

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

JANUARY 7, 2020

COUNCIL CHAMBERS

ROLL CALL of 2018-2019 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the December 17, 2019 Public Hearing meeting minutes to rezone 2321 North Main Street via Ordinance No. 2019-103.
- Acceptance or changes to the December 17, 2019 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS: none

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS: none

COMMITTEE REPORTS: none

LEGISLATION: none

UNFINISHED BUSINESS: none

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

JANUARY 7, 2020

COUNCIL CHAMBERS

ROLL CALL of 2020-2021 Councilmembers

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS:

RESOLUTION NO. 003-2020 (*Councilwoman Ostrander retirement*) requires one (1) reading
first reading

A RESOLUTION COMMENDING COUNCILWOMAN DINA OSTRANDER FOR THE EXCELLENCE OF HER SERVICES TO THE CITY OF FINDLAY, OHIO.

RESOLUTION NO. 004-2020 (*Councilman Watson retirement*) requires one (1) reading
first reading

A RESOLUTION COMMENDING COUNCILMAN TIM WATSON FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

RESOLUTION NO. 005-2020 (*Councilwoman Frische retirement*) requires one (1) reading
first reading

A RESOLUTION COMMENDING COUNCILWOMAN HOLLY FRISCHE FOR THE EXCELLENCE OF HER SERVICES TO THE CITY OF FINDLAY, OHIO.

RESOLUTION NO. 006-2020 (*Council President Monday retirement*) **requires one (1) reading**
first reading

A RESOLUTION COMMENDING COUNCILMAN R. RONALD MONDAY FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

PETITIONS: none

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Hancock Regional Planning Director Matt Cordonnier – Hancock County All Natural Hazard Mitigation Plan

Per the Disaster Mitigation Act of 2000, a mitigation plan must be approved by FEMA and the State of Ohio for any community wishing to obtain funding from the Hazard Mitigation Grant Program. All communities must be assessed and be included in the plan and finally adopt the plan. All eighty-eight (88) Counties in Ohio currently have Hazard Mitigation Plans. In 2007, Hancock Regional Planning created the County's first Hazard Mitigation Plan that was approved by FEMA and the State of Ohio EMA and subsequently adopted by the County, City of Findlay, and all of Hancock County's Villages. In 2013, Hancock Regional Planning Commission (HRPC) conducted the first required five-year update of the plan. In 2019, HRPC conducted the County's second five-year Hazard Mitigation Plan update. In order to update the plan, HRPC conducted two (2) public hearings on the following dates: 11/5/2018 and 11/19/2018. In addition to the public meetings, letters and surveys were sent to the City of Findlay, Hancock County, and all the Townships and Villages. Legislation to adopt the attached 2019 Hazard Mitigation Plan update is requested. Resolution No. 007-2020 was created.

City Planning Commission agenda – January 9, 2020; **minutes** – December 12, 2019.

City Income Tax Monthly Collection Report – December 2019.

Precipitation and Reservoir levels report – fourth (4th) quarter October-December 2019.

Findlay Fire Department Chief Eberle – Firefighter Exposure to Environmental Elements Grant (FEEEG) Project No. 31994800

On November 5, 2019, City Council authorized Safety Director Schmelzer to submit a grant application to the Ohio Bureau of Workers' Compensation via Ordinance No. 2019-095. Below is a synopsis of the minutes from that City Council meeting:

City Council previously authorized under Ordinance No. 2017-121, the expenditure of \$10,092.50 of an awarded \$15,000.00 Ohio BWC Firefighter Exposure to Environmental Elements Grant to purchase particulate blocking firefighter hoods. The Findlay Fire Department has \$4,907.50 remaining and is now requesting permission to submit an application to utilize \$4,023.75 of that remaining balance to purchase a turnout gear washer/extractor. The local match required is \$804.75, which will be taken from the existing Fire Department budget.

The Bureau of Workers' Compensation (BWC) uses the Firefighter Exposure to Environmental Elements Grant (FEEEG) Program to partner with Ohio employers to minimize exposure to dangerous environmental elements.

Legislation authorizing the Safety Director to apply for said grant funds is requested. Ordinance No. 2019-095 was created.

*FROM: BWC FEEEG Grant application \$4,023.75
FROM: Fire Department #21014000-other \$804.75
TO: 2019 BWC FEEEG Project No. 31994800 \$4,828.50*

The City of Findlay was notified of the approved grant in the amount of \$4,023.75 on December 27, 2019. Please consider this letter as a formal request for Council to authorize a transfer of \$804.75 from the operational budget of the Fire Department to Project No. 31994800. Per the Auditor's Office, the grant funds have been received and have been placed in this project already. Legislation to transfer funds is requested. Resolution No. 008-2020 and Ordinance No. 2020-005 was created.

Resolution:

FROM: Fire Department #21014000-other	\$ 804.75
TO: 2019 BWC FEEEG Project No. 31994800	\$ 804.75

Ordinance:

FROM: BWC Safety Intervention Grant	\$ 4,023.75
TO: 2019 BWC FEEEG-Extractor Project No. 31994800	\$ 4,023.75

Service Director/Acting City Engineer Thomas – 2020 Capital Improvement Plan

The proposed 2020 Capital Improvements Plan is nearly complete and is anticipated to be finalized sometime during the week of January 6, 2020, therefore, he would like to present the proposed 5-year plan at the next Appropriations Committee meeting. Copies of the plan will be ready for pickup on Friday, January 10, 2020. If the Appropriations Committee will meet on Tuesday, January 14, 2020, it will give members time to review prior to the meeting.

Service Director/Acting City Engineer Thomas –

Annual Street Resurfacing/Curb Repairs 2020, Project No. 32894500; 2020 CUBE Parking Lot Repairs, Project No. 31900300; West Melrose Avenue Waterline Replacement, Project No. 35795400; Rutherford Avenue Waterline Replacement, Project No. 35795200; 6th Street Waterline Replacement, Project No. 35795300; 2020 Annual Sewer Televising, Project No. 35600100; Blanchard Street Catch Basin Replacement, Project No. 35595100

These projects are included in the 2020 Capital Improvement Plan. The City Engineering Department would like to be able to bid these projects as soon as possible in an attempt to receive the best pricing available. Authorization to advertise for bids and enter into a contract for construction of the projects and startup costs be appropriated into the projects is requested. Legislation authorizing the Service Director to advertise for bids and enter into contracts for construction and to appropriate and transfer funds is requested. Ordinance No. 2019-006 was created.

FROM: CIT Fund – Capital Improvement Restricted Account	\$ 2,000.00
TO: Annual Street Resurfacing/Curb Repairs 2020 <i>Project No. 3294500</i>	\$ 1,000.00
TO: 2020 CUBE Parking Lot Repairs <i>Project No. 31900300</i>	\$ 1,000.00

FROM: Water Fund	\$ 3,000.00
TO: West Melrose Avenue Waterline Replacement <i>Project No. 35795400</i>	\$ 1,000.00
TO: Rutherford Avenue Waterline Replacement <i>Project No. 35795200</i>	\$ 1,000.00
TO: 6 th Street Waterline Replacement <i>Project No. 35795300</i>	\$ 1,000.00

FROM: Sewer Fund	\$ 1,000.00
TO: 2020 Annual Sewer Televising <i>Project No. 35600100</i>	\$ 1,000.00

FROM: Sewer Fund- Stormwater Restricted Account	\$ 1,000.00
TO: Blanchard Street Catch Basin Replacement <i>Project No. 35595100</i>	\$ 1,000.00

Service Director/Acting City Engineer Thomas – 2020 Street Preventive Maintenance, Project No. 32800200

This project is for the annual street maintenance project and will be included in the 2020 Capital Improvement Plan. A partial appropriation into the project is requested so that the 2019 annual project can be closed and the Street Department will have funds available for any repairs that may need to be made prior to the rest of the Capital Improvement Plan being approved. Legislation to appropriate and transfer funds is requested. Ordinance No. 2020-007 was created.

FROM: CIT Fund – Capital Improvement Restricted Account	\$ 100,000.00
TO: 2020 Street Preventative Maintenance <i>Project No. 32800200</i>	\$ 100,000.00

Findlay Fire Department Activities Report – December 2019.

COMMITTEE REPORTS:

An **AD HOC COMMITTEE** met on December 18, 2019 to continue December 9, 2019 discussions on reviewing Council’s Rules of Procedures for the 2020-2021 Council term, as well as Council sub-committee assignments.

*We recommend committee assignments per **attached sheet** and changes to Council Rules of Procedures per provided revised copy.*

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 001-2020 (*Internet auctions - authorization to use*) **requires one (1) reading first reading**

A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 002-2020 (*advances on County tax settlements*) **requires three (3) readings**

first reading

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2020 PURSUANT TO OHIO REVISED CODE §321.34.

RESOLUTION NO. 003-2020

See page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS section*)

RESOLUTION NO. 004-2020

See page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS section*)

RESOLUTION NO. 005-2020

See page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS section*)

RESOLUTION NO. 006-2020

See page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS section*)

RESOLUTION NO. 007-2020 (*Hazard Mitigation Plan*) **requires three (3) readings**

first reading

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ADOPT A HAZARD MITIGATION PLAN AS THE OFFICIAL PLAN FOR THE CITY OF FINDLAY, OHIO AS A GUIDE TO REDUCE RISKS TO CITIZENS AND PROPERTY, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 008-2020 (*BWC Safety Intervention Grant (FFD)*) **requires**

first reading

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 009-2020 (*over PO amount*) **requires one (1) reading**

first reading

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES:

ORDINANCE NO. 2020-001 *requires three (3) readings*
(appropriations for current expenses & other expenditures for 2020)

first reading

AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-002 *(Sewer Fund)* *requires three (3) readings*

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-003 *(O Birchaven Dr rezone)* *requires three (3) readings*

first reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS O BIRCHAVEN LANE REZONE) WHICH PREVIOUSLY WAS ZONED "C1 LOCAL COMMERCIAL" TO M2 MULTIPLE FAMILY, HIGH DENSITY.

ORDINANCE NO. 2020-004 *(Indigent Services)* *requires three (3) readings*

first reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT FOR CALENDAR YEARS 2020 THROUGH 2022 WITH THE HANCOCK COUNTY PUBLIC DEFENDER COMMISSION FOR A TOTAL OF ONE HUNDRED NINETY THOUSAND DOLLARS (\$190,000.00) PER YEAR FOR SAID CALENDAR YEARS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-005 *(BWC Safety Intervention Grant (FFD))* *requires three (3) readings*

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-006 *(2020 Capital Improvement Plan)* *requires three (3) readings*

first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-007 *(2020 Street Preventive Maintenance)* *requires three (3) readings*

first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:



December 31, 2019

Findlay City Council
318 Dorney Plaza
Findlay, OH 45840

RE: Resolution Adopting the Hancock County All Natural Hazard Mitigation Plan

Dear Honorable Members of Council:

Per the Disaster Mitigation Act of 2000, a mitigation plan must be approved by FEMA and the State of Ohio for any community wishing to obtain funding from the Hazard Mitigation Grant Program. All communities must be assessed and be included in the plan and finally adopt the plan. All 88 Counties in Ohio currently have Hazard Mitigation Plans.

In 2007, Hancock Regional Planning created the County's first Hazard Mitigation Plan. That plan was approved by FEMA and the State of Ohio EMA and subsequently adopted by the County, City of Findlay, and all of Hancock County's Villages. In 2013, HRPC conducted the first required five-year update of the plan.

In 2019, HRPC conducted the County's second five-year Hazard Mitigation Plan update. In order to update the plan HRPC conducted two public hearings on the following dates 11/5/2018, and 11/19/2018. In addition to the public meetings, letters and surveys were sent to the City of Findlay, Hancock County, and all the Townships and Villages.

We respectfully request the Findlay City Council adopt the 2019 Hazard Mitigation Plan update. If you have any questions, please feel free to contact HRPC at 419-424-7094.

Sincerely,

Matt Cordonnier, Director
Hancock Regional Planning Commission

RESOLUTION

July 30, 2019

Resolution No. _____-19

RE: AUTHORIZING THE CITY OF FINDLAY TO ADOPT A HAZARD MITIGATION PLAN AS THE OFFICIAL PLAN FOR THE CITY OF FINDLAY, OHIO AS A GUIDE TO REDUCE RISKS TO CITIZENS AND PROPERTY

The Board of County Commissioners, Hancock County, Ohio met in regular session on the 30th day of July 2019, with the following Commissioners present:

_____ , _____ , _____ .

WHEREAS, the City of Findlay has experienced severe damage from hurricanes, flooding, earthquake, wildfires, and tornados on many occasions in the past century resulting in property loss, loss of life, economic hardship, and threats to public health and safety; and

WHEREAS, the 2007/2013 Hazard Mitigation Plan has been updated and improved (hereinafter referred to as the PLAN UPDATE) through research work by HRPC and other local government subdivisions for risk reduction and the welfare of the people of the community; and

WHEREAS, the PLAN UPDATE (attached hereto and incorporated herein as if fully rewritten) recommends many hazard mitigation actions that will protect the people and property affected by the natural hazards that face the City of Findlay; and

WHEREAS, a public meeting was held on November 5th and November 19th, 2018 where the PLAN UPDATE was reviewed, as required by law.

NOW BE IT THEREFORE RESOLVED by the City of Findlay, Ohio adopt the PLAN UPDATE as the official plan of Hancock County.

BE IT FURTHER RESOLVED, that this resolution shall take effect and be in force from and after the passage and approval by the Board.

_____ seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Hancock County Board of Commissioners

_____,
Timothy K. Bechtol, President

Mark Gazarek, Commissioner

Brian J. Robertson, Commissioner

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
Thursday, January 9, 2020 - 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

ITEMS TABLED AT THE DECEMBER 12, 2019 MEETING

1. PRELIMINARY PLAT APPLICATION #PP-03-2019 filed by Country Club Acres, 655 Fox Run Rd, Findlay OH, for Hunter's Creek 12th, 13th, 14th and 15th Additions.

NEW ITEMS

1. ALLEY/STREET VACATION PETITION #AV-01-2020 filed by Habitat for Humanity, 1200 Commerce Pkwy., Findlay to vacate a portion of N Blanchard Street right-of-way formerly known as Lots 2509-2511 of the Strothers Addition to the City of Findlay.

ADMINISTRATIVE APPROVALS

ADJOURNMENT

City of Findlay City Planning Commission

Thursday, December 12, 2019 – 9:00 AM

Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

MEMBERS PRESENT: Mayor Christina Muryn
Jackie Schroeder
Brian Thomas
Dan Clinger
Dan DeArment

STAFF ATTENDING: Matt Cordonnier, HRPC Director
Judy Scrimshaw
Erik Adkins, Flood Plain/Zoning Supervisor
Jeremy Kalb, Engineering Project Manager

GUESTS: Dan Stone, Jacob Mercer, James Koehler, Tom Shindeldecker, Todd Jenkins, Mark Roynon, Anthony Bloomfield, Jeff Harper, Al Dillon, Gary Schultz, Eric Ferguson, Matt Boehm, Jerry Kuhlman, Bridgett Mundy, Stephen Gons, Jeff Fenimore

CALL TO ORDER

ROLL CALL

The following members were present:

Mayor Christina Muryn
Dan Clinger
Jackie Schroeder
Brian Thomas
Dan DeArment

SWEARING IN

All those planning to give testimony were sworn in by Judy Scrimshaw.

APPROVAL OF MINUTES

Jackie Schroeder made a motion to approve the minutes of the November 14, 2019 meeting. Dan Clinger seconded. Motion carried 5-0-0.

NEW ITEMS

1. APPLICATION FOR ZONING AMENDMENT #ZA-10-2019 filed by Blanchard Valley Health Association, 15100 Birchaven Lane, Findlay to rezone a portion of Lot 2 in Eastern Woods Subdivision from C-1 Local Commercial to M2 Multiple Family High Density.

CPC STAFF**General Information**

This request is located on the south side of Birchaven Lane. It is currently zoned C-1 Local Commercial. Land to the west is zoned M-2 Multiple Family. To the east and south is zoned C-1 Local Commercial. To the north is zoned O-1 Institutions and Offices. It is not located within the 100-year flood plain. The City of Findlay Land Use Map designates the area as Planned Mixed Use Development (PMUD).

Parcel History

This site is currently vacant.

Staff Analysis

In 2009, the west portion of this lot containing 8.893 acres was rezoned to C-Residential. This converted to the M-2 Multiple Family district when the zoning code rewrite was adopted in 2012. An additional portion was rezoned to M-2 in December 2018.

At this time, the applicants wish to rezone an additional 10.141 acres to that Multi-Family area.

Staff Recommendation

CPC Staff recommends that FCPC recommend approval to Findlay City Council **APPLICATION FOR ZONING AMENDMENT #ZA-10-2019 filed by Blanchard Valley Health Association, 15100 Birchaven Lane, Findlay to rezone a portion of Lot 2 in Eastern Woods Subdivision from C-1 Local Commercial to M2 Multiple Family High Density.**

ENGINEERING

No comment.

FIRE PREVENTION

No comment.

RECOMMENDATION

Staff recommends that FCPC recommend approval to Findlay City Council of **APPLICATION FOR ZONING AMENDMENT #ZA-10-2019 filed by Blanchard Valley Health Association, 15100 Birchaven Lane, Findlay to rezone a portion of Lot 2 in Eastern Woods Subdivision from C-1 Local Commercial to M2 Multiple Family High Density.**

DISCUSSION

Todd Jenkins stated that last December BVHA had requested to rezone another portion of this lot for the purpose of developing senior housing. This new proposal will be for a second phase of that future development. They want to reserve some commercial land along the Eastern Woods Parkway frontage so they left a strip 150 feet deep there as C-1 Local Commercial. Dan Clinger questioned if that area to remain C-1 is deep enough to develop. Mr. Jenkins replied that it will be small commercial and probably more office type development.

MOTION

Dan DeArment made a motion to recommend approval to Findlay City Council of **PETITION FOR ZONING AMENDMENT #ZA-10-2019 filed to rezone a portion of Lot 2 in Eastern Woods Subdivision from C-1 Local Commercial to M-2 Multiple Family High Density.**

2nd: Jackie Schroeder

VOTE: Yay (5) Nay (0) Abstain (0)

2. APPLICATION FOR CONDITIONAL USE #CU-03-2019 filed by Movement Church Findlay, 112 E. Front Street, Findlay to operate a church at 200 S. Main Street, Findlay.

CPC STAFF

General Information

This site is located on the southwest corner of W. Front Street and Main Street in downtown Findlay. It is zoned C-3 Downtown Commercial and is completely surrounded by C-3. It is located within the 100-year flood plain. The City of Findlay Land Use Map designates the area as General Commercial.

Parcel History

The parcel has been the site of Ace Hardware since 1994.

Staff Analysis

The applicant is proposing to operate a church at this location. Currently, the applicant operates their church services out of Glenwood Middle School and are looking for a permanent location. They also have a downtown office across the street at 112 W. Front Street. There is a purchase agreement in place with the current owner, contingent on receiving a conditional use permit.

According to the Auditor's website, the building is 7500 square feet. There is currently a parking lot that can accommodate approximately 12 cars. While the C-3 Downtown Commercial district does not have any parking requirements, the applicant has acknowledged there may some barriers with parking on Sundays, but are working to create an effective plan to address those concerns.

In the northeast corner of the parcel, is a pylon sign. Staff recommends this pylon sign be removed and replaced with signage that fits the downtown standards.

Staff Recommendation

CPC Staff recommends **approval of APPLICATION FOR CONDITIONAL USE #CU-03-2019 filed by Movement Church Findlay, 112 E. Front Street, Findlay to operate a church at 200 S. Main Street, Findlay subject to the following conditions:**

- **Removal of the pylon sign**
- **Creation of a shared parking plan**

ENGINEERING

No comment.

FIRE PREVENTION

No comment.

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR CONDITIONAL USE #CU-03-2019 filed by Movement Church Findlay, 112 E. Front Street, Findlay to operate a church at 200 S. Main Street, Findlay, subject to the following conditions:**

- **Removal of the pylon sign**
- **Creation of a shared parking plan**

DISCUSSION

Dan Clinger commented that he doesn't foresee any issues with Sunday parking but wondered what they would do for week day activities. Eric Ferguson stated that there are about 225 spots in the proximity of their building. Because they are tenants in the building on Front Street, they have a verbal agreement on using about 50 of those parking spaces as needed. He stated that right now they may have 75 to 100 cars at any one time for events. Their primary spots would be on the site and across the street by their offices. They can spill into other areas as needed.

Christina Muryn commented that she thought it is great that they have the opportunity to use that space. Mr. Clinger asked if the shared parking plan would be submitted to zoning prior to getting their permits. Judy Scrimshaw reminded the committee that the district does not have any parking requirements, so we can't really hold them to any plan. They were kind enough to show a map with area lots that can be used by their congregation as needed. Mr. Ferguson replied that they certainly want to be good neighbors and if there are concerns brought forward they will address them.

MOTION

Dan Clinger made a motion to approve **APPLICATION FOR CONDITIONAL USE #CU-03-2019 filed by Movement Church Findlay to operate a church at 200 S. Main Street, Findlay subject to the following conditions:**

- **Removal of the pylon sign**
- **Creation of a shared parking plan**

2nd: Christina Muryn

VOTE: Yay (5) Nay (0) Abstain (0)

3. PRELIMINARY PLAT APPLICATION #PP-03-2019 filed by Country Club Acres, 655 Fox Run Rd, Findlay OH, for Hunter's Creek 12th, 13th, 14th and 15th Additions.

CPC STAFF**General Information**

This request is located to the south of Hunter's Creek subdivision, and to the east of Homestead Drive. It is zoned R-1 Single-Family Low Density Residential. It is surrounded by R-1 to the north, west and south. The Findlay Land Use Plan designates this area as Single Family, Medium Lot. A portion of the proposed development is located within Marion Township.

Parcel History

The site is currently vacant.

Staff Analysis

The applicant is proposing one hundred twenty (120) single-family lots on the 12th, 13th, 14th, and 15th additions of Hunter's Creek Subdivision. The City and Marion Township boundary line bisects lots 425, 426, 427, and 447. Lots 397, 399, 409, 411, 412, 425, 446, 447, 462, 463, 465, and 465 do not meet the R-1 standard for frontage. Staff would like to see a revision so that all lots meet the R-1 standard.

This proposed addition will bring a street connection between Fox Hound Drive and Country Creek Drive. There will be temporary turnarounds at the ends of Browning Drive and Springfield Drive to avoid stub dead ends.

Staff would like more information regarding how the developer will work to develop the portion of the site within the 100-year floodplain.

This Preliminary Plat will be on the HRPC agenda this month for review.

Staff Recommendation

CPC Staff recommends approval of **PRELIMINARY PLAT APPLICATION #PP-03-2019 filed by Country Club Acres, 655 Fox Run Rd, Findlay OH, for Hunter's Creek 12th, 13th, 14th and 15th Additions subject to the following condition:**

- **All lots meet the R-1 frontage standard**

ENGINEERING

No comment.

FIRE PREVENTION

No comment.

RECOMMENDATION

Staff recommends approval of **PRELIMINARY PLAT APPLICATION #PP-03-2019** filed by **Country Club Acres, 655 Fox Run Rd, Findlay OH, for Hunter's Creek 12th, 13th, 14th and 15th Additions** subject to the following condition:

- All lots meet the R-1 frontage standard

DISCUSSION

Dan Stone noted that they were forwarded many emails in regard to concerns of the existing neighbors in Hunters Creek and Hunters Ridge subdivision. Mr. Stone asked if the Commission wanted him to discuss this first or address comments from the audience present. Ms. Muryn said she thought he could address the comments he had received.

Matt Cordonnier asked if he could give a brief overview of the process. Mr. Cordonnier stated that the Preliminary Plat is required when a developer wishes to divide 5 or more lots of 5 acres or less, dedicate right-of-way for public streets, and construct infrastructure to serve that area such as water and sewer. The City looks at things like street layout, where utilities will lie and the size of the lots in conformance with zoning. After that is reviewed they submit construction drawings. Those include cross sections of the road construction, installations plans of water and sewer lines and this is when drainage calculations are also submitted. This is when the Engineers will have to certify to the City that the ponds and drainage meet City standards. The storage capacity was increased after the 2007 floods in the City's regulations. With an approval or denial of a Preliminary Plat, there are not legal rights to create lots, sell lots or begin any of the construction. This Plat is essentially an overview of what is planned. If they get approval, then the move to designing for construction. If done in phases, a Final Plat will then be submitted for the first phase. If that Final Plat is approved, then the lots can be created and sold. This particular plan is partially in the County and will thus be going through the same process again with Regional Planning and the County Engineer. The applicant stated that they will start the annexation process soon. Dan DeArment asked if the annexation would have to be completed prior to the Final Plat. Mr. Cordonnier said he anticipates that if this moves forward, the developer will Final Plat the 12th and 13th additions first while the process is going on and will not get to the two phases that are currently outside the corporation until the annexation process is complete. Dan Stone clarified that phase 12 is currently all inside the City and that 13 is also inside.

Mr. Stone proceeded to comment on areas of concern from emails that were received in regard to drainage and ponds. He stated that the intent is to have the entire new development drain into the new pond to the south. Mr. Stone commented that the original Hunter's Creek and Hunter's Ridge developments were done prior to the amendments to the Subdivision Regulations. The City and County both increased their detention requirements after the 2007 flood to take a 100 year storm that releases at a pre development rate of the farm field. He stated that he thinks most of Hunter's Creek was designed for a 25 year storm. The City worked in 2008 on getting new piping to help drain the existing ponds to get to Lye Creek. With the new pipes and control valves the City has the ability to let the water out quicker. During the floods, the biggest problem was that the water couldn't get out.

Dan Stone stated that knowing the sensitivity in the area with the newer development, they want to take the new area to the proposed pond at the south end. They will have to take into consideration an existing raw water line that traverses the property and how they can cross that. The rear yards of some of the lots abutting the north pond may drain there because of how homes may be built up, but everything else would go south. There's the existing flood route swale that when the pond over tops takes it Lye Creek will remain. An audience member asked if it would be a dry pond. Mr. Stone replied that it will be a wet pond similar to what they have but about twice the size. The pond area will be part of the flood mitigation and will go through FEMA. The swale will remain, there will be the new pond which will be built to satisfy the storm water drainage, the EPA water quality standards, sediment and erosion control as well as flood mitigation.

Christina Muryn asked Mr. Stone if there is any benefit or help this will provide to the existing neighborhood. Mr. Stone replied that there is currently part of the land here that does drain into the existing pond and some may drain back into some existing yards. A lot of the flood waters that enter the development, come across CR 180, through the field and in. Some will still do so, migrating in a southwest direction. The new drainage should help pick it up and move it to the new pond. The existing pond was developed for that development only, so they are not planning to push any water there. They hope to intercept some of those flood waters and put in their pond now.

Dan DeArment asked if the new pond is designed for this development and all the way over to CR 180. Dan Stone explained that they have to design the pond for whatever drains there today. Everything comes down to Lye Creek. If the land to the east ever does develop, they will have to put in their own ponds. Ohio EPA dictates a lot about how things are developed with their sediment and erosion control standards. Any time you disturb over an acre, you must put in sediment basins. Dan stated that they will look at what water comes their way and make provisions for that.

Dan Clinger asked if when they redid the one pond they weren't metering it out as slow. Dan Stone replied that the City has two valves that they use to allow the water from the development to release. The City controls it. If the water is backed up in the streets and such, the City can open them and let the water out quicker. Mr. Clinger asked if the ponds are connected. Mr. Stone replied yes and pointed out the three ponds and how they flow into one another. Dan replied that his goal is to not take any water to the existing pond if they can get through the waterline easement.

Mr. Clinger asked if it would make sense to have a drainage swale that picks up the farmland drainage if it in fact does come over there. Obviously, if you have a 4" per hour rain it is going to run off much faster than only a ½". Mr. Stone replied that there is a good chance they will put an off-site bypass somewhere. They haven't done a detailed contour survey yet. They have LIDAR contours. Dan Clinger said it bothered him the most that the west side had much of the lots in flood plain. He would prefer that area be set aside as greenspace or something. Dan Stone replied that they have some land farther east that would give them the ability to move things over and avoid that area. That would open up a buffer area and minimize any impact on the flood areas.

Dan Clinger asked that since the history of flooding is in this area, would it be desirable to even build that pond to handle more than the 100 year flood. Dan Stone replied that it actually will be because of the EPA requirements to put the water quality storage in it as well. This normally adds about another 25% of volume to a pond. Mr. Clinger asked if since the pond is in a flood plain, will it be inundated already. Mr. Stone replied that they can look at one of two ways. They could bring the berm of it up high enough that it does not or they can put tail water impacts on it and see how it impacts the rest of the development. The higher they take the berm, the more flood plain mitigation they have to do. That would have to be looked at in the design.

Dan DeArment asked if the ponds could be bypassed instead of feeding into each other. Mr. Stone replied that since it is already developed you cannot. It would entail tearing up roads, requiring easements from owners. Ponds running in sequence is pretty normal in development. If it's calculated properly, you run tail water impacts, it stacks up and it functions properly. Matt Cordonnier pointed to Lakeview pond which flows into the Winterwoods pond and down to the creek. So putting these in series is very common.

Dan Clinger asked what size piping was put in with the valves. Brian Thomas stated that it is either two 36" or two 48" pipes. Mr. Thomas stated that they are manually operated valves. Mr. Stone said he believes they are locked so they can't be tampered with. Ms. Muryn said it has to do with the levels in Lye Creek. The City may need to close them in order to avoid Lye Creek backing up and causing additional flooding. You'll get the initial water increase in the roadways, then once the Creek levels drop they can be opened up again. Ms. Muryn commented that with the other flood mitigation efforts that are in progress it should help with the Lye Creek backups.

Dan Stone stated that the other comment from emails was in regard to traffic. When Hunter's Ridge was initially designed, it came through Planning Commission. The Commission wanted a second access in and out. They looked at extending Lippincott out but it was too close to the bridge and had visibility issues. They required the stub into the vacant ground to the east in order to someday get that connection to another development. With the expansion of Hunter's Creek the roads will connect through and satisfy that initial requirement.

Dan Clinger commented that there is also a stub street going out east from the existing Hunter's Creek. He said you could potentially see that whole corner developing. Mr. Stone said when the area was looked at there was always discussion of taking the roadway out to CR 180. They do not control those properties to the east and cannot dictate what happens there other than to provide the means to connect at some date. But they have no idea when and how that will eventually all work out.

Brian Thomas noted that the County has bid out a project to add some additional drainage to try and get some of the water that comes across more access to get up to the river. That should help with some of the water coming across the field also. Dan Stone explained that in significant rain events, the roadside ditch becomes plugged with corn fodder and such so the catch basins no longer can function. The water overtops CR 180, goes west into the development. There were a lot of old storms and field tiles here. They have tried to cap those. They are in the process of adding a larger storm sewer going to the river to prevent the flood waters from crossing 180 and getting into the development.

Jeff Harper, 1473 Timberwood Drive, came forward to address the Commission. He lives along the one pond. An extension was built on the pond when Hunters Ridge was developed. He stated that this hasn't been successful. What will be done differently this time? A tile had collapsed between the ponds and the City, at great expense, replaced them in the last couple years. That pond flows without check into their pond. The owners on the pond paid for the flood gates with their taxes, and they are designed to stop the water in their pond from going into Lye Creek when it is high as was mentioned. The pond is already at capacity. It rises significantly into yards and streets flood. Mr. Harper stated they are concerned that any additional water whether form the east, west, etc. will create flooding to houses that have not flooded before. He said one possible suggestion is to take five lots (which he pointed to) and develop an extension of the pond there and eliminate building five homes.

Mr. Harper stated that the traffic pattern is a problem. Hunter's Ridge is a giant flag lot with only one way in and out. There is potential for 120 homes if all the additions are done. That is a bare minimum of 120 cars, but most homes have at least two cars so more likely 240 to 300 cars travelling either out to Sandusky or out to Fishlock. The traffic is awful around 5:00 on Sandusky and a traffic light will not solve it. If this is done right, they must consider going out to County Rd. 180. Dan DeArment asked why he thought a traffic light would not help at Fishlock and Sandusky. Mr. Harper said it may help get cars in and out, but doesn't help with the fact that there are 120+ more cars trying to get in and out of the same two lane street. Mr. Harper noted that the streets were designed to flood and when they do they strand people in Hunter's Ridge and also Hunter's Creek.

Mr. Harper commented that the pond they are proposing could be substantially increased in size. He summarized his comments: Remove 5 properties from the plan and increase the size of the pond, double the size of the new pond and consider an extension of road out to CR 180. Dan DeArment asked Mr. Stone to comment on the pipes Mr. Harper mentioned going north into his pond. Mr. Stone replied that he knows there are pipes that come out of it, but doesn't know if they're field tile. Mr. Harper said they are green PVC. Mr. Stone said he thinks perhaps when they created that pond they encountered some old field tiles they had allowed them to go through the pond. Mr. Stone said that during their construction, that old tiles will be taken out of service and tied into their sewer system.

Dan Clinger asked about the street flooding. Dan Stone replied that he cannot address how that was designed. Mr. Harper said they need to provide the access out to CR 180 to allow the residents to perhaps have a way out. Mr. Stone replied that they don't control that land and therefore cannot do anything if the owners don't wish to do so. Mr. Harper replied than maybe they shouldn't consider any new development until they can.

Mark Roynon, Timberwood Drive, said that that are 300+ homes in Hunter's Creek and many in Hunter's Ridge, and this proposes possibly 120 more. So roughly 600 houses go through the subdivisions. You can't go out to Fishlock if it is flooded. You can't go out Sandusky if it's flooded. There's no way out. This has to be addressed. You can't keep 600 people in a subdivision for three days until someone from the City or County deems it acceptable to open the flood gates.

Stephen Gons, 1127 Homestead Drive asked who owns the property directly east of this. Jim Koehler said it is owned by Riegels. He said he thought it was all Bishop Farms.

Mr. Gons stated that most of the neighbors he shared a copy of the plan with had the same concerns of traffic and flooding. He stated they have lived there since mid-2016 and have experienced significant flooding where they have been trapped in. He has spoken with multiple people in Hunter's Ridge and Hunter's Creek that have had sporadic flooding where it hasn't flooded before. When the bodies of water, river, creeks, fill up the water has nowhere to go. He knows these developers have many areas in town they build, but why is this a first choice to develop here with all the issues there have been. There are probably better options in the area. Mr. Gons said they have been finishing off their basement and now with this plan he is concerned that it may cause problems that they were not anticipating. He said he hopes they will take their concerns seriously and that they can get some answers and some sureties before this will move ahead.

Dan Clinger asked about detention that was done at the Fairgrounds. He inquired if it caused any more back up at Lye Creek. Mr. Stone said no. Dan DeArment asked if there were a possibility of creating an access to the south out to Blanchard Avenue. Mr. Stone replied that it's not likely. There would have to be a bridge to cross the creek that would cost at least \$500,000. The developer only owns so far. Dan Clinger said that maybe access could be onto Strong Avenue. Mr. Stone replied that parts of that are vacated and there isn't enough right-of-way there to make a proper street. It could be a bridge to nowhere if they can't control access through the property along Blanchard which his client doesn't own either. The developer's hands are tied. As a private developer, he can't go through other privately owned property. The City may have mechanisms to allow them to acquire right-of-way, but we cannot. We can ask, but if the owner says no, there is nothing they can do.

Mayor Muryn asked if there have been conversations with those property owners. Mr. Koehler stated that he has spoken with the Rigel's in the past and they are not willing to sell or develop. He says he thinks some day they may just turn it into a piece of ground that is not developable. Mr. Koehler said he wants to make it a nice area. If things go well he might want to go further, but development is not easy. It's a gamble to do the first phase alone.

Jeff Fenimore, 1011 Country Creek, stated that the farm field has been flooding differently in the last few years. He and a neighbor now get water in the back yard and they never did before. They were told the streets were designed to flood and he assumed it was from the storm sewer. Are they saying that any storm sewers in the new development would not be connected with theirs and would all run south and not north? Mr. Stone said the land naturally drains in the south direction. It will drain into the detention facility, and then to Lye Creek. Mr. Fenimore said he understands that the problems in Hunter's Creek were never solved, they just made it so the streets flood and put in the gates to let it out. Mr. Fenimore questioned how putting the new development water out to Lye Creek can't affect the issues in Hunter's Creek. If they are putting more water in the Creek how will it go down to allow for the opening of the flood gates. Dan Stone replied that with the design of the detention facilities, the release rate has to be the same as pre-development conditions. Mr. Fenimore said he lives at the end of Country Creek and the water flows through the small woods, through his street and down. Mr. Stone replied that their goal is to take as much water as possible down to their pond. They are trying to avoid putting any additional water in the existing storm system. Mr. Fenimore said they will still get water from the east. There is water in that field now. Mr. Stone replied that the City and County are working on trying to prevent additional water east of CR 180 from coming over. They are trying to do additional piping, additional drainage along the road to keep this from happening.

Dan Clinger asked that if the existing pond was expanded, would it help alleviate the flooding of the streets. Mr. Stone stated that he had not analyzed that. If you add more capacity to a pond, it should take away some of the pressure on the streets but, if there is a storm like in 2007, it will help for a few hours, but once the pond fills up it can't. When the water was coming from the Kenton area and hitting the smaller creeks and they each over top the other, nothing was moving. The Eagle Creek basin is intended to take some of that pressure. Eagle Creek will act on its own and not take on the water from the others. It's a complex situation. They are taking good steps to try to protect downtown. Mr. Fenimore replied that it would be nice to see these other things in place and see if they work before they go ahead and build in a flood zone.

Ed Lentz thanked the Commission for taking the time to hear the neighbors' concerns. He stated that he has lived in Hunters Creek since 1997 at the corner of Misty Oaks and Country Creek. He said that whatever goes on downstream, has ripple effects upstream. He stated that the pond was not made to handle all that it does. He blames no one, it's designed for what they knew at the time. Anything done downstream that is going to help that situation will help the whole subdivision. He said this is the first year that he has had water in his backyard the whole winter. He knows they had a lot of rain. Things were so saturated and the pond was so high there, but obviously the gates weren't open and their backyards were flooded all winter long. Anything that can be done to relieve the pressure in the upper pond is going to help a great deal. He said that a berm in to keep the water from the farm field entering will only eventually push that water up to Cranberry. Mr. Stone said they are not putting a berm in to deflect water. They cannot do anything that might push water onto someone else's property. He was only talking about an area around the pond to keep flood water out. Mr. Stone said they plan to try to intercept that water from the east and send it to their system.

MOTION

Christina Muryn made a motion to table **PRELIMINARY PLAT APPLICATION #PP-03-2019** filed by **Country Club Acres, 655 Fox Run Rd, Findlay OH, for Hunter's Creek 12th, 13th, 14th and 15th Additions.**

2nd: Dan DeArment

VOTE: Yay (5) Nay (0) Abstain (0)

ADJOURNMENT

Christina Muryn
Mayor

Brian Thomas, P.E., P.S.
Service Director

City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862
318 Dorney Plaza, Municipal Building Room 115
Telephone: 419-424-7133 • Fax: 419-424-7410
findlayohio.com/incometax

Christina Muryn
Mayor

Andrew Thomas
Tax Administrator

Monthly Collection Report to Findlay Council

December 2019

Total collections for December 2019: \$1,846,508.19

	2019	2018	
	<u>Year-to-date</u>	<u>Year-to-date</u>	<u>Variance</u>
Withholders	19,095,066.01	18,641,564.72	453,501.29
Individuals	2,745,075.44	2,647,097.01	97,978.43
Businesses	<u>4,389,066.63</u>	<u>3,402,933.38</u>	<u>986,133.25</u>
Totals	26,229,208.08	24,691,595.11	1,537,612.97
			6.23%

Actual & Estimated Past-due Taxes

Withholders	541,930.74
Individuals	2,784,359.95
Businesses	<u>167,940.66</u>
Total	3,494,231.35

Actual and Projected Revenue


	2019	Percentage	Amount	Percentage	2019
	<u>Actual</u>	<u>of Projection</u>	<u>to Meet</u>	<u>to Meet</u>	<u>Projected</u>
	<u>Year-to-date</u>	<u>Collected</u>	<u>Projection</u>	<u>Projection</u>	<u>Year End</u>
Withholders	19,095,066.01	101.11%	-210,066.01	-1.11%	18,885,000.00
Individuals	2,745,075.44	96.83%	89,924.56	3.17%	2,835,000.00
Businesses	<u>4,389,066.63</u>	101.43%	<u>-62,066.63</u>	-1.43%	<u>4,327,000.00</u>
Totals	26,229,208.08	100.70%	-182,208.08	-0.70%	26,047,000.00

Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	37	0.00	15,819.14
Individuals	7	791	2,259.07	299,087.26
Businesses	<u>5</u>	<u>132</u>	<u>2,151.00</u>	<u>97,935.51</u>
Totals	12	960	4,410.07	412,841.91

Transfers of Overpayments

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	6	0.00	735.10
Individuals	15	998	28,374.95	297,655.78
Businesses	<u>18</u>	<u>740</u>	<u>11,791.72</u>	<u>539,070.64</u>
Totals	33	1,744	40,166.67	837,461.52



Andrew Thomas, Administrator

1-3-20

Date

2019	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
Withholding													
2019 Total	60,242.52	1,345,034.34	1,517,417.84	2,005,456.04	2,120,879.87	1,515,774.23	1,467,877.85	1,325,593.50	1,557,910.26	1,480,854.29	1,424,972.61	1,547,375.21	17,369,388.56
2018 Total	1,557,724.20	78,607.11	12,986.44	20,317.66	745.95	1,454.58	329.51	866.85	339.13	3,612.05	7,027.28	4,557.78	1,688,568.54
2017 Total	921.09	3,972.99	(3,666.73)	129.68	46.87	972.66	361.03	1,474.87	5,225.30	455.00	-	1,169.47	11,062.23
2016 Total	875.37	2,494.21	-	1,153.36	54.36	-	565.72	1,974.10	512.07	-	-	-	7,629.19
2015 Total	-	3,236.75	-	1,590.34	-	-	146.60	227.20	(5.23)	617.46	-	-	5,813.12
2014 Total	-	-	1,425.90	2,644.42	-	-	-	825.37	5.23	803.25	75.52	-	5,779.69
2013 Total	-	-	1,397.02	-	1,064.91	-	-	256.53	-	-	(16.52)	-	2,701.94
2010-2012 Total	85.00	585.27	-	112.50	1,064.90	-	-	(178.43)	37.50	-	16.00	-	1,722.74
2010-2012 at 1 percent	68.00	468.22	-	90.00	851.92	-	-	(142.74)	30.00	-	12.80	-	1,378.19
2010-2012 at .25 percent	17.00	117.05	-	22.50	212.98	-	-	(35.69)	7.50	-	3.20	-	344.55
2009 & Prior at 1 percent	400.00	50.00	200.00	250.00	150.00	100.00	250.00	200.00	200.00	200.00	200.00	200.00	2,400.00
2012 & Prior at 1 percent	468.00	518.22	200.00	340.00	1,001.92	100.00	250.00	57.26	230.00	200.00	212.80	200.00	3,778.19
Prev Yr MTD Check	1,560,005.66	88,946.33	12,342.63	26,197.96	3,126.99	2,527.24	1,652.86	5,646.49	6,314.00	5,687.76	7,302.28	5,927.25	1,725,677.45
Total Category Check	1,620,248.18	1,433,980.67	1,529,760.47	2,031,654.00	2,124,006.86	1,518,301.47	1,469,530.71	1,331,239.99	1,564,224.26	1,486,542.05	1,432,274.89	1,553,302.46	19,095,066.01
All Years at 1% Check	1,620,231.18	1,433,863.62	1,529,760.47	2,031,631.50	2,123,793.88	1,518,301.47	1,469,530.71	1,331,275.68	1,564,216.76	1,486,542.05	1,432,271.69	1,553,302.46	19,094,721.46
Past-due Collections	2,281.46	10,339.22	12,342.63	26,197.96	3,126.99	2,527.24	1,652.86	5,646.49	6,314.00	5,687.76	7,302.28	5,927.25	89,346.14
% of Total that are Past Due	0.14%	0.72%	0.81%	1.29%	0.15%	0.17%	0.11%	0.42%	0.40%	0.38%	0.51%	0.38%	0.47%
Individual													
2019 Total	397.57	14,025.21	34,940.16	193,367.64	17,976.50	134,550.88	22,606.34	24,185.59	134,358.38	33,931.94	13,155.11	50,397.21	673,892.53
2018 Total	150,855.48	54,394.62	170,096.06	809,094.46	43,097.65	18,614.00	16,459.53	19,948.84	13,441.36	143,144.24	7,661.77	18,364.53	1,465,172.54
2017 Total	11,366.37	15,552.62	15,717.84	20,564.20	8,206.74	8,575.61	10,965.09	12,827.96	11,554.86	12,113.68	16,419.74	16,495.06	160,359.77
2016 Total	12,036.17	16,083.58	11,886.69	17,088.63	11,479.13	10,966.89	6,512.39	13,237.92	9,946.43	12,537.61	8,082.39	10,047.50	139,905.33
2015 Total	11,557.73	12,752.18	8,847.56	12,299.30	10,381.50	6,305.24	4,592.40	3,561.54	6,623.74	8,512.28	5,266.38	5,605.85	96,305.70
2014 Total	12,385.09	8,420.87	9,507.76	9,846.59	5,602.24	3,862.20	3,876.77	3,303.65	4,827.40	3,153.52	3,367.72	3,621.92	71,775.73
2013 Total	8,083.72	7,982.45	4,206.82	2,724.63	3,429.44	3,907.18	4,204.59	2,617.43	1,938.93	2,572.92	3,960.53	2,256.08	47,884.72
2010-2012 Total	14,403.97	8,081.88	12,484.76	3,772.56	4,097.76	9,024.34	5,809.88	9,549.79	4,904.67	3,385.36	4,559.01	5,113.17	85,187.15
2010-2012 at 1 percent	11,523.18	6,465.50	9,987.81	3,018.05	3,278.21	7,219.47	4,647.90	7,639.83	3,923.74	2,708.29	3,647.21	4,090.54	68,149.72
2010-2012 at .25 percent	2,880.79	1,616.38	2,496.95	754.51	819.55	1,804.87	1,161.98	1,909.96	980.93	677.07	911.80	1,022.63	17,037.43
2009 & Prior at 1 percent	935.36	144.03	142.70	60.00	173.22	300.32	53.75	228.68	150.18	701.62	831.90	870.21	4,591.97
2012 & Prior at 1 percent	12,458.54	6,609.53	10,130.51	3,078.05	3,451.43	7,519.79	4,701.65	7,868.51	4,073.92	3,409.91	4,479.11	4,960.75	72,741.69
Prev Yr MTD Check	221,623.89	123,412.23	232,890.19	875,450.37	86,467.68	61,555.78	52,474.40	65,275.81	53,387.57	186,121.23	50,149.44	62,374.32	2,071,182.91
Total Category Check	222,021.46	137,437.44	267,830.35	1,068,818.01	104,444.18	196,106.66	75,080.74	89,461.40	187,745.95	220,053.17	63,304.55	112,771.53	2,745,075.44
All Years at 1% Check	219,140.67	135,821.06	265,333.40	1,068,063.50	103,624.63	194,301.79	73,918.76	87,551.44	186,765.02	219,376.10	62,392.75	111,748.90	2,728,038.01
Past-due Collections	70,768.41	69,017.61	62,794.13	66,355.91	43,370.03	42,941.78	36,014.87	45,326.97	39,946.21	42,976.99	50,149.44	62,374.32	632,036.67
% of Total that are Past Due	31.87%	50.22%	23.45%	6.21%	41.52%	21.90%	47.97%	50.67%	21.28%	19.53%	79.22%	55.31%	23.02%

2019	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
Business													
2019 Total	3,074.00	22,193.00	55,888.12	177,080.37	14,138.18	137,367.97	15,179.26	25,565.16	175,929.24	27,299.30	25,696.56	177,492.85	856,904.01
2018 Total	26,551.00	497,016.21	58,965.88	281,477.86	507,099.37	84,461.27	487,578.36	54,994.64	31,010.50	1,331,540.78	44,817.06	989.41	3,406,502.34
2017 Total	28,353.89	911.00	1,236.62	5,651.00	-	8,094.91	586.88	41,098.79	1,926.73	6,829.04	1,770.00	175.78	96,634.64
2016 Total	(2,236.96)	871.95	906.50	6,260.00	-	20.00	899.53	2,049.32	821.66	(55.69)	2,095.61	285.36	11,917.28
2015 Total	622.09	3,291.34	1,831.00	4,831.00	-	-	10.00	1,176.00	115.56	(53.80)	357.57	679.80	12,860.56
2014 Total	10.00	-	1,438.00	-	-	-	187.50	470.71	-	236.58	-	144.00	2,486.79
2013 Total	(424.75)	75.00	75.00	-	75.00	-	-	-	-	-	-	162.00	(37.75)
2010-2012 Total	10.00	-	-	50.00	-	176.00	40.00	37.50	(38.50)	37.50	-	505.00	817.50
2010-2012 at 1 percent	8.00	-	-	40.00	-	140.80	32.00	30.00	(30.80)	30.00	-	404.00	654.00
2010-2012 at .25 percent	2.00	-	-	10.00	-	35.20	8.00	7.50	(7.70)	7.50	-	101.00	163.50
2009 & Prior at 1 percent	-	-	108.55	-	-	-	-	-	872.71	-	-	-	981.26
2012 & Prior at 1 percent	8.00	-	108.55	40.00	-	140.80	32.00	30.00	841.91	30.00	-	404.00	1,635.26
Prev Yr MTD Check	52,885.27	502,165.50	64,561.55	298,269.86	507,174.37	92,752.18	489,302.27	99,826.96	34,708.66	1,338,534.41	49,040.24	2,941.35	3,532,162.62
Total Category Check	55,959.27	524,358.50	120,449.67	475,350.23	521,312.55	230,120.15	504,481.53	125,392.12	210,637.90	1,365,833.71	74,736.80	180,434.20	4,389,066.63
All Years at 1% Check	55,957.27	524,358.50	120,449.67	475,340.23	521,312.55	230,084.95	504,473.53	125,384.62	210,645.60	1,365,826.21	74,736.80	180,333.20	4,388,903.13
Past-due Collections	(2,019.62)	4,238.29	4,359.05	11,141.00	75.00	196.00	1,137.03	3,733.53	1,771.43	164.59	2,453.18	1,776.16	29,025.64
% of Total that are Past Due	-3.61%	0.81%	3.62%	2.34%	0.01%	0.09%	0.23%	2.98%	0.84%	0.01%	3.28%	0.98%	0.66%
Totals													
2019 Total	63,714.09	1,381,252.55	1,608,246.12	2,375,904.05	2,152,994.55	1,787,693.08	1,505,663.45	1,375,344.25	1,868,197.88	1,542,085.53	1,463,824.28	1,775,265.27	18,900,185.10
2018 Total	1,735,130.68	630,017.94	242,048.38	1,110,889.98	550,942.97	104,529.85	504,367.40	75,810.33	44,790.99	1,478,297.07	59,506.11	23,911.72	6,560,243.42
2017 Total	40,641.35	20,436.61	13,287.73	26,344.88	8,253.61	17,643.18	11,913.00	26,401.62	18,706.89	19,397.72	18,189.74	17,840.31	268,056.64
2016 Total	10,674.58	19,449.74	12,793.19	24,501.99	11,533.49	10,986.89	7,977.64	17,261.34	11,280.16	12,481.92	10,178.00	10,332.86	159,451.80
2015 Total	12,179.82	19,280.27	10,678.56	18,720.64	10,381.50	6,305.24	4,749.00	4,964.74	6,734.07	9,075.94	5,623.95	6,285.65	114,979.38
2014 Total	12,395.09	8,420.87	12,371.66	12,491.01	5,602.24	3,862.20	4,064.27	4,599.73	4,832.63	4,193.35	3,443.24	3,765.92	80,042.21
2013 Total	7,658.97	8,057.45	5,678.84	2,724.63	4,569.35	3,907.18	4,204.59	2,873.96	1,938.93	2,572.92	3,944.01	2,418.08	50,548.91
2010-2012 Total	14,498.97	8,667.15	12,484.76	3,935.06	5,162.66	9,200.34	5,849.88	9,408.86	4,903.67	3,422.86	4,575.01	5,618.17	87,727.39
2010-2012 at 1 percent	11,599.18	6,933.72	9,987.81	3,148.05	4,130.13	7,360.27	4,679.90	7,527.09	3,922.94	2,738.29	3,660.01	4,494.54	70,181.91
2010-2012 at .25 percent	2,899.79	1,733.43	2,496.95	787.01	1,032.53	1,840.07	1,169.98	1,881.77	980.73	684.57	915.00	1,123.63	17,545.48
2009 & Prior at 1 percent	1,335.36	194.03	451.25	310.00	323.22	400.32	303.75	428.68	1,222.89	901.62	1,031.90	1,070.21	7,973.23
2012 & Prior at 1 percent	12,934.54	7,127.75	10,439.06	3,458.05	4,453.35	7,760.59	4,983.65	7,955.77	5,145.83	3,639.91	4,691.91	5,564.75	78,155.14
Prev Yr MTD Check	1,834,514.82	714,524.06	309,794.37	1,199,918.19	596,769.04	156,835.20	543,429.53	170,749.26	94,410.23	1,530,343.40	106,491.96	71,242.92	7,329,022.98
Total All Categories Check	1,898,228.91	2,095,776.61	1,918,040.49	3,575,822.24	2,749,763.59	1,944,528.28	2,049,092.98	1,546,093.51	1,962,608.11	3,072,428.93	1,570,316.24	1,846,508.19	26,229,208.08
All Years at 1% Check	1,895,329.12	2,094,043.18	1,915,543.54	3,575,035.23	2,748,731.06	1,942,688.21	2,047,923.00	1,544,211.74	1,961,627.38	3,071,744.36	1,569,401.24	1,845,384.56	26,211,662.60
Past-due Collections	71,030.25	83,595.12	79,495.81	103,694.87	46,572.02	45,665.02	38,804.76	54,706.99	48,031.64	48,829.34	59,904.90	70,077.73	750,408.45
% of Total that are Past Due	3.74%	3.99%	4.14%	2.90%	1.69%	2.35%	1.89%	3.54%	2.45%	1.59%	3.81%	3.80%	2.86%

City of Findlay Income Tax Department

Christina Muryn
Mayor

Monthly Collection Report to City Council

For the Month of December 2019

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	<u>0</u>	<u>0</u>
B. Cumulative quantity:	<u>2</u>	<u>81</u>
C. Cumulative quantity with no filing obligations:	<u> </u>	<u>28</u>
D. Cumulative quantity with no tax liabilities:	<u> </u>	<u>19</u>
E. Quantity not required to make estimate payments:	<u> </u>	<u>4</u>
F. Quantity already making estimate payments:	<u> </u>	<u>13</u>
G. Cumulative quantity HB 49 Opt-in election:	<u> </u>	<u>1</u>
H. Quantity remaining (B - C - D - E - F - G):	<u> </u>	<u>16</u>

For the remaining _____ individual and _____ business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension due date amount is \$ 582,380.00

House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses: Month-to-date 3 Year-to-date 326
HB 49 .5 Percent Fees: Month-to-date 114.73 Year-to-date 1288.49


Andrew Thomas, Tax Administrator

1-3-20
Date

Findlay Income Tax Department

Monthly Collections Report

Friday, January 3, 2020

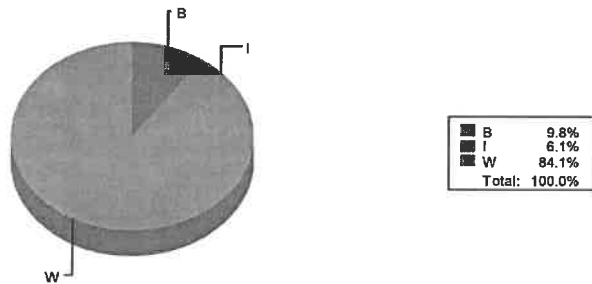
10:53:29AM

For Period December 1, 2019 through December 31, 2019

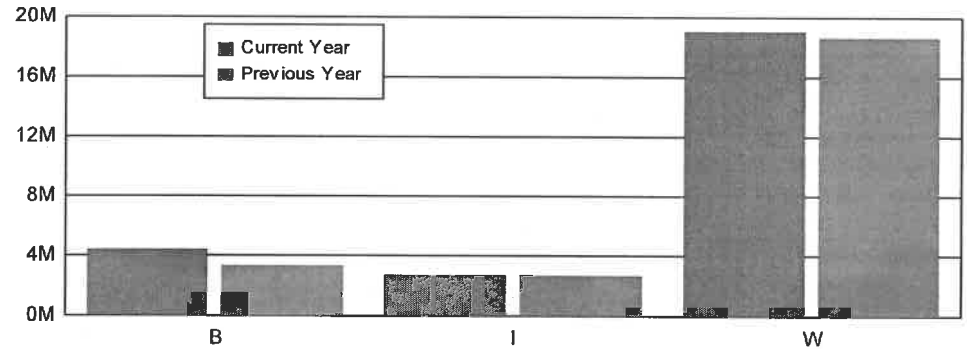
City of Findlay

Account Type	Monthly Total	2019 Year to Date	2018 Year to Date	Increase (Decrease)	% Change	2019 Month to Date	Previous Year(s) Month to Date
W	1,553,302.46	19,095,066.01	18,641,564.72	453,501.29	2.43	1,547,375.21	5,927.25
I	112,771.53	2,745,075.44	2,647,097.01	97,978.43	3.70	50,397.21	62,374.32
B	180,434.20	4,389,066.63	3,402,933.38	986,133.25	28.98	177,492.85	2,941.35
Totals:	1,846,508.19	26,229,208.08	24,691,595.11	1,537,612.97	6.23	1,775,265.27	71,242.92

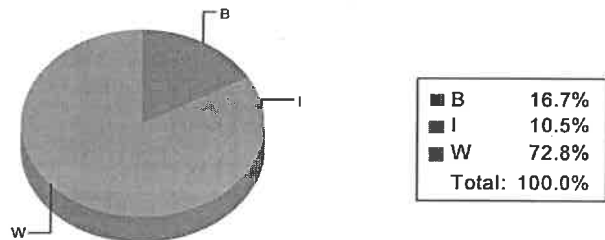
Monthly Collections by Account Type



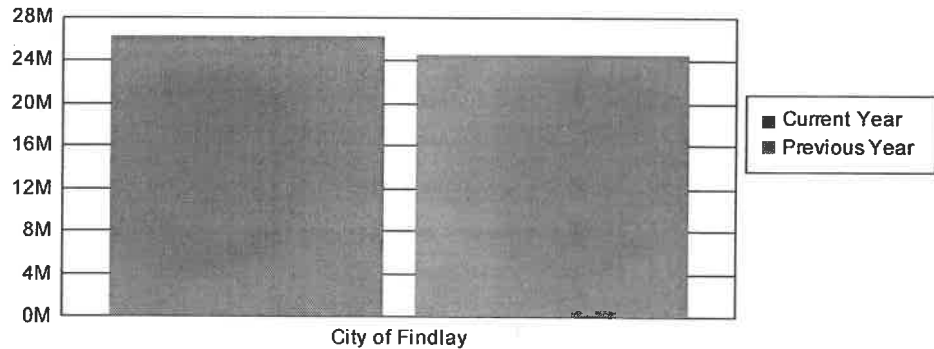
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



City of Findlay

Christina Muryn, Mayor

WATER TREATMENT DEPARTMENT

Jason Phillips, Superintendent

110 North Blanchard Street • Findlay, OH 45840

Phone: 419-424-7193 • Fax: 419-424-7892

www.findlayohio.com

JANUARY 3, 2020

NEWS RELEASE

PRECIPITATION & RESERVOIR LEVELS

Total precipitation recorded at the City of Findlay Water Pollution Control Center was 6.18 inches of rain and 6.5 inches of snow for the fourth quarter (Oct-Dec) of 2019.

At the end of December, the Findlay reservoirs stood at 82% of capacity. This reservoir level represents an 855 day water supply at the city's current usage rate.

The City of Findlay Water Treatment Plant treated 565.08 million gallons of water in the fourth quarter of 2019. That is an average of 6.14 million gallons per day.

Thank you,



Jason Phillips
Superintendent
Water Treatment Plant

EC: City Council
Department Supervisors
File

	1/3/2020	2018					2019				
		Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total
Precipitation											
Rain (Inches)		9.07	9.9	9.33	10.23	38.53	8.7	15.67	10.61	6.18	41.16
Snow (Inches)		6.3	1		3.2	10.5	20.1			6.5	26.6
Total Precipitation (In Inches)		15.37	10.9	9.33	13.43	49.03	28.8	15.67	10.61	12.68	67.76
Reservoir											
Current Volume (Billion Gallons)		6.3	6.0	5.4	5.5		6.2	6.3	5.5	5.25	
Max Capacity (Billion Gallons)		6.4	6.4	6.4	6.4		6.4	6.4	6.4	6.4	
% of Capacity		98%	93%	84%	87%		97%	99%	86%	82%	
Supply at Current Usage (Days)		1095	950	830	928		1014	1058	843	855	
Supply at Max Capacity/Current Usage (Days)		1117	1019	986	1072		1041	1074	976	1042	
Treatment											
Gallons Treated (Millions)		515.2	571.63	597.52	549.69		553.65	542.55	604.03	565.08	
Max Treatment Capacity (Millions)		1440	1456	1472	1472		1440	1456	1472	1472	
Current Treatment Capacity Utilization		36%	39%	41%	37%		38%	37%	41%	38%	
AVG Gallons Treated Per Day (Millions)		5.73	6.28	6.49	5.97		6.15	5.96	6.56	6.14	
Max Daily Treatment Capacity (Millions)		16	16	16	16		16	16	16	16	
AVG Daily Remaining Capacity (Millions)		10.27	9.72	9.51	10.03		9.85	10.04	9.44	9.86	

Water and Sewer Rates

2017 Annual Water Rates	
Findlay	\$ 358
Ohio average	\$ 634

2017 Annual Sewer Rates	
Findlay	\$ 424
Ohio average	\$ 677

Year	Average Ohio Water Rate Increases	Findlay
2014	1.8%	0%
2015	3.3%	0%
2016	6.1%	0%
2017	0.9%	0%

Year	Average Ohio Sewer Rate Increases	Findlay
2014	3.2%	0%
2015	4.4%	0%
2016	0.9%	0%
2017	2.4%	0%

from 2017 Ohio EPA Sewer & Water Rate Survey



Findlay Fire Department

Joshua S. Eberle, Chief

720 South Main Street
Findlay, OH 45840

Telephone: 419-424-7129 • Fax: 419-424-7849



January 2, 2020

Findlay City Council,

On November 5, 2019, City Council Authorized Safety Director Schmelzer to submit a grant application to the Ohio BWC through ordinance 2019-095, which was adopted by Council. Below is an excerpt from the minutes from that council meeting:

City Council previously authorized under Ordinance No. 2017-121, the expenditure of \$10,092.50 of an awarded \$15,000.00 Ohio BWC Firefighter Exposure to Environmental Elements Grant to purchase particulate blocking firefighter hoods. The Findlay Fire Department has \$4,907.50 remaining and is now requesting permission to submit an application to utilize \$4,023.75 of that remaining balance to purchase a turnout gear washer/extractor. The local match required is \$804.75, which will be taken from the existing Fire Department budget.

The Bureau of Workers' Compensation (BWC) uses the Firefighter Exposure to Environmental Elements Grant (FEEEG) Program to partner with Ohio employers to minimize exposure to dangerous environmental elements...

Legislation to authorizing the Safety Director to apply for said grant funds is requested. Ordinance No. 2019-095 was created.

*FROM: BWC FEEEG Grant application \$ 4,023.75
FROM: Fire Department #21014000-other \$ 804.75
TO: 2019 BWC FEEEG Project No. 31994800 \$ 4,828.50*

The City of Findlay was notified of the approved grant in the amount of \$4,023.75 on December 27, 2019. Please consider this letter as a formal request for council to authorize a transfer of \$804.75 from the operational budget of the fire department to project 31994800. Per the Auditor's office the grant funds have been received and have been placed in this project already.

I'd like to thank Safety Director Schmelzer and HR Director Don Essex for their work on this application and support of our firefighter cancer prevention initiative.

Thank you for your consideration.

Joshua S. Eberle, Chief
Findlay Fire Department

Office of the Mayor
Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

January 2, 2020

RE: 2020 Capital Improvement Plan

Dear Council Members:

The proposed 2020 Capital Improvements Plan is nearly complete. I anticipate that it will be finalized sometime during the week of January 6th, 2020. Therefore, I am requesting the opportunity to present the proposed 5-year plan at the next Appropriations Committee Meeting.

As we have done in the past, there will be copies of the plan ready for pickup on Friday, January 10, 2020. Assuming the Appropriations Committee will meet on Tuesday, January 14, 2020, this will give members time for review prior to the meeting.

Please note that this schedule can be changed to better fit the committee members schedule as needed.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840

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Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

January 2, 2020

RE: Annual Street Resurfacing/Curb Repairs 2020, Project No. 32894500
2020 CUBE Parking Lot Repairs, Project No. 31900300
West Melrose Avenue Waterline Replacement, Project No. 35795400
Rutherford Avenue Waterline Replacement, Project No. 35795200
6th Street Waterline Replacement, Project No. 35795300
2020 Annual Sewer Televising, Project No. 35600100
Blanchard Street Catch Basin Replacement, Project No. 35595100

Dear Council Members:

The projects mentioned projects are included in the 2020 Capital Improvement Plan. Engineering would like to be able to bid these projects as soon as possible in an attempt to receive the best pricing available. I am requesting authorization to advertise for bids and enter into a contract for construction of the projects and that startup money be appropriated into the projects.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Service Director to advertise for bids and enter into contracts for construction and to appropriate and transfer funds as follows:

FROM:	CIT Fund- Capital Improvement Restricted Account	\$2,000
TO:	Annual Street Resurfacing/Curb Repairs 2020, Project No. 3294500	\$1,000
	2020 CUBE Parking Lot Repairs Project No. 31900300	\$1,000
FROM:	Water Fund	\$3,000
To:	West Melrose Avenue Waterline Replacement Project No. 35795400	\$1,000
	Rutherford Avenue Waterline Replacement Project No. 35795200	\$1,000
	6 th Street Waterline Replacement Project No. 35795300	\$1,000

FROM:	Sewer Fund	\$1,000
TO:	2020 Annual Sewer Televising Project No. 35600100	\$1,000
FROM:	Sewer Fund – Stormwater Restricted Account	\$1,000
TO:	Blanchard Street Catch Basin Replacement Project No. 35595100	\$1,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



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Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

January 2, 2020

RE: 2020 Street Preventative Maintenance, Project No. 32800200

Dear Council Members:

This project is for the annual street maintenance project and it will be included in the 2020 Capital Improvement Plan. I am requesting that a partial appropriation be made into the project so that the 2019 annual project can be closed and the street department will have funds available for any repairs that may need to be made prior to the rest of the capital improvement plan being approved.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM:	CIT Fund- Capital Improvement Restricted Account	\$100,000
TO:	2020 Street Preventative Maintenance Project No. 32800200	\$100,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Findlay Fire Department
Monthly Activities Report - 2019
 Submitted By: Joshua S. Eberle, Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	8	5	7	7	8	11	6	6	5	8	4	8
Assist Other Agency	4	3	6	6	2	4	7	0	1	4	11	9
Emergency Medical Service (EMS)	119	88	109	89	118	108	103	135	123	137	119	111
Car Accidents	10	8	15	16	17	13	16	21	20	24	18	15
Rescues (Extrication, Water, Elevator)	2	1	3	1	1	6	2	1	2	1	1	1
Hazmat	7	13	6	12	12	12	12	10	11	9	18	18
Good Intent	19	7	9	4	14	5	8	4	9	3	2	4
Burning Complaints	0	2	4	6	5	9	4	9	7	6	4	2
False Alarms	31	38	36	34	12	21	33	28	14	20	24	28
Totals	200	165	195	175	189	189	191	214	192	212	201	196

Runs by District	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station 1 - (South Main St)	67	55	76	66	58	58	73	66	66	89	65	61
Station 2 - (North Main St)	52	36	41	51	48	48	54	56	63	53	59	46
Station 3 - (Tiffin Ave)	40	41	36	22	40	45	23	46	37	39	33	51
Station 4 - (CR 236)	41	33	42	36	43	38	41	46	26	31	44	38
Totals	200	165	195	175	189	189	191	214	192	212	201	196

Firefighter Training (by hours)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
EMS Formal	108.5	183	204	97	158	92	160	107	148	140		
Fire Formal	55	175	166.5	139	167	153	123	186	221	155		
Fire Informal	1870	1806	1478	1601	1536	1665	1512	2061	1544	1664		
Totals	2034	2164	1849	1837	1861	1910	1795	2354	1913	1959	0	0

Fire Prevention Bureau

Construction	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	1	1	2	1			2				2	1
Inspections	2			1		1	4	1	3	4	2	2
Plan Reviews	1	6	12	11	5	7	15	4	4	8	7	3
System Acceptance Tests	3	1	2	4	2			3	5	8	1	2
Totals	7	8	16	17	7	8	21	8	12	20	12	8

Existing Structure - Additions	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	4	3		1	2		2	1		1		1
Inspections		6	3	2	5	2	4	4	2	1	7	2
Plan Reviews	5	10	2	2	5	8	7	9	8	8	8	3
System Acceptance Tests	12	3	5	3	6	4	6	12	9	12	7	2
Totals	21	22	10	8	18	14	19	26	19	22	22	8

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	2	1			1	2	2		2	2	1	1
Undetermined	1	2		1	2	1	1	2				
Incendiary						1	1	1				1
Fire Investigation Activities												
Follow-up	1	1	9	15	4	14	11	5				
Interviews	15	17		7	4	27	14	18	7	6	3	4
Assists	1					1			1			
Totals	20	21	9	23	11	46	29	26	10	8	4	6

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly	21	11	6	1	10	17	23	2	18	1	10	11
Business	4	19	10	2	8	6	12	7	10	3	34	9
Education K-12					7	2	2	2	5	14	2	
Education Pre-School	2	2		1			2				1	1
Factory							1					
Mercantile	7			3		9	22				7	1
Hazardous / Fireworks								2	1			
Institutional	7	7	5		1				3			
Mercantile		14	7		1							
Residential	14	3			1		2	5	9	23		48
Adoption / Foster Care	1	1	1	1	1	2	3	2		1	7	2
Pre-Fire Plan	1			4	1		5					
Utility Mobile Food Vendors								41				
Utility Outbuildings		1			1			25				
Vacant Structures	1											
Totals	58	58	29	12	31	36	72	86	46	42	61	72

Prevention												
Code Interpretations	4	5	7	10	5	3	7	4	7	5	4	1
Complaints	4	2	3	4	2		2	1	2	2		
Fireworks Exhibitions / Events	6	2	3	7	10	3	4		4	1		1
Knox Box Consults/Maint.	2		5	1	2		4	5	24	11	2	1
Other	2			4	2	1	1			1		
Fire Plan Updates							1					
Pre-Fire Plan	1		1	1		1			1	1		1
Property Research			3	4	2		2	1	10	4	2	2
Safety Presentations	2	3	11	7	4	7		1	3	11	2	8
Re-inspections	66	83	79	54	46	32	25	53	28	34	35	32
Background Checks						8	17				1	1
Totals	87	95	112	92	73	55	63	65	79	70	46	47

Public Presentations												
Station Tours			1		1	3			2			
Truck Visits					4	1		4	4			
Meetings Attended	4	5		5	2	3	4	3	4	9	10	5
School / Seminars Attended	8	9		13		7	6	1		4	5	7
Totals	12	14	1	18	7	14	10	8	10	13	15	12

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

An AD HOC COMMITTEE met on December 18, 2019 to continue December 9, 2019 discussions on reviewing Council's Rules of Procedures for the 2020-2021 Council term, as well as Council sub-committee assignments.

We recommend:

- Committee Assignments per attached sheet
- Changes to Council Rules of Procedures per provided revised copy

Aye Nay Grant Russel LEGISLATION: _____
Grant Russel, Chair

Aye Nay John Harrington MOTION DATE: December 18, 2019

Aye Nay Dennis Hellmann SECOND COMMITTEE: AD HOC

COMMITTEE ASSIGNMENTS FOR 2020-2021

APPROPRIATIONS:

Chairman: Jeff Wobser
Randy Greeno
Josh Palmer
Tom Shindledecker
Beth Warnecke

PLANNING & ZONING:

Chairman: Grant Russel
Bud Haas
Dennis Hellmann
Tom Shindledecker
Jim Slough

WATER & SEWER:

Chairwoman: Randy Greeno
Josh Palmer
Grant Russel

PRESIDENT PRO-TEM – <to be selected>

THE ALLIANCE– Dennis Hellmann

AIRPORT ADVISORY BOARD – Randy Greeno

BLANCHARD RIVER WATERSHED PARTNERSHIP – Randy Greeno

DOWNTOWN FINDLAY IMPROVEMENT DISTRICT BOARD – Grant Russel

ESID BOARD – Beth Warnecke

HANCOCK REGIONAL PLANNING COMMISSION REP – Grant Russel

INCOME TAX BOARD – Jeff Wobser

PARKING AUTHORITY – Jim Niemeyer, Jim Slough

PARKS AND REC BOARD – Josh Palmer, Grant Russel

RAISE THE BAR – Jeff Wobser

REVOLVING LOAN FUND – Beth Warnecke

SHADE TREE COMMISSION – Jim Niemeyer

STREET DESIGNATION COMMITTEE – Bud Haas, Jim Niemeyer

TRAFFIC COMMISSION – Jim Slough

UTILITY TERMINATION BOARD OF APPEALS – Bud Haas

STREETS, SIDEWALKS, & PARKING:

Chairman: Jim Niemeyer
Bud Haas
Randy Greeno

INTER-GOVERNMENT RELATIONS & LEGISLATION REVIEW:

Chairman: Tom Shindledecker
Dennis Hellmann
Jim Slough

STRATEGIC PLANNING:

Chairman: Jeff Wobser
Dennis Hellmann
Josh Palmer
Grant Russel
Tom Shindledecker

CLERK OF COUNCIL – Denise DeVore

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

JANUARY 7, 2020

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JANUARY 7, 2020 MEETING.

RESOLUTIONS

- 001-2020 A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.
- 002-2020 A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2018 PURSUANT TO OHIO REVISED CODE §321.34.
- 003-2020 A RESOLUTION COMMENDING COUNCILWOMAN DINA OSTRANDER FOR THE EXCELLENCE OF HER SERVICES TO THE CITY OF FINDLAY, OHIO.
- 004-2020 A RESOLUTION COMMENDING COUNCILMAN TIM WATSON FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.
- 005-2020 A RESOLUTION COMMENDING COUNCILWOMAN HOLLY FRISCHE FOR THE EXCELLENCE OF HER SERVICES TO THE CITY OF FINDLAY, OHIO.
- 006-2020 A RESOLUTION COMMENDING COUNCILMAN R. RONALD MONDAY FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.
- 007-2020 A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ADOPT A HAZARD MITIGATION PLAN AS THE OFFICIAL PLAN FOR THE CITY OF FINDLAY, OHIO AS A GUIDE TO REDUCE RISKS TO CITIZENS AND PROPERTY, AND DECLARING AN EMERGENCY.
- 008-2020 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.
- 009-2020 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

- 2020-001 AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.
- 2020-002 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2020-003 AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 0 BIRCHAVEN LANE REZONE) WHICH PREVIOUSLY WAS ZONED "C1 LOCAL COMMERCIAL" TO M2 MULTIPLE FAMILY, HIGH DENSITY.
- 2020-004 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT FOR CALENDAR YEARS 2020 THROUGH 2022 WITH THE HANCOCK COUNTY PUBLIC DEFENDER COMMISSION FOR A TOTAL OF ONE HUNDRED NINETY THOUSAND DOLLARS (\$190,000.00) PER YEAR FOR SAID CALENDAR YEARS, AND DECLARING AN EMERGENCY.
- 2020-005 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2020-006 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2020-007 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 001-2020

A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: The internet auction of property which is not needed for public use, or is obsolete or unfit for the use for which it was acquired will be conducted in accordance with the policy and procedures established for such online internet auctions as set forth in in "Exhibit A" as amended from time to time, a copy of which is attached hereto and incorporated herein as if fully rewritten herein.

SECTION 2: All items offered for sale through online internet auction shall be offered for sale for a period of time to be determined by the administration but which period shall be not less than ten (10) days, including Saturdays, Sundays and all legal holidays.

SECTION 3: The City of Findlay will contract with a representative(s) to conduct the auction, however the general terms and conditions of sale shall be established by the city. The administration, in consultation with the auditor, shall determine and select authorized representatives to conduct the online internet auctions which representatives may change from time to time.

SECTION 4: The Clerk of Council is directed to publish, in a newspaper of general circulation in the municipal corporation or as provided in section 7.16 of the Revised Code, notice of the City of Findlay's intent to sell unneeded, obsolete, or unfit municipal personal property by internet auction all in accordance with R.C. 721.15(D).

SECTION 5: Notice of the City of Findlay's intent to sell unneeded, obsolete, or unfit municipal personal property by internet auction shall be posted continually throughout the calendar year in a conspicuous place in the office of the city auditor, in the office of the mayor and on the city web site.

SECTION 6: The City of Findlay retains the right to establish a minimum price and may establish other terms and conditions of any particular sale, including requirements for pick-up or delivery, method of payment, and sales tax. Such information shall be provided on the internet at the time of the auction and may be provided before that time upon request after the terms and conditions have been determined by the legislative authority.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

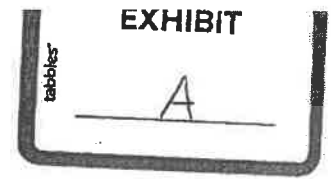
PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____



Procedures for Online Internet Auctions (R.C.721.15(D))

The Auditor's Office will receive a request from the City department who wishes to auction an item which is not needed for public use, or is obsolete or unfit for the use for which it was acquired. Items must have already been offered to other departments via e-mail.

The Auditor's Office selects the proper form i.e. vehicle inspection forms, office equipment inspection forms, etc. for the department to complete for the specific item of personal property. Forms are completed by the department so that all pertinent information regarding the item is known and given to the Auditor's Office along with pictures of the item, the minimum bid for the item and a reserve or minimum price, if so desired.

The Auditor's Office will prepare a draft auction write-up of the item based on the information given and release it to the department for review. Any corrections that should be made are noted. The department supervisor then signs the draft auction write-up thus giving his/her approval. The write-up is then forwarded to the Service Director or Safety Director for their approval to sell the asset via online internet auction.

Once the draft auction write-up is received back by the Auditor's Office with the two required signatures, any noted changes are made and the auction is released on the online internet auction site for a minimum period of 10 days. There is a link on the City's website that will bring up anything that the City of Findlay is currently offering at auction on the online internet auction sites. Otherwise, any person can search by entity (City of Findlay) and see what is currently offered.

When the auction ends the Auditor's office receives an e-mail notification from the online internet auction provider indicating whether or not the asset sold. If sold, the e-mail will include the selling price and the name and contact information for the seller. This e-mail is forwarded to the department supervisor.

Another e-mail is received once the online internet auction site receives payment for the item. All payments are to be made directly to the online internet auction provider. The City does not accept direct payment for auctioned items. This e-mail is forwarded to the department supervisor.

For assets other than vehicles, the buyer is to schedule pick up arrangements through the department supervisor or designee. A bill of sale is printed from the online internet auction site and sent to the department supervisor. Once buyer arrives and inspects the item, they are to sign the bill of sale and remove the item from City property.

If the asset is a vehicle, the buyer needs to verify with the Auditor's Office the name in which they would like the vehicle titled. This information is sent to the City Clerk so that she may get the title transferred and ready for the new owner. If needed, the title information is corrected on the online internet auction provider bill of sale and the bill of sale is printed. Pick up is arranged so that the new owner first stops at the Auditor's Office to sign off on the bill of sale and pick up the transferred title. The buyer then travels to the physical location of the vehicle and removes it from City property.

Once the auction item has been removed from City property, the department notifies the Auditor's Office by sending them the signed bill of sale. Item is then marked as picked up on the online internet auction site. Routinely the online internet auction providers generate payment for items marked picked up to the Auditor's Office.

When the payment from the online internet auction provider is received, the auditor's staff breaks down the payment for accounts receivable to show the gross sale amount, the auction fee (if applicable), and the net amount received per item. A copy of the account receivable receipt is then sent to the department to notify them of payment posting.

RESOLUTION NO. 002-2020

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2020 PURSUANT TO OHIO REVISED CODE §321.34.

BE IT RESOLVED by the Council of the City of Findlay, Ohio:

SECTION 1: That the County Auditor be and he is hereby requested to draw from the County Treasurer to pay on such draft to the Treasurer of the City of Findlay, Ohio, such money as may be in the County Treasury from time to time during the year 2020, to the account of the City of Findlay, Ohio, and lawfully applicable to the purpose of the current fiscal year in which such request is made, such payments to be made from time to time as the Auditor of City of Findlay, Ohio, may request.

SECTION 2: That the Clerk of Council be and she is hereby directed to transmit a certified copy of this Resolution to the Auditor of Hancock County, Ohio.

SECTION 3. This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 003-2020

A RESOLUTION COMMENDING COUNCILWOMAN DINA OSTRANDER FOR THE EXCELLENCE OF HER SERVICES TO THE CITY OF FINDLAY, OHIO.

WHEREAS, Dina Ostrander, who served the City of Findlay, Ohio as Third Ward Councilwoman since January 1, 2018, will be leaving December 31, 2019 after serving a two (2) year term as a Councilmember, and;

WHEREAS, during her term on City Council, Dina served on the Appropriations Committee, the Inter-Government Relations & Legislation Review Committee, the Strategic Planning, and the Water & Sewer Committee. She has performed as an outstanding public servant to the citizens of Findlay and to the City of Findlay, Ohio.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said Dina Ostrander be and she is hereby commended for her loyal services to her City, and her fellow Councilmembers join in extending their best wishes to her upon the occasion of her Council Career coming to an end.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 004-2020

A RESOLUTION COMMENDING COUNCILMAN TIM WATSON FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

WHEREAS, Tim Watson who has served the City of Findlay, Ohio as Seventh Ward Councilman since January 1, 2016, will be leaving December 31, 2019 after serving two (2) consecutive terms, or, four (4) years a Councilmember, and;

WHEREAS, during his term on City Council, Tim served on the Streets, Sidewalks & Parking Committee from 2016-2019, the Water & Sewer Committee from 2016-2019, as the Council Representative for the Arts Partnership from 2016-2017, on the Blanchard River Watershed Partnership Committee from 2018-2019, and the Street Designation Committee from 2018-2019. He has performed as an outstanding public servant to the citizens of Findlay and to the City of Findlay, Ohio.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said Tim Watson be and he is hereby commended for his loyal services to his City, and his fellow Councilmembers join in extending their best wishes to him upon the occasion of his Council Career coming to an end.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 005-2020

A RESOLUTION COMMENDING COUNCILWOMAN HOLLY FRISCHE FOR THE EXCELLENCE OF HER SERVICES TO THE CITY OF FINDLAY, OHIO.

WHEREAS, Holly Frische who has served the City of Findlay, Ohio as First Ward Councilwoman since January 1, 2014, will be leaving December 31, 2019 after serving three (3) consecutive terms, or, six (6) years a Councilmember, and;

WHEREAS, during her term on City Council, Holly served on the Streets, Sidewalks, Streetlights & Parking Committee from 2014-2019, the Water & Sewer Committee from 2014-2019, the Street Designation Committee from 2014-2017, and the ESID Board from 2018-2019. She has performed as an outstanding public servant to the citizens of Findlay and to the City of Findlay, Ohio.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said Holly Frische be and she is hereby commended for her loyal services to her City, and her fellow Councilmembers join in extending their best wishes to her upon the occasion of her Council Career coming to an end.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 006-2020

A RESOLUTION COMMENDING COUNCILMAN R. RONALD MONDAY FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

WHEREAS, R. Ronald Monday, who served the City of Findlay, Ohio as Fourth Ward Councilman from January 1, 1998 to December 31, 2013, as Third Ward Councilman from January 1, 2014 to December 31, 2017, and as Council President from January 1, 2018 to December 2019, has left City Council after serving eleven (11) consecutive terms, or twenty-two (22) years on Findlay City Council, and;

WHEREAS, before serving on Findlay City Council, Ron began his career with the City as a Class I Operator at the Waste Water Plant in September of 1965, promoted to Class II and Class III Operator. He was then sworn-in as an Auxiliary Police Officer from 1967 until 1971 when he became a full-time Police Officer, until he retired after twenty-three (23) years of service as a Detective Division Commander at the rank of Lieutenant. Upon his retirement, he then was sworn-in as an Auxiliary Police Officer from January 1994 until May of 1998, and;

WHEREAS, during his term on City Council, Ron served as President Pro-Tem from 2014 to 2017. He also served on numerous City Council Committees: various Ad-Hoc Committees, the Appropriations Committee from 2008-2017, serving as Chair from 2014-2017, on the Capital Improvements Committee from 2002-2005, the Community & Inter-Government Relations & Convention & Visitors Bureau Committee from 2002-2005, the Planning & Zoning Committee from 2006-2011, the Shade Tree Commission from 1998-1999, the Stormwater Advisory Committee from 2012-2013, the Street Lights Committee from 2000-2001, the Streets & Sidewalks Committee from 2000-2001, the Traffic Commission his entire City Council term from 1998-2017, and the Water & Sewer Committee, also his entire City Council term from 1998-2017, serving as Chair from 2002-2013, and;

WHEREAS, Ron has performed as an outstanding public servant to the citizens of Findlay and to the City of Findlay, Ohio.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said R. Ronald Monday be and he is hereby commended for his loyal services to his City, and his fellow Councilmembers join in extending their best wishes to him upon the occasion of his career with the City of Findlay coming to an end.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 007-2020

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ADOPT A HAZARD MITIGATION PLAN AS THE OFFICIAL PLAN FOR THE CITY OF FINDLAY, OHIO AS A GUIDE TO REDUCE RISKS TO CITIZENS AND PROPERTY, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay has experienced severe damage from hurricanes, flooding, earthquakes, wildfires, and tornadoes on many occasions in the past century, resulting in property loss, loss of life, economic hardship, and threats to public health and safety, and;

WHEREAS, the 2007/2013 Hazard Mitigation Plan (hereinafter referred to as the PLAN UPDATE) has been updated and improved through research work by the Hancock Regional Planning Commission and other local government subdivisions for risk reduction and the welfare of the people of the community, and;

WHEREAS, the PLAN UPDATE (attached hereto and incorporated herein as if fully rewritten) recommends many hazard mitigation actions that will protect the people and property affected by the natural hazards that face the City of Findlay, and;

WHEREAS, a public meeting was held on November 5 and November 19, 2018 where the PLAN UPDATE was reviewed, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring that the PLAN UPDATE is hereby adopted as an official plan of the City of Findlay.

SECTION 1: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to adopt this Resolution so that said PLAN UPDATE may be utilized as a guide to reduce risks to citizens and property.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION

July 30, 2019

Resolution No. _____-19

RE: AUTHORIZING THE CITY OF FINDLAY TO ADOPT A HAZARD MITIGATION PLAN AS THE OFFICIAL PLAN FOR THE CITY OF FINDLAY, OHIO AS A GUIDE TO REDUCE RISKS TO CITIZENS AND PROPERTY

The Board of County Commissioners, Hancock County, Ohio met in regular session on the 30th day of July 2019, with the following Commissioners present:

_____ , _____ , _____ .

WHEREAS, the City of Findlay has experienced severe damage from hurricanes, flooding, earthquake, wildfires, and tornados on many occasions in the past century resulting in property loss, loss of life, economic hardship, and threats to public health and safety; and

WHEREAS, the 2007/2013 Hazard Mitigation Plan has been updated and improved (hereinafter referred to as the PLAN UPDATE) through research work by HRPC and other local government subdivisions for risk reduction and the welfare of the people of the community; and

WHEREAS, the PLAN UPDATE (attached hereto and incorporated herein as if fully rewritten) recommends many hazard mitigation actions that will protect the people and property affected by the natural hazards that face the City of Findlay; and

WHEREAS, a public meeting was held on November 5th and November 19th, 2018 where the PLAN UPDATE was reviewed, as required by law.

NOW BE IT THEREFORE RESOLVED by the City of Findlay, Ohio adopt the PLAN UPDATE as the official plan of Hancock County.

RESOLUTION NO. 008-2020

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

BE IT RESOLVED by the Council of the city of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Auditor is authorized to transfer the following sums to the following accounts and/or projects:

FROM:	Fire Department #21014000-other	\$ 804.75
TO:	21019 BWC FEEEG – Extractor <i>Project No. 31994800</i>	\$ 804.75

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to make said transfer so that funds received from said grant may be utilized within the City of Findlay Fire Department,

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 009-2020

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
ROBISON, CURPHEY & O'CONNELL LLC	208502	21005000-441400	LAW DIRECTOR	5,752.50	LEGAL SERVICES RENDERED	NOT ENOUGH MONEY REMAINING ON BLANKET PO

ORDINANCE 2020-001

AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

Be it ordained by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That to provide for the current expenses and other expenditures of the City of Findlay, Ohio, during the fiscal year ending December 31, 2020, the following sums be and they are hereby set aside and appropriated and transferred where necessary as follows:

SECTION 2: That there hereby be appropriated and transferred where necessary from the General Fund the following:

Council	21001000 – personal services	\$	141,633.00
	21001000 – other		186,302.00
Mayor's Office	21002000 – personal services		256,562.00
	21002000 – other		89,939.00
Auditor's Office	21003000 – personal services		599,039.00
	21003000 – other		128,698.00
Treasurer's Office	21004000 – personal services		10,446.00
	21004000 – other		13,203.00
Law Director	21005000 – personal services		513,215.00
	21005000 – other		152,612.00
Municipal Court	21006000 – personal services		1,953,695.00
	21006000 – other		547,606.00
Civil Service Office	21007000 – personal services		103,634.00
	21007000 – other		57,157.00
Planning & Zoning	21008000 – other		152,592.00
Computer Services	21009000 – personal services		306,303.00
	21009000 – other		219,060.00
General Expense	21010000 – other		2,317,800.00
Police Department	21012000 – personal services		7,699,576.00
	21012000 – other		749,693.00
Disaster Services	21013000 – other		55,647.00
Fire Department	21014000 – personal services		7,522,702.00
	21014000 – other		409,373.00
Dispatch Center	21015000 – personal services		941,341.00
	21015000 – other		181,035.00
Safety Director	21017000 – personal services		95,897.00
	21017000 - other		32,807.00
Human Resources	21018000 – personal services		116,213.00
	21018000 – other		43,523.00

Service Director	21020000 – personal services	71,651.00
	21020000 – other	60,626.00
Engineering Department	21021000 – personal services	659,593.00
	21021000 – other	201,246.00
Public Building	21022000 – personal services	70,355.00
	21022000 – other	472,012.00
Zoning	21032000 – personal services	237,609.00
	21032000 – other	136,898.00
Parks Maintenance	21034000 – personal services	899,388.00
	21034000 – other	213,945.00
Reservoir Recreation	21035000 – other	26,973.00
Reservoir Maintenance	21042000 – other	99,500.00
Recreation Functions	21044400 – personal services	553,915.00
	210444000 – other	372,498.00
Cemetery Department	21046000 – personal services	368,492.00
	21046000 – other	125,767.00

GENERAL FUND TOTAL \$ 30,167,771.00

It is the understanding of this Council that as part of this appropriation amount shown in the General Expense line, included are subsidies from the General Fund to Swimming Pool Fund (\$87,000) as was discussed as part of the budget review meeting held December 11 & 12, 2019.

SECTION 3: There hereby be appropriated and transferred where necessary from the Special Revenue Funds the following:

SCM&R Streets	22040000 – personal services	\$ 1,907,524.00
	22040000 – other	786,955.00
Traffic Signals	22043200 – personal services	280,091.00
	22043200 – other	139,802.00
SCM&R Hiways	22045000 – other	239,413.00
Law Enforcement Trust	22060000 – other	212.00
Drug Law Enforc Trust	22065000 – other	3,594.00
I. D. Alcohol Treatment	22070000 – other	200,000.00
Enforcement/Education	22075000 – other	60,408.00
Court Special Projects	22079000 – personal services	290,871.00
	22079000 – other	409,129.00
Court Computerization	22080000 – other	160,000.00
METRICH Drug Law Enf	22081000 – other	2,109.00
Alcohol Monitoring	22082000 – other	125,000.00
Mediation Services	22083000 – other	78,750.00
Electronic Imaging	22084000 – personal services	51,587.00
	22084000 – other	148,413.00
Severance Payout Res	22090000 – personal services	3,655.00
CIT Administration	27047000 – personal services	412,134.00
	27047000 – other	23,228,637.00

Police Pension	27078000 – other	235,500.00
Fire Pension	27079000 – other	235,500.00

SPECIAL REVENUE

FUND TOTAL		\$ 28,999,284.00
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SECTION 4: There hereby be appropriated and transferred or advanced where necessary from the CIT Capital Improvement Restricted Account and/or the Debt Service Fund the following:

Crystal/Melrose DS	23035000 – other	\$ 7,200.00
Energy Bonds Ser B DS	23056000 – other	97,993.28
2016 HRC Rehab DS	23060110 – other	115,420.00
2016 CR236 Land DS	23060210 – other	40,453.00
2016 CR236 Widening DS	23060310 – other	369,051.00
Howard St Improv DS	23065000 – other	7,483.12

DEBT SERVICE FUND

TOTAL		\$ 637,600.40
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It is the intent of this Council to treat the appropriation to Energy Bonds Series B, 2016 CR236 Land, and 2016 CR236 Widening initially as a transfer and/or advance of funds from the CIT Fund – Capital Improvements Restricted Account until such time during the year 2019 actual funds are received and amounts can be determined for certain from Federal subsidies, CR236 TIF receipts, County Permissive Fees and excess advances can be returned to the CIT Fund – Capital Improvements Restricted Account.

SECTION 5: There hereby be appropriated from the Capital Improvement Funds the following:

Muni Court Improvement	24020000 – other	\$ 700,000.00
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CAPITAL

IMPROVEMENT FUND

TOTAL		\$ 700,000.00
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SECTION 6: There hereby be appropriated from the enterprise funds the following:

Airport Operations	25010000 – personal services	\$	415,912.00
	25010000 – other		807,126.00
Sanitary Sewer Maint	25048000 – personal services		806,483.00
	25048000 – other		220,360.00
Stormwater Maintenance	25049500 – personal services		161,582.00
	25049500 – other		108,550.00
Water Treatment	25050000 – personal services		1,501,015.00
	25050000 – other		2,247,722.00
Main Street W/L DS	25050200 – other		6,961.32
Sherman Park W/L DS	25050600 – other		10,000.00
CR 144 W/L DS	25050700 – other		9,242.96
Broad Ave W/L DS	25050800 – other		10,000.00
W Melrose W/L DS	25050900 – other		9,679.50
1 st , 2 nd , 3 rd W/L DS	25051700 – other		1,529.88
OWDA WTP Improvemnt	25052600 – other		271,436.26
Water Distribution	25053000 – personal services		1,243,920.00
	25053000 – other		610,362.00
2001 EPA Loan DS	25060200 – other		213,556.18
2000 EPA Loan DS	25060300 – other		2,393,998.78
Water Pollution Control	25061000 – personal services		1,460,268.00
	25061000 – other		1,768,380.00
Utility Billing	25072000 – personal services		644,433.00
	25072000 – other		553,766.00
Supply Reservoir	25073000 – personal services		141,125.00
	25073000 – other		566,171.00
Parking Facilities	25075000 – personal services		75,525.00
	25075000 – other		19,979.00
Swimming Pool	25076000 – other		122,173.00
ENTERPRISE FUND			
TOTAL		\$	16,401,256.88

SECTION 7: There hereby be appropriated from the Internal Service Funds the following:

Int Serv – Central Stores	26063000 – other	\$	28,600.00
Self Insurance	26066000 – other		193,000.00
INTERNAL SERVICE			
FUND TOTAL		\$	221,600.00

SECTION 8: There hereby be appropriated and transferred where necessary from the Trust and Agency Funds the following:

Cemetery Trusts	27086000 – other	\$	18,000.00
Private Trusts	27087000 – other		2,500.00
TRUST AND AGENCY			
FUND TOTAL		\$	20,500.00

SECTION 9: There hereby be appropriated from the Special Assessments Funds the following:

Spec Assmt Storm Sewer	28030000 – other	\$	22,757.70
SPECIAL ASSESSMENT			
FUNDS TOTAL		\$	22,757.70
TOTAL OPERATING			
FUNDS		\$	77,170,769.98

SECTION 10: That the City Auditor is hereby authorized to draw warrants on the City Treasurer for payment from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore or an ordinance or resolution of the Council to make the expenditures provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 11: This ordinance is subject to review and amendments by the City Council if and when it becomes apparent the expenditures for 2020 may exceed the certificate of resources.

SECTION 12: The City Auditor is hereby authorized to debit various accounts within a particular department for charges incurred by said department up to the amount appropriated to that department without the necessity of transferring funds within an appropriated fund.

SECTION 13: That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to appropriate said money to insure the continued operation of essential City functions;

Wherefore, this ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

President of Council

Mayor

Passed _____

Attest _____
Clerk of Council

Approved _____

ORDINANCE NO. 2020-002

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund (Stormwater restricted account)	\$ 270,132.00
TO:	Sewer Fund	\$ 270,132.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that storm water funds to support the operating budget of Stormwater Maintenance may be utilized.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-003

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 0 BIRCHAVEN LANE REZONE) WHICH PREVIOUSLY WAS ZONED "C1 LOCAL COMMERCIAL" TO M2 MULTIPLE FAMILY, HIGH DENSITY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described property:

Situated in the City of Findlay, County of Hancock, State of Ohio, and being a part of Lot 2 of the Eastern Wood Subdivision as platted in Plat Volume 21, Page 5 of the Hancock County Plat Records, of the City of Findlay, Ohio.

SECTION 2: That said property above described herein be and the same is hereby rezoned from C1 Local Commercial to M2 Multiple Family High Density.

SECTION 3: That from and after the effective date of this ordinance, said property above described herein shall be subject to M2 Multiple Family High Density regulations.

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-004

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT FOR CALENDAR YEARS 2020 THROUGH 2022 WITH THE HANCOCK COUNTY PUBLIC DEFENDER COMMISSION FOR A TOTAL OF ONE HUNDRED NINETY THOUSAND DOLLARS (\$190,000.00) PER YEAR FOR SAID CALENDAR YEARS, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio, be and she is hereby authorized to enter into a contract for calendar years 2020 through 2022 with the Hancock County Public Defender Commission for a total of one hundred ninety thousand dollars (\$190,000.00) per year for said years.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enact said legislation so that the contract may be executed for calendar year 2020 through 2022 with the Hancock County Public Defender Commission,

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-005

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	BWC Safety Intervention Grant	\$ 4,023.75
TO:	2019 BWC FEEEG – Extractor <i>Project No. 31994800</i>	\$ 4,023.75

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is necessary to appropriate funds so that funds received from said grant may be utilized within the City of Findlay Fire Department.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-006

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 2,000.00
TO:	Annual Street Resurfacing/Curb Repairs 2020 <i>Project No. 3294500</i>	\$ 1,000.00
TO:	2020 CUBE Parking Lot Repairs <i>Project No. 31900300</i>	\$ 1,000.00

FROM:	Water Fund	\$ 3,000.00
TO:	West Melrose Avenue Waterline Replacement <i>Project No. 35795400</i>	\$ 1,000.00
TO:	Rutherford Avenue Waterline Replacement <i>Project No. 35795200</i>	\$ 1,000.00
TO:	6 th Street Waterline Replacement <i>Project No. 35795300</i>	\$ 1,000.00

FROM:	Sewer Fund	\$ 1,000.00
TO:	2020 Annual Sewer Televising <i>Project No. 35600100</i>	\$ 1,000.00

FROM:	Sewer Fund – Stormwater Restricted Account	\$ 1,000.00
TO:	Blanchard Street Catch Basin Replacement <i>Project No. 35595100</i>	\$ 1,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer funds so that the aforementioned projects may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-007

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 100,000.00
TO:	2020 Street Preventative Maintenance <i>Project No. 32800200</i>	\$ 100,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer funds so that repairs to various street within the City of Findlay may be made,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____