

FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

January 15, 2013

COUNCIL CHAMBERS

ROLL CALL of 2012-2013 Councilmembers

PLEDGE OF ALLEGIANCE

MOMENT OF PRAYER

ACCEPTANCE OR CHANGES OF MINUTES AND PUBLIC HEARINGS:

Acceptance or changes to the January 2, 2013 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA – none.

PROCLAMATION – none.

RECOGNITION/RETIREMENT RESOLUTIONS:

RESOLUTION NO. 003-2013

First reading

A RESOLUTION COMMENDING LARRY SNODGRASS FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

RESOLUTION NO. 004-2013

First reading

A RESOLUTION COMMENDING THOMAS GRIFFIN FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

WRITTEN COMMUNICATIONS – none.

ORAL COMMUNICATIONS – none.

PETITIONS – none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

N.E.A.T. Departmental Activity Report – December 2012.

Treasurer's Reconciliation Report – August 31, 2012, September 30, 2012, October 31, 2012, November 30, 2012.

Findlay W.O.R.C. Program Charge Statistics – 01/1/2012 through 12/31/2012; Findlay Work Release Program Monthly Payment Statistics Summary – 01/01/2012 through 12/31/2012; Findlay W.O.R.C. Program Monthly Tally Sheet – 01/01/2012 through 12/31/2012; Findlay W.O.R.C. Financial Analysis – 01/1/2012 through 12/31/2012.

City Income Tax Monthly Collection Report – December 2012.

Findlay Police Department Activities Report – December 2012.

Service-Safety Director Paul Schmelzer – 2013 Public Building's budget

In the Public Buildings budget that was presented to Council, the line item for repair and maintenance of equipment was inadvertently inputted as \$0 for the 2013 budget. This line item accounts for the repair and maintenance of the boilers, chillers, generator, security system, fire suppression system, etc. in the Municipal Building. Legislation to appropriate funds is requested. Ordinance No. 2013-005 was created. This was already discussed at the 1/8/2013 Appropriations Committee meeting.

FROM: General Fund

\$ 35,000.00

TO: Public Buildings #21022000-other

\$ 35,000.00

Mayor Lydia Mihalik – Mayor appointments to various Boards or Commissions

Mayor Mihalik is requesting the following appointments to the following Boards or Commissions:

Airport Advisory Board – does not require Council confirmation

Gary Junker, term to expire December 31, 2015

Board of Health – requires Council confirmation

Gregory Cline, term to expire December 31, 2017

Hancock Regional Planning Commission Board – requires Council confirmation

Donald Bledsoe

Jody O'Brien

Dan Clinger

Sally Fitzgerald

Christie Ranzau

Dave Trisei

All terms to expire December 31, 2014

Street Designation Committee – requires Council confirmation

Dale Gillespie, term to expire December 31, 2014

COMMITTEE REPORTS:

The APPROPRIATIONS COMMITTEE to who was referred a request from the Service-Safety Director to appropriate funds so that the Public Buildings 2013 budget may have funds available for repairs and maintenance of boilers, chillers, generator, security system, fire suppression system, etc. in the Municipal Building.

FROM: General Fund

\$ 35,000.00

TO: Public Building Department #21022000-other

\$ 35,000.00

We recommend approval of the above request. Ordinance No. 2013-005 was created.

The APPROPRIATIONS COMMITTEE to who was referred a request from the Mayor to discuss the increase in Emergency Management Agency (EMA) service costs.

We recommend this be tabled.

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 044-2012 (CRA #1)

Tabled

first reading on 9/4/12-- requires Council motion to be lifted from table

A RESOLUTION AMENDING RESOLUTION NO. 33-1987, AS AMENDED BY RESOLUTION NO. 37-1988, BY INCLUDING AN ADDITIONAL AREA WHICH IS CONTIGUOUS TO THE AREA ALREADY DEFINED IN SAID REINVESTMENT AREA.

RESOLUTION NO. 045-2012 (CRA #2)

Tabled

first reading on 9/4/12-- requires Council motion to be lifted from table

A RESOLUTION AMENDING RESOLUTION NO. 38-1988, AS AMENDED BY RESOLUTION NO. 23-1990, AS AMENDED BY RESOLUTION NO. 38-1990 (TO CORRECT ERRORS IN THE LEGAL DESCRIPTION) BY INCLUDING AN ADDITIONAL AREA WHICH IS CONTIGUOUS TO THE AREA ALREADY DEFINED IN SAID REINVESTMENT AREA.

RESOLUTION NO. 003-2013

See page 1.

RESOLUTION NO. 004-2013

See page 2.

RESOLUTION NO. 005-2013

First reading

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

ORDINANCE NO. 2012-090 (1100 Interstate Dr rezone)

Tabled

tabled at third reading on 11/20/12 -- requires Council motion to be lifted from table

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 1100 INTERSTATE DRIVE REZONE) WHICH PREVIOUSLY WAS ZONED "C1 LOCAL COMMERCIAL DISTRICT" TO "C2 GENERAL COMMERCIAL DISTRICT".

ORDINANCE NO. 2012-100

Tabled

Mayor referred this to the 1/8/13 Appropriations Committee meeting during the 12/18/2012 City Council meeting

AN ORDINANCE AUTHORIZING THE MAYOR AND THE DIRECTOR OF PUBLIC SAFETY OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH HANCOCK COUNTY EMERGENCY MANAGEMENT AGENCY TO DEVELOP AN EMERGENCY OPERATION PLAN THAT WILL ENCOMPASS ALL POLITICAL SUBDIVISIONS OF HANCOCK COUNTY, DEVELOP A TRAINING PROGRAM, AND COORDINATE THE EMERGENCY MANAGEMENT ACTIVITIES OF ALL THE POLITICAL SUBDIVISIONS ACCORDING TO THE DUTIES AND REQUIREMENTS OF SECTION 5502.27 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2012-105 (HRPC RLF - waiting on revised hour log)

Third reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2013-004

Second reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH CONGRESSMAN LATTA'S OFFICE TO LEASE APPROXIMATELY THREE HUNDRED SEVENTY SQUARE FEET OF OFFICE SPACE IN THE CITY OF FINDLAY'S MUNICIPAL BUILDING.

ORDINANCE NO. 2013-005

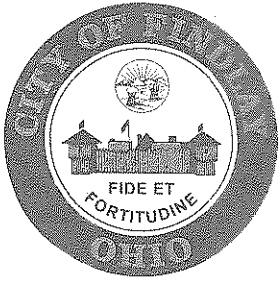
First reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS

OLD BUSINESS

NEW BUSINESS



City of Findlay

Lydia Mihalik, Mayor

N.E.A.T. DEPARTMENT

Neighborhood Enhancement and Abatement Team

318 Dorney Plaza, Room 304 • Findlay, OH 45840

Phone: 419-424-7466

www.findlayohio.com

January 2, 2013

City Council
City of Findlay, Ohio

RE: Departmental Activity

This report will serve as a summary of activities for the Neighborhood Enhancement and Abatement Team (NEAT) during the month of December, 2012.

Dilapidated Structures

21 cases year to date
14 cases pending

Weeds

413 cases year to date
13 cases pending

Junk on Premises

218 cases year to date
50 cases pending

Junk Vehicles

185 cases year to date
75 cases pending

Minor Maintenance

14 cases year to date
2 cases pending

Miscellaneous

56 cases year to date
7 cases pending

Overgrowth

43 cases year to date
1 case pending

Right of Way Issues

8 cases year to date
0 cases pending

Sidewalks

40 cases year to date
3 cases pending

Trash

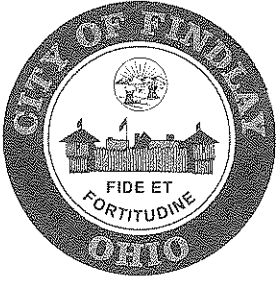
87 cases year to date
2 cases pending

The Neighborhood Enhancement and Abatement Team received 51 new cases and closed 70 cases during the month of December. NEAT personnel continue to work diligently on the 167 cases that remained active at the end of the month.

Please contact NEAT personnel at any time if there are any questions or concerns. The staff remains dedicated to prompt response to issues that are brought to the attention of the department and works conscientiously with property owners to obtain compliance. The team appreciates the spirit of cooperation from the administration and City Council who continue to assist with the betterment of the community.

Respectfully Submitted,

Rebecca A. Greeno
N.E.A. T.



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866
www.findlayohio.com

SUSAN JO HITE
CITY TREASURER

Treasurer's Reconciliation for August 31, 2012

TREASURER

| | |
|--|----------------|
| Fifth Third Initial Balance | 2,297,496.34 |
| - Withdrawals () | (2,996,951.01) |
| + Deposits | 5,279,186.98 |
| Ending Balance | 4,579,732.31 |
| | |
| - Outstanding checks () | (196,099.67) |
| Auditor's adjustment | |
| Bank Adjustment | |
| + Outstanding error | 20.00 |
| Treasurer's Checking Bal | 4,383,652.64 |
| | |
| Investment Principal | 32,242,548.75 |
| Accrued Bond Interest | 0.00 |
| | |
| Treasurer's Total Cash and Investments | 36,626,201.39 |

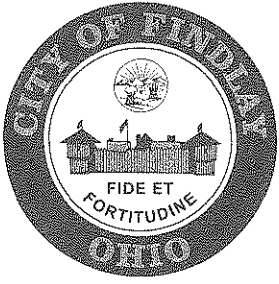
AUDITOR

| | |
|--------------------------------------|---------------|
| Auditor's Checking Bal | 4,383,652.64 |
| | |
| Auditor's Total Cash and Investments | 36,626,201.39 |

Respectfully submitted,



Susan Jo Hite
Treasurer



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866
www.findlayohio.com

SUSAN JO HITE
CITY TREASURER

Treasurer's Reconciliation for September 30

2012

TREASURER

| | |
|--|----------------|
| Fifth Third Initial Balance | 4,579,732.31 |
| - Withdrawals () | (8,174,872.81) |
| + Deposits | 7,051,596.08 |
| Ending Balance | 3,456,455.58 |
| <hr/> | |
| - Outstanding checks () | (484,272.72) |
| Bank Error | 0.10 |
| Bank Error | 200.00 |
| Bank Adjustment | (100.00) |
| Outstanding error | (75.00) |
| Outstanding error | 20.00 |
| <hr/> | |
| Treasurer's Checking Bal | 2,972,227.96 |
| Investment Principal | 36,242,548.75 |
| Accrued Bond Interest | 0.00 |
| Treasurer's Total Cash and Investments | 39,214,776.71 |

AUDITOR

| | |
|--------------------------------------|---------------|
| Auditor's Checking Bal | 2,972,227.96 |
| Auditor's Total Cash and Investments | 39,214,776.71 |

Respectfully submitted,

Susan Jo Hite
Treasurer



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318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866
www.findlayohio.com

SUSAN JO HITE
CITY TREASURER

Treasurer's Reconciliation for October, 2012

TREASURER

| | |
|--|----------------|
| Fifth Third Initial Balance | 3,456,455.58 |
| - Withdrawals () | (4,933,724.44) |
| + Deposits | 4,471,194.22 |
| Ending Balance | 2,993,925.36 |
| - Outstanding checks () | (128,111.66) |
| Bank Error | 0.10 |
| Bank Error | 200.00 |
| Outstanding error | (75.00) |
| Outstanding error | 20.00 |
| Treasurer's Checking Bal | 2,865,958.80 |
| Investment Principal | 36,212,548.75 |
| Accrued Bond Interest | 0.00 |
| Treasurer's Total Cash and Investments | 39,078,507.55 |

AUDITOR

| | |
|--------------------------------------|---------------|
| Auditor's Checking Bal | 2,865,958.80 |
| Auditor's Total Cash and Investments | 39,078,507.55 |

Respectfully submitted,

Susan Jo Hite
Treasurer



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866
www.findlayohio.com

SUSAN JO HITE
CITY TREASURER

Treasurer's Reconciliation for November 30

2012

TREASURER

| | |
|-----------------------------|---------------------|
| Fifth Third Initial Balance | 2,993,925.36 |
| - Withdrawals () | (4,859,602.90) |
| + Deposits | 3,803,977.65 |
| Ending Balance | 1,938,300.11 |

| | |
|-------------------------|--------------|
| - Outstanding checks () | (242,266.05) |
| Bank Error | 0.10 |
| Bank Error | 200.00 |
| Outstanding error | (75.00) |
| Outstanding error | 20.00 |

| | |
|--------------------------|---------------------|
| Treasurer's Checking Bal | 1,696,179.16 |
|--------------------------|---------------------|

| | |
|-----------------------|---------------|
| Investment Principal | 36,192,548.75 |
| Accrued Bond Interest | |

| | |
|--|----------------------|
| Treasurer's Total Cash and Investments | 37,888,727.91 |
|--|----------------------|

AUDITOR

| | |
|------------------------|---------------------|
| Auditor's Checking Bal | 1,696,179.16 |
|------------------------|---------------------|

| | |
|--------------------------------------|----------------------|
| Auditor's Total Cash and Investments | 37,888,727.91 |
|--------------------------------------|----------------------|

Respectfully submitted,


Susan Jo Hite
Treasurer



Findlay WORC Program Charge Statistics 01/01/2012-12/31/2012

01/02/2013

| Month | Amount Billed |
|----------------|---------------|
| January 2012 | 28,560.00 |
| February 2012 | -26,080.00 |
| March 2012 | 9,915.00 |
| April 2012 | 41,375.00 |
| May 2012 | 2,663.00 |
| June 2012 | 10,384.00 |
| July 2012 | 2,658.00 |
| August 2012 | 4,800.00 |
| September 2012 | 28,600.00 |
| October 2012 | 2,550.00 |
| November 2012 | 12,043.00 |
| December 2012 | 4,592.00 |

Total: 122,060.00



Findlay Work Release Program Monthly Payment Statistics - Summary 01/01/2012-12/31/2012

| | Day Charge A1 | Replacement Charges | Drug Test Charges | Sub Total | Write-Off Amount | Net Total |
|--|------------------|------------------------|----------------------|-----------|---------------------|-----------|
|--|------------------|------------------------|----------------------|-----------|---------------------|-----------|

Summary:

| | | | | | | |
|--------------|-------------------|---------------|--------------|-------------------|---------------|-------------------|
| Cash | 122,875.00 | 110.00 | 30.00 | 123,137.00 | | 123,137.00 |
| Money Orders | 2,550.00 | 0.00 | 0.00 | 2,550.00 | | 2,550.00 |
| Credit Cards | 7,315.00 | 0.00 | 0.00 | 7,315.00 | | 7,315.00 |
| Total | 132,740.00 | 110.00 | 30.00 | 133,002.00 | 175.00 | 133,002.00 |



Findlay WORC Program Monthly Tally Sheet 01/01/2012-12/31/2012

01/02/2013

| | # of Residents | Days ² Sentenced | Days ³ Served | Case Completion Status ⁴ | | | | | Reschedules ⁵ |
|----------------|-------------------|--------------------------------|-----------------------------|-------------------------------------|--------------|------------|--------------|-------------|--------------------------|
| | | | | Successful | Unsuccessful | No Show | Denied Entry | Reschedules | |
| January 2012 | 39 | 2556 | 558 | 17 | 1 | 11 | 6 | 6 | |
| February 2012 | 16 | 218 | 143 | 12 | 0 | 1 | 2 | 1 | |
| March 2012 | 44 | 775 | 427 | 26 | 5 | 7 | 8 | 5 | |
| April 2012 | 83 | 3376 | 1634 | 53 | 2 | 20 | 10 | 12 | |
| May 2012 | 34 | 667 | 204 | 18 | 2 | 13 | 7 | 6 | |
| June 2012 | 34 | 912 | 494 | 26 | 0 | 9 | 3 | 5 | |
| July 2012 | 18 | 562 | 147 | 11 | 1 | 2 | 2 | 3 | |
| August 2012 | 31 | 395 | 201 | 18 | 1 | 7 | 7 | 1 | |
| September 2012 | 70 | 2645 | 1170 | 45 | 0 | 21 | 11 | 8 | |
| October 2012 | 16 | 252 | 112 | 10 | 3 | 4 | 0 | 1 | |
| November 2012 | 26 | 1597 | 522 | 17 | 1 | 6 | 5 | 9 | |
| December 2012 | 17 | 347 | 113 | 7 | 0 | 2 | 4 | 3 | |
| Total | 400 | 44000 | 27000 | 300 | 40 | 100 | 55 | 60 | |

FINDLAY WORC FINANCIAL ANALYSIS

JANUARY 01, 2012 THRU DECEMBER 31, 2012

| | |
|--|------|
| 1 FIMC cases Findlay City Ordinance cases, days served= | 2736 |
| 2 FIMC cases State Code cases, days served = | 2160 |
| 3 FIMC cases Total days served (combined City and State) = | 4896 |

| <u>Other Courts using WORC</u> | <u>Days Served</u> | <u>Additional Income to date</u> |
|-----------------------------------|--------------------|--|
| Fostoria Municipal Court | 45 | \$1,125.00 |
| Hancock County Common Pleas Court | 431 | \$10,775.00 |
| Hancock County Juvenile Court | 38 | \$950.00 |
| Upper Sandusky Municipal Court | 172 | \$4,300.00 |
| Henry County Common Pleas Court | 143 | \$3,575.00 |
| Lima Municipal Court | 0 | \$0.00 |
| | <hr/> | |
| Other Courts Usage Total Days: | 829 | Total Additional Income: \$20,725.00 |

4 Hancock Co. Justice Center Cost: 2736 City Ordinance case days served x \$55 / day saved by
not serving time at the Justice Center = \$150,480.00

5 Total fees collected at \$25 / day from all residents = \$143,125.00

6 Outstanding fees = \$1,308.00 (12 accounts)

7 Expenses = \$338,112.08

8 Charge Statistics = \$122,060.00 (charged upon entry for full stay)

9 Payment Statistics = \$133,002.00 (this amount may be larger than the Charge Statistics at times, due to the fact that residents are charged upon entry for their full stay - i.e.: charged in May but made payments in following months). (This also includes Reimbursables).

10 Net Expense = \$205,110.08
(Expenses - Payments)

11 Program Savings: Net vs. Justice Center cost = (\$54,630.08) *
(Justice Center Cost - Net Expense)

12 Commissions Received from Securus Pay Phones = \$108.60

*** All information in this document was pulled from the WORC records.

City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862
318 Dorney Plaza, Municipal Building Room 115
Telephone: 419-424-7133 • Fax: 419-424-7410
www.findlaytaxforms.com

Lydia L. Mihalik
Mayor

Monthly Collection Report to Findlay Council

December 2012

Total collections for December 2012: \$1,762,983.26

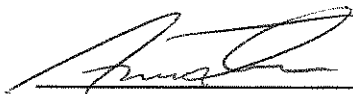
| | 2012 | 2011 | Variance |
|---------------|---------------------|---------------------|-------------------|
| | <u>Year-to-date</u> | <u>Year-to-date</u> | <u>Variance</u> |
| Withholders | 17,850,224.19 | 17,136,493.06 | 713,731.13 |
| Individuals | 2,505,396.68 | 2,465,979.05 | 39,417.63 |
| Businesses | <u>1,688,434.43</u> | <u>1,429,071.43</u> | <u>259,363.00</u> |
| Totals | 22,044,055.30 | 21,031,543.54 | 1,012,511.76 |
| | | | 4.81% |

Actual & Estimated Past Due Taxes

| | |
|--------------|------------------|
| Withholders | 400,307.91 |
| Individuals | 878,591.16 |
| Businesses | <u>30,588.96</u> |
| Total | 1,309,488.03 |

Refunds Paid

| <u>Monthly</u> | <u>Year-to-date</u> |
|----------------|---------------------|
| 13 | 1,645 |
| 6,008.64 | 478,008.36 |



 Andrew Thomas, Administrator

1-2-13

 Date

Findlay Income Tax Department

Monthly Collections Report

Wednesday, January 2, 2013

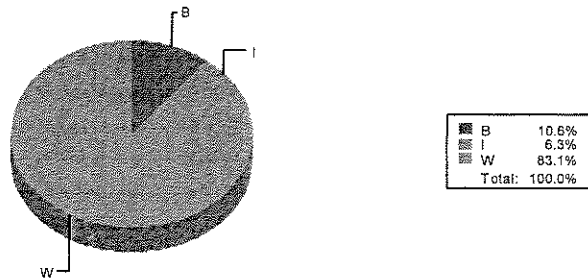
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For Period December 1, 2012 through December 31, 2012

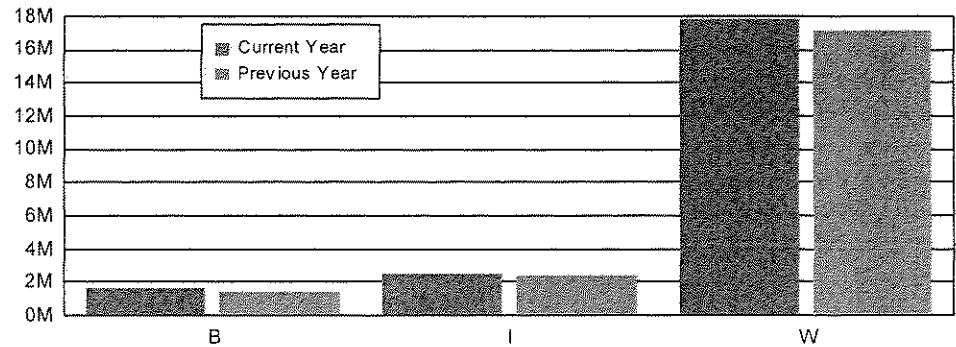
City of Findlay

| Account Type | Monthly Total | 2012 Year to Date | 2011 Year to Date | Increase (Decrease) | % Change | 2012 Month to Date | Previous Year(s) Month to Date |
|----------------|---------------------|----------------------|----------------------|---------------------|-------------|---------------------|--------------------------------|
| W | 1,464,592.51 | 17,850,224.19 | 17,136,493.06 | 713,731.13 | 4.16 | 1,464,875.40 | -282.89 |
| I | 111,163.30 | 2,505,396.68 | 2,465,979.05 | 39,417.63 | 1.60 | 77,890.92 | 33,272.38 |
| B | 187,227.45 | 1,688,434.43 | 1,429,071.43 | 259,363.00 | 18.15 | 140,796.29 | 46,431.16 |
| Totals: | 1,762,983.26 | 22,044,055.30 | 21,031,543.54 | 1,012,511.76 | 4.81 | 1,683,562.61 | 79,420.65 |

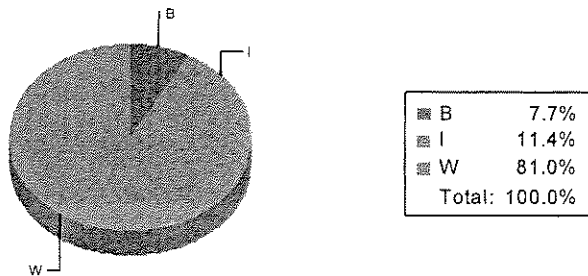
Monthly Collections by Account Type



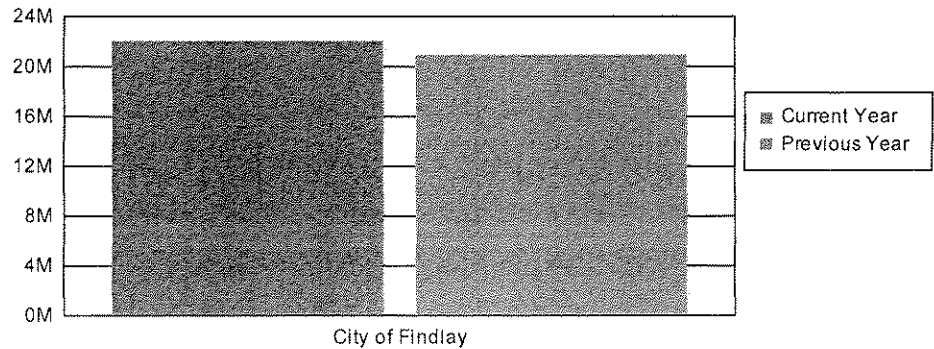
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections





City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

Gregory R. Horne, Chief of Police
318 Dorney Plaza, Room 207 • Findlay, OH 45840
Phone: 419-424-7194 • Fax: 419-424-7296
www.findlayohio.com

January 3, 2013

Honorable Council:

Attached are the Findlay Police Department activity stats for December 2012.

Sincerely,

Gregory R. Horne
Chief of Police



**CITY OF FINDLAY
POLICE DEPARTMENT
FINDLAY, OH 45840**



Phone: 419-424-7163

Fax: 419-424-7296

**Patrol Division
Monthly Activity Report
Month of: December 2012**

| | <u>Month</u> | <u>Year to Date</u> |
|--------------------------------------|--------------|---------------------|
| Traffic Stops: | 382 | 7341 |
| Citations: | 197 | 3353 |
| Operating Vehicle while Intoxicated: | 15 | 145 |
| Accidents (non injury): | 65 | 735 |
| Injury Accidents: | 25 | 218 |
| Private Property Accidents: | 11 | 381 |
| Accident Waivers: | 31 | 205 |
| Property Damage Complaints: | 30 | 443 |
| Thefts Complaints: | 100 | 1307 |
| Unlawful Entry Complaints: | 26 | 290 |
| Domestic Dispute Complaints: | 59 | 827 |
| Assault Complaints: | 17 | 226 |
| Sex Offense Complaints: | 6 | 102 |
| Alcohol/Drug Complaints: | 25 | 314 |
| Warrants Served: | 60 | 815 |

Detective Division

December, 2012 Activity

Cases Submitted for Prosecution

| | Month | Year to Date |
|----------------------|-------|--------------|
| Law Director: | 107 | 1404 |
| County Prosecutor: | 29 | 390 |
| Juvenile Prosecutor: | 24 | 337 |

There were a total of 12 new cases assigned for investigation during the month of December.



**CITY of FINDLAY
POLICE DEPARTMENT
FINDLAY, OH 45840**



Phone: 419-424-7194
Fax: 419-424-7891

Vice Narcotics Unit/METRICH Unit

Activity Report

December 2012

The following is the activity report for the Vice Narcotics Unit/METRICH Unit for the month of December 2012:

Narcotics Investigations: 18

Felony Arrests: 10 (14 charges)

Misdemeanor Arrests: 0

Drug Talks: 1

Sgt. Justin Hendren 818

MONTHLY COURT OFFICER ACTIVITY REPORT

MONTH: December YEAR 2012

| | |
|-------------------------------|-------------|
| TOTAL PAPERS PROCESSED | <u>205</u> |
| TOTAL PAPER SERVICE HOURS | <u>91</u> |
| TOTAL COURT SECURITY HOURS | <u>53.5</u> |
| TOTAL PRISONERS TO/FROM COURT | <u>4</u> |
| TOTAL MILES DRIVEN | <u>611</u> |
| TOTAL SUMMONS | <u>73</u> |
| TOTAL OVERTIME HOURS | <u>.5</u> |

Oliver B. Smith #160
COURT OFFICER



Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

January 4, 2013

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

In the Public Buildings budget that was presented to Council, the line item for repair and maintenance of equipment was inadvertently inputted as \$0 for the 2013 budget. This line item accounts for the repair and maintenance of the boilers, chillers, generator, security system, fire suppression system, etc. in the Municipal Building.

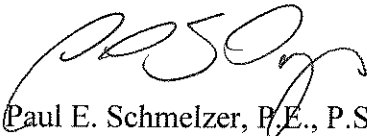
An appropriation is respectfully requested as follows:

| | | |
|-------|------------------------------------|-------------|
| FROM: | General Fund | \$35,000.00 |
| TO: | Public Buildings 21022000-other | \$35,000.00 |

I respectfully request that this be forwarded to the Appropriations Committee of City Council.

Thank you for your consideration.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
File



Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

January 10, 2013

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

This letter will serve as my request for your confirmation of the following individuals to the respective Boards or Commissions:

Airport Advisory Board

Does not require Council confirmation

Term will expire on December 31, 2015

Gary Junker

Board of Health

Requires Council Confirmation

Term will expire on December 31, 2017

Gregory Cline

Hancock Regional Planning Commission Board

Requires Council confirmation

Term will expire on December 31, 2014

Donald Bledsoe

Jody O'Brien

Dan Clinger

Sally Fitzgerald

Christie Ranzau

Dave Trisel

Street Designation Committee

Requires Council confirmation

Term will expire on December 31, 2014

Dale Gillespie

I trust that you will concur with my choices and confirm my appointments. Thank you for your consideration.

Sincerely,

Lydia L. Mihalik
Mayor

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to appropriate funds so that the Public Buildings 2013 budget may have funds available for repairs and maintenance of boilers, chillers, generator, security system, fire suppression system, etc. in the Municipal Building.

FROM: General Fund \$ 35,000.00
TO: Public Buildings #21022000-other \$ 35,000.00

We recommend *Approval of the above Request*

Aye Nay *Randy C. Ward*
Randy C. Ward, Chairman

Aye Nay *Robert Nichols*
Robert Nichols

Aye Nay *J. Michael Slough*
J. Michael Slough

Aye Nay *William J. Schedel, Jr.*
William J. Schedel, Jr.

Aye Nay *R. Ronald Monday*
R. Ronald Monday

Aye Nay *Absent*
W. Jerry Murray

APPROPRIATIONS COMMITTEE

DATE: January 8, 2013

LEGISLATION *✓*

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Mayor to discuss the increase in Emergency Management Agency (EMA) service costs.

We recommend

Tabled

Aye Nay Randy C. Ward, Chairman

Aye Nay Robert Nichols

Aye Nay J. Michael Slough

Aye Nay William J. Schedel, Jr.

Aye Nay R. Ronald Monday

Aye Nay W. Jerry Murray

APPROPRIATIONS COMMITTEE

DATE: January 8, 2013

LEGISLATION _____

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
January 15, 2013**

RESOLUTION NO. 044-2012 (CRA #1)
*tabled at 9/4/12 City Council meeting after 1st reading
requires Council motion to be lifted from table*

A RESOLUTION AMENDING RESOLUTION NO. 33-1987, AS AMENDED BY RESOLUTION NO. 37-1988, BY INCLUDING AN ADDITIONAL AREA WHICH IS CONTIGUOUS TO THE AREA ALREADY DEFINED IN SAID REINVESTMENT AREA.

RESOLUTION NO. 045-2012 (CRA #2)
*tabled at 9/4/12 City Council meeting after 1st reading
requires Council motion to be lifted from table*

A RESOLUTION AMENDING RESOLUTION NO. 38-1988, AS AMENDED BY RESOLUTION NO. 23-1990, AS AMENDED BY RESOLUTION NO. 38-1990 (TO CORRECT ERRORS IN THE LEGAL DESCRIPTION) BY INCLUDING AN ADDITIONAL AREA WHICH IS CONTIGUOUS TO THE AREA ALREADY DEFINED IN SAID REINVESTMENT AREA.

ORDINANCE NO. 2012-090 (1100 Interstate Dr rezone) third reading
*tabled at 11/20/12 City Council meeting after 3rd reading
requires Council motion to be lifted from table*

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 1100 INTERSTATE DRIVE REZONE) WHICH PREVIOUSLY WAS ZONED "C1 LOCAL COMMERCIAL DISTRICT" TO "C2 GENERAL COMMERCIAL DISTRICT".

ORDINANCE NO. 2012-100
Mayor referred this to the 1/8/13 Appropriations Committee mtg

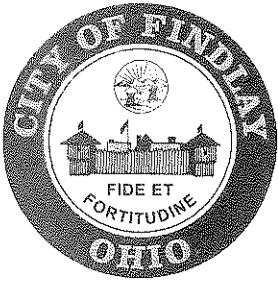
AN ORDINANCE AUTHORIZING THE MAYOR AND THE DIRECTOR OF PUBLIC SAFETY OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH HANCOCK COUNTY EMERGENCY MANAGEMENT AGENCY TO DEVELOP AN EMERGENCY OPERATION PLAN THAT WILL ENCOMPASS ALL POLITICAL SUBDIVISIONS OF HANCOCK COUNTY, DEVELOP A TRAINING PROGRAM, AND COORDINATE THE EMERGENCY MANAGEMENT ACTIVITIES OF ALL THE POLITICAL SUBDIVISIONS ACCORDING TO THE DUTIES AND REQUIREMENTS OF SECTION 5502.27 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2012-105 third reading
HRPC RLF administration expenses for July 2012-November 2012

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2013-004 second reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH CONGRESSMAN LATTA'S OFFICE TO LEASE APPROXIMATELY THREE HUNDRED SEVENTY SQUARE FEET OF OFFICE SPACE IN THE CITY OF FINDLAY'S MUNICIPAL BUILDING.



City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

JANUARY 15, 2013

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JANUARY 15, 2013 MEETING.

RESOLUTIONS

- 003-2013 A RESOLUTION COMMENDING LARRY SNODGRASS FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.
- 004-2013 A RESOLUTION COMMENDING THOMAS GRIFFIN FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.
- 005-2013 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

- 2013-005 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 003-2013

A RESOLUTION COMMENDING LARRY SNODGRASS FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

WHEREAS, Larry Snodgrass, who served the City of Findlay, Ohio twenty-seven (27) years as a dedicated loyal employee, retired December 31, 2012. Larry began his career at the Water Treatment Plant as an Assistant Operator on February 18, 1985 before being promoted to Operator Class I on November 11, 2001, a position he held until his retirement, and;

WHEREAS, Larry completed his Hazard Communication training on August 30, 1994, and he attended various water workshops and training during his tenure with the City of Findlay, and;

WHEREAS, during his service to the City of Findlay, Ohio, Larry has performed as an outstanding public servant in a loyal and dedicated manner to the citizens of Findlay through his responsibilities within the Water Treatment Plant.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said Larry Snodgrass be and he is hereby commended for his long and loyal services to this city, and that this Council extends its best wishes to him upon his retirement.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 004-2013

A RESOLUTION COMMENDING THOMAS GRIFFIN FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

WHEREAS, Thomas Griffin, who served the City of Findlay, Ohio twenty-five (25) years as a dedicated loyal employee, retired December 31, 2012. Tom began his career in the Parks Department as a Grounds Maintenance Worker I on June 1, 1987 before being promoted to Grounds Maintenance Worker II on June 11, 1989, and then to Grounds Maintenance Worker III on August 17, 2003 and Grounds Maintenance Worker IV on June 4, 2006, a position he held until his retirement, and;

WHEREAS, Tom completed his Hazard Communication training on September 1, 1994, and;

WHEREAS, during his service to the City of Findlay, Ohio, Tom has performed as an outstanding public servant in a loyal and dedicated manner to the citizens of Findlay through his responsibilities within the Parks and Cemetery Departments.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said Thomas Griffin be and he is hereby commended for his long and loyal services to this city, and that this Council extends its best wishes to him upon his retirement.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 005-2013

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

OVER PURCHASE ORDER/NO PURCHASE ORDER- COUNCIL AUTHORIZATION

| VENDOR | VOUCHER | ACCOUNT | DEPARTMENT NAME | AMOUNT | REASON FOR EXPENSE | WHY |
|--------------------------|---------|-----------------|-------------------------|----------|---------------------------------------|---|
| TREASURER, STATE OF OHIO | 108807 | 25072000-441000 | UTILITY BILLING | 21004.50 | 2013 PUBLIC WATER SYSTEM LICENSE FEES | NO PURCHASE ORDER – BILL ARRIVED PRIOR TO THE APPROVAL OF THE 2013 BUDGET. PURCHASE ORDERS CANNOT BE CERTIFIED UNTIL PASSAGE. |
| TREASURER, STATE OF OHIO | 109018 | 25061000-441000 | WATER POLLUTION CONTROL | 15550.00 | 2013 OHIO EPA DISCHARGE FEE PERMIT | NO PURCHASE ORDER – BILL ARRIVED PRIOR TO THE APPROVAL OF THE 2013 BUDGET. PURCHASE ORDERS CANNOT BE CERTIFIED UNTIL PASSAGE. |

ORDINANCE NO. 2013-005

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

| | |
|--------------------------------------|--------------|
| FROM: General Fund | \$ 35,000.00 |
| TO: Public Buildings #21022000-other | \$ 35,000.00 |

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that funds may be available for the Public Buildings 2013 budget,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____