

INCOME TAX BOARD

City of Findlay
February 7, 2018

MINUTES

ATTENDANCE

Members Present: Mayor Lydia L. Mihalik, Don Rasmussen, Susan Hite, Jim Staschiak II, Grant Russel.

Staff Present: Andrew Thomas and Kathy Launder.

Guests Present: Steve Dillon, Holly Frische, Denise Grant, Dennis Hellmann, Ron Monday, Dina Ostrander, Alex Parker, Jeff Wobser.

APPROVAL OF MINUTES

Motion to approve minutes of the November 27, 2017, meeting as amended, by Staschiak, second by Mayor Mihalik. Motion passed 4-0, with Russel abstaining.

OLD BUSINESS

Estimate Payments: Mayor Mihalik stated that the Income Tax Board discussed the estimate payments at its meetings on August 6, 2014, February 4, 2015, May 6, 2015, August 5, 2015, November 4, 2015, and May 4, 2016. Voted to amend ordinance on May 6, 2015, with Mayor Mihalik, Don Rasmussen, Susan Hite, Jim Staschiak, and Ron Monday in attendance with a vote of 3-2.

Discussion ensued. Thomas stated that the sum total of estimated collections is included in the Addendum of the Monthly Report. Thomas stated that all businesses are required to file an estimated declaration, cannot waive estimated declaration. A Policy & Procedures will be drafted regarding estimate payments.

NEW BUSINESS

2017 Year-To-Date Collections: Thomas reported that due to timing, he expected the collections to be low. Overall collections came in at -6.171%. Returns that were expected to be received in January will not be received until February or March. Monthly Employer Withholding was filed earlier last year.

Collections, Estimates, Delinquencies: Have seen an increase in past due collections.

Legal Actions in Process and Contemplated: Rasmussen stated that there are 20-30 garnishments per month.

New and Transient Business Reporting: Thomas stated that he receives permits from Engineering Department, Zoning Department, and Wood County Building Inspector for contractors doing work in Findlay to make sure they are filing tax returns as appropriate. Also, as their staff see contractor vehicles in Findlay they obtain names and phone numbers of the business and contact them. Businesses have to be working in Findlay for 21 days prior to being required to report to the City. It was suggested that general contractors that work with the City should be required to have their subcontractors file with the City.

OTHER BUSINESS

Next Meeting: Meeting schedule for 2018: May 2, August 1, November 7. All meetings will be held at 1pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,

Kathy K. Launder
City Clerk