

FINDLAY CITY COUNCIL MINUTES

REGULAR SESSION

June 18, 2019

COUNCIL CHAMBERS

PRESENT: Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser

ABSENT: none.

President of Council Monday opened the meeting with the Pledge of Allegiance and a moment of silent prayer.

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Councilman Slough moved to accept the June 3, 2019 Special Session City Council meeting minutes. Councilman Harrington seconded the motion. All were in favor. Motion carried. Filed.
- Councilman Harrington moved to accept the June 4, 2019 Regular Session City Council meeting minutes. Councilman Wobser seconded the motion. All were in favor. Motion carried. Filed.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: - none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS: - none.

ORAL COMMUNICATIONS: - none.

WRITTEN COMMUNICATIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Board of Zoning Appeals minutes – March 14, 2019 and May 9, 2019. Filed.

City Income Tax Monthly Collection Report – May 2019.

Discussion:

Councilwoman Frische asked if it is normal for the withholding to be down. Mayor Muryn replied that it was a little irregular, but that June is up significantly, so it has balanced out. It was just a timing issue. City Auditor Staschiak added that happens when there is a third (3rd) pay period in a month. There typically are only two (2) pay periods in a month, so when there is a third (3rd) one, it comes in either early or late the next month, which causes a large bump or decrease. Councilman Russel added that from April to May, a tremendous amount of discrepancies were made up from the previous year. May was a good month for withholding. Filed.

Findlay Police Department Activities Report – May 2019. Filed.

Findlay Municipal Court Activities Report – May 2019. Filed.

City Auditor Staschiak – Revenue Estimates for fiscal year 2020

City Auditor Staschiak will provide, in the July 16, 2019 City Council packet, the estimated revenues for the next fiscal year. This is the first step required under Ohio budgetary law and the figures are a best estimated of what is expected in revenues over the next eighteen months. In order to meet the statutory requirements for the distribution of the local government money, this document should be accepted by Council at the July 16th meeting so that it can be filed with the County Auditor no later July 19, 2019. A motion for acceptance of the revenue estimates will be needed during the July 16, 2019 City Council meeting. A public hearing before the July 16, 2019 City Council meeting will be scheduled and published in ten (10) days before the hearing, during which period two (2) copies will be available for public inspection in the City Auditor's Office. Council's motion to accept this is needed. A Public hearing to be held at 6:55pm on July 16, 2019.

Discussion:

Councilman Russel asked that the letter be read into the record, seconded by Councilman Wobser. All were in favor. The Council Clerk read the letter in its entirety. All were in favor.

City Auditor Staschiak pointed out that there is a clean up item that needs to be done and the ten (10) day inspection resolved before the final draft is done and the final inspection starts. It is a minor accounting item that is very important to this document. Ordinance No. 2019-001 appropriated three hundred seventeen thousand dollars (\$317,000) to the Municipal Court Special Projects Fund, but the Court revenues did not end up last year as they had hoped, so a de-appropriation of seventeen thousand dollars (\$17,000) will be on the agenda for the next meeting. Unless Council de-appropriates that seventeen thousand dollars (\$17,000), the report to the County will indicate that those funds were expended and that they are planning on ending the year in a deficit in which they are not because they have already corrected it on their end, but Council needs to correct it on their end as a formality and then he can report things properly and keep the City from getting cited which is the worst thing that could happen in this situation.

Councilman Russel confirmed that the de-appropriation legislation has been requested.

President of Council Monday noted that there is a public hearing scheduled for this on July 16, 2019 at 6:50pm. Filed.

Findlay Fire Department Activities Report – May 2019. Filed.

Service Director/Acting City Engineer Thomas – Capital Improvements appropriation for May

A transfer of the May Capital Improvement allocation to various departments so that they may order more equipment is requested. Legislation to appropriate and transfer funds the following capital expenditures is requested. Ordinance No. 2019-045 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 409,000.00
TO:	Park Maintenance #21034000-other	\$ 12,000.00
TO:	Rec Functions #21044400-other	\$ 175,000.00
TO:	Cemetery #2104600-other	\$ 12,000.00
TO:	Traffic Signals #22043200-other	\$ 210,000.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 123,000.00
TO:	2019 GIS Functionality Growth #31994200	\$ 10,000.00
TO:	2019 Emory Adams Parking Lots #31994000	\$ 10,000.00
TO:	Street Preventative Maintenance 2019 #32885200	\$ 100,000.00
TO:	Rehabilitate Taxiway A – Design #35293400	\$ 3,000.00

Filed.

City Auditor Staschiak – summary financial reports

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of May 31, 2019
- Financial Snapshot for General Fund as of May 31, 2019
- Open Projects Report as of May 31, 2019
- Cash & Investments as of May 31, 2019

Filed.

Treasurer's Reconciliation Report – May 2019. Filed.

Findlay Revolving Loan Fund Administrator Cordonnier – City of Findlay Revolving Loan Fund request for appropriation – overpayment of loan

On March 7, 2019, the Blanchard Valley Pediatric Dentistry (BV Pediatric Dentistry) complete payment on the City of Findlay Revolving Loan Fund (RLF) Loan that was opened in 2009. BV Pediatric Dentistry has been making extra principal payments and the payoff occurred ahead of schedule. Due to the early payoff, the BV Pediatric Dentistry overpaid by \$985.06. Attached is a copy of the of the RLF statement of account which details each principal and interest payment made by BV Pediatric Dentistry. Legislation to appropriate and transfer funds to refund the BV Pediatric Dentistry overpayment is requested. Ordinance No. 2019-046 was created.

FROM:	City of Findlay Revolving Loan Fund	\$ 985.06
TO:	General Expense #21010000 (BV Pediatric Dentistry)	\$ 985.06

Filed.

COMMITTEE REPORTS:

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Barbara and James Dysinger to rezone 606 Howard Street from O1 Institutions and Offices to R4 Duplex/Triplex Residential.

We recommend to approve as requested. Ordinance No. 2019-044 was created.

Councilman Harrington moved to adopt the committee report, seconded by Councilman Wobser. All were in favor. Filed.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request to discuss the Zoning map.

We recommend to discuss further at a future meeting.

Councilman Harrington moved to adopt the committee report, seconded by Councilman Shindledecker. All were in favor. Filed.

LEGISLATION:

RESOLUTIONS - none.

ORDINANCES

ORDINANCE NO. 2019-031 (sale of City-owned parking lot) *requires three (3) readings* **tabled after third reading on 6/4/19**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A REAL ESTATE PURCHASE AGREEMENT WITH THE BLANCHARD VALLEY PORT AUTHORITY, AS WELL AS, THE 500 BLOCK WEST, LLC, FOR THE SALE OF A CITY-OWNED PARKING LOT LOCATED AT IMMEDIATELY WEST OF 524 SOUTH MAIN STREET, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2019-035 (305 & 307 W Lincoln St rezone) *requires three (3) readings* **third reading adopted**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 305 AND 307 WEST LINCOLN STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "R4 DUPLEX/TRIPLEX RESIDENTIAL".

Councilman Harrington moved to adopt the Ordinance, seconded by Councilman Hellmann. Ayes: Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser. The Ordinance was declared adopted and is recorded in Ordinance Volume XXI, Page 2019-035 and is hereby made a part of the record.

ORDINANCE NO. 2019-036 (*Gardner alley vacation*) **requires three (3) readings** **third reading adopted**
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS GARDNER ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.

Councilman Harrington moved to adopt the Ordinance, seconded by Councilman Slough.

Discussion:

Councilman Wobser asked if the situation with where the fire escape is going to go has been worked out. Mayor Muryn replied that the fire escape will be placed at the front section. It will be enclosed and will come out onto the main street portion.

Ayes: Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische. The Ordinance was declared adopted and is recorded in Ordinance Volume XXI, Page 2019-036 and is hereby made a part of the record.

ORDINANCE NO. 2019-037 (*533 Davis St rezone*) **requires three (3) readings** **third reading adopted**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 533 DAVIS STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY MEDIUM DENSITY" TO "R4 DUPLEX/TRIPLEX RESIDENTIAL".

Councilman Russel moved to adopt the Ordinance, seconded by Councilman Hellmann.

Discussion:

Councilman Russel informed Council that the applicant's access to this property will be through the existing driveway off of Davis Street and it is not the intent to access it off the alley. Council is not approving a site plan, but is approving the zoning request via this Ordinance.

Ayes: Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington. The Ordinance was declared adopted and is recorded in Ordinance Volume XXI, Page 2019-037 and is hereby made a part of the record.

ORDINANCE NO. 2019-039 **requires three (3) readings** **third reading adopted**
(*MOU - Maumee Watershed Conservancy District, Hancock County Commissioners, and City of Findlay for continued flood mitigation efforts*)
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE HANCOCK COUNTY COMMISSIONERS, AND DECLARING AN EMERGENCY.

Councilman Harrington moved to adopt the Ordinance, seconded by Councilman Hellmann. **Ayes:** Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington, Hellmann. The Ordinance was declared adopted and is recorded in Ordinance Volume XXI, Page 2019-039 and is hereby made a part of the record.

ORDINANCE NO. 2019-044 (*606 Howard St rezone*) **requires three (3) readings** **first reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 606 HOWARD STREET REZONE) WHICH PREVIOUSLY WAS ZONED "O1 INSTITUTIONS AND OFFICES" TO R4 DUPLEX/TRIPLEX RESIDENTIAL.

First reading of the Ordinance.

ORDINANCE NO. 2019-045 (*Capital Improvement appropriation - May 2019*) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2019-046 (*Blanchard Valley Pediatric Dentistry RLF*) **requires three (3) readings** **first reading adopted**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Wobser. **Ayes:** Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington, Hellmann, Niemeyer. The Ordinance received its second and third readings. Councilman Harrington moved to adopt the Ordinance, seconded by Councilman Hellmann. **Ayes:** Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington, Hellmann, Niemeyer, Ostrander. The Ordinance was declared adopted and is recorded in Ordinance Volume XXI, Page 2019-046 and is hereby made a part of the record.

UNFINISHED BUSINESS:

OLD BUSINESS - none.

NEW BUSINESS

Councilman Hellmann asked if there are any updates to tabled Ordinance No. 2019-031. Safety Director Schmelzer replied he does not have any updates.

Councilman Harrington moved to adjourn, seconded by Councilman Slough. All were in favor. President of Council Monday adjourned Council at 7:16pm.


CLERK OF COUNCIL


PRESIDENT OF COUNCIL