

# FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

April 1, 2014

COUNCIL CHAMBERS

## **ROLL CALL of 2014-2015 Councilmembers**

**ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES** of March 18, 2014.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA** – none.

**PROCLAMATIONS** – none.

**RECOGNITION/RETIREMENT RESOLUTIONS** – none.

**WRITTEN COMMUNICATIONS** - none.

**ORAL COMMUNICATIONS** - none.

## **PETITIONS:**

**City Auditor Jim Staschiak – 60-day hold in Auditor's Office for Ranzau/Jaqua Annexation paperwork**

On March 19, 2014, annexation documents for the Ranzau/Jaqua annexation were received. The petitioner for this annexation is William M. Jaqua Revocable Trust, the George H. Ranzau Revocable Trust and the Camille A. Ranzau Revocable Trust, and will be referred to as the Ranzau/Jaqua Annexation. Philip L. Rooney is the agent for the petitioners. These annexation documents will be in the Auditor's Office for the required 60-day period which will end on May 19, 2014, and then will be forwarded to the Council Clerk.

## **REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**Treasurer's Reconciliation Report** – February 28, 2014.

**Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control** for Miami Valley Pizza LLC, located at 339 South Blanchard Street, Findlay, Ohio for a D1 liquor permit. This requires a vote of Council.

Gregory R. Horne, Chief of Police – Miami Valley Pizza LLC, located at 339 South Blanchard Street, Findlay, Ohio. A check of the records shows no criminal record on the following:

Scott C. Arbuthnot  
Daniel Wright  
Anthony E. Szambecki  
A. Scott Ritchie  
Carol L. Ritchie

**Findlay City Board of Health minutes** – January 15, 2014 and February 19, 2014.

### **Service-Safety Director Paul Schmelzer – ODOT Downtown Revitalization Project**

The deadline for pursuing ODOT fiscal year 2016 funding for the Downtown Revitalization Project is May 4, 2014. ODOT has worked closely with the City and the City appreciates the time the staff at District 1 and community members have invested in this idea. This concept started using a Traffic Impact Study as the basis, was developed in committee, given safety force and public review, then refined based on the input. The process result is a concept that increases connectivity to the University while adding functional and aesthetic value to the downtown environment. The project meets the criteria for funding under the ODOT Transportation Alternative Program. Pursuing the finding is the next step toward bringing this project to fruition. Legislation to pursue TAP funding is requested. Resolution No. 015-2014 was created.

### **Service-Safety Director Paul Schmelzer – ODOT Western Ave/Sandusky St and Blanchard Ave/Sandusky St intersections**

There has been much discussion about the Main Street Project. During that discussion, the need to examine other intersections in the City that currently cause traffic congestion and/or safety issues it was mentioned. Western Avenue/Sandusky Street and Blanchard Avenue/Sandusky Street are prime examples. The Service-Safety Director is working with the Alliance to examine programs and pursue funding for the projects that need addressed but are not part of the ODOT Transportation Alternative Plan. He would like to pursue the improvement of these intersections, especially as they relate to the Marathon Petroleum Company expansion. Funding will not obligate the City to accept or provide matching funds. He asks for Council's support in pursuing funding opportunities to enhance the transportation system in Findlay. Resolution No. 016-2014 was created.

### **Service-Safety Director Paul Schmelzer – joint health district study**

At their annual meeting in early March, the Hancock County District Advisory Committee (DAC) supported a formal resolution to work on the development of a Hancock County General Health District. The district would create one entity to serve the public health needs of Hancock County. The City of Findlay needs to pass a similar resolution to formalize discussions. Ongoing discussions have been fruitful thus far, identifying issues that derailed a previous attempt. He will update Council on the progress of the discussions as soon as they become available. Legislation to participate in a joint health district study is requested. Ordinance No. 2014-026 was created.

### **Service-Safety Director Paul Schmelzer – Glessner Avenue Waterline project 35733600**

By authorization of Ordinance No. 2014-006, bids were opened for this project on March 20, 2014. Bids were received from five (5) potential contractors with the lowest and best bid in the amount of one hundred fifty-eight thousand nine hundred sixty-one dollars and fifty cents (\$158,961.50) from R.A. Bores Excavating of Bellevue, Ohio. This project is included in the 2014 Capital Improvements Plan and twenty thousand dollars (\$20,000.00) was previously appropriated to the project. Legislation to appropriate funds is requested. Ordinance No. 2014-027 was created.

FROM: Water Fund

\$ 150,000.00

TO: Glessner Avenue Waterline project #35733600

\$ 150,000.00

**Findlay Fire Chief Thomas Lonyo – Xtreme Industrial and Hazardous training**

Marathon Pipeline has offered to send three (3) members of the Fire Department to the Xtreme Industrial and Hazardous Training course held at the Beaumont Emergency Services Training (B.E.S.T.) facility in Beaumont, Texas from May 4, 2014 through May 8, 2014. Fire Captain/instructor Jeff Rampe, Firefighter/HazMat Coordinator Troy Stoner, along with Firefighter Joel Rampe will attend the week long course which specializes in emergency response at petroleum storage and pipeline facilities. The course includes classroom content, case studies, tactical studies, incident assessment, equipment evolution, foam applications and large volume advanced equipment applications. The students will also conduct field evolutions, pump operations, hose relays and live burn rotations.

The course registration fees, turnout gear and PPE rental, air travel, accommodations and meals are being provided to our members by Marathon Pipeline and at no cost to the City of Findlay. Personnel will bring back valuable information and provide training to the remaining members of our department. This collaborative effort will enable the Fire Department, Marathon Pipeline and possibly the Hancock County Hazardous Materials Response Team to conduct on-site training and drills later this year at their storage facility on Glessner Avenue. Without the support of Marathon Pipeline, the department would not have been able to attend this expensive and specialized training. The Fire Department is grateful to have such a generous corporate sponsor in our community and intend to take full advantage of this opportunity.

**Findlay Shade Tree Commission Chair Thomas Mills – Park NeighborWoods Project**

The Findlay Shade Tree Commission is receiving additional funds for planting trees in the Sherman Park neighborhood late April and May. An appropriation of three thousand dollars (\$3,000.00) to be received by the City in the following weeks to the Findlay Shade Tree Commission account so that they can pay for trees and related costs. Two thousand five hundred dollars (\$2,500.00) was received from a Findlay Hancock County Community Foundation grant, and five hundred (\$500.00) was received from private funds/donations from residents in the Sherman Park neighborhood. Due to the timing of grants and donations for this project, the Findlay Shade Tree Commission plans to use their current City appropriation of two thousand five hundred dollars (\$2,500.00), actual dollar figure of two thousand four hundred thirty dollars (\$2,430.00) to secure the trees for an April 25, 2014 Arbor Day Program, and the May 10, 2014 planting day at Sherman Park. Other project related expenses would be reimbursed later.

Findlay has again been designated as a Tree City USA Community with the awards presentation on April 9, 2014. Council and the community are also invited to join neighbors, students and others at Jefferson School on Friday, April 25, 2014 for Findlay's Arbor Day Program where they will launch the Sherman Park NeighborWoods Project at that time, with trees to be planted around Sherman Park and that neighborhood on May 10, 2014. More details will be provided as they become available. Needs to be referred to the Appropriations Committee.

**Service-Safety Director Paul Schmelzer – Findlay Swimming Pool Operating Agreement**

The Findlay YMCA is interested in renewing the operating agreement for the Findlay Swimming Pool at Riverside Park for the 2014 summer season. The Parks and Recreation Board has discussed equipment for the pool that is aimed at improving the experience for children visiting the facility. Authorization to renew the agreement for the 2014 season is requested. Ordinance No. 2014-028 was created.

**City Auditor Jim Staschiak – online auction site providers**

In 2009, the City began using online auction sites that specialize in disposal of surplus, obsolete, and confiscated items owned by governments. Use of these sites has created many benefits including increasing the amount of revenue received from these items, as well as improving our internal control process. Since that time, additional online service providers have become available and it would be to the City's advantage to add an additional provider in order to reduce costs. Legislation to add additional providers and/or remove providers in the City's normal course of business is requested.

**Health Commissioner Stephen Mills - Public Health Emergency Preparedness Grant**

The Findlay City Health Department received notification from the Ohio Department of Health is eligible to receive an additional eleven thousand seven hundred twenty-two dollars (\$11,722.00) as part their 2014 Public Health Emergency Response Grant pending successful completion of a budget revision outlining the projected use of these funds. This revision was completed and submitted by the February 3 due date and an adjusted Notice of Award was just received by the Health Department on Monday, March 24. This award will be used to purchase a new computer for the Health Department's Epidemiologist and Planner, and to reimburse general revenue funds for the cost of employee emergency pager stipends, as well as some employee wages for time spent on preparedness activities. These additional funds bring the total Emergency Preparedness Grant for 2014 to ninety-five thousand two hundred nine dollars (\$95,209.00).

According to the grant guidelines, funds for equipment must be spent by April 14, 2014. Due to the short this short turn around, emergency legislation to appropriate the grant money of eleven thousand seven hundred twenty-two dollars (\$11,722.00) to project #31932900 2014 ODH PHEP Grant so that the Health Dept may begin activity as soon as possible. The Notice of Award is attached as verification along with the original ODH notice of availability. Ordinance No. 2014-029 was created.

FROM: Ohio Department of Health Grant \$ 11,722.00  
TO: 2014 ODH Emergency Preparedness Grant #31932900 \$ 11,722.00

**City Planning Commission agenda –April 10, 2014;minutes – March 13, 2014.**

**Mayor Lydia Mihalik – active shooter pre-plan**

In November 2013, the City EMS committee recognized that there was a need to produce a concrete response plan to a potential active shooter event at a school located in the City limits. As this topic was discussed, it was decided that a shooting at either a City of County school would require a response from all first responding agencies within the County. In December 2014, a meeting was convened that included the Findlay Fire Department (FFD), Findlay Police Department (FPD), Hancock County Sheriff Office (HSO), Ohio State Highway Patrol (OSP), Hanco EMS, and Blanchard Valley Hospital. Command officers from all disciplines began discussing previous national events and quickly realized the need for a coordinated pre-plan when responding to an active shooter event at any school located in Hancock County.

Since the first meeting, this committee has expanded to include representatives from the Hancock County Fire Chiefs Association as well as the Hancock County Chapter of the American Red Cross. A countywide response policy is in draft form and nearing completion. The committee has and continues to meet every two weeks with a completion date of June 2014 for the plan. Training will occur in the summer between HSO, FPD and OSP as well as FFD and EMS.

The committee would like to create Field Operating Guides (FOG) for every patrol car (HSO, FPD, and OSP), fire apparatus, fire command vehicle, ambulance, school principal as well as the health system or hospital. These FOGs would contain a response plan for each city and county school and include information on specific rally points, incident command site, triage areas, and staging locations for incoming responders. The committee would also add a GIS map with this information on each school as well.

The goal is to create a unified response and have a quick and easy guide for the law, fire, and medical first responders to reference when responding to an active shooter event. The initial moments of a terrible event such as this is critical to establishing command, initiating law response, and caring for the wounded.

The cost to produce these guides is twelve thousand five hundred dollars (\$12,500.00). A vendor has been secured to assist in developing these FOGs and utilize a material that should get ten (10) years of use. They are heavy duty and suited for field use. The FOG will also be put into an App format for use on electronic devices. A funding source for these FOGs which will assist first responders in the unfortunate event in Hancock County is now being sought.

At this time, in recognition of the great collaboration that has taken place, the Hancock County Commissioners have agreed to split the cost of the field guides. Needs referred to the Appropriations Committee.

**Council President Pro-Tem Ronald Monday – public records requests Ad Hoc Committee**

At the March 18, 2014 Findlay City Council meeting, a request was made to appoint an Ad Hoc Committee to create a policy pertaining to requests for information to the Computer Services Department so that those requests will be answered fully and properly. The following Councilmembers are appointed to this Ad Hoc Committee:

Robert Nichols, Chairman  
Andy Douglas  
Tom Klein

**COMMITTEE REPORTS:**

A COMMITTEE OF THE WHOLE meeting was held on Tuesday, March 24, 2014, to discuss the one percent (1%) income tax for those who live in city limits but work outside of city limits.

**LEGISLATION**

**RESOLUTIONS:**

**RESOLUTION NO. 015-2014** (ODOT – Downtown Revitalization Project)

**first reading**

A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA) TO PREPARE AND EXECUTE AN APPLICATION TO OBTAIN TRANSPORTATION ENHANCEMENT FUNDS FOR THE DOWNTOWN REVITALIZATION PROJECT THROUGH THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION (ODOT), AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 016-2014**

**first reading**

(ODOT - Western Ave/Sandusky St and Blanchard Ave/Sandusky St intersections)

A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SEEK FUNDING THROUGH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) JOBS AND COMMERCE GRANT PROGRAM AND THE DEVELOPMENT SERVICES AGENCY ROADWORK DEVELOPMENT (629) GRANT PROGRAM FOR THE PURPOSE OF INTERSECTION UPGRADES WITHIN THE CITY OF FINDLAY, AND DECLARING AN EMERGENCY.

**ORDINANCES:**

**ORDINANCE NO. 2014-017** (sign & execute Lye Creek riparian corridor grant)

**third reading**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN AND EXECUTE A GREAT LAKES RESTORATION INITIATIVE – UPPER BLANCHARD WATERSHED GRANT AGREEMENT FROM THE ENVIRONMENTAL PROTECTION AGENCY (EPA) AND THE GREAT LAKES RESTORATION INITIATIVE GRANT PROGRAM TO ACCEPT ANY AND ALL FUNDS ASSOCIATED WITH SAID GRANT, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-018**

**second reading**

(MRC Health Dept grant; N Main St/Lexington Ave and Crystal Ave/N Blanchard St intersection projects; Water Dept pick up truck insurance payment; Street Dept dump truck)  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-020** (Marathon - E Hardin St vacation)

**second reading**

AN ORDINANCE VACATING A CERTAIN STREET (HEREINAFTER REFERRED TO AS MARATHON EAST HARDIN STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2014-021** (Marathon – Elks alley vacation)

**second reading**

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERRED TO AS MARATHON/ELKS ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2014-022** (*Marathon - Beech Ave vacation*)

**second reading**

AN ORDINANCE VACATING A CERTAIN STREET (HEREINAFTER REFERED TO AS MARATHON BEECH AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2014-023** (*Interstate West ROW dedication*)

**second reading**

AN ORDINANCE ACCEPTING THE STREET RIGHT-OF-WAY DEDICATION AS SHOWN ON THE INTERSTATE WEST RIGHT-OF-WAY DEDICATION PLAT.

**ORDINANCE NO. 2014-025** (*amend/repeal alley vacation Ordinance 2006-054 sections 1 and 2*)

**second reading**

AN ORDINANCE AMENDING CERTAIN PROVISIONS CONTAINED IN SECTION 1 OF ORDINANCE NO. 2006-054 AND REPEALING CERTAIN PROVISIONS CONTAINED IN SECTION 2 OF ORDINANCE NO. 2006-054.

**ORDINANCE NO. 2014-026** (*joint health district study*)

**first reading**

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A JOINT RESOLUTION OF THE COUNTY GENERAL HEALTH DISTRICT, DISTRICT ADVISORY COUNCIL, AUTHORIZING THE CITY OF FINDLAY TO COOPERATE AND PARTICIPATE IN A STUDY TO DETERMINE IF A JOINT HEALTH DISTRICT INCORPORATING THE CITY OF FINDLAY HEALTH DEPARTMENT AND THE HANCOCK COUNTY GENERAL HEALTH DISTRICT INTO A SINGLE ENTITY WILL BETTER SERVE THE HEALTH NEEDS OF ALL THE RESIDENTS OF HANCOCK COUNTY, OHIO AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-027** (*Glessner Ave waterline project*)

**first reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-028** (*Riverside Swimming Pool 2014 program*)

**first reading**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT (CONTRACT) WITH THE YMCA TO OPERATE THE RIVERSIDE SWIMMING POOL FACILITY AND ASSOCIATED YMCA PROGRAMS FOR PUBLIC AND RECREATIONAL USE FOR THE CITY OF FINDLAY FOR THE 2014 SEASON, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-029** (*Health Dept - Public Health Emergency Preparedness Grant*)

**first reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS**

OLD BUSINESS  
NEW BUSINESS



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
www.findlayohio.com

**JIM STASCHIAK II**  
CITY AUDITOR

Wednesday, March 26, 2014

The Honorable Council  
Findlay, Ohio

**SUBJECT:** ANNEXATION PETITION FOR TERRITORY PROPOSED TO BE ANNEXED TO THE CITY OF FINDLAY, OHIO, SITUATED IN MARION TOWNSHIP, COUNTY OF HANCOCK, STATE OF OHIO, AND SITUATED IN THE NORTH HALF OF SECTION 5 AND THE NORTHEAST QUARTER OF SECTION 6, MARION TOWNSHIP, T1N, R11E, A TRACT OF LAND CONSISTING OF 276.627 ACRES OF LAND, MORE OR LESS (REFERRED TO AS RANZAU/JAQUA ANNEXATION).

Dear Council Members:

On March 19<sup>th</sup>, 2014 I received the annexation documents for the above referenced property. The petitioner for this annexation is the William M. Jaqua Revocable Trust, the George H. Ranzau Revocable Trust and the Camille A. Ranzau Revocable Trust, Philip L. Rooney is the authorized agent for the petitioners.

These annexation documents will be in my office for the required 60 day period, which will end May 19<sup>th</sup>, 2014. At that time I will forward the documents to the Council Clerk for Council's action.

Respectfully submitted,

Jim Staschiak II  
City Auditor



## TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 • Fax: 419-424-7866  
www.findlayohio.com

SUSAN JO HITE  
CITY TREASURER

### Treasurer's Reconciliation for February 28, 2014

#### TREASURER

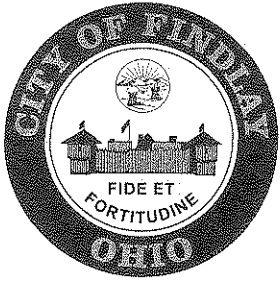
Fifth Third Initial Balance	2,929,540.37
- Withdrawals ()	(3,916,472.22)
+ Deposits	4,074,196.29
Ending Balance	3,087,264.44
- Outstanding checks ()	(291,948.78)
Bank Adjustment	
- Outstanding deposit	
Treasurer's Checking Bal	2,795,315.66
Investment Principal	46,814,177.59
Accrued Bond Interest	
Treasurer's Total Cash and Investments	49,609,493.25

#### AUDITOR

Auditor's Checking Bal	2,795,315.66
Auditor's Total Cash and Investments	49,609,493.25

Respectfully submitted,

Susan Jo Hite  
Treasurer



# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

Gregory R. Horne, Chief of Police  
318 Dorney Plaza, Room 207 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296  
www.findlayohio.com

March 17, 2014

The Honorable Council:

A check of the records of this office shows no current criminal record on the following:

Scott C. Arbuthnot  
Daniel W. Wright  
Anthony E. Szambecki  
A. Scott Ritchie  
Carol L. Ritchie

Miami Valley Pizza LLC, 339 S. Blanchard Street,  
Findlay, Ohio 45840.

Sincerely,

Gregory R. Horne  
Chief of Police

NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

58998990020		TRFO	MIAMI VALLEY PIZZA LLC 339 S BLANCHARD ST FINDLAY OHIO 45840
06 01 2013			
03 12 2014			
D1			
32	044	A	

FROM 03/14/2014

58997730055			MIAMI VALLEY PIZZA HUT INC DBA PIZZA HUT 339 S BLANCHARD ST FINDLAY OHIO 45840
06 01 2013			
03 12 2014			
D1			
32	044		



MAILED 03/14/2014

RESPONSES MUST BE POSTMARKED NO LATER THAN. 04/14/2014

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 5899899-0020**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL  
MUNICIPAL BLDG RM 114  
318 DORNEY PLAZA  
FINDLAY OHIO 45840-3346



58998990020 PERMIT NBR  
MIAMI VALLEY PIZZA LLC  
339 S BLANCHARD ST  
FINDLAY OHIO 45840

\*\*\*\*\*

ANDREW SCOTT RITCHIE	03/12/2014	ACTIVE	CEO
ANTHONY E SZAMBECKI	03/12/2014	ACTIVE	PRESIDENT
DANIEL W WRIGHT	03/12/2014	ACTIVE	VICE PRES.
SCOTT C ARBUTHNOT	03/12/2014	ACTIVE	TREASURER
NORTH COAST PIZZA INC	03/12/2014	ACTIVE	5% MEMSHIP

PA2-KEY = END SESSION,      CLEAR-KEY = END OPTION,      ENTER-KEY = TO CONTINUE

## FINDLAY CITY BOARD OF HEALTH MINUTES

REGULAR SESSION

January 15, 2014

FINDLAY CITY HEALTH DEPARTMENT

### Members Attendance:

- X Mayor Lydia Mihalik, *President Ex-Officio*
- X Dr. Stephen Mills, Health Commissioner/Board Secretary
- X Mr. Gregory Cline, *President Pro Tempore*
- X Mr. William Alge
- X Dr. Robert McEvoy
- X Mrs. Joan Work
- A Mr. James Niemeyer

### Staff Attendance:

- X Mrs. Barbara Wilhelm, Deputy Health Commissioner
- X Mr. Craig Niese, Environmental Health Director
- X Mrs. Becky Bern, Nursing Director
- A Mr. Eric Helms, Plumbing Inspector
- X Mr. Chad Masters, Emergency Response

**Call to Order:** Mayor Mihalik called the meeting to order at 7:31 A.M.

**Minutes:** Mayor Mihalik called for a motion to approve the minutes of the December 18, 2013 Board Meeting. Mr. Cline moved to accept the minutes of the December 18, 2013 Board of Health meeting as circulated. Seconded by Mr. Alge. **Motion carried 3-0.** Filed

Dr. McEvoy arrived after the vote.

### HEALTH COMMISSIONER REPORT

1. On January 11, 1964 the first Surgeon General's report on smoking and health was released. There have been 31 subsequent reports released and Dr. Mills reminded the Board that smoking remains the #1 cause of preventable deaths. Dr. Mills relayed the importance of continuing to focus on tobacco cessation. The health department must empower individuals to quit and also continue to monitor tobacco use and the effects on public health. Dr. Mills' goal would be to create a local smoking cessation program. There is an online program called *Blueprint to Quit* which he would like to link to our website. He also could envision working on a program with Caughman Clinic. He acknowledged that it is very difficult to motivate someone to quit.

Dr. Mills also brought up the subject of E-cigarettes and questioned what policies there are surrounding them. He called around to various bars and restaurants locally and only one said it would probably not be allowed. According to Dr. Mills there are still dangerous chemicals and carcinogens in E-cigarettes and the American Lung Association and other organizations recommend policies against them. Places like Chicago and New York have already instituted bans. Questions arose as to what our current regulations cover and Mr. Niese shared that currently regulations cover tobacco products and not E-cigarettes. Dr. McEvoy motioned to include banning the sale of E-Cigarettes in our underage smoking regulation. Seconded by Mr. Cline. **Motion carried 4-0.** Mr. Niese will look into the issue further.

## DEPUTY HEALTH COMMISSIONER REPORT

1. The health department's annual report is being prepared and a copy is due in the Mayor's office by January 31<sup>st</sup>. Mrs. Wilhelm invited board members to have their picture taken for the report after today's meeting. Copies will be available for the Board at the February meeting.
2. The department has received a few applications for the Help Me Grow nurse position and Mrs. Wilhelm and Mrs. Bern hope to begin the interview process shortly.
3. Mrs. Wilhelm has been following the state's progress on developing parameters for meeting the new requirement that Board of Health members complete 2 continuing education units per year. Although the rules have not been finalized it appears that licensed health professionals serving on the Board will be able to use continuing education credit earned for their professional license as long as they pertain to ethics, public health principles or a member's responsibility on the Board. Although it will be each Board member's responsibility to earn the CEU credit it will be the Health Commissioner's responsibility to determine if the Board members CEU's meet the requirement criteria. Mrs. Wilhelm reported that the Ohio Association of Boards of Health has developed a DVD that can be used to meet the training requirements and she will look into obtaining this DVD.
4. On Thursday January 9, 2014 Care Net of Northwest Ohio was brought to the First Presbyterian Church to provide information to health care providers and social service agencies regarding navigating the new government health insurance website. About a dozen individuals attending this meeting which was followed at 6 pm by a Town Hall meeting for the public covering the same topic. Again about a dozen individuals attended. There will be a trained health care navigator available onsite at the Family Center through March to assist individuals with the process. Appointments can be made by calling central scheduling at the hospital. Dr. McEvoy suggested getting this information to the library would be helpful.

## NURSING REPORT

1. Mrs. Bern reported that the nursing department is now out of adult and infant flu vaccine. ODH has classified flu activity as widespread across the state and we currently have 3 patients hospitalized with influenza. H1N1 is the primary type that is being reported and this is a component of this year's vaccine. The department is already prebooking flu vaccine for next year. Dr. McEvoy inquired as to whether the CDC has made any official recommendations for next year regarding vaccine type to which Mrs. Bern replied that they had not.

## ENVIRONMENTAL HEALTH REPORT

1. The third and final reading for 2014 FSO and RFE fees was given. There was no additional discussion. **Mr. Cline made a motion to approve the new Food Service Operation and Retail Food Establishment 2014 Fee Schedule established in Resolution 2014-01, to become effective February 1, 2014.** Seconded by Mr. Alge. **Roll Call Vote Dr. McEvoy; aye, Mr. Alge; aye, Mrs. Work; aye, Mr. Cline; aye, Mr. Niemeyer; absent.**
2. Mr. Niese informed the Board that it will soon be time to review the variance that has been granted to Dawn Thompson regarding her septic system. Mr. Niese asked for direction or information that the Board might wish him to gather before the next meeting. Dr. McEvoy did not feel that it was necessary to ask Ms. Thompson to appear before the Board. Mayor Mihalik will discuss the situation with SSD Paul Schmelzer to see if there have been any new developments.

#### **EMERGENCY RESPONSE / EPI REPORT**

1. Mr. Masters informed the Board that the health department had again received the Capacity Building Award for the Medical Reserve Corps. The amount is \$3,500 and will be used to further prepare and supply the local chapter of medical volunteers for emergency events. However, the health department did not receive the Challenge Award of \$20,000 that would have been utilized to pay for the "Healthy Kids Day" event in April. Mr. Masters stated that he would reassess the existing MRC funds to determine what monies could be available to support this function.
2. Mr. Masters provided an overview of a training conference that he and Health Educator, Noah Stuby, attended on January 8<sup>th</sup> and 9<sup>th</sup> called "Mobilizing for Action through Planning and Partnerships (MAPP)." The training was held in Findlay and sponsored by the Association of Ohio Health Commissioners (AOHC) and National Association of County and City Health Officials (NACCHO). It focused on conducting community assessments using the MAPP model and how to best identify those key people and agencies in each stage of the assessment process. The Community Health Assessment that was conducted in 2011 followed this MAPP model, and would be considered in an acceptable format as public health moves towards accreditation.

#### **PLUMBING REPORT**

1. No Report

#### **MEETING REQUESTS**

**Mrs. Work moved to approve the travel requests;**

1. March 3, 4 & 5<sup>th</sup>, 2014: Eric Helms to Ohio Association of Plumbing Inspector's Conference, Dublin OH. Cost: Registration: \$250, Lodging \$230.
2. February 11-12, 2014: Cheryl Klakamp to G386 Mass Fatality Course, Van Wert, OH. Cost: Meals and mileage to be paid by MRC Grant.

Seconded by Dr. McEvoy. **Motion carried 4-0.** Filed

#### OLD/UNFINISHED BUSINESS

None

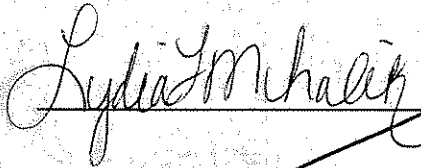
#### NEW BUSINESS

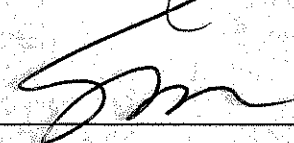
None

#### EXPENSES

**Mrs. Work moved to approve the expenses, as circulated, for payment by the City Auditor.** Seconded by Mr.Cline. **Motion carried 4 – 0.** Filed.

The meeting was adjourned at 8:25 A.M.

  
\_\_\_\_\_, President

  
\_\_\_\_\_, Secretary (Health Commissioner)

## FINDLAY CITY BOARD OF HEALTH MINUTES

### REGULAR SESSION

February 19, 2014

### FINDLAY CITY HEALTH DEPARTMENT

#### Members Attendance:

- A Mayor Lydia Mihalik, *President Ex Officio*
- X Dr. Stephen Mills, Health Commissioner/Board Secretary
- X Mr. Gregory Cline, *President Pro Tempore*
- X Mr. William Alge
- X Dr. Robert McEvoy
- X Mrs. Joan Work
- X Mr. James Niemeyer

#### Staff Attendance:

- X Mrs. Barbara Wilhelm, Deputy Health Commissioner
- X Mr. Craig Niese, Environmental Health Director
- X Mrs. Becky Bern, Nursing Director
- X Mr. Eric Helms, Plumbing Inspector
- X Mr. Chad Masters, Emergency Response

**Call to Order:** In the absence of Mayor Mihalik, Board President Cline called the meeting to order at 7:34 A.M.

**Minutes:** Mr. Cline called for a motion to approve the minutes of the January 15, 2014 Board Meeting. Mr. Alge moved to accept the minutes of the January 15, 2014 Board of Health meeting as circulated. Seconded by Mr. Niemeyer. Motion carried 4-0. Filed

Mrs. Work arrived after the vote.

### HEALTH COMMISSIONER REPORT

1. Dr. Mills reported the billboards are up for the Million Hearts Campaign and several health walks have already taken place on Tuesday afternoons at the Mall. The Courier also had a nice article on Million Hearts and the health department's involvement. Dr. Mills will present a framed picture of the billboard to each of the local cardiologists who donated money for their placement as a thank you for their efforts. Next Tuesday the nurses will join Dr. Mills at the final Mall walk and provide free blood pressure screenings and the health educator will also be there to distribute heart health information. Since Million Hearts is a campaign that continues through 2017 Dr. Mills would like to expand on these efforts. He thanked Health Educator Noah Stuby for all his efforts in getting this local campaign off the ground.
2. Dr. Mills noted that he is waiting for the complete text of the 50<sup>th</sup> Surgeon General's Report. He has received the executive summary which highlights the need for a hard hitting anti-tobacco media campaign, continued smoke free air policies, and optimal excise taxes on tobacco. According to an American Lung Association study tobacco control efforts have prevented 8 million tobacco deaths. Dr. Mills reviewed some of the new anti-tobacco ads that will be coming out shortly aimed at teens and young adults. Dr. Watson would like to see a community based tobacco cessation program and Dr. Mills would like to see this done through the health department.

Mr. Alge asked what the report had to say about E-Cigarettes to which Dr. Mills responded that the word is still out on that topic.

## DEPUTY HEALTH COMMISSIONER REPORT

1. A copy of the 2013 Health Department Annual Report was included in the Board Packet. Mrs. Wilhelm explained that each division contributed to the report and Roxane Shaath does an excellent job of putting it all together. Mrs. Wilhelm also pointed out the financial page and highlighted that our cost to the city's General Revenue Fund was the lowest it has been in over 10 years. This boils down to a cost of 16 cents per resident per week. Over the course of this same 10 years services have been added at the department. Mr. Alge commented that at the last merger committee meeting that he attended Safety Service Director Paul Schmelzer pointed out that very fact. Mrs. Wilhelm emphasized that this is due to the outstanding efforts of her staff.
2. The results of the Social Needs assessment are out in draft form and Mrs. Wilhelm did pass around a copy of the draft. The bulk of the assessment was funded by the United Way along with the ADAMHS Board. The city health department also contributed utilizing some grant dollars that were available. This assessment deals strongly with the social needs of the community but there was still a small physical health section that indicates that adult obesity rates have increased by 2%. Mrs. Wilhelm stressed that these assessments are pictures in time and it is imperative that we continue to do these assessments in order that we can follow the trends and evaluate the effectiveness of our interventions.

Since Noah Stuby has come on board as the new health educator he has embraced anti-obesity efforts and is currently exploring the possibility of putting Fitness Zones at one or more of the city parks. He arranged to meet with members of the Trust for Public Land out of Cleveland for more information regarding possible funding for these zones. These zones are weather resistant and suitable for all ages. We have been working with Matt Stoffel from the Parks department on this concept and he was going to introduce the idea to the Parks Board at last night's meeting. If the Parks Board is interested Noah will work on getting the Trust for Public Land folks down here to present their proposal at the next Parks Board meeting. Carolyn Coppus from the Senior Center has also expressed interest in the possibility of placing a zone at the Senior Center. Mr. Stuby has also continued to work on the recess activity program with the Findlay City elementary schools and has been asked to come out to Donnell Middle School to work with them as well. He has also started a partnership with the O.S.U. Extension to bring a standardized nutrition curriculum based on My Plate to three of the five schools with second grades. He is hoping to expand that to all second grades. He has also looked at a program to place salad bars in schools. Mrs. Wilhelm and Mr. Stuby met with Assistant Superintendent Craig Kupferberg and Food Service Coordinator Theresa Welty to discuss piloting a salad bar program in one of the schools. Bigelow Hill's school principal has already volunteered to host a pilot program. Mr. Kupferberg suggested traveling to a school that is similar in size and makeup as Findlay and participates in such a program and Mr. Stuby has been researching that possibility. In addition the Health Department will be partnering with the YMCA and the University of Findlay on Healthy Kids Day again. The date for that event is Friday April 11<sup>th</sup>.

3. Several candidates have been interviewed for the Help Me Grow RN position but a final decision has not yet been made. Two candidates have shown promise but have very different levels of experience. The more experienced candidate holds an associate's degree but the one with less experience holds a bachelor's degree. Dr. Mills suggested that if a bachelor's degree is important that it would make sense to go with the one with the higher degree as training and experience will come with the job. Mrs. Wilhelm added that she has several calls out to references and is waiting to hear back. Mr. Cline asked how soon a decision would need to be made to which Mrs. Wilhelm responded that the sooner we had someone up and running the sooner we could expand our Help Me Grow caseload. Dr. McEvoy acknowledged that it is important to find someone suitable to home visiting. **Dr. McEvoy motioned to approve the hiring of a RN candidate suitable to the Deputy and Nursing Director.** Seconded by Mr. Alge. **Motion carried 5-0.** Filed.
4. There has been information in the Courier recently about Marathon's planned investment in Downtown Findlay and Mrs. Wilhelm shared a copy of that plan explaining that it is a pedestrian/bike friendly plan. She noted downtown is currently not pedestrian/bike friendly citing the high number of traffic accidents that occur. This plan includes lane changes to slow traffic, curb cuts and bump outs which enhance pedestrian safety and changes to Cory Street to allow for bike paths connecting downtown and the University area. Mrs. Wilhelm acknowledged that the plan is likely to meet with some resistance but from a health department standpoint this plan constitutes the kind of environmental changes that supports a more healthy active lifestyle. It is certainly in keeping with the anti-obesity strategies outlined in our Community Health Improvement Plan. **Dr. McEvoy moved to give official Board of Health endorsement to the downtown improvement plan.** Seconded by Mr. Alge. **Motion carried 5-0.** Filed.

#### NURSING REPORT

1. Mrs. Bern reported that things are going well in the nursing department. Dr. McEvoy questioned Mrs. Bern as to how many flu vaccines she is ordering for next year. Mrs. Bern replied she is changing the process a bit from last year. We had a larger number of individuals who were eligible for private vaccine this year so we will likely order more private vaccine. Vaccine lasted through November this year and an additional order of vaccine was made to ensure vaccine was available to children.

#### ENVIRONMENTAL HEALTH REPORT

Safety Service Director Paul Schmelzer joined the meeting at this time.

1. It has been a year since the board last reviewed the septic variance for the Dawn Thompson property. Since that time there have been no new plans for development in that area so her options remain the same as last year; either the board continues to grant the variance or she connects to the city's sanitary sewer directly or through a local apartment complex. Her financial hardship has not changed. Dr. McEvoy noted that the board has spent a great deal



of time discussing this issue previously and noted that a sanitarian is monitoring for any risk to the public. **Dr. McEvoy motioned to grant a continued variance for this property.** Seconded by Mr. Alge. Discussion: Mr. Alge asked Mr. Schmelzer if he had any new information to bring to the table. Mr. Schmelzer could not recall the exact cost associated with hooking in to the city but estimated it was between \$10,000 and \$20,000 for the property owner. He also noted that the city did not do anything to create this problem many years ago so the city does not bear any responsibility for the cost of a solution. Mr. Schmelzer added that just outside the city limits there are functioning leach fields but Mr. Niese noted that the size of her lot precludes constructing a leach field on her property. Mrs. Work inquired as to what would happen if Ms. Thompson moves from this property; would the variance continue. Mr. Niese replied that this issue should be part of any future real estate transaction and the health department would be called upon for a consultation. Mr. Schmelzer will check with City Law Director Rasmussen to see if we can make sure the variance runs with the person and does not continue on. Mr. Alge felt that if there is a recorded restriction that the public can see that states the deal is done when she leaves. The condition was created while Ms. Thompson lived on the property. Mr. Niese recapped the circumstances surrounding the creation of the problem. Mr. Schmelzer questioned how the variance was worded and if it is a one year variance and Mr. Niese noted the variance was granted until which time a public health hazard was identified or a closer opportunity to tie into the city sewer occurred. The board asked that the issue be revisited on a yearly basis for the purpose of monitoring the situation. Mr. Cline asked for a vote on the motion on the floor. **Motion carried 4-1 with Mrs. Work casting the dissenting vote.** Filed.

2. Mr. Niese noted that he has done some additional research on the subject of E-Cigarettes that was brought up at the last board meeting. There is currently no state legislation regulating the sale or use of E-Cigarettes. However, as of last week, both the House and the Senate have passed legislation prohibiting the sale to minors but there were differences in the two bills that will need to be addressed. In regards to the city health dept's. regulation Mr. Niese noted our regulation states only the sale of tobacco to minors. To change the regulation we will need to have three readings and Mr. Niese will need to check with the law director on whether we will need to hold a public hearing. Mr. Alge inquired as to why we would want to change our regulation if the state is enacting legislation. Mr. Niese responded that our regulation included compliance checks and he understood that the Board may wish to conduct these same compliance checks with E-Cigarettes. What we would do would be in addition to state regulation. Dr. McEvoy felt we should be a leader in this issue. Mr. Niese also noted that should the board want to pursue a ban of E-Cigarettes in public places we would need to look at petitioning City Council to enact such legislation. The public smoking ban that we enforce on behalf of the state for Smoke Free Ohio is specific to tobacco only. Dr. McEvoy felt we should pursue both interventions.

Mrs. Work and Mr. Schmelzer left the meeting. Before leaving Mr. Schmelzer informed the Board that the DAC will likely vote on a resolution to put together a combined health department. The group had looked at the possibility of working with Marty Tremmell who had previously worked with ODH to assist but he has since taking a full time job elsewhere. The DAC will need to meet more frequently than just once a year to accomplish this.

### EMERGENCY RESPONSE / EPI REPORT

1. Mr. Masters informed the Board that the health department would be receiving a reallocation of funding from the Ohio Department of Health for the Public Health Emergency Preparedness (PHEP) grant in the amount of \$11,722. The funds will be used to further response functions at the health department.
2. Mr. Masters spoke to the Board about an outbreak of Norovirus at a local long-term care facility that occurred in January. There were a total of 14 staff members and 11 residents who experienced gastrointestinal symptoms, and stool samples were able to be collected from 5 of the individuals and sent to ODH for testing. There were 3 samples that tested positive for Norovirus. Mr. Masters stated that he worked closely with the infection control nurse at the facility and she, along with the rest of the staff and administration, did an excellent job of implementing control measures to prevent further spread. Mr. Masters sent a letter of commendation to both the infection control nurse and administrator thanking them for their quick response.

### PLUMBING REPORT

1. No Report

### MEETING REQUESTS

#### Dr. McEvoy moved to approve the travel requests;

1. April 14-17, 2014: Becky Bern to ICS 300 and ICS 400 Course. Lucas Co. EMA Training Center, Toledo Ohio. Cost: Lunch x 4. \$55.20
2. March 21, 2014: Missy Jack to State TB Conference Columbus Ohio. Cost: Lunch

*Mr. Rige*  
Seconded by ~~Dr. McEvoy~~ **Motion carried 4-0.** Filed

**OLD/UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None


**EXPENSES**

**Mr. Alge moved to approve the expenses, as circulated, for payment by the City Auditor.**

Seconded by Mr. Niemeyer. **Motion carried 4 – 0.** Filed.

The meeting was adjourned at 8:19 A.M.

 \_\_\_\_\_, President

 \_\_\_\_\_, Secretary (Health Commissioner)

# Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310  
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245  
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

March 27, 2014

Honorable City Council  
City of Findlay, Ohio

Dear Honorable Council Members:

The deadline for pursuing ODOT fiscal year 2016 funding for the Downtown Revitalization Project is May 4th. ODOT has worked closely with us, and we appreciate the time that the staff at District 1 and community members have invested in this idea.

This concept started using a Traffic Impact Study as the basis, was developed in committee, given safety force and public review, then refined based on the input. The process result is a concept that increases connectivity to the University while adding functional and aesthetic value to the Downtown environment.

The project meets the criteria for funding under the ODOT Transportation Alternatives Program. Pursuing the funding is the next step toward bringing this project to fruition.

I have requested the Law Director prepare a resolution supporting the pursuit of TAP funding.

Thank you for your consideration of this matter.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor

# Office of the Mayor

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Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

March 27, 2014

Honorable City Council  
City of Findlay, Ohio

Dear Honorable Council Members:

There has been much discussion about the Main Street Project. During that discussion, I have mentioned the need to examine other intersections in the City that currently cause traffic congestion and/or safety issues. Western Avenue/Sandusky Street and Blanchard Avenue/Sandusky Street are prime examples.

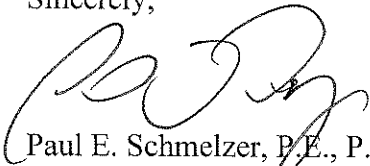
I am working with the Alliance to examine programs and pursue funding for the projects that need addressed but are not part of the ODOT Transportation Alternative Plan.

I believe we should pursue the improvement of these intersections, especially as they relate to the Marathon Petroleum Company expansion. My pursuit of funding will in no way obligate the City to accept or provide matching funds. I hope you will support our pursuit of funding opportunities to enhance the transportation system in Findlay.

I have asked the Law Director to draft a resolution supporting these efforts.

Thank you for your consideration of this matter.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor

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Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

March 27, 2014

Honorable City Council  
City of Findlay, Ohio

Dear Honorable Council Members:

At their annual meeting in early March, the Hancock County District Advisory Committee (DAC) supported a formal resolution to work on the development of a Hancock County General Health District. The district would create one entity to serve the public health needs of Hancock County.

The City of Findlay needs to pass a similar resolution to formalize discussions. Ongoing discussions have been fruitful thus far, identifying issues that derailed a previous attempt.

I hope to update you soon on the progress of the discussions as we plan a path forward.

I have requested the Law Director prepare an appropriate resolution of support.

Thank you for your consideration of this matter.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law

JOINT RESOLUTION

COUNTY GENERAL HEATH DISTRICT, DISTRICT ADVISORY COUNCIL  
RESOLUTION NO. 1

March 3, 2014

RE: JOINT RESOLUTION OF HANCOCK COUNTY GENERAL HEALTH DISTRICT, DISTRICT ADVISORY COUNCIL, HANCOCK COUNTY, OHIO AND CITY OF FINDLAY, HANCOCK COUNTY, OHIO EXPRESSING THE COOPERATION OF THE TWO ENTITIES IN EXPLORING THE CREATION OF ONE GENERAL HEALTH DISTRICT ENCOMPASSING ALL OF HANCOCK COUNTY.

The Hancock County General Health District, District Advisory Council, Hancock County, Ohio met in special session on the 3<sup>rd</sup> day of March, 2014, with the following Commission Members present:

Kevin Glanagan, Dan Watson, Gary George, Jerry Wolford

John Beagle, Darl Deeds, Rick Stacy, Jeff Hunker

Robert Johnston, David Warren, Duane Laux, Gene Barker

Jeff Augustine, John Wilson, Dennis Holman, Stephanie Ebersole

Ed Solt, Bob Crawford, John Honse, Robert Schwab

Jerry Griggs, Jeffrey Snook, Phillip Riegle, \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

The Secretary advised the DAC that the notice requirements of Section 121.22 of the Ohio revised Code were complied with for the meeting.

Jeff Augustine moved for adoption of the forgoing resolution and

John Beagle seconded the Resolution.

**Joint Resolution**  
**County General Health District / City of Findlay**  
**Page 2 of 4**

**WHEREAS**, consolidation of health services provided the City of Findlay Health Department and the Hancock County General Health District has been discussed over the years and the need to modify the structure for the delivery of health services has been suggested by a study conducted by the National Association of Local Boards of Health, and

**WHEREAS**, the options that are available for a consolidation of services under current state law may effect a better utilization of health facilities, manpower and financial resources, and

**WHEREAS**, such a consolidation will result in a uniformity of standards, regulation, vital record access, budgeting and fiscal control, as well as the increased accessibility to outside funding sources;

**WHEREAS**, if there is to be a union of the City of Findlay Health Department and the Hancock County General Health District into a single entity, the district advisory council of the general health district must meet and vote on the question of union and the legislative authority of the city must also vote on the question with a majority of each group approving; and

**WHEREAS**, the chair of the DAC and the chief executive of the city shall study the issues and negotiate a contract for the administration of health affairs in the combined district to be proposed to the review and approval of the Hancock County District Advisory Council and the City of Findlay before the union of said entities will be completed; and

**WHEREAS**, the chair of the DAC and chief executive of the city should be empowered to appoint an advisory board as well as an independent expert consultant to assist with the formulation of an acceptable working model for the combination of the Hancock County General Health District and the City of Findlay Health Department.

**NOW THEREFORE BE IT RESOLVED**, as follows, that the City of Findlay and the Hancock County District Advisory Council pledge to cooperate and participate in a study to learn if a joint health district incorporating the City of Findlay Health Department and the Hancock County General Health District into a single entity will better serve the health needs of all the residents of Hancock County and how such a combined entity may function.

**IT IS FURTHER RESOLVED** that the findings and recommendations of this study and the proposed contract for the administration of health affairs in the combined district will be reported back to the City of Findlay and the Hancock County District Advisory Council for a determination of whether further action to bring about consolidation of the two health departments will be taken; and

**IT IS FURTHER RESOLVED**, that the chair of the DAC and chief executive of the city shall be authorized to appoint an advisory board as well as an independent expert consultant to assist with the formulation of an acceptable working model for the combination of the Hancock County General Health District and the City of Findlay Health Department.



HANCOCK COUNTY GENERAL HEALTH DISTRICT  
DISTRICT ADVISORY COUNCIL

Tim P. Stangen, yes  
Allen Township

David R. Worn, yes  
Amanda Township

Tim P. Stangen, yes  
Blanchard Township

Ray J. Stump  
Biglick Township

Leery Wolford  
Cass Township

Deanna J. Holman, yes  
Washington Township

John Beagle, yes  
Delaware Township

Stephanie A. Bernal, yes  
Village of Arcadia

Dale Deeds, YES  
Eagle Township

Tom B. Ball, yes  
Village of Arlington

Rick Starn  
Jackson Township

John K. Starn, yes  
Village of Benton Ridge  
Geneva

Jeff Humber, yes  
Liberty Township

Rob. J. Amund, yes  
Village of Geneva  
Benton Ridge

Madison Township

Robert L. Howard, yes  
Village of McComb

Bob Plant  
Marion Township

Village of Mt. Blanchard

David Worn, yes  
Orange Township

Village of Mt. Cory

David Worn, yes  
Pleasant Township

Jimmy J. Grogg  
Village of Rawson

Joe R. Bork, yes  
Portage Township

Village of Van Buren

Jeff D. Amund, yes  
Union Township

Village of Vanlue

Charles Wilson, yes  
Van Buren Township

Bill [Signature], yes  
Board of Hancock County Commissioners

**Joint Resolution  
County General Health District / City of Findlay  
Page 4 of 4**

ATTEST:

  
\_\_\_\_\_  
Secretary, District Advisory Council

DATE: 3-4-14

**CITY OF FINDLAY**

\_\_\_\_\_  
**PRESIDENT OF CITY COUNCIL**

\_\_\_\_\_  
**MAYOR**

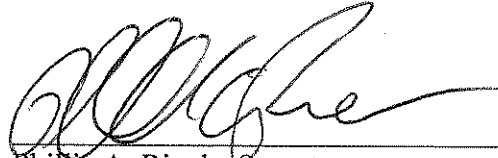
PASSED: \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED: \_\_\_\_\_

CERTIFICATION

The undersigned Secretary of the District Advisory Council hereby certifies that the vote upon the motion set forth herein was a unanimous yes vote and the that the Resolution was duly adopted by the Hancock County General Health District, District Advisory Council on the 3<sup>rd</sup> day of March, 2014.

A handwritten signature in black ink, appearing to read "P. Riegle", written over a horizontal line.

Phillip A. Riegle, Secretary  
District Advisory Council

CERTIFICATION

The undersigned Secretary of the District Advisory Council hereby certifies that the foregoing is a true copy of the Resolution duly adopted by the Hancock County General Health District, District Advisory Council on the 3<sup>rd</sup> day of March, 2014.

---

Phillip A. Riegle, Secretary  
District Advisory Council

# Office of the Mayor

Lydia L. Mihalik

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Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

March 21, 2014

Honorable City Council  
Findlay, OH 45840

RE: Glessner Avenue Waterline, Project No. 35733600

Dear Council Members:


By authorization of Ordinance 2014-6, bids were opened for the above-referenced projects on March 20, 2014. Bids were received from five potential contractors. The lowest and best bid in the amount of \$158,961.50 was received from R.A. Bores Excavating of Bellevue, Ohio.

The project is included in the 2014 Capital Improvements Plan, and \$20,000 was previously appropriated to the project. By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate the funds as follows:

FROM:	Water Fund	\$150,000
TO:	Glessner Avenue Waterline Project #35733600	\$150,000

Thank you for your consideration in this matter.

Sincerely,

  
Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor  
Engineering Department  
File



# Findlay Fire Department

Thomas R. Lonyo, Chief

720 South Main Street  
Findlay, OH 45840

Telephone: 419-424-7129 • Fax: 419-424-7849



March 21, 2014

TO: Findlay City Council

RE: Marathon Pipeline Training

Dear Findlay City Council Members,

I am pleased to inform you that Marathon Pipeline has generously offered send three members of the department to the Xtreme Industrial and Hazardous Training course held at the Beaumont Emergency Services Training (B.E.S.T) Facility in Beaumont, Texas May 4<sup>th</sup> through the 8<sup>th</sup>. Fire Captain/Instructor Jeff Rampe, Firefighter/ HazMat Coordinator Troy Stoner along with Firefighter Joel Rampe will attend the week long course which specializes in emergency response at petroleum storage and pipeline facilities. The course includes classroom content, case studies, tactical studies, incident assessment, equipment evolution, foam applications and large volume advanced equipment applications. The students will also conduct field evolutions, pump operations, hose relays and live burn rotations.

The course registration fees, turnout gear and PPE rental, air travel, accommodations and meals are being provided to our members by Marathon Pipeline and at no cost to the City Findlay. Personnel will bring back valuable information and provide training to the remaining members of our department. This collaborative effort will enable the fire department, Marathon Pipeline and possibly the Hancock County Hazardous Materials Response team to conduct on-site training and drills later this year at their storage facility on Glessner Ave. Without the support of Marathon Pipeline the department would not have been able to attend this expensive and specialized training. We are grateful as a department to have such a generous corporate sponsor in our community and intend to take full advantage of this opportunity.

Respectfully,

Thomas Lonyo  
Chief

Cc. Mayor Lydia Mihalik  
Safety – Service Director Paul Schmelzer



Findlay Shade Tree Commission  
Municipal Building  
Findlay Ohio 45840

March 23, 2014

Findlay City Council  
Municipal Building  
Findlay Ohio 45840

**Re: Request to Amend Appropriation for \$3000.00 Sherman Park NeighborWoods Project**

The Findlay Shade Tree Commission is receiving additional funds for planting trees in the Sherman Park neighborhood later April and May. We ask that \$3000.00 to be received by the city in the following weeks be appropriated to our account so we may pay for trees and related costs.

Sources of funds are as follows:

\$2500 from a Findlay Hancock County Community Foundation grant.

\$500 from private funds / donations from residents in Sherman Park Neighborhood.

Due to the timing of grants and donations for this project, we plan to use our current city appropriation of \$2500 (\$2430) to secure the trees for an April 25 Arbor Day Program and the May 10 planting day at Sherman Park. Other project related expenses would be reimbursed later.

We are excited to inform City Council that Findlay has again been designated a Tree City USA Community with the awards presentation April 9. You and the community are also invited to join neighbors, students and others at Jefferson School Friday April 25 for Findlay's Arbor Day Program. We will launch the Sherman Park NeighborWoods Project at that time, with all trees to be planted around Sherman Park and that neighborhood May 10. More details will be provided as soon as available.

Thank you for your support of the Findlay Shade Tree Commission.

Sincerely,

Thomas R. Mills  
Chair

CC - Paul Schmelzer, SSD





## Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

[www.findlayohio.com](http://www.findlayohio.com)

Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

March 20, 2014

Honorable City Council  
Findlay, OH 45840

RE: Findlay Swimming Pool Operating Agreement

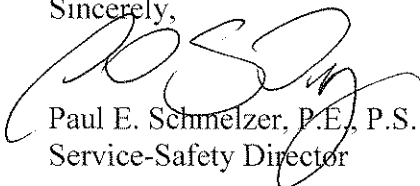
Council Members:

I have spoken with the Findlay YMCA regarding the renewal of the operating agreement for the Findlay Swimming Pool at Riverside Park. The YMCA is interested in helping the City with the operation of the pool for the 2014 summer season. The Parks and Recreation Board has discussed equipment for the pool that is aimed at improving the experience for children visiting the facility.

I am requesting Council grant me the ability to renew that agreement with the YMCA for the 2014 season.

Please feel free to contact me with any questions.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

pc:

Don Rasmussen

Jim Staschiak





# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Wednesday, March 26, 2014

The Honorable Council  
Findlay, Ohio

Re: Online Auction

Council Members:

In 2009 the City began using online auction sites which specialize in disposal of surplus, obsolete, and confiscated items owned by governments. Use of these sites has created many benefits including increasing the amount of revenue received from these items as well as improving our internal control process. Since that time additional online service providers have become available and it would be to our advantage to add an additional provider in order to reduce costs. By copy of this letter I am requesting that legislation be prepared by the Director of Law, allowing me to add an additional provider and with your permission giving me the flexibility add or remove providers in our normal course of business.

Please contact me should you have any questions about this request or the process we use.

Respectfully,

Jim Staschiak II  
City Auditor

CC: Donald Rasmussen



## CITY HEALTH DEPARTMENT

1644 Tiffin Avenue, Suite A  
Findlay OH 45840

(419) 424. 7105 Telephone  
(419) 424. 7420 Plumbing  
(419) 424. 7189 FAX

(419) 424. 7441 Nursing  
(419) 424. 7188 Environmental Health  
(419) 424. 7106 Vital Statistics



**Public Health**  
Prevent. Promote. Protect.

Stephen D. Mills, DO  
Health Commissioner

### BOARD OF HEALTH

- Lydia L. Mihalik, Mayor  
-President Ex Officio
- Gregory W. Cline, R PH  
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- William S. Alge, Jr
- Robert E. McEvoy, MD
- James Niemeyer
- B. Joan Work, RN

March 26, 2014

Honorable City Council  
City of Findlay, Ohio

RE: Public Health Emergency Preparedness Grant

Dear Council Members,

I am pleased to report that on January 20, 2014 the Findlay City Health Department received notification from the Ohio Department of Health that we were eligible to receive an additional \$11,722 as part of our 2014 Public Health Emergency Response Grant pending successful completion of a budget revision outlining the projected use of these funds. This revision was completed and submitted by the February 3 due date and an adjusted Notice of Award was just received by our department on Monday March 24. This award will be used to purchase a new computer for the health department's epidemiologist and planner, and to reimburse general revenue funds for the cost of employee emergency pager stipends as well as some employee wages for time spent on preparedness activities. These additional funds bring the total Emergency Preparedness Grant for 2014 to a total of \$95,209.

According to grant guidelines funds for equipment must be spent by April 14, 2014. Due to this short turn around I would appreciate emergency appropriation of this additional grant money; \$11,722 to **Project #31932900** 2014 ODH PHEP Grant so that we may begin activity as soon as possible. The Notice of Award is attached as verification along with the original ODH notice of availability.

If you have any questions please contact Barbara Wilhelm Deputy Health Commissioner at 419-424-7105.

Sincerely,

Stephen Mills D.O.  
Health Commissioner

XC: Don Rasmussen  
James Staschiak



# OHIO DEPARTMENT OF HEALTH

246 North High Street  
Columbus, Ohio 43215

614/466-3543  
www.odh.ohio.gov

John R. Kasich / Governor

Theodore E. Wymyslo, M.D. / Director of Health

January 20, 2014

Stephen D Mills, DO  
Health Commissioner  
Findlay City Health Department  
1644 Tiffin Avenue, Suite A  
Findlay, OH 45839

Dear Dr. Mills:

**Project No. 03220012PH0514**

Your agency is eligible to receive **\$11,722** in additional Public Health Emergency Preparedness (PHEP) funds. Your agency must submit a budget revision based on **\$95,209 in total funds**. You must submit an approvable budget revision no later than **Monday February 3** via the (Internet) Grants Management Information System (GMIS) and in accordance with ODH Grants Administration Policies and Procedures (GAPP), or **your agency will lose its opportunity for these additional funds.**

Your agency will receive a revised Notice of Award (NOA) after the budget revision is approved by ODH. Since this budget revision is required by ODH to adjust your grant award, it will not count against the number of budget revisions available this fiscal year.

Please note that all budget items proposed must follow GAPP and PHEP Request for Proposal (RFP) requirements. Equipment purchases are allowable, provided the equipment meets GAPP and PHEP RFP requirements. Please note that equipment purchases must be procured by April 15, 2014. ODH will not be releasing these additional funds until when we receive our revised federal Notice of Award.

If you have any questions, please call the direct line for your PHEP Preparedness Grants Unit Program Consultant. The main number for the Bureau of Health Preparedness is (614) 644-6133.

Sincerely,

Steve Wagner  
Chief, Division of Prevention and Health Promotion

Cc: PHEP Project Director  
GMIS Subgrantee file

# Ohio Department of Health

## Notice of Award

246 North High Street, Columbus Oh, 43215

<b>1. Date Issued:</b> 3/24/2014	<b>2. Program Title:</b>									
<b>3. Revision:</b> Revision 2	PUBLIC HEALTH EMERGENCY PREPAREDNESS									
<b>4. Project:</b> 03220012PH0514	<b>6. Project Director , Agency Name, Agency Address</b>									
<b>5. EIN:</b> 346400448	Barbara J Wilhelm									
<b>7. Budget Period:</b> 7/1/2013 to 6/30/2014	Findlay City Health Department									
	1644 Tiffin Ave #A									
	Findlay OH 45840									
<b>8.</b> The OHIO DEPARTMENT OF HEALTH will pay  100.00 % of all allowable program expenditures not to exceed line 9(c).	<b>9. ODH Award computation for grant:</b>  a. Amount of current ODH funding: \$95,209.00 b. Amount of ODH funding this action: \$0.00 c. Total ODH funding (from 10-a): \$95,209.00									
<b>10. Source of Financial Assistance:</b>										
(a).ODH Funding:	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Source</th> <th style="text-align: left;">Authorization</th> <th style="text-align: left;">Grant Funds</th> </tr> </thead> <tbody> <tr> <td>3920</td> <td>C.F.D.A.93.074</td> <td style="text-align: right;">\$95,209.00</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>Total ODH Funding:</b></td> <td style="text-align: right;"><b>\$95,209.00</b></td> </tr> </tbody> </table>	Source	Authorization	Grant Funds	3920	C.F.D.A.93.074	\$95,209.00		<b>Total ODH Funding:</b>	<b>\$95,209.00</b>
Source	Authorization	Grant Funds								
3920	C.F.D.A.93.074	\$95,209.00								
	<b>Total ODH Funding:</b>	<b>\$95,209.00</b>								
(b.) The Ohio Department of Health authorizes Findlay City Health Department to expend the following funding sources at the stated percentage (%) of the total approved budget Funding sources:										
<b>Total Subgrantee Funding Sources</b>	<b>Total Approved Budget \$95,209.00</b>									
<b>11. Program Income will be used in accordance with:</b>										
<input type="checkbox"/> Deductive Alternative: Used to reduce the amount budgeted for grant funds and applicant share proportionately. <input checked="" type="checkbox"/> Additive Alternative: Used to further the objectives of the legislation under which the grant was made and increase the total budget. All expenditures of such funds must have prior written approval in the form of a budget revision. <input type="checkbox"/> Matching Alternative: Used to finance part or all of the cost sharing requirement and will reduce the amount of applicant share. <b>Any Program Income generated in excess of 10b (Program Income) must be treated in accordance with the Deductive Alternative.</b>										
<b>12. This Award is subject to the terms and conditions incorporated directly in the following:</b>										
a. The Program legislation cited in the Authorization Section above. b. The Ohio Department of Health " Grants Administration Policy and Procedures". c. The Ohio Department of Health Request for Proposals (RFP) and Subgrantee Program Application. d. The notice of award agreement including terms and conditions, if any, noted below in Section 13, Remarks.										
<b>13. Remarks: Other terms and conditions attached.</b>										
<p>GRANT AWARD IS CONTINGENT UPON THE AVAILABILITY OF FUNDS. In compliance with ODH Grants Administration Policy, your initial payment will be issued. When payment is issued, specific information will be viewable through your GMIS account's Payments link. At the same time, if any conditions have been assigned to the grant, a Special conditions link will become available. All special conditions must be responded to, or a plan submitted detailing how and when those conditions will be met within the 30 days of the appearance of the special conditions link. You will not receive subsequent payment until all assigned special conditions have been satisfied.</p> <p>ODH hereby awards to subgrantee named in section 6 above, funds as specified in section 9 above, subject to and in consideration of the subgrantees compliance with the terms and conditions set forth in section 10, 11, 12, and 13 above. This award is subject to the availability of federal or state funds (whichever is applicable) and may be terminated by the Ohio Department of Health of the Subgrantee agency in writing at any time prior to the end of the budget period as stated in section 7 above. This Award, signed by the Director of the Department of Health, is effective for the Budget Period dates in section 7 above. Acceptance of the grant items and conditions is acknowledged by the subgrantee upon receipt and expenditure of funds through the grant system.</p> <p style="text-align: center;">Lance D. Himes</p> <hr style="width: 30%; margin: auto;"/> <p style="text-align: center;">DIRECTOR OF HEALTH</p>										

# City of Findlay City Planning Commission

Thursday, April 10, 2014 - 9:00 AM

## AGENDA

### CALL TO ORDER

### ROLL CALL

### SWEARING IN

### APPROVAL OF MINUTES

### NEW ITEMS

1. **APPLICATION TO ZONE LAND UPON ANNEXATION #ZA-01-2014** filed by Philip Rooney for the Ranzau/Jaqua Annexation located in Sections 5 and 6 of Marion Township between E. Bigelow Avenue, Crystal Avenue and CR 212.
2. **SITE PLAN REVIEW APPLICATION #SP-05-2014** filed by Speedway LLC, 500 Speedway Drive, Enon, OH for CNG building and addition to canopy at 3730 Speedway Drive, Findlay.

### ADMINISTRATIVE APPROVALS

### ADJOURNMENT

# City of Findlay City Planning Commission

Thursday, March 13, 2014 - 9:00 AM  
Municipal Building, Council Chambers

## Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

### **MEMBERS PRESENT:**

Lydia Mihalik  
Paul Schmelzer  
Thom Hershey  
Dan Clinger  
Joe Opperman

### **STAFF ATTENDING:**

Judy Scrimshaw, HRPC Staff  
Matt Pickett, FFD  
Matt Cordonnier, HRPC Director  
Steve Wilson, City Engineer  
Todd Richard, Zoning Inspector  
Don Rasmussen, Law Director

### **GUESTS:**

Dan Stone, Don Malarky, Paul Smith, Tom Roach, Grant Russel, Emerson Focht, Andrew Wagner, Lou Wilin, David Moore, 3 others

### **CALL TO ORDER**

### **ROLL CALL**

The following members were present:

Lydia Mihalik  
Paul Schmelzer  
Thom Hershey  
Dan Clinger  
Joe Opperman

### **SWEARING IN**

All those planning to give testimony were sworn in by J. Scrimshaw.

### **APPROVAL OF MINUTES**

Dan Clinger noted a few corrections to be made to the minutes. Corrections will be made. Thom Hershey made a motion to approve the minutes as corrected of the February 13, 2014 meeting. Dan Clinger seconded. Motion to accept carried 5-0

## **NEW ITEMS**

**1. APPLICATION TO RE-ESTABLISH A CONDITIONAL USE #CU-01-2014** filed by ROSI Enterprises, 211 E. Front Street, Findlay to obtain an **extension in order to construct a triplex at 518 Liberty Street.**

### **HRPC**

#### **General Information**

This request is located on the west side of Liberty Street just south of the first east/west alley south of W. Sandusky Street. The parcel is zoned R-3 Single Family High Density. Land to the south, east and west is also zoned R-3. Land to the north is zoned C-1 Local Commercial. The Street and a portion of the front yard are within the 100 year flood plain. The City Land Use Plan designates the area as Single Family Small Lot.

#### **Parcel History**

This lot was formerly the site of an older dwelling that had been converted into a triplex.

#### **Staff Analysis**

The applicant states in their letter that this property sustained major damage from a fire in late July, 2012 and was subsequently demolished. A garage still remains on the property. Todd Richard had notified the owner regarding his options to rebuild the property. The owner at the time has passed away and his heirs sold the land to ROSI Enterprises on May 31, 2013 along with three (3) other properties. The current owner states that those details regarding the Liberty Street property were not conveyed to them at the closing. He only knew that the code that the Auditor's office had on the property was for a multi-family use. (The codes used by the County Auditor do not reflect zoning districts) He was informed by Todd Richard in January, 2014 that the legal non-conforming use as a triplex would expire on July 29, 2014 (2 years after the date of the fire) if a new structure was not completed by that date.

Technically, the property is still considered as legal non-conforming. HRPC Staff questions whether it is even appropriate to be asking for something at this time since the owner is still in conformance. We would prefer that the applicant request be considered once he is out of compliance.

### **ENGINEERING**

No comment

### **FIRE PREVENTION**

No Comment

### **STAFF RECOMMENDATION**

Staff recommends no action as the property is still in compliance with the code at this time.

### **DISCUSSION**

Thom Hershey asked the applicant what his plans were for the property. Mr. Roach stated that he would like to put a multi-family unit back on the lot. He stated that when they purchased it they were under the understanding that it was zoned for 4-19 units. Knowing that there was a triplex there that had burned, at a minimum they would like to put a triplex back or possibly a quad.

Mr. Hershey asked what the timeframe for that would be. Mr. Roach replied that he got the letter in January, 2014 that said it needed to be complete by August which is not feasible. He would like at least 2 years.

Joe Opperman asked what his plans are now. Mr. Roach responded that he would like to build either a triplex or a quad if he is permitted. Mr. Opperman asked what made him think that he could do that when he bought it. Mr. Roach replied that because it was already zoned for 4-19 when he bought it and the triplex had just burned the previous year. Judy Scrimshaw stated that what he saw on the Auditor's records was not zoning. The Auditor has codes they use that say that they are taxing it as a multi-unit dwelling. It has nothing to do with zoning.

Mr. Roach stated that he was not aware of that. He owns a quad catty corner across the alley and there are other multi-family homes across the alley. He just assumed by buying the property in the package that he could make it a multi-family again.

Joe Opperman stated that there are single family properties all around this. Tom Roach replied that there is a quad he owns catty corner across the alley. There is a duplex next to it and there is a multi-family across the alley. It is surrounded by multi-families.

Dan Clinger commented that to the north everything along Sandusky Street is single family, correct? Tom Roach stated that directly north is Open Arms and a lot of businesses he thinks. J. Scrimshaw stated that she believes that there is some single family on the other side of Liberty Street. The neighborhood is a mix as are most of the older areas of town.

Tom Hershey asked what the parking requirements would be for a multi-family unit here. Judy Scrimshaw stated that that may be an issue here. The owner needs to provide 2 parking spaces per unit. He would need at least six for a triplex. Mr. Roach stated that there is a 3 car garage at the rear of the lot. Ms. Scrimshaw replied that then he would need at least 3 other spaces off street parking spaces on the lot to meet the requirement for a triplex. The lot is only 38 ½ feet wide. Mr. Roach stated that he has already looked at plans to do that. Ms. Scrimshaw stated that she is just not sure how much he can fit there.

Dan Clinger asked if when he is looking at plans, is it a structure that will blend in with the fabric of that area. Mr. Roach stated that it will blend in and improve the area. He would be going for Marathon type renters – a higher end rental. Dan Clinger stated that he would rather not see something in there that is a modern ranch unit. He would rather see something that would blend in with the two story structures.

Todd Richard reported that the actual requirement for a multi-family unit is 2 ½ spaces per unit. So that would mean eight (8) spaces for a triplex.

Paul Schmelzer asked Mr. Rasmussen to assume that he started the structure now, because he still is in a window where this structure would be permitted. He has until July 29. He is saying while he recognizes that this window exists, he knows that there is no way it could be completed by that date. HRPC is saying why are you asking for something when you're not out of compliance at this point. I'm assuming he doesn't want to start a structure and then not be permitted to occupy it. If he started the construction while he's in compliance where does planning commission stand with regard to denying that after it's initiated? Mr. Rasmussen replied that that's the issue. He would have to be permitted to extend the building permit. You



have two issues here. It is not timely because he can start but not get it done. Once you get a building permit it is supposed to be completed in a year and so it might even be an issue to have to extend the building permit. There has to be approval to put it back in the first place. He asked Mr. Roach if he intends to start construction before August. Mr. Roach replied that that is why he is here. He wants to see what his options are. He has worked on the garage. It's in good condition and he paid to keep the lot mowed all of last year. But he was not aware until January that he had to build on it. We are accumulating properties right now. It's not on the top of his agenda.

Mr. Schmelzer asked Todd Richard if he had anything to add to that as far as how the code is interpreted. Let's say he put in the foundation for his triplex. Mr. Richard replied that basically the permit is good for one year after we issue it. In this case completion and occupancy are required within the year after issuing. Paul Schmelzer then stated, "If I understand correctly that he could apply for a permit on July 28, be in compliance with the permit at that time and have a year to complete it and still have his nonconformity." Todd Richard answered, "I think that's fair and I think if he had gotten the permit on the date in the letter I think it would be fair to extend that for one year." If it is not completed at that time he would have to go to Council and asked to reestablish the non-conforming use.

Paul Schmelzer responded that from his perspective, this is where we are at. Mr. Roach replied, "Generally you get two years to rebuild, is that correct?" Mr. Schmelzer stated yes, but here's the situation in his opinion and legal can correct this if it is wrong. We can't be responsible for the poor information that someone received from the person that sold them the property. If we were to bend the rules for every buyer that got poor information we would be doing this all day. We understand what your situation is and wish that we wouldn't be setting a precedent by granting that to you. But unfortunately we feel that we would be doing so. It looks to me like you can apply for a permit by the end of July or whatever date is on the letter and have a year to get it done.

Todd Richard stated that one other option may be to go through BZA and ask then to extend the permit life. There is a case like that coming up tonight. Mr. Schmelzer asked if that would be subsequent to his application for and approval of the permit. Todd Richard replied yes, we can do that. Mr. Schmelzer stated that he does not have a permit now and if he understands correctly, he will need to apply, have the permit approved, then go to BZA and ask for an extension. Mr. Richard replied yes he thinks that would be a possible resolution to his issue here.

Don Rasmussen responded that the way he interprets the code is that the use has to be re-established within the two year period. So it should have been constructed by that date. You have a somewhat different circumstance here. You are doing something for him realizing the situation. It should have been re-established within that 2 year period. Mr. Schmelzer asked what defines establishment of the use. Mr. Rasmussen replied construction and occupancy. Todd Richard commented that that is what his letter had stated. It had to be constructed and occupied as a three (3) family unit by that deadline. Which was rather unrealistic in this case.

Don Rasmussen asked why would he start something tomorrow with a permit. Mr. Richard and he had talked about a couple of situations. Perhaps the timing is bad because he's not in compliance now. But he still is not going to do anything because he doesn't have any assurance from the City that he can do something with it, so we talked about extending the time to construct. But, we thought in fairness perhaps the best thing was that he obtain the permit soon

to encourage him to complete construction as soon as possible so we are not extending the time two years past the two year limit. Maybe we would be extending it six (6) or seven (7) months past the time limit.

P. Schmelzer asked if the BZA is the body to allow an extension of the permit. Todd Richard replied yes, he believes so. It is stated in the code how long a permit can be in effect and he thinks only the BZA can relieve that timeline. Mr. Schmelzer replied that it appears to him that this body needs to take no action on this item. The applicant needs to apply for his permit as soon as practical and get on the agenda for BZA.

Lydia Mihalik asked what would happen after he decides that he can't get the job done. Say he applies for a permit in July and so the extension of the permit would occur after it appears that he is not going to start construction on the permit?

P. Schmelzer stated that the only issue with that is if he waited until then to apply and it was denied he would have absolutely no time to do anything. So he would recommend that he apply say tomorrow, and get in front of BZA as soon as possible.

Tom Roach asked how long of an extension he could ask for. Todd Richard replied that that is up to the BZA. They can place conditions on the like of the permit.

Don Clinger said that the letter stated he had to be constructed and occupied by that date. Can we as Planning Commission extend that date? Mr. Schmelzer stated he was deferring to Todd and Don. If they are telling me the BZA is the appropriate body I don't see any action for us to take.

Thom Hershey responded that his concern here is when the applicant actually has any plans to construct on this site. We're giving him an out to get a building permit and possibly an extension on that. With the permit he has a year to build and he's immediately saying can I extend that. That indicates to him that he has no intention of building for at least a year or more. So he asked the applicant again what his plans are for a date to start construction on this site.

Mr. Roach said that obviously he would like as long as possible because he has a lot to do. He doesn't have a builder lined up, he's done some research but it takes time. The more time the better so he's not caught halfway built and then out of compliance. He doesn't know what would happen at that point. Obviously he would like as much time as he can get. He was hoping to get two (2) years. Thom Hershey replied that he didn't think that was practical.

Paul Schmelzer said he thinks that will be weighed at the BZA. With the BZA you get the public notices. Adjoiners will be notified and you can make the case at that point with regard to how long you'd like to see it extended.

Thom Hershey stated that he thinks what we have here is two issues. On one issue the applicant is asking to extend the life of a building permit. And the separate issue is the non-conforming use expiring in July of this year. The BZA doesn't cover that topic.

Matt Cordonnier replied that the suggested route is saying that by pulling a building permit you are establishing the use. He argues against that. Pulling the permit does not establish a use so he agrees with Thom that there are still two issues.

Paul Schmelzer asked if pulling a permit establishes a use or not. Don Rasmussen replied no, construction and occupancy do.

### **MOTION**

Paul Schmelzer made a **motion to recommend to Council that we extend the conditional use pending a decision from the BZA. It will extend for whatever time the BZA would extend the permit.** The applicant has to start somewhere

2<sup>nd</sup>: Joe Opperman

### **FURTHER DISCUSSION**

Thom Hershey stated that he thinks what this does is just make it open ended and we're just passing the baton along to BZA. Paul Schmelzer replied that that is exactly what he is doing. If the BZA grants a year extension then my motion is in compliance with that decision.

Mr. Hershey said, "So he made a bad business decision by buying a property without checking the zoning on it and we're going to bend over backwards to fix it for him."

Paul Schmelzer stated that what he is saying is the BZA will ultimately make that decision and in lieu of denying at this point he is willing to let the neighbors make that decision at BZA. Judy Scrimshaw replied that actually Council gets to make that decision on this. We are making a recommendation to them at this point.

**VOTE:** Yay (4) Nay (1) Abstain (0)

**Mayor Mihalik read in case #2 on the agenda. Paul Schmelzer asked to rearrange the agenda at this point and move to item #5 first so we could look at the big picture before we get into the specifics. The Commission agreed.**

**5. APPLICATION FOR SPECIAL REVIEW #SR-01-2014** filed by Marathon Petroleum Company, LP, 539 S. Main Street **overall conceptual plan for the Marathon Campus.**

### **HRPC**

#### **General Information**

This plan encompasses an area generally bounded by S. Main Street on the west, E. Sandusky Street on the north, East Street on the east and E. Lincoln Street on the south. The block on the southeast corner of S. Main Street and E. Sandusky Street is not a part of the plan. The area is zoned C-3 Downtown Commercial. To the north and west is also zoned C-3. To the south and east is zoned C-2 General Commercial. A small portion of the area in the northeast part of the site is within the 100 year flood plain. The City of Findlay Land Use Plan designates the area as Downtown.

#### **Parcel History**

This is the current site of Marathon Petroleum offices, parking lots and accessory structures.

#### **Staff Analysis**

This plan is provided by Marathon as an overall concept for the eventual development of their campus.

The plan shows 120,000 square feet of new office space on the south side of Hardin Street. There is also a new parking garage south of the office building to accommodate 1200 cars. Portions of the existing surface parking will remain in place.

Also indicated on this portion of the plan is a proposed hotel at the corner of S. Main Street and E. Lincoln Street. Some new green space is shown north of the hotel at the corner of S. Main Street and E. Hardin Street.

There are no changes proposed to the existing buildings along the north side of E. Hardin Street. Another parking garage is shown on the south side of E. Sandusky Street between Beech Avenue and East Street. The site plan for this garage is the next item on today's agenda. A new service building is indicated on the east side of Beech Avenue.

Overhead walkways will connect various buildings to each other around the campus. The elimination of large expanses of surface parking lots will improve the aesthetics of the site and eliminate various existing drive cuts on Sandusky Street and Lincoln Street.

HRPC supports the conceptual plan as presented.

#### ENGINEERING

No issues with the overall concept. Existing sewer and waterline capacities should be adequate to serve the proposed uses.

#### FIRE PREVENTION

No Comment

#### DISCUSSION

Steve Wilson commented that since we are talking about the overall concept, he would make some comments on utilities in the area.

There is an existing water line in the north/south alley behind the old Elks building that we propose to be eliminated. It's an older line and not really of use anymore. There is a water line on Hardin Street that runs from Main Street to East Street. We guess it is about 100 years old so we would recommend that that line be replaced. If Marathon does develop this street as a plaza we are not in there repairing the line soon. It is currently probably a six (6) inch line. We will evaluate whether we need to make it little larger.

The sanitary sewers in the area are all sufficient size to handle any of the flow coming from the proposed uses. They are older sewers but rather than physically replace them, we'll probably look at relining the sewers in the future. If they did deteriorate, it's a much more effective option than digging up the street to replace.

As far as an overall concept we really don't have any issues. We'll just need to work out the details with the infrastructure as the plans further develop.

Paul Schmelzer asked if the Marathon folks could talk a little about their plans for phasing.

Don Malarky introduced himself and Paul Smith (both representatives of Marathon) and Dan Stone of Van Horn Hoover Associates.

Mr. Malarky stated that while they have had some publication and press releases associate with the master plan, he thought it would be helpful to walk through this with some detail. They will be before the Commission several times as they progress with the plan.

Mr. Schmelzer asked if he could interrupt quickly and ask a technical question. He asked if it would be okay for the committee to ask questions regarding other items on the agenda during the discussion. He knows that they need a separate action on each item but since it is all related, he assumes that the decisions on the street and alley vacations will affect their plans and vice versa. Mr. Malarky replied that he is very comfortable with that process.

He stated that this is what they call a “fast track” process. They are doing conceptual work, designs, permitting, detailed designs and ultimately construction of various components over the course of the next two (2) years. They thought it would be helpful to walk through a concept plan as they will be coming back again and again for each of the components as they are developed. One they will talk about today is the first component of the Sandusky Street garage in the northeast corner of the site.

The Company’s conceptual plan as has been communicated is a 120,000 square foot office building located immediately across the street from the existing Marathon building. There is also a 45,000 square foot service building which is really a part storage/warehouse, service operation for the complex as well as some office space on the upper floors. This will be a three (3) level structure. They will move mail services, graphic services. There will be a loading dock for truck deliveries into the service building.

The parking garage they will talk about today at Sandusky and East Streets is an 800 car garage. A 1200 car garage is also planned that will span over Beech Avenue.

In the future they are working to issue a request for proposals to work with a hotel operator to develop, construct, and operate a hotel at the facility. Marathon would not necessarily be the owner. They would own the ground but it would be a part of an outside entity.

They have greatly enhanced green spaces around the campus. The location of the former Elks building is a large green space and they will be doing a number of streetscape projects and other elements throughout.

Don Malarky stated that a major part of the plan is the “campus” idea. They have reiterated their issues with available parking, their growth and office space needs. Another important element is the safety and security of the employees. So when they turn this into more of a “campus” feel, having facilities on the other side of Hardin Street, things that are spanning Beech Avenue, we want to have an environment that is safe for our employees to navigate around the facility. So that is part of the concept for us in requesting the vacation of Hardin Street, Beech Avenue and the alleyway between Lincoln and Hardin Streets. Some of the Marathon green area will absorb some of the vacated areas.

While Beech and Hardin may be vacated, they intend to keep them open. They will really function more as driveways for them. When you look at Hardin Street for example, that will be the front entry to the Marathon complex. Visitors will enter here and visitor parking will be there. It will be important for employees to be able to drop off in front of the buildings. This will serve as access to the Avis facility here. It will still serve as a throughway but they will

greatly restrict the width of the street. The curbs will be pulled in, there will be streetscape elements put in and create a plaza area between the new office building and the Marathon building. They want to really slow the traffic down and make it more of a driveway type use.

As far as Beech Avenue is concerned it will remain an open thoroughfare. But when you look at it, it really is a service street for Marathon. There will be an executive garage, loading dock and access coming out of the new parking garage. So it really serves as more of a functional service type street for them. But again they want to slow traffic down and make it safer for employees and visitors to navigate.

The last section will be a service drive for the future hotel. Ultimately they may end up wrapping it around and connecting it into Beech Avenue just so they have service to the existing office building as well. Mr. Malarky stated that this is a concept plan and as they continue to navigate through the individual components along the way, they will continue to refine some of the specific details.

As far as phasing goes, they are focusing this year on the north campus. We have the site plan today for the parking garage. They want to start that first. The Service building is also planned to start this year. Both are targeted to finish early 2015. The office building and parking garage may possibly start late third or fourth quarter. Of course, one of our concerns is parking. We have 1900 employees that we have to be sure to maintain parking facilities for them. We've made arrangements with off-site capability to do that. When we start taking away existing parking that puts a strain on our plans so we have to be sure we can manage that appropriately.

The hotel phase is dependent on the ability to negotiate a commercial arrangement with the developer. The goal is to have that complete in early 2016.

The last think to point is as we start to change this "block" so to speak, a number of things are going to change on the perimeter streets. We have existing surface parking scattered all about. If you've ever been down there the exits and entryways to that surface parking come from multiple locations. There are dozens of them. So as we go to the garage interior type parking lot many of those curb cuts and street elements are going to change. All these curb cuts along Sandusky Street are going away. So there will just be two entry points at the east and west end of the garage. As you look at the area on Lincoln Street there are also a number of existing points. There will be a few that remain. There will be some driveway configurations associated with the hotel. That will be determined we progress with discussion with a hotel operator. So there are a number of street related items that will be impacted by all of this. Some on street parking may go away and some may be added. We'll just continue to navigate around that on the site plan over time.

Mr. Schmelzer stated that it is fair to say that what you would like from us today is some feedback on the overall concept to give you guidance on coming back with those items. He thanked Don Malarky for bringing up the point about all the access points. We have to take a look at the street vacations from a safety point of view as well. It's pretty much a non-stop goal of this Commission over the years to limit the number of access points to increase safety related to public right-of-way. He feels this plan accomplishes that in a significant fashion. He also stated that he thinks that in large part, Beech Avenue and Hardin Street function as though they are part of the campus today. Unless he is visiting Marathon, he typically doesn't use Hardin Street as a pass through because of the large number of pedestrians that utilize it and the crosswalks that are there today. He stated that in talks with Marathon regarding Hardin Street,

the intent is not to close it off because they want that street to be the front door of their campus. When they do make modifications to it for streetscape, changes in pavement type that is something that the City is not interested in maintaining. If it deviates from our standard we aren't going to be responsible for any increased cost in maintenance. Outside of any street maintenance, this pipeline facility as it relates to your main campus and the connection and parking garage are all fit together. So, if this body decided they didn't want to vacate say Beech Avenue, the parking garage would have to move over to the east. How do you provide connectivity between the parking garage, a hotel, your main office and then a connection to the main building then? He stated he felt confident based on the iterations that they have thought about those processes. He also stated that he knew the City would not want to maintain anything under a parking garage.

Don Malarky responded that as far as the location of a corporate office is concerned it is really centrally located to the complex. You can see that when you look at where it is in relation to the existing Marathon building and the corridor that will connect it with the bridge across Hardin into the 3<sup>rd</sup> floor. The 3<sup>rd</sup> floor within Marathon is a central gathering point for Marathon so it really makes sense as far as connectivity. Second of all, from the standpoint of being our corporate headquarters for MPLX having a stand-alone separate building, one of the things that was considered is whether that should be located in Findlay or another location. Other states were actively soliciting Marathon for that headquarters for MPLX. With the commitment of the City, State, and Corps of Engineers for progressing with flood control and those types of measures, Mr. Heminger agreed that he was committed to stay in Findlay and this new office would be located here. If any of that starts to change, then this could change as well. This is a dynamic plan but at this point our intent is to go forward with it under that understanding.

As far as the garage, the initial concept was to have two garages, one on each side of Beech but we thought it would be better visually and aesthetically for the Lincoln Street side to have more of a setback and green area. In addition to that it could create some opportunity for another type of development in the future if we ever wanted to explore that. But certainly at this point they thought the green space would be better.

Dan Clinger stated that Marathon is adding 2000 parking spaces with the garages. He asked what they are displacing with the new construction and how many they would use up.

Mr. Malarky replied that there is a net gain of 1000. Mr. Clinger pointed out that they will still have some surface parking along East Street. He said he assumes that there should be ample parking for all the employees then and we had discussed access points earlier. They will reduce a few on Lincoln Street and that is desirable because Lincoln could become more of a truck route or traffic could increase there with a proposed downtown streetscape. He would like to see the surface parking have an internal loop so you don't have to go back out onto the street to get to another parking lane. If they gain that many spaces they should be able to give up a few for this.

Don Malarky responded that you may think so but that's not the case. They have actually mapped out the number of spaces they need through the garage and actual surface parking. When they look at where their growth pattern is going to be while they may have a few extra spots today, the forecast for growth in coming years is such that they will need all 2500 spots in some fashion. Whether it's for sub-contractor work, employees, or bringing people from off-site locations back to the campus. Right now they need every spot they have available within the plan. So to go to interior movement, they would actually be losing spots. They would have to look and see just how many spots they would actually lose as a result of that.

Mr. Clinger replied that he wouldn't be quite so concerned on Hardin Street since that will be their campus side. But on Lincoln Street it becomes important. As he views it, they might lose 12 spaces potentially. Mr. Malarky replied that they would have to look at it. There are eight (8) rows of parking through there.

Mr. Schmelzer replied that that is certainly a good comment today for the conceptual plan. When they come back with the site plan for the other garage we can look at that.

Dan Stone stated that that is exactly why they presented this to try and get those ideas from all of you so they wouldn't come in later and have it to have a two hour discussion.

Dan Clinger stated also that the parking garage is strictly drive under he thinks. There is not access from there. Mr. Malarky replied that they haven't fully designed that garage yet. Of all the components it is probably pretty low on the list of developed design. Some of the initial concepts were to have an entry point off of Beech. Because you have two separate towers on each side of Beech with a couple of stories before it bridges across. The initial concept is to be able to access off of Beech.

Paul Schmelzer commented that he thought it's a well thought out plan and the City certainly appreciates Marathon's potential investment. Lydia Mihalik replied that she appreciates all the thought that's going into this plan. Overall architecturally this will be beautiful and will enhance the area. She thinks they are being sensitive to the business owners and the neighborhood. And she stated she could not think of a better neighbor. Thanks to Marathon for taking all of that into consideration.

Mr. Malarky replied that this will greatly change traffic flow patterns around the area. They have been working very closely with the city's traffic engineers to make sure that they don't have a negative impact. Hopefully they will have a positive impact on traffic around the area.

Mr. Schmelzer then asked if we had the slides to show the concept for the parking garage. He thought it might be a fair point to show people that this is not your typical parking garage. We appreciate the dollars that are going to be spent to make it look atypical.

Mayor Mihalik then asked to go to the Site Plan Item #6 on the agenda.

**6. SITE PLAN REVIEW APPLICATION #SP-04-2014** filed by Marathon Petroleum Company, LP, 539 S. Main Street for a **multi-level parking garage to be located on E. Sandusky Street.**

HRPC

**General Information**

This project is located on the south side of E. Sandusky Street between Beech Avenue and East Street. The site is zoned C-3 Downtown Commercial. Land to the north, south and west is also zoned C-3. To the east is zoned C-2 General Commercial. Portions of the frontage on E. Sandusky Street are in the 100 year flood plain. The City of Findlay Land Use Plan designates the area as Downtown.

**Parcel History**



The project area is currently a large surface parking lot.

### **Staff Analysis**

The applicant is proposing to construct a five (5) level parking garage which will accommodate 800 cars. The C-3 District does not have any setbacks. Buildings can be constructed up to the property lines. There are also no maximum height restrictions in C-3.

There are currently (8) curb cuts onto E. Sandusky Street, plus one each onto Beech Avenue and East Street that serve the surface parking lots. The proposed garage will limit access to one point on Beech Avenue and one on East Street. Improvements to East Street will provide for a left turn lane onto Sandusky Street and an extra lane headed south from Sandusky Street for vehicles to pull over to enter the garage. Beech Street is being vacated but will be improved to provide three (3) lanes with two-way traffic and an added turn lane.

An overhead walkway is shown on the south side of the building to connect the garage with Marathon's Marketing building. Another overhead walkway will connect the west side of the building in the future to a new Service building.

A landscape plan submitted with the application shows street trees along the Sandusky and East Street sides. There are also foundation plantings with a mix of evergreen and deciduous shrubs.

The building itself is aesthetically pleasing as it will look more like an office building than a garage structure.

### **Staff Recommendation**

HRPC Staff recommends approval of the plan.

### **ENGINEERING**

Access – Ingress and egress to the garage proposed at East St and Beech St is adequate. Beech St will revert to 2-way traffic from existing one-way south. Widening of the intersections of Beech onto Sandusky and East onto Sandusky is appropriate to accommodate proposed traffic flow.

Water & Sanitary Sewer – an existing ¾" water service will be used to provide water to hose bibs in the garage. Sanitary sewer connection is not proposed and is not required.

Stormwater Management – existing site is 100% impervious so detention is not required. An existing 42" storm sewer follows the north/south alley through the middle of the site and will need to be re-routed around the proposed garage. The submitted plan shows the re-route going to the east; after discussion with City staff, it may be better served to go west to Beech Street. A firm decision on the location of the re-route will be made before permits are issued. An underground StormTech storage chamber is proposed to balance the site for flood plain management requirements.

Sidewalks – replacement of all existing sidewalks is proposed as part of the construction.

Recommendation: Approval of the plan subject to final decision on re-route of 42" storm sewer.

The following permits will be required prior to construction:

- Water permit for reconnection of ¾" service
- An approved Stormwater Pollution Prevention Plan

### FIRE PREVENTION

Discussions have been ongoing and all issues have been addressed at this time (FIRE)

### STAFF RECOMMENDATION

Staff recommends approval of **SITE PLAN REVIEW APPLICATION #SP-04-2014** for the Marathon multi-level parking garage to be located on E. Sandusky Street subject to the following condition:

- Final decision on the re-route of the 42" storm sewer (ENG)

### DISCUSSION

Tom Hershey asked when a street is vacated is it Marathon's responsibility for maintenance plowing etc. The engineer mentions adding a lane to Beech Street. Does the city have to add that or does Marathon? Paul Smith replied that they will be adding and maintaining those. This adds to the safety of our employees particularly in a year like this. We had a lot of challenges and if we could control it we can manage it a lot better.

Paul Schmelzer stated that to expand on that question as it relates to the other items, Tom, there are no public dollars going to any infrastructure improvements that will be on private property.

Dan Clinger stated that we are adding width to East Street on the south side of Sandusky. It looks like there is a turn lane on the north side of Sandusky Street also. Will that be something that the City is going to do?

Paul Schmelzer replied that in part the City is looking at using CRA dollars as well as some of the other funding opportunities were looking at to make improvements to East St., Sandusky and Main Street. It has already been talked about. Blanchard Street is another potential project. The list goes on and on. Those are all improvements in public right of way.

Dan Stone replied that they been working with Paul on coordination of what the City plans to do in relation to Marathon's plans. It's an ongoing process of discussion between the private and the public sector so that one doesn't conflict with the other.

Paul asked the clients if they had any idea what kind of cost the Storm Tech system would be. He knows that they are not inexpensive. Paul Smith stated that he didn't know if he could comment on that today. It's in the overall plans.

Paul Schmelzer stated that it's another example from an aesthetic point of view. There are different approaches they could've taken to address the floodplain. This is probably the most expensive. Another example of a well thought out the plan is by Marathon.

Emerson Focht asked to address the commission. Mr. Focht owns the building at 301 E. Sandusky across from the site. They have 12 to 15 parking spots and it gets crowded sometimes with traffic from there. There's an alley that they use to pull in. Marathon's parking entrance/exit right across the street may be an absolute zoo at certain times of day. He's asking for some consideration. He states he loves what's going on here. There is a traffic light right here and sometimes when they want to get out of that there are lots of people coming out of lots across the street and it really jams up the area. When there was a train accident recently it was a

real mess. Several times a day it could be very crowded. You'll have possibly 800 car's coming out at 4:30 to 5:00 and we don't have that many cars coming out of there now. We have to wait a lot of times which is okay because they can come from the corner of Hardin and come that way also. I would just ask that you give consideration to the possibility of another exit. Sandusky Street is extremely busy. I believe it's a state route. Since we don't know what's going to take place downtown with the possible changes there it could create a real problem. So we just ask for consideration on that. We remodeled our building so we are happy with our location. We just don't want it to get jammed up so bad that no one can get in or out.

Mr. Schmelzer asked Don Malarky to address the schedule question for Mr. Focht. Mr. Schmelzer told Mr. Focht that he would be happy to keep in touch with him on the improvements for the intersection. These should help with the traffic flow as well.

Don Malarky pointed out the location of Mr. Focht's building and parking on the map. He stated that they have done studies with respect to the employees coming to and leaving work. They tried to map that out in regard to the peak travel times. They do not operate like a factory where a whistle blows and 800 cars will be leaving at the same time. They see a "ramp up" starting between 4:30 and 5:00. And it rides kind of a wave crest over about 1 ½ to 2 hours. What they envision as far as traffic patterns for employees leaving this garage is that they are probably going to want to go out on the Beech Avenue side and make a right turn onto Sandusky to go east. They don't see a lot of left turn movements coming out of the garage onto East Street because the stacking room is not great there. They feel that most of the people coming out at that end will have a tendency to turn right and go south. He is sure some will still want to try to navigate that turn. They envision more of the employees that want to go west turning south and going around the block to a path of less resistance if they do come out that side rather than waiting to try to make the left turn.

Paul Schmelzer asked if the intent of the traffic engineers by adding the left turn lane was so the right turn can be more continuous for traffic at the light. Mr. Malarky replied, "Absolutely."

Matt Cordonnier stated that currently there are eight (8) or nine (9) exits onto Sandusky. In urban planning we always want the backups to be on private property and not on public streets. He foresees in this situation that if there is a backup of people leaving they are going to be backed up on the Marathon property waiting to get onto the public streets. Yes, there will be increased traffic, but this will be a much more controlled situation. People waiting to get access to Sandusky or other streets will be queued up on Marathon's property rather than the City streets.

### **MOTION**

Thom Hershey made a **motion to approve SITE PLAN APPLICATION #SP-04-2014 for the Marathon multi-level parking to be located on E. Sandusky Street subject to the conditions by Staff.**

2<sup>nd</sup>: Dan Clinger

**VOTE:** Yay (5) Nay (0) Abstain (0)

**2. ALLEY/STREET VACATION PETITION #AV-01-2014** filed by Marathon Petroleum Company, LP, 539 S. Main Street to **vacate a north/south alley running south from E. Hardin Street to E. Lincoln Street.**

HRPC

**General Information**

This is the first north/south alley east of S. Main Street.

**Parcel History**

None

**Staff Analysis**

This alley serves the rear of the former Elks and RCM Architects buildings as well as the Marathon parking lot at the corner of E. Lincoln Street and S. Main Street.

Marathon owns all the abutting properties along this alley.

**Staff Recommendation**

Staff recommends approval of the vacation request.

ENGINEERING

No Objections

FIRE PREVENTION

Maintain access for emergency personnel, fire hydrants and FDC connections.

STAFF RECOMMENDATION

Staff recommends that FCPC recommend approval to Findlay City Council of **ALLEY/STREET VACATION PETITION #AV-01-2014 to vacate a north/south alley running south from E. Hardin Street to E. Lincoln Street subject to the following conditions:**

- Maintain access for emergency personnel, fire hydrants and FDC connections. (FIRE)

DISCUSSION

Steve Wilson commented that there is a waterline in this alleyway. Dan Clinger asked about sanitary sewer. Mr. Wilson replied that he did not know of any. Mr. Clinger stated that it came into their former building there. Mr. Wilson replied that he would look into that.

MOTION

Thom Hershey made a **motion to recommend approval to City Council of ALLEY/STREET VACATION PETITION #AV-01-2014 to vacate a north/south alley running south from E. Hardin Street to E. Lincoln Street subject to the following conditions:**

- Maintain access for emergency personnel, fire hydrants and FDC connections. (FIRE)

2<sup>nd</sup>. Joe Opperman

**VOTE:** Yay (5) Nay (0) Abstain (0)

**3. ALLEY/STREET VACATION PETITION #AV-02-2014** filed by Marathon Petroleum Company, LP, 539 S. Main Street to **vacate Beech Avenue from E. Sandusky Street to E. Lincoln Street.**

HRPC

**General Information**

This request is for the portion of Beech Avenue south of E. Sandusky Street down to E. Lincoln Street

**Parcel History**

None

**Staff Analysis**

This portion of Beech Avenue bisects the current Marathon campus. Marathon owns all properties abutting the right of way.

**Staff Recommendation**

Staff recommends approval of the vacation request.

ENGINEERING

No Objections

FIRE PREVENTION

Maintain access for emergency personnel, fire hydrants and FDC connections

STAFF RECOMMENDATION

Staff recommends that FCPC recommend approval to City Council of **ALLEY/STREET VACATION PETITION #AV-02-2014 to vacate Beech Avenue from E. Sandusky Street to E. Lincoln Street subject to the following conditions:**

- Maintain access for emergency personnel, fire hydrants and FDC connections. (FIRE)

DISCUSSION:

None

MOTION

Thom Hershey made a **motion to recommend approval to City Council of ALLEY/STREET VACATION PETITION #AV-02-2014 to vacate Beech Avenue from E. Sandusky Street to E. Lincoln Street subject to the following conditions:**

- Maintain access for emergency personnel, fire hydrants and FDC connections. (FIRE)

2<sup>nd</sup>: Lydia Mihalik

VOTE: Yay (5) Nay (0) Abstain (0)

**4. ALLEY/STREET VACATION PETITION #AV-03-2014** filed by Marathon Petroleum Company, LP, 539 S. Main Street to vacate **E. Hardin Street from S. Main Street east to East Street.**

HRPC

**General Information**

Request is to vacate the 66' wide right of way of E. Hardin Street from S. Main Street to East Street.

**Parcel History**

None

**Staff Analysis**

Marathon owns all property abutting the right of way in this request. There are no plans at this time to close the roadway to traffic. Marathon does plan to eventually make some changes with landscaping, possible bump outs, etc.

**Staff Recommendation**

HRPC Staff recommends approval of Site Plan #SP-02-2014 for the addition to Gateway Church.

ENGINEERING

No Objections

FIRE PREVENTION

Maintain access for emergency personnel, fire hydrants and FDC connections

STAFF RECOMMENDATION

Staff recommends that FCPC recommend approval to Findlay City Council for ALLEY/STREET VACATION PETITION #AV-03-2014 to vacate E. Hardin Street from S. Main Street east to East Street subject to the following condition:

- Maintain access for emergency personnel, fire hydrants and FDC connections (FIRE)

**DISCUSSION:**

Dan Clinger asked for some clarification regarding City services within a right of way. If this is vacated and there are utilities there how does it work?

Steve Wilson replied that the City retains an easement of access. Mr. Schmelzer further clarified that when the City takes those easements they are not responsible for any improvements made over the easement. So they are protected from greater financial burden of replacing what they may have to tear up.

Dan Clinger commented that there are residences and a church down the street and hoped that the improvements to Hardin would diminish the access for those property owners.

Don Malarky replied that it may alter the speed of travel, but would not diminish access. They want to slow down the traffic. The local residents may elect to take an alternate route if it is quicker, but they certainly are not prohibited from using the street.

Matt Cordonnier commented that all the vacations make perfect sense. From his perspective, he has only driven on this part of Hardin or Beech a handful of times in 8 years. He said he almost feels like he is invading their campus. You feel like it's not really a public street now. The vacation allows Marathon needed flexibility and really reflects what is out there today.

Mr. Schmelzer stated that he agrees and thinks by doing this we are being very consistent with other entities that have acquired property on all sides of right of ways and have attempted to develop a campus environment whether it is the hospital or university. It's only logical to make that entity responsible for the infrastructure within their campus.

Thom Hershey stated that he thinks the vacations are good and the entire plan is very good. He does have a little concern about leaving the streets basically open to the general public. If there is a traffic accident, how would police do anything about it because it occurs on private property? There won't be any citations. Mr. Schmelzer replied that that is correct, it's on private property.

### **MOTION**

Thom Hershey made a **motion to recommend approval to City Council of ALLEY/STREET VACATION PETITION #AV-03-2014 to vacate E. Hardin Street from S. Main Street east to East Street subject to the following condition:**

- Maintain access for emergency personnel, fire hydrants and FDC connections (FIRE)

2<sup>nd</sup>: Dan Clinger enthusiastically seconded the motion. He stated that he thinks that Findlay is one of the great winners in this process. Thank you.

**VOTE:** Yay (5) Nay (0) Abstain (0)

### **ADMINISTRATIVE APPROVAL**

Mayor Mihalik asked Judy Scrimshaw to present the Administrative Approval for the DeHaven Subdivision. Ms. Scrimshaw showed the plat to the Commission and explained that this is to correct clerical errors from 8 or 9 years ago. The owner signed as singular person and should have been signing for G-Man.

Mayor Mihalik accepted the plat as official for the record.

### **ADJOURNMENT**

With no further business the meeting was adjourned.

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Lydia L. Mihalik  
Mayor

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Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

# Office of the Mayor

Lydia L. Mihalik

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March 27, 2014

Honorable City Council  
City of Findlay, Ohio

Dear Honorable Council Members:

In November 2013 the City EMS committee recognized that there was a need to produce a concrete response plan to a potential active shooter event at a school located in the City limits. As we discussed this topic, it was decided that a shooting at either a City or County school would require a response from all first responding agencies within the County. In December 2013, a meeting was convened that included the Findlay Fire Department (FFD), Findlay Police Department (FPD), Hancock County Sheriff Office (HSO), Ohio State Highway Patrol (OSP), Hanco EMS, and Blanchard Valley Hospital. Command officers from all disciplines began discussing previous national events and quickly realized the need for a coordinated pre-plan when responding to an active shooter event at any school located in Hancock County.

Since that first meeting, this committee has expanded to include representatives from the Hancock County Fire Chiefs Association as well as the Hancock County Chapter of the American Red Cross. A countywide response policy is in draft form and nearing completion. The committee has and continues to meet every two weeks with a completion date of June 2014 for the plan. Training will occur in the summer between HSO, FPD and OSP as well as FFD and EMS.

The committee would like to create Field Operating Guides (FOG) for every patrol car (HSO, FPD, and OSP), fire apparatus, fire command vehicle, ambulance, school principal as well as the health system or hospital. These FOGs would contain a response plan for each city and county school and include information on specific rally points, incident command sites, triage areas, and staging locations for incoming responders. The committee will also add a GIS map with this information on each school as well.

The goal is to create a unified response and have a quick and easy guide for the law, fire, and medical first responders to reference when responding to an active shooter event. The initial moments of a terrible event such as this is critical to establishing command, initiating law response, and caring for the wounded.



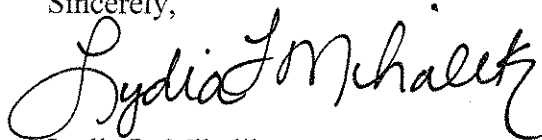
Honorable City Council  
Page 2  
March 27, 2014

The cost to produce these guides is \$12,500. We have secured a vendor who will assist us in developing these FOGs and utilize a material that should get 10 years of use. They are heavy duty and suited for field use. The FOG will also be put into an App format for use on electronic devices. We are now seeking a funding source for these FOGs which will assist first responders in the unfortunate event we experience an incident such as this in Hancock County.

At this time, in recognition of the great collaboration that has taken place, the Hancock County Commissioners have agreed to split the cost of the field guides. I would like to request that Council discuss our participation in this project at the next Appropriations Committee meeting.

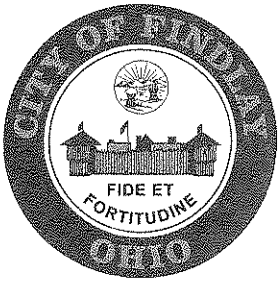
Please join me in thanking everyone who has had a role in the development of this plan and project to date. I am encouraged by the incredible amount of collaboration that has taken place in order to address the potential for the serious need of an organized emergency response.

Sincerely,

A handwritten signature in black ink, reading "Lydia L. Mihalik". The signature is written in a cursive, flowing style.

Lydia L. Mihalik  
Mayor

cc: Donald J. Rasmussen, Director of Law



## CITY COUNCIL

ROOM 114  
MUNICIPAL BUILDING  
FINDLAY, OHIO 45840-3346  
TELEPHONE: (419) 424-7113  
FAX: (419) 424-7866

March 28, 2014


Honorable Council,

At the March 18, 2014 Findlay City Council Meeting a request was made to appoint an Ad Hoc Committee to create a policy pertaining to requests for information, to the Computer Services Department, so that those requests will be answered fully and properly.

I have appointed the following Council Members:

Robert Nichols, Chairman  
Andy Douglas  
Tom Klein

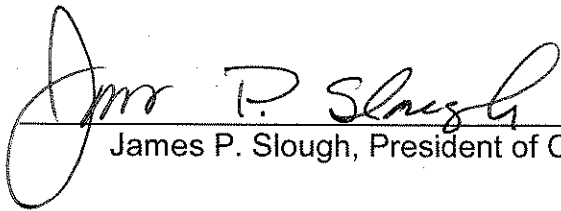
Respectfully,

  
R. Ronald Monday  
President Pro-Tem

## COMMITTEE REPORT

### THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

A **COMMITTEE OF THE WHOLE** meeting was held on Tuesday, March 24, 2014, to discuss the one percent (1%) income tax for those who live in city limits but work outside of city limits.



James P. Slough, President of Council

**COMMITTEE OF THE WHOLE**

**DATED: March 25, 2014**

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
April 1, 2014**

**ORDINANCE NO. 2014-017** *(sign and execute Lye Creek riparian corridor grant agreement)* **third reading**  
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN AND EXECUTE A GREAT LAKES RESTORATION INITIATIVE - UPPER BLANCHARD WATERSHED GRANT AGREEMENT FROM THE ENVIRONMENTAL PROTECTION AGENCY (EPA) AND THE GREAT LAKES RESTORATION INITIATIVE GRANT PROGRAM TO ACCEPT ANY AND ALL FUNDS ASSOCIATED WITH SAID GRANT, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-018** **second reading**  
*(MRC Health Dept grant; intersection projects; Water Dept pick up truck insurance payment; Street Dept dump truck)*  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2014-020** *(Marathon – E Hardin St vacation)* **second reading**  
AN ORDINANCE VACATING A CERTAIN STREET (HEREINAFTER REFERED TO AS MARATHON EAST HARDIN STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2014-021** *(Marathon Elks alley vacation)* **second reading**  
AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS MARATHON/ELKS ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2014-022** *(Marathon – Beech Ave vacation)* **second reading**  
AN ORDINANCE VACATING A CERTAIN STREET (HEREINAFTER REFERED TO AS MARATHON BEECH AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2014-023** *(Interstate West ROW dedication)* **second reading**  
AN ORDINANCE ACCEPTING THE STREET RIGHT-OF-WAY DEDICATION AS SHOWN ON THE INTERSTATE WEST RIGHT-OF-WAY DEDICATION PLAT.

**ORDINANCE NO. 2014-025** *(amend alley vacation Section 1 of Ordinance 2006-054; repeal Section 2 of Ordinance 2006-054)* **second reading**  
AN ORDINANCE AMENDING CERTAIN PROVISIONS CONTAINED IN SECTION 1 OF ORDINANCE NO. 2006-054 AND REPEALING CERTAIN PROVISIONS CONTAINED IN SECTION 2 OF ORDINANCE NO. 2006-054.

# City of Findlay

## Office of the Director of Law

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**Donald J. Rasmussen**  
Director of Law

APRIL 1, 2014

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, APRIL 1, 2014 MEETING.

### **RESOLUTIONS**

- 015-2014 A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA) TO PREPARE AND EXECUTE AN APPLICATION TO OBTAIN TRANSPORTATION ENHANCEMENT FUNDS FOR THE DOWNTOWN REVITALIZATION PROJECT THROUGH THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION (ODOT), AND DECLARING AN EMERGENCY.
- 016-2014 A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SEEK FUNDING THROUGH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) JOBS AND COMMERCE GRANT PROGRAM AND THE DEVELOPMENT SERVICES AGENCY ROADWORK DEVELOPMENT (629) GRANT PROGRAM FOR THE PURPOSE OF INTERSECTION UPGRADES WITHIN THE CITY OF FINDLAY, AND DECLARING AN EMERGENCY.

### **ORDINANCES**

- 2014-026 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A JOINT RESOLUTION OF THE COUNTY GENERAL HEALTH DISTRICT, DISTRICT ADVISORY COUNCIL, AUTHORIZING THE CITY OF FINDLAY TO COOPERATE AND PARTICIPATE IN A STUDY TO DETERMINE IF A JOINT HEALTH DISTRICT INCORPORATING THE CITY OF FINDLAY HEALTH DEPARTMENT AND THE HANCOCK COUNTY GENERAL HEALTH DISTRICT INTO A SINGLE ENTITY WILL BETTER SERVE THE HEALTH NEEDS OF ALL THE RESIDENTS OF HANCOCK COUNTY, OHIO AND DECLARING AN EMERGENCY.
- 2014-027 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2014-028 AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT (CONTRACT) WITH THE YMCA TO OPERATE THE RIVERSIDE SWIMMING POOL FACILITY AND ASSOCIATED YMCA PROGRAMS FOR PUBLIC AND RECREATIONAL USE FOR THE CITY OF FINDLAY FOR THE 2014 SEASON, AND DECLARING AN EMERGENCY.
- 2014-029 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

## RESOLUTION NO. 015-2014

The following is Resolution 015-2014 enacted by the City of Findlay, Hancock County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

WHEREAS, the United State Congress has set aside monies for Transportation Enhancement projects through the State of Ohio, Department of Transportation; and,

WHEREAS, LPAs can apply for these monies and be selected for funding by the State of Ohio, Department of Transportation; and,

WHEREAS, the (project description) is a transportation activity eligible to receive federal funding; and,

WHEREAS, if requested funds are granted, the City shall be responsible for at least twenty (20%) percent of the construction costs, and for 100% of all other costs associated with the architecture/engineering plans, environmental studies and documentation, right-of-way plans, and right-of-way acquisition, if necessary.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Findlay, State of Ohio, State of Ohio, that:

**SECTION ONE:** The Service-Safety Director of said LPA is hereby empowered on behalf of the LPA to prepare and execute an application for Transportation Enhancement funds for the stated described project and to submit same to the State of Ohio, Department of Transportation.

**SECTION TWO:** The total construction cost of the project is estimated to be \$3,353,810.00 of which the LPA, if awarded the funds, commits to pay at least twenty (20%) percent (hereinafter known as the local portion) of the actual construction cost, estimated to be \$670,762.00. The local portion shall be funded by the LPA using Capital Improvement dollars obtained through an agreement with Marathon Petroleum Company, a Downtown Findlay Employer with a vested interest in improving pedestrian safety downtown. The LPA further agrees to pay One Hundred Percent (100%) of the construction cost over and above the maximum amount provided by the State of Ohio, Department of Transportation and for all costs associated with design, environmental and right-of-way activities.

**SECTION THREE:** Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

**SECTION FOUR:** If the application is approved for funding the Service-Safety Director of said LPA is hereby authorized and directed to petition council to seek final approval of the acceptance of said funds as well as authorization to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above described project.

**SECTION FIVE:** This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enact said legislation so that this project may proceed expeditiously.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_

CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**RESOLUTION NO. 016-2014**

**A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SEEK FUNDING THROUGH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) JOBS AND COMMERCE GRANT PROGRAM AND THE DEVELOPMENT SERVICES AGENCY ROADWORK DEVELOPMENT (629) GRANT PROGRAM FOR THE PURPOSE OF INTERSECTION UPGRADES WITHIN THE CITY OF FINDLAY, AND DECLARING AN EMERGENCY.**

WHEREAS, this Council and the administration are desirous of upgrading and improving intersections within the City of Findlay with the goal of creating a safer system of transportation for its citizenry, and;

WHEREAS, this Council supports the administration's efforts to seek funding through the Jobs and Commerce Grant Program and the Roadwork Development (629) Grant Program, and;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the Service-Safety Director of the City of Findlay, Ohio be and the same is hereby authorized to seek funding, through calendar year 2014, through the Jobs and Commerce Grant Program and the Roadwork Development (629) Grant Program for the purpose of funding intersection upgrades within the City of Findlay.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enact said legislation so that upgrades to intersections within the City of Findlay may begin,

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**ORDINANCE NO. 2014-026**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A JOINT RESOLUTION OF THE COUNTY GENERAL HEALTH DISTRICT, DISTRICT ADVISORY COUNCIL, AUTHORIZING THE CITY OF FINDLAY TO COOPERATE AND PARTICIPATE IN A STUDY TO DETERMINE IF A JOINT HEALTH DISTRICT INCORPORATING THE CITY OF FINDLAY HEALTH DEPARTMENT AND THE HANCOCK COUNTY GENERAL HEALTH DISTRICT INTO A SINGLE ENTITY WILL BETTER SERVE THE HEALTH NEEDS OF ALL THE RESIDENTS OF HANCOCK COUNTY, OHIO AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to execute a joint resolution of the County General Health District, District Advisory Council, authorizing the City of Findlay to cooperate and participate in a study to determine if a joint health district incorporating the City of Findlay Health Department and the Hancock County General Health District into a single entity will better serve the health needs of all the residents of Hancock County.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to authorize said contract so that the Advisory Board, in cooperation with independent expert consultants, may begin to formulate an acceptable working model this calendar year.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2014-027**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Water Fund	\$ 150,000.00
TO:	Glessner Avenue Waterline project #35733600	\$ 150,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that said project may begin expeditiously,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2014-028**

**AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT (CONTRACT) WITH THE YMCA TO OPERATE THE RIVERSIDE SWIMMING POOL FACILITY AND ASSOCIATED YMCA PROGRAMS FOR PUBLIC AND RECREATIONAL USE FOR THE CITY OF FINDLAY FOR THE 2014 SEASON, AND DECLARING AN EMERGENCY.**

WHEREAS, the Administration and Council has determined that financially it is not feasible for the City of Findlay to operate the Riverside Swimming Pool facility and associated YMCA programs for public and recreational use because of the subsidy that is necessary from the General Fund to pay for said services, and;

WHEREAS, Council has received a proposal from the YMCA to operate the Riverside Swimming Pool facility and associated YMCA programs for public and recreational use, and this is the most cost effective way to keep these services operating for the benefit of the citizens of the City of Findlay as well as Hancock County.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Director of Public Service of the City of Findlay, Ohio, be and he is hereby authorized to enter into an agreement (contract) with the YMCA for the operation of the Riverside Swimming Pool and associated YMCA programs for public and recreational use for the 2014 season.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into said agreement so that the swimming pool and associated YMCA programs may be up and running for the 2014 season,

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2014-029**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Ohio Department of Health Grant	\$ 11,722.00
TO:	2014 ODH Emergency Preparedness Grant #31932900	\$ 11,722.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that contributions to the City Health Department may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_