

Shade Tree Commission Meeting Minutes

September 19, 2017

Attendees: Karl Farwig, Tom Mills, Jerry Williamson, Randy Greeno, Jim Niemeyer, AJ Copus, Mary Flickinger, Jeremy Kalb

Not Present: Dave Honse, Brian Thomas

Meeting was called to order by Chairperson Tom Mills at 4 pm.

Minutes from the August 1 and August 8 meetings were reviewed and a motion was made to accept by Randy Greeno with Jerry Williamson seconding. Motion passed.

Finance report was reviewed. Karl Farwig made a motion to accept and it was seconded by Randy Greeno. Motion passed.

It was noted by Tom Mills that Randy Greeno and Karl Farwig plan to end their terms on December 31, 2017.

City Council – No report.

City Service Director – no report

Public Works Department – AJ mentioned a resident requested a hornet nest removal which the city does not handle.

Engineering Department – Jeremy the project by Bishop apartments will be done in October 2017 so the tree planting could be a spring, 2018 project.

Marketing Focus: Tom reviewed the marketing ideas. Tom plans to buy 12 tree banners to be displayed on city streets at a cost of \$889.40. AJ requested he discuss with Kathy to make sure these can get into the display rotation.

A motion was made by Mary Flickinger to buy another Tree USA sign at a cost of \$69 and was seconded by Randy Greeno. Motion passed.

Tom prepared a tree guidelines document. After much discussion on how to make sure all documents get updated to match the ordinance, it was decided to table this and not proceed with this.

11 trees are to be planted in the fall tree planting on September 30. University of Findlay to plant them.

Neighborhoods – Nutmeg a possible project for Spring. Need to order Neighborhood marketing cards. Randy Greeno made a motion to purchase more, seconded by Jim Niemeyer. Motion passed.

Young Tree Training – Tom handed out the schedule from past plantings and when young tree training was conducted. Need to set a date to do the next phase of this.

Various brochures were handed out and reviewed.

Motion to adjourn was made by Karl Farwig, seconded by Randy Greeno. Motion passed. Next meeting: November 7, 2017.