

FINDLAY CITY COUNCIL MINUTES

REGULAR SESSION

January 16, 2018

COUNCIL CHAMBERS

PRESENT: Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser

ABSENT: none

President Monday opened the meeting with the Pledge of Allegiance and a moment of silent prayer.

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Councilman Slough moved to accept the January 2, 2018 Regular Session City Council meeting minutes. Councilman Niemeyer seconded the motion. All were in favor. Motion carried. Filed.

RECOGNITION/RETIREMENT RESOLUTIONS:

RESOLUTION NO. 005-2018 requires one (1) reading

first reading **adopted**

A RESOLUTION COMMENDING ROBERT HOUSEHOLDER FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

Councilman Slough moved to adopt the Resolution, seconded by Councilman Harrington. Ayes: Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

PROCLAMATIONS: - none.

PETITIONS: - none.

WRITTEN COMMUNICATIONS: - none.

ORAL COMMUNICATIONS:

Jon Cross – State Representative 83rd District candidate

Mr. Cross is before City Council tonight to introduce himself. He is a candidate running for the open seat of State Representative 83rd District. He currently serves as the Economic Director in Hardin County. He wished Representative Robert Sprague well in his run for State Treasurer. He thanked Councilmembers for their service as they do not get thanked enough. He believes in the original approach for economic development. If Hancock County and the City of Findlay does well, then northwest Ohio does well. He shared that statement with his counterparts when he took the position with Hardin County. There is so much success happening in northwest Ohio, as well as many good things happening here locally. There are tough conversations and tough decisions that have to be made that the voters look to Council to do. We are better because of it. Hardin County would not be where they are today if they did not have strong partners. He appreciates all that Hancock County does. He is running for State Representative to try to help make Ohio safer and stronger, and to keep it open for business. His background is in economic and community development and he has worked for a real estate development firm and has spent time helping good people try to get elected into office to do good things for their community. He hopes to use those experiences on the campaign trail and serving in government to help our communities grow and prosper, and become stronger and safer and stay open for business. He has visited many villages and townships, which is why he is here tonight, because every village, township, and city counts. He would like to go to Columbus to fight for the City of Findlay because many times, they make decisions on what is best for Columbus, Cleveland, and Cincinnati. Findlay needs someone who will represent them, will fight for them, and will champion them in Columbus because in northwest Ohio and with Findlay leading at the helm, they were able to welcome \$3,200,000 worth of new economic development, new capital investments, and new jobs created here in 2016. We all have the same challenges of housing, workforce and drug problems, possibly on different scales, but have to be united. If he is elected to the position, he intends to build relationships and will fight and work hard on Findlay's behalf. He will champion Findlay's needs and will be a good ambassador at the State House in Columbus. Part of his job is to break barriers and stigmas. He has spent a lot of time in this community to build relationships.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:

Councilman Russel moved to add-on the following to tonight's agenda. Councilman Slough seconded the motion. All were in favor. Motion carried. Filed.

ADD-ONS:

- Letter from Safety Director Schmelzer – Maumee Watershed Conservancy District Memorandum of Agreement (**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS** section)
- Ordinance No. 2018-010 – Maumee Watershed Conservancy District Memorandum of Agreement (**LEGISLATION** section)

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

City Income Tax Monthly Collection Report – December 2017. Filed.

Findlay Police Department Activities Report – December 2017. Filed.

Findlay Fire Department Activities Report – December 2017. Filed.

Precipitation and Reservoir levels report – October-December 2017. Filed.

President Pro-tempore Grant Russel – Council's 2018-2019 Rules of Procedures Ad Hoc Committee

President Pro-tempore Russel is appointing an Ad Hoc Committee to review and revise Council's 2018-2019 Rules of Procedures. The Committee will recommend any changes to Council for approval.

Members to serve on this committee:

Grant Russel, Chairman
John Harrington
Jim Slough
Jeff Wobser

Discussion:

Councilman Monday requested this letter be read. The Council Clerk read the letter in its entirety. Filed.

Findlay Municipal Court Activities Report – December 2017. Filed.

Service Director Brian Thomas – annual Community Park Improvement Program grant

The City of Findlay has received grant monies in the amount of eight thousand three hundred eighty-three (\$8,383.00) from the annual Community Park Improvement Program Grant through the Hancock Park District. These grant funds will be used to install two (2) drinking fountains, one (1) in Riverside Park and one (1) in Swale Park. The remaining monies will be used to purchase trees to replace dead or dying trees in various parks in the City of Findlay. The Public Works Department will be performing all the labor on the project. Legislation to appropriate funds is requested. Ordinance No. 2018-007 was created. Filed. FROM: HPD Grant

\$ 8,383.00

TO: HPD Grant 2017 #31978200-other

\$ 8,383.00

Filed.

Service Director/Acting City Engineer Brian Thomas – Trenton Ave/Main Cross St curbs replacement project no. 32876200

Some extras on this project resulted from extra work that had to be done at some of the curb ramps to make them comply with ADA requirements and there were some catch basins that needed adjusted and extra curb that needed repaired due to the catch basins heaving. This project is included in the 2017 Capital Improvements Plan and the total project estimate of three hundred seventy-five thousand dollars (\$375,000) has already previously been appropriated. At this time, an additional appropriation of ten thousand dollars (\$10,000) is needed for the extra work to make the existing curb ramps ADA compliant and to improve public safety by adjusting the catch basins that had heaved. Legislation to appropriate and transfer funds is requested. Ordinance No. 2018-008 was created.

FROM: CIT Fund – Capital Improvements Restricted Account

\$10,000.00

TO: Trenton Ave/W Main Cross St Curb Replacement Project No. 32876200

\$10,000.00

Filed.

N.E.A.T. Departmental Activity Reports – revised October 2017 and November 2017 reports. Filed.

Safety Director Paul Schmelzer – Maumee Watershed Conservancy District Memorandum of Agreement

The Maumee Watershed Conservancy District (MWCD), a watershed district formed pursuant to Chapter 6101 of the Ohio Revised Code, has received sixty percent (60%) design plan for flood mitigation improvements in the City of Findlay from Stantec, a consulting firm hired by the MWCD to review the plan presented by the US Army Corps of Engineers General Investigation Study of the Blanchard River. The sixty percent (60%) plan recommends proceeding with tree removal and clearing of brush within the area proposed for bench widening. In order to comply with requirements of the US Fish & Wildlife Service, trees that could be potential habitat for endangered species can only be distributed between November 1 and March 31. In order to meet the goal of significantly advancing the proposed bench widening in calendar year 2018, it is necessary to proceed with the tree removal ahead of the March 31 deadline. The City's only obligation will be to provide access to the property. There is no financial commitment for this portion of the project. Legislation authorizing the Mayor to enter into a Memorandum of Agreement with the Hancock County Commissioners and the Maumee Watershed Conservancy District. In order to meet the deadline of this project, it is requested this be passed on an emergency basis. Ordinance No. 2018-010 was created.

Discussion:

Councilwoman Frische requested this letter be read. The Council Clerk read the letter in its entirety. Filed.

COMMITTEE REPORTS:

The **STRATEGIC PLANNING COMMITTEE** to whom was referred a request to discuss year one (1) goals and expectations.

We recommend:

- *Strategic Planning Committee meetings will be held on the first Tuesday of every month at 7:00AM in the 3rd Floor Conference Room of the Municipal Building. Next meeting will be Feb. 6.*
- *Each Ward Council person is asked to hold at least one (1) public meeting in their Ward prior to the end of June of each year.*
 - *Councilpersons are encouraged to engage the Administration to ask for assistance from City employees.*
 - *One or more of the At-Large Council persons will attend each ward meeting.*
 - *Guidelines will be provided to Ward Council persons to assist with meetings.*
 - *Council persons are encouraged to ask for assistance from others to facilitate meetings if necessary.*
- *Timeline for Strategic Planning:*
 - *At the July Committee meeting, information gathered at the public meetings and submitted by the Ward Council persons will be considered and discussed.*
 - *At the August Committee meeting, the Mayor will submit requests and plans from the Administration.*
 - *By the second Council meeting of September, the Strategic Planning Committee will have submitted the Strategic Plan to Council for consideration and adoption.*
- *The Auditor will provide examples of best practices to the Committee for review.*
- *The Mayor will provide examples of Strategic Plans from other cities that can be used as a guide for Findlay's plan.*

Councilman Harrington moved to adopt the committee report. Councilman Shindledecker seconded the motion. All were in favor. Filed.

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss the Administrative financial summary. *We recommend continued discussions on financial topics of interest to City Council /Administration.*

Councilman Slough moved to adopt the committee report. Councilman Wobser seconded the motion. All were in favor. Filed.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Brad Brolex, Brolex Builders on behalf of current owners Roger and Rose Altman, to rezone 632 Davis Street from R2 Single Family, Medium Density to R4 Duplex/Triplex, High Density.

This was tabled during the December 14, 2017 Planning & Zoning Committee meeting. *We recommend approval as proposed. Ordinance No. 2018-009 was created.*

Councilman Slough moved to adopt the committee report. Councilman Harrington seconded the motion. All were in favor. Filed.

LEGISLATION:

RESOLUTIONS

RESOLUTION NO. 003-2018 requires one (1) reading first reading adopted
A RESOLUTION COMMENDING COUNCILMAN THOMAS KLEIN FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

Councilman Slough moved to adopt the Resolution, seconded by Councilman Harrington.

Discussion:

Councilman Harrington requested the Resolution be read. The Council Clerk read the Resolution in its entirety. Filed.

Councilman Slough noted that although Mr. Klein was not able to be in attendance tonight, he wanted everyone to know that he enjoyed his tenure on Council and has learned a great deal. Councilman Klein did a fine job. He was committed to Findlay and its growth. During his tenure he made many comments about the Administration and feels the Mayor is doing a fine job. He left Council to spend more time with his family.

Ayes: Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

RESOLUTION NO. 004-2018 (over PO/no PO) requires one (1) reading first reading adopted
A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

Councilman Harrington moved to adopt the Resolution, seconded by Councilman Hellmann.

Discussion:

Councilwoman Frische asked for more details on each item listed on the attachment with this Resolution. Auditor Staschiak replied that the Utility Billing and Water Pollution Control items are typical each year because of how the budget and permitting process works. Mayor Mihalik added that the Council Chambers remodel is not actually a remodel. It was sewer backup in the Municipal Building that flowed into Council Chambers, so it had to be sanitized and new carpet was put in. Cummins Facility Services LLC won the bid and started the work before the approval of the 2018 budget so that we could have a clean building. Councilwoman Frische then asked if it was insurance claim money that needed to be moved. Mayor Mihalik replied that is correct.

Ayes: Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

RESOLUTION NO. 005-2018

See above (**RECOGNITION/RETIREMENT RESOLUTIONS** section).

ORDINANCES

ORDINANCE NO. 2018-006 (6th Street vacation) second reading
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN STREET (HEREINAFTER REFERED TO AS SIXTH STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

Second reading of the Ordinance.

ORDINANCE NO. 2018-007 (*Hancock Park District annual Community Park Improvement Program grant*)
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

first reading adopted

Councilwoman Frische moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Hellmann. Ayes: Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington, Hellmann, Niemeyer. The Ordinance received its second and third readings. Councilman Hellmann moved to adopt the Ordinance, seconded by Councilwoman Frische. Ayes: Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington, Hellmann, Niemeyer, Ostrander. The Ordinance was declared adopted and is recorded in Ordinance volume XXI, Page 2018-007 and is hereby made a part of the record.

ORDINANCE NO. 2018-008 (*Trenton Ave/Main Cross St curbs replacement*)
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

first reading

First reading of the Ordinance.

ORDINANCE NO. 2018-009 (*632 Davis St rezone*)
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 632 DAVIS STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY, MEDIUM DENSITY" TO "R4 DUPLEX/TRIPLEX, HIGH DENSITY"

first reading

First reading of the Ordinance.

ORDINANCE NO. 2018-010 (*Maumee Watershed Conservancy District Memorandum of Agreement*)
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE HANCOCK COUNTY COMMISSIONERS AND THE MAUMEE WATERSHED CONSERVANCY DISTRICT FOR FLOOD MITIGATION IMPROVEMENTS WITHIN THE CITY OF FINDLAY, AND DECLARING AN EMERGENCY.

first reading adopted

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Slough. Ayes: Shindledecker, Slough, Watson, Wobser, Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel. The Ordinance received its second and third readings. Councilman Slough moved to adopt the Ordinance, seconded by Councilman Watson.

Discussion:

Councilman Wobser asked that since there is no money involved on the City's part if all this does is give them access to the property. Mayor Mihalik replied that is correct. The City owns the majority of the property that will be utilized for the benching project which includes tree removal. The Conservancy District needs the City's permission to go on the property so that they can remove the trees and move forward with the project. Councilman Wobser asked what is done with the wood. Safety Director/Acting City Engineer Brian Thomas replied that the contractor is responsible for getting rid of all the wood. It will not be left onsite. They are not even allowed to chip the wood onsite as it was written in the specifications. The wood has to be taken offsite. The wood has to be removed within seventy-two (72) hours. It changes to twenty-four (24) hours in the event of a storm as they do not want trees or brush going into the river.

Ayes: Slough, Watson, Wobser, Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker. The Ordinance was declared adopted and is recorded in Ordinance volume XXI, Page 2018-010 and is hereby made a part of the record.

UNFINISHED BUSINESS:
OLD BUSINESS – none.

NEW BUSINESS

Safety Director/Acting City Engineer Brian Thomas reminded Council that in 2017, he and the Water Treatment Superintendent went to Chicago to accept the runner-up award from Sherwin Williams for the north water tower. Those projects were submitted to Society for Protective Coatings (SSPC) who presents awards at their annual conference. The City of Findlay won the Coatings Industry Sprit Award in recognition of a coating project that demonstrates extraordinary service benefiting a community and industry. That award consists of a certificate and trophy. There will be an article in their magazine on it. He will provide a copy of it when it comes out.

President Monday adjourned Council at 7:27pm.


CLERK OF COUNCIL


PRESIDENT OF COUNCIL