

INCOME TAX BOARD

City of Findlay
November 7, 2018

MINUTES

ATTENDANCE

Members Present: Don Rasmussen, Susan Hite, Jim Staschiak II, Grant Russel.

Staff Present: Andrew Thomas and Kathy Launder.

Guests Present: Alex Parker, WFIN.

APPROVAL OF MINUTES

Motion to approve minutes of the May 3, 2018, meeting as presented, by Councilman Russel, second by Treasurer Hite. Motion passed 4-0.

NEW BUSINESS

2018/2019 Collections/Projections: Thomas stated the withholding as of November 6 are up 5.967% over last year. Projection for 2019: 2018 year end projection \$18,570,753.58 and 2019 Projection up 6.904% over 2018.

2019 Budget: Thomas stated that he is proposing to hire two full time staff, rather than staffing agency which he has been using since 2008. Projecting to hire toward the end of February 2019. 332100: Computers, printer, scanner, 5 drawer file cabinet, wrap around desk, additional desks, lounge chairs with tablet for reception area for customer sorting of papers and writing checks. Will have 5 full time and 1 part time in 2019. Will add 3-4 temporary staff during tax season. 441400 goes to Municipal Court charge back to tax payer. Postage increase due to having to send Certified Mail now for past due collections.

Motion approve 2019 budget for Income Tax Department, by Auditor Staschiak, second by Councilman Russel. Motion passed 4-0.

HB 49 and Pending Lawsuit: Director Rasmussen stated that arguments were made in the 10th District Court. There is no decision yet.

Collections, Estimates, Delinquencies: Past due collections are up 12%. YTD past due collections through October were up 48.8%. Thomas discussed how some of the Federal tax changes may or may not impact municipal income tax collections.

Administration of Mt. Blanchard Village Income Tax: Mt. Blanchard's Village Council is on its third reading for approval of the City of Findlay taking over administration of its income tax.

OTHER BUSINESS

Next Meeting: Meeting schedule for 2019: February 6, May 1, August 7, and November 6. All meetings will be held at 1pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,

Kathy K. Launder
City Clerk