

## Shade Tree Commission Meeting Minutes

February 7, 2017

Attendees: Karl Farwig, Tom Mills, Mary Flickinger, Jerry Williamson, Jim Niemeyer, AJ Copus

Not Present: Tim Brugeman, Randy Greeno, Paul Schmelzer, Dave Honse, Jeremy Kalb

Meeting was called to order by Chairperson Tom Mills at 4 pm.

Tom welcomed the new members of the commission, Mary Flickinger and Jerry Williamson.

A listing of the Tree Commission members was handed out listing contact information and term expiration dates. Karl Farwig mentioned he would not be extending beyond December 31, 2017.

Tom discussed roles briefly and mentioned the following officers for 2017:

- Tom Mills – Chairperson
- Tim Brugeman – Vice Chairperson
- Karl Farwig – Secretary

Minutes from the January 3 meeting were reviewed and a motion was made to accept by Karl Farwig with Mary Flickinger seconding. Motion passed.

Finance report was reviewed by Tom Mills. Motion to accept this report was made by Mary Flickinger with Jim Niemeyer seconding. Motion passed.

City Council – Jim asked if the Commission was aware of the proposed trees in Dorney Plaza. It was noted a Cherry tree was recommended, but no varieties were attached. Tom stated he had not seen this previous to being in the paper. Tom and Tim will review and report at next meeting.

City Service Director – no report

Public Works Department – AJ mentioned they are pruning and cutting tree down in between rain and snow.

The Trees Prohibited in Tree Lawns and Other Public Places was presented. Motion to accept this rule was made by Karl Farwig and was seconded by Jerry Williamson. Motion passed. Rules 2017-1 attached to this as a PDF.

The Tree Replacement Planting Program was presented. Motion to accept this rule was made by Karl Farwig and was seconded by Jerry Williamson. Motion passed. Rules 2017-2 attached to this as a PDF.

Tom Mills presented a list of Marketing and Education Options to the group. Karl Farwig suggested to table this table this discussion until next meeting when more committee members were present.

Tom Mills gave an overview of the 2017 NeighborWoods Projects. There are 5 trees requested in the South Ridge Estates and 26 trees requested in the West Park area. AJ need to review underground utilities to determine how many of these trees can be planted. A complete plan will need to be completed prior to the March meeting as the tree order will be placed by the end of March. The project will be completed on April 29, 2017.

Tom Mills review the Arbor Day plan. He expects to ask Randy Greeno to chair this project. This project will be completed on April 28, 2017.

The Annual Report was handed out. This report will be given to City Council for the meeting towards end of February.

Tom review a new program in Northwest Ohio called Tree Survivor School. It will be held in Simpson Garden Park in Bowling Green with field work being completed in Pemberville. Cost is \$135 and the deadline to register is March 14.

Karl Farwig made a motion to adjourn, seconded by Jim Niemeyer. Meeting adjourned at 4:42 p.m.

Findlay Shade Tree Commission  
Trees Prohibited in Tree Lawns & Other Public Places  
2017 - 1

The following LIST of material shall not be planted in tree lawns and other public places without specific consent of the Findlay Shade Tree Commission:

- Acer negundo (Boxelder)
- Acer saccharinum (Silver Maple)
- Aesculus species (Buckeye)
- Allanthus (Tree of Heaven)
- Betula species (Birch except River Birch)
- Catalpa species (Catalpa)
- Eleagnus angustifolia (Russian Olive)
- Evergreen trees (any kind)
- Fraxinus species (Ash)
- Fruit tree cultivars (any kind)
- Gingko biloba (Female Gingko, male OK)
- Morus species (Mulberry)
- Populus species (Cottonwood, Poplar)
- Pyrus species (all varieties – Flowering Pear)
- Robinia pseudoacacia (Black Locust)
- Salix species (Willow)
- Shrubs (any kind)
- Sorbus aucuparia (European Mountain Ash)
- Ulmus select varieties (Siberian, Red Elm)

New varieties of trees, non-invasive, urban tolerant and potentially suitable for planting as may become available, are subject to Tree Commission approval for planting.

This LIST may be updated from time to time as needed and circulated for public use.

Whenever any tree or shrub shall be planted or set out in conflict with this list, the Service Safety Director may cause the removal of the same WITHOUT obligating the City to replace the illegally planted items.

The Tree Commission may be contacted through the Mayor's Office in the Findlay Municipal Building.

Adopted: (date)

## Findlay Shade Tree Commission - Tree Replacement Planting Program

2017 - 2

In addition to the annual NeighborWoods Tree Planting Projects, a "replacement" tree planting program by the Tree Commission and Public Services Department offers to provide City property owner's trees be re-planted in locations where the City has removed trees for various purposes such as:

- Storm damage
- Dead or dying trees of potential hazard
- Utilities work along public rights of way
- Construction for street or other public improvements

### Guidelines:

- Requests for replacement trees may be made to the City of Findlay Public Works Department, who will verify the original tree removals. Request will include name of landowner making request and address, with suggested number of trees and types.
- Public Works Department or City Engineers Office may also initiate a request for replacement trees in advance of projects where trees will be removed and re-planting may be appropriate to plan with area residents affected by projects.
- Requests will be referred to Tree Commission to check locations for proper spacing, recommended number and types (species / cultivars) of replacement trees appropriate for neighborhood character and how best to handle planting replacement costs (Tree Commission budget, Public Services Department, private pay or donation). Property owners may be responsible to pay for part of the tree cost (currently \$25 per tree), and for planting and care of any trees to be replanted along their property.
- A Request does not guarantee a tree(s) will be approved due to site locations and conditions, and are subject to available funds. If not approved by City due to locations, no trees are to be planted by others in areas prohibited as denied by the request.
- Property owners will be notified by Tree Commission or Public Works Department on the decision of the Request following the Tree Commission meeting of its consideration.
- Tree Commission will coordinate with Public Works Department staff, and property owner, for planting the replacement trees as approved, as time and funds permit.

Note: Refer to Findlay's Tree Ordinance serves as basis for reviewing requests, as well as future plans, site restrictions by Public Works and City Engineering Departments.

The Tree Commission may be contacted through the Mayor's Office in the Findlay Municipal Building.

Adopted: (date)