

Shade Tree Commission Meeting Minutes

March 7, 2017

Attendees: Karl Farwig, Tom Mills, Mary Flickinger, Jerry Williamson, Jim Niemeyer, AJ Copus, Tim Brugeman, Randy Greeno, Dave Honse, Jeremy Kalb

Not Present: Paul Schmelzer

Meeting was called to order by Chairperson Tom Mills at 4 pm.

Tom discussed mentioned the following officers for 2017:

- Tom Mills – Chairperson
- Tim Brugeman – Vice Chairperson
- Karl Farwig – Secretary

Minutes from the February 7 meeting were reviewed and a motion was made to accept by Tim Brugeman with Jerry Williamson seconding. Motion passed.

Finance report was reviewed by Tom Mills with no changes from the previous report. Motion to accept this report was made by Randy Greeno with Tim Brugeman seconding. Motion passed.

City Council – No report

City Service Director – no report

Public Works Department – AJ mentioned the following:

- Green Site opens April 4
- 13 trees were cut down due to the last wind storm
- Prohibited Tree list not on website
- Someone planted a prohibited pine tree in the tree lawn.

Engineering – Jeremy mentioned a couple projects are in the works to install water lines. 35+ trees will be removed. Discussion was held on potential NeighborWoods project to replace them. No decision made.

Tim Brugeman gave an overview of the 2017 NeighborWoods Projects. There were 41 trees requested with 26 trees actually approved after site reviews. Tim mentioned the new ordinance is written well and they referenced it to determine whether trees could be approved. Might end up with 3 different suppliers for the trees this year, but this is still under review. Motion was made by Tim Brugeman to approve the Neighborhood Project planting 26 trees for a cost not to exceed \$3,350. Seconded by Randy Greeno. Motion passed. The project will be completed on April 29, 2017.

Tom Mills reviewed the Arbor Day plan. Several assignments were made for pre-work duties. This project will be completed on April 28, 2017.

Marketing options were reviewed and discussed. Several assignments were made from the list to begin working on including a purchase of one more Tree City USA sign.

There was some discussion about having old business items on the agenda. Someone needed to follow-up on the Dorney Plaza tree recommendations and also a review conducted as to whether there was approval granted to host the Tree City USA program in 5 years.

Karl Farwig made a motion to adjourn, seconded by Jerry Williamson. Meeting adjourned at 5:20 p.m.