## City of Findlay Hancock County, Ohio

Management Comments Letter

For the Year Ended December 31, 2013



June 19, 2014

To The Honorable Mayor and City Council City of Findlay Hancock County, Ohio

#### INDEPENDENT AUDITOR'S MANAGEMENT LETTER

In accordance with *Government Auditing Standards* applicable to financial audits, we have audited the basic financial statements of the City of Findlay (the City), as of and for the year ended December 31, 2013, and have issued our report thereon dated June 19, 2014.

Government Auditing Standards also require that we describe the scope of our testing of compliance with laws and regulations and internal control over financial reporting and report any irregularities, illegal acts, other material noncompliance and significant deficiencies in the internal controls. We have issued a report dated June 19, 2014, on compliance and internal control over financial reporting required by Government Auditing Standards as of and for the year ended December 31, 2013.

Office of Management and Budget Circular A-133 requires that we report all material instances of non-compliance, and to report on internal controls related to major programs. We have issued a report dated June 19, 2014, on compliance and on the internal control required by Office of Management and Budget Circular A-133 as of and for the year ended December 31, 2013.

We are submitting for your consideration the following comments on the City's compliance with applicable laws and regulations on its internal controls. The memorandum that accompanies this letter summarizes our comments and suggestions regarding these matters. These comments reflects matters that, while in our opinion do not present material instances of noncompliance or significant deficiencies, we believe represent areas for which improvements in compliance or internal controls or operations efficiencies might be achieved. Due to the limited nature of our audit, we have not fully assessed the cost-benefit relationship of implementing the recommendations suggested below; however, these comments reflect our continuing desire to assist your government. The status of these comments should be reviewed during the 2014 audit engagement. We have already discussed these comments and suggestions with various City personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations. If you have any questions or concerns regarding these comments please do not hesitate to contact us.

The City provided responses to the management letter comments identified in our audit. We did not audit the City's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information of the Mayor, members of City Council and management and is not intended to be and should not be used by anyone other than these specified parties.

Lea Hassociates, Inc.

City of Findlay Management Letter Comments Page 2

#### OPPORTUNITIES FOR BUSINESS IMPROVEMENT

#### Contract Monitoring - Hancock Regional Planning Commission - \*

During our audit, it was noted that there were two findings related to the City's federal funds passed through the Ohio Department of Development in regards to the CDBG program.

Due to the fact that the City contracts with the Hancock Regional Planning Commission (HRPC) to administer these federal grant funds, we recommend the City strengthen their monitoring duties over HRPC over the compliance of the expenditure of the funds and timely report submission. This should include the various departments that work with the projects (Engineering, Safety-Service Director, and Auditor's Office). We also recommend that the City departments listed maintain communication throughout the project to ensure that all those involved are aware of any information needed that will help keep the City compliant with all Federal CDBG requirements. By implementing these recommendations, management will help improve controls and reduce the risk of non-compliance findings and the repayment of Federal funds.

#### **Department Monitoring – Recreation – \***

During our audit, we noted instances in which the starting and ending cash in/out reports were not signed by the cashier. We recommend that the City Management become more involved in monitoring the daily activity at the Recreation Department to ensure controls are followed and that policies and procedures for the recreation department are written and approved by the highest authority providing oversight over the Recreation Department.

#### **Inventory – Recreation**

During our audit, we noted an instance in which the required disposal sheet was not signed off on by the shift supervisor, beginning and ending inventory from the weekly count sheet did not reconcile from one week to the next, a variance in the weekly count sheet inventory reconciliation versus the actual inventory on hand that count day were not explained, and a weekly count sheet did not obtain the signature of the employee performing the count. We recommend that the City Management become more involved in monitoring the daily activity at the Recreation Department to ensure controls are followed and that policies and procedures for the recreation department are written and approved by the highest authority providing oversight over the Recreation Department.

#### **Cash Drawer - Recreation**

During our audit, we noted an instance in which total cash drawer deposits from the "z tape" did not match the daily deposit with the bank, and the reconciliation of admission and skate rental wrist bands issued versus collected contained unexplained variances. We recommend that the City Management install cameras pointing at all cash drawers to reduce the risk of further instances of unreconciled drawer deposits versus bank deposits and further more we recommend that the City Management begin to track the costs of goods sold and the profit and loss of the recreation department sales of consumable inventories and results routinely reported to the highest authority providing oversight over the Recreation Department.

#### **Time Sheets – Recreation**

During our audit, we noted instances in which employees are not clocking in and out for lunch as required, and supervisors were not signing time cards when an employee failed to clock in or out for the day or lunch as required. We recommend that the City Management ensure that employees properly use the time card system and that supervisors properly sign time cards where starting and ending times are manually entered for failing to use the system to ensure the City has proper support for payroll transactions.

City of Findlay Management Letter Comments Page 3

#### **Vacation/Rotation of Duties Policy**

During our audit inquiries, we noted that the City does not have a required vacation or a rotation of duties policy, we recommend that the City institute a City-wide policy to require vacations or a rotation of duties policy (preferably during a peak collection time) to reduce the risk of the opportunity to commit and conceal errors or fraudulent activity, at a minimum for all employees in cash collection areas.

#### **Acceptance of Income Tax Estimated Payments**

During our audit, we became familiar with the Income Tax Board Resolution number 036-2009 (approved on June 24, 2009) which lays out the authority given to the Director of Income Tax in regards to accepting or returning estimate tax payments. We also became familiar with the City approved Ordinance 2013-003 (passed on January 2, 2013) which provided the authority to allocate city income tax funds, with a special windfall tax collection provision stating that amounts of collections of business income tax that exceed the auditors estimates will be used for capital improvements once the rainy day fund reaches \$1,000,000. During 2013, the City received a large sum of business income tax collections in October 2013. This collection was the result of the implementation of the Income Tax Board Resolution 036-2009. Various factors led to this; in addition, management operating decisions may have been made differently throughout the year if estimated tax payments were accepted. Also, the rejection of estimated tax payments could have a negative impact on City cash flows and/or how cash flows may occur in various Funds impacted.

We recommend the City and Income Tax Board evaluate the intent (i.e. "special windfall" provision) of Ordinance 2013-003 to account for the potential impact of unanticipated large estimated tax payments during the year when estimated tax payments are not being accepted. In addition, we recommend the Resolution 036-2009 be evaluated to determine if a threshold should be established on estimated tax payments in which the decision to return and or refuse estimated tax payments be submitted to the Income Tax Board for approval. By implementing these recommendations, the City may strengthen processes to ensure the more significant estimated income tax payments and collections are received, which may improve the timing of cash flows to the City and applicable Funds impacted.

**Mayor Response:** See attached letter dated June 19, 2014.

#### **Evidence/Property Room**

During our audit, we noted the City has several locations and various departments that have access to the location being it is attached to the City gym, which was originally designated purely for the use of drying old evidence/property from a flood several years ago, and has grown to several rooms constructed of plywood with a pad lock. After the old evidence/property was dried, it was never moved back to the main evidence location. We recommend the City evaluate the risk of theft of the old evidence/property stored in the plywood structure to determine if it is suitable to safeguard the items stored in this location.

It was suggested a few years ago that the City do a complete inventory of the evidence rooms, the report generated from this was over 6,000 pages. We recommend that the city provide extra man hours to this project to dispose of old evidence no longer required to be maintained, with the intent to have the evidence down to a reasonable size to be able to be stored in the main evidence and property room with limited access by city employees.

#### **Software Conversions - \***

The City will be undertaking an upgrade to the Utility Application and associated processing methods. It is important to know that conversions and balancing done in an unorganized and non-detailed manner can possibly lead to financial and extended down time issues. It is just as important to assign the required assets from IT, Finance and Utilities to complete the goal of a successful conversion. Below are some example points.

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- 1. Always complete multiple tests converts and document and date each. Communicate to the vendor doing the convert on needed changes and again document and retain such information.
- 2. Run tests on all batch processing procedures. Document the results thoroughly.
- 3. Convert live data and again run detail reports to verify balances, dates, contracts, vendors, etc. Conversions are usually a good time to complete clean-up of old unused accounts, vendors, customers, part numbers, etc. There is usually no sense in converting garbage records into the new system. The City should pay attention to year to date figures that may be lingering.
- 4. The vendor should accept responsibility for making sure the new system balances to the old and provide the City with detailed documentation and sign-off sheets to indicate the fields that were converted and balanced. Documentation should include verified samples as well as verified totals. A review of a conversion can be a part of any years audit.
- 5. Run parallel systems prior to the live conversion. Run detail reports to verify processing is a match. You normally run into rounding issues which usually results in differences in cents on dollar amounts.
- 6. It is advised for the City to have the vendor on-site to provide support for the first day of use as situations may arise.
- 7. The City should take ownership of its data and feel comfortable with the conversion process and associated converted data.

#### **Computer Hardware**

During our audit, we noted that the City currently has 64 computers still using the Windows XP operating system. Support of this operating system was discontinued by Microsoft on April 8, 2014. Security patches will no longer be provided. We recommend that the City contact their virus detection provider to see the period of coverage with which they will provide virus updates for this operating system. Depending on the coverage period, we also recommend that the City either replace the Windows XP systems, deny these systems access to the internet, strip attachments of mail users currently using the workstations, and educate users on the dangers of current viruses.

#### **Access Passwords**

Currently, the Microsoft Active Directory environment does not force the users to change their passwords. In addition, MUNIS, CMI, and CourtMaster, does not require users to change their access passwords either. The ineffective use of passwords and not forcing a routine change of such passwords allows for the chance of an internal data breach. We recommend that the City setup the active directory to force users to change passwords routinely, every 30, 60, or 90 days. We also recommend the use of moderate complexity with the passwords, requiring users to not be able to reuse the same password for so many attempts and force the use of upper and lower case letters, numbers and special characters.

\* - Reported in prior year management letter

### Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310 Findlay, OH 45840 Telephone: 419-424-7137 • Fax: 419-424-7245 www.findlayohio.com

> Paul Schmelzer Service-Safety Director

June 19, 2014

Rea & Associates 2300 Baton Rouge Lima, OH 45805

RE:

Council Resolution No. 036-2009, Acceptance of Income Tax Estimated Payments

Ordinance No. 2013-003, Allocation of Funds

To Whom It May Concern,

On June 24, 2009, the Income Tax Board approved a resolution to amend Article VII of the Income Tax Rules and Regulations regarding estimate payment requirements. As required by the Income Tax Ordinance, the Board forwarded this resolution to City Council for its consideration. City Council passed the resolution on July 21, 2009. As permitted by the Ohio Revised Code, business taxpayers that operate on a calendar year are required to make estimate payment installments in April, June, September, and December. Many businesses then submit six-month extension requests to extend the tax return filing deadline from April of the following year to October. As many as eighteen months and no fewer than ten months will have passed before a business can compare the estimate payments they issued to the actual tax due. During the latter ten-month period, a business will have already been required to issue three additional estimate payments for the subsequent tax year. This ultimately forces some businesses to base estimate payments on prior estimates as opposed to base estimate payments on prior tax liabilities. This ultimately led to the painful reduction in the business tax collections we shouldered in 2008.

We believe the major increase that occurred in 2013 will remain a fairly isolated situation related directly to exiting the five-year season of economic correction in the area of tax on net profits. Armed with the lessons we learned from our past experiences, we look forward to revisiting many years of stable growth during which time we can continue to evaluate the effectiveness of Resolution 036-2009. Our Tax Administrator has informed me that the volatility in businesses' net profits still exists.

As evidenced by the nearly 800 employers who are required to file and remit their employer withholding remittances on a monthly basis, the City's cash flow is of great importance to me and my administration. Of equal importance to me is the predictability and stability of this vital revenue source and the impact the estimate payment requirements place on our valued business partners.

With regard to the allocation of funds and the treatment of windfall collections, perhaps the upcoming budget development season will be an opportune time to revisit Section 12 of the Income Tax Ordinance.

Sincerely,

TydeciSM hacek Lydia L. Mihalik

Mayor



# COMPREHENSIVE ANNUAL FINANCIAL REPORT

For the Year Ended December 31, 2013



City Council City of Findlay 318 Dorney Plaza 313 Municipal Building Findlay, Ohio 45840

We have reviewed the *Independent Auditor's Report* of the City of Findlay, Hancock County, prepared by Rea & Associates, Inc., for the audit period January 1, 2013 through December 31, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Findlay is responsible for compliance with these laws and regulations.

Dave Yost Auditor of State

July 28, 2014



COMPREHENSIVE AN	INDLAY, OHIO NNUAL FINANCIAL REPORT NDED DECEMBER 31, 2013
	PREPARED BY:
	CITY AUDITOR'S OFFICE JIM STASCHIAK II, CITY AUDITOR

# CITY OF FINDLAY, OHIO COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2013

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## **AUDITOR'S OFFICE**

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JIM STASCHIAK II CITY AUDITOR

June 19, 2014

To the Residents of Findlay, Ohio:

The Comprehensive Annual Financial Report (CAFR) of the City of Findlay (the "City"), Ohio, for the fiscal year ended December 31, 2013, is submitted herewith. The report has been prepared for the citizens of Findlay, the elected officials, bondholders, the investment community, rating agencies, and all persons interested in the financial affairs of the City. This report includes the City's implementation of accounting principles generally accepted in the United States of America (GAAP) set forth by the Governmental Accounting Standards Board (GASB).

Responsibility for both the accuracy of the presented data and the thoroughness of the presentation rests with the City. We believe the data to be accurate in all material respects and to be presented in a manner designed to disclose the financial position of the City and the operating results of its various funds.

The Comprehensive Annual Financial Report is divided into three sections: the Introductory Section, the Financial Section, and the Statistical Section. The Introductory Section contains this letter of transmittal, the City's organizational chart, a listing of our elected and appointed officials, and a copy of the Certificate of Achievement awarded to the City for its 2012 CAFR. The Financial Section includes the independent auditor's report on the financial statements, the management discussion and analysis, the basic financial statements and notes, and the combining and individual fund financial statements. The Statistical Section provides pertinent and select financial, economic, and demographic information that can be referenced on a multi-year basis.

The City's financial records are maintained and reported according to GAAP. All City operations are categorized and reported by fund. Our internal accounting controls are designed to provide reasonable assurance for the safeguard of assets against loss from unauthorized use or disposition, and reliable records as the basis for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of controls should not exceed the benefits likely to be derived from the operation of the system. The City internally monitors its internal controls and accounting procedures and these controls and procedures are evaluated during each official annual audit of the City's financial statements. The financial accounting system, including payroll processing, is fully computerized. The automated system used in conjunction with a series of manual controls and approvals provide an effective monitoring procedure.

The firm of Rea & Associates, Inc. has audited the basic financial statements of the City, and their Auditor's Report is included herein. In addition to the financial audit, a single audit was performed as required by the Single Audit Act Amendment of 1996 and the provisions of OMB circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. The single audit report is not included in this Comprehensive Annual Financial Report.

As a part of the City's independent audit, tests are made to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs, as well as to determine that the City has complied with applicable laws and regulations. The results of the City's independent audit for the year ended December 31, 2013 provided no instances of material weaknesses in the internal control structure or significant violations of applicable laws and regulations.

This transmittal letter is designed to provide historical information about the City, as well as complement the required Management's Discussion and Analysis (MD&A). GAAP require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements. The City's MD&A can be found immediately following the Independent Auditor's Report.

#### PROFILE OF THE CITY

Findlay Ohio was incorporated in 1838 and is located in the northwestern part of the State of Ohio, and is the county seat and largest city in Hancock County. Findlay is a statutory city that is organized and operates under the statutes as set forth by the Ohio Revised Code; this provides for several elected officials including a Mayor, Council Members, a City Auditor, a Director of Law, and a part-time City Treasurer. All officials are elected to four-year terms except the members of Council who serve for a period of two years. There is a President of Council and nine council persons, three of whom are elected at-large and six by the respective wards. Findlay has elected a tenth member of Council whose term began in January 2014, due to the population increase recorded by the 2010 census. The Service-Safety Director, Human Resource Director and City Engineer are appointed by the Mayor.

The City provides police and fire protection, health services, engineering and zoning, street construction and maintenance, parks and recreation facilities, a Municipal Court, a cemetery, and general government services. The City also operates several enterprise activities including water treatment and distribution, water pollution control, parking enforcement, and airport maintenance and fuel sales. It is significant that private enterprises provide trash removal and ambulance services. The City's financial statements include all funds, agencies, boards, commissions, and departments for which the City is financially accountable. The City has no component units.

Findlay Municipal Court operates under two elected municipal judges. The jurisdiction of the Court includes the City of Findlay and all of Hancock County except Washington Township and three precincts of a ward within the City of Fostoria, all of which are serviced by the Fostoria Municipal Court. The City's general fund provides the funding for the court, with reimbursement from the County for a percentage of certain administrative costs. The court costs and fines collected through the court are distributed to the various political jurisdictions based on the charges filed in the court. As Findlay Municipal Court is financially interdependent on the City, the activity of the Court has been reflected in an agency fund in the accompanying financial statements, but its operational costs are reflected in the general fund.

The annual budget serves as the foundation of the City's financial planning and control. Statutorily, a budget must be completed by end of first quarter and Findlay started its 2013 fiscal year with a permanent budget. Departmental budgets are prepared by the individual supervisors, approved by the Service-Safety Director, and then submitted to Council members for final review. The legal level of budgetary control is at the departmental level within each fund. Within each departmental budget, the legal level is further broken down to objects "personal services" and "other". All changes in departmental appropriations or changes between the "personal services" and "other" objects within a department require action by the City Council. See Note 2.F to the basic financial statements for further discussion on the City's budgetary process.

#### ECONOMIC CONDITION AND OUTLOOK

#### Local Economy

Since the 1980's our community leaders have focused development efforts on diversification. They felt the City's economy should not be dependent on one industry or employment sector. This diversification was a key factor in preventing a much larger down turn in the recent recession, as experienced in other parts of Northwest Ohio. The financial health of the City is dependent on the vibrancy and economic growth of our tax base. The County Unemployment peaked first quarter 2010 at 10.5% and began a steady decline ending 2013 at a 6.0% average.

The community has seen and expects to continue benefiting tremendously from the corporate split resulting in Marathon Petroleum Corp. headquartered in Findlay. It ranked the 4<sup>th</sup> largest corporation in Ohio and 31 overall by Fortune 500 in 2012. Marathon has added an excess of 100 new, well-paid executive-level positions since the split. Additionally, Cooper Tire & Rubber Company has announced a Global Technical Center which will be the company's first global advanced tire technology center. Existing employers such as Marathon Petroleum Corp., Whirlpool Corp., Ball Corp., Nissin Brake, GSW Manufacturing Inc., and others added approximately 500 new jobs in 2013. Significant capital investments were committed to in 2013 totaling more than \$76 million by many area corporations including Ball Corp, Graham Packaging Co., Grob Systems Inc., Ohio Logistics, and Centrex Plastics LLC. Seven miles north of Findlay on I-75, CSX has completed an intermodal rail yard as part of the National Gateway Project. The new yard has spurred a commitment by the State of Ohio to widen Interstate 75 in the immediate area. The State's 2014 capital plans include a significant commitment to the Interstate 75 Reconstruction and Widening Project. It is expected to lead to significant growth of additional business supporting the operation.

In 2012 Findlay City Schools completed construction of three new facilities finishing an investment of \$65 million. Most recently, Marathon Petroleum Corp. announced an \$80 million project in downtown Findlay over the next 3 years including two office buildings and 2 multi-level parking garages. Additionally, a \$10 million performing arts center will break ground in 2014.

As with the majority of the country, the real estate market and the affiliated businesses had a continued impact on the economy and real estate values remained stable from 2012 to 2013. In 2013 the City issued nine permits for new business/commercial construction totaling \$17,423,000, a significant increase over 2012. There were nine permits issued for business/commercial additions totaling \$2,982,000. The City issued twenty-five permits for new residential construction totaling \$6,639,970; thirty-two permits were issued for residential additions totaling \$742,000. The City issued nine miscellaneous construction permits in flood zones totaling \$582,899.

The City continues to get positive reviews. For the 14th consecutive year Findlay, Ohio was ranked as a best micropolitan community in the U.S. for new and expanding facilities by *Site Selection* magazine. In 2013, Findlay remained in the top 10 with a rank of 4<sup>th</sup> best. For three years it has been named one of the 100 Best Communities for Young People by America's Promise – Alliance for Youth, which was founded by Colin Powell. Blanchard Valley Hospital has been named one of the 100 top hospitals in the nation 2 times by Thomson Reuters; it was recently named one of the nation's top 50 cardiovascular hospitals by the same group. Additionally, the City benefits from The Community Foundation, with assets of more than \$80 million, 70% of which is unrestricted. This foundation annually provides over \$2 million in grants to the benefit of the local community. The Foundation has become a valuable alternative funding resource for community programs and organizations which address problems to be solved or opportunities to be seized in the local area.

#### Relevant Financial Policies

2013 was a year of continued stabilization of the local economy. Notably, the City has maintained its \$1 million Rainy Day Account and maintains an amount in excess of its approximate \$4 million minimum unappropriated general fund balance in compliance with its policy. In 2014, the minimum unappropriated balance policy has increased to \$4.4 million or 16.7% of its appropriated general fund expenditures. Additionally, the City has been able to maintain debt limits in line with its Debt Policy adopted in 2008. As of December 2013, income tax receipts, including the remainder of a temporary 0.25% tax increase, were up 13.33% over 2012. The temporary 0.25% income tax ended December 31, 2012; however, some receipts continued to be received in 2013.

#### Long-Term Financial Planning

The City's culture has always been one of conservative financial choices, trying to use debt sparingly. This preference for using cash for capital equipment needs as well as yearly road maintenance, park improvements, traffic signal construction, and so on, has given the City a great deal of financial flexibility. We will continue this approach of using cash as much as possible for our capital investments.

Planning and implementation in 2013 and 2014 are important in making the final transition to our historic tax revenue base. Planning has become a key part of managing our departments and the services they provide to the residents of the City. The City's five-year capital improvement plan is annually updated with new projects and equipment. This capital plan enables the City to make choices based on broad, long-term needs. This expenditure planning tool helps us make decisions on our debt service commitments. Additionally, the City has begun the process of developing a five-year forecast for the general fund.

#### **Major Initiatives**

The City received a city-wide performance audit from the Office of the Auditor of State in 2012. The City began the process of incorporating many of its recommendations into the 2013 budget. This report has become an important tool for the City's planning process. This initial audit encompassed all departments except Water, Sewer, and Municipal Court.

The City is divided by the Blanchard River and is located on the south edge of what use to be the Great Black Swamp. In the past decade, the City has experienced five of its top ten historical flood events. The community understands the need to address this issue for future economic growth.

Flood control efforts have been placed at the front of the City and Hancock County's goals along with economic development efforts. The Hancock County Commissioners have taken a lead role and are working closely with the City to lobby for financial support at the State and Federal levels. Lobbying efforts and progressive funding of small projects as well as long-term planning in partnership with the Army Corps of Engineers is seen as a key factor to securing the City's place and ability to compete in the world economy. The Hancock County Sales tax is raising about \$3 million per year and is projected to raise an excess of \$25 million over ten years, the City of Findlay contributed \$1.8 million, and the State of Ohio originally appropriated \$3 million and has extended a promise of an additional \$3 million in the current budget. Together, this is anticipated to fund the majority of the local share of expenses necessary to implement the flood control projects for Hancock County. There has been significant coordination as part of a regional effort. As of now, the total cost of flood control in the region including Hancock County is yet to be estimated, but 65% of the funding could come from federal sources.

Along with flood control efforts, a revamping of the local approach for economic development has resulted in an updated organization and reinvigorated efforts to obtain new investment to increase our local base of businesses. The Alliance of Findlay and Hancock County has become the lead entity and oversees the local Chamber of Commerce, Economic Development, and a Convention and Visitor's Bureau. The City and Hancock County hold voting seats on the board of directors of this group. We have seen early positive results with majority of the current economic growth centered on the addition of over 1,000 manufacturing jobs in the last 2 years, the majority of which have come from expansions and line additions to existing plants. The economic success of the local area has left limited existing facilities for a potential manufacturing or industrial occupant. A major objective of this group is the creation of a new 350-acre industrial park and local funds have been committed to move this initiative forward in 2014.

#### AWARDS & ACKOWLEDGEMENTS

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Findlay for its comprehensive annual financial report (CAFR) for the fiscal year ended December 31, 2012. The Certificate of Achievement is a prestigious national award, recognizing conformance with the highest standards for preparation of state and local government financial reports.

In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such a CAFR must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements, and we are submitting it to the GFOA to determine its eligibility for another certificate.

The staff of the Auditor's Office is a very talented, knowledgeable group; thank you to Amy Baird, Carolyn Ehrnschwender, Jennifer Niederkohr, and Ginger Sampson for their accurate and diligent work during 2013, which created the foundation for these financial reports. Ginger Sampson's knowledge and dedication have been instrumental in issuing this report. I would also like to thank our consultants, Julian & Grube, Inc. for their efforts in the development of this CAFR.

Respectfully submitted,

Din Standial II

Jim Staschiak II City Auditor

#### **DECEMBER 31, 2013**

#### **ELECTED OFFICIALS AS OF DECEMBER 31, 2013**

MayorLydia MihalikAuditorJim Staschiak IIMunicipal Court JudgeJonathan StarnMunicipal Court JudgeRobert FryTreasurerSusan J. HiteLaw DirectorDonald Rasmussen

Council President James P. Slough

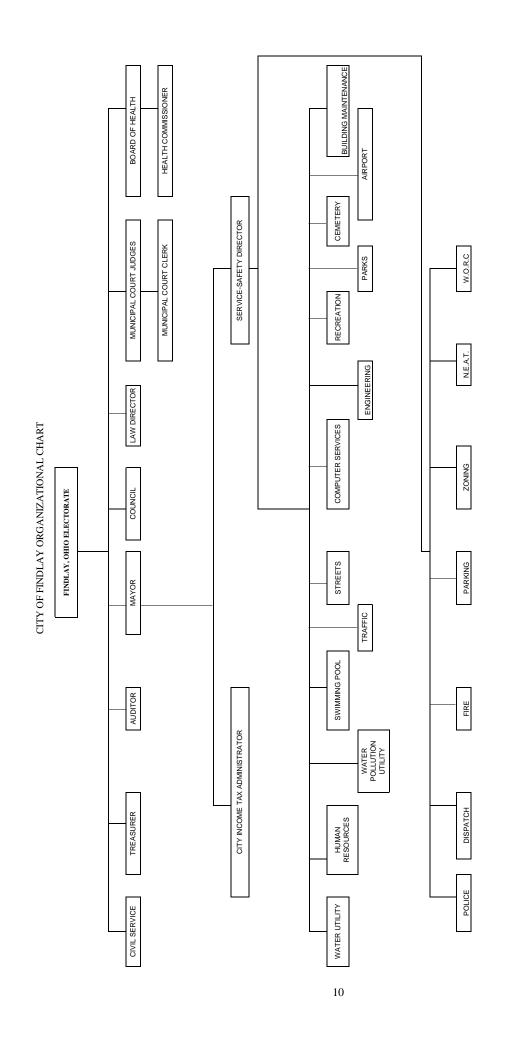
Randy C. Ward At Large At Large W. Jerry Murray At Large Anne Spence First Ward J. Michael Slough Second Ward Randy Van Dyne Third Ward Grant Russel R. Ronald Monday Fourth Ward Fifth Ward Robert Nichols Sixth Ward William J. Schedel, Jr

#### APPOINTED OFFICIALS

Service - Safety Director Paul Schmelzer, P.E., P.S.
City Income Tax Administrator Andrew L. Thomas
Municipal Court Clerk Marsha Okuly

#### CITY AUDITOR'S OFFICE

City Auditor Jim Staschiak II
Deputy City Auditor Ginger Sampson, CPA
Audit Clerk Carolyn Ehrnschwender
Audit Clerk Jennifer Niederkohr
Audit Clerk Amy Baird





#### Government Finance Officers Association

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

# City of Findlay Ohio

For its Comprehensive Annual Financial Report for the Fiscal Year Ended

**December 31, 2012** 

Executive Director/CEO



#### INDEPENDENT AUDITOR'S REPORT

June 19, 2014

To the Honorable Mayor and City Council City of Findlay Hancock County, Ohio

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Findlay, Hancock County, Ohio (the City), as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

City of Findlay Independent Auditor's Report Page 2

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of December 31, 2013, and the respective changes in financial position and, where applicable, cash flows, thereof and the respective budgetary comparisons for the General Fund, Street Maintenance and Repair Fund, and City Income Tax Administration Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Report on Summarized Comparative Information

We have previously audited the City's 2012 financial statements, and we expressed an unmodified audit opinion on those audited financial statements, in our report dated June 16, 2013. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2012 is consistent, in all material respects, with the audited financial statements from which it has been derived.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 15–34 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

City of Findlay Independent Auditor's Report Page 3

The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 19, 2014 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Lea Alesocietes, Inc.

Medina, Ohio

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

The management's discussion and analysis (MD&A) of the City of Findlay's (the "City") financial performance provides an overall review of the City's financial activities for the year ended December 31, 2013. The intent of this discussion and analysis is to look at the City's financial performance as a whole; readers should also review the transmittal letter, the basic financial statements and the notes to the basic financial statements to enhance their understanding of the City's financial performance.

#### **Financial Highlights**

Key financial highlights for 2013 are as follows:

- The total net position of the City increased \$14,345,973 over the prior year. Net position of governmental activities increased \$10,635,633 or 11.27% from 2012 and net position of business-type activities increased \$3,710,340 or 2.67% over 2012.
- ➤ General revenues accounted for \$32,209,790 or 78.48% of total governmental activities revenue. Program specific revenues accounted for \$8,833,685 or 21.52% of total governmental activities revenue.
- The City had \$30,146,499 in expenses related to governmental activities; \$8,833,685 of these expenses was offset by program specific charges for services, grants or contributions. The remaining expenses of the governmental activities of \$21,312,814 were offset by general revenues (primarily property taxes, income taxes and unrestricted grants and entitlements) of \$32,209,790.
- The general fund had revenues of \$9,639,901 in 2013. This represents a decrease of \$1,560,613 from 2012 revenues. Transfers-in amounted to \$17,853,394 and the City sold capital assets in the amount of \$119. The expenditures of the general fund, which totaled \$23,783,740 in 2013, decreased \$3,190,022 from 2012. The City had transfers out to other funds of \$2,510,082. The net increase in fund balance for the general fund was \$1,198,480 or 9.61%.
- The street maintenance and repair fund had revenues and other financing sources of \$5,572,319 in 2013. This represents an increase of \$968,376 from 2012 revenues and other financing sources. The expenditures and other financing uses of the street maintenance and repair fund, totaled \$5,649,024 in 2013 increased \$818,572 from 2012. The net increase in fund balance for the street maintenance and repair fund was \$8,700 or 0.63%.
- The city income tax administration fund had revenues and other financing sources of \$26,094,962 in 2013. This represents an increase of \$2,580,819 from 2012 revenues and other financing sources. The expenditures and other financing uses of the city income tax administration fund, which totaled \$21,058,495 in 2013, decreased \$2,512,340 from 2012. The net increase in fund balance for the city income tax administration fund was \$5,036,467 or 108.92%.
- Net position for the business-type activities which are made up of the Water, Water Pollution Control, Airport, Parking Facilities, and Swimming Pool enterprise funds, increased in 2013 by \$3,710,340. This increase in net position was due primarily to adequate charges for services revenue to cover operating expenses coupled with the receipt of approximately \$175,331 in capital contributions during the year.

#### Using this Comprehensive Annual Financial Report

This annual report consists of a series of financial statements and notes to these statements. These statements are organized so the reader can understand the City as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

The statement of net position and statement of activities provide information about the activities of the City as a whole, presenting both an aggregate view of the City's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the City's most significant funds with all other nonmajor funds presented in total in one column.

#### Reporting the City as a Whole

#### Statement of Net Position and the Statement of Activities

While this document contains a large number of funds used by the City to provide programs and activities, the view of the City as a whole looks at all financial transactions and asks the question, "How did we do financially during 2013?" The statement of net position and the statement of activities answer this question. These statements include all assets and deferred outflows of resources and liabilities and deferred inflows of resources using the accrual basis of accounting similar to the accounting used by most private-sector companies. The accrual basis of accounting will take into account all of the current year's revenues and expenses regardless of when cash is actually received or paid.

These two statements report the City's net position and changes in this position. This change in net position is important because it tells the reader that, for the City as a whole, the financial position of the City has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the City's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required community programs and other factors.

In the statement of net position and the statement of activities, the City is divided into two distinct kinds of activities:

Governmental activities - Most of the City's programs and services are reported here including police, fire, street maintenance, parks and recreation, capital improvements and general administration. These services are funded primarily by property and income taxes and intergovernmental revenues including federal and state grants and other shared revenues.

Business-type activities - These services are provided on a charge for goods or services basis to recover all or a significant portion of the expenses of the goods or services provided. The City's water, water pollution control, airport, parking facilities, and swimming pool operations are reported here.

The City's Statement of Net Position and Statement of Activities can be found on pages 35-37 of this report.

#### Reporting the City's Most Significant Funds

#### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

Fund financial reports provide detailed information about the City's major funds. The City uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the City's most significant funds. The analysis of the City's major governmental and proprietary funds begins on page 23.

#### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of the governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains a multitude of individual governmental funds. The City has segregated these funds into major funds and nonmajor funds. The City's major governmental funds are the general fund, street maintenance and repair fund and city income tax administration fund. Information for major funds is presented separately in the governmental fund balance sheet and in the governmental statement of revenues, expenditures, and changes in fund balances. Data from the other governmental funds are combined into a single, aggregated presentation. The basic governmental fund financial statements can be found on pages 38-47 of this report.

#### **Proprietary Funds**

The City maintains two different types of proprietary funds: enterprise funds and internal service funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water, water pollution control, airport, parking facilities, and swimming pool functions. The water, water pollution control and airport funds are considered major funds. Internal service funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The basic proprietary fund financial statements can be found on pages 48-55 of this report.

#### Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the City. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. Private-purpose trust and agency funds are the City's fiduciary fund types. The basic fiduciary fund financial statements can be found on pages 56-57 of this report.

#### Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found on pages 59-100 of this report.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

#### **Government-Wide Financial Analysis**

The table below provides a summary of the City's net position at December 31, 2013 and 2012.

#### **Net Position**

	Governmental Activities 2013	Business-type Activities 2013	Governmental Activities 2012	Business-type Activities 2012	2013 Total	2012 Total
Assets						
Current and other assets	\$ 41,972,830	\$ 23,592,031	\$ 32,719,770	\$ 19,240,786	\$ 65,564,861	\$ 51,960,556
Capital assets, net	81,496,276	149,586,470	81,798,907	152,955,885	231,082,746	234,754,792
Total assets	123,469,106	173,178,501	114,518,677	172,196,671	296,647,607	286,715,348
Deferred outflows	30,137	286,188	42,192	366,201	316,325	408,393
Liabilities						
Other liabilities	2,369,045	2,214,018	2,777,017	1,702,796	4,583,063	4,479,813
Long-term liabilities outstanding	13,653,674	28,541,296	14,920,461	31,861,041	42,194,970	46,781,502
Total liabilities	16,022,719	30,755,314	17,697,478	33,563,837	46,778,033	51,261,315
Deferred inflows	2,454,582		2,477,082		2,454,582	2,477,082
Net Position						
Net investment in capital assets	72,492,146	122,106,355	72,190,698	122,183,651	194,598,501	194,374,349
Restricted	6,806,368	6,392,630	6,338,716	5,985,364	13,198,998	12,324,080
Unrestricted	25,723,428	14,210,390	15,856,895	10,830,020	39,933,818	26,686,915
Total net position	\$ 105,021,942	\$ 142,709,375	\$ 94,386,309	\$ 138,999,035	\$ 247,731,317	\$ 233,385,344

Over time, net position can serve as a useful indicator of a government's financial position. At December 31, 2013, the City's assets and deferred outflows exceeded liabilities and deferred inflows by \$247,731,317. At year-end, net position was \$105,021,942 and \$142,709,375 for the governmental activities and the business-type activities, respectively.

Capital assets reported on the government-wide statements represent the largest portion of the City's net position. At year-end, capital assets represented 77.90% of total assets. Capital assets include land, computer software, buildings and improvements, improvements other than buildings, machinery and equipment, utility plant in service, utility lines in service, construction in progress and infrastructure. The net investment in capital assets at December 31, 2013, was \$72,492,146 and \$122,106,355 in the governmental activities and business-type activities, respectively. These capital assets are used to provide services to citizens and are not available for future spending. Although the City's investment in capital assets is reported net of related debt, it should be noted that the resources to repay the debt must be provided from other sources, since capital assets are not used to liquidate these liabilities.

As of December 31, 2013, the City is able to report positive balances in all three categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. A portion of the City's net position, \$13,198,998 represents resources that are subject to external restriction on how they may be used. The remaining balance of unrestricted net position of \$39,933,818 may be used to meet the government's ongoing obligations to citizens and creditors.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

The table below shows the changes in net position for fiscal year 2013 and 2012.

#### **Change in Net Position**

	Governmental Activities 2013	Business-type Activities 2013	Governmental Activities 2012	Business-type Activities 2012	2013 	2012 Total
Revenues						
Program revenues:						
Charges for services	\$ 4,401,555	\$ 18,491,952	\$ 4,532,957	\$ 19,016,054	\$ 22,893,507	\$ 23,549,011
Operating grants and contributions	3,325,208	176,207	2,932,081	174,907	3,501,415	3,106,988
Capital grants and contributions	1,106,922	175,331	987,606	602,142	1,282,253	1,589,748
Total program revenues	8,833,685	18,843,490	8,452,644	19,793,103	27,677,175	28,245,747
General revenues:						
Property taxes	2,764,313	-	2,772,793	-	2,764,313	2,772,793
Income taxes	26,754,570	-	21,596,551	-	26,754,570	21,596,551
Unrestricted grants and entitlements	1,585,007	-	2,983,700	-	1,585,007	2,983,700
Tax increment financing	72,941	-	71,284	-	72,941	71,284
Investment earnings	47,736	34,375	24,262	29,900	82,111	54,162
Increase (decrease) in fair						
value of investments	(9,945)	-	20,690	-	(9,945)	20,690
Miscellaneous	995,168	88,786	1,481,603	60,827	1,083,954	1,542,430
Total general revenues	32,209,790	123,161	28,950,883	90,727	32,332,951	29,041,610
Total revenues	41,043,475	18,966,651	37,403,527	19,883,830	60,010,126	57,287,357
Expenses:						
General government	7,502,393	-	9,257,857	_	7,502,393	9,257,857
Security of persons and property	13,434,775	-	15,560,367	-	13,434,775	15,560,367
Public health and welfare	2,034,618	-	1,978,226	-	2,034,618	1,978,226
Transportation	5,528,850	-	5,095,585	-	5,528,850	5,095,585
Leisure time activity	1,252,231	-	1,229,723	-	1,252,231	1,229,723
Interest and fiscal charges	393,632	-	421,280	-	393,632	421,280
Water	-	5,866,274	-	6,198,978	5,866,274	6,198,978
Water pollution control	-	7,309,005	-	6,988,964	7,309,005	6,988,964
Airport	-	2,190,509	-	2,321,322	2,190,509	2,321,322
Parking facilities	-	96,404	-	88,675	96,404	88,675
Swimming pool		55,462		57,654	55,462	57,654
Total expenses	30,146,499	15,517,654	33,543,038	15,655,593	45,664,153	49,198,631
Increase in net position						
before transfers	10,896,976	3,448,997	3,860,489	4,228,237	14,345,973	8,088,726
Transfers	(261,343)	261,343	(482,954)	482,954		
Increase in net position	10,635,633	3,710,340	3,377,535	4,711,191	14,345,973	8,088,726
Net position at						
beginning of year	94,386,309	138,999,035	91,008,774	134,287,844	233,385,344	225,296,618
Net position at end of year	\$ 105,021,942	\$ 142,709,375	\$ 94,386,309	\$ 138,999,035	\$ 247,731,317	\$ 233,385,344

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

#### **Governmental Activities**

Governmental activities net position increased \$10,635,633 in 2013 as the revenue increase over 2012 of 9.73% was sufficient to cover the expense decrease from 2012 of 10.13%.

The City's income tax revenue increased \$5,158,019, or 23.88%, from 2012 due to increased collections. Charges for services program revenues decreased \$131,402 or 2.90%, from the prior year while operating grants and contributions program revenues increased \$393,127, or 13.41%, from the prior year.

The City's total expenses decreased approximately \$3.4 million from 2012. The decrease in the general government expenses which decreased approximately \$1.7 million over the prior year. During 2012, the City disbursed \$1.8 million to Hancock County as required by the City's 3-year contribution for a flood reduction study being performed by the U.S. Army Corps of Engineers. This contribution was recorded as a general government expense in 2012 and was the final contribution.

Security of persons and property, which primarily supports the operations of the police and fire departments accounted for \$13,434,775 of the total expenses of the City. These expenses were partially funded by \$247,124 in direct charges to users of the services. General government expenses totaled \$7,502,393. General government expenses were partially funded by \$2,594,246 in direct charges to users of the services.

The state and federal government contributed to the City a total of \$3,325,208 in operating grants and contributions. These operating grants and contributions consist primarily of restricted federal and state grant revenues, property tax rollbacks, fuel taxes and motor vehicle license fees. These revenues are restricted to a particular program or purpose. Of the total operating grants and contributions, \$2,139,371 subsidized transportation programs. Operating grants and contributions increased from the prior year by \$393,127 primarily due to the receipt of \$250,000 economic development grants received and disbursed to local small businesses aimed to increase economic activity and development in the City.

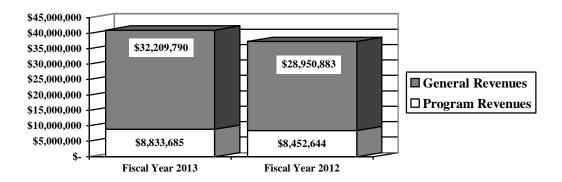
The City had a total of \$1,106,922 in capital grants and contributions during 2013. These capital grants and contributions consist primarily of federal and state grant revenues that are restricted for capital acquisition and construction. Of the total capital grants and contributions, \$1,106,407 subsidized transportation programs. Capital grants and contributions increased from the prior year primarily due to grant funding of Byal Avenue Improvements which had substantial activity in 2013.

General revenues totaled \$32,209,790, and amounted to 78.48% of total governmental revenues. These revenues primarily consist of property and income tax revenue of \$2,764,313 and \$26,754,570, respectively. The other primary source of general revenues is grants and entitlements not restricted to specific programs, including local government funding from the State of Ohio, making up \$1,585,007. The largest increase was in income tax revenue which increased \$5,158,019 or 23.88% over 2012 primarily due to a large business tax filing in the fourth quarter of 2013.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

The graph below compares the City's general revenues (which includes property taxes, income taxes and unrestricted grants and entitlements) and program revenues for fiscal year 2013 and 2012.

#### Governmental Activities - General and Program Revenues



The statement of activities shows the cost of program services and the charges for services and grants offsetting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

#### **Governmental Activities**

	Total Cost of Services 2013	Net Cost of Services 2013	Total Cost of Services 2012	Net Cost of Services 2012
Program Expenses:				
General government	\$ 7,502,393	\$ 4,093,257	\$ 9,257,857	\$ 6,756,096
Security of persons and property	13,434,775	12,991,819	15,560,367	14,791,055
Public health and welfare	2,034,618	1,054,386	1,978,226	920,462
Transportation	5,528,850	2,157,016	5,095,585	1,873,824
Leisure time activity	1,252,231	655,110	1,229,723	635,664
Interest and fiscal charges	393,632	361,226	421,280	113,293
Total	\$ 30,146,499	\$ 21,312,814	\$ 33,543,038	\$ 25,090,394

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

The dependence upon general revenues for governmental activities is apparent, with 70.70% of expenses supported through taxes and other general revenues.

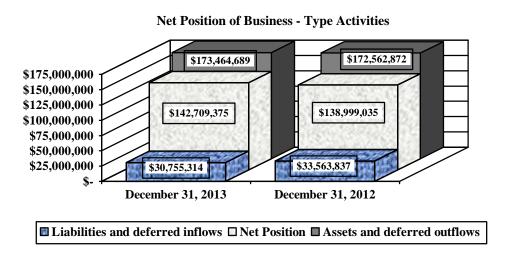
## \$35,000,000 \$30,000,000 \$20,000,000 \$15,000,000 \$5,000,000 \$-Fiscal Year 2013 Fiscal Year 2012

Governmental Activities - Program Revenues vs. Total Expenses

#### **Business-type Activities**

The net position of the business-type activities, include the water, water pollution control, airport, parking facilities, and swimming pool enterprise funds. These programs had program revenues of \$18,843,490 which were sufficient to support the total expenses of \$15,517,654. Program revenues exceeded total expenses by \$3,325,836 in 2013.

The graph below shows the business-type activities assets and deferred outflow, liabilities and deferred inflows and net position at year-end.



#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

Net position of the business-type activities continued to grow. The City's charges for services program revenues decreased \$524,102 or 2.76% from 2012. The City's capital grants and contributions program revenues decreased \$426,811 due primarily to decreased grant funding for water projects and airport runway projects. Expenses decreased \$137,939 or 0.88%. For fiscal year 2013 and 2012, program revenues for the business-type activities exceeded expenses of the business-type activities by \$3,325,836 and \$4,137,510, respectively. Capital assets for the business-type activities decreased \$3.37 million due to depreciation expense exceeding capital outlays for 2013. The decrease in capital contributions revenue resulted in a decrease in capital outlays for 2013. Capital contributions are revenues received that are restricted for capital expenses and may not used to finance the operations of the enterprise activities.

#### Financial Analysis of the Government's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### Governmental Funds

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. Fund balance includes various categories as described in Note 2.N and detailed in Note 15 to the financial statements. The City's governmental funds (as presented on the balance sheet on pages 38-39) reported a combined fund balance of \$28,883,428 which is \$6,555,522 above last year's total of \$22,327,906. The schedule below indicates the fund balances as of December 31, 2013, 2012 and 2011 for all governmental funds.

	Fund Balances 12/31/13	Fund Balances 12/31/12	Fund Balances 12/31/11	Increase 2013 - 2012	Increase (Decrease) 2012 - 2011	
Major funds:						
General	\$ 13,668,945	\$ 12,470,465	\$ 9,243,166	\$ 1,198,480	\$ 3,227,299	
Street maintenance and repair	1,386,219	1,377,519	1,647,858	8,700	(270,339)	
City income tax administration	9,660,410	4,623,943	4,680,635	5,036,467	(56,692)	
Nonmajor governmental funds	4,167,854	3,855,979	3,333,866	311,875	522,113	
Total	\$ 28,883,428	\$ 22,327,906	\$ 18,905,525	\$ 6,555,522	\$ 3,422,381	

#### General Fund

The City's general fund balance increased \$1,198,480. Revenues decreased \$1,560,613 from 2012 while expenditures decreased \$3,190,022. The general fund had a decrease in transfers in from the city income tax administration fund of approximately \$3.3 million from 2012 levels. The decreased transfers in from the city income tax administration fund were due to a change in the City's ordinance which decreased the transfers to the general fund from 90% to 84%.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

The table that follows assists in illustrating the revenues of the general fund for 2013, 2012 and 2011:

								Increase/		Increase/	
	2013			2012 Amount		2011 Amount		(Decrease) 2013 - 2012		(Decrease) 2012 - 2011	
		Amount									
Revenues											
Taxes	\$	2,337,745	\$	2,341,451	\$	2,349,758	\$	(3,706)	\$	(8,307)	
Charges for services		2,346,046		2,531,894		2,163,796		(185,848)		368,098	
Licenses and permits		347,094		319,236		326,626		27,858		(7,390)	
Fines and forfeitures		1,058,608		1,142,951		1,028,517		(84,343)		114,434	
Investment income		47,066		23,250		68,476		23,816		(45,226)	
Increase (decrease) in fair											
value of investments		(9,945)		20,690		(28,750)		(30,635)		49,440	
Intergovernmental		2,440,871		3,743,777		4,569,460		(1,302,906)		(825,683)	
Other		1,072,416		1,077,265		582,238		(4,849)		495,027	
Total	\$	9,639,901	\$	11,200,514	\$	11,060,121	\$	(1,560,613)	\$	140,393	

Tax revenue in the general fund represents property and other local taxes. Tax revenue represents 24.25% of all general fund revenue. The general fund receives 2.6 mills in real estate collections on an annual basis, and there are no voted levies in addition to that millage. Tax revenue decreased slightly by 0.15% from prior year.

Income taxes are collected in the city income tax administration fund (a major special revenue fund). This fund transferred \$17,355,352 in income tax receipts to the general fund during 2013. The transfer of income tax receipts is reported as other financing sources in the general fund and is not included in the revenues listed above. The transfer in from the city income tax administration fund decreased approximately \$3.3 million from 2012 as the City's ordinance decreased the transfers to the general fund from 90% in 2012 to 84% in 2013.

Charges for services revenue decreased \$185,848 from 2012. Charges for services primarily relate to fees charged from programs related to leisure time activities and public health and welfare programs. 2013 charges for services revenue was \$182,250 higher than in 2011.

Licenses and permits revenue increased \$27,858 from 2012. The increase was primarily due to an increase in zoning permits revenue generated in 2013.

Fines and forfeitures revenue decreasesd 7.38% from 2012 primarily in the areas of court fines and Pay to Stay fines

The increase in investment income is primarily due to increased investment activity and increased interest rates on applicable investments.

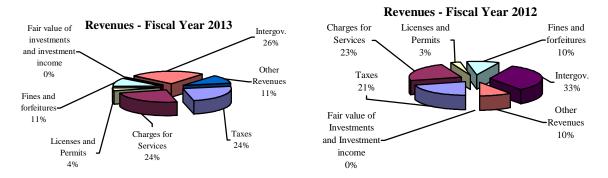
At December 31, 2013, the fair value of the City's federal agency securities decreased \$30,635 from the fair value of these securities at December 31, 2012. These securities fluctuate in value depending upon market conditions. The City intends to hold investment to maturity thus eliminating the effects of fluctuations in fair value.

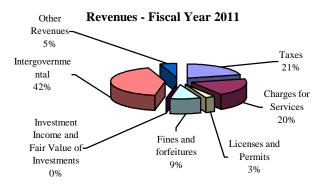
Intergovernmental revenues decreased primarily due to a decrease in estate tax revenue of approximately \$1.3 million from 2012. This decrease was partially offset by an increase in State and Federal funding for projects which increased approximately \$187,000.

Other revenues remained consistent with 2012 decreasing less than 1%.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

The graphs below reflect the percentage of revenues, by source, for 2013, 2012 and 2011:





The table that follows assists in illustrating the expenditures of the general fund for 2013, 2012 and 2011.

				Increase/	Increase/
	2013	2012	2011	(Decrease)	(Decrease)
	Amount	Amount	Amount	2013 - 2012	2012 - 2011
Expenditures					
General government	\$ 6,265,184	\$ 8,346,578	\$ 6,842,135	\$ (2,081,394)	\$ 1,504,443
Security of persons and property	13,806,469	14,905,844	15,295,014	(1,099,375)	(389,170)
Public health and welfare	2,050,901	1,946,022	2,083,555	104,879	(137,533)
Leisure time activity	955,716	1,221,237	1,359,519	(265,521)	(138,282)
Capital outlay	705,470	554,081	1,583,735	151,389	(1,029,654)
Bond issue costs			54,920		(54,920)
Total	\$ 23,783,740	\$ 26,973,762	\$ 27,218,878	\$ (3,190,022)	\$ (245,116)

General government expenditures decreased \$2,081,394 from the prior year due to a \$1.8 million contribution made in 2012 by the City to Hancock County as required by the City's 3-year contribution for a flood reduction study being performed by the U.S. Army Corps of Engineers.

Security of persons and property expenditures, those related primarily to police and fire operations, decreased \$1,099,375 from 2012. In May 2013, the firefighter grant ended resulting in a reduction to staffing levels. Police operation expenditures decreased approximately \$530,000 from 2012. Both police and fire staffing levels are down from prior year; however, these reductions were partially offset by an increase in medical insurance premiums.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

Public health and welfare activities relate primarily to the operations of health department and the cemetery department. Total public health and welfare expenditures increased \$104,879, or 5.39%, from 2012.

Leisure time activities relate primarily to the operations of parks, recreation and the Cube. Total leisure time activities expenditures decreased \$265,521, or 21.74%, from 2012.

Capital outlay expenditures increased \$151,389, or 27.32%, as the City performed more construction and various other projects in 2013 versus 2012. The City closely monitors capital outlays to perform only essential improvements.

**Expenditures - Fiscal Year 2012** 

The graphs below reflect the percentage of expenditures, by function, for 2013, 2012 and 2011:

property

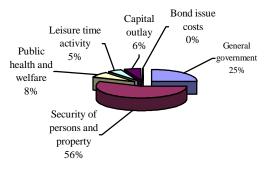
58%

#### **Expenditures - Fiscal Year 2013** Leisure time Capital Capital activity outlay Leisure time outlay General 5% 2% activity 3% overnment Public Public health General 4% 26% and welfare health and government welfare 7% 31% 9% Security of Security of persons and persons and

#### **Expenditures - Fiscal Year 2011**

property

55%



#### Street Maintenance and Repair Fund

The street maintenance and repair fund had revenues and other financing sources of \$5,572,319 in 2013. This represents an increase of \$968,376 from 2012 revenues and other financing sources. The 2012 other financing sources included transfers in of \$1,989,400 that were increased to \$2,563,524 in 2013. The expenditures and other financing uses of the street maintenance and repair fund, which totaled \$5,649,024 in 2013 increased \$818,572 from 2012. The net decrease in fund balance for the street maintenance and repair fund was \$8,700 or 0.63%. The street maintenance and repair fund capital outlays was approximately \$1,254,995 more in 2013 versus 2012 primarily due to the Byal Avenue Improvements project in 2013.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

#### City Income Tax Administration Fund

The city income tax administration fund had revenues and other financing sources of \$26,094,962 in 2013. This represents an increase of \$2,580,819 from 2012 revenues and other financing sources. The expenditures and other financing uses of the city income tax administration fund, which totaled \$21,058,495 in 2013 decreased \$2,512,340 from 2012. The net increase in fund balance for the city income tax administration fund was \$5,036,467. The City income tax rate was and has been 1.0% since it was imposed on January 1, 1967. Effective January 1, 2010, the income tax rate had been increased to 1.25% for a period of three years and the temporary 0.25% tax increase ended at December 31, 2012. Beginning January 1, 2013, the City's income tax rate reverted back to 1.0%. For 2012, \$600,000 was allocated to capital improvements/flood mitigation with the remainder being disbursed as follows: 90% was transferred to the general fund and 10% was used for general capital improvements. For 2013, 84% was transferred to the general fund and 16% was used for general capital improvements. For 2014, 83% will be transferred to the general fund and 17% will be used for general capital improvements. The allocations are determined by ordinance of Council and can be changed by Council at any time, based on need.

#### General Fund Budgeting Highlights

The City's budgeting process is prescribed by the Ohio Revised Code (ORC). Essentially the budget is the City's appropriations which are restricted by the amounts of anticipated revenues certified by the Budget Commission in accordance with the ORC. Therefore, the City's plans or desires cannot be totally reflected in the original budget. If budgeted revenues are adjusted due to actual activity then the appropriations can be adjusted accordingly.

For the general fund, the most significant changes were between the original and final budgeted amount in the area of expenditures and other financing uses, which increased \$3,299,398 from \$25,099,317 to \$28,398,715. The primary reason for the increase is an increase in budgeted transfers out which were \$305,000 in the original budget and \$2,710,082 in the final budget. Projects of the general fund are budgeted on a multi-year project basis and are not included in the original budget as part of the annual operating appropriation process. The final budget amounts for these projects represent supplemental appropriations which equal the actual capital outlays incurred during the year. This accounts for \$716,270, or 21.71%, of the \$3,299,398 increase from the original budget to the final budget. In addition, the City increased budgeted expenditures for general government by \$525,981 for non-capital projects related to general government operations. Actual expenditures and other financing uses of \$26,306,037 were lower than final appropriated expenditures and other financing uses of \$28,398,715 by \$2,092,678.

Original budgeted revenues and other financing sources increased \$2,456,319 to amounts reported in the final budget primarily due to the budgeting of intergovernmental revenues and transfers in related to multi-year projects as the supplemental appropriations were enacted. Actual revenues and other financing sources of \$27,491,882 were \$1,756,377 greater than final budgeted revenues and other financing sources of \$25,735,505.

#### **Proprietary Funds**

The City's proprietary funds provide the same type of information found in the government-wide financial statements for business-type activities, except in more detail. The only difference between the amounts reported as business-type activities and the amounts reported in the proprietary fund statements are interfund eliminations between proprietary funds and internal balances due to governmental activities for internal service activities. The only interfund activity reported in the government wide statements are those between business-type activities and governmental activities (reported as internal balances and transfers) whereas interfund amounts between various enterprise funds are reported in the proprietary fund statements.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

#### Water Fund

The waterworks system has been municipally owned since it was first developed in 1888. Improvements have been made as needed and are financed from revenues of the system. The current facilities include two upland raw water storage reservoirs with a capacity of 6.4 billion gallons, a raw water pump station located at the reservoir, raw water lines that feed into the lime-soda softening water treatment plant, high service pumps, and a 307-mile distribution system with two elevated storage tanks. There is treated water storage capacity at the plant of 4.5 million gallons plus 2.75 million gallons in the two elevated towers. The plant is able to treat 16 million gallons per day, and in the future can be expanded to 24 million gallons per day if the customer demand for treated water increases to that level.

User charge rates are established to provide revenue for operation and maintenance of the treatment facility, the reservoir, and the distribution system. In addition, the charge rates must be set to support all capital improvements and debt service requirements. In accordance with Ohio law, the Service-Safety Director has the ability to revise the charge rates. Information regarding water customers for 2013 is presented below:

#### **Ten Largest Single Water Customers**

			% of Total
Customer Account	Volume *HCF	<u>Revenue</u>	Revenue
Whirlpool	123,494	\$504,808	6.94%
Ball Metal	61,859	253,858	3.49%
Cooper Corp	82,057	225,385	3.10%
Sanoh America, Inc. (Hisan)	45,854	123,035	1.69%
University of Findlay	34,908	113,142	1.56%
Blanchard Valley Hospital	39,433	110,641	1.52%
Createc	36,110	97,358	1.34%
City Laundry/Kramer Ent	31,248	84,679	1.16%
Riverview Terrace	13,614	57,313	0.79%
Eastowne Estates	<u>19,088</u>	<u>52,759</u>	0.73%
Total Top Ten	487,665	\$1,622,978	22.32%
All Other Customers	1,645,147	<u>5,650,007</u>	<u>77.68%</u>
Total	<u>2,132,812</u>	<u>\$7,272,985</u>	100.00%

#### **Total Customer Use By Class & Location**

Customer Class	*HCF Water Use	Revenue	% of Total Revenue
Inside City/Residential	766,078	\$2,591,818	35.64%
Inside City/Commercial	699,309	2,097,616	28.84%
Inside City/Industrial	244,284	666,456	9.16%
Outside City/Residential	149,798	749,174	10.30%
Outside City/Commercial	82,609	384,600	5.29%
Outside City/Industrial	<u>190,734</u>	783,321	10.77%
Total	2,132,812	\$7,272,985	100.00%

Total Water Customers 17,584

<sup>\*</sup> Hundred Cubic Feet

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

#### Water Pollution Control Fund

The City's wastewater treatment facility has been updated and improved to maintain compliance with all EPA discharge permit standards. During the late 1980's, major renovations were made to the Broad Avenue treatment plant and a 6.0 million gallon per day (MGD) oxidation ditch type of treatment plant was constructed on River Road. In 2000, construction began on two additional oxidation ditches, two additional final clarifiers and UV disinfecting at the River Road Plant. This expansion of the facility was fully operational in July 2001, and in 2002 the original activated sludge plant on Broad Avenue was decommissioned and demolished. The design of the River Road Plant allows for the construction of additional modules as demand on the facilities increases. Currently the treatment plant provides for a 15 MGD average design flow and a 40 MGD peak design flow. In addition, the city is working toward a comprehensive stormwater management plan to comply with EPA guidelines. Information regarding wastewater customers for 2013 is presented below:

#### **Ten Largest Single Wastewater Customers**

		Percent of
Customer	Revenue	<u>Total</u>
University of Findlay	\$138,956	1.66%
Cooper Tire	115,812	1.38%
Whirlpool	90,960	1.08%
Blanchard Valley Hospital	89,641	1.07%
Sanoh America, Inc. (Hisan)	89,428	1.07%
Ball Metal	63,212	0.75%
City Laundry/Kramer Ent.	62,851	0.75%
Findlay City Schools	60,238	0.72%
Village of Arcadia	57,215	0.68%
Hancock County Government	<u>53,114</u>	0.63%
Total Top Ten	\$ 821,427	9.80%
All Other Customers	7,562,242	90.20%
	<u> </u>	
Grand Total	<u>\$8,383,669</u>	<u>100.00%</u>
Total Cus	tomer Use	
Total Cus By Class &		
		% of Total
		% of Total <u>Revenue</u>
By Class &	& Location	, , , , , , , , , , , , , , , , , , , ,
By Class &	<b>Location</b> Revenue	Revenue
By Class &  Customer Class  Inside City/Residential	Revenue \$4,094,573	<u>Revenue</u> 48.84%
By Class &  Customer Class  Inside City/Residential Inside City/Commercial	Revenue \$4,094,573 2,274,256	Revenue 48.84% 27.13%
By Class &  Customer Class  Inside City/Residential Inside City/Commercial Inside City/Industrial Outside City/Residential	Revenue \$4,094,573 2,274,256 450,018	Revenue 48.84% 27.13% 5.37%
By Class &  Customer Class  Inside City/Residential Inside City/Commercial Inside City/Industrial	Revenue \$4,094,573 2,274,256 450,018 1,019,417 323,777	Revenue  48.84%  27.13%  5.37%  12.16%  3.86%
By Class &  Customer Class Inside City/Residential Inside City/Commercial Inside City/Industrial Outside City/Residential Outside City/Commercial	Revenue \$4,094,573 2,274,256 450,018 1,019,417	Revenue  48.84%  27.13%  5.37%  12.16%
By Class &  Customer Class Inside City/Residential Inside City/Commercial Inside City/Industrial Outside City/Residential Outside City/Commercial	Revenue \$4,094,573 2,274,256 450,018 1,019,417 323,777	Revenue  48.84%  27.13%  5.37%  12.16%  3.86%
By Class &  Customer Class  Inside City/Residential Inside City/Commercial Inside City/Industrial Outside City/Residential Outside City/Commercial Outside City/Industrial	Revenue \$4,094,573 2,274,256 450,018 1,019,417 323,777 221,628 \$8,383,669	Revenue  48.84%  27.13%  5.37%  12.16%  3.86%  2.64%

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

#### **Capital Assets and Debt Administration**

#### Capital Assets

At the end of fiscal year 2013, the City had \$231,082,746 (net of accumulated depreciation) invested in land, software, non-depreciable land improvements, buildings and improvements, improvements other than buildings (I.O.T.B.), machinery and equipment, utility plant in service, utility lines in service, infrastructure and construction in progress (CIP). Of this total, \$81,496,276 was reported in governmental activities and \$149,586,470 was reported in business-type activities. The following table shows fiscal year 2013 balances compared to 2012:

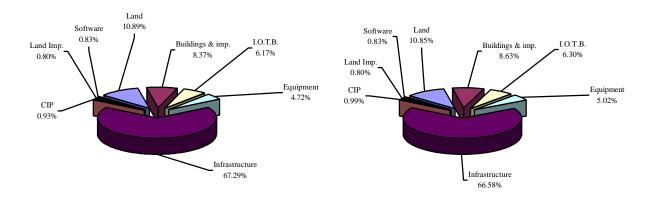
### Capital Assets at December (Net of Depreciation)

	Governmen	tal Activities	Business-Ty	pe Activities	<u>Total</u>		
	2013	2012	2013	2012	2013	2012	
Land	\$ 8,875,082	\$ 8,875,082	\$ 4,734,694	\$ 4,734,694	\$ 13,609,776	\$ 13,609,776	
Land improvements	653,392	653,392	-	-	653,392	653,392	
Software	678,510	678,510	100,272	100,272	778,782	778,782	
Buildings and							
improvements	6,821,414	7,055,624	2,710	71,286	6,824,124	7,126,910	
I.O.T.B.	5,027,266	5,150,388	17,530,069	14,466,543	22,557,335	19,616,931	
Utility plant in service	-	-	45,680,971	47,197,781	45,680,971	47,197,781	
Utility lines in service	-	-	79,504,957	80,593,418	79,504,957	80,593,418	
Machinery and equipment	3,849,254	4,103,209	681,622	1,243,851	4,530,876	5,347,060	
Infrastructure	54,835,997	54,473,112	-	-	54,835,997	54,473,112	
Construction in progress	755,361	809,590	1,351,175	4,548,040	2,106,536	5,357,630	
Totals	\$ 81,496,276	\$ 81,798,907	\$ 149,586,470	\$ 152,955,885	\$ 231,082,746	\$ 234,754,792	

The following graphs show the breakdown of governmental capital assets by category for 2013 and 2012.

**Capital Assets - Governmental Activities 2013** 

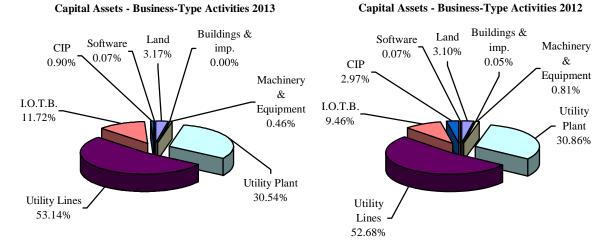
**Capital Assets - Governmental Activities 2012** 



#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

The City's largest governmental capital asset category is infrastructure which includes streets, storm sewers, and traffic signals. These items are immovable and of value only to the City; however, the annual cost of purchasing these items is quite significant. The net book value of the City's infrastructure (cost less accumulated depreciation) represents approximately 67.29% of the City's total governmental capital assets.

The following graphs show the breakdown of business-type capital assets by category for 2013 and 2012.



The City's largest business-type capital asset category, are utility lines that primarily includes water and sewer lines. These items play a vital role in the income producing ability of the business-type activities. The net book value of the City's utility lines (cost less accumulated depreciation) represents approximately 53.14% of the City's total business-type capital assets.

See Note 8 to the basic financial statements for further detail on capital assets.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

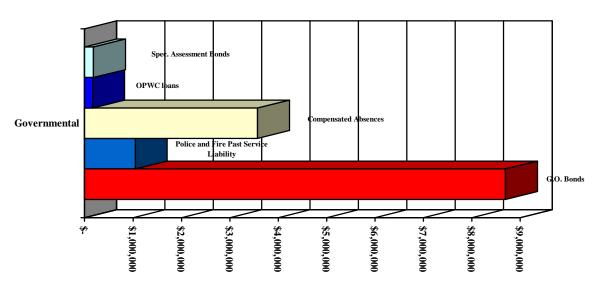
#### **Debt Administration**

The City had the following long-term obligations outstanding at December 31, 2013 and 2012:

	Governmental Activities		
	2013	2012	
Compensated absences	\$ 3,572,369	\$ 4,193,592	
Police and Fire past service liability	1,047,038	1,076,468	
OPWC loans	169,140	183,823	
Special Assessment bonds	185,000	214,655	
General Obligation bonds	8,697,612	9,262,675	
Total long-term obligations	<u>\$ 13,671,159</u>	<u>\$ 14,931,213</u>	
	Business-Ty	pe Activities	
	2013	2012	
General Obligation bonds	\$ 5,870,000	\$ 7,110,000	
OPWC loans	617,580	672,918	
OWDA loans	21,171,682	23,217,697	
Compensated absences	774,993	722,606	
Total long-term obligations	\$ 28,434,255	\$ 31,723,221	

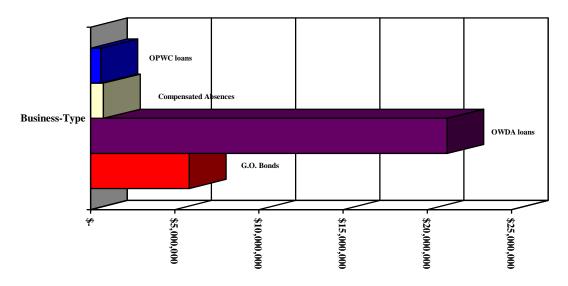
A comparison of the long-term obligations by category is depicted in the chart below.

#### Long-term obligations



#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

#### Long-term obligations



It has long been the policy of the City to borrow money only for those projects that cannot be supported from the current available cash balances. When financing is necessary, careful consideration is given to total construction costs, length of payback period, and available interest rates before debt is actually issued. The City currently maintains an Aa2 credit rating with Moody's Investors Service and an AA rating from Standard and Poors.

See Note 11 to the basic financial statements for further detail on the City long-term obligations outstanding at year-end and Note 17 for bonds issued subsequent to year-end.

#### **Economic Factors and 2014 Budgets and Rates**

The impact on the general fund by the national, state, and local economic recession was mitigated by a temporary income tax rate increase in 2009. The City's voters approved a three year 0.25% income tax increase changing the rate from 1.0% to 1.25%. The additional revenue from this increase continued through the 2012 budget year and ended December 31, 2012. This temporary 0.25% continued to generate some tailing revenue into 2013.

Unemployment in Hancock County averaged 5.2% in 2013 versus 6.1% in 2012. This compared favorably with the seasonally adjusted State's average rate of 7.1% and the national average rate of 6.7% for 2013.

Projected growth for the overall economy is an indication of continued improvement and was part of the consideration for the 2014 income tax revenue projection. At the same time growth and reported earnings of Marathon Petroleum Corp. has become a significant part of the business component of the income tax projections. The total income tax allocation to the general fund makes up approximately 67% of the projected general fund revenues for 2014. Additionally, income tax receipts were impacted by the expiration of a temporary 0.25% municipal income tax. The income tax allocation to the City Income Tax restricted Capital Improvements was 16% for 2013; the general fund was 84%. For 2014 this allocation has been set at 17% Capital Improvements and 83% general fund, an important move toward our historic allocations. It is of note that the City increased its minimum balance requirement for the general fund to 16.7% of its budgeted expenses in addition to maintaining a \$1 million rainy day account.

All fund budgets comply with Ohio Revised Code 5705.36 which limits total appropriations for the calendar year to the amount of the Official Certificate of Estimated Resources, filed with the County.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2013 (UNAUDITED)

General fund actual expenditures in 2013 were \$2 million below appropriations contributing to a beginning cash balance of more than \$8.8 million for 2014. Having used the temporary tax dollars to stabilize the budget, Findlay's Administration and Council took the opportunity to fund \$570,000 to the Severance Payout Reserve Fund in 2014. A 2014 general fund operating budget has been adopted with an \$805,000 surplus; and the year-end cash balance is budgeted to be in excess of \$9.6 million, at the time of this report.

City Council and the Service Director increased water and sewer rates in 2011; no increase is scheduled for 2014. It is expected to see continued improvement the health of both of these funds and each has been budgeted to end the 2014 calendar year with a cash balance in excess of three month operations expenses.

The 5-Year Capital Plan has been updated and the first year has been adopted by Council. The revision of this plan is providing a sound foundation for determining the allocation between general fund operations and Capital Improvements funding needs. The plan projects increasing the percentage of the money allocated to Capital Improvements by 1% in each of the next four years.

Mindful of its Debt Policy, in 2013 the City initiated the steps to take advantage of an opportunity to do refunding of several issues and to combine the refunding with a new issue for completion in 2014.

#### **Contacting the City's Financial Management**

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information contact Mr. Jim Staschiak II, Auditor, City of Findlay, 318 Dorney Plaza, 313 Municipal Building, Findlay, Ohio 45840 or email at <a href="mailto:jetaschiak@findlayohio.com">jetaschiak@findlayohio.com</a>.

### STATEMENT OF NET POSITION DECEMBER 31, 2013

	Governmental Activities	Business-type Activities	Total
Assets:			
Equity in pooled cash and investments	\$ 21,462,813	\$ 14,119,597	\$ 35,582,410
Cash in segregated accounts	280,164	-	280,164
Cash with fiduciary agent	298,287	-	298,287
Cash with escrow agent	35,410	9,791	45,201
Receivables (net of allowances for uncollectibles).	10,370,973	2,068,065	12,439,038
Internal balance	(211,903)	211,903	-
Due from other governments	1,332,280	-	1,332,280
Prepayments	80,497	66,006	146,503
Materials and supplies inventory	545,646	724,039	1,269,685
Equity in pooled cash and investments Capital assets:	7,778,663	6,392,630	14,171,293
Land and construction in progress	10,962,345	6,186,141	17,148,486
Depreciable capital assets, net	70,533,931	143,400,329	213,934,260
Total capital assets, net	81,496,276	149,586,470	231,082,746
Total assets	123,469,106	173,178,501	296,647,607
Total assets	123,409,100	1/3,1/6,301	290,047,007
Deferred outflows of resources:			
Unamortized deferred charges on debt refunding	30,137	286,188	316,325
Total deferred outflows of resources	30,137	286,188	316,325
Total assets and deferred outflows of resources .	123,499,243	173,464,689	296,963,932
Liabilities:			
Accounts payable	893,228	233,199	1,126,427
Contracts payable	· -	472,574	472,574
Retainage payable	15,345	9,791	25,136
Accrued wages and benefits payable	335,491	91,948	427,439
Insurance deposits payable	798,398	224,259	1,022,657
Due to other governments	33,898	224,239	33,898
=	33,090	- 655 200	
Deposits held and due to others	- 01 222	655,300	655,300
Workers' compensation payable	81,233	-	81,233
Matured bonds payable	20,065	-	20,065
Accrued interest payable	191,387	526,947	718,334
Long-term liabilities:			
Due within one year	2,352,018	3,881,633	6,233,651
Due in more than one year	11,301,656	24,659,663	35,961,319
Total liabilities	16,022,719	30,755,314	46,778,033
D 0 11 0 0			
Deferred inflows of resources:			
Property taxes levied for the next fiscal year	2,271,097	-	2,271,097
TIF revenue levied for next fiscal year	183,485		183,485
Total deferred inflows of resources	2,454,582		2,454,582
Net position:  Net investment in capital assets	72,492,146	122,106,355	194,598,501
Capital projects	524,102	6,392,630	6,916,732
Debt service	226,052	-	226,052
Security of persons and property programs .	86,003	_	86,003
General government operations	677,630		677,630
		-	
Transportation improvement projects	1,778,564	-	1,778,564
Economic development programs Perpetual care:	1,084,996	-	1,084,996
Expendable	1,068	=	1,068
	1,269,186	-	
Nonexpendable		-	1,269,186
Other purposes	1,158,767	14.010.000	1,158,767
Unrestricted	25,723,428	14,210,390	39,933,818
Total net position	\$ 105,021,942	\$ 142,709,375	\$ 247,731,317

#### STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2013

		Program Revenues					
			charges for	•	rating Grants	•	oital Grants
	 Expenses	Serv	ices and Sales	and Contributions		and (	Contributions
Governmental activities:							
General government	\$ 7,502,393	\$	2,594,246	\$	814,375	\$	515
Security of persons and property	13,434,775		247,124		195,832		-
Public health and welfare	2,034,618		841,091		139,141		-
Transportation	5,528,850		126,056		2,139,371		1,106,407
Leisure time activity	1,252,231		592,621		4,500		-
Interest and fiscal charges	 393,632		417		31,989		
Total governmental activities	 30,146,499		4,401,555		3,325,208		1,106,922
<b>Business-type activities:</b>							
Water	5,866,274		8,158,604		62,588		72,033
Water pollution control	7,309,005		9,245,878		81,447		19,197
Airport	2,190,509		1,022,799		32,172		84,101
Parking facilities	96,404		64,671		-		-
Swimming pool	55,462						
Total business-type activities	 15,517,654		18,491,952		176,207		175,331
Totals	\$ 45,664,153	\$	22,893,507	\$	3,501,415	\$	1,282,253

#### 

**General revenues:** 

Total general revenues . . . . . . . . . . . . . .

Change in net position. . . . . . . . . . . . . . .

Net position at beginning of year . . . . . . .

Net position at end of year . . . . . . . . . . .

Net (Expense) Revenue and Changes in Net Position

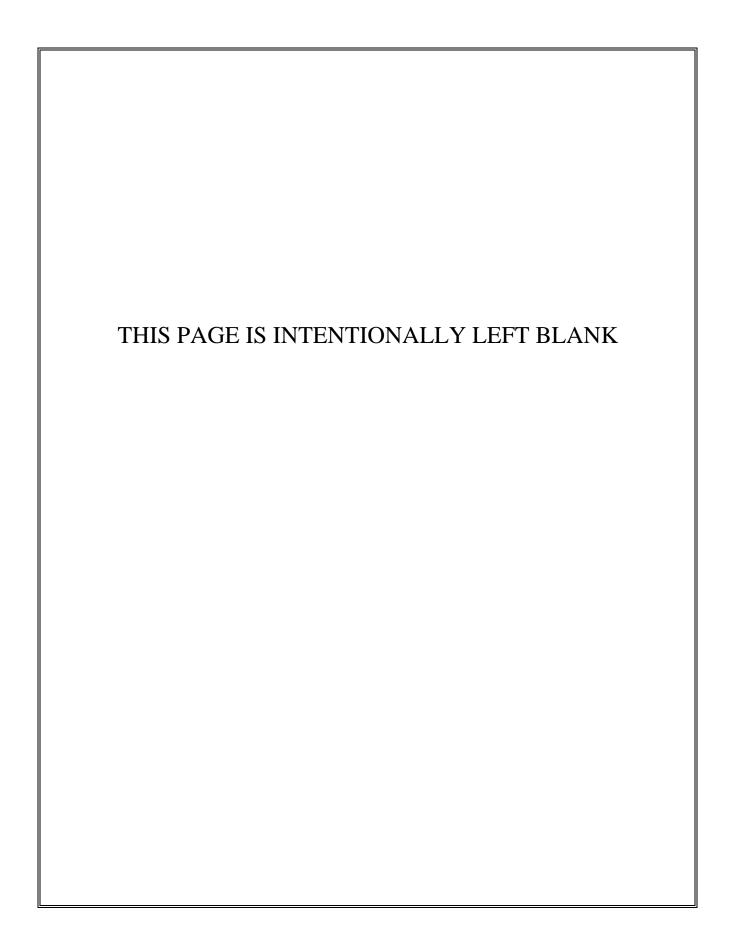
			nges in Net Posi	tion			
G	overnmental	В	susiness-type				
	Activities		Activities		Total		
¢	(4.002.257)	¢		¢	(4.002.257)		
\$	(4,093,257)	\$	-	\$	(4,093,257)		
	(12,991,819)		-		(12,991,819)		
	(1,054,386)		-		(1,054,386)		
	(2,157,016) (655,110)		-		(2,157,016)		
	(361,226)		-		(655,110) (361,226)		
	(21,312,814)				(21,312,814)		
	-		2,426,951		2,426,951		
	-		2,037,517		2,037,517		
	-		(1,051,437)		(1,051,437)		
	-		(31,733)		(31,733)		
			(55,462)		(55,462)		
			3,325,836		3,325,836		
	(21,312,814)		3,325,836		(17,986,978)		
	2,337,745		-		2,337,745		
	426,568		-		426,568		
	26,754,570		-		26,754,570		
	72,941		-		72,941		
	1,585,007		-		1,585,007		
	47,736		34,375		82,111		
	(9,945)		-		(9,945)		
	995,168		88,786		1,083,954		
	32,209,790		123,161		32,332,951		
	(261,343)		261,343		<u>-</u>		
	10,635,633		3,710,340		14,345,973		
	94,386,309		138,999,035		233,385,344		
\$	105,021,942	\$	142,709,375	\$	247,731,317		

#### BALANCE SHEET GOVERNMENTAL FUNDS DECEMBER 31, 2013

#### (WITH COMPARATIVE TOTALS FOR 2012)

	General			Street Iaintenance and Repair	City Income Tax Administration		
Assets:							
Equity in pooled cash and investments	\$	14,761,081	\$	877,998	\$	760,572	
Cash in segregated accounts		21,902		-		-	
Cash with fiduciary agent		-		-		-	
Cash with escrow agent		4,846		10,499		-	
Receivables (net of allowance for uncollectibles).		1,990,793		1,507		6,702,243	
Due from other governments		545,442		704,108		-	
Prepayments		47,040		13,519		-	
Materials and supplies inventory		-		541,179		-	
Restricted assets:							
Equity in pooled cash and investments						7,778,663	
Total assets	\$	17,371,104	\$	2,148,810	\$	15,241,478	
Liabilities:							
Accounts payable	\$	385,037	\$	79,521	\$	393,305	
Contracts payable		-		-		-	
Retainage payable		4,846		10,499		-	
Accrued wages and benefits payable		301,203		29,722		2,353	
Insurance deposits payable		709,814		80,279		3,320	
Compensated absences payable		26,804		-		-	
Due to other governments		33,898		-		-	
Matured bonds payable							
Total liabilities		1,461,602		200,021		398,978	
Deferred inflows of resources:							
Property taxes levied for the next fiscal year		1,826,191		-		-	
TIF revenue levied for next fiscal year		-		-		-	
Charges for services revenue not available		51,082		1,364		-	
Special assessments revenue not available		-		-		-	
Income tax revenue not available		-		-		5,182,090	
Intergovernmental revenue not available		363,284		561,206		<del>-</del>	
Total deferred inflows of resources		2,240,557		562,570		5,182,090	
Fund balances:							
Nonspendable		47,040		554,698		-	
Restricted		799,077		831,521		-	
Committed		2,684,876		-		9,660,410	
Assigned		100,584		-		-	
Unassigned		10,037,368					
Total fund balances		13,668,945		1,386,219		9,660,410	
Total liabilities, deferred inflows of resources and fund balances	\$	17,371,104	\$	2,148,810	\$	15,241,478	
or resources and raine sammeds	Ψ	1,,5/1,107	Ψ	2,170,010	Ψ.	10,271,770	

Other Governmental Funds			Total overnmental Funds 2013		Total Governmental Funds 2012			
	Tunus		unus 2010		unus 2012			
\$	2,760,465	\$	19,160,116	\$	17,864,902			
Ψ	258,262	Ψ	280,164	Ψ	184,336			
	298,287		298,287		308,340			
	20,065		35,410		87,227			
	1,676,388		10,370,931		8,224,433			
	82,730		1,332,280		1,489,058			
	02,730		60,559		64,555			
	_		541,179		452,890			
	_		341,179		432,890			
	-		7,778,663		2,406,925			
\$	5,096,197	\$	39,857,589	\$	31,082,666			
<del></del>								
Φ	22.702	Φ.	000 566	¢.	1 471 626			
\$	22,703	\$	880,566	\$	1,471,636			
	-		15.245		37,669			
	- 2.212		15,345		54,087			
	2,213		335,491		395,887			
	4,985		798,398		330,915			
	-		26,804		-			
	-		33,898		36,271			
	20,065		20,065		33,140			
-	49,966		2,110,567		2,359,605			
	444,906		2,271,097		2,289,534			
	183,485		183,485		187,548			
	-		52,446		81,659			
	178,843		178,843		211,004			
	-		5,182,090		2,577,253			
	71,143		995,633		1,048,157			
	_			<u></u>	_			
	878,377		8,863,594		6,395,155			
	1,269,186		1,870,924		1,749,420			
	2,898,668		4,529,266		4,108,494			
	-,0>0,000		12,345,286		6,391,389			
	_		100,584		1,827,722			
	_		10,037,368		8,250,881			
			10,007,000		0,200,001			
	4,167,854		28,883,428		22,327,906			
\$	5,096,197	\$	39,857,589	\$	31,082,666			



## RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET POSITION OF GOVERNMENTAL ACTIVITIES DECEMBER 31, 2013

Total governmental fund balances		\$ 28,883,428
Amounts reported for governmental activities on the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		81,496,276
Other long-term assets are not available to pay for current- period expenditures and therefore are deferred in the funds.		
Income taxes receivable	\$ 5,182,090	
Accounts receivable	52,446	
Intergovernmental receivable	995,633	
Special assessments receivable	 178,843	
Total		6,409,012
Unamortized balances of bond related transactions are not recorded in the funds.		
Unamortized premiums on bonds issued	(19,282)	
Unamortized discounts on bonds issued	36,767	
Unamortized deferred charges on refundings	 30,137	
Total		47,622
Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds. The assets and liabilities of the internal service funds are included in governmental activities on the statement of net position. The net position of the internal service funds, including internal balances of (\$211,903), is:		2,021,346
position of the internal service funds, including internal balances of (\$211,703), is.		2,021,340
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. The long-term liabilities are as follows:		
Accrued interest payable	(191,387)	
Special assessment bonds payable	(185,000)	
General obligation bonds payable	(8,697,612)	
OPWC loans payable	(169,140)	
Police and fire past service liability payable	(1,047,038)	
Compensated absences payable	 (3,545,565)	
Total		 (13,835,742)
Net position of governmental activities		\$ 105,021,942

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2013 (WITH COMPARATIVE TOTALS FOR 2012)

	General	Street Maintenance and Repair	City Income Tax Administration
Revenues:			
Municipal income taxes	\$ -	\$ -	\$ 24,149,733
Property and other local taxes	2,337,745	851	-
Charges for services	2,346,046	116,874	15,324
Licenses and permits	347,094	-	-
Fines and forfeitures	1,058,608	-	-
Intergovernmental	2,440,871	2,858,231	-
Special assessments	-	-	-
Investment income	47,066	1,479	-
Increase (decrease) in fair value			
of investments	(9,945)	-	-
Rental income	71,892	12,809	-
Contributions and donations	5,765	-	-
Reimbursements	961,001	18,142	367
Tax increment financing	-	-	-
Other	33,758	409	-
Total revenues	9,639,901	3,008,795	24,165,424
Expenditures: Current:			
General government	6,265,184	_	370,628
Security of persons and property	13,806,469	_	370,020
Public health and welfare	2,050,901	_	_
Transportation	2,030,701	2,119,378	_
	955,716	2,119,378	-
Leisure time activity		2 470 002	-
Capital outlay	705,470	3,479,003	-
Principal retirement	_	_	_
Interest and fiscal charges	_	_	_
Total expenditures	23,783,740	5,598,381	370,628
r			
Excess (deficiency) of revenues			
over (under) expenditures	(14,143,839)	(2,589,586)	23,794,796
Other financing sources (uses):			
Bond issuance.	- 110	-	-
Sale of capital assets	119	2.562.524	1 020 520
Transfers in	17,853,394	2,563,524	1,929,538
Transfers (out)	(2,510,082)	(50,643)	(20,687,867)
Total other financing sources (uses)	15,343,431	2,512,881	(18,758,329)
Net change in fund balances	1,199,592	(76,705)	5,036,467
Fund balances at beginning of year	12,470,465	1,377,519	4,623,943
Increase (decrease) in materials			
and supplies inventory	-	88,289	-
Increase (decrease) in prepaids	(1,112)	(2,884)	<u> </u>
Fund balances at end of year	\$ 13,668,945	\$ 1,386,219	\$ 9,660,410

Other Governmental Funds		Total Governmental Funds 2013		Total overnmental Funds 2012
\$	- \$	24,149,733	\$	21,563,110
426,56		2,765,164	Ψ	2,773,713
289,84		2,768,092		2,891,751
,-	_	347,094		319,236
171,00	)1	1,229,609		1,321,720
691,17		5,990,277		6,654,320
32,57		32,578		208,357
23,08		71,632		43,370
	_	(9,945)		20,690
	_	84,701		67,130
15,00	10	20,765		93,503
15,54		995,058		959,217
72,94		72,941		71,284
12,94	·1	34,167		56,187
1,737,74		38,551,866		37,043,588
392,59	16	7,028,408		8,985,945
12,88		13,819,356		14,918,793
1,09	1	2,051,992		1,947,627
197,74		2,317,126		2,281,244
•	_	955,716		1,221,237
54,55	1	4,239,024		2,961,849
609,40	1	609,401		565,989
398,39	0	398,390		424,971
1,666,66	<u> </u>	31,419,413		33,307,655
71,08	32	7,132,453		3,735,933
,		, ,		, ,
	-	-		211,000
	-	119		928
1,107,63	0	23,454,086		26,243,826
(866,83	<u> </u>	(24,115,429)		(26,726,780)
240,79		(661,224)		(271,026)
311,87	75	6,471,229		3,464,907
3,855,97	9	22,327,906		18,905,525
	-	88,289		(45,186)
	<u>-</u>	(3,996)		2,660
\$ 4,167,85	\$	28,883,428	\$	22,327,906

### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2013

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets are allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current period:  Total  The effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, donations and impairments) is to decrease net position.  Governmental funds report expenditures for prepaids and consumable inventories when purchased.  However, in the statement of activities, they are reported as an expense when consumed.  However, in the statement of activities, they are reported as an expense when consumed.  However, in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.  Income taxes  Charges for services  2,604,837  Charges for services  (29,213)  Special assessments  Intergovernmental  Intergovernmental  Intergovernmental funds, an interest expenditure is reported when due. The following items contributed to less interest being reported when due. The following items contributed to less interest being reported in the statement of activities.  Decrease in accrued interest payable  Amortization of bond gremiums  Amortization of bond gremiums  Amortization of bond premiums  Amortization of bond premiums  Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are	Net change in fund balances - total governmental funds			\$ 6,471,229
depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current period:  Capital outlays Depreciation expense Total  The effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, donations and impairments) is to decrease net position.  Governmental funds export expenditures for prepaids and consumable inventories when purchased.  However, in the statement of activities, they are reported as an expense when consumed.  Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.  Income taxes 2,604,837 Charges for services (29,213) Special assessments 1,004,004,004,004,004,004,004,004,004,00	Amounts reported for governmental activities in the statement of activities are different because:			
Depreciation expense (4,134,515) Total (163,014) The effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, donations and impairments) is to decrease net position. (139,617) Governmental funds report expenditures for prepaids and consumable inventories when purchased. However, in the statement of activities, they are reported as an expense when consumed.  Revenues in the statement of activities, they are reported as an expense when consumed.  Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.  Income taxes 2,604,837 Charges for services (29,213) Special assessments (20,2161) Intergovernmental (52,524) Total 2,490,939 In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. The following items contributed to less interest being reported when due. The following items contributed to less interest payable Amortization of bond premiums 8,611 Amortization of bond premiums 8,611 Amortization of deferred charges on refundings (1,878) Amortization of deferred charges on refundings (1,878) Total 4,758  Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Some expenses reported in the statement to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds revenues are elim	of activities, the costs of those assets are allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded			
The effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, donations and impairments) is to decrease net position.  Governmental funds report expenditures for prepaids and consumable inventories when purchased. However, in the statement of activities, they are reported as an expense when consumed.  Revenues in the statement of activities, they are reported as nexpense when consumed.  Revenues in the statement of activities, they are reported as nexpense when consumed.  Income taxes  Income taxes  Charges for services  (29,213) Special assessments  Intergovernmental (32,161) Intergovernmental (52,524)  Total  Total  10,490,939  In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. The following items contributed to less interest being reported in the statement of activities:  Decrease in accrued interest payable  Amortization of bond premiums  Amortization of bond discounts  Total  Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported in the	•	\$	, , ,	
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However, in the statement of activities, they are reported as an expense when consumed.  Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.  Income taxes 2,604,837 Charges for services (29,213) Special assessments (32,161) Intergovernmental (52,524)  Total (52,524)  Total (52,524)  In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. The following items contributed to less interest being reported in the statement of activities:  Decrease in accrued interest payable (1,878) Amortization of bond premiums (1,878) Amortization of bond discounts (1,878) Amortization of deferred charges on refundings (12,055)  Total (1,878) Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  648,027  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds including internal balance activity of (\$66,631), is allocated among the governmental activities.				(139,617)
are not reported as revenues in the funds.  Income taxes Charges for services (29,213) Special assessments (32,161) Intergovernmental (52,524)  Total (52,524)  Total  Tot		i.		84,293
Charges for services Special assessments Intergovernmental (52,524)  Total  Total  1	•			
Special assessments Intergovernmental  Total  Total  2,490,939  In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. The following items contributed to less interest being reported in the statement of activities:  Decrease in accrued interest payable Amortization of bond premiums Amortization of bond discounts Amortization of deferred charges on refundings Total  Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  5,2490,939  2,490,939  2,490,939  2,490,939  10,080  3,611  4,080  4,758  4,758  4,758  638,831  5,000  638,831  5,000  638,831  5,000  648,027	Income taxes		2,604,837	
Intergovernmental  Total  Total  2,490,939  In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. The following items contributed to less interest being reported in the statement of activities:  Decrease in accrued interest payable  Amortization of bond premiums  Amortization of bond discounts  Amortization of deferred charges on refundings  Total  Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  5,490,939  10,490,939  10,490,939  10,490,939  10,490,939  10,490,939  10,490,939  10,490,939  10,490,939  10,490,939  10,490,939  10,490,930  1	Charges for services		(29,213)	
Total  In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. The following items contributed to less interest being reported in the statement of activities:  Decrease in accrued interest payable Amortization of bond premiums Amortization of bond discounts Amortization of deferred charges on refundings Total  Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Some expenses reported in the statement to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  2,490,939  10,080	•		` ' '	
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. The following items contributed to less interest being reported in the statement of activities:  Decrease in accrued interest payable  Amortization of bond premiums  Amortization of bond discounts  Amortization of deferred charges on refundings  Total  Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.	Intergovernmental		(52,524)	
governmental funds, an interest expenditure is reported when due. The following items contributed to less interest being reported in the statement of activities:  Decrease in accrued interest payable Amortization of bond premiums Amortization of bond discounts Amortization of bond discounts Amortization of deferred charges on refundings Total Amortization of deferred charges on refundings Total Appayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  10,080 10	Total			2,490,939
Amortization of bond premiums Amortization of bond discounts Amortization of deferred charges on refundings Amortization of deferred charges on refundings  Total  4,758  Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  600,187	governmental funds, an interest expenditure is reported when due. The following			
Amortization of bond premiums Amortization of bond discounts Amortization of deferred charges on refundings Amortization of deferred charges on refundings Total  4,758  Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  600,187	Decrease in accrued interest payable		10,080	
Amortization of deferred charges on refundings  Total  4,758  Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  (12,055)  4,758  4,758  4,758  638,831  Some expenses reported in the statement of activities activities as expenditures in governmental funds.  648,027	* *		8,611	
Total  Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  4,758  4,758  638,831  648,027			(1,878)	
Repayments of bonds, loans and the police and fire past service service liability are expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  648,027  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  600,187	Amortization of deferred charges on refundings		(12,055)	
expenditures in the governmental funds, but the repayments reduce long-term liabilities on the statement of net position.  Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  638,831  648,027	Total			4,758
Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  648,027  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  600,187				
require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  648,027  Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  600,187	liabilities on the statement of net position.			638,831
Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-wide statement of activities. Governmental fund expenditures and the related internal service funds revenues are eliminated. The net revenue (expense) of the internal service funds, including internal balance activity of (\$66,631), is allocated among the governmental activities.  600,187	require the use of current financial resources and therefore are not reported as expenditures			648.027
	Internal service funds are used by management to charge the costs of self-insurance, workers' compensation and central stores operations to individual funds and are not reported in the City-w statement of activities. Governmental fund expenditures and the related internal service funds	⁄ide		0.10,027
Change in net position of governmental activities \$ 10,635,633	internal balance activity of (\$66,631), is allocated among the governmental activities.			 600,187
	Change in net position of governmental activities			\$ 10,635,633

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL GENERAL FUND

#### FOR THE YEAR ENDED DECEMBER 31, 2013

	Budgeted Amounts				Fir	riance with nal Budget Positive	
		Original		Final	Actual		Positive Negative)
Revenues:	-	Original			 1100001		(eguerve)
Property and other local taxes	\$	1,979,523	\$	2,188,393	\$ 2,337,745	\$	149,352
Charges for services		1,986,552		2,196,164	2,346,046		149,882
Licenses and permits		293,907		324,919	347,094		22,175
Fines and forfeitures		896,393		990,977	1,058,608		67,631
Intergovernmental		2,066,846		2,284,931	2,440,871		155,940
Investment income		39,854		44,059	47,066		3,007
(Decrease) in fair value							
of investments		(8,423)		(9,310)	(9,945)		(635)
Rental income		60,876		67,299	71,892		4,593
Contributions and donations		4,882		5,397	5,765		368
Reimbursements		813,743		899,605	961,001		61,396
Other		27,288		30,167	 32,226		2,059
Total revenues		8,161,441		9,022,601	 9,638,369		615,768
Expenditures:							
Current:							
General government		6,427,121		6,953,102	6,077,399		875,703
Security of persons and property		15,183,556		14,733,128	13,806,469		926,659
Public health and welfare		1,992,022		2,144,331	2,050,901		93,430
Leisure time activity		1,191,618		1,141,802	955,716		186,086
Capital outlay		-		716,270	 705,470		10,800
Total expenditures		24,794,317		25,688,633	 23,595,955		2,092,678
Excess of expenditures over revenues		(16,632,876)		(16,666,032)	(13,957,586)		2,708,446
Other financing sources (uses):							
Sale of capital assets		101		112	119		7
Transfers in		15,117,644		16,712,792	17,853,394		1,140,602
Transfers (out)		(305,000)		(2,710,082)	(2,710,082)		-
Total other financing sources (uses)		14,812,745		14,002,822	15,143,431		1,140,609
Net change in fund balances		(1,820,131)		(2,663,210)	1,185,845		3,849,055
Fund balances at beginning of year		11,899,135		11,899,135	11,899,135		-
(Decrease) in prepaids		(1,112)		(1,112)	(1,112)		-
Fund balance at end of year	\$	10,077,892	\$	9,234,813	\$ 13,083,868	\$	3,849,055

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL STREET MAINTENANCE AND REPAIR FUND FOR THE YEAR ENDED DECEMBER 31, 2013

	Budgeted Amounts					Fi	Variance with Final Budget Positive	
		Original		Final	Actual	(1	Negative)	
Revenues:					 			
Property and other local taxes	\$	600	\$	917	\$ 851	\$	(66)	
Charges for services		123,150		125,910	116,874		(9,036)	
Intergovernmental		1,740,000		3,079,208	2,858,231		(220,977)	
Investment income		1,500		1,593	1,479		(114)	
Rental income		31,209		13,799	12,809		(990)	
Reimbursements		23,000		19,545	18,142		(1,403)	
Other		<u>-</u>		441	 409		(32)	
Total revenues		1,919,459		3,241,413	 3,008,795		(232,618)	
Expenditures:								
Current:								
Transportation		2,503,133		2,550,818	2,119,378		431,440	
Capital outlay		-		3,479,003	3,479,003		-	
Total expenditures		2,503,133		6,029,821	5,598,381		431,440	
Excess of expenditures over revenues		(583,674)		(2,788,408)	 (2,589,586)		198,822	
Other financing sources (uses):								
Transfers in		165,000		2,761,716	2,563,524		(198,192)	
Transfers (out)		-		(50,643)	(50,643)		-	
Total other financing sources (uses)		165,000		2,711,073	 2,512,881		(198,192)	
Net change in fund balances		(418,674)		(77,335)	(76,705)		630	
Fund balances at beginning of year		1,377,519		1,377,519	1,377,519		-	
Increase in materials and supplies inventory .		88,289		88,289	88,289		-	
(Decrease) in prepaids		(2,884)		(2,884)	 (2,884)			
Fund balance at end of year	\$	1,044,250	\$	1,385,589	\$ 1,386,219	\$	630	

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL CITY INCOME TAX ADMINISTRATION FUND FOR THE YEAR ENDED DECEMBER 31, 2013

	Budgeted	Amounts		Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Revenues:				
Municipal income taxes	\$ 18,640,000	\$ 24,865,700	\$ 24,149,733	\$ (715,967)
Charges for services	13,500	15,343	15,324	(19)
Reimbursements		367	367	
Total revenues	18,653,500	24,881,410	24,165,424	(715,986)
Expenditures:				
Current:				
General government	919,001	437,326	370,628	66,698
Total expenditures	919,001	437,326	370,628	66,698
Excess of revenues over expenditures	17,734,499	24,444,084	23,794,796	(649,288)
Other financing sources (uses):				
Transfers in	2,819,360	1,736,872	1,929,538	192,666
Transfers (out)	(14,801,640)	(20,704,667)	(20,687,867)	16,800
Total other financing sources (uses)	(11,982,280)	(18,967,795)	(18,758,329)	209,466
Net change in fund balances	5,752,219	5,476,289	5,036,467	(439,822)
Fund balances at beginning of year	4,623,943	4,623,943	4,623,943	
Fund balance at end of year	\$ 10,376,162	\$ 10,100,232	\$ 9,660,410	\$ (439,822)

#### STATEMENT OF NET POSITION PROPRIETARY FUNDS DECEMBER 31, 2013

(WITH COMPARATIVE TOTALS FOR 2012)

**Business-type Activities - Enterprise Funds** Nonmajor Water Pollution **Enterprise** Assets: Water Control **Funds** Airport Current assets: 8,376,148 \$ 5,259,039 \$ \$ 64,347 Equity in pooled cash and investments . . . . . 420,063 Cash with escrow agent . . . . . . . . . . . . . . 9,791 Receivables (net of allowances for uncollectibles). 1,535,644 425,773 106,648 403,862 32,782 22,388 10,448 388 Materials and supplies inventory. . . . . . . . 596,391 46,702 80,946 10,550,756 6,157,764 618,105 64.735 Noncurrent assets: Restricted assets: 732,019 5,660,611 Equity in pooled cash and investments. . . . Capital assets: 708,831 3,450,248 95,962 Nondepreciable capital assets . . . . . . . 1,931,100 Depreciable capital assets, net. . . . . . . 50,695,306 81,570,860 10,617,907 516,256 612,218 Total noncurrent assets . . . . . . . . . . . . . . . . 53,358,425 87,940,302 14,068,155 63,909,181 94,098,066 14,686,260 676,953 **Deferred outflows of resources:** Unamortized deferred charges on debt refunding 183,014 103,174 Total deferred outflows of resources . . . . . . 103,174 183,014 Total assets and deferred outflows of resources. 64,012,355 94,281,080 14,686,260 676,953 Liabilities: Current liabilities: Accounts payable. . . . . . . . . . . . . . . . . 66.203 134,942 31.272 782 Contracts payable. . . . . . . . . . . . . . . . . 472,574 Accrued wages and benefits payable . . . . . . 47,450 37,232 5,803 1,463 Insurance deposits payable . . . . . . . . . . . . 115,423 91,380 14,038 3,418 Retainage payable . . . . . . . . . . . . . . . . . 9,791 Workers' compensation payable . . . . . . . . Due to other funds . . . . . . . . . . . . . . . . 403,862 Deposits held and due to others . . . . . . . 655,300 Accrued interest payable . . . . . . . . . . . . 88,906 438.041 Compensated absences payable - current. . . . 228,547 152,174 24,618 2,005 Bonds payable - current . . . . . . . . . . . . . 655,000 635,000 Loans payable - current . . . . . . . . . . . . . 248,578 1,935,711 Total current liabilities . . . . . . . . . . . . . . . . . 75,731 2,991,634 3,424,480 7,668 Long-term liabilities: Compensated absences payable . . . . . . . . 57,641 224,343 81,735 3,930 Bonds payable . . . . . . . . . . . . . . . . . . 2.530.241 2,156,800 Loans payable . . . . . . . . . . . . . . . . . . 3.282.590 16,322,383 Total long-term liabilities . . . . . . . . . . . . 81,735 3,930 5,870,472 18,703,526 8,862,106 22,128,006 157,466 11,598 Net position: Net investment in capital assets . . . . . . . . . 46,013,171 61,412,811 14,068,155 612,218

Adjustment to reflect the consolidation of the internal service funds activities related to enterprise funds. Net position of business-type activities

Restricted for capital projects. . . . . . . . . . . . .

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

732,019

8,405,059

55,150,249

5,660,611

5,079,652

72,153,074

\$

460,639

\$

14,528,794

53,137

665,355

2013 Enterprise Funds Total	<b>Enterprise</b> Enterprise		2012 Governmental Activities - Internal Service Funds	
\$ 14,119,597	\$ 10,232,884	\$ 2,302,697	\$ 1,766,537	
9,791	-	-	_	
2,068,065	2,122,868	42	37	
403,862	411,122	-	-	
66,006	62,061	19,938	13,337	
724,039	692,337	4,467	2,465	
17,391,360	13,521,272	2,327,144	1,782,376	
6,392,630	5,985,364	-	-	
6,186,141	9,383,006	-	-	
143,400,329	143,572,879			
155,979,100	158,941,249			
173,370,460	172,462,521	2,327,144	1,782,376	
207 100	266 201			
286,188 286,188	366,201 366,201			
173,656,648	172,828,722 2,327,144 1,78			
233,199	288,970	12,662	826	
472,574	14,500	12,002	- 620	
91,948	116,160	_	_	
224,259	87,887	_	_	
9,791	-	_	_	
-	_	81,233	215,119	
403,862	411,122	-		
655,300	607,921	<u>-</u>	_	
526,947	587,358	<u>-</u>	_	
407,344	477,862	_	_	
1,290,000	1,240,000	_	_	
2,184,289	2,101,353	_	_	
6,499,513	5,933,133	93,895	215,945	
367,649	244,744	-	-	
4,687,041	6,007,820	-	-	
19,604,973	21,789,262			
24,659,663	28,041,826			
31,159,176	33,974,959	93,895	215,945	
122,106,355	122,183,651	-	-	
6,392,630	5,985,364	_	-	
13,998,487	10,684,748	2,233,249	1,566,431	
142,497,472	138,853,763	\$ 2,233,249	\$ 1,566,431	
211,903	145,272			
\$ 142,709,375	\$ 138,999,035			

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2013 (WITH COMPARATIVE TOTALS FOR 2012)

**Business-type Activities - Enterprise Funds** Nonmajor Water Pollution **Enterprise** Water Control **Funds** Airport **Operating revenues:** \$ Charges for services . . . . . . . . . . . . . . . \$ \$ 9,245,878 \$ 1,022,799 64,671 8,158,604 Other operating revenues . . . . . . . . . . 77,980 9,563 1,243 8,236,584 9,255,441 1,022,799 65,914 Total operating revenues. . . . . . . . . . . . . **Operating expenses:** Personal services . . . . . . . . . . . . . . . . . 2,607,321 2,074,635 315,473 89,142 Contract services. . . . . . . . . . . . . . . . 1,293,880 112.012 7,374 448,652 Materials and supplies. . . . . . . . . . . . . 943,958 728,108 20,049 380,302 345,383 492,910 18,001 6,928 1,328,132 2,117,803 1,021,117 29,430 6,359,530 2,194,711 Total operating expenses. . . . . . . . . . . . 5,673,446 152,923 Operating income (loss) . . . . . . . . . . . . 2,563,138 2,895,911 (1,171,912)(87,009) **Nonoperating revenues (expenses):** Intergovernmental . . . . . . . . . . . . . . . 62,588 81,447 32,172 Interest income. . . . . . . . . . . . . . . . . . 16,291 18,084 Loss on disposal of capital assets . . . . . (37,610)(227, 137)Interest and fiscal charges . . . . . . . . . . (938,928)Total nonoperating revenues (expenses). . . . (148,258)(877,007)32,172 Income (loss) before contributions and 2,414,880 2,018,904 (1,139,740)(87,009)Capital contributions. . . . . . . . . . . . . . . 72,033 19,197 84,101 179,067 82,276 2,486,913 2,038,101 Change in net position . . . . . . . . . . . . . (876,572)(4,733)Net position at beginning of year . . . . . . . 52,663,336 70,114,973 15,405,366 670,088

Adjustment to reflect the consolidation of internal service funds activities related to enterprise funds.

Change in net position of business-type activities.

Net position at end of year. . . . . . . . . . .

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

55,150,249

72,153,074

14,528,794

665,355

\$ 18,491,952       \$ 19,016,054       \$ 492,068       \$ 533,074         18,580,738       19,076,881       492,068       533,074         5,086,571       5,320,521       -       -         1,861,918       1,592,463       48,803       77,109         2,072,417       2,249,034       14,798       20,122         863,222       879,464       -       -         -       -       162,319       335,588         4,496,482       4,370,229       -       -         -       350       -       -         14,380,610       14,412,061       225,920       432,819         4,200,128       4,664,820       266,148       100,255         176,207       174,907       -       -         34,375       29,900       670       1,012         (37,610)       -       -       -         (993,093)       (1,086,465)       670       1,012         3,207,035       3,578,355       266,818       101,267         175,331       602,142       -       -         261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267	2013 Enterprise Funds Total		2012 Enterprise 'unds Total	Ac 1	2013 vernmental etivities - internal vice Funds	2012 Governmental Activities - Internal Service Funds		
18,580,738         19,076,881         492,068         533,074           5,086,571         5,320,521         -         -           1,861,918         1,592,463         48,803         77,109           2,072,417         2,249,034         14,798         20,122           863,222         879,464         -         -           -         -         162,319         335,588           4,496,482         4,370,229         -         -           -         350         -         -           14,380,610         14,412,061         225,920         432,819           4,200,128         4,664,820         266,148         100,255           176,207         174,907         -         -           34,375         29,900         670         1,012           (37,610)         -         -         -           (993,093)         (1,086,465)         670         1,012           3,207,035         3,578,355         266,818         101,267           175,331         602,142         -         -           261,343         482,954         400,000         -           3,643,709         4,663,451         666,818         101,267	\$		\$	\$	492,068	\$	533,074	
1,861,918       1,592,463       48,803       77,109         2,072,417       2,249,034       14,798       20,122         863,222       879,464       -       -         -       -       162,319       335,588         4,496,482       4,370,229       -       -         -       350       -       -         14,380,610       14,412,061       225,920       432,819         4,200,128       4,664,820       266,148       100,255         176,207       174,907       -       -         34,375       29,900       670       1,012         (37,610)       -       -       -         (993,093)       (1,086,465)       670       1,012         3,207,035       3,578,355       266,818       101,267         175,331       602,142       -       -         261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164         \$ 2,233,249       \$ 1,566,431					492,068		533,074	
1,861,918       1,592,463       48,803       77,109         2,072,417       2,249,034       14,798       20,122         863,222       879,464       -       -         -       -       162,319       335,588         4,496,482       4,370,229       -       -         -       350       -       -         14,380,610       14,412,061       225,920       432,819         4,200,128       4,664,820       266,148       100,255         176,207       174,907       -       -         34,375       29,900       670       1,012         (37,610)       -       -       -         (993,093)       (1,086,465)       670       1,012         3,207,035       3,578,355       266,818       101,267         175,331       602,142       -       -         261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164         \$ 2,233,249       \$ 1,566,431		5 086 571	5 320 521					
2,072,417       2,249,034       14,798       20,122         863,222       879,464       -       -         -       -       162,319       335,588         4,496,482       4,370,229       -       -         -       350       -       -         14,380,610       14,412,061       225,920       432,819         4,200,128       4,664,820       266,148       100,255         176,207       174,907       -       -         34,375       29,900       670       1,012         (37,610)       -       -       -         (1,166,065)       (1,291,272)       -       -         (993,093)       (1,086,465)       670       1,012         3,207,035       3,578,355       266,818       101,267         175,331       602,142       -       -         261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164       \$       2,233,249       \$       1,566,431         66,631       47,740       \$       2,233,249       \$       1,566,431					48 803		77 100	
863,222       879,464       -       <								
- 162,319 335,588 4,496,482 4,370,229					-		20,122	
4,496,482       4,370,229       -		-	-		162.319		335,588	
-         350         -         -           14,380,610         14,412,061         225,920         432,819           4,200,128         4,664,820         266,148         100,255           176,207         174,907         -         -           34,375         29,900         670         1,012           (37,610)         -         -         -           (1,166,065)         (1,291,272)         -         -           (993,093)         (1,086,465)         670         1,012           3,207,035         3,578,355         266,818         101,267           175,331         602,142         -         -           261,343         482,954         400,000         -           3,643,709         4,663,451         666,818         101,267           1,566,431         1,465,164           \$ 2,233,249         \$ 1,566,431           66,631         47,740		4,496,482	4,370,229		-		, -	
4,200,128       4,664,820       266,148       100,255         176,207       174,907       -       -         34,375       29,900       670       1,012         (37,610)       -       -       -         (1,166,065)       (1,291,272)       -       -         (993,093)       (1,086,465)       670       1,012         3,207,035       3,578,355       266,818       101,267         175,331       602,142       -       -         261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164         \$ 2,233,249       \$ 1,566,431         66,631       47,740		-			-		-	
176,207       174,907       -       -         34,375       29,900       670       1,012         (37,610)       -       -       -         (1,166,065)       (1,291,272)       -       -         (993,093)       (1,086,465)       670       1,012         3,207,035       3,578,355       266,818       101,267         175,331       602,142       -       -         261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164         \$ 2,233,249       \$ 1,566,431         66,631       47,740		14,380,610	14,412,061		225,920		432,819	
34,375       29,900       670       1,012         (37,610)       -       -       -         (1,166,065)       (1,291,272)       -       -         (993,093)       (1,086,465)       670       1,012         3,207,035       3,578,355       266,818       101,267         175,331       602,142       -       -         261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164         \$ 2,233,249       \$ 1,566,431         66,631       47,740		4,200,128	4,664,820		266,148		100,255	
34,375       29,900       670       1,012         (37,610)       -       -       -         (1,166,065)       (1,291,272)       -       -         (993,093)       (1,086,465)       670       1,012         3,207,035       3,578,355       266,818       101,267         175,331       602,142       -       -         261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164         \$ 2,233,249       \$ 1,566,431         66,631       47,740		176 207	174.007					
(37,610)       -<					- 670		1.012	
(1,166,065)       (1,291,272)       -       -         (993,093)       (1,086,465)       670       1,012         3,207,035       3,578,355       266,818       101,267         175,331       602,142       -       -         261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164         \$ 2,233,249       \$ 1,566,431         66,631       47,740			29,900		070		1,012	
(993,093)     (1,086,465)     670     1,012       3,207,035     3,578,355     266,818     101,267       175,331     602,142     -     -       261,343     482,954     400,000     -       3,643,709     4,663,451     666,818     101,267       1,566,431     1,465,164       \$ 2,233,249     \$ 1,566,431       66,631     47,740			(1 291 272)		_		-	
175,331       602,142       -       -         261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164         \$ 2,233,249       \$ 1,566,431         66,631       47,740					670		1,012	
175,331       602,142       -       -         261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164         \$ 2,233,249       \$ 1,566,431         66,631       47,740								
261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164         \$ 2,233,249       \$ 1,566,431         66,631       47,740		3,207,035	3,578,355		266,818		101,267	
261,343       482,954       400,000       -         3,643,709       4,663,451       666,818       101,267         1,566,431       1,465,164         \$ 2,233,249       \$ 1,566,431         66,631       47,740		175.331	602,142		_		_	
1,566,431     1,465,164       \$ 2,233,249     \$ 1,566,431       66,631     47,740			 · · · · · · · · · · · · · · · · · · ·		400,000			
\$ 2,233,249 \\ 66,631 \\ 47,740		3,643,709	4,663,451		666,818		101,267	
66,631 47,740					1,566,431		1,465,164	
				\$	2,233,249	\$	1,566,431	
\$ 3.710.340 \$ 4.711.191		66,631	 47,740					
	\$	3.710.340	\$ 4.711.191					

## STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2013 (WITH COMPARATIVE TOTALS FOR 2012)

**Business-type Activities - Enterprise Funds Nonmajor** Water Pollution Enterprise **Funds** Water Control Airport Cash flows from operating activities: 64,671 Cash received from customers. . . . . . . . . . . . . . . . . \$ 8,227,321 \$ 9,260,315 \$ 1,003,246 Cash received from other operations . . . . . . . . . 77,980 9,563 1,243 Cash payments for personal services . . . . . . . . (2.559.478)(1.976,780)(299,616)(86,150)Cash payments for contract services. . . . . . . . . . (394,433)(1,295,667)(111,246)(7,347)Cash payments for materials and supplies . . . . . . (344,259)(794,029)(996,751) (24,851)(352,643)(492,910)(18,001)(6.928)Cash payments for claims . . . . . . . . . . . . . . . . . . Net cash provided by (used in) 4,001,996 5,160,262 (219.646)(59.362)Cash flows from noncapital financing activities: Grants and contributions . . . . . . . . . . . . . . . . 62,588 81,447 32,172 179,067 82,276 Net cash provided by (used in) noncapital 62,588 81,447 211,239 82,276 Cash flows from capital and related financing activities: (44,382)Acquisition of capital assets . . . . . . . . . . . . . . . (78,238)(11,466)(481,287)84,101 Principal paid on bonds . . . . . . . . . . . . . . . . (630,000)(610,000)Interest paid on bonds . . . . . . . . . . . . . . . . . (121,465)(152,614)Principal paid on loans. . . . . . . . . . . . . . . . . . . (242,780)(1,858,573)Interest paid on loans . . . . . . . . . . . . . . . . . . (98,673)(804,490)Net cash used in capital and related 39,719 (1,574,205)(3,503,915)(11,466)Cash flows from investing activities: 15,472 17,365 Net cash provided by investing activities . . . . . . 15,472 17,365 Net increase (decrease) in cash 2,505,851 1,755,159 31,312 11,448 388,751 52,899 Cash and cash equivalents at beginning of year . . . 6,612,107 9,164,491 9,117,958 10,919,650 420,063 64,347 Cash and cash equivalents at end of year . . . . . . \$

2013 Enterprise Funds Total	2012 Enterprise Funds Total	2013 Governmental Activities - Internal Service Funds	2012 Governmental Activities - Internal Service Funds
\$ 18,555,553	\$18,914,593	\$ 492,068	\$533,074
88,786	60,827	-	-
(4,922,024)	(5,322,413)	-	-
(1,808,693)	(1,548,208)	(55,404)	(78,083)
(2,159,890)	(2,167,883)	(4,964)	(18,915)
(970, 492)	(350)	-	-
 (870,482)	(883,936)	(296,205)	(329,780)
 8,883,250	9,052,630	135,495	106,296
176,207	174,907	_	_
-	353,200	_	-
 261,343	482,954	400,000	
 437,550	1,011,061	400,000	
(615,373)	(2,026,113)	-	_
84,101	229,585	-	-
(1,240,000)	(1,250,000)	-	-
(274,079)	(316,892)	-	-
(2,101,353)	(2,021,781)	-	-
 (903,163)	(982,733)		-
 (5,049,867)	(6,367,934)		
32,837	31,006	665	1,135
32,837	31,006	665	1,135
4,303,770	3,726,763	536,160	107,431
16,218,248	12,491,485	1,766,537	1,659,106
\$ 20,522,018	\$ 16,218,248	\$ 2,302,697	\$ 1,766,537

<sup>- -</sup> Continued

#### STATEMENT OF CASH FLOWS PROPRIETARY FUNDS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2013 (WITH COMPARATIVE TOTALS FOR 2012)

	Business-type Activities - Enterprise Funds							
Reconciliation of operating income (loss) to net		Water	Wa	ter Pollution Control		Airport		Nonmajor Enterprise Funds
cash provided by (used in) operating activities:								
Operating income (loss)	\$	2,563,138	\$	2,895,911	\$	(1,171,912)	\$	(87,009)
Adjustments:								
Depreciation		1,328,132		2,117,803		1,021,117		29,430
Changes in assets and liabilities:								
(Increase) decrease in accounts receivable		68,717		7,177		(19,553)		-
Decrease in due from other funds		-		7,260		-		-
(Increase) decrease in materials and								
supplies inventory		(31,614)		(2,190)		2,102		-
(Increase) decrease in prepayments		(2,951)		(1,787)		766		27
Increase (decrease) in accounts payable		(21,179)		38,233		(68,023)		(4,802)
Increase (decrease) in accrued wages and benefits		(28,634)		3,384		829		209
Increase (decrease) in compensated								
absences payable		8,843		38,798		4,351		395
Increase (decrease) in insurance deposits payable		67,634		55,673		10,677		2,388
Increase in deposits held and due to others		47,379		-		-		-
(Decrease) in deferred revenue		-		-		-		-
Increase (decrease) in workers'								
compensation payable		-		-		-		-
Increase in retainage payable		9,791		-		-		-
(Decrease) in due to other funds		(7,260)						
Net cash provided by (used in) operating activities	\$	4,001,996	\$	5,160,262	\$	(219,646)	\$	(59,362)

#### **Non-cash Transactions:**

During 2013, the Water Pollution Control fund received \$19,197 in capital contributions of donated sewer lines from private developers. During 2012, the Water fund received \$72,033 in capital contributions of donated water lines from private developers. At December 31, 2013 and 2012, the Water fund purchased \$472,574 and \$14,500, respectively, in capital assets on account.

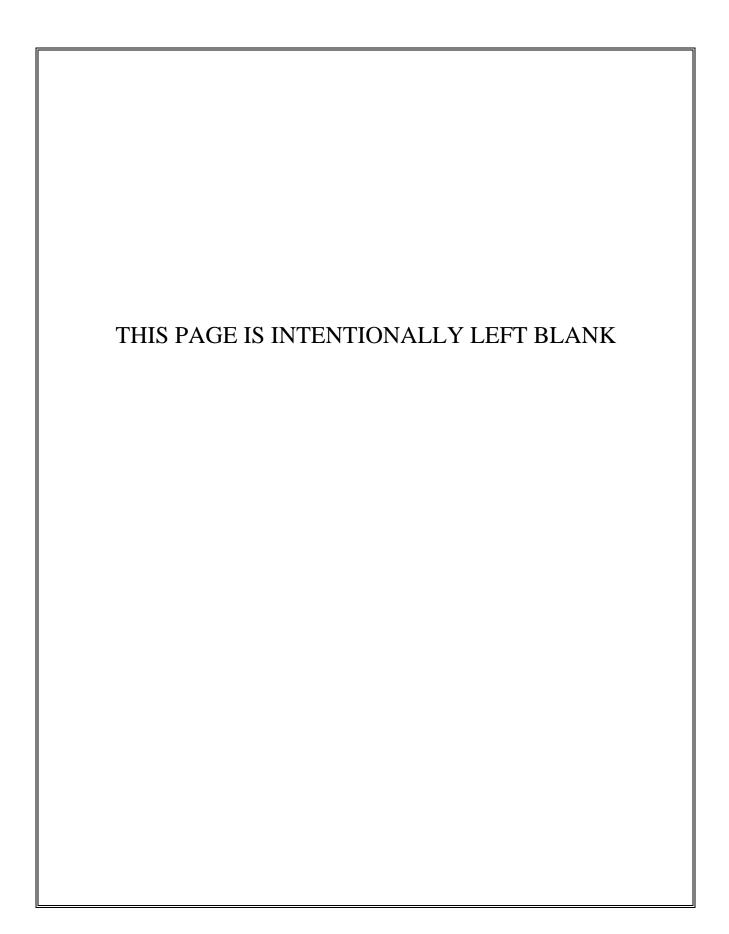
2013 Enterprise unds Total	2012 Enterprise unds Total	2013 Governmental Activities - Internal Service Funds		Ao 1	2012 vernmental ctivities - internal vice Funds
\$ 4,200,128	\$ 4,664,820	\$	266,148	\$	100,255
4,496,482	4,370,229		-		-
56,341 7,260	(94,599) 4,472		- -		- -
(31,702) (3,945)	58,756 (4,966)		(2,002) (6,601)		846 (588)
(55,771) (24,212)	22,395 46,536		11,836		(25)
52,387 136,372 47,379	(46,845) (1,583) 49,221 (11,334)		- - -		- - -
9,791 (7,260)	- - (4,472)		(133,886)		5,808
\$ 8,883,250	\$ 9,052,630	\$	135,495	\$	106,296

#### STATEMENT OF FIDUCIARY NET POSITION FIDUCIARY FUNDS DECEMBER 31, 2013

	Priva	ate-Purpose Trust	Agency		
Assets:			\ <u>-</u>		
Equity in pooled cash					
and investments	\$	161,264	\$	98,497	
Cash in segregated accounts		-		31,159	
Receivables:					
Accrued interest		5			
Total assets		161,269	\$	129,656	
Liabilities:					
Accounts payable		-	\$	3,087	
Deposits held and due to others				126,569	
Total liabilities			\$	129,656	
Net position:					
Held in trust for private cemetery care		161,269			
Total net position	\$	161,269			

## STATEMENT OF CHANGES IN FIDUCIARY NET POSITION FIDUCIARY FUND FOR THE YEAR ENDED DECEMBER 31, 2013

	Private-Purpose Trust	
Additions:	·	
Investment income	\$	107
Other		200
Total additions		307
Deductions:  Cemetery care		2,195 2,195
Change in net position		(1,888)
Net position at beginning of year		163,157
Net position at end of year	\$	161,269



### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### NOTE 1 - DESCRIPTION OF THE CITY

The City of Findlay (the "City") was incorporated in 1838 under the laws of the State of Ohio. The City of Findlay is a statutory City operating under the Mayor/Council form of municipal government. Services provided include police, fire, recreation programs (including parks and an outdoor swimming pool), street repair and maintenance, water and wastewater treatment, engineering, airport, municipal court, work release facility and general administrative services. Except for water and sewage, the major utilities are provided by private entities.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements (BFS) of the City have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles. The City's significant accounting policies are described below.

#### A. Reporting Entity

The City's reporting entity has been defined in accordance with GASB Statement No. 14, "<u>The Financial Reporting Entity</u>" as amended by GASB Statement No. 39, "<u>Determining Whether Certain Organizations Are Component Units</u>" and GASB Statement No. 61, ""<u>The Financial Reporting Entity: Omnibus an amendment of GASB Statements No. 14 and No. 34</u>". The reporting entity is composed of the primary government, component units, and other organizations that are included to ensure the financial statements of the City are not misleading.

The primary government of the City consists of all funds, departments, boards, and agencies that are not legally separate from the City. The City's Municipal Court is not legally separate from the City, nor does it possess separate corporate powers. As such, the operational activity of the City's Municipal Court is reflected in the general fund of the City. The operational activity of the Court is included in the City's reporting entity because of the significance of its operational and financial relationships with the City. The amount of fines and forfeitures collected by the Court that are disbursed to various State and local governments is reflected in an agency fund.

Component units are legally separate organizations for which the City is financially accountable. The City is financially accountable for an organization if the City appoints a voting majority of the organization's Governing Board and (1) the City is able to significantly influence the programs or services performed or provided by the organization; or (2) the City is legally entitled to or can otherwise access the organization's resources; or (3) the City is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the City is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the City in that the City approves the budget, the issuance of debt or the levying of taxes. Certain organizations are also included as component units if the nature and significance of the relationship between the primary government and the organization is such that exclusion by the primary government would render the primary government's financial statements incomplete or misleading. Based upon the application of these criteria, the City has no component units. The basic financial statements of the reporting entity include only those of the City (the primary government).

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The following organizations are described due to their relationship to the City.

#### JOINTLY GOVERNED ORGANIZATIONS

#### Hancock Metropolitan Housing Authority

The Hancock Metropolitan Housing Authority (the "Housing Authority") is a jointly governed organization between Hancock County and the City of Findlay. The Housing Authority was established under Section 3735.27 of the Ohio Revised Code to provide safe, decent and sanitary housing to the citizens. Two members of the Board of Trustees are appointed by the Hancock County Probate Court Judge, two members are appointed by the mayor of the City of Findlay, and one member is appointed by the Hancock County Commissioners. Separate financial statements may be obtained from the Hancock Metropolitan Housing Authority, 1800 North Blanchard Street, Findlay, Ohio, 45840.

#### Blanchard Valley Port Authority

The Blanchard Valley Port Authority (the "Port Authority") is a jointly governed organization between the City of Findlay and Hancock County. The Authority was established pursuant to Ohio Revised Code Section 4582.21. The purpose of the Port Authority is to provide for the improvement and economic development in Hancock County and the City of Findlay.

The Port Authority is governed by a Board of Directors consisting of seven appointed members. Three are appointed by the Mayor of the City of Findlay, with the consent of City Council, three are appointed by the Hancock County Commissioners, and one is a joint appointment.

The Port Authority may be dissolved at any time upon the enactment of an ordinance by the City of Findlay Council and resolution by the Hancock County Board of Commissioners provided that upon dissolution, any real or personal property or combination thereof which has been received from or made available by the City of Findlay or Hancock County shall be returned to the subdivision from which it was received or made available. In the event of the dissolution, after paying all expenses, debts or funds or any remaining real or personal property belonging to the Port Authority shall be distributed to the City of Findlay and Hancock County equally. Financial information for the Blanchard Valley Port Authority can be obtained from the Hancock County Auditor, 300 South Main Street, Findlay, Ohio 45840-3345.

#### **Hancock Regional Planning Commission**

The Hancock Regional Planning Commission (the "Planning Commission") is a jointly governed organization between Hancock County and the City of Findlay. The Planning Commission provides professional planning services for the City and Hancock County. The Planning Commission is responsible for enforcement of the Hancock County subdivision regulations, lot splits, assistance to the villages and township zoning codes, zoning advisory and city planning reviews. The City and Hancock County appoint 10 and 12 members, respectively, to the Planning Commission Board. Separate financial statements may be obtained from the Hancock County Regional Planning Commission, 318 Dorney Plaza, Room 304, Findlay, Ohio, 45840.

#### B. Basis of Presentation

The City's BFS consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a detailed level of financial information.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Government-wide Financial Statements - The statement of net position and the statement of activities display information about the City as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The activities of the internal service funds are eliminated to avoid "doubling up" revenues and expenses. The statements distinguish between those activities of the City that are governmental and those that are considered business-type activities. On the statement of activities, interfund services provided and used are not eliminated in the process of consolidation.

The statement of net position presents the financial condition of the governmental and business-type activities of the City at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the City's governmental activities and for the business-type activities of the City. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental functions are self-financing or draw from the general revenues of the City.

**Fund Financial Statements** - During the year, the City segregates transactions related to certain City functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the City at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The internal service funds are presented in a single column on the face of the proprietary fund financial statements. Fiduciary funds are reported by type.

## C. Fund Accounting

The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

Governmental Funds - Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities and deferred inflows are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities and deferred inflows is reported as fund balance.

The following are the City's major governmental funds:

<u>General fund</u> - The general fund is used to account for and report all financial resources not accounted for and reported in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Street maintenance and repair</u> - This fund is used to account for 92.5% of the City's share of gasoline taxes and motor vehicle license fees as required by state statute. Expenditures of this fund are for street maintenance and construction.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

<u>City income tax administration</u> - This fund accounts for the receipts from the assessment of a 1.00% income tax and the cost of operating the collection department. The temporary 0.25% income tax increase ended December 31, 2012. The use of this money is determined by Council. For 2013, 84% was transferred to the general fund and 16% was used for general capital improvements. For 2014, 83% will be transferred to the general fund and 17% will be used for general capital improvements. The allocation is determined by ordinance of Council and can be changed by Council at any time.

Other governmental funds of the City are used to account for (a) financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition or construction of capital facilities and other capital assets, (b) specific revenue sources that are restricted or committed to an expenditure for specified purposes other than debt service or capital projects and (c) financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

**Proprietary Funds** - Proprietary fund reporting focuses on changes in net position, financial position and cash flows. Proprietary funds are classified as either enterprise or internal service.

<u>Enterprise funds</u> - The enterprise funds may be used to account for any activity for which a fee is charged to external users for goods or services. The following are the City's major enterprise funds:

<u>Water</u> - This fund accounts for the operations of the City's water utility. Revenues are from user charges, based on the rates set by the Service-Safety Director. Major water construction and renovation projects are accounted for and financed in this fund.

<u>Water pollution control (sewer)</u> - This fund accounts for the operation of the City's sewer utility. Revenues are from user charges, based on rates set by City Council. Major sewer construction and renovation projects are accounted for and financed in this fund.

<u>Airport</u> - This fund accounts for the operation of the City's airport facility including hangar rentals, aircraft fuel sales, runway maintenance and other operations of the airport.

The other enterprise funds of the City are used to account for swimming pool and parking enforcement operations.

<u>Internal service funds</u> - The internal service funds account for the financing of services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. The City's internal service funds report on the operations of central stores, a liability self-insurance program and a workers' compensation self-insurance program.

Fiduciary Funds - Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the City under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the City's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The City's fiduciary funds are a private-purpose trust fund which accounts for monies in trusts to benefit specific cemetery lots as directed by the contributor and agency funds used to account for deposits held for the satisfactory completion of various projects, to account for the funds maintained by the Municipal Court that are due to other State and local governments, and to account for income tax and tax increment financing payments collected on-behalf and due to other governments.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

## D. Measurement Focus and Basis of Accounting

Government-wide Financial Statements - The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the City are included on the statement of net position.

Fund Financial Statements - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and deferred outflows of resources and current liabilities and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the financial statements for governmental funds.

Like the government-wide statements, all proprietary funds are accounted for on a flow of economic resources measurement focus. All assets and deferred outflows of resources and all liabilities and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. The statement of changes in fund net position presents increases (i.e., revenues) and decreases (i.e., expenses) in total net position. The statement of cash flows provides information about how the City finances and meets the cash flow needs of its proprietary activities.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the City's proprietary funds are charges for sales and services. Operating expenses for the enterprise funds include personnel and other expenses related to the operations of the enterprise activities and operating expenses for the internal service funds include claims and administrative expenses for the self-insurance program and contracted services and materials and supplies expenses for the central stores operations. All revenues and expenses not meeting these definitions are reported as nonoperating revenues and expenses.

Private-purpose trust funds are reported using the economic resources measurement focus. Agency funds do not report a measurement focus as they do not report operations.

## E. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred inflows of resources and deferred outflows of resources, and in the presentation of expenses versus expenditures.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

**Revenues - Exchange and Nonexchange Transactions** - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the City, available means expected to be received within thirty-one days following year end.

Nonexchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. On an accrual basis, revenue from income taxes is recognized in the period in which the income is earned (See Note 6.B.). Revenue from property taxes is recognized in the year for which the taxes are levied (See Note 6.A.). Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year end: income tax, State-levied locally shared taxes (including gasoline tax, local government funds and permissive tax), fines and forfeitures, fees and special assessments.

**Deferred Inflows of Resources and Deferred Outflows of Resources** - A deferred inflow of resources is an acquisition of assets by the City that is applicable to a future reporting period. A deferred outflow of resources is a consumption of assets by the City that is applicable to a future reporting period.

Property taxes for which there is an enforceable legal claim as of December 31, 2013, but which were levied to finance year 2014 operations, and other revenues received in advance of the year for which they were intended to finance, have been recorded as deferred inflows of resources. Income taxes and special assessments not received within the available period, grants and entitlements received before the eligibility requirements are met, and delinquent property taxes due at December 31, 2013, are recorded as deferred inflows of resources in governmental funds.

On governmental fund financial statements, receivables that will not be collected within the available period have been reported as a deferred inflow of resources.

On the accrual basis of accounting, unamortized deferred charges on debt refunding are reported as a deferred outflow of resources.

Expenses/Expenditures - On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

## F. Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation ordinances. The tax budget and certificate of estimated resources are required to be prepared on the cash basis by the County Budget Commission and are prepared solely to satisfy these statutory requirements. The appropriation ordinances, under which the City controls its expenditures, and an internal revenue budget, under which the City measures available resources, are prepared on the accrual/modified accrual basis, as appropriate. The certificate of estimated resources and the appropriation ordinances are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources as certified. The legal level of budgetary control is at the "personal services" and "other" objects within each department within each fund. All changes in departmental appropriations or changes between the "personal services" and "other" objects within a department require action by the City Council. Capital outlays are budgeted on a multi-year project basis over the life of the project. Only supplemental appropriations for capital outlays incurred during the year are included in the budgetary comparison statements/schedules.

On a GAAP-basis, the severance payout reserve fund is included as a component of the general fund; however, this fund has a separate legally adopted budget. Budgetary information for the general fund includes only the legally adopted budget for the general fund.

Budgetary information for the Revolving Loan special revenue fund is not reported because it is not included in the entity for which the "appropriated budget" is adopted.

**Tax Budget** - A budget of estimated cash receipts is submitted to the County Auditor, as Secretary of the County Budget Commission, by July 20 of each year, for the period January 1 to December 31 of the following year. This document is prepared on the cash basis of accounting.

**Estimated Resources** - The County Budget Commission certifies its actions to the City by September 1. As part of this process, the City receives the official certificate of estimated resources that states the projected cash receipts of each Fund. On or about January 1, this certificate is amended to include any unencumbered cash balances from the preceding year. This document is prepared on the cash basis of accounting.

**Appropriations** - At the beginning of the fiscal year, an annual appropriation ordinance is passed for the period January 1 to December 31. Supplemental appropriations were made during the year as new information became available to provide for additional expenditures deemed necessary by the legislative authority.

At the end of the year, all unexpended and unencumbered balances of operating appropriations lapse and revert to the funds from which the appropriation was initially made, where they become subject to future appropriation while encumbered balances are carried forward as part of the next year's appropriation. The unexpended balances of capital and special assessment appropriations continue until the project is completed at which time any remaining appropriation reverts to the fund from which the appropriation was initially made. Annual appropriation ordinances are adopted for all governmental, proprietary, and fiduciary funds. However, budget disclosure in the BFS is only required for the general fund and major special revenue funds.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

### G. Cash and Investments

To improve cash management, cash received by the City is pooled and invested in authorized investments (See Note 4). Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the City's records. Each fund's interest in the pool is presented as "equity in pooled cash and investments" on the financial statements.

During 2013, investments were limited to Federal National Mortgage Association (FNMA) securities, Federal Farm Credit Bank (FFCB) securities, Federal Home Loan Mortgage Corporation (FHLMC) securities, Federal Home Loan Bank (FHLB) securities, STAR Ohio and nonnegotiable certificates of deposit. Except for nonparticipating investment contracts, investments are reported at fair value which is based on quoted market prices. Nonparticipating investment contracts, such as nonnegotiable certificates of deposit, are reported at cost.

The City has invested funds in the State Treasury Asset Reserve of Ohio (STAR Ohio) during 2013. STAR Ohio is an investment pool managed by the State Treasurer's Office that allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's shares price which is the price the investment could be sold for on December 31, 2013.

Following Ohio statutes, the Council has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during 2013 amounted to \$47,066, which includes \$20,656 assigned from other City funds as not all funds of the City receive interest earnings.

For purposes of the statement of cash flows, investments with an original maturity of three months or less are considered to be cash equivalents. In addition, all cash and investments of the cash management pool are considered to be cash equivalents because they are sufficiently liquid to permit withdrawal by the proprietary funds on demand. Investments with maturities greater than three months that are not part of the cash management pool are not considered to be cash equivalents.

An analysis of the City's investment account at year end is provided in Note 4.

# H. Inventories of Materials and Supplies

On government-wide financial statements, purchased inventories are presented at the lower of cost or market and donated commodities are presented at their entitlement value. Inventories are recorded on a first-in, first-out basis and are expensed when used.

On fund financial statements, inventories of governmental funds are stated at cost while inventories of proprietary funds are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased. Inventories of the proprietary funds are expensed when used.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

## I. Prepaids

Amounts recorded for prepaid items represent the unamortized portion of insurance policies that expire in 2014 or later. Governmental funds use the purchase method of accounting whereby insurance is recognized as an expenditure when purchased. Proprietary funds recognize insurance expense as it is incurred.

### J. Capital Assets

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position, but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net position and in the respective funds.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The City maintains a capitalization threshold of \$5,000. The City's infrastructure consists of storm sewers, streets, and traffic signals. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. Interest incurred during the construction of capital assets is also capitalized for business-type activities.

The City's intangible assets include only purchased computer software. This asset class is reported separately from other capital assets classes reported in the capital asset schedule in Note 8. The City considers computer software (both purchased and internally generated) to be a non-depreciable capital asset. It is the City's policy that as long as annual maintenance and upgrades are purchased for the software, the software will be used indefinitely.

All reported capital assets are depreciated except for land, certain land improvements, computer software and construction in progress. Non-depreciable land improvements are improvements that are permanent and are not considered part of a structure and do not deteriorate over time. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the City's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

	Governmental Activities	Business-Type Activities
<u>Description</u>	Estimated Lives	Estimated Lives
Improvements other than buildings	20 - 50 years	20 - 50 years
Machinery and equipment	3 - 20 years	3 - 20 years
Utility plant in service	-	50 - 99 years
Utility lines in service	-	50 - 99 years
Infrastructure:		
Streets	10 years	-
Storm sewers	75 years	-
Traffic signals	25 years	=

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

## K. Compensated Absences

Compensated absences of the City consist of vacation leave, sick leave, holivac (combination of holiday and vacation for individuals who are required to work holidays and non-standard hours), and compensatory time to the extent that payment to the employee for these absences is attributable to services already rendered and are not contingent on a specific event that is outside the control of the City and the employee.

In conformity with GASB Statement No. 16, "Accounting for Compensated Absences", a liability for vacation leave, holivac, and compensatory time is accrued if: a) the employee's rights to payment are attributable to services already rendered; and b) it is probable that the employer will compensate the employees for the benefits through paid time off or other means, such as cash payment at termination or retirement. A liability for sick leave is based on the sick leave accumulated at the balance sheet date by those employees who are currently eligible to receive termination payments, as well as those employees expected to become eligible in the future in accordance with GASB Statement No. 16. Sick leave benefits are accrued using the "vesting" method in accordance with GASB Statement No. 16.

The total liability for vacation leave, sick leave, holivac, and compensatory time has been calculated using the pay rates in effect at the balance sheet date, and reduced to the maximum payment allowed by labor contract and/or City Ordinance, plus applicable additional salary related payments.

Sick leave accumulates at the rate of 4.6 hours of sick leave for 80 hours of work completed. For non-contract employees, sick leave may be converted into cash only upon retirement or death with 10 or more years of service with the State or any of its political subdivisions at the rate of one fourth the value of the first 960 hours of accrued, unused sick leave credit. If applicable, accrued, unused sick leave will be paid in cash for one-half the value of all accrued sick leave credit in excess of 960 hours. Individuals with accumulated sick leave greater than 1,920 hours receive cash at the rate of one-half the total hours accumulated. Sick leave for individuals leaving the employment of the City prior to retirement or at retirement with less than 10 years of service remains with the City; however, this amount is not eligible to be paid out as part of an accumulated sick leave settlement. Contract employees are paid for their sick time based upon their current contracts.

The entire compensated absence liability is reported on the government-wide financial statements.

On governmental fund financial statements, compensated absences are recognized as liabilities and expenditures to the extent payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated leave are paid. The noncurrent portion of the liability is not reported. For proprietary funds, the entire amount of compensated absences is reported as a fund liability.

# L. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements; and, all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year.

# M. Interfund Activity

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues. Transfers between governmental funds are eliminated for reporting on the statement of activities.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the BFS.

### N. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the City is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

<u>Nonspendable</u> - The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of loans receivable.

<u>Restricted</u> - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

<u>Committed</u> - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (ordinance) of City Council (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless City Council removes or changes the specified use by taking the same type of action (ordinance) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

<u>Assigned</u> - Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by policies of City Council, which includes giving the City Auditor the authority to constrain monies for intended purposes. City Council has, by ordinance, authorized the City Auditor to assign fund balances for encumbrances outstanding at year-end.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

<u>Unassigned</u> - Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The City applies restricted resources first when expenditures are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

## O. Minimum Fund Balance Policy

The City has established, via Council legislation, a minimum fund balance policy for unforeseen emergencies or revenue shortfalls and to eliminate the need for short-term borrowing for cash-flow needs. For 2013, the City's minimum fund balance target was approximately 12.0% of the City's general fund expenditures. For 2014, the City's minimum fund balance target is approximately 16.7% of the City's general fund expenditures. The minimum fund balance is to be maintained in the City's general fund unassigned fund balance.

## P. Budget Stabilization Arrangement

Pursuant to Ohio Revised Code Section 5705.13, the City has established a reserve balance account, in the City's general fund (referred to as the Rainy Day Account), to be used in emergencies for operational expenditures. The reserve account will not exceed five percent of the previous year's general fund revenues, as dictated by Ohio law. The balance of the reserve balance account at December 31, 2013 is \$1,000,000. This amount is reported as a component of unassigned fund balance in the general fund and unrestricted net position in the governmental activities.

## Q. Estimates

The preparation of the BFS in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the BFS and accompanying notes. Actual results may differ from those estimates.

# R. Net Position

Net position represents the difference between assets plus deferred outflows of resources less liabilities plus deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on the use of resources either through enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The City applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

### S. Reimbursements

Reimbursements received from external sources outside of the City are reported as reimbursement revenue. Interfund activity is recorded as described in Note 2.M.

# T. Contributions of Capital

Contributions of capital in proprietary fund financial statements and for the governmental activities arise from outside contributions of capital assets or from grants or outside contributions of resources restricted to capital acquisition and construction. Capital contributions are reported as revenue in the proprietary fund financial statements and on the statement of activities.

# U. Unamortized Bond Premiums and Discounts/Accounting Gain or Loss

Bond premiums and discounts are amortized over the term of the bonds using the straight-line method. Bond premiums are presented as an addition to the face amount of the bonds. Bond discounts are presented as a reduction to the face amount of the bonds.

For advance refunding resulting in the defeasance of debt, the difference between the reacquisition price and the net carrying amount of the old debt is deferred and amortized as a component of interest expense. This accounting gain or loss is amortized over the remaining life of the old debt or the life of the new debt, whichever is shorter, and is presented as a deferred outflow.

On the governmental fund financial statements, issuance costs, bond premiums, bond discounts, and deferred charges from refunding are recognized in the current period. The reconciliation between the bonds face value and the amount reported on the statement of net position is presented in Note 11.

## V. Interfund Balances

On fund financial statements, receivables and payables resulting from services provided from one fund to another is classified as "due to/from other funds". These amounts are eliminated in the business-type activities columns of the statement of net position.

Receivables and payables resulting from interfund loans are classified as "interfund loans payable/receivable". The City had no interfund loans payables/receivables at December 31, 2013.

# W. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the City Administration and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2013.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

## X. Comparative Information

Comparative total data for the prior year have been presented in selected sections of the financial statements in order to provide an understanding of the changes in the government's financial position and operations. The financial statements include certain prior-year summarized comparative information in total, but not by net position class. Such information does not include sufficient detail to constitute a presentation in conformity with GAAP. Accordingly, such information should be read in conjunction with the City's financial statements for the year ended December 31, 2012, from which the summarized information was derived.

### NOTE 3 - ACCOUNTABILITY & COMPLIANCE

# **Change in Accounting Principles**

For fiscal year 2013, the City has implemented GASB Statement No. 61, "<u>The Financial Reporting Entity:</u> <u>Omnibus an amendment of GASB Statements No. 14 and No. 34</u>" and GASB Statement No. 66, "<u>Technical Corrections-2012</u>".

GASB Statement No. 61 modifies certain requirements for inclusion of component units in the financial reporting entity. The Statement amends the criteria for reporting component units as if they were part of the primary government in certain circumstances. Finally, the Statement also clarifies the reporting of equity interests in legally separate organizations. The implementation of GASB Statement No. 61 did not have an effect on the financial statements of the City.

GASB Statement No. 66 improves accounting and financial reporting by resolving conflicting guidance that resulted from the issuance of two pronouncements; GASB Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions" and GASB Statement No. 62, "Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA pronouncements". The implementation of GASB Statement No. 66 did not have an effect on the financial statements of the City.

## **NOTE 4 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the City into three categories:

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the City Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the City has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

Interim deposits are deposits in interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal or interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in items (1) or (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and,
- 6. The State Treasurer's investment pool (STAR Ohio).

The City may also invest any monies not required to be used for a period of six months or more in the following:

- 1. Bonds of the State of Ohio;
- 2. Bonds of any municipal corporation, village, county, township, or other political subdivision of this State, as to which there is no default of principal, interest or coupons; and,
- 3. Obligations of the City.

Protection of the City's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. In accordance with Ohio Revised Code, an investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the City, and must be purchased with the expectation that it will be held to maturity. The City's investment policy limits security purchases to those that mature within two years of the settlement date. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Cash with Fiduciary Agent: At year end, the City had \$298,287 on deposit with the Hancock County Treasurer. The data regarding insurance and collateralization can be obtained from the Hancock County Comprehensive Annual Financial Report for the year ended December 31, 2013. This amount is not included in the City's depository balance below.

Cash with Escrow Agent: At year end, the City had \$45,201 on deposit with financial institutions for retainage escrow accounts and bond and coupon payments. These amounts are included in the City's depository balance below.

Cash in Segregated Accounts: At year end, the City had \$311,323 deposited with a financial institution for monies related to the Revolving Loan special revenue fund (a nonmajor governmental fund), the Municipal Court agency fund, employee benefits, and for police special drug operations. These amounts are included in the City's depository balance below.

# **A.** Deposits with Financial Institutions

At December 31, 2013, the carrying amount of all City deposits was \$42,710,948 and the bank balance of all City deposits was \$42,230,208. Of the bank balance, \$17,685,564 was covered by pledged collateral held by the Federal Reserve Bank of Boston in the name of the City, \$22,145,274 was exposed to custodial risk as discussed below and \$2,399,370 was covered by the FDIC.

Custodial credit risk is the risk that, in the event of bank failure, the City will not be able to recover deposits or collateral securities that are in the possession of an outside party. As permitted by Ohio Revised Code, the City's deposits are collateralized by a pool of eligible securities deposited with Federal Reserve Banks, or at member banks of the Federal Reserve System, in the name of the depository bank and pledged as a pool of collateral against all public deposits held by the depository. The City has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the City to a successful claim by the FDIC.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

### **B.** Investments

As of December 31, 2013, the City had the following investments and maturities:

			Investment Maturities								
Investment type		Fair Value	6	months or less		7 to 12 months		13 to 18 months		19 to 24 months	
FNMA	\$	753.097	\$	_	\$	502,695	\$	250.402	\$	_	
FFCB	•	3,500,193	-	250,838	-	500,395	-	250,175	-	2,498,785	
FHLMC		750,410		, -		250,355		500,055		-	
FHLB		2,257,565		502,525		252,100		1,502,940		-	
STAR Ohio		397,775		397,775							
Total	\$	7,659,040	\$	1,151,138	\$	1,505,545	\$	2,503,572	\$	2,498,785	

The weighted average length to maturity of investment is 1.21 years.

Interest Rate Risk: The Ohio Revised Code generally limits security purchases to those that mature within five years of the settlement date. The City's investment policy further limits security purchases to those that mature within two years of the settlement date. Interest rate risk arises because potential purchasers of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. The City's investment policy addresses interest rate risk by requiring the consideration of market conditions and cash flow requirements in determining the term of an investment.

Credit Risk: The City's investments in federal agency securities were rated AA+ and Aaa by Standard & Poor's and Moody's Investor Services, respectively. STAR Ohio carries a rating of AAAm by Standard & Poor's. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service. The City's investment policy does not specifically address credit risk beyond requiring the City to only invest in securities authorized by State statute. The weighted average maturity of the portfolio held by STAR Ohio as of December 31, 2013 is 53 days.

Custodial Credit Risk: For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. In 2013, the City entered a third party custodial agreement as it pertains to investments to provide for the separation of the safekeeping and custody function from the investment function. By arranging to have securities held by a third party, the City can effectively minimize safekeeping or custodial risk in an investment transaction. With this agreement, investments are settled in a delivery-versus-payment (DVP) basis; at no point in time does the City not have either the cash or the investment. The federal agency securities are exposed to custodial credit risk in that they are uninsured, unregistered and held by the counterparty's trust department or agent, but not in the City's name. The City has no investment policy dealing with investment custodial credit risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the City Auditor or qualified trustee.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

# **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

Concentration of Credit Risk: The City's investment policy addresses concentration of credit risk by requiring investments to be diversified to reduce the risk of loss resulting from over concentration of assets in a specific issue or specific class of securities. The following table includes the percentage of each investment type held by the City at December 31, 2013:

Investment type	 Fair Value	% of Total
FNMA	\$ 753,097	9.83
FFCB	3,500,193	45.70
FHLMC	750,410	9.80
FHLB	2,257,565	29.48
STAR Ohio	 397,775	5.19
Total	\$ 7,659,040	100.00

## C. Reconciliation of Cash and Investments to the Statement of Net Position

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net position as of December 31, 2013:

Cash and investments per note		
Carrying amount of deposits	\$	42,710,948
Investments		7,659,040
Cash with fiduciary agent		298,287
Total	\$	50,668,275
Cash and investments per statement of net position	<u>n</u>	
Governmental activities	\$	29,855,337
Business-type activities		20,522,018
Fiduciary funds	_	290,920
Total	\$	50,668,275

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### NOTE 5 - INTERFUND TRANSACTIONS

### A. Interfund Transfers

Interfund transfers for 2013 consisted of the following as reported in the fund financial statements:

	Transfers To														
			Street		City										
		M	Iaintenance	Ir	ncome Tax	Nonmajor				Nonmajor		Internal			
Transfers From	 General	a	and Repair	Ad	ministration	G	overnmental		Airport	Eı	nterprise		Service		Total
General	\$ -	\$	226,178	\$	1,642,023	\$	5,071	\$	165,000	\$	71,810	\$	400,000	\$	2,510,082
Street Maintenance and Repair	-		-		50,643		-		-		-		-		50,643
City Income Tax Administration	17,355,352		2,337,346		-		970,636		14,067		10,466		-		20,687,867
Nonmajor Governmental	 498,042		<u> </u>		236,872		131,923	_							866,837
Total	\$ 17,853,394	\$	2,563,524	\$	1,929,538	\$	1,107,630	\$	179,067	\$	82,276	\$	400,000	\$	24,115,429

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Transfers from general fund, street maintenance and repair fund and nonmajor governmental funds to the city income tax administration fund represents the return of the unused portion of capital monies for completed projects. In addition, the general fund transferred \$1,500,000 to the city income tax administration fund for capital improvements as provided by ordinance of City Council.

Transfers from the nonmajor governmental funds to the general fund are to move resources collected in the police pension fund (\$245,126) and the fire pension fund (\$245,126) to general fund for payment of police and fire pension obligations. In addition the debt service fund returned \$7,790 of funding previously received from the general fund.

Transfers from nonmajor governmental funds to nonmajor governmental funds include the movement of \$131,923 in resources collected in the county permissive motor vehicle license tax fund to the debt service fund for payment of principal and interest on the Series 2008 County Road 236 bonds.

## **B.** Due To/From Other Funds

Amounts due to/from other funds reported at December 31, 2013 consisted of the following, as reported in the fund financial statements:

	 Due From
Due To	Water
Water Pollution Control	\$ 403,862

All service receivables are carried in the water fund with a liability being recognized for the portion of the billing related to the water pollution control fund. This due to/from other funds is eliminated for reporting on the government-wide financial statements.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### **NOTE 6 - TAXES**

## A. Property Tax

Property taxes include amounts levied against all real and public utility property located in the City. Taxes collected from real property taxes (other than public utility) in one calendar year are levied in the preceding calendar year on the assessed value as of January 1 of that preceding year, the lien date. Assessed values are established by the County Auditor at 35 percent of appraised market value. All property is required to be revaluated every six years. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Public utility tangible personal property is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2013 public utility property taxes became a lien December 31, 2012, are levied after October 1, 2013, and are collected in 2014 with real property taxes. Public utility property taxes are payable on the same dates as real property taxes described previously.

The County Auditor collects property taxes on behalf of all taxing districts in the County, including the City of Findlay. The County Auditor periodically remits to the City its portion of the taxes collected. Property taxes receivable represents real property taxes, public utility taxes and outstanding delinquencies which are measurable as of December 31, 2013 and for which there is an enforceable legal claim. In the governmental funds, the current portion receivable has been offset by a deferred inflow of resources since the current taxes were not levied to finance 2013 operations and the collection of delinquent taxes has been offset by a deferred inflow of resources since the collection of the taxes during the available period is not subject to reasonable estimation. On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue while on a modified accrual basis the revenue is reported as a deferred inflow of resources.

The tax rate applicable to the 2013 operations was 3.2 mills. The assessed values of real and public utility property upon which 2013 property tax receipts were based are as follows:

Real property	\$ 774,395,440
Real and personal public utility	 23,750,220
Total assessed value	\$ 798,145,660

# **B.** City Income Tax

The City levies an income tax of 1.00% on the gross salaries, wages, and other service compensation earned by residents of the City and to the earnings of nonresidents working within the City. The City income tax rate was and has been 1.00% since it was imposed on January 1, 1967. Effective January 1, 2010, the income tax rate had been increased to 1.25% for a period of three years and the temporary 0.25% tax increase ended at December 31, 2012. Beginning January 1, 2013, the City's income tax rate reverted back to 1.0%. This tax also applies to the net income of businesses operating within the City. The City also requires certain employers to remit withholding taxes on a monthly basis as opposed to a quarterly basis.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## **NOTE 6 – TAXES - (Continued)**

The receipts of the City income tax and the administrative costs associated with their collection are accounted for in the City Income Tax Administration fund. Income tax receipts, net of the related administrative costs, are disbursed, appropriated, and allocated in accordance with City Ordinance. For 2013, 84% was transferred to the general fund and 16% was used for general capital improvements. For 2014, 83% will be transferred to the general fund and 17% will be used for general capital improvements. The allocation is determined by ordinance of Council and can be changed by Council at any time.

## **NOTE 7 - RECEIVABLES**

### A. Governmental Funds

The City's receivables from outside parties at December 31, 2013, by fund, are shown as follows:

			Ma	ijor Funds						
			City			Street	reet N			Total
			Iı	ncome Tax	Ma	intenance	Go	Governmental		overnmental
	_	General	Ad	ministration	aı	nd Repair_	_	Funds		Funds
Income taxes			\$	6,702,243	\$	-	\$	-	\$	6,702,243
Property taxes		1,826,191		-		-		444,906		2,271,097
Hotel/motel taxes		107,721		-		-		-		107,721
Economic development loans		-		-		-		826,734		826,734
Special assessments		-		-		-		221,168		221,168
Tax increment financing payments		-		-		-		183,485		183,485
Miscellaneous		51,083		-		1,364		-		52,447
Accrued interest - unrestricted		5,798				143		95		6,036
Total receivables, net of allowances	\$	1,990,793	\$	6,702,243	\$	1,507	\$	1,676,388	\$	10,370,931
Due from other governments:										
Property tax rollbacks	\$	109,530	\$	-	\$	-	\$	25,640	\$	135,170
Estate taxes		185,724		-		-		-		185,724
Local government funds		194,369		-		-		-		194,369
State tax		55,819		-		-		-		55,819
Fuel tax		-		-		681,099		55,224		736,323
Motor vehicle license fees						23,009		1,866		24,875
Total due from other governments	\$	545,442	\$		\$	704,108	\$	82,730	\$	1,332,280
Total due from outside parties	\$	2,536,235	\$	6,702,243	\$	705,615	\$	1,759,118	\$	11,703,211

The stated receivable amounts are net of the applicable allowance for uncollectibles. Such allowance balances are not significant in relation to the respective receivable balances.

City income taxes accrued at December 31, 2013 represent income taxes due the City at year end. Delinquent income taxes represent interest, penalties, and additional taxes due as a result of audits of returns filed.

Property taxes accrued at December 31, 2013 represent the City's portion of 2014 taxes to be collected by the Hancock County Treasurer during 2014 based on the assessed value of property described in Note 6.A.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE 7 - RECEIVABLES - (Continued)**

Hotel/Motel taxes accrued at December 31, 2013 represent 2013 transient lodging taxes due to the City at year end and collected in the first quarter of 2014 from hotels and motels located within the City's corporation limits.

Economic development loans receivable at December 31, 2013 reported in the Revolving Loan Fund (a nonmajor governmental fund) represent loans to qualified businesses for the purpose of economic development. These loans are being repaid over a number of years.

Special assessments represent amounts due from taxpayers for certain pavement, sidewalk, and storm sewer work performed by the City. Special assessments are collected over a number of years.

Tax increment financing payments accrued at December 31, 2013 represent 2013 service payments in lieu of taxes for improvement projects performed benefitting specific real estate parcels.

Accrued interest represents the amount of interest that has accrued on investments as of December 31, 2013.

Due from other governments in the general fund represents 2013 State taxes, local government monies and property tax rollbacks (intergovernmental) anticipated to be received by the City from January 1, 2014 through June 30, 2014 and estate taxes due at December 31, 2013.

Due from other governments in the special revenue funds represents 2013 motor vehicle license fees, gasoline excise taxes, and property tax rollbacks anticipated to be received by the City from January 1, 2014 to June 30, 2014.

The only receivables for the governmental funds that are not expected to be collected within the subsequent year are the special assessments and economic development loans which are collected over the life of the assessment or the life of the loan, respectively.

## **B.** Proprietary Funds

The City's receivables from outside parties at December 31, 2013, by fund, are shown as follows:

			]	Major Funds							
				Water	In	ternal	Total				
		Pollution						ervice	Proprietary		
	_	Water Control Airport				F	unds	Funds			
Billed and unbilled											
charges for services	\$	1,533,727	\$	423,579	\$	106,648	\$	-	\$	2,063,954	
Accrued interest - unrestricted		1,917		2,194				42	_	4,153	
Total receivables, net of allowances	\$	1,535,644	\$	425,773	\$	106,648	\$	42	\$	2,068,107	
Total due from outside parties	\$	1,535,644	\$	425,773	\$	106,648	\$	42	\$	2,068,107	

Residents are billed on a bi-monthly basis for water and wastewater service with approximately one-half of the City's customers being billed each month. Unbilled service receivables are accrued based upon the consumption for the applicable area of the City during the related period. Accrued interest represents the amount of interest that has accrued on investments as of December 31, 2013. All receivables for the proprietary funds are expected to be collected within the subsequent year.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

# **NOTE 8 - CAPITAL ASSETS**

# A. Governmental activities

Governmental activities capital asset activity for the year ended December 31, 2013, was as follows:

	Balance		Balance	
<b>Governmental activities:</b>	12/31/12 Additions		Disposals	12/31/13
Capital assets, not being depreciated:				
Land	\$ 8,875,082	\$ -	\$ -	\$ 8,875,082
Nondepreciable land improvements	653,392	-	-	653,392
Computer software	678,510	-	-	678,510
Construction in progress	809,590	386,297	(440,526)	755,361
Total capital assets, not being depreciated	11,016,574	386,297	(440,526)	10,962,345
Capital assets, being depreciated:				
Buildings and improvements	12,040,559	-	(2,199)	12,038,360
Improvements other than buildings	6,353,246	136,378	(19,976)	6,469,648
Equipment	13,923,322	547,323	(141,153)	14,329,492
Infrastructure	101,022,806	3,342,029	(500,278)	103,864,557
Total capital assets, being depreciated	133,339,933	4,025,730	(663,606)	136,702,057
Less: accumulated depreciation:				
Buildings and improvements	(4,984,935)	(233,852)	1,841	(5,216,946)
Improvements other than buildings	(1,202,858)	(259,500)	19,976	(1,442,382)
Equipment	(9,820,113)	(801,278)	141,153	(10,480,238)
Infrastructure	(46,549,694)	(2,839,885)	361,019	(49,028,560)
Total accumulated depreciation	(62,557,600)	(4,134,515)	523,989	(66,168,126)
Total capital assets, being depreciated, net	70,782,333	(108,785)	(139,617)	70,533,931
Governmental activities capital assets, net	\$ 81,798,907	\$ 277,512	\$ (580,143)	\$ 81,496,276

Depreciation expense was charged to functions/programs of the City as follows:

# **Governmental activities:**

General government	\$ 345,247
Security of persons and property	468,615
Transportation	3,007,639
Leisure time activities	297,579
Public health and welfare	 11,907
Total depreciation expense	4,130,987
Accumulated depreciation on capital assets transferred from Water fund	 3,528
Increase in accumulated depreciation	\$ 4,134,515

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

# **NOTE 8 - CAPITAL ASSETS - (Continued)**

# B. Business-type activities

Business-type activities capital asset activity for the year ended December 31, 2013, was as follows:

Business-type activities:		Balance 12/31/12	Additions			Disposals		Balance 12/31/13
			•					
Capital assets, not being depreciated:	_	. =			_			. = 2
Land	\$	4,734,694	9	-	\$	-	\$	, - ,
Computer software		100,272		-		-		100,272
Construction in progress	_	4,548,040	_	945,319	_	(4,142,184)	_	1,351,175
Total capital assets, not being								
depreciated	_	9,383,006	_	945,319	_	(4,142,184)	_	6,186,141
Capital assets, being depreciated:								
Buildings		1,632,539		-		-		1,632,539
Utility plant in service		77,352,307		-		-		77,352,307
Utility lines in service		102,346,030		157,096		-		102,503,126
Improvements other than buildings		23,732,767		4,040,446		(41,789)		27,731,424
Machinery and equipment	_	8,595,058	_	172,000	_	(191,217)	_	8,575,841
Total capital assets, being								
depreciated	_	213,658,701	_	4,369,542	_	(233,006)	_	217,795,237
Less: accumulated depreciation:								
Buildings		(1,561,253)		(68,576)		-		(1,629,829)
Utility plant in service		(30,154,526)		(1,516,810)		-		(31,671,336)
Utility lines in service		(21,752,612)		(1,245,557)		-		(22,998,169)
Improvements other than buildings		(9,266,224)		(939,310)		4,179		(10,201,355)
Machinery and equipment		(7,351,207)	_	(734,229)		191,217	_	(7,894,219)
Total accumulated depreciation		(70,085,822)	_	(4,504,482)		195,396		(74,394,908)
Total capital assets, being								
depreciated, net	_	143,572,879	_	(134,940)	_	(37,610)	_	143,400,329
Business-type activities capital								
assets, net	\$	152,955,885	9	810,379	\$	(4,179,794)	\$	149,586,470

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## **NOTE 8 - CAPITAL ASSETS - (Continued)**

Depreciation expense was charged to the enterprise funds of the City as follows:

## **Business-type activities:**

Water	\$ 1,328,132
Water pollution control	2,117,803
Airport	1,021,117
Parking	3,226
Swimming pool	26,204
Total depreciation expense	4,496,482
Accumulated depreciation on capital assets	
transferred from Water fund to Parking fund	8,000
Increase in accumulated depreciation	\$ 4,504,482

### **NOTE 9 - RISK MANAGEMENT**

During July, 1987, the City established a Self-Insurance Fund which has been recorded as part of the Internal Service Funds. This Self-Insurance Fund serves the purpose of handling, processing, and paying general municipality liability insurance claims in lieu of purchasing general municipality liability insurance.

The City's plan covers a limit of \$1,000,000 per occurrence for bodily injury liability and \$1,000,000 aggregate for property damage liability. No settlements have exceeded this insurance coverage in any of the past three years. The City is fully insured through premium-based insurance policies for most other types of insurance including building and contents, fleet, workers' compensation, public officials' liability, etc. There has been no significant reduction in coverage from the prior year.

The City's policy for reporting a claims liability is based on the requirements GASB Statement No. 10, "<u>Accounting and Financial Reporting for Risk Financing and Related Insurance Issues</u>", as amended by GASB Statement No. 30, "<u>Risk Financing Omnibus</u>", which requires that a liability for unpaid claims costs, including estimates of costs relating to incurred, but not reported claims, be accrued at the estimated ultimate cost of settling the claims. It is the opinion of the City's legal counsel that, as of December 31, 2013, there were no material outstanding claims pending for the Self-Insurance fund. Claims activity for 2013 and 2012 are as follows:

Year	Balance at Beginning of Year		and Changes Estimates	P	Claim ayments	Balance at End of Year	
2013	\$ -	\$	6,707	\$	(6,707)	\$ -	
2012	386		19,293		(19,679)	-	

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE 9 - RISK MANAGEMENT - (Continued)**

During 2010, the City began participating in the Ohio Bureau of Workers' Compensation (Bureau) Retrospective Rating Plan (the Plan). The alternative rating program requires the City to pay only administrative charges to the Bureau, and in turn the City assumes the responsibility of paying all claims incurred during the policy period for up to ten years. After the tenth year, the Bureau will assume any existing claim for its duration. The City will be charged an actuarial amount for the claims transferred to the Bureau. The City's stop-loss coverage through the Plan is limited to \$300,000 per claim with a stop-loss annual coverage aggregate of 200% of the experience premium if the City would not have participated in the Plan.

The City's Workers' Compensation program is accounted for in an internal service fund which will pay for all claims, claim reserves and administrative costs of the program. The internal service fund generates revenues by charging each fund a percentage rate determined by the City as recommended by its third party administrator for workers' compensation for the payroll during the reporting period. The City has reported a liability in the financial statements amounting to \$81,233 that will be used for future claims payments. This liability has been reported as "workers' compensation payable" in the financial statements. Changes in the workers' compensation payable liability in 2013 and 2012 follows:

Year	salance at nning of Year	Claim	rrent Year s and Changes Estimates	]	Claim Payments	Balance at End of Year		
2013	\$ 215,119	\$	162,319	\$	(296,205)	\$ 81,233		
2012	209,311		335,588		(329,780)	215,119		

The City is self-insured for medical, dental, vision and prescription drug benefits (the Program). The Program is administered through by third party administrator who manages and processes the claims. The City makes required payments to the third party administrator to reimburse them for the claim payments. The City's stop-loss coverage through the Program is limited to \$100,000 per claim with a stop-loss annual coverage aggregate that varies based upon the number of contracts in the Program. The City utilizes Findley Davies as its health benefits actuary. The City's policy for reporting a claims liability is based on the requirements GASB Statement No. 10, "Accounting and Financial Reporting for Risk Financing and Related Insurance Issues", as amended by GASB Statement No. 30, "Risk Financing Omnibus", which requires that a liability for unpaid claims costs, including estimates of costs relating to incurred, but not reported claims, be accrued at the estimated ultimate cost of settling the claims. The City has reported a liability in both the fund and government-wide financial statements amounting to \$1,022,657 for estimated claims payments incurred and due at year-end. This liability has been reported as "insurance deposits payable" in the financial statements. Changes in the insurance deposits payable liability in 2013 and 2012 follows:

			C	urrent Year				
	В	alance at	Clain	ns and Changes		Claim	I	Balance at
Year	Begin	ning of Year	in Estimates		Payments		End of Year	
		<u> </u>	<u>-</u>	_		<u>.</u>		_
2013	\$	418,802	\$	4,001,103	\$	(3,397,248)	\$	1,022,657
2012		431,849		4,372,671		(4,385,718)		418,802

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

# **NOTE 10 - RESTRICTED ASSETS**

Restricted assets at December 31, 2013 are comprised of the following:

	•	Cash and vestments
Major governmental funds:		
City income tax administration fund:		
Restricted for capital improvements	\$	7,778,663
Total governmental activities	\$	7,778,663
Major enterprise funds:		
Water fund:		
Restricted for capital improvements to utility lines	\$	732,019
Water Pollution Control fund:		
Restricted for capital improvements to utility lines		5,660,611
Total business-type activities	\$	6,392,630

Restricted cash and investments in the governmental funds are equally offset by a fund balance commitment.

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# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

# **NOTE 11 - LONG-TERM OBLIGATIONS**

# A. Governmental activities

In 2013, the following changes occurred in the City's governmental activities long-term obligations:

										Amounts
	Interest	Maturity	Balance					Balance		Due in
Governmental activities:	Rate	Date	 12/31/12	 Additions		<u>Disposals</u>	_	12/31/13	-	One Year
General obligation bonds										
Series 2004 fire improvement refunding	2.50- 5.25%	2016	\$ 720,000	\$ -	\$	(170,000)	\$	550,000	\$	170,000
Series 2003 HRC land acquisition	2.00 - 3.60%	2015	275,000	-		(90,000)		185,000		90,000
Series 2008 HRC rehab	3.25 - 4.50%	2033	2,230,000	-		(30,000)		2,200,000		30,000
Series 2008 CR 236 land acquisition	3.25 - 4.50%	2033	660,000	-		(10,000)		650,000		10,000
Series 2008 CR 236 widening	3.25 - 4.50%	2028	3,245,000	-		(30,000)		3,215,000		30,000
Series 2008 five plex (ball diamonds)	3.25 - 4.00%	2018	1,155,000	-		(175,000)		980,000		180,000
Series 2011 energy bonds - Series A	2.96%	2019	459,670	-		(60,063)		399,607		61,840
Series 2011 energy bonds - Series B	5.40%	2026	 518,005	 				518,005		_
Total general obligation bonds			 9,262,675	 		(565,063)	_	8,697,612		571,840
Special assessment bonds										
Series 2003 East Melrose business park	8.43%	2013	3,655	-		(3,655)		-		-
Series 2012 Hunters Creek drainage	2.79%	2022	191,896	-		(16,896)		175,000		17,000
Series 2012 sidewalk new and repair	2.79%	2014	 19,104	 		(9,104)		10,000		10,000
Total special assessment bonds			 214,655	 		(29,655)		185,000		27,000
OPWC loans										
Crystal/Melrose intersection	0%	2024	82,800	-		(7,200)		75,600		7,200
Howard Street improvements	0%	2026	 101,023			(7,483)		93,540		7,483
Total OPWC loans payable			 183,823	 	_	(14,683)		169,140		14,683
Other long-term obligations										
Police and fire past service liability	4.30%	2035	1,076,468	_		(29,430)		1,047,038		30,693
Compensated absences			 4,193,592	 1,141,589		(1,762,812)		3,572,369		1,707,802
Total other long-term obligations			 5,270,060	 1,141,589		(1,792,242)	_	4,619,407		1,738,495
Total governmental activities										
long-term obligations			14,931,213	\$ 1,141,589	\$	(2,401,643)		13,671,159	\$	2,352,018
Add: Unamortized premium on bond issue			27,893					19,282		
Less: Unamortized discount on bond issue			 (38,645)					(36,767)		
Total reported on the statement of net position			\$ 14,920,461				\$	13,653,674		

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE 11 - LONG-TERM OBLIGATIONS - (Continued)**

### Series 2004 Various Purpose Bonds (Fire Improvement Refunding Portion)

On October 20, 2004, the City issued \$10,560,000 in various purpose general obligation refunding bonds to advance refund previous obligations (also see Note 11.B). A portion of the proceeds, \$1,615,000, were used to advance refund the callable portion of the Series 1996 Fire Improvement Bonds (principal \$1,525,000) by purchasing State and Local Government Securities (SLGS) that were placed in an irrevocable trust for the purpose of generating resources for all future debt service payments of the refunded debt. The call date on the refunded bonds was July 1, 2006. The refunded bonds were not included in the City's outstanding debt since the City has satisfied its obligations through the advance refunding (in-substance defeased). The assets held in trust as a result of the advance refunding are not included in the financial statements. The balance of the refunded bonds was \$550,000 at December 31, 2013.

The refunding issue is comprised of current interest serial bonds, par value \$1,615,000. During 2013, the City made \$170,000 in principal payments on these bonds leaving a liability of \$550,000 at year end. Principal and interest payments are made from the debt service fund (a nonmajor governmental fund). The refunding bonds pay interest semiannually on January 1 and July 1 of each year and mature on July 1, 2016. The refunding bonds are general obligations of the City for which the full faith and credit of the City is pledged for repayment. The City refunded these bonds in 2014 (see Note 17).

## Series 2003 Various Purpose Bonds (HRC/CUBE Land Portion)

On May 22, 2003, the City issued \$9,820,000 in various purpose general obligation bonds to fund various projects (also see Note 11.B). A portion of the proceeds, \$956,500, was used to reimburse the general fund for the purchase of land adjacent to the Hancock Recreation Center (HRC/CUBE). During 2013, the City made \$90,000 in principal payments on these bonds leaving a liability of \$185,000 at year end. The principal and interest payments are made from the debt service fund (a nonmajor governmental fund). The bonds pay interest semiannually on January 1 and July 1 of each year and mature on July 1, 2015. These bonds are general obligations of the City for which the full faith and credit of the City are pledged for repayment. The City refunded these bonds in 2014 (see Note 17).

# Series 2008 Various Purpose Bonds (HRC/CUBE Rehab Portion)

On July 23, 2008, the City issued \$8,200,000 in various purpose general obligation bonds to fund various projects. A portion of the proceeds, \$2,340,000, was issued for the purpose of renovating, constructing, reconstructing, and expanding the HRC/CUBE, including acquisition of approximately 5.5 acres of land and interests in land adjacent to the HRC/CUBE, furnishing and equipping same; and all appurtenances relating thereto.

During 2013, the City made \$30,000 in principal payments on these bonds leaving a liability of \$2,200,000 at year end. Principal and interest payments are made from the debt service fund (a nonmajor governmental fund). The bonds pay interest semiannually on January 1 and July 1 of each year and mature on July 1, 2033. These bonds are general obligations of the City for which the full faith and credit of the City are pledged for repayment.

## Series 2008 Various Purpose Bonds (County Road 236 Land Acquisition Portion)

On July 23, 2008, the City issued \$8,200,000 in various purpose general obligation bonds to fund various projects. A portion of the proceeds, \$700,000, was issued for the purpose of acquiring right-of-way along County Road 236 between U.S. Rt. 224 and State Route 12 to be used for the County Road 236 widening project.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE 11 - LONG-TERM OBLIGATIONS - (Continued)**

During 2013, the City made \$10,000 in principal payments on these bonds leaving a liability of \$650,000 at year end. Principal and interest payments are made from the debt service fund (a nonmajor governmental fund). The bonds pay interest semiannually on January 1 and July 1 of each year and mature on July 1, 2033. These bonds are general obligations of the City for which the full faith and credit of the City are pledged for repayment.

## Series 2008 Various Purpose Bonds (County Road 236 Widening Portion)

On July 23, 2008, the City issued \$8,200,000 in various purpose general obligation bonds to fund various projects. A portion of the proceeds, \$3,355,000, was issued for the purpose of improving County Road 236 by widening, constructing, reconstructing, grading, repaving and constructing drainage improvements and related infrastructure with landscaping, traffic control devices, lighting, and other appurtenances relating thereto.

During 2013, the City made \$30,000 in principal payments on these bonds leaving a liability of \$3,215,000 at year end. Principal and interest payments are made from the debt service fund (a nonmajor governmental fund). The bonds pay interest semiannually on January 1 and July 1 of each year and mature on July 1, 2028. These bonds are general obligations of the City for which the full faith and credit of the City are pledged for repayment.

## Series 2008 Various Purpose Bonds (5-Plex Portion)

On July 23, 2008, the City issued \$8,200,000 in various purpose general obligation bonds to fund various projects. A portion of the proceeds, \$1,805,000, were issued for the purpose of improving athletic field and a perimeter walkway for the HRC/CUBE 5-Plex (ball diamonds) Sports Complex (the "5-Plex"), including grading, landscaping, irrigation, paving, fencing, lighting, signage, and all other improvements and appurtenances thereto.

During 2013, the City made \$175,000 in principal payments on these bonds leaving a liability of \$980,000 at year end. Principal and interest payments are made from the debt service fund (a nonmajor governmental fund). The bonds pay interest semiannually on January 1 and July 1 of each year and mature on July 1, 2018. These bonds are general obligations of the City for which the full faith and credit of the City are pledged for repayment.

### Series 2011 Energy Bonds

On June 30, 2011, the City issued \$518,006 of energy improvement bonds - Series A and \$518,005 of energy improvement bonds - Series B to finance energy efficiency and conservation systems in the City. The bonds were issued through the State of Ohio Air Quality Development Authority (the "Authority"). On June 30, 2011, the City entered into a loan agreement with the Authority whereby the City agreed to pay the debt service payments on the bonds issued by the Authority. The Series B bonds are qualified energy bonds whose interest is partially subsidized by the federal government. The full amount of the interest expenditure is reported on the financial statements and the interest subsidy is reported as intergovernmental revenue. During 2013, the City received an interest subsidies totaling \$16,989 from the federal government related to the Series B bonds. Principal and interest payments are made from the debt service fund (a nonmajor governmental fund). The bonds pay interest semiannually on June 1 and December 1 of each year and mature on December 1, 2019 (Series A bonds) and December 1, 2026 (Series B bonds). These bonds are general obligations of the City for which the full faith and credit of the City are pledged for repayment. During 2013, the City made \$60,063 in principal payments on the Series A bonds leaving a liability of \$399,607 at year end. During 2013, the City made no principal payments on the Series B bonds with the liability remaining at \$518,005 at year end.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

## **NOTE 11 - LONG-TERM OBLIGATIONS - (Continued)**

### Ohio Public Works Commission (OPWC) Loans

The City has entered into loan agreements with the OPWC to finance Crystal/Melrose intersection improvements and Howard Street improvements. These loans are interest free and have twenty year terms. The OPWC loans may not be prepaid or retired prior to their scheduled maturity. The OPWC loans are being retired out of the debt service fund (a nonmajor governmental fund).

# Special Assessment Bonds

The City has three special assessment bonds outstanding at year end. Special assessments bonds were issued to provide various improvements throughout the City. The bonds will be repaid by tax assessments against the property owner whose benefits from the improvements exceed that of the general public. The bonds are secured by the full faith and credit of the City. In the event that an assessed property owner fails to make payments, the City will be required to pay the related debt. Interest on these bonds is payable semiannually at stated interest rates. The principal and interest payments are made from the debt service fund (a nonmajor governmental fund).

## Police and Fire Past Service Liability

The City's accrued past service liability to the Ohio Police and Fire Pension Fund (OP&F) was determined and became a legal obligation to the State at the date the City became a participant in OP&F. The City pays this liability in semiannual installments of \$37,435 each, including principal and interest, through the year 2035. This liability has been recorded as a governmental activities long-term obligation using an implicit interest rate of approximately 4.3%. The principal and interest payments are recorded in the security of persons and property expenditures in the general fund on the governmental fund statements.

# Compensated Absences

Compensated absences consist of vacation, holivac compensatory time and floating holiday balances due and payable at year-end. In addition, estimated sick time (severance) payments are also included as described in Note 2.K. Compensated absences will be paid from the general fund and the street maintenance and repair fund.

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# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

# **NOTE 11 - LONG-TERM OBLIGATIONS - (Continued)**

# Future Debt Service Requirements

The following is a schedule of future principal and interest payments to retire the governmental activities bonds and loans and police and fire past service liability outstanding at December 31, 2013:

Year Ending		Gen	eral	Obligation B	S			
December 31,	_	Principal		Interest	<u>Total</u>			
2014	\$	571,840	\$	370,902	\$	942,742		
2015		603,671		349,471		953,142		
2016		525,555		325,354		850,909		
2017		347,496		302,576		650,072		
2018		359,494		290,079		649,573		
2019 - 2023		2,004,450		1,222,710		3,227,160		
2024 - 2028		2,235,106		756,616		2,991,722		
2029 - 2033		2,050,000		285,750		2,335,750		
Totals	\$	8,697,612	\$	3,903,458	\$	12,601,070		

								OPWC	
Year Ending		Sp	ecia	al Assessment	Bor	nds	Loans		
December 31,		<u>Principal</u>		Interest	_	Total	_	Principal	
2014	\$	27,000	\$	5,162	\$	32,162	\$	14,683	
2015		18,000		4,408		22,408		14,683	
2016		18,000		3,906		21,906		14,684	
2017		19,000		3,404		22,404		14,683	
2018		20,000		2,873		22,873		14,683	
2019 - 2023		83,000		5,832		88,832		73,416	
2024 - 2028	_		_		_			22,308	
Totals	\$	185,000	\$	25,585	\$	210,585	\$	169,140	

Year Ending December 31,		Police an	d Fi	ire Past Servic	ce Liability Total			
2014	\$	30,693	\$	44,177	\$	74,870		
	Φ	,	Φ	,	φ	*		
2015		32,012		42,858		74,870		
2016		33,387		41,483		74,870		
2017		34,821		40,049		74,870		
2018		36,317		38,553		74,870		
2019 - 2023		206,366		167,984		374,350		
2024 - 2028		254,657		119,693		374,350		
2029 - 2033		314,251		60,099		374,350		
2034 - 2035		104,534		4,404		108,938		
Totals	\$	1,047,038	\$	559,300	\$	1,606,338		

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

# NOTE 11 - LONG-TERM OBLIGATIONS - (Continued)

# B. Business-type activities

During 2013, the following changes occurred in the City's business-type activities long-term obligations:

	Interest	Maturity	Balance			Balance	Due in
Business-type activities:	Rate	Date	12/31/12	Additions	<u>Disposals</u>	12/31/13	One Year
General obligation bonds:							
Series 2003 water refunding	2.00 - 4.00%	2018	\$ 1,755,000	\$ -	\$ (260,000)	\$ 1,495,000	\$ 275,000
Series 2004 northern corridor sewer refunding	2.50 - 5.25%	2017	3,330,000	-	(610,000)	2,720,000	635,000
Series 2004 water pump station refunding	2.50 - 5.25%	2016	620,000	-	(145,000)	475,000	150,000
Series 2011 water refunding	1.95%	2018	1,405,000		(225,000)	1,180,000	230,000
Total general obligation bonds			7,110,000		(1,240,000)	5,870,000	1,290,000
OWDA loans:							
Bright Road interceptor and							
sewer separation	1.73%	2023	2,042,427	-	(178,993)	1,863,434	182,103
Sewer system improvements	4.36%	2021	18,074,240	-	(1,679,580)	16,394,660	1,753,608
Water plant improvements	3.25%	2026	3,079,961	-	(176,908)	2,903,053	182,705
Water treatment plant clearwell repair	0.00%	2015	21,069		(10,534)	10,535	10,535
Total OWDA loans			23,217,697		(2,046,015)	21,171,682	2,128,951
Other long-term obligations:							
OPWC loans	0%	2019-2029	672,918	-	(55,338)	617,580	55,338
Compensated absences			722,606	370,006	(317,619)	774,993	407,344
Total other long-term obligations			1,395,524	370,006	(372,957)	1,392,573	462,682
Total business-type activities							
long-term obligations			31,723,221	\$ 370,006	\$ (3,658,972)	28,434,255	\$ 3,881,633
Add: Unamortized premium on bonds			137,820			107,041	
Total reported on statement of net position			\$ 31,861,041			\$ 28,541,296	

# Series 2003 Various Purpose Bonds (Water Refunding Portion)

On May 22, 2003, the City issued \$9,820,000 in various purpose general obligation bonds to fund various projects (also see Note 11.A). A portion of the proceeds, \$3,785,000, were used to currently refund the callable portion of the Series 1993 water improvement bonds (principal \$3,690,000, average interest rate 5.526%). The issuance proceeds were used to repay the callable portion of the 1993 bonds on the call date which was July 1, 2003. This refunded debt is considered defeased and accordingly, has been removed from the statement of net position. The balance of the refunded bonds was \$1,570,000 at December 31, 2013; however, this amount is not reported as an obligation of the City as it was in-substance defeased as a result of the advance refunding.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### NOTE 11 - LONG-TERM OBLIGATIONS - (Continued)

The refunding issue is comprised of current interest serial bonds, par value \$3,785,000. During 2013, the City made principal payments of \$260,000 on these bonds leaving a liability of \$1,495,000 at year end. Principal and interest payments are made from the water fund. The refunding bonds pay interest semiannually on January 1 and July 1 of each year and mature on July 1, 2018. The refunding bonds are general obligations of the City for which the full faith and credit of the City is pledged for repayment. The City refunded these bonds in 2014 (see Note 17).

# Series 2004 Various Purpose Bonds (Northern Corridor Sewer Refunding Portion)

On October 20, 2004, the City issued \$10,560,000 in various purpose general obligation refunding bonds to advance refund previous obligations (also see Note 11.A). A portion of the proceeds, \$6,480,000, were used to advance refund the callable portion of the Series 1996 northern corridor sewer bonds (principal \$6,085,000) by purchasing State and Local Government Securities (SLGS) that were placed in an irrevocable trust for the purpose of generating resources for all future debt service payments of the refunded debt. The call date on the refunded bonds was July 1, 2006. The refunded bonds were not included in the City's outstanding debt since the City has satisfied its obligations through the advance refunding (in-substance defeased). The assets held in trust as a result of the advance refunding are not included in the financial statements. The balance of the refunded bonds was \$2,655,000 at December 31, 2013; however, this amount is not reported as an obligation of the City as it was in-substance defeased as a result of the advance refunding.

The refunding issue is comprised of current interest serial bonds, par value \$6,480,000. During 2013, the City made principal payments of \$610,000 on these bonds leaving a liability of \$2,720,000 at year end. Principal and interest payments are made from the water pollution control fund. The refunding bonds pay interest semiannually on January 1 and July 1 of each year and mature on July 1, 2017. The refunding bonds are general obligations of the City for which the full faith and credit of the City is pledged for repayment. The City refunded these bonds in 2014 (see Note 17).

# Series 2004 Various Purpose Bonds (Water Pump Station Refunding Portion)

On October 20, 2004, the City issued \$10,560,000 in various purpose general obligation refunding bonds to advance refund previous obligations (also see Note 11.A). A portion of the proceeds, \$1,390,000, were used to advance refund the callable portion of the Series 1996 water pump station bonds (principal \$1,310,000) by purchasing SLGS that were placed in an irrevocable trust for the purpose of generating resources for all future debt service payments of the refunded debt. The call date on the refunded bonds was July 1, 2006. The refunded bonds were not included in the City's outstanding debt since the City has satisfied its obligations through the advance refunding (insubstance defeased). The assets held in trust as a result of the advance refunding are not included in the financial statements. The balance of the refunded bonds was \$475,000 at December 31, 2013; however, this amount is not reported as an obligation of the City as it was in-substance defeased as a result of the advance refunding.

The refunding issue is comprised of current interest serial bonds, par value \$1,390,000. During 2013, the City made principal payments of \$145,000 on these bonds leaving a liability of \$475,000. Principal and interest payments are being made from the water fund. The refunding bonds pay interest semiannually on January 1 and July 1 of each year and mature on July 1, 2016. The refunding bonds are general obligations of the City for which the full faith and credit of the City is pledged for repayment. The City refunded these bonds in 2014 (see Note 17).

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### NOTE 11 - LONG-TERM OBLIGATIONS - (Continued)

## Series 2011 Waterworks Improvement Refunding Bonds

On September 30, 2011, the City issued \$1,625,000 in waterworks improvement refunding bonds to currently refund the balance of the Series 1998 water improvement bonds. The remaining Series 1998 bonds were callable and have been retired through the current refunding.

The current refunding issue is comprised of current interest serial bonds, par value \$1,625,000. During 2013, the City made principal payments of \$225,000 on these bonds leaving a liability of \$1,180,000. Principal and interest payments are being made from the water fund. The refunding bonds pay interest semiannually on June 1 and December 1 of each year and mature on December 1, 2018. The refunding bonds are general obligations of the City for which the full faith and credit of the City is pledged for repayment.

The reacquisition price exceeded the net carrying amount of the old debt by \$51,681. This amount is being netted against the new debt and amortized over the remaining life of the refunded debt, which is equal to the life of the refunding debt.

## Ohio Water Development Authority (OWDA) Loans

The City is eligible to borrow funds under the water pollution control loan fund agreement (WPCLFA) with the Ohio Water Development Authority to pay the approved eligible project costs of designing improvements to and extensions of the City's municipal sewerage system, including main sewer lines and additions to the City's water pollution control plant. In addition, the City has also borrowed funds through the OWDA (not part of the WPCLFA) to finance water treatment plant improvements.

On October 28, 1999, the City entered into a financing agreement with OWDA under the WPCLFA to borrow \$32,470,000 for sewer system improvements. The loan bears interest at 4.36% with principal and interest payments due semi-annually on January 1 and July 1 of each year. The term of the loan is 20 years and payments on the loan began in 2001 after the borrowing was complete. Principal and interest payments are made from the water pollution control fund.

On August 30, 2001, the City entered into an additional financing agreement with OWDA under the WPCLFA to borrow \$3,597,546 for Bright Road interceptor and sewer separation. The loan bears interest at 1.73%, with principal and interest payments due semi-annually on January 1 and July 1 of each year. The term of the loan is 20 years and payments on the loan began in 2003 after the borrowing was complete. Principal and interest payments are made from the water pollution control fund.

On December 8, 2005, the City entered into a financing agreement with OWDA to borrow \$4,029,589 for water treatment plant improvements. The loan bears interest at 3.25% with principal and interest payments due semi-annually on January 1 and July 1 of each year. The term of the loan is 20 years and payments on the loan began in 2006 after the borrowing was complete. Principal and interest payments are made from the Water fund.

On November 16, 2009, the City entered into a financing agreement with OWDA to borrow \$52,671 for water treatment plant clearwell repairs. This loan was part of the American Recovery and Reinvestment Act (ARRA). The loan is an interest free loan with principal payments due semi-annually on January 1 and July 1 of each year. The term of the loan is 5 years. Principal payments began in January 2010 and were made from the water fund.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

# NOTE 11 - LONG-TERM OBLIGATIONS - (Continued)

## Ohio Public Works Commission (OPWC) Loans

The City has entered into loan agreements with the OPWC to finance various water improvement projects. All OPWC loans are interest free and have twenty year terms. The OPWC loans are being retired out of the water fund.

## Compensated Absences

Compensated absences consist of vacation, holivac, compensatory time and floating holiday balances due and payable at year-end. In addition, estimated sick time (severance) payments are also included as described in Note 2.K). Compensated absences will be paid from the water fund, water pollution control fund, airport fund and the parking fund (a nonmajor enterprise fund).

## Future Debt Service Requirements

The following is a schedule of the future principal and interest payments to retire the business-type activities long-term bonds and loans at December 31, 2013:

Year											
Ending	General Obligation Bonds										
December 31,	 Principal	_	Interest	_	Total						
2014	\$ 1,290,000	\$	231,675	\$	1,521,675						
2015	1,335,000		182,065		1,517,065						
2016	1,395,000		124,271		1,519,271						
2017	1,280,000		63,438		1,343,438						
2018	570,000		17,778		587,778						
	_		_		_						
Totals	\$ 5,870,000	\$	619,227	\$	6,489,227						

Year Ending				OWDA Loa	ns		_		OPWC Loans
December 31,	_	Principal		Interest	<u>Total</u>			_1	Principal
2014	\$	2,128,951	\$	820,230	\$	2,949,181		\$	55,338
2015		2,204,857		733,788		2,938,645			55,339
2016		2,294,956		643,689		2,938,645			55,338
2017		2,388,870		549,776		2,938,646			55,338
2018		2,486,761		451,882		2,938,643			55,338
2019 - 2023		8,885,600		801,828		9,687,428			231,495
2024 - 2028		781,687		45,056		826,743			104,773
2029			_			<u>-</u>			4,621
Totals	\$	21,171,682	\$	4,046,249	\$	25,217,931		\$	617,580

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### **NOTE 12 - PENSION PLANS**

# A. Ohio Public Employees Retirement System

Plan Description - The City participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The Traditional Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan. The Member-Directed Plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The Combined Plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the Combined Plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the Traditional Pension Plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the Member-Directed Plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report which may be obtained by visiting <a href="https://www.opers.org/investments/cafr.shtml">https://www.opers.org/investments/cafr.shtml</a>, writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-5601 or (800) 222-7377.

Funding Policy - The Ohio Revised Code provides statutory authority for member and employer contributions. For 2013, member and contribution rates were consistent across all three plans. The 2013 member contribution rates were 10.00% for members. The City's contribution rate for 2013 was 14.00% of covered payroll.

The City's contribution rate for pension benefits for members in the Traditional Plan for 2013 was 13.00%. The City's contribution rate for pension benefits for members in the Combined Plan for 2013 was 13.00%. The City's required contributions for pension obligations to the Traditional Pension and Combined Plans for the years ended December 31, 2013, 2012, and 2011 were \$1,199,065, \$973,140, and \$957,029, respectively; equal to the required employer contribution which is the amount billed by OPERS. Contributions to the member-directed plan for 2013 were \$19,553 made by the City and \$13,966 made by plan members.

## B. Ohio Police and Fire Pension Fund

Plan Description - The City contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to the OP&F, 140 East Town Street, Columbus, Ohio 43215-5164 or by visiting the website at <a href="https://www.op-f.org">www.op-f.org</a>.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE 12 - PENSION PLANS - (Continued)**

Funding Policy - From January 1, 2013 through July 1, 2013, plan members were required to contribute 10.00% of their annual covered salary. From July 2, 2013 through December 31, 2013, plan members were required to contribute 10.75% of their annual covered salary. Throughout 2013, the City was required to contribute 19.50% and 24.00% for police officers and firefighters, respectively. Contribution rates are established by State statute.

For 2013, the portion of the City's contributions to fund pension obligations was 14.81% for January 1, 2013 through May 31, 2013 and 16.65% for June 1, 2013 through December 31, 2013 for police officers and 19.31% for January 1, 2013 through May 31, 2013 and 21.15% for June 1, 2013 through December 31, 2013 for firefighters. The City's required contributions for pension obligations to OP&F for police officers and firefighters were \$555,430 and \$831,955 for the year ended December 31, 2013, \$496,149 and \$737,512 for the year ended December 31, 2012, and \$475,227 and \$751,090, for the year ended December 31, 2011. The amounts contributed equal the required employer contributions for the respective years which is 100% of the dollar amount billed by OP&F.

### **NOTE 13 - POSTRETIREMENT BENEFIT PLANS**

## A. Ohio Public Employees Retirement System

Plan Description - OPERS maintains a cost-sharing multiple employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

To qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have ten years or more of qualifying Ohio service credit. The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

Disclosures for the healthcare plan are presented separately in the OPERS financial report which may be obtained by visiting <a href="https://www.opers.org/investments/cafr.shtml">https://www.opers.org/investments/cafr.shtml</a>, writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-5601 or (800) 222-7377.

Funding Policy - The post-employment healthcare plan was established under, and is administered in accordance with, Internal Revenue Code Section 401(h). State statute requires that public employers fund post-employment healthcare through contributions to OPERS. A portion of each employer's contribution to the Traditional or Combined Plans is set aside for the funding of post-employment health care.

Employer contribution rates are expressed as a percentage of the covered payroll of active employees. In 2013, local government employers contributed 14.00% of covered payroll. Each year the OPERS' Retirement Board determines the portion of the employer contribution rate that will be set aside for the funding of the postemployment health care benefits. The portion of employer contributions allocated to fund post-employment healthcare for members in the Traditional Plan for 2013 was 1.00%. The portion of employer contributions allocated to fund post-employment healthcare for members in the Combined Plan for 2013 was 1.00%.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### **NOTE 13 - POSTRETIREMENT BENEFIT PLANS - (Continued)**

The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided, by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected. Active members do not make contributions to the post-employment healthcare plan.

The City's contributions allocated to fund post-employment health care benefits for the years ended December 31, 2013, 2012, and 2011 were \$92,235, \$401,002, and \$394,134, respectively; equal to the required employer contribution which is the amount billed by OPERS

Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012, with a transition plan commencing January 1, 2014. With the recent passage of pension legislation under State Bill 343 and the approved health care changes, OPERS expects to be able to consistently allocate 4 percent of the employer contributions toward the health care fund after the end of the transition period.

#### B. Ohio Police and Fire Pension Fund

Plan Description - The City contributes to the OP&F Pension Fund sponsored health care program, a cost-sharing multiple-employer defined postemployment health care plan administered by OP&F. OP&F provides healthcare benefits including coverage for medical, prescription drugs, dental, vision, Medicare Part B Premium and long term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to post-employment health care coverage to any person who receives or is eligible to receive a monthly service, disability or survivor benefit check or is a spouse or eligible dependent child of such person.

The Ohio Revised Code allows, but does not mandate OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

OP&F issues a publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to the OP&F, 140 East Town Street, Columbus, Ohio 43215-5164 or by visiting the website at www.op-f.org.

Funding Policy - The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F (defined benefit pension plan). Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently, 19.50% and 24.00% of covered payroll for police and fire employers, respectively. The Ohio Revised Code states that the employer contribution may not exceed 19.50% of covered payroll for police employer units and 24.00% of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

OP&F maintains funds for health care in two separate accounts, one account is for health care benefits under an Internal Revenue Code Section 115 trust and the other account is for Medicare Part B reimbursements administered as an Internal Revenue Code Section 401(h) account, both of which are within the defined benefit pension plan, under the authority granted by the Ohio Revised Code to the OP&F Board of Trustees.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### **NOTE 13 - POSTRETIREMENT BENEFIT PLANS - (Continued)**

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan into the Section 115 trust and the Section 401(h) account as the employer contribution for retiree health care benefits. The portion of employer contributions allocated to health care was 4.69% of covered payroll from January 1, 2013 through May 31, 2013 and 2.85% of covered payroll from June 1, 2013 through December 31, 2013. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that the pension benefits are adequately funded and is limited by the provisions of Sections 115 and 401(h).

The OP&F Board of Trustees also is authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents, or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The City's contributions to OP&F which were allocated to fund post-employment healthcare benefits for police officers and firefighters were \$126,472 and \$147,616 for the year ended December 31, 2013, \$262,667 and \$288,591 for the year ended December 31, 2012, and \$251,591 and \$293,905, for the year ended December 31, 2011. The amounts contributed equal the required employer contributions for the respective years which is 100% of the dollar amount billed by OP&F.

#### **NOTE 14 - CONTINGENCIES**

#### A. Grants

The City receives significant financial assistance from numerous federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual fund types included herein or on the overall financial position of the City at December 31, 2013.

#### **B.** Contracts

As of December 31, 2013, the City had approximately \$1,531,752 open on outstanding purchase orders and contracts. Of this amount, \$1,157,136 related to ongoing capital projects and the remaining amount of \$374,616 was for various departmental purchase orders outstanding at year end.

The City had no material operating lease commitments at December 31, 2013.

## C. Litigation

The City is party to other legal proceedings as a defendant. Although the outcome of the legal proceedings is not presently determinable, it is the opinion of the City's legal counsel that resolution of these matters will not have a material, adverse effect on the financial condition of the City.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### **NOTE 15 - FUND BALANCE**

In accordance with GASB Statement No. 54, fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the City is bound to observe constraints imposed upon the use of resources in the governmental funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

Fund balance	General	Street Maintenance and Repair	City Income Tax Administration	Nonmajor Governmental Funds	Total Governmental Funds
Nonspendable:					
Materials and supplies inventory	\$ -	\$ 541,179	\$ -	\$ -	\$ 541,179
Prepaids	47,040	13,519	-	-	60,559
Permanent fund				1,269,186	1,269,186
Total nonspendable	47,040	554,698		1,269,186	1,870,924
Restricted:					
Capital projects	-	-	-	524,102	524,102
Debt service	-	-	-	47,209	47,209
Security of persons and					
property programs	-	-	-	60,363	60,363
General government operations	-	-	-	680,717	680,717
Transportation improvement projects	-	831,521	-	500,213	1,331,734
Economic development programs	-	· -	-	1,084,996	1,084,996
Public health and welfare programs	-	-	-	1,068	1,068
Other purposes	799,077	<u> </u>	<u> </u>	<u> </u>	799,077
Total restricted	799,077	831,521		2,898,668	4,529,266
Committed:					
Income tax distribution	-	-	1,881,747	-	1,881,747
Capital improvements	-	-	7,778,663	-	7,778,663
Future claims payments	2,099,799	-	-	-	2,099,799
Termination benefits	585,077		<u> </u>	<u> </u>	585,077
Total committed	2,684,876		9,660,410		12,345,286
Assigned:					
General government operations	77,363	_	-	_	77,363
Security of persons and	,				,
property programs	11,173	_	-	_	11,173
Public health and welfare programs	1,828	_	_	_	1,828
Leisure time activities operations	10,220	-	-	-	10,220
Total assigned	100,584				100,584
Unassigned	10,037,368				10,037,368
Total fund balances	\$ 13,668,945	\$ 1,386,219	\$ 9,660,410	\$ 4,167,854	\$ 28,883,428

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### **NOTE 16 - OTHER COMMITMENTS**

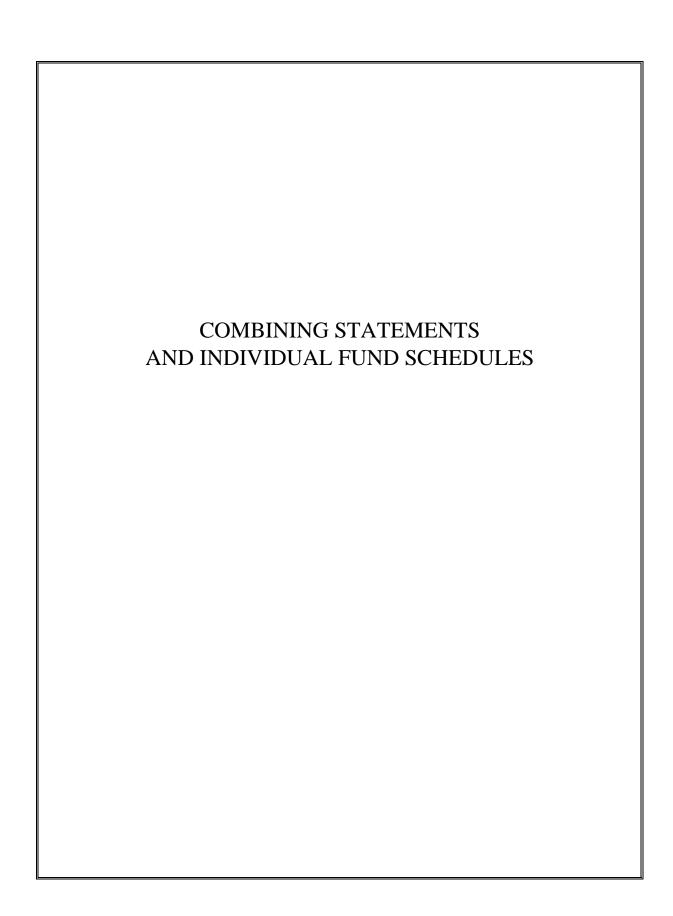
The City utilizes encumbrance accounting as part of its budgetary controls. Encumbrances outstanding at year end may be reported as part of restricted, committed, or assigned classifications of fund balance. At year end, the City's commitments for encumbrances in the governmental funds were as follows:

	Y	ear-End
<u>Fund</u>	<u>Enc</u>	umbrances
General fund	\$	589,946
Street Maintenance and Repair		178,513
City Income Tax Administration		165
Nonmajor governmental funds		4,463
Total	\$	773,087

#### NOTE 17 – SIGNIFICANT SUBSEQUENT EVENT

On April 3, 2014, the City issued \$7,935,000 in Various Purpose Bonds, Series 2014 for the following purposes:

- (a) The New Money Portion (\$3,331,635) of the bond proceeds is being used for the purpose of (i) designing and installing bar screens for the oxidation ditches at the Wastewater Treatment Plant and making related improvements to the municipal sewer system, including acquiring all necessary appurtenances thereto (the "Sewer Facilities"); and (ii) modifying, repairing and/or replacing clear wells at the Water Treatment Plant and making related improvements to the municipal water system, including all appurtenances thereto (together with the Sewer Facilities, the "New Money Facilities");
- (b) The Refunding Portion (\$4,559,865) of the bond proceeds is being issued for the following purposes: (i) \$1,700,626 of the Refunding Portion will be used to currently refund \$1,680,000 in principal amount of the Issuer's \$9,820,000 Various Purpose Limited Tax General Obligation Bonds, Series 2003-1, dated May 22, 2003 (the "Refunded Series 2003-1 Bonds"), which Refunded Series 2003-1 Bonds were previously issued for the purpose of (A) currently refunding a portion of the City's Water System Improvement Bonds, Series 1993, which bonds were issued to fund various municipal water system improvements and facilities; (B) currently refunding a portion of the City's Sewerage System Refunding Bonds, Series 1993, which bonds were issued to refund bonds issued to fund various municipal sewer system improvements and facilities; and (C) providing funds to reimburse the City's general fund for moneys used to purchase land adjacent to the Hancock Recreation Center, such land to be used for recreational activities (collectively, the "Series 2003-1 Refunding Facilities"); and (ii) \$2,859,239 of the Refunding Portion will be used to currently refund \$2,790,000 in principal amount of the Issuer's \$10,560,000 Various Purpose Limited Tax General Obligation Refunding Bonds, Series 2004, dated October 20, 2004 (the "Refunded Series 2004 Bonds," and together with the Refunded Series 2003-1 Bonds, the "Refunded Debt"), which Refunded Series 2004 Bonds were previously issued for the purpose of advance refunding a portion of the City's Various Purpose Limited Tax General Obligation Bonds, Series 1996, which bonds were issued to fund various municipal improvements and facilities (together with the Series 2003-1 Refunding Facilities, the "Refunding Facilities" and, together with the New Money Facilities, the "Facilities"); and
- (c) \$43,500 of the bond proceeds is being issued for the purpose of paying issuance costs of the bonds.



# COMPARATIVE BALANCE SHEET GENERAL FUND

## DECEMBER 31, 2013 AND 2012

	 2013	 2012	
Assets:  Equity in pooled cash and investments	\$ 14,761,081 21,902 4,846 1,990,793 545,442 47,040	\$ 13,643,678 22,919 - 2,033,179 706,800 48,152	
Total assets	\$ 17,371,104	\$ 16,454,728	
Liabilities:  Accounts payable Contracts payable Retainage payable Accrued wages and benefits Insurance deposits payable. Compensated absences payable Due to other governments  Total liabilities	\$ 385,037 - 4,846 301,203 709,814 26,804 33,898 1,461,602	\$ 921,316 31,507 - 368,381 295,561 - 36,271 1,653,036	
Deferred inflows of resources:  Property taxes levied for the next fiscal year.  Charges for services revenue not available	1,826,191 51,082 363,284	1,840,664 75,817 414,746	
Total deferred inflows of resources	 2,240,557	2,331,227	
Total liabilities and deferred inflows of resources.	 3,702,159	 3,984,263	
Fund balance:  Nonspendable.  Restricted.  Committed  Assigned  Unassigned.  Total fund balance.	 47,040 799,077 2,684,876 100,584 10,037,368 13,668,945	48,152 576,264 1,767,446 1,827,722 8,250,881 12,470,465	
Total liabilities, deferred inflows of resources and fund balances	\$ 17,371,104	\$ 16,454,728	

# COMPARATIVE BALANCE SHEET STREET MAINTENANCE AND REPAIR FUND

## DECEMBER 31, 2013 AND 2012

	2013		2012		
Assets:					
Equity in pooled cash and investments	\$	877,998	\$	829,453	
Cash with escrow agent		10,499		54,087	
Receivables (net of allowances of uncollectibles)		1,507		60,416	
Due from other governments		704,108		699,344	
Prepayments		13,519		16,403	
Materials and supplies inventory		541,179		452,890	
Total assets	\$	2,148,810	\$	2,112,593	
Liabilities:					
Accounts payable	\$	79,521	\$	54,181	
Contracts payable		-		6,162	
Retainage payable		10,499		54,087	
Accrued wages and benefits		29,722		23,154	
Insurance deposits payable		80,279		29,963	
Total liabilities		200,021		167,547	
Deferred inflows of resources:					
Charges for services revenue not available		1,364		5,842	
Intergovernmental revenue not available		561,206		561,685	
Total deferred inflows of resources		562,570		567,527	
Total liabilities and deferred inflows of resources.		762,591		735,074	
Fund balance:					
Nonspendable		554,698		469,293	
Restricted	-	831,521		908,226	
Total fund balance		1,386,219		1,377,519	
Total liabilities, deferred inflows					
of resources and fund balances	\$	2,148,810	\$	2,112,593	

# COMPARATIVE BALANCE SHEET CITY INCOME TAX ADMINISTRATION FUND

## DECEMBER 31, 2013 AND 2012

	2013	2012
Assets:		 
Equity in pooled cash and investments	\$ 760,572	\$ 728,164
Receivables (net of allowances of uncollectibles)	6,702,243	4,558,818
Restricted assets:		
Equity in pooled cash and investments	 7,778,663	 2,406,925
Total assets	\$ 15,241,478	\$ 7,693,907
Liabilities:		
Accounts payable	\$ 393,305	\$ 487,315
Accrued wages and benefits	2,353	2,455
Insurance deposits payable	 3,320	 2,941
Total liabilities	 398,978	 492,711
Deferred inflows of resources:		
Income tax revenue not available	 5,182,090	 2,577,253
Total deferred inflows of resources	 5,182,090	 2,577,253
Total liabilities and deferred inflows of resources.	5,581,068	 3,069,964
Fund balance:		
Committed	 9,660,410	 4,623,943
Total fund balance	 9,660,410	 4,623,943
Total liabilities, deferred inflows		
of resources and fund balances	\$ 15,241,478	\$ 7,693,907

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL GENERAL FUND

# FOR THE YEAR ENDED DECEMBER 31, 2013 (WITH COMPARATIVE ACTUAL AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2012)

(WITH COMPARATIVE ACTUAL		Amounts	NDED DECEMI	Variance with Final Budget		
				Positive	2012	
Revenues:	Original	Final	Actual	(Negative)	Actual	
Property and other local taxes	\$ 1,979,523	\$ 2,188,393	\$ 2,337,745	\$ 149,352	\$ 2,341,451	
Charges for services	1,986,552	2,196,164	2,346,046	149,882	2,531,894	
Licenses and permits	293,907	324,919	347,094	22,175	319,236	
Fines and forfeitures	896,393	990,977	1,058,608	67,631	1,142,951	
Intergovernmental	2,066,846	2,284,931	2,440,871	155,940	3,743,777	
Investment income	39,854	44,059	47,066	3,007	23,250	
(Decrease) in fair value	37,034	44,037	47,000	3,007	23,230	
of investments	(8,423)	(9,310)	(9,945)	(635)	20,690	
Rental income.	60,876	67,299	71,892	4,593	67,130	
Contributions and donations	4,882	5,397	5,765	368	48,503	
Reimbursements	813,743	899,605	961,001	61,396	950,542	
Other	27,288	30,167	32,226	2,059	11,090	
Total revenues	8,161,441	9,022,601	9,638,369	615,768	11,200,514	
Expenditures:						
General government Council						
Personal services	111,590	114,457	113,656	801	98,077	
Other	24,743	26,803	25,371	1,432	29,092	
Mayors office	•	,	•		ŕ	
Personal services	205,758	202,197	186,710	15,487	208,894	
Other	12,247	17,697	15,783	1,914	14,624	
Auditor/treasurer	,	,	,	,	ŕ	
Personal services	460,834	443,107	430,575	12,532	393,584	
Other	85,356	92,947	72,469	20,478	145,530	
Law director	,	,,,	,	-,		
Personal services	456,189	444,860	437,976	6,884	406,192	
Other	142,106	213,106	193,776	19,330	122,554	
Municipal court	- 1-,		,	- 7	,	
Personal services	1,312,295	1,265,491	1,219,536	45,955	1,075,545	
Other	195,505	224,505	163,806	60,699	174,875	
Civil service	,	,	,		,,,,,,,	
Personal services	67,850	68,887	67,784	1,103	58,505	
Other	20,165	16,665	7,202	9,463	16,645	
Computer services	-,	-,	- , -	.,	-,-	
Personal services	252,734	257,700	257,218	482	261,994	
Other	87,651	59,532	48,485	11,047	65,454	
Service/safety director	.,,	,	10,100	,		
Personal services	157,619	191,176	189,709	1,467	156,326	
Other	53,271	54,271	20,998	33,273	11,627	
Engineering department	00,2/1	0 1,271	20,220		11,027	
Personal services	723,702	722,077	553,680	168,397	564,344	
Other	97,629	122,629	97,057	25,572	61,513	
General miscellaneous operations	71,027	122,02)	71,031	23,372	01,515	
Other	1,654,130	1,701,122	1,320,282	380,840	3,406,522	
Public building department	1,054,150	1,701,122	1,320,202	300,040	3,400,322	
Personal services	82,650	85,710	82,137	3,573	70,940	
Other	223,097	234,507	179,533	54,974	178,304	
Projects	223,097	43 <del>4</del> ,307	179,333	J <del>4</del> ,7/4	170,304	
Other		393,656	393,656		312,501	
Total general government	6,427,121	6,953,102	6,077,399	875,703	7,833,642	
				· · · · · · · · · · · · · · · · · · ·	- Continued	

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# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL GENERAL FUND (CONTINUED)

## FOR THE YEAR ENDED DECEMBER 31, 2013 (WITH COMPARATIVE ACTUAL AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2012)

	Budgeted	Amounts		Variance with Final Budget Positive	2012	
	Original	Final	Actual	(Negative)	Actual	
Security of persons and property Police department						
Personal services	6,418,365	6,037,887	5,507,571	530,316	6,102,105	
Other	470,193	486,952	355,054	131,898	407,014	
Disaster services						
Other	38,904	41,858	38,493	3,365	50,635	
Fire department						
Personal services	6,437,352	6,251,724	6,188,097	63,627	6,218,769	
Other	352,256	354,613	321,334	33,279	322,536	
Safety director						
Personal services	-	-	-	-	53,079	
Other	-	-	-	-	12,710	
Dispatch	838,606	782,070	711.709	70,361	779 416	
Personal services	118,364	124,079	118,655	5,424	778,416 111,198	
Human resources	110,304	124,079	110,033	3,424	111,190	
Personal services	120,441	57,391	2,000	55,391	_	
Other	57,522	57,122	44,300	12,822	_	
Work Opportunity Rehabilitation Center (WORC)	37,322	37,122	11,500	12,022		
Personal services	65,389	63,387	51,757	11,630	60,196	
Other	266,164	266,164	257,618	8,546	284,054	
Projects						
Other		209,881	209,881		505,132	
Total security of persons and property	15,183,556	14,733,128	13,806,469	926,659	14,905,844	
Public health and welfare						
Planning and zoning						
Personal services	-	-	-	-	145	
Other	102,640	102,640	102,511	129	135,738	
Public health department	1.052.512	1 001 450	0.40, 0.02	52 577	007.027	
Personal services	1,053,512 347,864	1,001,459 350,864	948,882 336,296	52,577 14,568	907,037 227,168	
Zoning department	347,804	330,804	330,290	14,500	227,100	
Personal services	106,641	109,040	108,353	687	150,572	
Other	10,137	10,137	7,145	2,992	8,973	
Neighborhood Enhancement and Abatement Team (NEAT)		,	.,	_,-,-	-,,,,,	
Personal services	79,835	70,779	68,173	2,606	70,593	
Other	25,556	28,861	20,526	8,335	18,418	
Cemetery department						
Personal services	222,768	211,134	206,494	4,640	193,688	
Other	43,069	42,519	35,623	6,896	37,795	
Projects Other		216,898	216,898		195,895	
	1 002 022	•		02.420		
Total public health and welfare	1,992,022	2,144,331	2,050,901	93,430	1,946,022	

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# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL GENERAL FUND (CONTINUED)

	Budgeted Amounts			Variance with Final Budget	2012	
	Original	Final	Actual	Positive (Negative)	2012 Actual	
Leisure time activities				(= (= =================================		
Park maintenance						
Personal services	201,625	199,032	196,343	2,689	372,696	
Other	172,681	109,617	87,294	22,323	93,533	
Reservoir recreation						
Other	3,911	3,911	2,957	954	4,439	
Personal services	382,121	397,975	353,386	44,589	430,189	
Other	431,280	431,267	315,736	115,531	320,380	
Total leisure time activities	1,191,618	1,141,802	955,716	186,086	1,221,237	
Capital outlay						
Security of persons and property	-	177,266	177,266	-	168,902	
Public health and welfare	-	8,151	8,151	-	-	
Transportation	-	57,858	57,858	-	-	
Leisure time activities	-	136,636	126,636	10,000	137,088	
General government		336,359	335,559	800	248,091	
Total capital outlay		716,270	705,470	10,800	554,081	
Total expenditures	24,794,317	25,688,633	23,595,955	2,092,678	26,460,826	
Excess of expenditures over revenues	(16,632,876)	(16,666,032)	(13,957,586)	2,708,446	(15,260,312)	
Other financing sources (uses):						
Sale of capital assets	101	112	119	7	928	
Transfers in	15,117,644	16,712,792	17,853,394	1,140,602	21,152,129	
Transfers out	(305,000)	(2,710,082)	(2,710,082)		(2,153,814)	
Total other financing sources (uses)	14,812,745	14,002,822	15,143,431	1,140,609	18,999,243	
Net change in fund balance	(1,820,131)	(2,663,210)	1,185,845	3,849,055	3,738,931	
Fund balance, January 1	11,899,135	11,899,135	11,899,135	-	8,158,900	
Increase (decrease) in prepaids	(1,112)	(1,112)	(1,112)		1,304	
Fund balance, December 31	\$ 10,077,892	\$ 9,234,813	\$ 13,083,868	\$ 3,849,055	\$ 11,899,135	

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL STREET MAINTENANCE AND REPAIR FUND

	Budgeted Amounts			Variance with Final Budget	2012	
	Original	Final	Actual	Positive (Negative)	2012 Actual	
Revenues:	<u> </u>		1100001	(Treguerre)	1100001	
Property and other local taxes	\$ 600	\$ 917	\$ 851	\$ (66)	\$ 920	
Charges for services	123,150	125,910	116,874	(9,036)	108,473	
Intergovernmental	1,740,000	3,079,208	2,858,231	(220,977)	2,451,045	
Investment income	1,500 31,209	1,593 13,799	1,479 12,809	(114) (990)	899	
Reinbursements	23,000	19,545	18,142	(1,403)	8,109	
Other	-	441	409	(32)	45,097	
Total revenues	1,919,459	3,241,413	3,008,795	(232,618)	2,614,543	
Expenditures:						
Current:						
Transportation						
Street department						
Personal services	1,765,725	1,672,920	1,526,514	146,406	1,462,252	
Other	513,993	654,483	379,642	274,841	488,283	
Traffic signals	120 170	120 150	100 110	727	4.47.040	
Personal services	128,150	130,150	129,413	737	145,243	
Other	95,265 2,503,133	93,265	83,809 2,119,378	9,456	71,999 2,167,777	
Total transportation	2,303,133	2,330,818	2,119,576	431,440	2,107,777	
Capital outlay						
Street improvements	-	3,018,705	3,018,705	-	1,930,945	
Traffic signals	-	383,168	383,168	-	146,702	
Storm sewers.		77,130 3,479,003	77,130		146,361	
Total capital outlay		3,479,003	3,479,003		2,224,008	
Total expenditures	2,503,133	6,029,821	5,598,381	431,440	4,391,785	
Excess (deficiency) of revenues						
over (under) expenditures	(583,674)	(2,788,408)	(2,589,586)	198,822	(1,777,242)	
Other financing sources (uses):						
Transfers in	165,000	2,761,716	2,563,524	(198,192)	1,989,400	
Transfers out		(50,643)	(50,643)		(438,667)	
Total other financing sources (uses)	165,000	2,711,073	2,512,881	(198,192)	1,550,733	
Net change in fund balance	(418,674)	(77,335)	(76,705)	630	(226,509)	
Fund balance, January 1	1,377,519	1,377,519	1,377,519	-	1,647,858	
Increase (decrease) in reserve for inventory	88,289	88,289	88,289	-	(45,186)	
Increase (decerease) in prepaids	(2,884)	(2,884)	(2,884)		1,356	
Fund balance, December 31	\$ 1,044,250	\$ 1,385,589	\$ 1,386,219	\$ 630	\$ 1,377,519	

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL CITY INCOME TAX ADMINISTRATION FUND

	Budgeted	Amounts		Variance with Final Budget	2012
	Original	Final	Actual	Positive (Negative)	2012 Actual
Revenues:					
Municipal income taxes	\$ 18,640,000	\$ 24,865,700	\$ 24,149,733	\$ (715,967)	\$ 21,563,110
Charges for services	13,500	15,343	15,324	(19)	13,339
Reimbursements		367	367		285
Total revenues	18,653,500	24,881,410	24,165,424	(715,986)	21,576,734
Expenditures:					
Current:					
General government					
Personal services	187,001	176,566	156,818	19,748	201,764
Other	732,000	260,760	213,810	46,950	208,776
Total expenditures	919,001	437,326	370,628	66,698	410,540
Excess of revenues over expenditures	17,734,499	24,444,084	23,794,796	(649,288)	21,166,194
Other financing sources (uses):					
Transfers in	2,819,360	1,736,872	1,929,538	192,666	1,937,409
Transfers out	(14,801,640)	(20,704,667)	(20,687,867)	16,800	(23,160,295)
Total other financing sources (uses)	(11,982,280)	(18,967,795)	(18,758,329)	209,466	(21,222,886)
Net change in fund balance	5,752,219	5,476,289	5,036,467	(439,822)	(56,692)
Fund balance, January 1	4,623,943	4,623,943	4,623,943		4,680,635
Fund balance, December 31	\$ 10,376,162	\$ 10,100,232	\$ 9,660,410	\$ (439,822)	\$ 4,623,943

#### **Nonmajor Special Revenue Funds**

The special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes. The following are the nonmajor special revenue funds which the City of Findlay operates:

#### County Permissive Motor Vehicle License (MVL) Tax:

To account for the receipt and expenditures of all monies the City receives as its portion of a \$5.00 fee imposed by the County on the purchase of each motor vehicle license.

#### State Highway:

To account for state-levied and controlled gasoline tax and vehicle license fees for routine maintenance of state highways within the City.

#### Law Enforcement Trust:

To account for monies collected from the sale of contraband.

#### Drug Law Enforcement:

To account for the deposit and expenditure of mandatory fines for drug trafficking offenses.

#### **Indigent Drivers Alcohol Treatment:**

To account for monies received through the enforcement and implementation of Ohio traffic laws governing operation of a motor vehicle while under the influence of alcohol.

#### Enforcement and Education:

To account for a portion of fines imposed under the law. Expenditures are authorized only for the enforcement and education relating to laws governing operation of a motor vehicle while under the influence of alcohol.

#### Court Special Projects:

To account for monies received for specific court costs that are designated for funding the acquisition and maintenance of special projects for courts.

#### Court Computerization:

To account for monies received for specific court costs that are designated for funding the acquisition and maintenance of computerized equipment or software for courts.

#### **METRICH Drug Law Enforcement Trust:**

To account for federal funds received as a result of seizures in drug cases conducted with the METRICH drug task force.

#### Alcohol Monitoring:

To account for monies received through the enforcement and implementation of Ohio traffic laws governing operation of a motor vehicle while under the influence of alcohol.

#### **Mediation Services:**

To account for monies received for specific court costs that are designated to pay for the costs of promoting, establishing, maintaining, and improving court mediation programs.

### Electronic Imaging:

To account for monies received for specific court costs that are designated for funding the acquisition and maintenance of computerized equipment or software for courts.

#### Legal Research:

To account for monies received for specific court costs that are designated for the purchase of computer equipment and services in the area of legal research for Municipal Court.

#### **Nonmajor Special Revenue Funds (Continued)**

#### Police Pension:

To account for a 0.3 mill real estate tax levy to pay for past service pension liability.

#### Fire Pension:

To account for a 0.3 mill real estate tax levy to pay for past service pension liability.

#### Revolving Loan:

To account for monies received as development grants that become loans to a qualified business or industry for the purpose of economic development. As the initial loans are repaid, the money is perpetually "re-loaned" to stimulate growth in the community. Budgetary information for the Revolving Loan fund is not reported because it is not included in the entity for which the "appropriated budget" is adopted.

#### Severance Payout Reserve:

To account for monies reserved by the City for termination benefits. This fund is included in the general fund (GAAP basis), but has a separate legally adopted budget (budget basis). This fund is not included in the combining statements for the nonmajor special revenue funds since it is reported in the general fund (GAAP basis); however, the budgetary schedule for this fund is presented in this section

#### **Nonmajor Debt Service Fund**

To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

#### Debt Service:

To account for the general obligation bond principal and interest that is paid from governmental revenues of the City. It also accounts for the special assessment bond principal and interest payments that are provided through the special assessment levies against certain properties in the City.

#### **Nonmajor Capital Projects Funds**

Capital projects funds are used to account for the financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by the proprietary or nonexpendable trust funds. The following is a description of all the City's nonmajor capital projects funds:

### Capital Improvement Projects:

To account for the major construction projects. Financing sources can include debt proceeds, grants, private contributions, and City capital improvement dollars.

#### **Municipal Court Improvements:**

To account for the additional court cost levied on traffic and criminal cases through the City's Municipal Court. Revenues are used exclusively for Court capital improvements and related equipment purchases.

#### **Nonmajor Permanent Fund**

Permanent funds are used to account for the financial resources to be used for a specific purpose, and only the income generated by that money may be spent. The following is a description of the City's nonmajor permanent fund:

#### Cemetery Trust:

To account for the portion of the sales price for cemetery lots. These monies are invested, and the interest earned is transferred out to the general fund to help defray the cost of the Cemetery Department.

# COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS

## DECEMBER 31, 2013

	Nonmajor Special Revenue Funds	N	Nonmajor Debt Service Fund	Nonmajor Capital Projects Funds		Nonmajor Permanent Fund		Total Nonmajor overnmental Funds
Assets: Equity in pooled cash and investments	\$ 953,257	\$	4,884	\$ 532,122	\$	1,270,202	\$	2,760,465
Cash in segregated accounts	258,262 298,287		-	-		-		258,262 298,287
Cash with escrow agent	1,271,683 82,730		20,065 404,653	 - - -		52		20,065 1,676,388 82,730
Total assets	\$ 2,864,219	\$	429,602	\$ 532,122	\$	1,270,254	\$	5,096,197
Liabilities:								
Accounts payable	\$ 14,683	\$	-	\$ 8,020	\$	-	\$	22,703
Accrued wages and benefits payable	2,213		-	-		-		2,213
Insurance deposits payable	4,985	<u> </u>	20,065	 <u> </u>		<u>-</u>		4,985 20,065
Total liabilities	21,881		20,065	 8,020		-	-	49,966
Deferred inflows of resources:								
Property taxes levied for the next fiscal year	444,906		-	-		-		444,906
TIF revenue levied for next fiscal year	-		183,485	-		-		183,485
Special assessments revenue not available			178,843	-		-		178,843
Intergovernmental revenue not available	71,143		-	 -	_	-		71,143
Total deferred inflows of resources	516,049		362,328	 -		-	-	878,377
Fund balance:								
Nonspendable	-		-	-		1,269,186		1,269,186
Restricted	2,326,289		47,209	 524,102		1,068		2,898,668
Total fund balance	2,326,289		47,209	 524,102		1,270,254		4,167,854
Total liabilities, deferred inflows								
of resources and fund balances	\$ 2,864,219	\$	429,602	\$ 532,122	\$	1,270,254	\$	5,096,197

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS

## FOR THE YEAR ENDED DECEMBER 31, 2013

	Nonmajor Special Revenue Funds	Nonmajor Debt Service Fund	Nonmajor Capital Projects Funds	Nonmajor Permanent Fund	Total Nonmajor Governmental Funds
Revenues:					
Property and other local taxes	\$ 426,568	\$ -	\$ -	\$ -	\$ 426,568
Charges for services	253,023	_	-	36,825	289,848
Fines and forfeitures	120,509	-	50,492	-	171,001
Intergovernmental	674,186	16,989	· -	-	691,175
Special assessments	-	32,578	-	-	32,578
Investment income	22,019	-	-	1,068	23,087
Contributions and donations	-	15,000	-	-	15,000
Reimbursements	15,544	-	4	-	15,548
Tax increment financing		72,941			72,941
Total revenues	1,511,849	137,508	50,496	37,893	1,737,746
Expenditures:					
Current:					
General government	392,596	-	-	-	392,596
Security of persons and property	12,887	-	-	-	12,887
Public health and welfare	-	-	-	1,091	1,091
Transportation	197,748	-	-	-	197,748
Capital outlay	11,448	-	43,103	-	54,551
Debt service:		400 404			100 101
Principal retirement	-	609,401	-	-	609,401
Interest and fiscal charges		398,390			398,390
Total expenditures	614,679	1,007,791	43,103	1,091	1,666,664
Excess (deficiency) of revenues					
over (under) expenditures	897,170	(870,283)	7,393	36,802	71,082
Other financing sources (uses):					
Transfers in	-	1,107,630	-	-	1,107,630
Transfers out	(622,175)	(244,662)			(866,837)
Total other financing sources (uses)	(622,175)	862,968			240,793
Net change in fund balances	274,995	(7,315)	7,393	36,802	311,875
Fund balances, January 1	2,051,294	54,524	516,709	1,233,452	3,855,979
Fund balances, December 31	\$ 2,326,289	\$ 47,209	\$ 524,102	\$ 1,270,254	\$ 4,167,854

# COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS

# $\begin{array}{c} \text{DECEMBER 31, 2013} \\ \text{(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2012)} \end{array}$

Assets:  Equity in pooled cash and investments		County Permissive MVL Tax		State Highway		Law Enforcement Trust		ng Law rcement
		15,900 - 298,287	\$	188,356	\$	665	\$	581 - -
Receivables (net of allowances of uncollectibles) Due from other governments		- -		43 57,090		- -		<u>-</u>
Total assets	\$	314,187	\$	245,489	\$	665	\$	581
Liabilities:  Accounts payable	\$	- - -	\$	13,960	\$	- - -	\$	- - -
Total liabilities				13,960				
<b>Deferred inflows of resources:</b> Property taxes levied for the next fiscal year Intergovernmental revenue not available		- -		45,503		<u>-</u>		- -
Total deferred inflows of resources				45,503				
Fund balance:								
Restricted		314,187		186,026		665		581
Total fund balance		314,187		186,026		665		581
Total liabilities, deferred inflows of resources and fund balances	\$	314,187	\$	245,489	\$	665	\$	581

]	ndigent Drivers Alcohol reatment	orcement and ducation	Court Special Projects					Court Computerization				METRICH Drug Law Enforcement Trust		Drug Law Enforcement		Enforcement		Drug Law Enforcement		Alcohol onitoring	ediation ervices	ectronic maging								
\$	258,555	\$ 56,399	\$	187,907	\$	75,964	\$	2,718	\$	36,583	\$ 39,894	\$ 69,491																		
	- - -	- - -		- -		- - -		- - -		- - -	- - -	- - -																		
\$	258,555	\$ 56,399	\$	187,907	\$	75,964	\$	2,718	\$	36,583	\$ 39,894	\$ 69,491																		
\$	- -	\$ - -	\$	276 1,513 4,069	\$	- - -	\$	- - -	\$	320	\$ - - -	\$ 127 700 916																		
	-	 -		5,858		-				320	-	1,743																		
	- -	 -		- -	_	- -		- -		-	 -	 -																		
	258,555	 56,399		182,049		75,964		2,718		36,263	 39,894	 67,748																		
	258,555	 56,399		182,049		75,964		2,718		36,263	 39,894	 67,748																		
\$	258,555	\$ 56,399	\$	187,907	\$	75,964	\$	2,718	\$	36,583	\$ 39,894	\$ 69,491																		

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# COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS (CONTINUED)

## $\begin{array}{c} \text{DECEMBER 31, 2013} \\ \text{(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2012)} \end{array}$

	Legal Research		Police Pension	 Fire Pension	Revolving Loan	
Assets:						
Equity in pooled cash and investments	\$	20,244	\$ -	\$ -	\$	-
Cash in segregated accounts		-	-	-		258,262
Receivables (net of allowances of uncollectibles)		-	222,453	222,453		826,734
Due from other governments			 12,820	 12,820		<u> </u>
Total assets	\$	20,244	\$ 235,273	\$ 235,273	\$	1,084,996
Liabilities:						
Accounts payable	\$	-	\$ -	\$ -	\$	-
Accrued wages and benefits		-	-	-		-
Insurance deposits payable			 	 		
Total liabilities			 	 <del>-</del>		
Deferred inflows of resources:						
Property taxes levied for the next fiscal year		-	222,453	222,453		-
Intergovernmental revenue not available		<u> </u>	 12,820	 12,820		
Total deferred inflows of resources			235,273	 235,273		
Fund balance:						
Restricted		20,244	 	 -		1,084,996
Total fund balance		20,244	 	 <u>-</u>		1,084,996
Total liabilities, deferred inflows						
of resources and fund balances	\$	20,244	\$ 235,273	\$ 235,273	\$	1,084,996

To	tals	
 2013		2012
\$ 953,257 258,262 298,287 1,271,683 82,730	\$	896,438 161,417 308,340 1,128,853 82,914
\$ 2,864,219	\$	2,577,962
\$ 14,683 2,213 4,985 21,881	\$	1,725 1,897 2,450 6,072
444,906		448,870
 71,143		71,726
 516,049		520,596
 2,326,289		2,051,294
 2,326,289		2,051,294

\$ 2,864,219 \$ 2,577,962

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUE FUNDS

	County Permissive MVL Tax	State Highway	Law Enforcement Trust	Drug Law Enforcement		
Revenues:	¢.	Ф	¢.	¢.		
Property and other local taxes	\$ -	\$ -	\$ -	\$ -		
Fines and forfeitures	-	- -	- -	_		
Intergovernmental	210,090	142,466	-	-		
Investment income	-	344	-	-		
Reimbursements		15,544				
Total revenues	210,090	158,354		<u></u> _		
Expenditures:						
Current:						
General government	-	-	-	-		
Security of persons and property	72,320	125,428	50	601		
Capital outlay	72,320	123,426	- -	- -		
Total expenditures	72,320	125,428	50	601		
Excess (deficiency) of revenues						
over (under) expenditures	137,770	32,926	(50)	(601)		
Other financing sources (uses):						
Transfers in	-	=	-	-		
Transfers out	(131,923)					
Total other financing sources (uses)	(131,923)					
Net change in fund balances	5,847	32,926	(50)	(601)		
Fund balances, January 1	308,340	153,100	715	1,182		
Fund balances, December 31	\$ 314,187	\$ 186,026	\$ 665	\$ 581		

I A	ndigent Orivers Alcohol eatment	Enforcement and Education	Court Special Court Projects Computerization		METRICH Drug Law Enforcement Trust	Alcohol Monitoring	Mediation Services	Electronic Imaging	
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	- 17,604	3,904	201,285	51,738	-	29,607	17,209	52,140	
	17,004	3,904	-	-	-	29,007	17,209	52,140	
	-	-	-	-	-	-	-	-	
	17,604	3,904	201,285	51,738		29,607	17,209	52,140	
	- -	- 4,145	227,662	49,956	- 145	43,128	2,350	41,421	
	-	=	-	-	-	-	-	-	
	=			11,448					
	-	4,145	227,662	61,404	145	43,128	2,350	41,421	
	17,604	(241)	(26,377)	(9,666)	(145)	(13,521)	14,859	10,719	
	-	-	-	<del>-</del>	-	-	-	- -	
	-								
	17,604	(241)	(26,377)	(9,666)	(145)	(13,521)	14,859	10,719	
	240,951	56,640	208,426	85,630	2,863	49,784	25,035	57,029	
\$	258,555	\$ 56,399	\$ 182,049	\$ 75,964	\$ 2,718	\$ 36,263	\$ 39,894	\$ 67,748	

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## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUE FUNDS (CONTINUED)

	Legal Research		]	Police Pension	]	Fire Pension	Revolving Loan		
Revenues:	-								
Property and other local taxes	\$	-	\$	213,284	\$	213,284	\$	-	
Charges for services		-		-		-		-	
Fines and forfeitures		45		-		-		-	
Intergovernmental		-		35,815		35,815		250,000	
Investment income		-		-		-		21,675	
Reimbursements									
Total revenues		45		249,099		249,099		271,675	
Expenditures:									
Current:									
General government		-		-		-		28,079	
Security of persons and property		-		3,973		3,973		-	
Transportation		-		-		-		-	
Capital outlay									
Total expenditures				3,973		3,973		28,079	
Excess (deficiency) of revenues									
over (under) expenditures		45		245,126		245,126		243,596	
Other financing sources (uses):									
Transfers in		=		-		-		-	
Transfers out		=		(245,126)		(245,126)		-	
Total other financing sources (uses)				(245,126)		(245,126)			
Net change in fund balances		45		-		-		243,596	
Fund balances, January 1		20,199		-				841,400	
Fund balances, December 31	\$	20,244	\$	=	\$		\$	1,084,996	

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	2012		2012
	2013		2012
\$	426,568	\$	431,342
Ψ	253,023	Ψ	210,981
	120,509		127,950
	674,186		441,041
	22,019		17,744
	15,544		281
	1,511,849		1,229,339
	392,596		228,827
	12,887		12,949
	197,748		113,467
	11,448		
	614,679		355,243
	897,170		874,096
	_		67,000
	(622,175)		(709,076)
	(622,175)		(642,076)
	274,995		232,020
	2,051,294		1,819,274
\$	2,326,289	\$	2,051,294

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL COUNTY PERMISSIVE MVL TAX FUND

	Budgeted	Amounts		Variance with Final Budget	2012
	Original	Final	Actual	Positive (Negative)	2012 Actual
Revenues:					
Intergovernmental	\$ -	\$ 220,274	\$ 210,090	\$ (10,184)	\$ 208,294
Total revenues		220,274	210,090	(10,184)	208,294
Expenditures: Capital outlay					
Street improvements		72,320	72,320		30,000
Total expenditures		72,320	72,320		30,000
Excess of revenues over expenditures		147,954	137,770	(10,184)	178,294
Other financing uses:					
Transfers out		(131,923)	(131,923)		(129,804)
Total other financing uses		(131,923)	(131,923)		(129,804)
Net change in fund balance	-	16,031	5,847	(10,184)	48,490
Fund balance, January 1	308,340	308,340	308,340		259,850
Fund balance, December 31	\$ 308,340	\$ 324,371	\$ 314,187	\$ (10,184)	\$ 308,340

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL STATE HIGHWAY FUND

	Budgeted	l Amounts			
	Original	Final	Actual	Positive (Negative)	2012 Actual
Revenues:					
Intergovernmental	\$ 141,400	\$ 139,742	\$ 142,466	\$ 2,724	\$ 142,263
Investment income	300	500	344	(156)	177
Reimbursements		15,544	15,544		214
Total revenues	141,700	155,786	158,354	2,568	142,654
Expenditures:					
Current:					
Transportation			4.5.4.00		<del>.</del>
Other	92,520	137,720	125,428	12,292	83,467
Total expenditures	92,520	137,720	125,428	12,292	83,467
Net change in fund balance	49,180	18,066	32,926	14,860	59,187
Fund balance, January 1	153,100	153,100	153,100		93,913
Fund balance, December 31	\$ 202,280	\$ 171,166	\$ 186,026	\$ 14,860	\$ 153,100

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL LAW ENFORCEMENT TRUST FUND

		Budgeted	ounts	Variance with Final Budget				2012		
	Original		Final		Actual		Positive (Negative)			2012 ctual
Expenditures: Current: Security of persons and property Other	\$	714	\$	714	\$	50	\$	664	\$	75
Total expenditures	-	714		714		50		664		75
Net change in fund balance		(714)		(714)		(50)		664		(75)
Fund balance, January 1		715		715		715				790
Fund balance, December 31	\$	1	\$	1	\$	665	\$	664	\$	715

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL DRUG LAW ENFORCEMENT FUND

	<b>Budgeted Amounts</b>					Variance with Final Budget						
	0	riginal	Final		Actual		Positive (Negative)		2012 Actual			
Expenditures: Current: Security of persons and property Other	\$	1,181	\$	1,181	\$	601	\$	580	\$	2,320		
Total expenditures		1,181		1,181	-	601		580		2,320		
Net change in fund balance		(1,181)		(1,181)		(601)		580		(2,320)		
Fund balance, January 1		1,182		1,182		1,182				3,502		
Fund balance (deficit), December 31	\$	1_	\$	11	\$	581	\$	580	\$	1,182		

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL INDIGENT DRIVERS ALCOHOL TREATMENT FUND

		Budgeted	Amo	ounts		Variance with Final Budget					
	Original			Final		Actual		Positive (Negative)		2012 Actual	
Revenues: Fines and forfeitures	\$	24,000	\$	24,000	\$	17,604	\$	(6,396)	\$	31,248	
Total revenues		24,000		24,000		17,604		(6,396)		31,248	
Expenditures: Current: General government											
Other		120,000		120,000				120,000			
Total expenditures		120,000		120,000				120,000			
Net change in fund balance		(96,000)		(96,000)		17,604		113,604		31,248	
Fund balance, January 1		240,951		240,951		240,951				209,703	
Fund balance, December 31	\$	144,951	\$	144,951	\$	258,555	\$	113,604	\$	240,951	

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL ENFORCEMENT AND EDUCATION FUND

		Budgeted	Amo	ounts				Variance with Final Budget			
	Original		Final		Actual		Positive (Negative)			2012 Actual	
Revenues: Fines and forfeitures	\$	3,500	\$	3,500	\$	3,904	\$	404	\$	3,379	
Thes and forestates	Ψ	3,300	Ψ	3,300	Ψ	3,704	Ψ	707	Ψ	3,317	
Total revenues		3,500		3,500		3,904		404		3,379	
Expenditures: Current: Security of persons and property											
Other		60,000		60,000		4,145		55,855		1,000	
Total expenditures		60,000		60,000		4,145		55,855		1,000	
Net change in fund balance		(56,500)		(56,500)		(241)		56,259		2,379	
Fund balance, January 1		56,640		56,640		56,640				54,261	
Fund balance, December 31	\$	140	\$	140	\$	56,399	\$	56,259	\$	56,640	

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL COURT SPECIAL PROJECTS FUND

	Budgeted	Amounts		Variance with Final Budget Positive	2012
	Original	Final	Actual	(Negative)	Actual
Revenues: Charges for services	\$ 125,000	\$ 187,577 -	\$ 201,285	\$ 13,708	\$ 158,781 27
Total revenues	125,000	187,577	201,285	13,708	158,808
Expenditures: Current: General government Personal services	96,713 193,320	98,302 187,320	95,428 132,234	2,874 55,086	89,668 39,477
Total expenditures	290,033	285,622	227,662	57,960	129,145
Excess (deficiency) of revenues over (under) expenditures	(165,033)	(98,045)	(26,377)	71,668	29,663
Other financing sources: Transfers in					67,000
Total other financing sources					67,000
Net change in fund balance	(165,033)	(98,045)	(26,377)	71,668	96,663
Fund balance, January 1	208,426	208,426	208,426		111,763
Fund balance, December 31	\$ 43,393	\$ 110,381	\$ 182,049	\$ 71,668	\$ 208,426

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL COURT COMPUTERIZATION FUND

		Budgeted	Amo	ounts						
	Original		Final		Actual		Positive (Negative)			2012 Actual
Revenues: Charges for services	\$	45,000	\$	48,170	\$	51,738	\$	3,568	\$	52,200
Total revenues	-	45,000		48,170		51,738		3,568		52,200
Expenditures:										
Current:										
General government		06.560		06.560		10.056		26.612		47.140
Other		86,568		86,568		49,956		36,612		47,142
Capital outlay Other		15,000		15,000		11,448		3,552		
Total expenditures		101,568		101,568		61,404		40,164		47,142
Net change in fund balance		(56,568)		(53,398)		(9,666)		43,732		5,058
Fund balance, January 1		85,630		85,630		85,630				80,572
Fund balance, December 31	\$	29,062	\$	32,232	\$	75,964	\$	43,732	\$	85,630

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL METRICH DRUG LAW ENFORCEMENT TRUST FUND

	<b>Budgeted Amounts</b>					Variance with Final Budget						
EP4	0	riginal		Final	A	ctual		ositive egative)	2012 Actual			
Expenditures: Current: Security of persons and property												
Other	\$	2,863	\$	2,863	\$	145	\$	2,718	\$			
Total expenditures		2,863		2,863		145		2,718				
Net change in fund balance		(2,863)		(2,863)		(145)		2,718		-		
Fund balance, January 1		2,863		2,863		2,863				2,863		
Fund balance, December 31	\$		\$		\$	2,718	\$	2,718	\$	2,863		

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL ALCOHOL MONITORING FUND

		Budgeted	Amo	unts	Variance with Final Budget					
	Original		Final		Actual		Positive (Negative)			2012 Actual
Revenues: Fines and forfeitures	\$	23,000	\$	24,472	\$	29,607	\$	5,135	\$	23,517
Total revenues		23,000		24,472		29,607		5,135		23,517
Expenditures: Current: General government										
Other		62,000		62,000		43,128		18,872		
Total expenditures		62,000		62,000		43,128		18,872		
Net change in fund balance		(39,000)		(37,528)		(13,521)		24,007		23,517
Fund balance, January 1		49,784		49,784		49,784				26,267
Fund balance, December 31	\$	10,784	\$	12,256	\$	36,263	\$	24,007	\$	49,784

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL MEDIATION SERVICES FUND

		Budgeted	Amo	unts			Fina	ance with al Budget ositive		2012	
	O	riginal	Final		Actual		_	(Negative)		Actual	
Revenues:											
Fines and forfeitures	\$	15,000	\$	16,030	\$	17,209	\$	1,179	\$	17,392	
Total revenues		15,000		16,030		17,209		1,179		17,392	
Expenditures:											
Current:											
General government				- <b>-</b> 00				4.4.50			
Other		6,500		6,500		2,350		4,150		2,350	
Total expenditures		6,500		6,500		2,350		4,150		2,350	
Excess (deficiency) of revenues											
over (under) expenditures		8,500		9,530		14,859		5,329		15,042	
Other financing uses:											
Transfers out										(67,000)	
Total other financing uses										(67,000)	
Net change in fund balance		8,500		9,530		14,859		5,329		(51,958)	
Fund balance, January 1		25,035		25,035		25,035				76,993	
Fund balance, December 31	\$	33,535	\$	34,565	\$	39,894	\$	5,329	\$	25,035	

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL ELECTRONIC IMAGING FUND

		Budgeted	Amo	ounts			Fina	ance with al Budget	
	0	riginal	Final		Actual		Positive (Negative)		 2012 Actual
Revenues:									
Fines and forfeitures	\$	48,000	\$	48,547	\$	52,140	\$	3,593	\$ 52,361
Reimbursements									 40
Total revenues		48,000		48,547		52,140		3,593	 52,401
Expenditures: Current: General government									
Personal services		53,920		48,637		41,421		7,216	32,367
Other		17,000		17,000				17,000	 _
Total expenditures		70,920		65,637		41,421		24,216	 32,367
Net change in fund balance		(22,920)		(17,090)		10,719		27,809	20,034
Fund balance, January 1		57,029		57,029		57,029			 36,995
Fund balance, December 31	\$	34,109	\$	39,939	\$	67,748	\$	27,809	\$ 57,029

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL LEGAL RESEARCH FUND

	·	Budgeted	Amo	ounts						
	Original		Final		Actual		Positive (Negative)			2012 Actual
Revenues: Fines and forfeitures	\$		\$	44	\$	45	\$	1	\$	53
Total revenues				44		45		1		53
Net change in fund balance		-		44		45		1		53
Fund balance, January 1		20,199		20,199		20,199				20,146
Fund balance, December 31	\$	20,199	\$	20,243	\$	20,244	\$	1	\$	20,199

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL POLICE PENSION FUND

	Budgeted	Amounts		Variance with Final Budget	2012
	Original	Final	Actual	Positive (Negative)	2012 Actual
Revenues:					
Property and other local taxes	\$ 214,586 36,034	\$ 214,586 36,034	\$ 213,284 35,815	\$ (1,302) (219)	\$ 215,671 45,242
Total revenues	250,620	250,620	249,099	(1,521)	260,913
Expenditures: Current: Security of persons and property					
Other	5,500	3,973	3,973		4,777
Total expenditures	5,500	3,973	3,973		4,777
Excess of revenues over expenditures	245,120	246,647	245,126	(1,521)	256,136
Other financing uses: Transfers out	(194,500)	(245,126)	(245,126)		(256,136)
Total other financing uses	(194,500)	(245,126)	(245,126)		(256,136)
Net change in fund balance	50,620	1,521	-	(1,521)	-
Fund balance, January 1					
Fund balance, December 31	\$ 50,620	\$ 1,521	\$ -	\$ (1,521)	\$ -

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL FIRE PENSION FUND

	Budgeted	Amounts		Variance with Final Budget	2012
	Original	Final	Actual	Positive (Negative)	2012 Actual
Revenues:					
Property and other local taxes	\$ 214,586 36,034	\$ 214,586 36,034	\$ 213,284 35,815	\$ (1,302) (219)	\$ 215,671 45,242
Total revenues	250,620	250,620	249,099	(1,521)	260,913
Expenditures: Current: Security of persons and property					
Other	5,500	3,973	3,973		4,777
Total expenditures	5,500	3,973	3,973		4,777
Excess of revenues over expenditures	245,120	246,647	245,126	(1,521)	256,136
Other financing uses: Transfers out	(194,500)	(245,126)	(245,126)	<u>-</u> _	(256,136)
Total other financing uses	(194,500)	(245,126)	(245,126)		(256,136)
Net change in fund balance	50,620	1,521	-	(1,521)	-
Fund balance, January 1					
Fund balance, December 31	\$ 50,620	\$ 1,521	\$ -	\$ (1,521)	\$ -

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL SEVERANCE PAYOUT RESERVE FUND

		Budgeted	Am	ounts			Variance with Final Budget			2012
	O	riginal		Final	Actual		_	ositive egative)		2012 Actual
Revenues:										
Other				1,532		1,532				
Total revenues				1,532		1,532				
Expenditures:										
Current:										
General Government										
Personal services	\$	50,000	\$	200,000	\$	187,785	\$	12,215	\$	512,936
Total expenditures		50,000		200,000		187,785		12,215		512,936
Excess of revenues over expenditures		(50,000)		(198,468)		(186,253)		12,215		(512,936)
Other financing sources:										
Transfers in				200,000		200,000				
Total other financing sources				200,000		200,000				
Net change in fund balance		(50,000)		1,532		13,747		12,215		(512,936)
Fund balance, January 1		571,330		571,330		571,330				1,084,266
Fund balance, December 31	\$	521,330	\$	572,862	\$	585,077	\$	12,215	\$	571,330

# COMPARATIVE BALANCE SHEET NONMAJOR DEBT SERVICE FUND

# DECEMBER 31, 2013 (WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2012)

	 2013	2012			
Assets:  Equity in pooled cash and investments	\$ 4,884 20,065 404,653	\$	9,984 33,140 443,092		
Total assets	\$ 429,602	\$	486,216		
Liabilities:         Matured bonds payable	\$ 20,065	\$	33,140 33,140		
<b>Deferred inflows of resources:</b> TIF revenue levied for next fiscal year Special assessments revenue not available	 183,485 178,843		187,548 211,004		
Total deferred inflows of resources	 362,328		398,552		
Total liabilities and deferred inflows of resources.	 382,393		431,692		
Fund balance:  Restricted	 47,209 47,209		54,524 54,524		
Total liabilities, deferred inflows of resources and fund balances	\$ 429,602	\$	486,216		

# COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR DEBT SERVICE FUND

		2013		2012
Revenues:				
Charges for services	\$	-	\$	364
Intergovernmental		16,989		18,457
Special assessments		32,578		37,433
Contributions and donations		15,000		45,000
Tax increment financing	-	72,941	-	71,284
Total revenues		137,508		172,538
Expenditures:				
Debt service:				
Principal retirement		609,401		565,989
Interest and fiscal charges		398,390		410,889
Total expenditures		1,007,791		976,878
Excess of expenditures over revenues		(870,283)		(804,340)
Other financing sources (uses):				
Transfers in		1,107,630		1,097,888
Transfers out		(244,662)		(264,928)
Total other financing sources (uses)		862,968		832,960
Net change in fund balances		(7,315)		28,620
Fund balance, January 1		54,524		25,904
Fund balance, December 31	\$	47,209	\$	54,524

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL DEBT SERVICE FUND

	Budgeted	Amounts		Variance with Final Budget Positive	2012
	Original	Final	Actual	(Negative)	Actual
Revenues:					
Charges for services	\$ -	\$ -	\$ -	\$ -	\$ 364
Intergovernmental	- 25.155	16,989	16,989	- (7.410)	18,457
Special assessments	37,175	39,997	32,578	(7,419)	37,433
Tax increment financing	15,000	15,000 72,941	15,000 72,941	-	45,000 71,284
Tax increment imancing		72,941	72,941		/1,204
Total revenues	52,175	144,927	137,508	(7,419)	172,538
Expenditures:					
Debt service:					
Principal retirement	609,401	609,401	609,401	-	565,989
Interest and fiscal charges	398,390	398,390	398,390		410,889
Total debt service	1,007,791	1,007,791	1,007,791		976,878
Total expenditures	1,007,791	1,007,791	1,007,791		976,878
Excess of expenditures over revenues	(955,616)	(862,864)	(870,283)	(7,419)	(804,340)
Other financing sources (uses):					
Transfers in	970,636	1,102,559	1,107,630	5,071	1,097,888
Transfers out	-	(244,662)	(244,662)	-	(264,928)
Total other financing sources (uses)	970,636	857,897	862,968	5,071	832,960
Net change in fund balance	15,020	(4,967)	(7,315)	(2,348)	28,620
Fund balance, January 1	54,524	54,524	54,524		25,904
Fund balance, December 31	\$ 69,544	\$ 49,557	\$ 47,209	\$ (2,348)	\$ 54,524

### COMBINING BALANCE SHEET NONMAJOR CAPITAL PROJECTS FUNDS

# $\begin{array}{c} \text{DECEMBER 31, 2013} \\ \text{(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2012)} \end{array}$

	±			[unicipal	Totals					
	Improvement Projects			Court provements		2013		2012		
Assets:										
Equity in pooled cash and investments	\$	83	\$	532,039	\$	532,122	\$	523,808		
Total assets	\$	83	\$	532,039	\$	532,122	\$	523,808		
Liabilities:										
Accounts payable	\$		\$	8,020	\$	8,020	\$	7,099		
Total liabilities				8,020		8,020		7,099		
Fund balance:										
Restricted		83		524,019		524,102		516,709		
Total fund balance		83		524,019		524,102		516,709		
Total liabilities, deferred inflows										
of resources and fund balances	\$	83	\$	532,039	\$	532,122	\$	523,808		

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR CAPITAL PROJECTS FUNDS

	Capital			unicipal	Totals					
	-	vement jects		Court rovements		2013		2012		
Revenues:		<u> </u>								
Fines and forfeitures	\$	-	\$	50,492	\$	50,492	\$	50,819		
Reimbursements		-		4		4		170.024		
Special assessments								170,924		
Total revenues			-	50,496		50,496		221,743		
Expenditures:										
Capital outlay		-		43,103		43,103		183,760		
Debt service:										
Interest and fiscal charges								14,082		
Total expenditures				43,103		43,103		197,842		
Excess of expenditures over revenues				7,393		7,393		23,901		
Other financing sources:										
Bond issuance	-							211,000		
Total other financing sources								211,000		
Net change in fund balances		-		7,393		7,393		234,901		
Fund balances, January 1		83		516,626		516,709		281,808		
Fund balance, December 31	\$	83	\$	524,019	\$	524,102	\$	516,709		

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL CAPITAL IMPROVEMENT PROJECTS FUND

	Budgeted Amounts						Varian Final I Posi	Budget		2012	
	Ori	ginal	J	Final	Act	ual	(Nega		Actual		
Revenues:								,			
Special assessments	\$		\$		\$		\$		\$	170,924	
Total revenues										170,924	
Expenditures:											
Capital outlay											
Other		-		-		-		-		35,041	
Debt service Interest and fiscal charges										14,082	
interest and fiscal charges		<del></del>		<del>-</del>					-	14,062	
Total expenditures										49,123	
Excess of expenditures over revenues						_				121,801	
Other financing sources:											
Bond issuance		_		_		_		_		211,000	
									-		
Total other financing sources (uses)										211,000	
Net change in fund balance		-		-		-		-		332,801	
Fund balance (deficit), January 1		83		83		83				(332,718)	
Fund balance (deficit), December 31	\$	83	\$	83	\$	83	\$		\$	83	

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL MUNICIPAL COURT IMPROVEMENTS FUND

	Budgeted	Am	ounts				iance with	
	 Original	Final		Actual		_	Positive Vegative)	2012 Actual
Revenues: Fines and forfeitures	\$ 46,000	\$	46,994 <u>-</u>	\$	50,492 4	\$	3,498 4	\$ 50,819
Total revenues	 46,000		46,994		50,496		3,502	 50,819
Expenditures: Capital outlay	201 200		201 200		42 102		240 107	140.710
Other	 391,300		391,300		43,103		348,197	 148,719
Total expenditures	 391,300		391,300		43,103		348,197	 148,719
Net change in fund balance	(345,300)		(344,306)		7,393		351,699	(97,900)
Fund balance, January 1	 516,626		516,626		516,626			 614,526
Fund balance, December 31	\$ 171,326	\$	172,320	\$	524,019	\$	351,699	\$ 516,626

### COMPARATIVE BALANCE SHEET NONMAJOR CEMETERY TRUST PERMANENT FUND

# $\begin{array}{c} \text{DECEMBER 31, 2013} \\ \text{(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2012)} \end{array}$

	2013		2012	
Assets:  Equity in pooled cash and investments	\$	1,270,202 52	\$ 1,233,377 75	
Total assets	\$	1,270,254	\$ 1,233,452	
Fund balance:  Nonspendable	\$	1,269,186 1,068	\$ 1,231,975 1,477	
Total fund balance		1,270,254	 1,233,452	
Total liabilities and fund balance	\$	1,270,254	\$ 1,233,452	

# COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR CEMETERY TRUST PERMANENT FUND

	2013		2012	
Revenues:				
Charges for services	\$	36,825	\$	26,700
Investment income		1,068		1,477
Total revenues		37,893		28,177
Expenditures:				
Current:				
Public health and welfare		1,091		1,605
Total expenditures		1,091		1,605
Net change in fund balance		36,802		26,572
Fund balance, January 1		1,233,452		1,206,880
Fund balance, December 31	\$	1,270,254	\$	1,233,452

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (GAAP-BASIS) AND ACTUAL CEMETERY TRUST PERMANENT FUND

	Budgeted	Amounts			
	Original	Final	Actual	Positive (Negative)	2012 Actual
Revenues: Charges for services	\$ 27,000 1,400	\$ 35,475 1,400	\$ 36,825 1,068	\$ 1,350 (332)	\$ 26,700 1,477
Total revenues	28,400	36,875	37,893	1,018	28,177
Expenditures: Current: Public health and welfare Other	1,400	1,400	1,091	309	1,605
Total expenditures	1,400	1,400	1,091	309	1,605
Net change in fund balance	27,000	35,475	36,802	1,327	26,572
Fund balance, January 1	1,233,452	1,233,452	1,233,452		1,206,880
Fund balance, December 31	\$ 1,260,452	\$ 1,268,927	\$ 1,270,254	\$ 1,327	\$ 1,233,452

### **Enterprise Funds**

The enterprise funds account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that costs (expenses, including depreciation) of providing services to the general public on a continuing basis be recovered primarily through user charges.

The City has the following major enterprise funds:

Water Fund Water Pollution Control Fund Airport Fund

These major enterprise funds are described on page 61 of the financial statements.

The City has the following nonmajor enterprise funds:

#### Swimming Pool:

To account for the operation of the swimming pool complex at Riverside Park. Beginning in 2010, the City contracted with the local YMCA to run the pool operations.

### Parking Facilities:

To account for the operation of the parking department, which includes maintenance and rental of lots, fine revenue, and the monitoring of all on-street and off-street parking zones.

# COMPARATIVE STATEMENT OF NET POSITION WATER FUND

### DECEMBER 31, 2013 AND 2012

	2013		2012	
Assets:				
Current assets:				
Equity in pooled cash and investments	\$	8,376,148	\$	5,885,676
Cash with escrow agent		9,791		-
Receivables (net of allowances of uncollectibles)		1,535,644		1,603,542
Prepayments		32,782		29,831
Materials and supplies inventory		596,391		564,777
Total current assets		10,550,756		8,083,826
Noncurrent assets:				
Restricted assets:				
Equity in pooled cash and investments		732,019		726,431
Capital assets:		ŕ		ŕ
Nondepreciable capital assets		1,931,100		3,356,346
Depreciable capital assets, net		50,695,306		49,586,798
Total noncurrent assets		53,358,425		53,669,575
T-4-14-				61.752.401
Total assets		63,909,181		61,753,401
Deferred outflows of resources:				
Unamortized deferred charges on debt refunding		103,174		130,898
Total deferred outflows of resources		103,174		130,898
Total assets and deferred outflows of resources .		64,012,355		61,884,299
Liabilities:				
Current liabilities:				
Accounts payable		66,203		87,382
Contracts payable		472,574		14,500
Accrued wages and benefits payable		47,450		76,084
Insurance deposits payable		115,423		47,789
Retainage payable		9,791		-
Due to other funds		403,862		411,122
Deposits held and due to others		655,300		607,921
Accrued interest payable		88,906		99,366
Compensated absences payable - current		228,547		277,345
Bonds payable - current		655,000		630,000
Loans payable - current		248,578		242,780
Total current liabilities		2,991,634		2,494,289
Long-term liabilities:				
Compensated absences payable		57,641		_
Bonds payable		2,530,241		3,195,506
Loans payable		3,282,590		3,531,168
Total long-term liabilities		5,870,472		6,726,674
	-			
Total liabilities		8,862,106		9,220,963
Net position:				
Net investment in capital assets		46,013,171		45,474,588
Restricted for:		722.010		707 421
Capital projects		732,019		726,431
Unrestricted	<u></u>	8,405,059	<u>¢</u>	6,462,317
Total net position	\$	55,150,249	\$	52,663,336

# COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION WATER FUND

	2013		2012	
Operating revenues:				
Charges for services	\$	8,158,604	\$	8,414,617
Other		77,980		55,716
Total operating revenues		8,236,584		8,470,333
Operating expenses:				
Personal services		2,607,321		2,791,634
Contract services		448,652		453,814
Materials and supplies		943,958		1,117,571
Utilities		345,383		369,946
Depreciation		1,328,132		1,245,868
Total operating expenses		5,673,446		5,978,833
Operating income		2,563,138		2,491,500
Nonoperating revenues (expenses):				
Intergovernmental		62,588		65,213
Interest revenue		16,291		7,285
Interest expense and fiscal charges		(227,137)	-	(251,194)
Total nonoperating revenues (expenses)		(148,258)		(178,696)
Income before contributions		2,414,880		2,312,804
Capital contributions		72,033		300,760
Change in net position		2,486,913		2,613,564
Net position, January 1		52,663,336		50,049,772
Net position, December 31	\$	55,150,249	\$	52,663,336

# $\begin{array}{c} \text{COMPARATIVE STATEMENT OF CASH FLOWS} \\ \text{WATER FUND} \end{array}$

### FOR THE YEAR ENDED DECEMBER 31, 2013 AND 2012

	2013		2012		
Cash flows from operating activities:					
Cash received from customers	\$	8,227,321	\$	8,357,324	
Cash received from other operations		77,980		55,716	
Cash payments for personal services		(2,559,478)		(2,872,644)	
Cash payments for contract services		(394,433)		(407,394)	
Cash payments for materials and supplies		(996,751)		(1,104,431)	
Cash payments for utilities		(352,643)		(374,418)	
Net cash provided by operating activities		4,001,996		3,654,153	
Cash flows from noncapital financing activities:					
Grants and contributions		62,588		65,213	
Net cash provided by noncapital financing activities		62,588		65,213	
Cash flows from capital and related					
financing activities:					
Acquisition of capital assets		(481,287)		(1,317,493)	
Issuance of refunding bonds		-		-	
Bond issuance costs		-		-	
Payment to refunding bond escrow agent		-		-	
Principal paid on bonds		(630,000)		(610,000)	
Interst paid on bonds		(121,465)		(139,429)	
Principal paid on loans		(242,780)		(237,168)	
Interest paid on loans		(98,673)		(104,283)	
Net cash used in capital and					
related financing activities		(1,574,205)		(2,408,373)	
Cash flows from investing activities:					
Interest received		15,472		7,811	
Net cash provided by investing activities		15,472		7,811	
Net increase in cash and cash equivalents		2,505,851		1,318,804	
Cash and cash equivalents at beginning of year		6,612,107		5,293,303	
Cash and cash equivalents at end of year	\$	9,117,958	\$	6,612,107	

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### COMPARATIVE STATEMENT OF CASH FLOWS WATER FUND (CONTINUED)

### FOR THE YEAR ENDED DECEMBER 31, 2013 AND 2012

	2013	2012
Reconciliation of operating income to net cash provided by operating activities:		
Operating income	\$ 2,563,138	\$ 2,491,500
Adjustments to reconcile operating income to net cash provided by operating activities:  Depreciation	1,328,132	1,245,868
Changes in assets and liabilities:		
(Increase) decrease in accounts receivable	68,717	(47,759)
(Increase) decrease in materials and supplies inventory	(31,614)	34,492
(Increase) in prepayments	(2,951)	(2,801)
Increase in accounts payable	(21,179)	(21,352)
Increase (decrease) in accrued wages and benefits	(28,634)	39,847
Increase (decrease) in compensated absences payable	8,843	(120,975)
Increase in insurance deposits payable	67,634	118
Increase in deposits held and due to others	47,379	49,221
(Decrease) in deferred revenue	-	(9,534)
Increase in retainage payable	9,791	-
(Decrease) in due to other funds	 (7,260)	 (4,472)
Net cash provided by operating activities	\$ 4,001,996	\$ 3,654,153

#### **Non-cash Transactions:**

During 2013, the Water fund received \$72,033 in capital contributions of donated water lines from private developers.

At December 31, 2013 and 2012, the Water fund purchased \$472,574 and \$14,500, respectively, in capital assets on account.

During 2012, the Water fund received \$300,760 in capital contributions of donated water lines from private developers.

At December 31, 2012 and 2011, the Water fund purchased \$14,500 and \$1,341, respectively, in capital assets on account.

# COMPARATIVE STATEMENT OF NET POSITION WATER POLLUTION CONTROL FUND

### DECEMBER 31, 2013 AND 2012

		2013		2012
Assets:				
Current assets:				
Equity in pooled cash and investments	\$	5,259,039	\$	3,905,558
Receivables (net of allowances of uncollectibles)	·	425,773		432,231
Due from other funds		403,862		411,122
Prepayments		22,388		20,601
Materials and supplies inventory		46,702		44,512
Total current assets		6,157,764		4,814,024
Noncurrent assets:				
Restricted assets:				
Equity in pooled cash and investments		5,660,611		5,258,933
Capital assets:				
Nondepreciable capital assets		708,831		2,251,733
Depreciable capital assets, net		81,570,860		82,085,936
Total noncurrent assets		87,940,302		89,596,602
Total assets		94,098,066		94,410,626
Deferred outflows of resources:				
Unamortized deferred charges on debt refunding		183,014		235,303
Total deferred outflows of resources		183,014		235,303
T	<u>-                                    </u>	0.4.201.000		0.1.5.15.020
Total assets and deferred outflows of resources .		94,281,080		94,645,929
Liabilities:				
Current liabilities:				
Accounts payable		134,942		96,709
Accrued wages and benefits payable		37,232		33,848
Insurance deposits payable		91,380		35,707
Accrued interest payable		438,041		487,992
Compensated absences payable - current		152,174		171,589
Bonds payable - current		635,000		610,000
Loans payable - current		1,935,711		1,858,573
Total current liabilities		3,424,480		3,294,418
Long term liabilities:				
Compensated absences payable		224,343		166,130
Bonds payable		2,156,800		2,812,314
Loans payable		16,322,383		18,258,094
Total long-term liabilities		18,703,526		21,236,538
Total liabilities		22,128,006		24,530,956
Net position:				
Net investment in capital assets		61,412,811		61,033,991
Capital projects		5,660,611		5,258,933
Unrestricted		5,079,652		3,822,049
Total net position	\$	72,153,074	\$	70,114,973

### COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION WATER POLLUTION CONTROL FUND

	2013		2012	
Operating revenues:				
Charges for services	\$	9,245,878	\$	9,410,093
Other		9,563		5,032
Total operating revenues		9,255,441		9,415,125
Operating expenses:				
Personal services		2,074,635		2,137,249
Contract services		1,293,880		899,611
Materials and supplies		380,302		405,119
Utilities		492,910		486,766
Depreciation	-	2,117,803		2,036,623
Total operating expenses		6,359,530		5,965,368
Operating income		2,895,911		3,449,757
Nonoperating revenues (expenses):				
Intergovernmental		81,447		84,008
Interest revenue		18,084		22,615
Interest expense and fiscal charges		(938,928)		(1,037,697)
Loss on disposall of capital assets		(37,610)		
Total nonoperating revenues (expenses)		(877,007)		(931,074)
Income before contributions		2,018,904		2,518,683
Capital contributions		19,197		71,797
Change in net position		2,038,101		2,590,480
Net position, January 1		70,114,973		67,524,493
Net position, December 31	\$	72,153,074	\$	70,114,973

### COMPARATIVE STATEMENT OF CASH FLOWS WATER POLLUTION CONTROL FUND

### FOR THE YEAR ENDED DECEMBER 31, 2013 AND 2012

		2013		2012
Cash flows from operating activities:	-		-	
Cash received from customers	\$	9,260,315	\$	9,406,463
Cash received from other operations		9,563		5,032
Cash payments for personal services		(1,976,780)		(2,078,323)
Cash payments for contract services		(1,295,667)		(901,337)
Cash payments for materials and supplies		(344,259)		(428,068)
Cash payments for utilities	-	(492,910)		(486,766)
Net cash provided by operating activities		5,160,262		5,517,001
Cash flows from noncapital financing activities:				
Grants and contributions		81,447		84,008
Advances in		-		353,200
Net cash provided by noncapital				
financing activities		81,447		437,208
Cash flows from capital and related				
financing activities:				
Acquisition of capital assets		(78,238)		(420,523)
Principal paid on bonds		(610,000)		(590,000)
Interst paid on bonds		(152,614)		(175,513)
Principal paid on loans		(1,858,573)		(1,784,613)
Interest paid on loans		(804,490)		(878,450)
Net cash used in capital and				
related financing activities		(3,503,915)		(3,849,099)
Cash flows from investing activities:				
Interest received		17,365		23,195
Net cash provided by investing activies		17,365		23,195
Net increase in cash and cash equivalents		1,755,159		2,128,305
Cash and cash equivalents at beginning of year		9,164,491		7,036,186
Cash and cash equivalents at end of year	\$	10,919,650	\$	9,164,491

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### COMPARATIVE STATEMENT OF CASH FLOWS WATER POLLUTION CONTROL FUND (CONTINUED)

### FOR THE YEAR ENDED DECEMBER 31, 2013 AND 2012

	2013		2012	
Reconciliation of operating income to net cash provided by operating activities:				
Operating income	\$	2,895,911	\$	3,449,757
Adjustments to reconcile operating income to net cash provided by operating activities:  Depreciation		2,117,803		2,036,623
Changes in assets and liabilities:				
(Increase) decrease in accounts receivable		7,177		(6,302)
Decrease in due from other funds		7,260		4,472
(Increase) decrease in materials and supplies inventory.		(2,190)		5,918
(Increase) in prepayments		(1,787)		(1,726)
Increase (decrease) in accounts payable		38,233		(28,867)
Increase in accrued wages and benefits		3,384		5,766
Increase in compensated absences payable		38,798		54,209
Increase (decrease) in insurance deposits payable		55,673		(1,049)
(Decrease) in deferred revenue		<u>-</u>		(1,800)
Net cash provided by operating activities	\$	5,160,262	\$	5,517,001

### **Non-cash Transactions:**

During 2013, the Water Pollution Control fund received \$19,197 in capital contributions of donated sewer lines from private developers.

During 2012, the Water Pollution Control fund received \$71,797 in capital contributions of donated sewer lines from private developers.

# $\begin{array}{c} \text{COMPARATIVE STATEMENT OF NET POSITION} \\ \text{AIRPORT FUND} \end{array}$

### DECEMBER 31, 2013 AND 2012

	2013		2012	
Assets:				
Current assets:				
Equity in pooled cash and investments	\$	420,063	\$	388,751
Receivables (net of allowances of uncollectibles)		106,648		87,095
Prepayments		10,448		11,214
Materials and supplies inventory		80,946		83,048
Total current assets		618,105		570,108
Noncurrent assets:				
Capital assets:				
Nondepreciable capital assets		3,450,248		3,583,196
Depreciable capital assets, net		10,617,907		11,461,694
Total noncurrent assets		14,068,155		15,044,890
Total assets		14,686,260		15,614,998
Liabilities:				
Current liabilities:				
Accounts payable		31,272		99,295
Accrued wages and benefits payable		5,803		4,974
Insurance deposits payable		14,038		3,361
Compensated absences payable - current		24,618		26,162
Total current liabilities	-	75,731		133,792
Long term liabilities:				
Compensated absences payable		81,735		75,840
Total long-term liabilities		81,735		75,840
Total liabilities		157,466		209,632
Net position:				
Net investment in capital assets		14,068,155		15,044,890
Unrestricted		460,639		360,476
Total net position	\$	14,528,794	\$	15,405,366

# COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION AIRPORT FUND

	2013		2012		
Operating revenues:					
Charges for services	\$	1,022,799	\$	1,128,095	
Total operating revenues		1,022,799		1,128,095	
Operating expenses:					
Personal services		315,473		315,039	
Contract services		112,012		223,198	
Materials and supplies		728,108		703,974	
Utilities		18,001		16,223	
Depreciation		1,021,117		1,062,232	
Other		-		350	
Total operating expenses		2,194,711		2,321,016	
Operating loss		(1,171,912)		(1,192,921)	
Nonoperating revenues (expenses):					
Intergovernmental		32,172		25,686	
Interest expense and fiscal charges		<u> </u>		(2,381)	
Total nonoperating revenues (expenses)		32,172		23,305	
Loss before contributions and transfers		(1,139,740)		(1,169,616)	
Capital contributions		84,101		229,585	
Transfers in		179,067		330,954	
Transfers out				<del>-</del>	
Change in net position		(876,572)		(609,077)	
Net position, January 1		15,405,366		16,014,443	
Net position, December 31	\$	14,528,794	\$	15,405,366	

# $\begin{array}{c} \text{COMPARATIVE STATEMENT OF CASH FLOWS} \\ \text{AIRPORT FUND} \end{array}$

	2013		2012
Cash flows from operating activities:			
Cash received from customers	\$ 1,003,246	\$	1,087,557
Cash payments for personal services	(299,616)		(293,999)
Cash payments for contract services	(111,246)		(223,628)
Cash payments for materials and supplies	(794,029)		(617,863)
Cash payments for other	-		(350)
Cash payments for utilities	 (18,001)		(16,223)
Net cash used in operating activities	 (219,646)		(64,506)
Cash flows from noncapital financing activities:			
Grants and contributions	32,172		25,686
Transfers in	179,067		330,954
Net cash provided by noncapital			
financing activities	 211,239		356,640
Cash flows from capital and related			
financing activities:			
Acquisition of capital assets	(44,382)		(192,328)
Capital contributions	84,101		229,585
Principal paid on bonds	-		(50,000)
Interest paid on bonds	 <u>-</u>		(1,950)
Net cash used in capital and			
related financing activities	 39,719		(14,693)
Net increase in cash and cash equivalents	31,312		277,441
Cash and cash equivalents at beginning of year	 388,751	-	111,310
Cash and cash equivalents at end of year	\$ 420,063	\$	388,751
Reconciliation of operating loss to net cash used in operating activities:			
Operating loss	\$ (1,171,912)	\$	(1,192,921)
Adjustments to reconcile operating loss to net cash used in operating activities:  Depreciation	1 021 117		1 062 222
•	1,021,117		1,062,232
Changes in assets and liabilities:	(10.552)		(40.529)
(Increase) in accounts receivable	(19,553)		(40,538)
Decrease in materials and supplies inventory	2,102		18,346
(Increase) decrease in prepayments	766		(430)
Increase (decrease) in accounts payable	(68,023)		67,765
Increase in accrued wages and benefits Increase in compensated absences payable	829 4 351		917
Increase (decrease) in insurance deposits payable	4,351 10,677		20,671 (548)
Net cash used in operating activities	\$ (219,646)	\$	(64,506)
and the second operating activities	 (=17,010)		(01,500)

### COMBINING STATEMENT OF NET POSITION NONMAJOR ENTERPRISE FUNDS DECEMBER 31, 2013

	Swimming Pool	Parking Facilities	Total
Assets:			
Current assets:			
Equity in pooled cash and investments	\$ 37,211	\$ 27,136	\$ 64,347
Prepayments	265	123	388
Total current assets	37,476	27,259	64,735
Noncurrent assets: Capital assets:			
Nondepreciable capital assets	1,631	94,331	95,962
Depreciable capital assets, net	422,713	93,543	516,256
Total noncurrent assets	424,344	187,874	612,218
Total assets	461,820	215,133	676,953
Liabilities: Current liabilities:			
Accounts payable	14	768	782
Accrued wages and benefits	-	1,463	1,463
Insurance deposits payable	-	3,418 2,005	3,418 2,005
Total current liabilities	14	7.654	7.668
		7,054	7,000
Long term liabilities: Compensated absences payable		3,930	3,930
Total long-term liabilities		3,930	3,930
Total liabilities	14	11,584	11,598
Net position:			
Net investment in capital assets	424,344	187,874	612,218
Unrestricted	37,462	15,675	53,137
Total net position	\$ 461,806	\$ 203,549	\$ 665,355

# COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION NONMAJOR ENTERPRISE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2013

	S	wimming Pool		Parking acilities	Total
Operating revenues:					
Charges for services	\$	-	\$	64,671	\$ 64,671
Other		83	-	1,160	 1,243
Total operating revenues		83		65,831	 65,914
Operating expenses:					
Personal services		10,207		78,935	89,142
Contract services		1,063		6,311	7,374
Materials and supplies		11,533		8,516	20,049
Utilities		6,455		473	6,928
Depreciation		26,204		3,226	 29,430
Total operating expenses		55,462		97,461	 152,923
Operating loss		(55,379)		(31,630)	 (87,009)
Transfers in		52,276		30,000	 82,276
Change in net position		(3,103)		(1,630)	(4,733)
Net position, January 1		464,909		205,179	 670,088
Net position, December 31	\$	461,806	\$	203,549	\$ 665,355

# COMBINING STATEMENT OF CASH FLOWS NONMAJOR ENTERPRISE FUNDS

### FOR THE YEAR ENDED DECEMBER 31, 2013

		Swimming Pool		Parking Facilities		Total
Cash flows from operating activities:	Φ.		Ф	64 671	Φ.	64.671
Cash received from customers	\$	- 02	\$	64,671	\$	64,671
Cash received from other operations		83 (10,207)		1,160 (75,943)		1,243 (86,150)
Cash payments for contract services		(10,207) $(1,131)$		(6,216)		(7,347)
Cash payments for materials and supplies		(16,821)		(8,030)		(24,851)
Cash payments for utilities		(6,455)		(473)		(6,928)
F-7,		(0, .22)		(175)		(0,520)
Net cash used in operating activities		(34,531)		(24,831)		(59,362)
Cash flows from noncapital financing activities:						
Transfers in		52,276		30,000		82,276
Net cash provided by noncapital						
financing activities		52,276		30,000		82,276
Cash flows from capital and related						
financing activities: Acquisition of capital assets		(10,466)		(1,000)		(11,466)
Net cash used in capital and						
related financing activities		(10,466)		(1,000)		(11,466)
Net increase in cash and cash equivalents		7,279		4,169		11,448
^				22.067		
Cash and cash equivalents at beginning of year		29,932	-	22,967	-	52,899
Cash and cash equivalents at end of year	\$	37,211	\$	27,136	\$	64,347
Reconciliation of operating loss to net cash used in operating activities:						
Operating loss	\$	(55,379)	\$	(31,630)	\$	(87,009)
Adjustments to reconcile operating loss to net cash used in operating activities:						
Depreciation		26,204		3,226		29,430
Changes in assets and liabilities:				2.5		
(Increase) decrease in prepayments		(68)		95		27
Increase (decrease) in accounts payable		(5,288)		486		(4,802)
Increase in accrued wages and benefits		<del>-</del>		209 395		209 395
Increase in insurance deposits payable		- -		2,388		2,388
Net cash used in operating activities	\$	(34,531)	\$	(24,831)	\$	(59,362)
about in operating activities		(51,551)	*	(21,031)	<u> </u>	(27,302)

# COMPARATIVE STATEMENT OF NET POSITION SWIMMING POOL FUND

### DECEMBER 31, 2013 AND 2012

	2013		 2012
Assets:			
Current assets:			
Equity in pooled cash and investments	\$	37,211	\$ 29,932
Prepayments		265	 197
Total current assets		37,476	 30,129
Noncurrent assets:			
Capital assets:			
Nondepreciable capital assets		1,631	1,631
Depreciable capital assets, net		422,713	 438,451
Total noncurrent assets		424,344	440,082
Total assets		461,820	 470,211
Liabilities:			
Current liabilities:			
Accounts payable		14	5,302
Total current liabilities		14	 5,302
Total liabilities		14	 5,302
Net position:			
Net investment in capital assets		424,344	440,082
Unrestricted		37,462	 24,827
Total net position	\$	461,806	\$ 464,909

# COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION SWIMMING POOL FUND

	2013		2012	
Operating revenues:	\$	83	\$	
Total operating revenues		83		
Operating expenses:				
Personal services		10,207		-
Contract services		1,063		12,944
Materials and supplies		11,533		13,262
Utilities		6,455		5,942
Depreciation		26,204		25,506
Total operating expenses		55,462		57,654
Operating loss		(55,379)		(57,654)
Transfers in		52,276		27,000
Change in net position		(3,103)		(30,654)
Net position, January 1		464,909		495,563
Net position, December 31	\$	461,806	\$	464,909

# COMPARATIVE STATEMENT OF CASH FLOWS SWIMMING POOL FUND

	2013	2012
Cash flows from operating activities:		
Cash received from other operations	\$ 83	\$ -
Cash payments for personal services	(10,207)	(1,600)
Cash payments for contract services	(1,131)	(12,954)
Cash payments for materials and supplies	(16,821)	(8,161)
Cash payments for utilities	 (6,455)	 (5,942)
Net cash used in operating activities	 (34,531)	 (28,657)
Cash flows from noncapital financing activities:		
Transfers in	52,276	 27,000
Net cash provided by noncapital	_	
financing activities	52,276	 27,000
Cash flows from capital and related		
financing activities:		
Acquisition of capital assets	 (10,466)	 
Net cash used in capital and		
related financing activities	 (10,466)	 -
Net increase (decrease)		
in cash and cash equivalents	7,279	(1,657)
Cash and cash equivalents at beginning of year	 29,932	 31,589
Cash and cash equivalents at end of year	\$ 37,211	\$ 29,932
Reconciliation of operating loss to net cash used in operating activities:		
Operating loss	\$ (55,379)	\$ (57,654)
Adjustments to reconcile operating loss to net cash used in operating activities:		
Depreciation	26,204	25,506
Changes in assets and liabilities:		
(Increase) in prepayments	(68)	(10)
Increase (decrease) in accounts payable	(5,288)	5,101
(Decrease) in accrued wages and benefits	-	(243)
(Decrease) in compensated absences payable	<u>-</u>	 (1,357)
Net cash used in operating activities	\$ (34,531)	\$ (28,657)

# COMPARATIVE STATEMENT OF NET POSITION PARKING FACILITIES FUND

### DECEMBER 31, 2013 AND 2012

	2013		2012		
Assets:					
Current assets:					
Equity in pooled cash and investments	\$	27,136	\$	22,967	
Prepayments		123		218	
Total current assets		27,259		23,185	
Noncurrent assets:					
Capital assets:					
Nondepreciable capital assets		94,331		190,100	
Depreciable capital assets, net		93,543			
Total noncurrent assets		187,874		190,100	
Total assets		215,133		213,285	
Liabilities:					
Current liabilities:					
Accounts payable		768		282	
Accrued wages and benefits		1,463		1,254	
Insurance deposits payable		3,418		1,030	
Compensated absences payable - current		2,005		2,766	
Total current liabilities		7,654		5,332	
Long term liabilities:					
Compensated absences payable		3,930		2,774	
Total long-term liabilities		3,930		2,774	
Total liabilities		11,584		8,106	
Net position:					
Net investment in capital assets		187,874		190,100	
Unrestricted		15,675		15,079	
Total net position	\$	203,549	\$	205,179	
	Ψ	203,347	Ψ	203,177	

### COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION PARKING FACILITIES FUND

	2013		2012		
Operating revenues:					
Charges for services	\$	64,671	\$	63,249	
Other		1,160		79	
Total operating revenues		65,831		63,328	
Operating expenses:					
Personal services		78,935		76,599	
Contract services		6,311		2,896	
Materials and supplies		8,516		9,108	
Utilities		473		587	
Depreciation		3,226			
Total operating expenses		97,461		89,190	
Operating loss		(31,630)		(25,862)	
Transfers in		30,000		125,000	
Change in net position		(1,630)		99,138	
Net position, January 1		205,179		106,041	
Net position, December 31	\$	203,549	\$	205,179	

# COMPARATIVE STATEMENT OF CASH FLOWS PARKING FACILITIES FUND

	2013	2012
Cash flows from operating activities:	 	 
Cash received from customers	\$ 64,671	\$ 63,249
Cash received from other operations	1,160	79
Cash payments for personal services	(75,943)	(75,847)
Cash payments for contract services	(6,216)	(2,895)
Cash payments for materials and supplies	(8,030)	(9,360)
Cash payments for utilities	 (473)	 (587)
Net cash used in operating activities	 (24,831)	 (25,361)
Cash flows from noncapital financing activities:		
Transfers in	 30,000	 125,000
Net cash provided by noncapital		
financing activities	 30,000	 125,000
Cash flows from capital and related		
financing activities:		
Acquisition of capital assets	 (1,000)	 (95,769)
Net cash used in capital and		
related financing activities	 (1,000)	 (95,769)
Net increase in cash and cash equivalents	4,169	3,870
Cash and cash equivalents at beginning of year	 22,967	 19,097
Cash and cash equivalents at end of year	\$ 27,136	\$ 22,967
Reconciliation of operating loss to net cash used in operating activities:		
Operating loss	\$ (31,630)	\$ (25,862)
Adjustments to reconcile operating loss to net cash used in operating activities:		
Depreciation	3,226	-
Changes in assets and liabilities:		
Decrease in prepayments	95	1
Increase (decrease) in accounts payable	486	(252)
Increase in accrued wages and benefits	209	249
Increase in compensated absences payable	395	607
Increase (decrease) in insurance deposits payable	 2,388	 (104)
Net cash used in operating activities	\$ (24,831)	\$ (25,361)

The internal service funds account for the financing of goods or services provided by one department to other departments of the City of Findlay on a cost-reimbursement basis. Accounting for these funds is designed to accumulate all of the costs incurred by the internal service funds in providing goods and services to other departments. However, charges to the other departments are not intended to produce a significant profit in the long run, but to recover the total costs of providing goods or services.

#### Central Stores:

To account for the central purchase of various office supplies in large quantities at a lesser price with the subsequent charge to the various user departments.

#### Self Insurance:

To account for processing and paying general municipal liability insurance claims in lieu of purchasing general municipal liability insurance.

#### Workers' Compensation:

To account for the collection of premiums and payments of claims related to a workers' compensation retrospective rating plan.

## COMBINING STATEMENT OF NET POSITION INTERNAL SERVICE FUNDS

# $\begin{array}{c} \text{DECEMBER 31, 2013} \\ \text{(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2012)} \end{array}$

						 Totals					
	Central Stores		Self-Insurance		Workers' mpensation	 2013		2012			
Assets:											
Current assets:		22.42.4									
Equity in pooled cash and investments	\$	33,624	\$	1,214,038	\$ 1,055,035	\$ 2,302,697	\$	1,766,537			
Receivables (net of allowances of uncollectibles).		-		42	-	42		37			
Prepayments		4 467		19,938	-	19,938		13,337			
Materials and supplies inventory		4,467			 	 4,467		2,465			
Total assets		38,091		1,234,018	 1,055,035	 2,327,144		1,782,376			
Liabilities:											
Current liabilities:											
Accounts payable		12,662		-	-	12,662		826			
Workers' compensation payable					 81,233	 81,233		215,119			
Total liabilities		12,662			81,233	93,895		215,945			
Net position:											
Unrestricted		25,429		1,234,018	 973,802	 2,233,249		1,566,431			
Total net position	\$	25,429	\$	1,234,018	\$ 973,802	\$ 2,233,249	\$	1,566,431			

# COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION INTERNAL SERVICE FUNDS

# FOR THE YEAR ENDED DECEMBER 31, 2013 (WITH COMPARATIVE TOTALS FOR THE YEAR ENDED DECEMBER 31, 2012)

			Totals				
	Central Stores	Self-Insurance	Workers' Compensation	2013	2012		
Operating revenues: Charges for services	\$ 13,978	\$ -	\$ 478,090	\$ 492,068	\$ 533,074		
Total operating revenues	13,978		478,090	492,068	533,074		
Operating expenses:  Contract services	990 14,798 	47,813 - -	162,319	48,803 14,798 162,319	77,109 20,122 335,588		
Total operating expenses	15,788	47,813	162,319	225,920	432,819		
Operating income (loss)	(1,810)	(47,813)	315,771	266,148	100,255		
Nonoperating revenues:				4=0	4.040		
Interest revenue		670		670	1,012		
Total nonoperating revenues		670		670	1,012		
Income (loss) before transfers	(1,810)	(47,143)	315,771	266,818	101,267		
Transfers in		400,000		400,000			
Change in net position	(1,810)	352,857	315,771	666,818	101,267		
Net position, January 1	27,239	881,161	658,031	1,566,431	1,465,164		
Net position, December 31	\$ 25,429	\$ 1,234,018	\$ 973,802	\$ 2,233,249	\$ 1,566,431		

## COMBINING STATEMENT OF CASH FLOWS INTERNAL SERVICE FUNDS

# FOR THE YEAR ENDED DECEMBER 31, 2013 (WITH COMPARATIVE TOTALS FOR THE YEAR ENDED DECEMBER 31, 2012)

						Totals					
		Central Stores	Sel	Self-Insurance C		Workers' mpensation	2013			2012	
Cash flows from operating activities:						•					
Cash received from customers	\$	13,978	\$	-	\$	478,090	\$	492,068	\$	533,074	
Cash payments for contract services		(990)		(54,414)		-		(55,404)		(78,083)	
Cash payments for materials and supplies		(4,964)		-		-		(4,964)		(18,915)	
Cash payments for claims						(296,205)		(296,205)		(329,780)	
Net cash provided by (used in) operating activities		8,024		(54,414)		181,885		135,495		106,296	
Cash flows from noncapital financing activities:											
Transfers in				400,000				400,000			
Net cash provided by noncapital											
financing activities				400,000				400,000			
Cash flows from investing activities:											
Interest received				665				665		1,135	
Net cash provided by investing activies		-		665				665		1,135	
Net increase in cash and cash equivalents		8,024		346,251		181,885		536,160		107,431	
Cash and cash equivalents at beginning of year		25,600		867,787		873,150		1,766,537		1,659,106	
Cash and cash equivalents at end of year	\$	33,624	\$	1,214,038	\$	1,055,035	\$	2,302,697	\$	1,766,537	
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:											
Operating income (loss)	\$	(1,810)	\$	(47,813)	\$	315,771	\$	266,148	\$	100,255	
Changes in assets and liabilities: (Increase) decrease in materials											
and supplies inventory		(2,002)		-		-		(2,002)		846	
(Increase) in prepayments		-		(6,601)		-		(6,601)		(588)	
Increase (decrease) in accounts payable Increase (decrease) in workers'		11,836		-		-		11,836		(25)	
compensation payable						(133,886)		(133,886)		5,808	
Net cash provided by (used in) operating activities	\$	8,024	\$	(54,414)	\$	181,885	\$	135,495	\$	106,296	

Fiduciary funds are used to account for assets held by the City in a trustee capacity, or as an agent for individuals, private organizations, other governmental units, and/or funds. The following are the City's fiduciary fund types:

#### **Private-Purpose Trust Fund**

#### Private Trust:

This fund accounts for the monies held in trust from contributions, gifts or by bequests that are invested by the City. The interest earnings from these investments are used to care for certain cemetery lots in a manner specified by the contributor.

#### **Agency Funds**

Agency funds are custodial in nature, and thus, do not recognize revenues or expenditures, only changes in assets and liabilities. These funds are used to record the collection and payment of refundable deposits, taxes collected for other governments, and municipal court.

#### Guaranteed Deposits:

This fund accounts for the monies held as deposits, that are required to guarantee the satisfactory completion of a job or project. These monies are returned to the depositor or used to pay any charges after the job or project has been accepted by the City Engineering Department or Fire Department.

#### Municipal Court:

This fund reports fines and forfeitures collected by the Court for distribution to various State and local governments.

#### Tax Collection:

This fund accounts for the income taxes collected on-behalf of the Village of Arlington and for assessments collected and due to the Downtown Special Improvement District.

# COMPARATIVE STATEMENT OF FIDUCIARY NET POSITION PRIVATE-PURPOSE TRUST FUND DECEMBER 31, 2013 AND 2012

	 2013	 2012
Assets: Equity in pooled cash and investments	\$ 161,264	\$ 163,150
Accrued interest	 5	 7
Total assets	 161,269	 163,157
Net Position: Held in trust for private cemetery care	 161,269	 163,157
Total net position	\$ 161,269	\$ 163,157

# COMPARATIVE STATEMENT OF CHANGES IN FIDUCIARY NET POSITION PRIVATE-PURPOSE TRUST FUND FOR THE FISCAL YEAR ENDED DECEMBER 31, 2013 AND 2012

	 2013	-	2012
Additions: Interest	\$ 107 200	\$	147 200
Total additions	 307		347
Deductions: Cemetery care	 2,195		2,435
Changes in net position	(1,888)		(2,088)
Net position, January 1	 163,157		165,245
Net position, December 31	\$ 161,269	\$	163,157

# COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUNDS

### FOR THE YEAR ENDED DECEMBER 31, 2013

	Balance 12/31/12		A	dditions	R	eductions	Balance 12/31/13		
<b>Guaranteed Deposits</b>									
Assets:  Equity in pooled cash and investments	\$	93,506	\$	95,410	\$	(93,506)	\$	95,410	
Total assets	\$	93,506	\$	95,410	\$	(93,506)	\$	95,410	
1544 455045	Ψ	73,300	Ψ	73,410	Ψ	(75,500)	Ψ	73,410	
Liabilities:									
Deposits held and due to others	\$	93,506	\$	95,410	\$	(93,506)	\$	95,410	
Total liabilities	\$	93,506	\$	95,410	\$	(93,506)	\$	95,410	
Municipal Court									
Assets:	¢.	47 100	ф	21 150	ф	(47.100)	Ф	21 150	
Cash in segregated accounts	\$	47,188	\$	31,159	\$	(47,188)	\$	31,159	
Total assets	\$	47,188	\$	31,159	\$	(47,188)	\$	31,159	
Liabilities:									
Deposits held and due to others	\$	47,188	\$	31,159	\$	(47,188)	\$	31,159	
Total liabilities	\$	47,188	\$	31,159	\$	(47,188)	\$	31,159	
Tax Collection									
Assets:	¢	5.045	¢	2.007	¢	(5.045)	ď	2.007	
Equity in pooled cash and investments	<u>\$</u> \$	5,945 5,945	<u>\$</u> \$	3,087	<u>\$</u> \$	(5,945)	<u>\$</u> \$	3,087	
Total assets	<b>D</b>	3,943	<b>D</b>	3,087	<b>D</b>	(3,943)	<b>D</b>	3,087	
Liabilities:									
Accounts payable	\$	5,945	\$	3,087	\$	(5,945)	\$	3,087	
Total liabilities	\$	5,945	\$	3,087	\$	(5,945)	\$	3,087	
Total Agency Funds Assets:									
Equity in pooled cash and investments	\$	99,451	\$	98,497	\$	(99,451)	\$	98,497	
Cash in segregated accounts	· 	47,188		31,159		(47,188)		31,159	
Total assets	\$	146,639	\$	129,656	\$	(146,639)	\$	129,656	
Liabilities:									
Accounts payable	\$	5,945	\$	3,087	\$	(5,945)	\$	3,087	
Deposits held and due to others		140,694		126,569		(140,694)		126,569	
Total liabilities	\$	146,639	\$	129,656	\$	(146,639)	\$	129,656	

#### CITY OF FINDLAY, OHIO STATISTICAL SECTION

This part of the City of Findlay's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

**Contents Page Financial Trends** 178-187 These schedules contain trend information to help the reader understand how the City's financial performance and wellbeing have changed over time. **Revenue Capacity** 188-197 These schedules contain information to help the reader assess the City's most significant local revenue sources, property taxes and income taxes. **Debt Capacity** 198-202 These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future. **Demographic and Economic Information** 203-204 These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place. **Operating Information** 206-213 These schedules contain service and infrastructure data to help the reader understand how the information in the City's

**Sources:** Sources are noted on the individual schedules.

financial report relates to the services the City provides and the activities it performs.

#### NET POSITION BY COMPONENT LAST TEN YEARS (ACCRUAL BASIS OF ACCOUNTING)

	2013	2012	2011 (1)	2010
<b>Governmental Activities</b>				
Net investment in capital assets	\$ 72,492,146	\$ 72,190,698	\$ 72,312,433	\$ 72,061,766
Restricted for:				
Capital projects	524,102	516,709	614,526	675,260
Debt service	226,052	265,528	30,175	131,860
Security of persons and property programs	86,003	87,584	87,446	108,402
General government operations	677,630	682,029	557,094	488,391
Transportation improvement projects	1,778,564	1,827,410	1,926,637	1,761,398
Economic development programs	1,084,996	841,400	841,656	949,173
Perpetual care:				
Expendable	1,068	1,477	2,101	121
Nonexpendable	1,269,186	1,231,975	1,204,779	1,176,477
Other purposes	1,158,767	884,604	1,059,400	142,986
Unrestricted	25,723,428	15,856,895	12,372,527	10,841,644
Total governmental activities net position	\$ 105,021,942	\$ 94,386,309	\$ 91,008,774	\$ 88,337,478
<b>Business-type Activities</b>				
Net investment in capital assets	\$ 122,106,355	\$ 122,183,651	\$ 121,019,885	\$ 118,932,110
Restricted for:	Ψ 122,100,333	Ψ 122,103,031	Ψ 121,019,005	Ψ 110,952,110
Capital projects	6,392,630	5,985,364	5,211,113	4,843,032
Unrestricted	14,210,390	10,830,020	8,056,846	7,963,331
Total business-type activities net position	\$ 142,709,375	\$ 138,999,035	\$ 134,287,844	\$ 131,738,473
T (ID: G				
Total Primary Government	Ф. 104 500 501	Ф. 104.274.240	Ф. 102.222.210	Ф. 100 002 07 <i>6</i>
Net investment in capital assets Restricted for:	\$ 194,598,501	\$ 194,374,349	\$ 193,332,318	\$ 190,993,876
Capital projects	6,916,732	6,502,073	5,825,639	5,518,292
Debt service	226,052	265,528	30,175	131,860
Security of persons and property programs	86,003	87,584	87,446	108,402
General government operations	677,630	682,029	557,094	488,391
Transportation projects	1,778,564	1,827,410	1,926,637	1,761,398
Economic development programs	1,084,996	841,400	841,656	949,173
Perpetual care:				
Expendable	1,068	1,477	2,101	121
Nonexpendable	1,269,186	1,231,975	1,204,779	1,176,477
Other projects	1,158,767	884,604	1,059,400	142,986
Unrestricted	39,933,818	26,686,915	20,429,373	18,804,975
Total primary government net position	\$ 247,731,317	\$ 233,385,344	\$ 225,296,618	\$ 220,075,951

<sup>(1)</sup> Amounts for 2011 have been restated to reflect the implementation of GASB Statement No. 65.

	2009	 2008		2007	2006			2005		2004
\$	72,632,017	\$ 67,497,148	\$	60,888,257	\$	57,094,162	\$	57,382,919	\$	55,017,907
	796,169	807,513		833,059		816,047		767,872		711,679
	-	-		198,994		300,417		421,034		392,125
	120,155	46,058		-		-		-		-
	377,200	371,730		-		-		-		-
	1,356,482	2,556,627		382,853		1,682,254		1,321,291		2,176,368
	949,428	957,002		995,811		996,565		774,538		-
	99	1,343		10,642		6,856		2,847		1,840
	1,153,077	1,106,527		1,082,017		1,040,735		971,777		967,544
	243,317	106,955		1,102,364		883,047		1,133,567		5,422,036
	5,123,470	 7,209,975		16,062,711		13,761,840		9,733,607		3,572,979
\$	82,751,414	\$ 80,660,878	\$	81,556,708	\$	76,581,923	\$	72,509,452	\$	68,262,478
\$	117,699,129	\$ 107,016,529	\$	100,827,108	\$	96,111,991	\$	92,990,351	\$	85,421,338
	, ,	, ,		, ,		, ,		, ,		, ,
	5,149,454	5,144,813		5,291,559		5,605,343		5,026,928		3,228,686
	7,286,739	8,609,810		9,690,895		8,564,441		6,234,096		7,558,939
\$	130,135,322	\$ 120,771,152	\$	115,809,562	\$	110,281,775	\$	104,251,375	\$	96,208,963
Φ.	100 001 115	1	Φ.	4 - 4 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 -		170 00 5 170	ф	150 252 250	Φ.	110 100 015
\$	190,331,146	\$ 174,513,677	\$	161,715,365	\$	153,206,153	\$	150,373,270	\$	140,439,245
	5,945,623	5,952,326		6,124,618		6,421,390		5,794,800		3,940,365
	-	-		198,994		300,417		421,034		392,125
	120,155	46,058		-		-		-		-
	377,200	371,730		-		-		-		-
	1,356,482	2,556,627		382,853		1,682,254		1,321,291		2,176,368
	949,428	957,002		995,811		996,565		774,538		-
	99	1,343		10,642		6,856		2,847		1,840
	1,153,077	1,106,527		1,082,017		1,040,735		971,777		967,544
	243,317	106,955		1,102,364		883,047		1,133,567		5,422,036
	12,410,209	 15,819,785		25,753,606		22,326,281		15,967,703		11,131,918
\$	212,886,736	\$ 201,432,030	\$	197,366,270	\$	186,863,698	\$	176,760,827	\$	164,471,441

# CHANGES IN NET POSITION LAST TEN YEARS (ACCRUAL BASIS OF ACCOUNTING)

	2013	2012	2011	2010
Program Revenues:				
Governmental activities				
Charges for services:				
General government	\$ 2,594,246	\$ 2,359,760	\$ 2,433,357	\$ 2,921,732
Security of persons and property	247,124	269,644	141,823	257,994
Public health services	841,091	910,714	636,349	578,972
Transportation	126,056	158,250	95,613	138,556
Leisure time activities	592,621	590,059	566,439	604,244
Interest and fiscal charges	417	244,530	210	61,849
Operating grants & contributions	3,325,208	2,932,081	3,784,840	4,782,062
Capital grants & contributions	1,106,922	987,606	2,299,329	854,821
Total governmental activities program revenues	8,833,685	8,452,644	9,957,960	10,200,230
Business-type activities: Charges for services:				
Water	8,158,604	8,414,617	7,343,601	7,330,609
Water pollution control	9,245,878	9,410,093	9,088,500	9,068,861
Airport	1,022,799	1,128,095	882,752	836,474
Parking facilities	64,671	63,249	66,087	56,875
Swimming pool	-	-	-	149
Operating grants & contributions	176,207	174,907	157,785	169,814
Capital grants & contributions	175,331	602,142	200,787	1,903,706
Total business-type activities program revenues	18,843,490	19,793,103	17,739,512	19,366,488
Total primary government	\$ 27,677,175	\$ 28,245,747	\$ 27,697,472	\$ 29,566,718
Expenses:				
Governmental Activities				
General government	\$ 7,502,393	\$ 9,257,857	\$ 8,344,438	\$ 6,459,067
Security of persons and property	13,434,775	15,560,367	15,827,515	15,696,261
Public health services	2,034,618	1,978,226	2,181,429	1,790,894
Transportation	5,528,850	5,095,585	5,487,799	4,963,539
Leisure time activities	1,252,231	1,229,723	1,415,161	1,357,651
Other	202 622	421 220	410.046	427.069
Interest and fiscal charges	393,632	421,280	419,946	427,068
Total governmental activities expenses	30,146,499	33,543,038	33,676,288	30,694,480
Business-type activities:				
Water	5,866,274	6,198,978	6,278,612	7,379,254
Water pollution control	7,309,005	6,988,964	7,155,791	8,209,683
Airport	2,190,509	2,321,322	2,123,837	1,889,699
Parking facilities	96,404	88,675	86,691	87,485
Swimming pool	55,462	57,654	51,519	63,792
Total business-type activities expenses	15,517,654	15,655,593	15,696,450	17,629,913
Total primary government	\$ 45,664,153	\$ 49,198,631	\$ 49,372,738	\$ 48,324,393

 2009	2008	 2007	2006			2005	2004
\$ 2,496,854	\$ 2,658,578	\$ 2,642,592	\$	1,795,902	\$	1,923,294	\$ 1,933,403
162,514	93,886	27,093		96,414		53,312	41,100
663,426 7,499	422,006 26,547	375,142 177,677		662,752 10,454		607,457 17,202	441,186 5,458
832,625	537,876	536,362		381,605		337,880	332,417
46,252	57,481	31,753		36,124		111,908	159,118
2,593,576	2,607,745	2,607,559		3,450,769		2,608,882	4,092,055
2,519,999	 583,891	1,540,453				1,512,583	-
9,322,745	6,988,010	7,938,631		6,434,020		7,172,518	7,004,737
7,234,830	7,395,768	7,656,030		7,085,719		7,100,619	6,632,486
8,889,619	8,472,743	8,678,711		8,505,966		8,609,713	8,179,779
659,547	870,610	955,248		1,042,094		946,458	776,427
61,431	57,214	66,606		66,901		90,498	92,131
45,211	64,484	76,738		64,620		54,029	45,346
3,300	12,469	-		-		-	-
 6,490,318	 2,342,423	 3,497,107		3,015,561		4,567,599	 1,591,936
 23,384,256	 19,215,711	 20,930,440		19,780,861		21,368,916	 17,318,105
\$ 32,707,001	\$ 26,203,721	\$ 28,869,071	\$	26,214,881	\$	28,541,434	\$ 24,322,842
\$ 7,077,400	\$ 7,704,101	\$ 8,023,535	\$	6,504,903	\$	6,387,634	\$ 6,774,481
14,753,558	14,678,503	14,680,286		14,848,790		14,919,051	13,676,481
1,761,611	1,702,053	1,640,736		1,540,983		1,515,801	1,336,638
4,072,078	5,437,592	5,196,310		4,789,212		4,194,626	3,188,310
1,728,505	1,931,170	1,557,008		1,370,659		1,413,227	1,372,531
466,040	587 505,675	567,264		211,810		108,694	241,547
29,859,192	31,959,681	31,665,139		29,266,357		28,539,033	26,589,988
5,934,589	6,349,090	6,844,630		5,667,066		5,916,358	6,258,906
6,834,280	7,382,633	7,418,266		6,355,113		6,175,336	5,996,566
1,577,566	1,782,535	1,718,628		1,673,047		1,642,345	1,898,137
109,874	112,539	126,429		144,136		139,108	112,840
 140,867	 204,675	 159,333		154,660		122,407	 105,840
 14,597,176	 15,831,472	 16,267,286	_	13,994,022	_	13,995,554	 14,372,289
\$ 44,456,368	\$ 47,791,153	\$ 47,932,425	\$	43,260,379	\$	42,534,587	\$ 40,962,277

# CHANGES IN NET POSITION (CONTINUED) LAST TEN YEARS (ACCRUAL BASIS OF ACCOUNTING)

		2013	2012	2011	2010
Net (Expense) Revenue				 	
Governmental activities	\$	(21,312,814)	\$ (25,090,394)	\$ (23,718,328)	\$ (20,494,250)
Business-type activities		3,325,836	4,137,510	2,043,062	1,736,575
Total primary government net expense	\$	(17,986,978)	\$ (20,952,884)	\$ (21,675,266)	\$ (18,757,675)
<b>General Revenues and Other Changes in Net Position</b>					
Governmental activities					
Taxes:					
Property and other local taxes levied for:					
General purposes	\$	2,337,745	\$ 2,341,451	\$ 2,349,758	\$ 2,705,027
Police and fire pensions		426,568	431,342	441,702	534,026
Municipal income taxes levied for:					
General purposes		26,754,570	21,596,551	20,703,206	19,619,390
Tax increment financing revenues		72,941	71,284	70,551	-
Grants and entitlements					
not restricted to specific programs		1,585,007	2,983,700	2,793,218	2,431,879
Gain on sale of capital assets		-	-	-	11,689
Investment earnings		47,736	24,262	70,011	49,253
Increase (decrease) in fair market value					
of investments		(9,945)	20,690	(28,750)	(27)
Miscellaneous		995,168	1,481,603	479,571	500,982
Transfers		(261,343)	(482,954)	(317,416)	228,095
Extraordinary item				 	 
Total governmental activities		31,948,447	 28,467,929	 26,561,851	26,080,314
Business-type activities					
Investment earnings		34,375	29,900	43,424	42,681
Miscellaneous		88,786	60,827	244,443	51,990
Transfers		261,343	482,954	317,416	(228,095)
Extraordinary item		-	-	-	-
Total business-type activities		384,504	 573,681	605,283	(133,424)
Total primary government	\$	32,332,951	\$ 29,041,610	\$ 27,167,134	\$ 25,946,890
Change in Net Position					
Governmental activities	\$	10,635,633	\$ 3,377,535	\$ 2,843,523	\$ 5,586,064
Business-type activities	·	3,710,340	4,711,191	2,648,345	1,603,151
Total primary government	\$	14,345,973	\$ 8,088,726	\$ 5,491,868	\$ 7,189,215

	2009		2008		2007		2006		2005		2004
	(20,536,447) 8,787,080 (11,749,367)	\$	(24,971,671) 3,384,239 (21,587,432)	\$	(23,726,508) 4,663,154 (19,063,354)	\$	(22,832,337) 5,786,839 (17,045,498)	\$	(21,366,515) 7,373,362 (13,993,153)	\$	(19,585,251) 2,945,816 (16,639,435)
\$	2,621,017 525,756 14,707,682	\$	2,666,772 526,916 15,550,207	\$	2,645,547 524,798 21,067,032	\$	2,575,307 513,836 18,966,079	\$	2,619,131 537,426 17,260,892	\$	2,432,883 496,728 15,364,985
	-		-		-		-		-		-
	4,506,472		4,327,630		2,711,937		3,903,190		3,505,531		2,286,209
	107,613		586,151		1,275,323		995,789		527,756		223,819
	(102,525) 537,215 (276,247)		74,364 1,180,285 (836,484)		34,478 1,164,610 (410,194) (312,238)		2,162 1,184,836 (40,825)		29,112 1,099,952 33,689		(44,172) 1,109,329 (143,766)
	22,626,983		24,075,841		28,701,293		28,100,374		25,613,489		21,726,015
	131,594 169,249 276,247		475,668 265,199 836,484		710,300 324,139 410,194 (580,000)		578,344 322,056 40,825		325,083 377,656 (33,689)		142,889 326,049 143,766
	577,090		1,577,351		864,633		941,225		669,050		612,704
\$	23,204,073	\$	25,653,192	\$	29,565,926	\$	29,041,599	\$	26,282,539	\$	22,338,719
\$ 	2,090,536 9,364,170 11,454,706	\$	(895,830) 4,961,590 4,065,760	\$	4,974,785 5,527,787 10,502,572	\$	5,268,037 6,728,064 11,996,101	\$	4,246,974 8,042,412 12,289,386	\$	2,140,764 3,558,520 5,699,284
Ф	11,434,700	Φ	4,003,700	Φ	10,302,372	Ф	11,990,101	Ф	12,209,300	Ф	3,099,204

#### FUND BALANCES, GOVERNMENTAL FUNDS LAST TEN YEARS (MODIFIED ACCRUAL BASIS OF ACCOUNTING)

	2013		 2012		2011		2010
General Fund							
Nonspendable	\$	47,040	\$ 48,152	\$	46,848	\$	45,131
Restricted		799,077	576,264		752,667		613,308
Committed		2,684,876	1,767,446		1,084,266		1,309,907
Assigned		100,584	1,827,722		1,237,557		566,767
Unassigned		10,037,368	8,250,881		6,121,828		5,059,364
Reserved		-	-		-		-
Designated		-	-		-		-
Unreserved, undesignated			 				
Total general fund	\$	13,668,945	\$ 12,470,465	\$	9,243,166	\$	7,594,477
All Other Governmental Funds							
Nonspendable	\$	1,823,884	\$ 1,701,268	\$	1,717,902	\$	1,627,403
Restricted		3,730,189	3,532,230		3,596,540		3,526,938
Committed		9,660,410	4,623,943		4,680,635		3,553,070
Assigned		-	-		-		-
Unassigned (deficit)		-	-		(332,718)		(40,714)
Reserved		-	-		-		-
Unreserved, undesignated reported in:							
Special revenue funds		-	-		-		-
Permanent fund		-	-		-		-
Capital projects funds			 		-		
Total all other governmental funds	\$	15,214,483	\$ 9,857,441	\$	9,662,359	\$	8,666,697
Total governmental funds	\$	28,883,428	\$ 22,327,906	\$	18,905,525	\$	16,261,174

<sup>(1)</sup> The City implemented GASB Statement No. 54 in 2011. Fund balance classifications prior to 2010 have not been restated to conform to GASB Statement No. 54.

	2009 (1)		2008 (1)		2007 (1)		2006 (1)		2005 (1)		2004 (1)
\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	-		-		-		-		-		-
	-		-		-		-		-		-
	-		-		-		-		-		-
	1,113,476		720,530		1,195,477		2,355,431		843,588		370547
	1,113,470		1,000,000		1,173,477		2,333,431		043,366		370347
	3,122,306		4,143,164		4,839,070		4,516,854		7,401,998		5,854,174
			.,,		.,,,,,,,,	-	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-	.,,,	-	
\$	4,235,782	\$	5,863,694	\$	6,034,547	\$	6,872,285	\$	8,245,586	\$	6,224,721
Φ.		Φ.		Φ.		Φ.		Φ.		Φ.	
\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	-		-		-		-		-		-
	-		-		-		-		-		-
	-		_		-		-		-		-
	3,718,638		4,658,477		4,259,447		4,465,758		3,261,941		3293694
	2,1.20,020		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,,,,,		,,,,,,,,,		-,,		
	2,408,755		2,818,273		236,907		3,221,237		4,110,157		4,553,636
	99		1,343		10,642		6,856		2,847		1,840
	791,579		807,513		826,099		815,547		767,872		530,660
\$	6,919,071	\$	8,285,606	\$	5,333,095	\$	8,509,398	\$	8,142,817	\$	8,379,830
\$	11,154,853	\$	14,149,300	\$	11,367,642	\$	15,381,683	\$	16,388,403	\$	14,604,551
Ψ	11,137,033	Ψ	17,177,500	Ψ	11,301,042	Ψ	13,301,003	Ψ	10,300,703	Ψ	17,007,551

# CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS LAST TEN YEARS

(MODIFIED ACCRUAL BASIS OF ACCOUNTING)

		2013		2012		2011		2010
Revenues								
Municipal income taxes	\$	24,149,733	\$	21,563,110	\$	20,456,073	\$	18,562,751
Property and other taxes		2,765,164		2,773,713		2,792,147		3,239,792
Charges for services		2,768,092		2,891,751		2,385,372		2,374,123
Licenses and permits		347,094		319,236		326,626		321,919
Fines and forfeitures		1,229,609		1,321,720		1,189,206		1,369,185
Intergovernmental		5,990,277		6,654,320		8,918,043		7,701,147
Special assessments		32,578		208,357		9,023		24,223
Investment income		71,632		43,370		92,454		75,987
Increase (decrease) in fair market value								
of investments		(9,945)		20,690		(28,750)		(27)
Rental income		84,701		67,130		59,092		70,314
Contributions and donations		20,765		93,503		189,262		148,089
Reimbursements		995,058		959,217		478,830		618,016
Tax increment financing		72,941		71,284		70,551		61,735
Other		34,167		56,187		64,621		61,142
Total revenues		38,551,866		37,043,588		37,002,550		34,628,396
Expenditures								
Current:								
General government		7,028,408		8,985,945		7,563,146		6,147,014
Security of persons and property		13,819,356		14,918,793		15,311,232		14,743,482
Public health and welfare		2,051,992		1,947,627		2,085,575		1,727,315
Transportation		2,317,126		2,281,244		2,555,879		2,190,517
Leisure time activity Other		955,716		1,221,237		1,359,519		1,258,449
Capital outlay		4,239,024		2,961,849		5,132,329		2,587,380
Debt service:		7,237,024		2,701,047		3,132,327		2,307,300
Principal retirement		609,401		565,989		667,203		662,703
Interest and fiscal charges		398,390		424,971		411,064		416,260
Bond/note issuance costs		-		121,571		54,920		-
Total expenditures		31,419,413		33,307,655		35,140,867		29,733,120
Excess (deficiency) of revenues		31,417,413		33,307,033		33,140,007		27,733,120
over (under) expenditures		7,132,453		3,735,933		1,861,683		4,895,276
Other Financing Sources (Uses)			-		-			
Transfers in		23,454,086		26,243,826		21,241,205		20,478,411
Transfers (out)		(24,115,429)		(26,726,780)		(21,558,621)		(20,250,316)
Payment to refunding bond escrow agent		(24,113,429)		(20,720,780)		(21,336,021)		(20,230,310)
Premium on notes/bonds		_						
Capital lease financing								
Sale of capital assets		119		928		159		11,787
Discount on bonds sold		-		720		137		-
Premium on notes sold		_		_		_		_
Bonds issued		_		211,000		1,036,011		_
OPWC loans issued		_		211,000		-		_
Total other financing sources (uses)		(661,224)		(271,026)		718,754		239,882
Extraordinary item		<u> </u>		, , , ,		·		
Loss due to flood damage		_		_		_		_
Total extraordinary items		-		-				
Net change in fund balances		6,471,229		3,464,907	-	2,580,437		5,135,158
Increase (decrease) in reserve for inventory		88,289		(45,186)		61,931		3,250
Increase (decrease) in prepaids		(3,996)		2,660		1,983		(32,087)
Total change in fund balances	\$	6,555,522	\$	3,422,381	\$	2,644,351	\$	5,106,321
Capital expenditures	Ψ	3,971,501	Ψ	3,763,032	Ψ	4,695,569	Ψ	2,624,629
		3,7/1,301		3,703,032		4,073,307		2,024,029
Debt service as a percentage of noncapital		2 670/		2 250/		2 5 40/		2 000/
expenditures		3.67%		3.35%		3.54%		3.98%

	2009	2008		2007		2006		2005		2004
\$	14,623,811	\$ 15,646,020	\$	21,043,910	\$	18,546,064	\$	17,323,028	\$	15,385,918
Ψ	3,146,983	3,193,744	Ψ	3,170,345	Ψ	3,089,143	Ψ	3,156,557	Ψ	2,929,611
	2,632,388	2,011,057		2,053,334		1,308,721		1,051,512		983,651
	394,060	335,820		348,671		326,340		367,854		361,509
	1,132,362	1,178,490		1,239,933		1,312,066		1,370,961		1,377,006
	9,424,101	6,768,810		5,363,039		7,201,553		6,227,738		6,206,496
	36,385	47,171		103,550		170,580		288,554		279,704
	126,352	637,025		1,216,152		947,722		508,744		229,758
	120,332	037,023		1,210,132		717,722		300,711		225,730
	(102,525)	74,364		34,478		2,162		29,112		(44,172)
	65,948	58,677		57,231		50,900		-		-
	157,531	157,036		160,000		5,269		-		-
	469,885	1,085,310		943,393		835,261		834,736		725,093
	45,943	40,383		-		-		-		-
	71,631	94,919		82,381		293,406		265,216		384,236
	32,224,855	31,328,826	-	35,816,417	-	34,089,187		31,424,012		28,818,810
	6,800,513	7,383,581		7,267,755		6,043,985		6,077,685		5,777,002
	14,430,340	14,470,422		13,812,880		13,944,904		14,179,528		13,433,081
	1,674,041	1,674,062		1,636,529		1,467,461		1,483,325		1,368,300
	2,298,037	2,791,562		2,693,686		2,414,009		1,797,021		1,636,349
	1,635,959	1,871,879 587		1,408,200		1,267,736		1,305,133		1,373,950
	7,126,312	6,909,430		11,368,519		9,399,548		4,003,967		4,241,071
	648,703	428,703		483,353		488,132		429,486		167 571
	417,799	363,261		616,955		243,875				467,574
	417,799			10,284		243,673		137,867		227,576
	25.021.504	134,231				25.260.650				33,490
	35,031,704	36,027,718		39,298,161		35,269,650		29,414,012		28,558,393
	(2,806,849)	(4,698,892)		(3,481,744)		(1,180,463)	-	2,010,000		260,417
	15 712 010	10 107 600		22.021.000		20.005.640		10.050.417		17 100 675
	15,713,810	18,127,688		22,021,990		20,905,649		18,958,417		17,122,675
	(15,990,057)	(18,964,172)		(22,432,184)		(20,946,474)		(19,324,728)		(17,266,441) (2,477,100)
	-	- -		69,206		39,257		-		89,570
	-	-		-		-		-		-
	11,394	35,096		-		-		500		-
	-	(46,937)		-		-		-		-
	-	12,848		-		-		-		-
	-	8,200,000		-		-		129,300		2,463,000
	(264.052)	7.264.522		- (2.40,000)		149,663		(226.511)		144,000
	(264,853)	7,364,523	-	(340,988)	-	148,095		(236,511)		75,704
				(192,824)						_
				(192,824)		-		-		
	(3,071,702)	2,665,631		(4,015,556)		(1,032,368)		1,773,489		336,121
	71,985	114,983		-		66,044		-		(3,353)
	5,270	1,044		1,515		(40,396)		10,363		(2,336)
\$	(2,994,447)	\$ 2,781,658	\$	(4,014,041)	\$	(1,006,720)	\$	1,783,852	\$	330,432
	7,178,277	7,158,020		10,877,755		8,779,039		5,301,849		4,676,770
	3.83%	2.74%		3.87%		2.76%		2.35%		2.91%

## ASSESSED VALUATION AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY LAST TEN YEARS

	Real Pro	operty (a)	Real and Personal Public Utility (b)			Tangible Personal Property (c)				
Calendar Year (1)	 Assessed Value	Estimated Actual Value		Assessed Actual Value Value			Assessed Value		Estimated Actual Value	
2014	\$ 758,838,100	\$ 2,168,108,857	\$	31,369,100	\$	35,646,705	\$	-	\$	-
2013	774,395,440	2,212,558,400		23,750,220		26,988,886		-		-
2012	775,349,320	2,215,283,771		22,262,350		25,298,125		-		-
2011 (2)	780,537,240	2,230,106,400		21,482,850		24,412,330		684,753		6,847,530
2010	808,518,430	2,310,052,657		20,949,860		23,806,659		1,332,890		13,328,900
2009	803,603,760	2,296,010,743		19,047,990		21,645,443		1,271,567		12,715,670
2008	793,505,110	2,267,157,457		17,749,490		20,169,875		39,237,296		234,252,513
2007	750,904,400	2,145,441,143		20,951,930		23,809,011		78,664,222		469,637,144
2006	731,113,130	2,088,894,657		20,830,810		23,671,375		110,179,715		440,718,860
2005 (2)	718,179,890	2,051,942,543		21,185,600		24,074,545		148,117,214		592,468,856

Source: Hancock County, Ohio; Auditor

- (1) Valuations are amounts for collection year.
- (2) Sexennial update for property values, effective in tax collection years 2005 and 2011.
- (a) Real property is assessed at 35% of actual value. Real property taxes collected in a calendar year are levied as of January 1 of that year based on assessed values as of January 1 of the preceding year.
- (b) Public utility is assessed at 88% of actual value. Public utility real and tangible property taxes collected in a calendar year are levied in the preceding calendar year based on assessed values determined as of December 31 of the second preceding year.
- $(c) For 2005 \ and \ prior, tangible \ personal \ is \ assessed \ at \ 25\% \ of \ true \ value \ for \ capital \ assets \ and \ 23\% \ percent \ of \ true \ value \ for \ inventory.$ 
  - For 2006, tangible personal personal property tax is assessed at 18.75% of property value, including inventory.
  - For 2007, tangible personal personal property tax is assessed at 12.50% of property value, including inventory.
  - For 2008, tangible personal personal property tax is assessed at 6.25% of property value, including inventory.
  - For 2009, tangible personal property tax is assessed at 0.00% of property value, including inventory, except for telephone tangible personal property which is assessed at 10% of property value, including inventory. In 2009, telephone tangible is the only taxable tangible personal property. The assessed value for telephone tangible personal property is provided by the Ohio Department of Taxation. Beginning in 2012, tangible personal property, including telephone tangible, is no longer assessed.

Total

Assessed Value	Estimated Actual Value	%	Total Direct Tax Rate
\$ 790,207,200	\$ 2,203,755,562	35.86%	\$ 3.20
798,145,660	2,239,547,286	35.64%	3.20
797,611,670	2,240,581,896	35.60%	3.20
802,704,843	2,261,366,260	35.50%	3.20
830,801,180	2,347,188,216	35.40%	3.20
823,923,317	2,330,371,856	35.36%	3.20
850,491,896	2,521,579,846	33.73%	3.20
850,520,552	2,638,887,298	32.23%	3.20
862,123,655	2,553,284,892	33.77%	3.20
887,482,704	2,668,485,944	33.26%	3.20

# DIRECT AND OVERLAPPING PROPERTY TAX RATES (RATE PER \$1,000 OF ASSESSED VALUE) LAST TEN YEARS

**City Direct Rates (1)** 

Collection Year (1)	General Rate	Total Direct Rate
2014	\$ 3	3.20 \$ 3.20
2013	3	3.20
2012	3	3.20
2011	3	3.20
2010	3	3.20
2009	3	3.20
2008	3	3.20
2007	3	3.20
2006	3	3.20 3.20
2005	3	3.20

Overlapping Rates (1)

					,	, or mbb a reaso.	· ( <del>-</del> )			
			Hanco	ck County						
Collection	Collection Hancock Park		Fi	ndlay City		Hancock				
Year (1)	C	ounty	D	istrict	Sch	ool District	I	Public Library		Total
2014	\$	7.80	\$	0.80	\$	64.95	\$	0.50	\$	77.25
2013		7.80		0.80		64.95		0.50		77.25
2012		7.80		0.80		64.95		0.50		77.25
2011		7.80		0.80		64.99		0.50		77.29
2010		7.80		0.80		64.18		-		75.98
2009		7.80		0.80		60.75		-		72.55
2008		7.80		0.80		60.75		-		72.55
2007		7.30		0.80		60.75		-		72.05
2006		7.30		0.80		58.25		-		69.55
2005		5.40		0.80		58.25		-		67.65

Source: Hancock County Auditor's Office

<sup>(1)</sup> Property tax rates are the rates for the respective years of collection.

# PRINCIPAL TAXPAYERS REAL PROPERTY TAX CURRENT YEAR AND NINE YEARS AGO

-			21	2012
	ecem	ner	41	2013

Taxpayer	 Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value		
Marathon Petroleum	\$ 10,766,850	1	1.42%		
BB Findlay Limited Partnership	7,100,100	2	0.94%		
Findlay Shopping Center, Inc.	5,537,130	3	0.73%		
Kohl's Department Stores, Inc.	4,336,950	4	0.57%		
Ohio Logistics, Ltd.	3,993,590	5	0.53%		
L P Investment Company	3,620,780	6	0.48%		
Flag City Station, LLC	3,287,020	7	0.43%		
Cooper Tire & Rubber Company	3,189,000	8	0.42%		
Hercules Brake Ohio, Inc.	2,711,130	9	0.36%		
Nissan Brake	 2,215,900	10	0.29%		
Total, Top Ten Principal Real Property Taxpayers	\$ 46,758,450		6.17%		

### December 31, 2004 (1)

Taxpayer	 Taxable Assessed Value	<u>Rank</u>	Percentage of Total City Taxable Assessed Value
Marathon/Ashland Petroleum	\$ 11,657,760	1	1.31%
Cooper Tire & Rubber Company	8,774,700	2	0.99%
Findlay Shopping Center, Inc.	5,873,060	3	0.66%
Logistics Solutions of Ohio	3,696,730	4	0.42%
Best Buy Distribution Center	2,775,400	5	0.31%
Meijer Stores	2,547,210	6	0.29%
Owens Illinois/Brockway Plastics Company	2,491,020	7	0.28%
L P Investment Company	 2,282,160	8	0.26%
Total, Top Eight Principal Real Property Taxpayers	\$ 40,098,040		4.52%

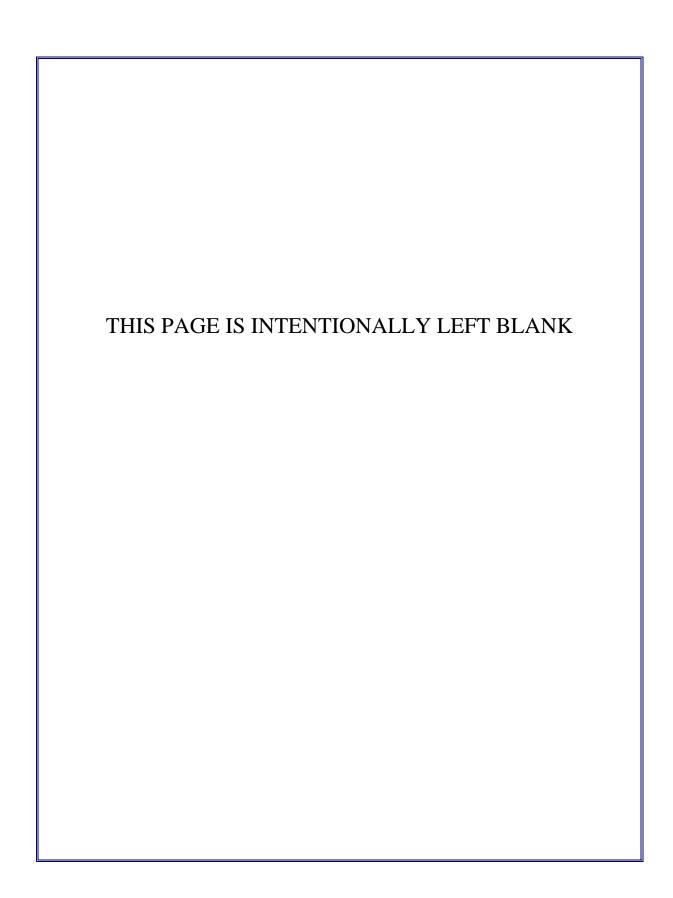
Source: Hancock County Auditor

(1) Only information for the top eight taxpayers was available.

# PRINCIPAL TAXPAYERS PUBLIC UTILITY PROPERTY TAX CURRENT YEAR AND NINE YEARS AGO

	December 31, 2013							
Taxpayer		Taxable Assessed Value	<u>Rank</u>	Percentage of Total City Taxable Assessed Value				
Ohio Power Company	\$	20,749,070	1	66.14%				
Marathon Pipeline LLC		6,403,850	2	20.41%				
Columbia Gas of Ohio, Inc.		2,585,700	3	8.24%				
Hancock Wood Electric Co-op Inc.		585,710	4	1.87%				
Total, Top Four Principal Public Utility Taxpayers	\$	30,324,330		96.66%				
Hancock Wood Electric Co-op Inc.		De	cember 31, 200	04				
Taxpayer		Taxable Assessed Value	Rank_	Percentage of Total City Taxable Assessed Value				
Ohio Power Company	\$	13,185,250	1	62.24%				
Ohio Bell Telephone		5,272,710	2	24.89%				
Total, Top Two Principal Public Utility Taxpayers	\$	18,457,960		87.13%				

Source: Hancock County Auditor



CITY OF FINDLAY, OHIO

# PROPERTY TAX LEVIES AND COLLECTIONS LAST TEN YEARS

Collection Year	Current Levy (1)	D	Delinquent Total Levy Levy			Current Collection		Percent of Current Levy Collected
2013	\$ 2,559,842	\$	137,593	\$	2,697,435	\$	2,456,129	95.95%
2012	2,549,913		130,417		2,680,330		2,450,275	96.09%
2011	2,563,396		140,192		2,703,588		2,480,803	96.78%
2010	2,664,729		153,142		2,817,871		2,568,129	96.37%
2009	2,643,718		135,937		2,779,655		2,528,591	95.65%
2008	2,609,348		118,447		2,727,795		2,504,861	96.00%
2007	2,467,139		111,912		2,579,051		2,177,218	88.25%
2006	2,398,800		107,212		2,506,012		2,329,710	97.12%
2005	2,358,522		97,574		2,456,096		2,288,109	97.01%
2004	2,138,332		109,230		2,247,562		2,046,887	95.72%

Source: Hancock County Auditor

<sup>(1)</sup> includes rollbacks reimbursed by the State.

Delinquent Collection		Total Collection	Total Collection as a Percent of Total Levy		
\$	59,558	\$ 2,515,687	93.26%		
	71,494	2,521,769	94.08%		
	65,222	2,546,025	94.17%		
	91,616	2,659,745	94.39%		
	81,704	2,610,295	93.91%		
	81,704	2,586,565	94.82%		
	82,611	2,259,829	87.62%		
	64,333	2,394,043	95.53%		
	63,527	2,351,636	95.75%		
	79,183	2,126,070	94.59%		

# INCOME TAX REVENUE BASE AND COLLECTIONS LAST TEN YEARS

Year	Tax Rate	 Total Tax Collected	Caxes from Vithholding	Percentage of Taxes from Withholding	axes From let Profits
2013	1.00%	\$ 24,982,165	\$ 15,811,122	63.29%	\$ 6,684,682
2012	1.25%	22,044,345	17,850,224	80.97%	1,688,434
2011	1.25%	21,031,544	17,136,493	81.48%	1,429,072
2010	1.25%	18,577,553	15,385,539	82.82%	1,218,868
2009	1.00%	14,580,651	11,990,526	82.24%	949,912
2008	1.00%	15,685,704	12,988,959	82.81%	1,114,157
2007	1.00%	21,185,963	12,926,239	61.01%	6,748,538
2006	1.00%	18,542,994	12,266,198	66.15%	4,714,847
2005	1.00%	17,331,772	12,004,951	69.27%	3,865,817
2004	1.00%	15,265,818	11,487,766	75.25%	2,424,514

**Source:** City income tax department.

Percentage of Taxes from Net Profits	 Taxes from Individuals	Percentage of Taxes from Individuals		
26.76%	\$ 2,486,361	9.95%		
7.66%	2,505,687	11.37%		
6.79%	2,465,978	11.73%		
6.56%	1,973,146	10.62%		
6.51%	1,640,213	11.25%		
7.10%	1,582,588	10.09%		
31.85%	1,511,186	7.13%		
25.43%	1,561,949	8.42%		
22.30%	1,461,004	8.43%		
15.88%	1,353,538	8.87%		

# RATIOS OF OUTSTANDING DEBT BY TYPE LAST TEN YEARS

#### **Governmental Activities**

Year	General Obligation Bonds	Special Assessment Bonds	Notes Payable	Capital Leases	OPWC Loans	Police and Fire Past Service
2013	\$ 8,680,127	\$ 185,000	\$ -	\$ -	\$ 169,140	\$ 1,047,038
2012	9,251,923	214,655	-	-	183,823	1,076,468
2011	9,801,992	11,625	-	-	198,506	1,104,686
2010	9,403,864	34,145	-	-	213,189	1,131,741
2009	10,027,895	67,165	-	-	227,872	1,157,682
2008	10,631,924	106,185	-	-	242,555	1,182,555
2007	2,843,989	165,205	10,530,000	-	257,238	1,206,404
2006	3,199,897	288,875	4,950,000	-	271,921	1,229,271
2005	3,540,805	434,045	-	2,020	133,200	1,251,195
2004	3,891,713	384,765	-	4,286	140,400	1,272,217

#### Sources:

<sup>(</sup>a) See notes to the financial statements regarding the City's outstanding debt information. Includes unamortized bond premiums and discounts.

<sup>(</sup>b) See Schedule "Demographic and Economic Statistics - Last Ten Years" for personal income and population.

 <b>Business-Type Activities</b>							
 General Obligation Bonds	OWDA Loans	OPWC Loans	(a) Total Primary Government	(b) Total Personal Income	Percentage of Personal Income	(b) Population	Per Capita
\$ 5,977,041	\$ 21,171,682	\$ 617,580	\$ 37,847,608	\$1,075,394,376	3.52%	41,724	\$ 907
7,247,820	23,217,697	672,918	41,865,304	1,083,004,065	3.87%	41,385	1,012
8,528,965	25,184,140	728,256	45,558,170	1,012,291,938	4.50%	41,202	1,106
10,445,718	27,219,328	783,594	49,231,579	1,012,291,938	4.86%	41,202	1,195
12,307,711	29,174,539	838,933	53,801,797	989,940,520	5.43%	40,745	1,320
15,289,740	30,979,789	880,450	59,313,198	1,031,539,839	5.75%	40,623	1,460
18,209,777	32,781,584	727,397	66,721,594	1,058,697,465	6.30%	40,515	1,647
21,059,810	34,353,505	588,873	65,942,152	1,034,451,756	6.37%	40,372	1,633
23,834,846	32,381,825	625,289	62,203,225	999,682,580	6.22%	40,135	1,550

66,458,242

965,423,638

6.88%

40,114

1,657

26,654,881

33,453,275

656,705

# RATIOS OF GENERAL BONDED DEBT OUTSTANDING LAST TEN YEARS

Year	General Obligation Bonds (1)	Special ssessment Bonds	 Total	Percentage of Actual Taxable Value of Property	Per Capita
2013	\$ 14,657,168	\$ 185,000	\$ 14,842,168	0.67%	\$ 356
2012	16,499,743	214,655	16,714,398	0.75%	404
2011	18,330,957	11,625	18,342,582	0.82%	445
2010	19,849,582	34,145	19,883,727	0.88%	483
2009	22,335,606	67,165	22,402,771	0.95%	550
2008	25,921,664	106,185	26,027,849	1.12%	641
2007	21,053,766	165,205	21,218,971	0.84%	524
2006	24,259,707	288,875	24,548,582	0.93%	608
2005	27,375,651	434,045	27,809,696	1.09%	693
2004	30,546,594	384,765	30,931,359	1.16%	771

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

<sup>(1)</sup> Includes both governmental activities and business-type activities general obligation bonds. Amounts include unamortized bond premiums and discounts.

## DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT AS OF DECEMBER 31, 2013

Governmental Unit	Ou	Debt tstanding (2)	Estimated Percentage Applicable (1)	Estimated Share of Overlapping Debt	
Direct:					
City of Findlay	\$	10,081,305	100.00%	\$	10,081,305
Total direct debt		10,081,305			10,081,305
Overlapping debt:					
Findlay City School District		50,107,135	90.18%		45,186,614
Liberty-Benton Local School District		1,673,557	9.54%		159,657
Van Buren Local School District		4,609,997	34.28%		1,580,307
Hancock County		6,619,790	45.90%		3,038,484
Total overlapping debt		63,010,479	50.74%		49,965,062
Total direct and overlapping debt	\$	73,091,784		\$	60,046,367

Source: Ohio Municipal Advisory Council. Excludes special assessment and self-supporting debt.

<sup>(1)</sup> Percentages were determined by dividing the assessed valuation of the overlapping government located within the boundaries of the City by the total assessed valuation of the government. The valuations used were for calendar year 2013.

<sup>(2)</sup> Includes all governmental activities long-term debt obligations including general obligation bonds, special assessment bonds, notes payable, capital leases payable, OPWC loans payable and the City's police and fire past service liability obligation.

## LEGAL DEBT MARGIN INFORMATION LAST TEN YEARS

Fiscal Year	 Debt Limit (1)	 Total Net Debt Applicable to Limit (2)	ot Service able Balance	Legal Debt Margin	Total Net Debt Applicable to Limit as a Percentage of Debt Limit
2013	\$ 82,971,756	\$ 14,567,612	\$ 47,209	\$ 68,451,353	17.56%
2012	83,805,294	16,372,675	54,524	67,487,143	19.54%
2011	83,749,225	18,166,011	25,904	65,609,118	21.69%
2010	84,284,009	19,630,000	118,776	64,772,785	23.29%
2009	87,234,124	22,045,000	69,337	65,258,461	25.27%
2008	86,511,948	25,545,000	78,008	61,044,956	29.53%
2007	85,144,308	20,540,000	160,697	64,765,005	24.12%
2006	89,304,658	23,655,000	199,170	65,848,828	26.49%
2005	90,522,984	26,680,000	193,624	64,036,608	29.47%
2004	93,185,684	29,760,000	181,545	63,607,229	31.94%

Source: City financial records.

Note: Ohio Bond Law sets a limit of 10.5% for voted debt and 5.5% for unvoted debt.

<sup>(1)</sup> Beginning in 2007, the debt limit excludes the assessed valuation of tangible personal property tax, as well as railroad and telephone public utility personal property in accordance with Ohio House Bill 530.

<sup>(2)</sup> Excludes unamortized bond premiums and discounts.

## DEMOGRAPHIC AND ECONOMIC STATISTICS LAST TEN YEARS

					Unemployment Rates (3)			
Year	Population (1)	Personal Income	Persona	Capita al Income (2)	Hancock County	Ohio	<b>United States</b>	Square Miles of City
2013	41,724	\$ 1,075,394,376	\$	25,774	5.2%	7.1%	6.7%	19.6163
2012	41,385	1,083,004,065		26,169	6.1%	7.2%	8.1%	19.6163
2011	41,202	1,012,291,938		24,569	7.6%	8.6%	8.9%	19.6163
2010	41,202	1,012,291,938		24,569	8.9%	10.1%	9.6%	19.6163
2009	40,745	989,940,520		24,296	10.3%	10.9%	10.0%	19.6163
2008	40,623	1,031,539,839		25,393	5.8%	6.6%	5.8%	19.5021
2007	40,515	1,058,697,465		26,131	4.6%	5.6%	4.6%	19.4789
2006	40,372	1,034,451,756		25,623	4.4%	5.5%	4.6%	19.1922
2005	40,135	999,682,580		24,908	4.9%	5.9%	5.1%	19.1389
2004	40,114	965,423,638		24,067	5.1%	6.2%	5.5%	19.0471

#### **Sources:**

- (1) Information obtained through U.S. Census Bureau.
- (2) Information obtained through Bureau of Economic Analysis.
- (3) Information obtained through Ohio Job & Family Services, Office of Workforce Development Unemployment rates for month of December of the respective year.

# PRINCIPAL EMPLOYERS CURRENT YEAR AND NINE YEARS AGO

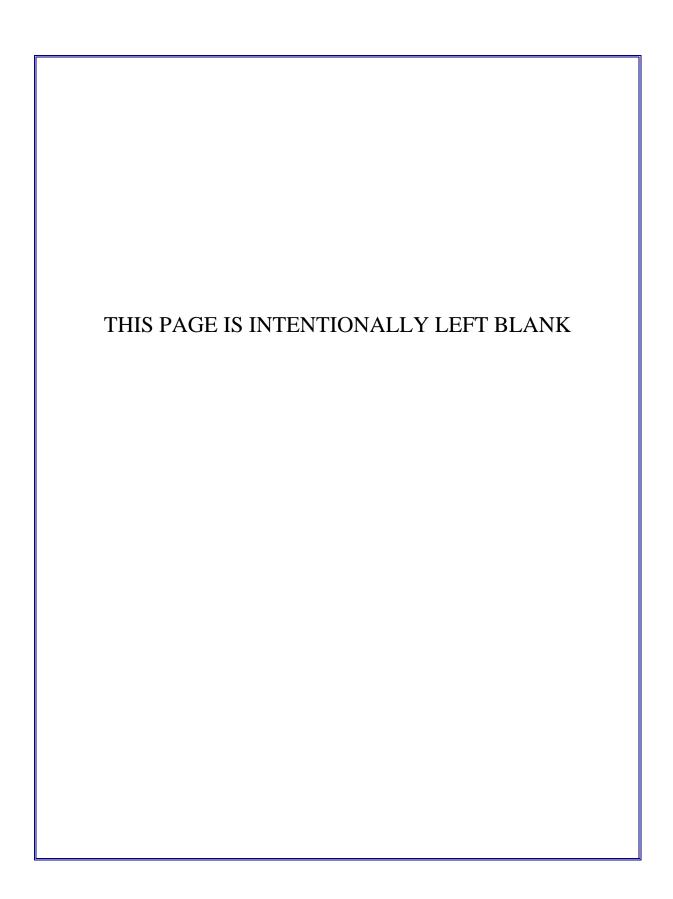
**December 31, 2013** 

Employer	Employees	Rank	Percentage of Total
Cooper Tire & Rubber Company	1,910	1	16.45%
Marathon Petroleum	1,900	2	16.36%
Whirlpool Corporation	1,847	3	15.90%
Blanchard Valley Regional Health Center	1,800	4	15.50%
Nissan Brake	939	5	8.09%
Lowes Distribution Center	804	6	6.92%
Findlay City Schools	750	7	6.46%
Hancock County	586	8	5.05%
University of Findlay	564	9	4.86%
Kohl's Distribution Center	513	10	4.42%
Total	11,613		100.00%

**December 31, 2004** 

Employer	Employees	Rank	Percentage of Total
Cooper Tire & Rubber Company	2,250	1	19.98%
Whirlpool Corporation	2,075	2	18.42%
Blanchard Valley Regional Health Center	1,562	3	13.87%
Marathon/Ashland Petroleum	1,337	4	11.87%
Findlay City Schools	800	5	7.10%
Nissan Brake	759	6	6.74%
Lowes Distribution Center	653	7	5.80%
Hancock County	615	8	5.46%
HiSan Corporation	615	9	5.46%
Kohl's Distribution Center	598	10	5.31%
Total	11,264		100.00%

Source: City Auditor's Office Contacted Businesses



### FULL-TIME-EQUIVALENT CITY GOVERNMENTAL EMPLOYEES BY FUNCTION/PROGRAM LAST TEN YEARS

	2013			2012						
Function/Program	Full Time	Part Time	Seasonal	Total	Annual FTE's (1)	Full Time	Part Time	Seasonal	Total	Annual FTE's (1)
Electeds	5.00	11.00	-	16.00	16.00	5.00	11.00	-	16.00	16.00
Airport	5.00	_	-	5.00	4.50	5.00	-	-	5.00	4.50
Auditor	4.00	_	1.00	5.00	4.00	4.00	-	_	4.00	3.75
Building Maintenance	1.00	1.00	_	2.00	1.75	1.00	1.00	_	2.00	1.75
City Income Tax	2.00	-	_	2.00	2.25	2.00	1.00	_	3.00	2.75
Civil Service	1.00	3.00	-	4.00	2.50	1.00	3.00	-	4.00	2.00
Computer Services	2.00	-	-	2.00	2.50	3.00	-	-	3.00	3.00
Council	-	_	-	-	0.50	-	-	-	_	0.50
Dispatch Center	10.00	-	-	10.00	10.00	11.00	-	-	11.00	11.00
Engineering	6.00	1.00	-	7.00	6.75	7.00	-	-	7.00	9.00
Health	13.00	4.00	-	17.00	13.50	12.00	4.00	-	16.00	13.00
Human Resources	-	-	-	-	-	-	-	-	-	0.50
Law Director	5.00	-	-	5.00	4.50	5.00	-	-	5.00	4.50
Mayor	1.00	-	-	1.00	1.00	2.00	-	-	2.00	2.00
Municipal Court	17.00	4.00	-	21.00	17.25	14.00	7.00	-	21.00	17.75
NEAT	1.00	-	-	1.00	1.00	1.00	-	-	1.00	1.00
Parking	1.00	-	-	1.00	1.50	1.00	-	-	1.00	1.50
Pool	-	-	-	-	-	-	-	-	-	-
Recreation	4.00	-	24.00	28.00	8.25	5.00	-	24.00	29.00	9.75
Safety/Administrative Services	-	-	-	-	-	-	-	-	-	-
Service Director	1.00	-	-	1.00	1.25	1.00	-	-	1.00	1.00
WORC	1.00	-	-	1.00	1.00	1.00	-	-	1.00	1.00
Zoning	1.00	-	-	1.00	1.00	1.00	-	-	1.00	1.00
Fire Clerks	1.00	-	-	1.00	1.00	1.00	-	-	1.00	1.00
Fire Department Admin	1.00	-	-	1.00	1.00	1.00	-	-	1.00	1.00
Fire Department	57.00	-	-	57.00	61.50	68.00	-	-	68.00	64.75
Fire Department Total	59.00	-	-	59.00	63.50	70.00	-	_	70.00	66.75
Parks Maintenance	2.00	_	_	2.00	2.75	4.00	_	_	4.00	5.75
Cemetery	2.00	_	_	2.00	3.50	2.00	_	_	2.00	3.00
Streets	21.00	_	-	21.00	22.50	18.00	_	-	18.00	20.25
Traffic Lights	2.00	_	_	2.00	2.00	2.00	-	_	2.00	2.00
Public Works Total	27.00			27.00	30.75	26.00			26.00	31.00
Police Clerks	6.00	_	_	6.00	5.50	5.00	_	_	5.00	4.50
Police Administration	2.00	_	_	2.00	2.00	2.00	-	_	2.00	2.00
School Police	-	_	_	-	-	_	-	_	_	_
Police	55.00	_	-	55.00	53.75	58.00	_	-	58.00	61.50
Police Department Total	63.00			63.00	61.25	65.00			65.00	68.00
Sewer Maintenance	10.00	_	_	10.00	10.25	10.00	_	_	10.00	10.50
Stormwater Maintenance	2.00	_	_	2.00	2.00	2.00	_	_	2.00	2.00
Water Pollution Control	15.00	_	_	15.00	14.50	16.00	-	-	16.00	16.00
WPC Total	27.00			27.00	26.75	28.00			28.00	28.50
Supply Reservoir	1.00			1.00	1.00	1.00	_		1.00	1.00
Utility Billing	10.00	-	-	10.00	10.00	10.00	-	-	10.00	10.00
Water Distribution	12.00	-	-	12.00	11.75	13.00	-	-	13.00	13.00
Water Treatment	14.00	-	-	14.00	13.50	15.00	-	-	15.00	14.75
WPC Total	37.00			37.00	36.25	39.00			39.00	38.75
Total	294.00	24.00	25.00	343.00	319.50	310.00	27.00	24.00	361.00	340.25
10111	∠/T.UU	24.00	25.00	575.00	517.50	510.00	27.00	24.00	501.00	J+U.4J

Source: City of Findlay records

<sup>(1)</sup> Calculated using total base hours worked by each employee divided by full-time employment equivalent.

<sup>(2)</sup> Calculated using 1.0 for each full-time employee and 0.50 for each part-time and seasonal employee.

		2011			2010	2009	2008	(2) 2007	2006	2005	2004
Full	Part	2011		Annual	2010 Annual	2009 Annual	2008 Annual	2007 Annual	2006 Annual	2005 Annual	2004 Annual
Time	Time	Seasonal	Total	FTE's (1)	Average						
5.00	11.00	-	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00
5.00	_	-	5.00	4.50	5.00	5.00	5.00	5.00	5.00	5.00	5.00
4.00	_	-	4.00	3.75	4.00	4.00	4.00	4.00	4.00	5.00	4.00
1.00	1.00	-	2.00	1.50	1.00	1.00	3.00	3.00	1.00	1.00	2.00
3.00	1.00	-	4.00	3.00	3.50	3.50	4.00	5.00	5.00	5.00	5.00
1.00	3.00	-	4.00	2.00	2.50	4.00	4.00	4.00	4.00	4.00	4.00
3.00	-	-	3.00	3.00	4.00	3.00	4.00	3.00	3.00	3.00	4.00
-	-	-	-	0.50	-	1.00	1.00	1.00	1.00	1.00	1.00
11.00	-	-	11.00	11.00	11.00	10.00	11.00	11.00	10.00	11.00	9.00
10.00	-	-	10.00	9.50	9.00	10.00	14.00	12.00	13.00	14.00	12.00
12.00	2.00	-	14.00	12.00	13.00	12.50	14.00	14.00	14.00	13.00	13.00
5.00	-	-	5.00	4.50	5.00	5.00	5.00	5.00	5.00	5.00	5.00
1.00	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00	3.00
17.00	5.00	-	22.00	16.00	25.00	20.00	19.00	15.00	15.00	16.00	14.00
1.00	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
1.00	-	-	1.00	1.50	1.00	1.00	1.00	1.00	2.00	2.00	1.00
-	-	-	-	-	10.00	10.00	12.00	9.00	10.00	13.00	12.00
5.00	-	25.00	30.00	9.50	6.50	16.50	15.00	12.50	10.00	6.50	10.50
2.00	-	-	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
1.00	-	-	1.00	1.00	1.00	1.00	1.00	1.00	-	2.00	1.00
-	-	-	-	1.00	1.00	1.00	-	-	-	-	-
-	-	-	-	2.00	2.00	2.00	2.00	2.00	1.00	1.00	2.00
1.00	-	-	1.00	1.00	1.00	1.00	2.00	2.00	1.00	1.00	1.00
1.00	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
69.00			69.00	67.00	63.00	67.00	74.00	74.00	70.00	73.00	72.00
71.00			71.00	69.00	65.00	69.00	77.00	77.00	72.00	75.00	74.00
6.00	-	-	6.00	6.00	7.00	2.00	9.00	9.00	11.00	9.00	9.00
2.00	-	-	2.00	2.00	1.00	1.00	5.00	4.00	2.00	4.00	4.00
19.00	-	-	19.00	19.50	19.00	27.00	29.00	27.00	25.00	25.00	24.00
2.00			2.00	2.00	2.00	2.00	4.00	5.00	5.00	5.00	5.00
29.00			29.00	29.50	29.00	32.00	47.00	45.00	43.00	43.00	42.00
5.00	-	-	5.00	5.00	6.00	6.00	7.00	7.00	7.00	6.00	6.00
2.00	-	-	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
-	-	-	-	-	-	-	3.00	3.00	4.00	4.00	4.00
63.00			63.00	62.00	60.00	65.00	70.00	70.00	68.00	71.00	72.00
70.00			70.00	69.00	68.00	73.00	82.00	82.00	81.00	83.00	84.00
10.00 2.00	-	-	10.00 2.00	10.00 2.00	11.00 3.00	11.00 2.00	14.00 2.00	14.00	14.00	14.00	14.00
16.00	_	_	16.00	16.00	18.00	18.00	18.00	18.00	17.00	16.00	18.00
28.00			28.00	28.00	32.00	31.00	34.00	32.00	31.00	30.00	32.00
1.00	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
10.00	-	-	10.00	10.00	10.00	10.00	10.00	9.00	8.00	10.00	9.00
13.00	-	-	13.00	13.00	13.00	13.00	14.00	14.00	14.00	14.00	14.00
16.00			16.00	16.00	16.00	16.00	17.00	18.00	18.00	19.00	20.00
40.00			40.00	40.00	40.00	40.00	42.00	42.00	41.00	44.00	44.00
326.00	23.00	25.00	374.00	341.75	358.50	375.50	421.00	405.50	391.00	403.50	401.50

### OPERATING INDICATORS BY FUNCTION/PROGRAM LAST TEN YEARS

Function/Program	2013	2012	2011	2010
General Government				
Auditor's Office				
Purchase orders issued	3,961	4,104	3,919	3,799
Checks issued	7,049	7,251	7,002	7,041
Computer Services				
Computers maintained	359	311	305	298
City website hits	451,498	429,456	464,078	428,718
Cemetery				
Number of internments	186	190	181	181
Graves sold	96	67	77	66
Municipal Court				
Cases filed	17,594	18,067	16,313	15,534
Arraignments	13,693	13,187	11,562	10,804
Jury trials	1	2	0	1
Security of Persons and Property				
Police				
Charges from arrests	2,121	2,131	1,979	1,855
Parking violations	4,610	3,980	3,714	3,483
Traffic violations	3,295	3,529	3,044	2,924
Fire				
Emergency responses/calls answered	1,959	2,043	2,049	1,843
Fires extinguished	88	120	112	125
Inspections conducted	1,209	356	353	446
Public Health and Welfare				
Health Department				
Food service licenses issued	455	403	383	409
Vaccinations given - Clinic	5,895	5,639	7,038	7,792
Births	1,423	1,248	1,088	1,074
Deaths	630	632	615	593
Plumbing inspection permits issued	375	363	356	433
Zoning				
New commercial permits issued	9	4	13	9
New residential permits issued	24	23	25	26
New industrial permits issued	0	0	0	0
Inspections conducted	403	1,440	1,172	518

2009	2008	2007	2006	2005	2004
3,908	4,295	4,517	3,949	4,039	3,948
6,949	8,062	7,847	7,609	7,891	7,839
293	284	265	258	247	237
433,619	363,185	313,518	263,781	188,533	140,620
189	157	159	216	213	235
131	69	113	336	125	148
14,783	15,213	16,112	18,791	18,396	17,661
10,322	10,902	11,782	14,326	14,553	14,366
1	2	1	2	2	2
1,887	2,186	2,687	2,961	2,590	3,301
4,242	4,235	6,914	6,914	10,835	9,748
2,174	3,743	6,838	4,478	3,403	4,885
1,556	1,759	2,003	1,734	1,628	1,437
133	226	200	160	192	218
562	536	472	752	558	581
202	410	404			25.5
393 11,332	419 8,384	434 8,848	415 7,129	414 7,732	376 7,793
1,162	6,364 1,117	0,040 1,145	1,082	1,084	1,019
575	589	447	487	396	453
263	338	480	586	692	726
7	8	9	9	2	10
36	47	68	127	82	99
0	0	0	1	1	0
587	635	250	1,032	812	3,779

## OPERATING INDICATORS BY FUNCTION/PROGRAM (CONTINUED) LAST TEN YEARS

Function/Program	2013	2012	2011	2010
Transportation				
Street				
Miles of street maintained	194.59	194.59	193.80	193.60
Pot holes repaired	192	115	253	128
Limbs removed	35	5	26	27
Visability complaints received	200	5	10	19
Repairs to concrete	17	13	38	47
Leisure Time Activities				
Shade Tree				
Trees planted	100	240	100	60
Trees removed	150	155	708	250
Utility Services				
Water				
Number of Customers	17,584	17,474	17,399	18,974
New connections	86	82	80	79
Water main breaks	79	80	66	79
Avg. daily consumption (MGD)	5.6190	6.0460	6.0760	6.0929
Water Pollution Control				
Number of Customers	16,999	16,926	16,830	16,809
Sewer calls	130	76	115	83
Feet of sanitary sewer cleaned	225,279	301,222	194,685	191,278
Catch basin repair	4	14	78	61
Airport				
Fuel sales - Jet A (in gallons)	164,749	154,439	127,054	165,981
Fuel sales - Octane (in gallons)	26,356	27,139	24,505	21,959
Landing fees charged	176	183	133	182

Source: City of Findlay Department Directors

2009	2008	2007	2006	2005	2004
193.60	193.60	193.07	192.85	189.24	188.05
168	135	160	76	151	199
8	118	141	53	232	253
8	20	22	11	11	19
37	38	26	65	84	79
160	240	125	132	155	188
128	230	200	265	260	266
120	230	200	203	200	200
17,273	17,486	17,377	17,313	17,201	16,954
66	107	145	234	271	275
78	73	77	69	89	71
5.9905	6.2500	6.5920	6.0150	6.3825	6.0820
16,734	15,557	14,545	14,645	14,496	14,318
92	103	132	111	106	100
250,800	155,699	83,433	153,872	170,817	173,954
109	112	79	78	78	99
126,453	146,335	210,151	249,610	243,063	246,298
25,179	23,943	24,619	27,251	31,906	26,737
85	124	127	181	173	2,684

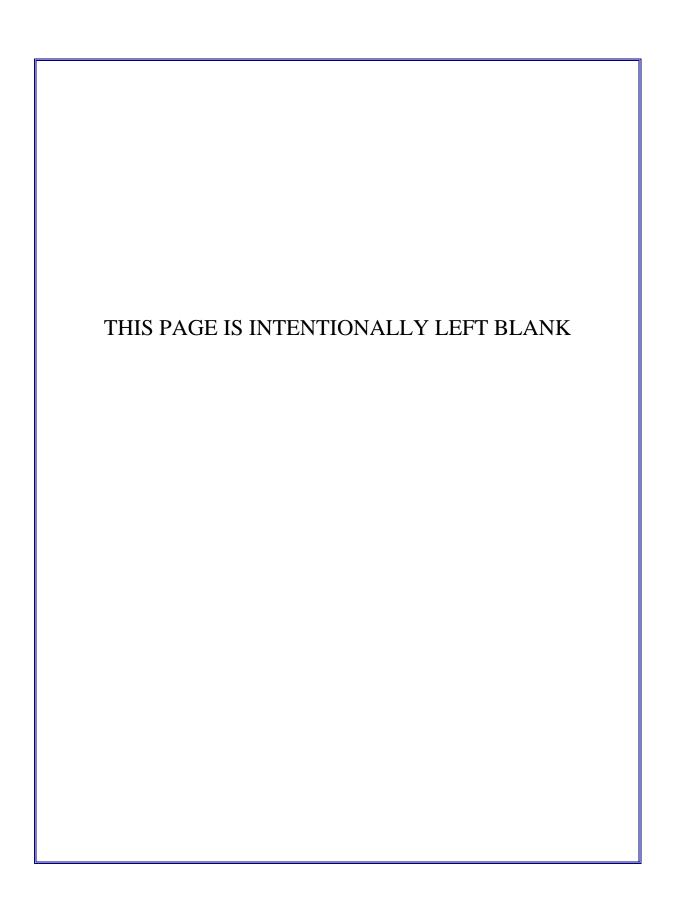
### CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM LAST TEN YEARS

Function/Program	2013	2012	2011	2010	2009	2008
Security of Persons and Property						
Police						
Stations	1	1	1	1	1	1
Patrol units	18	20	31	39	39	44
Fire						
Fire stations	4	4	4	4	4	4
Fire trucks	16	15	18	18	19	19
Transportation						
Street						
Miles of street maintained	194.59	194.59	193.80	193.60	193.60	193.60
Traffic signals maintained	95	94	94	94	95	96
Leisure Time Activities						
Parks and Recreation						
Number of parks	19	19	19	19	19	19
Number of ballfields	40	40	40	40	40	40
Number of soccer fields	25	25	25	25	25	25
Swimming pool	1	1	1	1	1	1
Ice Rink	1	1	1	1	1	1
Utility Services						
Water						
Water mains (miles)	307.65	307.25	307	306.2	306.2	306.12
Number of hydrants	2,389	2,383	2,379	2,363	2,357	2,354
Storage capacity (BG)	6.4	6.4	6.4	6.4	6.4	6.4
Water treatment plants	1	1	1	1	1	1
Sewer Maintenance						
Sanitary sewers (miles)	295.28	295.00	295.05	295.00	293.64	290.64
Sewage treatment plants	1	1	1	1	1	1
Airport						
Number of runways	2	2	2	2	2	2

Source: City of Findlay Department Directors

TABLE 19

2007	2006	2005	2004
1	1	1	1
45	44	42	43
4 18	4 17	4 16	4 16
-			
193.07	192.85	189.24	188.05
95	94	94	93
19	19	19	19
37 25	37 25	37 25	37 25
1	1	1	1
1	1	1	1
302.19	289.2	285.19	288.36
2,333 6.4	2,279 6.4	2,180 6.4	2,142 6.4
0.4 1	0.4	0.4 1	6.4 1
•	1	•	•
301.41	299.64	276.71	279.03
1	1	1	1
2	2	2	2



## City of Findlay Hancock County, Ohio

Reports Issued Pursuant to Government Auditing Standards and OMB Circular A-133

For the Year Ended December 31, 2013

#### CITY OF FINDLAY

#### HANCOCK COUNTY, OHIO

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June 19, 2014

To the Honorable Mayor and City Council City of Findlay Hancock County, Ohio

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Findlay, Hancock County, Ohio (the City), as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 19, 2014.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

City of Findlay
Independent Auditors Report on Internal Control Over
Financial Reporting and on Compliance and Other
Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards*Page 2

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lea & Associates, Inc.

Medina, Ohio



June 19, 2014

To the Honorable Mayor and City Council City of Findlay Hancock County, Ohio

> Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by OMB Circular A-133

#### Report on Compliance for Each Major Federal Program

We have audited the City of Findlay's, Hancock County, Ohio (the City) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended December 31, 2013. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

City of Findlay
Report on Compliance for Each Major Federal Program;
Report on Internal Control over Compliance; and Report on the
Schedule of Expenditures of Federal Awards Required by OMB Circular A-133
Page 2

#### Opinion on Each Major Federal Program

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2013.

#### Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as items 2013-001 and 2013-002. Our opinion on each major federal program is not modified with respect to these matters.

The City's responses to the noncompliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### **Report on Internal Control Over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we

City of Findlay
Report on Compliance for Each Major Federal Program;
Report on Internal Control over Compliance; and Report on the
Schedule of Expenditures of Federal Awards Required by OMB Circular A-133
Page 3

identified certain deficiencies in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as items 2013-001 and 2013-002, that we consider to be significant deficiencies.

The City's responses to the internal control over compliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

#### Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated June 19, 2014, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Kea Holowcister, Inc.

Medina, Ohio

# CITY OF FINDLAY HANCOCK COUNTY, OHIO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2013

	Fadasal	Dana There	(4)
Federal Crenter/ Dags Through	Federal CFDA	Pass-Thru Entity Ident.	(A) Federal
Federal Grantor/ Pass Through Grantor/Program or Cluster Title	Number	Number	Expenditures
U.S Department of Housing and Urban Development:			
Pass-Through Ohio Department of Development:			
Community Development Block Grant			
Community Development Block Grant (B)	14.228	A-F-11-2BM-1	\$ 124,100
Community Development Block Grant (B)	14.228	A-F-12-2BM-1	101,800
Community Development Block Grant (B)	14.228	A-F-12-2BM-1	46,200
Community Development Block Grant (B)	14.228	A-E-12-2BM-1	260,000
Community Development Block Grant - Revolving Loan Fund (B) Total Community Development Block Grant (CDBG)	14.228	N/A	28,078 560,178
Total U.S. Dept. of Housing and Urban Development			560,178
U.S Department of Justice			
Bulletproof Vest Program	16.607	N/A	6,059
Total U.S. Department of Justice			6,059
U.S. Department of Homeland Security:			
Staffing for Adequate Fire and Emergency Response (SAFER) - Hiring	97.044	EMW-2010-FH-00875	176,881
Total U.S. Department of Homeland Security			176,881
U.S. Dept. of Health and Human Services:			
Pass-Through Progam From Ohio Department of Health:			
Public Health Emergency Preparedness	93.069	32-2001-2-PH-04-13	57,173
Public Health Emergency Preparedness	93.074	32-2001-2-PH-05-14	25,348
Children and Family Health Services Program			
Children and Family Health Services Program	93.994	32-2001-1-MC-03-14	47,808
Children and Family Health Services Program	93.994	32-2001-1-MC-02-13	22,483
Total Children and Family Health Services			70,291
Total U.S. Dept. of Health and Human Services			152,812
U.S. Department of Transportation:			
Federal Aviation Administration:			
Airport Improvement Program			
Airport Improvement Program - Rehabilitate Runway	20.106	N/A	5,634
Airport Improvement Program - Install Runway 7/25 vertical/visual guidance, airport drainage	20.106	N/A	27,348
Airport Improvement Program - Update Airport Layout Plan Total Airport Improvement Program	20.106	N/A	17,147 50,129
Passed through Ohio Department of Transportation:			00,120
Highway Planning and Construction			
Highway Planning and Construction  Highway Planning and Construction	20.205	93061	86,698
Highway Planning and Construction	20.205	93051	87,745
Highway Planning and Construction	20.205	93063	31,700
Highway Planning and Construction	20.205	93050	280,971
Highway Planning and Construction	20.205	90953/90955	54,827
Total Highway Planning and Construction			541,941
Total U.S. Department of Transportation:			592,070
Total Expenditures of Federal Awards			\$ 1,488,000
			1

# CITY OF FINDLAY HANCOCK COUNTY, OHIO NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2013

#### **Note A – Significant Accounting Policies**

The accompanying Schedule of Expenditures of Federal Awards is a summary of the activity of the City's federal award programs. The schedule has been prepared on the cash basis of accounting.

#### Note B - Community Development Block Grants (CDBG) Revolving Loan Program

The City has established a revolving loan program to provide low-interest loans to businesses to create jobs for persons from low to moderate income households and to eligible persons and to rehabilitate homes. The Federal Department of Housing and Urban Development (HUD) grants the money for these loans to the City. The initial loan of this money is recorded as a disbursement on the Schedule of Expenditures of Federal Awards. Loans repaid, including interest, are used to make additional loans. Subsequent loans are subject to the same compliance requirements imposed by HUD as the initial loans; and therefore, are reported as federal expenditures in the year of disbursement. Prior year outstanding balances are reported in the schedule below.

These loans are collateralized by equipment and mortgages.

Activity in the CDBG revolving loan fund during 2013 is as follows:

Beginning loans receivables balance as of January 1, 2013:	\$	679,893
Loans Made:		250,000
Loan principal repaid:		(103,249)
Ending loans receivable balances as of December 31, 2013:	\$	826,734
	_	
Cash balance on hand in the revolving loan fund as of December 31, 2013:	\$	258,263
Delinquent Amounts due as of 12/31/13:	\$	0

# CITY OF FINDLAY HANCOCK COUNTY, OHIO SCHEDULE OF FINDINGS OMB CIRCULAR A-133, Section .505 DECEMBER 31, 2013

#### 1. SUMMARY OF AUDITOR'S RESULTS

(d) (1) (i)	Type of Financial Statement Opinion	Unmodified
(d) (1) (ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d) (1) (ii)	Were there any other significant deficiency conditions reported at the financial statement level (GAGAS)?	No
(d) (1) (iii)	Were there any reported material non-compliance at the financial statement level (GAGAS)?	No
(d) (1) (iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d) (1) (iv)	Were there any other significant deficiencies reported for major federal programs?	Yes
(d) (1) (v)	Type of Major Programs' Compliance Opinion	Unmodified
(d) (1) (vi)	Are there any reportable findings under Section .510?	Yes
(d) (1) (vii)	Major Programs (list): Community Development Block Grant	CFDA# #14.228
(d) (1) (viii)	Dollar Threshold: Type A/B Programs	Type A: > \$300,000 Type B: All others
(d) (1) (ix)	Low Risk Auditee?	Yes

# CITY OF FINDLAY HANCOCK COUNTY, OHIO SCHEDULE OF FINDINGS, (Cont.) OMB CIRCULAR A-133, Section .505 DECEMBER 31, 2013

### 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None were noted.

#### 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

Finding Number	2013-001
CFDA Title and Number	Community Development Block Grant – CFDA #14.228
Federal Award Number / Year	A-F-12-2BM-1/2012
Federal Agency	U.S. Department of Housing and Urban Development
Pass-Through Agency	Ohio Department of Development

#### Noncompliance/Significant Deficiency - Cash Management

#### Criteria:

**24 CFR 85.21** requires that methods and procedures for payment shall minimize the time elapsing between the transfer of funds and disbursement by the grantee or subgrantee.

The Ohio Department of Development Office of Housing and Community Partnerships' Financial Management Rules and Regulations section (A)(3)(f) further more provides that the grantee must develop a cash management system to ensure compliance with the 15-day rule relating to prompt disbursement of funds. This rule states that funds drawn down should be limited to amounts that will enable the grantee to disburse the funds on hand to a balance of less than \$5,000 within 15 days of the receipt of any funds. Lump sum drawdowns are not permitted.

#### **Condition/Context:**

During the year, the City held funds in varying amounts above \$5,000 in excess of 15 days after the drawdown of funds. The City maintains these funds in a segregated non-interest bearing cash account. The City is not using effective cash management practices, which would limit the time between expenditures and drawdowns.

#### **Effect:**

The City could potentially see a reduction of grant funding and/or return of grant funding to the U.S. Department of Housing and Urban Development.

# CITY OF FINDLAY HANCOCK COUNTY, OHIO SCHEDULE OF FINDINGS, (Cont.) OMB CIRCULAR A-133, Section .505 DECEMBER 31, 2013

Finding Number	2013-001(Continued)
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#### **Recommendation:**

We recommend federal grant cash funds are monitored on a regular basis to ensure that time is limited between expenditures and drawdowns. The City should also review the Office of Management and Budget Circular A-133 regarding cash management requirements. We also recommend the City consult with the Ohio Department of Development Office of Housing and Community Partnerships regarding financial management rules and regulations. This will help ensure compliance with cash management of Federal award programs and that proper action is taken.

#### Official's Response/Corrective Action Plan:

Compliance with all regulations and grant agreements is highly important to the City. The City will work diligently to ensure federal funds are timely spent in the future. The City has modified its process for CDBG funds to now include invoice copies at the point that the draws are being prepared by Hancock Regional Planning Commission, the grant administrator.

Finding Number	2013-002
CFDA Title and Number	Community Development Block Grant – CFDA #14.228
Federal Award Number / Year	A-E-12-2BM-1/2012
Federal Agency	U.S. Department of Housing and Urban Development
Pass-Through Agency	Ohio Department of Development

#### Noncompliance/Significant Deficiency – Reporting

#### Criteria:

**24 CFR 85.50** requires that within 90 days after the expiration or termination of the grant, the grantee must submit all financial, performance, and other reports required as a condition of the grant.

The Ohio Department of Development Office of Housing and Community Partnerships' Financial Management Rules and Regulations further more provides that according to Attachment C - required reports, of which the grant agreement will set the date upon which the final performance report is due.

#### **Condition/Context:**

Per the grant agreement, the final performance report was due on October 27, 2013 and was not submitted until January 30, 2014, by Hancock Regional Planning Commission, which the City contract's with to administer these federal funds.

#### **Effect:**

The City could potentially see a reduction of grant funding and/or return of grant funding to the U.S. Department of Housing and Urban Development.

#### CITY OF FINDLAY HANCOCK COUNTY, OHIO SCHEDULE OF FINDINGS, (Cont.) OMB CIRCULAR A-133, Section .505 DECEMBER 31, 2013

Finding Number	2013-002(Continued)
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#### **Recommendation:**

We recommend federal grant agreements are monitored on a regular basis to ensure that time is limited between final closeout of the grant and the submission of the final performance report as outlined in Attachment B, Section 8 of grant agreements.

#### Official's Response/Corrective Action Plan:

Compliance with all regulations and grant agreements is highly important to the City. The City will work diligently to ensure federal funds are timely spent in the future. The City will now require Hancock Regional Planning Commission to copy the City Auditor's Office on submission of required reports as confirmation to the City that the filing dates are adhered to per the signed grant agreements.





#### **CITY OF FINDLAY**

#### HANCOCK COUNTY

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED AUGUST 7, 2014