

FINDLAY CITY COUNCIL MEETING AGENDA - *REVISED*

REGULAR SESSION

FEBRUARY 18, 2020

COUNCIL CHAMBERS

ROLL CALL of 2020-2021 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the February 4, 2020 Public Hearing minutes to rezone 0 Birchaven Lane via Ordinance No. 2020-003.
- Acceptance or changes to the February 4, 2020 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS: none

ORAL COMMUNICATIONS: none

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

City Income Tax Monthly Collection Report – January 2020.

Findlay Police Department Activities Report – January 2020

Fire Chief Eberle – Assistance to Firefighters Grant (AFG)

Last year, the Fire Department was denied grant funding to replace most of their radios through the Assistance to Firefighters Grant (AFG) program. This Federal program, administered by FEMA, is now open for the fiscal year 2019 grant cycle. Application period is now open until March 13, 2020. Fire Department radios are a significant investment. Their current stock is approximately twelve (12) years old and in need of replacement. This grant application would be to replace approximately fifty-seven (57) portable radios, nine (9) mobile radios in the apparatus, and four (4) base stations at the Fire Stations. The estimate to purchase these units is approximately five hundred twenty-five thousand dollars (\$525,000). The AFG program provides ninety percent (90%) of the project cost for a city our size with the remaining ten percent (10%) being a local match. Grant awards will not be determined until approximately October or November 2020. No allocation of funds are needed at this time. Legislation authorizing to reapply for this grant is requested. Ordinance No. 2020-017 was created.

Treasurer's Reconciliation Report – December 31, 2019 and January 31, 2020.

Findlay Municipal Court Activities Report – December 2019.

City Auditor Staschiak – summary financial reports

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of January 31, 2020
- Financial Snapshot for General Fund as of January 31, 2020
- Open Projects Report as of January 31, 2020
- Cash & Investments as of January 31, 2020

Findlay Fire Department Activities Report – January 2020.

Safety Director Schmelzer – American Tower – Station 3 lease

The City of Findlay is currently in a land lease agreement with American Tower Company for a cellular tower on property at Findlay Fire Station 3. The lease was originated in 1999. With extension, the lease term is thirty (30) years. There are ten (10) years left on the current lease. The company is asking the City to consider an extension. The annual revenue from the lease has grown from approximately twelve thousand dollars (\$12,000) per year to seventeen thousand dollars (\$17,000) per year. The current rate of growth is tied to growth in the CPI with a maximum rate of fifteen percent (15%) per five (5) year term. The current company has provide the City with new terms in order to consider an extension:

Option 1: Perpetual Easement

- \$350,000 for an exclusive easement on existing leased space with a non-exclusive easement for access and utilities for the current existing footprint the City is using now.

Option 2: Perpetual Easement Installment Plan

- 120 monthly payments of \$3,600 for an exclusive easement on existing leased space with a non-exclusive easement for access and utilities for the current existing footprint the City is using now.

Option 3: Lease Extension

- Increase monthly rental payment from \$1,483.08 to \$2,250.00/month, escalation rate will change from 15% per term to 3% annually effective upon a fully executed agreement. 15% rev share for each new sublease.
- Extend the current lease ending on 11/15/2028 for six (6) additional five (5) year terms for an additional thirty (30) years.

Option 4: Lease Extension

- Increase monthly rental payments from \$1,483.08 to \$2,600.00/month, escalation rate will change from 15% per term to 1% annually effective upon a fully executed agreement. 15% rev share for each new sublease.
- Extend the current lease ending on 11/15/2028 for six (6) additional five (5) year terms for an additional thirty (30) years.

In Safety Director Schmelzer's opinion, Option 3 has the largest opportunity to maximize revenue. As 5G and wireless canopies continue to develop, the 15% revenue share with a higher inflation rate has more potential for an increased rate at the maturity of the lease.

American Tower is requesting an answer to these proposals by early March due to a potential opportunity. They have indicated that they are losing an opportunity because there are only ten (10) years left on our lease and the infrastructure costs for cellular build out require a longer lease term to pay it off. Ordinance No. 2020-018 was created.

Service Director/Acting City Engineer Thomas – City of Findlay W. Melrose Ave 12-inch waterline replacement

By authorization of Ordinance No. 2020-006, a bid opening was held for this project on February 5, 2020. Bids were received from nine (9) potential contractors with bid amounts ranging from \$133,126.00 to \$176,738.23. The lowest and best bid was received from Brenneman Excavating Inc. of Elida, Ohio. This project is included in the 2020 Capital Improvements Plan. The total project estimate is within the budgeted amount. \$1,000.00 was previously appropriated to the project for design and startup. An additional appropriation for construction, inspection and contingency is needed to complete the project. Legislation to appropriate funds is requested. Ordinance No. 2020-019 was created.

FROM: Water Fund	\$ 160,000.00
TO: W Melrose Ave 12-inch Waterline Replacement <i>Project No. 35795400</i>	\$ 160,000.00

Service Director/Acting City Engineer Thomas – Annual Street Resurfacing/Curb Repairs 2020 Project No. 32894500

By authorization of Ordinance No. 2020-006, a bid opening was held for this project on February 5, 2020. Bids were received from three (3) potential contractors with bid amounts ranging from \$721,800.55 to \$820,705.16. The lowest and best bid was received from D.L. Smith Concrete, LLC of Norwalk, Ohio. This project is included in the 2020 Capital Improvements Plan. The total project estimate is within the budgeted amount. \$1,000 was previously appropriated to the project for design and startup. An additional appropriation for construction, inspection and contingency is needed to complete the project. This request is for concrete work only. There will be a separate request for the asphalt portion of the work. Legislation to appropriate and transfer funds is requested. Ordinance No. 2020-020 was created.

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 750,000.00
TO: Annual Street Resurfacing/Curb Replacement Repairs 2020 <i>Project No. 32894500</i>	\$ 750,000.00

Service Director/Acting City Engineer Thomas – Howard Street Sewer Separation, Project No. 35577600; Howard Street Waterline Replacement, Project No. 35791100

By authorization of Ordinance No. 2018-019 AS AMENDED and Ordinance No. 2019-013 AS AMENDED, a bid opening was held for this project on January 28, 2020. These projects were bid as one project due to their location. Bids were received from eight (8) potential contractors with bid amounts ranging from \$1,370,830.50 to \$1,743,699.12. The lowest and best bid was received from Helms and Sons Excavating of Findlay, Ohio. This project is included in the 2020 Capital Improvements Plan. The total project estimate is within the budgeted amount (\$1,922,390). \$70,000 was previously appropriated from the Capital Improvement Restricted Account to the projects for design and startup. The CDBG allocation of \$202,000 and the Ohio Public Works Grant of \$300,000 have also already been appropriated to the projects. An additional appropriation for construction, inspection and contingency is needed to complete the project. Legislation to appropriate and transfer funds is requested. Ordinance No. 2020-021 was created.

FROM: Water Fund	\$ 237,500.00
TO: Howard Street Waterline Replacement Project No. 35791100	\$ 237,500.00

FROM: Water Fund	\$ 320,600.00
FROM: Sewer Fund – Stormwater Restricted Account	\$ 336,075.00
FROM: CIT Fund – Capital Improvements Restricted Account	\$ 565,150.00
TO: Howard Street Sewer Separation Project No. 35577600	\$ 1,221,825.00

Mayor Muryn – social media accounts public records requests

The City of Findlay has approximately twelve (12) social media accounts across several departments. The information posted on these sites are public record. Should the City receive a public records request for information on one or all of the social media accounts, currently there is no effective way to retrieve the information. There are services available that are effective in quickly and easily retrieving records requested on the City’s social media accounts. The cost of these services is \$3,250.00 per year. Legislation to appropriate funds is requested. Ordinance No. 2020-022 was created.

FROM: General Fund \$ 3,250.00
TO: Computer Services #21009000-other \$ 3,250.00

Mayor Muryn – grants

The City of Findlay is eligible to apply for the following grants: AARP Community Challenge, U.S. Conference of Mayors Better Cities for Pets, and PetSafe Bark for your Park. These funds are at no cost to the community and do not require matching funds. Legislation to apply for said grant and sign any applicable grant agreement (s) or documents is requested. Ordinance No. 2020-023 was created.

Service Director/Acting City Engineer Thomas – Blanchard Street Catch Basin Replacement Project #35595100

By authorization of Ordinance No. 2020-006, a bid opening was held for this project on February 12, 2020. Bids were received from five (5) potential contractors with the base bid amounts ranging from \$137,622.50 to \$157,557.19. The lowest and best bid was received from Helms and Sons Excavating of Findlay. This project is included in the 2020 Capital Improvements Plan. The bid amount is below the estimated cost. \$1,000 was previously appropriated to the project for design and startup. An additional appropriation for construction, inspection, and contingency is needed to complete the project. Legislation to appropriate and transfer funds is requested. Ordinance No. 2020-024 was created.

FROM: Sewer Fund – Stormwater Restricted Account \$ 150,685.00
TO: Blanchard Street Catch Basin Replacement #35595100 \$ 150,685.00

Service Director/Acting City Engineer Thomas –Second Capital Improvements Appropriation

The equipment list and projects for the second Capital Improvement allocation of the year is attached. Legislation authorizing the Service Director to advertise for bids and enter into contracts for construction and to appropriate and transfer funds is requested. Ordinance No. 2020-025 was created.

FROM: CIT Fund – Capital Improvements Restricted Account \$ 182,700.00
TO: Computer Services #21009000-other \$ 73,000.00
TO: Park Maintenance #21034000-other \$ 9,700.00
TO: Recreation Functions #21044400-other \$ 15,000.00
TO: Traffic Lights #22043200-other \$ 20,000.00
TO: Airport #25010000-other \$ 65,000.00

FROM: Sewer Fund \$ 100,000.00
TO: WPC #25061000-other \$ 100,000.00

FROM: CIT Fund – Capital Improvements Restricted Account \$ 100,000.00
TO: 2020 Street Preventive Maintenance #32800200 \$ 100,000.00

FROM: Water Fund \$ 250,000.00
TO: WTP Roof Replacement #35782300 \$ 250,000.00

Mayor Muryn – 4th qtr 2019 Key Performance Indicators (KPIs)

2020 Strategic plan initiatives have been finalized and have compiled 2019 fourth quarter Key Performance Indicators of “KPIs. They are the performance measurements that are monitored for each department on a continuous basis. The KPI document “Findlay Performs” can also be found on the City website: <https://www.findlayohio.com/government/transparency-performance>.

2019 final KPI measurement highlights:

- General Fund spending was below budget at a .90 spend rate
- Safety – incidents and lost days are up compared to prior year(s) and the target
- Police – non-violent crime rates are below average and violent crimes are slightly above average
- Fire – response rates are good and showing steady improvement
- Water – progress has been made on reducing the percentage of unaccounted for water
- Sewer – sewer maintenance is slightly behind previous years
- Public Works – service response times continue to be better than targets
- Recreation – public skate attendance is well above average and the prior year
- Zoning – nuisance cases have decreased from 2018 to 2019
- Airport – fuel sales were close to target
- Engineering – 17 lane miles were paved in 2019

These KPIs are a critical tool used to measure service delivery and operational effectiveness of the City. They indicate the progress towards goals set for continuous improvement.

COMMITTEE REPORTS:

The **PLANNING & ZONING COMMITTEE** Lake Cascades Pkwy roadway dedication plat.
We recommend to accept the right-of-way dedication plat as described.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request to discuss the proposed zoning map amendment.

We recommend our support of the zoning changes believing it will benefit the citizens of Findlay. That HRPC initiate a mailing to all affected property owners and include an option to “opt-out” of the changes. That at least one public meeting be held to discuss the changes and report back to this committee by City Council’s June 2020 meeting at the latest.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request to discuss the proposed zoning text amendment.

We recommend approval as written. Ordinance No. 2020-026 was created.

LEGISLATION:

RESOLUTIONS: none

ORDINANCES:

ORDINANCE NO. 2020-008 (*Lake Cascades Pkwy roadway dedication plat*) requires three (3) readings

third reading

AN ORDINANCE ACCEPTING THE ROADWAY DEDICATION AS SHOWN ON THE LAKE CASCADES PARKWAY ROADWAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-010 (*1101 N Blanchard St vacation*) requires three (3) readings

third reading

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN STREET (HEREINAFTER REFERED TO AS 1011 NORTH BLANCHARD STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2020-017 (*AFG grant*) requires three readings

first reading

AN ORDINANCE AUTHORIZING THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO FILE AN APPLICATION FOR THE DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTER'S GRANT (AFG), ALONG WITH THE CITY OF FINDLAY'S TEN PERCENT (10%) MATCH, TO PURCHASE MOBILE AND PORTABLE RADIOS FOR THE FINDLAY FIRE DEPARTMENT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-018 (*American Tower – Station 3 lease*) requires three (3) readings

first reading

AN ORDINANCE AUTHORIZING THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO RENEGOTIATE AND EXTEND TERMS OF AN EXISTING LEASE AGREEMENT WITH A TOWER MANAGEMENT COMPANY FOR A RADIO TOWER AT FINDLAY FIRE STATION #3.

ORDINANCE NO. 2020-019 requires three (3) readings

(*City of Findlay W. Melrose Ave 12-inch waterline replacement*)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-020 requires three (3) readings

(*Annual Street Resurfacing/Curb Repairs 2020 Project No. 32894500*)

first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-021 requires three (3) readings

(*Howard Street Sewer Separation, Project No. 35577600; Howard Street Waterline Replacement, Project No. 3579100*)

first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-022 (*social media accounts public records requests*) requires three (3) readings
first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-023 (*grants*) requires three (3) readings
first reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO FILE AN APPLICATION FOR THE FOLLOWING GRANTS: AARP COMMUNITY CHALLENGE, U.S. CONFERENCE OR MAYORS BETTER CITIES FOR PETS, AND PETSAFE BARK FOR YOUR PARK, AND TO SIGN ALL NECESSARY AGREEMENTS AND/OR CORRESPONDING DOCUMENTS.

ORDINANCE NO. 2020-024 (*Blanchard St catch basin replacement*) requires three (3) readings
first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-025 (*second Capital Improvement appropriation*) requires three (3) readings
first reading

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-026 (*zoning text amendments*) requires three (3) readings
first reading

AN ORDINANCE REPEALING SECTIONS 1121.05, 1122.05, 1123.03, 1123.05, AND 1124.05 OF THE CURRENT ZONING CODE, CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ENACTING AMENDED SECTIONS 1121.05, 1122.05, 1123.03, 1123.05, AND 1124.05 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO; KNOWN AS "CITY OF FINDLAY ZONING ORDINANCE"; ADOPTING, APPROVING, AND INCORPORATING A REVISED ZONING MAP, ALONG WITH THE ENTIRE TEXT OF NEW CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO AS IF FULLY REWRITTEN HEREIN.

ORDINANCE NO. 2020-027 (*sale of City-owned parking lot behind Argyle bldg (Main St)*) requires three (3) readings
first reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A REAL ESTATE PURCHASE AGREEMENT WITH THE BLANCHARD VALLEY PORT AUTHORITY FOR THE SALE OF A CITY-OWNED PARKING LOT LOCATED IMMEDIATELY WEST OF 524 SOUTH MAIN STREET, AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

City of Findlay

Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862
 318 Dorney Plaza, Municipal Building Room 115
 Telephone: 419-424-7133 • Fax: 419-424-7410
findlayohio.com/incometax

Christina Muryn
Mayor

Andrew Thomas
Tax Administrator

Monthly Collection Report to Findlay Council

January 2020

Total collections for January 2020: \$2,014,390.87

	2020	2019	Variance
	<u>Year-to-date</u>	<u>Year-to-date</u>	
Withholders	1,722,295.14	1,620,248.18	102,046.96
Individuals	215,906.11	222,021.46	-6,115.35
Businesses	<u>76,189.62</u>	<u>55,959.27</u>	<u>20,230.35</u>
Totals	2,014,390.87	1,898,228.91	116,161.96
			6.12%

Actual & Estimated Past-due Taxes

Withholders	538,975.63
Individuals	2,887,787.97
Businesses	<u>227,796.81</u>
Total	3,654,560.41

Actual and Projected Revenue

	2020	Percentage	Amount	Percentage	2020
	<u>Actual</u>	<u>of Projection</u>	<u>to Meet</u>	<u>to Meet</u>	<u>Projected</u>
	<u>Year-to-date</u>	<u>Collected</u>	<u>Projection</u>	<u>Projection</u>	<u>Year End</u>
Withholders	1,722,295.14	8.96%	17,493,204.86	91.04%	19,215,500.00
Individuals	215,906.11	3.08%	6,784,093.89	96.92%	7,000,000.00
Businesses	<u>76,189.62</u>	2.51%	<u>2,953,810.38</u>	97.49%	<u>3,030,000.00</u>
Totals	2,014,390.87	6.89%	27,231,109.13	93.11%	29,245,500.00

Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	1	1	45.54	45.54
Individuals	38	38	17,353.05	17,353.05
Businesses	<u>2</u>	<u>2</u>	<u>1,172.00</u>	<u>1,172.00</u>
Totals	41	41	18,570.59	18,570.59

Transfers of Overpayments

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	0	0.00	0.00
Individuals	7	7	1,055.58	1,055.58
Businesses	<u>21</u>	<u>21</u>	<u>9,749.76</u>	<u>9,749.76</u>
Totals	28	28	10,805.34	10,805.34



Andrew Thomas, Administrator

2-4-20

Date

Findlay Income Tax Department

Monthly Collections Report

Saturday, February 1, 2020

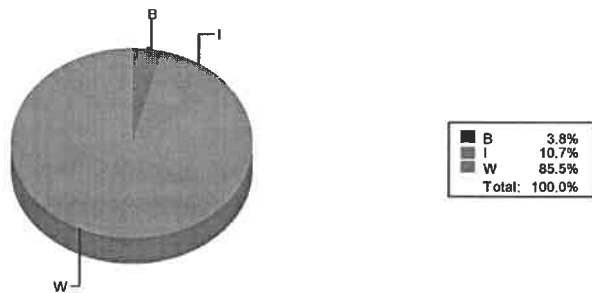
1:21:34PM

For Period January 1, 2020 through January 31, 2020

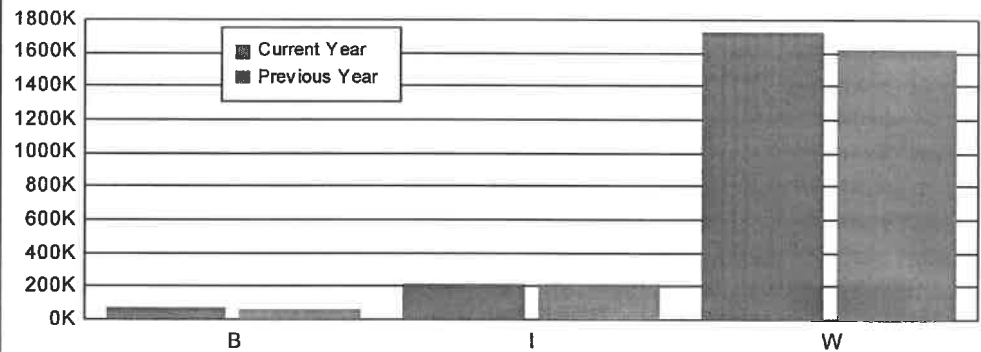
City of Findlay

Account Type	Monthly Total	2020 Year to Date	2019 Year to Date	Increase (Decrease)	% Change	2020 Month to Date	Previous Year(s) Month to Date
W	1,722,295.14	1,722,295.14	1,620,248.18	102,046.96	6.30	60,812.53	1,661,482.61
I	215,906.11	215,906.11	222,021.46	-6,115.35	-2.75	408.00	215,498.11
B	76,189.62	76,189.62	55,959.27	20,230.35	36.15	1,949.00	74,240.62
Totals:	2,014,390.87	2,014,390.87	1,898,228.91	116,161.96	6.12	63,169.53	1,951,221.34

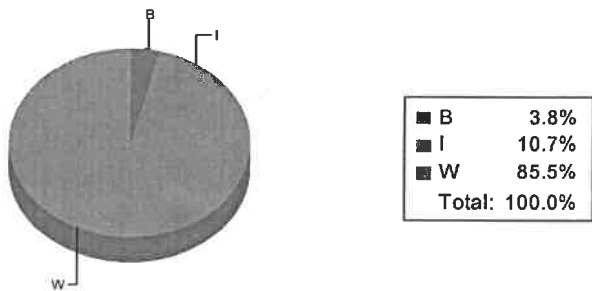
Monthly Collections by Account Type



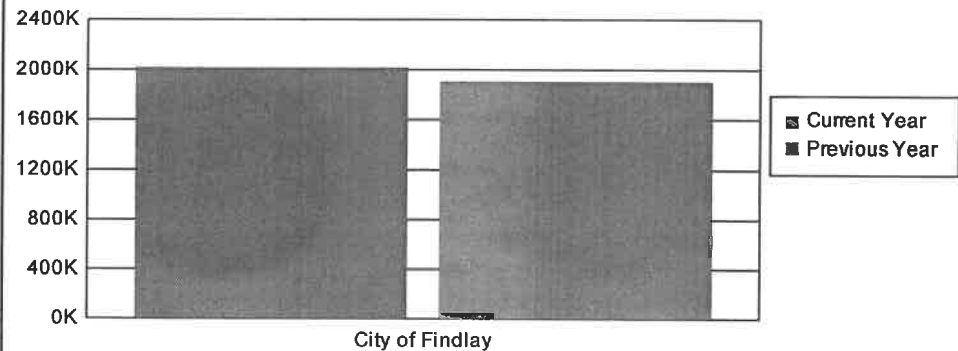
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



City of Findlay Income Tax Department

Christina Muryn
Mayor

Monthly Collection Report to City Council

For the Month of January 2020

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	<u>ϕ</u>	<u>ϕ</u>
B. Cumulative quantity:	<u>2</u>	<u>81</u>
C. Cumulative quantity with no filing obligations:	<u> </u>	<u>28</u>
D. Cumulative quantity with no tax liabilities:	<u> </u>	<u>19</u>
E. Quantity not required to make estimate payments:	<u> </u>	<u>4</u>
F. Quantity already making estimate payments:	<u> </u>	<u>13</u>
G. Cumulative quantity HB 49 Opt-in election:	<u> </u>	<u>1</u>
H. Quantity remaining (B – C – D – E – F – G):	<u> </u>	<u>16</u>

For the remaining _____ individual and _____ business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension due date amount is \$ 582,380.00

House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses:	Month-to-date <u>10</u>	Year-to-date <u>336</u>
HB 49 .5 Percent Fees:	Month-to-date <u>-0-</u>	Year-to-date <u>1,288.49</u>


Andrew Thomas, Tax Administrator

2-4-20
Date

City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

John E. Dunbar, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

February 4, 2020

Honorable Council:

Attached are the Findlay Police Department activity stats for January 2020.

Sincerely,

A handwritten signature in black ink, appearing to read "Chief John Dunbar". The signature is fluid and cursive, written over a light blue circular stamp that is mostly obscured.

John E. Dunbar
Chief of Police



Findlay Fire Department

Joshua S. Eberle, Chief

720 South Main Street
Findlay, OH 45840

Telephone: 419-424-7129 • Fax: 419-424-7849



February 5, 2020

Findlay City Council,

Last year the fire department was denied grant funding to replace most of our radios through the AFG program (Assistance to Firefighters Grant). This federal program, administered by FEMA, is now open for the fiscal year 2019 grant cycle. I would like to ask for City Council authorization to reapply for this grant during the current application period, which is open until March 13th.

Our radios are a significant investment, and our current stock is approximately 12 years old and in need of replacement. This grant application would be to replace approximately 57 portable radios, 9 mobile radios in the apparatus, and 4 base stations at our fire stations. The estimate to purchase these units is approximately \$525,000.

The AFG program provides 90% of the project cost for a city our size, with the remaining 10% a required local match. Grant awards will not be determined until approximately October or November of 2020, so no allocation of funds is needed at this time.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Joshua S. Eberle".

Joshua S. Eberle, Chief
Findlay Fire Department



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866

Treasurer's Reconciliation for December 31, 2019

TREASURER

Fifth Third Initial Balance	5,313,212.54
- Withdrawals ()	(6,724,147.78)
+ Deposits	4,969,094.74
Ending Balance	3,558,159.50
<hr/>	
- Outstanding checks ()	(734,999.82)
Deposit in Transit	11,031.00
Pending Entry	139.20
<hr/>	
Treasurer's Checking Bal	2,834,329.88
Investment Principal	55,902,735.74
<hr/>	
Treasurer's Total Cash and Investments	58,737,065.62

AUDITOR

Auditor's Checking Bal	2,834,329.88
<hr/>	
Auditor's Total Cash and Investments	58,737,065.62

Respectfully submitted,

Susan Jo Hite
Treasurer



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7160 • Fax: 419-424-7866

Treasurer's Reconciliation for January 31, 2020

TREASURER

Fifth Third Initial Balance	3,558,159.50
- Withdrawals ()	(7,154,511.46)
+ Deposits	8,694,871.74
Ending Balance	5,098,519.78
<hr/>	
- Outstanding checks ()	(477,534.91)
Deposit in Transit	24.50

Treasurer's Checking Bal	4,621,009.37
Investment Principal	51,906,060.74
<hr/>	
Treasurer's Total Cash and Investments	56,527,070.11

AUDITOR

Auditor's Checking Bal	4,621,009.37
<hr/>	
Auditor's Total Cash and Investments	56,527,070.11

Respectfully submitted,

Treasurer

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT**

Judge: **ALAN D HACKENBERG**

Date of completion of most recent physical inventory

07/16/2019

Report for the month of: **January 2020**

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	1	205	75	116	0	15	0	411	0
New cases filed	2	42	14	33	0	7	1	97	0
Cases transferred in, reactivated or redesignated	3	7	0	8	0	0	0	15	0
TOTAL (Add lines 1-3)	4	254	89	157	0	22	1	523	0
Jury trial	5	0	0	0	0	0	0	0	0
Court trial	6	0	0	0	0	0	0	0	0
Default	7			0	0	0	0	0	0
Guilty or no contest plea to original charge	8	14	8	23				45	1
Guilty or no contest plea to reduced charge	9	1	0	5				6	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0
Other Dismissals	11	30	0	7	0	9	0	46	0
Transfer to another judge or court	12	0	0	0	0	0	0	0	0
Referral to private judge	13			0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	4	0	0	0	0	0	4	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0
Other terminations	16	0	0	1	0	0	0	1	0
TOTAL (Add lines 5-16)	17	49	8	36	0	9	0	102	0
Pending end of period (Subtract line 17 from line 4)	18	205	81	121	0	13	1	421	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0

FTP 2/16/2020

Fax to:
 (614) 387-9419
 -or-
Mail to:
 Court Statistical Reporting Section
 Supreme Court of Ohio
 65 South Front Street, 6th Floor
 Columbus, Ohio 43215-3431

 ALAN D HACKENBERG Date

 Preparer's name and telephone number if other than judge (print or type) Date

 MARK C MILLER Date

THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **MARK C MILLER**

Report for the month of : **January 2020**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	4	102	6	525	3	625	42	0	184	1491
New cases filed	2	15	146	27	694	0	508	25	0	96	1511
Cases transferred in, reactivated or redesignated	3	1	30	2	51	0	3	1	0	0	88
TOTAL (Add lines 1-3)	4	20	278	35	1270	3	1136	68	0	280	3090
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	30	3	37	0	122	16	0	0	208
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6		4	0	33	0	0	0	0	45	82
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	13	89	23	69	0	15	3	0	0	212
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	5	0	0	0	5
Other dismissals (Include dismissals at preliminary hearing)	9	0	9	0	9	0	44	16	0	25	103
Violations Bureau	10		0		781						781
Unavailability of party for trial or sentencing	11	0	36	1	39	0	0	0	0	0	76
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	2	0	0	0	2
Other terminations	13	0	22	0	10	0	0	0	0	0	32
TOTAL (Add lines 5-13)	14	13	190	27	978	0	188	35	0	70	1501
Pending end of period (Subtract line 14 from line 4)	15	7	88	8	292	3	948	33	0	210	1589
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0

FIP 2/6/2020

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

MARK C MILLER
Date

Preparer's name and telephone number if other than judge (print or type)
Date

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT**

Judge: **MARK C MILLER**

Date of completion of most
recent physical inventory

04/11/2019

Report for the month of : **January 2020**

		B	C	D	E	F	G	H	T	V
		Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	1	179	79	98	1	11	0	0	368	0
New cases filed	2	47	9	36	0	8	2	0	102	0
Cases transferred in, reactivated or redesignated	3	2	1	1	0	0	0	0	4	0
<u>TOTAL (Add lines 1-3)</u>	4	228	89	135	1	19	2	0	474	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	0	0	0	0	0	0	0
Default	7				0	2	0	0	2	0
Guilty or no contest plea to original charge	8	22	13	16					51	7
Guilty or no contest plea to reduced charge	9	8	1	0					9	1
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	21	0	13	0	8	0	0	42	2
Transfer to another judge or court	12	0	0	1	0	1	0	0	2	0
Referral to private judge	13				0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	1	0	3	0	0	0	0	4	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	0
Other terminations	16	0	3	0	0	0	0	0	3	1
<u>TOTAL (Add lines 5-16)</u>	17	52	17	33	0	11	0	0	113	0
Pending end of period (Subtract line 17 from line 4)	18	176	72	102	1	8	2	0	361	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

FTR 2/16/2020

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

MARK C MILLER

Date

Preparer's name and telephone number if other than judge (print or type)

Date

MARK C MILLER

Date

MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE
 MARK C. MILLER, JUDGE
 HEATHER M EIGEL, CLERK
 DAVID D. BEACH
 Director of Court Services

FINDLAY MUNICIPAL COURT
 318 DORNEY PLAZA RM 206
 FINDLAY, OHIO 45839
 TELEPHONE 419-424-7141
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for January, 2020

PAGE 1

CASES FILED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
TRAFFIC	721	721	907	907
TRAFFIC COMPANION	85	85	83	83
CRIMINAL	161	161	186	186
CRIMINAL COMPANION	17	17	19	19
SEARCH WARRANT	9	9	1	1
CIVIL	533	533	257	257
SMALL CLAIMS	96	96	104	104
EXTRADITION	2	2	1	1
OTHER	10	10	12	12
TOTALS	1,634	1,634	1,570	1,570
 COURT PROCEEDINGS:				
Admin License Suspension	-	-	1	1
Arraignment	1,161	1,161	1,248	1,248
Attachment	9	9	2	2
Bond	-	-	7	7
Civil Status Conference	3	3	10	10
COMMUNITY SERVICE REVIEW	26	26	24	24
Contempt of Court	45	45	57	57
Contested Small Claims	-	-	3	3
Continued	591	591	719	719
Damages	-	-	7	7
Debtors Examination	15	15	28	28
Default	2	2	-	-
Desk Review	250	250	133	133
DIVERSION PLEA	1	1	4	4
DUS DIVERSION REVIEW	11	11	-	-
Expungement	3	3	1	1
Extradition	-	-	1	1
Forcible Detention	23	23	20	20
Hearing on Motion	22	22	3	3
Jury Trial	1	1	-	-
Limited Privileges	-	-	2	2
Marriage	-	-	2	2
Mediation	-	-	1	1
Miscellaneous	5	5	4	4
Motion to Vacate Judgment	-	-	2	2
Motion to Withdraw as Counsel	1	1	-	-
Plea	100	100	113	113
Preliminary	9	9	16	16
Pre-Trial	186	186	212	212
Pre-Trial with Judge	58	58	62	62
Revivor	5	5	2	2
Revocation	8	8	33	33
SECOND PRETRIAL	104	104	95	95
Sentencing	14	14	4	4
Small Claims	90	90	74	74
STATUS CONFERENCE	1,143	1,143	1,489	1,489
Suppression	2	2	4	4

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
TELEPHONE PRETRIAL	2	2	-	-
Trial	5	5	10	10
WRIT OF RESTITUTION	20	20	19	19
WRITTEN PLEA	8	8	8	8
TOTALS	<u>3,923</u>	<u>3,923</u>	<u>4,420</u>	<u>4,420</u>

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CRIMINAL VIOLATIONS:				
ASSAULT	7	7	2	2
CRIMINAL DAMAGING	3	3	4	4
CRIMINAL TRESPASS	2	2	5	5
DISORDERLY CONDUCT	10	10	15	15
DOMESTIC VIOLENCE	14	14	16	16
DRUG ABUSE	39	39	38	38
OPEN CONTAINER PROHIBITED	3	3	4	4
RESISTING ARREST	2	2	4	4
TELEPHONE HARASSMENT	-	-	1	1
THEFT	23	23	31	31
UNDERAGE CONSUMPTION	2	2	3	3
OTHER CRIMINAL	73	73	82	82
TOTALS	<u>178</u>	<u>178</u>	<u>205</u>	<u>205</u>
TRAFFIC VIOLATIONS:				
ACD/SPEED	21	21	51	51
DISOBEYING TRAFFIC CONTROL DEV	19	19	24	24
DRIVING UNDER SUSPENSION	59	59	65	65
EXPIRED REGISTRATION	45	45	50	50
FAIL TO MAINTAIN CONTROL	22	22	79	79
FAILURE TO YIELD RIGHT OF WAY	13	13	20	20
LEAVING SCENE OF AN ACCIDENT	8	8	4	4
LEFT OF CENTER	2	2	4	4
OVERLOAD	105	105	92	92
OVI	35	35	34	34
PASSING A STOPPED SCHOOL BUS	2	2	-	-
RECKLESS OPERATION	-	-	2	2
SEAT BELT	68	68	82	82
SPEEDING	253	253	255	255
OTHER TRAFFIC	154	154	228	228
TOTALS	<u>806</u>	<u>806</u>	<u>990</u>	<u>990</u>

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

ARRESTING AGENCY:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
PATROL				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	464	464	580	580
OMVI	19	19	15	15
CRIMINAL FELONIES	-	-	1	1
CRIMINAL MISDEMEANORS	33	33	17	17
SEARCH WARRANTS	2	2	-	-
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	219	219	250	250
OMVI	10	10	13	13
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	39	39	56	56
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	1	1	1	1
OMVI	-	-	-	-
CRIMINAL FELONIES	13	13	11	11
CRIMINAL MISDEMEANORS	63	63	88	88
SEARCH WARRANTS	6	6	1	1
SHERIFF				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	76	76	108	108
OMVI	2	2	6	6
CRIMINAL FELONIES	2	2	-	-
CRIMINAL MISDEMEANORS	16	16	21	21
SEARCH WARRANTS	1	1	-	-
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	11	11	17	17
OMVI	4	4	-	-
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	12	12	11	11
SEARCH WARRANTS	-	-	-	-
TOTALS	993	993	1,196	1,196
PROBATION:				
ESTABLISHED	18	18	13	13
TERMINATED	26	26	9	9
CURRENT	9	9	7	7
TOTALS	53	53	29	29

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ALCOHOL/SUBSTANCE EVAL	20	20	11	11
ANGER MANAGEMENT	1	1	1	1
BENCH WARRANT TO AGENCY	216	216	340	340
COMMUNITY SERVICE	1	1	-	-
COMMUNITY SERVICE COUNTY	13	13	28	28
COMMUNITY SERVICE INDIVIDUAL	33	33	27	27
COMMUNITY SERVICE NO JAIL	1	1	2	2
DIP	15	15	13	13
DOMESTIC VIOLENCE PROGRAM	-	-	1	1
ELECTRONIC HOME MONITORING	3	3	2	2
HOUSE ARREST	-	-	1	1
JAIL	12	12	16	16
MENTAL EVAL	-	-	1	1
Pay Restitution	3	3	1	1
Probation	7	7	10	10
SCRAM	5	5	4	4
STAR Program	13	13	11	11
TREATMENT CLEARVIEW SERV	-	-	2	2
TREATMENT FRC	2	2	4	4
TREATMENT MISCELLANEOUS	1	1	4	4
UCP	2	2	2	2
VIP	16	16	11	11
TOTALS	<u>364</u>	<u>364</u>	<u>492</u>	<u>492</u>

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

RECEIPTS DEPOSITED:


ALCOHOL MONITORING	\$3,344.54	\$3,344.54	\$5,497.10	\$5,497.10
BOND FEES	\$545.00	\$545.00	\$375.00	\$375.00
CIVIL DEPOSIT TENDERS	\$219.94	\$219.94	\$250.00	\$250.00
COURT COST	101,580.67	\$101,580.67	\$78,922.61	\$78,922.61
DUI ENFORCEMENT	\$3,426.75	\$3,426.75	\$3,189.35	\$3,189.35
ELECTRONIC IMAGING	\$6,334.25	\$6,334.25	\$5,471.35	\$5,471.35
FINES & FORFEITURES	176,700.60	\$176,700.60	218,450.17	\$218,450.17
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$433.95	\$433.95	\$368.57	\$368.57
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$63.68	\$63.68	\$60.82	\$60.82
JAIL HOUSING	\$13,889.02	\$13,889.02	\$13,406.63	\$13,406.63
JAIL REIMBURSEMENT	\$143.37	\$143.37	\$130.00	\$130.00
LEGAL RESEARCH	\$7.50	\$7.50	\$5.50	\$5.50
MEDIATION	\$2,042.41	\$2,042.41	\$1,754.86	\$1,754.86
MISCELLANEOUS	\$33,290.45	\$33,290.45	\$37,864.82	\$37,864.82
MUNI COURT COMPUTERIZATION	\$6,320.19	\$6,320.19	\$5,464.55	\$5,464.55
MUNI COURT IMPROVEMENT	\$20,610.56	\$20,610.56	\$17,574.52	\$17,574.52
RESTITUTION	\$288.62	\$288.62	\$1,581.90	\$1,581.90
SPECIAL PROJECTS	\$34,052.00	\$34,052.00	\$28,468.28	\$28,468.28
STATE PATROL	\$28,347.48	\$28,347.48	\$25,730.80	\$25,730.80
TRAFFIC/CRIMINAL BONDS	\$2,840.55	\$2,840.55	\$9,318.48	\$9,318.48
	434,481.53	\$434,481.53	453,885.31	\$453,885.31

DISTRIBUTIONS:

ALCOHOL MONITORING	\$3,115.54	\$3,115.54	\$5,497.10	\$5,497.10
BOND FEES	\$545.00	\$545.00	\$375.00	\$375.00
CIVIL DEPOSIT TENDERS	\$973.96	\$973.96	\$250.00	\$250.00
COURT COST	101,395.67	\$101,395.67	\$78,753.61	\$78,753.61
DUI ENFORCEMENT	\$3,416.58	\$3,416.58	\$3,185.96	\$3,185.96
ELECTRONIC IMAGING	\$6,322.25	\$6,322.25	\$5,468.35	\$5,468.35
FINES & FORFEITURES	184,105.98	\$184,105.98	220,324.80	\$220,324.80
FUND REIMBURSEMENT				
INDIGENT DRIVER ALCOHOL	\$433.95	\$433.95	\$368.57	\$368.57
INMATE MEDICAL EXPENSE				
INTEREST	\$63.68	\$63.68	\$60.82	\$60.82
JAIL HOUSING	\$13,889.02	\$13,889.02	\$13,206.63	\$13,206.63
JAIL REIMBURSEMENT	\$143.37	\$143.37	\$130.00	\$130.00
LEGAL RESEARCH	\$7.50	\$7.50	\$5.50	\$5.50
MEDIATION	\$2,038.41	\$2,038.41	\$1,753.86	\$1,753.86
MISCELLANEOUS	\$47,483.80	\$47,483.80	\$43,830.63	\$43,830.63
MUNI COURT COMPUTERIZATION	\$6,308.19	\$6,308.19	\$5,461.55	\$5,461.55
MUNI COURT IMPROVEMENT	\$20,570.56	\$20,570.56	\$17,564.52	\$17,564.52
RESTITUTION	\$172.67	\$172.67	\$1,581.90	\$1,581.90
SPECIAL PROJECTS	\$33,988.00	\$33,988.00	\$28,452.28	\$28,452.28
STATE PATROL	\$28,167.48	\$28,167.48	\$25,534.30	\$25,534.30
	453,141.61	\$453,141.61	451,805.38	\$451,805.38

DISTRIBUTED TO:

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CITY OF FINDLAY	213,795.24	\$213,795.24	191,440.61	\$191,440.61
HANCOCK COUNTY	\$21,026.34	\$21,026.34	\$18,272.50	\$18,272.50
OTHERS	145,213.10	\$145,213.10	184,798.74	\$184,798.74
STATE OF OHIO	\$81,621.96	\$81,621.96	\$71,077.07	\$71,077.07
	<u>461,656.64</u>	<u>\$461,656.64</u>	<u>465,588.92</u>	<u>\$465,588.92</u>


 MARK C. MILLER, JUDGE


 ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Thursday, February 06, 2020

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of January 31st, 2020
Financial Snapshot for General Fund as of January 31st, 2020
Open Projects Report as of January 31st, 2020
Cash & Investments as of January 31st, 2020

Respectfully Submitted,

Jim Staschiak II
City Auditor

CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF JANUARY 31, 2020

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	327,935	17,018	5.2%	4,300	-	0.0%
MAYOR'S OFFICE	346,501	24,015	6.9%	3,000	731	24.4%
AUDITOR'S OFFICE	727,737	36,716	5.0%	407,025	28	0.0%
TREASURER'S OFFICE	23,649	812	3.4%	-	-	0.0%
LAW DIRECTOR	665,827	55,702	8.4%	110,000	59,286	53.9%
MUNICIPAL COURT	2,501,301	138,325	5.5%	1,680,650	200,105	11.9%
CIVIL SERVICE OFFICE	160,791	5,729	3.6%	25,000	665	2.7%
PLANNING & ZONING	152,592	68,250	44.7%	-	-	0.0%
COMPUTER SERVICES	525,363	42,086	8.0%	524,999	-	0.0%
GENERAL EXPENSE	2,447,193	469,985	19.2%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	26,707,803	257,247	1.0%
POLICE DEPARTMENT	8,593,889	551,749	6.4%	370,800	8,513	2.3%
DISASTER SERVICES	55,647	18,541	33.3%	-	-	0.0%
FIRE DEPARTMENT	7,932,075	437,366	5.5%	282,000	3,569	1.3%
DISPATCH CENTER	1,122,376	87,805	7.8%	-	-	#DIV/0!
N.E.A.T.	9,350	-	0.0%	-	-	0.0%
SAFETY DIRECTOR	128,704	4,571	3.6%	-	-	0.0%
HUMAN RESOURCES	159,736	5,946	3.7%	-	10	0.0%
SERVICE DIRECTOR	132,277	3,990	3.0%	-	-	0.0%
ENGINEERING OFFICE	862,339	33,637	3.9%	125,120	2,542	2.0%
PUBLIC BUILDING	542,367	8,079	1.5%	-	-	0.0%
ZONING	374,507	11,829	3.2%	76,400	3,895	5.1%
PARK MAINTENANCE	1,113,333	58,978	5.3%	29,220	752	2.6%
RESERVOIR RECREATION	26,973	-	0.0%	-	-	0.0%
RECREATION MAINTENANCE	101,796	-	0.0%	-	-	0.0%
RECREATION FUNCTIONS	955,707	36,738	3.8%	622,350	85,543	13.7%
CEMETERY DEPARTMENT	494,259	22,783	4.6%	121,000	8,930	7.4%
TOTAL GENERAL FUND	30,484,224	2,140,650	7.0%	31,089,667	631,815	2.0%

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	2,767,699	196,063	7.1%	2,704,100	211,032	7.8%
TRAFFIC-SIGNALS	599,380	15,942	2.7%	-	475	0.0%
TOTAL SCM&R FUND	3,367,079	212,006	6.3%	2,704,100	211,507	7.8%
SCM&R HIWAYS	239,413	-	0.0%	218,600	17,342	7.9%
TOTAL SCM&R HIWAYS FUND	239,413	-	0.0%	218,600	17,342	7.9%
AIRPORT OPERATIONS	1,223,038	108,018	8.8%	892,925	61,960	6.9%
TOTAL AIRPORT FUND	1,223,038	108,018	8.8%	892,925	61,960	6.9%
WATER TREATMENT	3,891,814	130,150	3.3%	12,000	305	2.5%
WATER DISTRIBUTION	1,874,599	78,905	4.2%	132,500	764	0.6%
UTILITY BILLING	1,198,199	71,205	5.9%	7,870,535	624,479	7.9%
SUPPLY RESERVOIR	734,896	16,313	2.2%	21,502	1,000	4.7%
TOTAL WATER FUND	7,699,508	296,574	3.9%	8,036,537	626,548	7.8%
SANITARY SEWER MAINT	1,028,450	70,292	6.8%	4,000	-	0.0%
STORMWATER MAINT	270,132	10,735	4.0%	777,500	66,718	8.6%
WATER POLLUTION CONTROL	3,279,561	106,537	3.2%	8,737,674	762,265	8.7%
TOTAL SEWER FUND	4,578,143	187,564	4.1%	9,519,174	828,983	8.7%
PARKING	95,504	11,590	12.1%	84,700	11,104	13.1%
TOTAL PARKING FUND	95,504	11,590	12.1%	84,700	11,104	13.1%
SWIMMING POOL	122,173	775	%	87,000	-	0.0%
TOTAL SWIMMING POOL FUND	122,173	775	0.6%	87,000	-	0.0%
CIT ADMINISTRATION	23,645,671	48,915	0.2%	29,273,500	2,014,391	6.9%
TOTAL CIT FUND	23,645,671	48,915	0.2%	29,273,500	2,014,391	6.9%

SNAPSHOT \$ FINANCIAL: GENERAL FUND

2020

Revenues/Expenditures & Key Balances Snapshot as of :

Projected

1/31/2020

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	13,295,064
Revenue and Receipts Projection General Fund	\$	31,094,691	
Expenses Appropriated General Fund <i>(assumes \$0.00 returned by departments)</i>	\$	(30,176,240)	
OPERATIONAL SURPLUS/(DEFICIT)			\$918,451

PROJECTED UNENCUMBERED YEAR END GF CASH BALANCE

\$ 14,213,515

FINANCIAL POLICY AMOUNTS

	Minimum	Year End Projected Balance	Over/(Short)
Minimum Reserve Balance GF <i>(Resolution 002-2014 16.7% of Budget Expenses)</i>	\$ 5,027,962	\$ 14,213,515	\$9,185,553
GF Rainy Day Reserve Account #10000000-818002	\$ 1,000,000	\$ 1,000,000	\$0
Available Rainy Day amount that can be reserved **	\$ 1,513,452		(\$513,452)
Self Insurance Fund #6060	\$ 1,000,000	\$ 976,268	(\$23,732)
Severance Payout Reserve Fund #2090	\$ 1,000,000	\$ 980,545	(\$19,455)

MONITORING INTANGIBLE / ANTICIPATED ITEMS

LIKELY

POSSIBLE

GENERAL FUND

Revenue Differential + / (-)

Expense Differential + / (-)

Fund Subsidies + / (-)

Unbudgeted Projects

BUDGETED YEAR END GF CASH BALANCE *(excludes rainy day reserve)*

2020

\$ 14,213,515

** subject to release of prior year audit

**CITY OF FINDLAY
OPEN PROJECTS AS OF JANUARY 31, 2020**

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31900300	2020 CUBE PARKING PH2	1,000	-	300	700
31948200	OHIO 629 - MARATHON	250,000	-	-	250,000
31950900	MUNI BLDG VIDEO RECORDING	130,000	121,968	5,304	2,728
31955300	ROWMARK 629 ROADWORK	100,000	1,516	2,234	96,250
31966700	TYLER CASHIERING IMPLEMENTATION	38,500	18,075	20,310	115
31966800	2017 ORC PD REQUIRED TRAINING	39,556	-	1,460	38,096
31972000	2017 SWALE LOT & WALK PATH	70,000	40,245	9,755	20,000
31972500	FOOTBALL BLDG POWER	38,000	34,018	-	3,982
31972900	SALT BARN STRUCTURE	580,000	13,249	556,781	9,971
31976600	RESERVOIR PARKING LOT	15,000	-	-	15,000
31976900	2017 CRISIS INTERVENTION TRAINING	6,103	3,442	-	2,661
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	615,365	33,331	83,074
31980300	BLANCH RVR GREENWAY TRAIL	80,400	79,900	472	28
31980800	ORC PD REQUIRED TRAINING	29,320	28,583	736	0
31983000	VHF RADIO SYSTEM	604,077	-	354,231	249,846
31983400	2018 SKATE PARK REPAIRS	7,000	-	-	7,000
31985900	HPD GRANT 2018	11,000	6,782	-	4,218
31990400	DISASTER RECOVERY SITE @ CUBE	55,000	3,895	-	51,105
31992500	FIBER OPTIC UPGRADE TO COUNTY	19,000	-	19,000	-
31992900	PARK LIGHTS TO LED	10,000	-	9,983	17
31993000	CUBE COOLING SYS CONDENSERS	20,000	-	11,800	8,200
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	20,203	-	79,797
31993700	19 CUBE PARKING LOT REPAIRS	144,157	167	133,957	10,033
31993800	RVR GREENTRAIL TO RIVERBEND	200,000	23,900	168,174	7,926
31994000	2019 EMORY ADAMS PARKING LOTS	10,000	-	-	10,000
31994600	PD QUICK RESPONSE GRANT FY2020	50,000	13,003	36,997	-
31994700	MUNI BUILDING HVAC CONTROLLER	75,000	27,461	30,326	17,213
31994800	2019 BWC FEEEG EXTRACTOR	4,829	-	4,829	1
31994900	FIRE STRICT FACILITY	250,000	-	-	250,000
31995000	HPD GRANT 2020	14,961	-	-	14,961
GENERAL FUND PROJECTS		3,683,673	1,051,773	1,399,679	1,232,222

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-		6,000
32593900	COUNTRY CLUB DR SLOPE REHAB	98,931	49,895	48,836	200
32800200	20 STREET PREV MAINT PROGRAM	100,000	2,789	32,211	
32842500	BLANCHARD/6TH TRAN ALT PLAN	31,000	13,211	17,289	500
32852700	W SANDUSKY/WESTERN AVENUE	190,000	15,299	1,265	173,436
32852900	LIMA/WESTERN INTERSECCION	339,934	279,658	50,202	10,074
32864600	CR212/CR236 WIDENING	140,000	74,530	63,087	2,383
32872100	S MAIN/LINCOLN INTERSECTION	125,000	46,180	27,190	51,630
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	47,081	23,115	54,804
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	46,766	22,935	55,299
32876000	BLANCHARD/LINCOLN LIKE LANE	3,121,500	354,310	66,838	2,700,352
32884500	ODOT FY20 RESURF PID100184	75,000	27,713	31,848	15,439
32890600	TRAFFIC SIGNAL UPGRADES 2019	265,000	205,864	59,127	9
32893100	19 TRAFFIC POLE REPLACEMENT	50,000	2,180	35,750	12,070
32894500	2020 RESURFACING	1,000	-	500	500
SCM&R FUND PROJECTS		4,813,365	1,165,476	480,193	3,102,696
35284600	ODOT AVIAT BEACON & WINDSOCK	178,681	23,000	155,559	122
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	24,987	-	114,196
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	-	-	59,000
AIRPORT FUND PROJECTS		376,864	47,987	155,559	114,318

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35577600	HOWARD ST SEWER SEP PH 1	252,000	61,483	475	190,042
35592200	BLANCH ST STORM SEW REPLACE	20,000	-	-	20,000
35592300	CIMARRON COURT DRAINAGE	95,000	7,014	54,456	33,530
35594100	CR 180 DRAINAGE PLAN	1,000	167	-	833
35595100	BLANCHARD ST CATCH BASIN REPL	1,000	-	300	700
35600100	SEWER TELEVIING	1,000	-	300	700
35674500	LTCP EVALUATION STUDY	340,000	311,152	2,316	26,531
35674900	SEWER PARKING LOTS	38,000	31,052	4,812	2,136
35675000	SANITARY SEWER CR 212	45,000	7,269	731	37,000
35675500	DISTRIBUTION DR SAN SEWER	94,530	834	74,530	19,166
35680200	2018 SEWER LINING & MANHOLE	385,900	67,399	304,438	14,063
35681100	2018 ANNUAL SEWER TELEVISIONING	150,000	123,580	21,211	5,209
35681200	WPC UV SYSTEM REPLACEMENT	2,878,500	2,055,883	642,170	180,447
35691300	19 SEWER LINING & MANHOLE	400,000	5,167	388,073	6,760
35691400	19 SEWER TELEVISIONING	300,000	945	235,581	63,474
35691700	MADISON & MONROE	45,000	41,195	1,255	2,550
35691800	SR12 & DAVIS SAN SEWER	60,000	45,189	9,200	5,611
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
SEWER FUND PROJECTS		5,126,930	2,777,221	1,740,958	608,752

<u>PROJECT NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL APPROPRIATED INCEPTION TO DATE</u>	<u>TOTAL EXPENSED INCEPTION TO DATE</u>	<u>TOTAL PENDING PURCHASE ORDERS</u>	<u>CURRENTLY AVAILABLE TO SPEND</u>
35754100	RAW WATERLINE/TRANSFER STATION	230,000	202,890	-	27,110
35773400	RESERVOIR OVERFLOW DESIGN	15,000	-	-	15,000
35774300	TR215 WATERLINE EXTENSION	411,575	321	381,575	29,679
35775800	RESERVOIR 1 RAMP REPAVING	20,000	-	-	20,000
35781800	WTP SCADA SYSTEM UPGRADES	25,000	7,616	-	17,384
35781900	WATER ASSET MGT OEPA MSTR	350,000	20,191	24,809	305,000
35782200	UB OFFICE RENOVATIONS	10,000	1,950	4,550	3,500
35782300	WTP ROOF REPLACEMENT	285,000	254,614	7,127	23,259
35782400	WTP FIRE ALARM SYSTEM	20,000	3,555	-	16,445
35782500	RESERVOIR #2 RAMP REPAVING	25,000	-	-	25,000
35782600	WTP & RES SECURITY CAMERAS	150,000	-	-	150,000
35782800	RESERVOIR TRANSFER LINE REHAB	20,000	167	-	19,833
35783300	WATER METER SYSTEM REPLACE	250,000	154	-	249,846
35783500	2018 UTILITY RATE STUDY	25,000	-	24,900	100
35783900	WTP BULK WATER STATION	50,000	-	-	50,000
35790200	E BIGELOW WL REPLACE	275,000	236,899	8,516	29,584
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	-	50,000
35791100	HOWARD ST WL REPLACEMENT	320,000	-	-	320,000
35792400	CR140 WATERLINE OVERSIZING	42,935	-	42,935	-
35793300	OLIVE ST WL REPLACEMENT	140,000	29,722	30,100	80,178
35794400	LARGE METER TESTING CALIBRAT	95,625	-	95,625	-
35795200	RUTHERFORD WL REPLACEMENT	1,000	-	300	700
35795300	SIXTH ST WATERLINE REPLACE	1,000	-	300	700
35795400	W MELROSE AVE WATERLINE	1,000	-	300	700
WATER FUND PROJECTS		2,813,135	758,078	621,038	1,434,020

CITY OF FINDLAY
CASH & INVESTMENTS AS OF JANUARY 31, 2020

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,144,000.00	STAR OHIO @ 1.810%	
123,304.26	STAR OHIO @ 1.810%	
23,003,500.00	STAR OHIO @ 1.810%	
1,480,051.75	STAR OHIO @ 1.810%	
1,000,000.00	STAR PLUS @ 1.730%	
16,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
986,484.38	US TREASURY @ 1.625%	HUNTINGTON BANK
979,531.25	US TREASURY @ 1.500%	PNC BANK
1,998,649.10	US TREASURY @ 2.500%	D A DAVIDSON
981,110.00	US TREASURY @ 1.625%	KEY BANK
973,610.00	US TREASURY @ 1.375%	KEY BANK
1,995,820.00	FFCB @ 2.900%	KEY BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 2.650%	WATERFORD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 1.790%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 1.510%	FIRST FEDERAL BANK
<hr/>		
\$ 51,906,060.74	INVESTMENT TOTAL	
4,621,009.37	5/3 BANK ACCOUNT BALANCE	
-	ACCRUED INVESTMENT INTEREST	
<hr/>		
<u>\$ 56,527,070.11</u>	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

GENERAL	\$ 14,213,515
SCM&R	814,743
SCM&R HIWAY	289,120
SEVERANCE PAYOUT RESERVE	980,545
AIRPORT	250,906
WATER	5,814,540
SEWER	7,740,304
STORMWATER	3,200,860
PARKING	53,792
CIT ADMINISTRATION	439,908
CIT CAPITAL IMPROVEMENT	8,615,142

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF JANUARY 31, 2020

\$13,956,646.92	General Fund
1,000,000.00	General Fund Restricted Rainy Day
2,580,665.23	General Fund Projects
1,470,068.54	SCM&R Fund
767,724.21	SCM&R Fund Projects
-	County Permissive License Fund
327,088.76	State Highway Fund
212.57	Law Enforcement Trust Fund
4,236.87	Drug Law Enforcement Trust Fund
294,680.20	ID Alcohol Treatment Fund
63,535.09	Enforcement & Education Fund
521,027.95	Court Special Projects Fund
145,329.85	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
142,078.56	Alcohol Monitoring Fund
137,238.48	Mediation Fund
169,041.10	Electronic Imaging Fund
20,576.25	Legal Research Fund
988,574.94	Severance Payout Fund
552,638.40	Debt Service Fund
-	CR 236 TIF Fund
621,611.94	Municipal Court Improvement Fund
552,886.85	Airport Fund
60,403.60	Airport Fund Projects
7,266,740.14	Water Fund
885,129.05	Water Fund Restricted
1,660,858.50	Water Fund Projects
5,381,541.50	Sewer Fund
5,951,088.54	Sewer Fund Restricted
2,157,486.59	Sewer Fund Projects
68,198.17	Parking Fund
-	Parking Fund Projects
39,995.63	Swimming Pool Fund
-	Swimming Pool Fund Projects
30,858.80	Internal Service Central Stores Fund
764,235.53	Internal Service Workers Comp Fund
1,158,268.06	Internal Service Self Insurance Fund
2,394,871.57	CIT Fund
2,372,812.60	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
-	Police Pension Fund
-	Fire Pension Fund
51,774.69	Unclaimed Monies Fund
232,359.99	Tax Collection Agency Fund
1,487,401.75	Cemetery Trust Fund
159,728.94	Private Trust Fund
84,646.93	Guaranteed Deposits
-	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
697.26	Special Assessments Storm Fund
<u>\$56,527,070.11</u>	TOTAL CASH & INVESTMENTS



Office of the Mayor Christina Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

February 12, 2020

City Council

RE: American Tower – Station 3 lease.

Members,

The City of Findlay is currently in a land lease agreement with American Tower Company for a cellular tower on property at Findlay Fire Station 3. The lease was originated in 1999. With extension the lease term is 30 years. There are 10 years left on the current lease. The Company has asked the City to consider an extension.

The annual revenue from the lease has grown from approximately \$12,000 per year to \$17,000 per year. The current rate of growth is tied to growth in the CPI with a maximum rate of 15% per 5 year term.

I have asked the Company to provide us new terms in order to consider an extension. A few options are now available for Council's consideration:

Option 1: Perpetual Easement

- **\$350,000.00** for an exclusive easement on existing leased space with a non-exclusive easement for access and utilities for the current existing footprint we are using now.

Option 2: Perpetual Easement Installment Plan

- **120 Monthly payments \$3,600.00** for an exclusive easement on existing leased space with a non-exclusive easement for access and utilities for the current existing footprint we are using now.

Option 3: Lease Extension

- Increase monthly rental payment from **\$1,483.08 to \$2,250.00** a month, escalation rate will change from 15% per term to 3% annually as soon as we have a fully executed agreement. 15% rev share for each new sublease.
- Extend your current lease ending 11/15/2028 for six additional (5) year terms, which would be a total of 30 additional years.

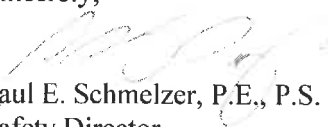
Option 4: Lease Extension

- Increase monthly rental payment from **\$1,483.08 to \$2,600.00** a month, escalation rate will change from 15% per term to 1% annually as soon as we have a fully executed agreement. 15% rev share for each new sublease.
- Extend your current lease ending 11/15/2028 for six additional (5) year terms, which would be a total of 30 additional years.

In my opinion, option 3 has the largest opportunity to maximize revenue. As 5G and wireless canopies continue to develop, the 15% revenue share with a higher inflation rate has more potential for an increased rate at the maturity of the lease.

American Tower is interested in an answer to these proposals in early March due to a potential opportunity. They have indicated that they are losing opportunity because there are only 10 years left on the lease and the infrastructure costs for cellular build out require a longer lease term to pay off.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Safety Director

pc:
Christina Muryn
Don Rasmussen
Jim Staschiak



LOCATION MAP
174

We have determined the following information regarding the center of tower location for the above referenced cell site:

Latitude: N 41° 00' 52.72"
Longitude: W 83° 37' 55.17"
Elevation: 754.2 ASL

We certify the coordinates provided are accurate within FTA Horizontal Accuracy Code 2 to 50 feet and the elevations are accurate within FTA Vertical Accuracy Code E, ± 20 feet. The horizontal datum (coordinate) are in terms of NAD 1983 (7806). The vertical datum (elevation) are in terms of NAVD 1988.

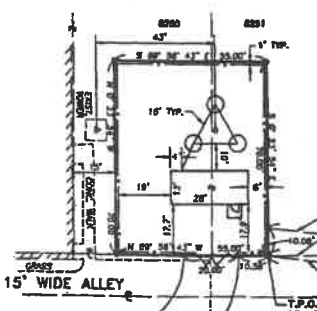
We hereby certify to Alltel Communications, Ohio RSA 5, Limited Partnership, and Lanyer Title Insurance Corporation that we have surveyed the accompanying tract of land and that the plat is a correct representation of the same. Iron pins have been found at set of iron corners.

We hereby certify to Alltel Communications, Ohio RSA 5, Limited Partnership, and Lanyer Title Insurance Corporation that the Lease Parcel shown is to us and we have been identified by the Federal Emergency Management Agency's Flood Insurance Rate Map, Community-Flood Map No. 38244 C003 C, for the City of Findlay, Ohio, County of Hancock, State of Ohio, dated effective April 5, 1996, as a Zone C, an area of minimal flood hazard.



James E. Karing
P.S. 7539 Ohio
11/18/98

CURVE DATA
Δ = 90° 00' 00"
R = 29.00'
T = 29.00'
L = 43.26'
CH. BEG. = N 44° 36' 06" E



SITE DETAIL

LEGEND

- IRON PIPE FOUND AS NOTED
- IRON PIN SET
- EXISTING POWER POLE
- EXISTING POWER & TELE POLE
- ▨ PROPOSED 8" CONCRETE

UNDERGROUND UTILITIES

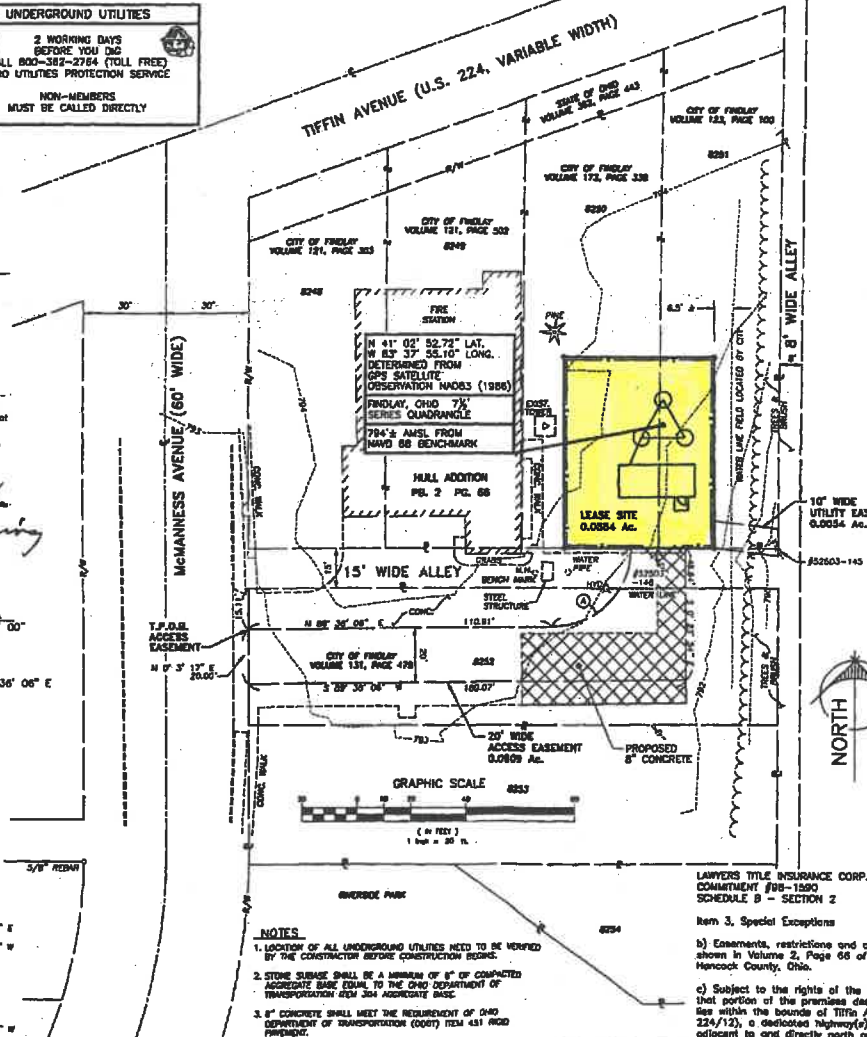
2 WORKING DAYS BEFORE YOU DIG
CALL 800-382-2764 (TOLL FREE)
OHIO UTILITIES PROTECTION SERVICE

NON-MEMBERS MUST BE CALLED DIRECTLY

OLD MILLSTREAM II CELL SITE FIRE STATION No. 3

PART OF THE N.E. QTR. OF SECTION 18
T 1 N, R 11 E
CITY OF FINDLAY
HANCOCK COUNTY, OHIO

BENCH MARK
TOP OF MANHOLE CASTING
E.L. = 793.33



- NOTES**
- LOCATION OF ALL UNDERGROUND UTILITIES NEED TO BE VERIFIED BY THE CONSTRUCTOR BEFORE CONSTRUCTION BEGINS.
 - STONE SUBBASE SHALL BE A MINIMUM OF 8" OF COMPACTED AGGREGATE BASE EQUAL TO THE OHIO DEPARTMENT OF TRANSPORTATION 20M 304 AGGREGATE BASE.
 - 8" CONCRETE SHALL MEET THE REQUIREMENT OF OHIO DEPARTMENT OF TRANSPORTATION (DOT) ITEM 431 ROAD PAVEMENT.
- A THIS INCLUDES PLACEMENT OF WELDED WIRE MESH JOINT CONSTRUCTION AND SAW CUTTING.
- REVISIONS:
REVISED 11/18/98
REVISED 10/26/98
REVISED 10/22/98

LEASE SITE

Situated in the City of Findlay, County of Hancock, State of Ohio, Township 1 North, Range 11 East and known as being a part of Lot No. 8250 and 8251 and a part of a 15 foot wide alley in the Plat of The Mill Addition to Findlay as recorded in Plat Book 2, Page 66, also known as being a portion of a parcel of land conveyed to the City of Findlay as recorded in Dead Book 123, Page 100 and Dead Book 173, Page 318 of said County's records, and being further bounded and described as follows:

Commencing at the southeast corner of said Lot No. 8251, thence along the south line of said Lot 8251 and the north line of a 15 foot wide Alley, N 89° 56' 43" W for a distance of 23.24 feet to a 5/8 inch rebar with cap CPD set, said rebar set being the True PT Beginning of the parcel of land hereinafter described, thence clockwise along the following (4) courses and distances:

- Thence continuing along said south line, said north line of 15 foot wide Alley and along the south line of said Lot 8250, N 89° 38' 43" W for a distance of 53.00 feet to a 5/8 inch rebar cap CPD set;
- Thence N 0° 23' 54" W for a distance of 70.00 feet to a 5/8 inch rebar with cap CPD set;
- Thence S 89° 56' 43" E for a distance of 35.00 feet to a 5/8 inch rebar with cap CPD set;
- Thence S 0° 23' 54" E for a distance of 70.00 feet to the True Place of Beginning and containing 0.0834 acres of land, more or less, and subject to all easements, restrictions and covenants of record as surveyed under the supervision of James E. Karing, P.S. Number 7539, for Claus, Pyle, Schomer, Burns and DeHaven, Inc., in October of 1996.

Boala of Bearing is True North

20' WIDE ACCESS EASEMENT

Situated in the City of Findlay, County of Hancock, State of Ohio, Township 1 North, Range 11 East and known as being a part of Lot No. 8252 and a part of a 15 foot wide alley in the Plat of The Mill Addition to Findlay as recorded in Plat Book 2, Page 66, also known as being a portion of a parcel of land conveyed to the City of Findlay as recorded in Dead Book 131, Page 478 of said County's records, and being further bounded and described as follows:

Commencing at the northeast corner of said Lot No. 8252, said corner also being on the east right of way line of McInerney Avenue (80 feet wide), thence along the west line of said Lot No. 8252 and said east right of way line, S 0° 03' 17" W for a distance of 15.11 feet to a point, said point being the True Place of Beginning of the parcel of land hereinafter described, thence clockwise along the following six (6) courses and distances:

- Thence N 89° 38' 06" E for a distance of 110.81 feet to a point of curvature;
- Thence along the arc of a curve to the left having the following properties:
Delta = 90° 00' 00"
Radius = 29.00'
Tangent = 29.00'
Chord Bearing = N 44° 36' 06" E for a distance of 45.53 feet to a point on the line of Lot 8250 and the north line of a 15 foot wide Alley;
- Thence along the south line of said Lot 8250, south line of Lot 8251 and said north line of a foot wide Alley, S 89° 56' 43" E for a distance of 20.00 feet to a point;
- Thence S 0° 23' 54" E for a distance of 48.84 feet to a point;
- Thence S 89° 38' 06" W for a distance of 160.07 feet to a point on said east right of way line and said west line of Lot 8252;
- Thence along said east right of way line and said west line, N 0° 03' 17" E for a distance of 20.00 feet to the True Place of Beginning and containing 0.0009 acres of land, more or less, and subject to all easements, restrictions and covenants of record as surveyed under the supervision of James E. Karing, P.S. Number 7539, for Claus, Pyle, Schomer, Burns and DeHaven, Inc., in November of 1996.

Boala of Bearing is True North

10' WIDE UTILITY EASEMENT

Situated in the City of Findlay, County of Hancock, State of Ohio, Township 1 North, Range 11 East and known as being a part of Lot No. 8251 and a part of a 15 foot wide alley in the Plat of The Mill Addition to Findlay as recorded in Plat Book 2, Page 66, also known as being a portion of a parcel of land conveyed to the City of Findlay as recorded in Dead Book 123, Page 100 of said County's records, and being further bounded and described as follows:

Commencing at the southeast corner of said Lot No. 8251, said southeast corner being the True Place of Beginning of the parcel of land hereinafter described, thence clockwise along the following five (5) courses and distances:

- Thence S 0° 03' 17" W for a distance of 2.81 feet to a point;
- Thence N 83° 03' 50" W for a distance of 23.41 feet to a 5/8 inch rebar with cap CPD set on the south line of Lot 8251 and the north line of a 15 foot wide Alley;
- Thence N 0° 23' 54" W for a distance of 10.08 feet to a point;
- Thence S 83° 03' 50" E for a distance of 23.49 feet to a point on the east line of said Lot 8251;
- Thence along said east line, S 0° 03' 17" W for a distance of 7.27 feet to the True Place of Beginning and containing 0.0034 acres (235 sq.ft.) of land, more or less, and subject to all easements, restrictions and covenants of record as surveyed under the supervision of James E. Karing, P.S. Number 7539, for Claus, Pyle, Schomer, Burns and DeHaven, Inc., in October of 1996.

Boala of Bearing is True North

PREPARED FOR:
OHIO RSA 5
LIMITED PARTNERSHIP
OLD MILLSTREAM CELL SITE



ALTEL COMMUNICATIONS
O'Hare Plaza
8725 W. Higgins Road
Chicago, IL 60631-270

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840
Honorable City Council
Findlay, OH 45840

February 11, 2020

RE: City of Findlay W. Melrose Avenue 12-inch Waterline Replacement.

Dear Council Members:

By authorization of Ordinance No. 2020-006, a bid opening was held for the above-referenced project on February 5, 2020. Bids were received from nine (9) potential contractors with bid amounts ranging from \$133,126.00 to 176,738.23. The lowest and best bid was received from Brenneman Excavating Inc. of Elida, Ohio.

The project is included in the 2020 Capital Improvements Plan, and the total project estimate is within the budgeted amount. Previously, an amount of \$1,000 was appropriated to the project for design and startup. At this time, an appropriation for construction, inspection and a contingency is needed to complete the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate funds as follows:

FROM: Water Fund	\$160,000
TO: W. Melrose Ave. 12 inch Waterline Replacement Project No. 35795400	\$160,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/ Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Office of the Mayor

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Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

February 11, 2020

RE: Annual Street Resurfacing/Curb Repairs 2020
Project No. 32894500

Dear Council Members:

By authorization of Ordinance No. 2020-006, a bid opening was held for the above-referenced project on February 5, 2020. Bids were received from three (3) potential contractors with bid amounts ranging from \$721,800.55 to \$820,705.16. The lowest and best bid was received from D.L. Smith Concrete, LLC. of Norwalk, Ohio.

This project is included in the 2020 Capital Improvements Plan, and the total project estimate is within the budgeted amount. Previously, an amount of \$1,000 was appropriated to the project for design and startup. At this time, an appropriation for construction, inspection and a contingency is needed to complete the project. This request is for the concrete work only, there will be a separate request for the asphalt portion of the work.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvements Restricted Account \$750,000

TO: Annual Street Resurfacing/Curb Repairs 2020 \$750,000
Project No. 32894500

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Office of the Mayor

Christina M. Muryn

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Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

February 11, 2020

RE: Howard Street Sewer Separation, Project No. 35577600 and
Howard Street Waterline Replacement, Project No. 35791100

Dear Council Members:

By authorization of Ordinance No. 2018-019, as amended and Ordinance No. 2019-013, as amended, a bid opening was held for the above-referenced projects on January 28, 2020. These projects were bid as one project due to their location. Bids were received from eight (8) potential contractors with bid amounts ranging from \$1,370,830.50 to \$1,743,699.12. The lowest and best bid was received from Helms and Sons Excavating, of Findlay, Ohio.

This project is included in the 2020 Capital Improvements Plan, and the total project estimate is within the budgeted amount (\$1,922,390). Previously, an amount of \$70,000 was appropriated from the Capital Improvement Restricted Account to the projects for design and startup. The CDBG allocation of \$202,000 and the Ohio Public Works Grant of \$300,000 have also already been appropriated to the projects. At this time, an appropriation for construction, inspection and a contingency is needed to complete the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: Water Fund	\$237,500
TO: Howard Street Waterline Replacement, Project No. 35791100	\$237,500
FROM: Water Fund	\$320,600
FROM: Sewer Fund – Stormwater Restricted Account	\$336,075
FROM: CIT Fund – Capital Improvements Restricted Account	\$565,150
TO: Howard Street Sewer Separation Project No. 35577600	\$1,221,825

If you have any questions, please feel free to contact me.

Sincerely,


Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Flag City, USA



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Brian A. Thomas, P.E., P.S.
Service Director
Paul E. Schmelzer, P.E., P.S.
Safety Director

February 12, 2020

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

The City of Findlay has approximately 12 social media accounts across several departments. The information posted on these sites are public record. Should the City receive a public records request for information on one or all of the social media accounts, currently there is no effective way to retrieve the information. There are services available that are effective in quickly and easily retrieving records requested on the City's social media accounts. The cost of these services is \$3,250 per year.

An appropriation is respectfully requested as follows:

FROM:	General Fund	\$3,250.00
TO:	Computer Services 21009000-other	\$3,250.00

By copy of this letter, I am requesting the Director of Law to prepare the necessary legislation for authorization of this request.

Thank you for your consideration.

Sincerely,

Christina M. Muryn
Mayor

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
File



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Brian A. Thomas, P.E., P.S.
Service Director
Paul E. Schmelzer, P.E., P.S.
Safety Director

February 11, 2020

Honorable City Council
City of Findlay, Ohio

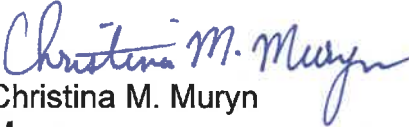
Dear Honorable Council Members:

The City of Findlay is eligible to apply for the following grants: AARP Community Challenge, U.S. Conference of Mayors Better Cities for Pets, and PetSafe Bark for your Park. These funds are at no cost to the community and do not require matching funds.

By copy of this letter, the Law Director is requested to prepare legislation for authorization to apply for the grant and sign any applicable grant agreement or documents.

Thank you for your consideration of this matter. If you have any questions regarding this matter, please feel free to contact me.

Sincerely,


Christina M. Muryn
Mayor

Office of the Mayor

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Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

February 12, 2020

RE: Blanchard Street Catch Basin Replacement Project #35595100

Dear Council Members:

By authorization of Ordinance 2020-006, a bid opening was held for the above-referenced project on February 12, 2020. Bids were received from five (5) potential contractors with the base bid amounts ranging from \$137,622.50 to \$157,557.19. The lowest and best bid was received from Helms and Sons Excavating of Findlay.

This project is included in the 2020 Capital Improvements Plan and the bid amount is below the estimated cost. Previously, an amount of \$1,000 was appropriated to the project for design and startup. At this time, an appropriation for construction, inspection and a contingency is needed to complete the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

From: Sewer Fund – Stormwater Restricted Account \$150,685

To: Blanchard Street Catch Basin Replacement (35595100) \$ 150,685

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

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Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

February 13, 2020

RE: Second Capital Improvement Appropriation

Dear Council Members:

The equipment list and projects for the second Capital Improvement allocation of the year is attached.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Service Director to advertise for bids and enter into contracts for construction and to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvements Restricted Account	\$182,700	
TO: Computer Services #21009000-other		\$ 73,000
TO: Park Maintenance #21034000-other		\$ 9,700
TO: Recreation Functions #21044400 – other		\$ 15,000
TO: Traffic Lights #22043200-other		\$ 20,000
TO: Airport #25010000 – other		\$ 65,000
FROM: Sewer Fund	\$100,000	
TO: WPC #25061000 – other		\$100,000
FROM: CIT Fund – Capital Improvements Restricted Account	\$100,000	
TO: 2020 Street Preventative Maintenance (32800200)		\$100,000
FROM: Water Fund	\$250,000	
TO: WTP Roof Replacement (35782300)		\$250,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

**2020 Capital Improvements Appropriations
2nd Appropriation**

Appropriate Funds - Departments

From:	CIT Fund - Capital Improvements Restricted Account	\$182,700	
To:	Computer Services - 21009000 - other	\$73,000	
	New SAN for High Available Cluster		\$60,000
	Replace 30+ yr old raised floor in Municipal Server Room		\$13,000
To:	PARKS MAINTENANCE -21034000 - other	\$9,700	
	Replace 550 dump		\$3,000
	Mower Lift		\$6,700
To:	RECREATION FUNCTIONS - 21044400 - other	\$15,000	
	Replace 60" Riding Mower		\$15,000
To:	TRAFFIC LIGHTS - 22043200 - other	\$20,000	
	Traffic Signal Equipment		\$20,000
To:	AIRPORT - 25010000 - other	\$65,000	
	Replace 2001 John Deere 6210		\$65,000
From:	Sewer Fund	\$100,000	
To:	WPC - 25061000 - other	\$100,000	
	Pump Stations Telemetry System Upgrade		\$100,000

Appropriate Funds - Projects

From:	CIT Fund - Capital Improvements Restricted Account	\$100,000	
To:	2020 Street Preventative Maintenance (32800200)		\$100,000
From:	Water Fund	\$250,000	
To:	WTP Roof Replacment (35782300)		\$250,000

Office of the Mayor

Christina M. Muryn

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Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

February 12, 2019

Honorable City Council
City of Findlay, Ohio

Dear Honorable Council Members:

We have just finalized our strategic plan initiatives for 2020 and compiled the fourth quarter 2019 KPIs. These are the performance measurements we monitor for each department on a continuous basis. (The KPI document, "Findlay Performs," can also be found on the City website: <https://www.findlayohio.com/government/transparency-performance>)

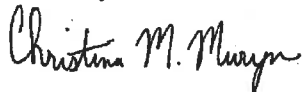
A few highlights of the 2019 final KPI measurements are:

- General fund spending was below budget at a .90 spend rate
- Safety - incidents and lost days are up compared to prior year(s) and the target
- Police – Non-violent crime rates are below average and violent crimes are slightly above average
- Fire - response rates are good and showing steady improvement
- Water – progress has been made on reducing the percentage of unaccounted for water
- Sewer - sewer maintenance is slightly behind previous years
- Public Works – service response times continue to be better than targets
- Recreation – public skate attendance is well above average and the prior year
- Zoning – Nuisance cases have decreased from 2018 to 2019
- Airport - fuel sales were close to target
- Engineering – 17 lane miles were paved in 2019

These KPIs are a critical tool we use to measure our service delivery and operational effectiveness. They allow us to see our progress towards goals we set for continuous improvement.

If you have ideas on other valuable KPI's that you would like to have considered, please do not hesitate to email them to me or set up a time to discuss.

Sincerely,



Christina M. Muryn
Mayor

Findlay Performs



Findlay Performs connects the performance of City departments to the City's Strategic Plan. Our Journey framework is a map for the City's overall direction and lays out our Vital Few Objectives.

Key Performance Indicators, or KPIs, are a critical tool in the City's ability to: demonstrate progress on its goals; provide leadership with the information to make data-driven decisions as it allocates resources; and share the information necessary to tell the organization's story. This performance data will provide service delivery and operational effectiveness measurements and will serve as a report card to demonstrate the City's pledge to hold our service delivery to a high standard.

Included in this report are 45 performance indicators that were identified by City departments as "key" or "most important" in determining success or improvement of city services. Depending on the nature of the data, these measures are reviewed either monthly, quarterly or annually by department staff and City administration leadership.

As of December 31, 2019 (unless otherwise noted)

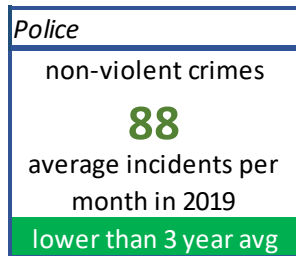
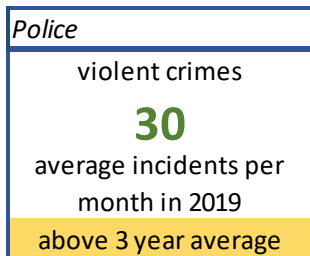
Contents (click a link below)

- [KPI Dashboard – Overview](#)
- [2019 Journey – Strategic Plan Overview](#)
- KPIs by Department:
 - [Enterprise – City](#)
 - [Police](#)
 - [Fire](#)
 - [Public Works](#)
 - [Parks & Recreation](#)
 - [Zoning & NEAT](#)
 - [Water](#)
 - [Sewer](#)
 - [Airport](#)
 - [Engineering](#)
 - [Income Tax](#)

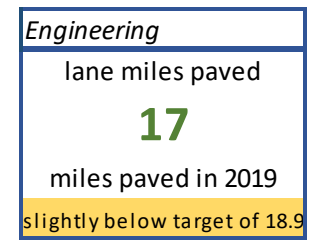
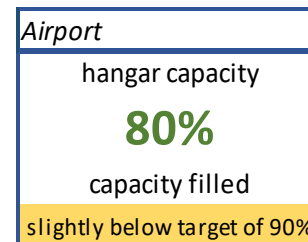
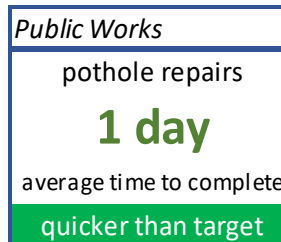
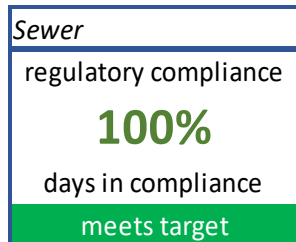
KPI Dashboard (click on a KPI for more detail)

See more KPIs at each department section

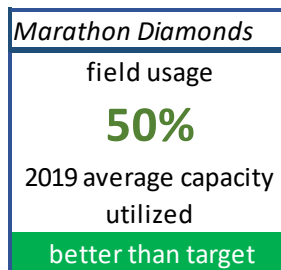
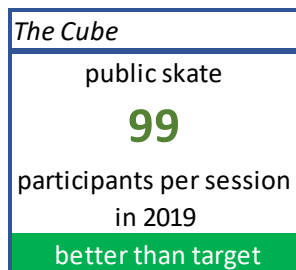
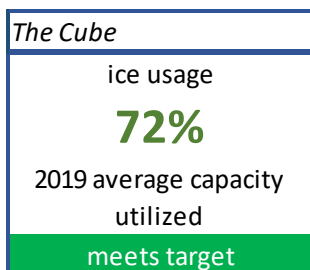
SAFETY



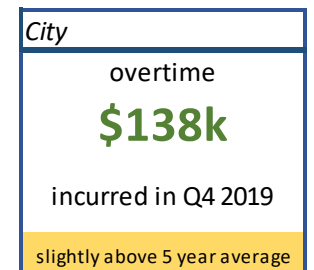
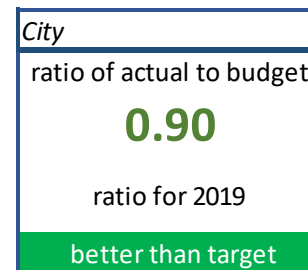
SERVICES



PARKS & RECREATION



FINANCIAL



2019 Journey



MISSION

Enduring stewardship dedicated to service and safety for citizens, promoting Findlay as the premier place for opportunity and growth.

VALUES

ACCOUNTABILITY

TRUST

PROFESSIONALISM

COMMITMENT

EXCELLENCE

DEDICATION

SAFETY

DIVERSITY

2023 Vision

BE:

- A great place to Live, Learn, Work, and Play
- Vibrant world class community
- Best in class in economic development
- An employer of choice

DO:

- Promote successful flood mitigation
- Preserve financial stability and leverage opportunities
- Lead local government innovation
- Maintain excellent infrastructure
- Maximize our resources

HAVE:

- Inclusive and welcoming community
- Strong innovative partnerships
- Collaborative pillars of citizens, business and education
- Open, effective community engagement
- Valued community/customer satisfaction

Vital Few Objectives

Measures

2019 Target

2019 Initiatives

Financial Vision

VFO— Manage Revenue	Actual/Forecast ratio (Monthly)	1.00	
VFO— Manage Expenses	Actual/Budget ratio (Monthly)	1.00	
VFO— Manage Reserves	Actual/Policy Minimum Ratio	1.00	

Customer/Stakeholder

VFO—Achieve Excellent Community Satisfaction	Quality of Life Survey Score (Biennially)	3.0	Init 36—Improve/ Update Zoning Init 38—Improve Airport Facilities
VFO— Continue Strong, Innovative Partnerships	Partner Engagement Index Score	1.00	Init 39—Champion Community Initiatives Init 40—Increase US Census Participation

Operations & Service

VFO—Achieve Public Service Excellence	Performance Standards by Department (KPIs)	Varies	Init 33—Improve Technology and Communication Init 37—Assess Water & Sewer Lines
VFO—Enhance Infrastructure Including Equipment	Capital Expenditure as a % General Revenue	20%	Init 42—Improve Public Safety Init 43 Improve and Optimize City Infrastructure 4

People Investment

VFO—Improve Employee Satisfaction	Annual Survey Score	3.5	Init 34—Implement Safety Training Program
VFO—Promote an Accident Free Workplace	10% Reduction of 5-Year Avg. of reportable/recordable incidents	14	Init 35—Improve Employee Satisfaction
VFO—Promote an Accident Free Workforce	10% Reduction of 5-Year Avg. of Lost Days	125	Init 41—Assess, Train and Optimize Workforce
VFO—Support a Healthy Workforce	TBD	TBD	

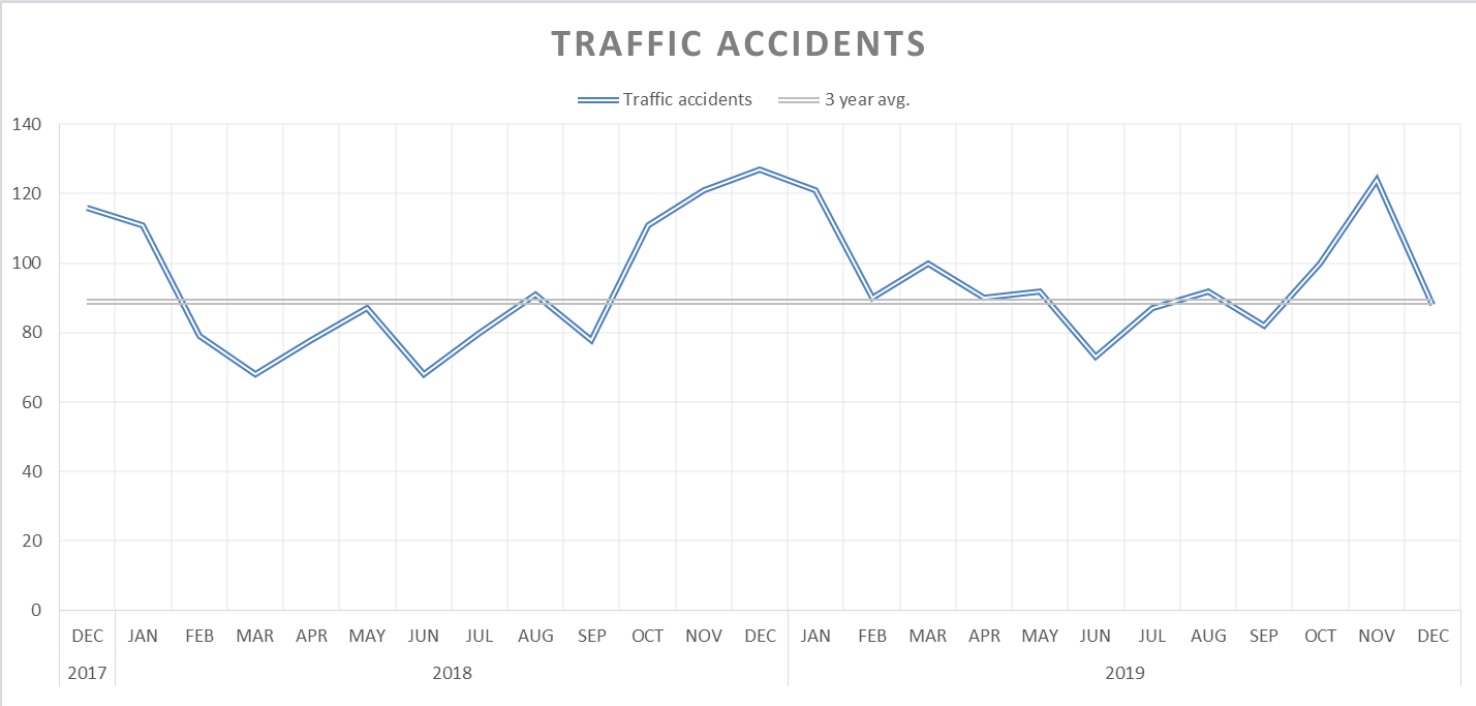
Dept.	ENTERPRISE																														
KPI Measure	Actual vs. Budget – YTD Ratios																														
Rationale/ Definition	We monitor the rate of spending as a ratio to the budget to try to stay below budget. The year-to-date (YTD) actual spend is compared to the pro-rated budget, based on a uniform spend assumption.																														
Frequency	Quarterly (YTD amounts at end of each quarter)																														
Data Source	Financial summary data																														
Graph	<p>2019 Actual Spending vs. Budget</p> <p>The chart displays the Ratio Actual to Budget for various Key Operational Departments. The Y-axis ranges from 0.00 to 1.10. A green horizontal line indicates the Target (.95). The X-axis lists the departments: Police, Fire, Recreation, Engineering, Streets, Airport, Water, WPC, and Total General Fund. The legend shows Spending Level (dark blue), Unspent Budget (light blue), and Target (.95) (green line).</p> <table border="1"> <thead> <tr> <th>Department</th> <th>Spending Level (Ratio)</th> <th>Unspent Budget (Ratio)</th> </tr> </thead> <tbody> <tr> <td>Police</td> <td>0.92</td> <td>0.08</td> </tr> <tr> <td>Fire</td> <td>0.95</td> <td>0.05</td> </tr> <tr> <td>Recreation</td> <td>0.85</td> <td>0.15</td> </tr> <tr> <td>Engineering</td> <td>0.82</td> <td>0.18</td> </tr> <tr> <td>Streets</td> <td>0.88</td> <td>0.12</td> </tr> <tr> <td>Airport</td> <td>0.88</td> <td>0.12</td> </tr> <tr> <td>Water</td> <td>0.84</td> <td>0.16</td> </tr> <tr> <td>WPC</td> <td>0.88</td> <td>0.12</td> </tr> <tr> <td>Total General Fund</td> <td>0.89</td> <td>0.11</td> </tr> </tbody> </table>	Department	Spending Level (Ratio)	Unspent Budget (Ratio)	Police	0.92	0.08	Fire	0.95	0.05	Recreation	0.85	0.15	Engineering	0.82	0.18	Streets	0.88	0.12	Airport	0.88	0.12	Water	0.84	0.16	WPC	0.88	0.12	Total General Fund	0.89	0.11
Department	Spending Level (Ratio)	Unspent Budget (Ratio)																													
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Water	0.84	0.16																													
WPC	0.88	0.12																													
Total General Fund	0.89	0.11																													
Other/ comments	Our target spending is a .95 level. This provides us with flexibility to allocate additional funds to capital improvements and/or increase cash reserves.																														

Dept.	ENTERPRISE	ENTERPRISE																																				
KPI Measure	Safety: # of Reportable Incidents	Safety: # of Lost Days (due to injury)																																				
Rationale/ Definition	Tracking the number of incidents each year allows us to examine trends and take steps to reduce injuries and accidents in the workplace.	The days lost due shows the cost and productivity that is lost due to injuries and accidents in the workplace.																																				
Frequency	Quarterly	Quarterly																																				
Data Source	Bureau of Workers Compensation data	Bureau of Workers Compensation data																																				
Graph	<table border="1"> <caption>Reportable Incidents</caption> <thead> <tr> <th>Year</th> <th>Reportable incidents</th> <th>Target - to stay under</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>14</td> <td>20</td> </tr> <tr> <td>2016</td> <td>14</td> <td>18</td> </tr> <tr> <td>2017</td> <td>16</td> <td>17</td> </tr> <tr> <td>2018</td> <td>11</td> <td>16</td> </tr> <tr> <td>2019</td> <td>14</td> <td>15</td> </tr> </tbody> </table>	Year	Reportable incidents	Target - to stay under	2015	14	20	2016	14	18	2017	16	17	2018	11	16	2019	14	15	<table border="1"> <caption>Lost Days</caption> <thead> <tr> <th>Year</th> <th>Lost Days</th> <th>Target - to stay under</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>103</td> <td>160</td> </tr> <tr> <td>2016</td> <td>293</td> <td>125</td> </tr> <tr> <td>2017</td> <td>211</td> <td>125</td> </tr> <tr> <td>2018</td> <td>45</td> <td>125</td> </tr> <tr> <td>2019</td> <td>422</td> <td>125</td> </tr> </tbody> </table>	Year	Lost Days	Target - to stay under	2015	103	160	2016	293	125	2017	211	125	2018	45	125	2019	422	125
Year	Reportable incidents	Target - to stay under																																				
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Other/ comments	The target is a 10% reduction from the 5 year average; not to exceed the previous year's target incidents.	The target is a 10% reduction from the 5 year average; not to exceed the previous year's target incidents. In 2019, 2017 and 2016, the majority of the lost days are attributed to 1-2 incidents.																																				

Dept.	ENTERPRISE																																																																																				
KPI Measure	Overtime																																																																																				
Rationale/ Definition	We monitor overtime costs by comparing to a 5-year quarterly average.																																																																																				
Frequency	Quarterly																																																																																				
Data Source	Overtime summary																																																																																				
Graph	<table border="1"> <caption>Overtime costs - City-wide</caption> <thead> <tr> <th>Year</th> <th>Qtr</th> <th>Actual</th> <th>5 yr avg</th> </tr> </thead> <tbody> <tr><td>2015</td><td>Qtr 1</td><td>\$140,000</td><td>\$140,000</td></tr> <tr><td>2015</td><td>Qtr 2</td><td>\$115,000</td><td>\$115,000</td></tr> <tr><td>2015</td><td>Qtr 3</td><td>\$125,000</td><td>\$145,000</td></tr> <tr><td>2015</td><td>Qtr 4</td><td>\$130,000</td><td>\$130,000</td></tr> <tr><td>2016</td><td>Qtr 1</td><td>\$140,000</td><td>\$135,000</td></tr> <tr><td>2016</td><td>Qtr 2</td><td>\$110,000</td><td>\$115,000</td></tr> <tr><td>2016</td><td>Qtr 3</td><td>\$145,000</td><td>\$145,000</td></tr> <tr><td>2016</td><td>Qtr 4</td><td>\$130,000</td><td>\$130,000</td></tr> <tr><td>2017</td><td>Qtr 1</td><td>\$90,000</td><td>\$135,000</td></tr> <tr><td>2017</td><td>Qtr 2</td><td>\$120,000</td><td>\$115,000</td></tr> <tr><td>2017</td><td>Qtr 3</td><td>\$205,000</td><td>\$145,000</td></tr> <tr><td>2017</td><td>Qtr 4</td><td>\$140,000</td><td>\$130,000</td></tr> <tr><td>2018</td><td>Qtr 1</td><td>\$125,000</td><td>\$135,000</td></tr> <tr><td>2018</td><td>Qtr 2</td><td>\$120,000</td><td>\$115,000</td></tr> <tr><td>2018</td><td>Qtr 3</td><td>\$120,000</td><td>\$145,000</td></tr> <tr><td>2018</td><td>Qtr 4</td><td>\$145,000</td><td>\$130,000</td></tr> <tr><td>2019</td><td>Qtr 1</td><td>\$120,000</td><td>\$135,000</td></tr> <tr><td>2019</td><td>Qtr 2</td><td>\$170,000</td><td>\$115,000</td></tr> <tr><td>2019</td><td>Qtr 3</td><td>\$175,000</td><td>\$145,000</td></tr> <tr><td>2019</td><td>Qtr 4</td><td>\$135,000</td><td>\$130,000</td></tr> </tbody> </table>	Year	Qtr	Actual	5 yr avg	2015	Qtr 1	\$140,000	\$140,000	2015	Qtr 2	\$115,000	\$115,000	2015	Qtr 3	\$125,000	\$145,000	2015	Qtr 4	\$130,000	\$130,000	2016	Qtr 1	\$140,000	\$135,000	2016	Qtr 2	\$110,000	\$115,000	2016	Qtr 3	\$145,000	\$145,000	2016	Qtr 4	\$130,000	\$130,000	2017	Qtr 1	\$90,000	\$135,000	2017	Qtr 2	\$120,000	\$115,000	2017	Qtr 3	\$205,000	\$145,000	2017	Qtr 4	\$140,000	\$130,000	2018	Qtr 1	\$125,000	\$135,000	2018	Qtr 2	\$120,000	\$115,000	2018	Qtr 3	\$120,000	\$145,000	2018	Qtr 4	\$145,000	\$130,000	2019	Qtr 1	\$120,000	\$135,000	2019	Qtr 2	\$170,000	\$115,000	2019	Qtr 3	\$175,000	\$145,000	2019	Qtr 4	\$135,000	\$130,000
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Other/ comments	<p>Our target for comparison is a 5-year average. Higher levels of overtime are generally caused by weather related events (e.g. flooding, snow, etc.)</p> <p>Overtime is high in the 2nd and 3rd quarters of 2019 related to personnel leaves and staffing transitions in the Police, Fire, and Dispatch departments.</p>																																																																																				

Dept.	ENTERPRISE																																																																								
KPI Measure	Employee Sick Time Usage																																																																								
Rationale/ Definition	We monitor sick time usage in order to curb any possible abuse. It is compared to a 3-year average.																																																																								
Frequency	Biannually																																																																								
Data Source	Sick time usage data																																																																								
Graph	<p>The chart displays the average hours of sick leave used per employee for nine departments from 2014 to 2019. A green line represents the 3-year average for main city departments, which is approximately 43 hours. The Fire department shows the highest usage, peaking at nearly 140 hours in 2014. Other departments like Public Works and WPC also show significant usage in 2017.</p> <table border="1"> <caption>Sick leave - average hours used per employee</caption> <thead> <tr> <th>Department/Current # Employees</th> <th>2014</th> <th>2015</th> <th>2016</th> <th>2017</th> <th>2018</th> <th>2019</th> <th>3 yr avg - main city depts</th> </tr> </thead> <tbody> <tr> <td>Airport/4.5</td> <td>3</td> <td>8</td> <td>8</td> <td>7</td> <td>12</td> <td>25</td> <td>43</td> </tr> <tr> <td>Public Works/34</td> <td>25</td> <td>28</td> <td>20</td> <td>58</td> <td>60</td> <td>72</td> <td>43</td> </tr> <tr> <td>Recreation/5.5</td> <td>45</td> <td>35</td> <td>3</td> <td>0</td> <td>0</td> <td>10</td> <td>43</td> </tr> <tr> <td>Police/77</td> <td>45</td> <td>48</td> <td>48</td> <td>60</td> <td>58</td> <td>62</td> <td>43</td> </tr> <tr> <td>Fire/64</td> <td>138</td> <td>75</td> <td>98</td> <td>85</td> <td>98</td> <td>88</td> <td>43</td> </tr> <tr> <td>Water/39</td> <td>52</td> <td>45</td> <td>50</td> <td>58</td> <td>62</td> <td>70</td> <td>43</td> </tr> <tr> <td>WPC/28</td> <td>30</td> <td>42</td> <td>32</td> <td>72</td> <td>48</td> <td>48</td> <td>43</td> </tr> <tr> <td>Engineering/6</td> <td>50</td> <td>28</td> <td>45</td> <td>48</td> <td>32</td> <td>20</td> <td>43</td> </tr> </tbody> </table>	Department/Current # Employees	2014	2015	2016	2017	2018	2019	3 yr avg - main city depts	Airport/4.5	3	8	8	7	12	25	43	Public Works/34	25	28	20	58	60	72	43	Recreation/5.5	45	35	3	0	0	10	43	Police/77	45	48	48	60	58	62	43	Fire/64	138	75	98	85	98	88	43	Water/39	52	45	50	58	62	70	43	WPC/28	30	42	32	72	48	48	43	Engineering/6	50	28	45	48	32	20	43
Department/Current # Employees	2014	2015	2016	2017	2018	2019	3 yr avg - main city depts																																																																		
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Engineering/6	50	28	45	48	32	20	43																																																																		
Other/ comments	Our target for comparison is a 3-year average. Sick leave can also include sick leave hours taken as part of FMLA. The Fire department usage is higher due to the 24 hr. shifts.																																																																								

Dept.	POLICE																																																																																																								
KPI Measure	# of Violent & Non-Violent Crimes																																																																																																								
Rationale/ Definition	We monitor crime incidents as compared to a 3-year average in order to examine changing trends. Communities are evaluated on the number of non-violent and violent crimes committed in their jurisdiction. This measure allows us to prudently direct resources.																																																																																																								
Frequency	Monthly																																																																																																								
Data Source	Police Statistics																																																																																																								
Graph	<p>CRIME INCIDENTS</p> <p>Legend: Violent crimes (red line), Non-violent crimes (blue line), 3 year avg. (grey line), 3 year avg. (grey line).</p> <table border="1"> <caption>Estimated Data from Crime Incidents Graph</caption> <thead> <tr> <th>Year</th> <th>Month</th> <th>Violent Crimes</th> <th>Non-violent Crimes</th> </tr> </thead> <tbody> <tr><td>2017</td><td>DEC</td><td>20</td><td>125</td></tr> <tr><td>2018</td><td>JAN</td><td>18</td><td>110</td></tr> <tr><td>2018</td><td>FEB</td><td>28</td><td>105</td></tr> <tr><td>2018</td><td>MAR</td><td>18</td><td>75</td></tr> <tr><td>2018</td><td>APR</td><td>12</td><td>85</td></tr> <tr><td>2018</td><td>MAY</td><td>25</td><td>115</td></tr> <tr><td>2018</td><td>JUN</td><td>18</td><td>115</td></tr> <tr><td>2018</td><td>JUL</td><td>25</td><td>105</td></tr> <tr><td>2018</td><td>AUG</td><td>15</td><td>115</td></tr> <tr><td>2018</td><td>SEP</td><td>25</td><td>110</td></tr> <tr><td>2018</td><td>OCT</td><td>30</td><td>80</td></tr> <tr><td>2018</td><td>NOV</td><td>18</td><td>85</td></tr> <tr><td>2018</td><td>DEC</td><td>12</td><td>85</td></tr> <tr><td>2019</td><td>JAN</td><td>22</td><td>100</td></tr> <tr><td>2019</td><td>FEB</td><td>20</td><td>75</td></tr> <tr><td>2019</td><td>MAR</td><td>38</td><td>85</td></tr> <tr><td>2019</td><td>APR</td><td>28</td><td>85</td></tr> <tr><td>2019</td><td>MAY</td><td>32</td><td>105</td></tr> <tr><td>2019</td><td>JUN</td><td>18</td><td>85</td></tr> <tr><td>2019</td><td>JUL</td><td>25</td><td>95</td></tr> <tr><td>2019</td><td>AUG</td><td>25</td><td>85</td></tr> <tr><td>2019</td><td>SEP</td><td>50</td><td>80</td></tr> <tr><td>2019</td><td>OCT</td><td>30</td><td>95</td></tr> <tr><td>2019</td><td>NOV</td><td>45</td><td>70</td></tr> <tr><td>2019</td><td>DEC</td><td>22</td><td>75</td></tr> </tbody> </table>	Year	Month	Violent Crimes	Non-violent Crimes	2017	DEC	20	125	2018	JAN	18	110	2018	FEB	28	105	2018	MAR	18	75	2018	APR	12	85	2018	MAY	25	115	2018	JUN	18	115	2018	JUL	25	105	2018	AUG	15	115	2018	SEP	25	110	2018	OCT	30	80	2018	NOV	18	85	2018	DEC	12	85	2019	JAN	22	100	2019	FEB	20	75	2019	MAR	38	85	2019	APR	28	85	2019	MAY	32	105	2019	JUN	18	85	2019	JUL	25	95	2019	AUG	25	85	2019	SEP	50	80	2019	OCT	30	95	2019	NOV	45	70	2019	DEC	22	75
Year	Month	Violent Crimes	Non-violent Crimes																																																																																																						
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Other/ comments	Our target for comparison is a 3-year average. Violent crimes include: homicide, rape, robbery and aggravated assault.																																																																																																								

Dept.	POLICE																																																																														
KPI Measure	# of Traffic Accidents																																																																														
Rationale/ Definition	We monitor traffic accidents as compared to a 3-year average. This measure allows us to determine effective resource allocation to enforce laws related to motorists and pedestrians.																																																																														
Frequency	Monthly																																																																														
Data Source	Police Statistics																																																																														
Graph	 <table border="1"> <caption>TRAFFIC ACCIDENTS</caption> <thead> <tr> <th>Month</th> <th>Traffic accidents</th> <th>3 year avg.</th> </tr> </thead> <tbody> <tr><td>DEC 2017</td><td>115</td><td>88</td></tr> <tr><td>JAN 2018</td><td>110</td><td>88</td></tr> <tr><td>FEB 2018</td><td>78</td><td>88</td></tr> <tr><td>MAR 2018</td><td>68</td><td>88</td></tr> <tr><td>APR 2018</td><td>75</td><td>88</td></tr> <tr><td>MAY 2018</td><td>88</td><td>88</td></tr> <tr><td>JUN 2018</td><td>68</td><td>88</td></tr> <tr><td>JUL 2018</td><td>75</td><td>88</td></tr> <tr><td>AUG 2018</td><td>90</td><td>88</td></tr> <tr><td>SEP 2018</td><td>78</td><td>88</td></tr> <tr><td>OCT 2018</td><td>110</td><td>88</td></tr> <tr><td>NOV 2018</td><td>120</td><td>88</td></tr> <tr><td>DEC 2018</td><td>128</td><td>88</td></tr> <tr><td>JAN 2019</td><td>120</td><td>88</td></tr> <tr><td>FEB 2019</td><td>90</td><td>88</td></tr> <tr><td>MAR 2019</td><td>100</td><td>88</td></tr> <tr><td>APR 2019</td><td>90</td><td>88</td></tr> <tr><td>MAY 2019</td><td>92</td><td>88</td></tr> <tr><td>JUN 2019</td><td>73</td><td>88</td></tr> <tr><td>JUL 2019</td><td>88</td><td>88</td></tr> <tr><td>AUG 2019</td><td>92</td><td>88</td></tr> <tr><td>SEP 2019</td><td>82</td><td>88</td></tr> <tr><td>OCT 2019</td><td>100</td><td>88</td></tr> <tr><td>NOV 2019</td><td>125</td><td>88</td></tr> <tr><td>DEC 2019</td><td>88</td><td>88</td></tr> </tbody> </table>	Month	Traffic accidents	3 year avg.	DEC 2017	115	88	JAN 2018	110	88	FEB 2018	78	88	MAR 2018	68	88	APR 2018	75	88	MAY 2018	88	88	JUN 2018	68	88	JUL 2018	75	88	AUG 2018	90	88	SEP 2018	78	88	OCT 2018	110	88	NOV 2018	120	88	DEC 2018	128	88	JAN 2019	120	88	FEB 2019	90	88	MAR 2019	100	88	APR 2019	90	88	MAY 2019	92	88	JUN 2019	73	88	JUL 2019	88	88	AUG 2019	92	88	SEP 2019	82	88	OCT 2019	100	88	NOV 2019	125	88	DEC 2019	88	88
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Other/ comments	Our target for comparison is a 3-year average.																																																																														

Dept.	POLICE																																																								
KPI Measure	Average response time – Priority Calls																																																								
Rationale/ Definition	Quick response times to emergency calls are key to police effectiveness. People expect the police to respond in a timely manner. That is why response times to emergency/in-progress calls are evaluated.																																																								
Frequency	Monthly																																																								
Data Source	CAD Incidents Unit Response Report																																																								
Graph	<p>Average response time - Priority Calls</p> <table border="1"> <thead> <tr> <th>Month</th> <th># calls</th> <th>Average response time (minutes)</th> <th>Target (minutes)</th> </tr> </thead> <tbody> <tr><td>Oct</td><td>231</td><td>6.00</td><td>6.00</td></tr> <tr><td>Nov</td><td>234</td><td>5.60</td><td>6.00</td></tr> <tr><td>Dec</td><td>226</td><td>5.40</td><td>6.00</td></tr> <tr><td>Jan</td><td>242</td><td>6.00</td><td>6.00</td></tr> <tr><td>Feb</td><td>267</td><td>6.00</td><td>6.00</td></tr> <tr><td>Mar</td><td>255</td><td>6.10</td><td>6.00</td></tr> <tr><td>Apr</td><td>251</td><td>6.00</td><td>6.00</td></tr> <tr><td>May</td><td>286</td><td>5.40</td><td>6.00</td></tr> <tr><td>Jun</td><td>305</td><td>6.00</td><td>6.00</td></tr> <tr><td>Jul</td><td>280</td><td>5.30</td><td>6.00</td></tr> <tr><td>Aug</td><td>316</td><td>5.60</td><td>6.00</td></tr> <tr><td>Sep</td><td>331</td><td>5.50</td><td>6.00</td></tr> <tr><td>Oct</td><td>331</td><td>5.50</td><td>6.00</td></tr> </tbody> </table>	Month	# calls	Average response time (minutes)	Target (minutes)	Oct	231	6.00	6.00	Nov	234	5.60	6.00	Dec	226	5.40	6.00	Jan	242	6.00	6.00	Feb	267	6.00	6.00	Mar	255	6.10	6.00	Apr	251	6.00	6.00	May	286	5.40	6.00	Jun	305	6.00	6.00	Jul	280	5.30	6.00	Aug	316	5.60	6.00	Sep	331	5.50	6.00	Oct	331	5.50	6.00
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Oct	331	5.50	6.00																																																						
Other/ comments	<p>Our target is 6 minutes. The target is based on prior year data and the desire to set an assertive, yet realistic goal.</p> <p>NOTE: DATA ONLY AVAILABLE THROUGH OCTOBER 2019. WE ARE CURRENTLY WORKING ON NEW DATA REPORTS FROM THE NEW TYLER SYSTEM IMPLEMENTED IN NOVEMBER 2019.</p>																																																								

Dept.	POLICE																																																																	
KPI Measure	Crime prevention and community outreach activities																																																																	
Rationale/ Definition	The Crime Prevention/Community Outreaches are a vital aspect of the function of the Findlay Police Department. These include activities by the Crime Prevention Officer as well as school walk-throughs/visits by officers, in addition to any other outreach an officer does.																																																																	
Frequency	Monthly																																																																	
Data Source	Police Statistics																																																																	
Graph	<p>The chart displays monthly activity counts for three years: 2017 (blue), 2018 (orange), and 2019 (green). A horizontal grey line represents the 2-year average at approximately 165 activities. Activity levels are generally higher in the fall and winter months and lower in the summer months (June and July).</p> <table border="1"> <thead> <tr> <th>Month</th> <th>2017</th> <th>2018</th> <th>2019</th> <th>2 yr avg</th> </tr> </thead> <tbody> <tr><td>Jan</td><td>145</td><td>205</td><td>220</td><td>165</td></tr> <tr><td>Feb</td><td>145</td><td>265</td><td>240</td><td>165</td></tr> <tr><td>Mar</td><td>135</td><td>265</td><td>215</td><td>165</td></tr> <tr><td>Apr</td><td>135</td><td>240</td><td>150</td><td>165</td></tr> <tr><td>May</td><td>125</td><td>255</td><td>200</td><td>165</td></tr> <tr><td>Jun</td><td>10</td><td>25</td><td>25</td><td>165</td></tr> <tr><td>Jul</td><td>25</td><td>15</td><td>25</td><td>165</td></tr> <tr><td>Aug</td><td>115</td><td>140</td><td>50</td><td>165</td></tr> <tr><td>Sep</td><td>200</td><td>260</td><td>170</td><td>165</td></tr> <tr><td>Oct</td><td>180</td><td>280</td><td>280</td><td>165</td></tr> <tr><td>Nov</td><td>175</td><td>215</td><td>135</td><td>165</td></tr> <tr><td>Dec</td><td>95</td><td>190</td><td>100</td><td>165</td></tr> </tbody> </table>	Month	2017	2018	2019	2 yr avg	Jan	145	205	220	165	Feb	145	265	240	165	Mar	135	265	215	165	Apr	135	240	150	165	May	125	255	200	165	Jun	10	25	25	165	Jul	25	15	25	165	Aug	115	140	50	165	Sep	200	260	170	165	Oct	180	280	280	165	Nov	175	215	135	165	Dec	95	190	100	165
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Other/ comments	This is a newer measure and no formal targets have been set. We are comparing to the 2-year average right now. These activities include: school visits, class presentations, school walk-throughs, Crime Stopper meetings, Block Watch meetings, Coffee with a Cop, etc. Activity is lower in the summer months due to school being out of session.																																																																	

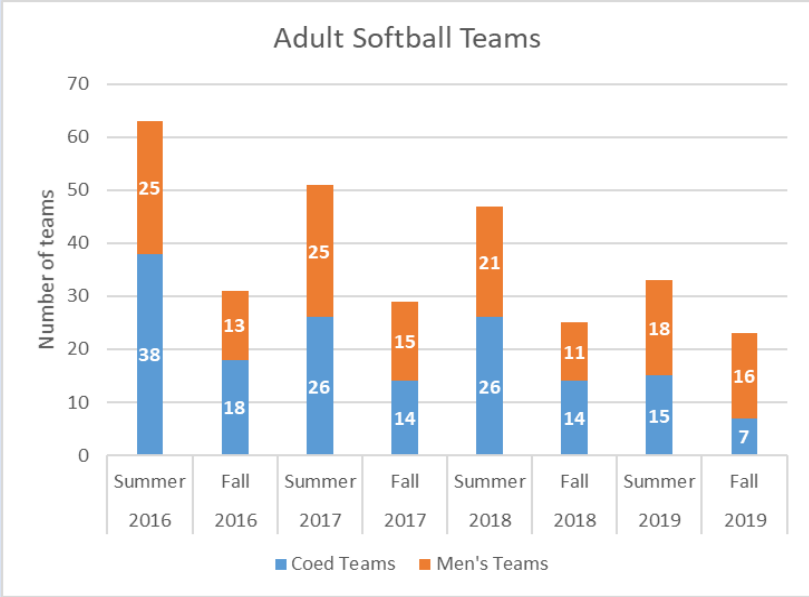
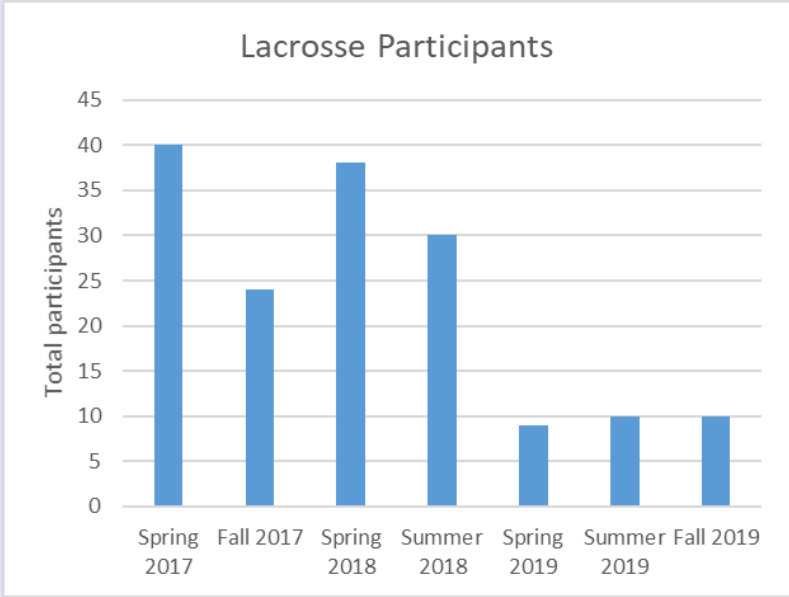
Dept.	FIRE	FIRE																																																																																				
KPI Measure	Response Time and Turnout Time	Average Response Time & Turnout Time																																																																																				
Rationale/ Definition	Quick response is vital to the effectiveness of the fire department. We strive to meet standards set by the NFPA (National Fire Protection Association).	We also monitor our average response times to examine trends and identify efficiency areas to be addressed.																																																																																				
Frequency	Monthly	Monthly																																																																																				
Data Source	Apparatus Response Report	Apparatus Response Report																																																																																				
Graph	<p>Response Times & Turnout Times - % time at target</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Response time (5 min goal)</th> <th>Turnout time (70 sec goal)</th> </tr> </thead> <tbody> <tr><td>2018 Oct</td><td>75%</td><td>55%</td></tr> <tr><td>2018 Nov</td><td>73%</td><td>60%</td></tr> <tr><td>2018 Dec</td><td>78%</td><td>48%</td></tr> <tr><td>2019 Jan</td><td>71%</td><td>47%</td></tr> <tr><td>2019 Feb</td><td>75%</td><td>52%</td></tr> <tr><td>2019 Mar</td><td>79%</td><td>46%</td></tr> <tr><td>2019 Apr</td><td>71%</td><td>54%</td></tr> <tr><td>2019 May</td><td>76%</td><td>50%</td></tr> <tr><td>2019 Jun</td><td>77%</td><td>51%</td></tr> <tr><td>2019 Jul</td><td>72%</td><td>56%</td></tr> <tr><td>2019 Aug</td><td>77%</td><td>57%</td></tr> <tr><td>2019 Sep</td><td>78%</td><td>47%</td></tr> <tr><td>2019 Oct</td><td>84%</td><td>50%</td></tr> </tbody> </table> <p>NOTE: DATA ONLY AVAILABLE THROUGH OCTOBER 2019. WE ARE CURRENTLY WORKING ON NEW DATA REPORTS FROM THE NEW TYLER SYSTEM IMPLEMENTED IN NOVEMBER 2019.</p>	Month	Response time (5 min goal)	Turnout time (70 sec goal)	2018 Oct	75%	55%	2018 Nov	73%	60%	2018 Dec	78%	48%	2019 Jan	71%	47%	2019 Feb	75%	52%	2019 Mar	79%	46%	2019 Apr	71%	54%	2019 May	76%	50%	2019 Jun	77%	51%	2019 Jul	72%	56%	2019 Aug	77%	57%	2019 Sep	78%	47%	2019 Oct	84%	50%	<p>Response Times & Turnout Times - average response time</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Avg. Response time (min)</th> <th>Avg. Turnout time (sec)</th> </tr> </thead> <tbody> <tr><td>2018 Oct</td><td>4.2</td><td>1.1</td></tr> <tr><td>2018 Nov</td><td>4.1</td><td>1.1</td></tr> <tr><td>2018 Dec</td><td>4.0</td><td>1.2</td></tr> <tr><td>2019 Jan</td><td>4.2</td><td>1.3</td></tr> <tr><td>2019 Feb</td><td>4.0</td><td>1.1</td></tr> <tr><td>2019 Mar</td><td>4.0</td><td>1.2</td></tr> <tr><td>2019 Apr</td><td>4.3</td><td>1.1</td></tr> <tr><td>2019 May</td><td>4.1</td><td>1.1</td></tr> <tr><td>2019 Jun</td><td>4.1</td><td>1.1</td></tr> <tr><td>2019 Jul</td><td>4.2</td><td>1.1</td></tr> <tr><td>2019 Aug</td><td>4.1</td><td>1.2</td></tr> <tr><td>2019 Sep</td><td>4.0</td><td>1.2</td></tr> <tr><td>2019 Oct</td><td>3.9</td><td>1.1</td></tr> </tbody> </table>	Month	Avg. Response time (min)	Avg. Turnout time (sec)	2018 Oct	4.2	1.1	2018 Nov	4.1	1.1	2018 Dec	4.0	1.2	2019 Jan	4.2	1.3	2019 Feb	4.0	1.1	2019 Mar	4.0	1.2	2019 Apr	4.3	1.1	2019 May	4.1	1.1	2019 Jun	4.1	1.1	2019 Jul	4.2	1.1	2019 Aug	4.1	1.2	2019 Sep	4.0	1.2	2019 Oct	3.9	1.1
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Other/ comments	<p>Our target is to meet the 5 minute response time and 70 second turnout time, 90% of the time.</p> <p>Response time: Time from alarm at station to arrival at scene Turnout time: Time from alarm at station to vehicle in motion to scene</p>	<p>Our target response time is 5 minutes. Our target turnout time is 70 seconds.</p> <p>Response time: Time from alarm at station to arrival at scene Turnout time: Time from alarm at station to vehicle in motion to scene</p>																																																																																				

Dept.	FIRE																																										
KPI Measure	Daily manpower level																																										
Rationale/ Definition	Having the appropriate level of personnel on duty daily is key to the effectiveness of the fire department. The optimal level is 15 or more, which allows for a dedicated ladder truck company. The daily minimum level is 14. This number does not include fire prevention personnel or the Fire Chief.																																										
Frequency	Monthly																																										
Data Source	Fire Department																																										
Graph	<table border="1"> <caption>Daily Manpower Data</caption> <thead> <tr> <th>Month</th> <th>% Days Ideal Level (15 firefighters)</th> <th>% Days at Minimum Level (14 firefighters)</th> </tr> </thead> <tbody> <tr><td>Dec 2018</td><td>61%</td><td>39%</td></tr> <tr><td>Jan 2019</td><td>87%</td><td>13%</td></tr> <tr><td>Feb 2019</td><td>82%</td><td>18%</td></tr> <tr><td>Mar 2019</td><td>65%</td><td>35%</td></tr> <tr><td>Apr 2019</td><td>40%</td><td>60%</td></tr> <tr><td>May 2019</td><td>55%</td><td>45%</td></tr> <tr><td>Jun 2019</td><td>17%</td><td>83%</td></tr> <tr><td>Jul 2019</td><td>13%</td><td>87%</td></tr> <tr><td>Aug 2019</td><td>42%</td><td>58%</td></tr> <tr><td>Sep 2019</td><td>50%</td><td>50%</td></tr> <tr><td>Oct 2019</td><td>61%</td><td>39%</td></tr> <tr><td>Nov 2019</td><td>73%</td><td>27%</td></tr> <tr><td>Dec 2019</td><td>84%</td><td>16%</td></tr> </tbody> </table>	Month	% Days Ideal Level (15 firefighters)	% Days at Minimum Level (14 firefighters)	Dec 2018	61%	39%	Jan 2019	87%	13%	Feb 2019	82%	18%	Mar 2019	65%	35%	Apr 2019	40%	60%	May 2019	55%	45%	Jun 2019	17%	83%	Jul 2019	13%	87%	Aug 2019	42%	58%	Sep 2019	50%	50%	Oct 2019	61%	39%	Nov 2019	73%	27%	Dec 2019	84%	16%
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Other/ comments	This is a newer measure and no formal targets have been set. The average percentage of days at ideal level was 49% in 2017 and 61% in 2018. The lower percentages in the middle of 2019 are due to retirements and timing of employee leaves.																																										

Dept.	PUBLIC WORKS	PUBLIC WORKS																														
KPI Measure	Potholes – Days to complete repair	Traffic Signals – Days to complete repair																														
Rationale/ Definition	We strive to respond to and repair reported problems in a timely manner.	We strive to respond to and repair reported problems in a timely manner.																														
Frequency	Monthly	Monthly																														
Data Source	Work order data	Work order data																														
Graph	<table border="1"> <caption>2019: Potholes - Days to Complete Request</caption> <thead> <tr> <th>Quarter</th> <th>Avg days to complete request</th> <th>Target days (3 or less)</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>0.6</td> <td>3.0</td> </tr> <tr> <td>Qtr 2</td> <td>0.8</td> <td>3.0</td> </tr> <tr> <td>Qtr 3</td> <td>0.7</td> <td>3.0</td> </tr> <tr> <td>Qtr 4</td> <td>1.0</td> <td>3.0</td> </tr> </tbody> </table>	Quarter	Avg days to complete request	Target days (3 or less)	Qtr 1	0.6	3.0	Qtr 2	0.8	3.0	Qtr 3	0.7	3.0	Qtr 4	1.0	3.0	<table border="1"> <caption>2019: Traffic Signals - Days to Complete Request</caption> <thead> <tr> <th>Quarter</th> <th>Avg days to complete request</th> <th>Target days (1 or less)</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>0.5</td> <td>1.0</td> </tr> <tr> <td>Qtr 2</td> <td>0.6</td> <td>1.0</td> </tr> <tr> <td>Qtr 3</td> <td>0.8</td> <td>1.0</td> </tr> <tr> <td>Qtr 4</td> <td>0.5</td> <td>1.0</td> </tr> </tbody> </table>	Quarter	Avg days to complete request	Target days (1 or less)	Qtr 1	0.5	1.0	Qtr 2	0.6	1.0	Qtr 3	0.8	1.0	Qtr 4	0.5	1.0
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Other/ comments	Target is 3 days or less. The quarterly average number of pothole repairs is 28.	Target is 1 day or less. The quarterly average number of traffic signal repairs is 19.																														

Dept.	PUBLIC WORKS															
KPI Measure	Damaged signs – Days to complete repair															
Rationale/ Definition	We strive to respond to and repair reported problems in a timely manner.															
Frequency	Monthly															
Data Source	Work order data															
Graph	<p>2019: Damaged Signs - Days to Complete Request</p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>Avg days to complete request</th> <th>Target days (4 or less)</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>~0.5</td> <td>4.0</td> </tr> <tr> <td>Qtr 2</td> <td>~2.9</td> <td>4.0</td> </tr> <tr> <td>Qtr 3</td> <td>~1.8</td> <td>4.0</td> </tr> <tr> <td>Qtr 4 (none reported)</td> <td>0</td> <td>4.0</td> </tr> </tbody> </table>	Quarter	Avg days to complete request	Target days (4 or less)	Qtr 1	~0.5	4.0	Qtr 2	~2.9	4.0	Qtr 3	~1.8	4.0	Qtr 4 (none reported)	0	4.0
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Qtr 3	~1.8	4.0														
Qtr 4 (none reported)	0	4.0														
Other/ comments	<p>Target is 4 days or less. The quarterly average number of sign repairs is 4.</p> <p>Note: If digging is needed to replace a sign, there is a 2 day wait for an OUPS check.</p>															

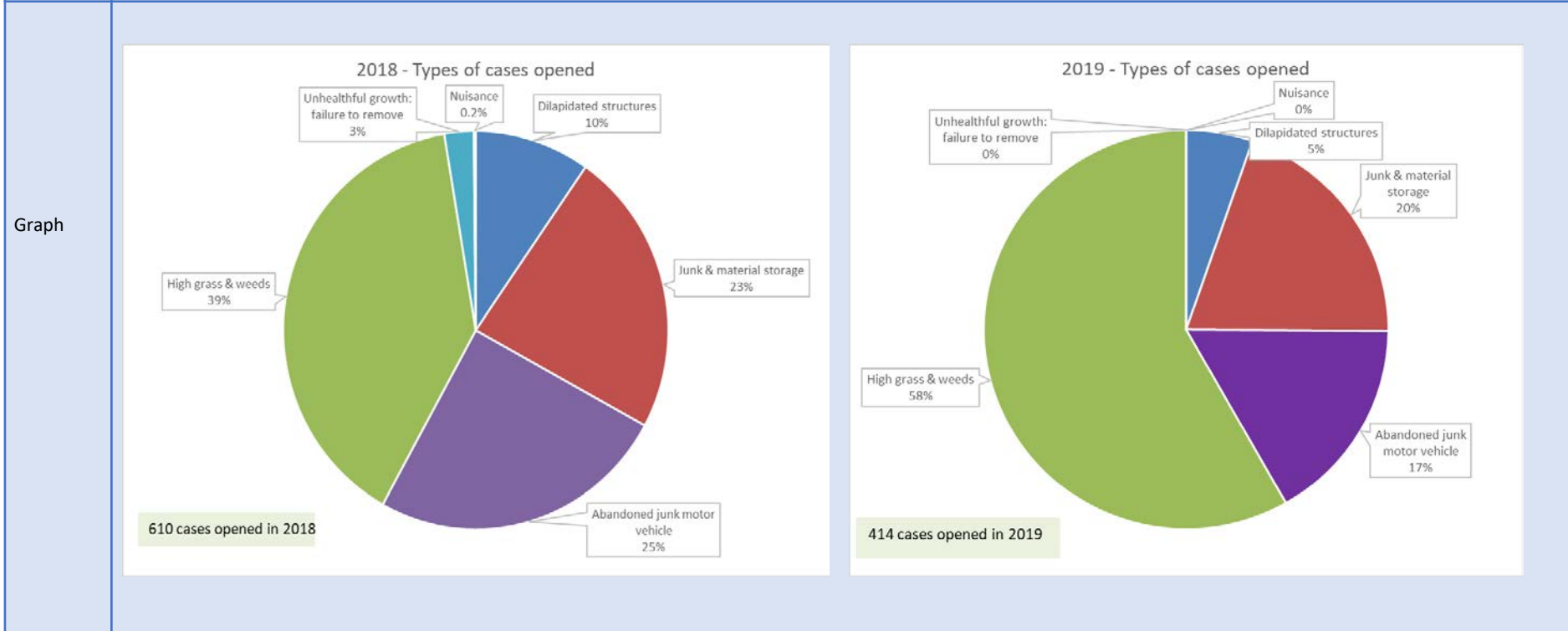
Dept.	RECREATION	RECREATION																																																															
KPI Measure	Average # of participants per day of offered public skate	“Learn to Skate” program participants																																																															
Rationale/ Definition	To measure level of participation in our offered programs.	To measure level of participation in our offered programs																																																															
Frequency	Monthly	Seasonally																																																															
Data Source	Recreation department data	Recreation department data																																																															
Graph	<p>2019 Avg # of participants per day of offered public skate</p> <table border="1"> <thead> <tr> <th>Month/# Public Skate Days</th> <th>Avg # of participants</th> <th>Target</th> </tr> </thead> <tbody> <tr><td>Jan/15</td><td>177</td><td>180</td></tr> <tr><td>Feb/13</td><td>165</td><td>168</td></tr> <tr><td>Mar/7</td><td>169</td><td>172</td></tr> <tr><td>Apr/5</td><td>44</td><td>45</td></tr> <tr><td>May/13</td><td>15</td><td>15</td></tr> <tr><td>Jun/14</td><td>9</td><td>9</td></tr> <tr><td>Jul/5</td><td>11</td><td>11</td></tr> <tr><td>Sept/11</td><td>25</td><td>25</td></tr> <tr><td>Oct/12</td><td>53</td><td>54</td></tr> <tr><td>Nov/15</td><td>166</td><td>169</td></tr> <tr><td>Dec/18</td><td>257</td><td>262</td></tr> </tbody> </table>	Month/# Public Skate Days	Avg # of participants	Target	Jan/15	177	180	Feb/13	165	168	Mar/7	169	172	Apr/5	44	45	May/13	15	15	Jun/14	9	9	Jul/5	11	11	Sept/11	25	25	Oct/12	53	54	Nov/15	166	169	Dec/18	257	262	<p>Learn to Skate Participants</p> <table border="1"> <thead> <tr> <th>Season (# sessions)</th> <th>Total participants</th> <th>Target</th> </tr> </thead> <tbody> <tr><td>2017 Spring/Summer (8)</td><td>128</td><td>128</td></tr> <tr><td>2017 Fall/Wtr (7)</td><td>150</td><td>128</td></tr> <tr><td>2018 Wtr (10)</td><td>85</td><td>128</td></tr> <tr><td>2018 Spring/Summer(7)</td><td>100</td><td>128</td></tr> <tr><td>2018 Fall/Winter(5)</td><td>169</td><td>128</td></tr> <tr><td>2019 Wtr (7)</td><td>83</td><td>128</td></tr> <tr><td>2019 Spring/Summer(16)</td><td>87</td><td>128</td></tr> <tr><td>2019 Fall/Wtr (26)</td><td>128</td><td>128</td></tr> </tbody> </table>	Season (# sessions)	Total participants	Target	2017 Spring/Summer (8)	128	128	2017 Fall/Wtr (7)	150	128	2018 Wtr (10)	85	128	2018 Spring/Summer(7)	100	128	2018 Fall/Winter(5)	169	128	2019 Wtr (7)	83	128	2019 Spring/Summer(16)	87	128	2019 Fall/Wtr (26)	128	128
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Jun/14	9	9																																																															
Jul/5	11	11																																																															
Sept/11	25	25																																																															
Oct/12	53	54																																																															
Nov/15	166	169																																																															
Dec/18	257	262																																																															
Season (# sessions)	Total participants	Target																																																															
2017 Spring/Summer (8)	128	128																																																															
2017 Fall/Wtr (7)	150	128																																																															
2018 Wtr (10)	85	128																																																															
2018 Spring/Summer(7)	100	128																																																															
2018 Fall/Winter(5)	169	128																																																															
2019 Wtr (7)	83	128																																																															
2019 Spring/Summer(16)	87	128																																																															
2019 Fall/Wtr (26)	128	128																																																															
Other/ comments	Our target is a 2% increase over the same month from the prior year.	The target for 2019 is the average # participants from the prior year.																																																															

Dept.	RECREATION	RECREATION
KPI Measure	# Teams – Adult Softball	# Participants - Lacrosse
Rationale/ Definition	To measure level of participation in our offered programs.	To measure level of participation in our offered programs.
Frequency	Seasonally	Seasonally
Data Source	Recreation department data	Recreation department data
Graph		
Other/ comments	No formal targets have been set.	This is a newer measure and no formal targets have been set.

Dept.	RECREATION	RECREATION																																																						
KPI Measure	Ice capacity used at the Cube	Ball field capacity used at the Diamonds																																																						
Rationale/ Definition	To measure the level of use of our facilities.	To measure the level of use of our facilities.																																																						
Frequency	Seasonally	Seasonally																																																						
Data Source	Recreation department data	Recreation department data																																																						
Graph	<p>CUBE: Ice Capacity Used</p> <table border="1"> <thead> <tr> <th>Period</th> <th>Capacity used (%)</th> <th>Target (%)</th> </tr> </thead> <tbody> <tr> <td>Sept-Dec 2017</td> <td>72.4%</td> <td>80%</td> </tr> <tr> <td>Jan-Mar 2018</td> <td>82.4%</td> <td>80%</td> </tr> <tr> <td>May-Jun 2018</td> <td>59.0%</td> <td>80%</td> </tr> <tr> <td>Sept-Dec 2018</td> <td>67.2%</td> <td>80%</td> </tr> <tr> <td>Jan-Mar 2019</td> <td>83.4%</td> <td>80%</td> </tr> <tr> <td>Apr - Jun 2019</td> <td>59.5%</td> <td>80%</td> </tr> <tr> <td>Sept-Dec 2019</td> <td>72.1%</td> <td>80%</td> </tr> </tbody> </table>	Period	Capacity used (%)	Target (%)	Sept-Dec 2017	72.4%	80%	Jan-Mar 2018	82.4%	80%	May-Jun 2018	59.0%	80%	Sept-Dec 2018	67.2%	80%	Jan-Mar 2019	83.4%	80%	Apr - Jun 2019	59.5%	80%	Sept-Dec 2019	72.1%	80%	<p>Diamonds: Ball Field Capacity Used</p> <table border="1"> <thead> <tr> <th>Field</th> <th>2017 (%)</th> <th>2018 (%)</th> <th>2019 (%)</th> <th>Target (%)</th> </tr> </thead> <tbody> <tr> <td>Field 1</td> <td>51.0%</td> <td>41%</td> <td>45%</td> <td>40%</td> </tr> <tr> <td>Field 2</td> <td>65%</td> <td>46%</td> <td>51%</td> <td>40%</td> </tr> <tr> <td>Field 3</td> <td>61%</td> <td>49%</td> <td>56%</td> <td>40%</td> </tr> <tr> <td>Field 4</td> <td>56%</td> <td>42%</td> <td>45%</td> <td>40%</td> </tr> <tr> <td>Field 5</td> <td>50%</td> <td>50%</td> <td>52%</td> <td>40%</td> </tr> </tbody> </table>	Field	2017 (%)	2018 (%)	2019 (%)	Target (%)	Field 1	51.0%	41%	45%	40%	Field 2	65%	46%	51%	40%	Field 3	61%	49%	56%	40%	Field 4	56%	42%	45%	40%	Field 5	50%	50%	52%	40%
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Other/ comments	<p>Our target is 80% capacity utilization.</p> <p>The floor is also used for dry floor events from April – August each year.</p> <p>2019: 6 events 2018: 4 events</p> <p>2017: 5 events</p>	<p>Our target is 40% utilization.</p> <p>2018: 5 tournaments were canceled due to weather or other.</p> <p>2017: 4 tournaments were canceled due to weather or other.</p>																																																						

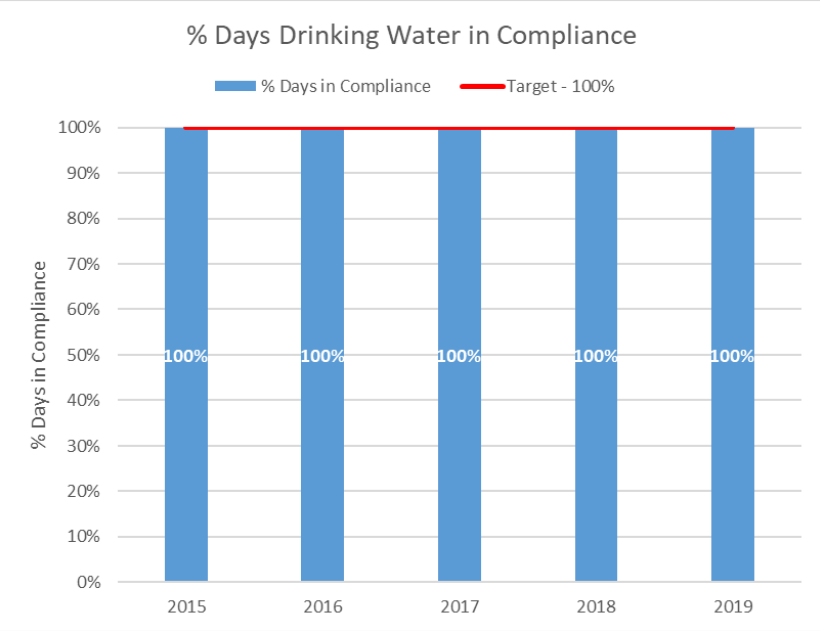
Dept.	ZONING	ZONING																																																																																										
KPI Measure	Permit activity – Number of permits issued, closed, or submitted to the Board of Zoning Appeals (BZA) each month.	Permit violations – incidents discovered without a permit.																																																																																										
Rationale/ Definition	To measure level of permit activity in the Zoning area.	To monitor permit violations and how they are addressed.																																																																																										
Frequency	Monthly	Monthly																																																																																										
Data Source	Zoning department data	Zoning department data																																																																																										
Graph	<p>2019 Monthly Permit Activity</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Permits issued</th> <th>Permits closed</th> </tr> </thead> <tbody> <tr><td>JAN</td><td>26</td><td>3</td></tr> <tr><td>FEB</td><td>34</td><td>1</td></tr> <tr><td>MAR</td><td>48</td><td>48</td></tr> <tr><td>APR</td><td>79</td><td>32</td></tr> <tr><td>MAY</td><td>93</td><td>26</td></tr> <tr><td>JUN</td><td>75</td><td>48</td></tr> <tr><td>JUL</td><td>81</td><td>91</td></tr> <tr><td>AUG</td><td>111</td><td>40</td></tr> <tr><td>SEPT</td><td>87</td><td>50</td></tr> <tr><td>OCT</td><td>64</td><td>26</td></tr> <tr><td>NOV</td><td>36</td><td>110</td></tr> <tr><td>DEC</td><td>44</td><td>31</td></tr> </tbody> </table> <p>2019 YTD Permit Activity</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Permits issued</th> <th>Permits closed</th> <th>Cases to BZA</th> </tr> </thead> <tbody> <tr> <td>2019 TOTAL</td> <td>779</td> <td>506</td> <td>29</td> </tr> <tr> <td>2018 TOTAL</td> <td>753</td> <td>545</td> <td>25</td> </tr> </tbody> </table>	Month	Permits issued	Permits closed	JAN	26	3	FEB	34	1	MAR	48	48	APR	79	32	MAY	93	26	JUN	75	48	JUL	81	91	AUG	111	40	SEPT	87	50	OCT	64	26	NOV	36	110	DEC	44	31	Year	Permits issued	Permits closed	Cases to BZA	2019 TOTAL	779	506	29	2018 TOTAL	753	545	25	<p>Violations - Incidents of No Permit</p> <table border="1"> <thead> <tr> <th>Month</th> <th>2018</th> <th>2019</th> </tr> </thead> <tbody> <tr><td>JAN</td><td>5</td><td>0</td></tr> <tr><td>FEB</td><td>5</td><td>0</td></tr> <tr><td>MAR</td><td>6</td><td>1</td></tr> <tr><td>APR</td><td>11</td><td>4</td></tr> <tr><td>MAY</td><td>9</td><td>3</td></tr> <tr><td>JUN</td><td>4</td><td>3</td></tr> <tr><td>JUL</td><td>3</td><td>4</td></tr> <tr><td>AUG</td><td>15</td><td>1</td></tr> <tr><td>SEPT</td><td>6</td><td>8</td></tr> <tr><td>OCT</td><td>14</td><td>2</td></tr> <tr><td>NOV</td><td>1</td><td>9</td></tr> <tr><td>DEC</td><td>1</td><td>4</td></tr> </tbody> </table>	Month	2018	2019	JAN	5	0	FEB	5	0	MAR	6	1	APR	11	4	MAY	9	3	JUN	4	3	JUL	3	4	AUG	15	1	SEPT	6	8	OCT	14	2	NOV	1	9	DEC	1	4
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Other/ comments	<p>The Zoning Office handles all permits related to a change of use, new construction and floodplain management. Many types of construction require a permit including, but not limited to: fences, sheds, decks, signs, dwellings and grading. If a permit does not comply with the zoning code, it may be taken to the BZA for disposition.</p> <p>This is a new measure and no targets have been established yet.</p>	<p>Zoning strives to resolve violations by working on a solution so that a variance is not required.</p> <p>This is a new measure and no targets have been established yet.</p>																																																																																										

Dept.	NEAT
KPI Measure	NEAT case activity – types of cases opened.
Rationale/ Definition	To measure the volume and nature of issues occurring.
Frequency	Monthly
Data Source	Zoning department data

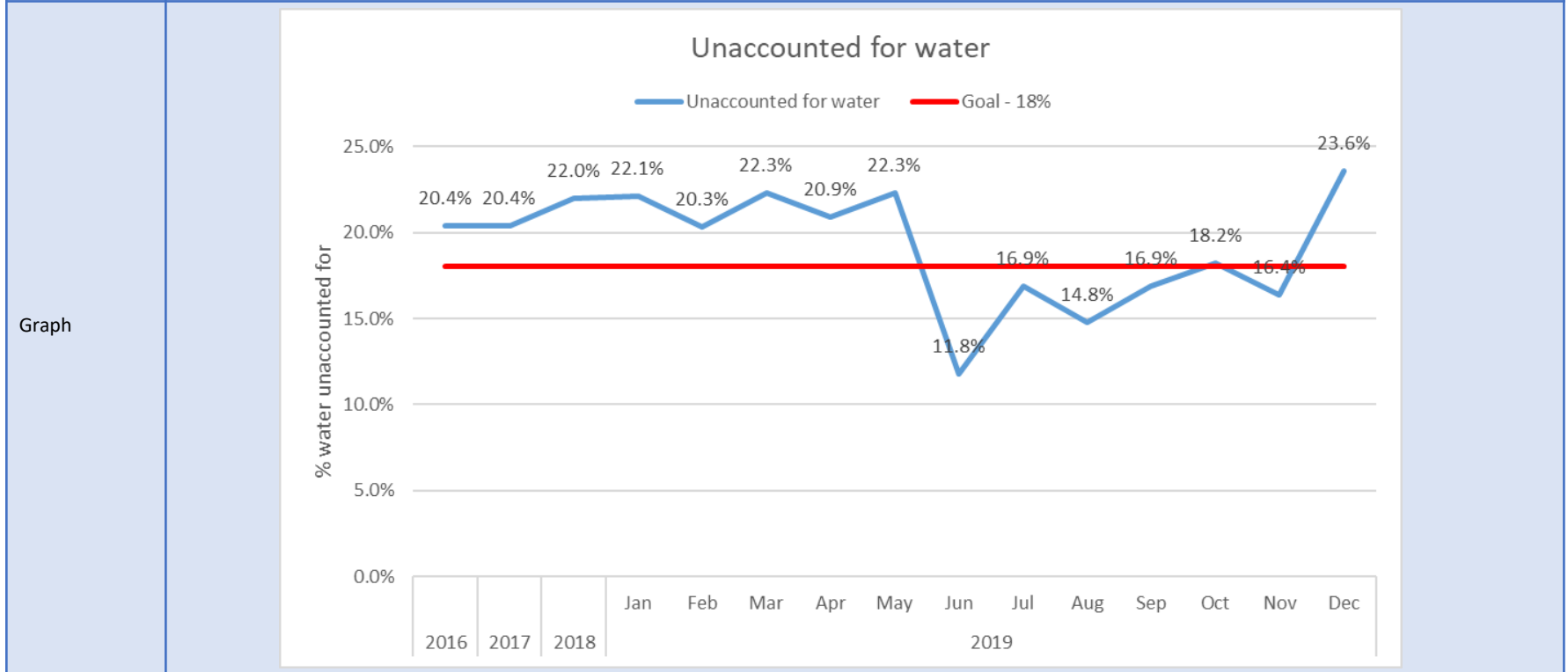


Other/ comments This is a new measure and no targets have been established yet.

Dept.	NEAT																																																	
KPI Measure	Case Disposition																																																	
Rationale/ Definition	To monitor cases and how they are resolved.																																																	
Frequency	Monthly																																																	
Data Source	Zoning department data																																																	
Graph	<div style="display: flex; justify-content: space-around;"> <div data-bbox="224 422 1193 1129"> <h3 style="text-align: center;">2019 Case Disposition - Monthly</h3> <table border="1"> <thead> <tr> <th>Month</th> <th>Cases closed - no charges</th> <th>Cases with charges filed</th> </tr> </thead> <tbody> <tr><td>JAN</td><td>4</td><td>1</td></tr> <tr><td>FEB</td><td>8</td><td>0</td></tr> <tr><td>MAR</td><td>4</td><td>0</td></tr> <tr><td>APR</td><td>10</td><td>0</td></tr> <tr><td>MAY</td><td>48</td><td>9</td></tr> <tr><td>JUN</td><td>65</td><td>10</td></tr> <tr><td>JUL</td><td>21</td><td>12</td></tr> <tr><td>AUG</td><td>40</td><td>8</td></tr> <tr><td>SEPT</td><td>29</td><td>3</td></tr> <tr><td>OCT</td><td>15</td><td>0</td></tr> <tr><td>NOV</td><td>16</td><td>0</td></tr> <tr><td>DEC</td><td>5</td><td>0</td></tr> </tbody> </table> </div> <div data-bbox="1238 636 1856 1129"> <h3 style="text-align: center;">Case Disposition YTD</h3> <table border="1"> <thead> <tr> <th>Year</th> <th>Cases closed - no charges</th> <th>Cases with charges filed</th> </tr> </thead> <tbody> <tr><td>2019 TOTAL</td><td>265</td><td>43</td></tr> <tr><td>2018 TOTAL</td><td>291</td><td>121</td></tr> </tbody> </table> </div> </div>		Month	Cases closed - no charges	Cases with charges filed	JAN	4	1	FEB	8	0	MAR	4	0	APR	10	0	MAY	48	9	JUN	65	10	JUL	21	12	AUG	40	8	SEPT	29	3	OCT	15	0	NOV	16	0	DEC	5	0	Year	Cases closed - no charges	Cases with charges filed	2019 TOTAL	265	43	2018 TOTAL	291	121
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Other/ comments	<p>Zoning strives to resolve violations by working with property owners towards voluntary compliance and avoiding charges. If voluntary compliance is not reached, charges are filed.</p> <p>This is a new measure and no targets have been established yet.</p>																																																	

Dept.	WATER DEPARTMENT	WATER DEPARTMENT																														
KPI Measure	% Days Drinking Water is in Compliance	Identification of Lead and Unknown Water Service Lines																														
Rationale/ Definition	This is used to measure the quality of our water, as well as compliance with regulatory requirements of the State of Ohio EPA.	To track our identification of lead service lines.																														
Frequency	Quarterly	Annually																														
Data Source	Water Department Data	Water Department Data																														
Graph	 <p>% Days Drinking Water in Compliance</p> <table border="1"> <thead> <tr> <th>Year</th> <th>% Days in Compliance</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2016</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2017</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2018</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2019</td> <td>100%</td> <td>100%</td> </tr> </tbody> </table>	Year	% Days in Compliance	Target	2015	100%	100%	2016	100%	100%	2017	100%	100%	2018	100%	100%	2019	100%	100%	<p>LEAD & UNKNOWN WATER SERVICE LINES - 2019</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Lead Service Lines</td> <td>54</td> <td>0.27%</td> </tr> <tr> <td>Unknown Service Lines</td> <td>68</td> <td>0.34%</td> </tr> <tr> <td>Non-lead lines</td> <td>20,112</td> <td>99.40%</td> </tr> </tbody> </table>	Category	Count	Percentage	Lead Service Lines	54	0.27%	Unknown Service Lines	68	0.34%	Non-lead lines	20,112	99.40%
Year	% Days in Compliance	Target																														
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Other/ comments	Our target is 100%. We meet or exceed the regulatory requirements which include, but are not limited to, lead and copper levels.	Our ongoing objective is to reduce the number of Lead & Unknown service lines. Lead service lines were reduced from 59 in 2018 to 54 in 2019. Because of our stability and high water quality, we inspect the water lines as projects occur. (i.e. when a street is being torn up for a project, we take that opportunity to inspect the lines.)																														

Dept.	WATER DEPARTMENT
KPI Measure	Unaccounted for Water
Rationale/ Definition	To monitor water that is unaccounted for and/or non-revenue producing.
Frequency	Monthly
Data Source	Water Department Data



Other/ comments

All water systems have a % of water that goes unbilled – this can be due to: unavoidable leakage, use by fire department, water meter inaccuracies, unauthorized consumption, etc. The water department is actively monitoring and analyzing this. The improvements during 2019 are attributed to: concerted efforts in data analysis, validation of meter readings, recording the actual water usage for flushing hydrants; improved accounting for unmetered water usage; and adjusting the metering of water pumped in and out of the water plant.

Note: In 2019, the months of January, February and March were restated after a small error was found.
Note: Water consumption data is not available to until one month after the close of a month. Therefore this measure is one month behind.

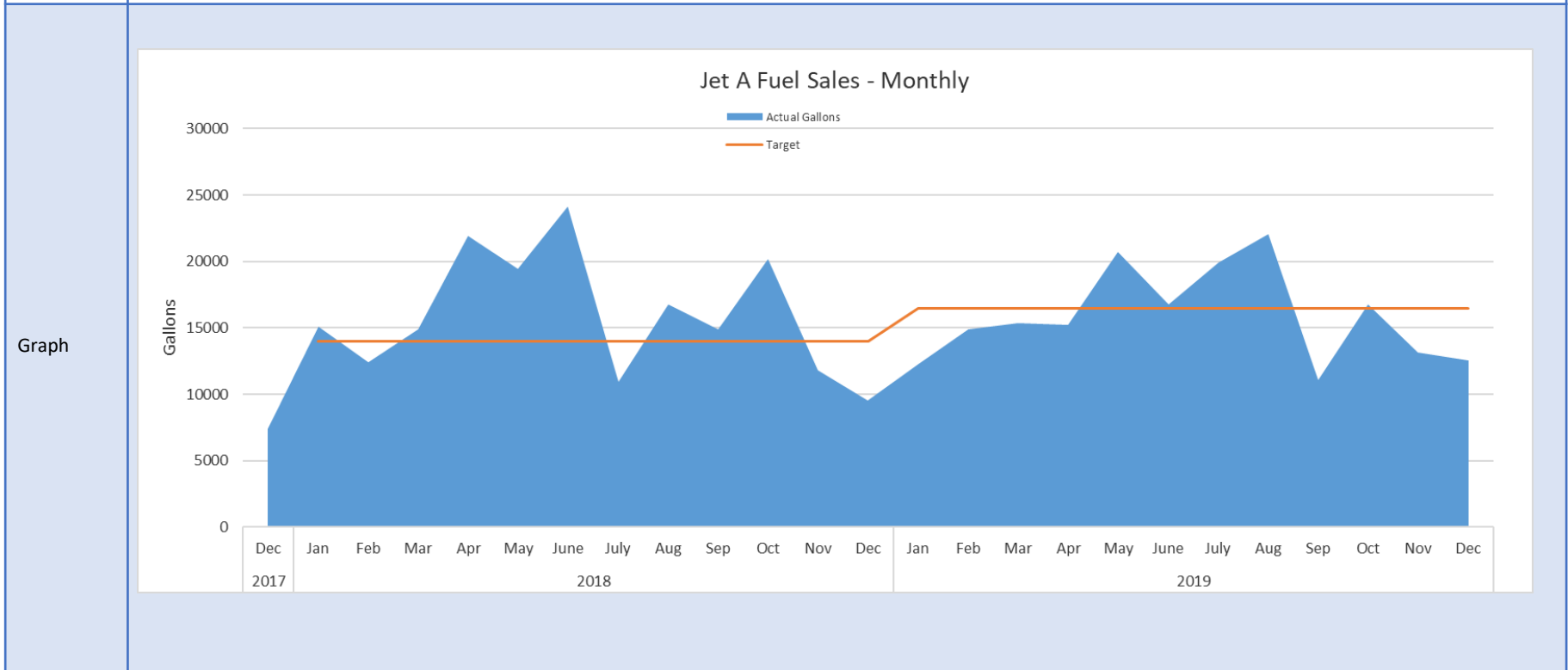
Dept.	WATER DEPARTMENT	WATER DEPARTMENT																								
KPI Measure	% of Total Fire Hydrants in Service	% of Fire Hydrants Inspected Each Year																								
Rationale/ Definition	To measure the level of service and usability of fire hydrants to make sure all are in good working order when needed.	To measure efforts to inspect and maintain fire hydrants. Inspections and flushing of hydrants is done to improve the quality and flow of the water.																								
Frequency	Quarterly	Quarterly																								
Data Source	Water Department Data	Water Department Data																								
Graph	 <p>The chart displays the percentage of total fire hydrants in service for the years 2017, 2018, and 2019. The y-axis ranges from 0% to 120% in 20% increments. A red horizontal line at the 100% mark represents the goal. Blue bars for each year reach exactly the 100% mark.</p> <table border="1"> <thead> <tr> <th>Year</th> <th>% in service</th> <th>Goal</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2018</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2019</td> <td>100%</td> <td>100%</td> </tr> </tbody> </table>	Year	% in service	Goal	2017	100%	100%	2018	100%	100%	2019	100%	100%	 <p>The chart displays the percentage of total fire hydrants inspected each year for 2017, 2018, and 2019. The y-axis ranges from 0% to 125% in 25% increments. A red horizontal line at the 100% mark represents the goal. Blue bars for each year reach exactly the 100% mark, and red bars representing the goal also reach 100%.</p> <table border="1"> <thead> <tr> <th>Year</th> <th>% inspected</th> <th>Goal</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2018</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2019</td> <td>100%</td> <td>100%</td> </tr> </tbody> </table>	Year	% inspected	Goal	2017	100%	100%	2018	100%	100%	2019	100%	100%
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2018	100%	100%																								
2019	100%	100%																								
Other/ comments	<p>Our goal is to keep 100% of the fire hydrants in service.</p> <p>The City maintains approximately 2,470 fire hydrants.</p>	<p>All fire hydrants are inspected each year and therefore our goal is 100%.</p> <p>Fire hydrant inspections began in June.</p>																								

Dept.	WATER POLLUTION CONTROL	WATER POLLUTION CONTROL																																				
KPI Measure	% Days in Compliance with NPDES requirements for treatment	% Days in Compliance with NPDES requirements for reporting																																				
Rationale/ Definition	Ensure a final effluent quality for compliance with requirements specified by the U.S. EPA and the Ohio EPA.	To comply with monthly reporting – completing and submitting Discharge Monitoring Reports to the Ohio EPA.																																				
Frequency	Quarterly	Quarterly																																				
Data Source	WPC Department data	WPC Department data																																				
Graph	<p>Compliance: Treatment that meets or exceeds NPDES requirements</p> <table border="1"> <thead> <tr> <th>Year</th> <th>% Days in Compliance</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>99.7%</td> <td>100%</td> </tr> <tr> <td>2016</td> <td>99.7%</td> <td>100%</td> </tr> <tr> <td>2017</td> <td>99.7%</td> <td>100%</td> </tr> <tr> <td>2018</td> <td>100.0%</td> <td>100%</td> </tr> <tr> <td>2019</td> <td>100.0%</td> <td>100%</td> </tr> </tbody> </table>	Year	% Days in Compliance	Target	2015	99.7%	100%	2016	99.7%	100%	2017	99.7%	100%	2018	100.0%	100%	2019	100.0%	100%	<p>Compliance: Regulatory reporting requirements for NPDES permit</p> <table border="1"> <thead> <tr> <th>Year</th> <th>% Days in Compliance</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2016</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2017</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2018</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2019</td> <td>100%</td> <td>100%</td> </tr> </tbody> </table>	Year	% Days in Compliance	Target	2015	100%	100%	2016	100%	100%	2017	100%	100%	2018	100%	100%	2019	100%	100%
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2019	100%	100%																																				
Other/ comments	<p>Our target is 100%</p> <p>NPDES – National Pollutant Discharge Elimination System</p> <p>The City Of Findlay Wastewater Treatment Plant provides wastewater treatment of residential, commercial and industrial wastewater. The Wastewater Treatment Plant treats on average four (4) billion gallons a year.</p>	<p>Our target is 100%</p> <p>NPDES – National Pollutant Discharge Elimination System</p>																																				

Dept.	WATER POLLUTION CONTROL	WATER POLLUTION CONTROL																														
KPI Measure	Footage of Sanitary & Storm Sewers Cleaned	Catch Basins Cleaned																														
Rationale/ Definition	To ensure we maintain our infrastructure and keep it working consistently and properly.	To ensure we maintain our infrastructure and keep it working consistently and properly.																														
Frequency	Quarterly	Quarterly																														
Data Source	WPC Department data	WPC Department data																														
Graph	<table border="1"> <caption>Sanitary & Storm Sewers Cleaned</caption> <thead> <tr> <th>Year</th> <th>Footage Cleaned</th> <th>Target - 3 yr Avg.</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>~225,000</td> <td>~225,000</td> </tr> <tr> <td>2017</td> <td>~240,000</td> <td>~225,000</td> </tr> <tr> <td>2018</td> <td>~210,000</td> <td>~225,000</td> </tr> <tr> <td>2019</td> <td>~170,000</td> <td>~225,000</td> </tr> </tbody> </table>	Year	Footage Cleaned	Target - 3 yr Avg.	2016	~225,000	~225,000	2017	~240,000	~225,000	2018	~210,000	~225,000	2019	~170,000	~225,000	<table border="1"> <caption>Catch Basins Cleaned</caption> <thead> <tr> <th>Year</th> <th>Catch Basins Cleaned/Inspected</th> <th>Target - 3 yr Avg.</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>~2,800</td> <td>~2,750</td> </tr> <tr> <td>2017</td> <td>~2,550</td> <td>~2,750</td> </tr> <tr> <td>2018</td> <td>~2,900</td> <td>~2,750</td> </tr> <tr> <td>2019</td> <td>~1,850</td> <td>~2,750</td> </tr> </tbody> </table>	Year	Catch Basins Cleaned/Inspected	Target - 3 yr Avg.	2016	~2,800	~2,750	2017	~2,550	~2,750	2018	~2,900	~2,750	2019	~1,850	~2,750
Year	Footage Cleaned	Target - 3 yr Avg.																														
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Other/ comments	<p>Our comparison is to a 3-year average.</p> <p>The sanitary sewer system has over 17,000 customers and is estimated to consist of over three hundred (300) miles of sanitary sewer, several thousand manholes and approximately six thousand four hundred (6,400) catch basins. It is imperative to maintain these systems for proper drainage – especially in times of rain events.</p>																															

Dept.	WATER POLLUTION CONTROL	WATER POLLUTION CONTROL																														
KPI Measure	Footage of Sanitary & Storm Sewer Lines Televised	Sewer Problem Complaints - % that are the responsibility of the City																														
Rationale/ Definition	To ensure we maintain our infrastructure. We televise lines to ensure flow capacity and assess the need for repairs & maintenance.	To ensure we maintain and repair our infrastructure and swiftly address problems that are our responsibility.																														
Frequency	Quarterly	Quarterly																														
Data Source	WPC Department data	WPC Department data																														
Graph	<table border="1"> <caption>Footage Televised Data</caption> <thead> <tr> <th>Year</th> <th>Sanitary (Feet)</th> <th>Storm (Feet)</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>42,000</td> <td>0</td> </tr> <tr> <td>2017</td> <td>48,000</td> <td>0</td> </tr> <tr> <td>2018</td> <td>105,000</td> <td>21,000</td> </tr> <tr> <td>2019</td> <td>48,000</td> <td>30,000</td> </tr> </tbody> </table>	Year	Sanitary (Feet)	Storm (Feet)	2016	42,000	0	2017	48,000	0	2018	105,000	21,000	2019	48,000	30,000	<table border="1"> <caption>Sewer Problem Complaints Data</caption> <thead> <tr> <th>Year</th> <th>City's responsibility</th> <th>Homeowner's responsibility</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>5</td> <td>67</td> </tr> <tr> <td>2017</td> <td>11</td> <td>134</td> </tr> <tr> <td>2018</td> <td>6</td> <td>142</td> </tr> <tr> <td>2019</td> <td>3</td> <td>127</td> </tr> </tbody> </table>	Year	City's responsibility	Homeowner's responsibility	2016	5	67	2017	11	134	2018	6	142	2019	3	127
Year	Sanitary (Feet)	Storm (Feet)																														
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2019	3	127																														
Other/ comments	The target for sanitary lines is the 3 year average. The target for storm lines is the prior year actual.	Our target is for sewer complaints to be the City's responsibility no more than 10% of the time. A homeowner's private line begins a the point of connection to the sewer main.																														
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Dept.	AIRPORT
KPI Measure	Jet A Fuel Sales
Rationale/ Definition	Fuel sales are the largest revenue stream for the airport, especially the sale of Jet A.
Frequency	Monthly
Data Source	Jet A Fuel Sales Data



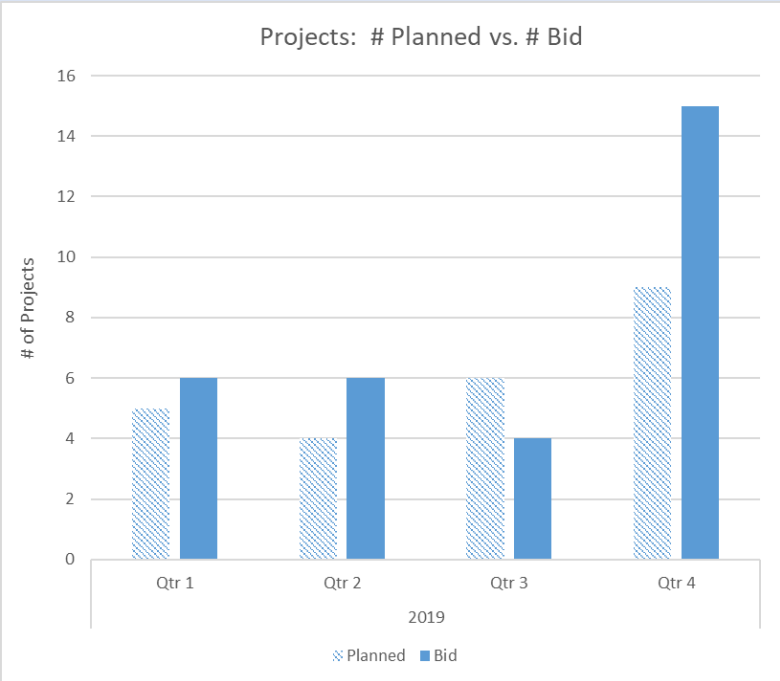
Other/ comments

The target is based on a review of average growth rate on the last 10 years of sales data and represents a 3% increase from 2018 sales.

The airport facilitates a high volume of corporate aircraft traffic, which primarily purchases Jet A fuel.

Dept.	AIRPORT	AIRPORT																																		
KPI Measure	Hangar Capacity Utilized	Star Rating – airnav.com																																		
Rationale/ Definition	To monitor the management of this revenue-generating asset.	Feedback from our customer base is an important way of measuring the level of service we offer.																																		
Frequency	Monthly	Quarterly																																		
Data Source	Airport Director	Airport Director/airnav.com website																																		
Graph	<table border="1"> <caption>Hangar Capacity Utilization - 2019</caption> <thead> <tr> <th>Month</th> <th>% Utilized</th> </tr> </thead> <tbody> <tr><td>Jan</td><td>92%</td></tr> <tr><td>Feb</td><td>92%</td></tr> <tr><td>Mar</td><td>92%</td></tr> <tr><td>Apr</td><td>88%</td></tr> <tr><td>May</td><td>88%</td></tr> <tr><td>Jun</td><td>88%</td></tr> <tr><td>Jul</td><td>88%</td></tr> <tr><td>Aug</td><td>88%</td></tr> <tr><td>Sep</td><td>80%</td></tr> <tr><td>Oct</td><td>80%</td></tr> <tr><td>Nov</td><td>80%</td></tr> <tr><td>Dec</td><td>80%</td></tr> </tbody> </table>	Month	% Utilized	Jan	92%	Feb	92%	Mar	92%	Apr	88%	May	88%	Jun	88%	Jul	88%	Aug	88%	Sep	80%	Oct	80%	Nov	80%	Dec	80%	<table border="1"> <caption>Star Rating - airnav.com</caption> <thead> <tr> <th>Year</th> <th>Actual Rating</th> </tr> </thead> <tbody> <tr><td>2017</td><td>5</td></tr> <tr><td>2018</td><td>5</td></tr> <tr><td>2019</td><td>5</td></tr> </tbody> </table>	Year	Actual Rating	2017	5	2018	5	2019	5
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Year	Actual Rating																																			
2017	5																																			
2018	5																																			
2019	5																																			
Other/ comments	<p>Our target is 90% capacity utilized.</p> <p>The airport owns and maintains twenty-five hangars, with varying size and capacity. Monthly rental income provides a solid revenue stream for operations.</p>	<p>AirNav.com is a website that contains airport information, including the entities on the airport that offer FBO services. Users are able to rate and review The City of Findlay Airport (FBO) for other potential customers to see. Along with written reviews, users are able to give a 1-5 star rating. Our target is a 4 star rating or higher.</p>																																		

Dept.	ENGINEERING	ENGINEERING																																										
KPI Measure	Lane miles paved	MS4 Compliance																																										
Rationale/ Definition	Lane miles paved measures our progress in street maintenance and improvements.	MS4 relates to our adherence to certain USEPA standards.																																										
Frequency	Annually	Quarterly																																										
Data Source	City Engineer	City Engineer																																										
Graph	<table border="1"> <caption>LANE MILES PAVED</caption> <thead> <tr> <th>Year</th> <th>Miles Paved</th> <th>Target</th> </tr> </thead> <tbody> <tr><td>2012</td><td>10,000</td><td>19,000</td></tr> <tr><td>2013</td><td>22,500</td><td>19,000</td></tr> <tr><td>2014</td><td>15,500</td><td>19,000</td></tr> <tr><td>2015</td><td>17,500</td><td>19,000</td></tr> <tr><td>2016</td><td>11,500</td><td>19,000</td></tr> <tr><td>2017</td><td>32,000</td><td>19,000</td></tr> <tr><td>2018</td><td>18,500</td><td>19,000</td></tr> <tr><td>2019</td><td>17,000</td><td>19,000</td></tr> </tbody> </table>	Year	Miles Paved	Target	2012	10,000	19,000	2013	22,500	19,000	2014	15,500	19,000	2015	17,500	19,000	2016	11,500	19,000	2017	32,000	19,000	2018	18,500	19,000	2019	17,000	19,000	<table border="1"> <caption>MS4 Compliance</caption> <thead> <tr> <th>Quarter</th> <th>% Days in Compliance</th> <th>Target</th> </tr> </thead> <tbody> <tr><td>Qtr 1</td><td>100%</td><td>100%</td></tr> <tr><td>Qtr 2</td><td>100%</td><td>100%</td></tr> <tr><td>Qtr 3</td><td>100%</td><td>100%</td></tr> <tr><td>Qtr 4</td><td>100%</td><td>100%</td></tr> </tbody> </table>	Quarter	% Days in Compliance	Target	Qtr 1	100%	100%	Qtr 2	100%	100%	Qtr 3	100%	100%	Qtr 4	100%	100%
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Other/ comments	<p>The lane miles paved each year is based on projects in the Capital Plan and availability of other funding sources in a given year.</p> <p>The target is the 5 year average of miles paved.</p>	<p>Our target is 100% compliance.</p> <p>MS4 stands for Municipal Separate Storm Sewer System. The MS4 standards relate to storm water runoff, erosion, and water quality. It is to protect surface water such as Blanchard River, Eagle Creek, etc.</p>																																										

Dept.	ENGINEERING	ENGINEERING																																	
KPI Measure	Projects: # Planned vs. # Bid	% of Projects closed at or below bid and/or estimate																																	
Rationale/ Definition	This measure shows our ability to be pro-active and get planned projects out to bid timely.	This measure tracks our ability to keep costs within project estimates.																																	
Frequency	Quarterly	Annually																																	
Data Source	City Engineer	City Engineer																																	
Graph	 <table border="1"> <caption>Projects: # Planned vs. # Bid (2019)</caption> <thead> <tr> <th>Quarter</th> <th>Planned</th> <th>Bid</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>5</td> <td>6</td> </tr> <tr> <td>Qtr 2</td> <td>4</td> <td>6</td> </tr> <tr> <td>Qtr 3</td> <td>6</td> <td>4</td> </tr> <tr> <td>Qtr 4</td> <td>9</td> <td>15</td> </tr> </tbody> </table>	Quarter	Planned	Bid	Qtr 1	5	6	Qtr 2	4	6	Qtr 3	6	4	Qtr 4	9	15	 <table border="1"> <caption>% Projects closed at or below bid and/or estimate</caption> <thead> <tr> <th>Year</th> <th>Projects</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>19 projects</td> <td>84%</td> </tr> <tr> <td>2016</td> <td>5 projects</td> <td>100%</td> </tr> <tr> <td>2017</td> <td>12 projects</td> <td>92%</td> </tr> <tr> <td>2018</td> <td>12 projects</td> <td>100%</td> </tr> <tr> <td>2019</td> <td>18 projects</td> <td>83%</td> </tr> </tbody> </table>	Year	Projects	Percentage	2015	19 projects	84%	2016	5 projects	100%	2017	12 projects	92%	2018	12 projects	100%	2019	18 projects	83%
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Other/ comments	We develop and follow a 5-year capital plan (revised annually) which includes multiple year grants, etc. Each year the projects are planned by quarter based on nature of the project and to obtain optimal pricing.	This is a newer measure and no formal targets have been set.																																	

Dept.	TAX	TAX																															
KPI Measure	Processing Time	Past Due Collections																															
Rationale/ Definition	Processing efficiency is a key element of a productive tax department.	We continually pursue and monitor past due accounts to maximize collection of past-due taxes.																															
Frequency	Annually	Monthly																															
Data Source	Tax Administrator	Tax Administrator																															
Graph	<table border="1"> <caption>Tax Processing - Target Dates</caption> <thead> <tr> <th>Task</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>W-2s entered & reconciled</td> <td>6/29/2019</td> <td>6/29/2019</td> </tr> <tr> <td>Season-filed returns processed</td> <td>7/22/2019</td> <td>7/5/2019</td> </tr> <tr> <td>Refunds processed</td> <td>5/7/2019</td> <td>5/7/2019</td> </tr> <tr> <td>Payments posted</td> <td>4/19/2019</td> <td>4/19/2019</td> </tr> </tbody> </table>	Task	Actual	Target	W-2s entered & reconciled	6/29/2019	6/29/2019	Season-filed returns processed	7/22/2019	7/5/2019	Refunds processed	5/7/2019	5/7/2019	Payments posted	4/19/2019	4/19/2019	<table border="1"> <caption>Income Taxes - Past Due Collections</caption> <thead> <tr> <th>Year</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>\$460,000</td> </tr> <tr> <td>2014</td> <td>\$440,000</td> </tr> <tr> <td>2015</td> <td>\$430,000</td> </tr> <tr> <td>2016</td> <td>\$530,000</td> </tr> <tr> <td>2017</td> <td>\$600,000</td> </tr> <tr> <td>2018</td> <td>\$800,000</td> </tr> <tr> <td>2019</td> <td>\$750,000</td> </tr> </tbody> </table>	Year	Amount	2013	\$460,000	2014	\$440,000	2015	\$430,000	2016	\$530,000	2017	\$600,000	2018	\$800,000	2019	\$750,000
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Other/ comments	Target due dates are set at the beginning of the year for major processing tasks related to that year's tax collections.	The KPI is new and no targets have been set yet.																															

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE**

Lake Cascades Pkwy roadway dedication plat

We recommend

*ACCEPT the Right of Way Dedication
As described*

Grant Russel *AYE*
Grant Russel, Chair

Bud Haas *Aye*
Bud Haas

Dennis Hellmann *Aye*
Dennis Hellmann *SEWARD*

LEGISLATION: _____

Tom Shindlecker *AYE*
Tom Shindlecker

DATED: February 13, 2020

Jim Slough *MOTION*
Jim Slough *AYE*

COMMITTEE: PLANNING & ZONING

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request to discuss the proposed zoning map amendment.

We recommend :

- Our support of the zoning changes ~~and~~ believing it will benefit the citizens of Findlay
 - the ARPC initiate a mailing to all affected property owners and include an option to "opt-out" of the changes
 - at least one public meeting be held
- Got Closed MOTION* to discuss the changes
- report back to this committee by our June 2020 meeting at the latest

Aye Nay
Grant Russel
Grant Russel, Chairman

Aye Nay
Bud Haas
Bud Haas

Aye Nay
Dennis Hellmann *SECOND*
Dennis Hellmann

Aye Nay
Tom Shindlecker
Tom Shindlecker

Aye Nay
James Slough
James Slough

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: February 13, 2020

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request to discuss the proposed zoning text amendment.

We recommend

APPROVAL AS WRITTEN

Aye Nay *Grant Russel*
Grant Russel, Chairman

Aye Nay *Bud Haas*
Bud Haas

Aye Nay *Dennis Hellmann*
Dennis Hellmann

Aye Nay *Tom Shindledecker* *MOTION*
Tom Shindledecker

Aye Nay *James Slough* *SECONDS*
James Slough

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: February 13, 2020

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
FEBRUARY 18, 2020**

ORDINANCE NO. 2020-008 (*Lake Cascades Pkwy roadway dedication plat*) **requires three (3) readings** **third reading**
AN ORDINANCE ACCEPTING THE ROADWAY DEDICATION AS SHOWN ON THE LAKE CASCADES PARKWAY ROADWAY
DEDICATION PLAT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-010 (*1101 N Blanchard St vacation*) **requires three (3) readings** **third reading**
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN STREET (HEREINAFTER REFERED TO AS 1011 NORTH
BLANCHARD STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

FEBRUARY 18, 2020

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, FEBRUARY 18, 2020 MEETING.

ORDINANCES

- 2020-017 AN ORDINANCE AUTHORIZING THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO FILE AN APPLICATION FOR THE DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTER'S GRANT (AFG), ALONG WITH THE CITY OF FINDLAY'S TEN PERCENT (10%) MATCH, TO PURCHASE MOBILE AND PORTABLE RADIOS FOR THE FINDLAY FIRE DEPARTMENT, AND DECLARING AN EMERGENCY.
- 2020-018 AN ORDINANCE AUTHORIZING THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO RENEGOTIATE AND EXTEND TERMS OF AN EXISTING LEASE AGREEMENT WITH A TOWER MANAGEMENT COMPANY FOR A RADIO TOWER AT FINDLAY FIRE STATION #3.
- 2020-019 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2020-020 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2020-021 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2020-022 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2020-023 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO FILE AN APPLICATION FOR THE FOLLOWING GRANTS: AARP COMMUNITY CHALLENGE, U.S. CONFERENCE OR MAYORS BETTER CITIES FOR PETS, AND PETS SAFE BARK FOR YOUR PARK, AND TO SIGN ALL NECESSARY AGREEMENTS AND/OR CORRESPONDING DOCUMENTS.
- 2020-024 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2020-025 AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.
- 2020-026 AN ORDINANCE REPEALING SECTIONS 1121.05, 1122.05, 1123.03, 1123.05, AND 1124.05 OF THE CURRENT ZONING CODE, CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ENACTING AMENDED SECTIONS 1121.05, 1122.05, 1123.03, 1123.05, AND 1124.05 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO; KNOWN AS "CITY OF FINDLAY ZONING ORDINANCE"; ADOPTING, APPROVING, AND INCORPORATING A REVISED ZONING MAP, ALONG WITH THE ENTIRE TEXT OF NEW CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO AS IF FULLY REWRITTEN HEREIN.

ORDINANCE NO. 2020-017

AN ORDINANCE AUTHORIZING THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO FILE AN APPLICATION FOR THE DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTER'S GRANT (AFG), ALONG WITH THE CITY OF FINDLAY'S TEN PERCENT (10%) MATCH, TO PURCHASE MOBILE AND PORTABLE RADIOS FOR THE FINDLAY FIRE DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, Council desires to authorize the Director of Safety of the City of Findlay, Ohio to file an application for an AFG grant, along with the City of Findlay's matching ten percent (10%) to be used for the purchase of items for Findlay's Fire Department, and;

WHEREAS, upon approval of said grant, Council desires to authorize the Safety Director, and the Auditor of the City of Findlay, Ohio to sign the necessary grant agreement for said purchases with the AFG.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Safety Director of the City of Findlay, Ohio be and he is hereby authorized to file an application for an AFG grant, along with the City of Findlay's ten percent (10%) match, to purchase various items for the Findlay Fire Department.

SECTION 2: That upon the grant award, the Safety Director of the City of Findlay, Ohio be and he is hereby authorized to execute all necessary documents with the Department of Homeland Security Assistance to Firefighter's Grant for the purchase of various items for the Findlay Fire Department.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize the filing of said grant application so a grant agreement may be secured forthwith, and executed so that various items for the Findlay Fire Department may be purchased;

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-018

AN ORDINANCE AUTHORIZING THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO RENEGOTIATE AND EXTEND TERMS OF AN EXISTING LEASE AGREEMENT WITH A TOWER MANAGEMENT COMPANY FOR A RADIO TOWER AT FINDLAY FIRE STATION #3.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Safety Director of the City of Findlay, Ohio be and he is hereby authorized to enter into an agreement which will permit a tower management company to lease space to telecommunications companies.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into said agreement so that this new facility may be constructed thus making this tower available to the City as well as other potential users forthwith;

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-019

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Water Fund	\$ 160,000.00
TO:	W Melrose Ave 12-inch Waterline Replacement <i>Project No. 35795400</i>	\$ 160,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-020

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 750,000.00
TO:	Annual Street Resurfacing/Curb Repairs 2020	\$ 750,000.00
	<i>Project No. 32894500</i>	

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-021

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Water Fund	\$ 237,500.00
TO:	Howard Street Waterline Replacement <i>Project No. 35791100</i>	\$ 237,500.00
FROM:	Water Fund	\$ 320,600.00
FROM:	Sewer Fund – Stormwater Restricted Account	\$ 336,075.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 565,150.00
TO:	Howard Street Sewer Separation <i>Project No. 35577600</i>	\$ 1,221,825.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-022

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 3,250.00
TO:	Computer Services #21009000-other	\$ 3,250.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that costs associated with social media public records requests may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-023

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO FILE AN APPLICATION FOR THE FOLLOWING GRANTS: AARP COMMUNITY CHALLENGE, U.S. CONFERENCE OR MAYORS BETTER CITIES FOR PETS, AND PETS SAFE BARK FOR YOUR PARK, AND TO SIGN ALL NECESSARY AGREEMENTS AND/OR CORRESPONDING DOCUMENTS.

WHEREAS, Council desires to authorize the Mayor of the City of Findlay, Ohio to apply for the aforementioned grants,

WHEREAS, there are no City of Findlay's matching funds for said grants, and;

WHEREAS, upon approval of said grants, Council desires to authorize the Mayor of the City of Findlay, Ohio to sign the necessary grant agreements and/or any necessary corresponding documents for said grants.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to file an application for grants and/or sign any necessary corresponding documents.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize the filing of said grant applications and sign any applicable grant agreements and/or documents so that grant agreements may be secured forthwith and executed so that these grant funds may be utilized for their intended purposes;

SECTION 3: That this Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-024

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Sewer Fund – Stormwater Restricted Account	\$ 150,685.00
TO:	Blanchard Street Catch Basin Replacement #35595100	\$ 150,685.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-025

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service Director and the Safety Director of the City of Findlay be and they are hereby authorized to advertise for bids where necessary pursuant to law and enter into contracts for construction of various projects as set for in the Capital Improvements Program for the year 2020.

SECTION 2: That to pay for the costs of said equipment purchases and project construction, there is hereby appropriated and transferred the following sums:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 182,700.00
TO:	Computer Services #21009000-other	\$ 73,000.00
TO:	Park Maintenance #21034000-other	\$ 9,700.00
TO:	Recreation Functions #21044400-other	\$ 15,000.00
TO:	Traffic Lights #22043200-other	\$ 20,000.00
TO:	Airport #250100000-other	\$ 65,000.00
FROM:	Sewer Fund	\$ 100,000.00
TO:	WPC #25061000-other	\$ 100,000.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 100,000.00
TO:	2020 Street Preventative Maintenance #32800200	\$ 100,000.00
FROM:	Water Fund	\$ 250,000.00
TO:	WTP Roof Replacement #35782300	\$ 250,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

**2020 Capital Improvements Appropriations
2nd Appropriation**

Appropriate Funds - Departments

From:	CIT Fund - Capital Improvements Restricted Accou	\$182,700	
To:	Computer Services - 21009000 - other	\$73,000	
	New SAN for High Available Cluster		\$60,000
	Replace 30+ yr old raised floor in Municipal Server Room		\$13,000
To:	PARKS MAINTENANCE -21034000 - other	\$9,700	
	Replace 550 dump		\$3,000
	Mower Lift		\$6,700
To:	RECREATION FUNCTIONS - 21044400 - other	\$15,000	
	Replace 60" Riding Mower		\$15,000
To:	TRAFFIC LIGHTS - 22043200 - other	\$20,000	
	Traffic Signal Equipment		\$20,000
To:	AIRPORT - 25010000 - other	\$65,000	
	Replace 2001 John Deere 6210		\$65,000
From:	Sewer Fund	\$100,000	
To:	WPC - 25061000 - other	\$100,000	
	Pump Stations Telemetry System Upgrade		\$100,000

Appropriate Funds - Projects

From:	CIT Fund - Capital Improvements Restricted Account	\$100,000	
To:	2020 Street Preventative Maintenance (32800200)		\$100,000
From:	Water Fund	\$250,000	
To:	WTP Roof Replacment (35782300)		\$250,000

ORDINANCE NO. 2020-026

AN ORDINANCE REPEALING SECTIONS 1121.05, 1122.05, 1123.03, 1123.05, AND 1124.05 OF THE CURRENT ZONING CODE, CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ENACTING AMENDED SECTIONS 1121.05, 1122.05, 1123.03, 1123.05, AND 1124.05 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO; KNOWN AS "CITY OF FINDLAY ZONING ORDINANCE"; ADOPTING, APPROVING, AND INCORPORATING A REVISED ZONING MAP, ALONG WITH THE ENTIRE TEXT OF NEW CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO AS IF FULLY REWRITTEN HEREIN.

WHEREAS, The City of Findlay Zoning Department in cooperation with the Hancock Regional Planning Commission, City Planning Commission, and the Planning and Zoning Committee of Council has completed the tedious task of reviewing and updating the zoning code ordinance for the City of Findlay; and,

WHEREAS, this Council does deem it prudent and necessary to totally update the zoning code for the City of Findlay, Ohio.

SECTION 1: That amended Chapter 1121.05 of the Codified Ordinances of the City of Findlay, Ohio be enacted which reads as follows:

1121.05 REQUIRED BUILDING SETBACKS.

- A. FRONT YARD SETBACK. Thirty feet (30')
- B. SIDE YARD SETBACK. Five feet (5')
- C. REAR YARD SETBACK. Thirty feet (30')
- D. STREET SIDE YARD SETBACK. Fifteen feet (15')
- E. AVERAGE FRONT YARD SETBACK.
 - i. Where one or more lots are improved, the front depth shall equal the average depth of the front yards of the lots on either side or thirty feet (30'), whichever is the lesser. In no case shall a front yard be less than twenty feet (20').
 - ii. Where the lot is a corner lot, the depth of the front yards shall equal the front yard depth of the adjoining lots or thirty, whichever is less. In no case shall a corner lot have front yards less than twenty feet (20').
- F. OVERHANGS. Overhangs may not encroach into any setbacks by more than two feet (2').

Be and the same is hereby amended to read as follows:

1121.05 REQUIRED BUILDING SETBACKS.

- A. FRONT YARD SETBACK. Thirty feet (30')
 - 1. Infill Development and Additions
 - a. Where one or more lots are improved, the front yard setback shall be the average depth of the front yard setbacks on either side of the infill lot.
 - b. Where the lot is a corner lot, the depth of the front yards shall equal the front yard depth of the adjoining lots.
- B. SIDE YARD SETBACK. Five feet (5')
- C. REAR YARD SETBACK. Thirty feet (30')
- D. STREET SIDE YARD SETBACK. Fifteen feet (15')

SECTION 2: That amended Chapter 1122.05 of the Codified Ordinances of the City of Findlay, Ohio be enacted which reads as follows:

1122.05 REQUIRED BUILDING SETBACKS.

- A. FRONT YARD SETBACK: Twenty-five feet (25')
- B. SIDE YARD SETBACK: Five feet (5')
- C. REAR YARD SETBACK; Thirty feet (30')
- D. STREET SIDE YARD SETBACK: Fifteen feet (15')
- E. AVERAGE FRONT YARD SETBACK.
 - 1. Where one or more lots are improved, the front depth shall equal the average depth of the front yards of the lots on either side or twenty-five feet (25'), whichever is the lesser. In no case shall a front yard be less than fifteen feet (15').
 - 2. Where the lot is a corner lot, the depth of the front yards shall equal the front yard depth of the adjoining lots or twenty-five feet (25'), whichever is less. In no case shall a corner lot have front yards less than fifteen feet (15').
- F. OVERHANGS. Overhangs may not encroach into any setback by more than 2 feet

Be and the same is hereby amended to read as follows:

1122.05 REQUIRED BUILDING SETBACKS.

- A. FRONT YARD SETBACK: Twenty-five feet (25')
 - 1. Infill Development and Additions
 - a. Where one or more lots are improved, the front yard setback shall be the average depth of the front yard setbacks on either side of the infill lot.
 - b. Where the lot is a corner lot, the depth of the front yards shall equal the front yard depth of the adjoining lots.
- B. SIDE YARD SETBACK: Five feet (5')
- C. REAR YARD SETBACK; Thirty feet (30')
- D. STREET SIDE YARD SETBACK: Fifteen feet (15')

SECTION 3: That amended Chapter 1123.03 of the Codified Ordinances of the City of Findlay, Ohio be enacted which reads as follows:

1123.03 CONDITIONAL USE REQUIRING PLANNING COMMISSION APPROVAL.

- A. CEMETERIES.
- B. GOVERNMENT USES.
- C. HOME OCCUPATIONS.
- D. NON-COMMERCIAL RECREATIONAL FACILITIES.
- E. PLACES OF WORSHIP.
- F. PUBLIC/PRIVATE GOLF COURSES.
- G. PUBLIC SWIMMING POOLS.
- H. RESTRICTED COMMERCIAL RECREATIONAL FACILITIES.
- I. SCHOOLS – PUBLIC/PRIVATE KINDERGARTEN TO 12.
- J. FUNERAL SERVICES.
- K. GROUP HOMES.
- L. BED & BREAKFASTS.
- M. PARKING LOTS.
- N. EMERGENCY SERVICES.
- O. COMMUNITY CENTER.
- P. BORROW PITS.

Be and the same is hereby amended to read as follows:

1123.03 CONDITIONAL USE REQUIRING PLANNING COMMISSION APPROVAL.

- A. CEMETERIES.
- B. GOVERNMENT USES.
- C. HOME OCCUPATIONS.
- D. NON-COMMERCIAL RECREATIONAL FACILITIES.
- E. PLACES OF WORSHIP.
- F. PUBLIC/PRIVATE GOLF COURSES.
- G. PUBLIC SWIMMING POOLS.
- H. RESTRICTED COMMERCIAL RECREATIONAL FACILITIES.
- I. SCHOOLS – PUBLIC/PRIVATE KINDERGARTEN TO 12.
- J. FUNERAL SERVICES.
- K. GROUP HOMES.
- L. BED & BREAKFASTS.
- M. PARKING LOTS.
- N. EMERGENCY SERVICES.
- O. COMMUNITY CENTER.
- P. BORROW PITS.
- Q. DUPLEX/TRIPLEX

SECTION 4: That amended Chapter 1123.05 of the Codified Ordinances of the City of Findlay, Ohio be enacted which reads as follows:

1123.05 REQUIRED BUILDING SETBACKS

- A. FRONT YARD SETBACK. Ten feet (10')
- B. SIDE YARD SETBACK. Three feet (3')
- C. STREET SIDE YARD SETBACK. Ten feet (10')
- D. REAR YARD SETBACK. Fifteen percent (15%) of the log depth or thirty feet (30'), whichever is less
- E. AVERAGE FRONT YARD SETBACK.
 - 1. Where one or more lots are improved, the front depth shall equal the average depth of the front yards of the lots on either side or ten feet (10'), whichever is the lesser. In no case shall a front yard be less than five feet (5').
 - 2. Where the lot is a corner lot, the depth of the front yard depth of the adjoining lots or ten feet (10'), whichever is less. In no case shall a corner lot have front yards less than five feet (5').
- F. OVERHANGS. Overhangs may not encroach into any setbacks more than two feet (2').

Be and the same is hereby amended to read as follows:

1123.05 REQUIRED BUILDING SETBACKS

- A. FRONT YARD SETBACK. Ten feet (10')
 - 1. Infill Development and Additions
 - a. Where one or more lots are improved, the front yard setbacks shall be the average depth of the front yard setbacks on either side of the infill lot.
 - b. Where the lot is a corner lot, the depth of the front yards shall equal the front yard depth of the adjoining lots.
- B. SIDE YARD SETBACK. Three feet (3')
- C. STREET SIDE YARD SETBACK. Ten feet (10')
- D. REAR YARD SETBACK. Fifteen percent (15%) of the log depth or thirty feet (30'), whichever is less
- E. OVERHANGS. Overhangs may not encroach into any setbacks more than two feet (2').

SECTION 5: That amended Chapter 1124.05 of the Codified Ordinances of the City of Findlay, Ohio be enacted which reads as follows:

1124.05 REQUIRED BUILDING SETBACKS.

A. EXISTING, INFILL, AND REHAB.

1. FRONT YARD STEBACK. Ten feet (10')
2. SIDE YARD SETBACK. Three feet (3')
3. STREET SIDE YARD SETBACK. Ten feet (10')
4. REAR YARD SETBACK. Thirty feet (30')
5. AVERAGE FRONT YARD SETBACK.
 - i. Where one or more lots are improved, the front depth shall equal the average depth of the front yards of the lots on either side or ten feet (10'), whichever is less. In no case shall a corner lot have front yards less than five feet (5').
 - ii. Where the lot is a corner lot, the depth of the front yards shall equal the front yard depth of the adjoining lots or ten feet (10'), whichever is less. In no case shall a corner lot have front yards less than five feet (5').

B. NEW CONSTRUCTION.

1. FRONT YARD SETBACK. Twenty-five feet (25')
2. SIDE YARD SETBACK. Five feet (5')
3. REAR YARD SETBACK. Thirty feet (30')
4. AVERAGE FRONT YARD SETBACK.

Where one or more lots are improved, the front depth shall equal the average depth of the front yards of the lots on either side or twenty-five feet (25'), whichever is the lesser. In no case shall a front yard be less than fifteen feet (15').

Where the lot is a corner lot, the depth of the front yards shall equal the front yard depth of the adjoin lots or twenty-five feet (25'), whichever is less. In no case shall a corner lot have front yards less than fifteen feet (15').

Be and the same is hereby amended to read as follows:

1124.05 REQUIRED BUILDING SETBACKS.

A. INFILL DEVELOPMENT AND ADDITIONS

1. FRONT YARD STEBACK.
 - a. Where one or more lots are improved, the front yard setback shall be the average depth of the front yard setbacks on either side of the infill lot.
 - b. Where the lot is a corner lot, the depth of the front yards shall equal the front yard depth of the adjoining lots.

2. SIDE YARD SETBACK. Three feet (3')
3. STREET SIDE YARD SETBACK. Ten feet (10')
4. REAR YARD SETBACK. Thirty feet (30')

B. NEW CONSTRUCTION.

1. FRONT YARD SETBACK. Twenty-five feet (25')
2. SIDE YARD SETBACK. Five feet (5')
3. REAR YARD SETBACK. Thirty feet (30')
4. AVERAGE FRONT YARD SETBACK.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 6: That the current Sections 1121.05, 1122.05, 1123.03, 1123.05, and 1124.05 of the Codified Ordinances of the City of Findlay, Ohio, be and the same is hereby repealed, and in its place enacted new Sections 1121.05, 1122.05, 1123.05, and 1124.05 of the Codified Ordinances of the City of Findlay, Ohio known as "City of Findlay Zoning Ordinance" which also adopts, approves, and incorporates the zoning map, along with the entire text of new Chapter 1101 et seq of the codified ordinances of the City of Findlay, Ohio as if fully rewritten herein.

SECTION 7: This Ordinance be and the same is hereby approved and adopted by this Council and shall be effective immediately upon its passage.

WHEREFORE: This Ordinance shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-027

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A REAL ESTATE PURCHASE AGREEMENT WITH THE BLANCHARD VALLEY PORT AUTHORITY FOR THE SALE OF A CITY-OWNED PARKING LOT LOCATED IMMEDIATELY WEST OF 524 SOUTH MAIN STREET, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay desires to sell a City-owned parking lot immediately west of 524 South Main Street, with a physical address of 0 West Hardin Street, Findlay, Ohio, and as set forth below, and;

Inlot number two hundred thirty-five (235) in the Vance and Cory's Addition to said City of Findlay, according to the new numbering of Lots in said Addition, formerly known as Inlot fifty-nine according to the old number of lots in said Addition.

and

Being Inlot Number two hundred thirty-six (236) in the Vance and Cory's Addition to Findlay, Ohio.

Parcel No.: 600001008730

WHEREAS, the Blanchard Valley Port Authority has expressed an interest in purchasing said parking lot for the intent of developing a mixed-use development in the 500 block of the west side of South Main Street, Findlay, Ohio at the site of the old Argyle Building.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor be and she is hereby authorized to enter into a Real Estate Purchase Agreement with the Blanchard Valley Port Authority for the sale of said City-owned parking lot for the sum of two hundred twenty-five thousand dollars and no cents (\$225,000.00).

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said agreement for the sale of a City-owned parking lot.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____