

FINDLAY CITY COUNCIL MINUTES

REGULAR SESSION

January 2, 2018

COUNCIL CHAMBERS

PRESENT: Frische, Harrington, Hellmann, Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser

ABSENT: Klein

President J. Slough opened the meeting with the Pledge of Allegiance and a moment of silent prayer.

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Councilman Harrington moved to accept the December 19, 2017 public hearing minutes for 826 Washington Street rezone (Ordinance No. 2017-114). Councilman Niemeyer seconded the motion. All were in favor. Motion carried. Filed.
- Councilman Monday moved to accept the December 19, 2017 Regular Session City Council meeting minutes. Councilman Wobser seconded the motion. All were in favor. Motion carried. Filed.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: - none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS: - none.

WRITTEN COMMUNICATIONS: - none.

ORAL COMMUNICATIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS: - none.

COMMITTEE REPORTS: - none.

LEGISLATION: - none.

UNFINISHED BUSINESS:

Councilman Russel made a motion to excuse the absence of Councilman Klein. Seconded by Councilman Hellmann. All were in favor. Filed.

President J. Slough adjourned the 2016-2017 Council meeting sine die at 7:32pm. All were in favor.


CLERK OF COUNCIL


PRESIDENT OF COUNCIL

REGULAR SESSION

JANUARY 2, 2018

COUNCIL CHAMBERS

PRESENT: Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser

ABSENT: none.

President Monday opened the meeting with the Pledge of Allegiance, followed by a prayer given by Pastor Dan Maas, First United Brethren Church, Findlay, Ohio.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:

Councilman Russel moved to add and remove the following to tonight's agenda. Councilman Slough seconded the motion. All were in favor. Motion carried. Filed.

ADD-ONS:

- Council Committee Assignments for 2018-2019 and Rules of Procedure 2018-2019 (**UNFINISHED BUSINESS** section).

REMOVALS:

- Remove Resolution No. 003-2018 from the agenda (**RECOGNITION/RETIREMENT RESOLUTIONS** section).

PROCLAMATIONS: - none.
RECOGNITION/RETIREMENT RESOLUTIONS: - none.
WRITTEN COMMUNICATIONS: - none.

ORAL COMMUNICATIONS:

Heidi Mercer – Human Trafficking Awareness Month

Ms. Mercer has worked as a Social Worker for children, youth and families for the past ten (10) years and has come upon a very serious trend. Children and young people are being exploited for sex and labor purposes. An estimated one thousand seventy-eight (1,078) American-born Ohio children will enter sexual slavery this year with another three thousand (3,000) at risk. The trend is not always strangers kidnapping children off the street, but often times are family and friends that the children and young people know and trust. This type of exploitation is now referred to as human trafficking. January is Human Trafficking Awareness month. The statistics of this crime are very staggering. Human trafficking is now the second (2nd) largest criminal industry surpassing legal arms trade. Anti-trafficking advocates feel that this could surpass the drug trade where when drugs run out, they have to be resupplied, but with human trafficking, humans can be used over and over again. Research figures suggest that the human trafficking trade makes more than Google, Starbucks, and Nike combined in a single year. One of the worst cases of human trafficking that she has worked with was a woman who was forced to engage in sexual encounters with twenty-five (25) men a night for several weeks. The Opiate crises that we are seeing is also fueling this trade. They have worked cases where mothers were selling children for sex purposes in order to feed their drug habit. A Police Officer from northwest Ohio said it best when he described the Opiate epidemic and human trafficking as being two (2) sides of the same coin. When Opiate crises levels go up, human trafficking levels also go up. Unfortunately, this is not going to go away anytime soon, but we can do something about it. The Northwest Ohio Rescue and Restore Coalition was founded here in Findlay in December 2015. Their mission is simple: to end sex and labor trafficking by enhancing public education, survivor recovery, and justice response. They have completed numerous trainings with non-profits and churches. They also have several players around their table for the Coalition (i.e. individuals from the hospital, various businesses, and the University). They are linked with Crime Victim Services which is an organization based in Lima who supports survivors through case management. Jackson, Michigan's City Council passed a Resolution in 2016 including a policy that all City workers had to take human trafficking training in order to respond and to recognize the signs of it. This past December, Newton, Iowa approved the first (1st) reading of an Ordinance to give the City the authority to regulate their massage therapy business that they had been having problems with. There are also creative things happening in Ohio to tackle this problem. An Anti-Trafficking Task Force within the Governor's Office has supplied education and awareness. Columbus, Ohio's City Council President Zach Klein authored a Hotel/Motel Code that created a licensing scheme that provided an expedited process in addressing criminal activity which could include closing the establishment. On January 25th, a Human Trafficking Awareness Event will be held at the University of Findlay. She invited everyone to attend. They would like to continue to work collaboratively with Findlay and City Council in order to educate how this issue impacts Findlay. It is only through collaboration and multi-working that they can try to stop this crime from happening.

Discussion:

Councilman Slough asked Ms. Mercer if they supply the trainers if the City were to seek training. Ms. Mercer replied they do and that it is a free service. Police Officers can obtain credit hours through their training. Councilman Slough asked how long a training session lasts. Ms. Mercer replied the human trafficking session lasts all day, but can be tailored to meet whatever requirements are needed.

Councilman Wobser asked if there is anything else the City is lacking in. Ms. Mercer replied that training should be given to all the departments/positions that have control over this issue to understand what is happening in order to recognize or determine that someone could be a victim. It is also about working collaboratively with adjoining cities. Often times, this issue is only thought of in other areas, but Findlay is a stop off point for it. She recommended finding out what Lima and Toledo are doing to collaborate with them.

Councilman Russel asked if METRICH is part of human trafficking. Safety Director Schmelzer replied it is. He and the Mayor attended a meeting with METRICH two (2) years ago. Some representatives from Denver, Colorado were in attendance who experience the influx of the marijuana trade and the huge influx of this type of activity. Part of the conversations were around awareness and recognizing that it may not be a choice of those being held captive and/or under the influence of drugs. Findlay's Police Department is communicating with more than just their own in an effort to combat this problem. At the time of that meeting, conversations were also around the legalization of Marijuana. Filed.

PETITIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Treasurer's Reconciliation Report – November 30, 2017. Filed.

N.E.A.T. Departmental Activity Report – November 2017. Filed.

Service Director/Acting City Engineer Brian Thomas – Hunter's Creek Emergency Storm Sewer Repair, Project No. 35577800

Engineering was notified of a sink hole in the Hunter's Creek subdivision. It was determined that a sink hole was created by a collapsed sewer. Informal bids were requested from three (3) local firms to expose the sewer so the extent of the damage could be determined and the cost to fix the sewer could be established. Only one (1) contractor provided a price for the work. The Engineering Department reviewed the pricing and determined that it was reasonable. The sewer has been exposed and the extent of the sewer that needs to be replaced has been determined. At this time, an appropriation for construction, inspection, and contingency is needed to complete the project. Engineering is also requesting that the formal bidding process be waived and the project be allowed to move forward with the cost estimates supplied. Legislation to waive formal bidding and to appropriate and transfer funds is requested. Ordinance No. 2018-004 was created.

FROM:	Sewer Fund – Stormwater Restricted Account	\$ 85,000.00
TO:	Hunter's Creek Emergency Storm Sewer Repair <i>Project No. 35577800</i>	\$ 85,000.00

Discussion:

Councilman Russel noted that one of the residents of that area that is most effected has sent him photos of his back yard. He asked the Service Director/Acting City Engineer if he has met with the homeowner. Service Director/Acting City Engineer Brian Thomas replied he has not met with him, but Project Manager Jeremy Kaib and all the other Inspectors have. Councilman Russel noted that he has a lot of concerns about what is going on and has asked for this to move quickly because he is concerned about his foundation and sump pump. From his standpoint, it is a high urgency.

Councilwoman Frische asked for more detail on the collapsed sewer. She asked where it is and what the cause was. Service Director/Acting City Engineer Brian Thomas replied that he was notified that there was a sink hole, so he sent the addresses affected by it to Councilman Russel. He is not sure exactly where it is, but knows it is on Timberwood. The pipe was submerged, so both ponds were pumped down and a camera was ran through it to see what was going on and found that the pipe had collapsed where the sink hole is. Information was sent out to a couple of contractors for quotes to dig it up to see how far the damage went. The camera was only able to be inserted from one end and were not able to bring it in from the other end. It is collapsed in one spot. The rest of the pipe is round and the new pipe going in will be oval, so it will not just fit together. He received quotes for the area of the pipe that is round. He is unsure what caused it. He is unsure if it was a defective pipe, if it was installed improperly, or if something in the pipe did not hold up. It is similar to what happened out at Lakeview. Councilwoman Frische asked if the Lakeview and this one were installed around the same timeframe. Service Director/Acting City Engineer Brian Thomas replied the one in Lakeview was installed in 2002 and this one was installed in 1999. Councilwoman Frische noted that the Lakeview one was over the street and asked if someone might have drove over this one with heavy equipment and broke it. Service Director/Acting City Engineer Brian Thomas replied that property owners did not cause it. It had been installed too long ago for the City to go back on the developer. Assuming the Ordinance gets approved and this is dug up, he is going to ask the pipe manufacturer to go out and look at it and will ask them to keep a couple of pieces of it to ask the contractor if there is something they can do with it and find out what is going on, and to see if there are other pipes the same age that might have the same issue.

Councilwoman Frische requested this letter be read. The Council Clerk read the letter in its entirety.

Councilman Russel pointed out that this is in the 1400 block of Timberwood.

Councilman Hellmann asked why they were unable to take the camera in from the other side. Service Director/Acting City Engineer Brian Thomas replied because of the time this happened, the ground was soft, so they were able to go in the one end through the manhole in the street. In order to go in through the other end, they would have had to go through a pond, so the ground was wet and could not get the camera truck back there without rutting up the yards and possibly get stuck and cause other problems. Filed.

Service Director/Acting City Engineer Brian Thomas – East St/Front St CSO Removal, Project No. 35675300 & 2017 Flap Gate Program Project No. 35675400

By authorization of Ordinance No. 2017-006, a bid opening was held for these projects on December 13, 2017. Bids were received from four (4) potential contractors with bid amounts ranging from \$109,067.80 to \$178,200.00. Three (3) alternate bids ranging from \$42,900-55,814.81 were also received to place additional flap gates. The lowest and best bid was received from Degen Excavating Co., Inc. of Lima, OH. This project is included in the 2017 Capital Improvements Plan, and the total project estimate is within the budgeted amount. Previously, an amount of \$40,000 was appropriated to the projects for design and startup. At this time, an appropriation for construction, inspection and a contingency is needed to complete the project. Legislation to appropriate and transfer funds is requested. Ordinance No. 2018-005 was created.

FROM:	Sewer Fund	\$ 171,223.00
TO:	East St/Front St CSO Removal Project No. 35675300	\$ 62,738.00
TO:	2017 Flap Gate Program, Project No. 35675400	\$ 108,485.00

Filed.

Mayor Lydia Mihalik – Mayor appointments to various Boards or Commissions

Mayor Mihalik is requesting the following appointments to the following Boards or Commissions:

Airport Advisory Board – does not require Council confirmation

Term will expire on December 31, 2020

Roy Alexander (renew)

Matt Rutter (renew)

Board of Zoning Appeals – requires Council confirmation

Term will expire on December 31, 2021

Kerry Trombly

Blane Wells

George McAfee-alternate (term ends 12/31/2020)

Councilman Harrington moved to accept the appointment, seconded by Councilman Shindledecker. Ayes: Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Watson, Wobser. Abstain: Slough. Filed.

City Planning Commission – does not require Council confirmation

Term will expire on December 31, 2023

Dan DeArment (renew)

Civil Service Commission – does not require Council confirmation

Term will expire on December 31, 2023

Tom Kemp (renew)

Hancock Regional Planning Commission – requires Council confirmation

Term will expire on December 31, 2019

Brett Gies (renew)
Dennis McPheron (renew)
Bob Nichols (renew)

Councilman Harrington moved to accept the appointment, seconded by Councilman Slough. All were in favor. Filed.

Local Board of Tax Review – does not require Council confirmation

Term will expire on December 31, 2019

John Pinski (renew)

Parks and Recreation Board – does not require Council confirmation

Term will expire on December 31, 2020

David Trisel (renew)

Shade Tree Commission – does not require Council confirmation

Term will expire on December 31, 2020

Ben Dolan
Thomas Mills (renew)

City Planning Commission agenda – January 11, 2018; minutes – December 14, 2017. Filed.

COMMITTEE REPORTS: - none.

LEGISLATION:

RESOLUTIONS

RESOLUTION NO. 001-2018 (*Internet auctions - authorization to use*)

first reading **adopted**

A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.

Councilman Russel moved to adopt the Resolution, seconded by Councilman Hellmann. Ayes: Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

RESOLUTION NO. 002-2018 (*allows Auditor to request advances on tax settlements at the County*)

first reading **adopted**

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2018 PURSUANT TO OHIO REVISED CODE §321.34.

Councilman Russel moved to suspend the statutory rules and give the Resolution its second and third readings, seconded by Councilman Wobser. Ayes: Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische. The Resolution received its second and third readings. Councilman Slough moved to adopt the Resolution, seconded by Councilman Shindledecker. Ayes: Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

ORDINANCES

ORDINANCE NO. 2018-001 (*appropriations for current expenses & other expenditures for 2018*)

first reading **adopted**

AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2018, AND DECLARING AN EMERGENCY.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Harrington. Ayes: Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington, Hellmann. The Ordinance received its second and third readings. Councilman Shindledecker moved to adopt the Ordinance, seconded by Councilman Harrington. Ayes: Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington, Hellmann, Niemeyer. The Ordinance was declared adopted and is recorded in Ordinance volume XXI, Page 2018-001 and is hereby made a part of the record.

ORDINANCE NO. 2018-002 (*sewer fund*)
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

first reading adopted

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Harrington. Ayes: Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington, Hellmann, Niemeyer, Ostrander. The Ordinance received its second and third readings. Councilman Harrington moved to adopt the Ordinance, seconded by Councilman Russel. Ayes: Shindledecker, Slough, Watson, Wobser, Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel. The Ordinance was declared adopted and is recorded in Ordinance volume XXI, Page 2018-002 and is hereby made a part of the record.

ORDINANCE NO. 2018-003 (*2018 CDBG program*)

first reading adopted

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A THREE (3) YEAR REVOLVING LOAN FUND AGREEMENT WITH THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT, EFFECTIVE JANUARY 1, 2018, EXPIRING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

Councilman Harrington moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Hellmann. Ayes: Slough, Watson, Wobser, Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker. The Ordinance received its second and third readings. Councilman Harrington moved to adopt the Ordinance, seconded by Councilman Slough.

Discussion:

Councilwoman Frische asked if this is the renewal of the current Revolving Loan Fund (RLF) agreement or if it is something new. Mayor Mihalik replied it is an extension for the next three (3) years. It is one of the most productive in the State of Ohio. Councilwoman Frische asked if it is different than Hancock Regional Planning Commission (HRPC). Mayor Mihalik replied there is a separate agreement with HRPC to administer the RLF. This is the City's agreement as a Municipality with the State of Ohio.

Ayes: Watson, Wobser, Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough. The Ordinance was declared adopted and is recorded in Ordinance volume XXI, Page 2018-003 and is hereby made a part of the record.

ORDINANCE NO. 2018-004 (*Hunter's Creek Emergency Storm Sewer Repair, Project No. 35577800*)

first reading adopted

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR/ACTING CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT OR CONTRACTS FOR THE REPLACEMENT OF THE HUNTER'S CREEK EMERGENCY STORM SEWER REPAIR, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING A REAL AND PRESENT EMERGENCY.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Harrington. Ayes: Wobser, Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson. The Ordinance received its second and third readings. Councilman Hellmann moved to adopt the Ordinance, seconded by Councilman Russel. Ayes: Frische, Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser. The Ordinance was declared adopted and is recorded in Ordinance volume XXI, Page 2018-004 and is hereby made a part of the record.

ORDINANCE NO. 2018-005

first reading adopted

(*East St/Front St CSO Removal, Project No. 35675300 & 2017 Flap Gate Program Project No. 35675400*)

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel asked how many more CSO projects there will be. He pointed out that the Service Director/Acting City Engineer's letter stated that these projects will be done when it is economically feasible and asked why this one is economically feasible now. Service Director/City Engineer Brian Thomas replied that with all the sewer separation projects that that City has been doing, they have eliminated the storm sewer water flow out of the sewers, and with that being the case, there is not as much storm water when it rains, so there is more capacity in the sewers and can be eliminated without causing problems elsewhere. They cannot eliminate them all without doing the separations first. The water will not have anywhere else to go when it rains and will cause problems elsewhere. They are looking at which ones they can eliminate, which ones are easier to eliminate, and which ones need to remain open for awhile. We have the capacity and the sewer now, so now is a good time to get rid of it while we can. Councilman Russel asked if the mapping that was approved last year will be taken into account on where these issues are. Service Director/City Engineer Brian Thomas replied yes it will.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Hellmann. Ayes: Harrington, Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische. The Ordinance received its second and third readings. Councilman Harrington moved to adopt the Ordinance, seconded by Councilman Niemeyer. Ayes: Hellmann, Niemeyer, Ostrander, Russel, Shindledecker, Slough, Watson, Wobser, Frische, Harrington. The Ordinance was declared adopted and is recorded in Ordinance volume XXI, Page 2018-005 and is hereby made a part of the record.

ORDINANCE NO. 2018-006 (*6th Street vacation*)

first reading

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN STREET (HEREINAFTER REFERED TO AS SIXTH STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

Discussion:

Councilman Niemeyer pointed out that he was out in the area and does not see what is being requested to be vacated. Councilman Hellmann replied it is not a paved street. Councilman Shindledecker added that it has never been developed. Mayor Mihalik added that it is east of Strong Street and west of Dunham Avenue. It is grass now.

First reading of the Ordinance.

UNFINISHED BUSINESS: OLD BUSINESS

Councilwoman Frische is very excited to see the Osborn Bridge opening, but was under the impression that it was being redone because it was hit and was supposed to be easier to see over. Safety Director Schmelzer replied that the bridge was not being replaced because it was hit. It was planned to be replaced already due to the age and deck issues. When the County redid the plans for the bridge, they changed the vertical curve on the bridge making it easier to see over, but is unsure of the degree of change.

Councilwoman Frische has been asked if there will be any lighting or reflectors put in for the mid-block crossings on Main Street. She has also been asked about the lighting on Main Street in that it does not seem to be directional. She asked if any lighting will be put in. If not, if it can be addressed so that motorists and pedestrians can see the mid-blocks at night. Safety Director Schmelzer replied that there is still work to be done on the mid-block crossings to have reflectors on the concrete medians that will help to delineate where that crossing is. Part of the scope of the downtown lighting is to add lighting around each of the trees which will provide some ambient lighting for the sidewalks. He has received both positive and negative comments on the lights on the poles. Some have commented that it is so much brighter now that they do not like it which probably is because of the trees being gone and the trees that have been planted do not have leaves on them yet, and some of them are not as big as the old trees. Others have commented that it is not as bright as it was before. It has not changed. They are the same fixtures that were replaced. He is unsure of the year, but when those were installed, citizens complained that they were too bright. There are no plans to change the fixtures that are in the light poles right now. Councilwoman Frische pointed out that the complaints she has received are that the light is up too high for any light to shine down. She asked if reflectors are going to be put in. Safety Director Schmelzer replied that is correct. Councilwoman Frische asked if there is going to be any physical lighting in the mid-block crossings. Safety Director Schmelzer replied they are still looking at a couple of options for lighting the actual crossing itself. We do not want to install a bunch of signs and lighting like what was done on Main Cross Street because there would be so much light involved and so many blinking lights everyway that it would look like Vegas. Some of those options are still being looked at and evaluated with the contractor. There should also be some ambient light that comes out of the lighting in the trees. Councilwoman Frische asked for the status of the budget for the TAP project and what is left to be considered. Safety Director Schmelzer replied the project is on budget with the alternatives that have been added. The only thing left to discuss about the cost and scope is either the reflector option or lighting option for the mid-block crossing.

Councilman Harrington noted that prior to the mid-block crossings, there were some diamonds across the roadway that indicated what those were. It would be good to have some indication of the cross-walk there, especially if they are snow-covered or at night without the ambient lighting, it would be tough to see. For motorists driving in that area, they may be hard to see. Safety Director Schmelzer replied that all of the way-finding still needs to be installed. Once they are in, the mid-block crossings will be better delineated with signage, as well as the cross-walks.

NEW BUSINESS

President Monday requested Council address the 2018-2019 Committee Assignments and Rules of Procedure. He asked the Chairman of the Ad Hoc Committee if he anticipates that they will be amended some time in the future. Councilman Russel replied that he expects that they will be amended yet tonight. Last December, the Ad Hoc Committee looked at the committee assignments, but did not have enough time to fully consider the rules of procedures. At the next meeting, he will appoint an Ad Hoc Committee consisting of Councilman Wobser, Councilman Harrington, Councilman Slough, and himself (Councilman Russel) to review at the Rules of Procedure. He is aware of one (1) change to the Rules of Procedure that needs to be made yet tonight before adoption.

Councilman Russel moved to adopt the Committee Assignments and Rules of Procedures, seconded by Councilman Wobser.

Discussion:

Councilwoman Frische asked what was changed in the Rules of Procedure. Councilman Russel replied that the title was changed from 2016-2017 to 2018-2019 in the first paragraph that became effective January 1, 2018 instead of January 1, 2016. President Monday pointed out that a motion has already been made to discuss this change. All were in favor to accept the motion of the 2018-2019 Committee Assignments and the Rules of Procedure 2018-2019.

Councilman Russel pointed out that the Committee Assignments and the Rules of Procedure are the same that were handed out at the last City Council meeting in December. All that changed were some minor typos that were already changed today (i.e. extra spacing, spelled out President Pro Tempore instead of any other version, etc.), other than those, the only changes were the date changes and the addition of SECTION 3, paragraph C. Council Representatives by updating the list to the current assignments. Other than that, it is the same as the 2016-2017 Rules of Procedure verbatim.

President Monday asked if any Councilmember would like the Committee Assignments be read aloud or if they will be accepted as is and be made a part of the minutes. Councilwoman Frische requested the Committee Assignments be read so that citizens know who to contact. The Council Clerk read the letter in its entirety.

COMMITTEE ASSIGNMENTS FOR 2018-2019

APPROPRIATIONS:

Chairman: Grant Russel
John Harrington
Dina Ostrander
Tom Shindledecker
Jeff Wobser

PLANNING & ZONING:

Chairman: John Harrington
Dennis Hellmann
Grant Russel
Tom Shindledecker
Jim Slough

STREETS, SIDEWALKS, & PARKING:

Chairman: Tim Watson
Holly Frische
Grant Russel

INTER-GOVERNMENT RELATIONS & LEGISLATIVE REVIEW:

Chairman: Tom Shindledecker
Jim Niemeyer
Dina Ostrander

WATER & SEWER:

Chairwoman: Holly Frische
Dina Ostrander
Tim Watson

STRATEGIC PLANNING:

Chairman: Jeff Wobser
Dennis Hellmann
Dina Ostrander
Grant Russel
Tom Shindledecker

PRESIDENT PRO-TEM – Grant Russel

CLERK OF COUNCIL – Denise DeVore

THE ALLIANCE – Dennis Hellmann

AIRPORT ADVISORY BOARD – John Harrington

BLANCHARD RIVER WATERSHED PARTNERSHIP – Tim Watson

DOWNTOWN FINDLAY IMPROVEMENT DISTRICT BOARD – Grant Russel

ESID BOARD – Holly Frische

HANCOCK REGIONAL PLANNING COMMISSION REP – John Harrington

INCOME TAX BOARD – Grant Russel

PARKING AUTHORITY – Jim Niemeyer, Jim Slough

PARKS AND REC BOARD – Grant Russel, Jeff Wobser

RAISE THE BAR – Jeff Wobser

REVOLVING LOAND FUND – John Harrington

SHADE TREE COMMISSION – Jim Niemeyer

STREET DESIGNATION COMMITTEE – Dennis Hellmann, Tim Watson

TRAFFIC COMMISSION – Jim Slough

UTILITY TERMINATION BOARD OF APPEALS – John Harrington

Councilman Wobser moved to amend the Rules of Procedure. SECTION I. MEETINGS. A. REGULAR. He requested to change the time from 7:30 P.M. to now be 7:00 P.M, seconded by Councilman Slough.

Discussion:

Councilman Wobser asked his fellow Councilmembers for their opinion on that change. He pointed out that the Council Clerk contacted a former Findlay governmental worker who informed her that the 7:30 P.M. start time has been in place since at least 1972 and he did not have any idea why the start time was then.

All were in favor of moving the time from 7:30 P.M. to now be 7:00 P.M. Motion passed. That change will be made to the Rules of Procedures.

Councilman Harrington asked when that new time will be in effect. President Monday replied if the Rules of Procedure is passed tonight, it will be effective for the next City Council meeting on January 16, 2018.

Councilwoman Frische asked if a Council Representative will be on the Chamber Board. Mayor Mihalik replied that it was discussed to have a Council Representative on the Convention and Visitors Bureau. Councilwoman Frische asked if that could be added to the Committee Assignments later and asked if Mayor Mihalik talked with the Convention and Visitors Bureau about it. Mayor Mihalik replied she did not talk to them. There needs to be some continued dialog with the Alliance and/or the Convention and Visitors Bureau about what Council wants their role to be with the hotel/motel tax idea and proposition. The idea of a potential board spot within in the CVB would be contingent upon that being worked out. When Council's committee is ready to have that conversation, then that would be the appropriate time to have the discussion with the Alliance Board.

All were in favor of the 2018-2019 Committee Assignments and the Rules of Procedure for 2018-2019 as amended. They are approved.

Councilman Harrington asked if the required readings for resolutions could be indicated on the agenda. The agenda last year indicated if they needed one (1) or three (3) readings and asked if that could continue. There is no need to do so for ordinances. The Council Clerk nodded in agreement that she will do so.

Councilman Russel: **APPROPRIATIONS COMMITTEE** meeting on January 9, 2018 4:00pm in the first floor conference room of the Municipal Building (CR1).

agenda: 2018-2019 kick-off

The Administration is asked to attend to discuss the economic model that was already presented.

Councilman Wobser: **STRATEGIC PLANNING COMMITTEE** meeting on January 4, 2018 4:00pm.

- agenda: 1. outline of the committee purpose
2. year one (1) goals and expectations

This committee will always meet the first (1st) Thursday of each month at 4:00pm. The committee members are listed on the 2018-2019 Committee Assignments, but it also consists of the Mayor and Auditor.

Councilman Harrington: **PLANNING & ZONING COMMITTEE** meeting on January 11, 2018 4:00pm in the first floor Council Office (CO).

agenda: discuss meeting time and location.

President Monday adjourned Council at 8:26pm.



CLERK OF COUNCIL



PRESIDENT OF COUNCIL