

# FINDLAY CITY COUNCIL AGENDA

**REGULAR SESSION**

**NOVEMBER 18, 2014**

**COUNCIL CHAMBERS**

## **ROLL CALL of 2014-2015 Councilmembers**

### **ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:**

Acceptance or changes to the November 4, 2014 Regular Session City Council meeting minutes.

### **ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA – none.**

### **PROCLAMATIONS – none.**

### **RECOGNITION/RETIREMENT RESOLUTIONS – none.**

### **WRITTEN COMMUNICATIONS – none.**

### **ORAL COMMUNICATIONS – none.**

### **PETITIONS:**

#### **Alley vacation request – 337 East Lincoln Street**

Philip Rooney is requesting an alley vacation for the north-south alley between Lots 594 and 595 in S&P Carlin's Addition from East Lincoln Street south to the north right-of-way line of the first intersecting east-west alley in the S&P Carlins Addition. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

### **REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**N.E.A.T. Departmental Activity Report – October 2014.**

**City Income Tax Monthly Collection Report – October 2014.**

**Findlay W.O.R.C. Financial Analysis Report – January 1, 2014 through October 31, 2014.**

**Findlay Municipal Court Activities Report – October 2014.**

**Findlay City Board of Health minutes – September 17, 2014.**

**Findlay Police Department Activities Report – October 2014.**

#### **City Auditor Jim Staschiak – summary financial reports**

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of October 31, 2014
- Cash & Investments as of October 31, 2014
- Open Projects Report as of October 31, 2014
- Financial Snapshot as of October 31, 2014

**Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Ashland Bancroft LLC, located at 535 W Trenton Avenue, Findlay, Ohio for a C1 and C2 liquor permit. This requires a vote of Council.**

Gregory R. Horne, Chief of Police – Ashland Bancroft LLC, located at 535 W Trenton Avenue, Findlay, Ohio. A check of the records shows no criminal record on the following:

Jasneet Kaur

**Parks and Recreation Board minutes – October 20, 2014.**

**Traffic Commission minutes – October 20, 2014.**

#### **Service-Safety Director Paul Schmelzer - McLane Distribution, Project No. 31948000**

The City of Findlay is continuing to partner with McLane Distribution on the development of their site and roadway improvements. Notification from the Ohio Development Services Agency regarding grant approval has been received. In order to continue moving forward with the project, the grant funds need to be appropriated for construction. Legislation to appropriate funds is requested. Ordinance No. 2014-095 was created.

FROM:	Ohio 629 Roadwork Development Grant	\$ 637,345.00
TO:	Ohio 629-McLane Project #31948000	\$ 637,345.00

#### **Service-Safety Director Paul Schmelzer – Reservoir Raw Water Force Main, Project No. 35747800**

The consultant has given their recommendation regarding repairs to the raw water force main at the reservoir. The plan is to grout the joints that appear to have the potential for leaking to see if this will solve the problem. Cost is approximately fifteen thousand dollars (\$15,000.00). Replacement of this line would be approximately one million dollars (\$1,000,000.00). Legislation to transfer funds is requested. Resolution No. 040-2014 was created.

FROM:	Supply Reservoir #25073000-other	\$ 20,000.00
TO:	Reservoir Raw Water Force Main Project #35747800	\$ 20,000.00

**COMMITTEE REPORTS:**

The APPROPRIATIONS COMMITTEE to whom was referred a request from the Service-Safety Director to appropriate funds for repairs to the Reservoir raw water force main.

FROM: Water Fund \$ 2,000.00  
TO: Reservoir Raw Water Force Main project #35747800 \$ 2,000.00

We recommend approval of the above request. Included in Resolution No. 040-2014.

The APPROPRIATIONS COMMITTEE to whom was referred a request from the Service-Safety Director to appropriate funds for the Ohio 629 McLane project.

FROM: Ohio 629 Roadwork Development Grant \$ 637,345.00  
TO: Ohio 629-McLane project #31948000 \$ 637,345.00

We recommend approval of the above request. Ordinance No. 2014-095 was created.

**LEGISLATION**

**RESOLUTIONS:**

**RESOLUTION NO. 040-2014** (Reservoir Raw Water Force Main project)

first reading

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

**ORDINANCES:**

**ORDINANCE NO. 2014-086** (2440 Bright Rd rezone)

third reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 2440 BRIGHT ROAD REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "I1 LIGHT INDUSTRIAL".

**ORDINANCE NO. 2014-087** (325 Emma St rezone)

third reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 325 EMMA STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C-2 GENERAL COMMERCIAL" TO "I-1 LIGHT INDUSTRIAL".

**ORDINANCE NO. 2014-095** (McLane project)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS**

OLD BUSINESS  
NEW BUSINESS

ALLEY/STREET VACATION PETITION

FEE PAID \_\_\_\_\_

DATE \_\_\_\_\_

ADVERTISING AND FILING FEES PAID \_\_\_\_\_ DATE \_\_\_\_\_

HONORABLE MAYOR AND COUNCIL, CITY OF FINDLAY, OHIO:

We, the undersigned, being owners of property abutting the requested ALLEY vacation shown on the attached plat, respectfully petition (street/alley)

your Honorable Body to vacate the ALLEY described as: street/alley

The North\South Alley between Lots 594 and 595 in S & P Carlin's Addition from East Lincoln Street South to the North right-of-way line of the first intersecting East West alley.

Being further described as abutting the following described LOTS in the SUBDIVISION of:

S & P Carlins Addition Lot 594 & 595

A \$75.00 fee is submitted to pay for the cost of vacating the above-described ALLEY (street or alley)

We agree to pay all cost and/or assessments that are now or have been constructed serving this property. Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner. A plat of the area showing the portion to be vacated & a list of all property owners on that portion of the alley running from street to street, but not in the request for vacation are attached.

OWNER ADDRESS LOT NUMBER  
Falcon Enterprise Ventures, LLC

By: m. [Signature]  
its Member 337 E Lincoln Street Lot 594 & 595  
Findlay, Ohio 45840

TO: Applicants for Street or alley Vacation  
FROM: Council Clerk

City law requires persons requesting the vacation of a street or alley to file a petition with City Council. Council then refers the request to the City Planning Commission and the Planning & Zoning Committee for their findings. These Committees file their report with Council, who in turn makes the final ruling on the request.

## APPLICATION REQUIREMENTS

Petition forms are available in the Council Clerk's Office. It requires the signature of a majority of the property owners that abut the requested vacation. A plat of the area shall accompany the application indicating the street or alley to be vacated. This plat can be obtained from the City Engineer's Office.

In addition to the petition for an alley vacation being signed by the abutting property owners, which is notice, if said proposed alley vacation is less than the full alley running from street to street, either north and south or east and west as the case may be, then the Clerk will also send notices to the abutting property owners on that portion of the alley extended but not in the request for vacation. For example, if an alley runs from north to south from street A to street B, intersected by a east-west alley, and the request is to vacate the alley running from street A to the intersecting east-west alley, then the abutting property owners on the remaining portion of that north-south alley between street A and street B shall also receive notice of the petition to vacate from the Council Clerk. (Rules of Procedure, as amended, of Findlay City Council).

Ideally, the petition must be signed by all abutting property owners. If not, a Public Notice of Consideration to Vacate has to be advertised in the Courier for six consecutive weeks. The cost of the advertising shall be paid by the petitioner. Anyone wishing to address Council concerning the petition may do so as a result of the publication. This can occur at any of the three readings which Council must give an Ordinance that vacates right-of-way.

## FEE

At the time of submitting the request to the Council Clerk, a **\$75.00 non-refundable fee** shall accompany the petition. This is to off-set some of the City's expenses. **Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner.**

## ASSESSMENTS

By law, if there were assessments to the abutting properties for improvements to the street or utilities, the petitioners are to pay the assessment fee for the property being vacated. These assessments, if any, are recorded in the City Engineer's Office. They are requested to be researched for the property upon legislation request. The petitioners will be invoiced for the total expense, and it must be paid before Council will vacate the street or alley.

## PLANNING COMMISSION ACTION

Planning Commission action on vacation petitions will be in the form of a recommendation to City Council. Council may then either concur with the Commission's recommendation or override it. Concurring action may be accomplished with a simple majority vote, while overriding action requires a two-thirds (2/3) vote of Council. Notice of the Planning Commission Meeting will be sent from the Engineer's Office to the filer of the petition advising him/her when the request shall be heard.

## COMMITTEE ACTION

This Committee's action will be in the form of a recommendation to City Council. Council may then either concur with the Committee's recommendation or override it. Action is a simple majority vote to concur or override the Committee report. Notice of the Planning & Zoning Committee Meeting will be sent by the Council Clerk to the petitioners advising them when the request shall be heard.

## CITY COUNCIL ACTION

Once the petition is placed on Council's agenda, it will be referred to the City Planning Commission and the Committee with all documentation submitted. Both the City Planning

Commission and the Planning & Zoning Committee shall review the request. Upon their findings, Council will request legislation and give it three (3) separate readings if the vacation is to proceed.

In order to vacate a public right-of-way, City Council must adopt an ordinance doing so. Normally, legislation is prepared when the Planning & Zoning Committee recommends that an action be taken. However, appropriate legislation can be drawn at the request of any Council member, whether or not the vacation is supported by the Committee. Ordinances require three readings prior to adoption, and this normally occurs over the course of three consecutive meetings of Council.

A majority affirmative vote of at least five (5) members is necessary to enact a vacation ordinance. If Council disagrees with the Planning Commission's recommendation, it will take six (6) affirmative votes of members of Council to enact a vacation ordinance. The ordinance is not effective until at least 30 days after signing by the Mayor.

Revised 12-05

Name of Contact Person Philip L. Rooney

Mailing Address 119 East Crawford Street, Findlay, Ohio 45840

Phone No. (Home) \_\_\_\_\_ (Business) 419-425-3821

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(Signature of Contact Person)

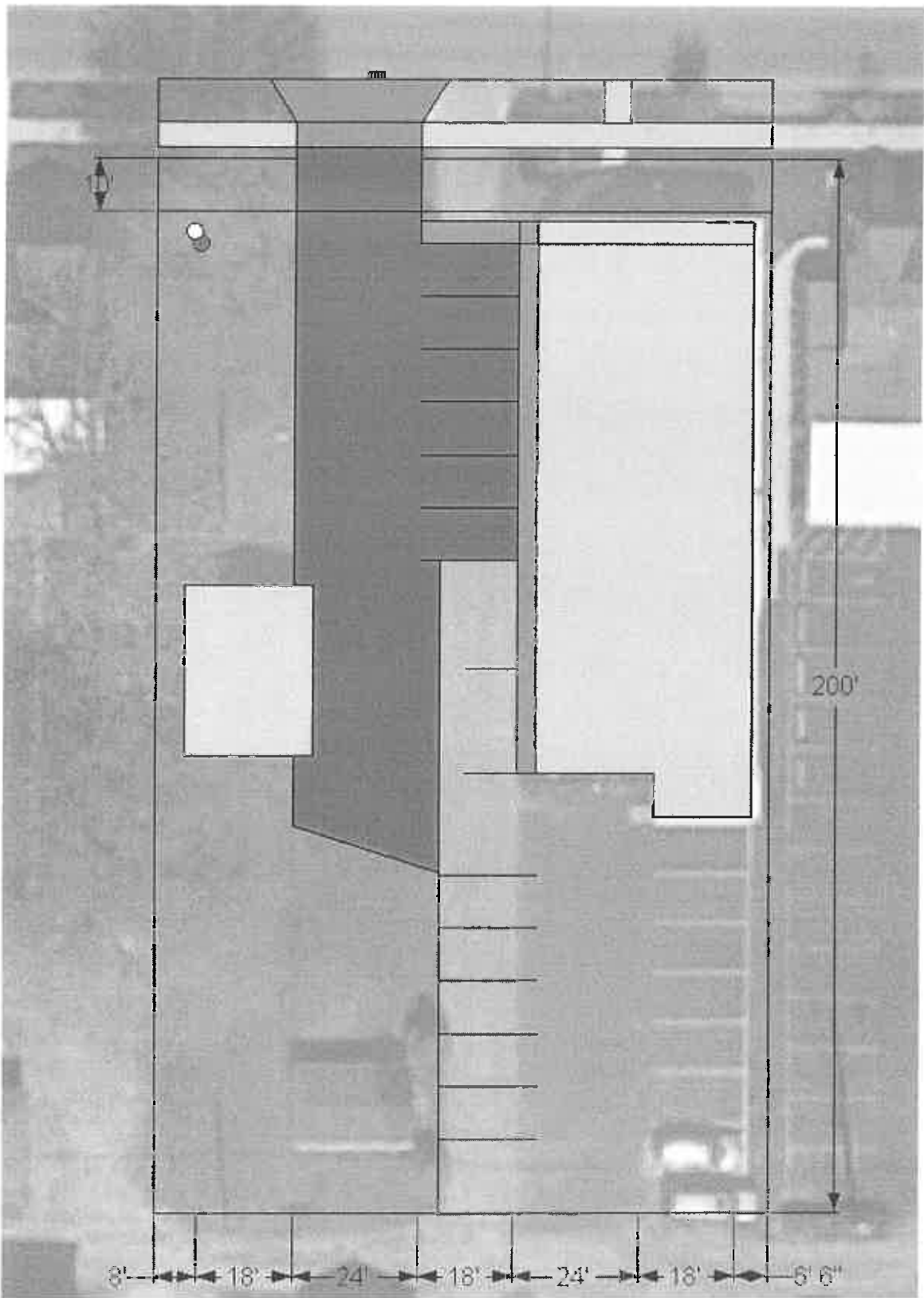
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Hancock County GIS



Notes



# City of Findlay

Lydia Mihalik, Mayor

N.E.A.T. DEPARTMENT  
Neighborhood Enhancement and Abatement Team  
318 Dorney Plaza, Room 304 • Findlay, OH 45840  
Phone: 419-424-7466  
[www.findlayohio.com](http://www.findlayohio.com)

November 3, 2014

City Council  
City of Findlay, Ohio

RE: Departmental Activity

This report will serve as a summary of activities for the Neighborhood Enhancement and Abatement Team (NEAT) during the month of October, 2014.

**Dilapidated Structures**

12 cases year to date  
15 cases pending

**Weeds**

296 cases year to date  
48 cases pending

**Junk on Premises**

185 cases year to date  
119 cases pending

**Junk/Abandoned Vehicles**

127 cases year to date  
56 cases pending

**Minor Maintenance**

6 cases year to date  
5 cases pending

**Miscellaneous**

34 cases year to date  
6 cases pending

**Overgrowth**

24 cases year to date  
2 cases pending

**Right of Way Issues**

2 cases year to date  
2 cases pending

**Sidewalks**

526 cases year to date  
0 cases pending

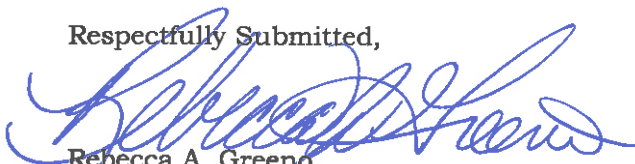
**Trash**

89 cases year to date  
2 cases pending

The Neighborhood Enhancement and Abatement Team received 34 new cases during the month of which 3 were invalid. Of the 31 valid issues reported, 22 properties were involved with 6 of the owners being non-residents. Neat personnel closed 140 cases during October and continue to work diligently on the 255 cases that remained active at the end of the month.

Please contact NEAT personnel at any time if there are concerns. The staff is dedicated to prompt response to issues that are brought to the attention of the department and works conscientiously with property owners and tenants to achieve compliance. The team appreciates the cooperative spirit of the administration and City Council which aids in the betterment of our community.

Respectfully Submitted,



Rebecca A. Greeno  
N.E.A.T.



# City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862  
318 Dorney Plaza, Municipal Building Room 115  
Telephone: 419-424-7133 • Fax: 419-424-7410  
www.findlaytaxforms.com

**Lydia L. Mihalik**  
Mayor

## Monthly Collection Report to Findlay Council

October 2014

Total collections for October 2014: \$3,933,873.91

	<u>2014</u> <u>Year-to-date</u>	<u>2013</u> <u>Year-to-date</u>	<u>Variance</u>
Withholders	13,238,645.30	13,486,955.49	-248,310.19
Individuals	1,892,309.47	2,291,117.13	-398,807.66
Businesses	<u>3,443,731.54</u>	<u>6,390,451.39</u>	<u>-2,946,719.85</u>
<b>Totals</b>	<b>18,574,686.31</b>	<b>22,168,524.01</b>	<b>-3,593,837.70</b>
			-16.21%

### Actual & Estimated Past-due Taxes

Withholders	530,051.68
Individuals	1,080,553.26
Businesses	<u>106,806.71</u>
<b>Total</b>	<b>1,717,411.65</b>

### Refunds Paid

<u>Monthly</u>	<u>Year-to-date</u>
51	2,907
8,923.02	447,797.55

  
\_\_\_\_\_  
Andrew Thomas, Administrator

11-1-14  
\_\_\_\_\_  
Date

# Findlay Income Tax Department

## Monthly Collections Report

Saturday, November 1, 2014

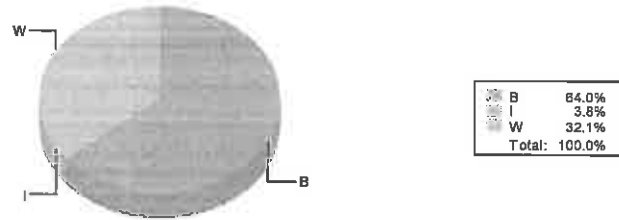
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For Period October 1, 2014 through October 31, 2014

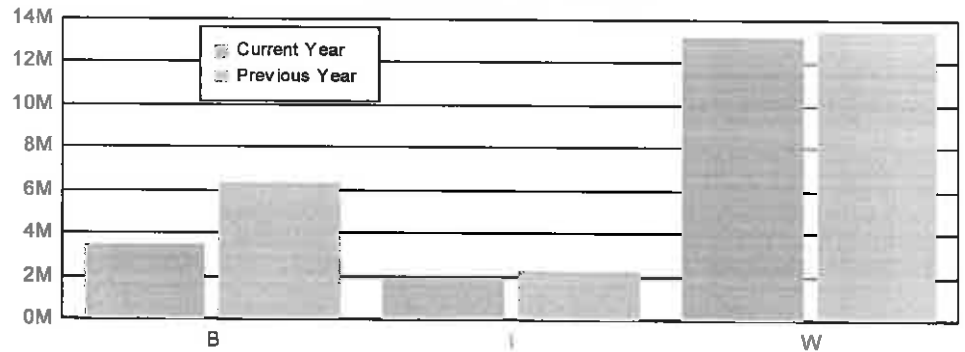
### City of Findlay

Account Type	Monthly Total	2014 Year to Date	2013 Year to Date	Increase (Decrease)	% Change	2014 Month to Date	Previous Year(s) Month to Date
W	1,263,736.70	13,238,645.30	13,486,955.49	-248,310.19	-1.84	1,247,276.02	16,460.68
I	151,133.38	1,892,309.47	2,291,117.13	-398,807.66	-17.41	76,687.93	74,445.45
B	2,519,003.83	3,443,731.54	6,390,451.39	-2,946,719.85	-46.11	17,874.32	2,501,129.51
<b>Totals:</b>	<b>3,933,873.91</b>	<b>18,574,686.31</b>	<b>22,168,524.01</b>	<b>-3,593,837.70</b>	<b>-16.21</b>	<b>1,341,838.27</b>	<b>2,592,035.64</b>

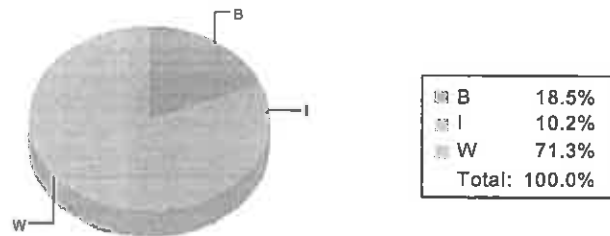
Monthly Collections by Account Type



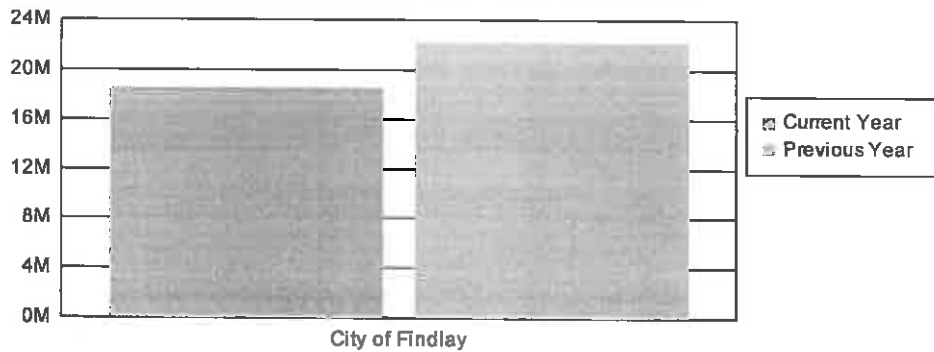
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



# FINDLAY WORC STATS SUMMARY SHEET - 2014

UPDATED: 11/04/2014

NOTE: THE WORC CLOSING (-) = 7 DAYS EACH WEEK FOR 6 DIFFERENT WEEKS = 42 DAYS.

COURT	CATEGORY	JAN.	* FEB.	MARCH	* APRIL	MAY	* JUNE	JULY	* AUG.	SEPT.	OCT.	* NOV.	* DEC.	Y.T.D. TOTALS
FIMC	CITY OF FINDLAY ORDINANCE CASES - DAYS SERVED (COD)	184	97	339	130	152	116	285	167	103	217			1,790
	STATE CODE CASES - DAYS SERVED (ORC)	149	103	60	151	161	83	117	115	58	161			1,158
	TOTAL DAYS SERVED (FIMC) (COD + ORC)	333	200	399	281	313	199	402	232	151	378			2,948
	NO - SHOWS	8	4	13	7	11	2	10	4	10	16			85
	DECLINED	1	1	7	5	4	0	1	0	1	3			23
	RESCHEDULED	8	3	10	10	8	3	4	2	8	12			68
	RELEASED: SUCCESSFUL / TIME COMPLETED	14	13	24	21	16	8	13	13	17	28			167
	RELEASED: UNSUCCESSFUL / FAILED	1	0	0	1	1	1	2	1	1	0			8
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0	1	0	0	1	1	0	0			3
	RELEASED: FURLOUGHED	0	6	0	7	4	8	1	5	1	1			33
HCCP	STATE CODE CASES - DAYS SERVED (ORC)	0	0	0	103	20	20	20	0	53	60			276
	TOTAL DAYS SERVED (HCCP) (COD + ORC)	0	0	0	103	20	20	20	0	53	60			276
	NO - SHOWS	0	0	0	0	0	0	0	0	0	0			0
	DECLINED	0	0	0	0	1	0	0	0	0	0			1
	RESCHEDULED	0	0	0	0	0	0	0	0	0	0			0
	RELEASED: SUCCESSFUL / TIME COMPLETED	0	0	0	2	3	0	2	0	2	3			12
	RELEASED: UNSUCCESSFUL / FAILED	0	0	0	1	0	0	0	0	0	0			1
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0	0	0	0	0	0	0	0			0
	RELEASED: FURLOUGHED	0	0	0	3	0	1	0	0	1	0			5
	OTHER	STATE CODE CASES - DAYS SERVED (ORC)	4	6	0	0	0	7	0	10	20	10		
TOTAL DAYS SERVED (OTHER) (COD + ORC)		4	6	0	0	0	7	0	10	20	10			57
Sand Muni Ct	NO - SHOWS	0	0	0	0	0	0	0	0	0	0			0
	DECLINED	0	0	0	1	0	0	0	0	0	0			1
	RESCHEDULED	0	0	0	0	0	0	0	0	0	0			0
	RELEASED: SUCCESSFUL / TIME COMPLETED	0	1	0	0	0	1	0	1	1	1			5
	RELEASED: UNSUCCESSFUL / FAILED	0	0	0	0	0	0	0	0	0	0			0
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0	0	0	0	0	0	0	0			0
	RELEASED: FURLOUGHED	0	0	0	0	0	0	0	0	0	0			0
	TOTALS (ALL COURTS COMBINED)													
TOTAL DAYS SERVED (ALL COURTS)	337	206	399	384	333	226	422	292	234	448				3,281
TOTAL RESIDENTS BOOKED IN (TO START SERVING TIME)	24	10	24	36	30	13	29	10	23	33				232
TOTAL NO - SHOWS (ALL COURTS)	8	4	13	7	11	2	10	4	10	16				85
TOTAL DECLINED (ALL COURTS)	1	1	7	6	5	0	1	0	1	3				25
TOTAL RESCHEDULED (ALL COURTS)	8	3	10	10	8	3	4	2	8	12				68
TOTAL # OF RELEASES:	15	20	24	36	24	19	19	21	23	33				234
TOTAL RELEASED: SUCCESSFUL / TIME COMPLETED (ALL COURTS)	14	14	24	23	19	9	15	14	20	32				184
TOTAL RELEASED: UNSUCCESSFUL / FAILED (ALL COURTS)	1	0	0	2	1	1	2	1	1	0				9
TOTAL RELEASED: SUCCESSFUL / EARLY RELEASE (ALL COURTS)	0	0	0	1	0	0	1	1	0	0				3
TOTAL RELEASED: FURLOUGHED (ALL COURTS)	0	6	0	10	4	9	1	5	2	1				38
AVERAGE DAILY COUNT	11.74	9.86	14.23	14.27	12.26	7.17	14.61	9.13	8.93	17.26				11.76

## FINANCIALS

EXPENSES (FROM OTHER SHEET)	\$18,253.73	\$25,038.59	\$25,775.01	\$20,887.23	\$31,883.25	\$30,107.45	\$24,972.47	\$26,909.97	\$10,826.24	\$41,453.51				\$256,067.45
CHARGE STATISTICS	\$11,980.00	\$1,100.00	\$9,993.00	\$9,653.00	\$14,086.00	-\$1,050.00	\$14,240.00	\$2,885.00	\$5,880.00	\$12,115.00				\$80,962.00
PAYMENT STATISTICS	\$7,245.00	\$4,300.00	\$9,235.00	\$9,980.00	\$8,259.00	\$5,258.00	\$11,893.00	\$5,530.00	\$5,905.00	\$11,810.00				\$70,215.00
SECURUS PAY PHONE COMMISSIONS	\$0.00	\$15.80	\$16.20	\$17.40	\$30.20	\$6.40	\$0.90	\$0.30	\$19.10	\$3.80				\$110.10
OUTSTANDING ACCOUNTS	\$1,217.00	\$1,087.00	\$1,805.00	\$1,605.00	\$2,880.00	\$2,647.00	\$3,372.00	\$2,357.00	\$2,357.00	\$2,357.00				\$2,357.00

# FINDLAY WORC FINANCIAL ANALYSIS

**JANUARY 01, 2014 THRU OCTOBER 31, 2014**

**PLEASE NOTE: THE WORC WILL CLOSE FOR 7 DAYS - FOR 6 DIFFERENT WEEKS = 42 DAYS THROUGHOUT THE YEAR.**  
 (CLOSED 2-22 THRU 2-28) (CLOSED 4-23 THRU 4-30) (CLOSED 6-24 THRU 6-30) (CLOSED 11-25 THRU 12-31)

FIMC cases	Findlay City Ordinance cases, days served=	1790
FIMC cases	State Code cases, days served =	1158
FIMC cases	Total days served (combined City and State) =	2948

<u>Other Courts using WORC</u>	<u>Days Served</u>	<u>Additional Income to date</u>
Fostoria Municipal Court	0	\$0.00
Hancock County Common Pleas Court	276	\$6,900.00
Hancock County Juvenile Court	0	\$0.00
Upper Sandusky Municipal Court	57	\$1,425.00
Henry County Common Pleas Court	0	\$0.00
Fremont Municipal Court	0	\$0.00
Other Courts Usage Total Days:		Total Additional Income: \$8,325.00

Hancock Co. Justice Center Cost: 1790 City Ordinance case days served x \$84 / day saved by  
 not serving time at the Justice Center = \$150,360.00

Total fees collected at \$25 / day from all residents = \$82,025.00

Outstanding fees = \$2,357.00 (15 accounts)

Expenses = \$256,087.45

Charge Statistics = \$80,882.00 (charged upon entry for full stay) (JUNE MAY SHOW 0.00 CHARGE DUE TO CHARGE RECEIVED A CREDIT DUE TO FURLOUGH OR REFUNDS DUE TO EARLY RELEASE REFUNDS - THESE CREDITS ARE SUBTRACTED FROM THE BILLED AMOUNT).

Payment Statistics = \$79,215.00 (this amount may be larger than the Charge Statistics at times, due to the fact that residents are charged upon entry for their full stay - i.e.: charged in May but made payments in following months). (This also includes Reimbursables).

Net Expense = \$176,872.45  
 (Expenses - Payments)

Program Savings: Net vs. Justice Center cost = (\$26,512.45) \*  
 (Justice Center Cost - Net Expense)

Commissions Received from Securus Pay Phones = \$110.10

\*\*\* All information in this document has been tallied due to errors occurring in the WORC computer program.

\* Programs savings does not account for factors associated with continued employment of participants.

**THE SUPREME COURT OF OHIO**  
**Administrative Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **ROBERT A FRY**

Report for the month of: **October 2014**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	2	79	5	323	15	272	51	0	149	896
New cases filed	2	2	161	46	946	4	111	24	0	49	1343
Cases transferred in, reactivated or redesignated	3	0	10	2	33	0	6	0	0	0	51
<b>TOTAL (Add lines 1-3)</b>	4	4	250	53	1302	19	389	75	0	198	2290
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	30	7	55	0	65	17	0	20	194
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6	0	0	0	20	0	0	0	0	25	45
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	0	85	37	73	1	10	2	0	0	208
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	6	1	0	0	7
Other dismissals (Include dismissals at preliminary hearing)	9	4	1	0	3	0	23	13	0	39	83
Violations Bureau	10	0	0	0	687	0	0	0	0	0	687
Unavailability of party for trial or sentencing	11	0	15	1	52	0	0	0	0	0	68
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	0	0	0	0	0
Other terminations	13	0	22	1	103	0	0	0	0	2	128
<b>TOTAL (Add lines 5-13)</b>	14	4	153	46	993	1	104	33	0	86	1420
Pending end of period (Subtract line 14 from line 4)	15	0	97	7	309	18	285	42	0	112	870
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0



*Robert A Fry*  
 ROBERT A FRY  
 419-424-7143  
*Walter Eigel Rhonda J. Jorgensen*  
 Preparer's name and telephone number if other than judge (print or type)

11/3/14  
 Date  
 11/3/14  
 Date

**Fax to:**  
 (614) 387-9419  
 -or-  
**Mail to:**  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431

THE SUPREME COURT OF OHIO  
**Individual Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **JONATHAN P STARN**

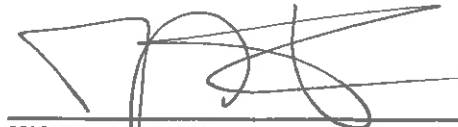
Date of completion of most recent physical inventory

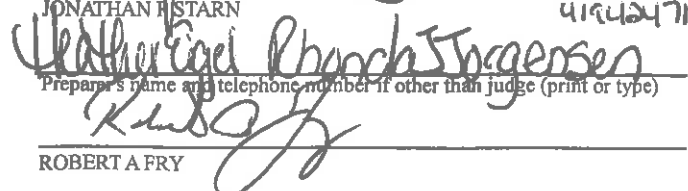
01/31/2014

Report for the month of: **October 2014**

	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	315	102	170	0	18	4	0	609	0
New cases filed	2	45	19	36	0	5	1	0	106	0
Cases transferred in, reactivated or redesignated	3	6	1	3	0	1	0	0	11	0
<b>TOTAL (Add lines 1-3)</b>	<b>4</b>	<b>366</b>	<b>122</b>	<b>209</b>	<b>0</b>	<b>24</b>	<b>5</b>	<b>0</b>	<b>726</b>	<b>0</b>
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	2	0	1	0	0	3	1
Default	7				0	0	1	0	1	0
Guilty or no contest plea to original charge	8	38	10	32				80	0	
Guilty or no contest plea to reduced charge	9	8	2	7				17	0	
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	
Other Dismissals	11	28	1	10	0	7	0	46	1	
Transfer to another judge or court	12	0	0	0	0	0	0	0	0	
Referral to private judge	13				0	0	0	0	0	
Unavailability of party for trial or sentencing	14	13	1	6	0	0	0	20	0	
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	
Other terminations	16	1	0	3	0	1	0	5	0	
<b>TOTAL (Add lines 5-16)</b>	<b>17</b>	<b>88</b>	<b>14</b>	<b>60</b>	<b>0</b>	<b>9</b>	<b>1</b>	<b>172</b>	<b>0</b>	
Pending end of period (Subtract line 17 from line 4)	18	278	108	149	0	15	4	0	554	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	

**Fax to:**  
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-OR-  
**Mail to:**  
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\_\_\_\_\_  
JONATHAN P STARN  
419-424-7143  
Date 11/3/14

  
\_\_\_\_\_  
Preparer's name and telephone number if other than judge (print or type)  
ROBERT A FRY  
Date 11/3/14

THE SUPREME COURT OF OHIO  
**Individual Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ROBERT A FRY**




Report for the month of: **October 2014**

Date of completion of most recent physical inventory

06/10/2013

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	214	109	122	3	14	3	0	465	0
New cases filed 2	40	18	37	1	5	1	0	102	0
Cases transferred in, reactivated or redesignated 3	10	0	6	0	0	0	0	16	0
<b>TOTAL (Add lines 1-3) 4</b>	<b>264</b>	<b>127</b>	<b>165</b>	<b>4</b>	<b>19</b>	<b>4</b>	<b>0</b>	<b>583</b>	<b>0</b>
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	0	2	0	0	0	0	2	0
Default 7				0	0	2	0	2	0
Guilty or no contest plea to original charge 8	44	18	32					94	1
Guilty or no contest plea to reduced charge 9	8	1	3					12	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	33	2	9	0	3	0	0	47	0
Transfer to another judge or court 12	0	0	0	0	1	0	0	1	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	7	0	3	0	0	0	0	10	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	1	0	0	1	0
Other terminations 16	2	1	1	0	0	0	0	4	1
<b>TOTAL (Add lines 5-16) 17</b>	<b>94</b>	<b>22</b>	<b>50</b>	<b>0</b>	<b>5</b>	<b>2</b>	<b>0</b>	<b>173</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4) 18	170	105	115	4	14	2	0	410	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

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\_\_\_\_\_  
ROBERT A FRY  
  
\_\_\_\_\_  
Preparer's name and telephone number if other than judge (print or type)  
Chonda J. Jorgensen 4194247143  
  
\_\_\_\_\_  
ROBERT A FRY

11/3/14  
\_\_\_\_\_  
Date  
11/3/14  
\_\_\_\_\_  
Date  
11/8/14  
\_\_\_\_\_  
Date

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$2,647.00	\$19,434.41	\$476.00	\$4,293.00
BOND FEES	\$875.00	\$8,950.00	\$575.00	\$7,000.00
CIVIL DEPOSIT TENDERS	\$1,510.00	\$5,133.45	\$1,086.21	\$6,807.87
COURT COST	\$62,581.93	\$574,255.66	\$60,056.46	\$586,155.92
DUI ENFORCEMENT	\$3,523.14	\$34,426.54	\$3,322.96	\$37,635.84
ELECTRONIC IMAGING	\$4,609.00	\$42,591.55	\$4,330.89	\$45,160.67
FINES & FORFEITURES	172,945.27	\$1,568,096.09	176,093.12	\$1,882,768.21
FUND REIMBURSEMENT	\$0.00	\$185.00	\$0.00	\$27.50
INDIGENT DRIVER ALCOHOL	\$650.00	\$6,893.63	\$754.20	\$8,184.80
INMATE MEDICAL EXPENSE	\$0.00	\$0.00		
INTEREST	\$7.63	\$79.63	\$7.94	\$85.43
JAIL HOUSING	\$4,703.40	\$41,087.13	\$5,444.00	\$24,468.50
JAIL REIMBURSEMENT	\$224.70	\$3,700.95	\$270.00	\$6,076.50
LEGAL RESEARCH	\$3.50	\$48.00	\$4.50	\$43.00
MEDIATION	\$1,505.00	\$14,036.21	\$1,435.50	\$15,004.58
MISCELLANEOUS	\$29,939.33	\$279,177.37	\$28,031.76	\$299,178.94
MUNI COURT COMPUTERIZATION	\$4,609.80	\$42,521.88	\$4,329.00	\$45,113.00
MUNI COURT IMPROVEMENT	\$4,517.40	\$41,606.53	\$4,225.00	\$43,996.45
RESTITUTION	\$109.88	\$5,719.81	\$1,396.41	\$7,717.88
SPECIAL PROJECTS	\$18,016.00	\$165,778.31	\$16,878.00	\$174,772.79
STATE PATROL	\$21,659.00	\$235,818.78	\$20,469.60	\$237,978.32
TRAFFIC/CRIMINAL BONDS	\$2,710.26	\$64,653.73	\$52.49	\$30,148.76
	<b>337,347.24</b>	<b>\$3,154,788.66</b>	<b>329,239.00</b>	<b>\$3,462,618.36</b>

DISTRIBUTIONS:

ALCOHOL MONITORING	\$2,647.00	\$19,434.41	\$476.00	\$4,293.00
BOND FEES	\$875.00	\$8,950.00	\$575.00	\$7,000.00
CIVIL DEPOSIT TENDERS	\$10.00	\$4,655.95		\$4,041.70
COURT COST	\$62,401.93	\$570,887.66	\$60,056.46	\$584,679.92
DUI ENFORCEMENT	\$3,523.14	\$34,426.54	\$3,322.96	\$37,635.84
ELECTRONIC IMAGING	\$4,609.00	\$42,591.55	\$4,330.89	\$45,160.67
FINES & FORFEITURES	172,543.15	\$1,566,394.90	181,874.86	\$1,881,236.42
FUND REIMBURSEMENT		\$185.00		\$27.50
INDIGENT DRIVER ALCOHOL	\$650.00	\$6,893.63	\$754.20	\$8,184.80
INMATE MEDICAL EXPENSE				
INTEREST	\$7.63	\$79.63	\$7.94	\$85.43
JAIL HOUSING	\$4,703.40	\$41,087.13	\$5,444.00	\$24,468.50
JAIL REIMBURSEMENT	\$224.70	\$3,700.95	\$270.00	\$6,076.50
LEGAL RESEARCH	\$3.50	\$48.00	\$4.50	\$43.00
MEDIATION	\$1,505.00	\$14,036.21	\$1,435.50	\$15,004.58
MISCELLANEOUS	\$33,923.49	\$394,629.09	\$35,299.99	\$388,011.14
MUNI COURT COMPUTERIZATION	\$4,609.80	\$42,521.88	\$4,329.00	\$45,113.00
MUNI COURT IMPROVEMENT	\$4,517.40	\$41,606.53	\$4,225.00	\$43,996.45
RESTITUTION	\$59.88	\$4,994.84	\$643.02	\$6,919.39
SPECIAL PROJECTS	\$18,016.00	\$165,778.31	\$16,878.00	\$174,772.79
STATE PATROL	\$21,659.00	\$235,818.78	\$20,469.60	\$238,008.32
	<b>336,489.02</b>	<b>\$3,198,720.99</b>	<b>340,397.73</b>	<b>\$3,514,759.35</b>

DISTRIBUTED TO:



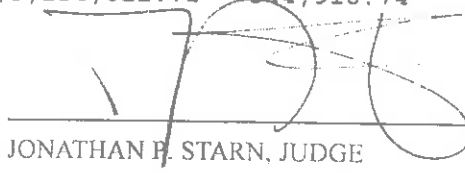
\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

	MTD	YTD	MTD	YTD
CITY OF FINDLAY	137,095.47	\$1,257,295.11	131,275.81	\$1,259,076.98
HANCOCK COUNTY	\$19,656.36	\$222,572.22	\$23,421.69	\$221,774.57
OTHERS	119,292.68	\$1,129,229.51	130,079.20	\$1,396,549.44
STATE OF OHIO	\$65,313.98	\$646,924.87	\$60,142.04	\$657,662.63
	<u>341,358.49</u>	<u>\$3,256,021.71</u>	<u>344,918.74</u>	<u>\$3,567,063.62</u>



ROBERT A FRY, JUDGE



JONATHAN F. STARN, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT

FINDLAY CITY BOARD OF HEALTH MINUTES

REGULAR SESSION

September 17, 2014

FINDLAY CITY HEALTH DEPARTMENT

**Members Attendance:**

A Mayor Lydia Mihalik, *President Ex Officio*  
X Dr. Stephen Mills, Health Commissioner/Board Secretary  
X Mr. Gregory Cline, *President Pro Tempore*  
X Mr. William Alge  
A Dr. Robert McEvoy  
X Mrs. Joan Work  
X Mr. James Niemeyer

**Staff Attendance:**

X Mrs. Barbara Wilhelm, Deputy Health Commissioner  
X Mr. Craig Niese, Environmental Health Director  
X Mrs. Becky Bern, Nursing Director  
X Mr. Eric Helms, Plumbing Inspector  
X Mr. Chad Masters, Emergency Response

**Guest: None**

**Call to Order:** In the absence of the Mayor, Board President Cline called the meeting to order at 7:37 A.M.

**Minutes:** Board President Cline called for a motion to approve the August 20, 2014 minutes. Mrs. Work moved to accept the minutes from the August 20, 2014 Board of Health meeting as circulated. Seconded by Mr. Niemeyer. Motion carried 4-0. Filed

**HEALTH COMMISSIONER REPORT**

1. Dr. Mills reported that he has had additional conversations with Dr. Watson regarding the topic of e-cigarettes. It is likely it will take the FDA another two to three years before they issue any regulations regarding e-cigarettes. They are currently spending large amounts of money researching the effects of e-cigarettes and it will take time to get those results. It is possible, however, that some regulation regarding advertising may come out sooner. Many large cities are starting to institute their own e-cigarette ban such as New York, Los Angeles, Tempe, Iowa City and others. New Jersey, Utah and North Dakota are states that have also implemented bans. The Hancock County Medical Society is willing to purchase signage to offer to restaurants that indicate that e-cigarettes are not allowed and Dr. Mills is willing to distribute this signage to restaurants that choose to go e-cigarette free. He would also like to challenge city council to look at this topic again. Mrs. Work suggested Dr. Mills work with someone who is familiar with the process of introducing legislation. Mr. Cline also suggested that members of the Medical Society need to lobby their own city council representatives to gain support of e-cigarette legislation before reapproaching city council as a whole.

**DEPUTY HEALTH COMMISSIONER REPORT**

1. The merger committee has recommended that we apply for a Local Government Innovation Fund Grant from the State of Ohio to look at the feasibility of locating a combined health department in Hancock County's current health department location at Co. Rd 140. Mrs. Wilhelm informed the group that in order to apply we must have a resolution on file from both the city and county boards of health to do this. Mrs. Wilhelm read a resolution that was

prepared for this purpose in support of seeking these funds. **Mrs. Work moved to pass said resolution.** Seconded by Mr. Alge. **Motion carried 4-0.** Filed. A copy of wording for this resolution was given to Dr. Greg Arnette so that the County Board of Health can pass a similar resolution at their next meeting. This requirement will push back submission of this grant to the December deadline as the resolution was not able to be completed in time to meet the September grant deadline.

2. Part time nurse Cassie Van Horn has submitted a letter of resignation with her last active day being Oct. 2, 2014. In addition to other duties she was currently in charge of overseeing all vaccine and clinic supply ordering. Mrs. Van Horn has accepted a position as a school nurse with Northview Primary. As we are entering the busy flu clinic season this has put the nursing department in a pinch. Mrs. Wilhelm contacted three candidates that had interviewed well last March when we hired our new Help Me Grow nurse. Those candidates all wanted full time employment however. One of these candidates in particular had a lot of experience as she is currently in charge of vaccine procurement and distribution at Caughman Clinic. She is up to date on recommended vaccine schedules and current guidelines for the federal VFC (Vaccines for Children Program). She was very interested in the position but needs full time employment. Unless the position changes to full time we will need to advertise the position. If we had a better knowledge of the course of the merger talks we might be able to make the position full time as the county has several nurses who are very close to retirement but at this point we will just have to do the best we can to bring in a suitable candidate as quickly as possible. In order that Mrs. Wilhelm and Mrs. Bern can proceed with finding a suitable replacement **Mr. Alge moved to allow Mrs. Wilhelm to hire an immunization nurse as soon as a candidate is identified.** Seconded by Mrs. Work. Discussion: Mr. Cline added that he felt this was a necessary move in order that we can replace the nurse and not require a 30 day delay while waiting for another Board of Health meeting. **Motioned carried 4-0.** Filed.
3. Health Educator Noah Stuby will be working with United Way and the Findlay City Schools on a program called Project Crunch. This is based on a program that is already being implemented in Ashland County. United Way will purchase yoga balls for the physical education classes as well as yoga balls for the children to take home. The students will be taught how to use the balls in class and will be challenged to continue to use the yoga balls for physical activity when at home and will receive incentives to do so. There will also be a nutrition component to the program and that is where the health department will be able to help out. This program will be aimed at 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grades. Dr. Mills noted that the yoga balls were very popular during the Healthy Kids Day event last spring.
4. Mrs. Wilhelm informed the Board that all city departments will be asked to submit a budget for 2015 and 2016 during the upcoming budget process. Previously we have only submitted a request for one year at a time. We will not necessarily be locked into the 2016 budget we enter but this will assist the city in looking forward for planning purposes. There will be a city staff meeting on Monday Sept. 29, 2014 to give departments some assumptions for

budgeting. We will then have until Friday Oct. 17, to enter our final budget numbers. Since we do have a Board of Health meeting scheduled for October 15<sup>th</sup> the Board will be able to review the budget request for the health department at that time.

5. Mrs. Wilhelm has ordered 5 copies of the DVD that was prepared by the Ohio Association of Local Boards of Health that can be used to obtain the necessary board CEU's as required by new state law. She thought the DVD's would be available by today's meeting for distribution but they have not arrived. She will notify board members when they are available. She will also prepare a simple evaluation and posttest for board members to complete after they have viewed the DVD so that we can be in compliance and eligible for state subsidy dollars.

### **NURSING REPORT**

1. Mrs. Bern noted that the loss of Cassie Van Horn is a big loss to the health department as she was a great "go to" person when something needed to be done. She noted that Mrs. Van Horn expressed no issue with the health department itself but she did have some concerns regarding the future relative to a merger of the city and county departments.
2. Help Me Grow numbers have doubled in recent months. Shannon Kasselder is up to speed and has taken on her own caseload of clients. Both she and Noah Stuby will begin working on a smoking cessation program for mothers in the upcoming weeks.
3. Flu clinics will be starting soon and the nursing division will start by giving vaccine at several local places of employment. No general clinics have been scheduled yet as she is still awaiting shipment of infant vaccine. Mrs. Bern anticipates this vaccine should arrive by the end of this week or next.

### **ENVIRONMENTAL HEALTH REPORT**

1. At the last Board of Health meeting Mr. Niese informed the board of a personnel needs assessment that was to be completed by the Ohio Department of Health. This visit took place in the beginning of September. Several ODH employees met with the EH division and gathered information regarding the number of programs handled by the division and the number of inspections and other activity conducted. ODH staffers then have a formula they use to determine the adequate amount of staffing to conduct these programs. The final report is not complete but Mr. Niese did obtain an "unofficial" number count of recommended staff members for both the city and the county health departments. For the Findlay City Health Department the optimal recommendation for EH staff is 3.938

sanitarians for the current workload. We currently have 2.25 FTE Sanitarians including Don Pierson who works part time to help with food service inspections. He works 2 days per week during much of the year but normally has 2 months during which he doesn't work at all. As this assessment came about as a result of a recommendation by the merger committee this study was also conducted for the Hancock County Health Department. The optimal staffing level for a combined health department working a 40 hour week was determined to be 7.25 sanitarians. Currently the two departments have 5.25 sanitarians total. Mr. Niese noted his concern that if a merged health department is looking at cutting cost by decreasing staffing that would not be possible in Environmental Health, a division that is already understaffed. Mr. Niese advised the board that when the final report is received it will be forwarded on to the Board as well as to the merger committee.

### **EMERGENCY RESPONSE / EPI REPORT**

1. Mr. Masters provided the Board with an update on the Enterovirus D68 situation in the United States. Since mid-August through September 16<sup>th</sup>, there have been 130 confirmed cases of Enterovirus D68 in 12 states; none of which are Ohio. Samples from throughout Ohio have been collected and submitted to the Ohio Department of Health for testing by the CDC, but so far, those have been negative. Mr. Masters stated that he received guidance from ODH on September 10<sup>th</sup> and sent out a Health Alert Notification via fax to all healthcare providers regarding the situation and diagnosis guidelines.

The Enterovirus D68 is similar to a cold or influenza virus, in that it is spread via aerosolized droplets from sneezing and coughing, and by contacting surfaces contaminated from these droplets and touching your nose, mouth, or eyes. No deaths have been associated with this enterovirus and the most severe cases involve those children who have an existing breathing condition (i.e., asthma). Since there is no vaccine, the emphasis to the public has been observing good cough etiquette, good hand hygiene, and staying home when you are sick.

Mr. Alge asked about the current state of Ebola and Mr. Masters stated that it has not reached the U.S. There have been those medical personnel who have returned to the U.S. after contracting the virus, received treatment, and recovered. However, there are still many people in Africa continuing to spread and contract the virus and aid has been sent there in an attempt to reduce the number of cases, in what is now an epidemic on that continent. The status of both Enterovirus D68 and Ebola are fluid and Mr. Masters continues to track both diseases.

Mrs. Work noted a recent television broadcast on WBGU regarding Vaccines and recommended that we look into obtaining a copy as it was very informative.

## PLUMBING REPORT

1. Mr. Helms reported business as usual in the plumbing department.

## MEETING REQUESTS

### Mrs. Work moved to approve the travel requests;

1. October 9, 2014: Shannon Kasselder and Becky Bern to Help Me Grow, *Great Beginnings Start Before Birth*, Ottawa Ohio. Cost: lunch
2. Sept. 22-24, 2014: Barb Wilhelm to AOHC Fall Conference Dublin Ohio. Cost \$330 Registration, \$262 lodging.
3. Sept. 4, 2014: Noah Stuby and Shannon Kasselder to Baby & Me Tobacco Free Training Columbus Ohio. Cost covered by CFHS grant.
4. Nov. 20-21, 2014: Shannon Kasselder to 2 day Parents As Teachers implementation Training Chicago, Illinois. Cost Registration, mileage and meals.
5. October 3, 2014: Barb Wilhelm to Ohio Strategic Prevention Framework Celebration Columbus, Ohio. No cost.

Seconded by Mr. Niemeyer. **Motion carried 4-0.** Filed

## OLD/UNFINISHED BUSINESS

Mr. Alge noted that the merger committee has been working on an organizational chart and his understanding is that it was developed through consultation with both departments. Mrs. Wilhelm clarified that she was shown a chart that the consulting group had developed and she verified for them how many people the Findlay City Health Department currently has in each division. They asked her if she thought anyone would apply for any particular positions but that was the only input she had on the chart. Mr. Alge noted that Steve Wermuth from the consulting group led the discussion on the staffing of the slots within the organization.

Mr. Alge also shared that he felt the big unknown in the budget is the suitability of the facility on County Road 140 and what the County Commissioners are willing to do to upgrade the facility to make it suitable. Mrs. Wilhelm expressed disappointment that the staffs have not been kept up to date with what is going on with the merger from either the administration or from the consultants. She is not hearing what the issues are or what the discussion is on facilities. Mr. Alge noted that at the last meeting Ed Ingold was the only county representative in attendance (other than Cindy Land from the Prosecutor's office) and he also felt that there continues to be a gap in information getting back to the players and more input is needed from the County Commissioners. It was his opinion that the consulting group felt the proposed facility was inadequate.

Mr. Niese noted that in conversation with the County's EH Director she was concerned with where she was going to set up the three individuals from ODH when they came to conduct the personnel assessment so they had space to work. He expressed concern that if she could not find space for three individuals for one day to conduct an assessment then where would they find space to locate employees in a merged department.

Mrs. Wilhelm added that part of the reason our Environmental Health division can operate successfully with what even ODH says is a less than optimal amount of staff is because we have normally been able to hire and retain good employees who learn their job and do it well. Her biggest concern is that if employees are not valued and are put into a less than adequate facility and not given the tools they need to do their job eventually the good employees will go elsewhere. The most valuable resource we have right now with either health department is our staff. Dr. Mills noted that he hoped these consultants have the foresight to realize you can't just cram people into inadequate space but rather you need to plan for what is going to happen 5 to 10 years out. Mr. Alge agreed and felt that some people might be too short sighted on this and are just looking at the short term and will leave it to a future Board of Health to deal with. Mrs. Bern also noted that in the interim the employees are left with the unknown. It makes everyone very nervous and it is very difficult for a new hire as we can't answer some of the questions people we are interviewing have. For the current staff who doesn't know what the future holds the question is do they want to hang on through this? Mrs. Work noted that when you turn on the news and see the Ebola crisis you begin to see the importance of public health nationally. Mrs. Bern shared that the Ohio Department of Health estimates that it takes a new nurse 3 years to be proficient at public health. It is counterproductive to have to keep starting over.

Mr. Cline inquired as to whether there is a specific timeline for this. Mr. Alge noted that at the last meeting there were many questions that were going to require the County Commissioners input and there was no one to answer those questions. There was also no one from the hospital present and Mr. Alge referenced the "Iowa Project" which was discussed by the consultants as a model that puts health departments located at the hospital. If that is an option we need to be talking to the hospital and exploring some other ideas. Mr. Alge expressed regret that he did not have more information to share. The other board members in attendance conveyed their gratitude for the time and effort Mr. Alge has put in to this process. Mr. Alge did state there was a timeline of sorts in place but he felt there were still too many unknowns for this to be resolved by early next year. The suitability of the facility is at the top of those concerns.

#### NEW BUSINESS

None

#### EXPENSES

Mrs. Work moved to approve the expenses, as circulated, for payment by the City Auditor. Seconded by Mr. Niemeyer. Motion carried 4 – 0. Filed.

The meeting was adjourned at 8:30 A.M.

  
\_\_\_\_\_, President

  
\_\_\_\_\_, Secretary (Health Commissioner)



# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

November 3, 2014

Honorable Council:

Attached are the Findlay Police Department activity stats for October 2014.

Sincerely,

A handwritten signature in blue ink, which appears to read "Gregory R. Horne".

Gregory R. Horne  
Chief of Police





**CITY OF FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



Phone: 419-424-7163

Fax: 419-424-7296

**Patrol Division  
Monthly Activity Report  
Month of:   October 2014**

	<u>Month</u>	<u>Year to Date</u>
Traffic Stops:	664	4810
Citations:	490	3812
Operating Vehicle while Intoxicated:	12	83
Accidents (non injury):	103	877
Injury Accidents:	19	155
Criminal Damaging/ Vandalism:	26	273
Theft/Fraud/Shoplifting Complaints:	136	1104
Motor Vehicle Theft:	3	47
Unlawful Entry Complaints:	34	213
Domestic Dispute Complaints:	66	602
Assault Complaints:	19	148
Sex Offense Complaints:	10	68
Alcohol/Drug Complaints:	29	328
Warrants Served:	63	675
Arrests:	151	1574
Total Reports Generated:	1171	10156
School Walk Thru's:	100	430

Detective Division  
October, 2014 Activity

Cases Submitted for Prosecution

	Month	Year to Date
Law Director:	121	983
County Prosecutor:	28	192
Juvenile Prosecutor:	15	239

There were a total of 10 new cases assigned for investigation during the month of October.



**CITY of FINDLAY  
POLICE DEPARTMENT  
FINDLAY, OH 45840**



Phone: 419-424-7194

Fax: 419-424-7891

**Vice Narcotics Unit/METRICH Unit**

**Activity Report**

October 2014

The following is the activity report for the Vice Narcotics Unit/METRICH Unit for the month of October 2014:

Narcotics Investigations: 25

Felony Arrests: 5 (9 charges)

Misdemeanor Arrests: 4 (5 charges)

Drug Talks: 4

Sgt. Justin Hendren 818

**MONTHLY COURT OFFICER ACTIVITY REPORT**

MONTH: October YEAR 2014

TOTAL PAPERS PROCESSED	<u>165</u>
TOTAL PAPER SERVICE HOURS	<u>85.5</u>
TOTAL COURT SECURITY HOURS	<u>83.5</u>
TOTAL PRISONERS TO/FROM COURT	<u>2</u>
TOTAL MILES DRIVEN	<u>535</u>
TOTAL SUMMONS	<u>115</u>
TOTAL OVERTIME HOURS	<u>0</u>

Off. Bercy #1160  
COURT OFFICER



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Thursday, November 06, 2014

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of October 31, 2014  
Cash & Investments as of October 31, 2014  
Open Projects Report as of October 31, 2014  
Financial Snapshot for General Fund as of October 31, 2014

Respectfully Submitted,

Jim Staschiak II  
City Auditor

CC: L. Mihalik

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF OCTOBER 31, 2014**

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	141,082	116,643		2,600	3,319	
MAYOR'S OFFICE	217,212	162,989		1,300	3,947	
AUDITOR'S OFFICE	566,932	436,077		336,818	744	
TREASURER'S OFFICE	12,596	10,537		-	-	
LAW DIRECTOR	574,571	452,926		113,100	106,992	
MUNICIPAL COURT	1,717,933	1,257,649		1,368,600	1,172,435	
CIVIL SERVICE OFFICE	103,030	84,461		46,840	47,095	
PLANNING & ZONING	148,591	148,440		-	-	
COMPUTER SERVICES	384,637	274,171		383,016	384,102	
GENERAL EXPENSE	3,136,028	2,437,137		-	-	
GENERAL REVENUE	-	-		21,725,195	15,388,333	
POLICE DEPARTMENT	6,818,659	5,112,879		507,291	254,950	
DISASTER SERVICES	46,077	43,466		-	-	
FIRE DEPARTMENT	6,921,768	5,594,730		308,697	89,724	
DISPATCH CENTER	1,003,895	735,690		33,913	33,913	
N.E.A.T.	110,293	72,770		11,667	13,290	
HUMAN RESOURCES	140,956	83,184		-	-	
W.O.R.C.	336,526	256,087		100,200	78,792	
SERVICE SAFETY DIRECTOR	212,969	159,302		-	-	
ENGINEERING OFFICE	779,841	484,401		127,600	85,529	
PUBLIC BUILDING	393,825	240,872		56,800	57,599	
HEALTH DEPARTMENT	1,568,918	1,210,663		1,030,886	925,700	
ZONING	106,875	84,576		49,650	45,420	
PARK MAINTENANCE	673,496	450,965		266,031	176,668	
RESERVOIR RECREATION	3,981	2,240		-	-	
RECREATION MAINTENANCE	154,634	105,475		-	-	
RECREATION FUNCTIONS	778,746	618,120		805,600	644,919	
CEMETERY DEPARTMENT	317,577	238,707		127,750	120,605	
<b>TOTAL GENERAL FUND</b>	<b>27,371,648</b>	<b>20,875,156</b>	<b>76.3%</b>	<b>27,403,554</b>	<b>19,634,076</b>	<b>71.6%</b>

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	2,644,913	2,134,394		2,821,103	2,523,116	
TRAFFIC-SIGNALS	486,718	357,465		210,000	210,004	
<b>TOTAL SCM&amp;R FUND</b>	<b>3,131,631</b>	<b>2,491,859</b>	<b>79.6%</b>	<b>3,031,103</b>	<b>2,733,120</b>	<b>90.2%</b>
SCM&R HIWAYS	93,710	35,633		143,170	141,526	
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>93,710</b>	<b>35,633</b>	<b>38.0%</b>	<b>143,170</b>	<b>141,526</b>	<b>98.9%</b>
AIRPORT OPERATIONS	1,305,718	1,080,270		1,134,582	1,053,477	
<b>TOTAL AIRPORT FUND</b>	<b>1,305,718</b>	<b>1,080,270</b>	<b>82.7%</b>	<b>1,134,582</b>	<b>1,053,477</b>	<b>92.9%</b>
WATER TREATMENT	2,124,779	1,657,996		17,000	27,299	
WATER DISTRIBUTION	1,443,799	1,139,361		55,000	93,764	
UTILITY BILLING	1,156,261	722,338		8,231,692	6,969,985	
SUPPLY RESERVOIR	640,418	218,871		17,730	1,300	
<b>TOTAL WATER FUND</b>	<b>5,365,257</b>	<b>3,738,565</b>	<b>69.7%</b>	<b>8,321,422</b>	<b>7,092,348</b>	<b>85.2%</b>
SANITARY SEWER MAINT	1,090,975	782,889		500	549	
STORMWATER MAINT	288,705	153,687		765,450	636,478	
WATER POLLUTION CONTROL	3,115,832	2,150,211		8,660,700	7,340,085	
<b>TOTAL SEWER FUND</b>	<b>4,495,512</b>	<b>3,086,787</b>	<b>68.7%</b>	<b>9,426,650</b>	<b>7,977,113</b>	<b>84.6%</b>
PARKING	99,366	81,455		85,100	73,475	
<b>TOTAL PARKING FUND</b>	<b>99,366</b>	<b>81,455</b>	<b>82.0%</b>	<b>85,100</b>	<b>73,475</b>	<b>86.3%</b>
SWIMMING POOL	143,072	132,481		115,500	115,500	
<b>TOTAL SWIMMING POOL FUND</b>	<b>143,072</b>	<b>132,481</b>	<b>92.6%</b>	<b>115,500</b>	<b>115,500</b>	<b>100.0%</b>
CIT ADMINISTRATION	18,882,960	12,588,487		22,671,600	18,586,144	
<b>TOTAL CIT FUND</b>	<b>18,882,960</b>	<b>12,588,487</b>	<b>66.7%</b>	<b>22,671,600</b>	<b>18,586,144</b>	<b>82.0%</b>

CITY OF FINDLAY  
CASH & INVESTMENTS AS OF OCTOBER 31, 2014

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 300,900.00	STAR OHIO @ 0.05%	
500.00	STAR OHIO @ 0.05%	
3,500.00	STAR OHIO @ 0.05%	
123,675.00	STAR OHIO @ 0.05%	
26,005,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
765,000.00	SAVINGS ACCOUNT	CHASE BANK
120,247.00	SAVINGS ACCOUNT	CHASE BANK
1,175,026.75	SAVINGS ACCOUNT	CHASE BANK
5,500,000.00	SAVINGS ACCOUNT	CHASE BANK
5,000,000.00	SAVINGS ACCOUNT	CHASE BANK
250,195.00	FFCB @ 0.260%	MORGAN STANLEY
250,397.42	FNMA @ 0.295%	FIFTH THIRD BANK
504,254.37	FNMA @ 0.260%	FIFTH THIRD BANK
499,378.72	FHLB @ 0.250%	FIFTH THIRD BANK
1,001,367.29	FHLB @ 0.500%	FIFTH THIRD BANK
500,351.98	FFCB @ 0.270%	MORGAN STANLEY
500,695.82	FFCB @ 0.550%	FIFTH THIRD BANK
999,663.00	FFCB @ 0.280%	DAVIDSON & CO
245,000.00	CERTIFICATE OF DEPOSIT @ 0.400%	FIRST NATIONAL
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	CITIZENS NATIONAL
999,800.90	FFCB @ 0.350%	FIFTH THIRD BANK
769,769.00	FHLMC @ 0.400%	KEY BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.450%	WATERFORD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	FIRST FEDERAL BANK
996,914.06	US TREASURY @ 0.250%	DAVIDSON & CO
1,033,667.00	FNMA @ 0.506%	KEY BANK
1,159,058.85	CONSTRUCTION SAVINGS ACCOUNT	PNC BANK
542,293.25	CONSTRUCTION SAVINGS ACCOUNT	PNC BANK
998,240.49	FHLB @ 0.400%	MORGAN STANLEY
999,065.81	FFCB @ 0.450%	FIFTH THIRD BANK
999,500.00	FFCB @ 0.500%	FIFTH THIRD BANK
999,531.25	US TREASURY @ 0.500%	FIFTH THIRD BANK
<hr/>		
\$ 53,977,992.96	INVESTMENT TOTAL	
2,494,323.55	5/3 BANK ACCOUNT BALANCE	
133.33	ACCRUED INVESTMENT INTEREST	
<hr/>		
<u>\$ 56,472,449.84</u>	<b>TOTAL CASH &amp; INVESTMENTS</b>	

**UNAPPROPRIATED FUND BALANCES**

GENERAL	\$ 9,009,532
SCM&R	187,673
SCM&R HIWAY	224,600
SEVERANCE PAYOUT RESERVE	1,106,527
AIRPORT	175,564
WATER	6,449,957
SEWER	4,887,969
STORMWATER	2,873,422
PARKING	242
CIT ADMINISTRATION	536,902
CIT CAPITAL IMPROVEMENT	5,872,300
CIT FLOOD IMPROVEMENT	-



CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF OCTOBER 31, 2014**

\$11,236,950.50	General Fund
1,000,000.00	General Fund Restricted Rainy Day
759,321.84	General Fund Projects
898,807.15	SCM&R Fund
1,962,092.80	SCM&R Fund Projects
131,305.13	County Permissive License Fund
280,217.97	State Highway Fund
589.57	Law Enforcement Trust Fund
581.28	Drug Law Enforcement Trust Fund
282,568.21	ID Alcohol Treatment Fund
51,447.21	Enforcement & Education Fund
166,499.62	Court Special Projects Fund
65,136.16	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
77,214.21	Alcohol Monitoring Fund
50,527.76	Mediation Fund
101,645.14	Electronic Imaging Fund
20,291.89	Legal Research Fund
1,047,805.09	Severance Payout Fund
122,817.82	Debt Service Fund
72,158.63	CR 236 TIF Fund
500,429.35	Municipal Court Improvement Fund
405,551.42	Airport Fund
6,075.10	Airport Fund Projects
7,118,226.42	Water Fund
1,928,662.94	Water Fund Restricted
2,754,429.99	Water Fund Projects
4,451,695.45	Sewer Fund
5,144,397.98	Sewer Fund Restricted
2,430,928.58	Sewer Fund Projects
20,021.04	Parking Fund
-	Parking Fund Projects
11,626.20	Swimming Pool Fund
30,952.37	Swimming Pool Fund Projects
28,667.08	Internal Service Central Stores Fund
796,183.08	Internal Service Workers Comp Fund
1,063,637.49	Internal Service Self Insurance Fund
4,365,245.90	CIT Fund
4,780,846.49	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
242,540.43	Police Pension Fund
242,540.43	Fire Pension Fund
22,479.45	Tax Collection Agency Fund
1,304,821.04	Cemetery Trust Fund
161,499.19	Private Trust Fund
293,947.20	Guaranteed Deposits
3,802.73	Special Assessments Pavements Fund
10,689.13	Special Assessments Sidewalks Fund
82.82	Special Assessments Sidewalks Fund Projects
22,383.00	Special Assessments Storm Fund
<u>\$56,472,449.84</u>	<b>TOTAL CASH &amp; INVESTMENTS</b>

**CITY OF FINDLAY  
OPEN PROJECTS AS OF OCTOBER 31, 2014**

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31903400	CIT SOFTWARE UPGRADE	150,000	145,106	4,894	-
31910200	REMDIAL PLAN 350 E HIGH	45,000	25,390	6,646	12,964
31911900	HEALTH DEPT BLDG PURCHASE	302,000	294,638	-	7,362
31924200	OHIO SAFE KIDS-HEALTH DEPT	33,773	29,333	1,499	2,941
31926300	HP 3000 MIGRATION	1,020,650	978,094	41,498	1,057
31931500	POLICE DEPT FIRING RANGE	25,000	960	-	24,040
31931700	STREET MAINT GARAGE IMPROV	150,000	101,678	23,229	25,094
31937300	P25 MARCS CONVERSION	400,000	219,983	179,818	199
31940200	MUNI BLDG WINDOWS 2ND FLOOR	120,000	3,725	108,851	7,424
31940300	RIVERSIDE PARK LIGHTING	18,000	-	17,605	395
31940500	MIRACLE FIELD/DIAMONDS EXPANSION	25,000	3,300	7,200	14,500
31942400	DOWNTOWN REVITALIZATION	50,000	10,475	31,645	7,880
31942800	GIS UPDATE	50,000	-	-	50,000
31947200	HEALTH DEPT MERGER STUDY	20,000	12,750	7,250	-
31947500	LYE CREEK RIPARIAN CORRIDOR	35,741	-	32,377	3,364
31949000	2015 EMERGENCY PREP GRANT	93,144	33,325	1,274	58,545
31949100	2015 CHILD & FAMILY SERV GRANT	53,000	8,225	-	44,775
31949400	CUBE EVAPORATIVE CONDENSER	75,000	3,340	71,350	310
31949800	MUNI COURT EXPANSION	20,000	-	10,000	10,000
31980800	ORC PD REQUIRED TRAINING	24,360	24,133	170	57
31992400	MRC GRANT (HEALTH)	27,500	19,367	-	8,133
31995900	FLOOD MITIGATION	1,060,500	1,034,101	24,000	2,399
<b>GENERAL FUND PROJECTS</b>		<b>3,798,668</b>	<b>2,947,923</b>	<b>569,306</b>	<b>281,439</b>
32520800	PARK & OAKLAND STORM OUTLET	10,000	254	-	9,746
32531900	G&H SEWER SEPARATION	30,000	10,897	3,571	15,532
32532600	LOGAN AVE PH 2 - 2013 CDBG	738,000	251,396	468,528	18,076
32541700	2014 DITCH MAINTENANCE	25,000	2,169	373	22,459
32542000	COLONIAL HEIGHTS DRAINAGE	30,000	-	-	30,000
32542200	DALZELL DITCH CLEANING	20,000	-	-	20,000
32542300	OIL DITCH CLEANING	20,000	750	-	19,250
32542600	W LINCOLN SEWER SEPARATION	20,000	3,740	2,000	14,260
32542700	W HARDIN SEWER SEPARATION	20,000	3,740	2,000	14,260
32549500	HOWARD RUN DITCH CLEANING	2,000	-	750	1,250
32566300	STORMWATER MGT PLAN MS4	142,970	110,983	7,579	24,408
32584300	FOSTORIA AVE DRAINAGE	405,000	27,495	-	377,505
32593600	FOSTORIA AVE DRAINAGE PH 2	25,000	19,845	3,783	1,373
32831200	N MAIN/BIGELOW INTERSECTION	115,000	50,184	45,345	19,471
32832300	ODOT/MPO STREET RESURFACING	747,069	636,723	-	110,346
32832400	BLANCHARD/CRYSTAL INTERSECTION	125,000	98,748	-	26,252
32832500	N MAIN/LEXINGTON INTERSECTION	100,000	71,911	-	28,089

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
32840600	2014 STREET PREV MAINTENANCE	350,000	291,886	58,114	-
32840700	E SANDUSKY/EAST ST INTERSECT	45,000	-	1,700	43,300
32840800	LIMA/S WEST INTERSECTION	10,000	9,810	-	190
32842100	2014 RESURFACING PROGRAM	1,900,000	805,568	794,213	300,220
32842500	BLANCHARD/6TH TRAN ALT PLAN	25,000	9,500	1,000	14,500
32843300	CITY CURBS RAMPS & WALKS	198,000	137,477	-	60,523
32846100	SANDUSKY/OSBORN INTERSECTION	9,000	2,350	1,200	5,450
	<b>SCM&amp;R FUND PROJECTS</b>	<b>5,112,039</b>	<b>2,545,425</b>	<b>1,390,155</b>	<b>1,176,459</b>
35233000	AIP-24 AIRFIELD ELEC & DRAINAGE	70,311	63,223	-	7,088
	<b>AIRPORT FUND PROJECTS</b>	<b>70,311</b>	<b>63,223</b>	<b>-</b>	<b>7,088</b>
35414500	POOL FEASIBILITY STUDY	22,000	17,210	1,900	2,890
35446400	2014 POOL IMPROVEMENTS	93,000	68,501	10,674	13,825
	<b>POOL FUND PROJECTS</b>	<b>115,000</b>	<b>85,711</b>	<b>12,574</b>	<b>16,715</b>
35602900	WPC INFLUENT PUMPS	335,000	226,509	49,045	59,446
35620900	WPC BAR SCREENS FOR OXID DITCHES	3,107,500	1,008,553	1,605,929	493,018
35621000	WEST PARK SANITARY SEWER	20,000	6,497	903	12,600
35641100	CSO LONG TERM CONTROL	110,864	37,922	-	72,942
35641500	2014 SANITARY SEWER LINING	10,000	10,000	-	-
35641600	2014 SEWER CLEANING	150,000	62,936	74,944	12,120
35641800	WPC LIGHTING PH 2	16,825	14,387	300	2,138
35641900	BRANDMAN SEWER & CSO	30,000	183	1,000	28,817
35649300	I75 SANITARY SEWER RELOCATION	10,000	-	1,000	9,000
35649900	SUTTON/GREENDALE SANITARY REP	10,000	300	200	9,500
	<b>SEWER FUND PROJECTS</b>	<b>3,800,189</b>	<b>1,367,286</b>	<b>1,733,322</b>	<b>699,582</b>
35710800	WATERLINE EXT TO LANDFILL	80,000	77,407	-	2,593
35714000	WTP CLEARWELLS 1, 2 & 3	2,451,000	1,130,526	1,107,898	212,575
35720500	WTP WATERLINE REPAIR	10,000	-	-	10,000
35720600	RESERVOIR & WTP CONCRETE REPAIR	35,000	28,103	2,679	4,218
35730600	CR 99 WATERLINE LOOP	10,000	2,112	500	7,388
35731800	WTP PAINT SCU 1	10,000	6,054	-	3,946
35740900	S WATER TOWER PAINT/REPAIRS	800,000	32,167	682,660	85,173
35741000	2014 SMALL WATERLINES	300,000	10,894	5,700	283,406
35741100	SWEETWATER W/L REPLACEMENT	20,000	5,599	500	13,901
35741200	S CORY ST WATERLINE	274,000	-	-	274,000
35741300	W MELROSE WATERLINE	20,000	2,260	700	17,040
35741400	BLANCHARD RVR/STANFORD W/L	25,000	-	-	25,000
35742900	WTP WEATHERPROOFING/SEALING	60,000	26,311	-	33,689
35746300	WTP INTERIOR LIGHTING	36,000	35,470	-	530
35749200	E BIGELOW W/L REPLACEMENT	75,000	1,979	49,260	23,761

<u>PROJECT NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL APPROPRIATED INCEPTION TO DATE</u>	<u>TOTAL EXPENSED INCEPTION TO DATE</u>	<u>TOTAL PENDING PURCHASE ORDERS</u>	<u>CURRENTLY AVAILABLE TO SPEND</u>
	<b>WATER FUND PROJECTS</b>	<b>4,206,000</b>	<b>1,358,881</b>	<b>1,849,897</b>	<b>997,221</b>
38813300	2011 SIDEWALK REPAIR PROGRAM	1,000	466	-	534
	<b>SPECIAL ASSESSMENT PROJECTS</b>	<b>1,000</b>	<b>466</b>	<b>-</b>	<b>534</b>

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**SNAPSHOT \$ FINANCIAL: GENERAL FUND**  
**Revenues/Expenditures & Key Balances Snapshot as of :**

**2014**  
**10/31/2014**

**GENERAL FUND REVENUES & EXPENSES**

Prior Year Ending Cash Balance – Unappropriated		\$ 8,873,419
Revenue and Receipts Projection General Fund	\$ 28,741,031	
Expenses Appropriated General Fund	\$ (28,604,918)	
<b>OPERATIONAL SURPLUS/(DEFICIT)</b>		<u>\$ 136,113</u>

**PROJECTED UNENCUMBERED YEAR END GF CASH BALANCE** **\$ 9,009,532**

**FINANCIAL POLICY AMOUNTS**

	Minimum	Proj. Balance	Over/(Short)
Minimum Reserve Balance GF (Resolution 002-2014 16.7% of Budget Expenses)	\$ 4,224,609	\$ 9,009,532	\$ 4,784,924
GF Rainy Day Reserve Account #10000000-818002 (up to 5% prior year revenues)	\$ 1,000,000	\$ 1,000,000	\$ -
Self Insurance Fund #6060	\$ 1,000,000	\$ 1,021,864	\$ 21,864
<b>AMOUNT ABOVE FISCAL CAUTION ISSUE</b>			<b>\$ 6,590,771</b>

**MONITORING INTANGIBLE / ANTICIPATED ITEMS**

**LIKELY POSSIBLE**

**GENERAL FUND**

Revenue Differential + / (-)

Expense Differential + / (-)

Fund Subsidies + / (-)

Unbudgeted Projects

**PROJECTED LIKELY YEAR END GF CASH BALANCE** (excludes rainy day reserve)

**2014**

**\$ 9,009,532**



# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

November 6, 2014

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Jasneet Kaur

Ashland Bancroft LLC, 535 W. Trenton Avenue,  
Findlay, Ohio 45840

Sincerely,

Gregory R. Horne  
Chief of Police

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

02965570035 <small>PERMIT NUMBER</small>		NEW <small>TYPE</small>	ASHLAND BANCROFT LLC 535 W TRENTON AV FINDLAY OH 45840	
ISSUE DATE				
11 03 2014 <small>FILING DATE</small>				
C1 C2 <small>PERMIT CLASSES</small>				
32 <small>TAX DISTRICT</small>	044 <small>PERMIT CLASS</small>	A	A64658 <small>RECEIPT NO.</small>	

FROM 11/06/2014

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT	PERMIT CLASS		RECEIPT NO.	



MAILED 11/06/2014

RESPONSES MUST BE POSTMARKED NO LATER THAN. 12/08/2014

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL

WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

**A NEW 0296557-0035**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FINDLAY CITY COUNCIL  
MUNICIPAL BLDG RM 114  
318 DORNEY PLAZA  
FINDLAY OHIO 45840-3346**



LLC / PARTNERSHIP CROSS REFERENCE  
DISPLAY

PGECG

0296557 PERMIT NBR  
ASHLAND BANCROFT LLC  
615 OAK ST  
TOLEDO OH 43605

\*\*\*\*\*

JASNEET KAUR

04/06/2011 ACTIVE

PRESIDENT

MNMB5%V5%M

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

# PARKS AND RECREATION BOARD

City of Findlay

October 20, 2014

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## MINUTES

### **ATTENDANCE**

Members Present: Paul Schmelzer, Chair, Matt Cordonnier, Dennis McPheron, Greg Meyers, Bob Nichols, Gary Pruitt, Mike Slough, Dave Trisel.

Staff Present: Matt Stoffel, and Kathy Launder.

Guests Present: Nicole Leslie and Christie Ranzau of Grace Speaks; Don Rasmussen of Findlay Youth Football.

### **APPROVAL OF MINUTES**

Motion to accept minutes of the September 15, 2014, meeting, by Meyers, second by McPheron. Motion passed 8-0.

### **NEW BUSINESS**

Findlay Youth Football: Rasmussen stated that Findlay Youth Football will be constructing a building to house the press box and storage for the football field at the Cube.

Motion to recommend that the City of Findlay accept the building and responsibility of upkeep once completed by Director Schmelzer, second by Meyers. Motion passed 8-0.

Grace Speaks: Nicole Leslie stated that Grace Speaks raises money for private speech therapy for those afflicted with Chromosome 18 Q-, a rare condition that affects motor skills and severely affects speech. Grace Speaks is organizing its second annual fundraiser event at the Cube and is requesting a discount on the cost of the rental fees.

Motion to waive fees for incidentals that include rental of tables, chairs, locker rooms totaling approximately \$260.00 for this year's fundraising event for Grace Speaks being held at the Cube by Director Schmelzer, second by Councilman Nichols. Motion passed 8-0.

### **DEPARTMENT REPORTS**

Parks Maintenance Department Report: Stoffel reported that Lowes completed their community project at Fort Findlay Playground. They did a great job with sealing and painting the fence and mulching. Approximately 40-50 Lowes employees participated. Stoffel also reported that we are finishing up work on the Eagle Creek Skate Park. It is now open. Just working on a new sign to add new information.

### **OTHER REPORTS**

Hancock Park District Report: Pruitt distributed an abbreviated version of the multi-use trails master plan. The plan is designed not to be dated. This is a great tool when applying for transportation grants. Director Schmelzer stated that this is a valuable tool.

Findlay Co-Ed Volleyball League: Trisel stated that it appears that negotiations with Findlay City Schools is falling apart and asking for assistance. Director Schmelzer stated that the league is not a City run league. McPheron stated that he offered to meet to work out a schedule and location for the league to use at little to no charge, but no one called him to meet. McPheron and Trisel will meet to work out details.

### **OTHER BUSINESS**

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for November 17, 2014, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy Launder  
City Clerk

# TRAFFIC COMMISSION

City of Findlay  
October 20, 2014

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## MINUTES

### **ATTENDANCE:**

**MEMBERS PRESENT:** Police Chief Greg Horne, Fire Chief Tom Lonyo, Councilman Ron Monday.

**STAFF PRESENT:** Matt Stoffel, Public Works Superintendent; Kathy Launder, City Clerk.

**GUESTS PRESENT:** Bill Hohenbrink, Shirley Hohenbrink, Aubrey Sopher, Gene Ritchie; Cooper Tire & Rubber Company.

### **OLD BUSINESS**

1. Request of Dennis McPheron, Findlay City Schools, for additional signage or LED solar powered pedestrian crossing sign with push button activation at North Main Street and East Melrose intersection.

09/15/2014

Dennis McPheron stated that students from Northview Elementary School, ages Kindergarten through 3<sup>rd</sup> Grade, are crossing at Melrose Avenue and Main Street. Northbound traffic on Main Street heading east on Melrose Avenue may not see students walking across to the island at the intersection to cross Main Street at Melrose. A solar powered pedestrian crossing sign with push button activation or some type of signage to make motorists more aware that small children are crossing in that area is requested. Director Schmelzer stated that he will consult with DGL and circle back with Findlay City Schools for the best option.

Motion to table request by Chief Lonyo, second by Director Schmelzer. Motion passed 4-0.

10/20/2014

Motion to lift item from table by Councilman Monday, second by Chief Horne. Motion passed 3-0.

Stoffel reported that the City is changing the crosswalk location. Director Schmelzer has been in contact with Findlay City Schools and all are in agreement with the location. Motion to deny request due to situation being corrected, by Councilman Monday, second by Chief Horne. Motion passed 3-0.

2. Request of George Scaife, 2326 Park Street, to post "No Thru Trucks" signs at Park Street and Sixth Street heading south and Park Street and Olive Street heading north.

09/15/2014

George Scaife stated that semi trucks are travelling on Park Street and Washington Avenue from Sixth Street to Olive Street. He noticed it started happening this summer. He states that the semis are breaking up the street. He could not say how many semis per day, per week are travelling down these streets.

Director Schmelzer stated that Park Street and Washington Avenue can support semi traffic, not a large volume, and can support regular use by garbage trucks and delivery trucks, etc.

Chief Lonyo stated that if we were to post "No Thru Trucks" on Parks Street, we would also have to post it on Washington Avenue and Brookside Drive.

Director Schmelzer stated that the City will perform a traffic count on Park Street and Washington Avenue to determine the number of semis that are travelling down those streets.

Motion to table request until traffic counts can be performed on Park Street and Washington Avenue by Chief Horne, second by Director Schmelzer. Motion passed 4-0.

10/20/2014

Item remains tabled.

## NEW BUSINESS

1. Request of Bill Hohenbrink, Hohenbrink Building, LLC, 5975 Lugabill Road, Columbus Grove, Ohio, to appeal the decision of Service-Safety Director Schmelzer to deny a request for an additional curb cut at 1112 Sixth Street to allow for an additional drive access.

Hohenbrink stated that there are six other houses on this street that have double access to their property. The homeowner has a handicapped child, and it would make maneuvering her vehicle a lot safer and easier for her.

The standard currently is one driveway access per lot. Councilman Monday stated that this is strictly an Engineering Department decision to make. Chief Lonyo stated that this is similar to the mid block crosswalk discussion. We need parameters for allowing additional driveway access points from Engineering Department so we can make an informed decision. Director Rasmussen stated the Director Schmelzer did suggest an alternative that would allow for the safety of maneuvering a vehicle without having another driveway access.

Motion to table and to request the Engineering Department to develop parameters for allowing dual access drive in residential areas by Chief Lonyo, second by Councilman Monday. Motion passed 3-0.

2. Request of Gene Ritchie, Cooper Tire & Rubber Company, to install additional directional signage at Lima Avenue and Lake Cascades Parkway to their receiving or shipping departments.

Mr. Ritchie stated that semi truck drivers are not seeing the directional signage to the shipping and receiving departments for Cooper Tire & Rubber Company. He requests directional signage be added to the mast arms of the traffic lights. Stoffel stated that we cannot add private business directional signage to these mast arms. Director Rasmussen stated that the directional signage needs to be placed on private property.

Motion to deny request for installation of directional signage by Councilman Monday, second by Chief Horne. Motion passed 3-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on November 17, 2014, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,



Kathy K. Launder  
City Clerk

# Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

November 13, 2014

Honorable City Council  
Findlay, OH 45840

RE: McLane Distribution, Project No. 31948000

Dear Council Members:

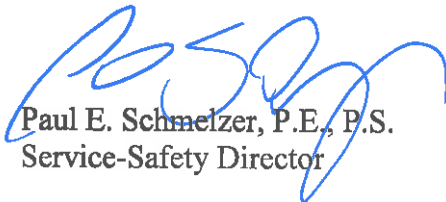
As you are aware, we are continuing to partner with McLane Distribution on the development of their site and roadway improvements. We have received notification from the Ohio Development Services Agency regarding grant approval. In order to continue moving forward with the project, the grant funds need to be appropriated for construction.

By copy of this letter, the Law Director is requested to prepare the necessary legislation for appropriating funds as follows:

FROM:	Ohio 629 Roadwork Development Grant	\$637,345	
TO:	Ohio 629-McLane Project #31948000		\$637,345

Thank you for your consideration in this matter.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor  
Engineering Department  
File



# Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310  
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245  
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

November 12, 2014

Honorable City Council  
Findlay, OH 45840

RE: Reservoir Raw Water Force Main, Project No. 35747800

We have received a recommendation from our consultant regarding repairs to the raw water force main at the reservoir. The plan is to grout the joints that appear to have the potential for leaking to see if this will solve the problem. This plan of action is estimated at \$15,000.

In contrast, replacement of this line would be approximately \$1,000,000.

By copy of this letter, the Law Director is requested to prepare the necessary legislation for transferring funds as follows:

FROM:	Supply Reservoir, #25073000-other	\$20,000
TO:	Reservoir Raw Water Force Main Project #35747800	\$20,000

If you have any questions, please feel free to contact me.

Sincerely,

  
Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Jeff Newcomer, Water Superintendent  
Don Rasmussen, City Law Director  
Jim Staschiak, City Auditor

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to appropriate funds for repairs to the Reservoir raw water force main.

FROM: Water Fund \$ 2,000.00  
TO: Reservoir Raw Water Force Main *project #35747800* \$ 2,000.00

We recommend *APPROVAL of the ABOVE REQUEST.*

Aye  Nay *R. Ronald Monday*  
R. Ronald Monday, Chairman

Aye  Nay *ABSENT*  
Tom Klein

Aye  Nay *Robert J. Nichols*  
Robert Nichols

Aye  Nay *Grant Russel - MOVED*  
Grant Russel

Aye  Nay *Anne Spence*  
Anne Spence

Aye  Nay *Randy VanDyne 2nd*  
Randy VanDyne

**APPROPRIATIONS COMMITTEE**

**DATE: November 10, 2014**

**LEGISLATION \_\_\_\_\_**

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to appropriate funds for the Ohio 629 McLane project.

FROM: Ohio 629 Roadwork Development Grant \$ 637,345.00  
TO: Ohio 629-McLane project #31948000 \$ 637,345.00

We recommend *APPROVE the ABOVE REQUEST*

Aye  Nay *R. Ronald Monday*  
R. Ronald Monday, Chairman

Aye  Nay *ABSENT*  
Tom Klein

Aye  Nay *Robert Nichols*  
Robert Nichols

Aye  Nay *Grant Russel*  
Grant Russel

Aye  Nay *Anne Spence*  
Anne Spence

Aye  Nay *Randy VanDyne* *RDV*  
Randy VanDyne

**APPROPRIATIONS COMMITTEE**

**DATE: November 10, 2014**

**LEGISLATION \_\_\_\_\_**



**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
November 18, 2014**

**ORDINANCE NO. 2014-086** *(2440 Bright Rd rezone)*

**third reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 2440 BRIGHT ROAD REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "I1 LIGHT INDUSTRIAL".

**ORDINANCE NO. 2014-087** *(325 Emma St rezone)*

**third reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 325 EMMA STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C-2 GENERAL COMMERCIAL" TO "I-1 LIGHT INDUSTRIAL".

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

NOVEMBER 18, 2014

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, NOVEMBER 18, 2014 MEETING.

### **RESOLUTIONS:**

040-2014 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

### **ORDINANCES:**

2014-095 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 040-2014**

**A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS AND DECLARING AN EMERGENCY.**

BE IT RESOLVED by the Council of the city of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Auditor is authorized to transfer said sums to the following accounts and/or projects:

FROM:	Supply Reservoir #50730000-other	\$ 20,000.00
TO:	Reservoir Raw Water Force Main Project #35747800	\$ 20,000.00

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to make said transfer so that repairs to the raw water force main at the Reservoir may be made,

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2014-095**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Ohio 629 Roadwork Development Grant	\$ 637,345.00
TO:	Ohio 629-McLane <i>project #31948000</i>	\$ 637,345.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that the aforementioned project may proceed expeditiously,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_