

FINDLAY CITY BOARD OF HEALTH MINUTES

REGULAR SESSION

October 21, 2015

FINDLAY CITY MUNICIPAL BUILDING

**Members Attendance:**

- X Mayor Lydia Mihalik, *President Ex Officio*
- X Dr. Stephen Mills, Health Commissioner/Board Secretary
- X Mr. Gregory Cline, *President Pro Tempore*
- X Mr. William Alge
- X Dr. Robert McEvoy
- X Mrs. Joan Work
- A Licensing Council Rep Vacant

**Staff Attendance:**

- X Mrs. Barbara Wilhelm, Deputy Health Commissioner
- X Mr. Craig Niese, Environmental Health Director
- X Mrs. Becky Bern, Nursing Director
- A Mr. Eric Helms, Plumbing Inspector
- X Mr. Chad Masters, Emergency Response
- X Mr. Noah Stuby, Implementation Coordinator

X Will McHugh

**Call to Order: Mayor Mihalik called the meeting to order at 7:31 A.M.**

**Due to a lack of quorum Mrs. Mihalik proceeded to division reports.**

**HEALTH COMMISSIONER REPORT**

1. Dr. Mills will be speaking at Blanchard Valley Hospital's January quality review meeting about an initiative to promote heart health and prevention for heart month. The initiative is based on the Mayo Clinic's heart risk calculator.

**DEPUTY HEALTH COMMISSIONER REPORT**

1. Will McHugh was present to ask the Board to approve a resolution to allow the new leadership team for the combined department to begin taking on that leadership role for their respective division. He hopes this will help eliminate some confusion for staff members and allow the new leadership team to begin holding meetings and give directions. The financial aspects of each department will remain separate until January 1<sup>st</sup>. He will meet with the County Board of Health tonight to ask them to approve the same resolution. (At the time of Mr. McHugh's presentation the Board did not have a quorum.)
2. Mrs. Wilhelm reminded the Board that with the CFHS grant that we have the department has been conducting a nutrition and physical activity curriculum in the schools. The evidence based *Balance My Day* curriculum is used and Mr. Stuby had hoped to put together a supplemental booklet to be used with the program. Since he has been spending so much time with the merger this has been difficult and instead he has been working with the University of Findlay's P.A. program to accomplish this. A team from the P.A. program will be working together to compile and assemble the booklet which will help provide an evaluation piece as well as supplement the program. Mrs. Wilhelm felt this was an excellent example of community partnership.

3. Long time administrative assistant Roxane Shaath has turned in a letter declaring her intention to retire effective November 30, 2015.
4. There was a town hall meeting held October 5<sup>th</sup> in which Mrs. Wilhelm was one of the presenters regarding the negative effects of marijuana legalization. There were about 60 in attendance. She also noted there will be some ads in the paper and on the radio in the next two weeks.
5. Mrs. Wilhelm continues to provide Naloxone education including a recent presentation to the staff of Century Health. Upcoming trainings will include A Renewed Mind and Focus on Friends.
6. The Hospital Council of Northwest Ohio has reported a good return thus far on the health assessment surveys and there should be no problem getting enough responses to ensure reliable data.

**Mr. Alge and Dr. McEvoy joined the meeting during the Deputy Health Commissioner's report.**

#### **NURSING REPORT**

1. Mrs. Bern reported that distribution of flu shots has been going well.
2. Mrs. Bern is also working with the ENGAGE Youth Council on distributing anti-smoking material, smoking cessation information and anti-marijuana information in the community. The ENGAGE Council consists of 24 high school age students.
3. Mrs. Bern introduced Shannon Chamberlin who has been selected as the Nursing Director for the newly combined health district.

#### **ENVIRONMENTAL HEALTH REPORT**

1. Mr. Niese presented the plan review for the Marathon Center for the Performing Arts, 200 W. Main Cross St. There will be a small kitchen for catering and a small concession stand to start. **Mr. Cline motion to approve the plans as submitted for the Marathon Center for the Performing Arts, 200 W. Main Cross St.** Seconded by Mrs. Work. Motion carried 4-0.

#### **EMERGENCY RESPONSE / EPI REPORT**

1. Mr. Masters updated the Board on a small group of crypto cases locally that he has been investigating. Questionnaires were distributed and Mr. Masters is currently reviewing the information.
2. Mr. Masters also reported that he received an email from infectious disease specialist Dr. Ratnasamy explaining that he had previously participated in a mentorship program with the high school and felt the health department would also be a good partner. The program consists of 18 hours of job shadowing and there are currently two students who may be interested in careers in microbiology or epidemiology. Mr. Masters would like to share the time between Blanchard Valley Lab, Dr. Ratnasamy and the health department since in real life these three groups would be working together. The program runs from mid-November through January.
3. The first case of hospitalized influenza has been reported from Blanchard Valley. The hospital has distributed 1100 doses of 2600 vaccines ordered and Mr. Masters reports they have been aggressive in vaccinating staff. Discussion ensued between Mrs. Work and Mr. Masters on how to encourage flu vaccination among long term care as well.
4. Dr. McEvoy noted that traditionally we have been told that we have no cases of locally acquired Lyme disease in Hancock County. He inquired as to whether Lyme disease is reportable to which both Mr. Niese and Mr. Masters confirmed that it was. Dr. McEvoy noted that he was aware of a recently hospitalized case at Blanchard Valley. Mr. Masters explained the case would be reported in the jurisdiction in which the patient resided. Mr. Masters will speak to the hospital infection control practitioner Colleen Abrams regarding this.

#### **PLUMBING REPORT**

1. No Report

#### **MEETING REQUESTS**

No meeting requests

#### **OLD/UNFINISHED BUSINESS**

Since Mr. Alge and Dr. McEvoy joined the meeting after the meeting was called to order Mayor Mihalik asked for approval of the September Board of Health minutes. **Mrs. Work motioned to approve the minutes of the September 16, 2015 Board of Health meeting.** Seconded by Dr. McEvoy. Motion carried 4-0. Filed

Mayor Mihalik then invited Mr. McHugh to review his request for the earlier resolution. After his explanation **Mr. Cline moved to approve the Resolution to allow the leadership team of the newly combined health department to begin directing staff.** Seconded by Mr. Alge. Motion carried 4-0.


**NEW BUSINESS**

Mrs. Work commended the supervisor and crew from the City of Findlay who so quickly and professionally responded to a tree that came down in her neighborhood yesterday.

**EXPENSES**

**Dr. McEvoy moved to approve the expenses for October.** Seconded by Mr. Cline. Motion carried 4-0. Filed

The meeting was adjourned at 7:59 A.M.

 \_\_\_\_\_, President

 \_\_\_\_\_, Secretary (Health Commissioner)