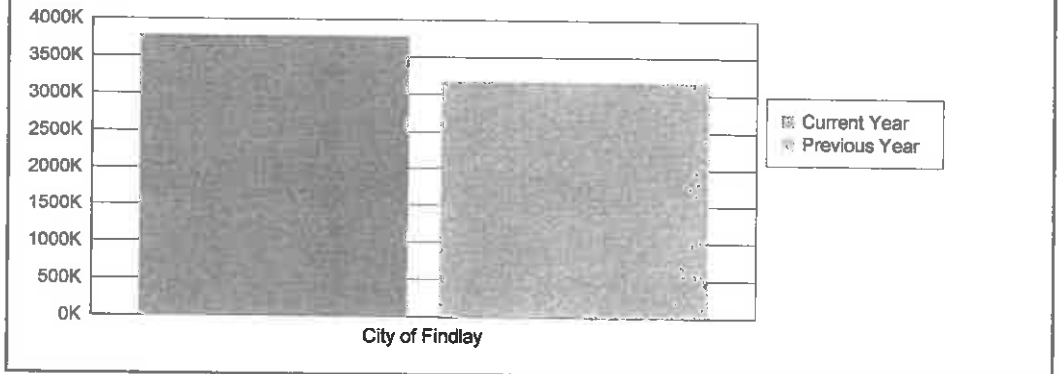
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

March 4, 2015

Honorable Council:

Attached are the Findlay Police Department activity stats for February 2015.

Sincerely,



Gregory R. Horne  
Chief of Police



**CITY OF FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



Phone: 419-424-7163  
Fax: 419-424-7296

**Patrol Division  
Monthly Activity Report  
Month of: February, 2015**

	<u>Month</u>	<u>Year to Date</u>
Traffic Stops:	650	1473
Citations:	258	604
Operating Vehicle while Intoxicated:	18	27
Accidents (non injury):	84	213
Injury Accidents:	19	36
Criminal Damaging/ Vandalism:	9	25
Theft/Fraud/Shoplifting Complaints:	87	221
Motor Vehicle Theft:	5	15
Unlawful Entry Complaints:	17	46
Domestic Dispute Complaints:	46	122
Assault Complaints:	10	27
Sex Offense Complaints:	7	15
Alcohol/Drug Complaints:	42	72
Warrants Served:	69	181
Arrests:	164	357
Total Reports Generated:	1020	2320
School Walk Thru's:	72	150

Detective Division  
February, 2015 Activity

Cases Submitted for Prosecution

	Month	Year to Date
Law Director:	85	201
County Prosecutor:	40	76
Juvenile Prosecutor:	23	45

There were a total of 13 new cases assigned for investigation during the month of February.



**CITY of FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



Phone: 419-424-7194  
Fax: 419-424-7891

**Vice Narcotics Unit/METRICH Unit**

**Activity Report**

February 2015

The following is the activity report for the Vice Narcotics Unit/METRICH Unit for the month of February 2015:

Narcotics Investigations: 17

Felony Arrests: 7 (12 charges)

Misdemeanor Arrests: 1

Drug Talks: 3

Sgt. Justin Hendren 818



**CITY of FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



**Special Assignment Unit**

**Activity Report**

Month February Year 2015

Chief Horne,

The following report is from the Special Assignment Unit (SAU) activities for the month listed above.

Events: 107

Arrests: 10

Traffic Citations: 52

Traffic Warnings: 18

OVI:

Minor Misdemeanor Citations: 5

Warrant/Summons Service: Warrants – 20 / Summons - 6

Alcohol/Drug Offenses: Drug offenses 13

Weapon Offenses: 1

Cases referred for charges (no arrest): 6

Surveillance Details: 1

Assists to other PD Divisions: 1

Submitted by: Sgt. R. A. Doe #468



**MONTHLY COURT OFFICER ACTIVITY REPORT**

MONTH: February YEAR 2015

<b>TOTAL PAPERS PROCESSED</b>	<u>245</u>
<b>TOTAL PAPER SERVICE HOURS</b>	<u>89.5</u>
<b>TOTAL COURT SECURITY HOURS</b>	<u>58.5</u>
<b>TOTAL PRISONERS TO/FROM COURT</b>	<u>1</u>
<b>TOTAL MILES DRIVEN</b>	<u>630</u>
<b>TOTAL SUMMONS</b>	<u>79</u>
<b>TOTAL OVERTIME HOURS</b>	<u>0</u>

Col. Burchstein  
**COURT OFFICER**



# Findlay Fire Department



**Matthew L. Traver**

720 South Main Street

Findlay, OH 45840

Telephone: 419-424-7129 • Fax: 419-424-7849

DATE: 3/5/2015  
TO: City Council  
RE: Ohio Department of Public Safety EMS Grant

Dear members of City Council, the Findlay Fire Department has been awarded a grant from the Ohio Department of Public Safety- Division of Emergency Medical Service. The grant awarded was for \$1500.00 dollars to be used for training and equipment. I request City Council to reallocate this \$1500.00 dollars from the State Grant account number 034100 to the Fire Department account number 321102. The Fire Department will use these funds to purchase ems equipment. Thank You for this consideration.

Respectfully,

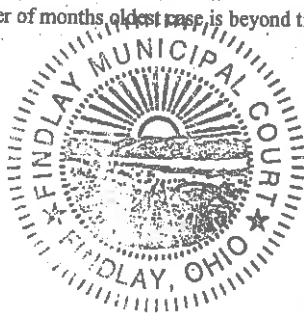
Matthew L. Traver  
Interim Chief

**THE SUPREME COURT OF OHIO**  
**Administrative Judge**  
**MUNICIPAL COURT AND COUNTY COURT**


Court: **FINDLAY MUNICIPAL COURT** Judge: **JONATHAN P STARN**

Report for the month of: **February 2015**

	A	B	C	D	E	F	G	H	I	T
	Felones	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL
Pending beginning of period	3	114	10	384	10	275	54	0	160	1010
New cases filed	5	133	46	841	1	93	15	0	60	1194
Cases transferred in, reactivated or redesignated	0	16	2	50	0	2	0	0	1	71
<b>TOTAL (Add lines 1-3)</b>	<b>8</b>	<b>263</b>	<b>58</b>	<b>1275</b>	<b>11</b>	<b>370</b>	<b>69</b>	<b>0</b>	<b>221</b>	<b>2275</b>
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	0	25	5	39	4	41	17	0	0	131
Hearing by Magistrate (Include guilty or no contest pleas and defaults)		0	0	36	0	0	0	0	50	86
Transfer (Include waivers of preliminary hearing and individual judge assignments)	1	106	42	80	0	15	5	0	0	249
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	0	5	0	0	0	5
Other dismissals (Include dismissals at preliminary hearing)	5	6	1	1	0	24	9	0	22	68
Violations Bureau		0		541						541
Unavailability of party for trial or sentencing	0	23	1	17	0	0	0	0	0	41
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0	0
Other terminations	0	16	1	214	0	0	0	0	1	232
<b>TOTAL (Add lines 5-13)</b>	<b>6</b>	<b>176</b>	<b>50</b>	<b>928</b>	<b>4</b>	<b>85</b>	<b>31</b>	<b>0</b>	<b>73</b>	<b>1353</b>
Pending end of period (Subtract line 14 from line 4)	2	87	8	347	7	285	38	0	148	922
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0	0



Fax to:  
(614) 387-9419  
-or-  
Mail to:  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

  
\_\_\_\_\_  
JONATHAN P STARN  
*Walter Eigel Rhonda Jorgensen*  
Preparer's name add telephone number if other than judge (print or type)  
4194247143

3/4/15  
\_\_\_\_\_  
Date  
3/4/15  
\_\_\_\_\_  
Date

**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT**

Judge: **JONATHAN P STARN**

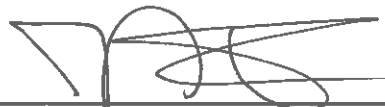
Date of completion of most  
recent physical inventory

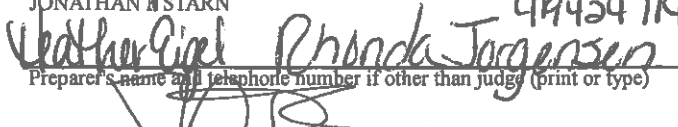
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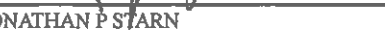
Report for the month of: **February 2015**

	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	261	109	146	0	19	1	0	536	0
New cases filed	2	53	21	34	0	8	2	0	118	0
Cases transferred in, reactivated or redesignated	3	12	1	3	0	0	0	0	16	0
<b>TOTAL (Add lines 1-3)</b>	4	326	131	183	0	27	3	0	670	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	1	0	0	0	0	1	0
Default	7				0	0	0	0	0	0
Guilty or no contest plea to original charge	8	33	17	30				80	0	
Guilty or no contest plea to reduced charge	9	8	1	2				11	0	
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	
Other Dismissals	11	19	1	5	0	5	1	0	31	0
Transfer to another judge or court	12	2	0	0	0	0	0	0	2	0
Referral to private judge	13				0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	6	0	2	0	0	0	0	8	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	1	0	0	1	0
Other terminations	16	2	2	1	0	0	0	0	5	0
<b>TOTAL (Add lines 5-16)</b>	17	70	21	41	0	6	1	0	139	0
Pending end of period (Subtract line 17 from line 4)	18	256	110	142	0	21	2	0	531	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

Fax to:  
(614) 387-9419  
-or-  
Mail to:  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

  
 JONATHAN P STARN  
 Date: 3/4/15

  
 Rhonda Jorgensen  
 494247143  
 Prepare's name and telephone number if other than judge (print or type)  
 Date: 3/4/15

  
 JONATHAN P STARN  
 Date: 3/4/15


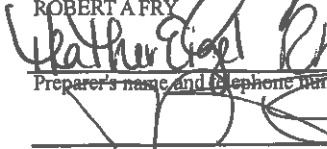
**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **ROBERT A FRY**  
 Report for the month of : **February 2015**

<b>Date of completion of most recent physical inventory</b>
<b>12/26/2014</b>

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	160	103	112	5	13	2	0	395	0
New cases filed	53	21	46	0	7	3	0	130	0
Cases transferred in, reactivated or redesignated	11	0	4	0	0	0	0	15	0
<b>TOTAL (Add lines 1-3)</b>	<b>224</b>	<b>124</b>	<b>162</b>	<b>5</b>	<b>20</b>	<b>5</b>	<b>0</b>	<b>540</b>	<b>0</b>
Jury trial	1	0	0	0	0	0	0	1	0
Court trial	0	0	0	0	0	0	0	0	0
Default				0	0	1	0	1	0
Guilty or no contest plea to original charge	23	13	29					65	0
Guilty or no contest plea to reduced charge	4	2	5					11	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0
Other Dismissals	13	0	7	1	8	1	0	30	0
Transfer to another judge or court	3	0	0	0	2	0	0	5	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	15	1	1	0	0	0	0	17	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	1	2	1	0	0	0	0	4	0
<b>TOTAL (Add lines 5-16)</b>	<b>60</b>	<b>18</b>	<b>43</b>	<b>1</b>	<b>10</b>	<b>2</b>	<b>0</b>	<b>134</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4)	164	106	119	4	10	3	0	406	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

Fax to: (614) 387-9419 -or- Mail to: Court Statistical Reporting Section Supreme Court of Ohio 65 South Front Street, 6th Floor Columbus, Ohio 43215-3431
--

	3/4/15
ROBERT A FRY	Date
	3/4/15
Preparer's name and telephone number if other than judge (print or type)	Date
JONATHAN P STARN	3/4/15
	Date

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
MTD YTD\*\*\*\*\*LAST YEAR\*\*\*\*\*  
MTD YTD

## RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$2,961.80	\$5,551.40	\$4,733.00	\$5,015.32
BOND FEES	\$880.00	\$1,730.00	\$1,025.00	\$1,500.00
CIVIL DEPOSIT TENDERS	\$1,253.00	\$3,513.00	\$1,827.50	\$2,399.37
COURT COST	\$62,280.09	\$118,228.97	\$48,904.43	\$93,262.24
DUI ENFORCEMENT	\$4,056.31	\$7,493.93	\$3,120.29	\$5,741.99
ELECTRONIC IMAGING	\$4,367.85	\$8,657.85	\$3,279.00	\$6,296.10
FINES & FORFEITURES	190,094.38	\$335,473.17	149,581.56	\$287,214.45
FUND REIMBURSEMENT	\$0.00	\$0.00	\$85.00	\$85.00
INDIGENT DRIVER ALCOHOL	\$921.79	\$1,607.29	\$898.00	\$1,619.13
INMATE MEDICAL EXPENSE	\$0.00	\$0.00		
INTEREST	\$8.03	\$16.14	\$7.24	\$15.50
JAIL HOUSING	\$7,796.49	\$11,744.74	\$5,244.00	\$7,336.50
JAIL REIMBURSEMENT	\$292.50	\$472.00	\$500.93	\$712.50
LEGAL RESEARCH	\$8.10	\$10.00	\$4.00	\$9.00
MEDIATION	\$1,393.50	\$2,778.17	\$1,097.00	\$2,094.50
MISCELLANEOUS	\$30,596.05	\$59,301.33	\$23,028.30	\$43,523.77
MUNI COURT COMPUTERIZATION	\$4,427.50	\$8,718.50	\$3,300.00	\$6,310.79
MUNI COURT IMPROVEMENT	\$4,342.00	\$8,549.50	\$3,213.00	\$6,145.63
RESTITUTION	\$1,183.14	\$1,334.84	\$871.30	\$1,346.30
SPECIAL PROJECTS	\$17,148.77	\$34,065.86	\$12,823.66	\$24,423.01
STATE PATROL	\$25,772.75	\$49,137.73	\$19,747.23	\$37,777.23
TRAFFIC/CRIMINAL BONDS	\$3,111.38	\$14,033.02	\$8,579.77	\$21,090.79
	<u>362,895.43</u>	<u>\$672,417.44</u>	<u>291,870.21</u>	<u>\$553,919.12</u>

## DISTRIBUTIONS:

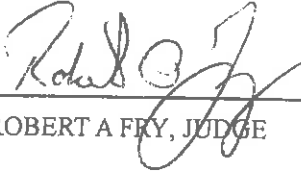
ALCOHOL MONITORING	\$2,961.80	\$5,551.40	\$4,733.00	\$5,015.32
BOND FEES	\$880.00	\$1,730.00	\$1,025.00	\$1,500.00
CIVIL DEPOSIT TENDERS	\$1,965.00	\$2,902.50	\$740.00	\$740.00
COURT COST	\$62,280.09	\$118,203.97	\$48,904.43	\$93,262.24
DUI ENFORCEMENT	\$4,056.31	\$7,493.93	\$3,120.29	\$5,741.99
ELECTRONIC IMAGING	\$4,367.85	\$8,657.85	\$3,279.00	\$6,296.10
FINES & FORFEITURES	195,040.51	\$340,372.17	148,397.43	\$287,487.37
FUND REIMBURSEMENT			\$85.00	\$85.00
INDIGENT DRIVER ALCOHOL	\$921.79	\$1,607.29	\$898.00	\$1,619.13
INMATE MEDICAL EXPENSE				
INTEREST	\$8.03	\$16.14	\$7.24	\$15.50
JAIL HOUSING	\$7,796.49	\$11,744.74	\$5,244.00	\$7,336.50
JAIL REIMBURSEMENT	\$292.50	\$472.00	\$500.93	\$712.50
LEGAL RESEARCH	\$8.10	\$10.00	\$4.00	\$9.00
MEDIATION	\$1,393.50	\$2,778.17	\$1,097.00	\$2,094.50
MISCELLANEOUS	\$43,240.04	\$77,660.77	\$35,677.38	\$60,867.10
MUNI COURT COMPUTERIZATION	\$4,427.50	\$8,718.50	\$3,300.00	\$6,310.79
MUNI COURT IMPROVEMENT	\$4,342.00	\$8,549.50	\$3,213.00	\$6,145.63
RESTITUTION	\$1,133.14	\$1,284.84	\$750.00	\$1,025.00
SPECIAL PROJECTS	\$17,148.77	\$34,065.86	\$12,823.66	\$24,423.01
STATE PATROL	\$25,772.75	\$49,137.73	\$19,747.23	\$37,777.23
	<u>378,036.17</u>	<u>\$680,957.36</u>	<u>293,546.59</u>	<u>\$548,463.91</u>

## DISTRIBUTED TO:

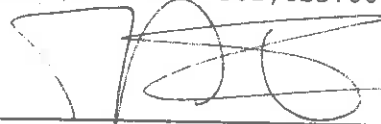
\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

CITY OF FINDLAY	162,809.38	\$293,002.22	119,914.56	\$215,670.37
HANCOCK COUNTY	\$29,865.74	\$53,867.66	\$21,018.45	\$35,977.06
OTHERS	128,598.61	\$217,398.13	108,037.36	\$209,930.74
STATE OF OHIO	\$69,311.66	\$133,142.81	\$52,642.63	\$99,425.14
	<u>390,585.39</u>	<u>\$697,410.82</u>	<u>301,613.00</u>	<u>\$561,003.31</u>



ROBERT A FRY, JUDGE



JONATHAN P. STARN, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT





# FINDLAY WORC FINANCIAL ANALYSIS

JANUARY 01, 2015 THRU FEBRUARY 28, 2015

**PLEASE NOTE:** THE WORC WILL CLOSE FOR 7 DAYS - FOR 6 DIFFERENT WEEKS = 42 DAYS THROUGHOUT THE YEAR.

FIMC cases	Findlay City Ordinance cases, days served=	178
FIMC cases	State Code cases, days served =	260
FIMC cases	Total days served (combined City and State) =	438

## Other Courts using WORC

	<u>Days Served</u>	<u>Additional Income to date</u>
Fostoria Municipal Court	0	\$0.00
Hancock County Common Pleas Court	93	\$2,325.00
Hancock County Juvenile Court	0	\$0.00
Upper Sandusky Municipal Court	10	\$250.00
Henry County Common Pleas Court	0	\$0.00
Fremont Municipal Court	0	\$0.00
	103	\$2,575.00
	Other Courts Usage Total Days:	Total Additional Income:

Hancock Co. Justice Center Cost: 178 City Ordinance case days served x \$84 / day saved by  
not serving time at the Justice Center = \$14,952.00

Total fees collected at \$25 / day from all residents = \$13,525.00

Outstanding fees = \$2,357.00 (15 accounts)

Expenses = \$47,329.54

Charge Statistics = \$13,735.00 ( charged upon entry for full stay) (JUNE MAY SHOW 0.00 CHARGE DUE TO CHARGE RECEIVED A CREDIT DUE TO FURLOUGH OR REFUNDS DUE TO EARLY RELEASE REFUNDS - THESE CREDITS ARE SUBTRACTED FROM THE BILLED AMOUNT).

Payment Statistics = \$13,104.00 ( this amount may be larger than the Charge Statistics at times, due to the fact that residents are charged upon entry for their full stay - i.e.: charged in May but made payments in following months). (This also includes Reimbursables).

Net Expense = \$34,225.54  
(Expenses - Payments)

Program Savings: Net vs. Justice Center cost = (\$19,273.54) \*  
(Justice Center Cost - Net Expense)

Commissions Received from Securus Pay Phones = \$27.80

\*\*\* All information in this document has been tallied due to errors occurring in the WORC computer program.

\* Programs savings does not account for factors associated with continued employment of participants.



## CITY HEALTH DEPARTMENT

1644 Tiffin Avenue, Suite A  
Findlay OH 45840

(419) 424. 7105 Telephone  
(419) 424. 7420 Plumbing  
(419) 424. 7189 FAX

(419) 424. 7441 Nursing  
(419) 424. 7188 Environmental Health  
(419) 424. 7106 Vital Statistics



**Public Health**  
Prevent. Promote. Protect.

Stephen D. Mills, DO  
Health Commissioner

### BOARD OF HEALTH

- Lydia L. Mihalik, Mayor  
-President Ex Officio
- Gregory W. Cline, R PH  
-President Pro Tempore
- William S. Alge, Jr
- Robert E. McEvoy, MD
- James Niemeyer
- B. Joan Work, RN

March 9, 2015

Honorable City Council  
City of Findlay, Ohio

RE: Project #31992400 MRC (Medical Reserve Corps) Grant

Dear Council Members,

I am very happy to report that the Findlay City Health Department has received a continuation grant award from the National Association of City and County Health Officials for \$3,500. This grant award will enable the Findlay City Health Department to continue work to develop and maintain an official Medical Reserve Corps. in Hancock County. The Findlay City Health Department currently houses the local Medical Reserve Corps. which is a nationally recognized program dedicated to establishing teams of local volunteer medical and public health professionals to contribute their skills and expertise during times of community need. The Findlay City Health Department has utilized previous grant dollars awarded to recruit, train, outfit, and maintain a database of medical volunteers that could be called upon to respond to emergency situations in Findlay and Hancock County.

We would appreciate appropriation of this grant money, by council, to Project #31992400 MRC Grant so that we may begin activity as soon as possible. A copy of the agreement is attached as verification.

If you have any questions please contact Chad Masters, MRC Coordinator at 419-424-7188.

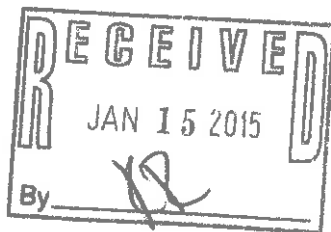
Sincerely,

  
Stephen Mills D.O.  
Health Commissioner

XC: City Law Director  
City Auditor

**National Association of County and City Health Officials  
Agreement**

National Association of County and City Health Officials  
1100 17<sup>th</sup> Street, NW, 7th Floor, Washington, DC 20036-4636  
(202)783-5550 FAX (202)783-1583



COPY

CONTRACT # MRC 15 - 1598

This Agreement is entered into, effective as of the date of the later signature indicated below (the 'Effective Date'), by and between the **National Association of County and City Health Officials** ('NACCHO'), with its principal place of business at 1100 17<sup>th</sup> St., N.W., 7<sup>th</sup> Floor, Washington, DC 20036, and **Findlay City Health Department** ('Organization'), with its principal place of business at **1644 Tiffin Ave., Findlay, Ohio 45840**

WHEREAS, NACCHO has received a grant from the Department of Health and Human Services (Grant # 5 MRCSG101005-04-00, CFDA # 93.008) (the 'Grant') to build the capacity of local Medical Reserve Corps ('MRC') units;

WHEREAS, pursuant to the terms of the Grant, NACCHO has agreed, among other things, to provide support to MRC units and to encourage these units to provide certain information to the Office of the Assistance Secretary for Preparedness and Response's Division of the Civilian Volunteer Medical Reserve Corps ('ASPR/DCVMRC');

WHEREAS, Organization either houses or is itself an MRC unit that is registered in good standing with the ASPR/DCVMRC;

WHEREAS, pursuant to the terms of the Grant, NACCHO desires to provide funding to Organization in exchange for Organization agreeing, among other things, to undertake the activities indicated in their capacity building application or oversee such activities and to provide certain information to the ASPR/DCVMRC.

NOW, THEREFORE, NACCHO and Organization, intending to be legally bound, in consideration of the promises and mutual covenants and obligations contained herein, hereby agree as follows:

- 1. ORGANIZATION'S OBLIGATIONS:** In consideration for the payment described in Section 3, below, Organization agrees, during the Term of this Agreement, to be an MRC Unit in Good Standing by meeting the following criteria below. If Organization houses an MRC Unit, Organization will ensure that the unit is an MRC Unit in Good Standing by meeting the following criteria below.

1. Have 501c(3) or comparable status or be housed in an organization capable of and willing to receive federal funds on its behalf;
2. Monitors and provide updates to the MRC Unit's profile on the MRC web site no less often than once every three months;
3. Provides the ASPR/DCVMRC with regular updates of programs and plans;
4. Actively works towards National Incident Management System ("NIMS") compliance;
5. Agrees to participate in MRC Unit Technical Assistance assessments;
6. Utilizes capacity building award funds for approved purposes, and as indicated in their capacity building award application;
7. Maintains Registered status with the ASPR/DCVMRC; and
8. Agrees to complete program/event/activity evaluations provided by NACCHO

2. **TERM OF AGREEMENT:** The term of the Agreement shall be begin on **January 8, 2015** and shall continue until **July 31, 2015** (the "Term").

3. **PAYMENT FOR SERVICES:** In consideration for the agreements by Organization set forth in Section 1, above, NACCHO shall pay Organization **Three thousand Five Hundred Dollars (\$3500.00)**. Payment will be made before the expiration of the Term of the Agreement.

4. **REVISIONS AND AMENDMENTS:** Any revisions or amendments to this Agreement must be made in writing and signed by both parties.

5. **ASSIGNMENT:** Organization may not assign this Agreement nor delegate any duties herein without the expressed written approval of NACCHO.

6. **INTERFERING CONDITIONS:** Organization shall promptly and fully notify NACCHO of any condition that interferes with, or threatens to interfere with, the successful carrying out of Organization's duties and responsibilities under this Agreement, or the accomplishment of the purposes thereof. Such notice shall not relieve Organization of said duties and responsibilities under this Agreement.

7. **RESOLUTION OF DISPUTES:** The parties shall use their best, good faith efforts to cooperatively resolve disputes and problems that arise in connection with this Agreement. Both parties will make a good faith effort to continue without delay to carry out their respective responsibilities under the Agreement while attempting to resolve the dispute under this section. If a dispute arises between the parties that cannot be resolved by direct negotiation, the dispute shall be submitted to a dispute board for a nonbinding determination. Members of the dispute board shall be the Director or Chief Executive Officer of the Organization, the Executive Director of NACCHO, and the Senior Staff of NACCHO responsible for this Agreement. The costs of the dispute board shall be paid by the Organization and NACCHO in relation to the actual costs

incurred by each of the parties. The dispute board shall timely review the facts, Agreement terms and applicable law and rules, and make its determination. If such efforts fail to resolve the differences, the disputes will be submitted to arbitration in the District of Columbia before a single arbitrator in accordance with the then-current rules of the American Arbitration Association. The arbitration award shall be final and binding upon the parties and judgment may be entered in any court of competent jurisdiction.

8. **ENTIRE AGREEMENT**: This Agreement contains all agreements, representations, and understandings of the parties and supersedes and replaces any and all previous understandings, commitments, or agreements, oral or written.

9. **PARTIAL INVALIDITY**: If any part, term, or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law, that part, term or provision shall be restated to effectuate the parties' intentions, and the validity of the remaining portions or provisions shall not be affected.

10. **GOVERNING LAW**: This Agreement shall be governed by and construed in accordance with the laws of the District of Columbia (without regard to its conflict of law rules).

11. **COMPLIANCE WITH FEDERAL LAWS AND REGULATIONS**: Organization's use of funds under this Agreement is subject to the directives of and full compliance with 45 C.F.R. Part 74 (Uniform Administrative Requirements for Awards and Subawards to Institutions of Higher Education, Hospitals, Other Non-Profit Organizations, and Commercial Organizations) and OMB Circular A-110 (Uniform Administrative Requirements for Grants and Agreements With Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations). It is the Organization's responsibility to understand and comply with all requirements set forth therein.

12. **DEBARRED OR SUSPENDED ORGANIZATIONS**: Pursuant to OMB Circular A-110, Organization certifies to the best of its knowledge that its is not presently and will execute no subcontract with parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension."

13. **AUDITING**: Organization agrees to permit independent auditors to have access to its books, records and financial statements for the purpose of monitoring compliance with this contract.

14. **NOTICE**: All notices under this Agreement shall be in writing and shall be sent via facsimile and first class mail, postage prepaid, to the addresses below. Either party may update its address by providing written notice to the other party pursuant to the terms of this provision.

FOR NACCHO.

National Association of County and City Health Officials  
Attn: Naccho MRC Team  
1100 17<sup>th</sup> Street, N.W., 7<sup>th</sup> Floor  
Washington, D.C. 20036  
Tel. (202) 873-5550

Fax (202) 783-1583  
Email: [mrc@naccho.org](mailto:mrc@naccho.org)

**FOR CONTRACTOR:**

**TO ORGANIZATION:**

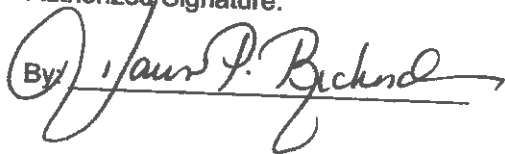
Findlay City Health Department  
Barbara Wilhelm  
Deputy Health Commissioner  
1644 Tiffin Ave.  
Findlay, Ohio 45840  
Tel. 4194247106

**15. AUTHORITY TO BIND PARTY:** Each party hereby represents and warrants that the person signing this Agreement on its behalf as the authority to bind such party.

**NACCHO:**

**ORGANIZATION:**

Authorized Signature:

By: 

Authorized Signature:

By: 

Name: Dawn P. Richardson,  
JD, MA

Name: Barbara Wilhelm

Organization: National Association  
of County and City  
Health Officials

Organization: Findlay City Health  
Department

Address: 1100 17<sup>th</sup> Street, NW  
Washington, DC  
20036

Address: 1644 Tiffin Ave.  
Findlay, Ohio 45840

Phone: 202-507-4264

Phone: 4194247106

Fax: 202-783-1583

Fax: 4194247189

EIN: 52-1426663

EIN: 346400448

Date: 1/29/2015

Date: 1/8/2015



## CITY HEALTH DEPARTMENT

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Health Commissioner

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-President Pro Tempore
- William S. Alge, Jr
- Robert E. McEvoy, MD
- James Niemeyer
- B. Joan Work, RN

March 6, 2015

Honorable City Council  
City of Findlay, Ohio

RE: 2015 Hancock County Community Health Assessment

Dear Council Members,

The Findlay City Health Department is extremely pleased to be a part of an upcoming project to conduct a community wide health assessment in Findlay and Hancock County. This project is a collaborative effort of Blanchard Valley Health System, The Findlay-Hancock County Community Foundation, United Way of Hancock County, Hancock County Health Department, Hancock County ADAMHS Board and the Community Partnership, Hancock County Family First Council, and the Findlay City Health Department.

A community wide assessment will gather physical, mental and social health related data relevant to our community. This health assessment will give us current data to serve as a guide for strategic planning and can help in the judicious use of resources. This assessment will be an invaluable tool in positioning our community for future grants to address the health issues identified in the assessment and data collection process. The process of coming together as community partners to finance and otherwise support the gathering of data has built a collaborative foundation by which we can measure progress on our community health improvement plan to target our most pressing issues.

In order to conduct this assessment we will be partnering with The Hospital Council of Northwest Ohio. The Hospital Council has a reputation for thorough and accurate data collection, having completed assessments in 27 Ohio counties. This comprehensive assessment process will include a child (0 to 11 years), youth (12-18 years) and an adult survey.

The Findlay City Health Department has agreed to act as fiscal manager for this worthwhile project and has already collected \$16,000. In addition we have received a notice of award from the Findlay-Hancock County Community Foundation in the amount of \$17,000. We would therefore respectfully ask for council appropriation of \$33,000 to **Project #31950300 2015 Health Assessment** so that we may begin activity as soon as possible.

Additional appropriation requests will be made as a further contributions are received.

Barbara Wilhelm, Deputy Health Commissioner, is acting as Project Director for the 2015 Health Assessment and will happily entertain questions or concerns directed at this project.

Sincerely,



Stephen Mills D.O.  
Health Commissioner

XC: Don Rasmussen  
James Staschiak



Grant No: 2015005

**GRANT AGREEMENT**  
**between**  
**THE FINDLAY-HANCOCK COUNTY COMMUNITY FOUNDATION**  
**and**

Grantee: Findlay City Health Department  
Contact Person: Stephen Mills DO, Health Commissioner

This agreement sets forth the terms and conditions upon which the Foundation will make a grant to the Grantee for the purposes specified in the following grant resolution and evidences the agreement of the Grantee to comply with those terms and conditions.

**1. GRANT RESOLUTION**

RESOLVED, that a one-year grant totaling \$17,000 be awarded to the Findlay City Health Department to support the 2015 Hancock County Community Health Assessment. Funding Sources: Richard & Lynn McCord Fund, Anna Van Gorder Fund, M. Margaret Foster Health Fund and Gertrude A. Lee Fund

**2. GENERAL TERMS**

Grant No: 2015005  
Date Approved: February 26, 2015  
Grant Period: One Year      **Dates: March 1, 2015 – February 29, 2016**  
Grant Amount: **\$17,000**

for Detailed Authorized Amount See Page 5 (Section 12)

**Payment Schedule:**

March 1, 2015 - \$17,000

[Payment generally will be received approximately one (1) week following payment date.]

**Financial and Narrative Project Report(s) Due:**

August 31, 2015 (Mid-Year Discussion; please schedule with Kimberly Bash)  
February 29, 2016 (Final Written Report)

**\*\* Discussions and Written Reports must include an Updated Logic Model to show progress taking place with the project.**

**PLEASE NOTE: GRANT NUMBER MUST BE INCLUDED ON ALL CORRESPONDENCE INCLUDING REPORTS.**



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Tuesday, March 10, 2015

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of February 28<sup>th</sup>, 2015  
Cash & Investments as of February 28<sup>th</sup>, 2015  
Open Projects Report as of February 28<sup>th</sup>, 2015  
Financial Snapshot for General Fund as of February 28<sup>th</sup>, 2015

Respectfully Submitted,

Jim Staschiak II  
City Auditor

CC: L. Mihalik

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF FEBRUARY 28, 2015**

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
COUNCIL	143,717	25,053		3,050	500	
MAYOR'S OFFICE	225,453	32,269		5,000	696	
AUDITOR'S OFFICE	582,741	72,004		340,258	98	
TREASURER'S OFFICE	11,585	1,194		-	-	
LAW DIRECTOR	593,092	84,781		113,100	-	
MUNICIPAL COURT	1,683,848	209,172		1,323,900	352,736	
CIVIL SERVICE OFFICE	108,947	12,853		54,000	23,409	
PLANNING & ZONING	146,272	68,263		-	-	
COMPUTER SERVICES	309,001	35,541		309,006	37,086	
GENERAL EXPENSE	2,712,434	198,825		-	-	
GENERAL REVENUE	-	-		20,978,876	2,112,411	
POLICE DEPARTMENT	6,813,737	893,287		611,248	262,617	
DISASTER SERVICES	50,924	19,256		-	-	
FIRE DEPARTMENT	7,072,426	993,128		298,150	76,138	
DISPATCH CENTER	960,826	151,554		17,546	-	
N.E.A.T.	106,067	12,134		3,000	99	
HUMAN RESOURCES	141,068	25,740		-	-	
W.O.R.C.	357,265	47,330		120,200	33,082	
SERVICE SAFETY DIRECTOR	218,307	23,781		-	-	
ENGINEERING OFFICE	796,415	110,791		144,600	40,534	
PUBLIC BUILDING	399,449	29,903		58,500	57,700	
HEALTH DEPARTMENT	1,551,489	213,170		1,039,200	193,829	
ZONING	115,512	14,052		56,700	6,180	
PARK MAINTENANCE	625,586	50,783		177,700	138,790	
RESERVOIR RECREATION	4,063	255		4,063	255	
RECREATION MAINTENANCE	134,100	1,250		-	-	
RECREATION FUNCTIONS	863,318	73,365		842,350	275,440	
CEMETERY DEPARTMENT	372,128	38,429		165,910	81,268	
<b>TOTAL GENERAL FUND</b>	<b>27,099,770</b>	<b>3,438,161</b>	<b>12.7%</b>	<b>26,666,357</b>	<b>3,692,867</b>	<b>13.8%</b>

CONTINUED ON REVERSE

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
SCM&R STREETS	3,137,805	355,257		3,046,733	688,921	
TRAFFIC-SIGNALS	521,160	37,664		210,000	210,000	
<b>TOTAL SCM&amp;R FUND</b>	<b>3,658,965</b>	<b>392,921</b>	<b>10.7%</b>	<b>3,256,733</b>	<b>898,921</b>	<b>27.6%</b>
SCM&R HIWAYS	258,730	42,802		143,170	23,971	
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>258,730</b>	<b>42,802</b>	<b>16.5%</b>	<b>143,170</b>	<b>23,971</b>	<b>16.7%</b>
AIRPORT OPERATIONS	1,257,431	147,512		1,072,090	90,372	
<b>TOTAL AIRPORT FUND</b>	<b>1,257,431</b>	<b>147,512</b>	<b>11.7%</b>	<b>1,072,090</b>	<b>90,372</b>	<b>8.4%</b>
WATER TREATMENT	2,124,629	213,562		18,000	1,190	
WATER DISTRIBUTION	1,643,825	167,324		58,869	7,425	
UTILITY BILLING	1,092,716	145,745		8,204,591	1,179,884	
SUPPLY RESERVOIR	414,369	26,424		9,930	-	
<b>TOTAL WATER FUND</b>	<b>5,275,539</b>	<b>553,055</b>	<b>10.5%</b>	<b>8,291,390</b>	<b>1,188,499</b>	<b>14.3%</b>
SANITARY SEWER MAINT	1,160,587	152,170		300	156	
STORMWATER MAINT	490,269	30,010		763,223	134,813	
WATER POLLUTION CONTROL	2,956,591	339,037		8,703,780	1,408,935	
<b>TOTAL SEWER FUND</b>	<b>4,607,447</b>	<b>521,217</b>	<b>11.3%</b>	<b>9,467,303</b>	<b>1,543,904</b>	<b>16.3%</b>
PARKING	100,141	20,844		107,200	17,535	
<b>TOTAL PARKING FUND</b>	<b>100,141</b>	<b>20,844</b>	<b>20.8%</b>	<b>107,200</b>	<b>17,535</b>	<b>16.4%</b>
SWIMMING POOL	55,482	492		49,000	-	
<b>TOTAL SWIMMING POOL FUND</b>	<b>55,482</b>	<b>492</b>	<b>0.9%</b>	<b>49,000</b>	<b>-</b>	<b>0.0%</b>
CIT ADMINISTRATION	18,374,479	1,907,820		22,207,500	3,802,666	
<b>TOTAL CIT FUND</b>	<b>18,374,479</b>	<b>1,907,820</b>	<b>10.4%</b>	<b>22,207,500</b>	<b>3,802,666</b>	<b>17.1%</b>

CITY OF FINDLAY  
CASH & INVESTMENTS AS OF FEBRUARY 28, 2015

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 300,900.00	STAR OHIO @ 0.06%	
700.00	STAR OHIO @ 0.06%	
3,500.00	STAR OHIO @ 0.06%	
131,475.00	STAR OHIO @ 0.06%	
9,000,000.00	STAR PLUS @ 0.20%	
19,005,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
719,100.00	SAVINGS ACCOUNT	CHASE BANK
120,247.00	SAVINGS ACCOUNT	CHASE BANK
1,175,026.75	SAVINGS ACCOUNT	CHASE BANK
3,500,000.00	SAVINGS ACCOUNT	CHASE BANK
250,397.42	FNMA @ 0.295%	FIFTH THIRD BANK
1,001,367.29	FHLB @ 0.500%	FIFTH THIRD BANK
500,695.82	FFCB @ 0.550%	FIFTH THIRD BANK
999,663.00	FFCB @ 0.280%	DAVIDSON & CO
245,000.00	CERTIFICATE OF DEPOSIT @ 0.400%	FIRST NATIONAL
999,800.90	FFCB @ 0.350%	FIFTH THIRD BANK
769,769.00	FHLMC @ 0.400%	KEY BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.450%	WATERFORD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	FIRST FEDERAL BANK
996,914.06	US TREASURY @ 0.250%	DAVIDSON & CO
1,033,667.00	FNMA @ 0.506%	KEY BANK
719,177.93	CONSTRUCTION SAVINGS ACCOUNT	PNC BANK
48,621.42	CONSTRUCTION SAVINGS ACCOUNT	PNC BANK
998,240.49	FHLB @ 0.400%	MORGAN STANLEY
999,065.81	FFCB @ 0.450%	FIFTH THIRD BANK
999,500.00	FFCB @ 0.500%	FIFTH THIRD BANK
999,531.25	US TREASURY @ 0.500%	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	CITIZENS NATIONAL BANK
999,596.51	FFCB @ 0.600%	MORGAN STANLEY
999,609.23	FHLB @ 0.700%	HUNTINGTON BANK
998,635.89	FHLB @ 0.700%	HUNTINGTON BANK
499,284.44	COMMERCIAL PAPER @ 0.320%	SOC GEN
499,413.34	COMMERCIAL PAPER @ 0.240%	PRUDENTIAL
<u>\$ 50,248,899.55</u>	INVESTMENT TOTAL	
4,407,912.90	5/3 BANK ACCOUNT BALANCE	
847.22	ACCRUED INVESTMENT INTEREST	
<u><u>\$ 54,657,659.67</u></u>	TOTAL CASH & INVESTMENTS	

**UNAPPROPRIATED FUND BALANCES**

GENERAL	\$ 10,125,242
SCM&R	486,842
SCM&R HIWAY	152,962
SEVERANCE PAYOUT RESERVE	926,072
AIRPORT	624,843
WATER	8,596,123
SEWER	9,677,297
STORMWATER	3,047,984
PARKING	20,396
CIT ADMINISTRATION	382,424
CIT CAPITAL IMPROVEMENT	4,425,686

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF FEBRUARY 28, 2015**

\$14,193,950.69	General Fund
1,000,000.00	General Fund Restricted Rainy Day
1,532,079.70	General Fund Projects
1,516,570.38	SCM&R Fund
2,767,955.04	SCM&R Fund Projects
(30,000.00)	County Permissive License Fund
208,685.87	State Highway Fund
589.57	Law Enforcement Trust Fund
320.53	Drug Law Enforcement Trust Fund
285,000.70	ID Alcohol Treatment Fund
52,048.87	Enforcement & Education Fund
161,472.04	Court Special Projects Fund
69,374.18	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
87,464.33	Alcohol Monitoring Fund
55,072.76	Mediation Fund
107,273.97	Electronic Imaging Fund
20,305.89	Legal Research Fund
998,588.59	Severance Payout Fund
816,744.35	Debt Service Fund
-	CR 236 TIF Fund
502,943.34	Municipal Court Improvement Fund
460,273.52	Airport Fund
10,000.00	Airport Fund Projects
7,985,810.02	Water Fund
1,492,478.02	Water Fund Restricted
1,655,416.46	Water Fund Projects
5,419,157.88	Sewer Fund
4,383,676.44	Sewer Fund Restricted
2,116,881.09	Sewer Fund Projects
22,661.07	Parking Fund
-	Parking Fund Projects
10,811.84	Swimming Pool Fund
-	Swimming Pool Fund Projects
29,032.12	Internal Service Central Stores Fund
796,183.08	Internal Service Workers Comp Fund
1,030,765.52	Internal Service Self Insurance Fund
2,481,457.53	CIT Fund
620,704.54	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
5,382.89	Police Pension Fund
5,382.89	Fire Pension Fund
15,209.80	Tax Collection Agency Fund
1,313,701.75	Cemetery Trust Fund
159,578.29	Private Trust Fund
289,274.84	Guaranteed Deposits
-	Special Assessments Pavements Fund
2,245.15	Special Assessments Sidewalks Fund
82.82	Special Assessments Sidewalks Fund Projects
2,941.75	Special Assessments Storm Fund
<u>\$54,657,659.67</u>	<b>TOTAL CASH &amp; INVESTMENTS</b>

**CITY OF FINDLAY  
OPEN PROJECTS AS OF FEBRUARY 28, 2015**

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31903400	CIT SOFTWARE UPGRADE	150,000	145,106	4,894	-
31910200	REMDIAL PLAN 350 E HIGH	45,000	30,890	918	13,193
31911900	HEALTH DEPT BLDG PURCHASE	302,000	294,638	-	7,362
31924200	OHIO SAFE KIDS-HEALTH DEPT	33,773	31,500	-	2,273
31926300	HP 3000 MIGRATION	1,020,650	978,094	41,498	1,057
31931700	STREET MAINT GARAGE IMPROV	150,000	129,326	8,144	12,530
31937300	P25 MARCS CONVERSION	400,000	220,793	179,008	199
31940200	MUNI BLDG WINDOWS	120,000	3,725	109,331	6,944
31940500	MIRACLE FIELD/DIAMONDS EXPANSION	25,000	8,800	1,700	14,500
31942400	DOWNTOWN REVITALIZATION	50,000	11,545	38,075	380
31942800	GIS UPDATE	50,000	-	13,600	36,400
31947200	HEALTH DEPT MERGER STUDY	20,000	17,000	3,000	-
31947500	LYE CREEK RIPARIAN CORRIDOR	35,741	32,392	1,200	2,149
31948000	OHIO 629 - MCLANE	637,345	33,705	22,118	581,522
31948100	RIVERSIDE BANDSHELL IMPROVEMENTS	9,000	-	-	9,000
31948200	OHIO 629 - MARATHON	250,000	-	-	250,000
31949000	2015 EMERGENCY PREP GRANT	93,144	66,735	1,298	25,111
31949100	2015 CHILD & FAMILY SERV GRANT	53,000	19,938	2,259	30,804
31949400	CUBE EVAPORATIVE CONDENSER	75,000	72,690	2,000	310
31949800	MUNI COURT EXPANSION	70,000	5,716	4,424	59,860
31950800	MUNI BLDG NETWORK REWIRING	15,000	-	-	15,000
31951000	DISPATCH RECORDING SYSTEM	19,490	-	19,490	-
31951200	REPLACE FIRE ENGINE 4	580,000	-	548,304	31,696
31951500	FFD 2 APPROACH REPLACEMENT	8,650	-	-	8,650
31951600	RIVERSIDE PARK LIGHTS - 2015	18,000	-	-	18,000
31951700	EMORY ADAMS WALK REPAVE	29,000	-	-	29,000
31951800	SWALE BALL FIELD IMPROVEMENTS	20,000	-	-	20,000
31951900	CEMETERY ROAD MAINTENANCE	15,000	-	-	15,000
31953100	COMPUTER SERVICES FIRE SUPPRESSION	28,450	-	-	28,450
31953200	MANLEY BLDG IMPROVEMENTS	68,000	-	-	68,000
31953400	MECHANICS SHOP FLOOR & HEAT	50,000	-	14,223	35,777
31953500	PARKER BLDG CONCRETE WORK	15,000	-	-	15,000
31953800	FENCING MANLEY & STREET DEPT	68,000	-	-	68,000
31980800	ORC PD REQUIRED TRAINING	24,360	24,133	170	57
31992400	MRC GRANT (HEALTH)	27,500	20,529	-	6,971
31995900	FLOOD MITIGATION	1,060,500	1,034,101	24,000	2,399
<b>GENERAL FUND PROJECTS</b>		<b>5,636,603</b>	<b>3,181,357</b>	<b>1,039,654</b>	<b>1,415,592</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
32531900	G&H SEWER SEPARATION	30,000	11,059	3,409	15,532
32532600	LOGAN AVE PH 2 - 2013 CDBG	738,000	735,371	750	1,879
32542000	COLONIAL HEIGHTS DRAINAGE	30,000	-	-	30,000
32542200	DALZELL DITCH CLEANING	20,000	-	-	20,000
32542300	OIL DITCH CLEANING	20,000	750	-	19,250
32542600	W LINCOLN SEWER SEPARATION	20,000	3,740	2,000	14,260
32542700	W HARDIN SEWER SEPARATION	20,000	3,740	2,000	14,260
32549500	HOWARD RUN DITCH CLEANING	2,000	-	750	1,250
32552500	2015 DITCH MAINTENANCE	25,000	-	-	25,000
32566300	STORMWATER MGT PLAN MS4	142,970	117,315	2,685	22,970
32584300	FOSTORIA AVE DRAINAGE	405,000	27,495	-	377,505
32593600	FOSTORIA AVE DRAINAGE PH 2	25,000	19,877	1,000	4,123
32840600	2014 STREET PREV MAINTENANCE	350,000	333,601	15,867	531
32840700	E SANDUSKY/EAST ST INTERSECT	105,000	34,277	51,994	18,729
32840800	LIMA/S WEST INTERSECTION	20,000	9,810	-	10,190
32842100	2014 RESURFACING PROGRAM	1,900,000	1,408,296	204,623	287,081
32842500	BLANCHARD/6TH TRAN ALT PLAN	25,000	9,500	1,000	14,500
32843300	CITY CURBS RAMPS & WALKS	198,000	137,477	-	60,523
32846100	SANDUSKY/OSBORN INTERSECTION	92,000	3,193	76,574	12,233
32846200	ODOT RESURFACING FY 15	1,215,883	203	-	1,215,680
32847700	TIFFIN AVE CURB REPLACEMENT	935,000	257	9,482	925,260
32847900	ODOT US 224 & SR 568 RESURFACING	802,888	802,888	-	-
32850100	2015 RESURFACING PROGRAM	10,000	29	-	9,971
32850200	W SANDUSKY/S WEST INTERSECTION	10,000	-	-	10,000
32850400	W LINCOLN/S WEST INTERSECTION	10,000	-	-	10,000
32850500	MCMANNES/CENTER INTERSECTION	10,000	-	-	10,000
32850700	2015 STREET PREV MAINTENANCE	400,000	-	-	400,000
32852700	W SANDUSKY/WESTERN AVENUE	190,000	-	-	190,000
32852800	E SANDUSKY/BLANCHARD INTERSECTION	20,000	-	-	20,000
32852900	LIMA/WESTERN INTERSECIION	50,000	-	-	50,000
	<b>SCM&amp;R FUND PROJECTS</b>	<b>7,821,741</b>	<b>3,658,880</b>	<b>372,133</b>	<b>3,790,728</b>
35250600	AIRPORT DRAINAGE IMPROVEMENTS	10,000	-	-	10,000
	<b>AIRPORT FUND PROJECTS</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35602900	WPC INFLUENT PUMPS	335,000	226,509	49,045	59,446
35620900	WPC BAR SCREENS FOR OXID DITCHES	3,107,500	1,564,844	1,057,870	484,786
35621000	WEST PARK SANITARY SEWER	20,000	6,919	2,706	10,375
35641900	BRANDMAN SEWER & CSO	30,000	183	1,000	28,817
35649300	175 SANITARY SEWER RELOCATION	10,000	-	2,975	7,025
35649900	SUTTON/GREENDALE SANITARY REP	210,000	1,438	178,090	30,472
35652300	2015 SANITARY SEWER LINING	10,000	32	200	9,768
35652400	2015 SEWER CLEANING	10,000	-	-	10,000
35653300	2015 CSO LTC PROGRAM	50,000	-	31,787	18,213
35654000	SEWER MAINT COLD STORAGE BLDG	135,000	-	-	135,000
<b>SEWER FUND PROJECTS</b>		<b>3,917,500</b>	<b>1,799,924</b>	<b>1,323,673</b>	<b>793,902</b>
35710800	WATERLINE EXT TO LANDFILL	80,000	77,407	-	2,593
35714000	WTP CLEARWELLS 1, 2 & 3	2,451,000	1,624,185	665,752	161,063
35730600	CR 99 WATERLINE LOOP	10,000	2,459	-	7,541
35731800	WTP PAINT SCU 1	10,000	6,054	-	3,946
35741100	SWEETWATER W/L REPLACEMENT	20,000	5,599	-	14,401
35741200	S CORY ST WATERLINE	274,000	-	254,000	20,000
35741300	W MELROSE WATERLINE	135,000	74,832	8,545	51,623
35741400	BLANCHARD RVR/STANFORD W/L	25,000	-	-	25,000
35742900	WTP WEATHERPROOFING/SEALING	60,000	26,311	-	33,689
35747800	RESERVOIR FORCE MAIN	20,000	11,950	-	8,050
35749200	E BIGELOW W/L REPLACEMENT	75,000	69,319	3,400	2,281
35751100	WTP EXTERIOR LIGHTING	33,000	-	25,000	8,000
35751400	WTP LAB UPGRADES	43,000	-	37,800	5,200
35752000	ELYRIA WATERLINE	5,000	-	-	5,000
35752100	BLAINE AVENUE WATERLINE	5,000	-	-	5,000
35752200	2015 SMALL WATERLINES	260,000	-	-	260,000
35753000	WTP CHEMICAL BLDG FLOORS	35,000	-	-	35,000
35753600	LIMA AVENUE WATERLINE	43,570	-	-	43,570
35753900	NORTH WATER TOWER PAINTING	10,000	-	-	10,000
35754100	RAW WATERLINE/TRANSFER STATION	50,000	-	-	50,000
<b>WATER FUND PROJECTS</b>		<b>3,644,570</b>	<b>1,898,115</b>	<b>994,497</b>	<b>751,957</b>
38813300	2011 SIDEWALK REPAIR PROGRAM	1,000	466	-	534
<b>SPECIAL ASSESSMENT PROJECTS</b>		<b>1,000</b>	<b>466</b>	<b>-</b>	<b>534</b>

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**SNAPSHOT \$ FINANCIAL: GENERAL FUND**  
**Revenues/Expenditures & Key Balances Snapshot as of :**

**2015**  
**2/28/2015**

**GENERAL FUND REVENUES & EXPENSES**

Prior Year Ending Cash Balance – Unappropriated		\$ 10,416,074
Revenue and Receipts Projection General Fund	\$ 27,896,884	
Expenses Appropriated General Fund ( <i>assumes \$0.00 returned by departments</i> )	\$ (28,187,716)	
<b>OPERATIONAL SURPLUS/(DEFICIT)</b>		<b><u>(\$290,832.00)</u></b>

**PROJECTED UNENCUMBERED YEAR END GF CASH BALANCE** **\$ 10,125,242**

**FINANCIAL POLICY AMOUNTS**

	Minimum	Proj. Balance	Over/(Short)
Minimum Reserve Balance GF (Resolution 002-2014 16.7% of Budget Expenses)	\$ 4,363,963	\$ 10,125,242	\$ 5,761,280
GF Rainy Day Reserve Account #10000000-818002 (up to 5% prior year revenues)	\$ 1,000,000	\$ 1,000,000	\$ -
Self Insurance Fund #6060	\$ 1,000,000	\$ 874,032	\$ (125,968)

**AMOUNT ABOVE FISCAL CAUTION ISSUE** **\$ 7,718,717**

**MONITORING INTANGIBLE / ANTICIPATED ITEMS**

**LIKELY POSSIBLE**

**GENERAL FUND**

Revenue Differential + / (-)

Expense Differential + / (-)

Fund Subsidies + / (-)

Unbudgeted Projects

**PROJECTED LIKELY YEAR END GF CASH BALANCE** (*excludes rainy day reserve*)

**2015** **\$ 10,125,242**

# City of Findlay

Lydia Mihalik, Mayor

N.E.A.T. DEPARTMENT  
Neighborhood Enhancement and Abatement Team  
318 Dorney Plaza, Room 304 • Findlay, OH 45840  
Phone: 419-424-7466  
[www.findlayohio.com](http://www.findlayohio.com)

March 11, 2015

City Council  
City of Findlay, Ohio

RE: Departmental Activity

This report will serve as a summary of activities for the Neighborhood Enhancement and Abatement Team (NEAT) during the month of February, 2015.

**Dilapidated Structures**

0 cases year to date  
12 cases pending

**Weeds**

0 cases year to date  
25 cases pending

**Junk on Premises**

10 cases year to date  
103 cases pending

**Junk/Abandoned Vehicles**

3 cases year to date  
49 cases pending

**Minor Maintenance**

3 cases year to date  
9 cases pending

**Miscellaneous**

4 cases year to date  
6 cases pending

**Overgrowth**

0 cases year to date  
2 cases pending

**Right of Way Issues**

0 cases year to date  
1 case pending

**Sidewalks**

266 cases year to date  
7 cases pending

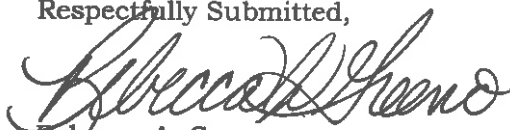
**Trash**

8 cases year to date  
8 cases pending

The Neighborhood Enhancement and Abatement Team received 210 new cases during the month of which 92 were invalid. Of the 118 valid issues reported, 112 properties were involved with 28 of the owners being non-residents. Neat personnel closed 202 cases during February and continue to work diligently on the 222 cases that remained active at the end of the month.

Please contact NEAT personnel at any time if there are concerns. The staff is dedicated to prompt response to issues that are brought to the attention of the department and works conscientiously with property owners and tenants to achieve compliance. The team appreciates the cooperative spirit of the administration and City Council which aids in the betterment of our community.

Respectfully Submitted,



Rebecca A. Greeno  
N.E.A.T.



## Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

[www.findlayohio.com](http://www.findlayohio.com)

March 12, 2015

Honorable City Council  
Findlay, Ohio

RE: 2015 Sanitary Sewer Lining, Project No. 35652300

Dear Council Members:

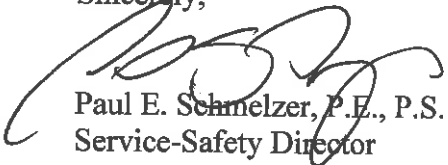
By authorization of Ordinance 2015-8, a bid opening was held for the above-referenced project on February 26, 2015. One bid was received from Insight Pipe Contracting of Harmony, Pennsylvania. Their base bid amount was \$215,853. An alternate in the amount of \$33,550 for grouting was also received. This would make the total contract amount \$249,403.

The project is included in the 2015 Capital Improvements Plan with the budgeted amount of \$250,000. In January, \$10,000 was appropriated for project design and startup. With this letter, \$250,000 is being requested to cover the construction contract and allowance for contingency.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate \$250,000 from the Sewer Fund to the 2015 Sanitary Sewer Lining, Project #35652300. If Council wishes to discuss the additional appropriation of \$10,000, please refer the matter to the Appropriations Committee.

Thank you for your consideration in this matter.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Don Rasmussen  
Jim Staschiak



## TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 • Fax: 419-424-7866  
www.findlayohio.com

SUSAN JO HITE  
CITY TREASURER

### Treasurer's Reconciliation for February 28, 2015

#### TREASURER

Fifth Third Initial Balance	2,997,849.53
- Withdrawals ()	(10,026,638.89)
+ Deposits	11,942,231.68
Ending Balance	4,913,442.32

- Outstanding checks () (505,529.42)

#### Bank Adjustment

- Outstanding deposit

Treasurer's Checking Bal	4,407,912.90
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Investment Principal	50,248,899.55
Accrued Bond Interest	847.22

Treasurer's Total Cash and Investments	54,657,659.67
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#### AUDITOR

Auditor's Checking Bal	4,407,912.90
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Auditor's Total Cash and Investments	54,657,659.67
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Respectfully submitted,

Susan Jo Hite  
Treasurer

**Findlay Fire Department**  
**Monthly Activities Report - 2015**  
 Submitted By: Matthew Traver, Interim Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	10	5										
Assist Other Agency	0	0										
Medical Assists	107	87										
Car Accidents	16	22										
Rescues (Extrication, Water, Elevator)	2	3										
Hazmat	14	6										
Good Intent	3	6										
Burning Complaints	1	0										
False Alarms	27	37										
<b>Totals</b>	<b>180</b>	<b>166</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Runs by District	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station 1 - (South Main St)	61	56										
Station 2 - (North Main St)	51	40										
Station 3 - (Tiffin Ave)	28	39										
Station 4 - (CR 236)	40	31										
<b>Totals</b>	<b>180</b>	<b>166</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Firefighter Training (by hours)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
EMS Formal	56	122										
Fire Formal	57	395										
Fire Informal	1425	1325										
<b>Totals</b>	<b>1538</b>	<b>1841</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Fire Prevention Bureau**

Construction	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	8	30										
Inspections	2											
Plan Reviews	11	24										
System Acceptance Tests												
<b>Totals</b>	<b>21</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Existing Structure - Additions	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	16	19										
Inspections	7	1										
Plan Reviews	5	8										
System Acceptance Tests	3	7										
<b>Totals</b>	<b>31</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	4	4										
Undetermined	1											
Incindiary												
Fire Investigation Activities												
Follow-up	45	32										
Interviews	47	31										
Assists	2											

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly	9	10										
Business	2	1										
Education K-12												
Education Pre-School	1											
Factory												
Mercantile												
Hazardous												
Institutional	2	1										
Mercantile	2											
Residential	1											
Adoption / Foster Care	1	2										
Storage / Mixed Use		6										
Utility Mobile Food Vendors												
Utility Outbuildings												
Vacant Structures	1											
Totals	19	20	0	0	0	0	0	0	0	0	0	0

Prevention	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	15	31										
Complaints	5	23										
Fireworks Exhibitions												
Knox Box Consults/Maint.	7	10										
Other	3	8										
Fire Plan Updates	2	5										
Pre-Fire Plan												
Property Research	5	7										
Safety Presentations												
Re-inspections	103	71										
Totals	140	155	0	0	0	0	0	0	0	0	0	0

Public Presentations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station Tours												
Truck Visits												
Meetings Attended	5	5										
School / Seminars Attended	1	9										
Totals	6	14	0	0	0	0	0	0	0	0	0	0



# PARKS AND RECREATION BOARD

City of Findlay

February 17, 2015

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## MINUTES

### **ATTENDANCE**

Members Present: Paul Schmelzer, Chair, Matt Cordonnier, Dennis McPheron, Greg Meyers, Bob Nichols, Mike Slough, Dave Trisel.

Staff Present: Lu Draper, Matt Stoffel, and Kathy Launder.

Guests Present: .

### **APPROVAL OF MINUTES**

Motion to accept minutes of the January 20, 2015, meeting, by McPheron, second by Cordonnier. Motion passed 7-0.

### **OLD BUSINESS**

Parks and Recreation Summit: Director Schmelzer stated that there have not been enough RSVPs received to hold the Summit as scheduled on February 24. A new tentative date is March 24 at 5:30pm.

### **NEW BUSINESS**

YMCA Contract for Riverside Pool: Director Schmelzer stated that the City would like to contract with the YMCA to operate Riverside Pool again this year. A draft copy of the agreement was distributed to members. Changes to the contract this year include that the YMCA will provide a bi-weekly report of activity, attendance, and profit/loss; the City will reimburse the YMCA for any operating loss up to \$30,000; preference to Coke products for concessions.

Motion to recommend the City of Findlay enter into the revised agreement with the YMCA for operation of Riverside Pool for 2015, by Director Schmelzer, second by Councilman Nichols. Motion passed 7-0.

### **DEPARTMENT REPORTS**

Recreation Department Report: Draper reported that they are gearing up for spring ice skating shows. Public Skate has been very successful. A mini midgets hockey tournament with 4 year olds was held with 22 teams participating. Putting tournament schedule together for Marathon Diamonds. A baseball tournament with 100 teams is scheduled to be played using Findlay and Bowling Green fields. In July, the USA Women's Softball team will be in Findlay again. Director Schmelzer stated that the Miracle Field project is moving forward with design and then bidding. A fundraising committee has been formed. Looking to break ground on the Miracle Field in 2016.


Parks Maintenance Department Report: Stoffel reported that they have been doing a lot of weather related work.

### **OTHER BUSINESS**

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for March 16, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,

  
Kathy Launder  
City Clerk



## Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310  
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245  
www.findlayohio.com

March 12, 2015

Honorable City Council  
Findlay, Ohio

RE: 2015 Pool Operating Agreement with YMCA

Dear Council Members:

It is time once again to look forward to the summer months.

The YMCA has proposed a contract to meet the operational needs for the Findlay City Pool at Riverside Park. The agreement looks much the same as it has in years past, but there is a language change that the YMCA is requesting. In the past couple of years, the language stated that any profit would be split between the YMCA and the City. Based on the cool summers and poor attendance, the YMCA has shown a loss for the last two years, totaling approximately \$50,000.

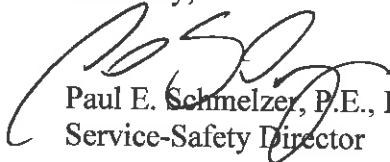
They have expressed a desire to continue their mission of working with the youth of Findlay, and keeping the pool at an affordable price. However, they have stated that if they experience cool weather again, they want the City to cover losses up to a maximum of \$30,000.

The agreement was discussed at the Parks and Recreation Board extensively. The Board moved to go ahead with the agreement. The synergy in operations between YMCA facilities gives the YMCA some flexibility with regard to staffing that the City would not have. It is also logical to assume that under the same weather conditions, the attendance would have been poor with the City running the pool as well.

Expecting the YMCA to bear the potential financial brunt of a cool summer for a third year in a row is not in anyone's best interest and I would support moving forward with the agreement as presented. Should the attendance rebound, we can always go back to prior forms of agreement in coming years.

Please contact me with any questions.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Don Rasmussen  
Jim Staschiak



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March 12, 2015

Honorable City Council  
Findlay, Ohio

RE: Municipal Separate Storm Sewer System (MS4)

Dear Council Members:

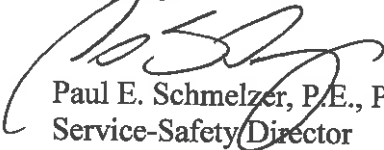
As you all know, I have been working on the completion of mandated MS4 legislation to gain compliance with EPA National Pollutant Discharge Elimination System (NPDES) requirements.

Our last opportunity for Council and Public input was at a workshop performed last year. The workshop informed Council members, contractors, consultants and members of the public that attended about the issues surrounding illicit discharge and storm water pollution prevention plans (SWP3).

I have taken comments from that workshop, our consultant, FEMA, and EPA to craft legislation sufficient to meet the requirements. I would request Council set a date for a committee of the whole so that I can revisit these draft ordinances with you. Mitchel Heacock, MS4 coordinator, will also be present to discuss the legislation and review the City's annual update for our NPDES permit.

Please contact me with any questions.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Don Rasmussen  
Jim Staschiak

## COMMITTEE REPORT

### THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to discuss an appropriation of funds for the 2015 Resurfacing Program, Project #32850100.

FROM:	Capital Improvements – CIT	\$ 1,390,000.00
TO:	2015 Resurfacing Program <i>Project #32850100</i>	\$ 1,390,000.00

We recommend

*the ABOVE REQUEST*

Aye  Nay

*R. Ronald Monday*  
R. Ronald Monday, Chairman

Aye  Nay

*Thomas Klein*  
Tom Klein

Aye  Nay

*Robert Nichols*  
Robert Nichols

Aye  Nay

*Grant Russel*  
Grant Russel

Aye  Nay

*Anne Spence*  
Anne Spence

Aye  Nay

*ABSENT*  
Randy VanDyne

**APPROPRIATIONS COMMITTEE**

**DATE: March 10, 2015**

**LEGISLATION**   *X*

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to discuss an appropriation of funds for the Capital Improvement fund.

FROM: General Fund \$1,500,000.00  
TO: CIT – Capital Improvement Account \$1,500,000.00

We recommend APPROVE THE ABOVE REQUEST

Aye  Nay R. Ronald Monday  
R. Ronald Monday, Chairman

Aye  Nay Thomas H. Klein  
Tom Klein

Aye  Nay Robert Nichols  
Robert Nichols

Aye  Nay Grant Russel  
Grant Russel

Aye  Nay Anne Spence  
Anne Spence

Aye  Nay ABSENT  
Randy VanDyne

**APPROPRIATIONS COMMITTEE**

**DATE: March 10, 2015**

**LEGISLATION** 2

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **APPROPRIATIONS COMMITTEE** TO WHOM WAS REQUESTED THAT \$200,000 BE DEAPPROPRIATED FROM PROJECT # 32842100 TO THE CAPITAL IMPROVEMENT ACCOUNT

We recommend *Approval of the ABOVE REQUEST*

Aye  Nay

*R. Ronald Monday*  
R. Ronald Monday, Chairman

Aye  Nay

*Thomas Klein*  
Tom Klein

Aye  Nay

*Robert Nichols*  
Robert Nichols

Aye  Nay

*Grant Russel*  
Grant Russel

Aye  Nay

*Anne Spence*  
Anne Spence

Aye  Nay

\_\_\_\_\_  
Randy VanDyne

**APPROPRIATIONS COMMITTEE**

**DATE: March 10, 2015**

**LEGISLATION \_\_\_\_\_**

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request to rezone 222 Center Street from R-3 Single Family High Density to C-2 General commercial.

We recommend

*Recommend AS C-2 ZONING*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel* **SECOND**  
Grant Russel, Chairman

Aye  Nay *[Signature]* **MOTION**  
John Harrington

Aye  Nay *Jim Niemeyer*  
Jim Niemeyer

Aye  Nay *Tom Shindlecker*  
Tom Shindlecker

Aye  Nay **ABSENT**  
Randy VanDyne

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED: March 12, 2015**

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from the Hancock Regional Planning Commission to discuss proposed changes to the City of Findlay Zoning Code.

We ~~recommend~~ *held discussions*  
*- will give further consideration*  
*over coming months*  
*- no motion made*

PUBLIC HEARING:

Aye  Nay *Grant Russel* *SECOND*  
Grant Russel, Chairman

Aye  Nay *Jim Nieneyer*  
~~Andy Douglas~~ *JIM NIENEYER*

**PLANNING & ZONING COMMITTEE**

Aye  Nay *John Harrington* *MOVE*  
John Harrington

LEGISLATION: \_\_\_\_\_

DATED: March 12, 2015

Aye  Nay *ABSENT*  
Tom Shindlecker

Aye  Nay *ABSENT*  
Randy VanDyne



**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
March 17, 2015**

**RESOLUTION NO. 009-2015** (*Municipal Court/Municipal Bldg renovations*)

**second reading**

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-016** (*Twp Rd 99 & Technology Dr rezone*)

**third reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS TOWNSHIP ROAD 99 AND TECHNOLOGY DRIVE REZONE) WHICH PREVIOUSLY WAS ZONED "C-2 GENERAL COMMERCIAL" TO "M-2 MULTIPLE FAMILY HIGH DENSITY".

**ORDINANCE NO. 2015-018** (*Tiffin Ave Signal Synchronization Project #32894000 ODOT PID #92452*)

**tabled**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-019** (*W Park Sanitary Sewer project*)

**second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-020** (*BRWP grant*)

**second reading**

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO ENTER INTO AN AGREEMENT WITH THE BLANCHARD RIVER WATERSHED PARTNERSHIP (BRWP) FOR THE GREAT LAKES RESTORATION INITIATIVE (GLRI) USDA FOREST SERVICE GRANT FOR THE BLANCHARD RIVER WATERSHED EAB MITIGATION TREE PLANTING PROJECT NO. 31954300, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-021** (*Downtown Revitalization Project*)

**second reading**

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO ENTER INTO CONSULTING AGREEMENTS FOR THE DESIGN PHASE OF THE DOWNTOWN REVITALIZATION PROJECT NO. 31942400, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-022** (*Capital Improvements*)

**second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

MARCH 17, 2015

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, MARCH 17, 2015 MEETING.

### **ORDINANCES**

- 2015-023 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2015-024 AN ORDINANCE DE-APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2015-025 AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT (CONTRACT) WITH THE YMCA TO OPERATE THE RIVERSIDE SWIMMING POOL FACILITY AND ASSOCIATED YMCA PROGRAMS FOR PUBLIC AND RECREATIONAL USE FOR THE CITY OF FINDLAY FOR THE 2015 SEASON, AND DECLARING AN EMERGENCY.
- 2015-026 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2015-027 AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 222 CENTER STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R-3 SINGLE FAMILY HIGH DENSITY" TO "C-1 LOCAL COMMERCIAL".

## ORDINANCE NO. 2015-023

### AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 1,500.00
TO:	Fire #21014000-other	\$ 1,500.00
FROM:	Medical Reserve Corp Grant	\$ 3,500.00
TO:	MRC Grant #31992400	\$ 3,500.00
FROM:	Community Foundation Grant and other donations	\$ 33,000.00
TO:	2015 Health Assessment #31950300	\$ 33,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that funds received from these grants may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2015-024**

**AN ORDINANCE DE-APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

WHEREAS, Ordinance Nos. 2014-078 and 2014-079 appropriated more funds to the 2014 Resurfacing Program fund than was necessary; and,

WHEREAS, it is the desire of Council to de-appropriate the excess funds in order that they may be available for future capital projects.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby de-appropriated:

FROM:	2014 Resurfacing Program #32842100	\$ 200,000.00
TO:	CIT Capital Improvements	\$ 200,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to de-appropriate aforementioned funds so that statutory allowable amounts may be maintained, and so that unneeded appropriated funds may be de-appropriated and be available for other capital expenditures of the City of Findlay, Ohio,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2015-025**

**AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT (CONTRACT) WITH THE YMCA TO OPERATE THE RIVERSIDE SWIMMING POOL FACILITY AND ASSOCIATED YMCA PROGRAMS FOR PUBLIC AND RECREATIONAL USE FOR THE CITY OF FINDLAY FOR THE 2015 SEASON, AND DECLARING AN EMERGENCY.**

WHEREAS, the Administration and Council has determined that financially it is not feasible for the City of Findlay to operate the Riverside Swimming Pool facility and associated YMCA programs for public and recreational use because of the subsidy that is necessary from the General Fund to pay for said services, and;

WHEREAS, Council has received a proposal from the YMCA to operate the Riverside Swimming Pool facility and associated YMCA programs for public and recreational use, and this is the most cost effective way to keep these services operating for the benefit of the citizens of the City of Findlay as well as Hancock County.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Director of Public Service of the City of Findlay, Ohio, be and he is hereby authorized to enter into an agreement (contract) with the YMCA for the operation of the Riverside Swimming Pool and associated YMCA programs for public and recreational use for the 2015 season.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into said agreement so that the swimming pool and associated YMCA programs may be up and running for the entire 2015 season,

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2015-026**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund	\$ 250,000.00
TO:	2015 Sanitary Sewer Lining #35652300	\$ 250,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that said project may proceed expeditiously, and so that expenditures may be paid as they become due,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2015-027**

**AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 222 CENTER STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R-3 SINGLE FAMILY HIGH DENSITY" TO "C-1 LOCAL COMMERCIAL".**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described property:

Situated in the City of Findlay, County of Hancock, State of Ohio, and being a part of the south part of the NW ¼ of Section 18, T1N, R11E.

Being more particularly described in Exhibit A attached hereto and incorporated herein.

SECTION 2: That said property above described herein be and the same is hereby rezoned from R-3 Single Family High Density to C-1 Local Commercial.

SECTION 3: That from and after the effective date of this ordinance, said property above described herein shall be subject to C-1 Local Commercial regulations.

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_