

# FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

August 19, 2014

COUNCIL CHAMBERS

## ROLL CALL of 2014-2015 Councilmembers

### ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the August 5, 2014 Public Hearing minutes for the rezoning of East Hardin Street/East Lincoln Street.
- Acceptance or changes to the August 5, 2014 Public Hearing minutes for the rezoning of Eastern Woods Office Park Subdivision.
- Acceptance or changes to the August 5, 2014 Public Hearing minutes for the Sixth Street vacation.
- Acceptance or changes to the August 5, 2014 Regular Session City Council meeting minutes

### ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA – none.

### PROCLAMATIONS – none.

### RECOGNITION/RETIREMENT RESOLUTIONS – none.

### WRITTEN COMMUNICATIONS – none.

### ORAL COMMUNICATIONS – none.

### PETITIONS – none.

### REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Findlay W.O.R.C. Financial Analysis report – January 1, 2014 through July 31, 2014.

Time Warner Cable - quarterly franchise fee payment for period ending June 30, 2014.

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Alexandria's of Findlay Ltd, located at 132 East Crawford Street, Findlay, Ohio for a D5I liquor permit. This requires a vote of Council.

Gregory R. Horne, Chief of Police – Alexandria's of Findlay Ltd, located at 132 East Crawford Street, Findlay, Ohio. A check of the records shows no criminal record on the following:  
Michael Mallett

N.E.A.T. Departmental Activity Report – July 2014.

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Red Lobster Hospitality LLC dba Red Lobster #580, located at 2340 Tiffin Avenue, Findlay, Ohio for a D1, D2, D3, and D6 liquor permit. This requires a vote of Council.

Gregory R. Horne, Chief of Police – Alexandria's of Findlay Ltd dba Red Lobster #580, located at Red Lobster Hospitality LLC, located at 2340 Tiffin Avenue, Findlay, Ohio. A check of the records shows no criminal record on the following:  
Colleen M. Hunter  
Joseph G. Kern  
Horace G. Dawson III  
Carl B. Richmond

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Guru Kirpa Enterprises LLC dba Punjabi Kitchen, located at 15085 Flag City Drive, Findlay, Ohio for a D1 and D2 liquor permit. This requires a vote of Council.

Gregory R. Horne, Chief of Police – Guru Kirpa Enterprises LLC dba Punjabi Kitchen, located at 15085 Flag City Drive, Findlay, Ohio. A check of the records shows no criminal record on the following:  
Jasvir Bajwa

Treasurer's Reconciliation Report – July 31, 2014.

### City Auditor Jim Staschiak – summary financial reports

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of July 31, 2014
- Cash & Investments as of July 31, 2014
- Open Projects Report as of July 31, 2014
- Financial Snapshot as of July 31, 2014

### City Auditor Jim Staschiak – Resolution Accepting Millage rates and amounts

The County Budget Commission has completed their work and returned our Certificate of Estimated Resources of our 2015 budget. Our tax millage has been certified exactly as submitted; 2.6 mills for General Fund and 0.3 mills each for Police and Fire Pension Funds for a total of 3.2 mills. Local government money is estimated to be \$422,532.38 for 2015 subject to likely adjustments by the State.

Council should now accept the amounts and levy the tax rates as certified by the Budget Commission. The proper Resolution must be adopted and returned to the County Auditor no later than August 29, 2014. This Resolution requires one reading. Legislation to accept millage rates and amounts is requested. Resolution No. 028-2014 was created.

**Service-Safety Director Paul Schmelzer – Logan Avenue Improvements (Phase II), project No. 32532600**

By authorization of Ordinance No. 2014-006, bids were opened for this project on August 13, 2014. Two (2) potential contractors submitted bids ranging from \$663,544.00 to \$730,929.00. The lowest and best bid was received from Helms & Sons Excavating of Findlay, Ohio. An appropriation for the construction contract along with contingency and inspection is needed.

The amount included in the 2014 Capital Improvements Plan was based on preliminary engineering estimates. Based on the bids, the actual amount needed for appropriation exceeds the budgeted amount by approximately \$128,000. The additional amount is being split between the water, sewer, and stormwater funds. The overages are due in large part to rock excavation costs.

We have double the amount of work typically undertaken in one year in order to put all eligible CDBG funds (\$109,000.00) into infrastructure. Note that we again received \$250,000.00 from OPWC, putting the grant funding at over half of the construction cost. Due to grant timing restrictions and the amount of work that needs to be done, it is imperative for the project construction to start now and finish before bad weather starts. Legislation to appropriate funds is requested.

FROM: Capital Improvements – CIT	\$ 75,000.00
OPWC	\$ 250,000.00
Water Fund	\$ 80,000.00
Sewer Fund	\$ 90,000.00
Stormwater Fund	\$ 114,000.00
TO: Logan Avenue Improvements (Phase II), project #32532600	\$ 609,000.00

Ordinance No. 2014-074 was created.

**Health Commissioner Stephen Mills – Findlay Area Safe Kids**

The Findlay City Health Department is currently serving as fiscal agent and coordinator for the Findlay Area Safe Kids Chapter, special project #319242. Safe Kids is a nationwide organization dedicated solely to the prevention of unintentional childhood injuries. Child passenger safety is one of the main ongoing objectives of the group. They currently have a program in place to help families in need by providing convertible and booster car seats at no cost to those that qualify. However, one area of gap in our community has been for families that have an infant but have no car seat for that child. The Kiwanis Club of Findlay has generously donated \$924 for infant-only car seats to be given through the Findlay City Health Department for people in need. An appropriation of \$924.00 to project #319242 is needed in order to purchase these infant-only car seats is requested. Ordinance No. 2014-071 was created.

FROM: General Fund (Donations)	\$ 924.00
TO: Safe Kids Project #31924200	

**Service-Safety Director Paul Schmelzer – Ohio Environmental Education and Charitable Trust grant**

The City has received a check in the amount of \$14,470.00 from the Ohio Environmental Education and Charitable Trust Grant to assist the City of Findlay in funding the Environmental Law Enforcement Workshop held in Findlay. The seminar helped meet our public education requirements for compliance with our OEPA NPDES MS4 permit. Legislation to appropriate funds is requested. Ordinance No. 2014-071 was created.

FROM: Ohio Environmental Education and Charitable Trust Grant	\$ 14,470.00
TO: Stormwater Management Plan – MS4 project no. 32566300	\$ 14,470.00

**Service-Safety Director Paul Schmelzer – City vehicle insurance payment**

The City has received payment for the repair of a vehicle from an accident from the other party's insurance company in the amount of \$1,348.79 and has been deposited in the General Fund. Legislation to appropriate funds is requested. Ordinance No. 2014-071 was created.

FROM: General Fund (insurance proceeds)	\$ 1,348.79
TO: Health Department #21030000-other	\$ 1,348.79

**Parks and Recreation Board minutes – July 21, 2014.**

**Traffic Commission minutes – July 21, 2014.**

**Board of Zoning Appeals minutes – June 12, 2014.**

**Service-Safety Director Paul Schmelzer – Recreation Department appropriation**

In order to properly track the hours required for staff work to maintain the fields and prepare for tournaments, the Service-Safety Director is requesting the Recreation Department draw funds from Rec Maintenance for hours related to that activity. The Rec Maintenance fund was set up to also track costs from the Parks Department who started a collaborative effort with the Recreation Department this year to improve the conditions of the facility. To date, the Recreation Department has not drawn on these funds. There has been an increase in tournament activity this year, including a large turnout for the USA Softball Women's National Team which had high praise for the facility. Legislation to appropriate funds is requested. Ordinance No. 2014-071 was created.

FROM: Rec Maintenance #21042000-other	\$ 22,000.00
TO: Rec Function #21044400-personal services	\$ 22,000.00

**COMMITTEE REPORTS:**

The APPROPRIATIONS COMMITTEE to whom was referred a request from the Service-Safety Director to discuss upgrades to the Findlay Fire Department crane rescue equipment.

FROM: Capital Improvement CIT	\$ 5,000.00
TO: Fire Department Equipment #21014000-other	\$ 5,000.00

*We recommend approval of the above request.*

Ordinance No. 2014-069 was created.

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to discuss Findlay Fire Department Ladder 4 and Engine 4 replacement options.

*We recommend the Administration be authorized to submit bids for the above request.*

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to appropriate funds for the Howard Run Ditch Cleaning Project #32549500.

FROM: Capital Improvements - CIT

\$ 2,000.00

TO: Howard Run Ditch Cleaning project #32549500

\$ 2,000.00

*We recommend approval of the above request.*

Ordinance No. 2014-071 was created.

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from Councilman Monday to discuss the City's continuation of financial support for three (3) years of the Blanchard River Watershed Partnership.

*We recommend \$5,000.00/year in the annual expense budget for the years 2015, 2016, 2017.*

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to appropriate \$25,000.00 for the CUBE Condenser Project #319494.

FROM: Capital Improvements

\$ 25,000.00

TO: CUBE Evaporative Condenser Project #31949400

\$ 25,000.00

*We recommend approval of the above request.*

Ordinance No. 2014-071 was created

An **AD HOC COMMITTEE** met on August 12, 2014 to discuss public records requests.

*We recommend that the Administration finalizes the public document policy submitted to this committee in accordance with the Ohio Revised Code as well as finalizing the internal procedures for tracking and maintaining records to establish compliance therewith.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Michael Pizzuti to rezone 400 Cherry Street from R3 Single Family, High Density to C1 Local Commercial.

*We recommend approval of the request.*

Ordinance No. 2014-072 was created.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Jimmy Grose to vacate Olney Avenue from Morrill Boulevard east to Lima Avenue in the Thorpe and Andrews Subdivision.

*We recommend approval of the request.*

Ordinance No. 2014-073 was created.

## **LEGISLATION**

### **RESOLUTIONS:**

**RESOLUTION NO. 027-2014** (no PO)

**first reading**

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEEDED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

**RESOLUTION NO. 028-2014** (millage rates and amounts)

**first reading**

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

### **ORDINANCES:**

**ORDINANCE NO. 2014-063** (115 Harrington Ave rezone – public hearing on 8/19/14)

**third reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 115 HARRINGTON AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY, MEDIUM DENSITY" TO "R4 TWO-FAMILY, HIGH DENSITY".

**ORDINANCE NO. 2014-064** (123 Walnut St rezone – public hearing on 8/19/14)

**third reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 123 WALNUT STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "R3 SINGLE FAMILY, HIGH DENSITY".

**ORDINANCE NO. 2014-065** (waterline construction costs at the Performing Arts Center)

**third reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-067** (Municipal Building Court improvements)

**third reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-068**

*(Health Dept Safe Kids grant; 2014 sewer cleaning large diameter project; FD smoke detectors grant & donations; FD fire truck insurance payment)*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**second reading**

**ORDINANCE NO. 2014-069** *(FD rescue equipment)*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**second reading**

**ORDINANCE NO. 2014-070** *(mid-year reallocation)*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**second reading**

**ORDINANCE NO. 2014-071**

*(FFD Ladder 4 and Engine 4 replacement; Howard Run Ditch Cleaning project; CUBE Condenser project)*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**first reading**

**ORDINANCE NO. 2014-072** *(400 Cherry St rezone)*

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 400 CHERRY STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SINGLE FAMILY, HIGH DENSITY" TO "C1 LOCAL COMMERCIAL".

**first reading**

**ORDINANCE NO. 2014-073** *(Olney Avenue vacation)*

AN ORDINANCE VACATING A CERTAIN AVENUE (HEREINAFTER REFERRED TO AS OLNEY AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**first reading**

**ORDINANCE NO. 2014-074** *(Logan Ave improvements)*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**first reading**

**UNFINISHED BUSINESS**

OLD BUSINESS  
NEW BUSINESS

# FINDLAY WORC FINANCIAL ANALYSIS

**JANUARY 01, 201 THRU JULY 31, 2014**

**PLEASE NOTE: THE WORC WILL CLOSE FOR 7 DAYS - FOR 6 DIFFERENT WEEKS = 42 DAYS THROUGHOUT THE YEAR.**

(CLOSED 2-22 THRU 2-28) (CLOSED 4-23 THRU 4-30) (CLOSED 6-24 THRU 6-30)

1	FIMC cases	Findlay City Ordinance cases, days served=	1303
2	FIMC cases	State Code cases, days served =	824
3	FIMC cases	Total days served (combined City and State) =	2127

<u>Other Courts using WORC</u>	<u>Days Served</u>	<u>Additional Income to date</u>
Fostoria Municipal Court	0	\$0.00
Hancock County Common Pleas Court	163	\$4,075.00
Hancock County Juvenile Court	0	\$0.00
Upper Sandusky Municipal Court	17	\$425.00
Henry County Common Pleas Court	0	\$0.00
Fremont Municipal Court	0	\$0.00
Other Courts Usage Total Days:	180	Total Additional Income: \$4,500.00

4 Hancock Co. Justice Center Cost: 1303 City Ordinance case days served x \$84 / day saved by  
not serving time at the Justice Center = \$109,452.00

5 Total fees collected at \$25 / day from all residents = \$57,675.00

7 Outstanding fees = \$3,372.00 (15 accounts)

8 Expenses = \$176,897.73

9 Charge Statistics = \$61,002.00 ( charged upon entry for full stay) (JUNE MAY SHOW 0.00 CHARGE DUE TO CHARGE RECEIVED A CREDIT DUE TO FURLOUGH OR REFUNDS DUE TO EARLY RELEASE REFUNDS - THESE CREDITS ARE SUBTRACTED FROM THE BILLED AMOUNT).

10 Payment Statistics = \$55,965.00 ( this amount may be larger than the Charge Statistics at times, due to the fact that residents are charged upon entry for their full stay - i.e.: charged in May but made payments in following months). (This also includes Reimbursables).

11 Net Expense = \$120,932.73  
(Expenses - Payments)

12 Program Savings: Net vs. Justice Center cost = (\$11,480.73) \*  
(Justice Center Cost - Net Expense)

13 Commissions Received from Securus Pay Phones = \$86.90

\*\*\* All information in this document has been tallied due to errors occurring in the WORC computer program.

\* Programs savings does not account for factors associated with continued employment of participants.

# FINDLAY WORC STATS SUMMARY SHEET - 2014

UPDATED: 8/04/2014

NOTE: THE WORC CLOSINGS (\*) = 7 DAYS EACH WEEK FOR 8 DIFFERENT WEEKS = 42 DAYS.

COURT	CATEGORY	JAN.	* FEB.	MARCH	* APRIL	MAY	* JUNE	JULY	* AUG.	SEPT.	OCT.	* NOV.	* DEC.	Y.T.D. TOTALS
FIMC	CITY OF FINDLAY ORDINANCE CASES - DAYS SERVED (COD)	184	97	339	130	152	116	285						1,303
	STATE CODE CASES - DAYS SERVED (ORC)	149	103	60	151	161	83	117						824
	TOTAL DAYS SERVED (FIMC) (COD + ORC)	333	200	399	281	313	199	402						2,127
	NO - SHOWS	8	4	13	7	11	2	10						55
	DECLINED	1	1	7	5	4	0	1						19
	RESCHEDULED	8	3	10	10	8	3	4						46
	RELEASED: SUCCESSFUL / TIME COMPLETED	14	13	24	21	16	8	13						109
	RELEASED: UNSUCCESSFUL / FAILED	1	0	0	1	1	1	2						6
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0	1	0	0	1						2
	RELEASED: FURLOUGHED	0	6	0	7	4	8	1						26
HCCP	STATE CODE CASES - DAYS SERVED (ORC)	0	0	0	103	20	20	20						163
	TOTAL DAYS SERVED (HCCP) (COD + ORC)	0	0	0	103	20	20	20						163
	NO - SHOWS	0	0	0	0	0	0	0						0
	DECLINED	0	0	0	0	1	0	0						1
	RESCHEDULED	0	0	0	0	0	0	0						0
	RELEASED: SUCCESSFUL / TIME COMPLETED	0	0	0	2	3	0	2						7
	RELEASED: UNSUCCESSFUL / FAILED	0	0	0	1	0	0	0						1
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0	0	0	0	0						0
	RELEASED: FURLOUGHED	0	0	0	3	0	1	0						4
	OTHER	STATE CODE CASES - DAYS SERVED (ORC)	4	6	0	0	0	7	0					
TOTAL DAYS SERVED (OTHER) (COD + ORC)		4	6	0	0	0	7	0						17
NO - SHOWS		0	0	0	0	0	0	0						0
DECLINED		0	0	0	1	0	0	0						1
RESCHEDULED		0	0	0	0	0	0	0						0
RELEASED: SUCCESSFUL / TIME COMPLETED		0	1	0	0	0	1	0						2
RELEASED: UNSUCCESSFUL / FAILED		0	0	0	0	0	0	0						0
RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT		0	0	0	0	0	0	0						0
RELEASED: FURLOUGHED		0	0	0	0	0	0	0						0
<b>TOTALS (ALL COURTS COMBINED)</b>														
TOTAL DAYS SERVED (ALL COURTS)		337	206	399	384	333	226	422						2,307
TOTAL RESIDENTS BOOKED IN (FO START SERVING TIME)		24	10	24	36	30	13	29						166
TOTAL NO - SHOWS (ALL COURTS)		8	4	13	7	11	2	10						55
TOTAL DECLINED (ALL COURTS)		1	1	7	6	5	0	1						21
TOTAL RESCHEDULED (ALL COURTS)		8	3	10	10	8	3	4						46
TOTAL # OF RELEASES:		15	20	24	36	24	19	19						157
TOTAL RELEASED: SUCCESSFUL / TIME COMPLETED (ALL COURTS)		14	14	24	23	19	9	15						118
TOTAL RELEASED: UNSUCCESSFUL / FAILED (ALL COURTS)		1	0	0	2	1	1	2						7
TOTAL RELEASED: SUCCESSFUL / EARLY RELEASE (ALL COURTS)		0	0	0	1	0	0	1						2
TOTAL RELEASED: FURLOUGHED (ALL COURTS)		0	6	0	10	4	9	1						30
AVERAGE DAILY COUNT		11.74	9.86	14.23	14.27	12.26	7.17	14.61						11.74

FINANCIALS														
EXPENSES (FROM OTHER SHEET)		\$18,253.73	\$25,098.59	\$25,775.01	\$20,887.23	\$31,863.25	\$30,107.45	\$24,972.47						\$176,997.73
CHARGE STATISTICS		\$11,980.00	\$1,100.00	\$9,993.00	\$9,653.00	\$15,086.00	-\$1,050.00	\$14,240.00						\$61,002.00
PAYMENT STATISTICS		\$7,245.00	\$4,300.00	\$9,230.00	\$9,980.00	\$8,259.00	\$5,258.00	\$11,693.00						\$55,965.00
SECURUS PAY PHONE COMMISSIONS		\$0.00	\$15.80	\$16.20	\$17.40	\$30.20	\$6.40	\$0.90						\$88.90
OUTSTANDING ACCOUNTS		\$1,217.00	\$1,067.00	\$1,805.00	\$1,605.00	\$2,880.00	\$2,647.00	\$3,372.00						\$3,372.00



July 31, 2014

City of Findlay  
313 Municipal Building  
Findlay, Ohio 45840

**RECEIVED**  
**AUG 04 2014**  
**AUDITOR**

RE: Franchise Fees

To Whom it May Concern:

The Time Warner Cable quarterly franchise fee payment for the period ending June 30, 2014 is as follows:

Gross Receipts	\$1,946,832.33
Franchise Fee Rate	3.00%
Total Franchise Fee Due	<u>\$58,404.97</u>

The check for the amount due will be mailed directly from our Shared Services Center in North Carolina and should arrive in the next 5 to 7 business days. Any questions related to this payment should be directed to:

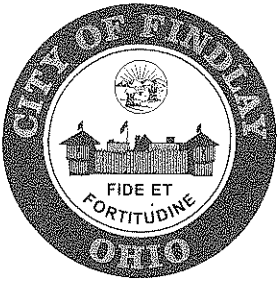
EMail Address: [TWC.TASroyalties@twcable.com](mailto:TWC.TASroyalties@twcable.com)

Phone number: 1-866-892-8923

Please refer to franchise number: 2-0526-101.

Sincerely,

TWC Shared Services



# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

August 4, 2014

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Michael Mallett

Alexandria's of Findlay LTD, 132 E. Crawford Street,  
Findlay, Ohio 45840

Sincerely,

Gregory R. Horne  
Chief of Police



NOTICE TO LEGISLATIVE  
AUTHORITY

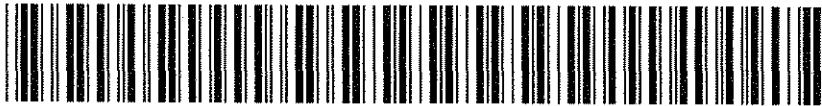
OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

0108500		NEW	ALEXANDRIAS OF FINDLAY LTD	
PERMIT NUMBER		TYPE	132 E CRAWFORD ST	
ISSUE DATE		FINDLAY OH 45840		
07	31	2014		
FILING DATE				
D51				
PERMIT CLASSES				
32	044	A	A52994	
TAX DISTRICT		RECEIPT NO.		

FROM 08/04/2014

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT		RECEIPT NO.		



MAILED 08/04/2014

RESPONSES MUST BE POSTMARKED NO LATER THAN. 09/04/2014

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.  
REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 0108500**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL  
MUNICIPAL BLDG RM 114  
318 DORNEY PLAZA  
FINDLAY OHIO 45840-3346

0108500 PERMIT NBR  
ALEXANDRIAS OF FINDLAY LTD  
132 E CRAWFORD ST  
FINDLAY OH 45840

\*\*\*\*\*

MICHAEL MALLET

07/09/2014 ACTIVE

MNMB5%V5%M

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

# City of Findlay

Lydia Mihalik, Mayor

## N.E.A.T. DEPARTMENT

Neighborhood Enhancement and Abatement Team

318 Dorney Plaza, Room 304 • Findlay, OH 45840

Phone: 419-424-7466

[www.findlayohio.com](http://www.findlayohio.com)

August 4, 2014

City Council  
City of Findlay, Ohio

RE: Departmental Activity

This report will serve as a summary of activities for the Neighborhood Enhancement and Abatement Team (NEAT) during the month of July, 2014.

### **Dilapidated Structures**

10 cases year to date  
18 cases pending

### **Weeds**

220 cases year to date  
71 cases pending

### **Junk on Premises**

134 cases year to date  
156 cases pending

### **Junk/Abandoned Vehicles**

82 cases year to date  
55 cases pending

### **Minor Maintenance**

4 cases year to date  
5 cases pending

### **Miscellaneous**

22 cases year to date  
5 cases pending

### **Overgrowth**

17 cases year to date  
6 cases pending

### **Right of Way Issues**

2 cases year to date  
2 cases pending

### **Sidewalks**

526 cases year to date  
0 cases pending

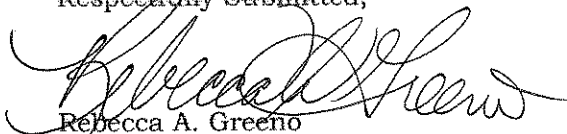
### **Trash**

69 cases year to date  
13 cases pending

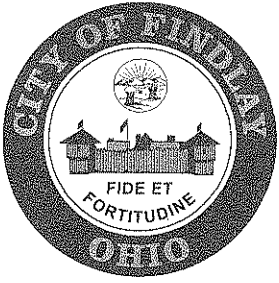
The Neighborhood Enhancement and Abatement Team received 92 new cases during the month which involved 60 properties with 11 of the property owners being out of town. NEAT personnel closed 149 cases during July and continue to work diligently on the 331 cases that remained active at the end of the month.

Please contact NEAT personnel at any time if there are concerns. The staff is dedicated to prompt response to issues that are brought to the attention of the department and works conscientiously with property owners and tenants to achieve compliance. The team appreciates the cooperative spirit of the administration and City Council which aids in the betterment of our community.

Respectfully Submitted,



Rebecca A. Greeno  
N.E.A.T.



# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

August 5, 2014

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Colleen M. Hunter

Joseph G. Kern

Horace G. Dawson III

Carl B. Richmond

Red Lobster Hospitality LLC, DBA Red Lobster #580,  
2340 Tiffin Avenue, Findlay, Ohio 45840

Sincerely,

Gregory R. Horne  
Chief of Police

NOTICE TO LEGISLATIVE  
AUTHORITY

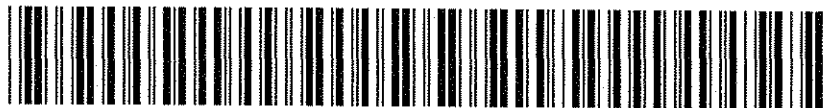
OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

72469720075		TRFO	RED LOBSTER HOSPITALITY LLC	
PERMIT NUMBER		TYPE	DBA RED LOBSTER #580	
06	01	2014		
ISSUE DATE				
07	31	2014		
FILING DATE				
D1	D2	D3	D6	
PERMIT CLASSES				
32	044	A	F12459	
TAX DISTRICT		RECEIPT NO.		

FROM 08/04/2014

62785950075			N AND D RESTAURANTS INC	
PERMIT NUMBER		TYPE	DBA RED LOBSTER #580	
06	01	2014		
ISSUE DATE				
07	31	2014		
FILING DATE				
D1	D2	D3	D6	
PERMIT CLASSES				
32	044			
TAX DISTRICT		RECEIPT NO.		



MAILED 08/04/2014

RESPONSES MUST BE POSTMARKED NO LATER THAN.

09/04/2014

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

**A TRFO 7246972-0075**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL  
MUNICIPAL BLDG RM 114  
318 DORNEY PLAZA  
FINDLAY OHIO 45840-3346

LLC / PARTNERSHIP CROSS REFERENCE  
DISPLAY

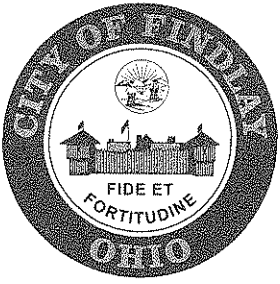
PGECG

72469720005 PERMIT NBR  
RED LOBSTER HOSPITALITY LLC  
DBA RED LOBSTER 6328  
25615 BROOKPARK RD  
NORTH OLMSTED OHIO 44070

\*\*\*\*\*

CARL B RICHMOND	07/31/2014	ACTIVE	PRESIDENT	
HORACE G DAWSON III	07/31/2014	ACTIVE	SECRETARY	
JOSEPH G KERN	07/31/2014	ACTIVE	ASST SECR.	
COLLEEN M HUNTER	07/31/2014	ACTIVE	ASST SECR.	
RED LOBSTER MANAGEMENT LL	07/31/2014	ACTIVE		MAN-MBR5%M

PA2-KEY = END SESSION,      CLEAR-KEY = END OPTION,      ENTER-KEY = TO CONTINUE



# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

Gregory R. Horne, Chief of Police  
318 Dorney Plaza, Room 207 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296  
[www.findlayohio.com](http://www.findlayohio.com)

August 6, 2014

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Jasvir Bajwa

Guru Kirpa Enterprises LLC, DBA Punjabi Kitchen,  
15085 Flag City Drive, Findlay, Ohio 45840

Sincerely,

Gregory R. Horne  
Chief of Police

NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

3453160		NEW	GURU KIRPA ENTERPRISES LLC	
PERMIT NUMBER		TYPE	DBA PUNJABI KITCHEN	
ISSUE DATE				
08 04 2014		15085 FLAG CITY DR		
FILING DATE				
D1 D2				
PERMIT CLASSES				
32	044	A	A53029	
TAX DISTRICT		RECEIPT NO.		

FROM 08/06/2014

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT	RECEIPT NO.	



MAILED 08/06/2014

RESPONSES MUST BE POSTMARKED NO LATER THAN. 09/08/2014

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.  
REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 3453160**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) -  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL  
MUNICIPAL BLDG RM 114  
318 DORNEY PLAZA  
FINDLAY OHIO 45840-3346



3453160 PERMIT NBR  
GURU KIRPA ENTERPRISES LLC  
DBA PUNJABI KITCHEN  
15085 FLAG CITY DR  
FINDLAY OH 45840

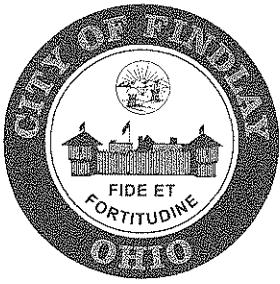
\*\*\*\*\*

▯ JASVIR BAJWA

08/04/2014 ACTIVE

MNMB5%V5%M

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE



# TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 • Fax: 419-424-7866  
www.findlayohio.com

SUSAN JO HITE  
CITY TREASURER

## Treasurer's Reconciliation for July 31, 2014

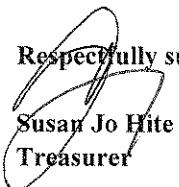
### TREASURER

Fifth Third Initial Balance	8,760,306.74
- Withdrawals ()	(11,642,046.07)
+ Deposits	6,929,640.47
Ending Balance	4,047,901.14
- Outstanding checks ()	(36,665.81)
Deposit in Transit	16,151.21
July Bank Error	0.02
Bank Adjustment	0.00
Treasurer's Checking Bal	4,027,386.56
Investment Principal	49,758,942.37
Accrued Bond Interest	269.20
Treasurer's Total Cash and Investments	53,786,598.13

### AUDITOR

Auditor's Checking Bal	4,027,386.56
Auditor's Total Cash and Investments	53,786,598.13

Respectfully submitted,

  
Susan Jo Hite  
Treasurer



## AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
www.findlayohio.com

JIM STASCHIAK II  
CITY AUDITOR

Monday, August 11, 2014

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of July 31, 2014  
Cash & Investments as of July 31, 2014  
Open Projects Report as of July 31, 2014  
Financial Snapshot for General Fund as of July 31, 2014

Respectfully Submitted,

Jim Staschiak II  
City Auditor

CC: L. Mihalik

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF JULY 31, 2014**

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	141,082	85,750		2,600	2,725	
MAYOR'S OFFICE	217,212	119,708		1,300	3,246	
AUDITOR'S OFFICE	566,932	318,359		336,818	526	
TREASURER'S OFFICE	12,596	8,609		-	-	
LAW DIRECTOR	574,571	329,624		113,100	54,979	
MUNICIPAL COURT	1,717,933	883,153		1,368,600	765,102	
CIVIL SERVICE OFFICE	103,030	58,948		46,840	41,861	
PLANNING & ZONING	148,591	148,398		-	-	
COMPUTER SERVICES	384,637	184,616		383,016	383,817	
GENERAL EXPENSE	2,690,100	1,880,086		-	-	
GENERAL REVENUE	-	-		22,128,031	10,762,676	
POLICE DEPARTMENT	6,818,659	3,609,861		506,291	213,250	
DISASTER SERVICES	45,077	41,235		-	-	
FIRE DEPARTMENT	6,911,821	3,941,106		298,750	81,619	
DISPATCH CENTER	1,003,895	535,033		33,913	33,913	
N.E.A.T.	99,226	51,602		2,000	412	
HUMAN RESOURCES	140,956	54,153		-	-	
W.O.R.C.	335,226	176,898		100,200	55,969	
SERVICE SAFETY DIRECTOR	212,969	108,231		-	-	
ENGINEERING OFFICE	779,841	338,779		127,600	69,535	
PUBLIC BUILDING	393,825	162,292		56,800	57,491	
HEALTH DEPARTMENT	1,567,569	803,469		1,029,537	672,064	
ZONING	106,875	60,671		49,650	30,040	
PARK MAINTENANCE	661,996	334,956		266,031	166,186	
RESERVOIR RECREATION	3,981	1,740		-	-	
RECREATION MAINTENANCE	176,634	74,694		-	-	
RECREATION FUNCTIONS	756,746	454,327		805,600	481,347	
CEMETERY DEPARTMENT	312,077	175,297		127,750	96,443	
<b>TOTAL GENERAL FUND</b>	<b>26,884,057</b>	<b>14,941,596</b>	<b>55.6%</b>	<b>27,784,427</b>	<b>13,973,201</b>	<b>50.3%</b>

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	2,542,913	1,569,443		2,671,103	1,876,204	
TRAFFIC-SIGNALS	484,218	210,374		210,000	210,004	
<b>TOTAL SCM&amp;R FUND</b>	<b>3,027,131</b>	<b>1,779,817</b>	<b>58.8%</b>	<b>2,881,103</b>	<b>2,086,208</b>	<b>72.4%</b>
SCM&R HIWAYS	93,710	26,138		143,170	81,485	
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>93,710</b>	<b>26,138</b>	<b>27.9%</b>	<b>143,170</b>	<b>81,485</b>	<b>56.9%</b>
AIRPORT OPERATIONS	1,262,718	705,923		1,134,582	756,054	
<b>TOTAL AIRPORT FUND</b>	<b>1,262,718</b>	<b>705,923</b>	<b>55.9%</b>	<b>1,134,582</b>	<b>756,054</b>	<b>66.6%</b>
WATER TREATMENT	2,124,779	1,065,221		17,000	9,225	
WATER DISTRIBUTION	1,441,299	758,587		55,000	69,942	
UTILITY BILLING	1,156,261	541,523		8,231,692	4,870,774	
SUPPLY RESERVOIR	640,418	148,784		17,730	1,300	
<b>TOTAL WATER FUND</b>	<b>5,362,757</b>	<b>2,514,115</b>	<b>46.9%</b>	<b>8,321,422</b>	<b>4,951,241</b>	<b>59.5%</b>
SANITARY SEWER MAINT	1,090,975	577,528		500	168	
STORMWATER MAINT	288,705	99,445		765,450	447,119	
WATER POLLUTION CONTROL	3,067,832	1,628,037		8,660,700	5,095,796	
<b>TOTAL SEWER FUND</b>	<b>4,447,512</b>	<b>2,305,010</b>	<b>51.8%</b>	<b>9,426,650</b>	<b>5,543,084</b>	<b>58.8%</b>
PARKING	99,366	58,959		85,100	56,145	
<b>TOTAL PARKING FUND</b>	<b>99,366</b>	<b>58,959</b>	<b>59.3%</b>	<b>85,100</b>	<b>56,145</b>	<b>66.0%</b>
SWIMMING POOL	143,072	123,370		115,500	115,500	
<b>TOTAL SWIMMING POOL FUND</b>	<b>143,072</b>	<b>123,370</b>	<b>86.2%</b>	<b>115,500</b>	<b>115,500</b>	<b>100.0%</b>
CIT ADMINISTRATION	18,882,960	9,178,216		23,171,600	11,944,806	
<b>TOTAL CIT FUND</b>	<b>18,882,960</b>	<b>9,178,216</b>	<b>48.6%</b>	<b>23,171,600</b>	<b>11,944,806</b>	<b>51.5%</b>

CITY OF FINDLAY  
CASH & INVESTMENTS AS OF JULY 31, 2014

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 300,900.00	STAR OHIO @ 0.03%	
500.00	STAR OHIO @ 0.03%	
3,500.00	STAR OHIO @ 0.03%	
115,725.00	STAR OHIO @ 0.03%	
20,005,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
850,000.00	SAVINGS ACCOUNT	CHASE BANK
120,247.00	SAVINGS ACCOUNT	CHASE BANK
1,175,026.75	SAVINGS ACCOUNT	CHASE BANK
5,500,000.00	SAVINGS ACCOUNT	CHASE BANK
5,000,000.00	SAVINGS ACCOUNT	CHASE BANK
250,607.00	FHLMC @ 0.210%	MORGAN STANLEY
250,195.00	FFCB @ 0.260%	MORGAN STANLEY
254,236.34	FHLB @ 0.230%	FIFTH THIRD BANK
250,397.42	FNMA @ 0.295%	FIFTH THIRD BANK
504,254.37	FNMA @ 0.260%	FIFTH THIRD BANK
499,378.72	FHLB @ 0.250%	FIFTH THIRD BANK
1,001,367.29	FHLB @ 0.500%	FIFTH THIRD BANK
500,351.98	FFCB @ 0.270%	MORGAN STANLEY
500,695.82	FFCB @ 0.550%	FIFTH THIRD BANK
999,663.00	FFCB @ 0.280%	DAVIDSON & CO
245,000.00	CERTIFICATE OF DEPOSIT @ 0.400%	FIRST NATIONAL
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	CITIZENS NATIONAL
999,800.90	FFCB @ 0.350%	FIFTH THIRD BANK
769,769.00	FHLMC @ 0.400%	KEY BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.450%	WATERFORD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	FIRST FEDERAL BANK
996,914.06	US TREASURY @ 0.250%	DAVIDSON & CO
1,033,667.00	FNMA @ 0.506%	KEY BANK
1,798,365.93	CONSTRUCTION SAVINGS ACCOUNT	PNC BANK
1,102,042.24	CONSTRUCTION SAVINGS ACCOUNT	PNC BANK
998,240.49	FHLB @ 0.400%	MORGAN STANLEY
999,065.81	FFCB @ 0.450%	FIFTH THIRD BANK
999,500.00	FFCB @ 0.500%	FIFTH THIRD BANK
999,531.25	US TREASURY @ 0.500%	FIFTH THIRD BANK
<hr/>		
\$49,758,942.37	INVESTMENT TOTAL	
4,027,386.56	5/3 BANK ACCOUNT BALANCE	
269.20	ACCRUED INVESTMENT INTEREST	
<hr/>		
<b><u>\$53,786,598.13</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>	

**UNAPPROPRIATED FUND BALANCES**

GENERAL	\$ 9,463,997
SCM&R	142,173
SCM&R HIWAY	224,600
SEVERANCE PAYOUT RESERVE	1,106,527
AIRPORT	218,564
WATER	5,608,809
SEWER	4,094,015
STORMWATER	3,087,422
PARKING	242
CIT ADMINISTRATION	536,902
CIT CAPITAL IMPROVEMENT	6,531,293
CIT FLOOD IMPROVEMENT	-

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF JULY 31, 2014**

\$11,950,129.48	General Fund
1,000,000.00	General Fund Restricted Rainy Day
631,496.06	General Fund Projects
1,010,003.40	SCM&R Fund
2,315,023.55	SCM&R Fund Projects
15,900.38	County Permissive License Fund
229,724.61	State Highway Fund
589.57	Law Enforcement Trust Fund
581.28	Drug Law Enforcement Trust Fund
272,590.60	ID Alcohol Treatment Fund
55,795.87	Enforcement & Education Fund
172,721.11	Court Special Projects Fund
57,250.76	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
67,491.29	Alcohol Monitoring Fund
48,285.97	Mediation Fund
92,402.64	Electronic Imaging Fund
20,283.39	Legal Research Fund
1,114,445.88	Severance Payout Fund
122,817.82	Debt Service Fund
36,079.33	CR 236 TIF Fund
521,410.39	Municipal Court Improvement Fund
506,978.06	Airport Fund
807.30	Airport Fund Projects
5,880,951.50	Water Fund
2,544,731.25	Water Fund Restricted
3,245,503.22	Water Fund Projects
2,642,904.63	Sewer Fund
5,610,245.63	Sewer Fund Restricted
2,985,359.71	Sewer Fund Projects
26,589.41	Parking Fund
-	Parking Fund Projects
24,688.63	Swimming Pool Fund
87,756.74	Swimming Pool Fund Projects
26,430.93	Internal Service Central Stores Fund
796,183.08	Internal Service Workers Comp Fund
1,178,358.78	Internal Service Self Insurance Fund
1,806,727.10	CIT Fund
4,742,577.83	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
134,124.59	Police Pension Fund
134,124.59	Fire Pension Fund
24,636.32	Tax Collection Agency Fund
1,291,938.22	Cemetery Trust Fund
161,493.28	Private Trust Fund
181,140.92	Guaranteed Deposits
235.12	Special Assessments Pavements Fund
3,998.76	Special Assessments Sidewalks Fund
82.82	Special Assessments Sidewalks Fund Projects
10,896.77	Special Assessments Storm Fund
<u>\$53,786,598.13</u>	<b>TOTAL CASH &amp; INVESTMENTS</b>

**CITY OF FINDLAY  
OPEN PROJECTS AS OF JULY 31, 2014**

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
31903400	CIT SOFTWARE UPGRADE	150,000	145,106	4,894	-
31910200	REMDIAL PLAN 350 E HIGH	45,000	22,383	9,653	12,964
31911900	HEALTH DEPT BLDG PURCHASE	302,000	294,638	-	7,362
31922700	FIRE STATION #1 FLOOR REPAIR	25,000	11,814	2,010	11,176
31924000	STREET DEPT GARAGE FLOOR	75,000	73,124	903	974
31924200	OHIO SAFE KIDS-HEALTH DEPT	27,402	24,648	800	1,954
31926300	HP 3000 MIGRATION	1,020,650	978,094	41,498	1,057
31931500	POLICE DEPT FIRING RANGE	25,000	960	-	24,040
31931700	STREET MAINT GARAGE IMPROV	150,000	83,202	28,925	37,873
31932800	2014 CHILD & FAMILY HEALTH GRANT	40,750	39,868	-	882
31932900	2014 HEALTH EMERG PREP GRANT	95,209	95,208	-	1
31937300	P25 MARCS CONVERSION	400,000	219,245	179,836	919
31940200	MUNI BLDG WINDOWS 2ND FLOOR	10,000	-	3,500	6,500
31940300	RIVERSIDE PARK LIGHTING	18,000	-	-	18,000
31940400	KIDDIE CORRAL RUBBER SURFACING	37,000	35,841	-	1,159
31940500	MIRACLE FIELD/DIAMONDS EXPANSION	25,000	-	10,500	14,500
31942400	DOWNTOWN REVITALIZATION	50,000	-	42,000	8,000
31942800	GIS UPDATE	50,000	-	-	50,000
31947200	HEALTH DEPT MERGER STUDY	20,000	4,250	15,750	-
31949000	2015 EMERGENCY PREP GRANT	93,144	5,080	29	88,035
31949100	2015 CHILD & FAMILY SERV GRANT	53,000	1,137	-	51,863
31949400	CUBE EVAPORATIVE CONDENSER	50,000	26	4,700	45,274
31980800	ORC PD REQUIRED TRAINING	24,360	24,133	170	57
31992400	MRC GRANT (HEALTH)	27,500	19,365	187	7,948
31995900	FLOOD MITIGATION	1,060,500	1,028,101	30,000	2,399
<b>GENERAL FUND PROJECTS</b>		<b>3,874,515</b>	<b>3,106,224</b>	<b>375,354</b>	<b>392,936</b>
32520800	PARK & OAKLAND STORM OUTLET	10,000	254	-	9,746
32531900	G&H SEWER SEPARATION	30,000	7,389	6,963	15,648
32532600	LOGAN AVE PH 2 - 2013 CDBG	129,000	8,848	1,300	118,852
32541700	2014 DITCH MAINTENANCE	25,000	-	-	25,000
32542000	COLONIAL HEIGHTS DRAINAGE	30,000	-	-	30,000
32542200	DALZELL DITCH CLEANING	20,000	750	-	19,250
32542300	OIL DITCH CLEANING	20,000	750	-	19,250
32542600	W LINCOLN SEWER SEPARATION	20,000	-	3,740	16,260
32542700	W HARDIN SEWER SEPARATION	20,000	-	3,740	16,260
32566300	STORMWATER MGT PLAN MS4	128,500	95,557	17,579	15,364
32584300	FOSTORIA AVE DRAINAGE	405,000	23,322	20	381,658
32593600	FOSTORIA AVE DRAINAGE PH 2	25,000	19,845	3,783	1,373
32800300	SAFE ROUTES TO SCHOOL	388,800	85,309	195,965	107,526
32821200	FOSTORIA/PLAZA SIGNAL UPGRADE	270,000	236,610	-	33,390



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
32831200	N MAIN/BIGELOW INTERSECTION	115,000	43,012	52,080	19,908
32832300	ODOT/MPO STREET RESURFACING	747,069	289	662,339	84,440
32832400	BLANCHARD/CRYSTAL INTERSECTION	125,000	39,943	60,007	25,050
32832500	N MAIN/LEXINGTON INTERSECTION	100,000	36,859	37,519	25,622
32833400	MAIN CROSS MID-BLOCK CROSSING	20,000	10,870	-	9,130
32840600	2014 STREET PREV MAINTENANCE	350,000	47,917	219,936	82,147
32840700	E SANDUSKY/EAST ST INTERSECT	10,000	-	1,700	8,300
32840800	LIMA/S WEST INTERSECTION	10,000	9,810	-	190
32842100	2014 RESURFACING PROGRAM	1,500,000	131,409	1,342,657	25,933
32842500	BLANCHARD/6TH TRAN ALT PLAN	25,000	6,650	3,850	14,500
32843300	CITY CURBS RAMPS & WALKS	198,000	137,477	-	60,523
32846100	SANDUSKY/OSBORN INTERSECTION	9,000	-	2,350	6,650
32894000	TIFFIN AVE SIGNAL SYNCHRONIZATION	253,800	202,016	-	51,784
	<b>SCM&amp;R FUND PROJECTS</b>	<b>4,984,169</b>	<b>1,144,885</b>	<b>2,615,528</b>	<b>1,223,756</b>
35233000	AIP-24 AIRFIELD ELEC & DRAINAGE	63,318	55,437	7,881	(0)
	<b>AIRPORT FUND PROJECTS</b>	<b>63,318</b>	<b>55,437</b>	<b>7,881</b>	<b>(0)</b>
35414500	POOL FEASIBILITY STUDY	22,000	17,210	1,900	2,890
35446400	2014 POOL IMPROVEMENTS	93,000	10,478	62,120	20,402
	<b>POOL FUND PROJECTS</b>	<b>115,000</b>	<b>27,689</b>	<b>64,020</b>	<b>23,292</b>
35602900	WPC INFLUENT PUMPS	335,000	226,509	49,045	59,446
35620900	WPC BAR SCREENS FOR OXID DITCHES	3,107,500	400,683	2,213,799	493,018
35621000	WEST PARK SANITARY SEWER	20,000	6,375	1,025	12,600
35637100	BEECHER ST SANITARY SEWER	100,000	93,895	5,836	269
35637200	JENNIFER LANE SANITARY SEWER	60,000	45,250	14,700	50
35641100	CSO LONG TERM CONTROL	110,864	37,922	-	72,942
35641500	2014 SANITARY SEWER LINING	10,000	-	-	10,000
35641600	2014 SEWER CLEANING	10,000	836	200	8,964
35641800	WPC LIGHTING PH 2	16,825	14,387	-	2,438
35641900	BRANDMAN SEWER & CSO	30,000	183	1,000	28,817
35649300	I75 SANITARY SEWER RELOCATION	10,000	-	-	10,000
	<b>SEWER FUND PROJECTS</b>	<b>3,810,189</b>	<b>826,040</b>	<b>2,285,605</b>	<b>698,544</b>
35710800	WATERLINE EXT TO LANDFILL	80,000	77,407	-	2,593
35714000	WTP CLEARWELLS 1, 2 & 3	2,451,000	454,903	1,783,522	212,575
35720300	CR 140 WATERLINE LOOP	290,000	268,453	1,000	20,547
35720500	WTP WATERLINE REPAIR	10,000	-	-	10,000
35720600	RESERVOIR & WTP CONCRETE REPAIR	35,000	28,103	2,679	4,218
35730600	CR 99 WATERLINE LOOP	10,000	1,439	500	8,061
35731800	WTP PAINT SCU 1	10,000	6,054	-	3,946
35733600	GLESSNER AVE WATERLINE	170,000	139,077	-	30,923

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35740900	S WATER TOWER PAINT/REPAIRS	800,000	779	714,048	85,173
35741000	2014 SMALL WATERLINES	300,000	-	16,623	283,377
35741100	SWEETWATER W/L REPLACEMENT	20,000	2,305	3,155	14,540
35741200	S CORY ST WATERLINE	20,000	-	-	20,000
35741300	W MELROSE WATERLINE	20,000	1,153	500	18,347
35741400	BLANCHARD RVR/STANFORD W/L	25,000	-	-	25,000
35742900	WTP WEATHERPROOFING/SEALING	60,000	26,311	-	33,689
35746300	WTP INTERIOR LIGHTING	36,000	2,330	33,141	529
35749200	E BIGELOW W/L REPLACEMENT	10,000	555	-	9,445
<b>WATER FUND PROJECTS</b>		<b>4,347,000</b>	<b>1,008,869</b>	<b>2,555,168</b>	<b>782,964</b>
38813300	2011 SIDEWALK REPAIR PROGRAM	1,000	466	-	534
<b>SPECIAL ASSESSMENT PROJECTS</b>		<b>1,000</b>	<b>466</b>	<b>-</b>	<b>534</b>

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**SNAPSHOT \$ FINANCIAL: GENERAL FUND**

2014

Revenues/Expenditures & Key Balances Snapshot as of :

7/31/2014

**GENERAL FUND REVENUES & EXPENSES**

Prior Year Ending Cash Balance – Unappropriated		\$ 8,873,419
Revenue and Receipts Projection General Fund	\$ 28,529,793	
Expenses Appropriated General Fund	<u>\$ (27,939,215)</u>	
OPERATIONAL SURPLUS/(DEFICIT)		<u>\$ 590,577</u>

**PROJECTED UNENCUMBERED YEAR END GF CASH BALANCE**

**\$ 9,463,997**

**FINANCIAL POLICY AMOUNTS**

	Minimum	Proj. Balance	Over/(Short)
Minimum Reserve Balance GF (Resolution 002-2014 16.7% of Budget Expenses)	\$ 4,224,609	\$ 9,463,997	\$ 5,239,388
GF Rainy Day Reserve Account #10000000-818002 (up to 5% prior year revenues)	\$ 1,000,000	\$ 1,000,000	\$ -
Self Insurance Fund #6060	\$ 1,000,000	\$ 1,123,538	\$ 123,538

**AMOUNT ABOVE FISCAL CAUTION ISSUE**

**\$ 7,045,236**

**MONITORING INTANGIBLE / ANTICIPATED ITEMS**

**LIKELY POSSIBLE**

**GENERAL FUND**

Revenue Differential + / ( - )

Expense Differential + / ( - )

Jail Fees \$ (350,000)

Fund Subsidies + / ( - )

Unbudgeted Projects

**PROJECTED LIKELY YEAR END GF CASH BALANCE** (excludes rainy day reserve)

2014

**\$ 9,113,997**



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
www.findlayohio.com

**JIM STASCHIAK II**  
CITY AUDITOR

Thursday, August 14, 2014

The Honorable Council  
Findlay, Ohio 45840

**SUBJECT: Resolution Accepting Millage Rates and Amounts**

Dear Council Members:

The County Budget Commission has completed their work and returned our Certificate of Estimated Resources for our 2015 Budget. Our tax millage has been certified exactly as submitted; 2.6 mills for the General Fund and 0.3 mills each for Police and Fire Pension Funds to a total of 3.2 mills. Local government money is estimated to be \$422,532.38 for 2015 subject to likely adjustments by the State.

Council should now accept the amounts and levy the tax rates as certified by the Budget commission. The proper Resolution must be adopted and returned to the County Auditor no later than August 29th, 2014. I have therefore, asked the Director of Law to place the required legislation on your agenda for your August 18<sup>th</sup> meeting. This Resolution requires one reading.

Respectfully submitted,

Jim Staschiak II  
City Auditor

CC: L. Mihalik  
D. Rasmussen

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES


The Budget Commission of Hancock County, Ohio hereby makes the following  
 Official Certificate of Estimated Resources for Findlay  
 for the Fiscal Year beginning  
 January 1, 2015

	Estimated Unencumbered January 1, 2015	Taxes	Other Sources	Total
GENERAL FUND	9,463,997.00	2,046,512.46	24,305,221.38	35,815,730.84
SPECIAL REVENUE FUNDS	12,711,924.11	496,476.32	25,676,603.00	38,885,003.43
DEBT SERVICE FUNDS	15,000.00	.00	1,050,165.00	1,065,165.00
CAPITAL PROJECTS FUNDS	101,719.00	.00	47,000.00	148,719.00
ENTERPRISE FUNDS	19,514,607.00	.00	18,915,478.00	38,430,085.00
INTERNAL SERVICE FUNDS	1,144,854.55	.00	15,500.00	1,160,354.55
SPECIAL ASSESMENT FUNDS	9,848.00	.00	.00	9,848.00
AGENCY FUNDS	159,064.00	.00	300.00	159,364.00
PERMANENT FUNDS	1,300,202.00	.00	30,750.00	1,330,952.00
<b>TOTAL ALL FUNDS</b>	<b>\$ 44,421,215.66</b>	<b>2,542,988.78</b>	<b>70,041,017.38</b>	<b>117,005,221.82</b>

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mil limitation is set forth in the proper columns of the preceding pages, and the total amount approved for each fund must govern the amount of appropriation from such fund.

Hancock County  
 Budget Commission

Date AUG 12 2014

  
 \_\_\_\_\_ Budget

  
 \_\_\_\_\_ Commission

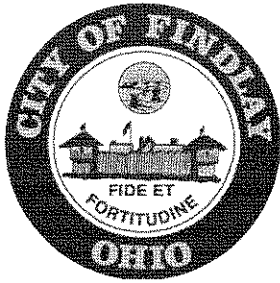
  
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	Unencumbered January 1, 2015	Taxes	Other Sources	Total
<b>GENERAL FUND</b>				
1.1 Local Government	.00	.00	422,532.38	422,532.38
1.2 General Fund	9,463,997.00	2,046,512.46	23,882,689.00	35,393,198.46
<b>TOTAL GENERAL FUND</b>	<b>9,463,997.00</b>	<b>2,046,512.46</b>	<b>24,305,221.38</b>	<b>35,815,730.84</b>
<b>SPECIAL REVENUE FUNDS</b>				
020400 SCM&R	366,773.00	.00	2,001,703.00	2,368,476.00
020420 County Permissive	15,900.00	.00	.00	15,900.00
020450 State Highway Improvement	.00	.00	.00	.00
020600 Law Enforcement Trust	1.00	.00	.00	1.00
020650 Drug Law Enforcement	.00	.00	.00	.00
020700 I D Alcohol Treatment	263,555.00	.00	25,000.00	288,555.00
020750 Enforcement/Education	509.00	.00	3,500.00	4,009.00
020790 Court Special Proj. Fund	33,987.00	.00	168,000.00	201,987.00
020800 Court Computerization	64,964.00	.00	50,000.00	114,964.00
020810 Metrich Drug Law Fd	601.00	.00	.00	601.00
020820 Alcohol Monitoring Fund	23,133.00	.00	23,500.00	46,633.00
020830 Mediation Services	48,894.00	.00	15,500.00	64,394.00
020840 Electroinic Imaging	5,542.10	.00	48,000.00	53,542.10
020850 Legal Research	19,804.00	.00	.00	19,804.00
020900 Severance Payout Fund	1,106,527.00	.00	.00	1,106,527.00
070470 City Income Tax	10,761,734.01	.00	23,341,400.00	34,103,134.01
070780 Police Disability & Pen	.00	248,238.16	.00	248,238.16
070790 Fire Disability & Pension	.00	248,238.16	.00	248,238.16
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>12,711,924.11</b>	<b>496,476.32</b>	<b>25,676,603.00</b>	<b>38,885,003.43</b>
<b>DEBT SERVICE FUNDS</b>				
030100 Debt Service - 230200	15,000.00	.00	978,165.00	993,165.00
030900 Muni T.I.F. for CR 236	.00	.00	72,000.00	72,000.00
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>15,000.00</b>	<b>.00</b>	<b>1,050,165.00</b>	<b>1,065,165.00</b>
<b>CAPITAL PROJECTS FUNDS</b>				
040200 Muni Court Improvement	101,719.00	.00	47,000.00	148,719.00
<b>TOTAL CAPITAL PROJECTS FUNDS</b>	<b>101,719.00</b>	<b>.00</b>	<b>47,000.00</b>	<b>148,719.00</b>

	Unencumbered January 1, 2015	Taxes	Other Sources	Total
<b>ENTERPRISE FUNDS</b> XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX				
050100 Airport Fund	218,564.00	.00	1,054,582.00	1,273,146.00
050500 Water Fund	8,293,476.00	.00	8,349,146.00	16,642,622.00
050600 Water Pollution Control	11,001,289.00	.00	9,426,650.00	20,427,939.00
050700 Parking Fund	242.00	.00	85,100.00	85,342.00
050800 Swimming Pool	1,036.00	.00	.00	1,036.00
<b>TOTAL ENTERPRISE FUNDS</b>	<b>19,514,607.00</b>	<b>.00</b>	<b>18,915,478.00</b>	<b>38,430,085.00</b>
<b>INTERNAL SERVICE FUNDS</b> XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX				
060300 Central Stores	9,661.00	.00	15,000.00	24,661.00
060500 Workers Comp Retro Fund	15,000.00	.00	.00	15,000.00
060600 Self Insurance	1,120,193.55	.00	500.00	1,120,693.55
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>1,144,854.55</b>	<b>.00</b>	<b>15,500.00</b>	<b>1,160,354.55</b>
<b>SPECIAL ASSESMENT FUNDS</b> XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX				
080100 S/A - Pavements	4,964.00	.00	.00	4,964.00
080200 S/A - Walks	2,452.00	.00	.00	2,452.00
080300 S/A - Storm Sewers	2,432.00	.00	.00	2,432.00
080400 S/A - Sanitary Sewers	.00	.00	.00	.00
080500 S/A - Building Demolition	.00	.00	.00	.00
<b>TOTAL SPECIAL ASSESMENT FUNDS</b>	<b>9,848.00</b>	<b>.00</b>	<b>.00</b>	<b>9,848.00</b>
<b>AGENCY FUNDS</b> XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX				
070850 Tax Collection	.00	.00	.00	.00
070870 Private Trust	159,064.00	.00	300.00	159,364.00
070880 Guaranteed Deposits	.00	.00	.00	.00
<b>TOTAL AGENCY FUNDS</b>	<b>159,064.00</b>	<b>.00</b>	<b>300.00</b>	<b>159,364.00</b>
<b>PERMANENT FUNDS</b> XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX				
070860 Cemetery Trust	1,300,202.00	.00	30,750.00	1,330,952.00
070900 HRC Capital Trust	.00	.00	.00	.00
<b>TOTAL PERMANENT FUNDS</b>	<b>1,300,202.00</b>	<b>.00</b>	<b>30,750.00</b>	<b>1,330,952.00</b>



	Unencumbered January 1, 2015	Taxes	Other Sources	Total
TOTAL ALL FUNDS \$	44,421,215.66	2,542,988.78	70,041,017.38	117,005,221.82



# Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310  
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245  
www.findlayohio.com

Honorable City Council  
Findlay, OH 45840

August 14, 2014

RE: Logan Avenue Improvements (Phase II), Project No. 32532600

Dear Council Members:

By authorization of Ordinance 2014-6, bids were opened for the above-referenced project on August 13, 2014. Two potential contractors submitted bids ranging from \$663,544.00 to \$730,929.00. The lowest and best bid was received from Helms & Sons Excavating of Findlay, Ohio. An appropriation for the construction contract along with contingency and inspection is needed.

The amount included in the 2014 Capital Improvements Plan was based on preliminary engineering estimates. Based on the bids, the actual amount needed for appropriation exceeds the budgeted amount by approximately \$128,000. The additional amount is being split between the water, sewer, and storm water funds. The overages are due in large part to rock excavation costs.

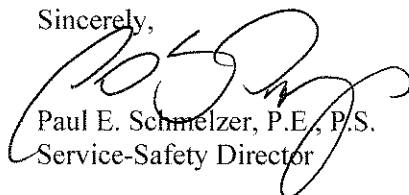
We have doubled the amount of work typically undertaken in one year in order to put all eligible CDBG funds (\$109,000) into infrastructure. Note that we again received \$250,000 from OPWC, putting the grant funding at over half of the construction cost. Due to grant timing restrictions and the amount of work that needs to be done, it is imperative for the project construction to start now and finish before bad weather starts.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate the funds as follows:

FROM:	Cap. Imp. – CIT	\$75,000
	OPWC	\$250,000
	Water Fund	\$80,000
	Sewer Fund	\$90,000
	Stormwater Fund	\$114,000
TO:	Logan Ave Improvements (Phase II), Project #32532600	\$609,000

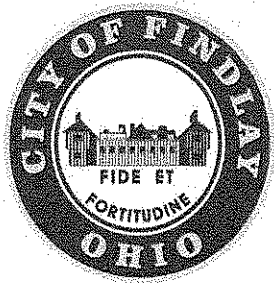
Thank you for your consideration in this matter.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Don Rasmussen  
Jim Staschiak



## CITY HEALTH DEPARTMENT

1644 Tiffin Avenue, Suite A  
Findlay OH 45840

(419) 424 . 7105 Telephone  
(419) 424 . 7420 Plumbing  
(419) 424 . 7189 FAX

(419) 424 . 7441 Nursing  
(419) 424 . 7188 Environmental Health  
(419) 424 . 7106 Vital Statistics



**Public Health**  
Prevent. Promote. Protect.

Stephen D. Mills, DO  
Health Commissioner

### BOARD OF HEALTH

- Lydia L. Mihalik, Mayor  
-President Ex Officio
- Gregory W. Cline, R PH  
-President Pro Tempore
- William S. Alge, Jr
- Robert E. McEvoy, MD
- James Niemeyer
- B. Joan Work, RN

August 13, 2014

Re: Findlay Area Safe Kids

To the Honorable City Council,

The Findlay City Health Department is currently serving as fiscal agent and coordinator for the *Findlay Area Safe Kids Chapter*, special project #319242.

*Safe Kids* is a nationwide organization dedicated solely to the prevention of unintentional childhood injuries. We are happy to announce that Findlay Area Safe Kids was recently awarded a \$5000 grant from Hancock-Wood Electric Company's Community Trust Fund for use in purchasing smoke detectors. This grant will allow Findlay Area Safe Kids to support the Findlay Fire Department's Project SAFE (Smoke Alarms For Everyone) project. This additional funding will help the Fire Department as they expand the program from all city elementary schools to include all county schools as well as all home schooled children in Hancock County. We eagerly look forward to helping with this worthy project. In addition, we have received several small donations for Safe Kids in the amount of \$447 over the first half of 2014.

In order that we may purchase the smoke alarms needed, I respectfully ask Council to appropriate this \$5000 plus the miscellaneous donations of \$447 to project #319242 to be used to further our mission of preventing childhood injury. The check has already been turned over to the Auditor's office.

Thank you for your prompt attention in this matter and should you have any questions feel free to contact Barb Wilhelm at the Findlay City Health Department.

Sincerely,

Stephen Mills D.O.  
Health Commissioner

XC Don Rasmussen  
Jim Staschiak

# Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-424-7137 • Fax: 419-424-7245  
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

August 13, 2014

Honorable City Council  
City of Findlay, Ohio

Dear Council Members:

The City has received a check in the amount of \$14,470.00 from the Ohio Environmental Education and Charitable Trust Grant to assist the City of Findlay in funding the Environmental Law Enforcement Workshop held in Findlay. This seminar helped us meet our public education requirements for compliance with our OEPA NPDES MS4 permit.

An appropriation is respectfully requested as follows:

FROM:	Ohio Environmental Education and Charitable Trust Grant	\$14,470.00
TO:	Stormwater Management Plan – MS4 Project No. 32566300	\$14,470.00

By copy of this letter, I am requesting the Director of Law prepare the necessary legislation.

Thank you for your consideration.

Sincerely,

  
Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

cc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor  
Engineering Department

# Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-424-7137 • Fax: 419-424-7245  
www.findlayohio.com

August 13, 2014

Honorable City Council  
City of Findlay, Ohio

Dear Council Members:

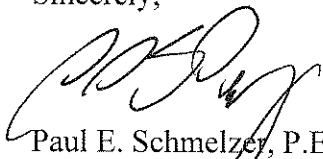
The City has received payment for the repair of a vehicle from an accident from the other party's insurance company in the amount of \$1,348.79. It has been deposited in the General Fund.

An appropriation is respectfully requested as follows:

FROM:	General Fund (insurance proceeds)	\$1,348.79
TO:	Health Department 21030000-other	\$1,348.79

Thank you for your consideration.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

cc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor  
Health Department

# PARKS AND RECREATION BOARD

City of Findlay

July 21, 2014

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## MINUTES

### **ATTENDANCE**

Members Present: Paul Schmelzer, Chair, Matt Cordonnier, Dennis McPheron, Greg Meyers, Bob Nichols, Gary Pruitt, Mike Slough, Dave Trisel.

Staff Present: Lu Draper, Matt Stoffel, and Kathy Launder.

Guests Present: Grant Russel, Councilman; Greg, Karen, Kyle, and Will Herrold.

### **APPROVAL OF MINUTES**

Motion to accept minutes of the June 16, 2014, meeting, by Slough, second by Nichols. Motion passed 8-0.

### **NEW BUSINESS**

Request for Soccer Wall: Kyle Herrold would like to place a soccer wall at Emory Adams Park. This will be used for practice of shooting, passing, and kicking. This can be used by soccer teams, players, etc. who use Emory Adams Park. The suggested location is at the southeast loop of Emory Adams Park or by Fort Findlay Park. The wall will cost approximately \$850. Kyle will be doing fundraising to pay for the wall. The dimensions of the wall will be 24' wide by 8' tall using 4'x8' panels of ¾" plywood-painted and anchored in concrete. The Board asked if he contacted Hancock Soccer Association regarding his idea. He has not yet. The Board also asked if there is a portable version available. Kyle stated that a portable version is available. Schmelzer would like to hear from Hancock Soccer Association as to whether they would prefer a fixed wall or a portable wall. Schmelzer stated that this is a great idea. He requested that Kyle talk with the Hancock Soccer Association to ask their preference of a fixed wall or a portable wall, and if they prefer a fixed wall, ask them to provide a couple preferred locations. After talking with the Hancock Soccer Association, bring back the results of the discussion in the form of a letter from the Hancock Soccer Association to the Parks and Recreation Board for further discussion. Schmelzer stated that the City can provide assistance in digging the holes. The Board is in support of Kyle's project.

Clean up of Parks: Kyle and Will Herrold addressed the Board. They are requesting permission to put together a team of friends to help clean up the parks by pulling weeds once a month for volunteer hours. They are calling themselves "The Weeding Warriors." The Board is in support of their effort.

Facility Rental Agreement: Draper reported that the Facility Rental Agreement has been revised to include all City facilities rather than just the Cube. There is also more detail, taking away the gray area.

The Cube On Ice Rental Agreement: Draper presented The Cube on Ice Rental Agreement for approval. Draper stated that user groups who reserve ice time will be responsible for payment of the amount of ice time they reserve. In the past the user groups would reserve a block of ice time and only pay for the amount of time they actually used. Motion to approve The Cube on Ice Rental Agreement supporting the concept for billing purposes subject to approval by Law Director by Meyers, second by Slough. Motion passed 8-0.

5-10-15 Year Plan: Councilman Russel asked the Board if there is currently a 5, 10, or 15 Year Plan in place for parks and recreation in Findlay. City Council has been approached by Findlay City Schools regarding the potential of purchasing City property near Cooper Field for a new school bus garage. Are there future plans for this area, additional ballfields, etc.? Currently there is no 5, 10, or 15 Year Plan in place. Schmelzer asked the Board if a garage is built on this property, would there be a conflict? Schmelzer stated that it would be a win for the City in relation to additional parking for the ballfield. Schmelzer stated that it would be a good idea to have at least a 5 year plan in place that is reviewed and updated annually for budget purposes. In the past the Board has hosted a Recreation Summit bringing all user groups together. Schmelzer stated that it is a good idea to hold a Summit every two years to produce a plan.

## DEPARTMENT REPORTS

Recreation Department Report: Draper reported that the Drive In movie, The Logo Movie, was held on Saturday and was well attended and had good coverage in The Courier. The people who attended had a good time and stated that they would come again. For future drive in movies, we can sell sponsorships and announce upcoming events during the opening credits. The next movie will most likely be The Sand Lot. The Nations World Series is hosting an event in Sylvania. The tournament is so large that they have asked to use The Marathon Diamonds from Thursday to Sunday for games. The Eastern Nationals Women's Softball U16 tournament will be held at the Diamonds with 45 teams. Looking into the possibility of hosting affordable day camps at different parks in the City. Also looking at a battle of the parks with five different events at five different parks. On August 23 and 24 a Flea Market and Craft Show/Appraisal Fair will be held at the Cube. This is a new event. There will be demonstrations with 50 booths available. If it is successful this year, we will look to do a series of them next year. The NFL Punt Pass Kick event will be held on August 2 at the Cube.

Parks Maintenance Department Report: Stoffel reported that the slide at the park has passed inspection and it can be used. Schmelzer stated that the slide vendor did not provide any service to obtain the appropriate permits, did not provide equipment for water service to the slide, and did not supply any electrical components for the water supply to the slide. The Public Works Department put together the electric and pump for the water service. Schmelzer stated that this was a job well done by the Public Works Department. We need to determine what to do with the Skate Park, either fix it or close it.

## OTHER REPORTS

Hancock Park District Report: Pruitt reported that the concert series at Riverside Park is midway through the season. East of Cheyenne will be performing at the next concert. They are a country music band which is different than what they usually have. This year the Hancock Park District will have one concert on a Wednesday at 7:30pm.

## OTHER BUSINESS

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for August 18, 2014, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy Launder  
City Clerk

# TRAFFIC COMMISSION

City of Findlay

July 21, 2014

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## MINUTES

### **ATTENDANCE:**

**MEMBERS PRESENT:** Paul Schmelzer, Service-Safety Director, Police Captain Sean Young, Fire Chief Tom Lonyo, Councilman Ron Monday.

**STAFF PRESENT:** Don Rasmussen, Law Director; Matt Stoffel, Public Works Superintendent; Kathy Launder, City Clerk.

**GUESTS PRESENT:** John Kunysz, IntelliHARTx; Reid Ponx on behalf of Gardner Brothers, LLC; Bob Kuhlman.

### **OLD BUSINESS**

1. Request of Melinda Mueller, 2067 Windsor Place, to make East Main Cross Street at Bright Road right turn only.

06/16/2014

Chief Lonyo stated that it is difficult to make a left turn onto Bright Road from East Main Cross Street but not impossible if you take your time. Don't feel comfortable changing for one request. A suggestion is to put signage warning of a dangerous intersection. Director Rasmussen stated that better markings for lane designation for the right turn lane on Bright Road approaching Sandusky Street may help. Motion to table request for further review by Councilman Monday, second by Chief Lonyo. Motion passed 3-0.

7/21/2014

Motion to lift from table by Chief Lonyo, second by Director Schmelzer. Motion passed 4-0.

Director Schmelzer is not in favor of approving this request. Understands that the visibility is not the best. Chief Lonyo stated that if the traffic lane is maintain until past the intersection to enter the right turn lane, that would help.

Motion to deny request by Chief Lonyo, second by Director Schmelzer. Motion passed 4-0.

2. Request of residents of Logan Avenue to revisit making Logan Avenue No Parking Any Time on one side of the street.

6/16/2014

Chief Lonyo inquired what the long term plan is for the fire hydrants along Logan Avenue with the ongoing project. Currently there are hydrants on one side of the street in one block and on the other side in another block.

Motion to table request for further review by Chief Horne, second by Chief Lonyo. Motion passed 3-0.

7/21/2014

Motion to lift from table by Chief Lonyo, second by Director Schmelzer. Motion passed 4-0.



Director Schmelzer stated that the City will be working on an additional two blocks on Logan Avenue as part of the continuing improvement project. We will revisit the request when the Logan Avenue improvement project is complete.

Motion to deny request by Chief Lonyo, second by Director Schmelzer. Motion passed 4-0.

## NEW BUSINESS

1. Request of John Kunysz, IntelliHARTx, 129 East Crawford Street, Suite 360, for one or two additional handicap spots near 129 East Crawford Street.

Mr. Kunysz stated that a few of his employees are physically challenged. They are currently utilizing the parking garage. Mr. Kunysz is requesting four handicapped parking spaces: two on the north side of East Crawford Street at Beech Street and two on the south side of East Crawford Street at Beech Street. Would also like them designated as "Employee Parking" and exempt from the 2-hour parking limit.

Chief Lonyo stated that the City needs a policy moving forward regarding requests of this nature. Director Schmelzer stated that there is a private property requirement by the ADA for providing a certain number of handicapped parking spaces. There is no requirement for public right-of-way. Chief Lonyo stated that he would like to have a defined policy for handicap parking requests for the business area. He would like a map from the requestor detailing exactly where they want the four parking spaces designated as handicap parking. Also check feasibility of converting the area to the west of 129 East Crawford Street that has a drive approach into a parking space.

Motion to table request by Chief Lonyo, second by Director Schmelzer. Motion passed 4-0.

2. Request of Sgt. Ryan Doe, Findlay Police Department, for an additional "Do Not Enter Sign" or "One Way" sign on the south side of the intersection of West Main Cross Street and South Cory Street.

Motion to add a "Do Not Enter" sign or "One Way" sign on the south side of the intersection of West Main Cross Street and South Cory Street by Councilman Monday, second by Captain Young. Motion passed 4-0.

3. Request of a representative of Muddy River Bicycle Company, 403 South Main Street, for a Loading Zone (10 minute parking only) in front of their location in the space that is currently marked for the fire hydrant that is within a few feet of the intersection.

Chief Lonyo stated that there is enough space between the fire hydrant and the corner to convert the no parking area to one parking space. Chief Lonyo prefers this space be a temporary 10 minute loading zone. Discussion ensued regarding the benefit of a 10 minute loading zone space vs. a regular parking space: the space is in front of a larger building, could always make it a regular parking space if needed in the future, does give opportunity to have the area cleared quickly in event of a fire, are not taking parking space away to create.

Motion to make one permanent parking space at 403 South Main Street by Chief Lonyo. Motion dies for lack of second.

Motion to convert space from the southeast corner of South Main Street at East Crawford Street to a loading zone consistent with City Ordinance by Director Schmelzer, second by Chief Lonyo. Motion passed 4-0.

4. Request of Reid Ponx on behalf of Gardner Brothers, LLC, 16067 State Route 12, Findlay, per recommendation of City Planning Commission to make the east/west alley at 223 South Main Street one way.

Mr. Ponx stated that the owner has no preference as to the direction of the one way designation. If the alley is one way going westbound it prevents stacking on Main Street or motorists trying to beat traffic when trying to turn left into the alley. Captain Young is concerned about visibility and safety entering onto Main Street. He prefers the designation be one way eastbound. Director Schmelzer stated that he will talk to the property owner to the north of the parking lot to get their feedback, and come back next meeting to discuss further.

Motion to table request by Chief Lonyo, second by Captain Young. Motion passed 4-0.

5. Request of Chris Kucharski, Gilbane Construction, contractor for Marathon Petroleum Company, to temporarily remove one parking space in front of the building at 129 East Crawford Street on the East Sandusky Street side during the construction at Marathon Petroleum Company.


Mr. Kunysz has no issue with temporary removal of parking space.

Motion to temporarily remove one parking space in front of the building at 130 East Crawford Street on the East Sandusky Street side during the construction at Marathon Petroleum Company by Chief Lonyo, second by Captain Young. Motion passed 4-0.

6. Bob Kuhlman, resident of Saratoga, requested increased patrols on Saratoga from Bright Road east especially between 6:45am-7:45am. Mr. Kuhlman estimates that motorists exceed the 25 MPH speed limit by more than 10-20 MPH. Director Schmelzer stated that the City Police Department has been doing targeted enforcement for these types of issues. Captain Young stated that part of the determination to do targeted enforcement is driven by crash data. Targeted enforcement is done during free patrol time which is very limited. Street Department will confirm that the appropriate number of speed limit signs are installed on Saratoga.

With no further business to discuss, the meeting August 18, 2014 at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,

  
Kathy K. Launder  
City Clerk

# Board of Zoning Appeals

June 12, 2014

**Members present:** Chairman, Phil Rooney; Secretary, David Russell; Sharon Rooney; George McAfee; Doug Warren.

The meeting was called to order at 6:01 p.m. by Mr. Rooney. Mr. Rooney introduced the members to the audience and the general rules were reviewed.

**Case # 52023-BA-14** was reviewed by Todd Richard, City of Findlay:

Filed by Black Gold Ventures, regarding 535 Trenton Avenue (current Swifty fuel station). The applicant is seeking a variance from section 1135.04B1 of the City of Findlay Zoning Ordinance. This section requires a 15 foot side yard setback. Proposed construction will result in a 5 foot encroachment.

Since this is a corner lot, it has two front yards, a side and a rear yard. The building may be oriented at the owner's choosing, provided the building meets all of the setback requirements. With corner lots, the owner may choose which is the rear yard and which is the side yard. To the north and west, a front yard setback is required. The owner has chosen the south lot line to be the side yard and the east lot line to be the rear.

The applicant wants to keep the existing canopy and build a new convenience store up to it. As you can see from the site plan, the canopy is angled on the lot. The encroachment increases from east to west. The southwest corner of the building nearly meets the setback. The southeast corner has the greatest encroachment.

The encroachment is gradual and relatively minor. The property to the south is also zoned C-2. Since the canopy will remain, the applicant has few alternatives to consider and has minimized the magnitude and number of variances the redevelopment needs.

This plan was reviewed by the City Planning Commission earlier today and was approved.

Jim Burns, 140 Green Drive, Villa, Indiana of Burns distributing, was sworn in. He gave a brief history of Black Gold Ventures. He outlined each condition required for a variance.

There were no questions or other testimony.

Mr. McAfee made a motion to approve the variance to approve the variance. Mr. Rooney seconded the motion. The variance was approved 5-0. It was clarified that the zoning permit needed be obtained within 60 days.

**Case #52025-BA-14** was reviewed by Mr. Richard.

Filed by James Stephenson, the applicant is seeking a variance from section 1121.05A of the City of Findlay Zoning Ordinance. This section requires a 300 foot front yard setback. A roofed area over a new deck will result in a 7 foot encroachment.

Front porches in this neighborhood are common and may be encroaching the front yard setback requirement for a number of reasons. This is another case where the pavement seems to be slightly off-center of the right-of-way. The sidewalks are very close to the curbs.

The home was built in 1959 without meeting the front yard setback requirement prescribed at that time (33'). Many homes built in this era were built up to the minimum setback line with no room left for any future expansion to the front of the dwelling.

The request seems a bit excessive, however, since the sidewalk sits so close to the street, the encroachment won't be very noticeable. There is no concern for visibility.

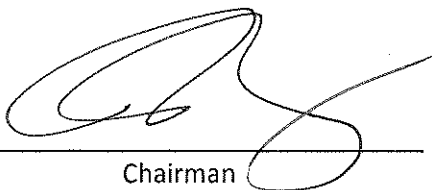
Sally Siefert, 913 Edgehill Road, Findlay was sworn in. She is the sister of the applicant and is representing him. Over the last seven years, the owner has made many improvements to the dwelling. He wants the new deck to be covered to keep the area protected. There is no plan to enclose it.

There was an explanation that the deck was legally erected, but when a roof is placed over it, a building line is created.

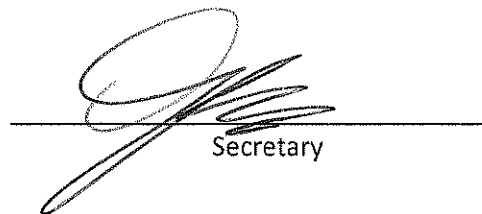
There was no other testimony. Mr. McAfee made a motion to approve. The motion was seconded by Mrs. Rooney. The motion to approve the variance was approved 5-0.

Mr. Rooney made a motion to approve the May 8, 2014 minutes. Mrs. Rooney seconded the motion. The minutes were approved.

The meeting was adjourned.



Chairman



Secretary

\*During the August 14, 2014 meeting, Mr. Rooney made a motion to amend the minutes to read, "30 feet" instead of "300 feet" at the top of page two. The motion to approve the amended minutes passed 4-0.



## Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Honorable City Council  
Findlay, OH 45840

August 15, 2014

RE: Recreation Maintenance

Dear Council Members:

In order to properly track the hours required for staff working to maintain the fields and prepare for tournaments, I am requesting the Recreation Department draw funds from Rec Maintenance for hours related to that activity. The Rec Maintenance fund was set up to also track costs from the parks department who started a collaborative effort with the Recreation department this year to improve the conditions of the facility. To date, the Recreation department has not drawn on these funds.

We have had an increase in tournament activity this year, including a large turn-out for the USA Softball Women's National Team which had high praise for the facility.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate the funds as follows:

FROM:	Rec Maintenance 2104200 - Other	\$22,000
TO:	Rec Function 21044400 – personal services	\$22,000

Thank you for your consideration in this matter.

Sincerely,

  
Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Don Rasmussen  
Jim Staschiak

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to discuss upgrades to the Findlay Fire Department crane rescue equipment.

FROM: Capital Improvement CIT \$ 5,000.00  
TO: Fire Department Equipment #21014000-other \$ 5,000.00

We recommend Approval of the Above Request

Aye  Nay R. Ronald Monday  
R. Ronald Monday, Chairman

Aye  Nay Tom Klein  
Tom Klein

*SECRET*  Aye  Nay Robert Nichols  
Robert Nichols

Aye  Nay ABSENT  
Grant Russel

*Moved*  Aye  Nay Anne Spence  
Anne Spence

Aye  Nay Randy VanDyne  
Randy VanDyne

**APPROPRIATIONS COMMITTEE**

**DATE: August 12, 2014**

**LEGISLATION** 2

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The APPROPRIATIONS COMMITTEE to whom was referred a request from the Service-Safety Director to discuss Findlay Fire Department Ladder 4 and Engine 4 replacement options.

We recommend *the appropriation be authorized to submit BIOS for the ABOVE REQUEST*

Aye  Nay R. Ronald Monday  
R. Ronald Monday, Chairman

Aye  Nay Thomas Klein  
Tom Klein

Aye  Nay Robert Nichols  
Robert Nichols

Aye  Nay Grant Russel  
Grant Russel

*Second*  Aye  Nay Anne Spence  
Anne Spence

*Moved*  Aye  Nay Randy VanDyne  
Randy VanDyne

APPROPRIATIONS COMMITTEE

DATE: August 12, 2014

LEGISLATION \_\_\_\_\_

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The APPROPRIATIONS COMMITTEE to whom was referred a request from the Service-Safety Director to appropriate funds for the Howard Run Ditch Cleaning Project #32549500.

FROM: Capital Improvements - CIT \$ 2,000.00  
TO: Howard Run Ditch Cleaning project #32549500 \$ 2,000.00

We recommend *Approval of the ABOVE REQUEST*

Aye  Nay *R. Ronald Monday*  
R. Ronald Monday, Chairman

*Second*  Aye  Nay *Thomas D. Klein*  
Tom Klein

Aye  Nay *Robert J. Nichols*  
Robert Nichols

Aye  Nay *ABSENT*  
Grant Russel

Aye  Nay *Anne Spence*  
Anne Spence

*MOVED*  Aye  Nay *J.R. Van Dyne*  
Randy VanDyne

APPROPRIATIONS COMMITTEE

DATE: August 12, 2014

LEGISLATION 2



COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The APPROPRIATIONS COMMITTEE to whom was referred a request from Councilman Monday to discuss the City's continuation of financial support for three (3) years of the Blanchard River Watershed Partnership.

We recommend \$5000.00/yr in the Annual Expense Budget for the years 2015, 2016, 2017

Aye  Nay R. Ronald Monday  
R. Ronald Monday, Chairman

Aye  Nay Thomas H. Klein  
Tom Klein

*Secord*  Aye  Nay Robert J. Nichols  
Robert Nichols

Aye  Nay ABSENT  
Grant Russel

*Moved*  Aye  Nay Anne Spence  
Anne Spence

Aye  Nay J.R. VanDyne  
Randy VanDyne

APPROPRIATIONS COMMITTEE

DATE: August 12, 2014

LEGISLATION \_\_\_\_\_

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to appropriate \$25,000.00 for the CUBE Condenser Project #319494.

*CAPITAL IMPROVEMENTS*  
FROM: ~~Recreation Functions (CUBE) #27044400-5542~~ \$ 25,000.00  
TO: CUBE Evaporative Condenser Project #31949400 \$ 25,000.00

We recommend *Approval of the ABOVE REQUEST*

Aye  Nay *R. Ronald Monday*  
R. Ronald Monday, Chairman

*Skipped*  Aye  Nay *Tom Klein*  
Tom Klein

Aye  Nay *Robert Nichols*  
Robert Nichols

**APPROPRIATIONS COMMITTEE**

Aye  Nay *ABSENT*  
Grant Russel

**DATE: August 12, 2014**

Aye  Nay *Anne Spence*  
Anne Spence

**LEGISLATION** *2*

*Moved*  Aye  Nay *Randy VanDyne*  
Randy VanDyne

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Michael Pizzuti to rezone 400 Cherry Street from R3 Single Family, High Density to C1 Local Commercial.

We recommend APPROVAL OF THE REQUEST

PUBLIC HEARING:

Aye  Nay ABSENT  
Grant Russel, Chairman

Aye  Nay ABSENT  
Andy Douglas

Aye  Nay [Signature]  
John Harrington

Aye  Nay [Signature]  
Tom Shindledecker

Aye  Nay [Signature]  
Randy VanDyne

PLANNING & ZONING COMMITTEE

LEGISLATION: \_\_\_\_\_

DATED: August 14, 2014

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Jimmy Grose to vacate Olney Avenue from Morrival Boulevard east to Lima Avenue in the Thorpe and Andrews Subdivision.

We recommend APPROVAL OF THE REQUEST

**PUBLIC HEARING:**

Aye  Nay ABSENT  
Grant Russel, Chairman

Aye  Nay ABSENT  
Andy Douglas

Aye  Nay [Signature]  
John Harrington

Aye  Nay [Signature]  
Tom Shindledecker

Aye  Nay [Signature]  
Randy VanDyne

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

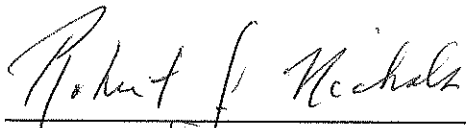
**DATED: August 14, 2014**

## COMMITTEE REPORT

### THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

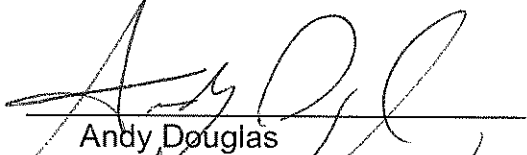
An **AD HOC COMMITTEE** met on August 12, 2014 to discuss public records requests.

We recommend that the Administration finalizes the public document policy submitted to this committee in accordance with the Ohio Revised Code as well as finalizing the internal procedures for tracking and maintaining records to establish compliance therewith.



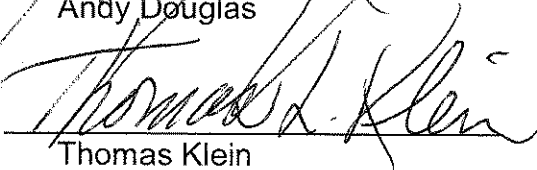
Robert Nichols, Chair

**LEGISLATION:** \_\_\_\_\_



Andy Douglas

**DATE:** August 12, 2014



Thomas Klein

**COMMITTEE:** AD HOC public records requests

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
August 19, 2014**

**ORDINANCE NO. 2014-041** (*Sixth St vacation*) **tabled**  
AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS SIXTH STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2014-063** (*115 Harrington Ave rezone*) **third reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 115 HARRINGTON AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY, MEDIUM DENSITY" TO "R4 TWO-FAMILY, HIGH DENSITY".

**ORDINANCE NO. 2014-064** (*123 Walnut St rezone*) **third reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 123 WALNUT STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "R3 SINGLE FAMILY, HIGH DENSITY".

**ORDINANCE NO. 2014-065** (*waterline construction costs at the Performing Arts Center*) **third reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-067** (*Municipal Building Court improvements*) **third reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-069** (*FD rescue equipment*) **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-070** (*mid-year reallocation*) **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

AUGUST 19, 2014

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, AUGUST 19, 2014 MEETING.

### **RESOLUTIONS:**

- 027-2014 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).
- 028-2014 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

### **ORDINANCES:**

- 2014-071 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2014-072 AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 400 CHERRY STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SINGLE FAMILY, HIGH DENSITY" TO "C1 LOCAL COMMERCIAL".
- 2014-073 AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS OLNEY AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.
- 2014-074 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 027-2014**

**A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).**

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**OVER PURCHASE ORDER/NO PURCHASE ORDER- COUNCIL AUTHORIZATION**

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
HARTFORD INSURANCE COMPANY	131343	MULTIPLE	MULTIPLE	5046.00	FLOOD INSURANCE ON MULTIPLE CITY PROPERTIES	NO PURCHASE ORDER CREATED

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(CITY COUNCIL) Revised Code, Secs. 5705.34-5705.35

028-2014

The Council of the City of Findlay, Hancock County, Ohio, met in regular session on the 19th day of August, 2014, at the office of Council Chambers with the following members present:

- Andy Douglas, Anne Spence, Holly Frische, Randy VanDyne, John Harrington, James Slough - President, Thomas Klein, Ronald Monday, Robert Nichols, Grant Russel, Thomas Shindledecker

Mr. moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2015; and

WHEREAS, The Budget Commission of Hancock County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitation; therefore be it

RESOLVED, By the Council of the City of Findlay, Hancock County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

2014 Tax Year  
**City of Findlay**  
 2015 Calendar Year

**SCHEDULE A**  
 SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION,  
 AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
General Fund	.00	2,046,512.46	2.60	.00
Police Pension	.00	248,236.16	.30	.00
Fire Pension	.00	248,238.16	.30	.00
<b>Total</b>	.00	2,542,986.78	3.20	.00

**SCHEDULE B**  
 LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Sch A, Col II)

and be it further

*RESOLVED, That the Clerk of this Council be, and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.*

Mr. \_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mr. Andy Douglas \_\_\_\_\_
- Ms. Holly Frische \_\_\_\_\_
- Mr. John Harrington \_\_\_\_\_
- Mr. Thomas Klein \_\_\_\_\_
- Mr. Ronald Monday \_\_\_\_\_
- Mr. Robert Nichols \_\_\_\_\_
- Mr. Grant Russel \_\_\_\_\_
- Mr. Thomas Shindledecker \_\_\_\_\_

Adopted the 19th day of August, 2014.

Ms. Anne Spence -  
 Mr. Randy VanDyne -

Attest:

\_\_\_\_\_  
 President of Council

\_\_\_\_\_  
 Clerk of Council

**CERTIFICATE TO COPY**

ORIGINAL ON FILE

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**The State of Ohio, Hancock County, ss.**

I, Denise DeVore, Clerk of the Council of the **City of Findlay**, within and for said County, and in whose custody the Files and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original \_\_\_\_\_

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now on file, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 19th day of August, 2014

\_\_\_\_\_  
Clerk of Council

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No. Resolution No. 028-2014

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**COUNCIL OF THE CITY OF**

Findlay

Hancock County, Ohio.

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**RESOLUTION**

**ACCEPTING THE AMOUNTS AND RATES AS  
DETERMINED BY THE BUDGET COMMISSION  
AND AUTHORIZING THE NECESSARY TAX  
LEVIES AND CERTIFYING THEM TO THE  
COUNTY AUDITOR.**

(City Council)

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Adopted August 19, 2014

Clerk of Council

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Filed \_\_\_\_\_, 20\_\_\_\_

County Auditor.

By \_\_\_\_\_  
Deputy.

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1. A copy of this Resolution must be certified to the County Auditor before the first day of October in each year, or at such later date as may be approved by the Tax Commissioner.

**ORDINANCE NO. 2014-071**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Capital Improvements – CIT	\$ 2,000.00
TO:	Howard Run Ditch Cleaning <i>project #32549500</i>	\$ 2,000.00
FROM:	Capital Improvements	\$ 25,000.00
TO:	CUBE Evaporative Condenser <i>project #31949400</i>	\$ 25,000.00
FROM:	General Fund (Hancock-Wood Electric grant)	\$ 924.00
TO:	Safe Kids <i>Project #31924200</i>	\$ 924.00
FROM:	Ohio Environmental Education and Charitable Trust Grant	\$ 14,470.00
TO:	Stormwater Management Plan – MS4 <i>project #32566300</i>	\$ 14,470.00
FROM:	General Fund (insurance proceeds)	\$ 1,348.79
TO:	Health Department <i>#21030000-other</i>	\$ 1,348.79
FROM:	Rec Maintenance <i>#2104200-other</i>	\$22,000.00
TO:	Rec Function <i>#21044400-personal services</i>	\$ 22,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that the Howard Run Ditch Cleaning project may proceed, and so that the CUBE Condenser project may continue, so that child safety efforts through the Safe Kids Program may continue, so that monies received from aforementioned grant and an insurance settlement may be utilized, and so that

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2014-072**

**AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 400 CHERRY STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SINGLE FAMILY, HIGH DENSITY" TO "C1 LOCAL COMMERCIAL".**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described property:

Situated in the City of Findlay, County of Hancock, State of Ohio:

Being the south one half (50' x 100') of Lot 1809 in the Gray and Patterson 3rd Addition, City of Findlay, Ohio, County of Hancock, State of Ohio.

SECTION 2: That said property above described herein be and the same is hereby rezoned from r3 Single Family, High Density" to "C1 Local Commercial.

SECTION 3: That from and after the effective date of this ordinance, said property above described herein shall be subject to C1 Local Commercial regulations.

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**ORDINANCE NO. 2014-073**

**AN ORDINANCE VACATING A CERTAIN AVENUE (HEREINAFTER REFERRED TO AS OLNEY AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.**

WHEREAS, a petition has been presented to Council for vacating Olney Avenue from Morrical Boulevard east to Lima Avenue, and;

WHEREAS, Council upon approval and recommendation of such vacation by the Planning Commission of the City of Findlay, Ohio, is satisfied that it will not be detrimental to the general interest and ought to be made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described avenue be and the same is hereby vacated:

Situated in the City of Findlay, County of Hancock and State of Ohio:

Olney Avenue from Morrical Boulevard east to Lima Avenue in the Thorpe and Andrews West Park Plat.

SECTION 2: That the aforesaid vacation is hereby made subject to the preservation of the public utilities right-of-way, in accordance with the provisions of Ohio Revised Code Section 723.041 including an easement is reserved for all sanitary and/or storm sewer lines in said vacated right-of-way.

SECTION 3: That this Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2014-074**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Capital Improvements – CIT	\$ 75,000.00
	OPWC	\$ 250,000.00
	Water Fund	\$ 80,000.00
	Sewer Fund	\$ 90,000.00
	Sewer Fund - Stormwater Restricted Account	\$ 114,000.00
TO:	Logan Ave Improvements (Phase II) <i>project #32532600</i>	\$ 609,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that the project may convene this construction season and comply with all grant timing restrictions,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_