

FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

JULY 2, 2019

COUNCIL CHAMBERS

ROLL CALL of 2018-2019 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the June 18, 2019 Public Hearing meeting minutes to rezone 305 and 307 West Lincoln Street via Ordinance No. 2019-035.
- Acceptance or changes to the June 18, 2019 Public Hearing meeting minutes to rezone 533 Davis Street via Ordinance No. 2019-037.
- Acceptance or changes to the June 18, 2019 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: - none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS: - none.

ORAL COMMUNICATIONS: - none.

WRITTEN COMMUNICATIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for S&G Stores LLC, dba S&G 64, located at 800 Trenton Avenue, Findlay, Ohio for a C1 and C2 liquor permit. This requires a vote of Council.

John E. Dunbar, Chief of Police – S&G Stores LLC, dba S&G 64, located at 800 Trenton Avenue, Findlay, Ohio. A check of the records shows no criminal record on the following:
Dergham Ridi

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for S&G Stores LLC, dba S&G 65, located at 1831 Fostoria Avenue, Findlay, Ohio for a C1, C2 and D6 liquor permit. This requires a vote of Council.

John E. Dunbar, Chief of Police – S&G Stores LLC, dba S&G 65, located at 1831 Fostoria Avenue, Findlay, Ohio. A check of the records shows no criminal record on the following:
Dergham Ridi

Traffic Commission minutes – June 17, 2019.

Service Director/Acting City Engineer Thomas – Septic Systems located in the City of Findlay

Septic systems on some streets within the City limits or on the outskirts of town were discussed at a Water and Sewer Committee meeting earlier this year where the committee requested additional information. Hancock Public Health has indicated that there are nineteen (19) properties on Bittersweet Drive and twenty-two (22) properties on Blue Bonnet Road that whose septic systems are most likely not up to today's standards. Those residents are aware of drainage issues in those areas from past calls on tree roots, lack of maintenance, as well as, an undersized common tile. Those residents are in favor of extending the sanitary sewer and connecting their homes as it would be beneficial in cleaning up the water quality in those areas. In an attempt to locate other possible septic systems, Utility Billing has provided a list of accounts that are water only. Engineering is in the process of verifying that the properties do not have sewer taps and will be creating a map that shows the locations of the properties so they can determine if they are easy projects that can be done in the future to get these properties connected to the sanitary sewer system. That map should be completed by July 8th and can be discussed at a Water and Sewer Committee meeting for anytime after that.

Service Director/Acting City Engineer Thomas – ODOT FY20 Resurfacing/HAN-CR-236-0.00, Project #32884500

This project is included in the 2019 Capital Improvements Plan. The project will not be constructed until next year, but an appropriation for design, permitting and startup is needed now so that the project may begin and meet the scheduled set by ODOT. Legislation to appropriate and transfer funds is requested. Ordinance No. 2019-048 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 75,000.00
TO:	ODOT FY20 Resurfacing/HAN-CR236-0.00 Project #32884500	\$ 75,000.00

Service Director/Acting City Engineer Thomas –annual street resurfacing/curb repairs 2019, Project #32890300

One street in the 2018 street resurfacing/curb repair project was not able to be completed last year due to weather. This street has now been completed. There was seventy-six thousand five hundred seventy-two (\$76,572.00) in project contingency that was not used. The project has been closed and the funds have been returned to the Capital Improvements Restricted Account. Engineering is requesting that the unused funds as part of last year's project be appropriated into this year's project for completion of additional paving. Legislation to appropriate and transfer funds is requested. Ordinance No. 2019-049 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 76,500.00
TO:	Annual Street Resurfacing/Curb Repairs 2019 Project #32890300	\$ 76,500.00

Service Director/Acting City Engineer Thomas – WPC UV replacement project, Project #35681200

By authorization of Ordinance No. 2019-013, a bid opening was held for this project on June 19, 2019. Bids were received from two (2) potential contractors with bid amounts ranging from two million ninety-five thousand dollars to two million two hundred thirteen thousand dollars (\$2,095,000 - \$2,213,000). The lowest and best bid was received from Peterson Construction Company of Wapakoneta, Ohio. This project is included in the 2019 Capital Improvements Plan. The total project cost is less than the estimate that was included in the Capital Improvement Plan. Twenty thousand dollars (\$20,000) was previously appropriated to the project. At this time, an appropriation of funds for construction, inspection and contingency is needed to complete the project. Legislation to appropriate funds is requested. Ordinance No. 2019-050 was created.

FROM: Sewer Fund \$ 2,590,000.00
TO: WPC UV Replacement *Project #35681200* \$ 2,590,000.00

Service Director/Acting City Engineer Thomas –Utility Billing software

The City of Findlay’s Utility Billing Department has been having issues with the current billing software. There have been multiple conversations with the software vendor, but the issues has not been resolved and would like to switch to a different software package. This request is not part of the meter project and the software change would need to take place either before or after the meter project. If the software is changed after the meter project, there will be an additional cost because the consultant will have to make sure that the new transmitters are working for the old software and then come back to make sure that it will work with the new software. The desired software is a subscription service where there is a one-time fee for data import, implementation and training (less than thirty thousand dollars \$30,000) and a monthly fee (four thousand sixty dollars \$4,060 per month). The monthly fee covers all software updates. The monthly fee could increase or decrease in the future if the number of users on the system changes by more than fifty (50). Council’s authorization is needed to allow the Utility Billing Department to change the billing software, and an appropriation and transfer of funds are needed for data import, implementation, training, and six (6) months of monthly fees. Legislation authorizing the change of billing software and to appropriate and transfer funds is requested. Ordinance No. 2019-051 was created.

FROM: Water Fund \$ 27,180.00
FROM: Sewer Fund \$ 27,180.00
TO: Utility Billing #25072000-other \$ 54,360.00

COMMITTEE REPORTS: - none.

LEGISLATION:

RESOLUTIONS: - none.

ORDINANCES:

ORDINANCE NO. 2019-031 (*sale of City-owned parking lot*) **requires three (3) readings** **tabled after third reading on 6/4/19**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A REAL ESTATE PURCHASE AGREEMENT WITH THE BLANCHARD VALLEY PORT AUTHORITY, AS WELL AS, THE 500 BLOCK WEST, LLC, FOR THE SALE OF A CITY-OWNED PARKING LOT LOCATED AT IMMEDIATELY WEST OF 524 SOUTH MAIN STREET, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-044 (*606 Howard St rezone*) **requires three (3) readings** **second reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 606 HOWARD STREET REZONE) WHICH PREVIOUSLY WAS ZONED “O1 INSTITUIONS AND OFFICES” TO R4 DUPLEX/TRIPLEX RESIDENTIAL.

ORDINANCE NO. 2019-045 (*Capital Improvement appropriation – May 2019*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-047 (*Court Special Projects de-appropriation*) **requires three (3) readings** **first reading**
AN ORDINANCE DE-APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-048 (*ODOT FY20 Resurfacing/HAN-CR-236-0.00*) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-049 (*annual street resurfacing/curb repairs 2019*) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-050 (*WPC UV replacement*) **requires three (3) reading** **first reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-051 (*Utility Billing software*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT OR CONTRACTS WITH MUNI-LINK FOR THE UPDATING OF THE CITY OF FINDLAY’S UTILITY BILLING DEPARTMENT’S SOFTWARE, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS
NEW BUSINESS

City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

John E. Dunbar, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

June 17, 2019

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Dergham Ridi

S&G Stores LLC, DBA S&G 64, 800 Trenton Avenue,
Findlay, Ohio 45840.

Sincerely,



John E. Dunbar
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

76402480140		TRFO	S & G STORES LLC	
06 01 2019			DBA S & G 64	
06 10 2019			800 TRENTON AVE	
C1 C2			FINDLAY OH 45840	
32	044	A	F22506	

RECEIVED
JUN 14 2019
MAYOR'S OFFICE

FROM 06/12/2019

64597220075			NOVA8516 LP	
06 01 2019			DBA HY MILER 2226	
06 10 2019			800 TRENTON AV	
C1 C2			FINDLAY OH 45840	
32	044			



MAILED 06/12/2019

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/15/2019

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 7640248-0140**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

SEARCH CRITERIA	
Permit Number	<input type="text" value="7640248"/>
Permit Name / DBA	<input type="text"/>
Member / Officer Name	<input type="text"/>

Search Reset Main Menu

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 7640248; Name: S & G STORES LLC; DBA: ; Address: 5131 W ALEXIS SYLVANIA 43560		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480005; Name: S AND G STORES LLC; DBA: DBA S & G #40; Address: 8269 ERIE ST SYLVANIA 43560		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480010; Name: S AND G STORES LLC; DBA: DBA S & G #41; Address: 933 MICHIGAN AV MAUMEE 43537		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480015; Name: S AND G STORES LLC; DBA: DBA S & G #42; Address: 5566 W ALEXIS SYLVANIA 43560		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480020; Name: S AND G STORES LLC; DBA: DBA S & G #43; Address: 5101 ALEXIS RD SYLVANIA 43560		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480100; Name: S AND G STORES LLC; DBA: DBA S & G #59; Address: 1455 S BYRNE RD TOLEDO 43614		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480115; Name: S AND G STORES LLC; DBA: ; Address: 1200 N SHOOP AVE WAUSEON 43567		
DAN DERGHAM RIDI	MANAGE MEM	CEO

City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

John E. Dunbar, Chief of Police
318 Dorney Plaza, Room 116 • Findlay, OH 45840
Phone: 419-424-7194 • Fax: 419-424-7296
www.findlayohio.com

June 17, 2019

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Dergham Ridi

S&G Stores LLC, DBA S&G 65, 1831 Fostoria Avenue
& Gas Pumps, Findlay, Ohio 45840.

Sincerely,



John E. Dunbar
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

76402480135		TRFO	S & G STORES LLC	
06 01 2019			DBA S & G 65	
06 10 2019			1831 FOSTORIA AVE & GAS PUMPS	
C1 C2 D6			FINDLAY OHIO 45840	
32	044	A	F22505	

FROM 06/12/2019

64597220040			NOVA8516 LP	
06 01 2019			DBA HY MILER 2230	
06 10 2019			1831 FOSTORIA AV & GAS PUMPS	
C1 C2 D6			FINDLAY OHIO 45840	
32	044			

RECEIVED
JUN 14 2019
MAYOR'S OFFICE



MAILED 06/12/2019

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/15/2019

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A TRFO 7640248-0135

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

SEARCH CRITERIA

Permit Number	<input type="text" value="7640248"/>
Permit Name / DBA	<input type="text"/>
Member / Officer Name	<input type="text"/>

Search Reset Main Menu

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 7640248; Name: S & G STORES LLC; DBA: ; Address: 5131 W ALEXIS SYLVANIA 43560		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480005; Name: S AND G STORES LLC; DBA: DBA S & G #40; Address: 8269 ERIE ST SYLVANIA 43560		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480010; Name: S AND G STORES LLC; DBA: DBA S & G #41; Address: 933 MICHIGAN AV MAUMEE 43537		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480015; Name: S AND G STORES LLC; DBA: DBA S & G #42; Address: 5566 W ALEXIS SYLVANIA 43560		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480020; Name: S AND G STORES LLC; DBA: DBA S & G #43; Address: 5101 ALEXIS RD SYLVANIA 43560		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480100; Name: S AND G STORES LLC; DBA: DBA S & G #59; Address: 1455 S BYRNE RD TOLEDO 43614		
DERGHAM RIDI	MANAGE MEM	CEO
Permit Number: 76402480115; Name: S AND G STORES LLC; DBA: ; Address: 1200 N SHOOP AVE WAUSEON 43567		
DAN DERGHAM RIDI	MANAGE MEM	CEO

TRAFFIC COMMISSION

City of Findlay

June 17, 2019

MINUTES

ATTENDANCE:

MEMBERS PRESENT: Safety Director Paul Schmelzer, Service Director/Acting City Engineer Brian Thomas, Police Chief John Dunbar, Fire Chief Josh Eberle.

STAFF PRESENT: Mayor Christina Muryn, Matt Stoffel, Public Works Superintendent; Don Rasmussen, Law Director; Kathy Launder, City Clerk.

GUESTS PRESENT: John Harrington, City Council; David Owens, Mallett Enterprises; Tom Drake; James Koehler; Dan Stone, Van Horn Hoover Associates; Del Nichols; Marilyn Young; Mrs. Strzmpka; Katie Mercer; Grant Russel, City Council.

OLD BUSINESS

1. Request of Councilman John Harrington to review the traffic pattern around Jefferson School.

5/15/2017

Acting Chief Dunbar stated that he has assigned the Special Assignment Unit to review the traffic pattern around Jefferson School. They are to have their report completed by May 24, 2017, to bring back to Traffic Commission. It is suggested to reach out to Dennis McPheron to attend the next meeting when it is discussed.

Motion to table, by Director Schmelzer, second by Thomas. Motion passed 5-0.

06/19/2017

Chief Dunbar stated that Sgt. Brian Dill with the Special Assignment Unit reviewed the area for best options for traffic pattern around Jefferson School. He spoke with school personnel as well as the residents in the area. The following are several proposals for consideration:

- A. Remove the No Parking restriction on Seventh Street between S. Main St. and Maple Ave. to allow for additional stacking.
- B. Make Washington Ave. between Sixth St. and Seventh St. No Parking during school hours.
- C. Make Maple Avenue between Seventh Street and Fairlawn Place one-way going southbound allowing two lanes of stacking.
- D. Make Fairlawn Place from Maple Ave. to Washington Ave. No Parking during school hours.
- E. Maple Avenue between Fairlawn Place and Pearl Street has already been made No Parking Any Time on both sides of the street.

Schmelzer requested that Chief Dunbar develop a map with the recommendations and forward to the Superintendent of Findlay City Schools for review. The net benefit of these recommendations is to get cars off of Sixth Street and increase bus maneuverability on Fairlawn Avenue.

Motion to have the Engineering Department create an exhibit to reflect proposals A, B, C, and D from Special Assignment Unit, and forward to Ed Kurt, Superintendent of Findlay City Schools, and Jefferson School Principal for review, by Director Schmelzer, second by Councilman Monday. Motion passed 5-0.

08/28/2017

Motion to lift item from table, by Director Schmelzer, second by Chief Eberle. Motion passed 4-0.

Director Schmelzer reported that Findlay City Schools Superintendent Ed Kurt stated that it is very difficult to make any changes to traffic patterns around schools during the school year. Superintendent Kurt stated that they would continue to monitor the traffic around the school throughout the year and, if necessary, make a change at the beginning of the summer to get resident acclimated and then parents. The Principal of Jefferson School stated that the double stacking on the one way of Maple Avenue is not a safe idea. Will look at periodically throughout school year with school staff and take notes.

Motion to table item and evaluate traffic patterns throughout the school year, by Director Schmelzer, second by Director Thomas. Motion passed 4-0.

6/17/2019

Director Schmelzer stated that he does have additional information from Dennis McPheron at Findlay City schools and will be following up with him. He will bring back the recommendations at the next meeting. Councilman Harrington mentioned that the only thing he would change with the recommendations listed is extend the one-way on Maple from Seventh to Pearl.

NEW BUSINESS

1. Request of David Owens, Mallett Enterprises: proposal to make the first n/s alley to the east of Main Street between Main Cross and Crawford two-way from Main Cross to the intersecting e/w alley; change the remaining portion of the n/s alley to one-way southbound from the e/w alley south to Crawford.

Director Schmelzer recused himself from the discussion on New Business Item 1.

Chief Eberle feels this is a good compromise. Mayor Muryn stated that it would be safer for pedestrians walking in the alley.

Motion to approve request to make the first n/s alley to the east of Main Street between Main Cross and Crawford two-way from Main Cross to the intersecting e/w alley; change the remaining portion of the n/s alley to one-way southbound from the e/w alley south to Crawford, by Chief Eberle, second by Chief Dunbar. Motion passed 4-0.

2. Request of Jon Fleegle to designate one parking space for loading zone at 221 Broadway.

By request of Jon Fleegle, this item has been pulled from the agenda.

3. Request of Blanchard Housing Partners and Krystal Ridge, Inc., to make the intersection of Bishop Lane and Sheridan Avenue a 3-way stop.

City Planning Commission recommended to make the intersection of Bishop Lane and Sheridan Avenue a 3-way stop.

Motion to make the intersection of Bishop Lane and Sheridan a 3-way stop as recommended by City Planning Commission, by Director Schmelzer, second by Chief Dunbar. Motion passed 4-0.

4. Request of Blanchard Housing Partners and Krystal Ridge, Inc., to make the north side of the newly extended Bishop Lane "No Parking Any Time" immediately in front of the apartment development.

City Planning Commission recommended to make the newly extended Bishop Lane "No Parking Any Time" immediately in front of the apartment development. Director Schmelzer stated that it makes sense since the apartment development should not need that area for parking.

Motion to approve request to make the newly extended Bishop Lane "No Parking Any Time" immediately in front of the apartment development as recommended by City Planning Commission, by Director Schmelzer, second by Chief Eberle. Motion passed 4-0.

5. Request of Del Nichols, 1210 South Street, to make Williams Street one way going south from E. Sandusky St. to the end of Williams Street.

Mr. Nichols stated that there are semi trucks that travel back and forth on Williams Street which is not wide enough for two semi trucks to pass. The semi trucks then travel off the roadway into residents' yards causing ruts and holes and a muddy mess in the yards of the property owners. Mr. Nichols stated that he talked with the Street Department who stated that they could not widen the road. Mr. Nichols does not have a preference which direction you make the one-way. Director Schmelzer stated that utilities can be moved to widen the street if needed. Director Schmelzer stated that we will pull the survey information for the right-of-way and contact property owners to gauge their interest in making Williams Street one-way.

Motion to table, by Director Schmelzer, second by Director Thomas. Motion passed 4-0.

6. Request to review adding speed hump on Lima Street and Putnam Street.

Director Schmelzer stated that this item will be split into three separate requests:

6a. Request of Christopher Strzempka for speed bumps on East Lima Street and request for stop signs at the intersections of East Lima Street and Beech Street and East Lima Street and East Street, making these intersections 3-way stops.

Mrs. Strzempka attended the meeting on behalf of Christopher. She stated that last year, a traffic study was to be done in the area regarding the amount of vehicles and the speed of the vehicles. Marathon traffic has become worse with speeding. Mrs. Strzempka stated that the stop sign request for E. Lima and East St. would not be feasible. She withdraws that request. Director Schmelzer stated that a traffic study would steer away from installing stop signs. The traffic counts would not support the addition of a stop sign. Director Schmelzer stated that the City does not put up stop signs to control speed. He stated we need to observe what the traffic looks like during the peak times. Don't think we need traffic counts. Just need steady observation by Police Department and/or Police Chief or Director Schmelzer just to see

what it looks like. Director Schmelzer stated that he initiated conversation about speed humps in one particular location to control the speed of very large trucks. The City is not in favor of putting speed humps on residential streets.

Mrs. Strzempka mentioned that there are several stops signs on West Lima Street, but there are no stop signs on East Lima Street.

Action item: develop plan between Director Schmelzer and Chief Dunbar to see what traffic looks like in the AM and PM peak times and Director Schmelzer will follow up with Mrs. Strzempka.

Mayor Muryn stated that she will reach out to Marathon to remind their employees to be good community stewards, obeying all traffic laws.

Motion to table pending investigation by Police Department and Safety Director, by Director Schmelzer, second by Director Thomas. Motion passed 4-0.

6b. Request of Cassie Miller of 1121 Putnam Street to request speed bumps on Putnam Street due to high rates of speed.

As Director Schmelzer stated in 6a. the City does not want to start introducing speed bumps into residential streets. Only large speed humps for dump trucks to control speed. Will investigate to see if we have a real issue with speed that cannot be addressed with enforcement.

Motion to deny request for speed bumps on Putnam Street, by Director Schmelzer, second by Director Thomas. Motion passed 4-0.

6c. Speed humps on Lima Street

Director Schmelzer stated that he would like to see speed humps for West Lima Street west of Western Avenue. Dump trucks going in and out have a high rate of speed. Mainly hauling in and out of National Lime & Stone. These speed humps are removable. They will not be in place during the winter months. Question if the street sweeper will be able to go over the speed humps without damaging equipment. Parties involved also working on issue of speed. Hope the speed humps will help mitigate the issues in the area that the City has to address. If the other parties come up with a solution that mitigates the issues, then the City will not take any action. Director Schmelzer requested Public Works Superintendent Matt Stoffel to check out the speed humps and make sure that the street sweeper can clear it along with any other concerns.

Motion to install two sets of speed humps across West Lima Street west of Western Avenue pending clearance of street sweeper, by Director Schmelzer, second by Director Thomas. Motion passed 4-0.

7. Request of Katie Mercer to change parking restriction on Broadway to allow parking starting at 5am.

Ms. Mercer stated that when she signed the lease for her business location on Broadway, she didn't realize there was a parking restriction of No Parking between 1am-6am. She offers a yoga class starting at 5:30am and at 6am. She is requesting that the parking restriction be made from 1am-5am. Director Schmelzer stated that we are willing to try changing the parking restriction from 1am-5am. The City certainly reserves the right to revisit if there is something that comes up that we are not aware of that the change of parking restriction negatively affects.

Motion to change the parking restriction on Broadway from No Parking between 1am-6am to No Parking Between 1am-5am, by Director Schmelzer, second by Chief Eberle. Motion passed 4-0.

8. Request to review pedestrian safety downtown Findlay.

Councilman Grant Russel stated that a resident that was struck in a crosswalk recently downtown approached him with ideas to make downtown streets safer for pedestrians. A suggestion is to make all intersections in Downtown Findlay "No Turn on Red." Also, installing left turn lights on all traffic lights Downtown. DeMuth stated that plans are already in place for traffic light upgrades which will include left turn lights on all intersections that have left turn lanes in Downtown. Director Schmelzer stated that we can look at the Capital Plan, and in the interest of pedestrian safety downtown, we can move the request

for signal upgrades up on the list to have them completed sooner.

Discussion regarding "No Turn on Red" during certain hours. Have not done research on other downtowns or how this affect the Uniform Traffic code. Used to be No Turn on Red prior to 2003. Director Schmelzer stated that it makes sense for special hours. May back up traffic. What do we want to do in the interest of pedestrian safety. See what introduction to no turn on red would make on stacking. Maybe not on Main Cross and Sandusky intersections, but all other intersections in downtown have the "No Turn On Red" designation. Have DGL take a look at. Demuth stated that if you can't see to turn right on red without entering into the crosswalk to see to turn, then it should be "No Turn On Red." Director Schmelzer stated this should be part of the criteria along with stacking. Director Schmelzer requested the Engineering Department to do a study on the intersections with the criteria and come back with a list of intersections and a map to determine where we want to introduce the No Turn On Red. If we don't have anything conclusive, then look at engaging DGL. Director Thomas will contact DGL for a cost to do the study, if needed.

Motion to review the Capital Plan as it relates to the traffic signal upgrades in Downtown to determine if those projects can be moved up in the schedule; have Engineering Department study each Main Street intersection in the Downtown using the two criteria for right turn on red: 1. Do you have to encroach into the crosswalk to make a decision as to whether or not it safe to move forward in your vehicle, and 2. Stacking, then bring it back for further discussion; by Director Schmelzer, second by Chief Dunbar.
Motion passed 4-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on July 15, 2019, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,



Kathy K. Launder
City Clerk

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

June 27, 2019

RE: Septic Systems located in the City of Findlay

Dear Council Members:

At a Water and Sewer Committee meeting earlier this year, I had talked about septic systems on some streets within the City limits or on the outskirts of town. The committee had requested some additional information.

Hancock Public Health has indicated that there are 19 properties on Bittersweet Drive and 22 properties on Blue Bonnett Road that have systems that most likely are not up to today's standards. They are aware of drainage issues in this area from past calls due to tree roots, lack of maintenance as well as an undersized common tile. They also indicated that extending the sanitary sewer and connecting these homes would be beneficial in cleaning up the water quality in this area.

In an attempt to locate other possible septic systems, Utility Billing has provided to me a list of accounts that are water only. Engineering is in the process of verifying that the properties do not have sewer taps and will be creating a map that shows the locations of the properties so they can determine if there are easy projects that can be done in the future to get these properties connected to the sanitary sewer system. This map should be completed by July 8th. If the Water and Sewer Committee would like to setup a meeting for anytime after that, we can discuss this issue.

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

June 27, 2019

RE: ODOT FY20 Resurfacing/HAN-CR-236-0.00, Project #32884500

Dear Council Members:

This project is included in the 2019 Capital Improvements Plan. Even though this project will not be constructed until next year, an appropriation for design, permitting and startup is needed so that the project can get started and meet the schedule set by ODOT.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$75,000
TO:	ODOT FY20 Resurfacing/HAN-CR236-0.00 Project # 32884500	\$75,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

June 27, 2019

RE: Annual Street Resurfacing/Curb Repairs 2019, Project #32890300

Dear Council Members:

The 2018 street resurfacing/curb repair project had one street that was not able to be completed last year due to weather. This street has now been completed. There was \$76,572 in project contingency that was not used. The project has been closed and the funds have been returned to the Capital Improvements Restricted Account.

Engineering is requesting that the funds that were not used as part of last year's project be appropriated into this year's project so that additional paving can be completed.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$76,500
TO:	Annual Street Resurfacing/Curb Repairs 2019 Project # 32890300	\$76,500

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

June 27, 2019

RE: WPC UV Replacement Project, Project #35681200

Dear Council Members:

By authorization of Ordinance 2019-013, a bid opening was held for the above-referenced project on June 19, 2019. Bids were received from two (2) potential contractors with bid amounts ranging from \$2,095,000 to \$2,213,000. The lowest and best bid was received from Peterson Construction Company of Wapakoneta, Ohio.

This project is included in the 2019 Capital Improvements Plan. The total project cost is less than the estimate that was included in the Capital Improvement Plan. Previously, an amount of \$20,000 was appropriated to the project. At this time, an appropriation for construction, inspection and a contingency is needed to complete the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate funds as follows:

FROM:	Sewer Fund	\$2,590,000
TO:	WPC UV Replacement Project # 35681200	\$2,590,000

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Office of the Mayor

Christina M. Muryn

318 Dorney Plaza, Room 310
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

Honorable City Council
Findlay, OH 45840

June 27, 2019

RE: Utility Billing Software

Dear Council Members:

As you are aware, Utility Billing has been having issues with the current billing software. We have had multiple conversations with the software vendor and the issue is still not resolved. At this point, we would like to cut ties with the current vendor and make a switch to a different software package.

I would like to point out that this request is not part of the meter project and the software change would need to take place either before or after the meter project. If the software is changed after the meter project, there will be an additional cost because the consultant will have to make sure that the new transmitters are working for the old software and then come back to make sure that it will work with the new software.

The software that we would like to use is a subscription service which means that there is a one (1) time cost for data import, implementation and training (less than \$30,000) and then a monthly fee (\$4,060 per month). The monthly fee covers also covers all software updates. The monthly fee could increase or decrease in the future if the number of users on the system changes by more than 50.

At this time, council approval is needed to allow Utility Billing to make the change in billing software and an appropriation and transfer are needed for data import, implementation, training, and six (6) months of monthly fees.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to approve the change of billing software and to appropriate and transfer funds as follows:

FROM:	Water Fund	\$27,180
FROM:	Sewer Fund	\$27,180
TO:	Utility Billing #25072000-other	\$54,360

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
July 2, 2019**

ORDINANCE NO. 2019-031 (*sale of City-owned parking lot*) **requires three (3) readings** **tabled after third reading on 6/4/19**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A REAL ESTATE PURCHASE AGREEMENT WITH THE BLANCHARD VALLEY PORT AUTHORITY, AS WELL AS, THE 500 BLOCK WEST, LLC, FOR THE SALE OF A CITY-OWNED PARKING LOT LOCATED AT IMMEDIATELY WEST OF 524 SOUTH MAIN STREET, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-044 (*606 Howard St rezone*) **requires three (3) readings** **second reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 606 HOWARD STREET REZONE) WHICH PREVIOUSLY WAS ZONED "O1 INSTITUIONS AND OFFICES" TO R4 DUPLEX/TRIPLEX RESIDENTIAL.

ORDINANCE NO. 2019-045 (*Capital Improvement appropriation – May 2019*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

JULY 2, 2019

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JULY 2, 2019 MEETING.

ORDINANCES

- 2019-047 AN ORDINANCE DE-APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2019-048 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2019-049 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2019-050 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2019-051 AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT OR CONTRACTS WITH MUNI-LINK FOR THE UPDATING OF THE CITY OF FINDLAY'S UTILITY BILLING DEPARTMENT'S SOFTWARE, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-047

AN ORDINANCE DE-APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby de-appropriated:

FROM:	Court Special Projects #220790000-other	\$ 17,000.00
TO:	Court Special Projects Fund	\$ 17,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to de-appropriate said funds so that funds the budget for the Court Special Projects Fund is in compliance with Ohio Law.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2019-048

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 75,000.00
TO:	ODOT FY20 Resurfacing/HAN-CR236-0.00 Project #32884500	\$ 75,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may begin expeditiously.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2019-049

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 76,500.00
TO:	Annual Street Resurfacing/Curb Repairs 2019 Project #32890300	\$ 76,500.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that additional paving may be completed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2019-050

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund	\$ 2,590,000.00
TO:	WPC UV Replacement <i>Project #35681200</i>	\$ 2,590,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that the aforementioned project may be completed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2019-051

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT OR CONTRACTS WITH MUNI-LINK FOR THE UPDATING OF THE CITY OF FINDLAY'S UTILITY BILLING DEPARTMENT'S SOFTWARE, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay Utility Billing Department is in the process of updating their billing software with new software vendor Muni-link, and;

WHEREAS, in order to avoid costs associated with changing the software after the current meter project, authorization to change to said new software vendor is needed at this time, and;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the Director of Public Service of the City of Findlay, Ohio be and he is hereby authorized to enter into a contract with Muni-link for a complete upgrade of the Utility Billing Department's software.

SECTION 2: That the following sums be and the same are hereby appropriated:

FROM:	Water Fund	\$ 27,180.00
FROM:	Sewer Fund	\$ 27,180.00
TO:	Utility Billing #25072000-other	\$ 54,360.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into said contract so that the City may receive this software update at a substantial discount,

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____