

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

AUGUST 6, 2019

COUNCIL CHAMBERS

ROLL CALL of 2018-2019 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the July 26, 2019 Public Hearing minutes for fiscal year 2020 revenue estimates.
- Acceptance or changes to the July 16, 2019 Public Hearing minutes to rezone 606 Howard Street via Ordinance No. 2019-044.
- Acceptance or changes to the July 16, 2019 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS:

Zoning amendment request – 726 S Blanchard St

David Rader and Brian Rader would like to change the zoning of 726 South Blanchard Street to R4 Duplex/Triplex. It currently is zoned as C1 Local Commercial District. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

Zoning amendment request – Speedway Dr

Nickolas Asset XVI, LLC would like to change the zoning of 0 Speedway Drive to I1 Light Industrial. It currently is zoned C2 General Commercial District. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

ORAL COMMUNICATIONS: none

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Board of Zoning Appeals minutes –June 13, 2019.

Safety Director Schmelzer – insurance payment on Police cruiser

The City has received payment for the replacement of a police cruiser from an accident from the City's insurance company in the amount of \$25,961.50 that has been deposited in the General Fund. Legislation to appropriate the funds is requested. Ordinance No. 2019-055 was created.

FROM: General Fund (insurance proceeds)

\$25,961.50

TO: Police Department #21021000-other

\$ 25,961.50

City Income Tax Monthly Collection Report – July 2019.

Mayor Muryn – City Planning Commission appointment

Mayor Muryn is reappointing Jackie Schroeder to the City Planning Commission. Her appointment will be effective through July 7, 2025. This appointment does not require Council confirmation.

City Planning Commission agenda – August 8, 2019.

Law Director Rasmussen - funds for postage for certified mail for DFID assessment

Resolution No. 012-2019 was passed during the March 19, 2019 City Council meeting for a renewal of the DFID assessment requiring a certified mailing to each property owner. Funds will be needed for this causing a shortage in Council’s budget. An appropriation of funds is requested to pay for postage and certified mail services for this assessment. Legislation to appropriate one thousand dollars (\$1,000.00) from the General Fund to cover the postage costs is requested. Ordinance No. 2019-056 was created.

FROM: General Fund	\$ 1,000.00
TO: Council #21001000-other	\$ 1,000.00

Law Director Rasmussen – DFID legislation

Resolution No. 020-2019 and Ordinance No. 2019-057 will be before you at the August 6, 2019 meeting. They are the last pieces of legislation for the Downtown Findlay Improvement District (DFID). Resolution No. 020-2019 is to provide enhanced public services in the Downtown Findlay Improvement District, and Ordinance No. 2019-057 allows the Clerk of Council to certify the assessments to the Hancock County Auditor’s Office. Notice of assessments were mailed July 22, 2019, and while some question were asked, no one has filed an objection within the statutory timeline. He is requesting Council to give both pieces of legislation their first reading during the August 6, 2019 City Council meeting, and then their second and third readings during the August 20, 2019 meeting so that they may be timely filed with the Hancock County Auditor’s Office. The filing deadline with the Auditor’s Office is September 9, 2019.

Mayor Muryn – 2nd qtr 2019 Key Performance Indicators (KPIs)

The second quarter Key Performance Indicators of “KPIs” have been compiled. They are the performance measurements that are monitored for each department on a continuous basis. The KPI document “Findlay Performs” can also be found on the City website:

<https://www.findlayohio.com/governmetn/transparency-performance>).

Highlights:

- General Fund spending is about even with the budget at a .98 spend rate.
- Lost days related to worker’s compensation is higher than target related to two (2) specific claims
- Overtime is over the target due to the timing of leaves and some staff transitions in Police, Fire and Dispatch
- Jet fuel sales have increased in the second quarter and are better than target
- Zoning permit violations are down over the prior year
- Unaccounted for water dropped from levels over twenty percent (20%) to eleven and eight-tenths percent (11.8%) for the month of June. This will be monitored to sustain acceptable levels.

These KPIs are a critical tool used to measure service delivery and operational effectiveness of the City. They indicate the progress towards goals set for continuous improvement.

Mayor Muryn – proposed Blanchard Street restriping

Attached is a summary of the history, data and next steps for the currently proposed modifications to Blanchard Street. Over the last few years, the City of Findlay has submitted applications for funding for projects through the Transportation Alternative Program (TAP) which is funded by the Ohio Department of Transportation (ODOT). In mid-2016, after receiving approval from Council, the City submitted an application requesting funding for a multi-use path on Lincoln Street from Cory to Blanchard Street, a multi-use path on Blanchard Street from 6th Street to the existing path on the north side of the river, and adding sharrow lanes on Sandusky Street from Blanchard Street to County Road 236. Following the review of the City's application, ODOT determined that the Sandusky Street project was not warranted at this time and only approved funding for the Lincoln and Blanchard projects. The TAP grant funding was for ninety-five percent (95%) of construction up to one million two hundred fifty thousand dollars (\$1,250,000). In January 2018, the City requested qualifications from engineering firms. Qualifications were received from eight (8) firms with half of them recommending a redistribution of lane widths with the belief that modifying the lane widths would increase the safety of the corridor while also accommodating future projected traffic volumes.

In May 2018, the City conducted a standard walkthrough with ODOT. During that meeting, ODOT expressed concerns about the work on Blanchard Street and did not believe that the multi-use path along the side of the road could be accommodated due to the limited space and need for ADA compliance. They also believed that a more efficient and safer layout for the corridor could be generated from a redistribution of lanes. After receiving recommendations from various firms, ODOT and with permission from the Traffic Commission, the City requested the selected consultant complete an additional traffic and safety study. The study was shared with Council on October 2, 2018 and a submitted a request to apply for Safety Funds through ODOT to comply with TAP grant funds. On October 10, 2018, ODOT approved a safety grant for ninety percent (90%) of construction up to one million five hundred thousand dollars (\$1,500,000) for lane distribution, resurfacing, bike lanes, and traffic signal improvements from 6th Street to Tiffin Avenue.

As of July 30, 2019, the selected consultant, GPD Group, is working to complete additional renderings and the City, along with ODOT, should have final plans and specifications completed by the end of October.

Service Director/Acting City Engineer Thomas – Easements for American Electric Power

American Electric Power (AEP) will be relocating two (2) transmission lines located along the City's Swale Park property to accommodate the Maumee Watershed project. AEP is requesting a new easement for each line so that they can have legal access for maintenance purposes in the future. These easements will be fifty feet (50 ft) wide and will be centered on the power lines. Legislation authorizing the Mayor to sign the necessary paperwork to grant the easement is requested. Ordinance No. 2019-058 was created.

Service Director/Acting City Engineer Thomas – Runway 7/25 Rehab – Crack Seal Design/Construction (35293200) & Rehabilitate Taxiway A (A4 to A6) – Design (35284800)

The Federal Aviation Administration (FAA) has awarded the City a grant in the amount of one hundred eighty-four thousand four hundred seventy-three dollars and fifty cents (\$184,473.50) for these projects. These projects are included in the 2019 Capital Improvement Plan. Legislation to appropriate and transfer funds, along with authorization to sign the grant agreement is requested. Ordinance No. 2019-059 was created.

FROM: FAA Grant	\$ 131,273.50
FROM: CIT Fund – Capital Improvements Restricted Account	\$ 6,909.50
TO: Runway 7/25 Rehab – Crack Seal Design/Construction #35293200	\$ 138,183.00
FROM: FAA Grant	\$ 53,200.00
FROM: CIT Fund – Capital Improvements Restricted Account	\$ 2,800.00
TO: Rehabilitate Taxiway A (A4 to A6) – Design #35284800	\$ 56,000.00

Service Director/Acting City Engineer Thomas – 2019 Annual Manhole Adjustment Program #35691600

This program was initiated this year to allow the Street Department to adjust manholes as necessary to improve the rideability of the road and decrease the odds of damaging snow plow blades in the winter months. The project is in the Capital Plan with a total estimated cost of a fifty thousand dollar (\$50,000.00) split between the Sewer Fund and the Stormwater Fund. Previously, twenty-five thousand dollars (\$25,000.00) was appropriated from the Sewer Fund and now the remainder needs to be appropriated from the Stormwater Fund. Legislation to appropriate and transfer funds is requested. Ordinance No. 2019-060 was created.

FROM: Sewer Fund – Stormwater Restricted Account	\$ 25,000.00
TO: 2019 Annual Manhole Adjustment Program #35691600	\$ 25,000.00

Service Director/Acting City Engineer Thomas – 2019 Annual Sewer Televising #35691400

By authorization of Ordinance No. 2019-013, a bid opening was held for this project on July 31, 2019. Bids were received from four (4) potential contractors with the base bid amounts ranging from two hundred thirty-five thousand five hundred eighty-one dollars and forty-four cents to four hundred fifty-three thousand three hundred nineteen dollars and no cents (\$235,581.44 - \$453,319.00). There were also three (3) alternates as part of the bid ranging from five thousand five hundred seventy-eight dollars and ninety-one cents to twelve thousand eight hundred sixty dollars and no cents (\$5,578.97-\$12,860.00). The lowest and best bid was received from Taplin Group, LLC of Kalamazoo, Michigan. This project is included in the 2019 Capital Improvements Plan with an estimated cost of three hundred thousand dollars and no cents (\$300,000.00). The full amount is being requested to appropriate since the bid amount is less than what was included in the Capital Plan so that additional sections of sewer can be added to the project. Legislation to appropriate funds is requested. Ordinance No. 2019-061 was created.

FROM: Sewer Fund	\$ 280,000.00
TO: 2019 Annual Sewer Televising #35691400	\$ 280,000.00

Service Director/Acting City Engineer Thomas – ODOT Municipal Bridge Inspection Program

The City of Findlay is currently a member of ODOT’s Municipal Bridge Inspection Program. As part of this program, ODOT inspects the bridges that the City is responsible for. ODOT provides their findings to the City. The current program will be ending on December 31, 2019, so ODOT is in the process of renewing the program for three (3) more years until 2022. The program includes any Ohio municipality with bridge inspection responsibilities and has a population of less than fifty thousand (50,000). Legislation authorization the Mayor and the President of City Council to sign the necessary paperwork to enter into the Ohio Department of Transportations’ Municipal Bridge Inspection Program. Ordinance No. 2019-062 was created.

Service Director/Acting City Engineer Thomas – Country Club Drive Slope Rehabilitation

There has been a failure in the north bank of the Blanchard River on Country Club Drive just south of Glen Road. A storm sewer runs through the failure area and has been damaged and cannot be properly repaired until the bank is repaired. The bank can also continue to move until it is repaired. In that event, the road could be undermined making it necessary to close the road. The City’s Engineering Department advertised for qualifications from consulting firms. The highest scoring firm was S&ME, Inc. of Dublin. The proposal from S&ME would include all soil borings and testing, survey and mapping, drawings and specifications, as well as environmental permit preparation and assistance and construction services with a total fee of ninety-eight thousand seven hundred thirty-one dollars and no cents (\$98,731.00). This project was not included in the 2019 Capital Improvement Plan, therefore, the Appropriations Committee might want to discuss the project. Legislation to appropriate funds is requested. Ordinance No. 2019-063 was created.

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 98,731.00
TO: Country Club Drive Slope Rehabilitation	\$ 98,731.00

Mayor Muryn – agreement with ODNR and MWCD

The City has been working with the Maumee Watershed Conservancy District (MWCD) and the Ohio Department of Natural Resources (ODNR) to determine a path forward to receive capital funding from the State of Ohio in their continued efforts to advance flood mitigation in our community. It is requested that the fifteen million dollar (\$15,000,000) appropriation be covered by the funds expended locally for the benching project as it will be vital to the success of the project. ODNR has approved that request with the condition that the City maintain and own the area for a minimum of fifteen (15) years to coincide with the life of the bonds for the project. This agreement sets forth the agreement to those terms and is in concert with a previously signed agreement with MWCD. Legislation authorizing the Mayor to enter into an agreement with ODNR is requested. Ordinance No. 2019-062 was created.

COMMITTEE REPORTS: none

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 019-2019 (*no PO*) requires one (1) reading

first reading

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

RESOLUTION NO. 020-2019 (*DFID – renewal petition*) requires three (3) readings

first reading

A RESOLUTION DECLARING IT NECESSARY TO PROVIDE ENHANCED PUBLIC SERVICES IN THE DOWNTOWN FINDLAY IMPROVEMENT DISTRICT, AND DECLARING AN EMERGENCY.

ORDINANCES:

ORDINANCE NO. 2019-048 (*ODOT FY20 Resurfacing/HAN-CR-236-0.00*) requires three (3) readings

third reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-049 (*annual street resurfacing/curb repairs 2019*) requires three (3) readings

third reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-050 (*WPC UV replacement*) requires three (3) reading

third reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-051 (*Utility Billing software*) requires three (3) readings

third reading

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT OR CONTRACTS WITH MUNI-LINK FOR THE UPDATING OF THE CITY OF FINDLAY'S UTILITY BILLING DEPARTMENT'S SOFTWARE, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-052 (*E. Bigelow Avenue Waterline Replacement Project*) requires three (3) readings

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-053 (*Capital Improvement Appropriation for June Allocation*) requires three (3) readings
second reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-055 (*insurance payment on damaged PD cruiser*) requires three (3) readings
first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-056 (*DIFD postage costs*) requires three (3) readings
first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-057 (*DFID - certify assessments*) requires three (3) readings
first reading

AN ORDINANCE DETERMINING TO PROCEED WITH THE PROVISION OF THE ENHANCED PUBLIC SERVICES IN THE DOWNTOWN FINDLAY SPECIAL IMPROVEMENT DISTRICT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-058 (*AEP easements*) requires three readings
first reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE EASEMENT AGREEMENTS PER LOCATION WITH AMERICAN ELECTRIC POWER FOR THE RELOCATION OF TRANSMISSION LINES LOCATED ON CITY-OWNED PROPERTY, IN ORDER TO ACCOMMODATE THE MAUMEE WATERSHED PROJECT TO ENABLE LEGAL ACCES FOR MAINTENANCE PURPOSES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-059 requires three (3) readings
(*Runway 7/25 Rehab – Crack Seal Design/Construction; Rehabilitate Taxiway A (A4 to A6) – Design*)

first reading

AN ORDINANCE AUTORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINSTRATION, AND APPROPRIATE \$9,709.50, FIVE PERCENT (5%) OF THE TOTAL PROJECT AMOUNT FOR THE CONSTRUCTION OF RUNWAY 7/25 REHAB CRACK SEAL DESIGN/CONSTRUCTION PROJECT NO. 35293200, AS WELL AS THE REHABILITATION TAXIWAY A (A4 TO A6) DESIGN PROJECT NO. 35284800, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-060 (*2019 Annual Manhole Adjustment Program*) requires three (3) readings
first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-061 (*2019 Annual Sewer Televising*) requires three (3) readings
first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-062 (*ODOT Municipal Bridge Inspection Program*) **requires three (3) readings**
first reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION TO RENEW THE CURRENT MUNICIPAL BRIDGE INSPECTION PROGRAM, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-063 (*Country Club Drive Slope Rehabilitation*) **requires three (3) readings**
first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS



PETITION FOR ZONING AMENDMENT CITY OF FINDLAY

(Revised May 2017)

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

ADDRESS: 726 S Blanchard ST SUBDIVISION: _____

LOT No.(s): 6 PT 125.34 FT GIST + MORRISON OL
LOT 7 123 FT

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty percent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

SIGNATURE	SUBDIVISION	LOT NO.	STREET FRONTAGE

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE Car Wash
PRESENT ZONING DISTRICT C1
PROPOSED ZONING DISTRICT R-4

- ATTACH:
- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
 - b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.

c. A written statement of the reason for the request and justification for the change.

TURN CARWASH INTO DUPLEX, SINCE BUSINESS HAS DROPPED, AND MIGHT HAVE TO

d. If the area to be rezoned is a portion of a parcel, a survey must be done for the portion to be changed and it must be recorded as a new parcel at the County Recorder's Office.

Name of Owner David K Rader + Brian Rader

Name of Contact Person if other than owner _____
(a letter granting person to act on owner's behalf must accompany application if not signed by owner)

Mailing Address 3785 C.R. 53 McComb, Oh

Phone No. (Home) (567) 208-8334 (Business) () -

Email: jdrad@yahoo.com

7/22/2019
Date

David Rader
Signature of contact person
Brian Rader

OFFICE USE ONLY

\$250.00 fee paid _____ \$100 fee paid PUD approval _____

Applicable Advertising and Filing Fees Paid _____

Date Petition Submitted to City Council _____

Referral to Planning Commission _____ Referral to Planning & Zoning _____

Planning Commission _____ Disposition _____

Planning & Zoning _____ Disposition _____

Public Hearing Date Set by Council _____

Date of Newspaper Notice _____
(must be mailed at least 30 days prior to hearing)

Date of Notice to Abutting Property Owners _____
(must be mailed at least 20 days prior to hearing)

Referred for Legislation: _____

Date of Readings by Council:
First / / Second / / Third / /

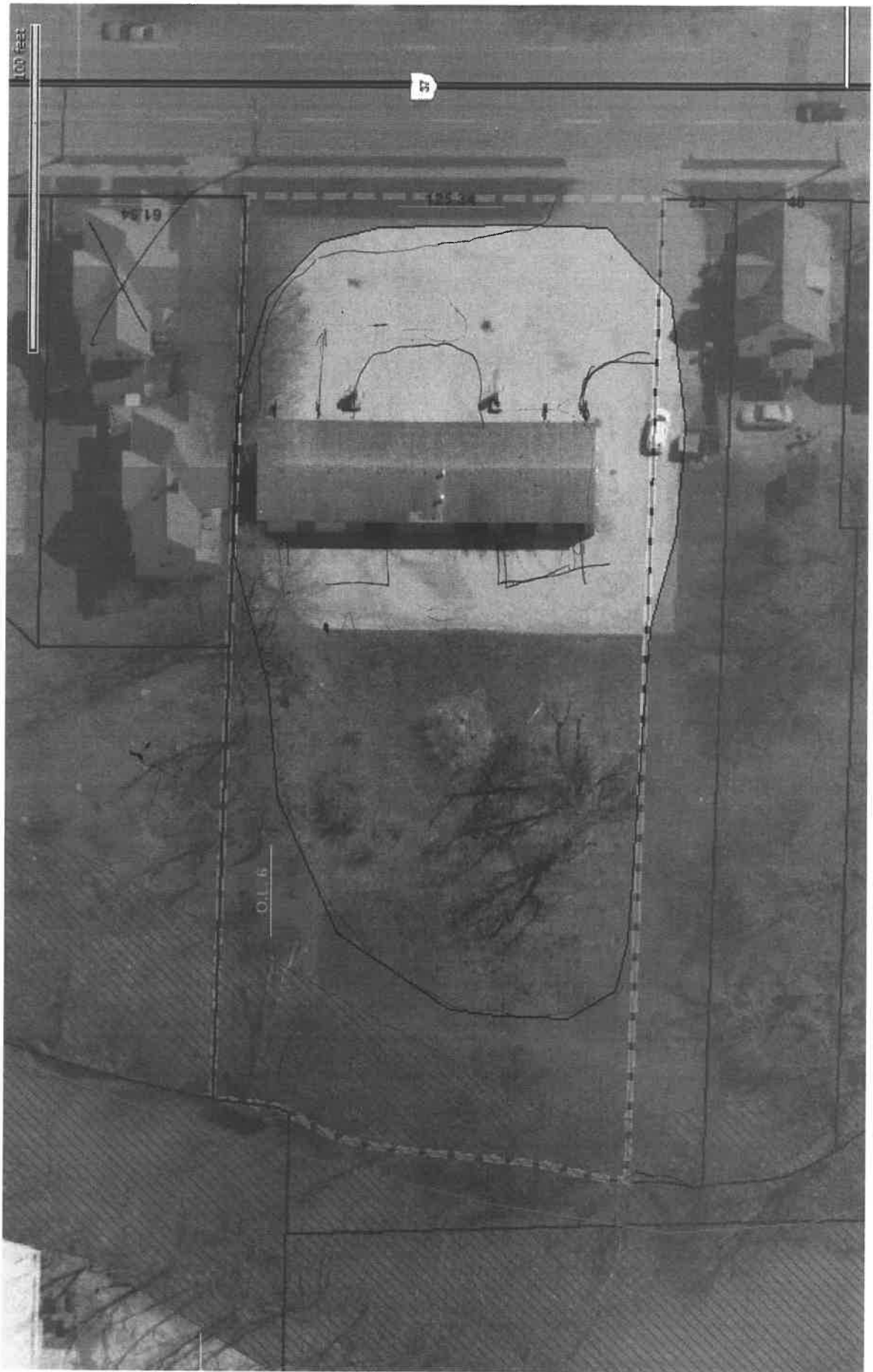
Action by Council: _____ Ordinance No. _____

C1 - ~~General Com~~ - Local Commercial

↓
R4 - Duplex/
Triplex

CPC 10
↓
P4 Z Com.
↓
3 readings
@
Council

FINDLAY ZONING DEPT GIS

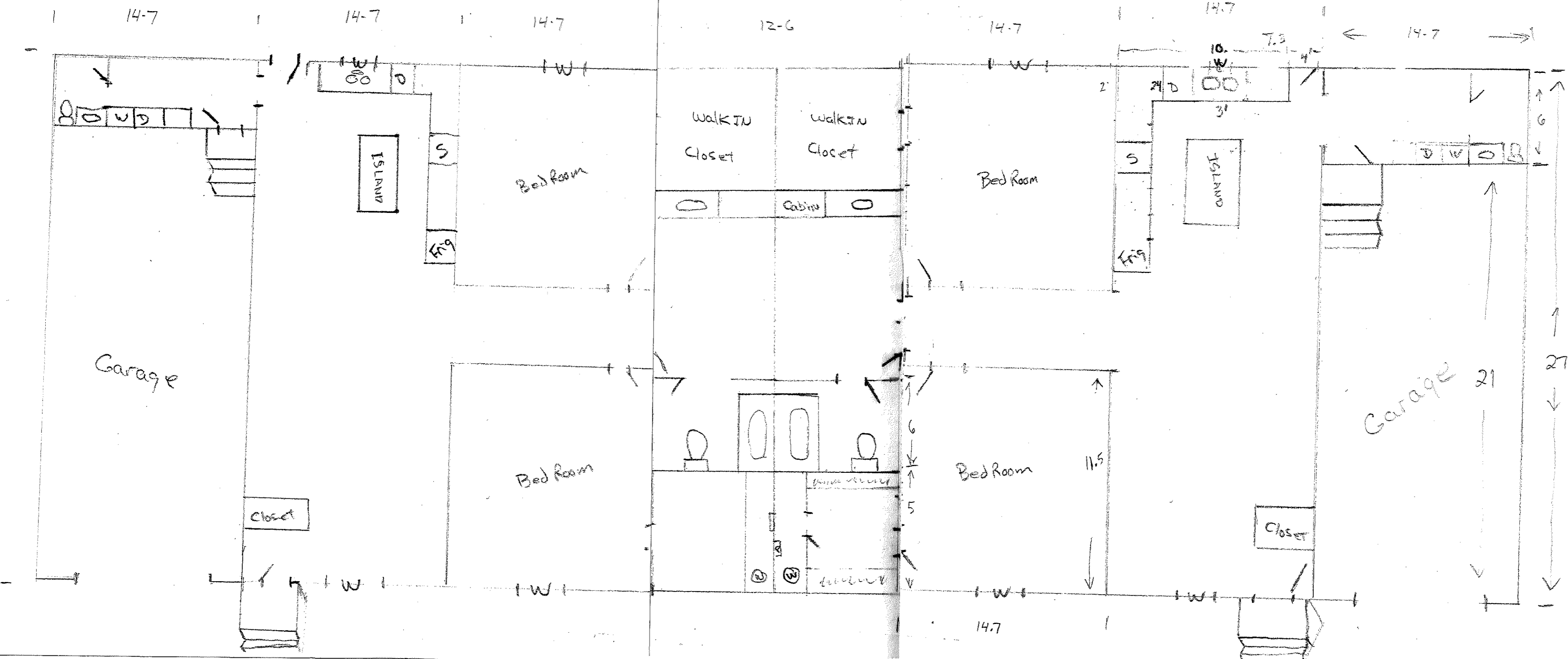


716 - Thomas A Miller

730 - Jeffery D Staschiak

721 - Home Living Rentals LLC

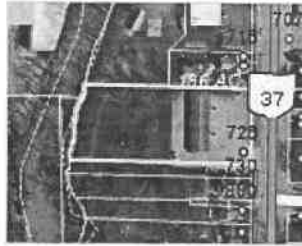
731 Julie A Yoxheimer



Data For Parcel 570000215670

Base Data

Parcel:	570000215670
Owner:	RADER BRIAN A, RADER DAVID K
Address:	726 S BLANCHARD ST FINDLAY OH 45840



[+] Map this property.

Mailing Address

Mailing Name:	RADER DAVID K & BRIAN A
Address:	3785 COUNTY RD 53
City State Zip:	MCCOMB OH 45858

Geographic

City:	FINDLAY CORPORATION
Township:	COEXTENSIVE
School District:	FINDLAY CSD

Legal

Legal Description Line 1:	GIST & MORRISON O L	Low Topography:	NO	Public Water Utilities:	YES
Legal Description Line 2:	LOT 6 S PT 125.34FT	Rolling Topography:	NO	Public Sewer Utilities:	YES
Legal Description Line 3:		Standard Topography:	NO	Public Gas Utilities:	YES
Land Use Code: [1]	452 AUTOMOTIVE SERVICE STATION	Paved Roads:	YES	Public Electric Utilities:	YES
Map Number:	101119217027000	Gravel Roads:	NO	Private Water Utilities:	NO
Neighborhood:	2116C002 ADDITION THE	Dirt Roads:	NO	Private Sewer Utilities:	NO
Acres:	0	Sidewalks:	YES	Private Gas Utilities:	NO
Level Topography:	YES	Curbs:	NO	Private Electric Utilities:	NO
High Topography:	NO	Standard Roads:	NO	Standard Utilities:	NO

1. Land Use code is *not* the zoning code

Comments

Type	Description
Front of Card	10 ADJ LAND FROM TWO FRONT ST PRICES TO ONE PER DS 4/10
Back of Card	05 ADJ BLDG AGE PER REVIEW. TY 18 BOR 18-29 20% ECON FACTOR ON STRUCTURE & VO TO MATCH RECOMMENDATION.
BOR	BOR #18-29 DONE 5/30/19.
Transfer	WAGNER ALICE C TRUSTEE
Transfer	2 CARDS 57-215670,215680 GRACE I HECK INT TO MELVIN D & GRACE I HECK CO-TRUSTEES
Transfer	7 CDS 61-339170, 59-273540, 57-215670, 57-215680, 54-143060, 54-143070 & 54-143080:ALICE WAGNER TRANS-1/2INT ONLY
Transfer	3 CDS 57-215670, 57-215680, 59-273540
Transfer	3 CDS 57-215670, 57-215680, 59-273540
Transfer	2 CDS 57-215670, 57-215680

Total square foot 1052.

Per unit

Kitchen + Living Room 396.9

Bed Room + Hall 396.9

1/2 Bath Mud Room 88.2

Bath + walkins 170.1

1052.1



**Van Horn, Hoover
& Associates, Inc.**

Charlotte, NC
P.O. Box 621524
Charlotte, NC 28262
Phone: 704.604.4124
Fax: 419.423.5772

Findlay, OH
3200 N. Main St.
Findlay, OH 45840
Phone: 419.423.5630
Fax: 419.423.5772

July 16, 2019

City of Findlay Council
Municipal Building
Findlay, Ohio 45840

RE: North End Commercial Park 1st Addition
Lot 8 & 9
0 Speedway Drive, Findlay

Dear Members of Council:

On behalf of our client, Nickolas Asset XVI, LLC., we are respectfully submitting a Petition for Zoning Amendment for the above address.

These properties are vacant lots located near the intersection of Speedway Drive and Marathon Way. These properties currently match the zoning of the nearby parcels to the north/west, C-2 General Commercial District. The proposed zoning would match the parcels to the south/east, I-1 Light Industrial.

The owner intends to utilize the property for purposes fit for I-1 zoning. Therefore, we are respectfully requesting Council consider rezoning the property to I-1; Light Industrial. Once this process is done and officially accepted, this will allow the owners to start working on the site development process.

If you have questions or require any additional information please give me a call.

Sincerely,

Daniel R. Stone, P.E., P.S. - President
Van Horn, Hoover & Associates, Inc.

PETITION FOR ZONING AMENDMENT

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

ADDRESS 0 Speedway Drive SUBDIVISION North End Commercial Park 1st Addition

LOT No.(s) Lot 8 & 9

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty per cent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

SIGNATURE	SUBDIVISION	LOT NO.	STREET FRONTAGE
	North End Commercial Park 1st Addition	8 & 9	861'

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE Vacant Lots

PRESENT ZONING DISTRICT C2 General Commercial District

PROPOSED ZONING DISTRICT I1 Light Industrial

ATTACH:

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
- b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.

- c. A written statement of the reason for the request and justification for the change.
- d. If the area to be re-zoned is a portion of a parcel, a survey must be done for the portion to be changed and it must be recorded as a new parcel at the County Recorder's office

Name of Owner FCT Exchange-Industrial LTD


Name of Contact Person if other than owner Jeff Stratton
(A letter granting person to act on Owner's behalf must accompany application if not signed by Owner)

Mailing Address P.O. Box 726 Findlay, OH 45840

Phone No. (Home) 419604-9451 (Business) _____

Email: _____

7/31/19
Date


Signature of contact Person
JEFFREY D STRATTON

OFFICE USE ONLY

\$250.00 Fee Paid _____ \$100.00 Fee Paid PUD approval _____
Applicable Advertising and Filing Fees Paid _____

Date Petition Submitted to City Council _____

Referral to Planning Commission _____ Referral to Planning & Zoning _____

Planning Commission _____ Disposition _____

Planning & Zoning _____ Disposition _____

Public Hearing Date Set By Council _____ Date
of Newspaper Notice _____

(Must be mailed at least 30 days prior to Hearing)

Date of Notice to Abutting Owners _____

(Must be mailed at least 20 days prior to Hearing)

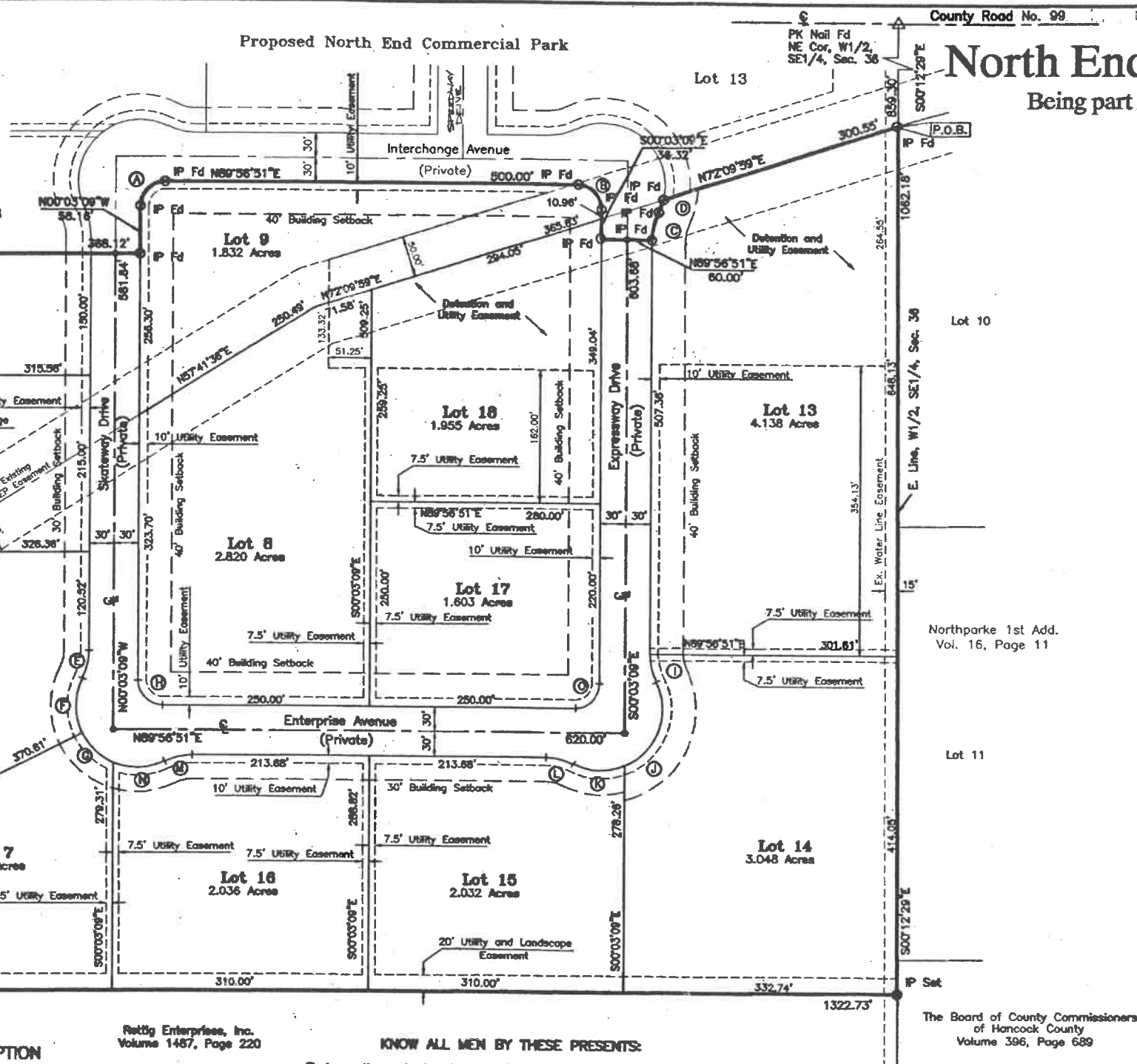
Referred for Legislation: _____

Date of Readings by Council:

First _____ Second _____ Third _____

Action by Council: _____ Ordinance No. _____

CURVE	RADIUS	LENGTH	DELTA ANGLE	TANGENT	CHORD BEARING	CHORD
A	30.00'	47.12'	90°00'00"	30.00'	N44°56'51"E	42.43'
B	30.00'	47.12'	90°00'00"	30.00'	S45°03'09"E	42.43'
C	75.00'	34.88'	28°37'42"	17.75'	N17°18'42"E	34.54'
D	75.00'	34.88'	28°37'42"	17.75'	S72°18'08"E	34.54'
E	75.00'	34.88'	28°37'42"	17.75'	S13°15'42"E	34.54'
F	75.00'	34.88'	28°37'42"	17.75'	S89°03'09"E	34.54'
G	75.00'	34.88'	28°37'42"	17.75'	S45°03'09"E	34.54'
H	75.00'	34.88'	28°37'42"	17.75'	N17°18'42"E	34.54'
I	75.00'	34.88'	28°37'42"	17.75'	N72°18'08"E	34.54'
J	75.00'	34.88'	28°37'42"	17.75'	N44°56'51"E	34.54'
K	75.00'	34.88'	28°37'42"	17.75'	S45°03'09"E	34.54'
L	75.00'	34.88'	28°37'42"	17.75'	N17°18'42"E	34.54'
M	75.00'	34.88'	28°37'42"	17.75'	N72°18'08"E	34.54'
N	75.00'	34.88'	28°37'42"	17.75'	N44°56'51"E	34.54'
O	30.00'	47.12'	90°00'00"	30.00'	S45°03'09"E	42.43'



North End Commercial Park 1st Addition

Being part of the W1/2 of the SE1/4 of Section 36, T.2N., R.10E.,
Township of Allen, Hancock County, Ohio
29.030 Acres

REGIONAL PLANNING COMMISSION
I hereby certify that the above plat was presented to the Regional Planning Commission on the 18th day of July, 2001.
By D. Milclak
Chairman, Regional Planning Commission

CITY PLANNING COMMISSION
I hereby certify that the above plat was presented to the Planning Commission of the City of Findlay, Ohio on the 26th day of July, 2001, and said plat was approved by the Commission at a meeting held on the 26th day of July, 2001.
By John P. Strand
Chairman, City Planning Commission

COUNTY ENGINEER
The above plat has been reviewed by me and is hereby approved this 11th day of October, 2001.
By Steve Emil
Hancock County Engineer

COUNTY BOARD OF HEALTH
Approved this 17th day of October, 2001.
By Sherry Henrich
Hancock County Board of Health

COUNTY AUDITOR
I hereby certify that the above plat was presented to me and transferred this 18th day of October, 2001.
By Andrew P. Sinto
Hancock County Auditor

COUNTY RECORDER
I hereby certify that the above plat was presented to me on the 18th day of October, 2001, and duly recorder in Plat Volume 20, at Page 215, Hancock County Records, this 18th day of October, 2001.
File No. 200100031437
Fee \$25.00 pd.
By Arno M. Musy
Hancock County Recorder

SURVEYORS CERTIFICATE
I hereby certify that I have made a survey of the lands shown and comprising the above named subdivision and that lot, boundary, and street right-of-way dimensions are correct, as shown, and that monuments have been set or will be set at all locations marked thus "s" on the plat.
Date: 7-3-01
By Thomas E. Silva, P.S. #9805
Thomas E. Silva, P.S. #9805

RESTRICTIONS
Restrictions governing the sale and use of the lands in the above named subdivision are recorded in Official Record, Volume 2115, at Page 552, and are considered as part of this plat and acknowledged as such by the owners signature hereon.

COUNTY ACCEPTANCE
We, the undersigned Commissioners in and for the County of Hancock, State of Ohio, do hereby approve and accept the above plat.
Date: Oct 10, 2001
By Virginia R. Clymer
Notary Public

GRAPHIC SCALE
1 inch = 100 ft.
July 3, 2001
Job #01-0566
Dwg. No. 57-17
PREPARED BY:
PETERMAN ASSOCIATES, INC.
ARCHITECTS - ENGINEERS - SURVEYORS
3480 NORTH MAIN STREET
FINDLAY, OHIO 45840
(419) 422-8872

LEGAL DESCRIPTION
Sited in Township of Allen, County of Hancock, State of Ohio and being a part of the W1/2 of the SE 1/4 of Section 36, T. 2N., R.10E., a tract of land bounded and described as follows:
Beginning at an iron pin found on the east line of the west half of the said SE1/4 described as lying, S00°12'29"E, a distance of 858.30 feet from a P.K. nail found marking the northeast corner of the west half of the said SE1/4; thence along the east line of the west half of the said SE1/4, S00°12'29"E, a distance of 1082.18 feet to an iron pin set; thence, S89°51'01"W, a distance of 1322.73 feet to an iron pin set on the east limited access right of way of Interstate No. 75; thence on said east limited access right of way, N00°03'01"W, a distance of 285.98 feet to an iron pin set at a point of deflection in said limited access right of way; thence continuing on said east limited access right of way, N02°42'53"E, a distance of 55.90 feet to an iron pin set; thence, N89°56'51"E, a distance of 308.12 feet to an iron pin found; thence at right angles, N00°03'09"W, a distance of 58.16 feet to an iron pin found at a point of tangency; thence on a curve to the right having a radius of 30.00 feet, a central angle of 90°00'00" and a length of curve of 47.12 feet, the chord of said curve bearing N44°56'51"E, a distance of 42.43 feet to an iron pin found at the point of tangency; thence, N89°56'51"E, a distance of 500.00 feet to an iron pin set at the point of tangency; thence on a curve to the right having a radius of 30.00 feet, a central angle of 90°00'00" and a length of curve of 47.12 feet, the chord of said curve bearing S45°03'09"E, a distance of 42.43 feet to an iron pin found at the point of tangency; thence, S00°03'09"E, a distance of 36.32 feet to an iron pin found; thence at right angles, N89°56'51"E, a distance of 80.00 feet to an iron pin found; thence on a curve to the right having a radius of 75.00 feet, a central angle of 28°37'42" and a length of curve of 34.88 feet, the chord of said curve bearing N13°15'42"E, a distance of 34.54 feet to an iron pin found marking a point of reverse curvature; thence on a curve to the left having a radius of 75.00 feet, a central angle of 12°32'53" and a length of curve of 18.43 feet, the chord of said curve bearing N20°18'08"E, a distance of 18.39 feet to an iron pin found; thence, N72°09'59"E, a distance of 300.55 feet to the Point of Beginning and containing 29.030 acres of land, more or less, subject however to all legal highways and prior easements of record.
NOTE: The bearings in this legal description are based upon an assumed meridian and are used only for the purpose of describing angular measurements.
I.P. set = 1" x 30" Rebar with Peterman Associates' Cap.

KNOW ALL MEN BY THESE PRESENTS:
That we, the undersigned owners in fee simple of all the lands embraced in the above named final plat, do hereby approve the plan and survey of same and do hereby create, establish and grant the easement areas as shown on the plat for public utility, CATV and drainage purposes.
Witness my hand this 28 day of Sept., 2001.
By Kevin Lettis
By John A. D'Onnell
1) KEVIN LETTIS
2) JOHN A. D'ONNELL
NOTARIES PUBLIC, MEMBERS
COUNTY OF HANCOCK
STATE OF OHIO
Before me, a Notary Public in and for the County of Hancock, State of Ohio, personally appeared the above named Owners, who acknowledged and confirmed the signing of the above dedication of this plat and in testimony whereof, I do hereunto subscribe my hand and affix official seal this 28 day of Sept., 2001.
Notary Public
State of Ohio



Job #01-0566
Dwg. No. 57-17

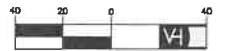


Van Horn Hoover
& Associates, Inc.

- SURVEYING
- CIVIL ENGINEERING
- LAND USE PLANNING
- GPS/GIS CONSULTANTS

3200 N. MAIN ST.
FINDLAY, OH 45840
(419) 423-5630

www.VanHornHoover.com
E-Mail:
Info@VanHornHoover.com



(IN FEET)
1 inch = 40 ft.

FTC EXCHANGE-INDUSTRIAL, LTD

FINDLAY, OH

REZONING EXHIBIT

REVISIONS		
MARK	DATE	DESCRIPTION

PLOTS SCALE: 1:1

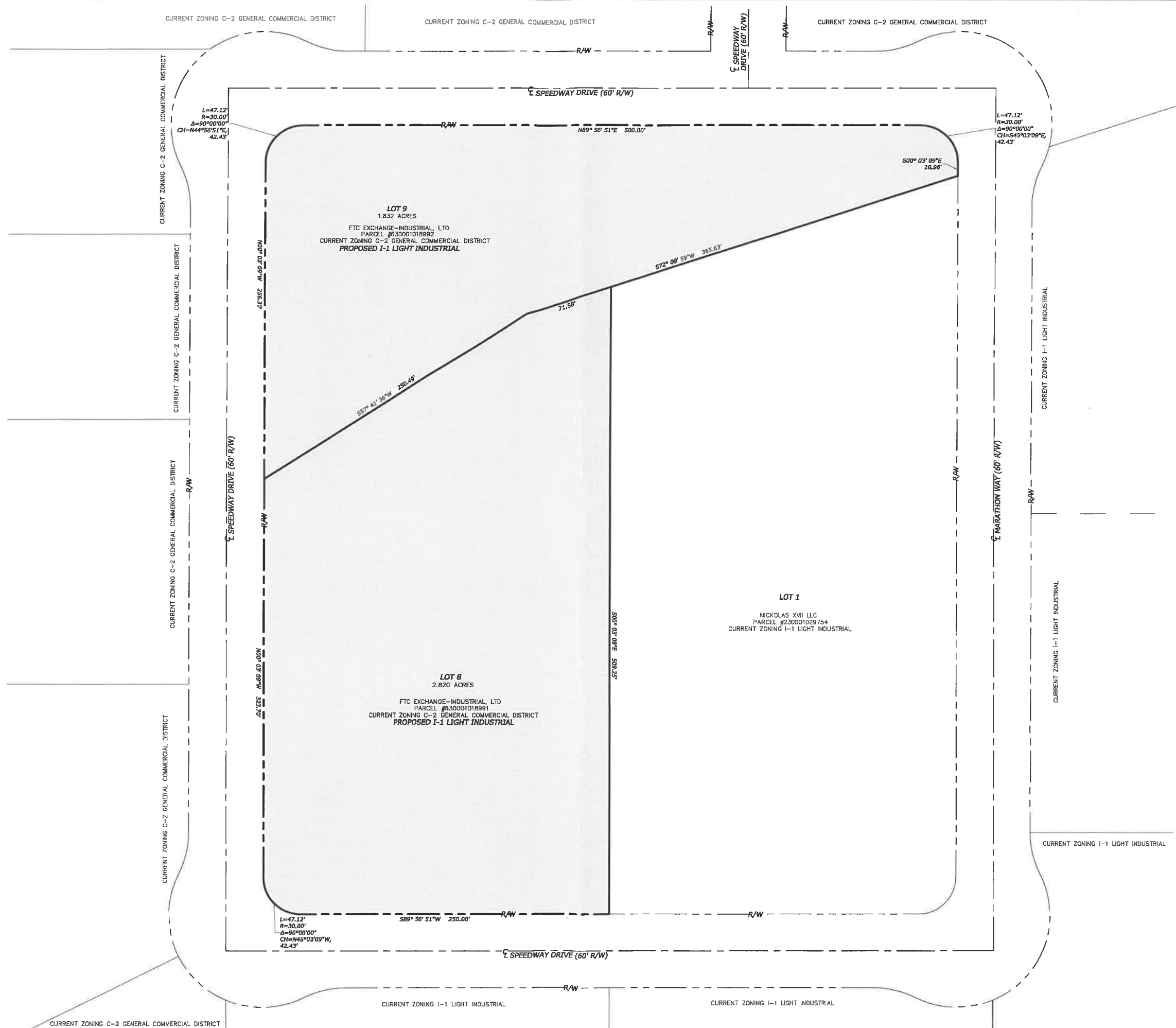
DRAWN: JMS CHECKED: DRS

DRAWING SCALE: 1"=40'

DATE: 07/16/19

JOB NUMBER: z:\projects\17588\exhibits\17588_rezoning.dwg

SHEET NUMBER: 1 OF 1



Z:\PROJECTS\17588\Exhibits\17588_rezoning.dwg-Dwg- Jul 31, 2019

Board of Zoning Appeals

June 13, 2019

Members present: Chairman, Phil Rooney; Vice-Chairman, Doug Warren; Brett Gies; and Sarah Gillespie

Mr. Rooney called the meeting to order at 6:00 p.m.; introduced the members to the audience and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

Case Number: 58352-BA-19
Address: 1807 Imperial Lane
Zone: R-1 Single Family, Low Density

Filed by Seth Wurm, regarding a variance from section 1163.12(A)(2) of the City of Findlay Zoning Ordinance concerning a swimming pool setback at 1807 Imperial Lane. The applicant has constructed an above ground pool 3-feet from the side yard property line. This section requires that a swimming pool must be a minimum 5-foot from all property lines.

Mr. Wurm obtained his zoning permit for his swimming pool on June 20, 2018, in which the site-plan that was submitted stated that the pool would be 4-feet from both the house and new vinyl fence. At the time of applying, Mr. Wurm mentioned that the fence was going to be placed 2-feet from the western property line. This would have given a distance of 6-feet, a foot further than the required setback, from the western property line to the base of the swimming pool. Two days later, after finding out that Brothers Construction constructed the fence without a permit, Mr. Wurm came in and applied for the penalized fence permit.

Upon inspection of the fence and swimming pool, it was discovered that neither contractor followed the site plan. The fence was constructed right along the property line, and the swimming pool was constructed only 3-feet from the vinyl fence. By the fence contractor not erecting the fence 2-feet away from the property line, it eliminated the guideline for the installation of the swimming pool to be accurate. Had Brothers Construction constructed the fence 2-feet from the property line, the swimming pool would have ended up at 5-feet from the property line.

Property owner, Mr. Wurm, was sworn in and gave photos of the pool, behind the fence, to members of the board. Mr. Wurm stated he had spoken to all of his neighbors and has a letter signed from them with their contact information, stating that no neighbor is opposed to the pool staying where it is and cannot be seen since it is inside the privacy fence. He is asking the board to allow the pool to stay in the current location due to the financial burden it will cause him to have it moved two (2) feet.

Mr. Rooney asked if the fence is in compliance now. Mr. Adkins stated, yes, it is now in compliance.

Mr. Warren asked if the contractor told Mr. Wurm he obtained the permit, but did not. Mr. Wurm stated that the contractor did tell him they obtained the permit, to find out later from zoning staff, that he did not.

Mr. Adkins stated that Brothers Construction is no longer doing work for Lowes due to multiple problems with them throughout the city.

No communications were received on this case.

Mr. Warren stated that he feels the homeowner tried to do everything right and was left hanging by the contractor. The magnitude of the variance is minimal and moving the pool inside the fence will not make a difference visually to the neighbors. Mr. Warren made a motion to approve the variance as requested.

Ms. Gillespie second the motion.

Mr. Rooney amended the motion: If the pool is ever removed the variance will terminate.

Motion passed 4-0.

Case Number: 58429-BA-19
Address: 841 Hawthorne Road
Zone: R-1 Single Family, Low Density

Filed by Gregory Mohr, regarding a variance from section 1121.05(A) of the City of Findlay Zoning Ordinance concerning an addition to the dwelling at 841 Hawthorne Road. The applicant is proposing to construct a new attached garage with a front yard setback of 22.6-feet. This section requires that the building must meet a 30-foot front yard setback.

Currently, the neighborhood is in unison beyond a 30-foot setback building line stretching towards the west, and by allowing for a 6-foot encroachment into the setback, it would affect the harmony of the neighborhood. The city would not be for the variance as requested. Had the request been made for a variance in the rear, the city would be more in favor of a request in the rear due to it abutting up to an unimproved right-of-way.

Though the city remains adamant that a 30-foot setback be kept; however, if the variance request is approved, this property is located within the 100-year flood plain and the owner will have other flood proofing requirements via the flood code that would need to be met prior to construction.

Mr. Mohr was sworn in. He stated that since the request for a variance was turned in, the plan was revised requesting a three (3) foot variance instead of a 7.5 foot variance. They need to have the garage in the front of the house due to the layout of the house, the need for an addition to the garage, along with more square footage to the house. This would be in harmony with the neighborhood.

Mr. Warren asked what the depth of the garage is with the revised plan.

Mr. Mohr stated 24 feet, which includes a mudroom.

Mr. Gies stated that he appreciates their revision of the setback. His initial concern looking at the original request was the length of a vehicle parked in front of the garage would overhang into the right of way.

Mr. Adkins stated communications were received on this case by Matthias Leguire.

Kyle Inbody read the letter from Matthias Leguire into record.

No other communications were received on this case.

Mr. Gies made a motion to approve the variance request. He stated he appreciates the revised layout and the smaller variance request of 3 feet instead of 7.5 feet, and the hardship the home owners had to go through to revise the plans. The new plan is in harmony with the neighborhood.

Mr. Warren second the motion and stated that the owners looked at other options and this is the best option.

Mr. Rooney abstained from voting.

Motion of amended plan passed 3-0.

Mr. Adkins stated that since the property is within the 100 year floodplain, an Elevation Certificate would need to be obtained. Mr. Mohr stated they do have one and will get a copy of it to Zoning staff. Erik Adkins explained the flood proofing materials requirement stating that the lowest floor joist must be at or above the base flood elevation; and explained the substantial improvement percentage requirements. He stated the permits must be obtained with 60 days.

Minutes for May 09, 2019 Board of Zoning Appeals meeting approved 4-0.

The meeting was adjourned.


Chairman


Secretary

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

July 22, 2019

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

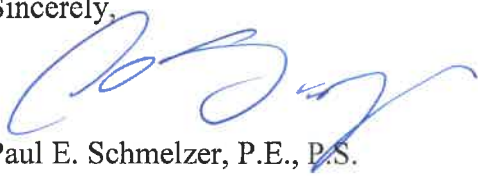
The City has received payment for the replacement of a police cruiser from an accident from the City's insurance company in the amount of \$25,961.50. It has been deposited in the General Fund.

An appropriation is respectfully requested as follows:

FROM:	General Fund (insurance proceeds)	\$25,961.50
TO:	Police Department 21012000-other	\$25,961.50

Thank you for your consideration.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Safety Director

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Police Department

City of Findlay

Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862
 318 Dorney Plaza, Municipal Building Room 115
 Telephone: 419-424-7133 • Fax: 419-424-7410
findlayohio.com/incometax

Christina Muryn
Mayor

Andrew Thomas
Tax Administrator

Monthly Collection Report to Findlay Council

July 2019

Total collections for July 2019: \$2,049,092.98

	<u>2019</u> <u>Year-to-date</u>	<u>2018</u> <u>Year-to-date</u>	<u>Variance</u>
Withholders	11,727,482.36	11,571,784.87	155,697.49
Individuals	2,071,738.84	1,886,621.24	185,117.60
Businesses	<u>2,432,031.90</u>	<u>1,895,508.87</u>	<u>536,523.03</u>
Totals	16,231,253.10	15,353,914.98	877,338.12 5.71%

Actual & Estimated Past-due Taxes

Withholders	612,396.72
Individuals	2,597,794.47
Businesses	<u>195,190.94</u>
Total	3,405,382.13

Actual and Projected Revenue

	<u>2019</u> <u>Actual</u> <u>Year-to-date</u>	<u>Percentage</u> <u>of Projection</u> <u>Collected</u>	<u>Amount</u> <u>to Meet</u> <u>Projection</u>	<u>Percentage</u> <u>to Meet</u> <u>Projection</u>	<u>2019</u> <u>Projected</u> <u>Year End</u>
Withholders	11,727,482.36	60.72%	7,585,317.64	39.28%	19,312,800.00
Individuals	2,071,738.84	73.08%	763,261.16	26.92%	2,835,000.00
Businesses	<u>2,432,031.90</u>	69.49%	<u>1,067,968.10</u>	30.51%	<u>3,500,000.00</u>
Totals	16,231,253.10	63.29%	9,416,546.90	36.71%	25,647,800.00

Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	1	18	-20.00	2,219.75
Individuals	41	712	13,909.71	277,119.94
Businesses	<u>10</u>	<u>67</u>	<u>8,629.89</u>	<u>48,018.42</u>
Totals	52	797	22,519.60	327,358.11

Transfers of Overpayments

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	2	5	94.26	687.74
Individuals	299	835	56,185.06	188,662.29
Businesses	<u>129</u>	<u>427</u>	<u>79,034.72</u>	<u>268,120.08</u>
Totals	430	1,267	135,314.04	457,470.11



Andrew Thomas, Administrator

8-1-19

Date

Findlay Income Tax Department

Monthly Collections Report

Thursday, August 1, 2019

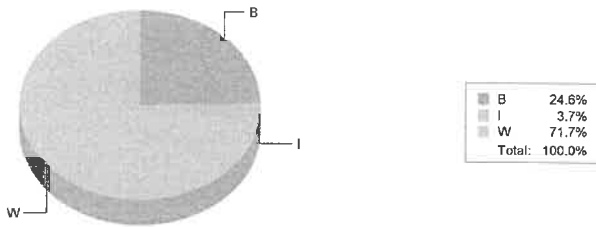
7:53:16AM

For Period July 1, 2019 through July 31, 2019

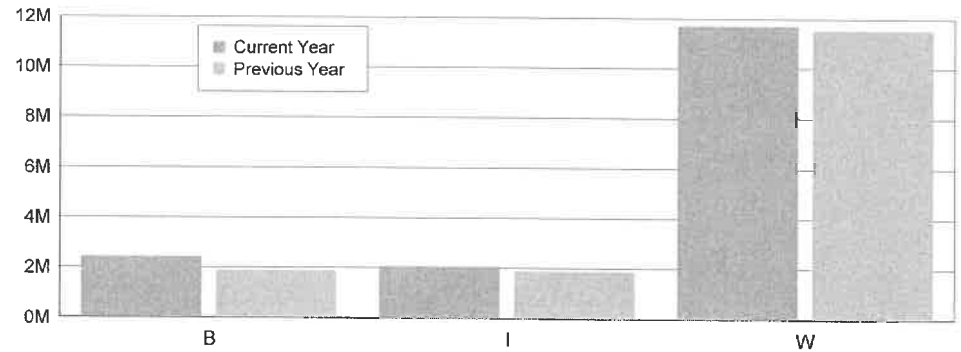
City of Findlay

Account Type	Monthly Total	2019 Year to Date	2018 Year to Date	Increase (Decrease)	% Change	2019 Month to Date	Previous Year(s) Month to Date
W	1,469,530.71	11,727,482.36	11,571,784.87	155,697.49	1.35	1,467,877.85	1,652.86
I	75,080.74	2,071,738.84	1,886,621.24	185,117.60	9.81	22,606.34	52,474.40
B	504,481.53	2,432,031.90	1,895,508.87	536,523.03	28.30	15,179.26	489,302.27
Totals:	2,049,092.98	16,231,253.10	15,353,914.98	877,338.12	5.71	1,505,663.45	543,429.53

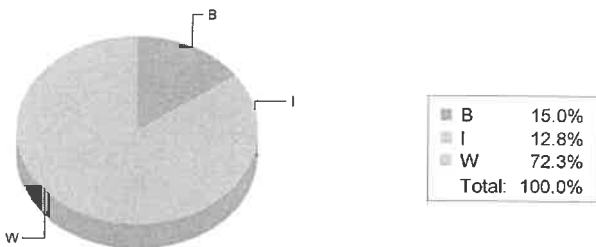
Monthly Collections by Account Type



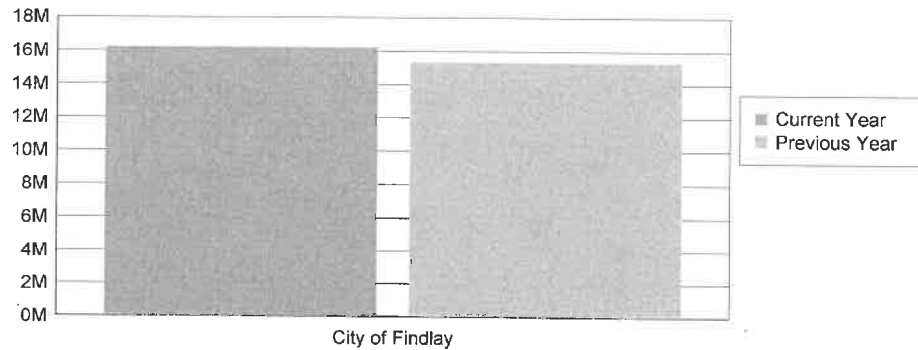
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



2019	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
<u>Withholding</u>													
2019 Total	60,242.52	1,345,034.34	1,517,417.84	2,005,456.04	2,120,879.87	1,515,774.23	1,467,877.85						
2018 Total	1,557,724.20	78,607.11	12,986.44	20,317.66	745.95	1,454.58	329.51						10,032,682.69
2017 Total	921.09	3,972.99	(3,666.73)	129.68	46.87	972.66	361.03						1,672,165.45
2016 Total	875.37	2,494.21	-	1,153.36	54.36	-	565.72						2,737.59
2015 Total	-	3,236.75	-	1,590.34	-	-	146.60						5,143.02
2014 Total	-	-	1,425.90	2,644.42	-	-	-						4,973.69
2013 Total	-	-	1,397.02	-	1,064.91	-	-						4,070.32
2010-2012 Total	85.00	585.27	-	112.50	1,064.90	-	-						2,461.93
2010-2012 at 1 percent	68.00	468.22	-	90.00	851.92	-	-						1,847.67
2010-2012 at .25 percent	17.00	117.05	-	22.50	212.98	-	-						1,478.14
2009 & Prior at 1 percent	400.00	50.00	200.00	250.00	150.00	100.00	250.00						1,400.00
2012 & Prior at 1 percent	468.00	518.22	200.00	340.00	1,001.92	100.00	250.00						2,878.14
Prev Yr MTD Check	1,560,005.66	88,946.33	12,342.63	26,197.96	3,126.99	2,527.24	1,652.86						1,694,799.67
Total Category Check	1,620,248.18	1,433,980.67	1,529,760.47	2,031,654.00	2,124,006.86	1,518,301.47	1,469,530.71						11,727,482.36
All Years at 1% Check	1,620,231.18	1,433,863.62	1,529,760.47	2,031,631.50	2,123,793.88	1,518,301.47	1,469,530.71						11,727,112.83
<u>Individual</u>													
2019 Total	397.57	14,025.21	34,940.16	193,367.64	17,976.50	134,550.88	22,606.34						417,864.30
2018 Total	150,855.48	54,394.62	170,096.06	809,094.46	43,097.65	18,614.00	16,459.53						1,262,611.80
2017 Total	11,366.37	15,552.62	15,717.84	20,564.20	8,206.74	8,575.61	10,965.09						90,948.47
2016 Total	12,036.17	16,083.58	11,886.69	17,088.63	11,479.13	10,966.89	6,512.39						86,053.48
2015 Total	11,557.73	12,752.18	8,847.56	12,299.30	10,381.50	6,305.24	4,592.40						66,735.91
2014 Total	12,385.09	8,420.87	9,507.76	9,846.59	5,602.24	3,862.20	3,876.77						53,501.52
2013 Total	8,083.72	7,982.45	4,206.82	2,724.63	3,429.44	3,907.18	4,204.59						34,538.83
2010-2012 Total	14,403.97	8,081.88	12,484.76	3,772.56	4,097.76	9,024.34	5,809.88						57,675.15
2010-2012 at 1 percent	11,523.18	6,465.50	9,987.81	3,018.05	3,278.21	7,219.47	4,647.90						46,140.12
2010-2012 at .25 percent	2,880.79	1,616.38	2,496.95	754.51	819.55	1,804.87	1,161.98						11,535.03
2009 & Prior at 1 percent	935.36	144.03	142.70	60.00	173.22	300.32	53.75						1,809.38
2012 & Prior at 1 percent	12,458.54	6,609.53	10,130.51	3,078.05	3,451.43	7,519.79	4,701.65						47,949.50
Prev Yr MTD Check	221,623.89	123,412.23	232,890.19	875,450.37	86,467.68	61,555.78	52,474.40						1,653,874.54
Total Category Check	222,021.46	137,437.44	267,830.35	1,068,818.01	104,444.18	196,106.66	75,080.74						2,071,738.84
All Years at 1% Check	219,140.67	135,821.06	265,333.40	1,068,063.50	103,624.63	194,301.79	73,918.76						2,060,203.81

2019	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Year-to-Date</u>
<u>Business</u>													
2019 Total	3,074.00	22,193.00	55,888.12	177,080.37	14,138.18	137,367.97	15,179.26						
2018 Total	26,551.00	497,016.21	58,965.88	281,477.86	507,099.37	84,461.27	487,578.36						424,920.90
2017 Total	28,353.89	911.00	1,236.62	5,651.00	-	8,094.91	586.88						1,943,149.95
2016 Total	(2,236.96)	871.95	906.50	6,260.00	-	20.00	899.53						44,834.30
2015 Total	622.09	3,291.34	1,831.00	4,831.00	-	-	10.00						6,721.02
2014 Total	10.00	-	1,438.00	-	-	-	187.50						10,585.43
2013 Total	(424.75)	75.00	75.00	-	75.00	-	-						1,635.50
													(199.75)
2010-2012 Total	10.00	-	-	50.00	-	176.00	40.00						276.00
2010-2012 at 1 percent	8.00	-	-	40.00	-	140.80	32.00						220.80
2010-2012 at .25 percent	2.00	-	-	10.00	-	35.20	8.00						55.20
2009 & Prior at 1 percent	-	-	108.55	-	-	-	-						108.55
2012 & Prior at 1 percent	8.00	-	108.55	40.00	-	140.80	32.00						329.35
Prev Yr MTD Check	52,885.27	502,165.50	64,561.55	298,269.86	507,174.37	92,752.18	489,302.27						2,007,111.00
Total Category Check	55,959.27	524,358.50	120,449.67	475,350.23	521,312.55	230,120.15	504,481.53						2,432,031.90
All Years at 1% Check	55,957.27	524,358.50	120,449.67	475,340.23	521,312.55	230,084.95	504,473.53						2,431,976.70
<u>Totals</u>													
2019 Total	63,714.09	1,381,252.55	1,608,246.12	2,375,904.05	2,152,994.55	1,787,693.08	1,505,663.45						10,875,467.89
2018 Total	1,735,130.68	630,017.94	242,048.38	1,110,889.98	550,942.97	104,529.85	504,367.40						4,877,927.20
2017 Total	40,641.35	20,436.61	13,287.73	26,344.88	8,253.61	17,643.18	11,913.00						138,520.36
2016 Total	10,674.58	19,449.74	12,793.19	24,501.99	11,533.49	10,986.89	7,977.64						97,917.52
2015 Total	12,179.82	19,280.27	10,678.56	18,720.64	10,381.50	6,305.24	4,749.00						82,295.03
2014 Total	12,395.09	8,420.87	12,371.66	12,491.01	5,602.24	3,862.20	4,064.27						59,207.34
2013 Total	7,658.97	8,057.45	5,678.84	2,724.63	4,569.35	3,907.18	4,204.59						36,801.01
2010-2012 Total	14,498.97	8,667.15	12,484.76	3,935.06	5,162.66	9,200.34	5,849.88						59,798.82
2010-2012 at 1 percent	11,599.18	6,933.72	9,987.81	3,148.05	4,130.13	7,360.27	4,679.90						47,839.06
2010-2012 at .25 percent	2,899.79	1,733.43	2,496.95	787.01	1,032.53	1,840.07	1,169.98						11,959.76
2009 & Prior at 1 percent	1,335.36	194.03	451.25	310.00	323.22	400.32	303.75						3,317.93
2012 & Prior at 1 percent	12,934.54	7,127.75	10,439.06	3,458.05	4,453.35	7,760.59	4,983.65						51,156.99
Prev Yr MTD Check	1,834,514.82	714,524.06	309,794.37	1,199,918.19	596,769.04	156,835.20	543,429.53						5,355,785.21
Total All Categories Check	1,898,228.91	2,095,776.61	1,918,040.49	3,575,822.24	2,749,763.59	1,944,528.28	2,049,092.98						16,231,253.10
All Years at 1% Check	1,895,329.12	2,094,043.18	1,915,543.54	3,575,035.23	2,748,731.06	1,942,688.21	2,047,923.00						16,219,293.34

City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862
Telephone: 419-424-7133 • Fax: 419-424-7410

Christina Muryn
Mayor

Monthly Collection Report to City Council

For the Month of July 2019

Resolution 36-2009 and Chapter 194 Section 7(F)(1) Information

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	<u>0</u>	<u>0</u>
B. Cumulative quantity:	<u>2</u>	<u>81</u>
C. Cumulative quantity with no filing obligations:	<u> </u>	<u>10</u>
D. Cumulative quantity with no tax liabilities:	<u> </u>	<u>19</u>
E. Cumulative quantity HB 49 Opt-in election:	<u> </u>	<u>1</u>
F. Cumulative quantity remaining (B – C – D – E):	<u>2</u>	<u>51</u>

For the remaining 2 individual and 51 business taxpayers (F), the aggregate reported estimate declarations, primarily for tax year 2018, amount to \$ 2,225,287.00

Pursuant to Resolution Number 36-2009 and/or Section 7(F)(1) of Chapter 194 of the Codified Ordinances, the Tax Department has informed the cumulative quantities of individual and business taxpayers that the Tax Department would not be enforcing the estimate payment provisions delineated in Section 7 of Ordinance Number 1976-106, as amended or in Section 7 of Chapter 194 of the Codified Ordinances. The Tax Department has informed these individual and business taxpayers that the annual income taxes on net profits attributable to the City should be paid when the annual income tax returns are filed by the original or by the legitimately-extended due date, when each amount of annual tax liability can be certified as due by each taxpayer, or by prearranged installment due dates of February 15, May 15, July 15, and October 15 after the tax year.

House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses:	Month-to-date <u>15</u>	Year-to-date <u>315</u>
HB 49 .5 Percent Fees:	Month-to-date <u>0</u>	Year-to-date <u>1,032.67</u>


Andrew Thomas, Tax Administrator

8-1-19
Date

Office of the Mayor

Christina M . Muryn

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

July 31, 2019

Honorable City Council
City of Findlay, Ohio

RE: Appointment to City Planning Commission

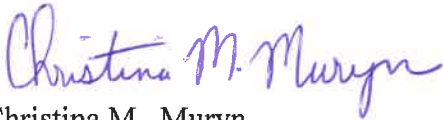
Dear Council Members:

This letter is to inform you that I am reappointing Jackie Schroeder to the City Planning Commission.

Ms. Schroeder has expressed a desire and willingness to continue to serve the community as a member of the City Planning Commission. This appointment will be effective through July 7, 2025.

This appointment does not require the confirmation of City Council, however, I trust that you will concur with this selection.

Sincerely,



Christina M . Muryn
Mayor

cc: Jackie Schroeder
City Planning Commission Members
File

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
Thursday, August 8, 2019 - 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

NEW ITEMS

1. **PETITION FOR ZONING AMENDMENT #ZA-06-2019** filed to rezone 726 S. Blanchard Street from C-1 Local Commercial to R-4 Duplex/Triplex.
2. **APPLICATION FOR FINAL PLAT #FP-03-2019** for Hickory Lake Subdivision 2nd Addition located in Section 11 of Marion Township off the west side of TR 242.
3. **APPLICATION FOR SITE PLAN REVIEW #SP-19-2019** filed by Hancock County Agricultural Society, 1017 E Sandusky Street for an 11,250 square foot Junior Fair Building at 1017 E Sandusky Street, Findlay.
4. **APPLICATION FOR SITE PLAN REVIEW #SP-20-2019** filed by Rowmark, LLC, 5409 Hamlet Drive, Findlay for a 57,000 square foot addition to their industrial facility.

ADMINISTRATIVE APPROVALS

APPLICATION FOR SITE PLAN REVIEW #SP-16-2019 filed by Joe Cheney, 22353 CR 12, Jenera, OH for a 10' x 31.75' addition to the rear of Salon Stylush, 800 Howard Street.

APPLICATION FOR SITE PLAN REVIEW #SP-17-2019 filed by Issac Property Findlay LTD, 519 W. Wooster St., Bowling Green OH for a 678 square foot addition and remodeling of the double drive thru for McDonald's, 1921 Tiffin Avenue, Findlay.

APPLICATION FOR SITE PLAN REVIEW #SP-18-2019 filed by Flag City Station, 2320-2560 Tiffin Avenue, Findlay, OH for a 4,915 square foot addition to 2350 Tiffin Avenue, Findlay for expansion of a TJ Maxx store

ADJOURNMENT

City of Findlay
Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

July 24, 2019

Honorable City Council
Findlay, OH 45840

RE: funds for postage for certified mail for DFID assessment

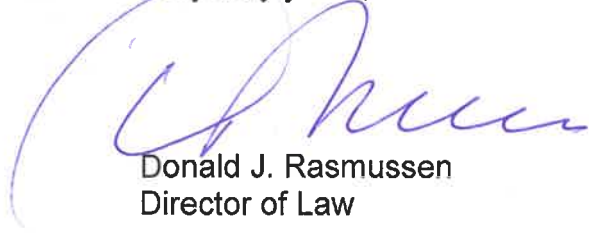
Dear Council Members:

Resolution No. 012-2019 was passed during the March 19, 2019 City Council meeting for a renewal of the DFID assessment requiring a certified mailing to each property owner. Funds will be needed for this causing a shortage in Council's budget. An appropriation of funds is requested to pay for postage and certified mail services for this assessment.

At this time, the amount of one thousand dollars (\$1,000.00) is being requested to be appropriated from the General Fund to the Council's account 21001000-other.

Thank you for your consideration in this matter.

Very truly yours,



Donald J. Rasmussen
Director of Law

City of Findlay Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

July 31, 2019

Honorable City Council
Findlay, OH 45840

RE: DFID legislation

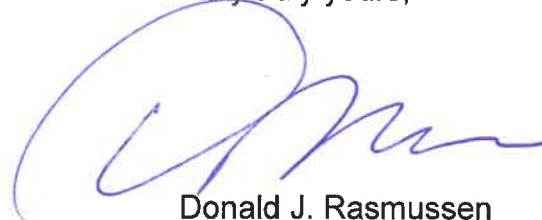
Dear Council Members:

Resolution No. 020-2019 and Ordinance No. 2019-057 will be before you at the August 6, 2019 meeting. They are the the last pieces of legislation for the Downtown Findlay Improvement District (DFID). Resolution No. 020-2019 is to provide enhanced public services in the Downtown Findlay Improvement District, and Ordinance No. 2019-057 allows the Clerk of Council to certify the assessments to the Hancock County Auditor's Office. Notice of assessments were mailed July 22, 2019, and while we received some questions, nobody has filed an objection within the statutory timeframe.

If possible, I am requesting you give both pieces of legislation their first reading during the August 6, 2019 City Council meeting, and then their second and third readings during the August 20, 2019 meeting so that they may be timely filed with the Hancock County Auditor's Office. The filing deadline with the Auditor's Office is September 9, 2019.

Thank you for your consideration in this matter.

Very truly yours,



Donald J. Rasmussen
Director of Law

Office of the Mayor
Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

July 31, 2019

Honorable City Council
City of Findlay, Ohio

Dear Honorable Council Members:

The second quarter Key Performance Indicators or “KPIs” have been compiled. These are the performance measurements we monitor for each department on a continuous basis. (The KPI document, “Findlay Performs,” can also be found on the City website: <https://www.findlayohio.com/government/transparency-performance>)

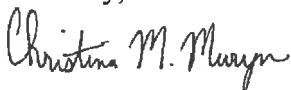
A few highlights of the second quarter KPIs are:

- General fund spending is about even with the budget at a .98 spend rate.
- Lost days related to worker’s compensation is higher than target related to two specific claims.
- Overtime is over the target due to the timing of leaves and some staff transitions in Police, Fire and Dispatch.
- Jet fuel sales have increased in the second quarter and are better than target.
- Zoning permit violations are down over the prior year.
- Unaccounted for water dropped from levels over 20% to 11.8% for the month of June.
We will continue to monitor this to sustain acceptable levels.

These KPIs are a critical tool we use to measure our service delivery and operational effectiveness. They allow us to see our progress towards goals we set for continuous improvement.

If you have ideas on other valuable KPI’s that you would like to have considered, please do not hesitate to email them to me or set up a time to discuss.

Sincerely,



Christina M. Muryn
Mayor

Findlay Performs



Findlay Performs connects the performance of City departments to the City's Strategic Plan. Our Journey framework is a map for the City's overall direction and lays out our Vital Few Objectives.

Key Performance Indicators, or KPIs, are a critical tool in the City's ability to: demonstrate progress on its goals; provide leadership with the information to make data-driven decisions as it allocates resources; and share the information necessary to tell the organization's story. This performance data will provide service delivery and operational effectiveness measurements and will serve as a report card to demonstrate the City's pledge to hold our service delivery to a high standard.

Included in this report are 46 performance indicators that were identified by City departments as "key" or "most important" in determining success or improvement of city services. Depending on the nature of the data, these measures are reviewed either monthly, quarterly or annually by department staff and City administration leadership.

As of June 30, 2019 (unless otherwise noted)

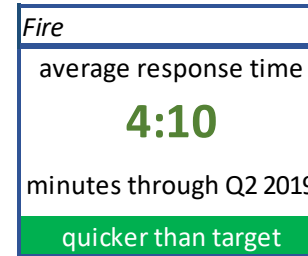
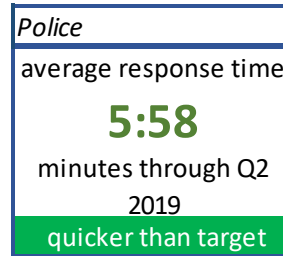
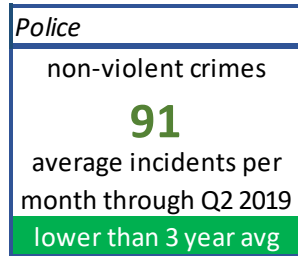
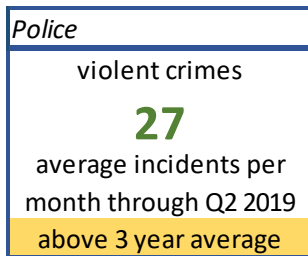
Contents (click a link below)

- [KPI Dashboard – Overview](#)
- [2019 Journey – Strategic Plan Overview](#)
- KPIs by Department:
 - [Enterprise – City](#)
 - [Police](#)
 - [Fire](#)
 - [Public Works](#)
 - [Parks & Recreation](#)
 - [Zoning & NEAT](#)
 - [Water](#)
 - [Sewer](#)
 - [Airport](#)
 - [Engineering](#)
 - [Income Tax](#)
 - [Computer Services](#)

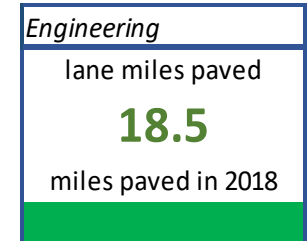
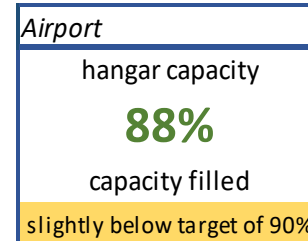
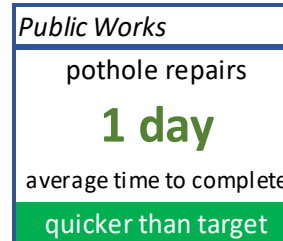
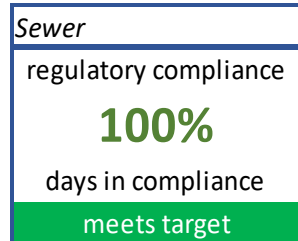
KPI Dashboard (click on a KPI for more detail)

See more KPIs at each department section

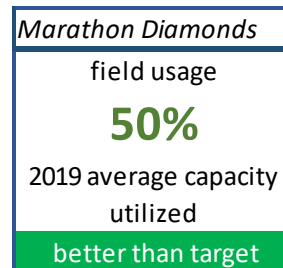
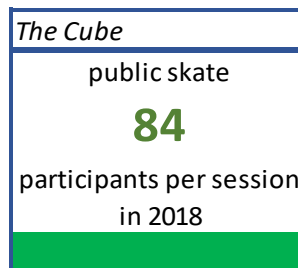
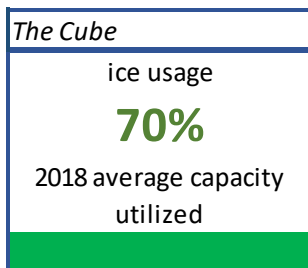
SAFETY



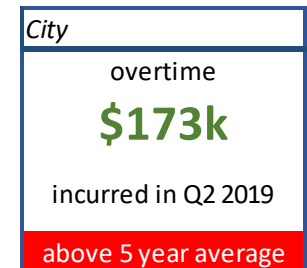
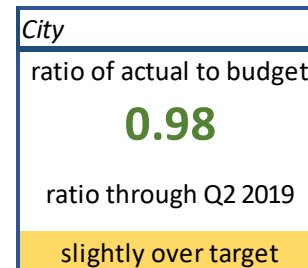
SERVICES



PARKS & RECREATION



FINANCIAL



2019 Journey



MISSION

Enduring stewardship dedicated to service and safety for citizens, promoting Findlay as the premier place for opportunity and growth.

VALUES

ACCOUNTABILITY

TRUST

PROFESSIONALISM

COMMITMENT

EXCELLENCE

DEDICATION

SAFETY

DIVERSITY

2023 Vision

BE:

- A great place to Live, Learn, Work, and Play
- Vibrant world class community
- Best in class in economic development
- An employer of choice

DO:

- Promote successful flood mitigation
- Preserve financial stability and leverage opportunities
- Lead local government innovation
- Maintain excellent infrastructure
- Maximize our resources

HAVE:

- Inclusive and welcoming community
- Strong innovative partnerships
- Collaborative pillars of citizens, business and education
- Open, effective community engagement
- Valued community/customer satisfaction

Vital Few Objectives

Measures

2019 Target

2019 Initiatives

Financial Vision

VFO— Manage Revenue	Actual/Forecast ratio (Monthly)	1.00	
VFO— Manage Expenses	Actual/Budget ratio (Monthly)	1.00	
VFO— Manage Reserves	Actual/Policy Minimum Ratio	1.00	

Customer/Stakeholder

VFO—Achieve Excellent Community Satisfaction	Quality of Life Survey Score (Biennially)	3.0	Init 36—Improve/ Update Zoning Init 38—Improve Airport Facilities
VFO— Continue Strong, Innovative Partnerships	Partner Engagement Index Score	1.00	Init 39—Champion Community Initiatives Init 40—Increase US Census Participation

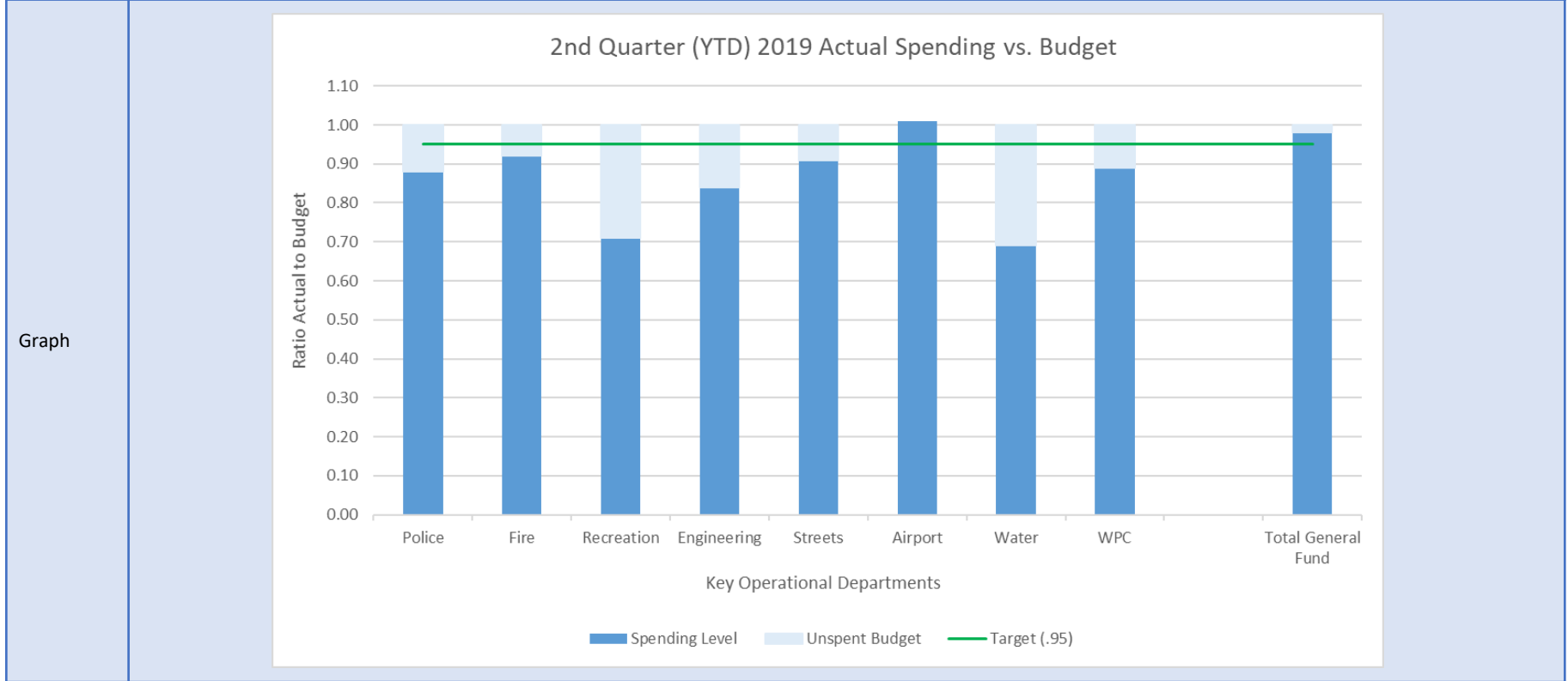
Operations & Service

VFO—Achieve Public Service Excellence	Performance Standards by Department (KPIs)	Various	Init 33—Improve Technology and Communication Init 37—Assess Water & Sewer Lines
VFO—Enhance Infrastructure Including Equipment	Capital Expenditure as a % General Revenue	20%	Init 42—Improve Public Safety Init 43 Improve and Optimize City Infrastructure

People Investment

VFO—Improve Employee Satisfaction	Annual Survey Score	3.5	Init 34—Implement Safety Training Program
VFO—Promote an Accident Free Workplace	10% Reduction of 5-Year Avg. of reportable/recordable incidents	14	Init 35—Improve Employee Satisfaction
VFO—Promote an Accident Free Workforce	10% Reduction of 5-Year Avg. of Lost Days	125	Init 41—Assess, Train and Optimize Workforce
VFO—Support a Healthy Workforce	TBD	TBD	

Dept.	ENTERPRISE
KPI Measure	Actual vs. Budget – YTD Ratios
Rationale/ Definition	We monitor the rate of spending as a ratio to the budget to try to stay below budget. The year-to-date (YTD) actual spend is compared to the pro-rated budget, based on a uniform spend assumption.
Frequency	Quarterly (YTD amounts at end of each quarter)
Data Source	Financial summary data



Other/ comments

Our target spending is a .95 level. This provides us with flexibility to allocate additional funds to capital improvements and/or increase cash reserves.

The increased spending for the Airport through the second quarter is due to the timing of an outlay for a new fuel truck.

Dept.	ENTERPRISE	ENTERPRISE																																				
KPI Measure	Safety: # of Reportable Incidents	Safety: # of Lost Days (due to injury)																																				
Rationale/ Definition	Tracking the number of incidents each year allows us to examine trends and take steps to reduce injuries and accidents in the workplace.	The days lost due shows the cost and productivity that is lost due to injuries and accidents in the workplace.																																				
Frequency	Quarterly	Quarterly																																				
Data Source	Bureau of Workers Compensation data	Bureau of Workers Compensation data																																				
Graph	 <table border="1"> <caption>Reportable Incidents</caption> <thead> <tr> <th>Year</th> <th>Reportable Incidents</th> <th>Target - to stay under</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>14</td> <td>20</td> </tr> <tr> <td>2016</td> <td>14</td> <td>18</td> </tr> <tr> <td>2017</td> <td>17</td> <td>16</td> </tr> <tr> <td>2018</td> <td>11</td> <td>16</td> </tr> <tr> <td>2019 YTD</td> <td>10</td> <td>14</td> </tr> </tbody> </table>	Year	Reportable Incidents	Target - to stay under	2015	14	20	2016	14	18	2017	17	16	2018	11	16	2019 YTD	10	14	 <table border="1"> <caption>Lost Days</caption> <thead> <tr> <th>Year</th> <th>Lost Days</th> <th>Target - to stay under</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>103</td> <td>160</td> </tr> <tr> <td>2016</td> <td>293</td> <td>125</td> </tr> <tr> <td>2017</td> <td>211</td> <td>125</td> </tr> <tr> <td>2018</td> <td>45</td> <td>125</td> </tr> <tr> <td>2019 YTD</td> <td>169</td> <td>125</td> </tr> </tbody> </table>	Year	Lost Days	Target - to stay under	2015	103	160	2016	293	125	2017	211	125	2018	45	125	2019 YTD	169	125
Year	Reportable Incidents	Target - to stay under																																				
2015	14	20																																				
2016	14	18																																				
2017	17	16																																				
2018	11	16																																				
2019 YTD	10	14																																				
Year	Lost Days	Target - to stay under																																				
2015	103	160																																				
2016	293	125																																				
2017	211	125																																				
2018	45	125																																				
2019 YTD	169	125																																				
Other/ comments	The target is a 10% reduction from the 5 year average; not to exceed the previous year's target incidents.	The target is a 10% reduction from the 5 year average; not to exceed the previous year's target incidents. In 2019, 2017 and 2016, the majority of the lost days are attributed to 1-2 incidents.																																				

Dept.	ENTERPRISE																																																																																				
KPI Measure	Overtime																																																																																				
Rationale/ Definition	We monitor overtime costs by comparing to a 5-year quarterly average.																																																																																				
Frequency	Quarterly																																																																																				
Data Source	Overtime summary																																																																																				
Graph	<table border="1"> <caption>Overtime costs - City-wide</caption> <thead> <tr> <th>Year</th> <th>Qtr</th> <th>Actual</th> <th>5 yr avg</th> </tr> </thead> <tbody> <tr><td>2015</td><td>Qtr 1</td><td>\$140,000</td><td>\$140,000</td></tr> <tr><td>2015</td><td>Qtr 2</td><td>\$115,000</td><td>\$115,000</td></tr> <tr><td>2015</td><td>Qtr 3</td><td>\$125,000</td><td>\$145,000</td></tr> <tr><td>2015</td><td>Qtr 4</td><td>\$130,000</td><td>\$130,000</td></tr> <tr><td>2016</td><td>Qtr 1</td><td>\$135,000</td><td>\$140,000</td></tr> <tr><td>2016</td><td>Qtr 2</td><td>\$110,000</td><td>\$115,000</td></tr> <tr><td>2016</td><td>Qtr 3</td><td>\$145,000</td><td>\$145,000</td></tr> <tr><td>2016</td><td>Qtr 4</td><td>\$130,000</td><td>\$130,000</td></tr> <tr><td>2017</td><td>Qtr 1</td><td>\$90,000</td><td>\$140,000</td></tr> <tr><td>2017</td><td>Qtr 2</td><td>\$120,000</td><td>\$115,000</td></tr> <tr><td>2017</td><td>Qtr 3</td><td>\$205,000</td><td>\$145,000</td></tr> <tr><td>2017</td><td>Qtr 4</td><td>\$140,000</td><td>\$130,000</td></tr> <tr><td>2018</td><td>Qtr 1</td><td>\$125,000</td><td>\$140,000</td></tr> <tr><td>2018</td><td>Qtr 2</td><td>\$120,000</td><td>\$115,000</td></tr> <tr><td>2018</td><td>Qtr 3</td><td>\$120,000</td><td>\$145,000</td></tr> <tr><td>2018</td><td>Qtr 4</td><td>\$150,000</td><td>\$130,000</td></tr> <tr><td>2019</td><td>Qtr 1</td><td>\$120,000</td><td>\$140,000</td></tr> <tr><td>2019</td><td>Qtr 2</td><td>\$175,000</td><td>\$115,000</td></tr> <tr><td>2019</td><td>Qtr 3</td><td>\$145,000</td><td>\$145,000</td></tr> <tr><td>2019</td><td>Qtr 4</td><td>\$130,000</td><td>\$130,000</td></tr> </tbody> </table>	Year	Qtr	Actual	5 yr avg	2015	Qtr 1	\$140,000	\$140,000	2015	Qtr 2	\$115,000	\$115,000	2015	Qtr 3	\$125,000	\$145,000	2015	Qtr 4	\$130,000	\$130,000	2016	Qtr 1	\$135,000	\$140,000	2016	Qtr 2	\$110,000	\$115,000	2016	Qtr 3	\$145,000	\$145,000	2016	Qtr 4	\$130,000	\$130,000	2017	Qtr 1	\$90,000	\$140,000	2017	Qtr 2	\$120,000	\$115,000	2017	Qtr 3	\$205,000	\$145,000	2017	Qtr 4	\$140,000	\$130,000	2018	Qtr 1	\$125,000	\$140,000	2018	Qtr 2	\$120,000	\$115,000	2018	Qtr 3	\$120,000	\$145,000	2018	Qtr 4	\$150,000	\$130,000	2019	Qtr 1	\$120,000	\$140,000	2019	Qtr 2	\$175,000	\$115,000	2019	Qtr 3	\$145,000	\$145,000	2019	Qtr 4	\$130,000	\$130,000
Year	Qtr	Actual	5 yr avg																																																																																		
2015	Qtr 1	\$140,000	\$140,000																																																																																		
2015	Qtr 2	\$115,000	\$115,000																																																																																		
2015	Qtr 3	\$125,000	\$145,000																																																																																		
2015	Qtr 4	\$130,000	\$130,000																																																																																		
2016	Qtr 1	\$135,000	\$140,000																																																																																		
2016	Qtr 2	\$110,000	\$115,000																																																																																		
2016	Qtr 3	\$145,000	\$145,000																																																																																		
2016	Qtr 4	\$130,000	\$130,000																																																																																		
2017	Qtr 1	\$90,000	\$140,000																																																																																		
2017	Qtr 2	\$120,000	\$115,000																																																																																		
2017	Qtr 3	\$205,000	\$145,000																																																																																		
2017	Qtr 4	\$140,000	\$130,000																																																																																		
2018	Qtr 1	\$125,000	\$140,000																																																																																		
2018	Qtr 2	\$120,000	\$115,000																																																																																		
2018	Qtr 3	\$120,000	\$145,000																																																																																		
2018	Qtr 4	\$150,000	\$130,000																																																																																		
2019	Qtr 1	\$120,000	\$140,000																																																																																		
2019	Qtr 2	\$175,000	\$115,000																																																																																		
2019	Qtr 3	\$145,000	\$145,000																																																																																		
2019	Qtr 4	\$130,000	\$130,000																																																																																		
Other/ comments	<p>Our target for comparison is a 5-year average. Higher levels of overtime are generally caused by weather related events (e.g. flooding, snow, etc.)</p> <p>Overtime is high in the 2nd quarter of 2019 related to personnel leaves and staffing transitions in the Police, Fire, and Dispatch departments.</p>																																																																																				

Dept.	ENTERPRISE																																																																								
KPI Measure	Employee Sick Time Usage																																																																								
Rationale/ Definition	We monitor sick time usage in order to curb any possible abuse. It is compared to a 3-year average.																																																																								
Frequency	Biannually																																																																								
Data Source	Sick time usage data																																																																								
Graph	<p>The chart displays the average hours of sick leave used per employee for eight departments: Airport (4.5 employees), Public Works (34 employees), Recreation (5.5 employees), Police (77 employees), Fire (64 employees), Water (39 employees), WPC (28 employees), and Engineering (6 employees). Data is shown for 2014, 2015, 2016, 2017, 2018, and 2019 YTD June. A green line represents the 3-year average for main city departments, which is approximately 43 hours per employee. The Fire department shows the highest usage, significantly exceeding the 3-year average.</p> <table border="1"> <thead> <tr> <th>Department/Current # Employees</th> <th>2014</th> <th>2015</th> <th>2016</th> <th>2017</th> <th>2018</th> <th>2019 YTD June</th> <th>3 yr avg - main city depts</th> </tr> </thead> <tbody> <tr> <td>Airport/4.5</td> <td>~5</td> <td>~10</td> <td>~10</td> <td>~10</td> <td>~15</td> <td>~5</td> <td>~43</td> </tr> <tr> <td>Public Works/34</td> <td>~25</td> <td>~30</td> <td>~20</td> <td>~60</td> <td>~65</td> <td>~40</td> <td>~43</td> </tr> <tr> <td>Recreation/5.5</td> <td>~45</td> <td>~35</td> <td>~5</td> <td>~5</td> <td>~5</td> <td>~8</td> <td>~43</td> </tr> <tr> <td>Police/77</td> <td>~45</td> <td>~48</td> <td>~50</td> <td>~60</td> <td>~60</td> <td>~40</td> <td>~43</td> </tr> <tr> <td>Fire/64</td> <td>~138</td> <td>~75</td> <td>~100</td> <td>~85</td> <td>~100</td> <td>~48</td> <td>~43</td> </tr> <tr> <td>Water/39</td> <td>~55</td> <td>~45</td> <td>~55</td> <td>~60</td> <td>~65</td> <td>~50</td> <td>~43</td> </tr> <tr> <td>WPC/28</td> <td>~30</td> <td>~45</td> <td>~35</td> <td>~75</td> <td>~50</td> <td>~20</td> <td>~43</td> </tr> <tr> <td>Engineering/6</td> <td>~50</td> <td>~30</td> <td>~45</td> <td>~48</td> <td>~35</td> <td>~10</td> <td>~43</td> </tr> </tbody> </table>	Department/Current # Employees	2014	2015	2016	2017	2018	2019 YTD June	3 yr avg - main city depts	Airport/4.5	~5	~10	~10	~10	~15	~5	~43	Public Works/34	~25	~30	~20	~60	~65	~40	~43	Recreation/5.5	~45	~35	~5	~5	~5	~8	~43	Police/77	~45	~48	~50	~60	~60	~40	~43	Fire/64	~138	~75	~100	~85	~100	~48	~43	Water/39	~55	~45	~55	~60	~65	~50	~43	WPC/28	~30	~45	~35	~75	~50	~20	~43	Engineering/6	~50	~30	~45	~48	~35	~10	~43
Department/Current # Employees	2014	2015	2016	2017	2018	2019 YTD June	3 yr avg - main city depts																																																																		
Airport/4.5	~5	~10	~10	~10	~15	~5	~43																																																																		
Public Works/34	~25	~30	~20	~60	~65	~40	~43																																																																		
Recreation/5.5	~45	~35	~5	~5	~5	~8	~43																																																																		
Police/77	~45	~48	~50	~60	~60	~40	~43																																																																		
Fire/64	~138	~75	~100	~85	~100	~48	~43																																																																		
Water/39	~55	~45	~55	~60	~65	~50	~43																																																																		
WPC/28	~30	~45	~35	~75	~50	~20	~43																																																																		
Engineering/6	~50	~30	~45	~48	~35	~10	~43																																																																		
Other/ comments	Our target for comparison is a 3-year average. Sick leave can also include sick leave hours taken as part of FMLA. The Fire department usage is higher due to the 24 hr. shifts.																																																																								

Dept.	POLICE																																																																																																								
KPI Measure	# of Violent & Non-Violent Crimes																																																																																																								
Rationale/ Definition	We monitor crime incidents as compared to a 3-year average in order to examine changing trends. Communities are evaluated on the number of non-violent and violent crimes committed in their jurisdiction. This measure allows us to prudently direct resources.																																																																																																								
Frequency	Monthly																																																																																																								
Data Source	Police Statistics																																																																																																								
Graph	<p>CRIME INCIDENTS</p> <p>Legend: Violent crimes (red line), Non-violent crimes (blue line), 3 year avg. (grey line), 3 year avg. (grey line).</p> <table border="1"> <caption>Estimated Data from Crime Incidents Graph</caption> <thead> <tr> <th>Year</th> <th>Month</th> <th>Violent Crimes</th> <th>Non-violent Crimes</th> </tr> </thead> <tbody> <tr><td>2017</td><td>JUN</td><td>28</td><td>115</td></tr> <tr><td>2017</td><td>JUL</td><td>20</td><td>130</td></tr> <tr><td>2017</td><td>AUG</td><td>35</td><td>135</td></tr> <tr><td>2017</td><td>SEP</td><td>32</td><td>115</td></tr> <tr><td>2017</td><td>OCT</td><td>22</td><td>135</td></tr> <tr><td>2017</td><td>NOV</td><td>20</td><td>145</td></tr> <tr><td>2017</td><td>DEC</td><td>22</td><td>125</td></tr> <tr><td>2018</td><td>JAN</td><td>18</td><td>110</td></tr> <tr><td>2018</td><td>FEB</td><td>28</td><td>105</td></tr> <tr><td>2018</td><td>MAR</td><td>18</td><td>75</td></tr> <tr><td>2018</td><td>APR</td><td>12</td><td>88</td></tr> <tr><td>2018</td><td>MAY</td><td>22</td><td>112</td></tr> <tr><td>2018</td><td>JUN</td><td>18</td><td>115</td></tr> <tr><td>2018</td><td>JUL</td><td>25</td><td>108</td></tr> <tr><td>2018</td><td>AUG</td><td>15</td><td>112</td></tr> <tr><td>2018</td><td>SEP</td><td>28</td><td>110</td></tr> <tr><td>2018</td><td>OCT</td><td>32</td><td>80</td></tr> <tr><td>2018</td><td>NOV</td><td>18</td><td>82</td></tr> <tr><td>2018</td><td>DEC</td><td>12</td><td>85</td></tr> <tr><td>2019</td><td>JAN</td><td>22</td><td>102</td></tr> <tr><td>2019</td><td>FEB</td><td>20</td><td>75</td></tr> <tr><td>2019</td><td>MAR</td><td>38</td><td>85</td></tr> <tr><td>2019</td><td>APR</td><td>28</td><td>88</td></tr> <tr><td>2019</td><td>MAY</td><td>32</td><td>108</td></tr> <tr><td>2019</td><td>JUN</td><td>18</td><td>88</td></tr> </tbody> </table>	Year	Month	Violent Crimes	Non-violent Crimes	2017	JUN	28	115	2017	JUL	20	130	2017	AUG	35	135	2017	SEP	32	115	2017	OCT	22	135	2017	NOV	20	145	2017	DEC	22	125	2018	JAN	18	110	2018	FEB	28	105	2018	MAR	18	75	2018	APR	12	88	2018	MAY	22	112	2018	JUN	18	115	2018	JUL	25	108	2018	AUG	15	112	2018	SEP	28	110	2018	OCT	32	80	2018	NOV	18	82	2018	DEC	12	85	2019	JAN	22	102	2019	FEB	20	75	2019	MAR	38	85	2019	APR	28	88	2019	MAY	32	108	2019	JUN	18	88
Year	Month	Violent Crimes	Non-violent Crimes																																																																																																						
2017	JUN	28	115																																																																																																						
2017	JUL	20	130																																																																																																						
2017	AUG	35	135																																																																																																						
2017	SEP	32	115																																																																																																						
2017	OCT	22	135																																																																																																						
2017	NOV	20	145																																																																																																						
2017	DEC	22	125																																																																																																						
2018	JAN	18	110																																																																																																						
2018	FEB	28	105																																																																																																						
2018	MAR	18	75																																																																																																						
2018	APR	12	88																																																																																																						
2018	MAY	22	112																																																																																																						
2018	JUN	18	115																																																																																																						
2018	JUL	25	108																																																																																																						
2018	AUG	15	112																																																																																																						
2018	SEP	28	110																																																																																																						
2018	OCT	32	80																																																																																																						
2018	NOV	18	82																																																																																																						
2018	DEC	12	85																																																																																																						
2019	JAN	22	102																																																																																																						
2019	FEB	20	75																																																																																																						
2019	MAR	38	85																																																																																																						
2019	APR	28	88																																																																																																						
2019	MAY	32	108																																																																																																						
2019	JUN	18	88																																																																																																						
Other/ comments	Our target for comparison is a 3-year average. Violent crimes include: homicide, rape, robbery and aggravated assault.																																																																																																								

Dept.	POLICE																																																																																																								
KPI Measure	# of Traffic Accidents																																																																																																								
Rationale/ Definition	We monitor traffic accidents as compared to a 3-year average. This measure allows us to determine effective resource allocation to enforce laws related to motorists and pedestrians.																																																																																																								
Frequency	Monthly																																																																																																								
Data Source	Police Statistics																																																																																																								
Graph	<p>TRAFFIC ACCIDENTS</p> <p>Legend: Traffic accidents (blue line), 3 year avg. (grey line)</p> <table border="1"> <caption>Estimated Monthly Traffic Accidents Data</caption> <thead> <tr> <th>Year</th> <th>JUN</th> <th>JUL</th> <th>AUG</th> <th>SEP</th> <th>OCT</th> <th>NOV</th> <th>DEC</th> <th>JAN</th> <th>FEB</th> <th>MAR</th> <th>APR</th> <th>MAY</th> <th>JUN</th> <th>JUL</th> <th>AUG</th> <th>SEP</th> <th>OCT</th> <th>NOV</th> <th>DEC</th> <th>JAN</th> <th>FEB</th> <th>MAR</th> <th>APR</th> <th>MAY</th> <th>JUN</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>82</td> <td>70</td> <td>92</td> <td>90</td> <td>98</td> <td>60</td> <td>115</td> <td>110</td> <td>78</td> <td>68</td> <td>80</td> <td>88</td> <td>68</td> <td>78</td> <td>88</td> <td>78</td> <td>110</td> <td>120</td> <td>125</td> <td>120</td> <td>90</td> <td>100</td> <td>90</td> <td>92</td> <td>72</td> </tr> <tr> <td>2018</td> <td>82</td> <td>70</td> <td>92</td> <td>90</td> <td>98</td> <td>60</td> <td>115</td> <td>110</td> <td>78</td> <td>68</td> <td>80</td> <td>88</td> <td>68</td> <td>78</td> <td>88</td> <td>78</td> <td>110</td> <td>120</td> <td>125</td> <td>120</td> <td>90</td> <td>100</td> <td>90</td> <td>92</td> <td>72</td> </tr> <tr> <td>2019</td> <td>82</td> <td>70</td> <td>92</td> <td>90</td> <td>98</td> <td>60</td> <td>115</td> <td>110</td> <td>78</td> <td>68</td> <td>80</td> <td>88</td> <td>68</td> <td>78</td> <td>88</td> <td>78</td> <td>110</td> <td>120</td> <td>125</td> <td>120</td> <td>90</td> <td>100</td> <td>90</td> <td>92</td> <td>72</td> </tr> </tbody> </table>	Year	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	2017	82	70	92	90	98	60	115	110	78	68	80	88	68	78	88	78	110	120	125	120	90	100	90	92	72	2018	82	70	92	90	98	60	115	110	78	68	80	88	68	78	88	78	110	120	125	120	90	100	90	92	72	2019	82	70	92	90	98	60	115	110	78	68	80	88	68	78	88	78	110	120	125	120	90	100	90	92	72
Year	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN																																																																																
2017	82	70	92	90	98	60	115	110	78	68	80	88	68	78	88	78	110	120	125	120	90	100	90	92	72																																																																																
2018	82	70	92	90	98	60	115	110	78	68	80	88	68	78	88	78	110	120	125	120	90	100	90	92	72																																																																																
2019	82	70	92	90	98	60	115	110	78	68	80	88	68	78	88	78	110	120	125	120	90	100	90	92	72																																																																																
Other/ comments	Our target for comparison is a 3-year average.																																																																																																								

Dept.	POLICE																																																								
KPI Measure	Average response time – Priority Calls																																																								
Rationale/ Definition	Quick response times to emergency calls are key to police effectiveness. People expect the police to respond in a timely manner. That is why response times to emergency/in-progress calls are evaluated.																																																								
Frequency	Monthly																																																								
Data Source	CAD Incidents Unit Response Report																																																								
Graph	<p>Average response time - Priority Calls</p> <table border="1"> <thead> <tr> <th>Month</th> <th># calls</th> <th>Average response time (minutes)</th> <th>Target (minutes)</th> </tr> </thead> <tbody> <tr><td>Jun</td><td>196</td><td>6.00</td><td>6.00</td></tr> <tr><td>Jul</td><td>306</td><td>5.80</td><td>6.00</td></tr> <tr><td>Aug</td><td>279</td><td>5.40</td><td>6.00</td></tr> <tr><td>Sep</td><td>277</td><td>5.70</td><td>6.00</td></tr> <tr><td>Oct</td><td>231</td><td>6.00</td><td>6.00</td></tr> <tr><td>Nov</td><td>234</td><td>5.60</td><td>6.00</td></tr> <tr><td>Dec</td><td>226</td><td>5.50</td><td>6.00</td></tr> <tr><td>Jan</td><td>242</td><td>6.00</td><td>6.00</td></tr> <tr><td>Feb</td><td>267</td><td>6.00</td><td>6.00</td></tr> <tr><td>Mar</td><td>255</td><td>6.10</td><td>6.00</td></tr> <tr><td>Apr</td><td>251</td><td>6.00</td><td>6.00</td></tr> <tr><td>May</td><td>286</td><td>5.40</td><td>6.00</td></tr> <tr><td>Jun</td><td>305</td><td>6.00</td><td>6.00</td></tr> </tbody> </table>	Month	# calls	Average response time (minutes)	Target (minutes)	Jun	196	6.00	6.00	Jul	306	5.80	6.00	Aug	279	5.40	6.00	Sep	277	5.70	6.00	Oct	231	6.00	6.00	Nov	234	5.60	6.00	Dec	226	5.50	6.00	Jan	242	6.00	6.00	Feb	267	6.00	6.00	Mar	255	6.10	6.00	Apr	251	6.00	6.00	May	286	5.40	6.00	Jun	305	6.00	6.00
Month	# calls	Average response time (minutes)	Target (minutes)																																																						
Jun	196	6.00	6.00																																																						
Jul	306	5.80	6.00																																																						
Aug	279	5.40	6.00																																																						
Sep	277	5.70	6.00																																																						
Oct	231	6.00	6.00																																																						
Nov	234	5.60	6.00																																																						
Dec	226	5.50	6.00																																																						
Jan	242	6.00	6.00																																																						
Feb	267	6.00	6.00																																																						
Mar	255	6.10	6.00																																																						
Apr	251	6.00	6.00																																																						
May	286	5.40	6.00																																																						
Jun	305	6.00	6.00																																																						
Other/ comments	Our target is 6 minutes. The target is based on prior year data and the desire to set an assertive, yet realistic goal.																																																								

Dept.	POLICE																																																																	
KPI Measure	Crime prevention and community outreach activities																																																																	
Rationale/ Definition	The Crime Prevention/Community Outreaches are a vital aspect of the function of the Findlay Police Department. These include activities by the Crime Prevention Officer as well as school walk-throughs/visits by officers, in addition to any other outreach an officer does.																																																																	
Frequency	Monthly																																																																	
Data Source	Police Statistics																																																																	
Graph	<p>The chart displays monthly activity counts for 2017, 2018, and 2019. 2018 shows the highest activity levels, peaking in October at approximately 280. 2019 data is only available for the first five months. A 2-year average line is drawn at approximately 165 activities per month.</p> <table border="1"> <caption>Crime Prevention/Community Outreach Activities Data</caption> <thead> <tr> <th>Month</th> <th>2017</th> <th>2018</th> <th>2019</th> <th>2 yr avg</th> </tr> </thead> <tbody> <tr><td>Jan</td><td>145</td><td>205</td><td>220</td><td>165</td></tr> <tr><td>Feb</td><td>145</td><td>265</td><td>240</td><td>165</td></tr> <tr><td>Mar</td><td>135</td><td>265</td><td>215</td><td>165</td></tr> <tr><td>Apr</td><td>135</td><td>240</td><td>150</td><td>165</td></tr> <tr><td>May</td><td>125</td><td>255</td><td>200</td><td>165</td></tr> <tr><td>Jun</td><td>10</td><td>25</td><td>25</td><td>165</td></tr> <tr><td>Jul</td><td>25</td><td>15</td><td>-</td><td>165</td></tr> <tr><td>Aug</td><td>115</td><td>140</td><td>-</td><td>165</td></tr> <tr><td>Sep</td><td>200</td><td>260</td><td>-</td><td>165</td></tr> <tr><td>Oct</td><td>180</td><td>280</td><td>-</td><td>165</td></tr> <tr><td>Nov</td><td>175</td><td>215</td><td>-</td><td>165</td></tr> <tr><td>Dec</td><td>95</td><td>190</td><td>-</td><td>165</td></tr> </tbody> </table>	Month	2017	2018	2019	2 yr avg	Jan	145	205	220	165	Feb	145	265	240	165	Mar	135	265	215	165	Apr	135	240	150	165	May	125	255	200	165	Jun	10	25	25	165	Jul	25	15	-	165	Aug	115	140	-	165	Sep	200	260	-	165	Oct	180	280	-	165	Nov	175	215	-	165	Dec	95	190	-	165
Month	2017	2018	2019	2 yr avg																																																														
Jan	145	205	220	165																																																														
Feb	145	265	240	165																																																														
Mar	135	265	215	165																																																														
Apr	135	240	150	165																																																														
May	125	255	200	165																																																														
Jun	10	25	25	165																																																														
Jul	25	15	-	165																																																														
Aug	115	140	-	165																																																														
Sep	200	260	-	165																																																														
Oct	180	280	-	165																																																														
Nov	175	215	-	165																																																														
Dec	95	190	-	165																																																														
Other/ comments	This is a newer measure and no formal targets have been set. We are comparing to the 2-year average right now. These activities include: school visits, class presentations, school walk-throughs, Crime Stopper meetings, Block Watch meetings, Coffee with a Cop, etc. Activity is lower in the summer months due to school being out of session.																																																																	

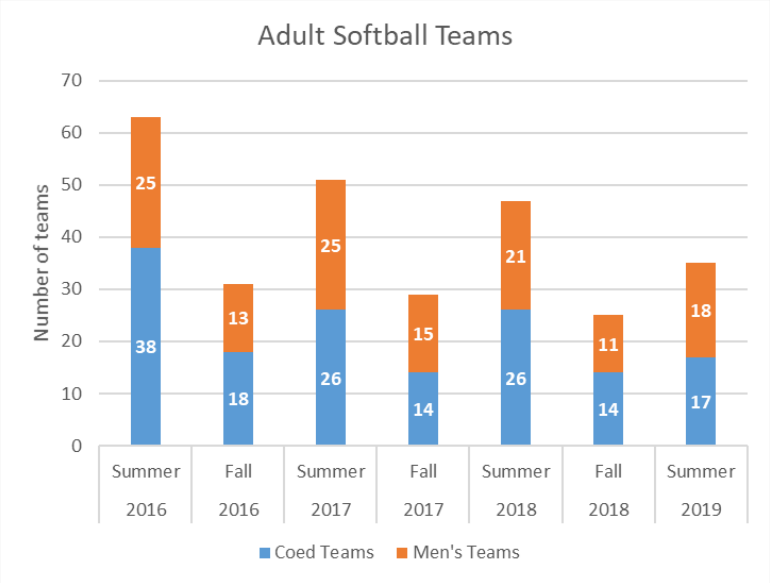
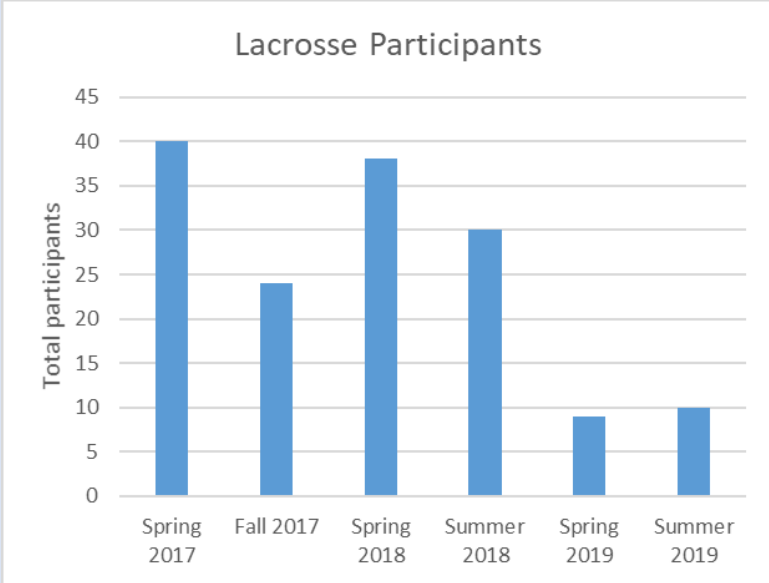
Dept.	FIRE	FIRE																																																																																				
KPI Measure	Response Time and Turnout Time	Average Response Time & Turnout Time																																																																																				
Rationale/ Definition	Quick response is vital to the effectiveness of the fire department. We strive to meet standards set by the NFPA (National Fire Protection Association).	We also monitor our average response times to examine trends and identify efficiency areas to be addressed.																																																																																				
Frequency	Monthly	Monthly																																																																																				
Data Source	Apparatus Response Report	Apparatus Response Report																																																																																				
Graph	<p>Response Times & Turnout Times - % time at target</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Response time (% at target)</th> <th>Turnout time (% at target)</th> </tr> </thead> <tbody> <tr><td>2018 Jun</td><td>85%</td><td>60%</td></tr> <tr><td>2018 Jul</td><td>84%</td><td>55%</td></tr> <tr><td>2018 Aug</td><td>76%</td><td>50%</td></tr> <tr><td>2018 Sep</td><td>76%</td><td>52%</td></tr> <tr><td>2018 Oct</td><td>75%</td><td>55%</td></tr> <tr><td>2018 Nov</td><td>73%</td><td>60%</td></tr> <tr><td>2018 Dec</td><td>78%</td><td>48%</td></tr> <tr><td>2019 Jan</td><td>71%</td><td>47%</td></tr> <tr><td>2019 Feb</td><td>74%</td><td>52%</td></tr> <tr><td>2019 Mar</td><td>79%</td><td>46%</td></tr> <tr><td>2019 Apr</td><td>71%</td><td>54%</td></tr> <tr><td>2019 May</td><td>75%</td><td>50%</td></tr> <tr><td>2019 Jun</td><td>76%</td><td>51%</td></tr> </tbody> </table>	Month	Response time (% at target)	Turnout time (% at target)	2018 Jun	85%	60%	2018 Jul	84%	55%	2018 Aug	76%	50%	2018 Sep	76%	52%	2018 Oct	75%	55%	2018 Nov	73%	60%	2018 Dec	78%	48%	2019 Jan	71%	47%	2019 Feb	74%	52%	2019 Mar	79%	46%	2019 Apr	71%	54%	2019 May	75%	50%	2019 Jun	76%	51%	<p>Response Times & Turnout Times - average response time</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Avg. Response (min)</th> <th>Avg. Turnout (min)</th> </tr> </thead> <tbody> <tr><td>2018 Jun</td><td>3.9</td><td>1.1</td></tr> <tr><td>2018 Jul</td><td>4.0</td><td>1.1</td></tr> <tr><td>2018 Aug</td><td>4.0</td><td>1.2</td></tr> <tr><td>2018 Sep</td><td>4.0</td><td>1.1</td></tr> <tr><td>2018 Oct</td><td>4.2</td><td>1.1</td></tr> <tr><td>2018 Nov</td><td>4.2</td><td>1.1</td></tr> <tr><td>2018 Dec</td><td>4.0</td><td>1.2</td></tr> <tr><td>2019 Jan</td><td>4.3</td><td>1.3</td></tr> <tr><td>2019 Feb</td><td>4.1</td><td>1.1</td></tr> <tr><td>2019 Mar</td><td>4.1</td><td>1.1</td></tr> <tr><td>2019 Apr</td><td>4.3</td><td>1.1</td></tr> <tr><td>2019 May</td><td>4.1</td><td>1.1</td></tr> <tr><td>2019 Jun</td><td>4.1</td><td>1.2</td></tr> </tbody> </table>	Month	Avg. Response (min)	Avg. Turnout (min)	2018 Jun	3.9	1.1	2018 Jul	4.0	1.1	2018 Aug	4.0	1.2	2018 Sep	4.0	1.1	2018 Oct	4.2	1.1	2018 Nov	4.2	1.1	2018 Dec	4.0	1.2	2019 Jan	4.3	1.3	2019 Feb	4.1	1.1	2019 Mar	4.1	1.1	2019 Apr	4.3	1.1	2019 May	4.1	1.1	2019 Jun	4.1	1.2
Month	Response time (% at target)	Turnout time (% at target)																																																																																				
2018 Jun	85%	60%																																																																																				
2018 Jul	84%	55%																																																																																				
2018 Aug	76%	50%																																																																																				
2018 Sep	76%	52%																																																																																				
2018 Oct	75%	55%																																																																																				
2018 Nov	73%	60%																																																																																				
2018 Dec	78%	48%																																																																																				
2019 Jan	71%	47%																																																																																				
2019 Feb	74%	52%																																																																																				
2019 Mar	79%	46%																																																																																				
2019 Apr	71%	54%																																																																																				
2019 May	75%	50%																																																																																				
2019 Jun	76%	51%																																																																																				
Month	Avg. Response (min)	Avg. Turnout (min)																																																																																				
2018 Jun	3.9	1.1																																																																																				
2018 Jul	4.0	1.1																																																																																				
2018 Aug	4.0	1.2																																																																																				
2018 Sep	4.0	1.1																																																																																				
2018 Oct	4.2	1.1																																																																																				
2018 Nov	4.2	1.1																																																																																				
2018 Dec	4.0	1.2																																																																																				
2019 Jan	4.3	1.3																																																																																				
2019 Feb	4.1	1.1																																																																																				
2019 Mar	4.1	1.1																																																																																				
2019 Apr	4.3	1.1																																																																																				
2019 May	4.1	1.1																																																																																				
2019 Jun	4.1	1.2																																																																																				
Other/ comments	<p>Our target is to meet the 5 minute response time and 70 second turnout time, 90% of the time.</p> <p>Response time: Time from alarm at station to arrival at scene Turnout time: Time from alarm at station to vehicle in motion to scene</p>	<p>Our target response time is 5 minutes. Our target turnout time is 70 seconds.</p> <p>Response time: Time from alarm at station to arrival at scene Turnout time: Time from alarm at station to vehicle in motion to scene</p>																																																																																				

Dept.	FIRE																																										
KPI Measure	Daily manpower level																																										
Rationale/ Definition	Having the appropriate level of personnel on duty daily is key to the effectiveness of the fire department. The optimal level is 15 or more, which allows for a dedicated ladder truck company. The daily minimum level is 14. This number does not include fire prevention personnel or the Fire Chief.																																										
Frequency	Monthly																																										
Data Source	Fire Department																																										
Graph	<p>The chart displays the monthly distribution of firefighter levels. The dark blue portion represents the percentage of days where the department had 15 or more firefighters (ideal level), while the light blue portion represents the percentage of days with 14 firefighters (minimum level). The data shows a general upward trend in the percentage of days at the ideal level over the period.</p> <table border="1"> <thead> <tr> <th>Month</th> <th>% Days Ideal Level (15 firefighters)</th> <th>% Days at Minimum Level (14 firefighters)</th> </tr> </thead> <tbody> <tr><td>Jun 2018</td><td>27%</td><td>73%</td></tr> <tr><td>Jul 2018</td><td>29%</td><td>71%</td></tr> <tr><td>Aug 2018</td><td>61%</td><td>39%</td></tr> <tr><td>Sep 2018</td><td>50%</td><td>50%</td></tr> <tr><td>Oct 2018</td><td>55%</td><td>45%</td></tr> <tr><td>Nov 2018</td><td>47%</td><td>53%</td></tr> <tr><td>Dec 2018</td><td>61%</td><td>39%</td></tr> <tr><td>Jan 2019</td><td>87%</td><td>13%</td></tr> <tr><td>Feb 2019</td><td>82%</td><td>18%</td></tr> <tr><td>Mar 2019</td><td>65%</td><td>35%</td></tr> <tr><td>Apr 2019</td><td>40%</td><td>60%</td></tr> <tr><td>May 2019</td><td>55%</td><td>45%</td></tr> <tr><td>Jun 2019</td><td>17%</td><td>83%</td></tr> </tbody> </table>	Month	% Days Ideal Level (15 firefighters)	% Days at Minimum Level (14 firefighters)	Jun 2018	27%	73%	Jul 2018	29%	71%	Aug 2018	61%	39%	Sep 2018	50%	50%	Oct 2018	55%	45%	Nov 2018	47%	53%	Dec 2018	61%	39%	Jan 2019	87%	13%	Feb 2019	82%	18%	Mar 2019	65%	35%	Apr 2019	40%	60%	May 2019	55%	45%	Jun 2019	17%	83%
Month	% Days Ideal Level (15 firefighters)	% Days at Minimum Level (14 firefighters)																																									
Jun 2018	27%	73%																																									
Jul 2018	29%	71%																																									
Aug 2018	61%	39%																																									
Sep 2018	50%	50%																																									
Oct 2018	55%	45%																																									
Nov 2018	47%	53%																																									
Dec 2018	61%	39%																																									
Jan 2019	87%	13%																																									
Feb 2019	82%	18%																																									
Mar 2019	65%	35%																																									
Apr 2019	40%	60%																																									
May 2019	55%	45%																																									
Jun 2019	17%	83%																																									
Other/ comments	This is a newer measure and no formal targets have been set. The average percentage of days at ideal level was 49% in 2017 and 61% in 2018. We have seen steady overall increases since 2016.																																										

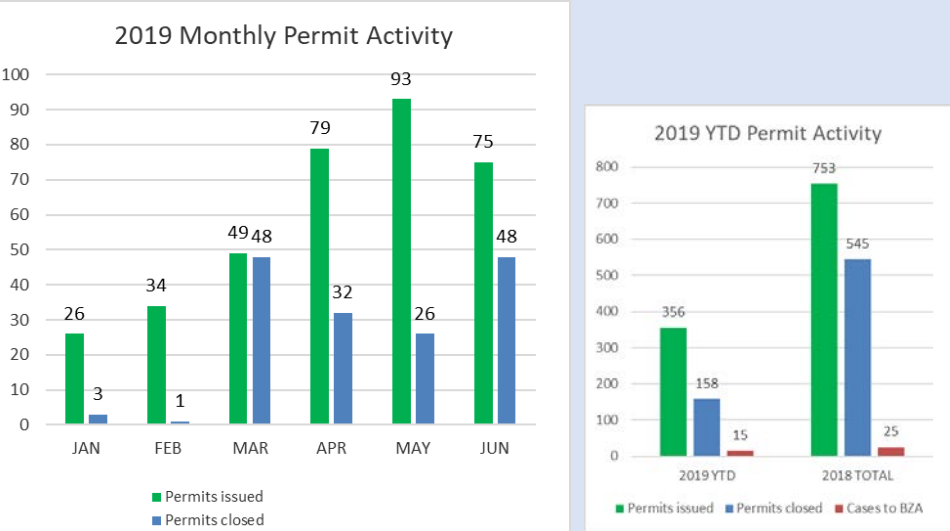
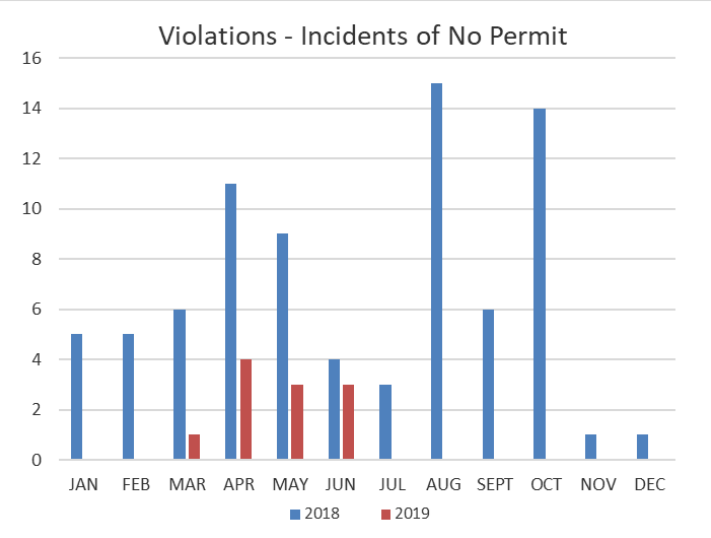
Dept.	PUBLIC WORKS	PUBLIC WORKS																														
KPI Measure	Potholes – Days to complete repair	Traffic Signals – Days to complete repair																														
Rationale/ Definition	We strive to respond to and repair reported problems in a timely manner.	We strive to respond to and repair reported problems in a timely manner.																														
Frequency	Monthly	Monthly																														
Data Source	Work order data	Work order data																														
Graph	<p>2019: Potholes - Days to Complete Request</p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>Avg days to complete request</th> <th>Target days (3 or less)</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>0.6</td> <td>3.0</td> </tr> <tr> <td>Qtr 2</td> <td>0.8</td> <td>3.0</td> </tr> <tr> <td>Qtr 3</td> <td>-</td> <td>3.0</td> </tr> <tr> <td>Qtr 4</td> <td>-</td> <td>3.0</td> </tr> </tbody> </table>	Quarter	Avg days to complete request	Target days (3 or less)	Qtr 1	0.6	3.0	Qtr 2	0.8	3.0	Qtr 3	-	3.0	Qtr 4	-	3.0	<p>2019: Traffic Signals - Days to Complete Request</p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>Avg days to complete request</th> <th>Target days (1 or less)</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>0.5</td> <td>1.0</td> </tr> <tr> <td>Qtr 2</td> <td>0.6</td> <td>1.0</td> </tr> <tr> <td>Qtr 3</td> <td>-</td> <td>1.0</td> </tr> <tr> <td>Qtr 4</td> <td>-</td> <td>1.0</td> </tr> </tbody> </table>	Quarter	Avg days to complete request	Target days (1 or less)	Qtr 1	0.5	1.0	Qtr 2	0.6	1.0	Qtr 3	-	1.0	Qtr 4	-	1.0
Quarter	Avg days to complete request	Target days (3 or less)																														
Qtr 1	0.6	3.0																														
Qtr 2	0.8	3.0																														
Qtr 3	-	3.0																														
Qtr 4	-	3.0																														
Quarter	Avg days to complete request	Target days (1 or less)																														
Qtr 1	0.5	1.0																														
Qtr 2	0.6	1.0																														
Qtr 3	-	1.0																														
Qtr 4	-	1.0																														
Other/ comments	Target is 3 days or less. The quarterly average number of pothole repairs is 31.	Target is 1 day or less. The quarterly average number of traffic signal repairs is 19.																														

Dept.	PUBLIC WORKS															
KPI Measure	Damaged signs – Days to complete repair															
Rationale/ Definition	We strive to respond to and repair reported problems in a timely manner.															
Frequency	Monthly															
Data Source	Work order data															
Graph	<p>2019: Damaged Signs - Days to Complete Request</p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>Avg days to complete request</th> <th>Target days (4 or less)</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>0.5</td> <td>4.0</td> </tr> <tr> <td>Qtr 2</td> <td>3.0</td> <td>4.0</td> </tr> <tr> <td>Qtr 3</td> <td>-</td> <td>4.0</td> </tr> <tr> <td>Qtr 4</td> <td>-</td> <td>4.0</td> </tr> </tbody> </table>	Quarter	Avg days to complete request	Target days (4 or less)	Qtr 1	0.5	4.0	Qtr 2	3.0	4.0	Qtr 3	-	4.0	Qtr 4	-	4.0
Quarter	Avg days to complete request	Target days (4 or less)														
Qtr 1	0.5	4.0														
Qtr 2	3.0	4.0														
Qtr 3	-	4.0														
Qtr 4	-	4.0														
Other/ comments	<p>Target is 4 days or less. The quarterly average number of sign repairs is 7.</p> <p>Note: If digging is needed to replace a sign, there is a 2 day wait for an OUPS check.</p>															

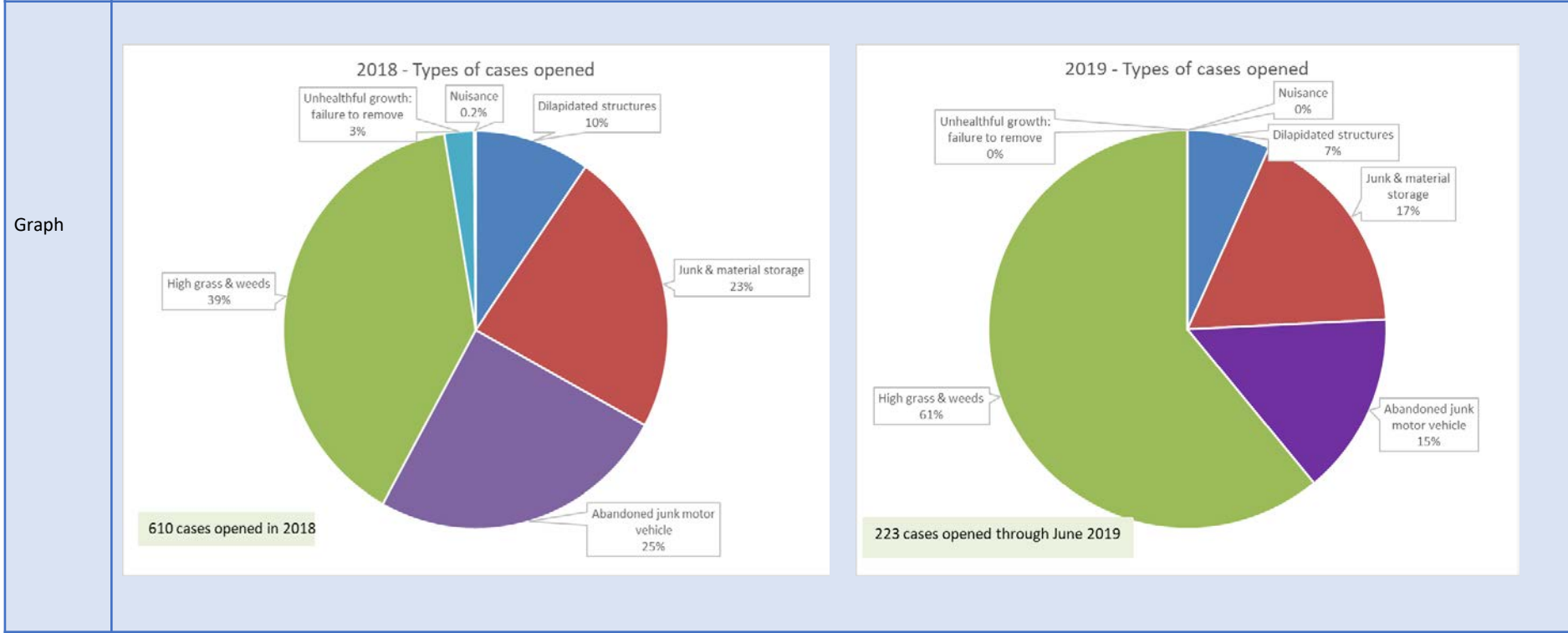
Dept.	RECREATION	RECREATION																																													
KPI Measure	Average # of participants per day of offered public skate	"Learn to Skate" program participants																																													
Rationale/ Definition	To measure level of participation in our offered programs.	To measure level of participation in our offered programs																																													
Frequency	Monthly	Seasonally																																													
Data Source	Recreation department data	Recreation department data																																													
Graph	<table border="1"> <caption>2019 Avg # of participants per day of offered public skate</caption> <thead> <tr> <th>Month/# Public Skate Days</th> <th>Avg # of participants</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>Jan/15</td> <td>177</td> <td>177</td> </tr> <tr> <td>Feb/13</td> <td>165</td> <td>165</td> </tr> <tr> <td>Mar/7</td> <td>169</td> <td>169</td> </tr> <tr> <td>Apr/5</td> <td>44</td> <td>44</td> </tr> <tr> <td>May/13</td> <td>15</td> <td>15</td> </tr> <tr> <td>Jun/14</td> <td>9</td> <td>9</td> </tr> </tbody> </table>	Month/# Public Skate Days	Avg # of participants	Target	Jan/15	177	177	Feb/13	165	165	Mar/7	169	169	Apr/5	44	44	May/13	15	15	Jun/14	9	9	<table border="1"> <caption>Learn to Skate Participants</caption> <thead> <tr> <th>Season (# sessions)</th> <th>Total participants</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2017 Spring/Summer (8)</td> <td>128</td> <td>128</td> </tr> <tr> <td>2017 Fall/Wtr (7)</td> <td>150</td> <td>128</td> </tr> <tr> <td>2018 Wtr (10)</td> <td>85</td> <td>128</td> </tr> <tr> <td>2018 Spring/Summer (7)</td> <td>100</td> <td>128</td> </tr> <tr> <td>2018 Fall/Winter (5)</td> <td>169</td> <td>128</td> </tr> <tr> <td>2019 Wtr (7)</td> <td>83</td> <td>128</td> </tr> <tr> <td>2019 Spring/Summer (16)</td> <td>87</td> <td>128</td> </tr> </tbody> </table>	Season (# sessions)	Total participants	Target	2017 Spring/Summer (8)	128	128	2017 Fall/Wtr (7)	150	128	2018 Wtr (10)	85	128	2018 Spring/Summer (7)	100	128	2018 Fall/Winter (5)	169	128	2019 Wtr (7)	83	128	2019 Spring/Summer (16)	87	128
Month/# Public Skate Days	Avg # of participants	Target																																													
Jan/15	177	177																																													
Feb/13	165	165																																													
Mar/7	169	169																																													
Apr/5	44	44																																													
May/13	15	15																																													
Jun/14	9	9																																													
Season (# sessions)	Total participants	Target																																													
2017 Spring/Summer (8)	128	128																																													
2017 Fall/Wtr (7)	150	128																																													
2018 Wtr (10)	85	128																																													
2018 Spring/Summer (7)	100	128																																													
2018 Fall/Winter (5)	169	128																																													
2019 Wtr (7)	83	128																																													
2019 Spring/Summer (16)	87	128																																													
Other/ comments	Our target is a 2% increase over the same month from the prior year.	The target for 2019 is the average # participants from the prior year.																																													

Dept.	RECREATION	RECREATION																																																					
KPI Measure	# Teams – Adult Softball	# Participants - Lacrosse																																																					
Rationale/ Definition	To measure level of participation in our offered programs.	To measure level of participation in our offered programs.																																																					
Frequency	Seasonally	Seasonally																																																					
Data Source	Recreation department data	Recreation department data																																																					
Graph	 <table border="1"> <caption>Adult Softball Teams</caption> <thead> <tr> <th>Season</th> <th>Year</th> <th>Coed Teams</th> <th>Men's Teams</th> </tr> </thead> <tbody> <tr> <td>Summer</td> <td>2016</td> <td>38</td> <td>25</td> </tr> <tr> <td>Fall</td> <td>2016</td> <td>18</td> <td>13</td> </tr> <tr> <td>Summer</td> <td>2017</td> <td>26</td> <td>25</td> </tr> <tr> <td>Fall</td> <td>2017</td> <td>14</td> <td>15</td> </tr> <tr> <td>Summer</td> <td>2018</td> <td>26</td> <td>21</td> </tr> <tr> <td>Fall</td> <td>2018</td> <td>14</td> <td>11</td> </tr> <tr> <td>Summer</td> <td>2019</td> <td>17</td> <td>18</td> </tr> </tbody> </table>	Season	Year	Coed Teams	Men's Teams	Summer	2016	38	25	Fall	2016	18	13	Summer	2017	26	25	Fall	2017	14	15	Summer	2018	26	21	Fall	2018	14	11	Summer	2019	17	18	 <table border="1"> <caption>Lacrosse Participants</caption> <thead> <tr> <th>Season</th> <th>Year</th> <th>Total participants</th> </tr> </thead> <tbody> <tr> <td>Spring</td> <td>2017</td> <td>40</td> </tr> <tr> <td>Fall</td> <td>2017</td> <td>24</td> </tr> <tr> <td>Spring</td> <td>2018</td> <td>38</td> </tr> <tr> <td>Summer</td> <td>2018</td> <td>30</td> </tr> <tr> <td>Spring</td> <td>2019</td> <td>9</td> </tr> <tr> <td>Summer</td> <td>2019</td> <td>10</td> </tr> </tbody> </table>	Season	Year	Total participants	Spring	2017	40	Fall	2017	24	Spring	2018	38	Summer	2018	30	Spring	2019	9	Summer	2019	10
Season	Year	Coed Teams	Men's Teams																																																				
Summer	2016	38	25																																																				
Fall	2016	18	13																																																				
Summer	2017	26	25																																																				
Fall	2017	14	15																																																				
Summer	2018	26	21																																																				
Fall	2018	14	11																																																				
Summer	2019	17	18																																																				
Season	Year	Total participants																																																					
Spring	2017	40																																																					
Fall	2017	24																																																					
Spring	2018	38																																																					
Summer	2018	30																																																					
Spring	2019	9																																																					
Summer	2019	10																																																					
Other/ comments	No formal targets have been set.	This is a newer measure and no formal targets have been set.																																																					

Dept.	RECREATION	RECREATION																																																						
KPI Measure	Ice capacity used at the Cube	Ball field capacity used at the Diamonds																																																						
Rationale/ Definition	To measure the level of use of our facilities.	To measure the level of use of our facilities.																																																						
Frequency	Seasonally	Seasonally																																																						
Data Source	Recreation department data	Recreation department data																																																						
Graph	<table border="1"> <caption>CUBE: Ice Capacity Used</caption> <thead> <tr> <th>Period</th> <th>Capacity used (%)</th> <th>Target (%)</th> </tr> </thead> <tbody> <tr> <td>Jan-Mar 2017</td> <td>81.5%</td> <td>80.0%</td> </tr> <tr> <td>Sept-Dec 2017</td> <td>72.4%</td> <td>80.0%</td> </tr> <tr> <td>Jan-Mar 2018</td> <td>82.4%</td> <td>80.0%</td> </tr> <tr> <td>May-Jun 2018</td> <td>59.0%</td> <td>80.0%</td> </tr> <tr> <td>Sept-Dec 2018</td> <td>67.2%</td> <td>80.0%</td> </tr> <tr> <td>Jan-Mar 2019</td> <td>83.4%</td> <td>80.0%</td> </tr> <tr> <td>Apr-Jun 2019</td> <td>59.5%</td> <td>80.0%</td> </tr> </tbody> </table>	Period	Capacity used (%)	Target (%)	Jan-Mar 2017	81.5%	80.0%	Sept-Dec 2017	72.4%	80.0%	Jan-Mar 2018	82.4%	80.0%	May-Jun 2018	59.0%	80.0%	Sept-Dec 2018	67.2%	80.0%	Jan-Mar 2019	83.4%	80.0%	Apr-Jun 2019	59.5%	80.0%	<table border="1"> <caption>Diamonds: Ball Field Capacity Used</caption> <thead> <tr> <th>Field</th> <th>2017 (%)</th> <th>2018 (%)</th> <th>2019 (%)</th> <th>Target (%)</th> </tr> </thead> <tbody> <tr> <td>Field 1</td> <td>51.0%</td> <td>41%</td> <td>45%</td> <td>40%</td> </tr> <tr> <td>Field 2</td> <td>65%</td> <td>46%</td> <td>51%</td> <td>40%</td> </tr> <tr> <td>Field 3</td> <td>61%</td> <td>49%</td> <td>56%</td> <td>40%</td> </tr> <tr> <td>Field 4</td> <td>56%</td> <td>42%</td> <td>45%</td> <td>40%</td> </tr> <tr> <td>Field 5</td> <td>50%</td> <td>50%</td> <td>52%</td> <td>40%</td> </tr> </tbody> </table>	Field	2017 (%)	2018 (%)	2019 (%)	Target (%)	Field 1	51.0%	41%	45%	40%	Field 2	65%	46%	51%	40%	Field 3	61%	49%	56%	40%	Field 4	56%	42%	45%	40%	Field 5	50%	50%	52%	40%
Period	Capacity used (%)	Target (%)																																																						
Jan-Mar 2017	81.5%	80.0%																																																						
Sept-Dec 2017	72.4%	80.0%																																																						
Jan-Mar 2018	82.4%	80.0%																																																						
May-Jun 2018	59.0%	80.0%																																																						
Sept-Dec 2018	67.2%	80.0%																																																						
Jan-Mar 2019	83.4%	80.0%																																																						
Apr-Jun 2019	59.5%	80.0%																																																						
Field	2017 (%)	2018 (%)	2019 (%)	Target (%)																																																				
Field 1	51.0%	41%	45%	40%																																																				
Field 2	65%	46%	51%	40%																																																				
Field 3	61%	49%	56%	40%																																																				
Field 4	56%	42%	45%	40%																																																				
Field 5	50%	50%	52%	40%																																																				
Other/ comments	<p>Our target is 80% capacity utilization.</p> <p>The floor is also used for dry floor events from April – August each year.</p> <p>2019: 6 scheduled events 2018: 4 events</p> <p>2017: 5 events</p>	<p>This is a newer measure and no formal targets have been set.</p> <p>2018: 5 tournaments were canceled due to weather or other.</p> <p>2017: 4 tournaments were canceled due to weather or other.</p>																																																						

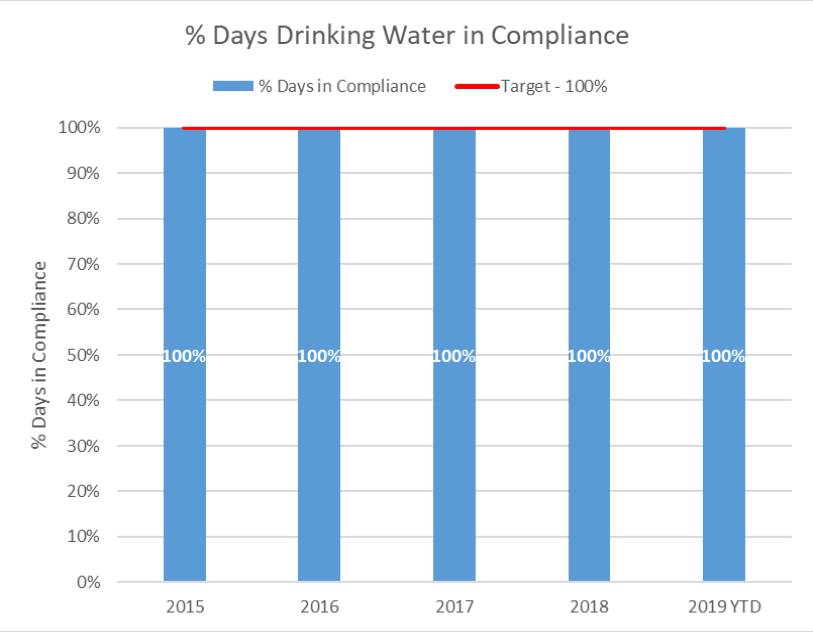
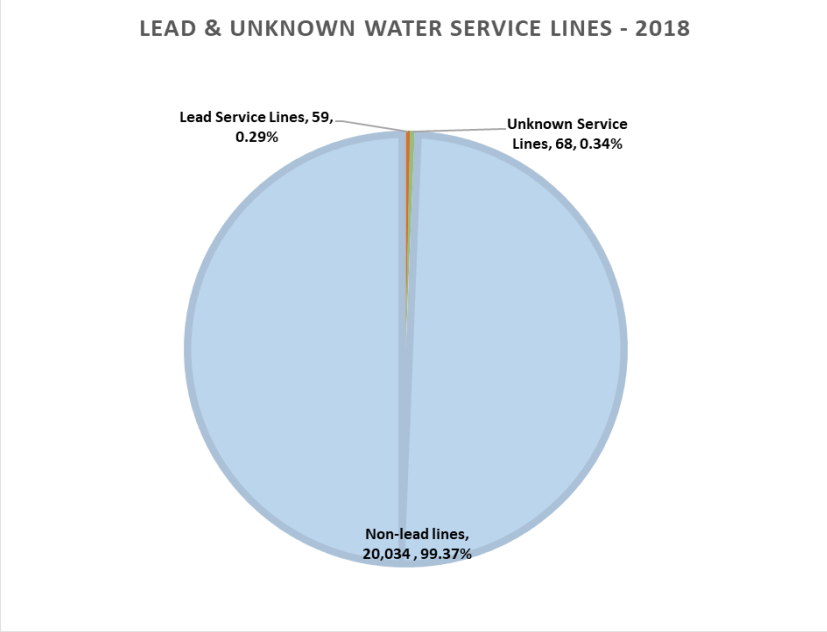
Dept.	ZONING	ZONING																																																																								
KPI Measure	Permit activity – Number of permits issued, closed, or submitted to the Board of Zoning Appeals (BZA) each month.	Permit violations – incidents discovered without a permit.																																																																								
Rationale/ Definition	To measure level of permit activity in the Zoning area.	To monitor permit violations and how they are addressed.																																																																								
Frequency	Monthly	Monthly																																																																								
Data Source	Zoning department data	Zoning department data																																																																								
Graph	 <p>2019 Monthly Permit Activity</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Permits issued</th> <th>Permits closed</th> </tr> </thead> <tbody> <tr> <td>JAN</td> <td>26</td> <td>3</td> </tr> <tr> <td>FEB</td> <td>34</td> <td>1</td> </tr> <tr> <td>MAR</td> <td>49</td> <td>48</td> </tr> <tr> <td>APR</td> <td>79</td> <td>32</td> </tr> <tr> <td>MAY</td> <td>93</td> <td>26</td> </tr> <tr> <td>JUN</td> <td>75</td> <td>48</td> </tr> </tbody> </table> <p>2019 YTD Permit Activity</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Permits issued</th> <th>Permits closed</th> <th>Cases to BZA</th> </tr> </thead> <tbody> <tr> <td>2019 YTD</td> <td>356</td> <td>158</td> <td>15</td> </tr> <tr> <td>2018 TOTAL</td> <td>753</td> <td>545</td> <td>25</td> </tr> </tbody> </table>	Month	Permits issued	Permits closed	JAN	26	3	FEB	34	1	MAR	49	48	APR	79	32	MAY	93	26	JUN	75	48	Category	Permits issued	Permits closed	Cases to BZA	2019 YTD	356	158	15	2018 TOTAL	753	545	25	 <p>Violations - Incidents of No Permit</p> <table border="1"> <thead> <tr> <th>Month</th> <th>2018</th> <th>2019</th> </tr> </thead> <tbody> <tr> <td>JAN</td> <td>5</td> <td>0</td> </tr> <tr> <td>FEB</td> <td>5</td> <td>0</td> </tr> <tr> <td>MAR</td> <td>6</td> <td>1</td> </tr> <tr> <td>APR</td> <td>11</td> <td>4</td> </tr> <tr> <td>MAY</td> <td>9</td> <td>3</td> </tr> <tr> <td>JUN</td> <td>4</td> <td>3</td> </tr> <tr> <td>JUL</td> <td>3</td> <td>0</td> </tr> <tr> <td>AUG</td> <td>15</td> <td>0</td> </tr> <tr> <td>SEPT</td> <td>6</td> <td>0</td> </tr> <tr> <td>OCT</td> <td>14</td> <td>0</td> </tr> <tr> <td>NOV</td> <td>1</td> <td>0</td> </tr> <tr> <td>DEC</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	Month	2018	2019	JAN	5	0	FEB	5	0	MAR	6	1	APR	11	4	MAY	9	3	JUN	4	3	JUL	3	0	AUG	15	0	SEPT	6	0	OCT	14	0	NOV	1	0	DEC	1	0
Month	Permits issued	Permits closed																																																																								
JAN	26	3																																																																								
FEB	34	1																																																																								
MAR	49	48																																																																								
APR	79	32																																																																								
MAY	93	26																																																																								
JUN	75	48																																																																								
Category	Permits issued	Permits closed	Cases to BZA																																																																							
2019 YTD	356	158	15																																																																							
2018 TOTAL	753	545	25																																																																							
Month	2018	2019																																																																								
JAN	5	0																																																																								
FEB	5	0																																																																								
MAR	6	1																																																																								
APR	11	4																																																																								
MAY	9	3																																																																								
JUN	4	3																																																																								
JUL	3	0																																																																								
AUG	15	0																																																																								
SEPT	6	0																																																																								
OCT	14	0																																																																								
NOV	1	0																																																																								
DEC	1	0																																																																								
Other/ comments	<p>The Zoning Office handles all permits related to a change of use, new construction and floodplain management. Many types of construction require a permit including, but not limited to: fences, sheds, decks, signs, dwellings and grading. If a permit does not comply with the zoning code, it may be taken to the BZA for disposition.</p> <p>This is a new measure and no targets have been established yet.</p>	<p>Zoning strives to resolve violations by working on a solution so that a variance is not required.</p> <p>This is a new measure and no targets have been established yet.</p>																																																																								

Dept.	NEAT
KPI Measure	NEAT case activity – types of cases opened.
Rationale/ Definition	To measure the volume and nature of issues occurring.
Frequency	Monthly
Data Source	Zoning department data

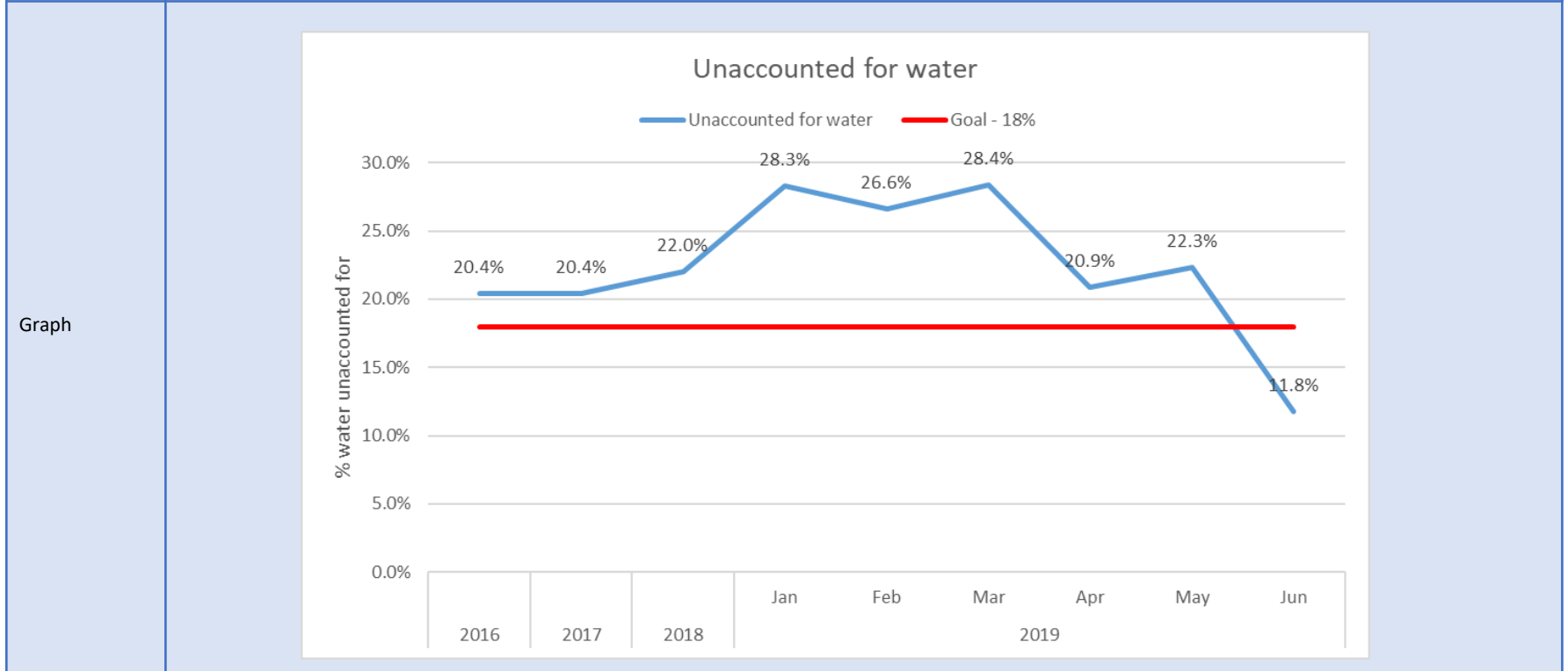


Other/ comments This is a new measure and no targets have been established yet.

Dept.	NEAT																																																
KPI Measure	Case Disposition																																																
Rationale/ Definition	To monitor cases and how they are resolved.																																																
Frequency	Monthly																																																
Data Source	Zoning department data																																																
Graph	<div style="display: flex; justify-content: space-around;"> <div style="width: 45%;"> <h3 style="text-align: center;">2019 Case Disposition - Monthly</h3> <table border="1"> <caption>2019 Case Disposition - Monthly Data</caption> <thead> <tr> <th>Month</th> <th>Cases closed - no charges</th> <th>Cases with charges filed</th> </tr> </thead> <tbody> <tr><td>JAN</td><td>4</td><td>1</td></tr> <tr><td>FEB</td><td>8</td><td>0</td></tr> <tr><td>MAR</td><td>4</td><td>0</td></tr> <tr><td>APR</td><td>10</td><td>0</td></tr> <tr><td>MAY</td><td>48</td><td>9</td></tr> <tr><td>JUN</td><td>65</td><td>10</td></tr> <tr><td>JUL</td><td>0</td><td>0</td></tr> <tr><td>AUG</td><td>0</td><td>0</td></tr> <tr><td>SEPT</td><td>0</td><td>0</td></tr> <tr><td>OCT</td><td>0</td><td>0</td></tr> <tr><td>NOV</td><td>0</td><td>0</td></tr> <tr><td>DEC</td><td>0</td><td>0</td></tr> </tbody> </table> </div> <div style="width: 45%;"> <h3 style="text-align: center;">Case Disposition YTD</h3> <table border="1"> <caption>Case Disposition YTD Data</caption> <thead> <tr> <th>Year</th> <th>Cases closed - no charges</th> <th>Cases with charges filed</th> </tr> </thead> <tbody> <tr><td>2019 YTD</td><td>139</td><td>20</td></tr> <tr><td>2018 TOTAL</td><td>291</td><td>121</td></tr> </tbody> </table> </div> </div>	Month	Cases closed - no charges	Cases with charges filed	JAN	4	1	FEB	8	0	MAR	4	0	APR	10	0	MAY	48	9	JUN	65	10	JUL	0	0	AUG	0	0	SEPT	0	0	OCT	0	0	NOV	0	0	DEC	0	0	Year	Cases closed - no charges	Cases with charges filed	2019 YTD	139	20	2018 TOTAL	291	121
Month	Cases closed - no charges	Cases with charges filed																																															
JAN	4	1																																															
FEB	8	0																																															
MAR	4	0																																															
APR	10	0																																															
MAY	48	9																																															
JUN	65	10																																															
JUL	0	0																																															
AUG	0	0																																															
SEPT	0	0																																															
OCT	0	0																																															
NOV	0	0																																															
DEC	0	0																																															
Year	Cases closed - no charges	Cases with charges filed																																															
2019 YTD	139	20																																															
2018 TOTAL	291	121																																															
Other/ comments	<p>Zoning strives to resolve violations by working with property owners towards voluntary compliance and avoiding charges. If voluntary compliance is not reached, charges are filed.</p> <p>This is a new measure and no targets have been established yet.</p>																																																

Dept.	WATER DEPARTMENT	WATER DEPARTMENT																														
KPI Measure	% Days Drinking Water is in Compliance	Identification of Lead and Unknown Water Service Lines																														
Rationale/ Definition	This is used to measure the quality of our water, as well as compliance with regulatory requirements of the State of Ohio EPA.	To track our identification of lead service lines.																														
Frequency	Quarterly	Annually																														
Data Source	Water Department Data	Water Department Data																														
Graph	 <p>% Days Drinking Water in Compliance</p> <table border="1"> <thead> <tr> <th>Year</th> <th>% Days in Compliance</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2016</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2017</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2018</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2019 YTD</td> <td>100%</td> <td>100%</td> </tr> </tbody> </table>	Year	% Days in Compliance	Target	2015	100%	100%	2016	100%	100%	2017	100%	100%	2018	100%	100%	2019 YTD	100%	100%	 <p>LEAD & UNKNOWN WATER SERVICE LINES - 2018</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Lead Service Lines</td> <td>59</td> <td>0.29%</td> </tr> <tr> <td>Unknown Service Lines</td> <td>68</td> <td>0.34%</td> </tr> <tr> <td>Non-lead lines</td> <td>20,034</td> <td>99.37%</td> </tr> </tbody> </table>	Category	Count	Percentage	Lead Service Lines	59	0.29%	Unknown Service Lines	68	0.34%	Non-lead lines	20,034	99.37%
Year	% Days in Compliance	Target																														
2015	100%	100%																														
2016	100%	100%																														
2017	100%	100%																														
2018	100%	100%																														
2019 YTD	100%	100%																														
Category	Count	Percentage																														
Lead Service Lines	59	0.29%																														
Unknown Service Lines	68	0.34%																														
Non-lead lines	20,034	99.37%																														
Other/ comments	Our target is 100%. We meet or exceed the regulatory requirements which include, but are not limited to, lead and copper levels.	Our ongoing objective is to reduce the number of Lead & Unknown service lines. Lead service lines were reduced from 64 in 2017 to 59 in 2018. Because of our stability and high water quality, we inspect the water lines as projects occur. (i.e. when a street is being torn up for a project, we take that opportunity to inspect the lines.)																														

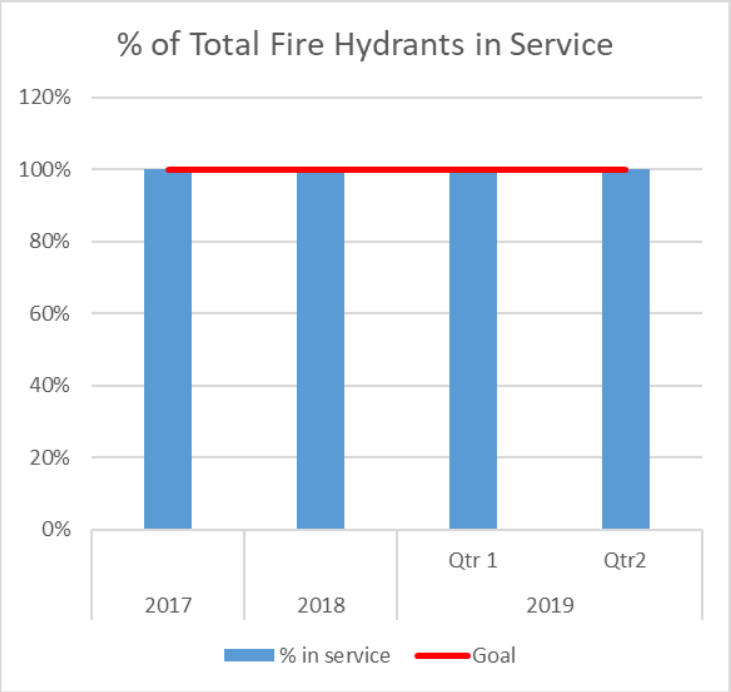
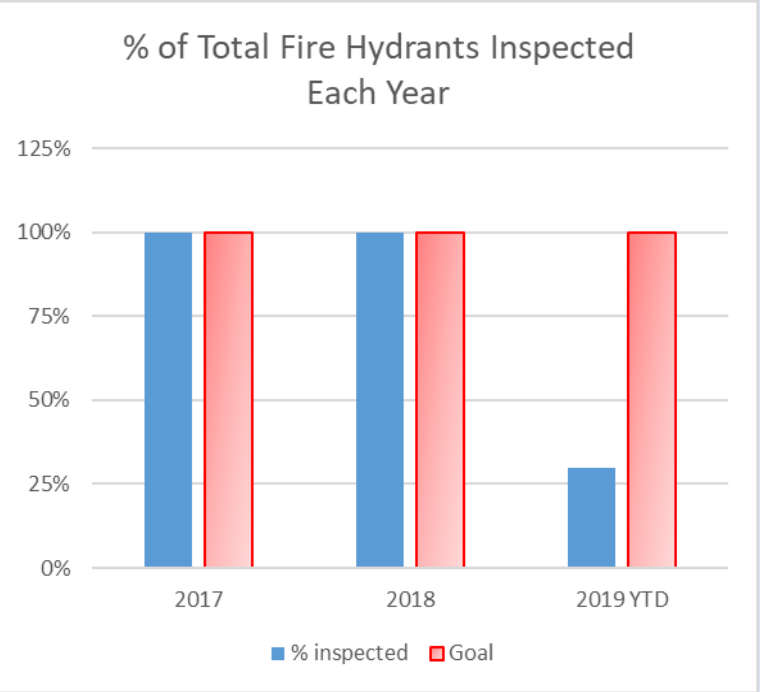
Dept.	WATER DEPARTMENT
KPI Measure	Unaccounted for Water
Rationale/ Definition	To monitor water that is unaccounted for and/or non-revenue producing.
Frequency	Monthly
Data Source	Water Department Data



Other/ comments

All water systems have a % of water that goes unbilled – this can be due to: unavoidable leakage, use by fire department, water meter inaccuracies, unauthorized consumption, etc. The water department is actively monitoring and analyzing this. The improvement noted in June is attributed to: recording the actual water usage for flushing hydrants; improved accounting for unmetered water usage; and adjusting the metering of water pumped in and out of the water plant.

Note: Water consumption data is not available to until one month after the close of a month. Therefore this measure is one month behind.

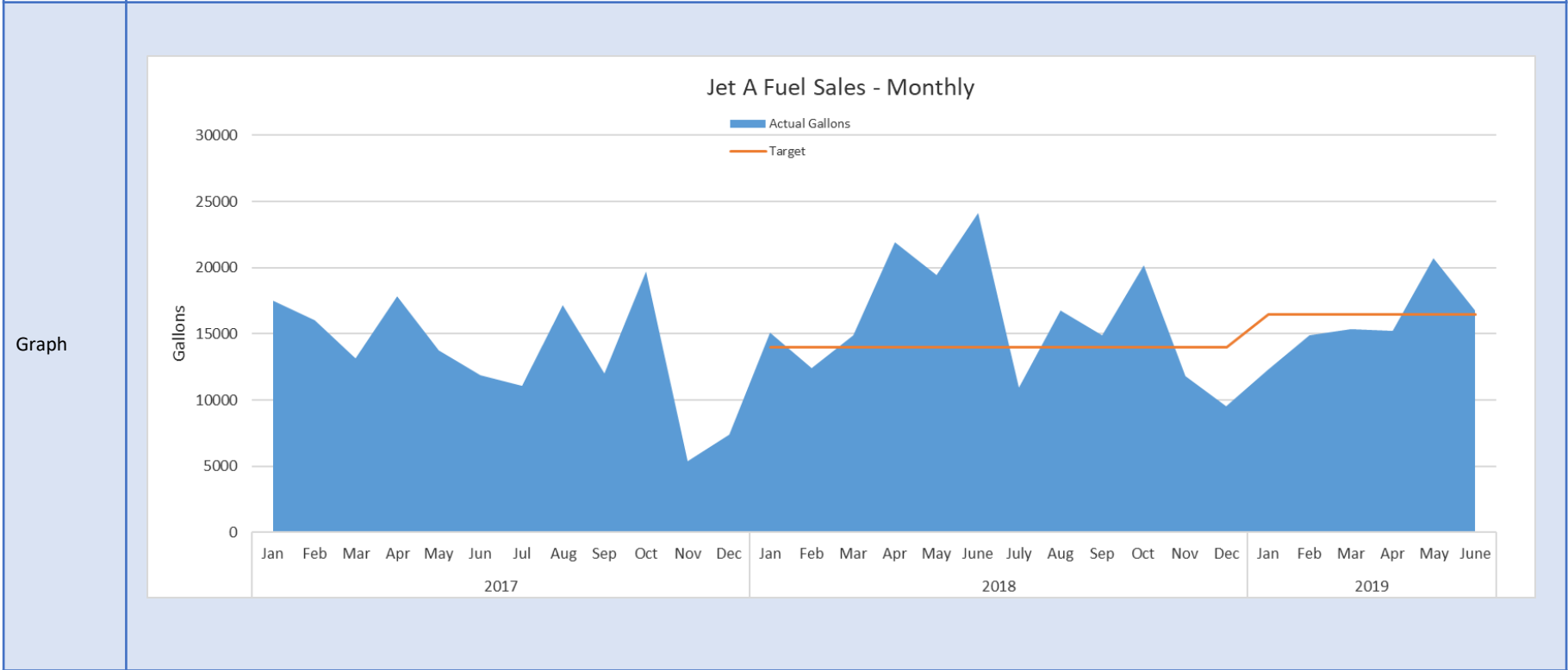
Dept.	WATER DEPARTMENT	WATER DEPARTMENT																											
KPI Measure	% of Total Fire Hydrants in Service	% of Fire Hydrants Inspected Each Year																											
Rationale/ Definition	To measure the level of service and usability of fire hydrants to make sure all are in good working order when needed.	To measure efforts to inspect and maintain fire hydrants. Inspections and flushing of hydrants is done to improve the quality and flow of the water.																											
Frequency	Quarterly	Quarterly																											
Data Source	Water Department Data	Water Department Data																											
Graph	 <p>% of Total Fire Hydrants in Service</p> <table border="1"> <thead> <tr> <th>Year/Quarter</th> <th>% in service</th> <th>Goal</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2018</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>Qtr 1 2019</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>Qtr 2 2019</td> <td>100%</td> <td>100%</td> </tr> </tbody> </table>	Year/Quarter	% in service	Goal	2017	100%	100%	2018	100%	100%	Qtr 1 2019	100%	100%	Qtr 2 2019	100%	100%	 <p>% of Total Fire Hydrants Inspected Each Year</p> <table border="1"> <thead> <tr> <th>Year</th> <th>% inspected</th> <th>Goal</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2018</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2019 YTD</td> <td>~30%</td> <td>100%</td> </tr> </tbody> </table>	Year	% inspected	Goal	2017	100%	100%	2018	100%	100%	2019 YTD	~30%	100%
Year/Quarter	% in service	Goal																											
2017	100%	100%																											
2018	100%	100%																											
Qtr 1 2019	100%	100%																											
Qtr 2 2019	100%	100%																											
Year	% inspected	Goal																											
2017	100%	100%																											
2018	100%	100%																											
2019 YTD	~30%	100%																											
Other/ comments	<p>Our goal is to keep 100% of the fire hydrants in service.</p> <p>The City maintains approximately 2470 fire hydrants.</p>	<p>All fire hydrants are inspected each year and therefore our goal is 100%.</p> <p>Fire hydrant inspections began in June.</p>																											

Dept.	WATER POLLUTION CONTROL	WATER POLLUTION CONTROL																																				
KPI Measure	% Days in Compliance with NPDES requirements for treatment	% Days in Compliance with NPDES requirements for reporting																																				
Rationale/ Definition	Ensure a final effluent quality for compliance with requirements specified by the U.S. EPA and the Ohio EPA.	To comply with monthly reporting – completing and submitting Discharge Monitoring Reports to the Ohio EPA.																																				
Frequency	Quarterly	Quarterly																																				
Data Source	WPC Department data	WPC Department data																																				
Graph	<table border="1"> <caption>Compliance: Treatment that meets or exceeds NPDES requirements</caption> <thead> <tr> <th>Year</th> <th>% Days in Compliance</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>99.7%</td> <td>100%</td> </tr> <tr> <td>2016</td> <td>99.7%</td> <td>100%</td> </tr> <tr> <td>2017</td> <td>99.7%</td> <td>100%</td> </tr> <tr> <td>2018</td> <td>100.0%</td> <td>100%</td> </tr> <tr> <td>2019 YTD</td> <td>100.0%</td> <td>100%</td> </tr> </tbody> </table>	Year	% Days in Compliance	Target	2015	99.7%	100%	2016	99.7%	100%	2017	99.7%	100%	2018	100.0%	100%	2019 YTD	100.0%	100%	<table border="1"> <caption>Compliance: Regulatory reporting requirements for NPDES permit</caption> <thead> <tr> <th>Year</th> <th>% Days in Compliance</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2016</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2017</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2018</td> <td>100%</td> <td>100%</td> </tr> <tr> <td>2019 YTD</td> <td>100%</td> <td>100%</td> </tr> </tbody> </table>	Year	% Days in Compliance	Target	2015	100%	100%	2016	100%	100%	2017	100%	100%	2018	100%	100%	2019 YTD	100%	100%
Year	% Days in Compliance	Target																																				
2015	99.7%	100%																																				
2016	99.7%	100%																																				
2017	99.7%	100%																																				
2018	100.0%	100%																																				
2019 YTD	100.0%	100%																																				
Year	% Days in Compliance	Target																																				
2015	100%	100%																																				
2016	100%	100%																																				
2017	100%	100%																																				
2018	100%	100%																																				
2019 YTD	100%	100%																																				
Other/ comments	<p>Our target is 100%</p> <p>NPDES – National Pollutant Discharge Elimination System</p> <p>The City Of Findlay Wastewater Treatment Plant provides wastewater treatment of residential, commercial and industrial wastewater. The Wastewater Treatment Plant treats on average four (4) billion gallons a year.</p>	<p>Our target is 100%</p> <p>NPDES – National Pollutant Discharge Elimination System</p>																																				

Dept.	WATER POLLUTION CONTROL	WATER POLLUTION CONTROL																														
KPI Measure	Footage of Sanitary & Storm Sewers Cleaned	Catch Basins Cleaned																														
Rationale/ Definition	To ensure we maintain our infrastructure and keep it working consistently and properly.	To ensure we maintain our infrastructure and keep it working consistently and properly.																														
Frequency	Quarterly	Quarterly																														
Data Source	WPC Department data	WPC Department data																														
Graph	<table border="1"> <caption>Sanitary & Storm Sewers Cleaned</caption> <thead> <tr> <th>Year</th> <th>Footage Cleaned</th> <th>Target - 3 yr Avg.</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>~225,000</td> <td>~225,000</td> </tr> <tr> <td>2017</td> <td>~240,000</td> <td>~225,000</td> </tr> <tr> <td>2018</td> <td>~215,000</td> <td>~225,000</td> </tr> <tr> <td>2019 YTD</td> <td>~90,000</td> <td>~225,000</td> </tr> </tbody> </table>	Year	Footage Cleaned	Target - 3 yr Avg.	2016	~225,000	~225,000	2017	~240,000	~225,000	2018	~215,000	~225,000	2019 YTD	~90,000	~225,000	<table border="1"> <caption>Catch Basins Cleaned</caption> <thead> <tr> <th>Year</th> <th>Catch Basins Cleaned/Inspected</th> <th>Target - 3 yr Avg.</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>~2,800</td> <td>~2,750</td> </tr> <tr> <td>2017</td> <td>~2,550</td> <td>~2,750</td> </tr> <tr> <td>2018</td> <td>~2,900</td> <td>~2,750</td> </tr> <tr> <td>2019 YTD</td> <td>~750</td> <td>~2,750</td> </tr> </tbody> </table>	Year	Catch Basins Cleaned/Inspected	Target - 3 yr Avg.	2016	~2,800	~2,750	2017	~2,550	~2,750	2018	~2,900	~2,750	2019 YTD	~750	~2,750
Year	Footage Cleaned	Target - 3 yr Avg.																														
2016	~225,000	~225,000																														
2017	~240,000	~225,000																														
2018	~215,000	~225,000																														
2019 YTD	~90,000	~225,000																														
Year	Catch Basins Cleaned/Inspected	Target - 3 yr Avg.																														
2016	~2,800	~2,750																														
2017	~2,550	~2,750																														
2018	~2,900	~2,750																														
2019 YTD	~750	~2,750																														
Other/ comments	<p>Our comparison is to a 3-year average.</p> <p>The sanitary sewer system has over 17,000 customers and is estimated to consist of over three hundred (300) miles of sanitary sewer, several thousand manholes and approximately six thousand four hundred (6,400) catch basins. It is imperative to maintain these systems for proper drainage – especially in times of rain events.</p>																															

Dept.	WATER POLLUTION CONTROL	WATER POLLUTION CONTROL																																																		
KPI Measure	Footage of Sanitary & Storm Sewer Lines Televised	Sewer Problem Complaints - % that are the responsibility of the City																																																		
Rationale/ Definition	To ensure we maintain our infrastructure. We televise lines to ensure flow capacity and assess the need for repairs & maintenance.	To ensure we maintain and repair our infrastructure and swiftly address problems that are our responsibility.																																																		
Frequency	Quarterly	Quarterly																																																		
Data Source	WPC Department data	WPC Department data																																																		
Graph	<p>Footage Televised</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Sanitary (Feet)</th> <th>Storm (Feet)</th> <th>Sanitary Target (Feet)</th> <th>Storm Target (Feet)</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>40,000</td> <td>0</td> <td>65,000</td> <td>22,000</td> </tr> <tr> <td>2017</td> <td>48,000</td> <td>0</td> <td>65,000</td> <td>22,000</td> </tr> <tr> <td>2018</td> <td>105,000</td> <td>22,000</td> <td>65,000</td> <td>22,000</td> </tr> <tr> <td>2019 YTD</td> <td>28,000</td> <td>25,000</td> <td>65,000</td> <td>22,000</td> </tr> </tbody> </table>	Year	Sanitary (Feet)	Storm (Feet)	Sanitary Target (Feet)	Storm Target (Feet)	2016	40,000	0	65,000	22,000	2017	48,000	0	65,000	22,000	2018	105,000	22,000	65,000	22,000	2019 YTD	28,000	25,000	65,000	22,000	<p>Sewer Problem Complaints</p> <table border="1"> <thead> <tr> <th>Year</th> <th>City's responsibility</th> <th>Homeowner's responsibility</th> <th>Total</th> <th>Target - 10% or less</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>5</td> <td>67</td> <td>72</td> <td>7.2</td> </tr> <tr> <td>2017</td> <td>11</td> <td>134</td> <td>145</td> <td>7.6</td> </tr> <tr> <td>2018</td> <td>6</td> <td>142</td> <td>148</td> <td>4.1</td> </tr> <tr> <td>2019 YTD</td> <td>2</td> <td>93</td> <td>95</td> <td>2.1</td> </tr> </tbody> </table>	Year	City's responsibility	Homeowner's responsibility	Total	Target - 10% or less	2016	5	67	72	7.2	2017	11	134	145	7.6	2018	6	142	148	4.1	2019 YTD	2	93	95	2.1
Year	Sanitary (Feet)	Storm (Feet)	Sanitary Target (Feet)	Storm Target (Feet)																																																
2016	40,000	0	65,000	22,000																																																
2017	48,000	0	65,000	22,000																																																
2018	105,000	22,000	65,000	22,000																																																
2019 YTD	28,000	25,000	65,000	22,000																																																
Year	City's responsibility	Homeowner's responsibility	Total	Target - 10% or less																																																
2016	5	67	72	7.2																																																
2017	11	134	145	7.6																																																
2018	6	142	148	4.1																																																
2019 YTD	2	93	95	2.1																																																
Other/ comments	The target for sanitary lines is the 3 year average. The target for storm lines is the prior year actual.	Our target is for sewer complaints to be the City's responsibility no more than 10% of the time. A homeowner's private line begins at the point of connection to the sewer main.																																																		
	The sanitary sewer system has over 17,000 customers and is estimated to consist of over three hundred (300) miles of sanitary sewer, several thousand manholes and approximately six thousand four hundred (6,400) catch basins.																																																			

Dept.	AIRPORT
KPI Measure	Jet A Fuel Sales
Rationale/ Definition	Fuel sales are the largest revenue stream for the airport, especially the sale of Jet A.
Frequency	Monthly
Data Source	Jet A Fuel Sales Data



Other/ comments

The target is based on a review of average growth rate on the last 10 years of sales data and represents a 3% increase from 2018 sales.

2018 fuel sales increased 18% over the prior year.

The airport facilitates a high volume of corporate aircraft traffic, which primarily purchases Jet A fuel.

Dept.	AIRPORT	AIRPORT																																								
KPI Measure	Hangar Capacity Utilized	Star Rating – airnav.com																																								
Rationale/ Definition	To monitor the management of this revenue-generating asset.	Feedback from our customer base is an important way of measuring the level of service we offer.																																								
Frequency	Monthly	Quarterly																																								
Data Source	Airport Director	Airport Director/airnav.com website																																								
Graph	<table border="1"> <caption>Hangar Capacity Utilization Data</caption> <thead> <tr> <th>Month</th> <th>% Utilized</th> </tr> </thead> <tbody> <tr><td>Jun 2018</td><td>88%</td></tr> <tr><td>Jul 2018</td><td>88%</td></tr> <tr><td>Aug 2018</td><td>88%</td></tr> <tr><td>Sep 2018</td><td>84%</td></tr> <tr><td>Oct 2018</td><td>84%</td></tr> <tr><td>Nov 2018</td><td>84%</td></tr> <tr><td>Dec 2018</td><td>84%</td></tr> <tr><td>Jan 2019</td><td>92%</td></tr> <tr><td>Feb 2019</td><td>92%</td></tr> <tr><td>Mar 2019</td><td>92%</td></tr> <tr><td>Apr 2019</td><td>88%</td></tr> <tr><td>May 2019</td><td>88%</td></tr> <tr><td>Jun 2019</td><td>88%</td></tr> </tbody> </table>	Month	% Utilized	Jun 2018	88%	Jul 2018	88%	Aug 2018	88%	Sep 2018	84%	Oct 2018	84%	Nov 2018	84%	Dec 2018	84%	Jan 2019	92%	Feb 2019	92%	Mar 2019	92%	Apr 2019	88%	May 2019	88%	Jun 2019	88%	<table border="1"> <caption>Star Rating - airnav.com Data</caption> <thead> <tr> <th>Year</th> <th>Actual Rating</th> <th>Target Rating (4 or higher)</th> </tr> </thead> <tbody> <tr><td>2017</td><td>5</td><td>4</td></tr> <tr><td>2018</td><td>5</td><td>4</td></tr> <tr><td>2019 YTD</td><td>5</td><td>4</td></tr> </tbody> </table>	Year	Actual Rating	Target Rating (4 or higher)	2017	5	4	2018	5	4	2019 YTD	5	4
Month	% Utilized																																									
Jun 2018	88%																																									
Jul 2018	88%																																									
Aug 2018	88%																																									
Sep 2018	84%																																									
Oct 2018	84%																																									
Nov 2018	84%																																									
Dec 2018	84%																																									
Jan 2019	92%																																									
Feb 2019	92%																																									
Mar 2019	92%																																									
Apr 2019	88%																																									
May 2019	88%																																									
Jun 2019	88%																																									
Year	Actual Rating	Target Rating (4 or higher)																																								
2017	5	4																																								
2018	5	4																																								
2019 YTD	5	4																																								
Other/ comments	<p>Our target is 90% capacity utilized.</p> <p>The airport owns and maintains twenty-five hangars, with varying size and capacity. Monthly rental income provides a solid revenue stream for operations.</p>	<p>AirNav.com is a website that contains airport information, including the entities on the airport that offer FBO services. Users are able to rate and review The City of Findlay Airport (FBO) for other potential customers to see. Along with written reviews, users are able to give a 1-5 star rating. Our target is a 4 star rating or higher.</p>																																								

Dept.	ENGINEERING	ENGINEERING																															
KPI Measure	Lane miles paved	MS4 Compliance																															
Rationale/ Definition	Lane miles paved measures our progress in street maintenance and improvements.	MS4 relates to our adherence to certain USEPA standards.																															
Frequency	Annually	Quarterly																															
Data Source	City Engineer	City Engineer																															
Graph	<table border="1"> <caption>LANE MILES PAVED</caption> <thead> <tr> <th>Year</th> <th>Miles</th> </tr> </thead> <tbody> <tr><td>2012</td><td>10,000</td></tr> <tr><td>2013</td><td>22,500</td></tr> <tr><td>2014</td><td>15,500</td></tr> <tr><td>2015</td><td>17,500</td></tr> <tr><td>2016</td><td>11,500</td></tr> <tr><td>2017</td><td>32,000</td></tr> <tr><td>2018</td><td>18,500</td></tr> </tbody> </table>	Year	Miles	2012	10,000	2013	22,500	2014	15,500	2015	17,500	2016	11,500	2017	32,000	2018	18,500	<table border="1"> <caption>MS4 Compliance</caption> <thead> <tr> <th>Quarter</th> <th>% Days in Compliance</th> <th>Target</th> </tr> </thead> <tbody> <tr><td>Qtr 1</td><td>100%</td><td>100%</td></tr> <tr><td>Qtr 2</td><td>100%</td><td>100%</td></tr> <tr><td>Qtr 3</td><td>0%</td><td>100%</td></tr> <tr><td>Qtr 4</td><td>0%</td><td>100%</td></tr> </tbody> </table>	Quarter	% Days in Compliance	Target	Qtr 1	100%	100%	Qtr 2	100%	100%	Qtr 3	0%	100%	Qtr 4	0%	100%
Year	Miles																																
2012	10,000																																
2013	22,500																																
2014	15,500																																
2015	17,500																																
2016	11,500																																
2017	32,000																																
2018	18,500																																
Quarter	% Days in Compliance	Target																															
Qtr 1	100%	100%																															
Qtr 2	100%	100%																															
Qtr 3	0%	100%																															
Qtr 4	0%	100%																															
Other/ comments	The lane miles paved each year is based on projects in the Capital Plan and availability of other funding sources in a given year.	Our target is 100% compliance. MS4 stands for Municipal Separate Storm Sewer System. The MS4 standards relate to storm water runoff, erosion, and water quality. It is to protect surface water such as Blanchard River, Eagle Creek, etc.																															

Dept.	ENGINEERING	ENGINEERING																														
KPI Measure	Projects: # Planned vs. # Bid	% of Projects closed at or below bid and/or estimate																														
Rationale/ Definition	This measure shows our ability to be pro-active and get planned projects out to bid timely.	This measure tracks our ability to keep costs within project estimates.																														
Frequency	Quarterly	Annually																														
Data Source	City Engineer	City Engineer																														
Graph	<table border="1"> <caption>Projects: # Planned vs. # Bid (2019)</caption> <thead> <tr> <th>Quarter</th> <th>Planned</th> <th>Bid</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>5</td> <td>6</td> </tr> <tr> <td>Qtr 2</td> <td>4</td> <td>6</td> </tr> <tr> <td>Qtr 3</td> <td>6</td> <td>0</td> </tr> <tr> <td>Qtr 4</td> <td>9</td> <td>0</td> </tr> </tbody> </table>	Quarter	Planned	Bid	Qtr 1	5	6	Qtr 2	4	6	Qtr 3	6	0	Qtr 4	9	0	<table border="1"> <caption>% Projects closed at or below bid and/or estimate</caption> <thead> <tr> <th>Year</th> <th>Projects</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>19</td> <td>84%</td> </tr> <tr> <td>2016</td> <td>5</td> <td>100%</td> </tr> <tr> <td>2017</td> <td>12</td> <td>92%</td> </tr> <tr> <td>2018</td> <td>12</td> <td>100%</td> </tr> </tbody> </table>	Year	Projects	Percentage	2015	19	84%	2016	5	100%	2017	12	92%	2018	12	100%
Quarter	Planned	Bid																														
Qtr 1	5	6																														
Qtr 2	4	6																														
Qtr 3	6	0																														
Qtr 4	9	0																														
Year	Projects	Percentage																														
2015	19	84%																														
2016	5	100%																														
2017	12	92%																														
2018	12	100%																														
Other/ comments	We develop and follow a 5-year capital plan (revised annually) which includes multiple year grants, etc. Each year the projects are planned by quarter based on nature of the project and to obtain optimal pricing.	This is a newer measure and no formal targets have been set.																														

Dept.	TAX	TAX																															
KPI Measure	Processing Time	Past Due Collections																															
Rationale/ Definition	Processing efficiency is a key element of a productive tax department.	We continually pursue and monitor past due accounts to maximize collection of past-due taxes.																															
Frequency	Annually	Monthly																															
Data Source	Tax Administrator	Tax Administrator																															
Graph	<table border="1"> <caption>Tax Processing - Target Dates</caption> <thead> <tr> <th>Task</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>W-2s entered & reconciled</td> <td>6/29/2019</td> <td>6/29/2019</td> </tr> <tr> <td>Season-filed returns processed</td> <td>7/5/2019</td> <td>7/5/2019</td> </tr> <tr> <td>Refunds processed</td> <td>5/7/2019</td> <td>5/7/2019</td> </tr> <tr> <td>Payments posted</td> <td>4/19/2019</td> <td>4/19/2019</td> </tr> </tbody> </table>	Task	Actual	Target	W-2s entered & reconciled	6/29/2019	6/29/2019	Season-filed returns processed	7/5/2019	7/5/2019	Refunds processed	5/7/2019	5/7/2019	Payments posted	4/19/2019	4/19/2019	<table border="1"> <caption>Income Taxes - Past Due Collections</caption> <thead> <tr> <th>Year</th> <th>Amount (\$)</th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>450,000</td> </tr> <tr> <td>2014</td> <td>430,000</td> </tr> <tr> <td>2015</td> <td>430,000</td> </tr> <tr> <td>2016</td> <td>520,000</td> </tr> <tr> <td>2017</td> <td>590,000</td> </tr> <tr> <td>2018</td> <td>790,000</td> </tr> <tr> <td>2019 YTD June</td> <td>430,000</td> </tr> </tbody> </table>	Year	Amount (\$)	2013	450,000	2014	430,000	2015	430,000	2016	520,000	2017	590,000	2018	790,000	2019 YTD June	430,000
Task	Actual	Target																															
W-2s entered & reconciled	6/29/2019	6/29/2019																															
Season-filed returns processed	7/5/2019	7/5/2019																															
Refunds processed	5/7/2019	5/7/2019																															
Payments posted	4/19/2019	4/19/2019																															
Year	Amount (\$)																																
2013	450,000																																
2014	430,000																																
2015	430,000																																
2016	520,000																																
2017	590,000																																
2018	790,000																																
2019 YTD June	430,000																																
Other/ comments	Target due dates are set at the beginning of the year for major processing tasks related to that year's tax collections.	The KPI is new and no targets have been set yet.																															

Dept.	COMPUTER SERVICES										
KPI Measure	Help Desk Tickets: Average response time and average service time										
Rationale/ Definition	Tracking response and service times measures our efficiency and ability to resolve issues in a timely fashion, thereby minimizing any loss of employee productivity.										
Frequency	Monthly										
Data Source	Help Desk Ticket System										
Graph	<table border="1"> <caption>Help Desk Tickets Performance Data</caption> <thead> <tr> <th>Metric</th> <th>2019 YTD (971 tickets)</th> <th>Goal</th> </tr> </thead> <tbody> <tr> <td>Avg response time minutes</td> <td>39</td> <td>240</td> </tr> <tr> <td>Avg service time minutes</td> <td>97</td> <td>240</td> </tr> </tbody> </table>		Metric	2019 YTD (971 tickets)	Goal	Avg response time minutes	39	240	Avg service time minutes	97	240
Metric	2019 YTD (971 tickets)	Goal									
Avg response time minutes	39	240									
Avg service time minutes	97	240									
Other/ comments	<p>The target is to respond to and resolve issues in less than 240 minutes (4 hours).</p> <p>Response time is: ticket submission → first response; and service time is: ticket submission → problem resolution.</p>										

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

August 1st, 2019

RE: Proposed Blanchard Street Restriping

Dear Honorable Members of Council,

Given the number of questions received from Council and the Findlay community at large, I wanted to provide a summary of the history, data, and next steps for the currently proposed modifications to Blanchard Street.

For the previous few years the City of Findlay (City) has submitted applications for funding for projects through the Transportation Alternative Program (TAP) which is funded by the Ohio Department of Transportation (ODOT). In mid-2016, after receiving approval from Council, the City submitted an application which requested funding for a multiuse path on Lincoln St. from Cory to Blanchard St., a multiuse path on Blanchard Street from 6th St. to the existing path on the Northside of the river, and adding sharrow lanes on Sandusky St. from Blanchard St. to CR236.

Following review of our application, ODOT determined that the Sandusky St. project was not warranted at this time and only approved funding for the Lincoln and Blanchard projects. The TAP grant funding was for 95% of construction up to \$1.25 Million.

In January of 2018, the City requested qualifications from engineering firms. We received qualifications from 8 firms and half of the firms recommended a redistribution of lane widths. It was believed that modifying the lane widths would increase the safety of the corridor while also accommodating future projected traffic volumes.

In May of 2018, the City had our standard walkthrough with ODOT. During this meeting, ODOT had concerns about the work on Blanchard Street and did not believe that the multiuse path along the side of the road could be accommodated. This was due to the limited space and the need for ADA Compliance. Additionally, they believed that a more efficient and safer layout for the corridor could be generated from a redistribution of lanes. After receiving recommendations from various firms, ODOT, and permission from Traffic Commission, the City requested the selected consultant complete an additional traffic and safety study.

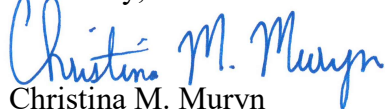
This study was shared with Council on October 2nd, 2018 and funds were requested to apply for Safety Funds through ODOT to compliment the funding received through the TAP Grant. On October 10th, 2018, ODOT approved a safety grant for 90% of construction up to \$1.5 Million. This was for lane distribution, resurfacing, bike lanes, and traffic signal improvements from 6th Street to Tiffin Avenue.

As of July 30th, 2019 the selected consultant GPD Group is working to complete additional renderings and the City along with ODOT should have final plans and specifications completed by the end of October.

On the next page you will find a few key points, outlined cost, rough graphics, and proposed next steps.

Thank you for your diligent review of these documents and your continued work to make Findlay a more efficient, safe, and healthy community.

Sincerely,



Christina M. Muryn
Mayor

Safety

- This project will improve safety at 17 intersections along the Blanchard Street corridor.
- 5 Intersections with left turn lanes will have traffic lights left turn signals.
- Predicted decrease rear end and t bone crashes in this corridor.

Capacity

- A 0.50% annual growth rate was applied when projecting the 2039 traffic volumes which were utilized in the safety study.
- The street width is not changing. Should actual traffic volumes increase beyond the 2039 projected level of service, accommodations can be made to serve pedestrians and cyclists in a different way.
- See Attached sheet for Summary of Travel Time Analysis

Estimated Cost Breakdown

Construction Cost

Grants = \$2,523,363

Local = \$214,789

Total Construction Cost= \$2,738,153

Construction Inspection

Max. Eligible for Reimbursement = \$78,504

Local = \$113,165

Total Construction Inspection Cost= \$191,670

Total Project Cost = \$2,929,823

Max City of Findlay Share= \$327,955

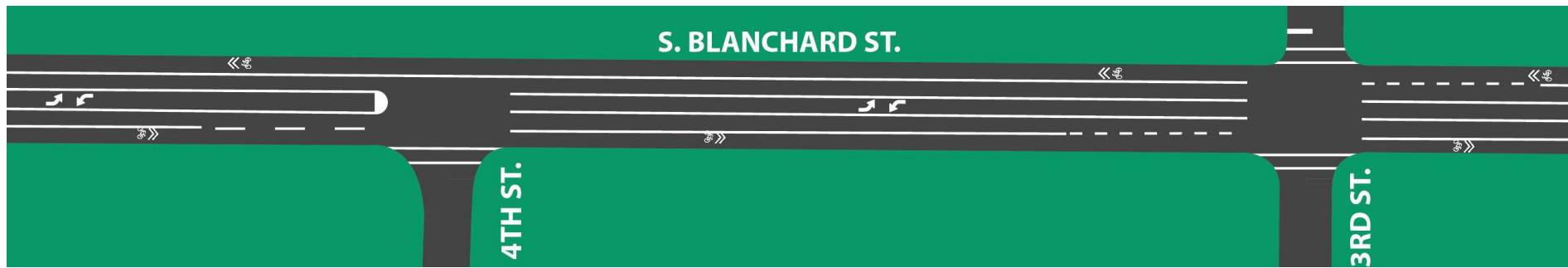
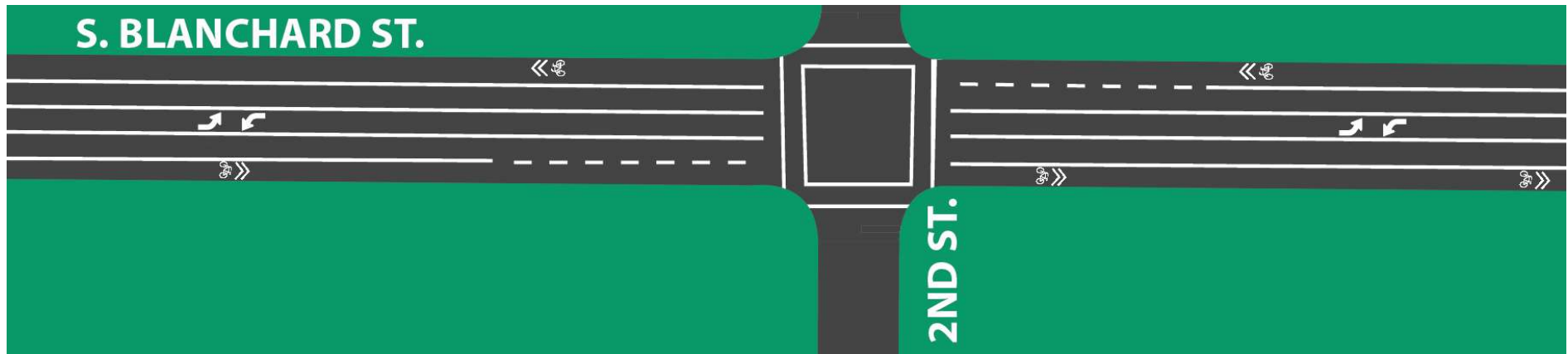
Proposed Next Steps

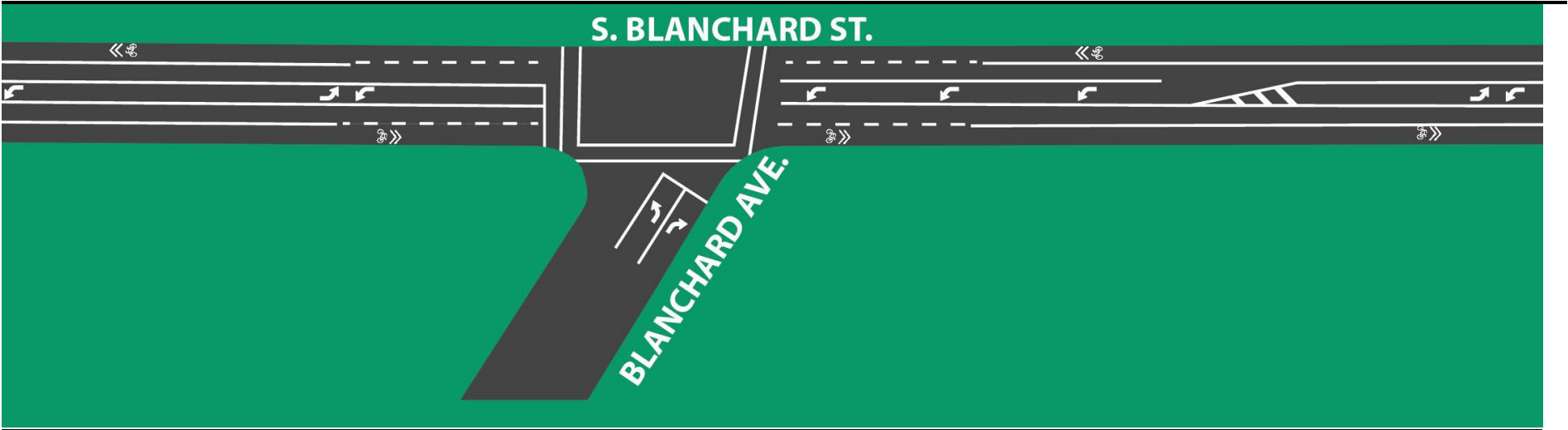
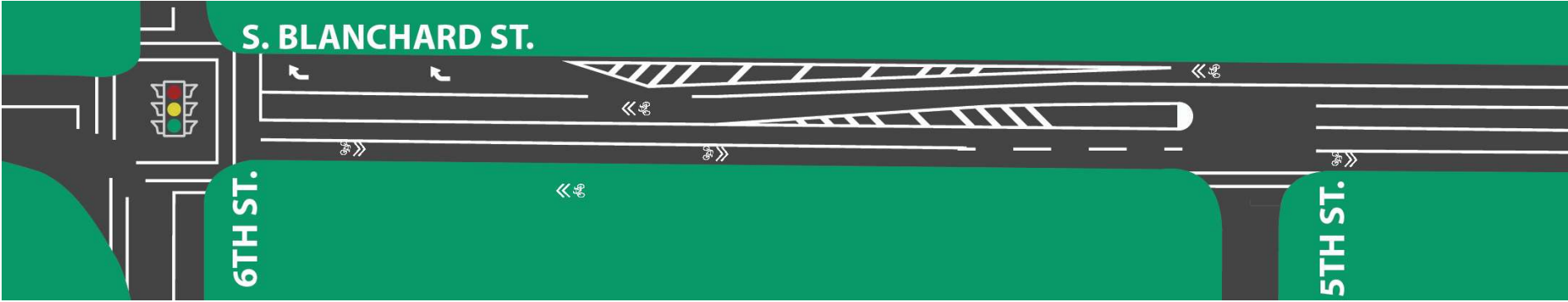
Discuss potential dates for a public meeting to discuss Blanchard Street project.

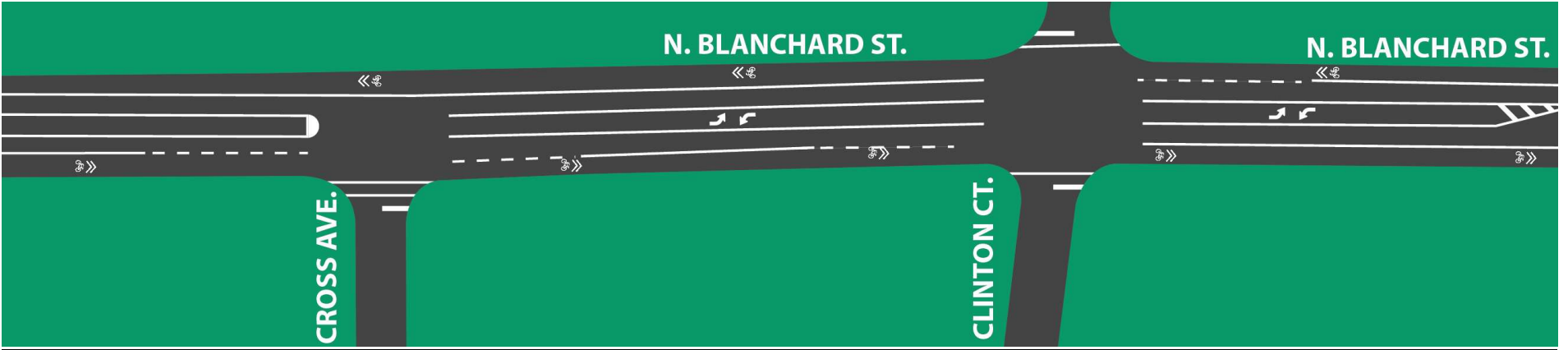
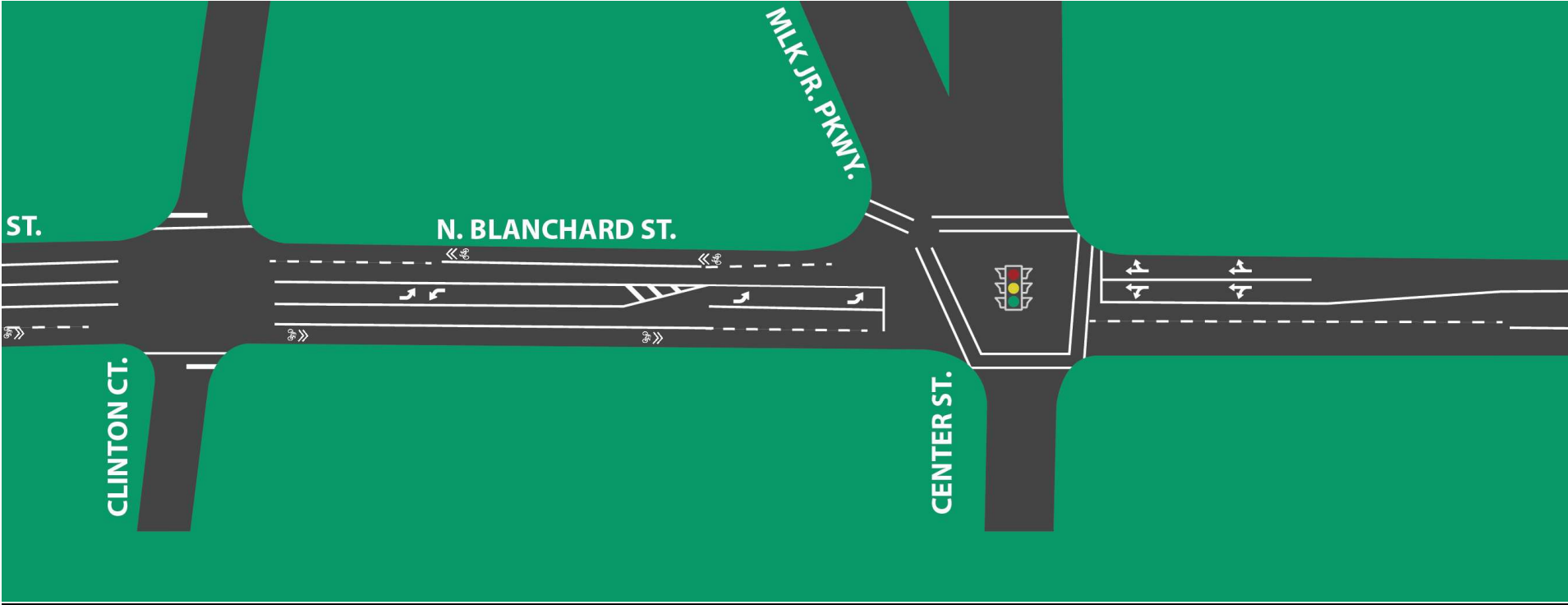
Intersection Capacity Analysis Summary Signalized Intersection Totals

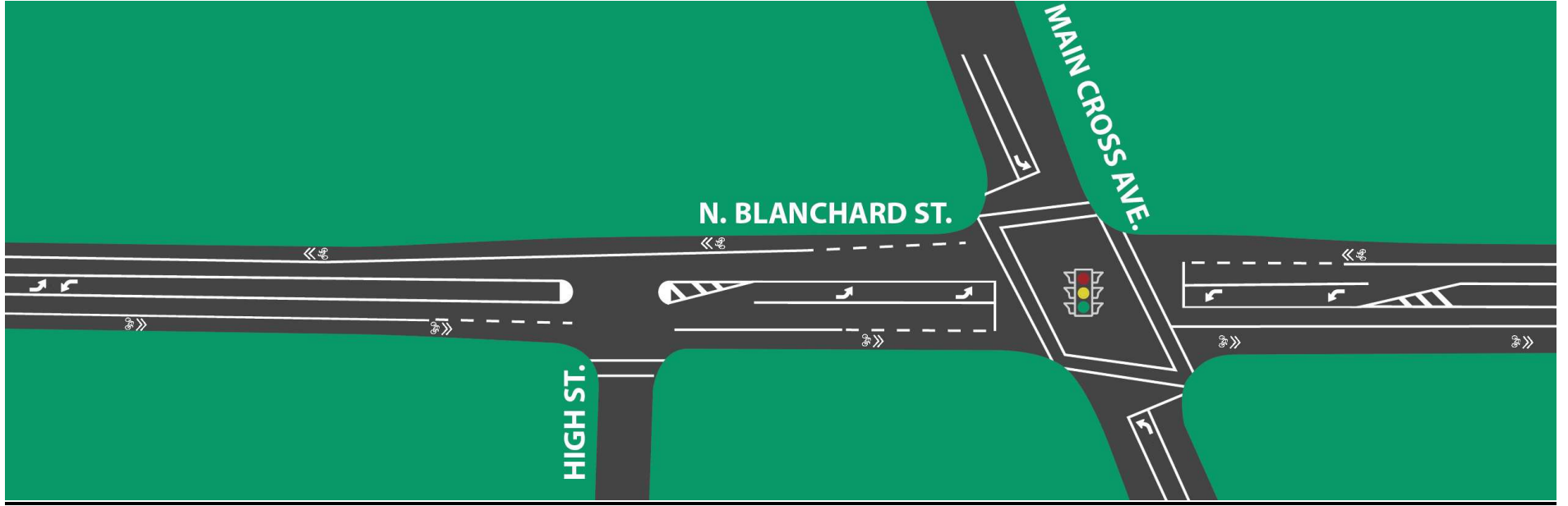
Intersection/Movement	Current Conditions		Current Layout with 2039 Volume		Prop. Layout with 2039 Volume	
	AM Peak	PM Peak	AM Peak	PM Peak	AM Peak	PM Peak
Blanchard & 6 th Street	9.0	16.0	9.7	20.7	9.7	20.1
Blanchard & E. Lincoln	9.7	26.2	9.9	28.0	10.2	17.8
Blanchard & E. Sandusky	25.7	31.7	26.5	64.9	25.0	45.0
Blanchard & E. Main Cross	19.2	23.8	19.3	24.4	13.0	17.8
Blanchard/Center/MLKJ	17.4	21.4	17.8	21.4	18.6	23.4
Blanchard/Tiffin/Cherry	25.9	44.3	28.1	58.1	34.8	55.9

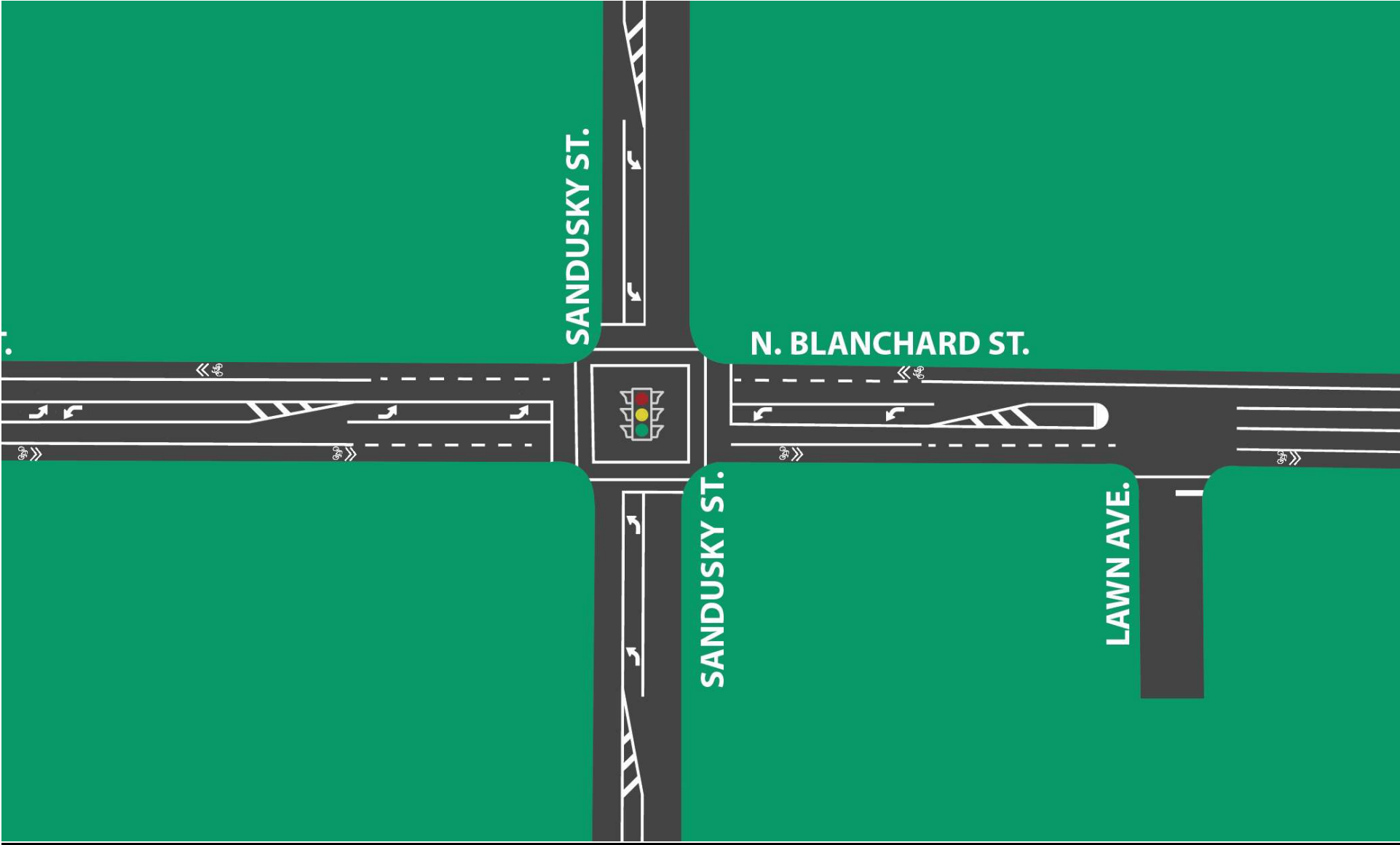
Graphics











SANDUSKY ST.

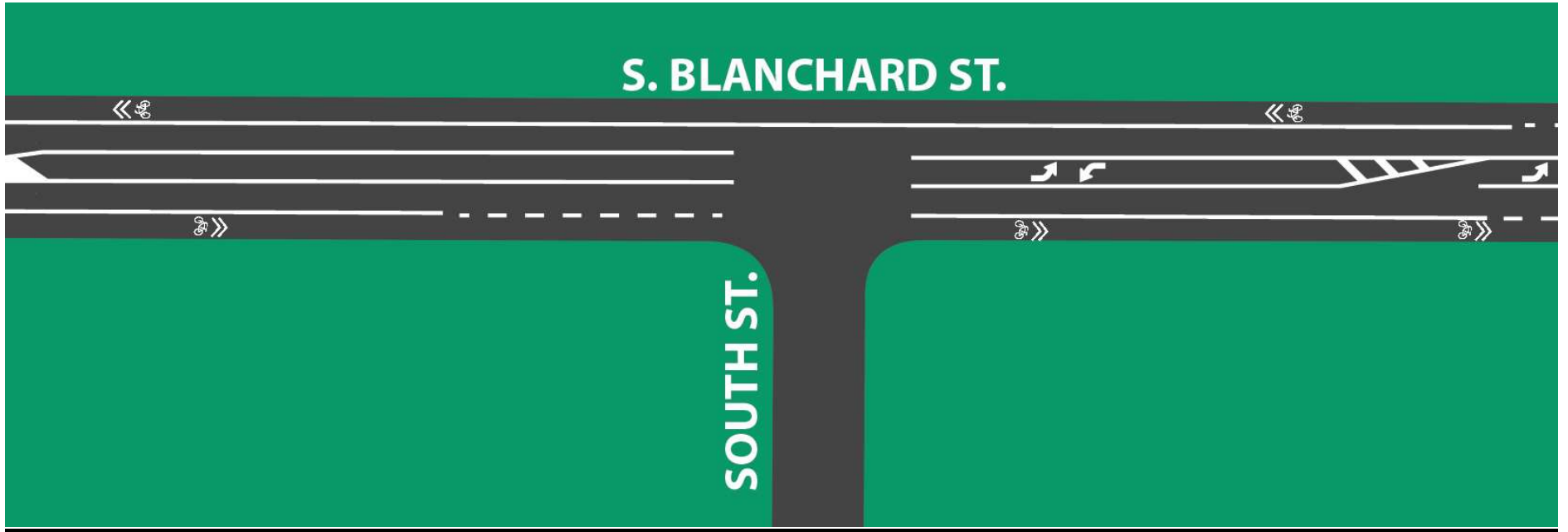
N. BLANCHARD ST.

SANDUSKY ST.

LAWN AVE.

S. BLANCHARD ST.

SOUTH ST.

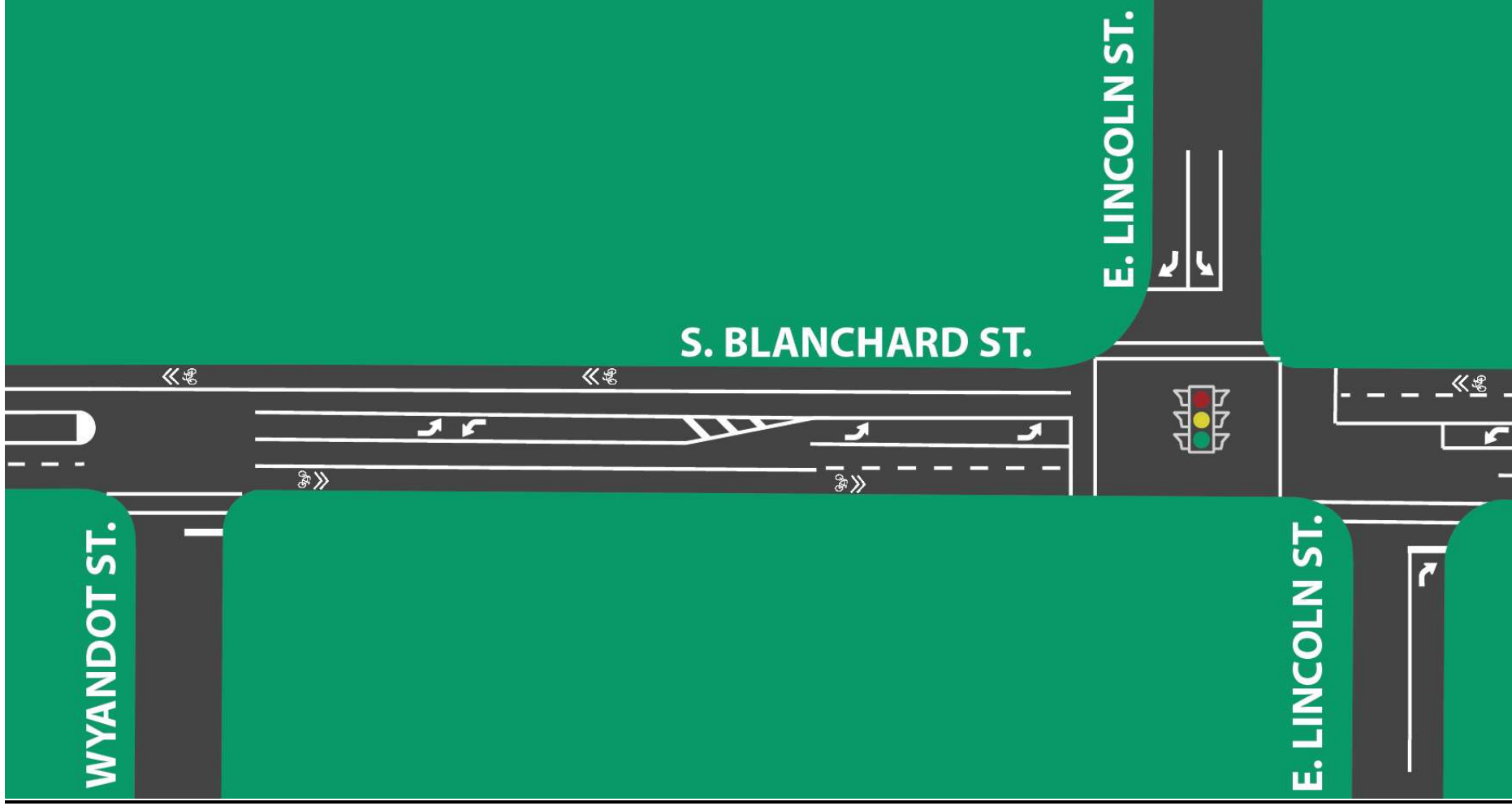


WYANDOT ST.

S. BLANCHARD ST.

E. LINCOLN ST.

E. LINCOLN ST.



Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

July 31, 2019

RE: Easements for American Electric Power

Dear Council Members:

American Electric Power (AEP) will be relocating two (2) transmission lines located along the City's Swale Park property to accommodate the Maumee Watershed project. AEP is requesting a new easement for each line so that they can have legal access for maintenance purposes in the future. These easements will be 50 feet wide and will be centered on the power lines.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to allow the Mayor to sign the necessary paperwork to grant the easement.

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

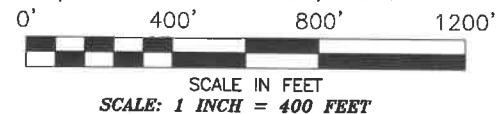
EXHIBIT "A"

EXHIBIT "A" PREPARED BY:
CENTRAL SURVEYING CO. LTD
7563 EAST MAIN ST.
REYNOLDSBURG, OHIO 43068
614-864-1100

BASIS OF BEARINGS:
BEARINGS ARE BASED ON THE OHIO STATE PLANE
COORDINATE SYSTEM, NAD 83, OHIO NORTH ZONE.

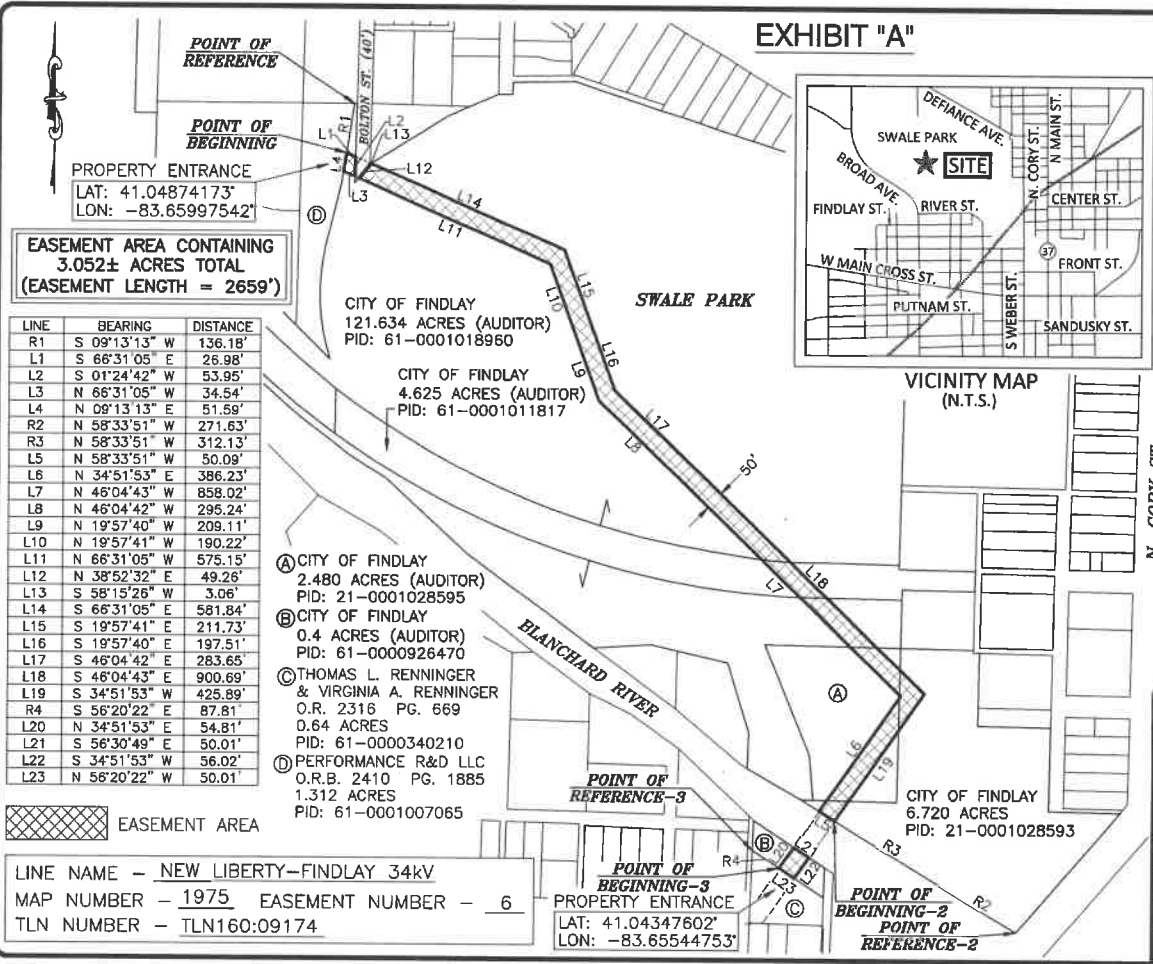
SITUATE:
SITUATED IN THE STATE OF OHIO, COUNTY OF
HANCOCK, CITY OF FINDLAY, BEING PART OF THE
NORTHEAST QUARTER AND SOUTHEAST QUARTER OF
SECTION 13, TOWNSHIP 1 NORTH, RANGE 10 EAST,
AND BEING PARTS OF A 0.4 ACRE, 2.480 ACRE,
4.265 ACRE, 6.720 ACRE, AND 121.634 ACRE
TRACTS OF LAND CONVEYED TO THE CITY OF
FINDLAY. ALL REFERENCES CONTAINED HEREIN ARE
TO HANCOCK COUNTY RECORDER'S RECORDS,
FINDLAY, OHIO.

NOTES:
THIS DRAWING IS FOR EASEMENT PURPOSES ONLY
AND HAS BEEN COMPILED USING EXISTING PUBLIC
RECORDS ALONG WITH FIELD COLLECTED INFORMATION.
SUBJECT TO ALL LEGAL STREETS, HIGHWAYS,
RIGHT-OF-WAYS, ALLEYS, EASEMENTS, AGREEMENTS
AND/OR CONDITIONS OF RECORD, IF ANY.



OHIO POWER COMPANY
*EASEMENT ACROSS THE LANDS OF
CITY OF FINDLAY
CONTAINING 3.052± ACRES*

Drawn By: DS	Checked By: WW
Scale: 1"=400'	Date: 06/11/19
File Name: AEP20190314-FINDLAY	BPID Number:
Revisions: 06/27/19	A18081004



**EASEMENT AREA CONTAINING
3.052± ACRES TOTAL
(EASEMENT LENGTH = 2659')**

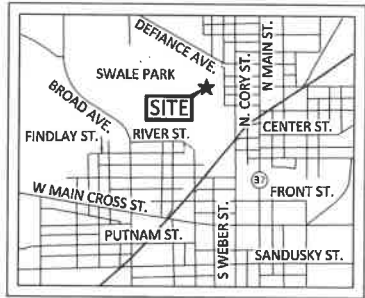
LINE	BEARING	DISTANCE
R1	S 09°13'13" W	136.18'
L1	S 66°31'05" E	26.98'
L2	S 01°24'42" W	53.95'
L3	N 66°31'05" W	34.54'
L4	N 09°13'13" E	51.59'
R2	N 58°33'51" W	271.63'
R3	N 58°33'51" W	312.13'
L5	N 58°33'51" W	50.09'
L6	N 34°51'53" E	386.23'
L7	N 46°04'43" W	858.02'
L8	N 46°04'42" W	295.24'
L9	N 19°57'40" W	209.11'
L10	N 19°57'41" W	190.22'
L11	N 66°31'05" W	575.15'
L12	N 38°52'32" E	49.26'
L13	S 58°15'26" W	3.06'
L14	S 66°31'05" E	581.84'
L15	S 19°57'41" E	211.73'
L16	S 19°57'40" E	197.51'
L17	S 46°04'42" E	283.65'
L18	S 46°04'43" E	900.69'
L19	S 34°51'53" W	425.89'
R4	S 56°20'22" E	87.81'
L20	N 34°51'53" E	54.81'
L21	S 56°30'49" E	50.01'
L22	S 34°51'53" W	56.02'
L23	N 56°20'22" W	50.01'

- Ⓐ CITY OF FINDLAY
2.480 ACRES (AUDITOR)
PID: 21-0001028595
- Ⓑ CITY OF FINDLAY
0.4 ACRES (AUDITOR)
PID: 61-0000926470
- Ⓒ THOMAS L. RENNINGER
& VIRGINIA A. RENNINGER
O.R. 2316 PG. 669
0.64 ACRES
PID: 61-0000340210
- Ⓓ PERFORMANCE R&D LLC
O.R.B. 2410 PG. 1885
1.312 ACRES
PID: 61-0001007065

LINE NAME - NEW LIBERTY-FINDLAY 34kV
MAP NUMBER - 1975 EASEMENT NUMBER - 6
TLN NUMBER - TLN160:09174

**POINT OF
BEGINNING-3**
PROPERTY ENTRANCE
LAT: 41.04347602'
LON: -83.65544753'

**POINT OF
BEGINNING-2**
**POINT OF
REFERENCE-2**



VICINITY MAP
(N.T.S.)

EASEMENT AREA CONTAINING
1.114± ACRES TOTAL
(EASEMENT LENGTH = 1105')

CITY OF FINDLAY
121.634 ACRES (AUDITOR)
PID: 61-0001018960

PROPERTY ENTRANCE:
LAT: 41.04586945°
LON: -83.65569278°

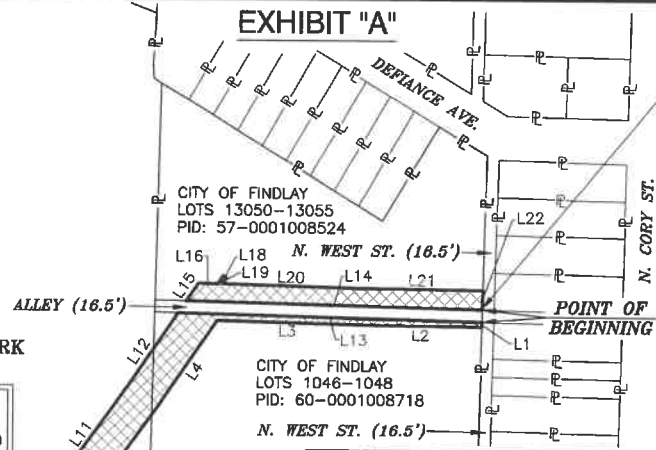
CITY OF FINDLAY
4.625 ACRES (AUDITOR)
PID: 61-0001011817



EASEMENT AREA

LINE NAME - FINDLAY-N. FINDLAY 34KV
MAP NUMBER - 1982 EASEMENT NUMBER - 5
TLN NUMBER - TLN160:09141

EXHIBIT "A"



CITY OF FINDLAY
LOTS 13050-13055
PID: 57-0001008524

CITY OF FINDLAY
LOTS 1046-1048
PID: 60-0001008718

LINE	BEARING	DISTANCE
L1	S 01°21'24" W	6.71'
L2	N 89°26'15" W	167.68'
L3	N 88°30'09" W	194.93'
L4	S 34°13'30" W	144.96'
L5	S 35°32'38" W	182.53'
L6	S 33°34'13" W	155.39'
L7	S 45°14'55" W	236.52'
L8	N 46°04'43" W	50.01'
L9	N 45°14'55" E	232.57'
L10	N 33°34'13" E	151.14'
L11	N 35°32'38" E	182.82'
L12	N 34°13'30" E	122.26'
L13	S 88°38'36" E	416.60'
L14	N 88°38'36" W	405.94'
L15	N 34°13'30" E	29.78'
L16	S 88°30'09" E	26.67'
L17	N 34°05'34" E	13.86'
L18	S 55°54'26" E	5.00'
L19	S 34°05'34" W	10.66'
L20	S 88°30'09" E	189.22'
L21	S 89°26'15" E	167.96'
L22	S 01°21'24" W	26.80'

PROPERTY EXIT
LAT: 41.04745075°
LON: -83.65273751°

EXHIBIT "A" PREPARED BY:
CENTRAL SURVEYING CO. LTD
7563 EAST MAIN ST.
REYNOLDSBURG, OHIO 43068
614-864-1100

BASIS OF BEARINGS:
BEARINGS ARE BASED ON THE OHIO STATE PLANE
COORDINATE SYSTEM, NAD 83, OHIO NORTH ZONE.

SITUATE:
SITUATED IN THE STATE OF OHIO, COUNTY OF
HANCOCK, CITY OF FINDLAY, BEING PART OF THE
NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 1
NORTH, RANGE 10 EAST, AND BEING PART OF
LOTS 13050-13055 IN DUNN AND HULL'S
SUBDIVISION AND PART OF LOTS 1046-1048 IN
A.F. & D.M. VANCE'S ADDITION, ALSO BEING PART
OF A 4.265 ACRE AND 121.634 ACRE TRACTS OF
LAND CONVEYED TO THE CITY OF FINDLAY. ALL
REFERENCES CONTAINED HEREIN ARE TO HANCOCK
COUNTY RECORDER'S RECORDS, FINDLAY, OHIO.

NOTES:
THIS DRAWING IS FOR EASEMENT PURPOSES ONLY
AND HAS BEEN COMPILED USING EXISTING PUBLIC
RECORDS ALONG WITH FIELD COLLECTED INFORMATION.
SUBJECT TO ALL LEGAL STREETS, HIGHWAYS,
RIGHT-OF-WAYS, ALLEYS, EASEMENTS, AGREEMENTS
AND/OR CONDITIONS OF RECORD, IF ANY.

0' 200' 400' 600'



SCALE IN FEET
SCALE: 1 INCH = 200 FEET

OHIO POWER COMPANY

EASEMENT ACROSS THE LANDS OF
CITY OF FINDLAY
CONTAINING 1.114± ACRES

Drawn By: DS

Checked By: WW

Scale: 1"=200'

Date: 06/11/19

File Name: AEP20190315-FINDLAY

BPID Number:

Revisions: 06/27/19

A18081006

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

July 31, 2019

RE: Runway 7/25 Rehab – Crack Seal Design/Construction (35293200)
Rehabilitate Taxiway A (A4 to A6) – Design (35284800)

Dear Council Members:

The Federal Aviation Administration (FAA) has awarded the City a grant in the amount of \$184,473.50 for the above listed projects. The grant funds along with a 5-percent City match will be used for Construction of the Runway 7-25 project and design of the Taxiway A project. These projects are included in the 2019 Capital Improvement Plan.

Along with appropriating the grant funds and the City match, I am also asking for permission to sign the grant agreement. The grant agreement was received on July 30, 2019 and needs to be executed by August 21, 2019 for the grant to be valid.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to allow the Service Director to enter into a grant agreement with the Federal Aviation Administration and to appropriate and transfer funds for the capital expenditures as follows:

From: FAA Grant	\$131,273.50	
CIT Fund – Capital Improvements Restricted Account	\$ 6,909.50	
To: Runway 7/25 Rehab – Crack Seal Design/Construction (35293200)		\$ 138,183
From: FAA Grant	\$ 53,200	
CIT Fund – Capital Improvements Restricted Account	\$ 2,800	
To: Rehabilitate Taxiway A (A4 to A6) – Design (35284800)		\$ 56,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Flag City, USA

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

July 31, 2019

RE: 2019 Annual Manhole Adjustment Program (35691600)

Dear Council Members:

This program was initiated this year to allow the street department to adjust manholes as necessary to improve the rideability of the road and decrease the odds of damaging snow plow blades in the winter months. The project is in the capital plan with a total estimated cost of \$50,000 split between the sewer fund and the stormwater fund. Previously, \$25,000 was appropriated from the sewer fund and now the remainder needs to be appropriated from the stormwater fund.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

From: Sewer Fund – Stormwater restricted account	\$25,000
To: 2019 Annual Manhole Adjustment Program (35691600)	\$ 25,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

July 31, 2019

RE: 2019 Annual Sewer Televising (35691400)

Dear Council Members:

By authorization of Ordinance 2019-013, a bid opening was held for the above-referenced project on July 31, 2019. Bids were received from four (4) potential contractors with the base bid amounts ranging from \$235,581.44 to \$453,319.00. There were also three (3) alternates that were part of the bid. Alternate prices ranged from \$5,578.91 to \$12,860.00. The lowest and best bid was received from Taplin Group, LLC of Kalamazoo, Michigan.

This project is included in the 2019 Capital Improvements Plan with an estimated cost of \$300,000. Since the bid amount is less than what was included in the Capital Plan, I am requesting that the full amount be appropriated so that we can add additional sections of sewer to the project. Previously, an amount of \$20,000 was appropriated to the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate funds as follows:

From: Sewer Fund	\$280,000
To: 22019 Annual Sewer Televising (35691400)	\$ 280,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

July 31, 2019

RE: ODOT Municipal Bridge Inspection Program

Dear Council Members:

The City of Findlay is currently a member of ODOT's Municipal Bridge Inspection Program. Since we are part of the program, ODOT inspects the bridges that the City is responsible for and provides us with the findings. The current program will be ending on December 31, 2019, so ODOT is in the process of renewing this program for three more years going through 2020, 2021 and 2022. The program is for any municipality in Ohio with bridge inspection responsibilities and has a population less than 50,000.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to allow the Mayor and the President of Council to sign the necessary paperwork to enter into the Ohio Department of Transportations' Municipal Bridge Inspection Program.

If you have any questions, please feel free to contact me.

Sincerely;



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Approved Final Scope of Services Minutes Date: _____

**GENERAL ENGINEERING SERVICES
Central Office, Office of Structural Engineering
Scope of Services**

The CONSULTANT may be required to perform the following services on a task order type basis for bridges designated by regulation or by agreement as City or Village inspection responsibility. Tasks which may include but are not limited to the following:

Task 1 - Scour Tasks

- Task 1A - Scour Critical Assessment
- Task 1B - Scour Plan-of-Action
- Task 1C – Scour Analysis

Task 2 - Load Rating Tasks

- Task 2A - Field Measurements for Load Rating
- Task 2B - Load Rating Calculations

Task 3 – SMS Structure Inventory and Review

Task 4 – Inspection Procedures

- Task 4A - Fracture Critical Plan
- Task 4B – Underwater Inspection Procedures

Task 5 - Bridge Inspection

- Task 5A – Routine Bridge Inspection
- Task 5B – Fracture Critical Inspection
- Task 5C – Underwater Dive Inspection

Services shall be conducted in accordance with the following:

- ODOT Manual of Bridge Inspection, Latest Version
- ODOT SMS Bridge and Inventory Coding Guide, Latest Version
- ODOT Bridge Design Manual, Section 900), Latest Version
- Hydraulic Engineering Circulars 18, 20 and 23
- The Manual for Bridge Evaluation, Second Edition 2013 interim with revisions, AASHTO

Publication

- Bridge Inspector's Reference Manual, FHWA NHI Publication Number: 12-049,
Publication Year: 2012
- Underwater Bridge Inspection, FHWA Publication Number: FHWA NHI-10-027,
Publication Year: 2010

The CONSULTANT shall maintain a project cost accounting system that will segregate costs for individual task orders. The invoicing progress reports shall be detailed enough to show the breakdown of each assigned structure indicating the status of all subtasks. Completion of the individual subtasks is necessary for reimbursement credits.

The Department will be performing an annual Quality Assurance Review (QAR) for each selected consultant in accordance with Manual of Bridge Inspection to ensure accuracy and consistency of the inspection and documentation in SMS. This typically includes an office and field review.

The project will be divided into four (4) sub-projects (SP). A CONSULTANT will be selected for each sub-project. Municipalities opted into the previous inspection program will have the option to renew their legislation. Municipalities with population greater than 50,000 people are excluded from the program. The sub-projects have the following general geographic areas, category characteristics, and maximum contract values for the municipalities with municipal inspection responsibility obtained from SMS data as of March 2019.

Project: SP01 - District (1, 2, &3), Total Structures = 435*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	170	158	24	0	352
Multi-Span	21	18	29	15	83
Culvert	156	45	0	0	201
Truss	0	0	2	0	2
Underwater Inspection	0	0	0	0	0
Fracture Critical Inspection	0	4	0	0	4
Load Rating**	149	75	16	10	250

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

**General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 109334**

Project: SP02 - District (4, 11, &12), Total Structures = 270*

Type	L =< 20'	20' < L =< 60'	60' < L =< 200'	L > 200'	Total
Single Span	86	86	25	0	197
Multi-Span	16	14	27	16	73
Culvert	82	36	0	0	118
Truss	1	1	5	0	7
Underwater Inspection	0	0	0	1	1
Fracture Critical Inspection	0	1	5	0	6
Load Rating**	67	35	16	5	123

* Level 1 Bridge Inspection structures

** Tasked as budget allows w/priority for NBI bridges

Project: SP03 - District (5, 6, &10), Total Structures = 355*

Type	L =< 20'	20' < L =< 60'	60' < L =< 200'	L > 200'	Total
Single Span	132	126	29	0	287
Multi-Span	7	8	35	18	68
Culvert	108	62	4	0	174
Truss	0	0	8	0	8
Underwater Inspection	0	0	1	1	2
Fracture Critical Inspection	0	0	8	1	9
Load Rating**	141	73	20	8	242

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

Project: SP04 - District (7, 8 &9), Total Structures = 426*

Type	L =< 20'	20' < L =< 60'	60' < L =< 200'	L > 200'	Total
Single Span	150	125	29	0	304
Multi-Span	27	42	41	12	122
Culvert	135	93	30		231
Truss	0	1	5	1	7
Underwater Inspection	0	0	1	1	2
Fracture Critical Inspection	0	2	4	1	7
Load Rating	180	81	27	2	290

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

Please note that the total number of structure types is estimated based on current SMS data query, and it may be adjusted when tasks are assigned in the future.

UNDERSTANDING

1. Inspections shall be completed by firm's full-time staff prequalified with ODOT for Level 1 bridge inspection according to the Manual of Bridge Inspection.
2. Task order are intended for maintaining compliance with the FHWA 23-Mertics, Ohio Revised Code, and ODOT policy manuals. Deadlines set by the task orders shall be respected.
3. All reports and records compiled under this agreement shall become the property of the City or Village and shall be housed in the City or Village. ODOT shall receive an electronic copy of plans, analysis files, reports and other items mentioned below.
 - a) CONSULTANT shall perform all applicable updates to SMS with new or revised information for structure inventory and appraisal data, inspections, scour, fracture critical members, and load ratings.
 - b) CONSULTANT shall submit copies of all reports and calculations electronically, or in hard copies when requested, to the City or Village for inclusion in their bridge records.
 - c) This includes, as applicable, a printed copy of the inspection report, Scour Plan-of-Action, Fracture Critical Plan, load rating report, gusset plate analysis, inspection procedures, and field measurement notes, digital pictures as well as a reproducible digital data file (.pdf, .doc, .xml, and .xls formats).
4. Copies of all transmittal letters related to this Task Order shall be submitted to Central Office, Office of Structural Engineering.
 - a) When required, CONSULTANTS shall locate the original construction plans, as-built, and shop drawings from archive locations specified by the municipality and upload them onto SMS.

Services to be furnished by CONSULTANT may include:

TASK 1 - SCOUR TASKS

Task 1A – Scour Critical Susceptibility NBIS Item 113) - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection. Deliverables include field notes, a completed Scour Critical Assessment Checklist as per Appendix I of the 2014 Manual of Bridge Inspection, and any other reference material needed for the bridge

owner to properly maintain their bridge files. Channel photos or cross sections may be tasked under this item if assigned.

Task 1B - Scour Plan-of-Action - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection Appendix H for the scope of this task. Deliverables include a completed Scour Plan-of-Action, field notes, calculations, and any other reference material needed by bridge owner to maintain bridge files.

TASK 2 – LOAD RATING TASKS

Task 2A - Field Measurements for Load Rating - Should no plans exist or if additional information is required, each main member shall be field measured for load rating. The condition of the member should be noted on the field documentation. All measurements shall be included in the load rating report.

Task 2B - Load Rating Calculations – A bridge carrying vehicular traffic shall be rated to determine the safe load carrying capacity. The CONSULTANT shall review existing bridge plans and inspection reports and other inspection information such as photographs and estimates of section loss for bridge members and connections. The analysis for existing structures shall be performed for AASHTO HS20-44 [MS 18] (truck, lane, & military) loading for both inventory and operating levels, and for the four Ohio Legal Loads including the special hauling vehicles (2F1, 3F1, 4F1, and 5C1, SU4, SU5, SU6, SU7, EV2, and EV3) at operating level. The CONSULTANT shall try to complete the load rating analysis utilizing BrR (Virtis) at first. Hand-calculations or Spreadsheets if BrR is not applicable. The BrR analysis file, other load rating files, and BR100 shall be included with the submittal to OSE.

The inventory and operating ratings shall be coded as per the most recent version of the ODOT Bridge Inventory Coding Guide. Update SMS Inventory with the load rating results and upload BR100 pdf file.

The electronic deliverable shall include if applicable an Excel spreadsheet or other files used for analysis for each bridge which shall include the member areas, member capacities both with and without section loss, influence lines (can be the ordinates or graph of the lines), dead loads and dead load stresses in members, live loads and live load stresses in members for all truck loadings and the load ratings of the members. Truck loadings to be used for the ratings are specified in BDM Section 900.

The Load Rating Report shall be prepared by a registered or non-registered engineer and it shall be checked, signed, sealed and dated by an Ohio Registered Professional Engineer.

The Load Rating Report shall explain the method used to calculate the load rating of each bridge.

AASHTO Load Factor Rating (LFR) shall be utilized for all bridges not designed by Load and Resistance Factor Design. AASHTO Load and Resistance Factor Rating (LRFR) shall be utilized for all structures designed for HL93 loading starting October 2010.

Load Rating Report Submittal to the City or Village shall include:

- a. Two (2) printed copies and one electronic pdf copy of the Load Rating Report for each bridge.
- b. Final summary of inventory and operating ratings for each member and the overall ratings of the structure shall be presented for each live load truck. An acceptable format is ODOT form BR-100.
- c. Analysis program input files. Both input and output files shall be submitted when programs other than BrR or spreadsheets are used.
- d. All calculations related to the load rating.
- e. If applicable, the weight limits posting recommendations including a copy of the standard posting sign; such as R12-1 (24" x 30"), R12-H5 (30" x 48"), and R12-H7 (30" x 30").

TASK 3 – SMS STRUCTURE INVENTORY AND REVIEW

The scope of this task includes a limited review of the structure inventory data in the ODOT SMS. In general, the CONSULTANT shall review specific existing ODOT bridge inventory records (as provided by the City and approved by ODOT) of the designated bridge. The CONSULTANT may download the inventory report, which contains inventory data for each bridge on file with ODOT from the ODOT website. The CONSULTANT shall verify this data and determine if the ODOT SMS structure file information needs changing. If no changes are necessary, then no SMS inventory needs to be filled out. If changes are necessary, the scope of this task shall also include completing and filing inventory updates (and supplements, as needed) in SMS. The CONSULTANT shall refer to the ODOT Office of Structural Engineering Inventory and Coding Guide of SMS for inventory coding details.

TASK 4 – INSPECTION PROCEDURES

Task 4A – Fracture Critical Plan – A Fracture Critical Member Plan and inspection procedure shall be developed and updated. For more details, refer to Chapter 4: Inspection Types in the Manual of Bridge Inspection. It shall include:

1. Sketches of the superstructure with locations of all fatigue and fracture prone details identified.
 - a. Use framing plan or schematic with detail locations labeled and a legend explaining each labeled item on the scheme.

- b. Use an elevation view for trusses.
- c. Classify similar fatigue/fracture prone details as types (e.g. end of partial cover plate).
2. A table or location of important structural details indicating:
 - a. Type of detail (e.g. end of partial cover plate, short web gap, etc.)
 - b. Location of each occurrence of detail
 - c. AASHTO Fatigue Category of detail
 - d. Identify retrofits previously installed
3. Risk Factors Influencing the inspector access.

Photos and sketches shall be properly referenced. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 4B – Underwater Inspection Procedures – An underwater inspection procedure shall be developed. For more details, refer to Chapter 4: Underwater Inspections in the Manual of Bridge Inspection. Please note that ODOT has recently revised Appendix F of the inspection manual. The diving team shall fill out or update the new form and upload it on SMS prior to performing the actual dives. Please contact OSE for a copy of a blank form if not uploaded on SMS at the time.

TASK 5 – BRIDGE INSPECTION

Task 5A – Routine Bridge Inspection (SMS Input) - Perform a routine field inspection of the structure to determine the general condition. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task. Section 1111 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) modified 23 U.S.C.144, requires Ohio to report bridge element level data for NBIS bridges on the National Highway System (NHS) to FHWA. A condition rating or element level inspection will be assigned. This task includes: Condition Rating Inspection for non-NBI structures, Condition Rating Inspection for NBI structures, and Element Level Inspection for NBI classified as NHS.

Task 5B – Fracture Critical Inspection - Perform a fracture critical field inspection of fracture critical items. The CONSULTANT shall update the FCM inspection procedure with current photos and descriptions. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 5C – Underwater Dive Inspection – Perform Underwater/ In-Water inspection of substructure units according to the cycle shown in SMS. Emergency underwater inspection may arise for specific structures over the duration of the contract period. Work shall be done in accordance with the reference manuals and inspection procedure. Scour risk shall be evaluated after field and data collection.

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

August 1, 2019

RE: Country Club Drive Slope Rehabilitation

Dear Council Members:

On Country Club Drive (just south of Glen Road), there has been a failure in the north bank of the Blanchard River. There is a storm sewer that goes through the failure area. The storm sewer has been damaged but cannot be properly repaired until the bank is repaired.

The bank can also continue to move until it is repaired. If this happens, the road could be undermined and it might become necessary to close the road. Engineering advertised for qualifications from consulting firms and the highest scoring firm was S&ME, Inc. out of Dublin. The proposal from S&ME would include all soil borings and testing, survey and mapping, drawings & specifications, environmental permit preparation & assistance and construction services. The fee for all of these items is \$98,731.

Since this project was not included in the 2019 Capital Improvement Plan, I believe that the appropriations committee should meet to discuss the project. This would allow engineering the opportunity to answer any questions that council may have. In order to keep the process moving, I am going to ask for legislation so that the ordinance can get a reading. The ordinance can then be amended (if needed) due to the results of the appropriation meeting.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate funds for the capital expenditures as follows:

From: CIT Fund – Capital Improvements Restricted Account	\$ 98,731
To: Country Club Drive Slope Rehabilitation ()	\$ 98,731

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Flag City, USA



Office of the Mayor

Christina Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

August 2, 2019

Findlay City Council

RE: Agreement with ODNR and MWCD

Dear Members,

I know you are aware of our continued efforts to advance flood mitigation in our community. Most recently, we have been working with the Maumee Watershed Conservancy District and the Ohio Department of Natural Resources to determine a path forward for receiving the capital funding from the State of Ohio.

The fifteen million dollar appropriation will be vital to the success of our project. We have requested that the match for the appropriation be covered by the funds expended locally for the benching project.

ODNR has approved this request with the condition that the City maintain and own the area for a minimum of 15 years to coincide with the life of the bonds for the project.

This agreement sets forth our agreement to those terms, and is in concert with a previously signed agreement with MWCD.

Please authorize signature of this agreement as soon as practical to keep this process moving forward.

Sincerely,

Mayor Christina Muryn

CC: Steve Wilson, Project Manager MWCD
Hancock County Commissioners

**AGREEMENT BY AND BETWEEN
THE MAUMEE WATERSHED CONSERVANCY DISTRICT,
THE CITY OF FINDLAY, OHIO
and
STATE OF OHIO
DEPARTMENT OF NATURAL RESOURCES**

This Agreement is made between the **Maumee Watershed Conservancy District (MWCD)** (the "Grantee"), of 1464 Pinehurst Drive, Defiance, Ohio 43512, the **City of Findlay, Ohio (City)** (the "Intermediary") of 308 Dorney Plaza, Findlay, Ohio 45840, and the **State of Ohio, Ohio Department of Natural Resources ("ODNR")**, of 2045 Morse Road, Columbus, Ohio 43229. This Agreement is further made as an ancillary accommodation to payment and performance of the grant agreement, relating to the Project, to be entered into by and between ODNR and the Grantee, a true copy of which shall be provided by Grantee to Intermediary.

1. The Project.

This Agreement and the Grant Agreement each relate to a project (the "Project") for the construction, improvement and operation of the **Eagle Creek Dry Storage Basin** located at or near 11500 Township Road 49, Findlay, Ohio (the "Facility").

2. Termination.

This Agreement shall terminate contemporaneously with the Grant Agreement. ODNR may, at any time after execution of this Agreement, upon 30 days written notification, terminate all or any portion of the Project.

3. Easement Provisions.

The Intermediary agrees to a 15 year commitment of maintaining property (shown on Exhibit A) owned by the Intermediary in compliance with a Memorandum of Agreement (shown as Exhibit B) through which the Grantee is constructing the Hydraulic Improvements, Phase 1. The construction cost of the Hydraulic Improvements, Phase 1 shall serve as the 20% match for the \$ 15 million grant provided by the State of Ohio for the Project.

4. Invoice Requirements.

A proper invoice must include the following information and/or attached documentation:

- (1) Name and address of Grantee: Maumee Watershed Conservancy District, 1464 Pinehurst Dr, Defiance, OH 43512
- (2) Federal Tax Identification Number of Grantee: 34-6401821
- (3) Invoice remittance address of Grantee: 1464 Pinehurst Dr, Defiance, OH 43512
- (4) The purchase order number authorizing the delivery of materials, supplies or services.
- (5) Description including time period, and when applicable, unit price, quantity and total price of materials, supplies or services actually delivered or rendered as specified in the purchase order.

If an invoice contains a defect or impropriety and/or it is not a proper invoice as defined in this section, a written notification and the improper invoice shall be sent to the invoicing business

concern at the address designated within fifteen calendar days after receipt of the invoice. The notice shall contain a description of the defect or impropriety and any additional information necessary to correct the defect or impropriety.

5. Property Ownership.

Intermediary will own the property on which the Hydraulic Improvements, Phase 1 is undertaken and on which the Hydraulic Improvements, Phase 1 is constructed (the "Property") during the construction of the Hydraulic Improvements, Phase 1 and after its completion. ODNR shall have the right to occupy and use the Property in accordance with Section 9 of the Grant Agreement.

6. Non-Discrimination provision

Pursuant to RC 125.111, Grantee and Intermediary agree that neither Grantee, Intermediary nor any person acting on behalf of Grantee or Intermediary will discriminate, by reason of race, color, religion, sex, age, disability, military status as defined in Section 4112.01 of the Ohio Revised Code, national origin, or ancestry against any citizen of this state in the employment of any person qualified and available to perform the work under this Agreement. Grantee and Intermediary further agree that neither Grantee, Intermediary nor any person acting on behalf of Grantee or Intermediary, shall discriminate in any manner against, intimidate, or retaliate against any employee hired for the performance of work under this Agreement on account of race, color, religion, sex, age, disability, military status as defined in Section 4112.01 of the Ohio Revised Code, national origin, or ancestry. Grantee and Intermediary agree to comply with all pertinent provisions of Section 125.111 of the Ohio Revised Code.

7. OBM Certification

In accordance with Section 126.07 of the Ohio Revised Code, obligations of the ODNR under this Agreement shall not be valid and enforceable unless the Director of the Office of Budget and Management first certifies that there is a balance in the appropriation not already obligated to pay existing obligations. If the Ohio General Assembly fails to continue funding for expenditures hereunder, this Agreement will terminate as of the date that the funding expires, and the state will have no further obligation to make any payments.

8. Independent Contractor and Ohio Retirement System Retirant.

Unless Grantee and/or Intermediary are "business entities" as that term is defined in R.C. § 145.037 ("an entity with five or more employees that is a corporation, association, firm, limited liability company, partnership, sole proprietorship, or other entity engaged in business") Grantee and Intermediary shall have any individual performing services under this Agreement complete and submit the Independent Contractor Acknowledgment attached hereto as Exhibit A to ODNR. Grantee and/or Intermediary's failure to complete and submit attachment at the time Grantee and Intermediary execute this Agreement shall serve as Grantee and/or Intermediary's certification that they are a "business entity" as that term is defined in R.C. § 145.037.

9. Drug Free Workplace

Grantee and Intermediary each agree to comply with all applicable state and federal laws

regarding drug-free workplace. Grantee and Intermediary shall make a good faith effort to ensure that all their employees, while working on state property, will not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

10. Ohio Elections Law

Grantee and Intermediary each affirm that, as applicable to it, no party listed in Division (I) or (J) of Section 3517.13 of the Ohio Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to his campaign committees.

11. Compliance with Laws

Grantee and Intermediary each agree to comply with all applicable federal, state, and local laws in the conduct of the work hereunder. Grantee, Intermediary and their respective employees are not employees of ODNR with regard to the application of the Fair Labor Standards Act, Federal Insurance Contribution Act, Social Security Act, Federal Unemployment Tax Act, Internal Revenue Code, and state revenue and tax laws. Grantee and Intermediary accept full responsibility for payment of any and all taxes, insurance premiums, or payroll deductions required for all employees engaged by Grantee and Intermediary in the performance of the work authorized by this Agreement, including without limitation, unemployment compensation, workers' compensation, and all health care, income tax, social security, and Medicare deductions. ODNR is exempt from federal, state, and local taxes and shall not be liable for any taxes under this Agreement.

This Agreement shall be governed, construed, and interpreted in accordance with the laws of the State of Ohio. Any provision of this Agreement prohibited by the law of Ohio shall be deemed void and of no effect, including, without limitation, Revised Code Section 149.43. To the extent that ODNR is a party to any litigation arising out of, or relating in any way to, this Agreement or the performance thereunder, such an action shall be brought only in a court of competent jurisdiction in Franklin County, Ohio.

12. Self-insurance

The State of Ohio is self-insured for the indemnification of its officers and employees in the maximum aggregate amount of one million dollars per occurrence in accordance with section 9.87 of the Ohio Revised Code.

13. Liability

The parties agree that Grantee and Intermediary shall be solely responsible for any and all claims, demands, or causes of action arising from their respective obligations under this Agreement. Each party to this Agreement must seek its own legal representative and bear its own costs, attorney fees and expenses, in any litigation that may arise from the performance of this Agreement. It is specifically understood and agreed that ODNR does not indemnify Grantee or Intermediary. Nothing in this Agreement shall be construed to be a waiver of the sovereign immunity of the State of Ohio or the immunity of any of its employees or agents for any purpose. In no event shall ODNR be liable for indirect, consequential, incidental, special, liquidated, or punitive damages, or lost profits.

14. Findings for Recovery

Grantee and Intermediary each affirmatively represent and warrant to ODNR that they are not subject to a finding for recovery under R.C. 9.24, or that they have taken appropriate remedial steps required under R.C. 9.24 or otherwise qualifies under that section. Grantee and Intermediary each agree that if this representation or warranty is deemed to be false, this Agreement shall be void *ab initio* as between the parties to this Agreement, and any funds paid by ODNR hereunder immediately shall be repaid to ODNR, or an action for recovery immediately may be commenced by ODNR for recovery of said funds.

15. Ethics

Grantee and Intermediary, by signature on this document, each certify that they: (i) have reviewed and understands the Ohio ethics and conflict of interest laws as found in Ohio Revised Code Chapter 102 and in Ohio Revised Code Sections 2921.42 and 2921.43, and (ii) will take no action inconsistent with those laws. Grantee and Intermediary each understand that failure to comply with Ohio's ethics and conflict of interest laws is, in itself, grounds for termination of this Agreement and may result in the loss of other contracts or grants with the State of Ohio.

16. Executive Order Requirements

Grantee and Intermediary each affirm to have read and understands Executive Order 2019-12D issued by Ohio Governor Michael DeWine and signed and completed the Standard Affirmation and Disclosure Form (Exhibit B) and shall abide by those requirements in the performance of this Agreement and perform no services required under this Agreement outside of the United States. Executive Order 2019-12D is available @ (<https://governor.ohio.gov/wps/portal/gov/governor/media/executive-orders/2019-12d>)

Grantee and Intermediary also each affirm, understand, and agree to immediately notify the ODNR of any change or shift in the location(s) of services performed by the Grantee, Intermediary or their respective subcontractors under this Agreement, and no services shall be changed or shifted to a location(s) that are outside of the United States.

17. Assignment/Delegation

Neither Grantee nor Intermediary will assign any of its rights nor delegate any of their respective duties and responsibilities under this Agreement without prior written consent of ODNR. Any assignment or delegation not consented to may be deemed void by the ODNR.

18. Severability

In case any one or more of the provisions previously contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

19. Counterparts

This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original and taken together shall be deemed to be one and the same instrument. This

Agreement may be executed and delivered by facsimile or electronically in Microsoft Word or PDF format.

20. Resolution of Authorization

This Agreement has been authorized through an ordinance or resolution passed by the governing bodies of Grantee and Intermediary. A hand signed certified copy of the ordinance or resolution is attached to this Agreement.

IN TESTIMONY WHEREOF, the parties hereto have set their hands as of the date indicated below. This Agreement shall be effective as of the date on which the second of the two parties executes it.

GRANTEE:

ODNR:
OHIO DEPARTMENT OF NATURAL
RESOURCES
Office of Real Estate & Land Management

By: _____

By: _____

Chief, as Designee for:
Mary Mertz, Director

Title: _____

Date: _____

Date: _____

Tax ID Number: _____

INTERMEDIARY:

By: _____

Title: _____

Date: _____

Tax ID Number: _____

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
August 6, 2019**

ORDINANCE NO. 2019-048 (*ODOT FY20 Resurfacing/HAN-CR-236-0.00*) requires three (3) readings
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY. **third reading**

ORDINANCE NO. 2019-049 (*annual street resurfacing/curb repairs 2019*) requires three (3) readings
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY. **third reading**

ORDINANCE NO. 2019-050 (*WPC UV replacement*) requires three (3) reading
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY. **third reading**

ORDINANCE NO. 2019-051 (*Utility Billing software*) requires three (3) readings **third reading**
AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT OR CONTRACTS WITH MUNI-LINK FOR THE UPDATING OF THE CITY OF FINDLAY'S UTILITY BILLING DEPARTMENT'S SOFTWARE, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-052 (*E. Bigelow Avenue Waterline Replacement Project*) requires three (3) readings
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY. **second reading**

ORDINANCE NO. 2019-053 (*Capital Improvement Appropriation for June Allocation*) requires three (3) readings
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY. **second reading**

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

AUGUST 6, 2019

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, AUGUST 6, 2019 MEETING.

RESOLUTIONS

- 019-2019 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).
- 020-2019 A RESOLUTION DECLARING IT NECESSARY TO PROVIDE ENHANCED PUBLIC SERVICES IN THE DOWNTOWN FINDLAY IMPROVEMENT DISTRICT, AND DECLARING AN EMERGENCY.

ORDINANCES

- 2019-055 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2019-056 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2019-057 AN ORDINANCE DETERMINING TO PROCEED WITH THE PROVISION OF THE ENHANCED PUBLIC SERVICES IN THE DOWNTOWN FINDLAY SPECIAL IMPROVEMENT DISTRICT, AND DECLARING AN EMERGENCY.
- 2019-058 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE EASEMENT AGREEMENTS PER LOCATION WITH AMERICAN ELECTRIC POWER FOR THE RELOCATION OF TRANSMISSION LINES LOCATED ON CITY-OWNED PROPERTY IN ORDER TO ACCOMMODATE THE MAUMEE WATERSHED PROJECT AND TO ENABLE LEGAL ACCESS FOR MAINTENANCE PURPOSES, AND DECLARING AN EMERGENCY.
- 2019-059 AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION, AND APPROPRIATE \$9,709.50, FIVE PERCENT (5%) OF THE TOTAL PROJECT AMOUNT FOR THE CONSTRUCTION OF RUNWAY 7/25 REHAB CRACK SEAL DESIGN/CONSTRUCTION PROJECT NO. 35293200, AS WELL AS THE REHABILITATION TAXIWAY A (A4 TO A6) DESIGN PROJECT NO. 35284800, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2019-060 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2019-061 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2019-062 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION TO RENEW THE CURRENT MUNICIPAL BRIDGE INSPECTION PROGRAM, AND DECLARING AN EMERGENCY.
- 2019-063 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 019-2019

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
INTRINSIC INTERVENTIONS INC	202420	21006000-321100	MUNICIPAL COURT	5,065.00	40 CASES OF 16-ETG DRUG TESTING CUPS	NO PURCHASE ORDER IN PLACE

RESOLUTION NO. 020-2019

A RESOLUTION DECLARING IT NECESSARY TO PROVIDE ENHANCED PUBLIC SERVICES IN THE DOWNTOWN FINDLAY IMPROVEMENT DISTRICT, AND DECLARING AN EMERGENCY.

WHEREAS, On March 19, 2019, this Council adopted Resolution No. 012-2019 approving the renewal petition, services plan and budget of the Downtown Findlay Improvement District (hereinafter referred to as "DISTRICT"), all in accordance with a renewal petition signed by the owners of at least seventy-five percent (75%) of the area of lots and lands located within the DISTRICT that abuts upon any street, alley, public road, place, boulevard, park entrance, easement or other existing public improvement (excluding property owned by the United States of America and the State of Ohio and property owned by a church, Hancock County or the City, unless that church, the County or the City, as applicable has requested the inclusion of that property) that was submitted to and accepted by this Council on that date (hereinafter referred to as "THE PETITION"); and,

WHEREAS, this council adopted Resolution 012-2019 approving the renewal petition, services plan and budget, as amended, to conform to the actual DISTRICT: and

WHEREAS, THE PETITION, as amended, requests that this Council levy special assessments against the benefited properties in the DISTRICT to pay costs of the enhanced public services described in the initial plan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That this Council hereby confirms its approval of the RENEWAL PETITION, the services plan and budget for services filed with THE RENEWAL PETITION, as amended, on March 19, 2019 (hereinafter referred to as "THE COMPREHENSIVE PLAN"), each of which is now on file in the office of the Clerk of Council, and creation of the DISTRICT pursuant to THE PETITION and Chapter 1710 of the Revised Code.

SECTION 2: It is hereby declared necessary to provide in the DISTRICT the enhanced public services described in THE COMPREHENSIVE PLAN.

SECTION 3: The plan, specifications and estimate of cost for the enhanced public services set forth in THE COMPREHENSIVE PLAN now on file in the office of the Clerk of Council are approved. The enhanced public services shall be made in accordance with those plans and specifications for those enhanced public services.

SECTION 4: This Council finds and determines that (i) those enhanced public services are conducive to the public health, convenience and welfare of the DISTRICT and the inhabitants thereof, (ii) the lots and lands to be assessed as described in Section 5 hereof are specially benefited by the enhanced public services and (iii) the enhanced public services have been petitioned for by the owners of seventy-five percent (75%) or more of the area of lots and lands in the area to be assessed for the enhanced public services.

SECTION 5: In accordance with THE RENEWAL PETITION and Section 1710.06(C) of the Revised Code, the whole cost of the enhanced public services shall be assessed upon all lots and lands in the DISTRICT except property owned by the United States of America and the State of Ohio and property owned by a church, Hancock County or the City, unless that church, the County or the City, as applicable has requested the inclusion of that property, by the methods set forth in Section 727.01 of the Revised Code as follows: one hundred percent (100%) of the costs shall be assessed in proportion to the benefits that may result in the improvement (i.e. total square footage of each lot and land).

SECTION 6: The cost of the enhanced public services shall include the cost of preliminary and other surveys, plans, specifications, profiles and estimates and of printing, serving and publishing notices, resolutions and ordinances, the amount of damages resulting from the enhanced public services and the interest thereon any costs incurred in connection with the preparation, levy and collection of the special assessments, expenses of legal services, the cost of labor and material, and interest on any securities issued in anticipation of the levy and collection of the special assessments, together with all other necessary expenditures, including those provided for in Section 1710.07 of the Revised Code.

SECTION 7: The estimated special assessments of the cost of the enhanced public services described in this resolution heretofore filed in the office of the Clerk of Council and as amended and approved by the City Auditor are hereby approved. The Clerk of Council shall cause notice of the adoption of this resolution and the filing of the estimated special assessments to be served in the manner provided by law on the owners of all lots and lands to be assessed.

SECTION 8: The special assessments to be levied shall be paid according to the following payment schedule: over a period of five (5) years in ten (10) semi-annual installments, with interest on the unpaid principal amount of each special assessment at the same rate or rates of interest as shall be borne by any securities issued in anticipation of the collection of the total of the unpaid special assessments; provided that the owner of any property assessed may pay the special assessment in cash within thirty (30) days after passage of the assessing ordinance.

SECTION 9: Neither the Downtown Findlay Improvement District, Inc. nor the City presently intend to issue securities or obtain a loan in anticipation of the levy of the special assessments or to issue securities or obtain a loan in anticipation of the collection of the special assessments in installments and in an amount equal to the total of the unpaid special assessments.

SECTION 10: This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

SECTION 11: That this Resolution is hereby declared to be an emergency measure and shall be in force and effect from and after its adoption. The reason for the emergency lies in the fact that same is necessary for the immediate preservation of the public peace, health, safety and property and for the further reason that this Resolution must be immediately effective in order to cause enhanced public services to be provided in the DISTRICT, which services are urgently needed to maintain and improve the DISTRICT as a business, cultural, residential and recreational community.

SECTION 12: This Resolution shall be in full force and effect from and immediately after its adoption by the required number of votes, otherwise, at the earliest time permitted by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2019-055

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM: General Fund (insurance proceeds)	\$ 25,961.50
TO: Police Department #21012000-other	\$ 25,961.50

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that funds received from the City's insurance company may be utilized.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2019-056

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM: General Fund	\$ 1,000.00
TO: City Council #21001000-other	\$ 1,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that postage for the DFID assessment may be reimbursed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2019-057

AN ORDINANCE DETERMINING TO PROCEED WITH THE PROVISION OF THE ENHANCED PUBLIC SERVICES IN THE DOWNTOWN FINDLAY SPECIAL IMPROVEMENT DISTRICT, AND DECLARING AN EMERGENCY.

WHEREAS, on March 19, 2019, Council adopted Resolution 012-2019 the renewal petition, services plan and budget of the Downtown Findlay Special Improvement District (THE DISTRICT), all in accordance with the petition signed by the owners of at least seventy-five percent (75%) of the area of lots and lands affected by the proposed District, which has been amended by Resolution 024-2013, which has no affect other than modifying THE DISTRICT boundaries, which are all contiguous, and still represents at least seventy-five percent (75%) of the area of lots and land affected by the amendment to said District, and which properly assesses said properties on the basis of square footage of each respective property within THE DISTRICT; and,

WHEREAS, the renewal petition requests that this Council levy special assessments against the benefited properties in THE DISTRICT to pay costs of the enhanced public services described in renewed and amended plan, and;

WHEREAS, this Council adopted Resolution 020-2019 declaring the necessity of providing the enhanced public services described above, and;

WHEREAS, this Council has provided proper notice of said amended assessments to all properties within THE DISTRICT, dated July 22, 2019, and no objections to said assessments have been received.

NOW, THEREFORE, BE IT ORDAINED by the Council of the city of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: It is determined to proceed with the provisions of the enhanced public services described in the Renewal Petition, Services Plan and Budget, as amended, and as approved by Resolutions 024-2013, 012-2019, and 020-2019 (THE COMPREHENSIVE PLAN), each of which is now on file in the office of the Clerk of Council.

SECTION 2: The enhanced public services shall be provided in accordance with the provisions of Resolution 024-2013, 012-2019, and 020-2019 and THE COMPREHENSIVE PLAN.

SECTION 3: All claims for damages resulting from the provision of the enhanced public services that have been legally filed shall be inquired into after completion of the provision of the services and the Director of Law is authorized and directed to institute legal proceedings in a court of competent jurisdiction to inquire into those claims.

SECTION 4: The whole cost of the enhanced public services to be assessed in accordance with 024-2013, 012-2019, and 020-2019 shall be assessed on an annual basis for a period of Five (5) years in the manner and pursuant to the payment schedule set forth, and on the lots and lands described, in those Resolutions.

SECTION 5: The estimated special assessments previously prepared and filed in the office of the Clerk of Council are adopted.

SECTION 6: The Clerk of Council shall deliver a certified copy of this Ordinance to the County Auditor within fifteen (15) days after its passage with a copy of the appropriate assessments for each property, as determined by the City Auditor, to be attached thereto as "Exhibit A".

SECTION 7: That the assessments contained in "Exhibit A" represent the annual assessment on each property or parcel and that said assessments shall be assessed against each property or parcel each successive year for a period of not less than Five (5) years, unless otherwise paid in full, and renewable as provided by law.

SECTION 8: This Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the passage of this Ordinance were taken, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the Law.

SECTION 9: This Ordinance is declared to be necessary for the immediate preservation of the public peace, health, safety and property of the City and for the further reason for the passage of this Ordinance necessary to cause enhanced public services to be provided in THE DISTRICT which services are urgently needed to maintain and improve THE DISTRICT as a business, cultural, residential and recreational community;

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED: _____

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____

\$ per Sq Ft: 0.02541

Years: 5

\$60,018.76 \$300,093.80



Table with columns: Annual Amount, OWNER, ADDRESS, Owner Name, Address, Contact Name, Phone, Email, Acreage, Front, Depth, Square Ft, Amount, etc.

m/c on 2 other parcels w/57000210380 combined and retired parcels 210001031037

is 1/5 equal floor charges as condo is 1/5 equal floor charges as condo is 1/5 equal floor charges as condo is 1/5 equal floor charges as condo is 1/5 equal floor charges as condo

split 21-1031716, 17, 18 combined w/ 21-1031717 to make 19 6 owners??

Parcel Number	Annual Amount	OWNER	ADDRESS	Owner Name	Address	Contact Name	Phone	Email	Acreage	Front	Depth	Square Ft	Amount		
600000315250	\$ 485.36	433 WEST MAIN CROSS LLC	433 W MAIN CROSS ST FINDLAY OH 45840	KARHOFF PAUL	409 W M/ Paul Karhoff		419-	snail	0.4385		lrr	lrr	19,101.06	\$485.36	\$2,426.79
600000315280	\$ 1,016.43	HECK JAMES R TRUSTEE, JAMES R HECK TRUST	500 -506 S MAIN ST FINDLAY OH 45840	HECK JAMES R T	500 -506 S MAIN ST FINDLAY OH 45840	Nick Reinhart			0.9183		lrr	lrr	40,001.15	\$1,016.43	\$5,082.15
600000318240	\$ 381.15	HECK JAMES R TRUSTEE, JAMES R HECK TRUST	500 -506 S MAIN ST FINDLAY OH 45840	HECK JAMES R T	500 -506 S MAIN ST FINDLAY OH 45840	Jim Heck	419-	jim@		75.00	200.00	15,000.00	\$381.15	\$1,905.75	
600000318250	\$ 254.10	HECK JAMES R TRUSTEE, JAMES R HECK TRUST	0 S MAIN ST FINDLAY OH 45840	HECK JAMES R T	0 S MAIN ST FINDLAY OH 45840	Jim Heck	419-	jim@		50.00	200.00	10,000.00	\$254.10	\$1,270.50	
600000318280	\$ 254.10	WEA-OR LLC	520 S MAIN ST FINDLAY OH 45840	RIECK'S	520 S MA Kent Weaver		419-	riecks		50.00	200.00	10,000.00	\$254.10	\$1,270.50	
600000318290	\$ 508.20	ARGYLE APARTMENTS LLC	0 S MAIN ST FINDLAY OH 45840	ARGYLE APARTM	0 S MAIN ST FINDLAY OH 45840	Allen	419-	ahackenberg@hbrla		100.00	200.00	20,000.00	\$508.20	\$2,541.00	
600000318300	\$ 254.10	PAYNE JAMES D, PAYNE BARBARA A	540 S MAIN ST FINDLAY OH 45840	PAYNE JAMES D	540 S MA Jim Payne		419-	jiomp		50.00	200.00	10,000.00	\$254.10	\$1,270.50	
600000318330	\$ 304.92	WILSON'S INC OF FINDLAY	0 S MAIN ST FINDLAY OH 45840	WILSON'S INC O	0 S MAIN ST FINDLAY OH 45840	Pam Baumer	419-	wilso		60.00	200.00	12,000.00	\$304.92	\$1,524.60	
600000318340	\$ 228.69	S&A REAL PROPERTIES LLC	610 S MAIN ST FINDLAY OH 45840	S & A REAL ESTA	610 S MAIN ST FINDLAY OH 45840					45.00	200.00	9,000.00	\$228.69	\$1,143.45	
600000318350	\$ 228.69	HECK JAMES R TRUST	612 S MAIN ST FINDLAY OH 45840	HECK JAMES R T	612 S MA Jim Heck		419-	jim@		45.00	200.00	9,000.00	\$228.69	\$1,143.45	
600000318360	\$ 254.10	HECK JAMES R TRUSTEE, JAMES R HECK TRUST	618 S MAIN ST FINDLAY OH 45840	HECK JAMES R T	618 S MA Jim Heck		419-	jim@		50.00	200.00	10,000.00	\$254.10	\$1,270.50	
600000318370	\$ 157.54	HECK JAMES R, HECK JANE L	620 S MAIN ST FINDLAY OH 45840	HECK, JIM	620 S MA Jim Heck					31.00	200.00	6,200.00	\$157.54	\$787.71	
600000318380	\$ 96.56	HEAD GEORGE JR	622 S MAIN ST FINDLAY OH 45840	HEAD GEORGE J	622 S MA George Head		419-	guitarranch@midoh		19.00	200.00	3,800.00	\$96.56	\$482.79	
600000318390	\$ 236.31	HECK BETH B FAMILY TRUST, HECK JAMES R, HECK JAMES R	624 S MAIN ST FINDLAY OH 45840	HECK BETH B FA	624 S MA Jim Heck		419-	jim@		62.00	150.00	9,300.00	\$236.31	\$1,181.57	
600000318400	\$ 78.77	HECK JAMES R TRUSTEE, HECK JAMES R, HECK BETH B FAM	110 -112 W LINCOLN ST FINDLAY OH 45840	HECK BETH B FA	110 -112 W LINCOLN ST FINDLAY OH 45840	Jim Heck	419-	jim@		62.00	50.00	3,100.00	\$78.77	\$393.86	
600000318410	\$ 111.04	BARNES PROPERTIES	630 S MAIN ST FINDLAY OH 45840	BARNES PROPEF	630 S MAIN ST FINDLAY OH 45840					38.00	115.00	4,370.00	\$111.04	\$555.21	
600000318430	\$ 113.07	HARVEY RENTAL LLC	117 W SANDUSKY ST FINDLAY OH 45840	HARVEY RENTAL	117 W SA Ron Harvey		419-	rharvey@harveyad.i		50.00	89.00	4,450.00	\$113.07	\$565.37	
600000318440	\$ 142.30	HARVEY RENTAL LLC	0 W SANDUSKY ST FINDLAY OH 45840	HARVEY RENTAL W SANDU	0 W SANDUSKY ST FINDLAY OH 45840	Ron Harvey	419-	rharvey@harveyad.i		50.00	112.00	5,600.00	\$142.30	\$711.48	
600000318450	\$ 254.10	JVC PROPERTIES LTD	123 W SANDUSKY ST FINDLAY OH 45840	JVC PROPERTIES	123 W SANDUSKY ST FINDLAY OH 45840					50.00	200.00	10,000.00	\$254.10	\$1,270.50	
600000318460	\$ 254.10	HECK JAMES R TRUSTEE, JAMES R HECK TRUST	129 W SANDUSKY ST FINDLAY OH 45840	HECK JAMES R T	129 W SA Jim Heck		419-	jim@		50.00	200.00	10,000.00	\$254.10	\$1,270.50	
600000318490	\$ 1,016.40	COLDREN FUNERAL HOME INC	205 W SANDUSKY ST FINDLAY OH 45840	COLDREN FUNE	205 W SA Jack Crates		419-42;	ccfh@		200.00	200.00	40,000.00	\$1,016.40	\$5,082.00	
600000318600	\$ 762.30	G B LAND MANAGEMENT LLC	710 S MAIN ST FINDLAY OH 45840	JBS HOLDINGS L	710 S MA Bo Moser		419-			150.00	200.00	30,000.00	\$762.30	\$3,811.50	
600000318610	\$ 254.10	KARLA J SASSE REV TRUST, SASSE KARLA J TRUSTEE	714 S MAIN ST FINDLAY OH 45840	SASSE KARLA J	714 S MA Karla Sasse		419-	findlayoptical@woh		50.00	200.00	10,000.00	\$254.10	\$1,270.50	
600000318620	\$ 254.10	730 SOUTH LLC	730 S MAIN ST FINDLAY OH 45840	LITTLE CAESAR'S	730 S MA Jason Smith		419-	jason7675@woh.rr.i		100.00	100.00	10,000.00	\$254.10	\$1,270.50	
600000318630	\$ 254.10	KIRK RENTALS	116 W LIMA ST FINDLAY OH 45840	KIRK RENTALS	116 W LIM Mark Kirk		419-	docm		100.00	100.00	10,000.00	\$254.10	\$1,270.50	
600001008720	\$ 254.10	WILSON'S INC	600 S MAIN ST FINDLAY OH 45840	WILSON'S INC	600 S MA Pam Baumer		419-	wilso		50.00	200.00	10,000.00	\$254.10	\$1,270.50	
600001008721	\$ 254.10	HECK JAMES R TRUSTEE, JAMES R HECK TRUST	0 W SANDUSKY ST FINDLAY OH 45840	HECK JAMES R T	0 W SANDU Jim Heck		419-	jim@		50.00	200.00	10,000.00	\$254.10	\$1,270.50	
600001025582	\$ 444.63	ENAC HOLDINGS LLC	401 W MAIN CROSS ST FINDLAY OH 45840	ENAC HOLDING	401 W MAIN CROSS ST FINDLAY OH 45840				0.4017		lrr	lrr	17,498.05	\$444.63	\$2,223.13
610000343500	\$ 286.78	MARATHON PETROLEUM COMPANY LP	0 EAST ST FINDLAY OH 45840	MARATHON OIL E	HARDIN Bob George		419-	hrgeo		54.00	209.00	11,286.00	\$286.78	\$1,433.89	
610000343510	\$ 844.40	BLANCHARD VALLEY PORT AUTHORITY	0 E SANDUSKY ST FINDLAY OH 45840	HANCOCK COUN	E SANDU Doug Huffman		419-			159.00	209.00	33,231.00	\$844.40	\$4,222.00	
610001009607	\$ 539.10	BLANCHARD VALLEY PORT AUTHORITY	0 E LINCOLN ST FINDLAY OH 45840	HANCOCK COUN	E HARDIN Doug Huffman		419-			51.00	416.00	21,216.00	\$539.10	\$2,695.49	
												2,646,141.00	\$60,018.76	\$300,093.80	

Note: These square footage numbers reviewed against the county auditorys REGIS Online in July of 2019

ORDINANCE NO. 2019-058

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE EASEMENT AGREEMENTS PER LOCATION WITH AMERICAN ELECTRIC POWER FOR THE RELOCATION OF TRANSMISSION LINES LOCATED ON CITY-OWNED PROPERTY IN ORDER TO ACCOMMODATE THE MAUMEE WATERSHED PROJECT AND TO ENABLE LEGAL ACCESS FOR MAINTENANCE PURPOSES, AND DECLARING AN EMERGENCY.

WHEREAS, American Electric Power (herein after referred to as AEP) has requested the City of Findlay to enter into an easement agreement for the relocation of transmission lines located along various City-owned properties.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay be and she is hereby authorized to enter into easement agreements with American Electric for the purpose of relocating transmission lines.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said easement agreements so that American Electric Power may proceed on an expedited basis on the relocation of said transmission lines.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED: _____

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____

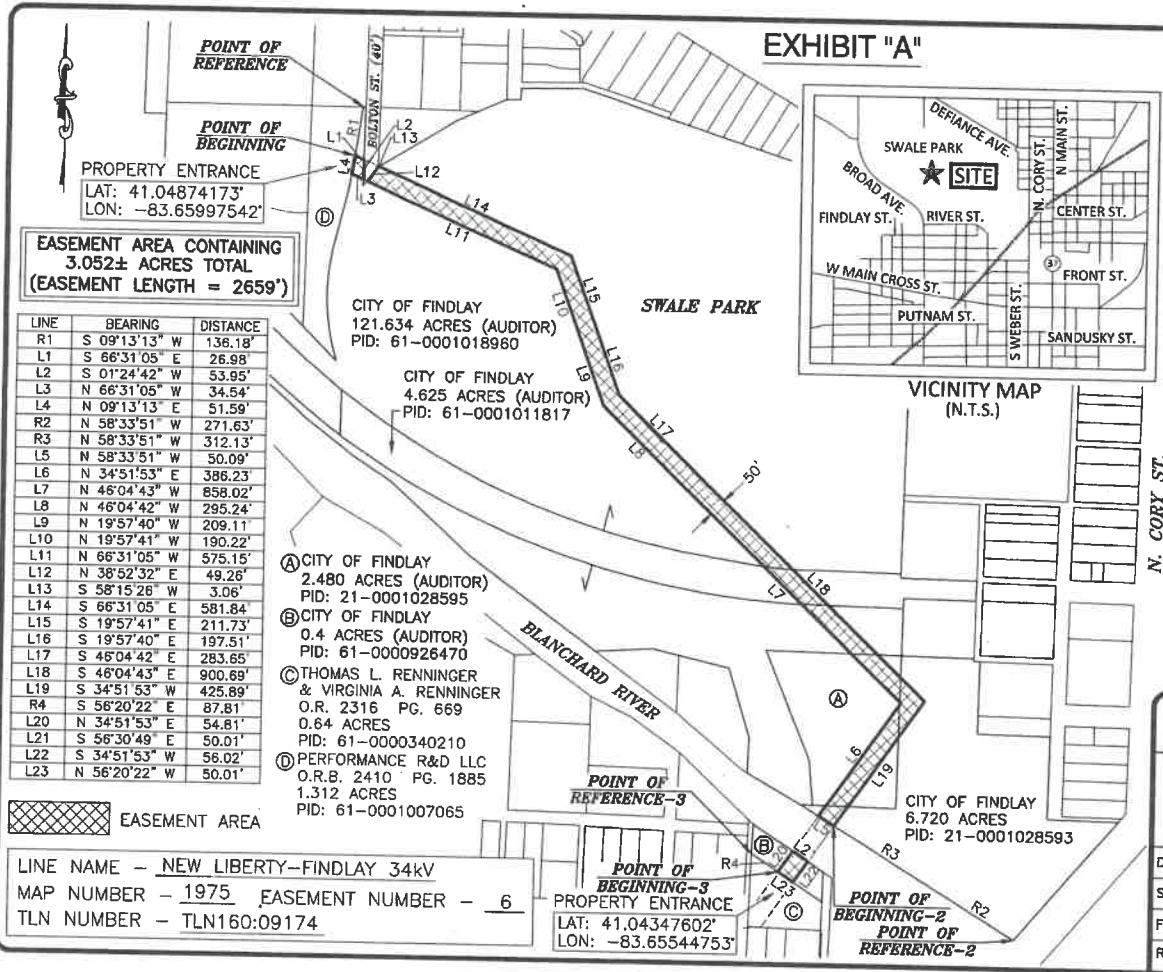


EXHIBIT "A" PREPARED BY:
CENTRAL SURVEYING CO. LTD
7563 EAST MAIN ST.
REYNOLDSBURG, OHIO 43068
614-864-1100

BASIS OF BEARINGS:
BEARINGS ARE BASED ON THE OHIO STATE PLANE COORDINATE SYSTEM, NAD 83, OHIO NORTH ZONE.

SITUATE:
SITUATED IN THE STATE OF OHIO, COUNTY OF HANCOCK, CITY OF FINDLAY, BEING PART OF THE NORTHEAST QUARTER AND SOUTHEAST QUARTER OF SECTION 13, TOWNSHIP 1 NORTH, RANGE 10 EAST, AND BEING PARTS OF A 0.4 ACRE, 2.480 ACRE, 4.265 ACRE, 6.720 ACRE, AND 121.634 ACRE TRACTS OF LAND CONVEYED TO THE CITY OF FINDLAY. ALL REFERENCES CONTAINED HEREIN ARE TO HANCOCK COUNTY RECORDER'S RECORDS, FINDLAY, OHIO.

NOTES:
THIS DRAWING IS FOR EASEMENT PURPOSES ONLY AND HAS BEEN COMPILED USING EXISTING PUBLIC RECORDS ALONG WITH FIELD COLLECTED INFORMATION. SUBJECT TO ALL LEGAL STREETS, HIGHWAYS, RIGHT-OF-WAYS, ALLEYS, EASEMENTS, AGREEMENTS AND/OR CONDITIONS OF RECORD, IF ANY.



OHIO POWER COMPANY

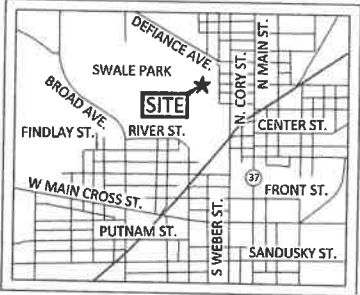
EASEMENT ACROSS THE LANDS OF CITY OF FINDLAY CONTAINING 3.052± ACRES

Drawn By: DS	Checked By: WW
Scale: 1"=400'	Date: 06/11/19
File Name: AEP20190314-FINDLAY	BPID Number: A18081004
Revisions: 06/27/19	

LINE NAME - NEW LIBERTY-FINDLAY 34kV
MAP NUMBER - 1975 EASEMENT NUMBER - 6
TLN NUMBER - TLN160:09174

POINT OF BEGINNING-3
PROPERTY ENTRANCE
LAT: 41.04347602°
LON: -83.65544753°

POINT OF BEGINNING-2
POINT OF REFERENCE-2



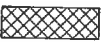
VICINITY MAP
(N.T.S.)

EASEMENT AREA CONTAINING
1.114± ACRES TOTAL
(EASEMENT LENGTH = 1105')

CITY OF FINDLAY
121.634 ACRES (AUDITOR)
PID: 61-0001018960

PROPERTY ENTRANCE:
LAT: 41.04586945'
LON: -83.65569278'

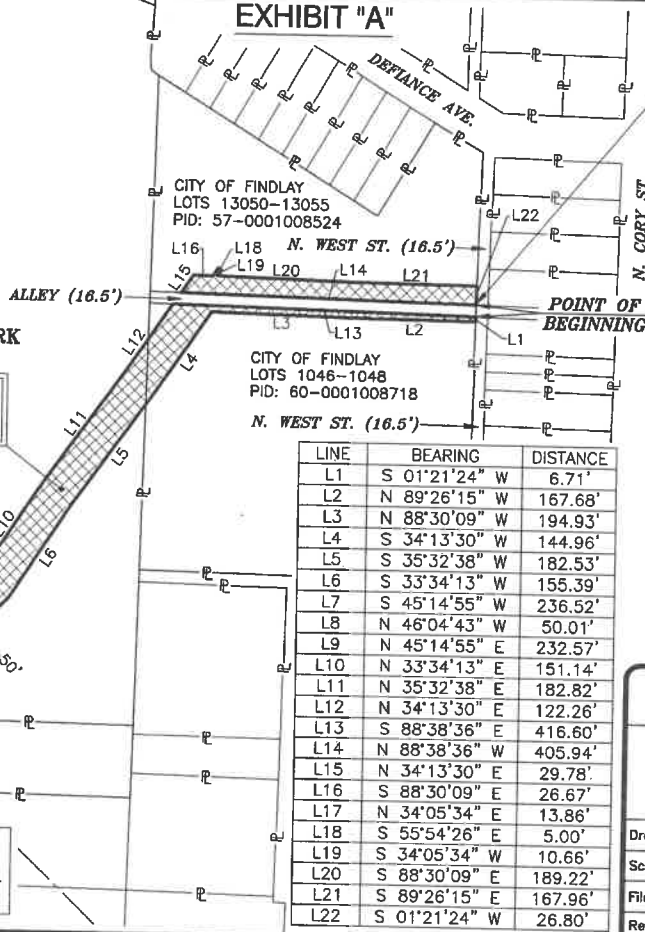
CITY OF FINDLAY
4.625 ACRES (AUDITOR)
PID: 61-0001011817



EASEMENT AREA

LINE NAME - FINDLAY-N. FINDLAY 34KV
MAP NUMBER - 1982 EASEMENT NUMBER - 5
TLN NUMBER - TLN160:09141

EXHIBIT "A"



PROPERTY EXIT
LAT: 41.04745075'
LON: -83.65273751'

EXHIBIT "A" PREPARED BY:
CENTRAL SURVEYING CO. LTD
7563 EAST MAIN ST.
REYNOLDSBURG, OHIO 43068
614-864-1100

BASIS OF BEARINGS:
BEARINGS ARE BASED ON THE OHIO STATE PLANE
COORDINATE SYSTEM, NAD 83, OHIO NORTH ZONE.

SITUATE:
SITUATED IN THE STATE OF OHIO, COUNTY OF
HANCOCK, CITY OF FINDLAY, BEING PART OF THE
NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 1
NORTH, RANGE 10 EAST, AND BEING PART OF
LOTS 13050-13055 IN DUNN AND HULL'S
SUBDIVISION AND PART OF LOTS 1046-1048 IN
A.F. & D.M. VANCE'S ADDITION, ALSO BEING PART
OF A 4.265 ACRE AND 121.634 ACRE TRACTS OF
LAND CONVEYED TO THE CITY OF FINDLAY. ALL
REFERENCES CONTAINED HEREIN ARE TO HANCOCK
COUNTY RECORDER'S RECORDS, FINDLAY, OHIO.

NOTES:
THIS DRAWING IS FOR EASEMENT PURPOSES ONLY
AND HAS BEEN COMPILED USING EXISTING PUBLIC
RECORDS ALONG WITH FIELD COLLECTED INFORMATION.
SUBJECT TO ALL LEGAL STREETS, HIGHWAYS,
RIGHT-OF-WAYS, ALLEYS, EASEMENTS, AGREEMENTS
AND/OR CONDITIONS OF RECORD, IF ANY.

0' 200' 400' 600'



SCALE IN FEET
SCALE: 1 INCH = 200 FEET

LINE	BEARING	DISTANCE
L1	S 01°21'24" W	6.71'
L2	N 89°26'15" W	167.68'
L3	N 88°30'09" W	194.93'
L4	S 34°13'30" W	144.96'
L5	S 35°32'38" W	182.53'
L6	S 33°34'13" W	155.39'
L7	S 45°14'55" W	236.52'
L8	N 46°04'43" W	50.01'
L9	N 45°14'55" E	232.57'
L10	N 33°34'13" E	151.14'
L11	N 35°32'38" E	182.82'
L12	N 34°13'30" E	122.26'
L13	S 88°38'36" E	416.60'
L14	N 88°38'36" W	405.94'
L15	N 34°13'30" E	29.78'
L16	S 88°30'09" E	26.67'
L17	N 34°05'34" E	13.86'
L18	S 55°54'26" E	5.00'
L19	S 34°05'34" W	10.66'
L20	S 88°30'09" E	189.22'
L21	S 89°26'15" E	167.96'
L22	S 01°21'24" W	26.80'

OHIO POWER COMPANY

EASEMENT ACROSS THE LANDS OF
CITY OF FINDLAY
CONTAINING 1.114± ACRES

Drawn By: DS
Scale: 1"=200'
File Name: AEP20190315-FINDLAY
Revisions: 06/27/19

Checked By: WW
Date: 06/11/19
BPID Number:
A18081006

ORDINANCE NO. 2019-059

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION, AND APPROPRIATE \$9,709.50, FIVE PERCENT (5%) OF THE TOTAL PROJECT AMOUNT FOR THE CONSTRUCTION OF RUNWAY 7/25 REHAB CRACK SEAL DESIGN/CONSTRUCTION PROJECT NO. 35293200, AS WELL AS THE REHABILITATION TAXIWAY A (A4 TO A6) DESIGN PROJECT NO. 35284800, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay has been awarded grant funds from the Federal Aviation Administration to be used for the aforementioned projects, and;

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	FAA Grant	\$ 131,273.50
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 6,909.50
TO:	Runway 7/25 Rehab – Crack Seal Design/Construction #35293200	\$ 138,183.00
FROM:	FAA Grant	\$ 53,200.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 2,800.00
TO:	Rehabilitate Taxiway A (A4 to A6) – Design #35284800	\$ 56,000.00

SECTION 2: That the Service Director of the City of Findlay, Ohio be and he is hereby authorized to enter into a grant agreement with the Federal Aviation Administration, along with the City of Findlay's five percent (5%) match, to be used for the aforementioned projects.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned projects may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2019-060

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Sewer Fund – Stormwater Restricted Account	\$ 25,000.00
TO:	2019 Annual Manhole Adjustment Program #35691600	\$ 25,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2019-061

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM: Sewer Fund	\$ 280,000.00
TO: 2019 Annual Sewer Televising #35691400	\$ 280,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that additional sections of sewer may be added to said project.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2019-062

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION TO RENEW THE CURRENT MUNICIPAL BRIDGE INSPECTION PROGRAM, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay is desirous to enter into an agreement with the Ohio Department of Transportation (hereinafter referred to as ODOT) to renew the current Municipal Bridge Inspection Program until end of year 2021 for bridge inspection responsibilities for municipalities in Ohio that have a population of less than 50,000. and;

WHEREAS, ODOT will provide bridge inspections findings back to the City of Findlay.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to enter into an agreement with the Ohio Department of Transportation for the renewal of the current Municipal Bridge Inspection Program

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to renew said agreement with the Ohio Department of Transportation so that bridge inspections provided by ODOT may continue.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2019-063

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 98,731.00
TO:	Country Club Drive Slope Rehabilitation	\$ 98,731.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that the damaged areas of storm sewer in the Country Club Drive area may be replaced.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____