

# FINDLAY CITY COUNCIL AGENDA

**REGULAR SESSION**

**JANUARY 6, 2015**

**COUNCIL CHAMBERS**

## **ROLL CALL of 2014-2015 Councilmembers**

### **ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:**

- Acceptance or changes to the December 16, 2014 Regular Session City Council meeting minutes.

### **ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** – none.

### **PROCLAMATIONS:** – none.

### **RECOGNITION/RETIREMENT RESOLUTIONS:** – none.

### **WRITTEN COMMUNICATIONS:**

#### **Hancock County Commissioners – oil single county ditch**

A petition and bond was filed at the Hancock County Commissioners Office on April 10, 2014. As of November 5, 2014, an amended petition was filed in the matter of the oil single county ditch and named Mayor Mihalik as the petitioner. This is to clean and grub the existing channel. This will start at the southeast side of the Norfolk & Southern Railroad then following the main channel south and west to the point of where the ditch crosses Lima Avenue. Also, a branch of the Oil Ditch that meanders west from the main branch to Interstate 75. The City of Findlay will pay one hundred percent (100%) of the construction and maintenance costs that would normally be assessed to properties within the City of Findlay corporation boundary. All costs of engineering, construction, and future maintenance will be assessed to the City of Findlay, except as ordered under Section 6131.31 of the Revised Code.

A hearing for this petition will be held on February 17, 2015 at 11:00am at the office of the Board of Hancock County Commissioners 1<sup>st</sup> floor conference room.

### **ORAL COMMUNICATIONS:** - none.

### **PETITIONS:**

#### **RCM Architects President W. Jerry Murray –rezone parcels 210001029285 and 210001029286 on Broad Ave & Bigelow**

On behalf of their client, Findlay City Schools, consideration of the rezoning of parcels 210001029285 and 210001029286 from R-1 Residential to I-1 Light Industrial.

### **REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

Findlay City Board of Health minutes – November 19, 2014.

#### **Service-Safety Director Paul Schmelzer – 2015 Capital Improvements Plan**

The proposed version of the 2015 Capital Improvements Plan is nearly complete and is anticipated to be finalized sometime during the first full week of January. The Service-Safety Director would like to present the proposed 5-year plan at the next Appropriations Committee meeting. A copy of the plan will be ready for pick up on Friday, January 9, 2014 for the January 13, 2015 Appropriations Committee meeting and the finalized copy will be provided at the Appropriations Committee meeting. Needs to be referred to the Appropriations Committee meeting.

#### **Service-Safety Director Paul Schmelzer – HAN-US 224/568-12.76/0.23, PID #93683, project no. 32847900**

The Ohio Department of Transportation (ODOT) is finalizing details for this project. Preliminary legislation from ODOT (Ordinance No. 2014-089) was adopted by Council on October 21, 2014 which agreed to financially participate with ODOT on the project. Based on ODOT's original estimate, five hundred fifty thousand dollars (\$550,000.00) was included in the 2015 Capital Improvements Plan; however, ODOT has revised the City's estimated share of construction to now be six hundred sixty-one thousand two hundred thirty-eight dollars (\$661,238.00). ODOT generated legislation was created for this as Resolution No. 003-2015.

#### **Service-Safety Director Paul Schmelzer – Marathon Petroleum Company (MPC), project no. 31948200**

The City of Findlay continues to support Marathon Petroleum Company (MPC) on their campus expansion and area roadway improvements. Recently, the City received notification of the grant award from the Ohio Department Services Agency. In order to continue moving forward with the area roadway improvements, the grant funds need to be appropriated for construction. Legislation to appropriate funds is requested. Ordinance No. 2015-003 was created.

FROM:	Ohio 629 Roadwork Development Grant	\$ 250,000.00
TO:	Ohio 629-Marathon Petroleum Company Project #31948200	\$ 250,000.00

City Planning Commission minutes – December 11, 2014; agenda – January 8, 2015.

#### **Mayor Lydia Mihalik – Mayor appointments to various Boards or Commissions**

Mayor Mihalik is requesting the following appointments to the following Boards or Commissions:

##### Airport Advisory Board – does not require Council confirmation

Roy Alexander

Term to expire on December 31, 2017

##### Board of Zoning Appeals – requires Council confirmation

Phillip Rooney

Sharon Rooney

Terms to expire on December 31, 2018

Board of Health – requires Council confirmation  
Dr. Robert McEvoy  
Term to expire December 31, 2019

Hancock Regional Planning Commission Board – requires Council confirmation  
Donald Bledsoe  
Phil Martin  
Dennis McPherson  
Jody O'Brien  
Christie Ranzau  
Dave Trisel  
Terms to expire December 31, 2016

Parks and Recreation Board – does not require Council confirmation  
Dave Trisel  
Term to expire on December 31, 2017

Shade Tree Commission – does not require Council confirmation  
Tim Brugeman  
Randy Greeno  
Tom Mills  
Terms to expire December 31, 2017

Street Designation Committee – requires Council confirmation  
Dale Gillespie  
Term will expire on December 31, 2016

**Parks and Recreation Board minutes** – December 15, 2014.

**Traffic Commission minutes** – December 15, 2014.

**Hancock Regional Planning Commission Director Matt Cordonnier** – proposed changes to the City of Findlay zoning code  
Hancock Regional Planning Commission and the Findlay Zoning Department have completed a thorough review of the Findlay Zoning Code. The City of Findlay has been working under the new code for over three (3) years and in that time period, it was discovered that parts of the code that need to be repaired, further defined, or rewritten. Proposed changes to the zoning code be forwarded to the City of Findlay Planning Commission, and the Council Planning and Zoning Committee for an in-depth review is requested.

**City Income Tax Monthly Collection Report** – December 2014.

## ***COMMITTEE REPORTS:***

A COMMITTEE OF THE WHOLE meeting was held on Thursday, December 18, 2014 to Health Department combination.

## ***LEGISLATION***

### ***RESOLUTIONS:***

**RESOLUTION NO. 001-2015** (*allows Auditor to request advances on tax settlements at the County*) **first reading**  
A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2015 PURSUANT TO OHIO REVISED CODE §321.34.

**RESOLUTION NO. 002-2015** (*internet auction*) **first reading**  
A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 003-2015** (*ODOT – US 224/SR 568 curb ramps*) **first reading**  
A FINAL RESOLUTION COOPERATING WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE REHABILITATION OF ROADWAY ON US 224 AND SR 568 INCLUDING HANDICAP CURB RAMPS ALONG CENTER STREET, TIFFIN AVENUE AND SANDUSKY STREET, LOCATED WITHIN THE CORPORATE LIMITS OF CITY OF FINDLAY, AND DECLARING AN EMERGENCY.

### ***ORDINANCES:***

**ORDINANCE NO. 2014-099** (*HRPC provide CDBG program*) **third reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH THE HANCOCK REGIONAL PLANNING COMMISSION (HEREINAFTER REFERRED TO AS HRPC) FOR THE FACILITATION AND PREPARATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-104** *(337 E Lincoln St rezone)* **second reading**  
AN ORDINANCE VACATING A CERTAIN AVENUE (HEREINAFTER REFERRED TO AS EAST LINCOLN STREET ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2015-001** *(appropriations for current expenses & other expenditures for 2015)* **first reading**  
AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2015, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-002** *(2015 sewer fund)* **first reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2015-003** *(MPC campus expansion project)* **first reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

### ***UNFINISHED BUSINESS***

OLD BUSINESS  
NEW BUSINESS



# Hancock County Commissioners

300 South Main Street, Findlay OH 45840 ~ Phone 419-424-7044 Fax 419-424-7828

Mark D. Gazarek  
Phillip A. Riegle  
Brian J. Robertson  
Cheryl K. Snyder, Clerk

## NOTICE OF TIME OF VIEW AND FIRST HEARING

In the Matter of the Oil Single County Ditch  
Petitioned for by Mayor Lydia Mihalik  
City of Findlay

Office of County Commissioners  
Hancock County, Ohio  
December 19, 2014

To the City of Findlay, named in the Petition as responsible party on the Date of its Filing:


You are hereby notified, that on the 10th day of April, 2014 a petition and bond was filed in our office, and as of the 5<sup>th</sup> of November, 2014, an amended petition was filed, with the above named petitioner Mayor Lydia Mihalik, City of Findlay, petitioning to: **Clean and grub the existing channel** with the Commissioners Clerk of the County, the substance and prayer of which said petition is, that the construction of the improvement is necessary, will benefit the petitioner (s), and will be conducive to the public welfare, and prays for the making of such improvement on the following course and termini, to-wit:

Commencing: At the southeast side of the Norfolk & Southern Railroad then following the main channel south and west to the point where the ditch crosses Lima Avenue. Also, a branch of the Oil Ditch that meanders west from the main branch to Interstate 75.

The City of Findlay will pay 100% of the construction and maintenance costs that would normally be assessed to properties within the City of Findlay Corporation boundary.

All costs of engineering, construction, and future maintenance will be assessed to the City of Findlay, except as ordered under Section 6131.31 of the Revised Code.

As it is claimed that the improvement will affect property for which you have taken the responsibility of paying the assessment costs in the Amended Petition, you are hereby notified that the Board of County Commissioners of said County has fixed the 15<sup>th</sup> day of January, 2015 at 11:00 a.m., at the intersection of W. Lima Street at the ditch be the time and place for the view thereon and also the 17<sup>th</sup> day of February, 2015 at 11:00 a.m. at the office of the Board of Hancock County Commissioners, 1<sup>st</sup> floor conference room, as the time and place, for the first hearing on the petition.

  
\_\_\_\_\_  
Commissioners Clerk  
Hancock County, Ohio



empowering people to turn vision into reality

architecture  
landscape architecture  
interior design  
planning  
sustainability

RCM architects  
322 south main street  
findlay, ohio 45840  
419-424-9790  
419-424-3653 fax  
www.rcmarchitects.com

December 18, 2014

Findlay City Council  
Municipal Building  
Findlay, Ohio 45840

**Re: Request for the Re-Zoning of Parcels 210001029285 and 210001029286  
Broad Avenue and Bigelow**

Dear Honorable Members of Findlay City Council,

On behalf of our client, Findlay City Schools, we kindly request your consideration of the re-zoning of Parcels 210001029285 and 210001029286 from R-1 Residential to I-1 Light Industrial.

The property is a borrow pit excavated during the construction of I-75 and due to its proximity to I-75 and Broad Avenue, not an attractive lot for Residential Use. There is a utility easement running along the eastern boundary and the northern and western boundaries have a sharp rise in elevation due to the Broad Avenue / Bigelow interchange / overpass. A grove of trees exist along a drainage ditch in the southern portion of the site.

Per the attached site plan, Findlay City Schools are proposing to build a new 100' x 125' Bus Garage with parking for 50 buses along with 59 parking spaces for drivers and staff. The existing woods are proposed to remain except for the drive lane from the garage location to North Towne Drive. Trees which currently screen the houses to the east are proposed to remain, while additional screening will be added along the eastern boundary to shield the neighbors. All lighting will comply with zero foot candles at the property lines and selected fixtures will have a light cutoff to avoid light pollution into neighboring properties.

This property has been for sale for many years so its desirability as a Residential development is apparently not high.

For the various reasons above, we kindly request that the parcels mentioned above be considered for Re-Zoning.

Thank you your consideration.

Sincerely,

A handwritten signature in black ink that reads 'W. Jerry Murray'.

W. Jerry Murray AIA NCARB APA LEED AP  
President

Attachment: Proposed Site Development Plan

**PETITION FOR ZONING AMENDMENT**

**TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:**

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

**ADDRESS** Broad Ave. at Bigelow Ave.      **SUBDIVISION** \_\_\_\_\_  
Findlay, Ohio 45840

**LOT No.(s)** 210001029285 & 210001029286

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty per cent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

**SIGNATURE**                      **SUBDIVISION**                      **LOT NO.**                      **STREET FRONTAGE**

(See Attached Layout for Names, Lot Numbers, & Addresses)

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**IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION**

**EXISTING USE** Agricultural / Vacant Land

**PRESENT ZONING DISTRICT** R-1 Residential

**PROPOSED ZONING DISTRICT** I-1 - Light Industrial

**ATTACH:**

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
  
- b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

**NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.**

c. A statement of how the proposed rezoning relates to the Findlay Comprehensive Land Use Plan.

d. Application for Planned Unit Development, City Planning Commission, City of Findlay, Ohio, if applying for a PUD.

Name of Contact Person Dennis McPheron, Findlay City Schools

Mailing Address 1100 Broad Avenue, Findlay, Ohio 45840

Phone No. (Home) N/A (Business) 419-420-7079

December 18, 2014  
Date

  
Signature of contact Person

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**OFFICE USE ONLY**

\$250.00 Fee Paid \_\_\_\_\_ \$100.00 Fee Paid PUD approval \_\_\_\_\_  
Applicable Advertising and Filing Fees Paid \_\_\_\_\_

Date Petition Submitted to City Council \_\_\_\_\_

Referral to Planning Commission \_\_\_\_\_ Referral to Planning & Zoning \_\_\_\_\_

Planning Commission \_\_\_\_\_ Disposition \_\_\_\_\_

Planning & Zoning \_\_\_\_\_ Disposition \_\_\_\_\_

Public Hearing Date Set By Council \_\_\_\_\_

Date of Newspaper Notice \_\_\_\_\_  
(Must be mailed at least 30 days prior to Hearing)

Date of Notice to Abutting Owners \_\_\_\_\_  
(Must be mailed at least 20 days prior to Hearing)

Referred for Legislation: \_\_\_\_\_

**Date of Readings by Council:**

First \_\_\_\_\_ Second \_\_\_\_\_ Third \_\_\_\_\_

**Action by Council:** \_\_\_\_\_ **Ordinance No.** \_\_\_\_\_



FINDLAY CITY BOARD OF HEALTH MINUTES

REGULAR SESSION

November 19, 2014

FINDLAY CITY HEALTH DEPARTMENT

**Members Attendance:**

- X Mayor Lydia Mihalik, *President Ex Officio*
- X Dr. Stephen Mills, Health Commissioner/Board Secretary
- X Mr. Gregory Cline, *President Pro Tempore*
- X Mr. William Alge
- X Dr. Robert McEvoy
- A Mrs. Joan Work
- X Mr. James Niemeyer

**Staff Attendance:**

- X Mrs. Barbara Wilhelm, Deputy Health Commissioner
- X Mr. Craig Niese, Environmental Health Director
- X Mrs. Becky Bern, Nursing Director
- X Mr. Eric Helms, Plumbing Inspector
- X Mr. Chad Masters, Emergency Response

Guest: Paul Schmelzer

**Call to Order:** Board President Cline called the meeting to order at 7:35 A.M.

**Minutes:** Mr. Cline called for a motion to approve the October 15, 2014 minutes. Mr. Alge moved to accept the minutes from the October 15, 2014 Board of Health meeting as circulated. Seconded by Dr. McEvoy. Motion carried 4-0. Filed

**HEALTH COMMISSIONER REPORT**

1. November is Diabetes Awareness Month. There are two billboards up in town with the message Know Your ABC's of Diabetes. The cost of these billboards was donated by Spectrum Eye Care and Blanchard Valley Medical Associates. Dr. Mills was on the Good Mornings with Chris Oaks last week and there was a nice piece in the Courier about diabetes and diabetes prevention. Dr. Mills has been hosting a walking group at the Mall as well. Last Thursday Dr. Mills and Certified Diabetes Educator Deanna Guillen, gave a community presentation at Blanchard Valley Hospital that had a very nice turnout. Free pedometers were distributed and basic diabetes education as well as some of the new treatment models that are out there for diabetes. The nurses have also been offering free glucose testing at the health department as well.
2. Dr. Mills, Barb Wilhelm and Noah Stuby spoke with a Courier reporter yesterday regarding e-cigarettes and that article should be coming out later this month. Dr. Mills noted that Oberlin has become the first city in Ohio to pass a regulation restricting the use of e-cigarettes. The University of Toledo is now a smoke-free campus and have included banning the use of e-cigarettes. Dr. Mills warned that e-cigarette manufacturers are advertising and promoting the use of e-cigarettes in much the same way as tobacco was 50 years ago and this is moving us back to a "renormalization" of nicotine use in a cool new way. He is concerned that the FDA is going to take too long to analyze and regulate these products.

Bill Alge noted that it was recently announced that Oxford Dictionary's word of the year for 2014 is "Vape". Mrs. Bern added that she has been working with a young mom who was a nonsmoker and recently took up vaping margarita flavored e-cigarettes because she

perceived there are no risks involved. Mrs. Wilhelm added that at a recent regional health meeting some area counties are seeing data that shows the use of e-cigarettes among teenagers has doubled in just a few years and there are indications that teenagers that start smoking e-cigarettes do move on to tobacco cigarettes. Colorado has actually started manufacturing liquid marijuana for use in e-cigarettes. With over 250 types of e-cigarette products and no FDA regulation it is impossible to know what may be contained in these products.

## **DEPUTY HEALTH COMMISSIONER REPORT**

1. Mrs. Wilhelm reminded Board members that the Board CEU's must be completed by December 31. She will be required to completed the annual financial report and state subsidy report in February and completion of these CEU's will be tied to our eligibility to receive state subsidy dollars.
2. Members of the Hancock County Prescription Drug Abuse Task Force, with Mrs. Wilhelm included, traveled several weeks ago to Bowling Green to tape an edition of Northwest Ohio Journal for WBGU. Prior to the taping the group met with other leaders from around Northwest Ohio to discuss what has been done in Hancock County to address this issue. WBGU is very concerned with the problem of opiate and heroin abuse and is hoping to take a comprehensive year long look into the issue. Along this topic, Mrs. Wilhelm noted that she has been asked to be part of a team traveling to Columbus to meet with officials from Kroger to discuss the role they might play in Naloxone distribution as well as installing additional permanent drug collection sites in Hancock County. Recent changes at the DEA will allow us to add collection boxes at pharmacies. When our current boxes were installed several years ago they were only allowed in proximity to law enforcement and that is why we have one at the sheriff's office and one at the municipal building.
3. City Council budget hearings will be held Thursday December 11, 2014. Mrs. Wilhelm invited any interested Board members to attend. They will be starting at 3 pm this year and the health department budget should be presented between 4 and 5 pm.

## **NURSING REPORT**

1. The nursing department was out at the University of Findlay for the recent program on meningitis and where able to give the meningitis vaccine to interested students while there. Mrs. Bern has been working with the Cosiano Health Center on campus to try to increase the number vaccinated and the nurses will travel to the University on two additional occasions in the next couple of weeks to offer the vaccination again. Mayor Mihalik offered

to use her contacts with the University of Findlay to encourage students to take advantage of the opportunity to be vaccinated. Coaches, in particular, might have more influence on student athletes. Mrs. Bern gave the Mayor the dates and times for the next opportunity on campus.

2. The replacement for departing public health nurse Cassie Van Horn started on November 3. Sara Heinze has been learning the system rapidly due to her past experience at Caughman Clinic and will be a welcome addition to the nursing staff.
3. Mrs. Bern reported that we are nearing the end of flu vaccine supply. There are only about 20 doses of private flu vaccine left. We do have more VFC doses which can be used for those who do not have insurance coverage.

### **ENVIRONMENTAL HEALTH REPORT**

1. First Reading for retail food establishments, food service operations and vending; Mr. Niese recently completed the cost methodology for reviewing the retail food and food service fees. Copies of the results with recommended charges for next year's fees were distributed to Board members. Mr. Niese explained that the cost methodology is fixed by the state and informs us how much we can charge for licenses based on our actual expenditures to ensure that we do not overcharge. The chart is broken down for commercial and non commercial risk based on size of the establishment. Individual charges were reviewed and some modest increases were noted. Temporary and mobile fees along with vending fees were also explained. Mr. Niese explained what makes a vending machine licensable. This is the first of three required readings and the Board will be asked to approve the fees at the January meeting so prices can take effect prior to the next licensing period beginning in February.
2. **Mr. Cline moved to approve the plans and specifications for Trans Am Meatballs & Subs, 110 E Sandusky.** Seconded by Dr. McEvoy. **Motion carried 4-0. Filed.**

### **EMERGENCY RESPONSE / EPI REPORT**

1. Mr. Masters provided an update to the Board on Ebola. Mr. Masters stated that there have been no new cases in Ohio and that the last of the contacts being monitored in Ohio finished their observation period at the beginning of November. Mr. Masters stated that since the last board meeting, he had met with local responders from law enforcement, fire, EMS, and Blanchard Valley Hospital to discuss our local response in the event of a possible case occurring in the city or county. These responder agencies requested that Mr.

Masters send out guidance from police dispatch to the local businesses to assist dispatch in screening 911 calls, where Ebola may be the cause of the illness. Mr. Masters sent the guidance to The Chamber and it was forwarded on to businesses for their reference.

2. Mr. Masters also presented on the topic of Isolation and Quarantine for individuals who are suspected or confirmed to have a highly-contagious disease. Mr. Masters stated that back in 2004 (around the time of concerns with smallpox), Ohio had pushed out a resolution template to all health districts that addressed the transfer of emergency quarantine authority to the health commissioner until such time that the Board could convene. Many health districts (including Findlay City) drafted and signed a resolution approving the transfer of authority. Mr. Masters, during the course of reviewing the FCHD's plan, contacted General Counsel at the Ohio Department of Health for clarification of several items within the Revised Code. ODH General Counsel informed Mr. Masters of section 3707.34 that states, "Each board of health shall adopt a policy, subject to the approval of the district advisory council or city council for city health districts not governed by an advisory council, specifying the actions that a health commissioner may take pursuant to this section." General Counsel stated that even though the Board had a resolution, that the legislative authority of the health district would need to approve a separate health department policy on the transfer of quarantine authority to the health commissioner. Mr. Masters presented the policy that he had drafted for approval by the Board and City Council. The Mayor stated that it is not typical for City Council to approve policy; only resolutions that Council generates. There may need to be a resolution drafted to recognize and approve the health department policy, and may need to consult with the Law Director to ensure that all necessary language is present. Safety-Service Director, Paul Schmelzer, asked if Council voted against approving the policy, would that change the health department's course of action. Mr. Masters replied that it would not since the health department is still mandated to enact quarantine per the Ohio Revised Code. This policy approval appears to be more of a formality, but it is important for Council to know what their obligations are relative to this section of the Revised Code. Mr. Masters stated that he would follow up with the Law Director to pursue a resolution to be presented to Council for review.

Mr. Masters requested that a motion be made for the approval of the policy to transfer emergency quarantine authority to the health commissioner until the Board could convene. **Dr. McEvoy moved to approve the Quarantine Policy as submitted.** Seconded by Mr. Cline. **Motion carried 4-0. Filed.**

## PLUMBING REPORT

1. Mr. Helms reported business as usual in the plumbing division. He recently attended a board meeting of the state plumbing inspectors association and plans are underway for next year's state conference. There was also some discussion regarding the risk to plumbers with regards to waste and infectious disease. Mr. Schmelzer asked what risk there might be with

something like Ebola. Dr. McEvoy responded the risk is minimal but not zero. Mr. Masters also responded that he has looked into this and has discussions with the hospital and the waste water treatment facility in regards to safety issues and waste water.

### **MEETING REQUESTS**

#### **Mr. Cline moved to approve the travel requests as submitted:**

1. December 12, 2014: Barb Wilhelm to accompany Opiate Task Force members to Columbus to meet with Kroger Corporate officials. No Cost

Seconded by Mr. Alge. **Motion carried 4-0. Filed**

### **OLD/UNFINISHED BUSINESS**

Mr. Schmelzer reported that comments have been submitted to the Hospital Council in regards to the draft Implementation Plan they provided to committee members and that a final report should be available soon. He noted that the report should reflect language that shifts from "approve the county facility" to "approve considering the county facility" as a location for a merged department. This report will be the tool that will be used going forward. The plan is to have informational meetings with both groups (DAC and City Council) and then have both groups vote on the contract and then have both groups vote on their Board members. It is hoped that this will all occur prior to the DAC's regular March meeting.

Mr. Alge inquired what, if any, action is needed with the appointment of Board Member Niemeyer to City Council. Mayor Mihalik responded she will check with Don Rasmussen what needs to be done officially but it is her understanding he will need to be replaced on the Board of Health. Since he is the Licensing Council appointee his replacement will need to come from the Licensing Council. Mr. Niese noted that the Licensing Council will need to meet to discuss the new licensing fees anyway so this will potentially be a good time to discuss filling the Board of Health seat. The remaining Board of Health members congratulated Mr. Niemeyer on his appointment to city council.

### **NEW BUSINESS**

None

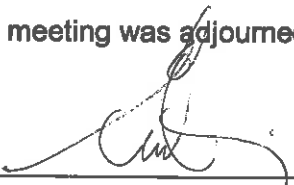
## EXPENSES

**Dr. McEvoy moved to approve the expenses, as circulated, for payment by the City Auditor.** Seconded by Mr. Niemeyer. Motion carried 4 – 0. Filed.

Dr. McEvoy noted that by far the largest single expense last month was for the cost of vaccine and as his own office is keenly aware you must be very cognizant of the amount of reimbursement that is received. Mrs. Bern concurred and stated that the nursing division is also monitoring the amount of reimbursements for vaccines that are administered.

In the big picture Mrs. Wilhelm noted that she expects overall revenue for the health department to reach \$1,000,000 this year in large part due to insurance reimbursements. Mr. Alge commented that the merger committee has had discussions regarding the importance of insurance payments and the need to make sure that we maximize our contracts with insurance companies in a merged department.

The meeting was adjourned at 8:38 A.M.

  
\_\_\_\_\_, President

  
\_\_\_\_\_, Secretary (Health Commissioner)

# Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310  
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245  
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

December 29, 2014

Honorable City Council  
City of Findlay, Ohio

RE: 2015 Capital Improvements Plan

Dear Council Members:

The proposed version of the 2015 Capital Improvements Plan is nearly complete. I anticipate that it will be finalized sometime the week of January 5<sup>th</sup>. Therefore, I am requesting the opportunity to present the proposed 5-year plan at the next Appropriations Committee meeting.

As we have done in the past, we will have copies of the plan ready for pickup on Friday, January 9, 2015. Assuming the Appropriations Committee will meet on Tuesday, January 13, 2015, this will give members time for review prior to the meeting. Otherwise, finalized copies will be provided at the meeting.

Please note that this is a proposed schedule and can be changed if necessary.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor  
Engineering Department  
File

# Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310  
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245  
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

December 29, 2014

Honorable City Council  
Findlay, OH 45840

RE: HAN-US224/568-12.76/0.23, PID #93683  
Project No. 32847900

Dear Council Members:

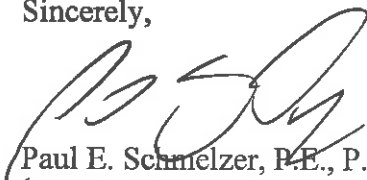
The Ohio Department of Transportation (ODOT) is finalizing details for the above-referenced project. The preliminary legislation from ODOT (Ordinance No. 2014-89) was adopted by Council on October 21, 2014. This legislation agreed to financially participate with ODOT on the project.

Based on ODOT's original estimate, an amount of \$550,000 was included in the 2015 Capital Improvements Plan; however, ODOT has revised the City's estimated share of construction to \$661,238.

By copy of this letter, it is requested that the ODOT legislation be included in Council's packet for the January 6, 2015, meeting. If Council wishes to discuss the matter further, please refer this to the Appropriations Committee.

If you have any questions, please feel free to contact me.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor  
Engineering Department  
File



# Office of the Mayor

Lydia L. Mihalik

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Findlay, OH 45840

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Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

December 29, 2014

Honorable City Council  
Findlay, OH 45840

RE: Marathon Petroleum Company (MPC), Project No. 31948200

Dear Council Members:

As you are aware, we are continuing to support Marathon Petroleum Company (MPC) on their campus expansion and area roadway improvements. Recently, the City received notification of the grant award from the Ohio Development Services Agency. In order to continue moving forward with the area roadway improvements, the grant funds need to be appropriated for construction.

By copy of this letter, the Law Director is requested to prepare the necessary legislation for appropriating funds as follows:

FROM:	Ohio 629 Roadwork Development Grant	\$250,000
TO:	Ohio 629-Marathon Petroleum Company Project #31948200	\$250,000

Thank you for your consideration in this matter.

Sincerely,

  
Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor  
Engineering Department  
File

# City of Findlay City Planning Commission

Thursday, January 8, 2015 - 9:00 AM

## AGENDA

### CALL TO ORDER

### ROLL CALL

### SWEARING IN

### APPROVAL OF MINUTES

### NEW ITEMS

1. **SITE PLAN APPLICATION #SP-01-2015 filed by MAAPE, LLC, 1930 N. Main Street, Findlay, OH for a veterinary office to be located at 1611 N. Main Street.**
2. **SITE PLAN APPLICATION #SP-02-2015 filed by Van Horn, Hoover & Associates. Inc. Findlay, OH on behalf the Blanchard Valley Port Authority c/o Marathon Petroleum for a parking garage to be located near East Lincoln Street.**
3. **PETITION FOR REZONING RZ-01-2015 filed by RCM Architects on behalf of the Findlay City Schools. The applicant is requesting parcels 210001029285 and 210001029286 be rezoned from R-1 residential to I-1 light industrial. The parcels are located at the southeast intersection of Broad Ave. and Bigelow Ave.**

### ADMINISTRATIVE APPROVAL

### ADJOURNMENT

# City of Findlay City Planning Commission

Thursday, December 11, 2014 - 9:00 AM  
Municipal Building, Council Chambers

## Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

### **MEMBERS PRESENT:**

Mayor Lydia Mihalik  
Paul Schmelzer  
Jackie Schroeder  
Joe Opperman  
Dan Clinger

### **STAFF ATTENDING:**

Matt Pickett, FFD  
Matt Cordonnier, HRPC Director  
Steve Wilson, City Engineering Department  
Todd Richard  
Don Rasmussen

### **GUESTS:**

Dan Stone, Lou Wilin, Phil Rooney, Brian Thomas

### **CALL TO ORDER**

### **ROLL CALL**

The following members were present:

Mayor Lydia Mihalik  
Paul Schmelzer  
Jackie Schroeder  
Dan Clinger  
Joe Opperman

### **SWEARING IN**

All those planning to give testimony were sworn in by M. Cordonnier.

### **APPROVAL OF MINUTES**

Joe Opperman wanted to confirm that Dan Clinger was not in fact at the November meeting. Dan Clinger confirmed. Joe Opperman made a motion to approve the minutes of the November 13, 2014 meeting. Paul Schmelzer seconded. Motion to accept carried 4-0.

### **NEW ITEMS**

**1. ALLEY/STREET VACATION PETITION #AV-14-2014 filed to vacate a north/south alley running between 333 and 337 E. Lincoln Street, Findlay.**

**HRPC**

**General Information**

This is a north/south alley between 333 and 337 E. Lincoln Street. The property is zoned C-2 General Commercial.

**Parcel History**

None

**Staff Analysis**

The applicant owns both properties abutting the east and west sides of the alley. He is only requesting to vacate from E. Lincoln Street to the first east/west alley.

A drawing submitted with the request shows a paved parking area to be constructed across the existing alley area to serve the building at 337 E. Lincoln Street. A new entry point will be located immediately west of the existing alley access. The house at 333 E. Lincoln Street will be demolished. A site plan review will probably be required for the parking lot construction.

The two parcels will need to be combined as one in order to construct across the property line. This can be done as a simple deed.

All other properties to the south will still have alley access via the east/west alley or the remainder of this alley as it continues south.

**STAFF RECOMMENDATION**

Staff recommends that FCPC recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-14-2014 filed to vacate a north/south alley running between 333 and 337 E. Lincoln Street, Findlay.

**ENGINEERING**

No objections

**FIRE PREVENTION**

No objections

**DISCUSSION**

Dan Clinger wanted to know what the future of the parking lot area. He wanted to know if the parking lot will be closed off to the east/west alley to the south. The applicant, Phil Rooney, commented that in the future the plan is to close off access to allow for the property to become completely enclosed. Todd Richard commented that in the future there would a demolition permit, parking permit, and a fence permit if they chose to enclose the parking lot.

Joe Opperman asked for confirmation on whether they were allowed to build one property on one lot. Matt Cordonnier re-stated that the concern was that they intended to build across the property lines of the two parcels which would create an issue regarding setback requirements. Paul Schmelzer commented that they could build across the property line but would need to consolidate the properties into one to meet the setback requirements of the zoning

code. Dan Clinger asked if there was a planned expansion. Phil Rooney said there was no planned expansion currently but this would allow for a future expansion if the business on the site continued to grow as it has in the past.

### **MOTION**

Paul Schmelzer made a **motion to approve ALLEY/STREET VACATION PETITION #AV-14-2014.**

**2<sup>nd</sup>:** Dan Clinger seconded

**VOTE:** Yay (5) Nay (0) Abstain (0)

**2. SITE PLAN APPLICATION #SP-26-2014 filed by Herbert Murphy for a 71,400 square foot industrial building to be located at 1640 Westfield Drive, Findlay.**

### **HRPC**

#### **General Information**

This site is located on the northeast corner of Westfield Drive and Bentley Court on part of Lot 21 in the Findlay Ohio Industrial Park 1st Addition. It is zoned I-1 Light Industrial. All abutting land is also zoned I-1. It is not within the 100 year flood plain. The City of Findlay Land Use Plan designates the area as Industrial.

#### **Parcel History**

None

#### **Staff Analysis**

The applicant is proposing to construct a 71,400 square foot warehouse/factory on approximately 4.87 acres. The setbacks on Bentley Ct. and Westfield Drive should be 50' as both are street frontages. The east side is the rear of the lot which requires 30' and the north side is considered as a side yard which is also required to be 30'. The Bentley Court side exceeds the setback standard, however the Westfield Drive side is only 40' from the property line. The east end meets the setback for a rear yard, but the north end is only 20.87' from the side lot line. The applicant has made application to the BZA for a variance on those two setbacks. Staff would not be opposed to allowing the applicant to move the building 10' north in order to meet the 50' setback along Westfield Drive and only ask for a variance on the north side. There is already a business located on the lot to the north and their parking lot will abut the new construction.

One access from each road is proposed. It appears that the Westfield Drive side will serve the employee/visitor parking area and the access from Bentley Ct. will be for trucks to approach the dock area.

Required parking is based on 1.1 spaces per largest number of employees on a shift. The plan states there will be 19 employees so this calculates to 21 parking spaces. The applicant has provided 21 spaces. The north end of the parking lot does have a dead end. We are initiating some changes in the code to have a design for these dead ends. The "stub" left to back into is only shown at approximately four feet deep. We would request that that stub be made 10' deep to allow for adequate backing space for the vehicles trying to exit the last two spots.

The required parking lot perimeter landscaping is shown on the plan. There are no landscaping requirements for industrial buildings but the plan does show some foundation planting at the entry area.

Elevation drawings show a maximum height of 32 feet. There are no architectural standards for industrial buildings.

The lighting plan submitted indicates 3 pole lights that are 20' in height. The foot candle measurements are .5 at the south property line and less than .25 to the west and north.

#### Staff Recommendation

HRPC Staff recommends approval of Site Plan # SP-26-2014 subject to the following:

- BZA approval of variances
- Extension of the stub on the north end of the parking lot to 10'

#### ENGINEERING

**Access** – Separate entrances are proposed off of Westfield Drive (employees) and Bentley Court (trucks)

**Water & Sanitary Sewer** – The sanitary sewer is proposed to connect to an existing 8" on the west side of Bentley Court. The existing sanitary sewer is on private property which will require an agreement from that owner authorizing access to the sewer. We request the sanitary lateral be directional bored beneath Bentley Court. Separate domestic water and fire services are proposed to connect to the existing waterline on Bentley Court.

**Storm water Management** – Detention will be provided by an on-site facility that drains into an existing ditch along the east property line

**Sidewalks** – Not required in Industrial zoning

**Recommendation:**        **Approval of the plan**

The following permits will be required prior to construction:

- An approved Stormwater Pollution Prevention Plan
- Water permits - 2
- Sanitary sewer permit
- Storm sewer permits - 2
- Curb cut permits - 2

#### FIRE PREVENTION

Plans do not show separate domestic and fire water lines. This has been remedied.

**Fire Department Connection (FDC)** to be determined by FFD.

FDC to be a 5" Storz with 30 degree elbow with outside notification to be a horn/strobe working on water flow only. The area in front of the FDC is to be clear of obstructions (landscaping, vehicles, etc.).

A Knox Box will be required for this structure.

Any natural gas or electric meters within the driving area shall have crash protection.

The applicant should apply for all permits through the building department.

### **STAFF RECOMMENDATION**

Staff recommends approval of SITE PLAN APPLICATION #SP-26-2014 for a 71,400 square foot industrial building to be located at 1640 Westfield Drive, Findlay subject to the following conditions:

- BZA approval of variances (HRPC)
- Extension of the stub on the north end of the parking lot to 10' (HRPC)
- Plans do not show separate domestic and fire water lines. (FIRE)
- Fire Department Connection (FDC) to be determined by FFD. (FIRE)
- FDC to be a 5" Storz with 30 degree elbow with outside notification to be a horn/strobe working on water flow only. The area in front of the FDC is to be clear of obstructions (landscaping, vehicles, etc.) (FIRE)
- A Knox Box will be required for this structure. (FIRE)
- Any natural gas or electric meters within the driving area shall have crash protection. (FIRE)

### **DISCUSSION**

Paul Schmelzer asked if the sanitary sewer is an issue between the applicant and K& G. K& G have been in contact to say that they do not have any issues with the proposed site plan. Paul Schmelzer went on to ask the same about the building to the north. Brian Thomas said they would like to keep the building where it is, the old zoning setbacks were 40' feet and 20' feet and they did own the site prior to the zoning code update in 2011. With the new zoning changes they lost .4 acre of buildable area. If they did this three years ago, they would have been able to place the building there. Paul Schmelzer acknowledged that it made a good case for hardship.

Dan Clinger went on to confirm that they were not meeting the setback on the north and south side. Dan asked if they don't get the setback, what their plans would be. Brian Thomas said if they don't get the north setback but get the setback on the other side they would shift the building. If they don't get either, they would have to go back and reconsider the shape and design of the building with a longer and narrower structure. He noted that that is not ideal for a warehouse structure. If they need thirty extra feet in the back then that means thirty extra feet for every load to get to the trucks.

Dan Clinger commented that if they moved back to the fifty foot setback that they would lose the space for the swale in the back for the drainage of the truck parking docks. Brian Thomas confirmed that the swale is only for the downspouts onsite and that it would be unnecessary to get twenty feet to include that in the site. Dan Clinger further went on to ask how they were intending to drain the sites parking lots. Brian Thomas stated that instead of the typical truck docks draining back towards the building they are actually bringing the building floor up so the truck dock will drain away from the building. All the drainage will go to the west which will be picked up in a small swale they are constructing along Bentley Court. Dan Clinger thought this swale was being filled in. Brian Thomas stated that there is a swale they are filling in that runs on an angle through there, but they are proposing another one that discharges out to Bentley Court. Dan Clinger wanted to ensure that met discharge standards. Steve Wilson confirmed that was a part of the detention calculation and the swale is sized appropriately for the detention. Jackie Schroeder noted that all rooftop runoff would be draining off into the detention

pond at the back of the site.

Dan Clinger raised a concern for the employee parking lot. They said they were going to have 19 employees and that the parking is jammed in on the east side of the site. He was concerned that this left little to no room for any future expansion. Brian Thomas stated that the reason there is a big gap between the detention and the building is that in the future the building could be split in two for the expansion of truck docking. In that case they are leaving the space on between the building and the detention pond for future truck docking and on the opposite side they would have to increase parking for employees.

Dan Clinger asked how much this would be warehousing versus manufacturing. Brian Thomas stated that currently it is planned to be 100% warehousing. It was somewhat common knowledge that they were intending on using this building for warehousing of manufactured goods that were created by another business on Bentley Court. This eased Dan Clinger's concerns about the expansion of employees in that case.

Dan Clinger brought up concerns about lighting of the truck docks not being included in the plan. The applicant stated that there would be small lights over the doors. He was unsure if they worked three shifts or if it would be an eight to five operation.

Todd Richard mentioned that there would be no quorum at that night's BZA meeting meaning that it would be cancelled and rescheduled for the following Thursday at 6pm.

### **MOTION**

Paul Schmelzer made a **motion to recommend approval SITE PLAN APPLICATION #SP-26-2014 subject to the following conditions:**

- **BZA approval of variances (HRPC)**
- **Extension of the stub on the north end of the parking lot to 10' (HRPC)**
- **Plans do not show separate domestic and fire water lines. (FIRE)**
- **Fire Department Connection (FDC) to be determined by FFD. (FIRE)**
- **FDC to be a 5" Storz with 30 degree elbow with outside notification to be a horn/strobe working on water flow only. The area in front of the FDC is to be clear of obstructions (landscaping, vehicles, etc.) (FIRE)**
- **A Knox Box will be required for this structure. (FIRE)**
- **Any natural gas or electric meters within the driving area shall have crash protection. (FIRE)**

2<sup>nd</sup>: Lydia Mihalik

**VOTE:** Yay (5) Nay (0) Abstain (0)

**3. SITE PLAN APPLICATION #SP-27-2014 filed by EFSF, Ltd., 6 Hunter's Gate, Findlay, OH for an industrial shop and office for Rader Environmental at 1752 W. Romick Parkway, Findlay.**

### **HRPC**

#### **General Information**

This request is located on Lot 13 in the Deer Meadows Subdivision Replat. The parcel is zoned I-1 Light Industrial and all land to the north, south and east is also zoned I-1. Land



to the west is zoned MH Mobile Home. It is not within the 100 year flood plain. The City of Findlay Land Use Plan designates the area as Industrial.

#### **Parcel History**

This is a vacant lot.

#### **Staff Analysis**

The applicant is proposing to construct an 8,400 square foot building. All setbacks are met as required. (50' front, 30' sides and 75' rear)

There is one access point proposed from Romick Parkway. Pavement will run to the rear building line. A seven space parking area is shown at the northeast corner of the building. The plan states that there are a maximum of 5 employees on a shift. At 1.1 space per employee, a minimum of six spaces are required.

There is a monument sign indicated in front of the building. It is shown at 10' from the right-of-way line as required. No sign details were included. Zoning Inspector Todd Richard will require details of the signage for that permit.

There is a landscaping plan for the area along the east and south sides of the parking lot. A planting area is also indicated around the monument sign.

The applicant has stated that there will not be any outdoor storage on the premises. If such storage becomes necessary at some time, proper screening as required in the zoning code will need to be installed.

The developer has no plans for any exterior light poles on the site at this time.

#### **Staff Recommendation**

HRPC Staff recommends **approval of SITE PLAN APPLICATION SITE PLAN APPLICATION #SP-27-2014 for an industrial shop and office for Rader Environmental at 1752 W. Romick Parkway.**

#### **ENGINEERING**

**Access – A single access is proposed onto Romick Parkway**

**Water & Sanitary Sewer – A sanitary lateral will be extended from the existing sewer on the east side of Romick Parkway. We recommend the location of the lateral be moved south to avoid disturbing the Romick Parkway pavement. A domestic water service will be connected to the existing waterline on the west side of Romick Parkway.**

**Stormwater Management – Detention is provided by a regional facility located at the south side of the subdivision**

**Sidewalks – Sidewalks are not required in Industrial zoning**

**Recommendation: Approval of the plan**

**The following permits will be required prior to construction:**

- Water permit

- Sanitary sewer permit
- Curb cut permit

An approved Stormwater Pollution Prevention Plan may also be required if more than 1 acre of earth is disturbed by construction

### FIRE PREVENTION

What is the Use Group or what will the building be used for?

Dan Stone commented that they don't know the primary use group is yet. The owner of the building stated that there would be storage of computers and electronic recycling for the county. They do sorting of computers and electronics but not dismantling. Once they get enough on a pallet they ship it out.

They don't deal with consumer products, only electronics. These are recycled from Litter Landing. Storage currently is made at Litter Landing but they don't have space to do that currently.

Apply for your permits from the building department.

Additional comments may follow once the above question is determined.

### STAFF RECOMMENDATION

Staff recommends approval of SITE PLAN APPLICATION SITE PLAN APPLICATION #SP-27-2014 for an industrial shop and office for Rader Environmental at 1752 W. Romick Parkway.

### DISCUSSION

Paul Schmelzer asked what vehicles they are currently using for the movement of these electronics. The applicant responded that they are using pickup trucks. Paul Schmelzer asked if they would be overhead doors and the applicant confirmed there would be two.

Dan Clinger asked if landscaping required on the west side abutting the residential. Dan Stone said that there is a twelve foot deep ditch with some substantial growth in it. Putting landscaping against that would be difficult. The residential district to the west is a mobile home park and is in the back corner designated for future potential development. Matt Cordonnier stated that the zoning code requires industrial must be screened from a residential district. Most likely that requirement would be six trees per 100 feet and have of them being deciduous.

### MOTION

Paul Schmelzer made a motion to approve SITE PLAN APPLICATION #SP-27-2014 for an industrial shop and office for Rader Environmental at 1752 W. Romick Parkway, Findlay subject to the following conditions:

- Perimeter landscaping for the site abutting residential district to the west (HRPC)

2<sup>nd</sup>: Jackie Schroeder

VOTE: Yay (5) Nay (0) Abstain (0)

After the meeting Todd and Matt are finalizing a substantial update to the zoning code. They will be sending a letter to council at the beginning of January. There will be a packet with the changes and an explanation of the change that will be presented to the planning commission. It will have a strikethrough of the old language with an underline of the new language. It will be very organized packet to show the necessary changes. Paul Schmelzer asked if there would be any changes to the districts and effect the zoning map. The only additional zoning district is Park & Open Space District for parks like Emory Adams. A second change will be made to multi-family M-2, to allow for triplexes since they don't have a specific district that are designed for them.

Paul Schmelzer asked if it there is anything that was urgent for the zoning code. Matt Cordonnier said there was some philosophical issues to examine in the map that need to be answered. The map is such a huge undertaking that should include a discussion with citizens in their wards. There are things in the zoning code for example where residential homes are located in an industrial district meaning the bank can deny them a loan because the zoning code doesn't allow to exist in their current zoning district. These changes will be examined in the future.

**ADJOURNMENT**

With no further business the meeting was adjourned.

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Lydia L. Mihalik  
Mayor

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Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

# Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-424-7137 • Fax: 419-424-7245  
www.findlayohio.com

December 31, 2014

Honorable City Council  
City of Findlay, Ohio

Dear Council Members:

This letter will serve as my request for your confirmation of the following individuals to the respective Boards or Commissions:

Airport Advisory Board

*Does not require Council confirmation*

*Term will expire on December 31, 2017*

Roy Alexander

Board of Zoning Appeals

*Requires Council Confirmation*

*Term will expire on December 31, 2018*

Philip Rooney

Sharon Rooney

Board of Health

*Requires Council Confirmation*

*Term will expire on December 31, 2019*

Dr. Robert McEvoy

Hancock Regional Planning Commission Board

*Requires Council confirmation*

*Term will expire on December 31, 2016*

Donald Bledsoe

Phil Martin

Dennis McPheron

Jody O'Brien

Christie Ranzau

Dave Trisel

December 31, 2014  
Page 2  
Honorable City Council

Parks and Recreation Board

*Does not require Council confirmation*  
*Terms will expire on December 31, 2017*  
Dave Trisel

Shade Tree Commission

*Does not require Council confirmation*  
*Terms will expire on December 31, 2017*  
Tim Brugeman  
Randy Greeno  
Tom Mills

Street Designation Committee

*Requires Council confirmation*  
*Term will expire on December 31, 2016*  
Dale Gillespie

I trust that you will concur with my choices and confirm my appointments. Thank you for your consideration.

Sincerely,



Lydia L. Mihalik  
Mayor

# PARKS AND RECREATION BOARD

City of Findlay

December 15, 2014

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## MINUTES

### **ATTENDANCE**

Members Present: Paul Schmelzer, Chair, Dennis McPheron, Greg Meyers, Bob Nichols.

Staff Present: Lu Draper, Matt Stoffel, and Kathy Launder.

### **APPROVAL OF MINUTES**

Minutes of the October 20, 2014, and November 17, 2014, meetings were not approved for lack of a quorum.

### **DEPARTMENT REPORTS**

Recreation Department Report: Draper reported that Santa Claus will be at the Cube on Saturday, December 20. Hockey started. Tryouts for Silver Blades will be held on Sunday. The Women's National Softball team will be at the Marathon Diamonds July 2015. Approximately 3500-4000 people attended in 2014, the Cube did \$9000 in concessions. Expect the event in 2015 to be larger due to several players being from southern Michigan. A clinic that will be held during the event will be limited to 150 participants. The Recreation Summit will be held in January or February. There will be two sessions, one for Spring/Summer events and one for Fall/Winter events. The Hancock County Convention and Visitors Bureau will be helping with expenses for the Summit.

Parks Maintenance Department Report: Stoffel stated that they are finishing up cleaning up and maintaining the parks, grinding leaves and transporting them to site, and planted trees at the Cube and Cemetery.

### **OTHER REPORTS**

Co-Ed Volleyball Report: McPheron stated that Findlay City Schools reached an agreement with Co-Ed Volleyball to use Lincoln School. The other school facilities did not work out for the league.

### **OTHER BUSINESS**

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for January 20, 2014, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy Launder  
City Clerk

# TRAFFIC COMMISSION

City of Findlay  
December 15, 2014

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## MINUTES

### **ATTENDANCE:**

**MEMBERS PRESENT:** Service-Safety Director Paul Schmelzer, Fire Chief Tom Lonyo, Police Captain Sean Young, Councilman Ron Monday.

**STAFF PRESENT:** Don Rasmussen, Law Director, Matt Stoffel, Public Works Superintendent; Matt Traver, Fire Department; Kathy Launder, City Clerk; Holly Frische, City Council.

**GUESTS PRESENT:** Bill Hohenbrink, Sherri Haushalter, and Nate Aydt.

### **OLD BUSINESS**

1. Request of George Scaife, 2326 Park Street, to post "No Thru Trucks" signs at Park Street and Sixth Street heading south and Park Street and Olive Street heading north.

09/15/2014

George Scaife stated that semi-trucks are travelling on Park Street and Washington Avenue from Sixth Street to Olive Street. He noticed it started happening this summer. He states that the semis are breaking up the street. He could not say how many semis per day, per week are travelling down these streets.

Director Schmelzer stated that Park Street and Washington Avenue can support semi traffic, not a large volume, and can support regular use by garbage trucks and delivery trucks, etc.

Chief Lonyo stated that if we were to post "No Thru Trucks" on Parks Street, we would also have to post it on Washington Avenue and Brookside Drive.

Director Schmelzer stated that the City will perform a traffic count on Park Street and Washington Avenue to determine the number of semis that are travelling down those streets.

Motion to table request until traffic counts can be performed on Park Street and Washington Avenue by Chief Horne, second by Director Schmelzer. Motion passed 4-0.

10/20/2014

Item remains tabled.

11/17/2014

Item remains tabled.

12/15/2014

Motion to lift item from table, by Director Schmelzer, second by Chief Lonyo. Motion passed 4-0. Director Schmelzer stated that over that past couple months he has monitored traffic volume in the morning and afternoon on Park Street and there is very little semi-truck traffic on this street. The volume does not warrant a No Thru Trucks sign.

Motion to deny request to post "No Thru Trucks" signs at Park Street and Sixth Street heading south and Park Street and Olive Street heading north, by Director Schmelzer, second by Chief Lonyo. Motion passed 4-0.

2. Request of Bill Hohenbrink, Hohenbrink Building, LLC, 5975 Lugabill Road, Columbus Grove, Ohio, to appeal the decision of Service-Safety Director Schmelzer to deny a request for an additional curb cut at 1112 Sixth Street to allow for an additional drive access.

10/20/2014

Hohenbrink stated that there are six other houses on this street that have double access to their property. The homeowner has a handicapped child, and it would make maneuvering her vehicle a lot safer and easier for her.

The standard currently is one driveway access per lot. Councilman Monday stated that this is strictly an Engineering Department decision to make. Chief Lonyo stated that this is similar to the mid block crosswalk discussion. We need parameters for allowing additional driveway access points from

Engineering Department so we can make an informed decision. Director Rasmussen stated the Director Schmelzer did suggest an alternative that would allow for the safety of maneuvering a vehicle without having another driveway access.

Motion to table and to request the Engineering Department to develop parameters for allowing dual access drive in residential areas by Chief Lonyo, second by Councilman Monday. Motion passed 3-0.

11/17/2014

Motion to lift from table by Service-Safety Director Schmelzer, second by Councilman Monday. Motion passed 3-0.

Director Schmelzer distributed a copy of Access Management Regulations for Hancock County dated March 23, 2006, with his comments that apply for the City of Findlay. Director Schmelzer discussed alterations to the document. This standard is to be reviewed by the Commission members and submit comments to Schmelzer. This request is for two curb cuts on a property on a secondary thoroughfare which is not permitted. Schmelzer stated that we have to look at the big picture when considering variances. The City appreciates the disability that the property owner faces, however, another option for a turnaround on the property is available as previously given by Director Schmelzer when the denial of the original request was made.

Councilman Monday stated that the request is valid. However, there is a solution to put a turnaround on the property off the driveway rather than the addition of a curb cut.

Motion to deny request by Councilman Monday, second by Director Schmelzer. Motion passed 3-0.

12/02/2014

City Council referred item back to Traffic Commission.

12/15/2014

Council referred this issue back to Traffic Commission for further discussion, but only two Council members (one being a member of Traffic Commission) were in attendance to participate in the discussion.

A draft policy of Access Management Regulations was previously distributed to the Commission for review and comment. This policy will dictate the specifications for allowing a request for a second access on a property. Under this policy, this particular property does not meet the minimum specifications to allow a second access. Standards need to be developed for an appeal process for those requests that are denied.

The required driveway permit was applied for and denied. Right now under current policy there is no allowance to request a variance. An appeal process doesn't exist. Under current policy if the request is denied it is denied.

Councilperson Frische asked a few questions to get a better understanding of the situation.

Q: Did you purchase the house prior to the child developing the disability?

A: *Yes, but did not know that the child was going to develop the handicap. The house when purchased was not wheelchair accessible. Therefore, this house is being built to accommodate wheelchair.*

Q: Did you request the driveway at the time of the build?

A: *No, a driveway permit was not required until later.*

Q. The round driveway is already built. Can you use it as a turnaround if the variance is not permitted?

A. Yes.

Chief Lonyo stated that absent a policy to request a variance, the Traffic Commission cannot grant it.

Rasmussen stated that Traffic Commission does not have the authority to grant the variance at this time. An appeal process is needed. The only current process is based on City Engineer decision. Traffic Commission decides on traffic signs, speed limit changes, etc.



Councilwoman Frische stated that she will attempt to secure support to request legislation be presented at Council on January 6, 2015, to approve the request for the second drive access.

An ad hoc committee of Council should be formed to develop standards for this type of request to include an appeal process.

## **NEW BUSINESS**

1. Request of Nate Aydt to increase the speed limit on Emma Street from 25 MPH to 35 MPH.

Director Schmelzer stated that the standard for speed limits for city streets is that any street less than one mile in length is required to be a 25 MPH speed limit.

Motion to deny request, by Councilman Monday, second by Captain Young. Motion passed 4-0.

2. Request of Mayor Lydia Mihalik for a crosswalk on East Sandusky Street at Hunters Creek Drive.

Motion to table request, by Director Schmelzer, second by Captain Young. Motion passed 4-0.

Councilman Monday, on behalf of the Traffic Commission, thanked Chief Tom Lonyo for his diligent service to the Traffic Commission.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on **Tuesday**, January 20, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,



Kathy K. Launder  
City Clerk



December 31, 2014

Findlay City Council  
318 Dorney Plaza  
Findlay, Ohio 45840

Attention: James P. Slough, President

**RE: Proposed Changes to the City of Findlay Zoning Code**

Honorable Members of Council:

Hancock Regional Planning Commission and the Findlay Zoning Department have completed a thorough review of the Findlay Zoning Code. The City of Findlay has been working under the new code for over three years and in that time period we have discovered parts of the code that need to be repaired, further defined, or rewritten.

I am requesting that City Council forward these proposed changes to the zoning code to the City of Findlay Planning Commission and the Council Planning and Zoning Committee for an in-depth review.

Sincerely,

A handwritten signature in black ink that reads 'Matt Cordonnier'. The signature is written in a cursive style with a prominent initial 'M'.

Matt Cordonnier, Director  
Hancock Regional Planning Commission

# City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862  
318 Dorney Plaza, Municipal Building Room 115  
Telephone: 419-424-7133 • Fax: 419-424-7410  
www.findlaytaxforms.com

**Lydia L. Mihalk**  
Mayor

## Monthly Collection Report to Findlay Council

December 2014

Total collections for December 2014: \$1,290,134.95

	<b>2014</b>	<b>2013</b>	<b>Variance</b>
	<u>Year-to-date</u>	<u>Year-to-date</u>	
Withholders	15,711,917.16	15,811,122.25	-99,205.09
Individuals	2,067,176.01	2,486,372.48	-419,196.47
Businesses	<u>3,679,406.21</u>	<u>6,684,670.49</u>	<u>-3,005,264.28</u>
<b>Totals</b>	21,458,499.38	24,982,165.22	-3,523,665.84
			-14.10%

### Actual & Estimated Past-due Taxes

Withholders	542,963.92
Individuals	1,100,994.65
Businesses	<u>100,375.84</u>
<b>Total</b>	<b>1,744,334.41</b>

### Refunds Paid

### Overpayment Transfers

	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>
	<u>Quantity</u>	<u>Amount</u>	<u>Quantity</u>	<u>Amount</u>	<u>Quantity</u>	<u>Amount</u>	<u>Quantity</u>	<u>Amount</u>
Withholders	1	50.87	64	14,993.76	1	64.31	7	1,299.70
Individuals	17	1,118.90	2,831	394,833.07	20	5,488.00	1,351	214,095.81
Businesses	<u>4</u>	<u>4,927.19</u>	<u>88</u>	<u>64,035.90</u>	<u>86</u>	<u>92,775.30</u>	<u>635</u>	<u>402,853.21</u>
<b>Totals</b>	22	6,096.96	2,983	473,862.73	107	98,327.61	1,993	618,248.72

  
Andrew Thomas, Administrator

1-2-15  
Date

# Findlay Income Tax Department

## Monthly Collections Report

Friday, January 2, 2015

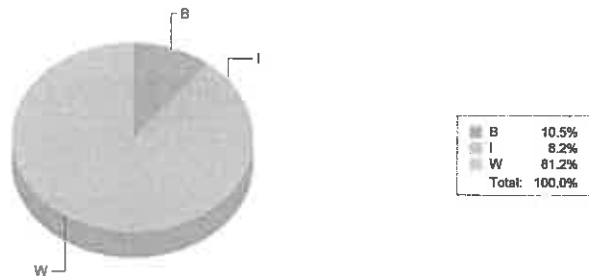
10:29:00AM

For Period December 1, 2014 through December 31, 2014

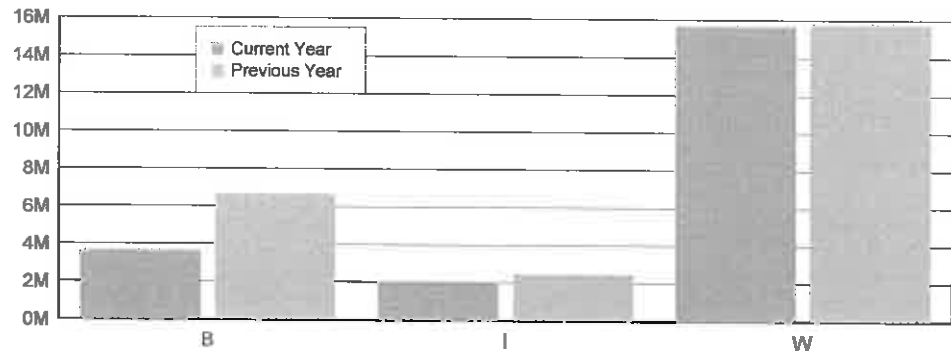
### City of Findlay

Account Type	Monthly Total	2014 Year to Date	2013 Year to Date	Increase (Decrease)	% Change	2014 Month to Date	Previous Year(s) Month to Date
W	1,048,215.02	15,711,917.16	15,811,122.25	-99,205.09	-0.63	1,043,979.98	4,235.04
I	106,354.39	2,067,176.01	2,486,372.48	-419,196.47	-16.86	64,011.83	42,342.56
B	135,565.54	3,679,406.21	6,684,670.49	-3,005,264.28	-44.96	115,241.89	20,323.65
<b>Totals:</b>	<b>1,290,134.95</b>	<b>21,458,499.38</b>	<b>24,982,165.22</b>	<b>-3,523,665.84</b>	<b>-14.10</b>	<b>1,223,233.70</b>	<b>66,901.25</b>

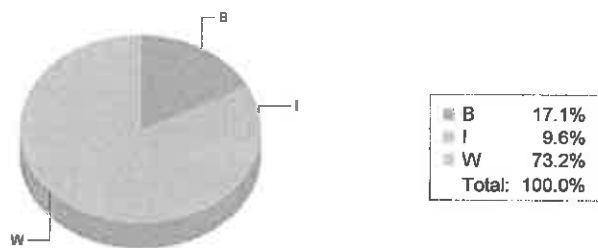
Monthly Collections by Account Type



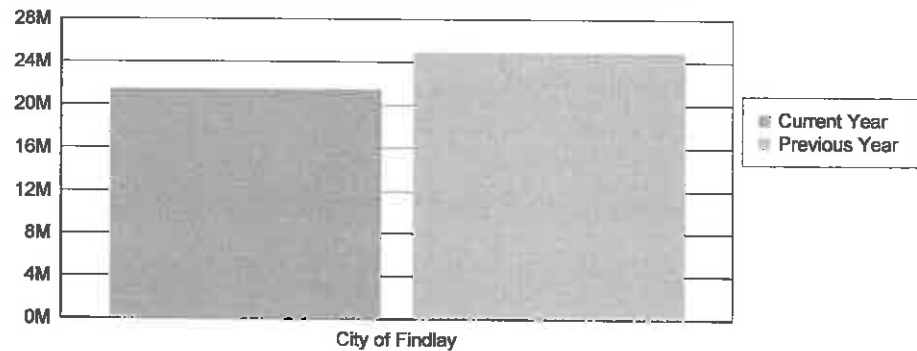
Collections Year to Date



YTD Collections by Account Type



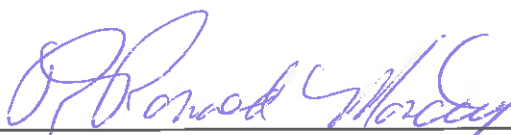
Year to Date Total Collections



## COMMITTEE REPORT

### THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

A **COMMITTEE OF THE WHOLE** meeting was held on Thursday, December 18, 2014 to Health Department combination.



~~James P. Slough, President of Council~~

R. RONALD Monday - PRES PRO-TEM

**COMMITTEE OF THE WHOLE**

**DATED: December 18, 2014**

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
January 6, 2015**

**ORDINANCE NO. 2014-099** (*HRPC provide CDBG program*)

**third reading**

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH THE HANCOCK REGIONAL PLANNING COMMISSION (HEREINAFTER REFERRED TO AS HRPC) FOR THE FACILITATION AND PREPARATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-104** (*337 E Lincoln St rezone*)

**second reading**

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERRED TO AS EAST LINCOLN STREET ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.

**City of Findlay**  
**Office of the Director of Law**

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

JANUARY 6, 2015

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JANUARY 6, 2015 MEETING.

**RESOLUTIONS**

- 001-2015 A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2015 PURSUANT TO OHIO REVISED CODE §321.34.
- 002-2015 A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.
- 003-2015 A FINAL RESOLUTION COOPERATING WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE REHABILITATION OF ROADWAY ON US 224 AND SR 568 INCLUDING HANDICAP CURB RAMPS ALONG CENTER STREET, TIFFIN AVENUE AND SANDUSKY STREET, LOCATED WITHIN THE CORPORATE LIMITS OF CITY OF FINDLAY, AND DECLARING AN EMERGENCY.

**ORDINANCES**

- 2015-001 AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2015, AND DECLARING AN EMERGENCY.
- 2015-002 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2015-003 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 001-2015**

**A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2015 PURSUANT TO OHIO REVISED CODE §321.34.**

BE IT RESOLVED by the Council of the City of Findlay, Ohio:

SECTION 1: That the County Auditor be and he is hereby requested to draw from the County Treasurer to pay on such draft to the Treasurer of the City of Findlay, Ohio, such money as may be in the County Treasury from time to time during the year 2015, to the account of the City of Findlay, Ohio, and lawfully applicable to the purpose of the current fiscal year in which such request is made, such payments to be made from time to time as the Auditor of City of Findlay, Ohio, may request.

SECTION 2: That the Clerk of Council be and she is hereby directed to transmit a certified copy of this Resolution to the Auditor of Hancock County, Ohio.

SECTION 3. This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**RESOLUTION NO. 002-2015**

**A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: The internet auction of property which is not needed for public use, or is obsolete or unfit for the use for which it was acquired will be conducted in accordance with the policy and procedures established for such online internet auctions as set forth in in "Exhibit A" as amended from time to time, a copy of which is attached hereto and incorporated herein as if fully rewritten herein.

SECTION 2: All items offered for sale through online internet auction shall be offered for sale for a period of time to be determined by the administration but which period shall be not less than ten (10) days, including Saturdays, Sundays and all legal holidays.

SECTION 3: The City of Findlay will contract with a representative(s) to conduct the auction, however the general terms and conditions of sale shall be established by the city. The administration, in consultation with the auditor, shall determine and select authorized representatives to conduct the online internet auctions which representatives may change from time to time.

SECTION 4: The Clerk of Council is directed to publish, in a newspaper of general circulation in the municipal corporation or as provided in section 7.16 of the Revised Code, notice of the City of Findlay's intent to sell unneeded, obsolete, or unfit municipal personal property by internet auction all in accordance with R.C. 721.15(D).

SECTION 5: Notice of the City of Findlay's intent to sell unneeded, obsolete, or unfit municipal personal property by internet auction shall be posted continually throughout the calendar year in a conspicuous place in the office of the city auditor, in the office of the mayor and on the city web site.

SECTION 6: The City of Findlay retains the right to establish a minimum price and may establish other terms and conditions of any particular sale, including requirements for pick-up or delivery, method of payment, and sales tax. Such information shall be provided on the internet at the time of the auction and may be provided before that time upon request after the terms and conditions have been determined by the legislative authority.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

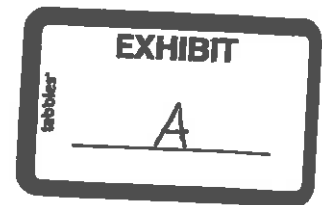
\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



## Procedures for Online Internet Auctions (R.C.721.15(D))

The Auditor's Office will receive a request from the City department who wishes to auction an item which is not needed for public use, or is obsolete or unfit for the use for which it was acquired. Items must have already been offered to other departments via e-mail.

The Auditor's Office selects the proper form i.e. vehicle inspection forms, office equipment inspection forms, etc. for the department to complete for the specific item of personal property. Forms are completed by the department so that all pertinent information regarding the item is known and given to the Auditor's Office along with pictures of the item, the minimum bid for the item and a reserve or minimum price, if so desired.

The Auditor's Office will prepare a draft auction write-up of the item based on the information given and release it to the department for review. Any corrections that should be made are noted. The department supervisor then signs the draft auction write-up thus giving his/her approval. The write-up is then forwarded to the Service Director or Safety Director for their approval to sell the asset via online internet auction.

Once the draft auction write-up is received back by the Auditor's Office with the two required signatures, any noted changes are made and the auction is released on the online internet auction site for a minimum period of 10 days. There is a link on the City's website that will bring up anything that the City of Findlay is currently offering at auction on the online internet auction sites. Otherwise, any person can search by entity (City of Findlay) and see what is currently offered.

When the auction ends the Auditor's office receives an e-mail notification from the online internet auction provider indicating whether or not the asset sold. If sold, the e-mail will include the selling price and the name and contact information for the seller. This e-mail is forwarded to the department supervisor.

Another e-mail is received once the online internet auction site receives payment for the item. All payments are to be made directly to the online internet auction provider. The City does not accept direct payment for auctioned items. This e-mail is forwarded to the department supervisor.

For assets other than vehicles, the buyer is to schedule pick up arrangements through the department supervisor or designee. A bill of sale is printed from the online internet auction site and sent to the department supervisor. Once buyer arrives and inspects the item, they are to sign the bill of sale and remove the item from City property.

If the asset is a vehicle, the buyer needs to verify with the Auditor's Office the name in which they would like the vehicle titled. This information is sent to the City Clerk so that she may get the title transferred and ready for the new owner. If needed, the title information is corrected on the online internet auction provider bill of sale and the bill of sale is printed. Pick up is arranged so that the new owner first stops at the Auditor's Office to sign off on the bill of sale and pick up the transferred title. The buyer then travels to the physical location of the vehicle and removes it from City property.

Once the auction item has been removed from City property, the department notifies the Auditor's Office by sending them the signed bill of sale. Item is then marked as picked up on the online internet auction site. Routinely the online internet auction providers generate payment for items marked picked up to the Auditor's Office.

When the payment from the online internet auction provider is received, the auditor's staff breaks down the payment for accounts receivable to show the gross sale amount, the auction fee (if applicable), and the net amount received per item. A copy of the account receivable receipt is then sent to the department to notify them of payment posting.

## FINAL RESOLUTION

The following Final Resolution enacted by the City of Findlay, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency or "LPA", in the matter of the stated described project.

WHEREAS, on 21st day of October, 2014, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

The project consists of rehabilitating the roadway on US 24 and SR 568 including handicap curb ramps along Center Street, Tiffin Avenue and Sandusky Street, lying within the City of Findlay; and

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The City agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement inside the city corp. limit, less the amount of Federal-aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U.S. Department of Transportation.

Also, The City agrees to assume and bear the entire cost and expense of the installation and/or repair of curb ramps which are necessary to ensure compliance with the Americans with Disabilities Act.

The share of the cost of the LPA is now estimated in the amount of Six Hundred Sixty One Thousand Two Hundred Thirty Eight and - - - 00/100 Dollars, (\$661,238.00), but said estimated amount is to be adjusted in order that the LPA's ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

WHEREAS, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above described highway and has transmitted copies of the same to this legislative authority; and

WHEREAS, The LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

NOW, THEREFORE, be it resolved:

- I. That the estimated sum, of Six Hundred Sixty One Thousand Two Hundred Thirty Eight and - - - - 00/100 Dollars (\$661,238.00) is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from Federal funds.
- II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.
- III. That the LPA enter into a contract with the State, and that Mayor be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.
- IV. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

This is to certify that we have compared the foregoing copy of Resolution with the original record thereof, found in the record of the proceedings of the LPA, and which Resolution was duly passed by the LPA on the \_\_\_\_\_ day of \_\_\_\_\_, 2 \_\_\_\_\_, and that the same is a true and correct copy of the record of said Resolution and the action of said LPA thereon.

We further certify that said Resolution and the action of said LPA thereon is recorded in the journal of said LPA in Volume \_\_\_\_\_, at Page \_\_\_\_\_, and under date of \_\_\_\_\_, 2 \_\_\_\_\_.

Legislative Authority of the  
City of Findlay, Ohio

\_\_\_\_\_  
Mayor

SEAL  
(If Applicable)

\_\_\_\_\_  
Clerk (Secretary Ex-Officio)

## ORDINANCE 2015-001

**AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2015, AND DECLARING AN EMERGENCY.**

Be it ordained by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That to provide for the current expenses and other expenditures of the City of Findlay, Ohio, during the fiscal year ending December 31, 2015, the following sums be and they are hereby set aside and appropriated as follows:

SECTION 2: That there hereby be appropriated from the General Fund the following:

Council	21001000 – personal services	\$	115,526.00
	21001000 – other		28,191.00
Mayor's Office	21002000 – personal services		184,829.00
	21002000 – other		35,328.00
Auditor's Office	21003000 – personal services		464,396.00
	21003000 – other		112,245.00
Treasurer's Office	21004000 – personal services		7,609.00
	21004000 – other		3,976.00
Law Director	21005000 – personal services		449,732.00
	21005000 – other		143,360.00
Municipal Court	21006000 – personal services		1,350,594.00
	21006000 – other		333,004.00
Civil Service Office	21007000 – personal services		83,009.00
	21007000 – other		24,811.00
Planning & Zoning	21008000 – other		146,272.00
Computer Services	21009000 – personal services		185,156.00
	21009000 – other		86,845.00
General Expense	21010000 – other		2,601,410.00
Police Department	21012000 – personal services		6,048,087.00
	21012000 – other		527,700.00
Disaster Services	21013000 – other		50,924.00
Fire Department	21014000 – personal services		6,655,245.00
	21014000 – other		371,639.00
Dispatch Center	21015000 – personal services		828,796.00
	21015000 – other		131,905.00
N.E.A.T.	21016000 – personal services		74,858.00
	21016000 – other		30,232.00
Human Resources	21018000 – personal services		102,154.00
	21018000 – other		38,914.00

W.O.R.C.	21019000 – personal services	91,329.00
	21019000 – other	245,936.00
Service Safety Director	21020000 – personal services	162,054.00
	21020000 – other	56,253.00
Engineering Department	21021000 – personal services	602,510.00
	21021000 – other	151,905.00
Public Building	21022000 – personal services	83,488.00
	21022000 – other	258,261.00
Health Department	21030000 – personal services	1,089,495.00
	21030000 – other	452,280.00
Zoning	21032000 – personal services	103,174.00
	21032000 – other	12,338.00
Parks Maintenance	21034000 – personal services	320,146.00
	21034000 – other	169,440.00
Reservoir Recreation	21035000 – other	4,063.00
Reservoir Maintenance	21042000 – other	134,100.00
Recreation Functions	21041000 – personal services	331,699.00
	21041000 – other	394,619.00
Cemetery Department	21046000 – personal services	228,805.00
	21046000 – other	75,133.00
<b>GENERAL FUND TOTAL</b>		<b>\$ 26,183,775.00</b>

SECTION 3: There hereby be appropriated from the Special Revenue Funds the following:

SCM&R Streets	22040000 – personal services	\$ 1,782,204.00
	22040000 – other	766,063.00
Traffic Signals	22043200 – personal services	141,596.00
	22043200 – other	115,713.00
SCM&R Hiways	22045000 – other	217,760.00
Law Enforcement Trust	22060000 – other	589.00
Drug Law Enforc Trust	22065000 – other	581.00
I. D. Alcohol Treatment	22070000 – other	20,000.00
Enforcement/Education	22075000 – other	59,478.00
Court Special Projects	22079000 – personal services	132,527.00
	22079000 – other	142,100.00
Court Computerization	22080000 – other	79,000.00
METRICH Drug Law Enf	22081000 – other	609.00
Alcohol Monitoring	22082000 – other	71,000.00
Mediation Services	22083000 – other	7,000.00
Electronic Imaging	22084000 – personal services	34,237.00
	22084000 – other	54,000.00
Severance Payout Res.	22090000 – personal services	70,000.00
C I T Administration	27047000 – personal services	135,103.00
	27047000 – other	18,239,376.00

ORDINANCE 2015-001

Police Pension	27078000 – other	235,500.00
Fire Pension	27079000 – other	235,500.00

SPECIAL REVENUE  
FUND TOTAL

\$ 22,539,936.00

SECTION 4: There hereby be appropriated from the CIT Capital Improvements/Debt Service Fund the following:

Crystal/Melrose DS	23035000 – other	\$ 7,200.00
'14 Fire Ref of 04 DS	23045010 – other	197,748.80
Energy Bonds Ser A DS	23056000 – other	73,668.92
Energy Bonds Ser B DS	23056100 – other	27,972.28
'14 HRC Land Ref of 04	23060010 – other	100,960.00
HRC Rehab 08 Issue DS	23060100 – other	125,530.00
CR236 Land 08 Issue DS	23060200 – other	38,107.50
CR236 Widen 08 Issue	23060300 – other	163,956.26
5-Plex 08 Issue DS	23060400 – other	220,537.50
Howard St Improv DS	23065000 – other	7,483.12

DEBT SERVICE FUND  
TOTAL

\$ 963,164.38

SECTION 5: There hereby be appropriated from the Capital Improvement Funds the following:

Muni Court Improvement	24020000 – other	\$ 438,250.00
------------------------	------------------	---------------

CAPITAL  
IMPROVEMENT FUND  
TOTAL

\$ 438,250.00

SECTION 6: There hereby be appropriated from the enterprise funds the following:

Airport Operations	25010000 – personal services	\$ 332,607.00
	25010000 – other	909,695.00
Sanitary Sewer Maint	25048000 – personal services	834,676.00
	25048000 – other	190,036.00
Stormwater Maintenance	25049500 – personal services	148,600.00
	25049500 – other	131,669.00
Water Treatment	25050000 – personal services	1,003,715.00
	25050000 – other	1,076,109.00
Main Street W/L DS	25050200 – other	6,961.32
Sherman Park W/L DS	25050600 – other	10,000.00
CR 144 W/L DS	25050700 – other	9,242.96
Broad Ave W/L DS	25050800 – other	10,000.00
W Melrose W/L DS	25050900 – other	9,679.50
Center Street W/L DS	25051000 – other	7,925.00
'14 Wtr Ref of 03 DS	25051510 – other	311,856.00
1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> W/L DS	25051700 – other	1,529.88
'14 Wtr Pump Ref DS	25051910 – other	171,206.40
'11 Wtr Refunding DS	25052400 – other	248,525.00
OWDA WTP Improvemt	25052600 – other	275,581.34
'14 WTP Clearwell Issue	25052800 – other	414,200.00
Water Distribution	25053000 – personal services	1,009,610.00
	25053000 – other	457,946.00
2001 EPA Loan DS	25060200 – other	213,556.18
2000 EPA Loan DS	25060300 – other	2,449,506.68
'14 NC Sewer Ref of 04	25060910 – other	728,500.80
Water Pollution Control	25061000 – personal services	1,227,533.00
	25061000 – other	1,624,966.00
'14 WPC Bar Screen DS	25061200 – other	277,960.00
Utility Billing	25072000 – personal services	687,655.00
	25072000 – other	377,874.00
Supply Reservoir	25073000 – personal services	98,134.00
	25073000 – other	316,235.00
Parking Facilities	25075000 – personal services	83,738.00
	25075000 – other	16,403.00
Swimming Pool	25076000 – other	55,482.00
<b>ENTERPRISE FUND</b>		
<b>TOTAL</b>		<b>\$ 15,728,914.06</b>



SECTION 7: There hereby be appropriated from the Internal Service Funds the following:

Int Serv – Central Stores	26063000 – other	\$	28,700.00
Self Insurance	26066000 – other		167,100.00
INTERNAL SERVICE FUND TOTAL		\$	195,800.00

SECTION 8: There hereby be appropriated from the Trust and Agency Funds the following:

Cemetery Trusts	27086000 – other	\$	300.00
Private Trusts	27087000 – other		2,500.00
TRUST AND AGENCY FUND TOTAL		\$	2,800.00

SECTION 9: There hereby be appropriated from the Special Assessments Funds the following:

Spec Assmt Storm Sewer	28030000 – other	\$	22,408.20
SPECIAL ASSESSMENT FUNDS TOTAL		\$	22,408.20
TOTAL OPERATING FUNDS		\$	66,075,047.64

SECTION 10: That the City Auditor is hereby authorized to draw warrants on the City Treasurer for payment from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore or an ordinance or resolution of the Council to make the expenditures provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 11: This ordinance is subject to review and amendments by the City Council if and when it becomes apparent the expenditures for 2015 may exceed the certificate of resources.

SECTION 12: The City Auditor is hereby authorized to debit various accounts within a particular department for charges incurred by said department up to the amount appropriated to that department without the necessity of transferring funds within an appropriated fund.

SECTION 13: That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to appropriate said money to insure the continued operation of essential City functions;

Wherefore, this ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Mayor

Passed \_\_\_\_\_

Attest \_\_\_\_\_  
Clerk of Council

Approved \_\_\_\_\_

**ORDINANCE NO. 2015-002**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund (Stormwater restricted account)	\$ 280,269.00
TO:	Sewer Fund	\$ 280,269.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that storm water funds to support the operating budget of Stormwater Maintenance may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2015-003**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Ohio 629 Roadwork Development Grant	\$ 250,000.00
TO:	Ohio 629-Marathon Petroleum Company <i>project #31948200</i>	\$ 250,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that this project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_