

City of Findlay  
 Shade Tree Commission  
 Notice of Meeting #1: Monday, January 5, 2015- 4 PM  
 Location: Municipal Building, 3rd Floor Conference Room  
 Please contact us if you are unable to attend (Tom - 419-423-3422 or via e-mail – [trmills67@att.net](mailto:trmills67@att.net)).

**Agenda**

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| 1. Welcome, Introductions & Roll Call   | Tom Mills  |
| 2. Approval of 11/3/2014 Meeting Minutes  | Deb Seng   |
| 3. Election of 2015 Tree Commission Officers (Chair, Vice-Chair, Secretary)<br>Introduction of New Commission Members –<br>Organization for the Year – Discussion of roles and note book distribution<br>Have Job Descriptions  | Tom Mills  |
| 4. Reports:   |  |
| <ul style="list-style-type: none"> <li>• City Council</li> <li>• Service/Safety Director &amp; Engineering</li> <li>• Public Works Department</li> </ul>  | <p>Anne Spence</p> <p>Paul Schmelzer<br/>Dave Honse</p>  |
| 5. Old Business   |  |
| <ul style="list-style-type: none"> <li>• Review 2015 Calendar in detail</li> <li>• Spring 2015 South Main St. NeighborWoods Project</li> <li>• Education               <ul style="list-style-type: none"> <li>Tree Commission Academy – Findlay: Jan. 22 &amp; 23, 2015;<br/>Edgerton: Jan. 29 – 30, 2015 – Cost: \$35 with only 25 seats available</li> <li>Young Tree Training – Findlay: Dec.3, 2014; 9:30am – 3:30 pm @<br/>Ohio Div. of Forestry Office</li> </ul> </li> <li>• US Forest Service Grant Update</li> <li>• Downtown Relationships Update</li> </ul>                      | <p>Tom Mills<br/>Tim Brugeman<br/>Lynn Farwig</p> <p>Tom Mills<br/>Tim Brugeman</p>            |
| 6. New Business   |  |
| <ul style="list-style-type: none"> <li>• 2015 Arbor Day Program<br/>Tree City USA Speaker</li> <li>• Fall Adopt-A-Tree<br/>Promote Adopt – A – Tree Idea: Advise those whose trees are removed by the city of the program</li> <li>• Recognition/Marketing Program</li> <li>• 2014 Annual Report (to be presented at meeting)</li> <li>• Tree City USA – 2015</li> <li>• Other               <ul style="list-style-type: none"> <li>Down Town Tree Inventory</li> <li>Tree City USA Signs, Etc.</li> <li>Doing More with Master Tree Planting Plan</li> <li>Map Book</li> </ul> </li> </ul> | <p>Deb Seng</p> <p>Tom Mills</p> <p>Tom Mills<br/>Tom Mills<br/>Tim Brugeman<br/>Tom Mills</p> |
| 7. Adjournment  |  |
| <ul style="list-style-type: none"> <li>• Next Shade Tree Commission Meeting – February 2, 2015</li> <li>• Tree City USA Celebration – April 29, 2015</li> </ul>   |  |

Thanks in advance for your support keeping Findlay Green & Growing!

32 Years as a "Tree City USA Community"

