

## FINDLAY CITY COUNCIL MEETING MINUTES

REGULAR SESSION

JANUARY 7, 2020

COUNCIL CHAMBERS

### ROLL CALL of 2018-2019 Councilmembers:

**PRESENT:** Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser

**ABSENT:** Frische

Councilman Slough moved to excuse the absence of Councilwoman Frische, seconded by Councilman Hellmann. All were in favor. Filed.

President of Council Monday opened the meeting with the Pledge of Allegiance and a moment of silence.

### ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Councilman Slough moved to accept the December 17, 2019 Public Hearing meeting minutes to rezone 2321 North Main Street via Ordinance No. 2019-103, seconded by Councilman Harrington.
- Councilwoman Ostrander moved to accept the December 17, 2019 Regular Session City Council meeting minutes, seconded by Councilman Watson.

All were in favor. Motion carried. Filed.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** none

**PROCLAMATIONS:** none

**RECOGNITION/RETIREMENT RESOLUTIONS:** none

**PETITIONS:** none

**ORAL COMMUNICATIONS:**

**WRITTEN COMMUNICATIONS:** none

**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:** none

**COMMITTEE REPORTS:** none

**LEGISLATION:** none

**UNFINISHED BUSINESS:** none

President of Council Monday adjourned the 2018-2019 Council meeting sine die at 7:05pm. All were in favor. Filed.

President of Council Monday adjourned City Council at 7:05pm.

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CLERK OF COUNCIL

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COUNCIL PRESIDENT

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**WRITTEN COMMUNICATIONS:** none

**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:** none

**COMMITTEE REPORTS:** none

**LEGISLATION:** none

**UNFINISHED BUSINESS:** none

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President of Council Monday adjourned City Council at 7:05pm.



CLERK OF COUNCIL



COUNCIL PRESIDENT

## FINDLAY CITY COUNCIL MEETING MINUTES

REGULAR SESSION

JANUARY 7, 2020

COUNCIL CHAMBERS

### ROLL CALL of 2020-2021 Councilmembers:

**PRESENT:** Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser

**ABSENT:** none

President of Council Harrington opened the meeting with the Pledge of Allegiance and a moment of silence.

### ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:

Councilman Russel moved to add the following on tonight's agenda, seconded by Councilman Slough. All were in favor. Motion carried. Filed.

### REPLACEMENTS:

- Resolution No. 008-2020 (**LEGISLATION** section)
  - Changed SECTION 1: TO: 21019 BWC FEEEG – Extractor Project No. 31994800  
to now be: TO: 2019 BWC FEEEG – Extractor Project No. 31994800

### ADD-ONS:

- December 18, 2019 AD HOC COMMITTEE report - Council rules of Procedure 2020-2021. (**COMMITTEE REPORTS** section)

**PROCLAMATIONS:** none

### RECOGNITION/RETIREMENT RESOLUTIONS:

**RESOLUTION NO. 003-2020** (*Councilwoman Ostrander retirement*) requires one (1) reading

***first reading - adopted***

A RESOLUTION COMMENDING COUNCILWOMAN DINA OSTRANDER FOR THE EXCELLENCE OF HER SERVICES TO THE CITY OF FINDLAY, OHIO.

Councilman Slough moved to adopt the Resolution, seconded by Councilman Hellmann.

Discussion:

President of Council Harrington pointed out that tonight was the first time during Councilwoman Ostrander's term that she has made a motion of any kind. While she was heavily involved in decisions that Council made, she had never made a motion.

Ayes: Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

**RESOLUTION NO. 004-2020** (*Councilman Watson retirement*) requires one (1) reading  
***first reading - adopted***

A RESOLUTION COMMENDING COUNCILMAN TIM WATSON FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

Councilman Greeno moved to adopt the Resolution, seconded by Councilman Hellmann.

Discussion:

Councilman Russel noted that Councilman Watson was the Council representative for the Blanchard River Watershed Partnership (BRWP) which is an organization that many do not see or hear a lot about, but do meet regularly and do a lot of work for the region, watershed, and the City. The BRWP made great strides over the last two (2) years. He was the representative prior to that. The current members of that group value Councilman Watson's participation as he left it better than he found it.

Councilman Wobser appreciated the perspective Councilman Watson brought to Council on various topics, one being the fiber optic installation. He had a good background in that area which helped get the project done. It was nice having a representative with diversity to help make good decisions.

Councilman Shindledecker appreciated the cooperation and collaboration that he and Councilman Watson had over that last four (4) years. He challenged Councilman Palmer (Councilman Watson's replacement) to do the same.

Safety Director Schmelzer appreciated Councilman Watson's opinions. While he and Councilman Watson were not always on the same page, he appreciated his insight. While it is not always easy to serve the public, Councilman Watson was always professional about it.

Ayes: Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

**RESOLUTION NO. 005-2020** (*Councilwoman Frische retirement*) requires one (1) reading  
***first reading - adopted***

A RESOLUTION COMMENDING COUNCILWOMAN HOLLY FRISCHE FOR THE EXCELLENCE OF HER SERVICES TO THE CITY OF FINDLAY, OHIO.

Councilman Hellmann moved to adopt the Resolution, seconded by Councilman Palmer.

Discussion:

Councilman Wobser noted that it was always interesting working with Councilwoman Frische. Regardless of what some might have thought on her politics and ideas, she was one of the hardest working members. She always did her homework and gained information that many did not spend the time to get.

Councilman Shindledecker seconded Councilman Wobser's comments.

Ayes: Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

**RESOLUTION NO. 006-2020** (*Council President Monday retirement*) requires one (1) reading  
***first reading - adopted***

A RESOLUTION COMMENDING COUNCILMAN R. RONALD MONDAY FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

Councilman Russel moved to adopt the Resolution, seconded by Councilman Wobser.

Discussion:

Councilman Slough noted that when he first came on Council in 1998, he was a Council-At-Large Representative on the back row who witnessed Councilman Monday come in as a brand new Council Representative. That was the first time he met Councilman Monday and was very impressed with his demeanor. He is a very good man. One of his favorite recollections of Councilman Monday is when Council was invited to the former Rocking U that was under new management. Councilman Monday was accompanied by his wife Vicki that evening. He commented how fond he was of the punch that was being served to which Councilman Slough told Councilman Monday to be careful because it had alcohol. At that point, Councilman Monday's face changed very quickly with his wife dutifully grabbing him by the ear and to lead him out of the bar. It has been a delight to work with Councilman Monday. He has been fair and has done his due diligence over the years. It has been an honor and a pleasure to work with him. Council and the City of Findlay have been very lucky to have a gentleman of his caliber represent the City of Findlay. He wished him the best of luck in his retirement.

Councilman Shindledecker has known Councilman Monday for a very long time. He spent forty-seven (47) years at the radio station during the time Councilman Monday was the Chief of Detectives. Though he never felt this way, there has always seemed to be a natural adversary between the media and Police Departments. He has always respected Councilman Monday and had always received respect back from him.

Safety Director Schmelzer noted that it was a pleasure working with Councilman Monday. He admires his many years of public service that was probably not easy in a lot of cases, especially as a Police Officer. He thanked him for his service.

Mayor Muryn noted that it will be hard to not call him President Monday. She thanked him for his service. He has been a wonderful advocate presence who carried himself with such respect for the position, the community, and the citizens. He is a wonderful example of what a true public servant looks like. He will be missed.

Councilman Russel pointed out that Mrs. Monday has been to more Council meetings than anyone in this room. He thanked Mrs. Monday for sharing her husband with the City of Findlay for all the decades that she has. He echoed all the comments that were made tonight about Councilman Monday in that he is a good man, a good public servant of someone who loves Findlay and loves his job. He appreciated the conversations that Councilman Monday and he had when they did not agree on the same issue, but was always treated with respect, dignity, and with the City's best interest in mind. Councilman Monday has been a great example for him to follow. He always provided a calming influence on him. He thanked him for his service to the City and his friendship.

Councilman Wobser recalled some discussions he and Councilman Monday had when he first came on Council that were heated at times, but always ended on a professional manner. It is uncommon to find anyone who gives their whole life and career to one entity. He thanked him for his dedication and passion for his City. He thanked Mrs. Monday for attending all the Council meetings she attended backing up her husband.

President of Council Harrington thanked Councilman Monday for his service to his community.

Ayes: Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

**PETITIONS:** none

**ORAL COMMUNICATIONS:** none

**WRITTEN COMMUNICATIONS:** none

**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**Hancock Regional Planning Commission Director Matt Cordonnier – Hancock County All Natural Hazard Mitigation Plan**

Per the Disaster Mitigation Act of 2000, a mitigation plan must be approved by FEMA and the State of Ohio for any community wishing to obtain funding from the Hazard Mitigation Grant Program. All communities must be assessed and be included in the plan and finally adopt the plan. All eighty-eight (88) Counties in Ohio currently have Hazard Mitigation Plans. In 2007, Hancock Regional Planning created the County's first Hazard Mitigation Plan that was approved by FEMA and the State of Ohio EMA and subsequently adopted by the County, City of Findlay, and all of Hancock County's Villages. In 2013, Hancock Regional Planning Commission (HRPC) conducted the first required five-year update of the plan. In 2019, HRPC conducted the County's second five-year Hazard Mitigation Plan update. In order to update the plan, HRPC conducted two (2) public hearings on the following dates: 11/5/2018 and 11/19/2018. In addition to the public meetings, letters and surveys were sent to the City of Findlay, Hancock County, and all the Townships and Villages. Legislation to adopt the attached 2019 Hazard Mitigation Plan update is requested.

**Discussion:**

Councilman Russel asked Hancock Regional Planning Commission Director Cordonnier if he wanted to speak to this matter. Mr. Cordonnier replied he would. Hancock Regional Planning Commission Director Cordonnier informed Council that in 2004, FEMA started a new program that required all counties to have a hazard mitigation plan in order to receive assistance from FEMA. In 2005, the Hancock Regional Planning Commission (HRPC) worked on the Hancock County Hazard Mitigation Plan that was adopted in 2007. The plan lists ways to minimize flooding, tornados, winter storm damage, wind damage, etc. The first plan was adopted in 2007. In 2013, HRPC worked on an update to that plan that was adopted in 2014. The second update to the plan was worked on by HRPC in 2018 with the State approving it on August 23, 2019. The County adopted it as their hazard mitigation plan on August 3, 2019. It is the County Hazard Mitigation Plan, but FEMA asked that all the villages and cities within the county also adopt the plan. It was approved by the State in August and they are now looking for the City to adopt it.

Councilman Wobser asked if the plan is more than one page. HRPC Director Cordonnier replied it is. Councilman Wobser asked where the document is for review. HRPC Director Cordonnier replied it is on the Hancock Regional Planning website. The County also has it on their website. He will provide the City with a copy so that it can be put on the City's website.

Safety Director Schmelzer asked if this makes the City eligible for HMGP funds. HRPC Director Cordonnier replied that is correct. The City has received millions of dollars since 2007 for hazard mitigation grants from FEMA, often times to acquire and tear down structures. It is a requirement to keep this in good standing in order to receive more grant funds. Currently, HRPC and the County Commissioners have two (2) grants with FEMA right now. One of the last things that needs done is to get this adopted and then they will release the grant funds as part of the approval. FEMA has been very good to Findlay in providing a lot of support. This will keep the City in good standing.

Councilman Hellmann asked what hazards this covers. HRPC Director Cordonnier replied natural hazards. In Findlay, there are four (4) natural hazards that are addressed in the plan (i.e. earthquakes, winter storms, tornados and flooding). It would not include a semi-truck spill on I-75. It is only natural hazards.

Mayor Muryn added that an example is river flooding probability information such as if the reservoir were to overflow and spill out. It is a two hundred (200) page document of different scenarios, percentages, and impact areas.

Councilman Hellmann asked who handles train wrecks and major spills on highways. HRPC Director Cordonnier replied chemical spills would be handled by the Hancock Emergency Management and the City Police Department. The County EMA Representative shows up to all the spills that occur in the County.

Safety Director Schmelzer added that there are individuals on the HazMat team in Findlay and the County. Resolution No. 007-2020 was created. Filed.

**City Planning Commission agenda – January 9, 2020; minutes – December 12, 2019.** Filed.

**City Income Tax Monthly Collection Report – December 2019.** Filed.

**Precipitation and Reservoir levels report – fourth (4<sup>th</sup>) quarter October-December 2019.** Filed.

**Findlay Fire Department Chief Eberle – Firefighter Exposure to Environmental Elements Grant (FEEEG)  
Project No. 31994800**

On November 5, 2019, City Council authorized Safety Director Schmelzer to submit a grant application to the Ohio Bureau of Workers’ Compensation via Ordinance No. 2019-095. Below is a synopsis of the minutes from that City Council meeting:

*City Council previously authorized under Ordinance No. 2017-121, the expenditure of \$10,092.50 of an awarded \$15,000.00 Ohio BWC Firefighter Exposure to Environmental Elements Grant to purchase particulate blocking firefighter hoods. The Findlay Fire Department has \$4,907.50 remaining and is now requesting permission to submit an application to utilize \$4,023.75 of that remaining balance to purchase a turnout gear washer/extractor. The local match required is \$804.75, which will be taken from the existing Fire Department budget.*

*The Bureau of Workers’ Compensation (BWC) uses the Firefighter Exposure to Environmental Elements Grant (FEEEG) Program to partner with Ohio employers to minimize exposure to dangerous environmental elements.*

*Legislation authorizing the Safety Director to apply for said grant funds is requested. Ordinance No. 2019-095 was created.*

*FROM: BWC FEEEG Grant application \$4,023.75  
FROM: Fire Department #21014000-other \$804.75  
TO: 2019 BWC FEEEG Project No. 31994800 \$4,828.50*

The City of Findlay was notified of the approved grant in the amount of \$4,023.75 on December 27, 2019. Please consider this letter as a formal request for Council to authorize a transfer of \$804.75 from the operational budget of the Fire Department to Project No. 31994800. Per the Auditor’s Office, the grant funds have been received and have been placed in this project already. Legislation to transfer funds is requested. Resolution No. 008-2020 and Ordinance No. 2020-005 was created.

Resolution:

FROM: Fire Department #21014000-other	\$ 804.75
TO: 2019 BWC FEEEG Project No. 31994800	\$ 804.75

Ordinance:

FROM: BWC Safety Intervention Grant	\$ 4,023.75
TO: 2019 BWC FEEEG-Extractor Project No. 31994800	\$ 4,023.75

Filed.

**Service Director/Acting City Engineer Thomas – 2020 Capital Improvement Plan**

The proposed 2020 Capital Improvements Plan is nearly complete and is anticipated to be finalized sometime during the week of January 6, 2020, therefore, he would like to present the proposed 5-year plan at the next Appropriations Committee meeting. Copies of the plan will be ready for pickup on Friday, January 10, 2020. If the Appropriations Committee will meet on Tuesday, January 14, 2020, it will give members time to review prior to the meeting. Referred to the Appropriations Committee. Filed.



**Service Director/Acting City Engineer Thomas –**

**Annual Street Resurfacing/Curb Repairs 2020, Project No. 32894500; 2020 CUBE Parking Lot Repairs, Project No. 31900300; West Melrose Avenue Waterline Replacement, Project No. 35795400; Rutherford Avenue Waterline Replacement, Project No. 35795200; 6<sup>th</sup> Street Waterline Replacement, Project No. 35795300; 2020 Annual Sewer Televising, Project No. 35600100; Blanchard Street Catch Basin Replacement, Project No. 35595100**

These projects are included in the 2020 Capital Improvement Plan. The City Engineering Department would like to be able to bid these projects as soon as possible in an attempt to receive the best pricing available. Authorization to advertise for bids and enter into a contract for construction of the projects and startup costs be appropriated into the projects is requested. Legislation authorizing the Service Director to advertise for bids and enter into contracts for construction and to appropriate and transfer funds is requested. Ordinance No. 2020-006 was created.

FROM: CIT Fund – Capital Improvement Restricted Account	\$ 2,000.00
TO: Annual Street Resurfacing/Curb Repairs 2020 Project No. 3294500	\$ 1,000.00
TO: 2020 CUBE Parking Lot Repairs Project No. 31900300	\$ 1,000.00

FROM: Water Fund	\$ 3,000.00
TO: West Melrose Avenue Waterline Replacement Project No. 35795400	\$ 1,000.00
TO: Rutherford Avenue Waterline Replacement Project No. 35795200	\$ 1,000.00
TO: 6 <sup>th</sup> Street Waterline Replacement Project No. 35795300	\$ 1,000.00

FROM: Sewer Fund	\$ 1,000.00
TO: 2020 Annual Sewer Televising Project No. 35600100	\$ 1,000.00

FROM: Sewer Fund- Stormwater Restricted Account	\$ 1,000.00
TO: Blanchard Street Catch Basin Replacement Project No. 35595100	\$ 1,000.00

**Discussion:**

Councilman Russel asked if this should be passed tonight. Service Director/Acting City Engineer Thomas replied that is correct. This includes six (6) or seven (7) projects that he is requesting permission to bid early. In January and February of each year, contractors are looking for work to fill up the rest of the year. When contractors are looking for work, it is the best time to obtain prices from them because it is better pricing. It is more expensive pricing when their schedules are already full because they would have to do the work on off-hours and weekends. He is asking for one thousand dollars (\$1,000) for each project to advertise the projects in the newspaper for bids. After the bid results are in, he will be back to Council asking for funds to be appropriated for construction. This Ordinance is just to bid now to obtain best pricing.

Councilman Russel asked if this is the same reason that the next Ordinance (Ordinance No. 2020-007) is being asked now. If so, he will ask to suspend the rules of Council and request that it be adopted tonight so that the City can get their capital projects started which has been standard every year since he has been on Council. It helps the City seek good financial positioning and helps save money. Service Director/Acting City Engineer Thomas replied that is correct. Filed.

**Service Director/Acting City Engineer Thomas – 2020 Street Preventive Maintenance, Project No. 32800200**

This project is for the annual street maintenance project and will be included in the 2020 Capital Improvement Plan. A partial appropriation into the project is requested so that the 2019 annual project can be closed and the Street Department will have funds available for any repairs that may need to be made prior to the rest of the Capital Improvement Plan being approved. Legislation to appropriate and transfer funds is requested. Ordinance No. 2020-007 was created.

FROM: CIT Fund – Capital Improvement Restricted Account	\$ 100,000.00
TO: 2020 Street Preventative Maintenance <i>Project No. 32800200</i>	\$ 100,000.00

Filed.

**Findlay Fire Department Activities Report – December 2019.** Filed.

**COMMITTEE REPORTS:**

An **AD HOC COMMITTEE** met on December 18, 2019 to continue December 9, 2019 discussions on reviewing Council’s Rules of Procedures for the 2020-2021 Council term, as well as Council sub-committee assignments.

*We recommend committee assignments per attached sheet and changes to Council Rules of Procedures per provided revised copy.*

Councilman Russel moved to adopt the committee report, seconded by Councilman Wobser.

Discussion:

Councilman Russel noted that there are two (2) things that need to be taken care of for the committee assignments portion:

1. The President of Council shall appoint the Tax Incentive Review Council (TIRC) representative per the Ohio Revised Code. He asked if President of Council Harrington can verbally make the appointment or if legislation is needed. Law Director Rasmussen replied that it can be done by motion and does not require any legislation. President of Council Harrington appointed Councilman Palmer as the TIRC representative.
2. The President of Council shall appoint a President Pro-Tem who sits in for the President of Council when he/she is absent or serving as Acting Mayor. Councilman Wobser moved to appoint Councilman Russel as President Pro-Tem for 2020-2021, seconded by Council Slough.

The rest of the committee assignments are as distributed. Committee assignments are not necessarily permanent. If a Councilmember would like to change to a different committee, he/she should let their opinion be known and adjustments can be made accordingly.

Councilman Russel pointed out that the 2020-2021 rules of procedure are before Councilmembers. He sent both a red-lined copy and a final draft copy. A lot of work went into redoing the rules during the last City Council term so that changes this term would only be minor. One change is the deadline of when reports need to be brought to the Council Office for inclusion on the agenda. Another change is what is needed to be in compliance with the State Auditor’s recommendations. The other change is that the Street Designation Committee membership was defined by City Code.

He asked if Council adopts this committee report if that also will include the adoption of the 2020-2021 rules or procedure, or if that would require a voice vote. Law Director Rasmussen replied it will need to be a voice vote. Councilman Russel asked if there are any questions on the 2020-2021 rules. No questions were asked by Councilmembers. Councilman Wobser moved to adopt the rules as stated, seconded by Councilman Slough. All were in favor.

All were in favor of the committee report. Filed.

#### **LEGISLATION:**

##### **RESOLUTIONS:**

**RESOLUTION NO. 001-2020** (*Internet auctions - authorization to use*) requires one (1) reading

***first reading - adopted***

A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.

Councilman Hellmann moved to adopt the Resolution, seconded by Councilman Greeno. Ayes: Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

**RESOLUTION NO. 002-2020** (*advances on County tax settlements*) requires three (3) readings

***first reading - adopted***

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2020 PURSUANT TO OHIO REVISED CODE §321.34.

Councilman Shindledecker moved to adopt the Resolution. President of Council Harrington stated that the agenda indicates that this requires three (3) readings.

**Discussion:**

Councilman Russel asked City Auditor Staschiak if this Resolution needs to be passed tonight. City Auditor Staschiak replied that it would be prudent to pass it tonight as a regular course of business, but could receive all three (3) readings. It allows the City to make requests for early withdraws on monies collected that are due to the City or collected on the City's behalf if it is fiscally prudent to do so. It is up to Council's discretion whether to pass it tonight, or give it all three (3) readings. Either way works.

Councilman Shindledecker withdrew his motion to adopt the Resolution, and instead moved to suspend the statutory rules of Council and give it its second and third readings, seconded by Councilman Russel. Ayes: Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer. The Resolution received its second and third readings.

**Discussion:**

Councilman Hellman asked what amount of money this involves. City Auditor Staschiak replied that it depends. The City receives distributions of local government monies. In the past when interest rates were more favorable, prior Auditors regularly requested the money on a monthly basis so that the City could accrue the interest rather than the County hold the money. It is not done as frequently now.

Should the need arise or a good reason to do so, he would make the request to the County Auditor and the money would be sent over to him. Councilman Hellmann asked what total dollar amount it is. City Auditor Staschiak replied it could be any amount from thousands to hundreds of thousands dollars depending on the tax it is for. For example, real estate taxes the County collects equal two to three million dollars (\$2,000,000-\$3,000,000) which is what is being budgeted for this year prior to the assessment being completed which may come into the County in large sums that the City could request earlier if necessary.

Councilman Wobser moved to adopt the Resolution, seconded by Councilman Hellmann. Ayes: Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

**RESOLUTION NO. 003-2020**

see page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS section*)

**RESOLUTION NO. 004-2020**

see page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS section*)

**RESOLUTION NO. 005-2020**

see page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS section*)

**RESOLUTION NO. 006-2020**

see page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS section*)

**RESOLUTION NO. 007-2020** (*Hazard Mitigation Plan*) requires three (3) readings

***first reading***

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ADOPT A HAZARD MITIGATION PLAN AS THE OFFICIAL PLAN FOR THE CITY OF FINDLAY, OHIO AS A GUIDE TO REDUCE RISKS TO CITIZENS AND PROPERTY, AND DECLARING AN EMERGENCY.

*first reading of the Resolution.*

**RESOLUTION NO. 008-2020** (*BWC Safety Intervention Grant (FFD)*) requires three (3) readings

***first reading – adopted during OLD BUSINESS***

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 009-2020** (over PO amount) requires one (1) reading

***first reading - adopted***

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

Councilman Russel moved to adopt the Resolution, seconded by Councilman Wobser. Ayes: Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

**ORDINANCES:**

**ORDINANCE NO. 2020-001** requires three (3) readings

*(appropriations for current expenses & other expenditures for 2020)*

***first reading - adopted***

AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

**Discussion:**

Councilman Russel asked City Auditor Staschiak to explain why this Ordinance, as well as the next Ordinance, are generally adopted during the first City Council meeting of the year. City Auditor Staschiak replied that this is for the 2020 fiscal year. The City cannot start fiscal processes (i.e. pay bills, pay salaries, etc.) until this Ordinance is passed. The next Ordinance allows for the same. At the Federal level, the looming government shutdowns and negotiations would be the same thing that would happen here if the Ordinances are not adopted tonight. They are the government accounting and fiscal responsibility process.

Councilman Russel moved to suspend the statutory rules of Council and give the Ordinance its second and third readings, seconded by Councilman Slough. Ayes: Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough. The Ordinance received its second and third readings. Councilman Slough moved to adopt the Ordinance, seconded by Councilman Wobser.

**Discussion:**

Mayor Muryn noted that the budget has been updated since the budget hearings took place in December. One item was requested after the budget hearings. Family First Council dues of fifteen thousand dollars (\$15,000) were not included in the General Expense budget and have now been added there. Council has supported that over the last couple of years.

City Auditor Staschiak pointed out that a few years ago, the budget process received a note-worthy accomplishment from the State Auditor's Office for producing a two (2) year budget. This Council, as well as the prior Council who started tonight's meeting, have done their due diligence on the budget in being able to see the numbers and ask questions. The Administration has also done so, which in this case, enabled them to discover the fifteen thousand dollars (\$15,000) Family First Council dues that were omitted. The budget has had a great review and goes through a very thorough process. Prior to having 2-year budgets, Councilmembers coming in would not have had anything to compare the budget to. They now can review the year they are coming in to and also the year after to know that funds that are being appropriated will not only work for just for one year, but for two (2) years.

Ayes: Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2020-001 and is hereby made a part of the record.

**ORDINANCE NO. 2020-002** (*Sewer Fund*) requires three (3) readings

***first reading - adopted***

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

Councilman Slough to suspend the statutory rules of Council and give the Ordinance its second and third readings, seconded by Councilman Greeno. Ayes: Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser. The Ordinance received its second and third readings. Councilman Slough moved to adopt the Ordinance, seconded by Councilman Greeno. Ayes: Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2020-002 and is hereby made a part of the record.

**ORDINANCE NO. 2020-003** (*0 Birchaven Dr rezone*) requires three (3) readings

***first reading***

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 0 BIRCHAVEN LANE REZONE) WHICH PREVIOUSLY WAS ZONED "C1 LOCAL COMMERCIAL" TO M2 MULTIPLE FAMILY, HIGH DENSITY.

*first reading of the Ordinance.*

**ORDINANCE NO. 2020-004** (*Indigent Services*) requires three (3) readings

***first reading***

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT FOR CALENDAR YEARS 2020 THROUGH 2022 WITH THE HANCOCK COUNTY PUBLIC DEFENDER COMMISSION FOR A TOTAL OF ONE HUNDRED NINETY THOUSAND DOLLARS (\$190,000.00) PER YEAR FOR SAID CALENDAR YEARS, AND DECLARING AN EMERGENCY.

*first reading of the Ordinance.*

**ORDINANCE NO. 2020-005** (*BWC Safety Intervention Grant (FFD)*) requires three (3) readings

***first reading - adopted***

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

Councilman Russel to suspend the statutory rules of Council and give the Ordinance its second and third readings, seconded by Councilman Palmer. Ayes: Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas. The Ordinance received its second and third readings.

Discussion:

Councilman Hellmann asked what the rationale is for doing this on an emergency basis. Councilman Russel replied that it is simply moving one account that the City already has to another to allow the City to use it.

Councilman Russel moved to adopt the Ordinance, seconded by Councilman Hellmann. Ayes: Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2020-005 and is hereby made a part of the record.

**ORDINANCE NO. 2020-006** (*2020 Capital Improvement Plan*) requires three (3) readings

***first reading - adopted***

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

Councilman Russel to suspend the statutory rules of Council and give the Ordinance its second and third readings, seconded by Councilman Hellmann. Ayes: Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer. The Ordinance received its second and third readings. Councilman Russel moved to adopt the Ordinance, seconded by Councilman Haas. Ayes: Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2020-006 and is hereby made a part of the record.

**ORDINANCE NO. 2020-007** (*2020 Street Preventive Maintenance*) requires three (3) readings

***first reading - adopted***

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

Councilman Russel to suspend the statutory rules of Council and give the Ordinance its second and third readings, seconded by Councilman Hellmann. Ayes: Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel. The Ordinance received its second and third readings. Councilman Hellmann moved to adopt the Ordinance, seconded by Councilman Greeno.

Discussion:

Service Director/Acting City Engineer Thomas clarified that Ordinance No. 2020-006 is for the projects that the City will be bidding. Ordinance No. 2020-007 is to put some money in the fund for work that the Street Department does each year (i.e. potholes, sidewalks, etc.). It will give them some money now to finish up some 2019 projects so when potholes come up, they have funds to fix them. The State Auditor does not like it when there are 2019 street repair projects that are being done in 2020.

Ayes: Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2020-007 and is hereby made a part of the record.

**UNFINISHED BUSINESS:**

Councilman Russel informed Council that Dave Beach from the Findlay Municipal Court has invited all of Council to take a tour of the Courts before the next City Council meeting on January 21, 2020 at 6:00pm. Judges Miller and Hackenberg will be in attendance. Those attending should meet on the second (2<sup>nd</sup>) floor of the Municipal Building.

Councilman Russel: **PLANNING & ZONING COMMITTEE** meeting on January 9, 2020 at 12:00pm in the first floor Council Office of the Municipal Building (CO).

agenda: 1011 North Blanchard Street vacation (Habitat for Humanity)

Councilman Shindledecker asked if the County Commissioners are still planning on coming to the next City Council meeting on January 21, 2020 to discuss the proposed Courthouse expansion. Mayor Muryn replied that as of today, they have voted to move the project location for the Courthouse building to the Media One lot and will no longer be looking to build on City property.

**OLD BUSINESS** – none

**NEW BUSINESS**

Mayor Muryn welcomed new Councilmembers and reminded them that she would like to keep the City website up to date, as well as highlight Councilmembers on social media, so she is looking for biographies from Councilman Haas, Councilman Niemeyer, and Councilman Wobser.

Mayor Muryn proposed that the front Administration row in the Council Chambers switch with the back row so that the Council President would have a better sightline to see individuals raising their hand to speak. Any questions or concerns on this request should be addressed to her, otherwise it will be considered in the next couple of weeks.

Safety Director Schmelzer thanked Human Resources Director Essex and Fire Chief Eberle for going above and beyond in pursuing the Bureau of Workers' Compensation grant funds for the extractors which is another step in the cancer prevention process. It is not something they had to do, but have been successful in pulling in grant monies that have been helpful in taking steps with that program.



Councilman Wobser: **APPROPRIATIONS COMMITTEE** meeting on January 14, 2020 at 5:30pm in the third floor conference room of the Municipal Building (CR1).

agenda: capital budget

Councilman Wobser invited the rest of Council to attend so that they can find out where the City is looking to spend funds on capital projects this year. Councilman Russel asked if this has been done as a COMMITTEE OF THE WHOLE in the past. He would like to attend, but will not be available on January 14, 2020 and asked for consideration to change the date if possible. He encourage all of Council to attend regardless if they are on the APPROPRIATIONS COMMITTEE or not. The capital plan is one of the most important decisions the City makes each year and is probably one of the most visual things to the public that the City does. It lays out the five (5) year plan of individual projects around the City. Councilman Wobser asked for other date ideas. President of Council Harrington noted that Councilman Wobser was absent from a past meeting but joined in via speaker phone so that he could listen in. Councilman Wobser replied that is correct, but that those absent from the meeting cannot vote. Councilman Russel is not a member of the committee, therefore cannot vote anyway, and will be on an airplane, so it may be difficult for him to hear on a speaker phone. President of Council Harrington pointed out that the Council Clerk will announce any meetings on a meeting notice that is emailed out to all Councilmembers and the Administration via their City email. Councilman Wobser asked if Thursday, January 16, 2020 at 5:30pm would work better for the committee. Councilman Hellman replied that he is not on the committee, and that he would not be able to attend that date and time. Councilman Wobser noted that two (2) committee members would not be able to attend on the 16<sup>th</sup>, so it will remain on the 14<sup>th</sup>.

Councilman Hellmann asked if a copy of the report is available in advance for review. Service Director/Acting City Engineer Thomas replied it hopefully will be. A hard copy will be in a binder and he will also email it out as a .pdf. He has one more item to put into it and then it will be done. He is trying something different this year with the project descriptions. He is trying to place a map on the GIS system where someone can zoom in on the map and will list all the projects, a summary of them, and list the dollar amounts and where the funding is coming from. He plans to have the numbers out by Friday at the latest. Last year, he put a copy in every Council Office mailslot and emailed out the .pdf. He asked Council if they have a preference this year. Mayor Muryn added that she is part of the delay in getting the information to Councilmembers due to the holidays.

Mayor Muryn asked Councilmembers to share meeting notices and agendas on their social media outlets that they utilize to communicate with the public as reminders. For example, she posted a City Council meeting reminder today on the City of Findlay Mayor's Office page. She intends on providing a weekly reminder of when various meetings are and the agendas for those meetings.

Councilman Wobser noted that the STRATEGIC PLANNING COMMITTEE would normally meet just before the second (2<sup>nd</sup>) City Council meeting of the month, but with the Court tour, January's meeting will be postponed until February.

Law Director Rasmussen noted that Resolution No. 008-2020 was not adopted tonight. It is the remaining portion of the Fire Grant. President of Council Harrington pointed out that the resolution was placed at each Council seat tonight as an add-on. He asked the Council Clerk to read the Resolution. Council Clerk DeVore read Resolution as a first reading (received its first reading during the LEGISLATION portion of the meeting).

Discussion:

Councilman Russel asked if the Resolution should receive three (3) readings. Law Director Rasmussen replied that there are two (2) pieces of legislation for the grant, this being one of them that Council did not adopt tonight. Council gave it a first (1<sup>st</sup>) reading tonight. This Resolution needs to be passed if Council wants to keep the grant monies together. Councilman Russel pointed out that the agenda states it requires three (3) readings. Law Director Rasmussen replied that most resolutions and ordinances do.

Mayor Muryn added that it is the second half of Ordinance No. 2020-005. Council suspended the readings and gave Ordinance No. 2020-005 all three (3) readings tonight and adopted it. The Fire Department would like Council to pass this other portion (Resolution No. 008-2020) as well because it is the other monies coming in for the project.

Councilman Russel moved to suspend the statutory rules of Council and give the Resolution its second and third readings, seconded by Councilman Hellmann. Ayes: Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser. The Resolution received its second and third readings. Councilman Russel moved to adopt the Resolution, seconded by Councilman Hellmann.

Discussion:

Councilman Hellmann asked if this is the same grant or if it is two (2) separate grants. Safety Director Schmelzer replied it is the same grant. This Resolution is the City's part and the Ordinance is grant money. Ayes: Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

President of Council Harrington adjourned City Council at 8:15pm.

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CLERK OF COUNCIL

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COUNCIL PRESIDENT

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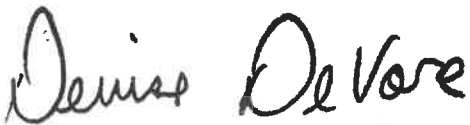
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Councilman Russel moved to suspend the statutory rules of Council and give the Resolution its second and third readings, seconded by Councilman Hellmann. Ayes: Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser. The Resolution received its second and third readings. Councilman Russel moved to adopt the Resolution, seconded by Councilman Hellmann.

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President of Council Harrington adjourned City Council at 8:15pm.



CLERK OF COUNCIL



COUNCIL PRESIDENT