

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

July 16, 2024

COUNCIL CHAMBERS

ROLL CALL of 2024-2025 Councilmembers

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ACCEPTANCE/CHANGES TO PREVIOUS PUBLIC HEARING MINUTES/CITY COUNCIL MINUTES:

Acceptance or changes to the July 2, 2024 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS: none

ORAL COMMUNICATIONS: none

WRITTEN COMMUNICATIONS:

email from Teresa Thomas – dispensary and cultivation

email from Haydee Sadler – illegal immigrants

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

City Income Tax Monthly Collection Report – June 2024.

Findlay Police Department Activities Report – June 2024.

Findlay Fire Department Activities Report - June 2024.

Findlay Municipal Court Activities Report – June 2024.

City Planning Commission agenda – July 11, 2024; **staff report** – July 11, 2024; **minutes** – June 13, 2024.

Traffic Commission minutes – June 17, 2024.

Mayor Muryn – Blanchard Valley Port Authority appointment

Mayor Muryn is reappointing Paul Sears to the Blanchard Valley Port Authority. Mr. Sears has served as a joint City of Findlay/Hancock County appointment to the Port Authority since its inception in 2007. His appointment will be effective through June 30, 2028. This appointment requires Council confirmation.

A set of summary financial reports for June 30, 2024:

- Summary of Year-To-Date Information as of June 30, 2024
- Financial Snapshot for General Fund as of June 30, 2024
- Open Projects Report as of June 30, 2024
- Cash & Investments as of June 30, 2024

City Engineer Kalb – CUBE building generator, project no. 31923000

The City of Findlay Administration is in the process of finalizing the American Rescue Plan Act (ARPA) funds that were allocated to the City of Findlay to ensure the funds will be used by the end of the year. The CUB building generator project previously had ARPA funds appropriated to the project in 2023. To complete the installation of the new generator and the automatic transfer switch, additional funds are needed to cover labor cost. A transfer of ARPA funds from the Sidewalk Improvement Program to the CUBE building generator to help offset some of the cost. This transfer of funds will leave five thousand dollars (\$5,000) of ARPA funds in the Sidewalk Improvement Program for usage on identified areas.

Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds is requested. Ordinance No. 2024-084 was created.

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 5,250.00
TO: CUBE Building Generator, <i>Project No. 31923000</i>	\$ 5,250.00
FROM: Sidewalk Improvement Program, <i>Project No. 31932700</i>	\$ 35,000.00
TO: CUBE Building Generator, <i>Project No. 31923000</i>	\$ 35,000.00

City Engineer Kalb – Emory Adams Fort Findlay Playground, project no. 31931200

The Fort Findlay Playground project has come to a point where playground equipment can be ordered. The new playground has a lead time for delivery of five to seven (5-7) months. The Fort Findlay project will be utilizing the remaining American Rescue Plan Act (ARPA) funds that need allocated to a project and transferring leftover ARPA funds from the Parker Training/Restroom Remodel to help offset some of the cost. In order to receive this equipment in early winter for a spring 2024 build, the playground equipment will need to be ordered once the funds are appropriated to the project. This project will be utilizing a cooperative agreement through Sourcewell to complete the purchase from the equipment vendor. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to enter into contracts, as well as appropriate and transfer funds is requested. Ordinance No. 2024-085 was created.

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 500,000.00
TO: Emory Fort Findlay Playground, <i>Project No. 31931200</i>	\$ 500,000.00
FROM: Parker Training/Restroom Remodel, <i>Project No. 31912000</i>	\$ 32,246.06
TO: Emory Fort Findlay Playground, <i>Project No. 31931200</i>	\$ 32,246.06
FROM: ARPA Fund	\$ 63,402.31
TO: Emory Fort Findlay Playground, <i>Project No. 31931200</i>	\$ 63,402.31

City Engineer Kalb – FFD Mechanic Bay air conditioning unit

The mechanic’s bay at the City of Findlay Fire Station No. 4 get uncomfortably hot when working on the equipment during warmer months. The City of Findlay Fire Department would like to install a new air handler in the mechanic’s bay to help alleviate some of the heat. This was not originally on the radar, but with warmer temperatures, the concern was brought up for consideration. Legislation authorizing the Mayor, Service-Safety Director, and/or City Engineer to enter into contracts, as well as appropriate and transfer funds is requested. Ordinance No. 2024-086 was created.

FROM: Fire Department #21014000-other	\$ 16,542.00
TO: FFD Mechanic Bay Air Conditioning Replacement	\$ 16,542.00

Precipitation and Reservoir levels report – second quarter 2024 (April-June).

City Engineer Kalb – fourth Capital Improvement appropriation of 2024

The fourth Capital Improvement allocation of the year is to transfer funds into capital projects in order to continue on with a couple of projects. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to advertise for bids and enter into contracts, as well as appropriate and transfer funds is requested. Ordinance No. 2024-087 was created.

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 149,000.00
TO: Computer Services Office Rehab #31943800	\$ 65,000.00
TO: Police Property and Records Rooms Remodel	\$ 24,000.00
TO: Airport C-Row Pavement Rehab #35243700	\$ 60,000.00
FROM: Water Fund	\$ 40,000.00
TO: Roof Replacement #35740800	\$ 40,000.00
FROM: Sewer Fund	\$ 25,000.00
TO: Saratoga and Windsor Manhole Replacement #35643100	\$ 25,000.00

City Engineer Kalb – AIP-33 North Apron Rehab construction, project no. 35224000

Due to Federal Aviation Administration (FAA) regulations, all construction projects withhold a ten percent (10%) payment until all closeout documents are submitted and accepted by the FAA. Depending on the workload of the FAA and the amount of closeout documents in the queue, this process could take up to a year for the City of Findlay to receive the final ten percent (10%) of the grant. The North Apron Rehab project was completed and accepted by the City in 2023 and are currently waiting on the FAA to approve the closeout documents. To ensure that the contractor is not being withheld money due to the long lead time by the FAA, the City desires to appropriate funds to the project to cover the final ten percent (10%) of the contract amount. Once the FAA accepts the closeout documents, the City will receive the grant funds and will be fully reimbursed for the amount that is being paid to the contractor at this time. Legislation appropriating and transferring fund is requested. Ordinance No. 2024-088 was created.

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 140,000.00
TO: AIP-33 North Apron Rehab Construction, <i>Project No. 35224000</i>	\$ 140,000.00

City Engineer Kalb – 5th Street alley sanitary sewer replacement, project no. 35644000

During the sewer lining project, a sanitary sewer in a grass alley off of 5th Street was found to be severely damaged and unable to be lined. After several attempts to clean and repair the pipe, it was determined that the whole line will need to be replaced. Due to the condition of the pipe, the City of Findlay reached out to three (3) local contractors to provide proposals so that the work could be completed in a timely manner. The City received two (2) proposals ranging from one hundred two thousand eight hundred eighty-two dollars and thirty-seven cents to one hundred sixty-five thousand two hundred twenty dollars and no cents (\$102,882.37-\$165,220.00). The lowest and best bid was received from Hohenbrink Excavating, LLC of Findlay, Ohio. Due to the condition of the pipe, the City would like to treat this sanitary sewer project as an emergency project and replace the sewer as soon as possible. Since the cost is over the seventy-five thousand dollar (\$75,000.00) threshold, it is requested to waive the formal advertising and bidding requirements for the project. Hohenbrink Excavating, LLC is currently working in the City of Findlay on the Small Waterline Project and will be able to start this sewer replacement project as soon as materials are obtained.

Legislation authorizing the Mayor, Service-Safety Director, and/or City Engineer to waive formal advertising and bidding requirements, enter into contracts, and appropriate funds. Ordinance No. 2024-089 was created

FROM: Sewer Fund	\$ 115,000.00
TO: 5 th Street Alley Sanitary Sewer Replacement, <i>Project No. 35644000</i>	\$ 115,000.00

City Auditor Staschiak – Revenue Estimates for fiscal year 2025

Ohio clearly defines a budgetary process that includes the requirement that municipalities prepare an annual tax budget by July 20. The County Budget Commission has not required the filing of a complete tax budget for many years, but requires the City of Findlay to provide the attached estimated revenues for submission to the Budget Commission for the next fiscal year. In order to meet the statutory requirements for the distribution of local government money, this document should now be formally accepted by Council so that it can then be filed with the County Auditor no later than July 20, 2024. A motion for acceptance of the revenue estimates will be needed. As required by statute, a public hearing before tonight’s 7/16/24 Regular Session City Council meeting was scheduled, notice of which was published ten (10) days before the hearing. The document has been available for public inspection in the City Auditor’s Office since July 3, 2024. City Auditor Staschiak requests that this letter be read into the record of the 7/16/24 Regular Session City Council meeting.

Treasurer’s Reconciliation Report – June 30, 2024.

COMMITTEE REPORTS: none

LEGISLATION:

RESOLUTIONS: none

ORDINANCES:

ORDINANCE NO. 2024-079 requires three (3) readings **third reading**
(purchase of Findlay City Schools property on Foraker Avenue)

AN ORDINANCE AUTHORIZING THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH FINDLAY CITY SCHOOLS FOR THE ACQUISITION OF THE PARK PROPERTY LOCATED ON FORAKER AVENUE, FINDLAY, OHIO, PARCEL NO. 600001008634 CURRENTLY OWNED BY FINDLAY CITY SCHOOLS.

ORDINANCE NO. 2024-080 *(Tappan St vacation)* requires three (3) readings **second reading**

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN STREET (HEREINAFTER REFERED TO AS THE TAPPAN STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2024-081 requires three (3) readings

second reading

(marijuana 12-month moratorium)

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A TWELVE (12) MONTH MORATORIUM ON THE ESTABLISHMENT OF ANY CULTIVATION, PROCESSING, OR DISPENSING OF RECREATIONAL MARIJUANA FACILITIES IN THE CITY OF FINDLAY IN ORDER FOR THE CITY OF FINDLAY, OHIO TO CONSIDER THE RAMIFICATIONS OF RECREATIONAL MARIJUANA AND POTENTIAL ZONING CHANGES THAT MAY BE CONSIDERED, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-082 *(Traffic utility truck and equipment)* requires three (3) readings **second reading**

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO CONTRACTS FOR THE PURCHASE OF A NEW UTILITY PICKUP TRUCK FOR THE CITY OF FINDLAY TRAFFIC SIGNALS DEPARTMENT, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-084 *(CUBE bldg generator)* requires three (3) readings **first reading**

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO CONTRACTS FOR THE CITY OF FINDLAY CUBE BUILDING GENERATOR PROJECT NO. 31923000, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-085 *(Emory Adams Ft Findlay playground)* requires three (3) readings **first reading**

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO CONTRACTS FOR THE CITY OF FINDLAY EMORY ADAMS FORT FINDLAY PLAYGROUND PROJECT NO. 31931200, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-086 *(FFD mechanic bay a/c unit)* requires three (3) readings **first reading**

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO CONTRACTS FOR THE INSTALLATION OF A NEW AIR HANDLER IN THE MECHANIC BAY AIR CONDITIONING UNIT AT THE CITY OF FINDLAY FIRE STATION NO. 4, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-087 requires three (3) readings

first reading

(fourth Capital Improvement appropriation of 2024)

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDANCE WITH THE 2024 DEPARTMENT EQUIPMENT LIST, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-088 *(AIP-33 North Apron Rehab Construction)* requires three (3) readings **first reading**

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-089 (*5th St alley sanitary sewer replacement*) **requires three (3) readings** *first reading*
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO CONTRACTS WITH HOHENBRINK EXCAVATING, LLC. FOR SANITARY SEWER REPLACEMENT IN THE ALLEY OF A SECTION OF 5TH STREET IN THE CITY OF FINDLAY, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

Denise Devore

From: Teresa Thomas <teresathomas21864@icloud.com>
Sent: Wednesday, July 3, 2024 7:19 PM
To: City Council - All
Subject: [EXTERNAL]Dispensary and cultivation

Security Checkpoint: External Email! Do not click on links or open attachments unless you trust the source and know the content is safe.

Dear council, I'm concerned for lack of tax dollars and illegal sales if we don't get a dispensary. I think this would help many people from traveling to other towns. We people of Findlay voted for legal use. Let us have a dispensary no reason to allow our tax dollars to go to other towns. Dispensary are regulated so I don't see the point into blocking it. Just because our city mayor does not approve the people do. Thank you for reading my letter enjoy your evening.

Denise Devore

From: Haydee Sadler <haydeesadler@gmail.com>
Sent: Thursday, July 11, 2024 11:54 AM
To: City Council - All; City Council - All; Website - (Mayor); Website - (Auditor)
Subject: [EXTERNAL]Letter to be read at City Council meeting RE: Illegal Immigrants

*****CAUTION*****

Security Checkpoint: External Website Email! This email originated from a "Department Address" listed on the City Website. These emails have a high probability of being Phishing/Spam related. Use extra caution when clicking links, or opening attachments.

Dear mayor and Council members,

Over the past several months I have taken a lot of time to speak at City Council meetings regarding the influx of Illegal Aliens being allowed and assisted not only into our city, but also surrounding villages and townships. Many of the residents of Findlay have reached out with concerns about this growing population.

In an article in Breitbart on July 10, 2024 the headline reads "Biden Floods Ohio Town with 20,000 Haitian Migrants: 10 to a Bedroom". An article you can find on Breitbart.com, which I have also attached. This article is talking about Springfield, Ohio. Is this the same Springfield that is supplying the labor to our local factories? Is this the same Springfield that Chief-of-Police Mathias mentioned during the Budget Hearing in December when he said "we are in the same boat as Springfield. They come in waves and the waves get bigger."? Should Findlay be concerned about Biden flooding our city because the illegal immigrants already have their foot in the door?

This administration has also created an Immigration Task Force to help assist this invasion of our city, an agenda that is very dangerous considering we don't know who is coming into our town and whether or not they are criminals. The illegal immigrants are committing crimes from rape to murder across our country yet given a free pass to our city with our taxpayer dollars that you call grants. These grants are given to non-profit organizations and other non-governmental agencies. This is not how we want our tax dollars spent.

It is out of this growing concern that I am asking this administration to dismantle the Immigration Task Force in order to preserve the future of this charming community and the future of our children.

Concerned Citizen,
Haydee Sadler

Please have this letter read at Tuesday's City Council meeting.

[Biden Floods Ohio Town with 20,000 Haitian Migrants: 10 to a Bedroom \(breitbart.com\)](https://www.breitbart.com)



Monthly Collection Report for Findlay Council

June 2024

Total Collections for June 2024: \$3,219,552.59

	2024	2023	Variance
	<u>Year-to-Date</u>	<u>Year-to-Date</u>	
Withholders	12,998,887.48	11,644,322.70	1,354,564.78
Individuals	2,404,091.87	2,326,630.01	77,461.86
Businesses	<u>5,033,292.56</u>	<u>6,500,412.87</u>	<u>-1,467,120.31</u>
Totals	20,436,271.91	20,471,365.58	-35,093.67

-0.17%

Actual & Estimated Past-due Taxes

Withholders	152,665.40
Individuals	3,498,721.44
Businesses	<u>134,335.73</u>
Total	3,785,722.57

Actual and Projected Revenue

	2024 Actual	Percentage of Projection	Amount to Meet Projection	Percentage to Meet Projection	2024 Projected Year End
	<u>Year-to-Date</u>	<u>Collected</u>		<u>Projection</u>	<u>Year End</u>
Withholders	12,998,887.48	60.18%	8,601,112.52	39.82%	21,600,000.00
Individuals	2,404,091.87	76.32%	745,908.13	23.68%	3,150,000.00
Businesses	<u>5,033,292.56</u>	<u>111.85%</u>	<u>0.00</u>	<u>0.00%</u>	<u>4,500,000.00</u>
Totals	20,436,271.91	69.87%	8,813,728.09	30.13%	29,250,000.00

Refunds Paid

	Month-to-Date <u>Quantity</u>	Year-to-Date <u>Quantity</u>	Month-to-Date <u>Amount</u>	Year-to-Date <u>Amount</u>
Withholders	1	33	913.00	8,955.36
Individuals	47	859	25,961.83	531,111.02
Businesses	<u>8</u>	<u>48</u>	<u>4,059.31</u>	<u>67,656.58</u>
Totals	56	940	30,934.14	607,722.96

Transfers of Overpayments

	Month-to-Date <u>Quantity</u>	Year-to-Date <u>Quantity</u>	Month-to-Date <u>Amount</u>	Year-to-Date <u>Amount</u>
Withholders	4	80	418.06	12,307.11
Individuals	165	440	33,734.68	92,858.30
Businesses	<u>102</u>	<u>258</u>	<u>82,875.67</u>	<u>215,577.65</u>
Totals	271	778	117,028.41	320,743.06

Mary D 7/1/2024

Receipt Summary Report

7/1/2024 10:20:56 AM

FINDLAY User: MEP

From 6/1/2024 to 6/30/2024 by Deposit Date Monthly

Date	Net Profit	Individual	Tot Returns	Withholding	Total	Year To Date Totals				
						Net Profit	Individual	Tot Returns	Withholding	Total
06/2024	FINDLAY									
	174	767	941	1811	2752	1132	7790	8922	12788	21710
	1,285,658.31	208,384.30	1,494,042.61	1,725,509.98	3,219,552.59	5,033,292.56	2,404,091.87	7,437,384.43	12,998,887.48	20,436,271.91
06/2023	FINDLAY									
	185	816	1001	2598	3599	1231	8185	9416	17218	26634
	2,182,288.28	195,866.66	2,378,154.94	1,429,158.88	3,807,313.82	6,502,810.87	2,332,055.00	8,834,865.87	11,682,969.57	20,517,835.44
Difference	FINDLAY									
	-11	-49	-60	-787	-847	-99	-395	-494	-4430	-4924
	-896,629.97	12,517.64	-884,112.33	296,351.10	-587,761.23	-1,469,518.31	72,036.87	-1,397,481.44	1,315,917.91	-81,563.53
	-41.09%	6.39%	-37.18%	20.74%	-15.44%	-22.60%	3.09%	-15.82%	11.26%	-0.40%

By Method

06/2024	Check	Cash	Credit Crd	Money Ord	Lockbox	OBG	Other	Total
FINDLAY								
	2,858,991.41	3,111.98	19,106.02	228.49	0.00	338,114.69	0.00	3,219,552.59
TOTALS								
	2,858,991.41	3,111.98	19,106.02	228.49	0.00	338,114.69	0.00	3,219,552.59

July 2, 2024

Honorable Council:

Attached are the Findlay Police Department activity stats
for June 2024.

Sincerely,



Justin G. Hendren
Captain

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**
Report for the month of: **June 2024**

Date of completion of most recent physical inventory 06/28/2024
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	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	124	54	65	0	17	1	0	261	0
New cases filed 2	22	13	18	0	8	0	0	61	0
Cases transferred in, reactivated or redesignated 3	7	0	2	0	0	0	0	9	0
TOTAL (Add lines 1-3) 4	153	67	85	0	25	1	0	331	0
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	0	0	0	0	0	0	0	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	11	9	12					32	3
Guilty or no contest plea to reduced charge 9	3	0	3					6	1
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	13	3	3	0	1	0	0	20	1
Transfer to another judge or court 12	0	0	1	0	0	0	0	1	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	1	0	3	0	0	0	0	4	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	2	2	0	0	8	0	0	12	2
TOTAL (Add lines 5-16) 17	30	14	22	0	9	0	0	75	0
Pending end of period (Subtract line 17 from line 4) 18	123	53	63	0	16	1	0	256	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

Approved FTP 7-3-24

Fax to: (614) 387-9419 -or- Mail to: Court Statistical Reporting Section Supreme Court of Ohio 65 South Front Street, 6th Floor Columbus, Ohio 43215-3431
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ALAN D HACKENBERG	Date
Preparer's name and telephone number if other than judge (print or type)	Date
STEPHANIE M BISHOP	Date

THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**

Report for the month of : **June 2024**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	4	52	8	569	5	501	31	0	152	1322
New cases filed	2	15	77	22	644	1	140	25	0	53	977
Cases transferred in, reactivated or redesignated	3	1	11	1	169	0	4	0	0	0	186
TOTAL (Add lines 1-3)	4	20	140	31	1382	6	645	56	0	205	2485
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	15	0	52	1	73	8	0	10	159
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6		2	0	14	0	0	0	0	27	43
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	10	50	27	46	0	14	1	0	0	148
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	1	0	0	0	1
Other dismissals (Include dismissals at preliminary hearing)	9	1	4	0	179	0	11	7	0	13	215
Violations Bureau	10		0		194						194
Unavailability of party for trial or sentencing	11	1	1	1	144	0	0	0	0	0	147
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	0	0	0	0	0
Other terminations	13	0	4	0	345	0	1	0	0	0	350
TOTAL (Add lines 5-13)	14	12	76	28	974	1	100	16	0	50	1257
Pending end of period (Subtract line 14 from line 4)	15	8	64	3	408	5	545	40	0	155	1228
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	1	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	2	0

Approved FTP 7-3-24

STEPHANIE M BISHOP

_____ Date

Preparer's name and telephone number if other than judge (print or type)

_____ Date

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**
Report for the month of: **June 2024**

Date of completion of most recent physical inventory
03/01/2024

	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	146	55	74	0	20	2	0	297	0
New cases filed	2	28	14	29	0	6	1	0	78	0
Cases transferred in, reactivated or redesignated	3	8	0	1	0	0	0	0	9	0
TOTAL (Add lines 1-3)	4	182	69	104	0	26	3	0	384	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	0	0	0	0	0	0	0
Default	7			0	0	0	0	0	0	0
Guilty or no contest plea to original charge	8	15	4	7				26	0	
Guilty or no contest plea to reduced charge	9	1	0	2				3	0	
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	11	0	3	0	1	0	15	0	
Transfer to another judge or court	12	1	0	1	0	0	0	2	0	
Referral to private judge	13				0	0	0	0	0	
Unavailability of party for trial or sentencing	14	2	0	2	0	0	0	4	0	
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	
Other terminations	16	0	2	1	0	4	0	7	0	
TOTAL (Add lines 5-16)	17	30	6	16	0	5	0	57	0	
Pending end of period (Subtract line 17 from line 4)	18	152	63	88	0	21	3	0	327	0
Cases pending beyond time guideline	19	0	0	0	0	1	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	5	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	1	0	0	0	0

Approved FTP 7-3-24

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

STEPHANIE M BISHOP _____ Date _____
Preparer's name and telephone number if other than judge (print or type) _____ Date _____
STEPHANIE M BISHOP _____ Date _____

MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE
 STEPHANIE M. BISHOP, JUDGE
 HEATHER M EIGEL, CLERK
 CANDACE R. GRIFFITH, CHIEF PROBATION OFFICER
 BRAD J. BASH, JUDICIAL ASSISTANT SUPERVISOR

FINDLAY MUNICIPAL COURT
 318 DORNEY PLAZA RM 206
 FINDLAY, OHIO 45839
 TELEPHONE 419-424-7141
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for June, 2024

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CASES FILED:				
TRAFFIC	666	4,642	800	4,472
TRAFFIC COMPANION	73	537	67	624
CRIMINAL	92	582	152	789
CRIMINAL COMPANION	5	48	16	86
SEARCH WARRANT	5	47	3	29
CIVIL	166	1,002	156	934
SMALL CLAIMS	53	401	103	539
EXTRADITION	1	7	2	6
HABITUAL TRAFFIC VIOLATOR	-	2	-	-
OTHER	13	78	9	78
TOTALS	1,074	7,346	1,308	7,557
COURT PROCEEDINGS:				
ABILITY TO PAY	2	18	1	13
Admin License Suspension	-	7	1	21
APPEAL DOG DESIGNATION	-	-	-	1
Arraignment	858	5,061	987	5,175
Attachment	10	65	10	67
Bond	-	1	-	2
BOND RETURN	1	6	2	11
BOND VIOLATION	-	7	-	-
Civil Status Conference	3	18	-	13
COMMUNITY SERVICE REVIEW	9	31	5	39
Contempt of Court	6	138	33	179
CONTESTED DUS CONTEMPT HEARING	-	1	-	1
Contested Small Claims	2	7	2	8
Continued	599	4,040	671	3,990
Damages	-	1	-	6
Debtors Examination	104	332	25	380
Default	-	3	-	4
Desk Review	85	820	118	663
DIVERSION PLEA	2	32	2	13
DUS DIVERSION REVIEW	5	29	2	14
Expungement	-	8	-	1
Extradition	-	3	-	1
Forcible Detention	16	89	16	94
Garnishment	-	5	2	7
Hearing on Motion	4	18	3	50
HEARING ON MOTION TO SEAL RECORD	8	52	6	40
HEARING ON WARRANT	-	-	-	35
Jury Trial	-	3	-	2
Marriage	4	33	9	23
Mediation	2	4	-	-
Miscellaneous	-	8	-	5
Motion to Dismiss	-	-	-	2
Motion to Vacate Judgment	-	-	-	1
Motion to Withdraw as Counsel	4	7	1	3
No Hearing	1	1	-	-
Plea	69	515	108	631

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Preliminary	10	34	3	44
Pre-Trial	102	876	134	901
Pre-Trial with Judge	31	352	62	470
Reconsideration of Sentence	-	-	-	2
Restitution	-	-	-	1
Revivor	8	53	13	25
Revocation	4	36	6	59
RULE 4	-	1	-	-
SAFE SURRENDER	-	11	-	29
SECOND PRETRIAL	47	502	100	608
Sentencing	3	19	2	18
Small Claims	50	336	67	397
STATUS CONFERENCE	1,346	7,433	1,447	8,510
Suppression	2	18	6	19
TELEPHONE PRETRIAL	9	97	15	99
TREATMENT REVIEW CALL	10	27	-	-
TREATMENT REVIEW REPORT	12	38	-	-
Trial	4	28	2	30
WRIT OF RESTITUTION	9	62	12	70
WRITTEN PLEA	4	45	5	52
TOTALS	3,445	21,331	3,878	22,829

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CRIMINAL VIOLATIONS:				
ASSAULT	4	28	9	31
BURGLARY	-	4	-	2
CONTEMPT	-	1	-	-
CRIMINAL DAMAGING	2	10	4	15
CRIMINAL TRESPASS	3	28	6	31
DISORDERLY CONDUCT	4	46	14	67
DOMESTIC VIOLENCE	14	82	14	87
DRUG ABUSE	7	34	22	183
OPEN CONTAINER PROHIBITED	1	4	2	13
OVI	1	2	-	1
RESISTING ARREST	2	7	2	18
ROBBERY	-	-	-	1
TELEPHONE HARASSMENT	-	-	1	2
THEFT	22	120	25	106
UNDERAGE CONSUMPTION	-	1	3	12
OTHER CRIMINAL	37	264	66	306
TOTALS	97	631	168	875
TRAFFIC VIOLATIONS:				
ACD/SPEED	19	134	15	115
DISOBEYING TRAFFIC CONTROL DEV	13	60	8	53
DRAG RACING	-	-	-	2
DRIVING UNDER SUSPENSION	27	206	33	204
EXPIRED REGISTRATION	14	140	17	132
FAIL TO MAINTAIN CONTROL	19	142	12	144
FAILURE TO YIELD RIGHT OF WAY	6	54	10	59
LEAVING SCENE OF AN ACCIDENT	5	28	3	20
LEFT OF CENTER	-	1	2	6
OVERLOAD	12	126	52	339
OVI	34	191	26	335
PASSING A STOPPED SCHOOL BUS	-	13	-	13
RECKLESS OPERATION	1	9	3	12
SEAT BELT	35	338	93	440
SPEEDING	326	2,638	287	1,993
OTHER TRAFFIC	228	1,099	306	1,229
TOTALS	739	5,179	867	5,096

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

ARRESTING AGENCY:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
PATROL				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	448	3,467	640	3,187
OMVI	14	100	12	157
CRIMINAL FELONIES	-	2	-	3
CRIMINAL MISDEMEANORS	1	16	21	142
SEARCH WARRANTS	1	6	-	2
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	167	946	114	844
OMVI	6	47	8	117
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	49	368	98	458
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	6	1	3
OMVI	-	1	-	1
CRIMINAL FELONIES	13	49	4	50
CRIMINAL MISDEMEANORS	21	99	18	95
SEARCH WARRANTS	4	35	2	19
SHERIFF				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	89	560	84	714
OMVI	15	44	6	59
CRIMINAL FELONIES	1	2	-	3
CRIMINAL MISDEMEANORS	7	52	16	75
SEARCH WARRANTS	-	5	1	7
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	1	9	2	13
OMVI	-	1	-	2
CRIMINAL FELONIES	-	1	-	-
CRIMINAL MISDEMEANORS	4	39	11	48
SEARCH WARRANTS	-	1	-	1
TOTALS	841	5,856	1,038	6,000
PROBATION:				
ESTABLISHED	20	139	22	143
TERMINATED	28	177	25	156
CURRENT	48	48	66	66
TOTALS	96	364	113	365

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ALCOHOL EVALUATION	-	-	-	1
ALCOHOL/SUBSTANCE EVAL	7	56	15	63
ANGER MANAGEMENT	-	1	-	3
BENCH WARRANT TO AGENCY	167	893	216	1,192
COMMUNITY SERVICE	-	-	-	2
COMMUNITY SERVICE CITY	4	30	5	23
COMMUNITY SERVICE COUNTY	1	46	8	57
COMMUNITY SERVICE INDIVIDUAL	17	128	24	127
COMMUNITY SERVICE NO JAIL	-	1	-	1
DIP	10	81	25	127
DOMESTIC VIOLENCE PROGRAM	-	1	2	5
ELECTRONIC HOME MONITORING	-	1	-	2
FORM 95	1	4	1	5
JAIL	3	36	8	34
Jail Term Suspended Condition	-	7	1	8
MENTAL EVAL	1	3	4	9
NO CONTACT WITH VICTIM	1	11	3	14
Pay Restitution	2	16	1	15
Probation	4	47	10	81
SCRAM	2	14	2	27
STAR Program	2	20	9	26
TREATMENT FRC	-	18	6	33
TREATMENT MISCELLANEOUS	4	36	2	29
UCP	1	3	-	4
Victim	-	1	-	-
VIP	8	82	19	106
TOTALS	235	1,536	361	1,994

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD



RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$2,241.90	\$13,263.58	\$3,035.49	\$15,661.55
BOND FEES	\$163.60	\$1,113.60	\$325.00	\$1,775.00
CIVIL DEPOSIT TENDERS	\$240.00	\$7,391.90	\$390.00	\$12,951.75
COURT COST	\$70,429.36	\$435,960.74	\$61,486.87	\$351,557.42
DUI ENFORCEMENT	\$3,506.04	\$17,924.88	\$2,989.90	\$16,831.85
ELECTRONIC IMAGING	\$4,148.60	\$25,677.36	\$4,127.91	\$25,118.59
FINES & FORFEITURES	217,502.71	\$1,208,129.84	185,008.58	\$1,095,442.91
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$716.00	\$3,109.56	\$536.10	\$3,403.31
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$233.76	\$1,265.35	\$181.17	\$1,071.22
JAIL HOUSING	\$28,047.65	\$135,388.63	\$23,587.74	\$128,086.82
JAIL REIMBURSEMENT	\$257.10	\$1,217.67	\$512.14	\$1,568.72
LEGAL RESEARCH	\$1.50	\$22.50	\$1.50	\$22.00
MEDIATION	\$1,292.50	\$7,950.66	\$1,320.00	\$7,923.32
MISCELLANEOUS	\$29,808.62	\$163,608.92	\$27,553.42	\$154,049.13
MUNI COURT COMPUTERIZATION	\$6,722.81	\$41,819.31	\$6,747.75	\$40,867.02
MUNI COURT IMPROVEMENT	\$17,265.21	\$107,313.96	\$17,360.97	\$104,998.89
RESTITUTION	\$273.50	\$2,022.62	\$474.91	\$1,970.87
SPECIAL PROJECTS	\$28,870.35	\$177,164.52	\$28,219.21	\$172,373.88
STATE PATROL	\$29,293.67	\$148,789.44	\$25,107.39	\$133,500.07
TRAFFIC/CRIMINAL BONDS	\$13,687.77)	\$40,630.79	\$13,699.86	\$63,427.65
	<u>427,327.11</u>	<u>\$2,539,765.83</u>	<u>402,665.91</u>	<u>\$2,332,601.97</u>

DISTRIBUTIONS:

ALCOHOL MONITORING	\$2,241.90	\$13,263.58	\$3,035.49	\$15,661.55
BOND FEES	\$163.60	\$1,088.60	\$325.00	\$1,775.00
CIVIL DEPOSIT TENDERS	\$245.00	\$3,124.78	\$490.00	\$10,980.43
COURT COST	\$70,267.76	\$434,278.64	\$61,538.87	\$348,961.06
DUI ENFORCEMENT	\$3,482.31	\$17,762.16	\$2,993.29	\$16,757.27
ELECTRONIC IMAGING	\$4,124.60	\$25,524.36	\$4,130.91	\$25,043.59
FINES & FORFEITURES	217,645.92	\$1,199,170.51	185,393.30	\$1,104,155.28
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$716.00	\$3,109.56	\$536.10	\$3,403.31
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$233.76	\$1,265.35	\$181.17	\$1,071.22
JAIL HOUSING	\$28,047.65	\$135,323.63	\$23,587.74	\$127,852.61
JAIL REIMBURSEMENT	\$257.10	\$1,217.67	\$512.14	\$1,568.72
LEGAL RESEARCH	\$1.50	\$22.50	\$1.50	\$22.00
MEDIATION	\$1,285.50	\$7,901.66	\$1,321.00	\$7,898.32
MISCELLANEOUS	\$33,285.61	\$209,413.58	\$31,760.20	\$210,629.15
MUNI COURT COMPUTERIZATION	\$6,682.81	\$41,566.31	\$6,752.75	\$40,744.02
MUNI COURT IMPROVEMENT	\$17,161.21	\$106,653.96	\$17,373.97	\$104,676.89
RESTITUTION	\$243.50	\$2,352.74	\$352.42	\$2,357.79
SPECIAL PROJECTS	\$28,702.35	\$176,098.52	\$28,240.21	\$171,853.88
STATE PATROL	\$29,032.67	\$147,322.44	\$25,203.39	\$132,936.07
	<u>443,820.75</u>	<u>\$2,526,460.55</u>	<u>393,729.45</u>	<u>\$2,328,348.16</u>

DISTRIBUTED TO:

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CITY OF FINDLAY	196,800.04	\$1,184,895.24	185,411.01	\$1,075,354.49
HANCOCK COUNTY	\$22,809.75	\$128,930.86	\$15,791.26	\$125,560.76
OTHERS	179,949.92	\$1,014,748.18	145,313.73	\$887,144.86
STATE OF OHIO	\$66,187.43	\$352,906.77	\$62,067.93	\$336,043.27
	<u>465,747.14</u>	<u>\$2,681,481.05</u>	<u>408,583.93</u>	<u>\$2,424,103.38</u>
 <hr/> STEPHANIE M. BISHOP, JUDGE		 <hr/> ALAN D. HACKENBERG, JUDGE		
DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT				

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
July 11, 2024 – 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

NEW ITEMS

1. **APPLICATION FOR SITE PLAN REVIEW #SP-11-2024** filed by Sheetz to construct a new gas station at the northwest intersection of Tiffin Avenue and Croy Drive.

2. **APPLICATION FOR CONDITIONAL USE #CU-10-2024** filed by HHNV LLC for a multi-use convenience store/apartment located at 1101 Summit Street.

ADMINISTRATIVE APPROVALS

ADJOURNMENT

FINDLAY CITY PLANNING COMMISSION



STAFF REPORT July 11, 2024

CITY PLANNING COMMISSION MEMBERS

Mayor Christina Muryn, Chairman
Rob Martin, Service-Safety Director
Jackie Schroeder
Kerry Trombley
Dan Clinger

Matt Cordonnier, HRPC Director
Jacob Mercer, HRPC Staff
Kevin Shenise, Fire Inspector
Jeremy Kalb, P.E., City Engineer
Don Rasmussen, Law Director
Erik Adkins, Flood Plain/Zoning Supervisor

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
July 11, 2024 – 9:00 AM
AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

NEW ITEMS

1. **APPLICATION FOR SITE PLAN REVIEW #SP-11-2024** filed by Sheetz to construct a new gas station at the northwest intersection of Tiffin Avenue and Croy Drive.
2. **APPLICATION FOR CONDITIONAL USE #CU-10-2024** filed by HHNV LLC for a multi-use convenience store/apartment located at 1101 Summit Street.

ADMINISTRATIVE APPROVALS

ADJOURNMENT

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
Thursday, July 11, 2024– 9:00 a.m.

COMMENTS

NEW ITEMS

- 1. APPLICATION FOR SITE PLAN REVIEW #SP-11-2024 filed by Sheetz to construct a new gas station at the northwest intersection of Tiffin Avenue and Croy Drive.**

CPC STAFF

General Information

This request is located in the Findlay Village Mall Subdivision on Tiffin Avenue next to the intersection with Cory Drive. It is zoned C-2 General Commercial. It is in a C-2 General Commercial area. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Regional Commercial.

Parcel History

The site is currently parking for RP Home & Harvest of Findlay. GetGo had a similar gas station and convenience store site plan for the site that went through CPC in May 2023 (SP-10-2023).

Staff Analysis

Sheetz is proposing a 6,132 sf convenience store and gas station on this site. This would include 38 parking spots for the convenience store, which meets the standards. On the south side of the site is the 12-pump gas station. On the west side of the site, there is a dumpster enclosure area. This enclosure would use vinyl and brick, which matches the elevations of the building.

The site has two proposed new curb cuts. One is a full entrance onto Croy Drive, while the other is a right-in/right-out onto Tiffin Avenue. Staff would like to see the right-in/right-out changed into a fully dedicated drive-in lane to discourage people from being able to turn left out of the site.

In terms of landscaping, staff discussed with the applicant that the foundation plantings were not necessarily required along the building, but could be clustered around the perimeter. They have included landscaping along the east, north, and west sides of the lot. Staff appreciated the applicant's willingness to meet the number of required plantings for the site.

They have submitted to the BZA for two variances. One is a reduction of the front yard setback to be 7 feet from the front property line. This is in keeping with the setback of the Raising Cane's site to the west, so our staff is supportive of the request. The second is a reduction on the rear-yard setback to ten feet. Staff was supportive of the request as well.

Staff Recommendation

CPC Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-11-2024** filed by Sheetz to construct a new gas station at the northwest intersection of Tiffin Avenue and Croy Drive with the following condition:

- **Receive the variances for the 10-foot rear yard setback and the parking lot will be 7-feet from the front property line**

ENGINEERING

Access –

Access to the site will be from two separate curb cuts. The first curb cut will be a full access drive off of Croy Drive, and the second drive will be a right in/ right out on the north side of Tiffin Avenue. During the construction of the drives (and the taps) the site contractor will need to provide an MOT plan to the Engineering Office for approval. Looking at the grading plan there are a couple of locations where the cross slope of the proposed sidewalk is over 2.0%, the sidewalk will need to be adjusted in the field prior to placement.

Water Service –

Site is proposing a 2-inch domestic tap to come off of the 12-inch mainline on the north side of Tiffin Avenue. The site is also proposing an irrigation system to be installed for the landscaping, the irrigation line will need to be a separate tap from the domestic line.

Sanitary Service –

The site is proposing a mainline tap on the sanitary line that is on the west site of Croy Drive. The grease interceptor will be inspected by the Health Department.

Stormwater Management –

Due to the site reducing the amount of impervious area, storm detention is not required. The site is proposing a water quality structure to be installed within the site.

MS4 Requirements –

The site is located within the City Limits and the site will disturb more than one (1) acre so the applicant will need to comply with the City of Findlay's Erosion & Sediment Control Ordinance.

Recommendations:

Approval of the Site Plan:

The following permits may be required prior to construction:

- Storm Sewer Tap x 1
- Curb Cut Permit x 2
- Sidewalk Permit x1
- Curb Cut/ Drive x2
- Water Taps x2
- Sanitary Sewer Tap x1

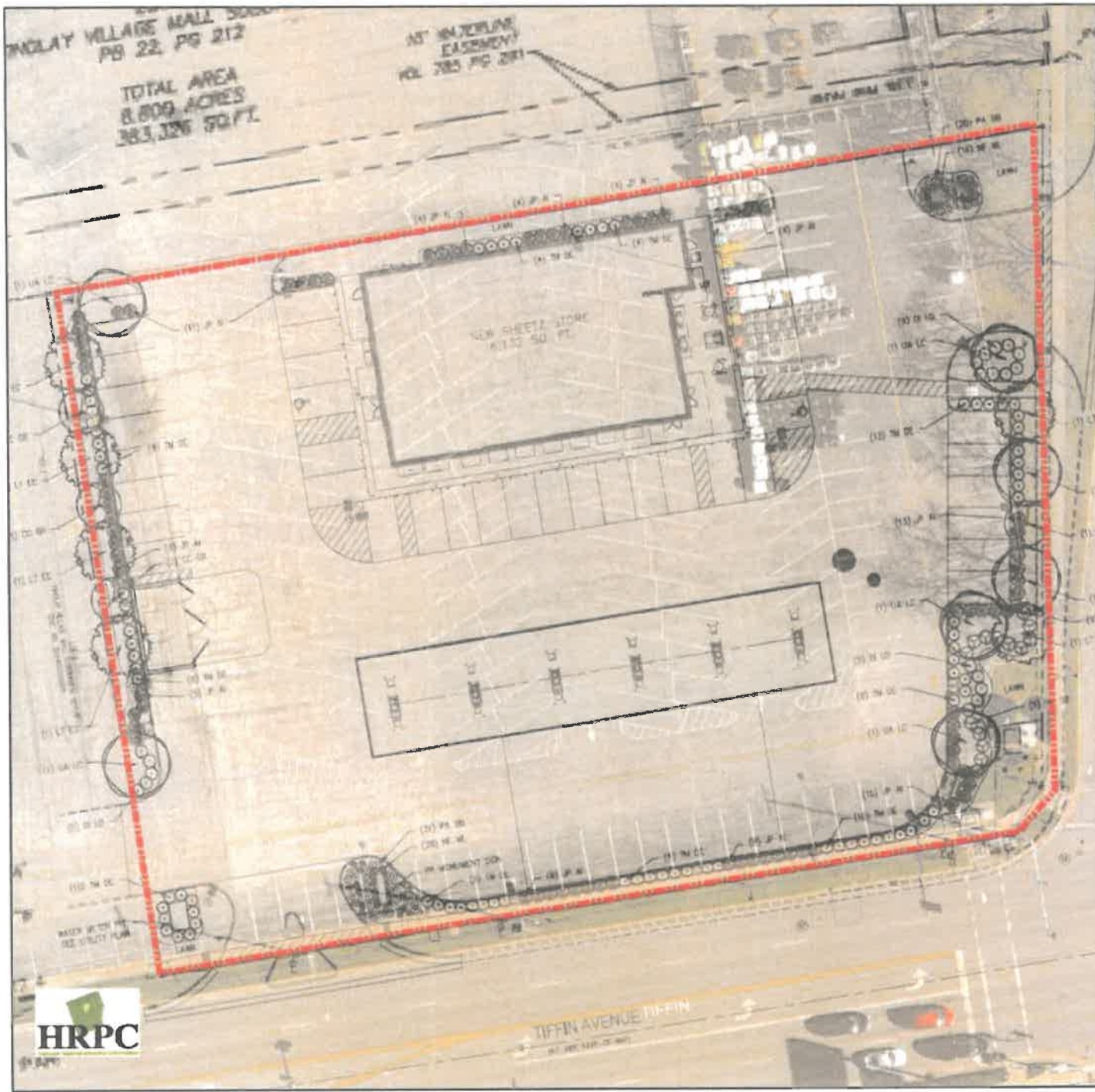
FIRE PREVENTION

- Be sure to get all of the proper permits needed to start this business

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-11-2024 filed by Sheetz to construct a new gas station at the northwest intersection of Tiffin Avenue and Croy Drive with the following condition:**

- **Receive the variances for the 10-foot rear yard setback and the parking lot will be 7-feet from the front property line**



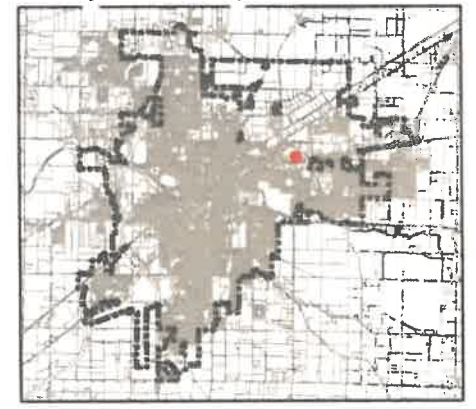
SP-11-2024

APPLICATION FOR
SITE PLAN REVIEW
filed by Sheetz to construct
a new gas station at the
northwest intersection of
Tiffin Avenue and Croy Drive.

Legend

-  Sheetz Lot
-  Parcels
-  Road Centerline

Findlay Locator Map



2. APPLICATION FOR CONDITIONAL USE #CU-10-2024 filed by HHNV LLC for a multi-use convenience store/apartment located at 1101 Summit Street.

CPC STAFF

General Information

This request is located on the south side of Lima Avenue at the corner of Summit Street. This parcel is zoned C-1 Local Commercial. To the south, the neighborhood is zoned R-1 Large Lot residential. To the north, it is zoned R-3 Small Lot Residential. This location is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the area as Single-Family Small Lot.

Parcel History

The site was previously a dog grooming business.

Staff Analysis

The applicant has indicated they would like to operate a convenience store and have the residential unit available for an employee. The footprint of the building would not change, but they would be re-establishing the residential unit in the space.

Staff has concern about the intensity of the use. Going from a dog grooming business that only has a customer or two at a time, to a convenience store which could have multiple visitors at a time, can lead to disruption of the neighbor. The hours of operation would also increase the intensity of the use. There is a lack of screening on the site for the structure with the neighbors. Staff would note that two of the existing parking spaces would need to be used for the residential component, which could lead to congestion issues within the parking area.

Staff Recommendation

CPC Staff recommends **denial of APPLICATION FOR CONDITIONAL USE #CU-10-2024 filed by HHNV LLC for a multi-use convenience store/apartment located at 1101 Summit Street.**

ENGINEERING

No Comment

FIRE PREVENTION

- Be sure to get all of the proper permits needed to start this business

RECOMMENDATION

Staff recommends **denial of APPLICATION FOR CONDITIONAL USE #CU-10-2024 filed by HHNV LLC for a multi-use convenience store/apartment located at 1101 Summit Street.**

CU-09-2024

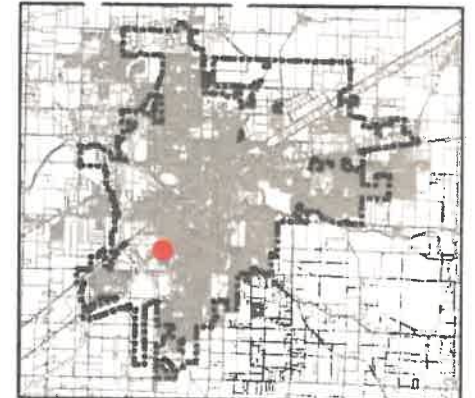
APPLICATION FOR
CONDITIONAL USE
filed by HHNV LLC for a
multi-use convenience
store/apartment located
at 1101 Summit Street.

Legend

-  1101 Summit Street
-  Parcels
-  Road Centerline



Findlay Locator Map



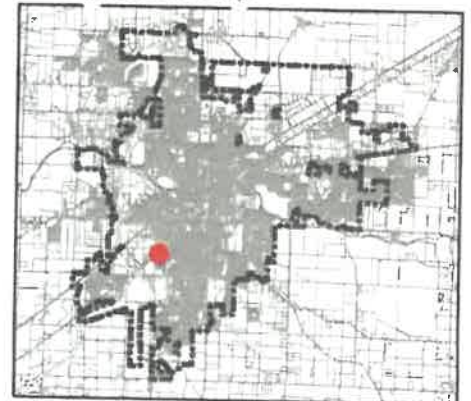
CU-09-2024

APPLICATION FOR
CONDITIONAL USE
filed by HHNV LLC for a
multi-use convenience
store/apartment located
at 1101 Summit Street.

Legend

- 1101 Summit Street
- Parcels
- Road Centerline
- Large Lot Residential, R-1
- Medium Lot Residential, R-2
- Small Lot Residential, R-3
- Duplex/Triplex, R-4
- Local Commercial, C-1
- General Commercial, C-2
- Downtown Commercial, C-3
- Office/Institution, O-1
- Light Industrial, I-1
- Heavy Industrial, I-2
- Condominium, CD
- Multi-Family, Low Density, M-1
- Multi-Family, High Density, M-2
- Parks and Open Space, PO
- Mobile Home, MH
- Multi-zoned Parcels
- all other values
- ZONING_NEW
- M2
- R3
- R4

Findlay Locator Map



City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
Thursday June 13, 2024 – 9:00 a.m.

Minutes

MEMBERS:

Mayor Muryn
Rob Martin
Kerry Trombley
Jackie Schroeder
Dan Clinger

STAFF ATTENDING:

Matt Cordonnier, HRPC Director
Jacob Mercer, HRPC Staff
Jeremy Kalb, City Engineer
Kevin Shenise, Fire Prevention
Erik Adkins, Zoning Administrator & Flood Administrator

GUESTS:

Todd Jenkins, Ron Seifert, Dan Stone, Gwen Osbourne,
Monica Kello, Ron King, Kim Meter, Melinda Speck,
Jeremy McCauley, Mark Short, Brent Gies, Carrie Redman,
Micheal Tharp

CALL TO ORDER

ROLL CALL

The following members were present:

Mayor Muryn
Rob Martin
Kerry Trombley
Jackie Schroeder
Dan Clinger

SWEARING IN

All those planning to give testimony were sworn in by Jacob Mercer.

APPROVAL OF MINUTES

Mayor Muryn motioned to approve the minutes for the May 9, 2024 meeting. Rob Martin seconded. Motion approved 5-0-0.

TABLED ITEMS

1. APPLICATION FOR SITE PLAN REVIEW #SP-06-2024 filed by Ron Siferd/Siferd Farms for a 94-unit condo development at the east end of Silver Creek Drive in Allen Township.

CPC STAFF

General Information

This site is located within Allen Township, but abuts the Findlay corporate boundary to the east. The parcel is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the area as Single-Family Large Lot.

Parcel History

The site is currently vacant land. This site originally returned to City Planning Commission for the March 14, 2024 meeting. It also went through a similar site plan review back in July 2021 (SP-16-2021). Since this project was reviewed in 2021, it has been determined that the CPC may not put any conditions on properties outside city limits that don't relate to water and sanitary sewer connections. The CPC may not apply their standards to any other portion of the project. This includes zoning and drainage standards. If the CPC wishes to apply their standards to properties using their water and sewer, the properties must be annexed into the City of Findlay.

Staff Analysis

The applicant has submitted a site plan that would have a 47 building, 94-unit condo development. When they originally went through site plan approval in 2021, they received approval with the following conditions:

- A second point of access into the site is created from CR 99 (HRPC)
- Receive approval from the County Engineer for the access off Silver Creek Drive (HRPC)
- Begin the annexation process with the City of Findlay (HRPC)
- Construction Plans approved by City Engineer's Office (Engineering)
- Allow the northern boundary have a 10-foot setback to allow for the creation of a riparian easement along the south and west boundary, the size of which can be addressed administratively with CPC staff
- Phasing the development from east to west, with access from CR 99 first

Since the original submission in 2021, they have shifted the plans north to avoid the tree line on the south side of the site. They also established a clearing setback on the west and south side. The plans were tabled at the March 2024 meeting to give the applicant time to investigate whether the County would permit a curb cut permit on CR 99. They have submitted an exhibit of their driveway plan which shows they have been granted approval. The applicant is working on filing for annexation which has not yet begun with the County.

Regarding site plan details, the City Planning Commission has two options:

1. CPC can review the site plan and only comment on the water/sewer connections and give a determination based on that alone.
2. CPC can table the request until annexation is completed. Upon annexation, the applicant can resubmit and the CPC can review the site based on the City of Findlay Condominium District Standards.

Staff Recommendation

Staff recommends tabling APPLICATION FOR SITE PLAN REVIEW #SP-06-2024 filed by Ron Siferd/Siferd Farms for a 94-unit condo development at the east end of Silver Creek Drive in Allen Township until annexation is complete.

ENGINEERING

Access –

The development will be accessed from a new roadway that will be extended to the east from the existing stub on Silver Creek Drive. Silver Creek Drive will be extended to the east side of the power lines and will then split into Loop Drive. For safety personnel, Engineering would like to see a second drive access to the site.

Water Service –

The proposed plans show an 8” waterline being extended with Silver Creek Drive and Loop Drive. The waterline will be placed on the north side of Silver Creek and on the outside of Loop Drive. With the configuration of the buildings there will be a two water meters installed at each building (one for each condo). The installation will be a TBR through the City of Findlay Engineering Office. There are a couple of comments on the construction plans that Engineering will work out with the Developer/ Engineer before construction starts.

Sanitary Service –

The proposed plans show two separate runs for the sanitary sewer. On Silver Creek Drive there will be an 8-inch sanitary sewer installed on the south side of the roadway, and a separate 8-inch sanitary sewer will run on the inside of Loop Drive. Each of the sanitary sewer mainlines will tap into existing manholes that are within the sanitary easement. Due to the drop distance that are shown in the profile, each of the tie-ins at the existing manholes will require an outside drop. The installation of the sanitary sewer will be a TBR through the City of Findlay Engineering office.

Stormwater Management –

The site is not located within the City of Findlay so any approval for stormwater and detention would need to come from Hancock County Engineers.

MS4 Requirements –

The site is outside of City Limits so the applicant will not need to comply with the City of Findlay's Erosion & Sediment Control Ordinance. Applicant should contact the Hancock County Engineer's office for their requirements.

Recommendations:

- Conditional Approval of the Site Plan:
Construction plans are approved by the Engineering Office.

The following permits may be required prior to construction:

- Water Tap Permit x 1
- Water Service Connections x 94
- Sanitary Mainline Tap Permit x 2
- Sewer Service Connections x 47

FIRE PREVENTION

- No Comment

RECOMMENDATION

Staff recommends tabling **APPLICATION FOR SITE PLAN REVIEW #SP-06-2024** filed by **Ron Siferd/Siferd Farms** for a 94-unit condo development at the east end of Silver Creek Drive in Allen Township until annexation is complete.

DISCUSSION

Jeremy Kalb claimed he worked with the developers to rework some of the water lines and add a north driveway. Erosion and sediment control would be discussed at a later time, preferably after annexation into the city.

Mayor Muryn expressed a desire to discuss the application with the developers before motioning to table. She invited Todd Jenkins and Ron Seifert to speak.

Mr. Jenkins claimed that his team had complied with the city every step of the way, and expressed that his client, Ron Seifert, was worried that unexpected issues would delay construction even after annexation is approved. Mr. Jenkins suggests a conditional approval before annexation so that he and his client shall have some assurance that construction could begin as soon as the plat is annexed.

Rob Martin thanked the development team for adding a secondary access point off of Route 99, recognizing that it was not an "easy feat."

Deborah Rollins, a homeowner adjacent to the new development, was worried the water line below her property would be used to serve the new neighborhood. Jeremy Kalb assured her that other lines would be used. Ms. Rollins also inquired about a possible roadway extension across Route 99, to which Mr. Kalb responded that there are no current plans to do so.

MOTION

1st: Mayor Muryn made motion for **CPC to recommend conditional approval of APPLICATION FOR SITE PLAN REVIEW #SP-06-2024 filed by Ron Siferd/Siferd Farms for a 94-unit condo development at the east end of Silver Creek Drive in Allen Township.**

2nd: **Kerry Trombley**

VOTE: Yay (5) Nay (0) Abstain (0)

NEW ITEMS

1. **APPLICATION FOR PRELIMINARY PLAT #PP-01-2024 filed by Country Club Acres Inc, for the LB Estates subdivision. This will be a 46-lot subdivision connecting Monto Lane and Eisenbrandt Avenue with Wagner Way in Liberty Township.**

CPC STAFF

General Information

This request is located at the southeast intersection of State Route 12 and County Road 9 in Liberty Township. It is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the area as Single-Family Large Lot.

Parcel History

The site is currently vacant land.

Staff Analysis

The proposed plat would subdivide this area into forty-six parcels. There would be an extension of Monto Lane and Eisenbrandt Avenue to connect to Wagner Way. This would be completed in three phases. Since the plat is consistent with the Findlay Land Use Plan and is in keeping with the development in the area, staff had no concerns with the request.

Staff Recommendation

CPC Staff recommends **approval of PRELIMINARY PLAT #PP-01-2024 filed by Country Club Acres Inc, for the LB Estates subdivision. This will be a 46-lot subdivision connecting Monto Lane and Eisenbrandt Avenue with Wagner Way in Liberty Township.**

ENGINEERING

No Comment

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends approval of **APPLICATION FOR PRELIMINARY PLAT #PP-01-2024** filed by **Country Club Acres Inc**, for the **LB Estates** subdivision. This will be a 46-lot subdivision connecting Monto Lane and Eisenbrandt Avenue with Wagner Way in Liberty Township.

DISCUSSION

Matt Cordonnier addressed that this application was unique in that the site being developed is outside of city limits, and therefore the only items that will be discussed revolve around the use of city utilities. He also reminded the audience when and where further meetings for this application would take place.

Gwen Osbourne, a Dold resident since 2007, expressed concerns about the removal of open fields adjacent to her neighborhood, citing a 2008 flood that damaged many of her and her neighbors’ homes. Dan Stone detailed many of the new overflow systems, which he described as meeting a higher standard than the systems present during the aforementioned 2008 flood.

MOTION

1st: **Kerry Trombley** made motion for **CPC to recommend approval of APPLICATION FOR PRELIMINARY PLAT #PP-01-2024** filed by **Country Club Acres Inc**, for the **LB Estates** subdivision. This will be a 46-lot subdivision connecting Monto Lane and Eisenbrandt Avenue with Wagner Way in Liberty Township.

2nd: **Dan Clinger**

VOTE: Yay (5) Nay (0) Abstain (0)

- 2. APPLICATION FOR FINAL PLAT #FP-05-2024** filed by **Pneuman Properties LLC c/o with Joe Built Homes**, for the replat of the **Covington Green** subdivision.

CPC STAFF

General Information

This request is located on the west side of Timberstone Drive, just west of County Road 236. To the south, it is zoned C-2 General Commercial. There is an apartment complex down the private

street called Milestone Drive. To the north it is zoned R-2 Medium Lot Residential. This location is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the area as Regional Commercial.

Parcel History

The site is currently vacant along with a parking lot for Ashley Furniture.

Staff Analysis

This request is to subdivide the existing 13.745-acre parcel, Lot 73 of the subdivision, into seven lots. This would allow the developer to more easily begin to develop the remainder of the site. As part of the replat, they would dedicate their section of Milestone Drive, which was previously only a private street.

While the street dedication makes it easier for the interior lots to get the required road frontage in the C-2 District, Lot 79 was landlocked as part of the plat. To help combat issues, they have indicated that there will be an access agreement from Lot 79 to Milestone Drive. They also show 40' access easements at the existing curb cuts on lots 82 and 83. These access agreements will need to be recorded along with the final plat. Some lots are relatively small and adding the additional frontage may make redeveloping some lots, such as Lot 83 at the southeast corner, more difficult to develop in the future.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR FINAL PLAT** filed by **Pneuman Properties LLC c/o with Joe Built Homes**, for the replat of **Covington Green** subdivision with the following condition:

- Record the access easements with the Final Plat

ENGINEERING

- Would like to see the roadway be dedicated all the way to Milestone Drive. Right now there is a gap between the two Public Right of Ways.

FIRE PREVENTION

- No Comment

RECOMMENDATION

Staff recommends approval of **APPLICATION FOR FINAL PLAT** filed by **Pneuman Properties LLC c/o with Joe Built Homes**, for the replat of **Covington Green** subdivision with the following condition:

- Record the access easements with the Final Plat

DISCUSSION

Jeremy Kalb expressed concern over a current right-of-way that acts as an access to the proposed development, which features a sharp curve that would be difficult to maintain in poor weather

conditions. Dan Stone was open to absorbing the public land as a private access. However, a section of the right-of-way fell under the property lines of a third party, who would need to be contacted to finalize any maintenance agreement.

Rob Martin was curious about whether any pedestrian access was being considered. Dan Stone replied that this was not planned on, but that the board would have future opportunities to expand the sidewalk system off of Route 236.

Monica Kello, a nearby resident, questioned the accuracy of the map being presented to the audience. Discussion with the staff and CPC members eventually helped to reorient her as there was no discernable issue with the map itself, being a satellite image.

MOTION

1st: Dan Clinger made a motion for **approval of APPLICATION FOR FINAL PLAT #FP-05-2024 filed by Pneuman Properties LLC c/o with Joe Built Homes, for the replat of the Covington Green subdivision.**

2nd: **Rob Martin**

VOTE: Yay (4) Nay (0) Abstain (1)

- 3. APPLICATION FOR ALLEY VACATION #AV-03-2024 filed by Ron King to vacate a fifty-two and ½ foot (52.5') wide unimproved right-of-way of Tappan Street from the north right-of-way of Lagrange Street.**

CPC STAFF

General Information

This request is located at the north end of Tappan Street. The end of this right-of-way ends at the I-75 right-of-way. This location is partially located within the 100-year floodplain.

Staff Analysis

This request is an unimproved right-of-way north of Lagrange Street. The applicant is the only property owner on either side of the request, along with the City of Findlay. There are no utilities in this right-of-way and the City of Findlay would still have access to their pond from Lagrange Street. Staff had no concerns with the request.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR ALLEY VACATION #AV-03-2024 filed by Ron King to vacate a fifty-two and ½ foot (52.5') wide unimproved right-of-way of Tappan Street from the north right-of-way of LaGrange Street.**

ENGINEERING

No Comment

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends approval of APPLICATION FOR ALLEY VACATION #AV-03-2024 filed by Ron King to vacate a fifty-two and ½ foot (52.5') wide unimproved right-of-way of Tappan Street from the north right-of-way of LaGrange Street.

DISCUSSION

Kim Meter, a nearby resident, criticized the lots surrounding the right-of-way, describing them as an “eyesore,” and hoped that the city would require a certain amount of maintenance by the property owner and applicant, Ron King. Mayor Muryn, along with staff, claimed that the three parcels in question would not require maintenance by the property owner, as they were all zoned light industrial.

Jackie McGee, another resident, shared the same concerns about appearance, calling the property “overgrown” and “disgusting,” while also challenging the utility of an alley vacation, explaining that the current right-of-way “doesn’t really go anywhere.” When Mayor Muryn again clarified that the city would not be able to mandate sufficient maintenance, McGee claimed that the city would treat a homeowner differently than Ron King and his company.

Kerry Trombley questioned where access points are and would be located for all three parcels owned by Ron King. It was discovered that there was access to the eastern-most parcel from nearby Morrill Boulevard, and the issue was dropped.

MOTION

1st: Mayor Muryn made a motion to **approve APPLICATION FOR ALLEY VACATION #AV-03-2024 filed by Ron King to vacate a fifty-two and ½ foot (52.5') wide unimproved right-of-way of Tappan Street from the north right-of-way of Lagrange Street.**

2nd: **Rob Martin**

VOTE: Yay (5) Nay (0) Abstain (0)

- 4. APPLICATION FOR ALLEY VACATION #AV-04-2024 filed by Melinda Speck to vacate the west one hundred sixty-one and ¾ feet (161.75') of the east-west alley on the east side of Leiser Avenue between 2nd Street and 3rd Street**

CPC STAFF

General Information

This request is located on the east side of Leiser Avenue, between 2nd and 3rd Streets. It is located within the 100-year floodplain.

Staff Analysis

This unimproved right-of-way is one of the only remaining platted alleys in this neighborhood. There was a north-south right-of-way that would have connected to the east end of this request, but it was vacated in 1995. The right-of-way that ran parallel to the north of this alley was partially vacated during that request.

While this is an unimproved right-of-way, and there are no utilities in this stretch, staff would recommend that they either deny the request for partial vacation or request that the full right-of-way be vacated.

Staff Recommendation

CPC Staff recommends denial of **APPLICATION FOR ALLEY VACATION #AV-04-2024** filed by Melinda Speck to vacate the west one hundred sixty-one and $\frac{3}{4}$ feet (161.75') of the east-west alley on the east side of Leiser Avenue between 2nd Street and 3rd Street

ENGINEERING

- Would like to see the whole alley/ unimproved roadway to be vacated and not just a portion.

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends **denial of APPLICATION FOR ALLEY VACATION #AV-04-2024** filed by Melinda Speck to vacate the west one hundred sixty-one and $\frac{3}{4}$ feet (161.75') of the east-west alley on the east side of Leiser Avenue between 2nd Street and 3rd Street.

DISCUSSION

Erik Adkins was curious why the applicant, Melinda Speck, could not build her dog a fence without vacating a portion of the right-of-way. Speck replied that she wanted to butt her new fence up against her northern neighbor's fence to save money. The northern neighbor, Jeremy McCauley, agreed to connect his fence to Speck's.

CPC Staff recommended denial as the applicant applied for a partial vacation. Rob Martin wondered why the commission could not go ahead and vacate the entirety of the right-of-way. Matt Cordonnier replied that it is against practice to vacate land when an adjacent property owner is against the vacation.

The dissenting property owner in question, Mark Short, uses the right-of-way to access a nearby neighbor's cabin, whom he had a handshake agreement with to use, along a pond, which he claimed his grandmother once owned.

MOTION

1st: Mayor Muryn made a motion to **deny APPLICATION FOR ALLEY VACATION #AV-04-2024 filed by Melinda Speck to vacate the west one hundred sixty-one and ¾ feet (161.75') of the east-west alley on the east side of Leiser Avenue between 2nd Street and 3rd Street**

2nd: Rob Martin

VOTE: Yay (5) Nay (0) Abstain (0)

5. APPLICATION FOR CONDITIONAL USE #CU-07-2024 filed by Tesla Inc., to install an electric charging station at the 1215 W. Main Cross Street.

CPC STAFF

General Information

This request is located on the south side of W. Main Cross Street, just to the east of the interchange with I-75. This parcel is zoned C-2 General Commercial. It is in a neighborhood of C-2 General Commercial and O-1 Office/Institution. Across the street is the cemetery which is zoned PO Parks and Open Space.

Parcel History

This site is currently the Bell's Car Wash that is a part of the Marathon Gas Station services at 1215 W. Main Cross Street.

Staff Analysis

The applicant has indicated they intend to install 12 charging stations along the west side of the car wash building. These spaces currently exist, and they will be adding the charging components to the site. The plan shows them adding a pad mounted utility transformer for the system on the west side of the drive aisle in an existing landscape island. They would install bollards to help protect this component. Staff did not have any concerns on the location.

Prior to receiving permits, the applicant will need to work with the Floodplain Administrator Erik Adkins to make sure they have a documentation that the site is no longer in the 100-year floodplain.

Given that the plans for these spots are not interrupting the current parking plans for the site, and given the proximity to the interchange, the request for conditional use is appropriate for the site.

Staff Recommendation

CPC Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-07-2024 filed by Tesla Inc., to install an electric charging station at the 1215 W. Main Cross Street with

the following condition:

- Work with the Floodplain Administrator to address any permitting requirements

ENGINEERING

No Comment

FIRE PREVENTION

- Obtain all required permits before construction and inspection during construction

RECOMMENDATION

Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-07-2024 filed by Tesla Inc., to install an electric charging station at the 1215 W. Main Cross Street with the following condition:

- Work with the Floodplain Administrator to address any permitting requirements

DISCUSSION

Kerry Trombley wondered if by removing 12 parking spaces for the charging stations, would there still be a sufficient amount of parking to meet code? Jacob Mercer replied that there would indeed still be enough parking spaces available.

MOTION

1st: Rob Martin made a motion to **approve APPLICATION FOR CONDITIONAL USE #CU-07-2024 filed by Tesla Inc., to install an electric charging station at the 1215 W. Main Cross Street.**

2nd: Jackie Schroeder

VOTE: Yay (5) Nay (0) Abstain (0)

6. **APPLICATION FOR CONDITIONAL USE #CU-08-2024 filed by the City Mission of Findlay for an emergency shelter for women and children to be located at 1918 N. Main Street.**

CPC STAFF

General Information

This request is located on the east side of N. Main Street between Lester Avenue and Rector Avenue. It is surrounded by a neighborhood of R-3 Small Lot Residential. This location is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the parcel as Single-Family Small Lot.

Parcel History

The site is currently vacant after the City Mission acquired the site from the Family Resource Center in early 2024.

Staff Analysis

The applicant has indicated they intend to renovate the space into an emergency shelter for women and children. This would help them accommodate more people as they have overflow at their downtown campus. They have submitted a floorplan that shows that they would renovate 9 rooms on the first floor as bedrooms. They would also like to renovate a second-floor space in a second phase, that would house an on-site staff member and provide an additional 9 more rooms.

There is an existing parking lot on the south side of the building and in the rear. This can accommodate 15 vehicles. There is an existing fence along the north side of the property, which screens the parking lot from the rear from the neighbor to the north. This will help protect the surrounding neighborhood from an increase in activity. Staff would add that Conditional Use permits are revocable if there are any issues with this use in the future.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR CONDITIONAL USE #CU-08-2024** filed by the City Mission of Findlay for an emergency shelter for women and children to be located at **1918 N. Main Street**.

ENGINEERING

No Comment

FIRE PREVENTION

- Obtain a new Certificate of Occupancy
- Obtain any needed permits for any work being completed
- Obtain a fire inspection before opening

RECOMMENDATION

Staff recommends approval of **APPLICATION FOR CONDITIONAL USE #CU-08-2024** filed by the City Mission of Findlay for an emergency shelter for women and children to be located at **1918 N. Main Street**.

DISCUSSION

Rob Martin began by relaying the need for low-barrier housing in the city to support the unhoused.

Dan Clinger asked if there were any plans submitted by the applicants for renovations. Jacob Mercer clarified that submission of renovation plans are not usually required for conditional use permits, but also stated that the applicants have discussed various ideas, including new kitchens, living spaces, and bedrooms for staff members to be present full-time.

Mayor Muryn supported the idea of a conditional use permit, which would give the city more control if the shelter caused any issues.

MOTION

1st: Mayor Muryn made a motion to **approve APPLICATION FOR CONDITIONAL USE #CU-08-2024 filed by the City Mission of Findlay for an emergency shelter for women and children to be located at 1918 N. Main Street.**

2nd: **Rob Martin**

VOTE: Yay (5) Nay (0) Abstain (0)

7. APPLICATION FOR SITE PLAN REVIEW #SP-09-2024 filed by Ohio Logistics to construct a new warehouse on lots 1-3 of the Invision Place Subdivision along Hamlet Drive

CPC STAFF

General Information

This request is located on the east side of Hamlet Drive, just south of CR 212. This parcel is zoned I-1 Light Industrial. It is in an area of I-1 Light Industrial. This parcel is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates this parcel as Light Industrial.

Parcel History

The site is vacant.

Staff Analysis

The applicant has indicated they would like to combine the three lots into one site for a new 207,904 sf warehouse. This would include 22 truck docks on the rear of the property. This facility will mostly be storage. They have provided 18 parking spots, with 2 being handicap accessible. This would accommodate 16 employees during peak shift.

There is an existing roadside ditch that is north of the proposed building. This will remain and be the overflow outlet for a new retention pond at the north of the site.

The building meets all the setbacks and height requirements for the I-1 district. The applicant has indicated they will install 12 trees along Hamlet Drive as part of their landscaping. It is in the City right-of-way, and has been discussed with the City Engineer. If at any point the trees need to be removed for the City to do maintenance in the right-of-way, the owner is required to replace the trees. At the rear of the property, they have provided some river rock to help address the slope with the neighboring property.

The site also slopes towards the north end. This means that the foundation at the south end will be underground but will become exposed as you move north on the site. Elevations were

included in the application for review.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR SITE PLAN REVIEW #SP-09-2024 filed by Ohio Logistics to construct a new warehouse on lots 1-3 of the Invision Place Subdivision along Hamlet Drive.**

ENGINEERING

Access –

Access to the site will be from two new drive approaches off of Hamlet Drive. The site is proposing to have one drive at the north of the site and one at the south end.

Water Service –

The proposed plans show an 8" waterline to loop around the building and make two taps onto the 20-inch main line that is on the west side of Hamlet Drive. On the east side of the building the 2-inch domestic and 6-inch fire line will come off of this 8-inch loop. On the 6-inch fire line that is going into the building a 6-inch gate valve will need to be installed on the line before it goes into the building. The same will need to be done for the 2-inch domestic line.

Sanitary Service –

The proposed plans show a new sanitary sewer to be extended from the east. The new line will be running in an easement so it is assumed the sanitary sewer will be a public sewer. If this is going to be a public sewer there are a couple of things that will need revised.

- At SAN MH No.4 the line is pretty shallow so I would like to see that pushed a little lower so it does not freeze. It looks like the line can be flattened out to push the sewer deeper.
- Due to the shallow depths at MH No. 3 and No.4 the sanitary manholes will need to be Type G manholes.

Stormwater Management –

The site consultant has sent in stormwater retention calculations and they comply with the City's Standards. The site is proposing to install a new retention pond to be located on the north side of the site.

MS4 Requirements –

The site is located within the City Limits and the site will disturb more than one (1) acre so the applicant will need to comply with the City of Findlay's Erosion & Sediment Control Ordinance.

Recommendations:

Approval of the Site Plan:

The following permits may be required prior to construction:

- Water Tap Permit x 2
- Water Service Connections x 2
- Sanitary Mainline Tap Permit x 1

- Sewer Service Connections x 1
- Curb Cut Permit x2

FIRE PREVENTION

- Obtain all required permits before construction and inspection during construction

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-09-2024 filed by Ohio Logistics to construct a new warehouse on lots 1-3 of the Invision Place Subdivision along Hamlet Drive.**

DISCUSSION

Rob Martin and Dan Stone discussed the proposed drainage systems, with Mr. Stone claiming that there should not be “any negative impact” to the surrounding area.

Kerry Trombley was curious about outdoor lighting, as he did not see any on the submitted plans. Mr. Stone informed him of all the locations where outdoor lighting will be present.

Rob Martin was worried about truck traffic, and asked Mr. Stone if the business would be a 24-hour operation. Stone responded that the warehouse would not be open 24 hours, and that any trucks arriving late would be outliers.

Matt Cordonnier voiced the support of the applicant, who was not present for the meeting, for the widening of County Road 99, citing its importance “for the community.”

MOTION

1st: Dan Clinger made a motion to **approve APPLICATION FOR SITE PLAN REVIEW #SP-09-2024 filed by Ohio Logistics to construct a new warehouse on lots 1-3 of the Invision Place Subdivision along Hamlet Drive.**

2nd: Kerry Trombley

VOTE: Yay (5) Nay (0) Abstain (0)\

8. **APPLICATION FOR SITE PLAN REVIEW #SP-10-2024 filed by Young Men’s Christian Association, for a redevelopment of the Findlay YMCA at 300 E. Lincoln Street.**

CPC STAFF

General Information

This request is located at the northeast corner of the YMCA campus, at the intersection of Hardin Street and Grand Avenue. It is zoned C-3 Downtown Commercial. It is in an area that is a mix

of C-3 Downtown Commercial, R-3 Small Lot Residential, and M-2 Multi-Family, High Density. It is not located within the 100-year floodplain.

Parcel History

The site is currently vacant after the YMCA acquired the site and removed the existing structures.

Staff Analysis

The applicant this is the first phase of a multi-phase development to redevelop the YMCA campus. This phase would see the completion of a new Early Learning Center. This would include a new parking area with a temporary curb cut on E. Hardin Street. There is currently a curb cut that is abutting the church parking lot. This would be widened to provide easier turn access into the parking lot.

The C-3 district does not have any setback requirements, so no front or side yard is required. There is a requirement that the building be at least a minimum of 60% of the lot width, which the project will meet after completion of the second phase.

The applicant has provided adequate landscaping to meet the C-3 Parking Lot Screening standards. The parking lot is screened by a combination of street trees and a line of shrubs at the north end of the parking lot.

The applicant submitted elevations for the new structure. It uses a variety of materials and provides both vertical and horizontal articulation. Since the site is located in the Downtown Design Review District, they will need to receive a Certificate of Appropriateness from the Board regarding the aesthetic and materials for the project.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR SITE PLAN REVIEW #SP-10-2024 filed by Young Men's Christian Association, for a redevelopment of the Findlay YMCA at 300 E. Lincoln Street with the following condition:**

- **Receive approval from the Downtown Design Review Board.**

ENGINEERING

Access –

The development will be accessed from a new roadway that will be extended to the east from the existing stub on Silver Creek Drive. Silver Creek Drive will be extended to the east side of the power lines and will then split into Loop Drive. For safety personnel, Engineering would like to see a second drive access to the site.

Water Service –

Did not see any water service proposed on the plans. Assuming water service and fire suppression will be needed, so Engineering will review the revised plans when received.

Sanitary Service –

Did not see any sanitary sewer proposed on the plans. Assuming sewer will be needed, so

Engineering will review the revised plans when received.

Stormwater Management –

Engineering is working with the consultant to finalize the stormwater detention design and outlets. The City is currently evaluating some storm lines that are expected to be used as storm outlets to ensure they have enough capacity.

MS4 Requirements –

The site is located within the City Limits and the site will disturb more than one (1) acre so the applicant will need to comply with the City of Findlay's Erosion & Sediment Control Ordinance.

Recommendations:

Conditional Approval of the Site Plan:

- Construction plans are approved by the Engineering Office.
- Second Roadway access for the development

The following permits may be required prior to construction:

- Storm Sewer Tap x 2
- Curb Cut Permit x 2
- Sidewalk Permit x 1
- Water Taps?
- Sanitary Sewer Taps

FIRE PREVENTION

- Obtain all required permits before construction and inspection during construction

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-10-2024** filed by Young Men's Christian Association, for a redevelopment of the Findlay YMCA at 300 E. Lincoln Street.

DISCUSSION

Kerry Trombley asked Brent Gies who was representing the architecture firm for the project, when construction was slated to begin, to which Mr. Gies responded that construction for the structure in question was hoped to begin in late July or early August, and should last for about 18 months.

Mayor Muryn hoped that street lights would be installed around the new development, preferably the same models that are used elsewhere downtown. Brent Gies claimed that he had already reached out to Marathon, who neighbors the property to the west, about replicating the street lights they use on their campus to keep continuity in the area.

Jackie Schroeder wondered if the proposed bus drop-off lane would be permanent, to which Mr. Gies responded that it would be, though, it would be placed in a spot that was not as bothersome to homeowners nearby.

Trombley wondered about the capacity of the new structure. Carrie Redman, a YMCA rep., responded that the maximum capacity would be 320 children, with an aim to keep that number around 286.

Michael Tharp, a nearby resident and representative of the neighborhood's interests, had a number of worries. First, he asked what measures were being taken to ensure a strong enough sewer system to support such a large building, the locals, and any floods events. Mayor Muryn ensured Mr. Tharp that recent projects involving sewer systems have had positive outcomes relating to flood capacity. Brent Gies also displayed a plan for a large underground detention area for stormwater, which should help prevent flooding of properties.

Second, Mr. Tharp hoped for professional landscaping and comfortable lighting. Mayor Muryn promised greenery, trees, and that any lighting installed would not overwhelm residents. She claimed a photometric plan would be submitted and they would conduct tests to ensure it satisfies residents.

Third, Mr. Tharp took issue with the use of East Hardin Street as a temporary access road to the new structure, worried about collisions and disturbances to nearby residents.

Mayor Muryn encouraged the developers to keep an ample amount of green space between the structure and the right-of-way. Mr. Gies stated that the current plans have a 16-ft setback, similar to that of the former houses on the site.

MOTION

1. 1st: Kerry Trombley made a motion to **approve APPLICATION FOR SITE PLAN REVIEW #SP-10-2024 filed by Young Men's Christian Association, for a redevelopment of the Findlay YMCA at 300 E. Lincoln Street.**

2nd: Rob Martin

VOTE: Yay (4) Nay (0) Abstain (1)

With there being no further business, Mayor Muryn adjourned the meeting.

TRAFFIC COMMISSION

City of Findlay
June 17, 2024

MINUTES

ATTENDANCE:

MEMBERS PRESENT: Service-Safety Director Rob Martin, City Engineer Jeremy Kalb, Police Chief James Mathias, Fire Chief Josh Eberle.

STAFF PRESENT: A.J. Copus, Public Works Supervisor; Don Rasmussen, Law Director; Kathy Launder, City Clerk.

GUESTS PRESENT: Emily Haag, Gary Schultz, Dustin Rice, Dan Delong

OLD BUSINESS

1. Request of Dustin Rice, 1310 Amelia Avenue, for solutions to persistent speeding on Amelia Street.

4/15/2024

Rice stated that motorists going high rates of speed on Amelia Avenue south of Blanchard Avenue has been ongoing since 2017 when he moved there. When the speed trailers are brought out, motorists slow down and when they are removed, motorists speed back up. Rice understands that the City does not allow speed bumps in the roadway. In reference to the suggestion of a three-way stop at Amelia Avenue and Fourth Street, Director Martin explained that the science behind placing stop signs is that you put stop signs in for maneuverability, not to slow traffic. Human nature is to have a tendency to speed up between stop signs or miss them completely, and it gives the pedestrian a sense of false security. Kalb stated other options are narrowing concepts to slow traffic, but concerned about how wide the street currently is and do not want to narrow too much and cause head on collisions. Director Martin stated that the City has been working through all the scenarios to try to come up with a solution. Kalb stated that traffic coming off of Blanchard Avenue have an easy turn onto Amelia and do not have to slow down as much and can get back up to speed much quicker. He suggested that a slight reconfiguration of the Blanchard Avenue/Amelia Avenue intersection to tighten up the radius to make traffic turn at a sharper degree than what is currently there may help to slow traffic coming off of Blanchard Avenue. Chief Mathias suggested to periodically post the speed trailers. Rice stated that the Police Department is welcome to park in his driveway to monitor traffic. Copus stated they can attach the small radar collection sign to a signpost to collect data rather than use the large trailers. The radar will run one week without displaying speed, but will collect data, and then run one week displaying the speed while continuing to collect data. Kalb stated that this data will help support a decision to place stop signs.

Motion to post radar collection unit to collect speed data for two weeks, evaluate curb bump out options on Amelia and Blanchard, and table request until data is evaluated, by Director Martin, second by Councilman Bauman. Motion passed 5-0.

06/17/2024

Director Martin reviewed the speed data results from the radar collection unit. He stated there a couple outliers, but the majority of motorists are complying with the speed limit. These results do not warrant a stop sign. Kalb stated that he attended a seminar regarding traffic calming measures on residential roads. Suggestions from the seminar include putting a curve in the road creating choke points or installing a mini roundabout. Kalb stated that due to the results of the radar collection, he recommends to not place stop signs, but get feedback from the residents on the street for traffic calming solutions. He stated that the City will send out letters to all residents on the street to get feedback. He further stated that there is a decent amount of right-of-way to work with and no truck traffic to contend with. Engineering Department will work with the neighborhood for solutions.

NEW BUSINESS

1. Request of Natalie Weigers for a No Truck signs on W. Melrose Avenue at North Main Street and at Broad Avenue.

Chief Mathias stated that truck traffic is a real concern on W. Melrose Ave. during the week during the daytime. There is a No Truck sign at Trenton Ave. and Broad Ave. but not Bigelow Ave. and Broad Ave. Director Martin stated that W. Melrose is clearly residential and not built for heavy truck traffic. Kalb agreed that this should not be a truck route.

Motion to install No Truck signs on W. Melrose Ave. at N. Main St. and at Broad Ave., by Chief Eberle, second by Kalb. Motion passed 4-0.

2. Request of Emily Haag and Gary Schultz for a traffic signal at the intersection of East Sandusky Street and Fishlock Avenue.

Emily Haag stated that the intersection of East Sandusky Street and Fishlock Avenue is a real bad intersection especially in the morning and evening trying to turn off Fishlock Ave. onto E. Sandusky St. During events at the fairgrounds, they place a large sign at this intersection and it is hard to see around. Gary Schultz stated that the issue is more prevalent during rush hour. Motorists have to drive out into the crosswalk in order to see to turn left onto E. Sandusky St. Schultz also stated that it is also difficult to turn left onto Fishlock Ave. off E. Sandusky St. There is also an issue with bicyclists trying to cross E. Sandusky St. to get to the north side that has sidewalks out to Bright Road to get to the Greenway Trail. There is no place to safely cross E. Sandusky St. except at Osborn.

Director Martin stated that he had Police Chief Mathias pull a report of accidents from 2019 to present. From this time period there have been five accidents, one accident per year at this intersection. Chief Mathias stated that one accident was property damage only, two were possible nonvisible injuries, and two were minor visible injuries. Chief Mathias further stated that three of them were rear ended from folks stopping to turn and the others were tbone accidents. Chief Eberle stated that he personally dislikes this intersection and tries to avoid it. In theory he is not opposed to the traffic signal idea. However, having two traffic signals in close proximity is problematic as well. Kalb stated that the results of the traffic study completed in 2021 when the whole corridor was studied, during that time looking at the traffic counts, the State Route 568 numbers went up and the Fishlock Avenue numbers went down. Based on the traffic study, this intersection does not meet the warrant for a traffic signal.

The intersection was rated at a level of service of D in the peak hours. It is expected in 2046, it will worsen to an E. From the study that was completed in 2021, it was suggested not to put a traffic signal at this intersection because of the coordination in that corridor that it will impede the traffic of State Route 568 coming through there. Kalb stated that with an intersection study, you have to track counts for every hour, turning movement for every hour, etc. Kalb stated that the 2021 study is still within standards. Kalb stated that we can get straight traffic counts to make sure the Ohio Department of Transportation's (ODOT) numbers are accurate. ODOT does traffic counts each year on State Route 568/E. Sandusky St. and Fishlock Ave.

Kalb stated that we cannot install a traffic signal where it is not warranted. This would be a liability for the City. There isn't enough turning movements coming into a major highway to warrant a signal. Director Martin inquired if reducing the speed limit to 25 MPH through that area would help. Kalb stated that the best thing is to install a turn lane, but there isn't enough right-of-way. Kalb stated that he has to follow the Ohio Manual of Uniform Traffic Control Devices (MUTCD) and follow the data. Kalb stated that he is not sure why the traffic signal at Osborn was installed. It is not warranted. It would cause an adverse effect if it was removed though.

Chief Eberle and Director Martin both stated concerns about pedestrian crossing E. Sandusky St. Kalb stated that with the funds the City has through ARPA for a sidewalk program, one of the areas that the City is looking at is to extend sidewalks on the south side of E. Sandusky Street to Hunters Creek Drive and adding a rapid flashing beacon (RFB) signaled crosswalk across E. Sandusky Street.

Kalb stated that a traffic signal at E. Sandusky St. and Fishlock is not the solution, not sure what is. Chief Eberle stated that it is not an easy solution.

Motion to deny request for a traffic signal at the intersection of East Sandusky Street and Fishlock Avenue at this time, by Kalb, second by Director Martin. Motion passed 4-0.

Director Martin stated that the City will continue to evaluate this intersection. Haag also requested that the City direct the Hancock County Fairgrounds to change the placement of their directional parking sign during the Fair and other events held at the fairgrounds that is placed on the southwest corner of E. Sandusky St. and Fishlock Ave. Kalb stated that if it is in the intersection sight distance, the City can require them to move it. Schultz also stated that after events at the fairgrounds, the Hancock County Sheriff's deputies are directing traffic out of the Sandusky St. exit and holding up traffic on Sandusky St. for the fairgrounds traffic to exit. He is requesting that they close that exit and have fairgrounds traffic exit at a different location.

3. Request of Marge Warner for a Dead End sign on the south side of Garfield Street at the alley just west of the railroad.

There is a No Outlet sign at Myrtle and Garfield St. Copus stated that there is not a lot of room for signage on the south side of Garfield Street at the alley just west of the railroad due to the sidewalk and driveway. Directing motorists down the alley is not ideal. It was suggested to replace the No Outlet sign with a Dead End sign. Kalb stated that per the MUTCD a Dead End sign needs to be placed within 100 feet of the end of the roadway, so cannot replace the No Outlet sign at Garfield and Myrtle with a Dead End sign. Suggestion to place on the guardrail at the end of the roadway or on the electric pole at the alley.

Motion to install Dead End sign at the end of Garfield Street at the alley just west of the railroad or on the guardrail at the end of the roadway as long as it adheres to all Ohio Manual Uniform Traffic Control Devices regulations, by Chief Eberle, second by Director Martin. Motion passed 4-0.

4. Request to review pedestrian crossing at Lima Avenue and Goodyear Tire to determine if current counts warrant a signal.

Kalb stated that the current pedestrian counts do not warrant a traffic signal at the crosswalk, however, vehicle counts do warrant a crosswalk. Kalb stated that if we remove the traffic signal, we will still need to have a crosswalk, one similar to what is at County Road 236 with the flashing lights around a Yield to Pedestrian in Crosswalk sign, due to vehicle count. Pedestrian and vehicle count will determine the level of pedestrian crossing treatment.


Motion to table request until able to obtain vehicular counts, by Director Martin, second by Kalb. Motion passed 4-0.

OTHER BUSINESS

Dan DeLong stated that he sent an email regarding installation of signs regarding illegal panhandling where illegal activity is occurring. Most of the locations that this is occurring is on private property. He provided a photo of a sign in Indianapolis that states "Do not contribute to illegal panhandling Call IMPD 317-327-3811 to report". He stated at times it is disconcerting, it causes people to slow down. At times the individuals get a little aggressive asking for money. Walmart on Trenton Avenue is one of the locations it is occurring. Director Martin asked the Commission members if this is a sign that we want to consider posting or reach out to property owners to post. Will add to agenda for next meeting for further discussion and consideration.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on July 15, 2024 at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,


Kathy K. Launder
City Clerk



**OFFICE OF
THE MAYOR**
CHRISTINA M. MURYN

Rob Martin BSN, MBA
Service-Safety Director

June 28, 2024

Honorable City Council
City of Findlay, Ohio

RE: Appointment to Blanchard Valley Port Authority

Dear Council Members:

This letter will serve as my request for your confirmation of reappointment of Paul Sears to the Blanchard Valley Port Authority. Mr. Sears has served as a joint City of Findlay/Hancock County appointment to the Port Authority since its inception in 2007.

Mr. Sears has expressed a desire and willingness to continue to serve the community as a member of the Blanchard Valley Port Authority. This reappointment will be effective through June 30, 2028.

I trust that you will concur with my choice and confirm my appointment. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn
Mayor

cc: Paul Sears
Blanchard Valley Port Authority
Hancock County Commissioners
Donald J. Rasmussen, Director of Law



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Monday, July 08, 2024

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of June 30th, 2024
Financial Snapshot for General Fund as of June 30th, 2024
Open Projects Report as of June 30th, 2024
Cash & Investments as of June 30th, 2024

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jim Staschiak II", is written over a faint, larger version of the same signature.

Jim Staschiak II
City Auditor

SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

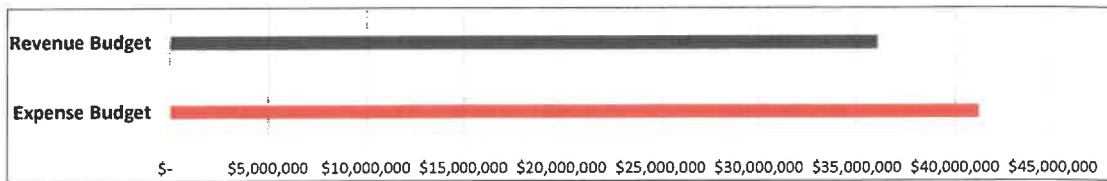
6/30/2024

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	30,547,996
Revenue and Receipts Projection General Fund	\$	36,051,999	
Expenses Appropriated General Fund <i>(assumes \$0.00 returned by departments)</i>	\$	41,245,156	

BUDGETED OPERATIONAL SURPLUS/(DEFICIT) **(5,193,157)**

BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE **\$ 25,354,840**



MONITORING INTANGIBLE / ANTICIPATED ITEMS

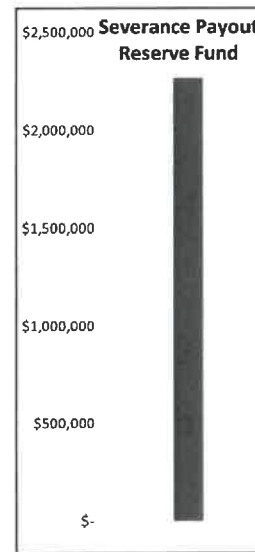
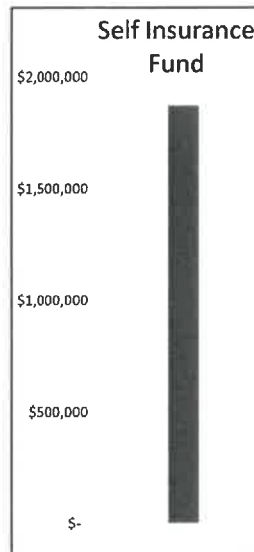
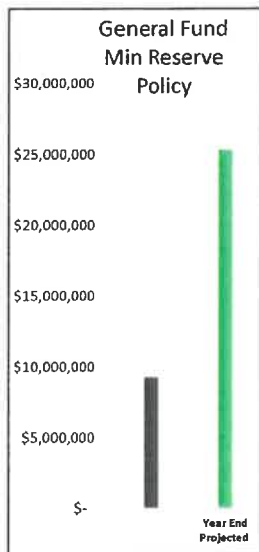
POSSIBLE

LIKELY

- Revenue Differential + / (-)
- Expense Differential + / (-)
- Additional Capital Improvements Plan General Fund Dollars
- Fund Subsidies + / (-)

FINANCIAL POLICY AMOUNTS

			Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	9,311,758	\$ 25,354,840	\$16,043,082
General Fund Rainy Day Reserve Account (to be adjusted in February)			\$ 2,096,404	
Self Insurance Fund			\$ 1,873,429	
Severance Payout Reserve Fund & Potential Retirements			\$ 2,271,198	



CITY OF FINDLAY
CASH & INVESTMENTS AS OF JUNE 30, 2024

<u>AMOUNT</u>	<u>DESCRIPTION AND COUPON RATE</u>	<u>BANK/FIRM</u>
\$ 1,964,000.00	STAR OHIO @ 5.440%	
134,104.26	STAR OHIO @ 5.440%	
51,003,500.00	STAR OHIO @ 5.440%	
1,684,801.75	STAR OHIO @ 5.440%	
29,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
995,234.38	US TREASURY @ 4.250% COUPON	HUNTINGTON SECURITIES
962,539.06	US TREASURY @ 2.375% COUPON	HUNTINGTON SECURITIES
245,000.00	CERTIFICATE OF DEPOSIT @ 4.290%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 5.000%	WATERFORD BANK
953,568.75	US TREASURY @ 5.090% COUPON	HUNTINGTON SECURITIES
1,497,885.00	FFCB @ 4.75% COUPON	FIFTH THIRD SECURITIES
988,500.00	FHLB @ 4.100% COUPON	KEYBANC CAPITAL
993,710.94	US TREASURY @ 4.500% COUPON	PNC BANK
974,065.00	US TREASURY @ 5.340% COUPON	HUNTINGTON SECURITIES
962,019.33	US TREASURY @ 5.190% COUPON	HUNTINGTON SECURITIES
951,440.00	US TREASURY @ 5.110% COUPON	HUNTINGTON SECURITIES
995,976.56	US TREASURY @ 4.625% COUPON	FIFTH THIRD SECURITIES
992,460.00	US TREASURY @ 4.500% COUPON	KEYBANC CAPITAL
982,265.63	US TREASURY @ 3.875% COUPON	FIFTH THIRD SECURITIES
998,750.00	US TREASURY @ 5.000% COUPON	FIFTH THIRD SECURITIES
984,609.38	US TREASURY @ 4.000% COUPON	FIFTH THIRD SECURITIES
978,906.25	US TREASURY @ 3.750% COUPON	FIFTH THIRD SECURITIES
980,078.13	US TREASURY @ 3.500% COUPON	FIFTH THIRD SECURITIES
993,300.00	US TREASURY @ 4.125% COUPON	KEYBANC CAPITAL
974,630.00	US TREASURY @ 1.750% COUPON	KEYBANC CAPITAL
978,580.00	US TREASURY @ 2.875% COUPON	KEYBANC CAPITAL
<hr/>		
\$ 103,919,924.42	INVESTMENT TOTAL	
3,898,507.21	5/3 BANK ACCOUNT BALANCE	
77,455.36	ACCRUED INVESTMENT INTEREST	
<hr/>		
<u>\$ 107,895,886.99</u>	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

GENERAL	\$ 25,354,840
SCM&R	1,285,981
SCM&R HIWAY	411,509
SEVERANCE PAYOUT RESERVE	2,271,198
ARPA	63,402
AIRPORT	288,239
WATER	5,901,516
SEWER	14,575,662
STORMWATER	2,288,034
PARKING	37,019
CIT ADMINISTRATION	964,794
CIT CAPITAL IMPROVEMENT	4,702,908
CIT FLOOD MITIGATION	2,460,000

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF JUNE 30, 2024

\$ 33,444,966.04	General Fund
2,096,403.85	General Fund Restricted Rainy Day
5,760,182.02	General Fund Projects
2,588,705.43	SCM&R Fund
4,028,266.43	SCM&R Fund Projects
-	County Permissive License Fund
395,893.36	State Highway Fund
934.39	Law Enforcement Trust Fund
1,694.03	Drug Law Enforcement Trust Fund
366,851.73	ID Alcohol Treatment Fund
69,527.55	Opioid Abatement Fund
75,268.40	Enforcement & Education Fund
1,108,775.22	Court Special Projects Fund
172,847.45	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
187,494.49	Alcohol Monitoring Fund
198,801.54	Mediation Fund
98,837.57	Electronic Imaging Fund
4,215.47	Legal Research Fund
2,407,141.24	Severance Payout Fund
63,402.31	ARPA Fund
539,340.81	Debt Service Fund
22,570.02	CR 236 TIF Fund
1,173,981.48	Municipal Court Improvement Fund
918,090.43	Airport Fund
666,117.97	Airport Fund Projects
7,678,375.51	Water Fund
938,167.97	Water Fund Restricted
7,602,515.47	Water Fund Projects
12,941,301.32	Sewer Fund
5,362,624.26	Sewer Fund Restricted
2,439,559.97	Sewer Fund Projects
63,794.61	Parking Fund
-	Parking Fund Projects
124,738.31	Swimming Pool Fund
32,686.18	Internal Service Central Stores Fund
-	Internal Service Workers Comp Fund
2,027,782.03	Internal Service Self Insurance Fund
4,893,393.10	CIT Fund
2,113,552.49	CIT Fund- Restricted Capital Improvements
2,460,000.00	CIT Fund - Restricted Flood Mitigation
200,613.13	Police Pension Fund
200,613.13	Fire Pension Fund
73,362.98	Unclaimed Monies Fund
395,324.35	Tax Collection Agency Fund
1,730,725.34	Cemetery Trust Fund
172,576.95	Private Trust Fund
51,714.84	Guaranteed Deposits
-	Special Assessments Pavements Fund
46.26	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
-	Special Assessments Storm Fund
<u>\$ 107,895,886.99</u>	TOTAL CASH & INVESTMENTS

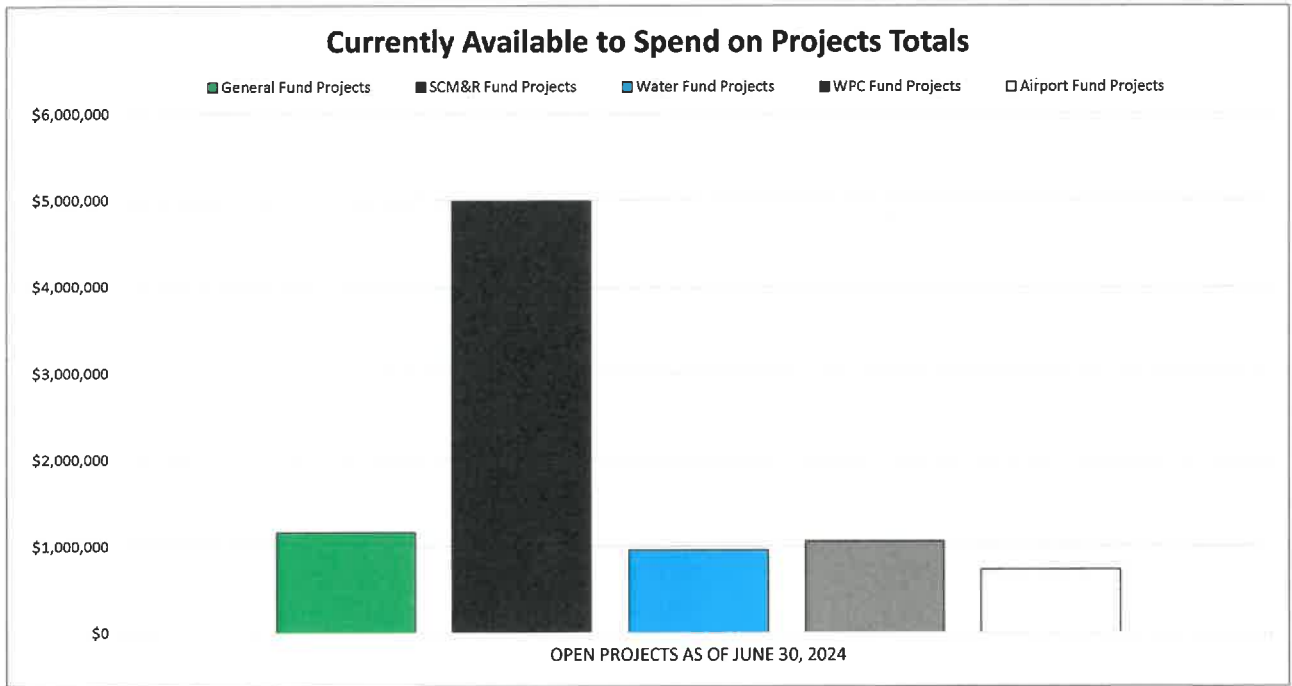
CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF JUNE 30, 2024

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	271,553	127,953	47.1%	2,500	625	25.0%
MAYOR'S OFFICE	448,411	203,326	45.3%	4,228	3,721	88.0%
AUDITOR'S OFFICE	985,566	375,208	38.1%	553,298	221	0.0%
TREASURER'S OFFICE	34,363	24,555	71.5%	-	-	0.0%
LAW DIRECTOR	937,606	415,906	44.4%	140,900	33,806	24.0%
MUNICIPAL COURT	2,958,774	1,278,204	43.2%	1,411,800	815,753	57.8%
CIVIL SERVICE OFFICE	147,711	54,468	36.9%	30,000	3,691	100.0%
PLANNING & ZONING	158,262	157,952	99.8%	-	-	0.0%
COMPUTER SERVICES	725,536	324,394	44.7%	715,718	716,314	100.1%
GENERAL EXPENSE	5,724,244	4,052,733	70.8%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	29,036,633	17,219,495	59.3%
POLICE DEPARTMENT	10,158,258	4,721,722	46.5%	618,345	303,062	49.0%
DISASTER SERVICES	63,844	48,105	75.3%	-	-	0.0%
FIRE DEPARTMENT	9,361,077	4,222,067	45.1%	371,265	86,828	23.4%
DISPATCH CENTER	1,424,988	670,343	47.0%	30,000	30,000	0.0%
HUMAN RESOURCES	221,526	91,153	41.1%	-	-	0.0%
SERVICE DIRECTOR	375,250	124,098	33.1%	-	-	0.0%
ENGINEERING OFFICE	972,128	412,926	42.5%	244,500	88,865	36.3%
PUBLIC BUILDING	821,817	208,051	25.3%	-	54	0.0%
ZONING	411,867	142,171	34.5%	70,000	31,479	45.0%
PARK MAINTENANCE	1,660,856	693,421	41.8%	144,638	20,961	14.5%
RESERVOIR RECREATION	20,311	3,608	17.8%	-	-	0.0%
RECREATION FUNCTIONS	1,387,060	498,274	35.9%	1,137,388	587,514	51.7%
CEMETERY DEPARTMENT	671,528	256,606	38.2%	209,600	71,756	34.2%
TOTAL GENERAL FUND	39,942,536	19,107,243	47.8%	34,720,813	20,014,143	57.6%

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	4,431,432	1,621,926	36.6%	3,983,701	2,582,758	64.8%
TRAFFIC-SIGNALS	649,778	262,333	40.4%	100,000	103,928	0.0%
TOTAL SCM&R FUND	5,081,210	1,884,259	37.1%	4,083,701	2,686,686	65.8%
SCM&R HIWAYS	196,095	109,305	55.7%	206,020	104,656	50.8%
TOTAL SCM&R HIWAYS FUND	196,095	109,305	55.7%	206,020	104,656	50.8%
AIRPORT OPERATIONS	1,530,456	629,453	41.1%	1,402,062	1,057,564	75.4%
TOTAL AIRPORT FUND	1,530,456	629,453	41.1%	1,402,062	1,057,564	75.4%
WATER TREATMENT	4,973,264	1,727,525	34.7%	44,258	41,742	94.3%
WATER DISTRIBUTION	2,926,787	1,061,140	36.3%	79,200	61,155	77.2%
UTILITY BILLING	1,961,183	706,764	36.0%	12,331,546	5,841,128	47.4%
SUPPLY RESERVOIR	1,520,179	201,247	13.2%	23,126	4,027	17.4%
TOTAL WATER FUND	11,381,413	3,696,677	32.5%	12,478,130	5,948,052	47.7%
SANITARY SEWER MAINT	1,952,970	1,129,403	57.8%	1,000	1,993	199.3%
STORMWATER MAINT	320,506	108,813	34.0%	800,800	401,119	50.1%
WATER POLLUTION CONTROL	3,920,393	1,966,210	50.2%	9,545,983	4,835,265	50.7%
TOTAL SEWER FUND	6,193,869	3,204,426	51.7%	10,347,783	5,238,378	50.6%
PARKING	120,589	54,785	45.4%	95,781	53,671	56.0%
TOTAL PARKING FUND	120,589	54,785	45.4%	95,781	53,671	56.0%
SWIMMING POOL	185,265	65,258	35.2%	170,097	170,097	100.0%
TOTAL SWIMMING POOL FUND	185,265	65,258	35.2%	170,097	170,097	100.0%
CIT ADMINISTRATION	24,772,646	14,071,234	56.8%	29,381,000	20,546,665	69.9%
TOTAL CIT FUND	24,772,646	14,071,234	56.8%	29,381,000	20,546,665	69.9%

**CITY OF FINDLAY
OPEN PROJECTS AS OF JUNE 30, 2024**



PROJECT NUMBER	PROJECT NAME	TOTAL APPROPRIATED	TOTAL EXPENSED	TOTAL PENDING	CURRENTLY AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31912000	PARKER TRAINING/RESTROOM REMODEL	322,559	277,092	12,966	32,502
31912500	TRAFFIC/FABRICATION SHOP	97,750	97,134	360	256
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	134,464	15,537	-
31913700	DOWNTOWN RECREATION AREA	1,605,775	362,985	1,002,790	240,000
31920700	22 ORC REQUIRED PD TRAINING	24,203	23,226	-	977
31920800	ENG/ZONING FILE SCANNING	127,000	76,066	5,892	45,042
31921900	SECURITY CAMERAS	91,130	88,370	1,171	1,589
31922200	2022 GIS FUNCTIONALITY GROWTH	80,000	48,650	29,308	2,042
31922400	MUNI BLDG BATHROOM UPGRADES	50,000	17,662	-	32,338
31923000	CUBE BLDG GENERATOR	165,000	87,947	39,890	37,163
31924300	RIVERSIDE DAM MODIFICATIONS	80,000	79,671	329	(0)
31924500	PARK/AIR RESTROOM CDBG	222,000	164,417	57,557	26
31924800	MLK MURAL	15,000	-	-	15,000
31925000	CITY ADA TRANSITIONAL PLAN	300,000	99,473	199,327	1,200
31925100	CITY RESTROOM ACCESSIBILITY	45,000	17,800	-	27,200
31925400	TECHNOLOGY IMPROVMENTS	70,000	69,295	-	705
31925600	TREE PLANTING	100,000	18,865	3,117	78,018
31925800	DEMOLITION PROGRAM	400,000	120,000	-	280,000
31931200	EMORY FT FINDLAY PLAY UPGRADE	620,000	71,005	147,854	401,141
31931800	RESERVOIR DOCKS	70,000	-	67,887	2,113
31931900	GREENWAY TRAIL P3	285,000	198,896	71,954	14,150
31932100	DARK DISPATCH UPGRADES	20,000	12,415	2,927	4,658
31932200	REMOTE OFFICES DOOR LOCKS	75,000	12,651	50,789	11,561
31932400	REPLACE BACKUP SERVER/NETWORK	45,000	34,357	-	10,643
31932600	2024 ARPA POLICE VEHICLES	322,500	252,250	67,916	2,333

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31932700	2023 SIDEWALK IMPROVEMENTS	40,000	-	-	40,000
31933000	PHASE 2 BENCHING ENVIRONMENTAL	105,000	100,158	4,842	-
31933200	PD QUICK RESPONSE GRANT FY2022	62,500	37,151	25,349	-
31933300	RAWSON/SWALE RESTROOM RECON	1,066,400	338,999	726,888	514
31933400	RAWSON PARK TENNIS COURTS	45,000	40,781	4,219	0
31933900	FFD PUCO HAZMAT TRAINING GRANT	23,500	11,750	11,750	-
31934000	SOLAR ECLIPSE 2024	20,000	16,700	46	3,254
31934300	BULK TRASH & TIRE DROPOFF (ARPA)	20,000	18,617	1,383	-
31934600	BROAD AVENUE BIKE PATH	150,000	-	-	150,000
31934700	HPD GRANT 2024	22,000	22,000	-	-
31940600	2024 ORC REQUIRED PD TRAINING	69,833	-	-	69,833
31940700	POLICE PATROL CAR CAMERA SYSTEM	54,494	-	54,380	114
31941100	RIVERSIDE PARK TOY/SURFACE	210,000	-	171,298	38,702
31941200	WEST PARK TOY	30,000	-	20,838	9,162
31941500	SWALE BENCHING	40,000	40,000	-	-
31941600	DISASTER SIREN	259,727	-	-	259,727
31941700	KIDDIE CORRAL	60,000	-	-	60,000
31942000	SEATING/DRAINING AT DIAMONDS	35,000	-	-	35,000
31942100	KIDDIE CORRAL BBALL COURT	20,000	-	-	20,000
31942300	RAWSON/COOPER LIGHTS UPGRADE	120,000	-	-	120,000
31942600	SUTPHEN FIRE TRUCK PURCH 2024	1,600,000	-	1,501,302	98,698
31948200	OHIO 629 - MARATHON	250,000	24,026	10,000	215,974
31955300	ROWMARK 629 ROADWORK	100,000	1,516	-	98,484
31966800	2017 ORC PD REQUIRED TRAINING	39,556	19,133	7,979	12,444
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	729,301	2,086	383
31993800	RVR GREENTRAIL TO RIVERBEND	3,274,509	3,243,094	-	31,415
31994900	FIRE STRICT FACILITY	2,440,500	2,435,489	-	5,011
GENERAL FUND PROJECTS		16,272,706	9,443,404	4,319,929	2,509,373
32542300	OIL DITCH CLEANING	170,000	-	-	170,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32811100	I75/CR99 INTERCHANGE PID10237	420,000	420,000	-	-
32821400	HAN-INTERSTATE & FHS TRAILS	201,000	162,274	27,854	10,872
32823100	S MAIN/HARDIN INTERSECTION	160,000	110,263	26,632	23,105
32823200	S MAIN/CRAWFORD INTERSECTION	140,000	89,951	29,462	20,587
32823400	W MAIN CROSS/CORY INTERSECTION	143,000	96,633	34,838	11,530
32830300	2023 STREET PREV MAINT	625,000	611,037	2,087	11,876
32831600	S WEST/MAIN CROSS INTERSECTION	175,000	55,875	94,563	24,562
32833800	ODOT FY24 BIGELOW RESURFACING	876,288	136,075	536,708	203,505
32840100	24 STREET RESURFACING/CURB	1,868,000	824,133	986,521	57,347
32840200	HAN US68/SR15 INTERCHANGE	575,000	538,317	-	36,683
32841900	FFD #1 SIGNAL REPLACEMENT	60,000	-	20,084	39,916
32842400	S MAIN/FRONT SIGNAL	75,000	-	51,220	23,780
32852700	W SANDUSKY/WESTERN AVENUE	190,000	113,847	3,142	73,011
32864600	CR212/CR236 WIDENING	3,667,500	228,549	22,952	3,415,999
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,601,790	6,316	863,394
SCM&R FUND PROJECTS		12,823,288	5,988,744	1,842,379	4,992,165

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
35222100	TERMINAL BLDG MOVE/REHAB	126,000	120,869	2,718	2,413
35224000	AIP-33 NORTH APRON REHAB CONS	2,283,995	2,016,267	213,386	54,342
35225200	AIP-35	505,671	233,219	72,366	200,086
35231700	AIRPORT FUEL FARM REPAIRS	100,000	56,500	-	43,500
35232300	AIRPORT SNOW REMOVAL EQUIP BLDG	250,000	991	-	249,009
35234200	AIP-34	323,000	141,580	175,220	6,200
35234500	RUNWAY 7/25 NAV-AID REHAB	450,980	325	402,506	48,149
35241000	AIRPORT SHOP ROOF REPLACEMENT	20,000	-	14,280	5,720
35241800	A-ROW HANGAR ROOF REPLACE	63,000	41,030	-	21,970
35242200	A1 HANGAR DOOR	100,000	-	-	100,000
35242900	RUN 7/25 REHAB CONSTRUCTION	1,000	-	-	1,000
AIRPORT FUND PROJECTS		4,223,646	2,610,782	880,475	732,389
35512100	WASHINGTON AVE STORM UPGRADE	40,000	19,244	9,900	10,856
35512700	FLOOD PLAIN/STMWTR REGS UPGRADE	15,000	-	-	15,000
35611600	SPRINGLAKE SANITARY UPGRADE	625,000	547,430	27,250	50,320
35626200	CSO LTC PLAN AMENDMENT 22	390,000	376,175	9,000	4,825
35630100	WPC AUTOMATIC TRANSFER SWITCH	300,000	221,819	33,450	44,731
35631500	PROJECT HAT TRICK	4,100,000	1,170,032	2,412,573	517,395
35633600	2023 ANNUAL SEWER & MANHOLE	702,000	566,779	96,302	38,919
35633700	2023 LARGE DIAMETER SWR CLEAN	2,000	-	-	2,000
35641300	24 MANHOLE ADJUST PROGRAM	100,000	-	-	100,000
35642500	WEST PARK SEPTIC REMOVAL	276,000	271	-	275,729
SEWER FUND PROJECTS		6,550,000	2,901,750	2,588,475	1,059,776
35710100	RECTOR AVE WATERLINE REPLACE	444,147	379,380	-	64,767
35723800	SMALL WATERLINE UPGRADES	986,600	22,566	924,982	39,052
35725300	WTP GENERATOR	1,723,000	6,628	1,676,419	39,953
35730800	LAUREL LANE W/L REPLACEMENT	130,000	94,228	8,813	26,959
35732500	23 BILLING/DIST ROOF REPLACE	155,000	69,292	85,677	31
35732900	EAST ST W/L REPAIR	2,000	-	-	2,000
35740300	HEMPHILL W/L REPLACEMENT	3,200	460	1,700	1,040
35740400	S WEST ST W/L REPLACEMENT	2,000	-	500	1,500
35740500	BLANCHARD ST WATERLINE PH 2	978,200	5,347	941,434	31,419
35740800	WTP ROOF REPLACEMENT 2024	451,000	-	-	451,000
35742800	DRINKING WATER	3,712	-	-	3,712
35781800	WTP SCADA SYSTEM UPGRADES	585,600	540,850	26,865	17,885
35782800	RESERVOIR TRANSFER LINE REHAB	1,957,881	413,790	1,502,007	42,085
35783300	WATER METER SYSTEM REPLACE	4,723,622	1,267,622	3,267,147	188,853
35790800	WTP CO2 TANKS REPLACEMENT	1,250,000	52,701	1,149,464	47,835
WATER FUND PROJECTS		13,395,962	2,852,862	9,585,009	958,091

<u>PROJECT</u>	<u>PROJECT NAME</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>CURRENTLY</u>
<u>NUMBER</u>		<u>APPROPRIATED</u>	<u>EXPENSED</u>	<u>PENDING</u>	<u>AVAILABLE</u>
		<u>INCEPTION TO DATE</u>	<u>INCEPTION TO DATE</u>	<u>PURCHASE ORDERS</u>	<u>TO SPEND</u>

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CHRISTINA M. MURYN, MAYOR

ENGINEERING
DEPARTMENT

JEREMY D. KALB, PE
CITY ENGINEER

Honorable City Council
Findlay, OH 45840

July 9, 2024

RE: Cube Building Generator, Project No. 31923000

Dear Council Members,

The Administration is in the process of finalizing the ARPA funds that were allocated to the City, to ensure the funds will be used up by the end of the year. The Cube Building Generator project previously had ARPA funds appropriated to the project in 2023. To complete the installation of the new generator and the automatic transfer switch, additional funds are needing to be appropriated to the project to cover the labor cost. A transfer of ARPA funds will be made from the Sidewalk Improvement Program to the Cube Building Generator to help offset some of the cost. This transfer will still leave \$5,000 of ARPA funds in the Sidewalk Improvement Program for usage on identified areas.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director, and/or City Engineer to enter into contracts and to appropriate and transfer funds as follows:

If you have any questions, please feel free to contact me.

FROM: CIT Fund – Capital Improvements Restricted Account \$ 5,250

TO: Cube Building Generator, Project No. 31923000 \$ 5,250

FROM: Sidewalk Improvement Program, Project No. 31932700 \$ 35,000

TO: Cube Building Generator, Project No. 31923000 \$ 35,000

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Kalb', is written over a light blue horizontal line.

Jeremy Kalb, P.E.
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

ENGINEERING DEPARTMENT

JEREMY D. KALB, PE
CITY ENGINEER

Honorable City Council
Findlay, OH 45840

July 9, 2024

RE: Emory Fort Findlay Playground, Project No. 31931200

Dear Council Members,

The Fort Findlay Playground project has come to a point where we can start ordering the playground equipment. At the current time, the new playground has a lead time for delivery of 5-7 months. As part of the appropriation the Fort Findlay project will be utilizing the remaining ARPA funds that were needing allocated to a project and transferring left over ARPA funds from the Parker Training/ Restroom Remodel to help offset some of the cost.

To ensure that we can receive this equipment in early winter for a spring 2025 build, we will be ordering the playground once the funds are appropriated to the project. This project will be utilizing a cooperative agreement through Sourcewell to complete the purchase from the equipment vendor.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director, and/or City Engineer to enter into contracts and to appropriate and transfer funds as follows:

If you have any questions, please feel free to contact me.

FROM: CIT Fund – Capital Improvements Restricted Account \$ 500,000

TO: Emory Fort Findlay Playground, Project No. 31931200 \$ 500,000

FROM: Parker Training/ Restroom Remodel, Project No. 31912000 \$ 32,246.06

TO: Emory Fort Findlay Playground, Project No. 31931200 \$ 32,246.06

FROM: ARPA Fund \$ 63,402.31

TO: Emory Fort Findlay Playground, Project No. 31931200 \$ 63,402.31

Sincerely,

Jeremy Kalb, P.E.
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

City of Findlay

Christina Muryn, Mayor

WATER TREATMENT DEPARTMENT

Jason Phillips, Superintendent

110 North Blanchard Street • Findlay, OH 45840

Phone: 419-424-7193 • Fax: 419-424-7892

www.findlayohio.com

JULY 10, 2024

NEWS RELEASE

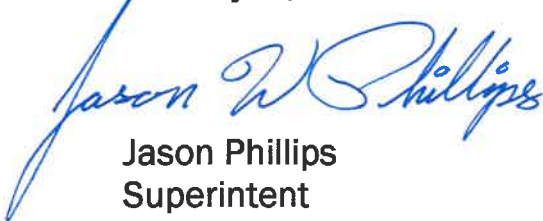
PRECIPITATION & RESERVOIR LEVELS

Total precipitation recorded at the City of Findlay Water Pollution Control Center was 13.5 inches of rain for the second quarter (Apr-June) of 2024.

At the end of June, the Findlay reservoirs stood at 100% of capacity. This reservoir level represents a 1157 day water supply at the city's current usage rate.

The City of Findlay Water Treatment Plant treated 503.22 million gallons of water in the second quarter of 2024. That is an average of 5.53 million gallons per day.

Thank you,



Jason Phillips
Superintendent
Water Treatment Plant

EC: City Council
Department Supervisors
File

	2023						2024				
	7/10/2024	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total
Precipitation											
Rain (Inches)	10.02	6.5	7.82	6.77	31.11	6.84	13.5				20.34
Snow (Inches)	10.3	0.5	0	0.5	11.3	5.8	0				5.8
Total Precipitation (In Inches)	20.32	7	7.82	7.27	42.41	12.64	13.5	0	0		26.14
Reservoir											
Current Volume (Billion Gallons)	5.7	6.3	5.8	5.3		5.8	6.4				
Max Capacity (Billion Gallons)	6.4	6.4	6.4	6.4		6.4	6.4	6.4	6.4		
% of Capacity	89%	99%	90%	83%		90%	100%				
Supply at Current Usage (Days)	990	1057	983	1037		1065	1157				
Supply at Max Capacity/Current Usage (Days)	1111	1067	1092	1252		1183	1157	#DIV/0!	#DIV/0!		
Treatment											
Gallons Treated (Millions)	518.52	546.25	539.29	469.83		492.3	503.22				
Max Treatment Capacity (Millions)	1440	1456	1472	1456		1456	1456				
Current Treatment Capacity Utilization	36%	38%	37%	32%		34%	35%				
AVG Gallons Treated Per Day (Millions)	5.76	6	5.86	5.11		5.41	5.53				
Max Daily Treatment Capacity (Millions)	16	16	16	16		16	16	16	16		
AVG Daily Remaining Capacity (Millions)	10.24	10	10.14	10.89		10.59	10.47				



CHRISTINA M. MURYN, MAYOR

ENGINEERING DEPARTMENT

JEREMY D. KALB, PE
City Engineer

Honorable City Council

July 10, 2024

RE: Fourth Capital Improvement Appropriation of 2024

Dear Council Members:

I would like to use the Fourth Capital Improvement allocation of the year to transfer funds into Capital Projects, so that we can continue on with a couple of projects.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director or City Engineer to advertise for bids and enter into contracts for construction and to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvements Restricted Account	\$149,000
TO: Computer Services Office Rehab (31943800)	\$ 65,000
TO: Police Property and Records Rooms Remodel (31943900)	\$ 24,000
TO: Airport C-Row Pavement Rehab (35243700)	\$ 60,000
 FROM: Water Fund	 \$ 40,000
TO: Roof Replacement (35740800)	\$ 40,000
 FROM: Sewer Fund	 \$ 25,000
TO: Saratoga and Windsor Manhole Replacement (35643100)	\$ 25,000

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb, P.E.
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

ENGINEERING DEPARTMENT

JEREMY D. KALB, PE
CITY ENGINEER

Honorable City Council
Findlay, OH 45840

July 9, 2024

RE: AIP-33 North Apron Rehab Construction, Project No. 35224000

Dear Council Members,

Due to Federal Aviation Administration (FAA) regulations all construction projects withhold a 10% payment until all close out documents are submitted and accepted by the FAA. Depending on the workload of the FAA, and the amount of close out documents in the queue, this process could take up to a year for the City to receive the final 10% of the grant.

The North Apron Rehab project was completed and accepted by the City in 2023 and we are currently waiting on the FAA to approve the close out documents. To ensure that our contractor is not being withheld money due to the long lead time from the FAA, it is desired to appropriate funds to the project to cover the final 10% of the contract amount. Once the FAA accepts the closeout documents the City will receive the grant funds and will be fully reimbursed for the amount that is being paid to the contractor at this time.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

If you have any questions, please feel free to contact me.

FROM: CIT Fund – Capital Improvements Restricted Account \$140,000

TO: AIP-33 North Apron Rehab Construction, Project No. 35224000 \$140,000

Sincerely,

Jeremy Kalb, P.E.
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

ENGINEERING
DEPARTMENT

JEREMY D. KALB, PE
City Engineer

Honorable City Council
Findlay, OH 45840

July 10, 2024

RE: 5th Street Alley Sanitary Sewer Replacement, Project No. 35644000

Dear Council Members:

During the sewer lining project, a sanitary sewer in a grass alley off of 5th was found to be severely damaged and unable to be lined. After several attempts to clean and repair the pipe it was determined that the whole line will need to be replaced. Due to the condition of the pipe, it was determined to reach out to three local contractors to provide proposals so that the work could be completed in a timely manner. The City received two proposals back, ranging from \$102,882.37 to \$165,220. The lowest and best price was received from Hohenbrink Excavating, LLC of Findlay, Ohio.

Due to the condition of the pipe, it is desired to treat this sanitary sewer as an emergency project and replace the sewer as soon as possible. Since the cost proposal is over the \$75,000 threshold, it is requested to waive the formal advertising and bidding requirements for the project. Hohenbrink Excavating is currently working in the City on the Small Waterline Project, and will be able to start the sewer replacement project as soon as material is obtained.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service-Safety Director, and/or City Engineer to waive all formal advertising and bidding requirements, enter in to contracts, to appropriate funds as follows:

FROM: Sewer Fund	\$ 115,000
TO: 5 th Street Alley Sanitary Sewer Replacement Project No. 35644000	\$ 115,000

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb, PE
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

July 10th, 2024

The Honorable Council
Findlay, Ohio

It is respectfully requested this letter be read into the record of the Council Meeting.

SUBJECT: Revenue Estimates for fiscal year 2025

Dear Council Members,

Ohio clearly defines a budgetary process which includes the requirement that municipalities prepare an annual tax budget by July 20th. The County Budget Commission has not required the filing of a complete tax budget for many years and requires the City of Findlay only to provide the attached 'Estimated Revenues' for submission to the Budget Commission for the next fiscal year.

In order to meet the statutory requirements for the distribution of the local government money, this document should now be formally accepted by Council, so it can then be filed with the County Auditor by no later than July 20.

A motion for acceptance of the revenue estimates will be needed. As required by statute, the Council Clerk scheduled a public hearing before this meeting, notice of which was published 10 days before the hearing. The document has been available for public inspection in my office since July 3rd of this year.

Respectfully submitted,

Jim Staschiak II
City Auditor

ESTIMATE OF REVENUES

2025

CITY OF FINDLAY

EXHIBIT I

FUND NAME: GENERAL FUND

FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL

DESCRIPTION (1)	CURRENT YEAR 2024	BUDGET YEAR 2025
BALANCE, JANUARY 1	\$30,547,996	\$25,354,840
REVENUES		
Local Taxes		
General Property Tax-Real Estate and Tangible Personal Property Tax	\$2,900,000	\$2,900,000
Trailer Tax and Other Local Taxes-	\$9,300	\$9,300
Hotel/Motel	\$875,000	\$900,000
Subtotal Local Taxes	<u>\$3,784,300</u>	<u>\$3,809,300</u>
Intergovernmental Revenues		
State Shared Taxes & Permits		
1.1 County LGF	\$560,000	\$560,000
Municipal LGF	\$215,000	\$215,000
Cigarette Tax	\$1,650	\$1,650
License Tax		
Liquor & Beer Permits	\$25,000	\$25,000
Gasoline Tax		
Other State Shared Taxes & Permits	\$0	\$0
Subtotal State Shared Taxes & Permi	<u>\$801,650</u>	<u>\$801,650</u>
Fees for Services, Fines and Transfers		
Cable Franchise Fees	\$280,000	\$280,000
General Interest Earnings	\$1,800,000	\$1,800,000
Income tax transfer	\$22,120,600	\$24,900,000
Municipal Court Fines and Fees	\$1,411,800	\$1,442,000
Health Department Fees	\$0	\$0
Interdepartmental Charges		
Auditor's office	\$553,300	\$553,300
Computer Services	\$715,718	\$715,800
Engineering	\$0	\$0
Recreation	\$932,650	\$842,700
Misc Fees for Services	\$655,782	\$911,050
Subtotal Fees, Fines, Transfers	<u>\$28,469,850</u>	<u>\$31,444,850</u>
TOTAL REVENUE	\$34,255,922	\$36,500,000
TOTAL REVENUE AND BALANCE	\$64,803,918	\$61,854,840

THE CITY OF FINDLAY

Used for any fund receiving property tax revenue except General Fund

FUND NAME: POLICE PENSION

Exhibit II

FUND TYPE/CLASSIFICATION: GOVERNMENTAL/SPECIAL REVENUE

DESCRIPTION (1)	CURRENT YEAR 2024	BUDGET YEAR 2025
REVENUE		
Real Property Tax (0111)	\$349,900	\$349,900
St Dist Rollback Tax (0112)		
St Dist Homestead Tax (0113)		
Tang.Pers.Property Tax (0114)		
Trailer Tax (0115)		
TOTAL REVENUE	\$349,900	\$349,900
BALANCE, JANUARY 1	\$0	\$0
70780 TOTAL REVENUE & BALANCE	\$349,900	\$349,900

FUND NAME: FIRE PENSION

Exhibit II

FUND TYPE/CLASSIFICATION: GOVERNMENTAL/SPECIAL REVENUE

DESCRIPTION (1)	CURRENT YEAR 2024	BUDGET YEAR 2025
REVENUE		
Real Property Tax (0111)	\$349,900	\$349,900
St Dist Rollback Tax (0112)		
St Dist Homestead Tax (0113)		
Tang.Pers.Property Tax (0114)		
Trailer Tax (0115)		
TOTAL REVENUE	\$349,900	\$349,900
BALANCE, JANUARY 1	\$0	\$0
70790 TOTAL REVENUE & BALANCE	\$349,900	\$349,900

FUND	ESTIMATED UNENCUMBERED BALANCE January 1 2025	BUDGET YEAR ESTIMATED REVENUE 2025	TOTAL BALANCE AND REVENUE	
List all funds individually unless reported on Exh. I or II				
GOVERNMENTAL:				
SPECIAL REVENUE				
20400	SCM&R-Streets	\$1,285,981	\$3,300,000	\$4,585,981
20420	County Permissive	\$0	\$0	\$0
20405	SCM&R-Hiways	\$411,509	\$200,600	\$612,109
70470	City Income Tax	\$12,831,610	\$31,000,000	\$43,831,610
20600	Law Enforcement Trust Fund	\$0	\$0	\$0
20650	Drug Enforcement Trust Fund	\$0	\$0	\$0
20700	I.D. Alcohol Treatment	\$270,942	\$14,500	\$285,442
20740	Opiod Abatement Fund	\$55,099	\$0	\$55,099
20750	Enforce/Education	\$3,140	\$2,600	\$5,740
20790	Court Special Projects	\$793,119	\$310,000	\$1,103,119
20800	Court Computerization Fund	\$135,891	\$68,000	\$203,891
20810	Metrich Drug Law Enforce Fund	\$1	\$0	\$1
20820	Alcohol Monitoring	\$164,069	\$32,300	\$196,369
20830	Mediation Services	\$198,239	\$13,800	\$212,039
20840	Electronic Imaging	73,389	\$44,000	\$117,389
20850	Legal Research	\$293	\$0	\$293
20900	Severance Payout Reserve	\$2,271,198	\$3,500	\$2,274,698
20970	ARPA Relief Fund	\$63,402	\$0	\$63,402
20990	Coronavirus Relief Fund	\$0	\$0	\$0
	TOTAL SPECIAL REVENUE FUNDS	\$18,557,883	\$34,989,300	\$53,547,183
DEBT SERVICE FUNDS				
30100	Debt Service	\$0	\$606,600	\$606,600
30900	MPTIF - 236	\$0	\$0	\$0
	TOTAL DEBT SERVICE FUNDS	\$0	\$606,600	\$606,600
CAPITAL PROJECT FUNDS				
40200	Municipal Court Improve. Fund	\$990,839	\$180,000	\$1,170,839
	TOTAL CAPITAL PROJECTS	\$990,839	\$180,000	\$1,170,839
SPECIAL ASSESSMENT FUNDS				
80100	Special Assessments-Pavements	\$1,712	\$0	\$1,712
80200	Special Assessments-Walks	\$0	\$0	\$0
80300	Special Assessments-Storm Sew	\$0	\$0	\$0
80400	Special Assessments-San.Sewers	\$0	\$0	\$0
80500	Special Assessments-Bldg.Demol.	\$0	\$0	\$0
	TOTAL SPECIAL ASSESSMENT FUNDS	\$1,712	\$0	\$1,712

FUND	ESTIMATED UNENCUMBERED BALANCE January 1 2025	BUDGET YEAR ESTIMATED REVENUE 2025	TOTAL BALANCE AND REVENUE
List all funds individually unless reported on Exh. I or II			
PROPRIETARY:			
ENTERPRISE FUNDS			
50100 Airport Operations	\$288,239	\$1,348,700	\$1,636,939
50500 Water Fund	\$6,839,684	\$12,408,300	\$19,247,984
50600 Water Pol Cntrl (Sewer) Fund	\$20,321,782	\$10,133,900	\$30,455,682
50700 Parking Fund	\$37,019	\$95,000	\$132,019
50800 Swimming Pool Fund	\$4,571	\$170,000	\$174,571
TOTAL ENTERPRISE FUNDS	\$27,491,294	\$24,155,900	\$51,647,194
INTERNAL SERVICE FUNDS			
60300 Central Stores	\$14,824	\$18,500	\$33,324
60500 Workers Comp Retro Plan	\$0	\$0	\$0
60600 Self Insurance	\$1,873,429	\$23,100	\$1,896,529
TOTAL INTERNAL SERVICE FUNDS	\$1,888,253	\$41,600	\$1,929,853
FIDUCIARY:			
TRUST & AGENCY FUNDS			
70860 Cemetery Trust	\$1,618,102	\$84,400	\$1,702,502
70870 Private Trust	\$176,377	\$3,500	\$179,877
70880 Guaranteed Deposits	\$0	\$0	\$0
TOTAL TRUST & AGENCY FUNDS	\$1,794,479	\$87,900	\$1,882,379
TOTAL FOR MEMORANDUM ONLY	\$50,724,460	\$60,061,300	\$110,785,760

**CITY OF FINDLAY
GENERAL OBLIGATION DEBT**

EXHIBIT IV

Budget Year **2025**

		BUDGET YEAR						
	PURPOSE OF BONDS AND NOTES	Date of Issue	Date Due	Ordinance or Resolution	Rate of Interest (Avg)	Amounts of Bonds and Notes Out- standing at beginning of budget year January 1 2025	Amount Required	Amount Receivable
							for Principal and Interest January 1 to December 31 2025	from Other Sources to Meet Debt Pmts January 1 to December 31 2025
Long Term Bonds	INSIDE 10 MILL LIMIT							
	2016 Cube, Diamonds, CR236 refunding '08	2016	07/01		2.57%	\$3,325,000	\$513,755	\$513,755
	Energy Bond Series 'B'	2011	12/01		5.40%	\$154,796	\$85,053	\$85,053
	TOTAL					\$3,479,796	\$598,807	\$598,807

* If the levy is outside the 10 mill limit by vote enter the words "by vote" and the date of the election.
If outside the 10 mill limit without a vote, enter the reference to the statute under which the levy is exempt from the 10 mill limit.

ESTIMATE OF REVENUES
FOR SUBMISSION TO THE BUDGET COMMISSION

Hancock County
Budget Commission

City/Village of _____
Budget Year 2025

To the Auditor of Hancock County:

The following revenue estimates for the budget year beginning January 1, 2024 has been adopted by the Council or other legislative body and is herewith submitted for consideration of the Budget Commission.

Signed _____

Date _____

ESTIMATE OF REVENUES
For Submission To Budget Commission

EXHIBIT I

City/Village of: _____

Date: _____

PURPOSE	CURRENT YEAR 2023	BUDGET YEAR 2024
GENERAL FUND		
Balance, January 1st.		
REVENUES:		
Real Estate Tax		
Municipal Property Tax		
Other Local Tax		
Total Local Taxes		
Intergovernmental Revenues (State Shared Taxes & Permits):		
Local Government		
Cigarette License Fees		
Liquor and Beer Permit Fees		
Gasoline Tax		
Rollbacks (Homestead, 10%, 2.5% & PP)		
Other State Shared Taxes and Permits		
Federal Grants or Aid		
State Grants or Aid		
Other Grants or Aid		
Total Intergovernmental Revenues		
Other Revenue:		
Fees/Charges for Services		
Fines, Licenses and Permits		
Miscellaneous Other Revenues		
Total Other Revenues		
Other Financing Sources:		
Proceeds from Sale of Debt		
Transfers		
Advances		
Other Sources		
Total Other Financing Sources:		
Total Revenue		
Total Balance and Revenue		

ESTIMATE OF REVENUES
For Submission To Budget Commission

EXHIBIT II

City/Village of: _____

Date: _____

PURPOSE	CURRENT YEAR 2023	BUDGET YEAR 2024
FUND NAME:		
FUND TYPE/CLASSIFICATION:		
Balance, January 1st		
REVENUES:		
Total Revenue		
Total Balance and Revenue		

PURPOSE	CURRENT YEAR	BUDGET YEAR
FUND NAME:		
FUND TYPE/CLASSIFICATION:		
Balance, January 1st		
REVENUES:		
Total Revenue		
Total Balance and Revenue		

Use for any fund receiving property tax revenue except the General Fund.
Reproduce as needed.

ESTIMATE OF REVENUES

For Submission To Budget Commission

EXHIBIT III

City/Village of: _____

Date: _____

Fund No.	FUND NAME (List all funds individually unless reported on EXHIBIT I or EXHIBIT II)	Estimated Unencumbered Balance, January 1st	Budget Year Estimated Revenue	Total Balance and Revenue
GOVERNMENTAL FUND TYPES				
Special Revenue Funds				
Total Special Revenue Funds				
Debt Service Funds				
Total Debt Service Funds				
Capital Projects Funds				
Total Capital Projects Funds				
Permanent Funds				
Total Permanent Funds				
TOTAL GOVERNMENTAL FUND TYPES				

ESTIMATE OF REVENUES

For Submission To Budget Commission

EXHIBIT III

City/Village of: _____

Date: _____

Fund No.	FUND NAME (List all funds individually unless reported on EXHIBIT I or EXHIBIT II)	Estimated Unencumbered Balance, January 1st	Budget Year Estimated Revenue	Total Balance and Revenue
PROPRIETARY FUND TYPES				
Enterprise Funds				
Total Enterprise Funds				
Internal Service Funds				
Total Internal Service Funds				
TOTAL PROPRIETARY FUND TYPES				
FIDUCIARY FUND TYPES				
Private Purpose Trust Funds				
Total Private Purpose Trust Funds				
Investment Trust Funds				
Total Investment Trust Funds				
Agency Funds				
Total Agency Funds				
TOTAL FUDICIARY FUND TYPES				
TOTAL FOR MEMORANDUM ONLY				



J. Steve Welton, Chairman
Phillip Riegler, Vice Chairman
Charity Rauschenberg, Secretary

HANCOCK COUNTY BUDGET COMMISSION

COURTHOUSE • 300 S. MAIN STREET • FINDLAY, OHIO 45840
PHONE (419) 424-7021 • FAX (419) 424-7825

To: All Hancock County Treasurers and Fiscal Officers
From: Charity A. Rauschenberg, Hancock County Auditor, and Secretary to the Board
Date: June 10, 2024
RE: Estimate of Revenues, Expiring Levies, and Budget Commission Hearings

Estimate of Revenue

Attached is your Estimate of Revenues for submission to Budget Commission. Please prepare two copies of this form and submit to the County Auditor on or before **July 19, 2024**. Please note, you may also submit this information using your UAN forms that include all Fund numbers.

Expiring Levies

As required by law, we are to notify districts of tax levies that will be expiring in the current tax year. The earliest these levies can be brought before the voters will be in the November, 2024 general election. This information will be sent out once we receive an update from the State.

Hearings

The Hancock County Budget Commission continues to waive the requirements of ORC Section 5705.28 as previously adopted in 2003. However, the Budget Commission is setting the dates of **August 13, 14 and 16, 2024** for hearings for all taxing districts. We would like to discuss your district activities and what your plans are for the future. Diane will be in contact to schedule as soon as she can.

If you have any questions regarding your Estimate of Revenues/Budget, expiring levies, or Budget Commission hearings, please contact Diane Rowland in the Auditor's office at 419-424-7021, or email drowland@co.hancock.oh.us.

Thank you.



FINDLAY TREASURER'S OFFICE

318 Dorey Plaza, Room 313
Findlay, OHIO 45840-3346
Telephone: 419-424-7106
Fax: 419-424-7866

Treasurer's Reconciliation for June 30, 2024

Susan Jo Hite • Findlay City Treasurer

TREASURER

Fifth Third Initial Balance	2,979,445.30
- Withdrawals ()	(12,158,393.72)
+ Deposits	13,560,013.11
	4,381,064.69
(-Outstanding Checks)	(505,422.31)
Deposit in Transit	155.61
Deposit in Transit	22,319.92
Deposit in Transit	781.25
Pending Correction	(173.25)
Pending Correction	(219.00)
Pending Correction	0.30
Treasurer's Checking Bal	3,898,507.21
Investment Principal	103,919,924.42
Accrued Interest	77,455.36
Treasurer's Total Cash and Investments	107,895,886.99

AUDITOR

Auditor's Checking Bal	3,898,507.21
Auditor's Total Cash and Investments	107,895,886.99

Respectfully submitted,


Susan Jo Hite
Treasurer

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
July 16, 2024**

ORDINANCE NO. 2024-079 (*purchase of Findlay City Schools property on Foraker Avenue*) **requires three (3) readings** **third reading**
AN ORDINANCE AUTHORIZING THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH FINDLAY CITY SCHOOLS FOR THE ACQUISITION OF THE PARK PROPERTY LOCATED ON FORAKER AVENUE, FINDLAY, OHIO, PARCEL NO. 600001008634 CURRENTLY OWNED BY FINDLAY CITY SCHOOLS.

ORDINANCE NO. 2024-080 (*Tappan St vacation*) **requires three (3) readings** **second reading**
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN STREET (HEREINAFTER REFERED TO AS THE TAPPAN STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2024-081 (*marijuana 12-month moratorium*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A TWELVE (12) MONTH MORATORIUM ON THE ESTABLISHMENT OF ANY CULTIVATION, PROCESSING, OR DISPENSING OF RECREATIONAL MARIJUANA FACILITIES IN THE CITY OF FINDLAY IN ORDER FOR THE CITY OF FINDLAY, OHIO TO CONSIDER THE RAMIFICATIONS OF RECREATIONAL MARIJUANA AND POTENTIAL ZONING CHANGES THAT MAY BE CONSIDERED, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-082 (*Traffic utility truck and equipment*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE PURCHASE OF A NEW UTILITY PICKUP TRUCK FOR THE CITY OF FINDLAY TRAFFIC DEPARTMENT, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-079

AN ORDINANCE AUTHORIZING THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH FINDLAY CITY SCHOOLS FOR THE ACQUISITION OF THE PARK PROPERTY LOCATED ON FORAKER AVENUE, FINDLAY, OHIO, PARCEL NO. 600001008634 CURRENTLY OWNED BY FINDLAY CITY SCHOOLS.

WHEREAS, Findlay City Schools (FCS) desires to offer said park to the City of Findlay for one dollar and no cents (\$1.00) based on the City's continued commitment of maintaining and investing in its equipment upgrades since its inception as a neighborhood park dating back to the early 1900s.

WHEREAS, said property is an asset to the West Park neighborhood with the City of Findlay continuing to maintain it as a safe and healthy environment.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-080

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN STREET (HEREINAFTER REFERED TO AS THE TAPPAN STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

WHEREAS, a petition has been presented to Council requesting that a portion of street to be vacated as set forth herein, and;

WHEREAS, Council upon approval and recommendation of such vacation by the Planning Commission of the City of Findlay, Ohio, is satisfied that it will not be detrimental to the general interest and ought to be made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described alley be and the same is hereby vacated:

Situated in the City of Findlay, County of Hancock and State of Ohio:

Vacating Tappan Street from the north right-of-way line of Lagrange Street to the north dead end (being the southerly right-of-way line of Interstate Route 75) along the west line of Lots 9094, 9067 and 9044, and also along the east line of Lot 9068 all within the Thorp and Andrews Subdivision.

SECTION 2: That the aforesaid vacation is hereby made subject to the preservation of the public utilities right-of-way, in accordance with the provisions of Ohio Revised Code Section 723.041 including an easement is reserved for all sanitary and/or storm sewer lines in said vacated right-of-way.

SECTION 3: That this Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-081

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A TWELVE (12) MONTH MORATORIUM ON THE ESTABLISHMENT OF ANY CULTIVATION, PROCESSING, OR DISPENSING OF RECREATIONAL MARIJUANA FACILITIES IN THE CITY OF FINDLAY IN ORDER FOR THE CITY OF FINDLAY, OHIO TO CONSIDER THE RAMIFICATIONS OF RECREATIONAL MARIJUANA AND POTENTIAL ZONING CHANGES THAT MAY BE CONSIDERED, AND DECLARING AN EMERGENCY.

WHEREAS, the City Administration is desirous of implementing a twelve (12) month moratorium on the establishment of any cultivation, processing, or dispensing of a recreational marijuana facility before potentially amending the Zoning Code Ordinance and enacting it as part of the Codified Ordinances of the City of Findlay, Ohio, and;

WHEREAS, the Council of the City of Findlay, Ohio deems it prudent and necessary to authorize a said twelve (12) month moratorium as earlier defined, and;

WHEREAS, the State of Ohio Legislature is still determining the rules and regulations of recreational marijuana dispensing.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: that a twelve (12) month moratorium on the establishment of any cultivation, processing, or dispensing of a recreational marijuana facility be defined as follows:

DEFINITIONS.

- "Recreational marijuana" means marijuana that is cultivated, processed, dispensed, tested, or used for a recreational purpose.
- "Facility" means any business, store, dispensary, laboratory, medical office.

SECTION 2: That the aforementioned definitions of a moratorium be and the same are hereby established for twelve (12) months while the City of Findlay determines the best course of action.

SECTION 3: This Ordinance be and the same is hereby approved and adopted by this Council and shall be effective immediately upon its passage.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-082

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO CONTRACTS FOR THE PURCHASE OF A NEW UTILITY PICKUP TRUCK FOR THE CITY OF FINDLAY TRAFFIC SIGNALS DEPARTMENT, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay be and they are hereby authorized to enter into contracts for the purchase of a new utility pickup truck to be utilized by the City of Findlay Traffic Signals Department.

SECTION 2: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 70,000.00
TO:	Traffic and Signal #22043200-other	\$ 70,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into contracts for the purchase of a new utility pickup truck to be utilized by the City of Findlay Traffic Signals Department, as well as appropriate and transfer funds so that said vehicle may be purchased.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

JULY 16, 2024

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JULY 16, 2024 MEETING.

ORDINANCES

- 2024-084 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO CONTRACTS FOR THE CITY OF FINDLAY CUBE BUILDING GENERATOR PROJECT NO. 31923000, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2024-085 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO CONTRACTS FOR THE CITY OF FINDLAY EMORY ADAMS FORT FINDLAY PLAYGROUND PROJECT NO. 31931200, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2024-086 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO CONTRACTS FOR THE INSTALLATION OF A NEW AIR HANDLER IN THE MECHANIC BAY AIR CONDITIONING UNIT AT THE CITY OF FINDLAY FIRE STATION NO. 4, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2024-087 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDANCE WITH THE 2024 DEPARTMENT EQUIPMENT LIST, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.
- 2024-088 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2024-089 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO CONTRACTS WITH HOHENBRINK EXCAVATING, LLC. FOR SANITARY SEWER REPLACEMENT IN THE ALLEY OF A SECTION OF 5TH STREET IN THE CITY OF FINDLAY, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-084

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO CONTRACTS FOR THE CITY OF FINDLAY CUBE BUILDING GENERATOR PROJECT NO. 31923000, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay be and they are hereby authorized to enter into contracts for the CUBE Building Generator Project No. 31923000.

SECTION 2: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 5,250.00
TO:	CUBE Building Generator, <i>Project No. 31923000</i>	\$ 5,250.00
FROM:	Sidewalk Improvement Program, <i>Project No. 31932700</i>	\$ 35,000.00
TO:	CUBE Building Generator, <i>Project No. 31923000</i>	\$ 35,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into contracts for the CUBE Building Generator Project No. 31923000, as well as appropriate and transfer funds so that labor costs associated with the installation of the new generator and automatic transfer switch may be paid.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-085

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO CONTRACTS FOR THE CITY OF FINDLAY EMORY ADAMS FORT FINDLAY PLAYGROUND PROJECT NO. 31931200, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay be and they are hereby authorized to enter into contracts for the Emory Adams Fort Findlay Playground Project No. 31931200.

SECTION 2: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 500,000.00
TO:	Emory Fort Findlay Playground, <i>Project No. 31931200</i>	\$ 500,000.00
FROM:	Parker Training/Restroom Remodel, <i>Project No. 31912000</i>	\$ 32,246.06
TO:	Emory Fort Findlay Playground, <i>Project No. 31931200</i>	\$ 32,246.06
FROM:	ARPA Fund	\$ 63,402.31
TO:	Emory Fort Findlay Playground, <i>Project No. 31931200</i>	\$ 63,402.31

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into contracts for the Emory Fort Findlay Playground Project No. 31931200, as well as appropriate and transfer funds, so that playground equipment for the Emory Adams Fort Findlay Playground project may be ordered.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-086

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO CONTRACTS FOR THE INSTALLATION OF A NEW AIR HANDLER IN THE MECHANIC BAY AIR CONDITIONING UNIT AT THE CITY OF FINDLAY FIRE STATION NO. 4, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay be and they are hereby authorized to enter into contracts for a new air handler to be installed in the mechanic bay at the Findlay Fire Station No. 4.

SECTION 2: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 16,542.00
TO:	Fire Department #21014000-other FFD Mechanic Bay Air Condition Replacement	\$ 16,542.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into contracts, as well as appropriate and transfer funds, so that a new air handler in the mechanic bay at the City of Findlay Fire Station No. 4 may be purchased and installed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-087

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDANCE WITH THE 2024 DEPARTMENT EQUIPMENT LIST, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay be and they are hereby authorized to advertise for bids where necessary pursuant to law and enter into contracts for construction of various projects as set forth in the capital improvements program for the year 2024.

SECTION 2: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 149,000.00
TO:	Computer Services Office Rehab #31943800	\$ 65,000.00
TO:	Police Property and Records Rooms Remodel #31943900	\$ 24,000.00
TO:	Airport C-Row Pavement Rehab #35243700	\$ 60,000.00
FROM:	Water Fund	\$ 40,000.00
TO:	Roof Replacement #35740800	\$ 40,000.00
FROM:	Sewer Fund	\$ 25,000.00
TO:	Saratoga and Windsor Manhole Replacement #35643100	\$ 25,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that said projects may proceed expeditiously.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-088

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 140,000.00
TO:	AIP-33 North Apron Rehab Construction, <i>Project No. 35224000</i>	\$ 140,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer funds so that the contractor may be paid for services provided for the aforementioned project.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-089

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO CONTRACTS WITH HOHENBRINK EXCAVATING, LLC. FOR SANITARY SEWER REPLACEMENT IN THE ALLEY OF A SECTION OF 5TH STREET IN THE CITY OF FINDLAY, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated as follows:

FROM:	Sewer Fund	\$ 115,000.00
TO:	5 TH Street Alley Sanitary Sewer Replacement <i>Project No. 35644000</i>	\$ 115,000.00

SECTION 2: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay, Ohio be and they are hereby authorized to waive formal advertising and bidding and enter into contracts with Hoehenbrink Excavating, LLC for a replacement sanitary sewer line in the alley of a section of 5th Street in the City of Findlay, Ohio, as well as appropriate funds for said replacement.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into said contracts, as well as appropriate funds, so that said replacement sanitary sewer line may be installed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____