

PARKS AND RECREATION BOARD

City of Findlay

April 21, 2014

MINUTES

ATTENDANCE

Members Present: Paul Schmelzer, Chair, Matt Cordonnier, Dennis McPheron, Greg Meyers, Bob Nichols, Gary Pruitt, Mike Slough.

Staff Present: Lu Draper, Matt Stoffel, and Kathy Launder.

Guests Present: Jameson Botimer, Waldo Peppers; Pastor Alfred DelaCruz, Harvest Time Ministries; Dan Romick, Romick Railway.

APPROVAL OF MINUTES

Motion to accept minutes of the March 17, 2014, meeting, by McPheron, second by Cordonnier. Motion passed 7-0.

OLD BUSINESS

Review of Policy and Procedures and Rate Schedule: Director Schmelzer stated that the Board needs to review and approve the Rules and Regulations for the Parks and Recreation facilities annually. The section regarding smoking needs to be amended to read: *“Tobacco: No person shall use tobacco products at youth sports events or adjacent spectator seating areas, in playgrounds, or other areas in City Parks. Smoking is prohibited. No person shall use tobacco or other smoking material without regard for the safety and consideration of other Park visitors.”* Also the section regarding Facility Fees needs to be amended to read: *“Facility Fees will be charged in accordance with the most current City of Findlay Facility Rate Card. Significant variance from this rate card shall be approved by the Parks and Recreation Board. Minor variances shall be reviewed by the Service-Safety Director for approval or referral to the Board.”* McPheron stated that the decisions by the Board for variances of fees needs to be consistent. Pruitt stated that it would be helpful that a report from the Event Committee or Recreation Department accompany the Agenda when a request for a variance in fees is requested. Slough stated it would be nice to have a report at the end of the year showing how many fees have been waived by the Board during the year.

Motion to approve Rules and Regulations Governing the Recreational Use of City Park Properties and Recreation Facilities with amendments, by Director Schmelzer, second by Meyers. Motion passed 7-0.

Director Schmelzer stated that there are no changes to the City of Findlay Recreational Facilities Rate Card from 2013, however, the Board needs to approve the Rate Schedule for 2014.

Motion to approve the City of Findlay Recreational Facilities Rate Card for 2014, by Nichols, second by Director Schmelzer. Motion passed 7-0.

Vending Permit: Director Schmelzer passed out the draft of the Vending Permit. The seasonal permit is \$300.00 with an additional \$25.00 per location. The vendor will be able to set up their vending business in the park as long as there is no planned event occurring; the City has the ability to revoke the permit at any time; the vendor can sign up for a seasonal or a per event permit. Cordonnier stated that the Vending Permit is a good idea. The sports events need some concessions, especially at Emory Adams Park and Swale Park. The Board agreed that the Seasonal Permit will be good for six months. The Board stated that requests for a Vending Permit do not need to come through the Board. The Event Permit fee is \$50 per event. There is no fee if the event is a charitable or non-profit organization with proceeds going towards the charitable or non-profit organization.

Motion to approve the Vending Permit and put into policy, by Director Schmelzer, second by Cordonnier. Motion passed 7-0.

NEW BUSINESS

Request to serve beer/wine at event in Millstream Art Plaza: Jameson Botimer stated that on behalf of Marathon Petroleum Company Waldo Peppers has reserved Millstream Art Plaza to hold a Crawfish Boil. Food preparation and alcohol purchases will be made through Waldo Peppers restaurant and served in Millstream Art Plaza. He is

requesting that alcohol, beer and wine, be allowed to be served in the park. Schmelzer stated that if alcohol is served and consumed in the park the entrances/exits will need to be blocked so that minors will not be able to enter. Motion to allow beer/wine to be served to attendees of the Crawfish Boil in Millstream Art Plaza, by Councilman Nichols, second by Slough. Motion passed 7-0.

Waive fees for use of Bernard Park: Pastor DelaCruz stated that he would like to hold a community outreach event in Bernard Park and is requesting that the fees to reserve the park be waived. He is planning two events scheduled for July 25-26 and August 16. Director Schmelzer stated that the amount of fees Pastor DelaCruz is asking to be waived is the non-profit rate of \$62.50 per day totaling \$187.50. The event will have free food, live music, bullying prevention speakers, motivational speakers, block watch presentations, drug and alcohol abuse prevention presentations, etc. There is no charge for attendees. Director Schmelzer stated that this sounds like a great outreach for kids and no one is profiting from the event.

Motion to waive fees for use of Bernard Park for July 25-26 and August 16 outreach events, by Meyers, second by Slough. Motion passed 7-0.

Operation of Romick Railway in Riverside Park: Dan Romick requested to be allowed to operate his gas operated trackless train in Riverside Park. He will charge fares to riders. Discussion ensued regarding location of route of train rides in Riverside Park. Director Schmelzer stated that we are in the process of finalizing the Vending Permit. Mr. Romick will need to complete the Vending Permit and be approved before being able to operate in Riverside Park.

DEPARTMENT REPORTS

Recreation Department Report: Draper reported that softball is starting up. A 45 team baseball tournament is scheduled. Recreation is working on its own website separate from the City due to the amount of content that is included for Recreation activities. The Courier and Hancock Historical Museum will be partnering with the Recreation Department on new events at the Cube in July and August. Looking at the potential of having a family drive in movie theatre in July and August at the Cube. On April 26, the Backyard Mission Trip will hold its breakfast and dinner at the Cube. After the Backyard Mission Trip is gone, the ice will be laid and will be ready for the following weekend.

Parks Maintenance Department Report: Stoffel reported that they have been working on ball diamonds, mowing grass, mulching at the Cube. The Green Waste Site will be open later on Saturday for the Backyard Mission Trip. Getting the pool ready for the season. Working with the VA to plant a tree as a memorial. Working with Hancock Park District to give the bandshell a facelift and install a new PA system.

OTHER REPORTS

Hancock Park District Report: Pruitt reported that the Summer Camp schedule is out. They will be hosting an Arbor Day celebration at Litzenberg Woods on Friday, April 25. This event has grown to promote Arbor Day by including having children from the schools come out to help in the program. HPD is planning its annual Fish Festival and is beginning planning a Bird Fest.

OTHER BUSINESS

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for May 19, 2014, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,

Kathy Launder
City Clerk

Parks and Recreation Board