

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

June 18, 2024

COUNCIL CHAMBERS

ROLL CALL of 2024-2025 Councilmembers

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ACCEPTANCE/CHANGES TO PREVIOUS PUBLIC HEARING MINUTES/CITY COUNCIL MINUTES:

Acceptance or changes to the June 4, 2024 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS: none

ORAL COMMUNICATIONS: none

WRITTEN COMMUNICATIONS:

Tim Hassan – fireworks safety in Findlay, Ohio

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

City Planning Commission agenda – June 13, 2024; **staff report** – June 13, 2024; **minutes** – May 9, 2024.

Findlay Police Department Activities Report – May 2024.

Findlay Fire Department Activities Report – May 2024.

City Income Tax Monthly Collection Report – May 2024.

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Haribu LLC dba Wolfies, 340 Glessner Avenue, Findlay, Ohio for C1 and C2 liquor permits. This requires a vote of Council.

James H. Mathias, Chief of Police – Haribu LLC dba Wolfies, 340 Glessner Avenue, Findlay, Ohio. A check of the records shows no criminal record on the following:

Unmesh Brahmhatt

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for 3MJ Findlay LLC dba Becketts Burger Bar Findlay, 1801 Broad Avenue and Patio, Findlay, Ohio for D5 and D6 liquor permits. This requires a vote of Council.

James H. Mathias, Chief of Police – 3MJ Findlay LLC dba Becketts Burger Bar Findlay, 1801 Broad Avenue and Patio, Findlay, Ohio. A check of the records shows no criminal record on the following:

Amy L. Strata

George A. Strata

A set of summary financial reports for May 31, 2024:

- Summary of Year-To-Date Information as of May 31, 2024
- Financial Snapshot for General Fund as of May 31, 2024
- Open Projects Report as of May 31, 2024
- Cash & Investments as of May 31, 2024

City Engineer Kalb – FDY Rehabilitate Runway 7/25 Construction, Project No. 35242900 project advertisement and bidding

The Federal Aviation Administration (FAA) has been reauthorized allowing for the funding allocated for the rehabilitation of Runway 7/25 to be available for use. Funds are requested to be appropriated to the project so that it can be sent out for bid. Once an apparent low bidder is identified, a future appropriation of funds will be made for the FAA, ODOT Aviation, and local match funds. Legislation authorizing the Mayor, Service-Safety Director, and/or City Engineer to advertise for bids and enter into contracts for construction, as well as appropriate and transfer funds is requested. Ordinance No. 2024-077 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 1,000.00
TO:	FDY Rehabilitate Runway 7/25 Construction, <i>Project No. 352429000</i>	\$ 1,000.00

City Engineer Kalb – FDY Rehabilitate Runway 7/25 Construction, Project No. 35242900 Resolution for ODOT Aviation Grant Funds

The Ohio Department of Transportation (ODOT) Office of Aviation is administering funds to provide final assistance to publicly owned airports through the Ohio Airport Improvement Program, Matching Grant Application for General Aviation Airports. The City of Findlay Airport is eligible for funding for FDY Rehabilitation Runway 7/25, Project No. 35242900. As previously discussed, the eligible funding breakdown for the project will be ninety percent (90%) FAA, five percent (5%) State and five percent (5%) local. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to apply for grant funding from ODOT Aviation and to enter into a grant agreement with ODOT Aviation. Resolution No. 019-2024 was created.

City Engineer Kalb – FDY Airport Masterplan, Project No. 35243500 Masterplan Advertisement

With upcoming projects in the next couple of years, the City of Findlay has satisfied all projects on the previous Airport Masterplan. In order to continue to receive grant funding from the Federal Aviation Administration (FAA) for future projects, a new masterplan will need to be developed. The City of Findlay will be advertising an RFQ for prospective consulting firms to submit their Statement of Qualifications. Once a consulting firm is selected, the whole masterplan process will take eighteen to twenty-four (18-24) months to complete. In order to continue on with projects at the Findlay Airport, it is desired to start the Masterplan in 2024. Legislation authorizing the Mayor, Service-Safety Director, and/or City Engineer to advertise for Statement of Qualifications, as well as appropriate and transfer funds is requested. Ordinance No. 2024-078 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 1,000.00
TO:	FDY Airport Masterplan, <i>Project No. 352435000</i>	\$ 1,000.00

City Auditor Staschiak – Revenue Estimates for fiscal year 2025

City Auditor Staschiak will provide the Estimated Revenues for the next fiscal year in the July 16, 2024 City Council packet. This the first step required under Ohio Budgetary Law and the figures are a best estimate of what is expected in revenues over the next eighteen (18) months. In order to meet the statutory requirements for the distribution of the local government money, this document should be accepted by Council during the July 16, 2024 City Council meeting so it can then be filed with the County Auditor no later than July 19, 2024. A motion for acceptance of the revenue estimates will be needed during the July 16, 2024 meeting. The Council Clerk will schedule a public hearing before the meeting, notice of which must have been published ten (10) days before the hearing, during which period, two (2) copies will be available for public inspection in the City Auditor’s Office. The public hearing is scheduled for July 16, 2024 at 5:55pm. City Auditor Staschiak is requesting this letter be read into the record.

Treasurer’s Reconciliation Report – May 31, 2024.

Findlay Municipal Court Activities Report – May 2024.

Service-Safety Director Martin – purchase of Findlay City Schools property on Foraker Avenue (parcel no. 600001008634)

Findlay City Schools (FCS) has owned the park property on Foraker Avenue (parcel no. 600001008634) since approximately 1956. Based on a certified title search that dates back to a Sheriff sale in 1909, this property has been a residential property and converted to a park for most of its existence. Since its inception as a park, the City of Findlay has maintained this area as a neighborhood park and continues to maintain and invest in equipment upgrades to this day. Recently, FCS reached out to the Administration and offered the property to the City of Findlay. FCS is currently cleaning up their property inventory, and that based on the City's continued commitment in maintaining this property, this transaction makes sense to both parties. This property purchase aligns with the Mayor's vision to provide the community with that will enhance citizens' quality of life. This property is an asset to the West Park neighborhood and with the City of Findlay maintaining it as a safe and healthy environment. Legislation authorizing the Administration to proceed with the purchase of parcel no. 600001008634 from Findlay City Schools for one dollar (\$1.00) is requested. Ordinance No. 2024-079 was created.

COMMITTEE REPORTS:

Minutes of April 1, 2024 **WATER AND SEWER COMMITTEE** meeting.

The **WATER AND SEWER COMMITTEE** met on June 12, 2024 to discuss a request from Shady Lake Campgrounds to extend water and sewer to their property.

We recommend the Administration prepare a detailed analysis of properties that do not have sanitary sewer connections.

The **WATER AND SEWER COMMITTEE** met on June 12, 2024 to continue discussions on determining policies and procedures for instituting utility billing rate changes.

We recommend continued discussions.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from the Women's Resource Center of Hancock County to rezone 116 Laquineo Street from R3 Small Lot Residential to O1 Office/Institutions.

We recommend to table indefinitely and remove from the agenda.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Ron King to vacate Tappan Street from the north right-of-way line of LaGrange Street to the north dead end.

We recommend to approve the alley vacation as requested.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Melinda Speck to vacate the east-west alley between 2nd and 3rd Streets between lots 5581 and 5582 in the Leiser Addition.

We recommend to deny the request.

The **PLANNING & ZONING COMMITTEE** to whom was referred to discuss the Hancock Wood Electric Cooperative Territorial Protection Franchise agreement via Ordinance No. 2024-067.

We recommend to approve the legislation via Ordinance No. 2024-067. Ordinance No. 2024-067 will receive its third reading during the 6/18/24 City Council meeting.

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 016-2024 (*AMERICA 250-OH*) **requires three (3) readings** **third reading**
A RESOLUTION OF THE CITY OF FINDLAY, OHIO SUPPORTING THE OHIO COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL (AMERICA 250-OH).

RESOLUTION NO. 019-2024 **requires one (1) reading** **first reading**
(*FDY Rehabilitate Runway 7/25 construction – ODOT Aviation grant funds*)
A RESOLUTION AUTHORIZING THE CITY OF FINDLAY TO MAKE AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION, FOR AN OHIO AIRPORT IMPROVEMENT PROGRAM GRANT FOR THE SFY 2024.

RESOLUTION NO. 020-2024 (*no PO*) **requires one (1) reading** **first reading**
A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES:

ORDINANCE NO. 2024-065 (*annual bids and contracts*) **requires three (3) readings** **third reading**
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS, WITH OPTION YEARS, FOR THE PURCHASE OF THE MATERIALS, CHEMICALS, AND SERVICE AGREEMENTS NEEDED BY THE VARIOUS DEPARTMENTS OF THE CITY OF FINDLAY, OHIO COMMENCING JANUARY 1, 2025, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-066 **requires three (3) readings** **third reading**
(*Runway 7/25 Nav-Aid Rehab Reconfiguration Flight Inspection*)
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-067 **requires three (3) readings** **third reading**
(*HWE Cooperative Territorial Protection Franchise*)
AN ORDINANCE GRANTING TO HANCOCK WOOD ELECTRIC COOPERATIVE, INC., ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC POWER AND ENERGY TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH OR ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

ORDINANCE NO. 2024-071 (*CAV/FEMA floodplain regulations violations*) **requires three (3) readings** **third reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-072 (*severance payout appropriation*) **requires three (3) readings** **third reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-077 requires three (3) readings

first reading

(FDY Rehabilitate Runway 7/25 construction, Project No. 35242900, project advertising and bidding)

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR PROJECT ADVERTISEMENT AND BIDDING OF THE FDY REAHBILITATION RUNWAY 7/25 CONSTRUCTION PROJECT NO. 35242900, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-078 *(FDY Airport Masterplan Advertisement)* requires three (3) readings

first reading

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR STATEMENTS OF QUALIFICATIONS AND ENTER INTO CONTRACTS FOR MASTERPLAN ADVERTISEMENT FOR THE FDY AIRPORT MASTERPLAN PROJECT NO. 35243500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-079 requires three (3) readings

first reading

(purchase of Findlay City Schools property on Foraker Avenue)

AN ORDINANCE AUTHORIZING THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH FINDLAY CITY SCHOOLS FOR THE ACQUISITION OF THE PARK PROPERTY LOCATED ON FORAKER AVENUE, FINDLAY, OHIO, PARCEL NO. 600001008634 CURRENTLY OWNED BY FINDLAY CITY SCHOOLS.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

Denise Devore

From: Tim Hassan <HLLYWD@rocketmail.com>
Sent: Wednesday, June 12, 2024 4:24 PM
To: Website - (Police Chief); FireChief@findlayohio.gov; Website - (Mayor); City Council - All
Subject: [EXTERNAL]Fireworks Safety in Findlay, Ohio
Attachments: Fireworks letter to City Council June_12_2024.docx

*****CAUTION*****

Security Checkpoint: External Website Email! This email originated from a "Department Address" listed on the City Website. These emails have a high probability of being Phishing/Spam related. Use extra caution when clicking links, or opening attachments.

Honorable Mayor, Chiefs, and City Council,

I am writing today concerning the use of class 1.4G fireworks inside the city limits. Particularly the use of aerial shells is deemed unsafe within 150' of a "structure." Other types of have lesser safe distances which would still be considered unsafe in most areas of the city. Please find my letter attached.

Sincerely,

Tim Hassan
Ward 7C
Findlay, Ohio
(419)348-6966

Tim Hassan
Resident Ward 7C
Findlay, Ohio 45840

(419)348-6966

THassan@HHWPCAC.com

June 12, 2024

Findlay, Ohio City Council
City of Findlay, Ohio
City of Findlay Municipal Building
318 Dorney Plaza
Findlay, OH 45840

CC: Mayor Muryn, FPD Chief Mathias, FFD Chief Eberle

Honorable Council Members,

I would like to address an issue that arose when the State Legislature legalized the use in Ohio of category 1.4G consumer fireworks. This stems from instances I have spoken with some of you about. It's unfortunate that one inconsiderate resident can ruin this for everyone.

I contacted the State Fire Marshall's office concerning the matter of enforcement of the rules charged to the Fire Marshall in the Ohio Revised Code (R.C.) [§3743.45](#) (as effective July 1, 2022). I was informed the Fire Marshall recently issued an advisory concerning who has responsibility to enforce the rules set forth. I was further advised that a representative of the Fire Marshall's office was contacting our local authorities concerning this matter.

While you, as City Council, may make local rules or even opt out of the State Law that allows consumer use, I believe the Fire Marshall essentially banned the use of 1.4G consumer fireworks, aerial devices especially, in most residential areas of Findlay by establishing the rules for distances to structures (and others) in the Ohio Fire Code (OFC) [§5626](#) (effective July 3, 2022). At best, these are a nuisance, and worst a serious safety issue in neighborhoods.

I can speak for many of my neighbors when I implore you to very quickly take steps to adopt the Fire Marshall's rules into the codified ordinances as set forth in the Ohio Revised Code (R.C.) §3743.45 (as effective July 1, 2022) and Ohio Fire Code (OFC) §5626 (effective July 3, 2022) as necessary so they may be enforced.

I would be happy to speak with any of you concerning the matter.

Sincerely,

Tim Hassan

Resident Ward 7C

(Ohio Laws and Administrative Rules, 2022)

(Ohio Fire Code (OFC) §5626, 2022)

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
June 13, 2024 – 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

TABLED ITEMS – FOR THE JUNE 13, 2024 MEETING

1. **APPLICATION FOR SITE PLAN REVIEW #SP-06-2024** filed by Ron Siferd/Siferd Farms for a 94-unit condo development at the east end of Silver Creek Drive in Allen Township.

NEW ITEMS

1. **APPLICATION FOR PRELIMINARY PLAT #PP-01-2024** filed by Country Club Acres Inc, for the LB Estates subdivision. This will be a 46-lot subdivision connecting Monto Lane and Eisenbrandt Avenue with Wagner Way in Liberty Township.
2. **APPLICATION FOR FINAL PLAT #FP-05-2024** filed by Pnueman Properties LLC c/o with Joe Built Homes, for the replat of the Covington Green subdivision.
3. **APPLICATION FOR ALLEY VACATION #AV-03-2024** filed by Ron King to vacate a fifty-two and ½ foot (52.5') wide unimproved right-of-way of Tappan Street from the north right-of-way of Lagrange Street.
4. **APPLICATION FOR ALLEY VACATION #AV-04-2024** filed by Melinda Speck to vacate the west one hundred sixty one and ¾ feet (161.75') of the east-west alley on the east side of Leiser Avenue between 2nd Street and 3rd Street
5. **APPLICATION FOR CONDITIONAL USE #CU-07-2024** filed by Tesla Inc., to install an electric charging station at the 1215 W. Main Cross Street.
6. **APPLICATION FOR CONDITIONAL USE #CU-08-2024** filed by the City Mission of Findlay for an emergency shelter for women and children to be located at 1918 N. Main Street.
7. **APPLICATION FOR SITE PLAN REVIEW #SP-09-2024** filed by Ohio Logistics to construct a new warehouse on lots 1-3 of the Invision Place Subdivision along Hamlet Drive.

8. APPLICATION FOR SITE PLAN REVIEW #SP-10-2024 filed by Young Men's Christian Association, for a redevelopment of the Findlay YMCA at 300 E. Lincoln Street.

ADMINISTRATIVE APPROVALS

ADJOURNMENT

FINDLAY CITY PLANNING COMMISSION



STAFF REPORT June 13, 2024

CITY PLANNING COMMISSION MEMBERS

Mayor Christina Muryn, Chairman
Rob Martin, Service-Safety Director
Jackie Schroeder
Kerry Trombley
Dan Clinger

Matt Cordonnier, HRPC Director
Jacob Mercer, HRPC Staff
Kevin Shenise, Fire Inspector
Jeremy Kalb, P.E., City Engineer
Don Rasmussen, Law Director
Erik Adkins, Flood Plain/Zoning Supervisor

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
June 13, 2024 – 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

TABLED ITEMS – FOR THE JUNE 13, 2024 MEETING

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ADMINISTRATIVE APPROVALS
ADJOURNMENT

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
Thursday, June 13, 2024– 9:00 a.m.

COMMENTS

TABLED ITEMS – FOR THE JUNE 13, 2024 MEETING

- 1. APPLICATION FOR SITE PLAN REVIEW #SP-06-2024 filed by Ron Siferd/Siferd Farms for a 94-unit condo development at the east end of Silver Creek Drive in Allen Township.**

CPC STAFF

General Information

This site is located within Allen Township, but abuts the Findlay corporate boundary to the east. The parcel is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the area as Single-Family Large Lot.

Parcel History

The site is currently vacant land. This site originally returned to City Planning Commission for the March 14, 2024 meeting. It also went through a similar site plan review back in July 2021 (SP-16-2021). Since this project was reviewed in 2021, it has been determined that the CPC may not put any conditions on properties outside city limits that don't relate to water and sanitary sewer connections. The CPC may not apply their standards to any other portion of the project. This includes zoning and drainage standards. If the CPC wishes to apply their standards to properties using their water and sewer, the properties must be annexed into the City of Findlay.

Staff Analysis

The applicant has submitted a site plan that would have a 47 building, 94-unit condo development. When they originally went through site plan approval in 2021, they received approval with the following conditions:

- A second point of access into the site is created from CR 99 (HRPC)
- Receive approval from the County Engineer for the access off Silver Creek Drive (HRPC)
- Begin the annexation process with the City of Findlay (HRPC)
- Construction Plans approved by City Engineer's Office (Engineering)
- Allow the northern boundary have a 10-foot setback to allow for the creation of a riparian easement along the south and west boundary, the size of which can be addressed administratively with CPC staff
- Phasing the development from east to west, with access from CR 99 first

Since the original submission in 2021, they have shifted the plans north to avoid the tree line on the south side of the site. They also established a clearing setback on the west and south side. The plans were tabled at the March 2024 meeting to give the applicant time to investigate whether the County would permit a curb cut permit on CR 99. They have submitted an exhibit of their driveway plan which shows they have been granted approval. The applicant is working

on filing for annexation which has not yet begun with the County.

Regarding site plan details, the City Planning Commission has two options:

1. CPC can review the site plan and only comment on the water/sewer connections and give a determination based on that alone.
2. CPC can table the request until annexation is completed. Upon annexation, the applicant can resubmit and the CPC can review the site based on the City of Findlay Condominium District Standards.

Staff Recommendation

Staff recommends **tabling APPLICATION FOR SITE PLAN REVIEW #SP-06-2024 filed by Ron Siferd/Siferd Farms for a 94-unit condo development at the east end of Silver Creek Drive in Allen Township until annexation is complete.**

ENGINEERING

Access –

The development will be accessed from a new roadway that will be extended to the east from the existing stub on Silver Creek Drive. Silver Creek Drive will be extended to the east side of the power lines and will then split into Loop Drive. For safety personnel, Engineering would like to see a second drive access to the site.

Water Service –

The proposed plans show an 8” waterline being extended with Silver Creek Drive and Loop Drive. The waterline will be placed on the north side of Silver Creek and on the outside of Loop Drive. With the configuration of the buildings there will be a two water meters installed at each building (one for each condo). The installation will be a TBR through the City of Findlay Engineering Office. There are a couple of comments on the construction plans that Engineering will work out with the Developer/ Engineer before construction starts.

Sanitary Service –

The proposed plans show two separate runs for the sanitary sewer. On Silver Creek Drive there will be an 8-inch sanitary sewer installed on the south side of the roadway, and a separate 8-inch sanitary sewer will run on the inside of Loop Drive. Each of the sanitary sewer mainlines will tap into existing manholes that are within the sanitary easement. Due to the drop distance that are shown in the profile, each of the tie-ins at the existing manholes will require an outside drop. The installation of the sanitary sewer will be a TBR through the City of Findlay Engineering office.

Stormwater Management –

The site is not located within the City of Findlay so any approval for stormwater and detention would need to come from Hancock County Engineers.

MS4 Requirements –

The site is outside of City Limits so the applicant will not need to comply with the City of

Findlay's Erosion & Sediment Control Ordinance. Applicant should contact the Hancock County Engineer's office for their requirements.

Recommendations:

Conditional Approval of the Site Plan:

- Construction plans are approved by the Engineering Office.

The following permits may be required prior to construction:

- Water Tap Permit x 1
- Water Service Connections x 94
- Sanitary Mainline Tap Permit x 2
- Sewer Service Connections x 47

FIRE PREVENTION

- No Comment

RECOMMENDATION

Staff recommends tabling **APPLICATION FOR SITE PLAN REVIEW #SP-06-2024** filed by **Ron Siferd/Siferd Farms** for a **94-unit condo development** at the east end of **Silver Creek Drive** in **Allen Township** until **annexation is complete**.

SP-06-2024

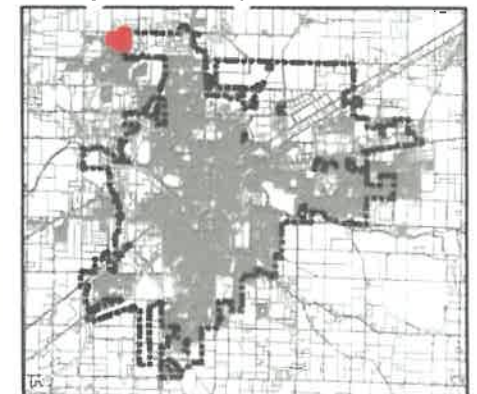
APPLICATION FOR
SITE PLAN REVIEW
filed by Ron Siferd/Siferd Farms
for a 94-unit condo development
at the east end of
Silver Creek Drive in
Allen Township.

Legend

-  Siferd site
-  Parcels
-  Road Centerline

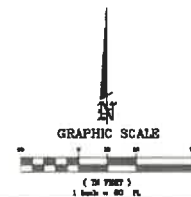
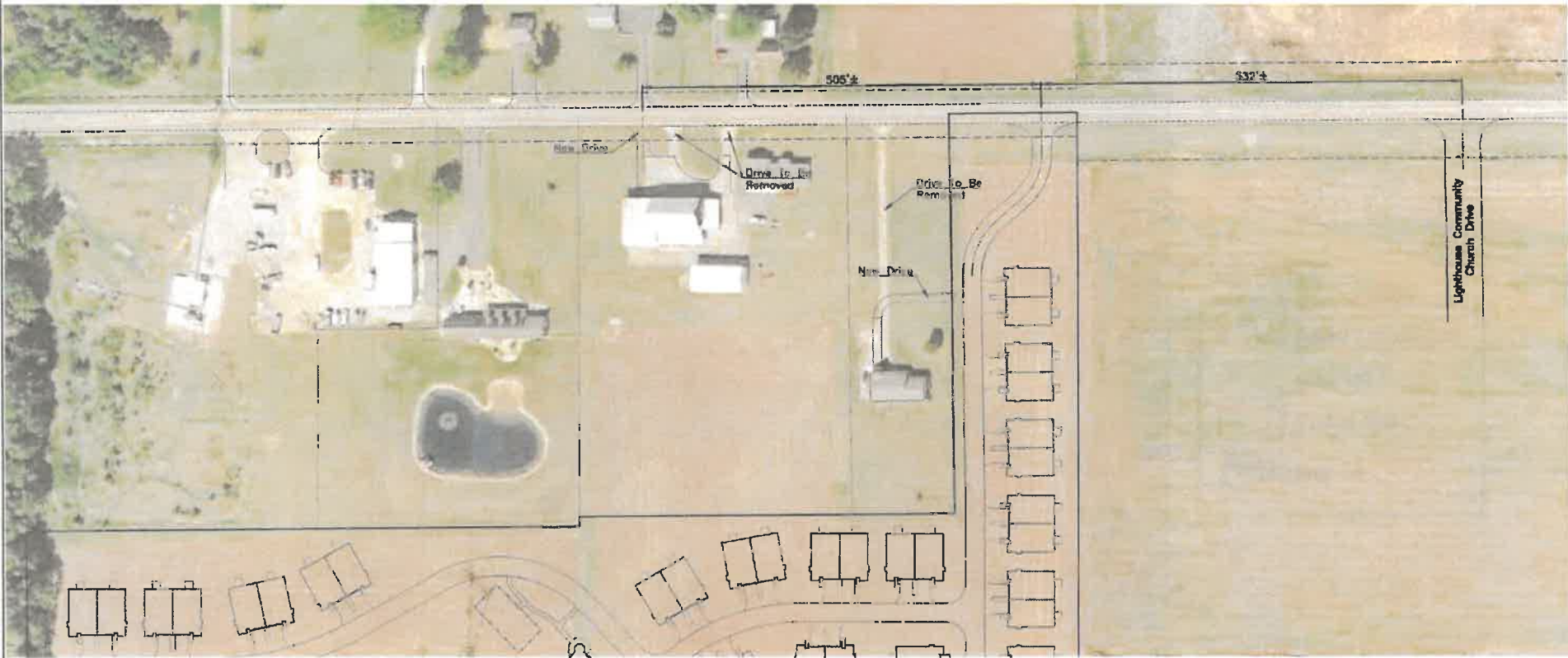


Findlay Locator Map



THE WOODS
AT HILDRETH
1ST ADDITION
Book 20, Page 182

COUNTY ROAD 99 DRIVEWAY SEPARATIONS
 BEING A PART OF THE W $\frac{1}{2}$, OF THE SE $\frac{1}{4}$, SECTION 35, T2N, R10E,
 ALLEN TOWNSHIP, COUNTY OF HANCOCK, STATE OF OHIO



PETERMAN ASSOCIATES, INC.
 ARCHITECTS - ENGINEERS - SURVEYORS - INSPECTORS
 Corporate Office: 10000 W. 12th Street, Overland Park, KS 66204
 Field Office: 10000 W. 12th Street, Overland Park, KS 66204
 Phone: (913) 666-8888
 Fax: (913) 666-8888
 Email: info@petermanassoc.com

NEW ITEMS

- 1. APPLICATION FOR PRELIMINARY PLAT #PP-01-2024 filed by Country Club Acres Inc, for the LB Estates subdivision. This will be a 46-lot subdivision connecting Monto Lane and Eisenbrandt Avenue with Wagner Way in Liberty Township.**

CPC STAFF

General Information

This request is located at the southeast intersection of State Route 12 and County Road 9 in Liberty Township. It is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the area as Single-Family Large Lot.

Parcel History

The site is currently vacant land.

Staff Analysis

The proposed plat would subdivide this area into forty-six parcels. There would be an extension of Monto Lane and Eisenbrant Avenue to connect to Wagner Way. This would be completed in three phases. Since the plat is consistent with the Findlay Land Use Plan and is in keeping with the development in the area, staff had no concerns with the request.

Staff Recommendation

CPC Staff recommends **approval of PRELIMINARY PLAT #PP-01-2024 filed by Country Club Acres Inc, for the LB Estates subdivision. This will be a 46-lot subdivision connecting Monto Lane and Eisenbrandt Avenue with Wagner Way in Liberty Township.**

ENGINEERING

No Comment

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR PRELIMINARY PLAT #PP-01-2024 filed by Country Club Acres Inc, for the LB Estates subdivision. This will be a 46-lot subdivision connecting Monto Lane and Eisenbrandt Avenue with Wagner Way in Liberty Township.**

PP-01-2024

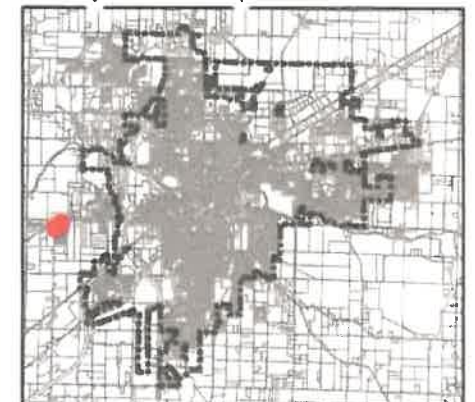
APPLICATION FOR
PRELIMINARY PLAT
filed by Country Club Acres Inc,
for the LB Estates subdivision.
This will be a 46-lot subdivision
connecting Monto Lane
and Eisenbrandt Avenue
with Wagner Way in
Liberty Township.

Legend

-  LB Estates
-  Parcels
-  Road Centerline



Findlay Locator Map



2. APPLICATION FOR FINAL PLAT #FP-05-2024 filed by Pneuman Properties LLC c/o with Joe Built Homes, for the replat of the Covington Green subdivision.

CPC STAFF

General Information

This request is located on the west side of Timberstone Drive, just west of County Road 236. To the south, it is zoned C-2 General Commercial. There is an apartment complex down the private street called Milestone Drive. To the north it is zoned R-2 Medium Lot Residential. This location is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the area as Regional Commercial.

Parcel History

The site is currently vacant along with a parking lot for Ashley Furniture.

Staff Analysis

This request is to subdivide the existing 13.745-acre parcel, Lot 73 of the subdivision, into seven lots. This would allow the developer to more easily begin to develop the remainder of the site. As part of the replat, they would dedicate their section of Milestone Drive, which was previously only a private street.

While the street dedication makes it easier for the interior lots to get the required road frontage in the C-2 District, Lot 79 was landlocked as part of the plat. To help combat issues, they have indicated that there will be an access agreement from Lot 79 to Milestone Drive. They also show 40' access easements at the existing curb cuts on lots 82 and 83. These access agreements will need to be recorded along with the final plat. Some lots are relatively small and adding the additional frontage may make redeveloping some lots, such as Lot 83 at the southeast corner, more difficult to develop in the future.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR FINAL PLAT** filed by **Pneuman Properties LLC c/o with Joe Built Homes, for the replat of Covington Green subdivision with the following condition:**

- **Record the access easements with the Final Plat**

ENGINEERING

- Would like to see the roadway be dedicated all the way to Milestone Drive. Right now there is a gap between the two Public Right of Ways.

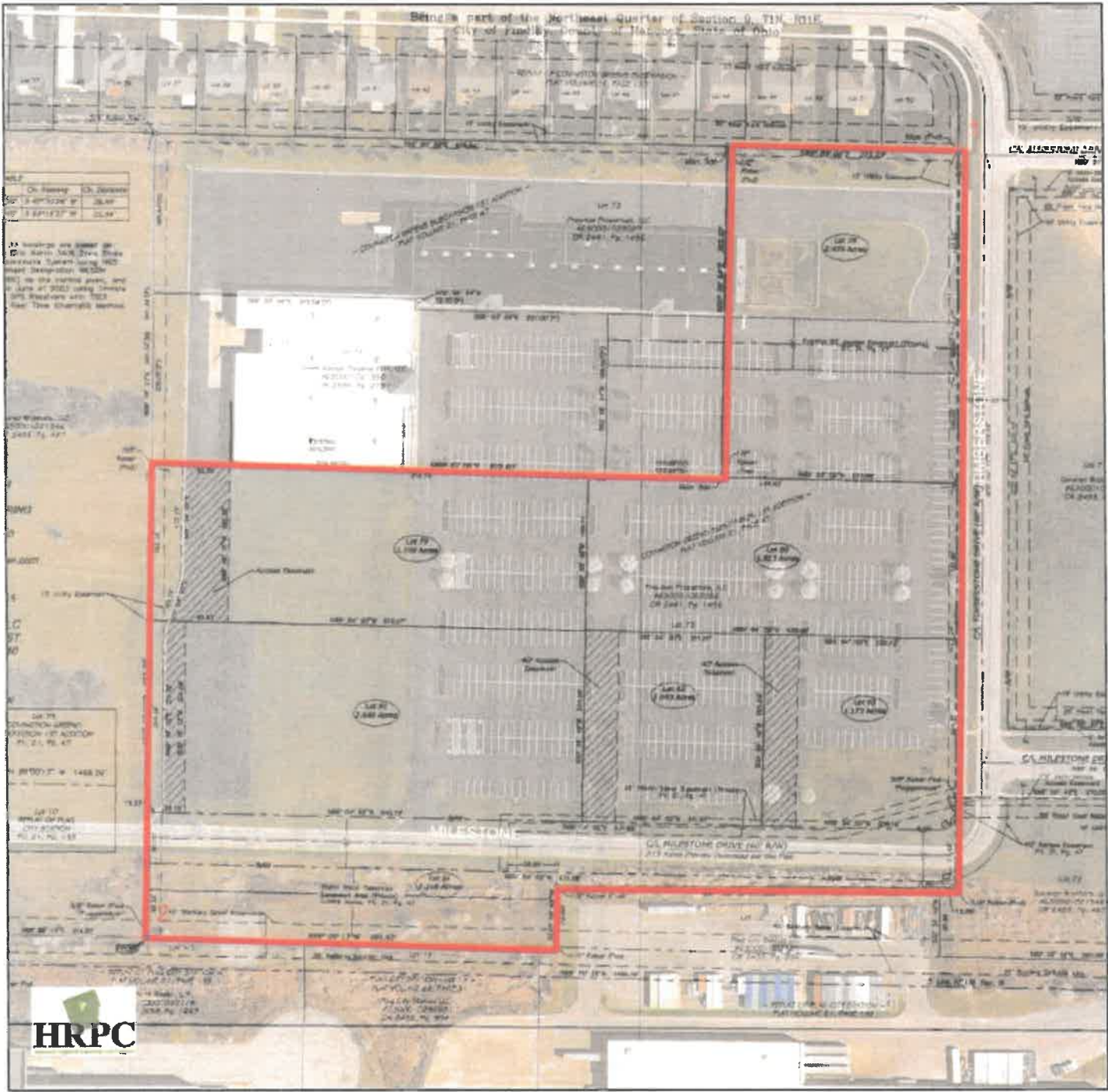
FIRE PREVENTION

- No Comment

RECOMMENDATION

Staff recommends approval of **APPLICATION FOR FINAL PLAT** filed by **Pneuman Properties LLC c/o with Joe Built Homes, for the replat of Covington Green subdivision with the following condition:**

- **Record the access easements with the Final Plat**



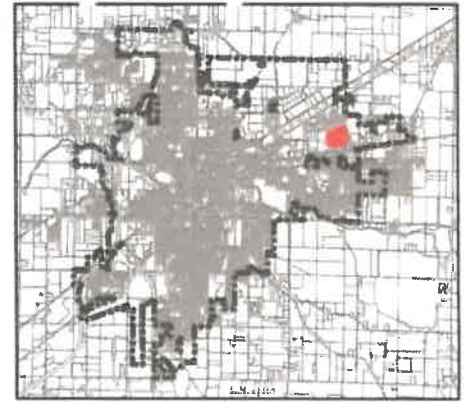
FP-05-2024

**APPLICATION FOR
PRELIMINARY PLAT**
filed by Joe Built Homes, for
the replat of
Covington Green subdivision.

Legend

- Covington Green Replat
- Parcels
- Road Centerline

Findlay Locator Map



- 3. APPLICATION FOR ALLEY VACATION #AV-03-2024 filed by Ron King to vacate a fifty-two and ½ foot (52.5') wide unimproved right-of-way of Tappan Street from the north right-of-way of Lagrange Street.**

CPC STAFF

General Information

This request is located at the north end of Tappan Street. The end of this right-of-way ends at the I-75 right-of-way. This location is partially located within the 100-year floodplain.

Staff Analysis

This request is an unimproved right-of-way north of Lagrange Street. The applicant is the only property owner on either side of the request, along with the City of Findlay. There are no utilities in this right-of-way and the City of Findlay would still have access to their pond from Lagrange Street. Staff had no concerns with the request.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR ALLEY VACATION #AV-03-2024 filed by Ron King to vacate a fifty-two and ½ foot (52.5') wide unimproved right-of-way of Tappan Street from the north right-of-way of LaGrange Street.**

ENGINEERING

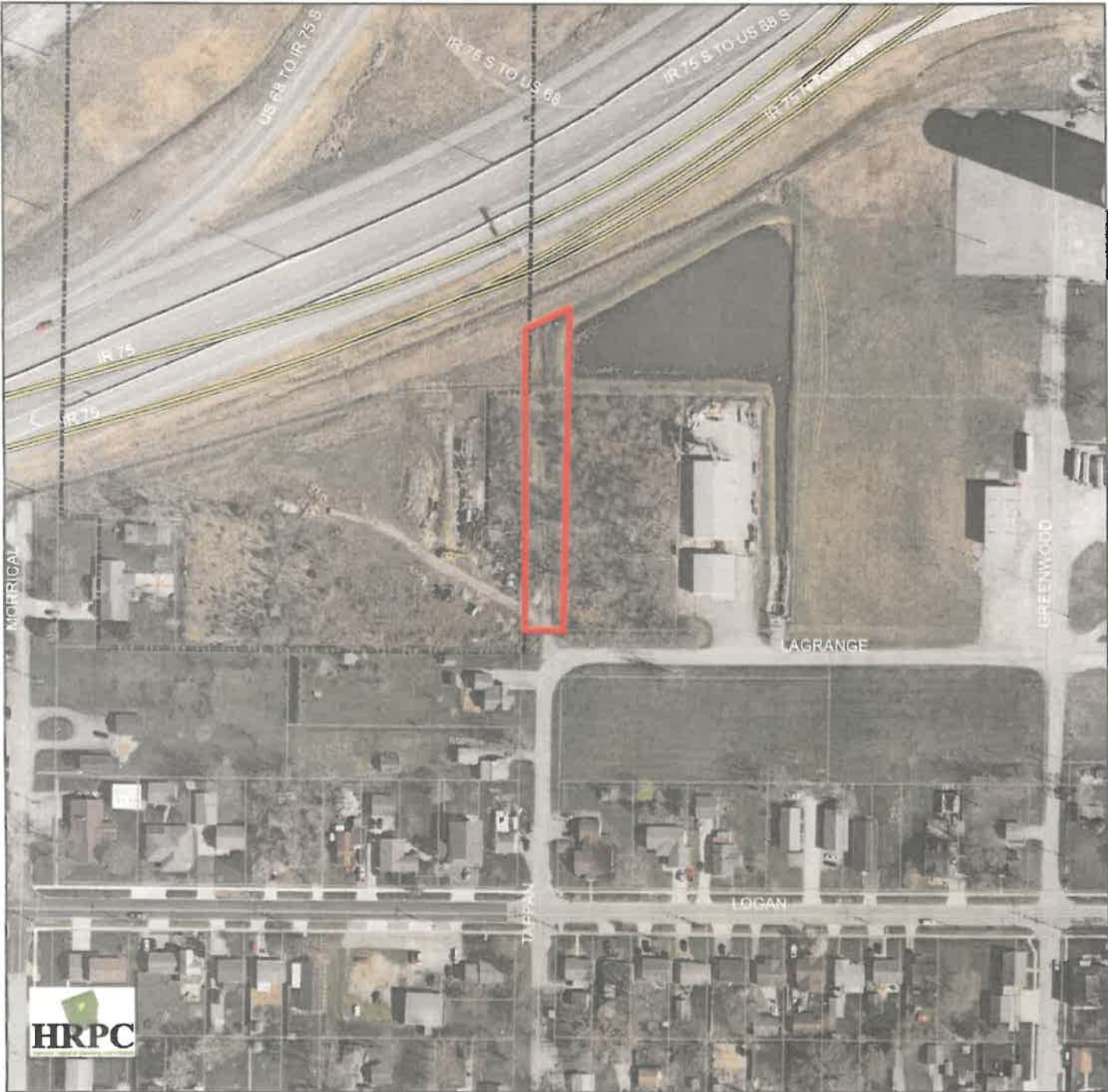
No Comment

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends approval of **APPLICATION FOR ALLEY VACATION #AV-03-2024 filed by Ron King to vacate a fifty-two and ½ foot (52.5') wide unimproved right-of-way of Tappan Street from the north right-of-way of LaGrange Street.**



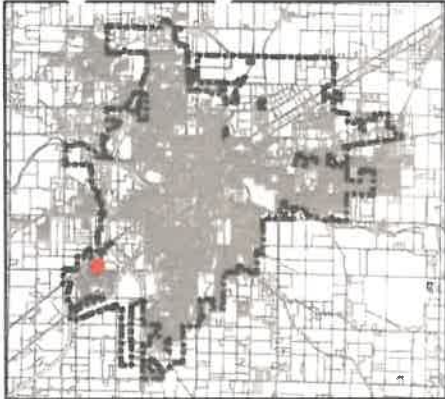
AV-03-2024

APPLICATION FOR ALLEY VACATION filed by Ron King to vacate a fifty-two and ½ foot (52.5') wide unimproved right-of-way of Tappan Street from the orth right-of-way of LaGrange Street.

Legend

-  TappanAV
-  Parcels
-  Road Centerline

Findlay Locator Map



4. APPLICATION FOR ALLEY VACATION #AV-04-2024 filed by Melinda Speck to vacate the west one hundred sixty-one and $\frac{3}{4}$ feet (161.75') of the east-west alley on the east side of Leiser Avenue between 2nd Street and 3rd Street

CPC STAFF

General Information

This request is located on the east side of Leiser Avenue, between 2nd and 3rd Streets. It is located within the 100-year floodplain.

Staff Analysis

This unimproved right-of-way is one of the only remaining platted alleys in this neighborhood. There was a north-south right-of-way that would have connected to the east end of this request, but it was vacated in 1995. The right-of-way that ran parallel to the north of this alley was partially vacated during that request.

While this is an unimproved right-of-way, and there are no utilities in this stretch, staff would recommend that they either deny the request for partial vacation or request that the full right-of-way be vacated.

Staff Recommendation

CPC Staff recommends denial of **APPLICATION FOR ALLEY VACATION #AV-04-2024 filed by Melinda Speck to vacate the west one hundred sixty-one and $\frac{3}{4}$ feet (161.75') of the east-west alley on the east side of Leiser Avenue between 2nd Street and 3rd Street**

ENGINEERING

- Would like to see the whole alley/ unimproved roadway to be vacated and not just a portion.

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends denial of **APPLICATION FOR ALLEY VACATION #AV-04-2024 filed by Melinda Speck to vacate the west one hundred sixty-one and $\frac{3}{4}$ feet (161.75') of the east-west alley on the east side of Leiser Avenue between 2nd Street and 3rd Street.**

AV-04-2024

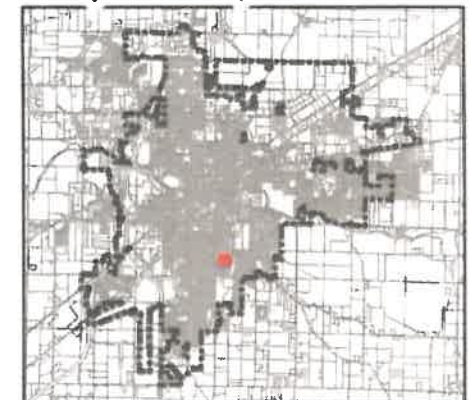
APPLICATION FOR
ALLEY VACATION
filed by Melinda Speck to
vacate the west
one hundred sixty one
and ¾ feet (161.75')
of the east-west alley on
the east side of Leiser Avenue
between 2nd Street and 3rd Street

Legend

-  AV-04-2024
-  Parcels
-  Road Centerline



Findlay Locator Map



5. APPLICATION FOR CONDITIONAL USE #CU-07-2024 filed by Tesla Inc., to install an electric charging station at the 1215 W. Main Cross Street.

CPC STAFF

General Information

This request is located on the south side of W. Main Cross Street, just to the east of the interchange with I-75. This parcel is zoned C-2 General Commercial. It is in a neighborhood of C-2 General Commercial and O-1 Office/Institution. Across the street is the cemetery which is zoned PO Parks and Open Space.

Parcel History

This site is currently the Bell's Car Wash that is a part of the Marathon Gas Station services at 1215 W. Main Cross Street.

Staff Analysis

The applicant has indicated they intend to install 12 charging stations along the west side of the car wash building. These spaces currently exist, and they will be adding the charging components to the site. The plan shows them adding a pad mounted utility transformer for the system on the west side of the drive aisle in an existing landscape island. They would install bollards to help protect this component. Staff did not have any concerns on the location.

Prior to receiving permits, the applicant will need to work with the Floodplain Administrator Erik Adkins to make sure they have a documentation that the site is no longer in the 100-year floodplain.

Given that the plans for these spots are not interrupting the current parking plans for the site, and given the proximity to the interchange, the request for conditional use is appropriate for the site.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR CONDITIONAL USE #CU-07-2024 filed by Tesla Inc., to install an electric charging station at the 1215 W. Main Cross Street with the following condition:**

- **Work with the Floodplain Administrator to address any permitting requirements**

ENGINEERING

No Comment

FIRE PREVENTION

- Obtain all required permits before construction and inspection during construction

RECOMMENDATION


Staff recommends approval of **APPLICATION FOR CONDITIONAL USE #CU-07-2024 filed by Tesla Inc., to install an electric charging station at the 1215 W. Main Cross Street with the following condition:**

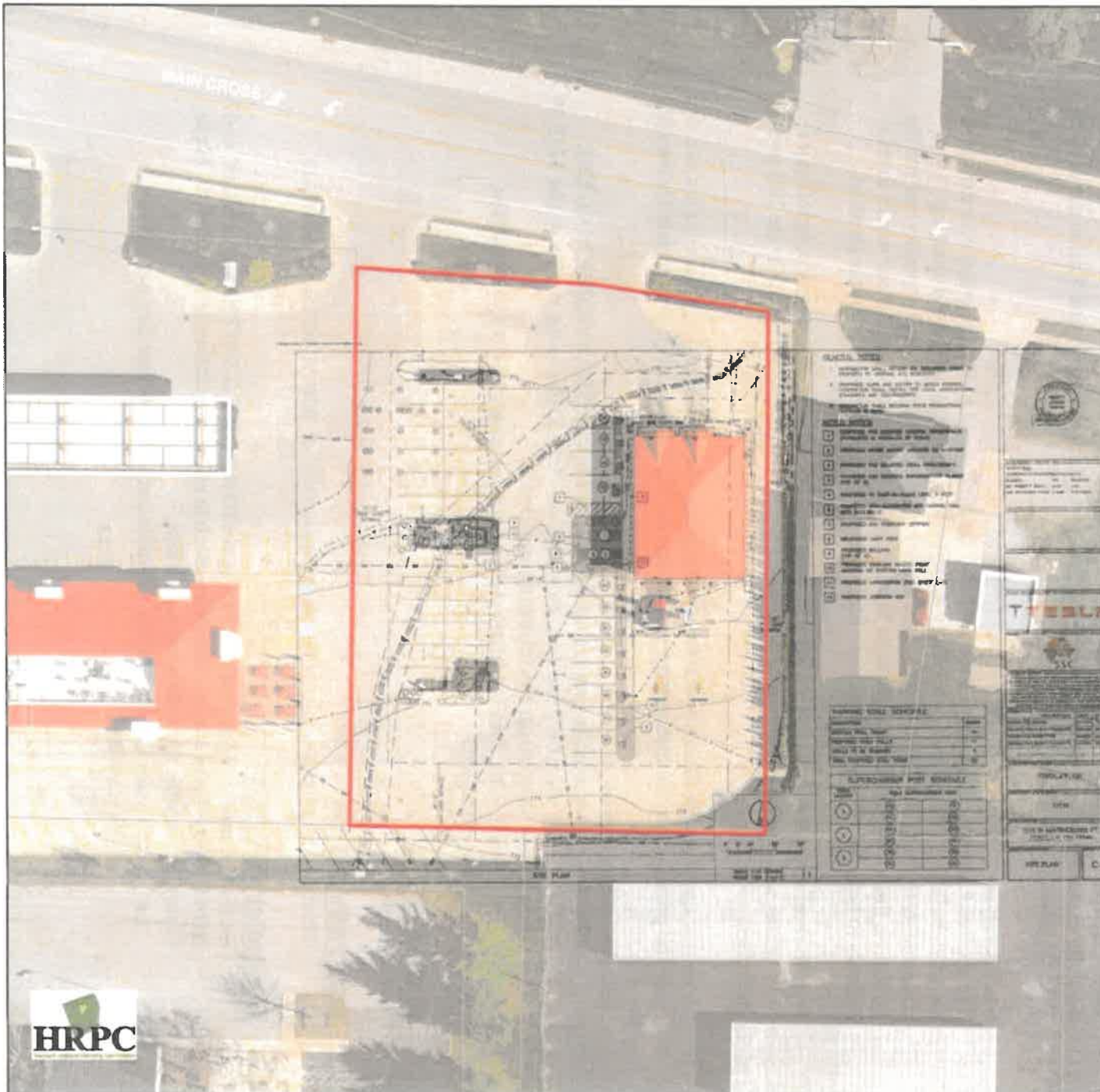
- **Work with the Floodplain Administrator to address any permitting requirements**

CU-07-2024

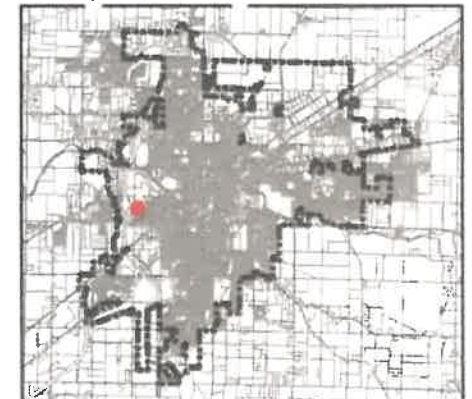
APPLICATION FOR
CONDITIONAL USE
filed by Tesla Inc., to install
an electric charging station
at 1215 W. Main Cross Street.

Legend

-  EV Site
-  Parcels
-  Road Centerline

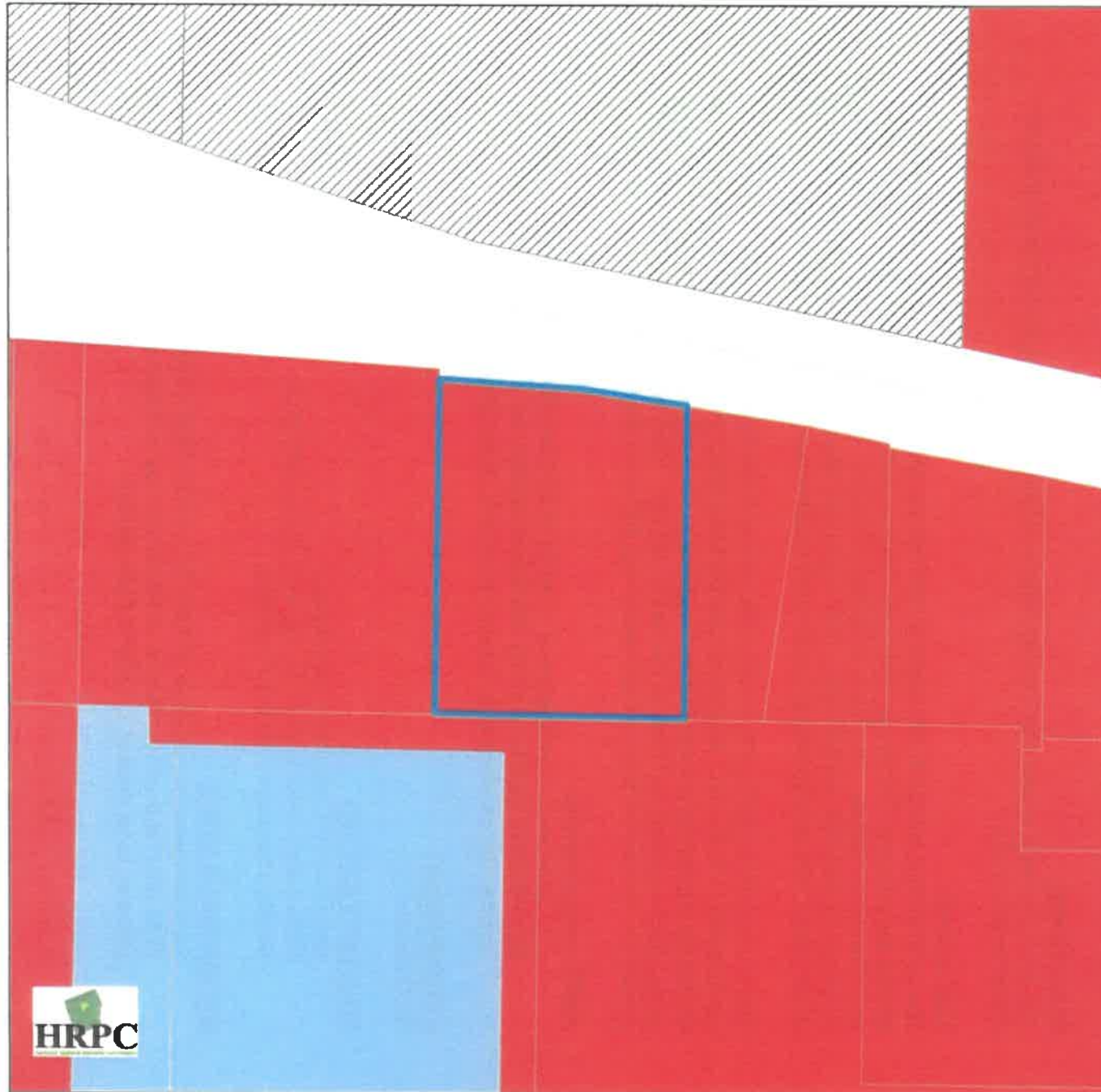


Findlay Locator Map



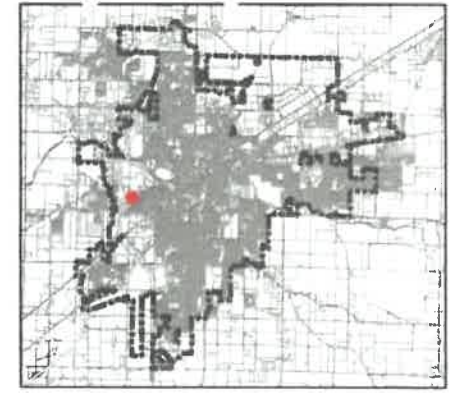
CU-07-2024

APPLICATION FOR
CONDITIONAL USE
filed by Tesla Inc., to install
an electric charging station
at 1215 W. Main Cross Street.



- Legend**
- EV Site
 - Parcels
 - Road Centerline
 - Large Lot Residential, R-1
 - Medium Lot Residential, R-2
 - Small Lot Residential, R-3
 - Duplex/Triplex, R-4
 - Local Commercial, C-1
 - General Commercial, C-2
 - Downtown Commercial, C-3
 - Office/Institution, O-1
 - Light Industrial, I-1
 - Heavy Industrial, I-2
 - Condominium, CD
 - Multi-Family, Low Density, M-1
 - Multi-Family, High Density, M-2
 - Parks and Open Space, PO
 - Mobile Home, MH
 - MultizonedParcels
 - <all other values>
 - ZONING_NEW
 - M2
 - R3
 - R4

Findlay Locator Map



6. APPLICATION FOR CONDITIONAL USE #CU-08-2024 filed by the City Mission of Findlay for an emergency shelter for women and children to be located at 1918 N. Main Street.

CPC STAFF

General Information

This request is located on the east side of N. Main Street between Lester Avenue and Rector Avenue. It is surrounded by a neighborhood of R-3 Small Lot Residential. This location is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the parcel as Single-Family Small Lot.

Parcel History

The site is currently vacant after the City Mission acquired the site from the Family Resource Center in early 2024.

Staff Analysis

The applicant has indicated they intend to renovate the space into an emergency shelter for women and children. This would help them accommodate more people as they have overflow at their downtown campus. They have submitted a floorplan that shows that they would renovate 9 rooms on the first floor as bedrooms. They would also like to renovate a second-floor space in a second phase, that would house an on-site staff member and provide an additional 9 more rooms.

There is an existing parking lot on the south side of the building and in the rear. This can accommodate 15 vehicles. There is an existing fence along the north side of the property, which screens the parking lot from the rear from the neighbor to the north. This will help protect the surrounding neighborhood from an increase in activity. Staff would add that Conditional Use permits are revocable if there are any issues with this use in the future.

Staff Recommendation

CPC Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-08-2024 filed by the City Mission of Findlay for an emergency shelter for women and children to be located at 1918 N. Main Street.

ENGINEERING

No Comment

FIRE PREVENTION

- Obtain a new Certificate of Occupancy
- Obtain any needed permits for any work being completed
- Obtain a fire inspection before opening

RECOMMENDATION

Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-08-2024 filed by the City Mission of Findlay for an emergency shelter for women and children to be located at 1918 N. Main Street.

CU-08-2024

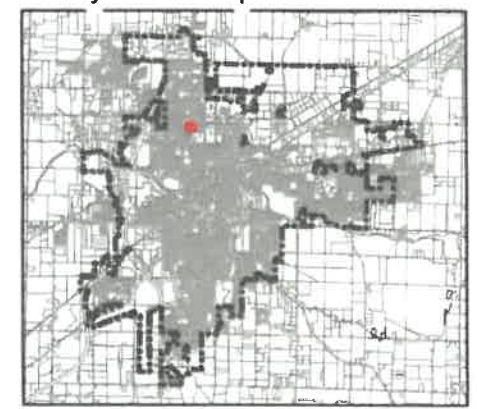
APPLICATION FOR
CONDITIONAL USE
filed by the City Mission
of Findlay for an
emergency shelter for
women and children to be
located at 1918 N. Main Street.

Legend

-  1918 N Main Street
-  Parcels
-  Road Centerline



Findlay Locator Map

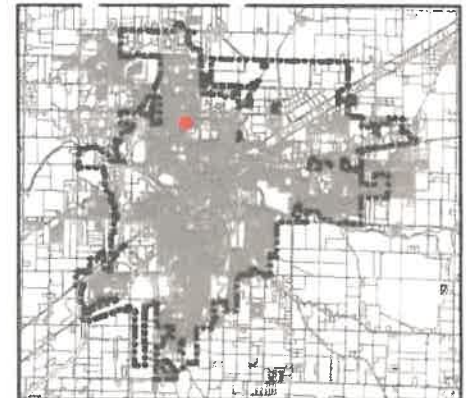


CU-08-2024

APPLICATION FOR
CONDITIONAL USE
filed by the City Mission
of Findlay for an
emergency shelter for
women and children to be
located at 1918 N. Main Street.



Findlay Locator Map



7. APPLICATION FOR SITE PLAN REVIEW #SP-09-2024 filed by Ohio Logistics to construct a new warehouse on lots 1-3 of the Invision Place Subdivision along Hamlet Drive.

CPC STAFF

General Information

This request is located on the east side of Hamlet Drive, just south of CR 212. This parcel is zoned I-1 Light Industrial. It is in an area of I-1 Light Industrial. This parcel is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates this parcel as Light Industrial.

Parcel History

The site is vacant.

Staff Analysis

The applicant has indicated they would like to combine the three lots into one site for a new 207,904 sf warehouse. This would include 22 truck docks on the rear of the property. This facility will mostly be storage. They have provided 18 parking spots, with 2 being handicap accessible. This would accommodate 16 employees during peak shift.

There is an existing roadside ditch that is north of the proposed building. This will remain and be the overflow outlet for a new retention pond at the north of the site.

The building meets all the setbacks and height requirements for the I-1 district. The applicant has indicated they will install 12 trees along Hamlet Drive as part of their landscaping. It is in the City right-of-way, and has been discussed with the City Engineer. If at any point the trees need to be removed for the City to do maintenance in the right-of-way, the owner is required to replace the trees. At the rear of the property, they have provided some river rock to help address the slope with the neighboring property.

The site also slopes towards the north end. This means that the foundation at the south end will be underground but will become exposed as you move north on the site. Elevations were included in the application for review.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR SITE PLAN REVIEW #SP-09-2024 filed by Ohio Logistics to construct a new warehouse on lots 1-3 of the Invision Place Subdivision along Hamlet Drive.**

ENGINEERING

Access –

Access to the site will be from two new drive approaches off of Hamlet Drive. The site is proposing to have one drive at the north of the site and one at the south end.

Water Service –

The proposed plans show an 8” waterline to loop around the building and make two taps onto the

20-inch main line that is on the west side of Hamlet Drive. On the east side of the building the 2-inch domestic and 6-inch fire line will come off of this 8-inch loop. On the 6-inch fire line that is going into the building a 6-inch gate valve will need to be installed on the line before it goes into the building. The same will need to be done for the 2-inch domestic line.

Sanitary Service –

The proposed plans show a new sanitary sewer to be extended from the east. The new line will be running in an easement so it is assumed the sanitary sewer will be a public sewer. If this is going to be a public sewer there are a couple of things that will need revised.

- At SAN MH No.4 the line is pretty shallow so I would like to see that pushed a little lower so it does not freeze. It looks like the line can be flattened out to push the sewer deeper.
- Due to the shallow depths at MH No. 3 and No.4 the sanitary manholes will need to be Type G manholes.

Stormwater Management –

The site consultant has sent in stormwater retention calculations and they comply with the City's Standards. The site is proposing to install a new retention pond to be located on the north side of the site.

MS4 Requirements –

The site is located within the City Limits and the site will disturb more than one (1) acre so the applicant will need to comply with the City of Findlay's Erosion & Sediment Control Ordinance.

Recommendations:

Approval of the Site Plan:

The following permits may be required prior to construction:

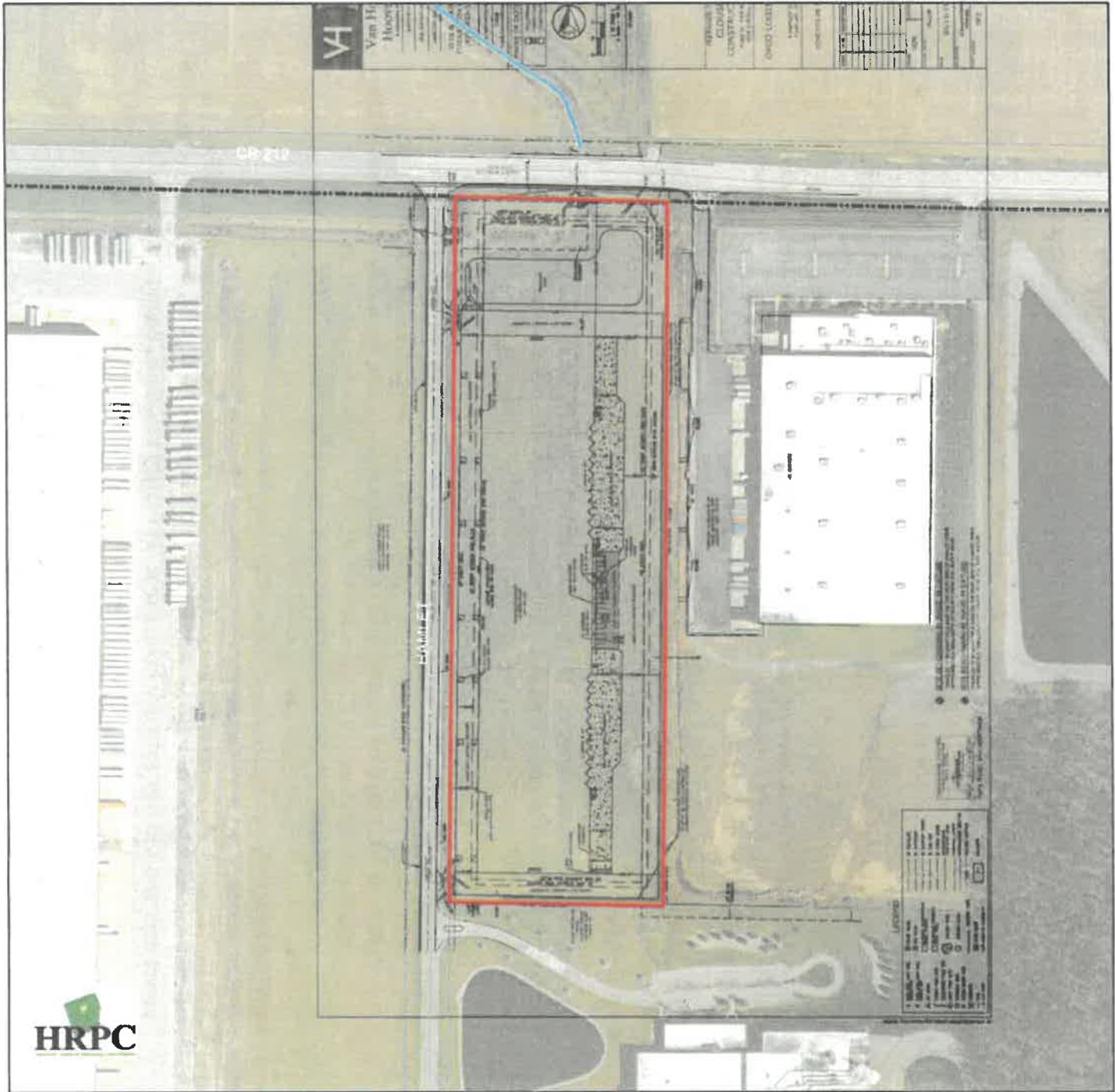
- Water Tap Permit x 2
- Water Service Connections x 2
- Sanitary Mainline Tap Permit x 1
- Sewer Service Connections x 1
- Curb Cut Permit x2

FIRE PREVENTION

- Obtain all required permits before construction and inspection during construction

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-09-2024 filed by Ohio Logistics to construct a new warehouse on lots 1-3 of the Invision Place Subdivision along Hamlet Drive.**



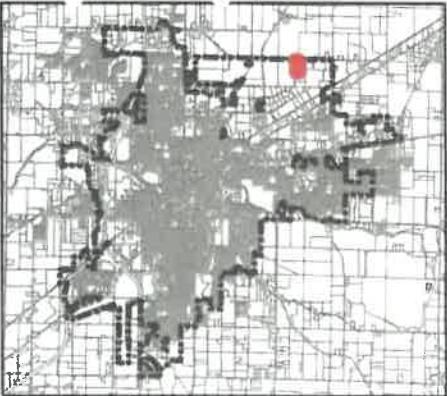
SP-09-2024

APPLICATION FOR
 SITE PLAN REVIEW
 filed by Ohio Logistics to
 construct a new warehouse
 on lots 1-3 of the
 Invision Place Subdivision
 along Hamlet Drive.

Legend

- SP-09-2024 site
- Parcels
- Road Centerline

Findlay Locator Map



8. APPLICATION FOR SITE PLAN REVIEW #SP-10-2024 filed by Young Men's Christian Association, for a redevelopment of the Findlay YMCA at 300 E. Lincoln Street.

CPC STAFF

General Information

This request is located at the northeast corner of the YMCA campus, at the intersection of Hardin Street and Grand Avenue. It is zoned C-3 Downtown Commercial. It is in an area that is a mix of C-3 Downtown Commercial, R-3 Small Lot Residential, and M-2 Multi-Family, High Density. It is not located within the 100-year floodplain.

Parcel History

The site is currently vacant after the YMCA acquired the site and removed the existing structures.

Staff Analysis

The applicant this is the first phase of a multi-phase development to redevelop the YMCA campus. This phase would see the completion of a new Early Learning Center. This would include a new parking area with a temporary curb cut on E. Hardin Street. There is currently a curb cut that is abutting the church parking lot. This would be widened to provide easier turn access into the parking lot.

The C-3 district does not have any setback requirements, so no front or side yard is required. There is a requirement that the building be at least a minimum of 60% of the lot width, which the project will meet after completion of the second phase.

The applicant has provided adequate landscaping to meet the C-3 Parking Lot Screening standards. The parking lot is screened by a combination of street trees and a line of shrubs at the north end of the parking lot.

The applicant submitted elevations for the new structure. It uses a variety of materials and provides both vertical and horizontal articulation. Since the site is located in the Downtown Design Review District, they will need to receive a Certificate of Appropriateness from the Board regarding the aesthetic and materials for the project.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR SITE PLAN REVIEW #SP-10-2024 filed by Young Men's Christian Association, for a redevelopment of the Findlay YMCA at 300 E. Lincoln Street with the following condition:**

- **Receive approval from the Downtown Design Review Board.**

ENGINEERING

Access –

The development will be accessed from a new roadway that will be extended to the east from the existing stub on Silver Creek Drive. Silver Creek Drive will be extended to the east side of the power lines and will then split into Loop Drive. For safety personnel, Engineering would like to

see a second drive access to the site.

Water Service –

Did not see any water service proposed on the plans. Assuming water service and fire suppression will be needed, so Engineering will review the revised plans when received.

Sanitary Service –

Did not see any sanitary sewer proposed on the plans. Assuming sewer will be needed, so Engineering will review the revised plans when received.

Stormwater Management –

Engineering is working with the consultant to finalize the stormwater detention design and outlets. The City is currently evaluating some storm lines that are expected to be used as storm outlets to ensure they have enough capacity.

MS4 Requirements –

The site is located within the City Limits and the site will disturb more than one (1) acre so the applicant will need to comply with the City of Findlay's Erosion & Sediment Control Ordinance.

Recommendations:

Conditional Approval of the Site Plan:

- Construction plans are approved by the Engineering Office.
- Second Roadway access for the development

The following permits may be required prior to construction:

- Storm Sewer Tap x 2
- Curb Cut Permit x 2
- Sidewalk Permit x1
- Water Taps?
- Sanitary Sewer Taps

FIRE PREVENTION

- Obtain all required permits before construction and inspection during construction

RECOMMENDATION



Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-10-2024 filed by Young Men's Christian Association, for a redevelopment of the Findlay YMCA at 300 E. Lincoln Street with the following condition:

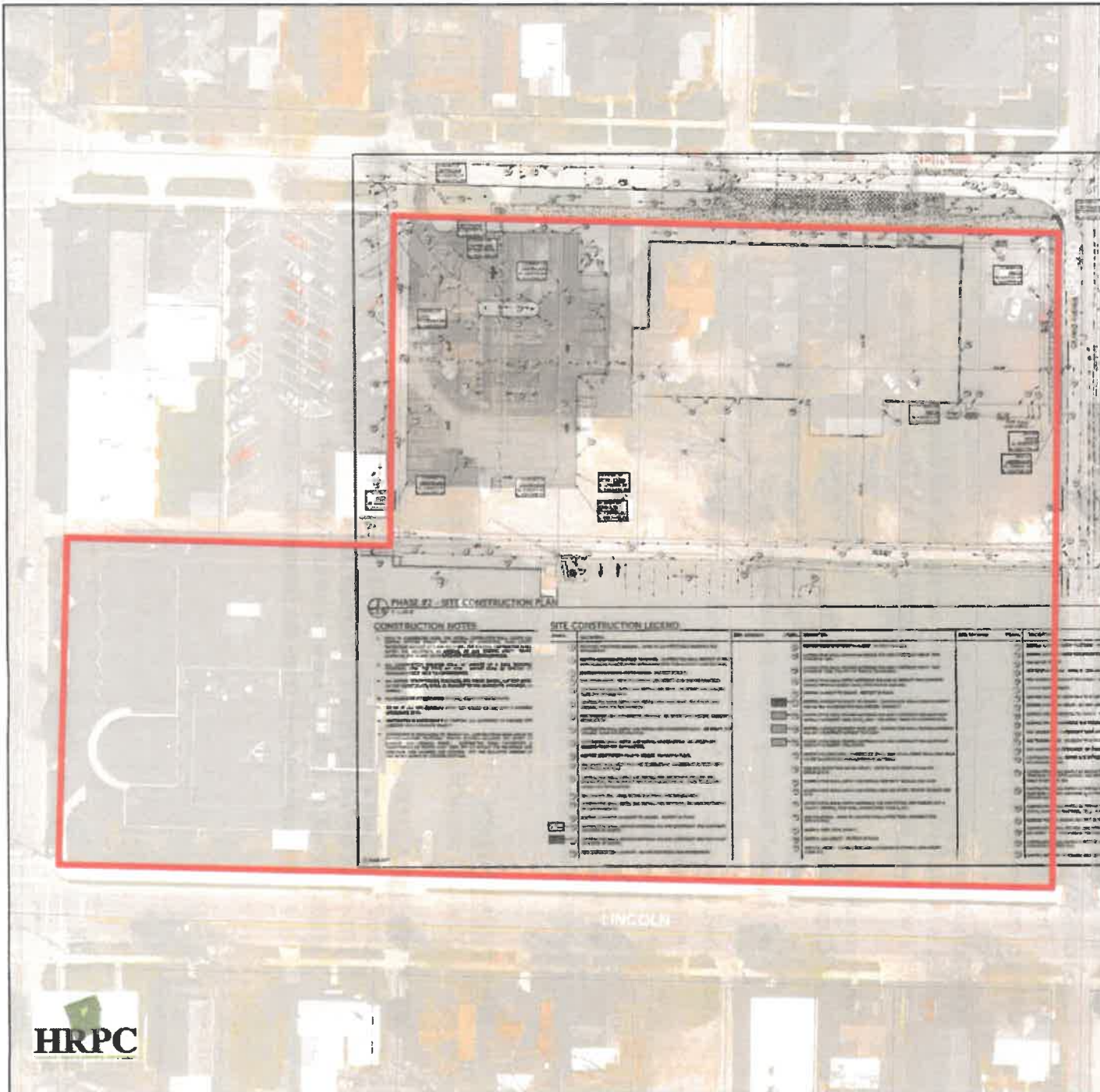
- Receive approval from the Downtown Design Review Board.

SP-10-2024

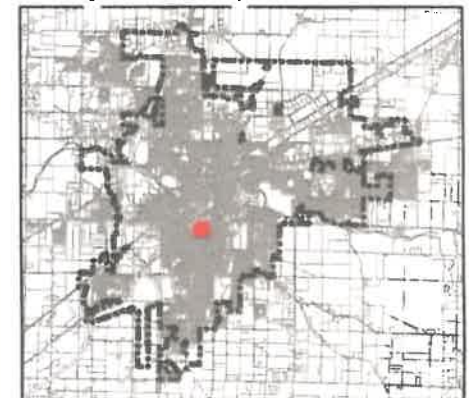
APPLICATION FOR
SITE PLAN REVIEW
filed by the
Young Men's Christian Association
for a redevelopment of the
Findlay YMCA at
300 E. Lincoln Street.

Legend

-  YMCAsite
-  Parcels
-  Road Centerline



Findlay Locator Map



SP-10-2024

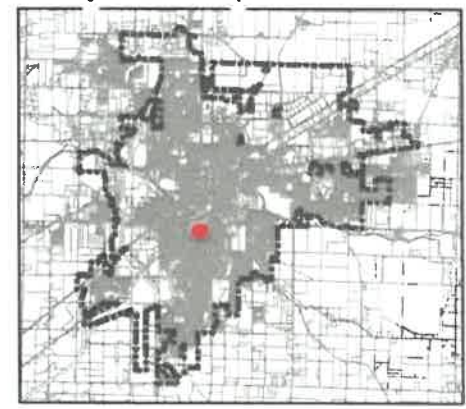
APPLICATION FOR
SITE PLAN REVIEW
filed by the
Young Men's Christian Association
for a redevelopment of the
Findlay YMCA at
300 E. Lincoln Street.



Legend

- MCAsite
- Parcels
- Road Centerline
- Large Lot Residential, R-1
- Medium Lot Residential, R-2
- Small Lot Residential, R-3
- Duplex/Triplex, R-4
- Local Commercial, C-1
- General Commercial, C-2
- Downtown Commercial, C-3
- Office/Institution, O-1
- Light Industrial, I-1
- Heavy Industrial, I-2
- Condominium, CD
- Multi-Family, Low Density, M-1
- Multi-Family, High Density, M-2
- Paris and Open Space, PO
- Mobile Home, MH
- Multizoned Parcels
- <all other values>
- ZONING_NEW
- M2
- R3
- R4

Findlay Locator Map



HRPC

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
Thursday May 9, 2024 – 9:00 a.m.

Minutes

MEMBERS:

Mayor Muryn
Rob Martin
Kerry Trombley
Jackie Schroeder
Dan Clinger

STAFF ATTENDING:

Matt Cordonnier, HRPC Director
Jacob Mercer, HRPC Staff
Jeremy Kalb, City Engineer
Kevin Shenise, Fire Prevention
Erik Adkins, Zoning Administrator & Flood Administrator

GUESTS:

Richard Binner, Jennifer Hammer, Tony Scanlon

CALL TO ORDER

ROLL CALL

The following members were present:

Mayor Muryn
Rob Martin
Kerry Trombley
Jackie Schroeder

SWEARING IN

All those planning to give testimony were sworn in by Jacob Mercer.

APPROVAL OF MINUTES

Rob Martin motioned to approve the minutes for the April 11, 2024 meeting. Rob Martin seconded. Motion approved 4-0-0.

NEW ITEMS

- 1. APPLICATION FOR FINAL PLAT #FP-05-2024 filed by G&H Enterprises, LLC, for the Third Addition to Glenmar Subdivision. This addition is an extension of Glenmar Parkway from Andrew Jackson Lane to Smokies Way.**

CPC STAFF

General Information

This request is located between the Andrew Jackson Way and Smokies Way in the Glenmar Subdivision in Liberty Township. It is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the area as Single-Family Large Lot.

Parcel History

The site is currently vacant land. The Preliminary Plat received approval from the City Planning Commission in March 2023.

Staff Analysis

The proposed plat would subdivide this area into nine parcels. At the east end of the site, there is an extension of the existing stub street, Glenmar Parkway. This would connect Andrew Jackson Lane to Smokies Way. This phase is in keeping with the overall development plan for the Glenmar subdivision.

Staff Recommendation

CPC Staff recommends **approval of APPLICATION FOR FINAL PLAT #FP-05-2024 filed by G&H Enterprises, LLC, for the Third Addition to Glenmar Subdivision. This addition is an extension of Glenmar Parkway from Andrew Jackson Lane to Smokies Way.**

ENGINEERING

No Comment on the final plat

- There are only a couple of minor comments on the Construction plans that will be worked out with the consultant prior to construction.
-

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR FINAL PLAT #FP-05-2024 filed by G&H Enterprises, LLC, for the Third Addition to Glenmar Subdivision. This addition is an extension of Glenmar Parkway from Andrew Jackson Lane to Smokies Way.**

DISCUSSION

Mr. Kalb was not able to attend the meeting, but noted beforehand that he had a couple of minor comments on the construction plan, and that he would work those out with the consultant prior to construction fire prevention.

Tony Scanlon explained that Mr. Kalb requested a couple water valves be added to the site. Mr. Scanlon claimed that had now been taken care of.

Jackie Schroeder asked if roadway names and numbers had been discussed. Jacob Mercer said his office handles addressing and that he would take care of it with the applicant.

After approval, Matt Cordonnier reminded Tony Scanlon the proposal will eventually have to go to Hancock Regional Planning Commission once the county approves the construction drawing. Mr. Scanlon replied that he had been working with Assistant County Engineer Kyle Parker, who had only minor concerns.

MOTION

Mayor Muryn made motion for **CPC to recommend approval of APPLICATION FOR FINAL PLAT #FP-05-2024 filed by G&H Enterprises, LLC, for the Third Addition to Glenmar Subdivision.**

2nd: Kerry Trombley

VOTE: Yay (4) Nay (0) Abstain (0)

- 2. APPLICATION FOR CONDITIONAL USE #CU-05-2024 filed by Jennifer Hammer for a dog grooming home business at 429 Swing Avenue.**

CPC STAFF

General Information

This request is located on the south side of Swing Avenue between Bolton Street and Morey Avenue. This parcel is located in a neighborhood of R-3 Small Lot Residential. This location is partially located within the 100-year floodplain. The City of Findlay Land Use Plan designates the area as Single-Family Small Lot.

Parcel History

The site is a residential home, where the applicant has lived since 2001.

Staff Analysis

The applicant has indicated they would like to operate a dog grooming business as a home occupation. She has been doing dog grooming for several years and wanted a space of her own to conduct her business. She wished to convert some of her front room into a grooming space.

The applicant also noted that there can be two cars in the driveway, one for the resident and one for a client. While it appears, there is room for parking, the City may require additional parking provided off-street if it becomes a concern.

Staff would add that Conditional Use permits are revocable if there are any issues with this use in the future.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR CONDITIONAL USE #CU-05-2024 filed by Jennifer Hammer for a dog grooming home business at 429 Swing Avenue with the following conditions:**

- Schedule appointments with gaps in between, so parking does not become an issue
- Hours of operation between 9am – 6pm

ENGINEERING

No Comment

FIRE PREVENTION

- Be sure to get all of the proper permits needed to start this business

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR CONDITIONAL USE #CU-05-2024 filed by Jennifer Hammer for a dog grooming home business at 429 Swing Avenue with the following conditions:**

- Schedule appointments with gaps in between, so parking does not become an issue
- Hours of operation between 9am – 6pm

DISCUSSION

Mayor Muryn recommended a fence around the backyard of this business. Jennifer Hammer claimed she had previous interest in a fence and will continue to look into it. Ms. Hammer also requested the condition that would set hours of operation between 9am and 6pm be adjusted to 8am and 6pm. Mayor Muryn approved this alteration.

Rob Martin voiced a concern over the number of dogs on the premise at any given time as well as whether these dogs would be let outside. Jennifer Hammer estimated there would never be more than three visiting dogs on site at a given moment and that dogs would only be let outside when

they show a need. Hammer also disclosed that she owns two dogs who will be at the house permanently. Mayor Muryn proposed a maximum of six dogs on site, including Hammer's pets.

Erik Adkins voiced optimism for the project and its possible disturbances to neighbors, citing another local grooming business that supposedly has no history of accidents or escapes.

MOTION

Kerry Trombley made a motion **for approval of APPLICATION FOR CONDITIONAL USE #CU-05-2024 filed by Jennifer Hammer for a dog grooming home business at 429 Swing Avenue with the following conditions:**

- **Hours of operation from 8 am to 6 pm**
- **Schedule appointments with gaps in between so parking does not become an issue**
- **Maximum number of dogs in the house is 6**

2nd: Mayor Muryn

VOTE: Yay (4) Nay (0) Abstain (0)

- 3. APPLICATION FOR CONDITIONAL USE #CU-07-2024 filed by Richard Binner to split the parcel at 515 Prospect Street and create 2 duplexes.**

CPC STAFF

General Information

This request is located on the east side of Prospect Street, stretching east to N. Blanchard Street. This parcel is zoned R-3 Small Lot Residential. It is in a neighborhood of R-3 Small Lot Residential. This location is partially located within the 100-year floodplain.

Parcel History

The site is vacant. Mr. Binner purchased this lot from the City in April 2024.

Staff Analysis

The applicant has indicated they intend to split the parcel at 515 Prospect to create two lots, with a duplex on each new lot. This would create two lots measuring 43.90'x 98.37' in size. They have provided a drawing to show they can get a 75'x 26' duplex on site. That would provide for 2 units measuring 975 square feet in size, which is above the minimum floor space required. The structures would meet the lot coverage requirement as it is under 50%.

Parking would be provided along the alleyway, but they have accounted for four 10'x 22' off-street parking spaces.

Since the proposed duplex is in the floodplain, we will need the applicant to work with the City Floodplain Administrator, Erik Adkins, to receive the proper permits.

Staff Recommendation

CPC Staff recommends **approval of APPLICATION FOR CONDITIONAL USE #CU-07-2024 filed by Richard Binner to split the parcel at 515 Prospect Street and create 2 duplexes with the following condition:**

- **Receive floodplain approval from the City Floodplain Administrator**

ENGINEERING

No Comment

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-07-2024 filed by Richard Binner to split the parcel at 515 Prospect Street and create 2 duplexes with the following condition:

- **Receive floodplain approval from the City Floodplain Administrator**

DISCUSSION

Mayor Muryn raised a concern about parking alongside the alleyway, fearing side swiping if the spots are too tight. Richard Binner claimed he is working with Dave Hans to get the alley widened to the south.

Kerry Trombley asked whether the alley would be paved with curbs, to which Binner answered no as to stay consistent with the features of Prospect Street.

Jackie Schroeder wondered if he planned to construct a fence along the north side of the property. Mr. Binner responded that he had not planned on it due to the presence of a fence owned by the site's northern neighbors which already spanned just under half the length of the parcel.

Erik Adkins claimed that Richard Binner would need an elevation certificate from Dan Stone due to being partially inside the 100-year floodplain.

Mayor Muryn was excited by the plan, citing a need for housing and that the proposed area made sense for development.

MOTION

Mayor Muryn made a motion to **approve APPLICATION FOR CONDITIONAL USE #CU-07-2024 filed by Richard Binner to split the parcel at 515 Prospect Street and create 2 duplexes with the following condition:**

- **Receive floodplain approval from the City Floodplain Administrator**

2nd: Rob Martin

VOTE: Yay (4) Nay (0) Abstain (0)

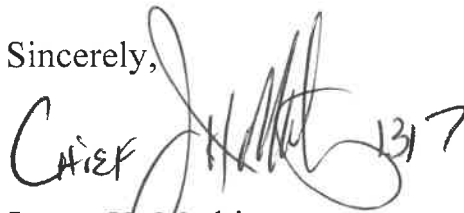
With there being no further business, Mayor Murn adjourned the meeting.

June 3, 2024

Honorable Council:

Attached are the Findlay Police Department activity stats
for May 2024.

Sincerely,

 1317

James H. Mathias
Chief of Police



Monthly Collection Report for Findlay Council

May 2024

Total Collections for May 2024: \$2,809,597.33

	2024 <u>Year-to-Date</u>	2023 <u>Year-to-Date</u>	<u>Variance</u>
Withholders	11,273,377.50	10,215,163.82	1,058,213.68
Individuals	2,195,707.57	2,130,763.35	64,944.22
Businesses	<u>3,747,634.25</u>	<u>4,318,124.59</u>	<u>-570,490.34</u>
Totals	17,216,719.32	16,664,051.76	552,667.56

3.32%

Actual & Estimated Past-due Taxes

Withholders	150,105.27
Individuals	3,583,395.49
Businesses	<u>128,960.08</u>
Total	3,862,460.84

Actual and Projected Revenue

	2024 Actual <u>Year-to-Date</u>	Percentage of Projection <u>Collected</u>	Amount to Meet <u>Projection</u>	Percentage to Meet <u>Projection</u>	2024 Projected <u>Year End</u>
Withholders	11,273,377.50	52.19%	10,326,622.50	47.81%	21,600,000.00
Individuals	2,195,707.57	69.71%	954,292.43	30.29%	3,150,000.00
Businesses	<u>3,747,634.25</u>	<u>83.28%</u>	<u>752,365.75</u>	<u>16.72%</u>	<u>4,500,000.00</u>
Totals	17,216,719.32	58.86%	12,033,280.68	41.14%	29,250,000.00

Refunds Paid

	Month-to-Date <u>Quantity</u>	Year-to-Date <u>Quantity</u>	Month-to-Date <u>Amount</u>	Year-to-Date <u>Amount</u>
Withholders	4	32	1,043.82	8,042.36
Individuals	373	812	254,781.65	505,149.19
Businesses	<u>11</u>	<u>40</u>	<u>15,893.66</u>	<u>63,597.27</u>
Totals	388	884	271,719.13	576,788.82

Transfers of Overpayments

	Month-to-Date <u>Quantity</u>	Year-to-Date <u>Quantity</u>	Month-to-Date <u>Amount</u>	Year-to-Date <u>Amount</u>
Withholders	1	76	971.77	11,889.05
Individuals	97	276	16,854.04	59,205.78
Businesses	<u>105</u>	<u>156</u>	<u>60,625.40</u>	<u>132,701.98</u>
Totals	203	508	78,451.21	203,796.81

Mary Pm

6/4/2024

Receipt Summary Report

6/4/2024 8:21:10 AM

FINDLAY User: MEP

From 5/1/2024 to 5/31/2024 by Deposit Date Monthly

Date	Net Profit	Individual	Tot Returns	Withholding	Total	Year To Date Totals				
						Net Profit	Individual	Tot Returns	Withholding	Total
05/2024	FINDLAY									
	69	504	573	2064	2637	956	7021	7977	10965	18942
	60,531.62	104,416.83	164,948.45	2,644,648.88	2,809,597.33	3,747,634.25	2,195,707.57	5,943,341.82	11,273,377.50	17,216,719.32
05/2023	FINDLAY									
	72	648	720	3437	4157	1047	7396	8443	15287	23730
	64,620.40	131,599.89	196,220.29	1,841,947.71	2,038,168.00	4,318,556.59	2,145,249.50	6,463,806.09	10,320,858.38	16,784,664.47
Difference	FINDLAY									
	-3	-144	-147	-1373	-1520	-91	-375	-466	-4322	-4788
	-4,088.78	-27,183.06	-31,271.84	802,701.17	771,429.33	-570,922.34	50,458.07	-520,464.27	952,519.12	432,054.85
	-6.33%	-20.66%	-15.94%	43.58%	37.85%	-13.22%	2.35%	-8.05%	9.23%	2.57%

By Method

05/2024	Check	Cash	Credit Crd	Money Ord	Lockbox	OBG	Other	Total
FINDLAY								
	2,408,430.05	4,128.12	15,248.75	1,837.57	0.00	379,952.84	0.00	2,809,597.33
TOTALS								
	2,408,430.05	4,128.12	15,248.75	1,837.57	0.00	379,952.84	0.00	2,809,597.33

June 6, 2024

The Honorable Council:

A check of the records of this office shows no current criminal record on the following:

Unmesh Brahmhatt

Haribu LLC, DBA Wolfies, 340 Glessner Avenue, Findlay, OH 45840

Sincerely,

 137

James H. Mathias
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6806 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

3582358		TRFO	HARIBU LLC	<div style="color: red; font-size: 24px; font-weight: bold;">RECEIVED</div> <div style="color: red; font-size: 18px; font-weight: bold;">JUN 06 2024</div> <div style="color: red; font-size: 24px; font-weight: bold;">MAYOR'S OFFICE</div>
06 01 2023		PERMIT NUMBER	DBA WOLFIES	
05 08 2024		ISSUE DATE	340 GLESSNER AVE	
C1 C2		FILING DATE	FINDLAY OHIO 45840	
32	044	A	F31392	
		TAX DISTRICT	RECEIPT NO.	

FROM 06/04/2024

8770205			T D ARNOLD ENTERPRISES LLC
06 01 2023		PERMIT NUMBER	DBA WOLFIES CARRY OUT
05 08 2024		ISSUE DATE	340 GLESSNER AVE
C1 C2		FILING DATE	FINDLAY OHIO 45840
32	044		
		TAX DISTRICT	RECEIPT NO.



MAILED 06/04/2024

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/05/2024

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 3582358**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346**

June 6, 2024

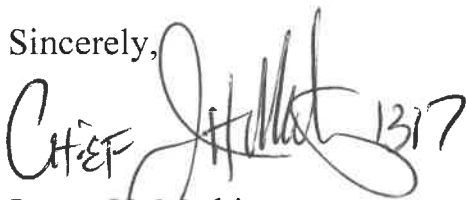
The Honorable Council:

A check of the records of this office shows no current criminal record on the following:

Amy L. Strata
George A. Strata

3MJ Findlay LLC, DBA Becketts Burger Bar Findlay, 1801 Broad Avenue and Patio, Findlay, OH 45840

Sincerely,



James H. Mathias
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6806 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

8912026		TRFO	3MJ FINDLAY LLC	
06 01 2023			DBA BECKETTS BURGER BAR FINDLAY	
05 31 2024			1801 BROAD AVE & PATIO	
D5 D6			FINDLAY OH 45840	
32	044	A	F31390	

FROM 06/04/2024

RECEIVED
JUN 10 2024
MAYOR'S OFFICE

4950317			LLL ENTERTAINMENT LLC	
06 01 2023			1801 BROAD AV & PATIO	
05 31 2024			FINDLAY OH 45840	
D5 D6				
32	044			



MAILED 06/04/2024

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/05/2024

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 8912026**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
~~THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.~~

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II - CITY AUDITOR

Monday, June 10, 2024

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of May 31st, 2024
Financial Snapshot for General Fund as of May 31st, 2024
Open Projects Report as of May 31st, 2024
Cash & Investments as of May 31st, 2024

Respectfully Submitted,

A handwritten signature in blue ink, which appears to read "Jim Staschiak II". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jim Staschiak II
City Auditor

CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF MAY 31, 2024

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	271,553	111,087	40.9%	2,500	625	25.0%
MAYOR'S OFFICE	448,411	179,120	39.9%	4,228	3,336	78.9%
AUDITOR'S OFFICE	985,566	314,347	31.9%	553,298	185	0.0%
TREASURER'S OFFICE	34,363	23,585	68.6%	-	-	0.0%
LAW DIRECTOR	937,606	344,435	36.7%	140,900	33,806	24.0%
MUNICIPAL COURT	2,958,774	1,098,394	37.1%	1,411,800	715,673	50.7%
CIVIL SERVICE OFFICE	147,711	47,120	31.9%	30,000	3,691	100.0%
PLANNING & ZONING	158,262	88,682	56.0%	-	-	0.0%
COMPUTER SERVICES	725,536	281,667	38.8%	715,718	716,314	100.1%
GENERAL EXPENSE	5,724,244	3,905,066	68.2%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	29,036,633	14,946,001	51.5%
POLICE DEPARTMENT	10,158,258	3,956,700	39.0%	618,345	291,008	47.1%
DISASTER SERVICES	63,844	47,370	74.2%	-	-	0.0%
FIRE DEPARTMENT	9,361,077	3,569,456	38.1%	371,265	86,680	23.3%
DISPATCH CENTER	1,424,988	579,876	40.7%	30,000	30,000	0.0%
HUMAN RESOURCES	221,526	79,613	35.9%	-	-	0.0%
SERVICE DIRECTOR	375,250	102,849	27.4%	-	-	0.0%
ENGINEERING OFFICE	972,128	347,635	35.8%	244,500	72,697	29.7%
PUBLIC BUILDING	821,817	178,149	21.7%	-	54	0.0%
ZONING	411,867	119,939	29.1%	70,000	25,180	36.0%
PARK MAINTENANCE	1,660,856	571,771	34.4%	144,638	6,370	4.4%
RESERVOIR RECREATION	20,311	3,285	16.2%	-	-	0.0%
RECREATION FUNCTIONS	1,317,060	400,946	30.4%	1,067,388	436,411	40.9%
CEMETERY DEPARTMENT	646,528	210,684	32.6%	184,600	39,921	21.6%
TOTAL GENERAL FUND	39,847,536	16,561,775	41.6%	34,625,813	17,407,950	50.3%

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	4,431,432	1,403,471	31.7%	3,983,701	2,347,661	58.9%
TRAFFIC-SIGNALS	649,778	230,398	35.5%	100,000	103,158	0.0%
TOTAL SCM&R FUND	5,081,210	1,633,869	32.2%	4,083,701	2,450,819	60.0%
SCM&R HIWAYS	196,095	107,103	54.6%	206,020	86,370	41.9%
TOTAL SCM&R HIWAYS FUND	196,095	107,103	54.6%	206,020	86,370	41.9%
AIRPORT OPERATIONS	1,530,456	492,249	32.2%	1,402,062	979,418	69.9%
TOTAL AIRPORT FUND	1,530,456	492,249	32.2%	1,402,062	979,418	69.9%
WATER TREATMENT	4,973,264	1,460,962	29.4%	44,258	37,478	84.7%
WATER DISTRIBUTION	2,926,787	750,510	25.6%	79,200	55,768	70.4%
UTILITY BILLING	1,961,183	612,631	31.2%	12,331,546	4,875,805	39.5%
SUPPLY RESERVOIR	1,520,179	170,605	11.2%	23,126	3,377	14.6%
TOTAL WATER FUND	11,381,413	2,994,709	26.3%	12,478,130	4,972,429	39.8%
SANITARY SEWER MAINT	1,952,970	1,000,941	51.3%	1,000	55	5.5%
STORMWATER MAINT	320,506	88,040	27.5%	800,800	335,936	42.0%
WATER POLLUTION CONTROL	3,920,393	1,741,258	44.4%	9,545,983	4,050,994	42.4%
TOTAL SEWER FUND	6,193,869	2,830,239	45.7%	10,347,783	4,386,986	42.4%
PARKING	120,589	45,447	37.7%	95,781	45,960	48.0%
TOTAL PARKING FUND	120,589	45,447	37.7%	95,781	45,960	48.0%
SWIMMING POOL	185,265	48,661	26.3%	170,097	170,097	100.0%
TOTAL SWIMMING POOL FUND	185,265	48,661	26.3%	170,097	170,097	100.0%
CIT ADMINISTRATION	24,772,646	12,007,726	48.5%	29,381,000	17,338,653	59.0%
TOTAL CIT FUND	24,772,646	12,007,726	48.5%	29,381,000	17,338,653	59.0%

SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

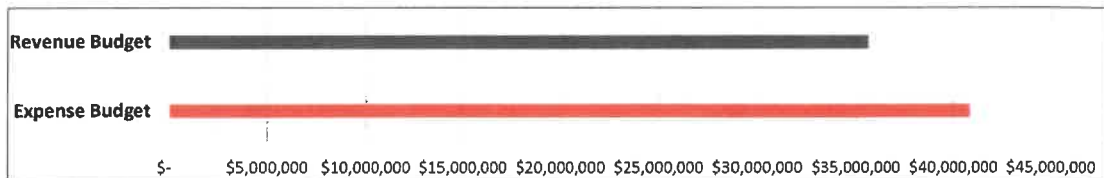
5/31/2024

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	30,547,996
Revenue and Receipts Projection General Fund	\$	35,636,999	
Expenses Appropriated General Fund <i>(assumes \$0.00 returned by departments)</i>	\$	40,830,156	

BUDGETED OPERATIONAL SURPLUS/(DEFICIT) **(5,193,157)**

BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE **\$ 25,354,840**



MONITORING INTANGIBLE / ANTICIPATED ITEMS

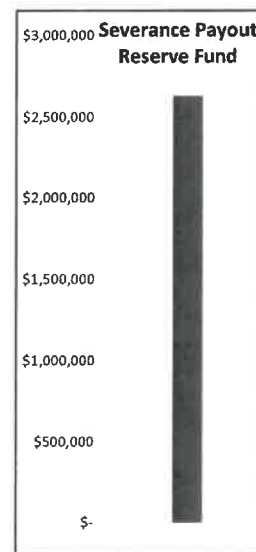
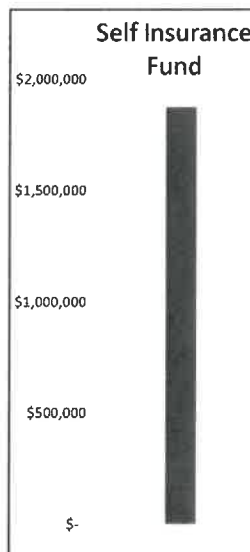
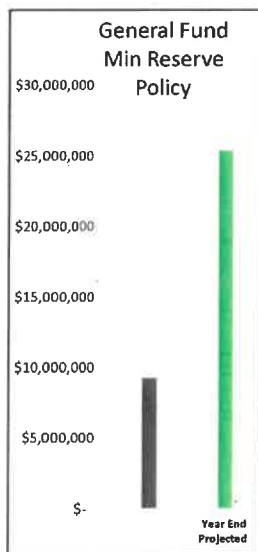
POSSIBLE

LIKELY

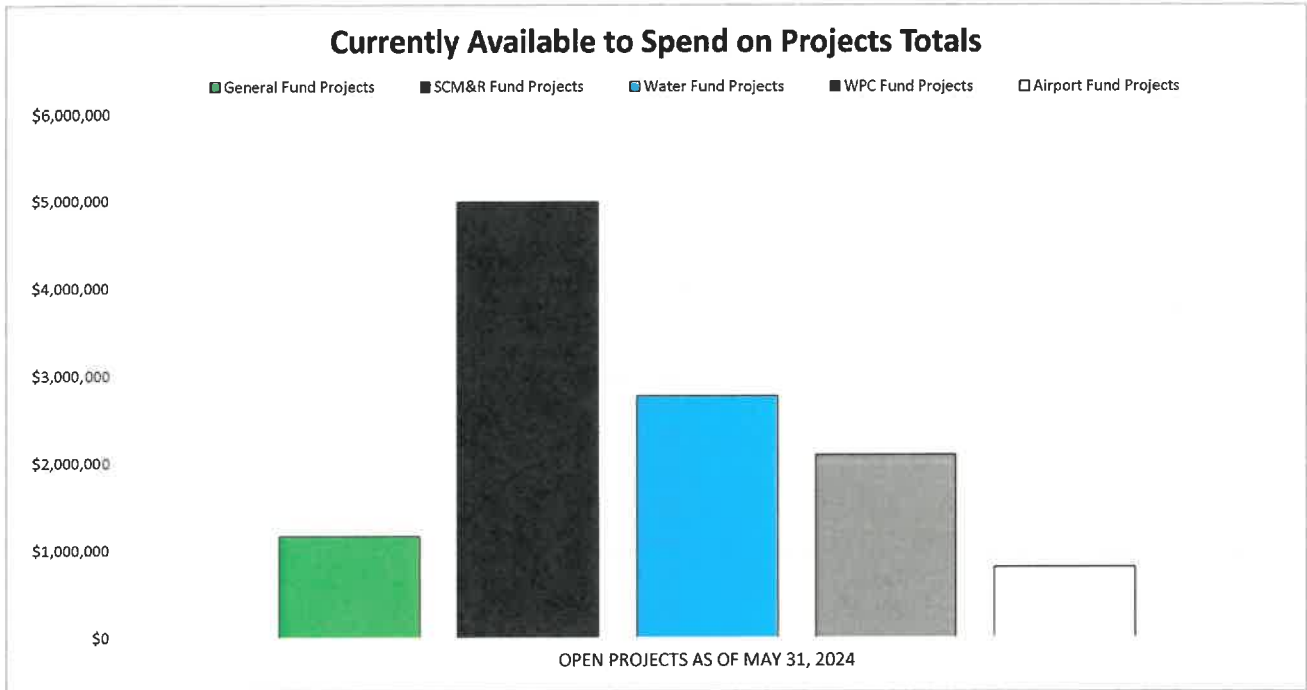
- Revenue Differential + / (-)
- Expense Differential + / (-)
- Additional Capital Improvements Plan General Fund Dollars
- Fund Subsidies + / (-)

FINANCIAL POLICY AMOUNTS

			Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	9,311,758	\$ 25,354,840	\$16,043,082
General Fund Rainy Day Reserve Account <i>(to be adjusted in February)</i>			\$ 2,096,404	
Self Insurance Fund			\$ 1,873,429	
Severance Payout Reserve Fund & Potential Retirements			\$ 2,629,098	



CITY OF FINDLAY OPEN PROJECTS AS OF MAY 31, 2024



PROJECT NUMBER	PROJECT NAME	TOTAL APPROPRIATED	TOTAL EXPENSED	TOTAL PENDING	CURRENTLY AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31912000	PARKER TRAINING/RESTROOM REMODEL	322,559	252,992	36,944	32,623
31912500	TRAFFIC/FABRICATION SHOP	97,750	97,134	360	256
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	134,464	15,537	-
31913700	DOWNTOWN RECREATION AREA	1,605,775	315,165	1,025,610	265,000
31920700	22 ORC REQUIRED PD TRAINING	24,203	23,226	-	977
31920800	ENG/ZONING FILE SCANNING	92,000	76,066	5,892	10,042
31921900	SECURITY CAMERAS	91,130	88,370	1,171	1,589
31922200	2022 GIS FUNCTIONALITY GROWTH	80,000	48,650	29,308	2,042
31922400	MUNI BLDG BATHROOM UPGRADES	50,000	17,662	-	32,338
31923000	CUBE BLDG GENERATOR	165,000	-	127,837	37,163
31924300	RIVERSIDE DAM MODIFICATIONS	80,000	79,671	329	(0)
31924500	PARK/AIR RESTROOM CDBG	222,000	142,489	79,485	26
31924800	MLK MURAL	15,000	-	-	15,000
31925000	CITY ADA TRANSITIONAL PLAN	300,000	76,256	222,544	1,200
31925100	CITY RESTROOM ACCESSIBILITY	45,000	17,800	-	27,200
31925400	TECHNOLOGY IMPROVMENTS	70,000	69,295	-	705
31925600	TREE PLANTING	100,000	18,865	3,117	78,018
31925800	DEMOLITION PROGRAM	400,000	120,000	-	280,000
31931200	EMORY FT FINDLAY PLAY UPGRADE	620,000	64,505	154,354	401,141
31931300	2023 ENGINEERING REMODEL	68,000	67,724	270	6

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
31931800	RESERVOIR DOCKS	70,000	-	67,887	2,113
31931900	GREENWAY TRAIL P3	285,000	188,996	81,854	14,150
31932100	DARK DISPATCH UPGRADES	20,000	12,415	2,927	4,658
31932200	REMOTE OFFICES DOOR LOCKS	75,000	12,477	50,174	12,349
31932400	REPLACE BACKUP SERVER/NETWORK	45,000	34,357	-	10,643
31932600	2024 ARPA POLICE VEHICLES	322,500	203,707	85,360	33,433
31932700	2023 SIDEWALK IMPROVEMENTS	40,000	-	-	40,000
31933000	PHASE 2 BENCHING ENVIRONMENTAL	105,000	100,158	4,842	-
31933200	PD QUICK RESPONSE GRANT FY2022	62,500	33,536	28,964	-
31933300	RAWSON/SWALE RESTROOM RECON	1,066,400	88,585	882,834	94,981
31933400	RAWSON PARK TENNIS COURTS	45,000	40,781	-	4,219
31933900	FFD PUCO HAZMAT TRAINING GRANT	23,500	11,750	11,750	-
31934000	SOLAR ECLIPSE 2024	20,000	16,700	46	3,254
31934300	BULK TRASH & TIRE DROPOFF (ARPA)	20,000	18,617	1,383	-
31934600	BROAD AVENUE BIKE PATH	150,000	-	-	150,000
31934700	HPD GRANT 2024	22,000	22,000	-	-
31940600	2024 ORC REQUIRED PD TRAINING	69,833	-	-	69,833
31940700	POLICE PATROL CAR CAMERA SYSTEM	54,494	-	-	54,494
31940900	FFD 1 AIR CONDITIONER REPLACEMENT	25,500	25,500	-	-
31941100	RIVERSIDE PARK TOY/SURFACE	150,000	-	142,198	7,802
31941200	WEST PARK TOY	30,000	-	20,838	9,162
31941500	SWALE BENCHING	40,000	40,000	-	-
31941600	DISASTER SIREN	259,727	-	-	259,727
31941700	KIDDIE CORRAL	60,000	-	-	60,000
31942000	SEATING/DRAINING AT DIAMONDS	35,000	-	-	35,000
31942100	KIDDIE CORRAL BBALL COURT	20,000	-	-	20,000
31942300	RAWSON/COOPER LIGHTS UPGRADE	60,000	-	-	60,000
31942600	SUTPHEN FIRE TRUCK PURCH 2024	1,600,000	-	1,501,302	98,698
31948200	OHIO 629 - MARATHON	250,000	24,026	10,000	215,974
31955300	ROWMARK 629 ROADWORK	100,000	1,516	-	98,484
31966800	2017 ORC PD REQUIRED TRAINING	39,556	19,133	6,849	13,573
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	729,301	2,086	383
31993800	RVR GREENTRAIL TO RIVERBEND	3,274,509	3,243,094	-	31,415
31994900	FIRE STRICT FACILITY	2,440,500	2,434,700	1,640	4,160
GENERAL FUND PROJECTS		16,211,206	9,011,680	4,605,692	2,593,834
32542300	OIL DITCH CLEANING	170,000	-	-	170,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32811100	I75/CR99 INTERCHANGE PID10237	420,000	420,000	-	-
32821400	HAN-INTERSTATE & FHS TRAILS	201,000	161,983	28,145	10,872
32823100	S MAIN/HARDIN INTERSECTION	160,000	110,207	31,988	17,805
32823200	S MAIN/CRAWFORD INTERSECTION	140,000	89,951	29,462	20,587
32823400	W MAIN CROSS/CORY INTERSECTION	143,000	96,633	34,838	11,530
32830300	2023 STREET PREV MAINT	625,000	611,037	2,087	11,876
32831600	S WEST/MAIN CROSS INTERSECTION	175,000	53,039	97,400	24,562
32833800	ODOT FY24 BIGELOW RESURFACING	876,288	7,054	698,964	170,270
32840100	24 STREET RESURFACING/CURB	1,668,000	300,967	1,337,789	29,244
32840200	HAN US68/SR15 INTERCHANGE	575,000	538,317	-	36,683
32841900	FFD #1 SIGNAL REPLACEMENT	60,000	-	-	60,000
32842400	S MAIN/FRONT SIGNAL	75,000	-	-	75,000
32852700	W SANDUSKY/WESTERN AVENUE	190,000	113,433	3,642	72,925

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
32864600	CR212/CR236 WIDENING	3,667,500	228,549	22,952	3,415,999
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,600,221	7,886	863,394
SCM&R FUND PROJECTS		12,623,288	5,331,390	2,295,153	4,996,746
35222100	TERMINAL BLDG MOVE/REHAB	126,000	120,869	2,718	2,413
35224000	AIP-33 NORTH APRON REHAB CONS	2,283,995	2,016,267	213,386	54,342
35225200	AIP-35	505,671	233,219	72,366	200,086
35231700	AIRPORT FUEL FARM REPAIRS	100,000	56,500	-	43,500
35232300	AIRPORT SNOW REMOVAL EQUIP BLDG	250,000	991	-	249,009
35234200	AIP-34	323,000	141,580	175,220	6,200
35234500	RUNWAY 7/25 NAV-AID REHAB	490,400	325	402,506	87,569
35241000	AIRPORT SHOP ROOF REPLACEMENT	20,000	-	14,280	5,720
35241800	A-ROW HANGAR ROOF REPLACE	63,000	-	-	63,000
35242200	A1 HANGAR DOOR	100,000	-	-	100,000
AIRPORT FUND PROJECTS		4,262,066	2,569,752	880,475	811,839
35512100	WASHINGTON AVE STORM UPGRADE	40,000	19,053	9,900	11,047
35611600	SPRINGLAKE SANITARY UPGRADE	625,000	542,430	32,250	50,320
35626200	CSO LTC PLAN AMENDMENT 22	390,000	365,175	-	24,825
35630100	WPC AUTOMATIC TRANSFER SWITCH	300,000	221,819	33,450	44,731
35631500	PROJECT HAT TRICK	3,000,000	1,110,520	64,989	1,824,492
35633600	2023 ANNUAL SEWER & MANHOLE	702,000	370,063	292,844	39,093
35633700	2023 LARGE DIAMETER SWR CLEAN	2,000	-	-	2,000
35641300	24 MANHOLE ADJUST PROGRAM	100,000	-	-	100,000
35642500	WEST PARK SEPTIC REMOVAL	1,000	271	-	729
SEWER FUND PROJECTS		5,160,000	2,629,330	433,432	2,097,237
35710100	RECTOR AVE WATERLINE REPLACE	444,147	379,380	-	64,767
35723800	SMALL WATERLINE UPGRADES	986,600	21,783	15,000	949,817
35725300	WTP GENERATOR	1,685,000	6,628	1,676,419	1,953
35730800	LAUREL LANE W/L REPLACEMENT	130,000	65,514	37,527	26,959
35732500	23 BILLING/DIST ROOF REPLACE	155,000	69,292	85,677	31
35732900	EAST ST W/L REPAIR	2,000	-	-	2,000
35740300	HEMPHILL W/L REPLACEMENT	3,200	413	1,700	1,087
35740400	S WEST ST W/L REPLACEMENT	2,000	-	500	1,500
35740500	BLANCHARD ST WATERLINE PH 2	978,200	1,837	3,445	972,918
35740800	WTP ROOF REPLACEMENT 2024	451,000	-	-	451,000
35742800	DRINKING WATER	3,712	-	-	3,712
35781800	WTP SCADA SYSTEM UPGRADES	585,600	540,850	26,865	17,885
35782800	RESERVOIR TRANSFER LINE REHAB	1,957,881	153,444	1,762,352	42,085
35783300	WATER METER SYSTEM REPLACE	4,723,622	1,267,622	3,267,147	188,853
35790800	WTP CO2 TANKS REPLACEMENT	1,250,000	52,701	1,149,464	47,835
WATER FUND PROJECTS		13,357,962	2,559,464	8,026,097	2,772,402

<u>PROJECT</u>	<u>PROJECT NAME</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>CURRENTLY</u>
<u>NUMBER</u>		<u>APPROPRIATED</u>	<u>EXPENSED</u>	<u>PENDING</u>	<u>AVAILABLE</u>
		<u>INCEPTION TO DATE</u>	<u>INCEPTION TO DATE</u>	<u>PURCHASE ORDERS</u>	<u>TO SPEND</u>

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CITY OF FINDLAY
CASH & INVESTMENTS AS OF MAY 31, 2024

<u>AMOUNT</u>	<u>DESCRIPTION AND COUPON RATE</u>	<u>BANK/FIRM</u>
\$ 1,964,000.00	STAR OHIO @ 5.440%	
134,104.26	STAR OHIO @ 5.440%	
51,003,500.00	STAR OHIO @ 5.440%	
1,684,801.75	STAR OHIO @ 5.440%	
32,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
946,835.94	US TREASURY @ 0.250% COUPON	HUNTINGTON SECURITIES
995,234.38	US TREASURY @ 4.250% COUPON	HUNTINGTON SECURITIES
962,539.06	US TREASURY @ 2.375% COUPON	HUNTINGTON SECURITIES
245,000.00	CERTIFICATE OF DEPOSIT @ 4.290%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 5.000%	WATERFORD BANK
953,568.75	US TREASURY @ 5.090% COUPON	HUNTINGTON SECURITIES
1,497,885.00	FFCB @ 4.75% COUPON	FIFTH THIRD SECURITIES
988,500.00	FHLB @ 4.100% COUPON	KEYBANC CAPITAL
993,710.94	US TREASURY @ 4.500% COUPON	PNC BANK
974,065.00	US TREASURY @ 5.340% COUPON	HUNTINGTON SECURITIES
962,019.33	US TREASURY @ 5.190% COUPON	HUNTINGTON SECURITIES
951,440.00	US TREASURY @ 5.110% COUPON	HUNTINGTON SECURITIES
995,976.56	US TREASURY @ 4.625% COUPON	FIFTH THIRD SECURITIES
992,460.00	US TREASURY @ 4.500% COUPON	KEYBANC CAPITAL
982,265.63	US TREASURY @ 3.875% COUPON	FIFTH THIRD SECURITIES
998,750.00	US TREASURY @ 5.000% COUPON	FIFTH THIRD SECURITIES
984,609.38	US TREASURY @ 4.000% COUPON	FIFTH THIRD SECURITIES
978,906.25	US TREASURY @ 3.750% COUPON	FIFTH THIRD SECURITIES
980,078.13	US TREASURY @ 3.500% COUPON	FIFTH THIRD SECURITIES
<hr/>		
\$ 104,920,250.36	INVESTMENT TOTAL	
2,617,967.09	5/3 BANK ACCOUNT BALANCE	
77,315.96	ACCRUED INVESTMENT INTEREST	
<hr/>		
\$ 107,615,533.41	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

GENERAL	\$ 25,354,840
SCM&R	710,981
SCM&R HIWAY	411,509
SEVERANCE PAYOUT RESERVE	2,629,098
ARPA	63,402
AIRPORT	288,239
WATER	5,939,516
SEWER	14,688,162
STORMWATER	2,303,034
PARKING	37,019
CIT ADMINISTRATION	964,794
CIT CAPITAL IMPROVEMENT	5,175,201
CIT FLOOD MITIGATION	2,460,000

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF MAY 31, 2024

\$ 33,678,668.98	General Fund
2,096,403.85	General Fund Restricted Rainy Day
5,916,231.01	General Fund Projects
2,597,141.92	SCM&R Fund
4,357,786.00	SCM&R Fund Projects
-	County Permissive License Fund
381,036.42	State Highway Fund
934.39	Law Enforcement Trust Fund
3,044.03	Drug Law Enforcement Trust Fund
366,456.72	ID Alcohol Treatment Fund
58,798.78	Opioid Abatement Fund
75,108.40	Enforcement & Education Fund
1,102,688.88	Court Special Projects Fund
168,165.71	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
186,050.79	Alcohol Monitoring Fund
197,885.89	Mediation Fund
98,701.15	Electronic Imaging Fund
9,599.13	Legal Research Fund
2,470,716.75	Severance Payout Fund
63,402.31	ARPA Fund
552,895.24	Debt Service Fund
22,570.02	CR 236 TIF Fund
1,161,791.69	Municipal Court Improvement Fund
940,111.11	Airport Fund
685,562.19	Airport Fund Projects
7,533,845.98	Water Fund
938,167.97	Water Fund Restricted
7,609,932.22	Water Fund Projects
12,841,428.39	Sewer Fund
5,309,760.97	Sewer Fund Restricted
2,421,979.34	Sewer Fund Projects
65,786.01	Parking Fund
-	Parking Fund Projects
141,421.04	Swimming Pool Fund
31,890.66	Internal Service Central Stores Fund
-	Internal Service Workers Comp Fund
2,033,438.50	Internal Service Self Insurance Fund
4,235,864.55	CIT Fund
2,092,329.32	CIT Fund- Restricted Capital Improvements
2,460,000.00	CIT Fund - Restricted Flood Mitigation
200,613.13	Police Pension Fund
200,613.13	Fire Pension Fund
73,362.98	Unclaimed Monies Fund
279,299.91	Tax Collection Agency Fund
1,727,200.34	Cemetery Trust Fund
172,576.95	Private Trust Fund
52,114.84	Guaranteed Deposits
-	Special Assessments Pavements Fund
46.26	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
-	Special Assessments Storm Fund
\$ 107,615,533.41	TOTAL CASH & INVESTMENTS

Honorable City Council
Findlay, OH 45840

June 11, 2024

RE: FDY Rehabilitate Runway 7/25-Construction, Project No. 35242900
Project Advertisement and Bidding

Dear Council Members,

The Federal Aviation Administration (FAA) has been reauthorized, so the funding allocated for the rehabilitation of Runway 7/25 will be available for use. At this time, it is desired to appropriate funds to the project so that it can be sent out for bid. Once an apparent low bidder is identified a future appropriation will be made to appropriate the FAA, ODOT Aviation, and Local match funds.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director or City Engineer to advertise for bids and enter into contracts for construction and to appropriate and transfer funds as follows:

If you have any questions, please feel free to contact me.

FROM: CIT Fund – Capital Improvements Restricted Account \$1,000

TO: FDY Rehabilitate Runway 7/25- Construction
Project No. 352429000 \$1,000

Sincerely,



Jeremy Kalb, P.E.
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

June 12, 2024

**RE: FDY Rehabilitate Runway 7/25-Construction, Project No. 35242900
Resolution for ODOT Aviation Grant Funds**

Dear Council Members,

The Ohio Department of Transportation (ODOT), Office of Aviation is administering funds to provide financial assistance to publicly owned airports through the Ohio Airport Improvement Program, Matching Grant Application for General Aviation Airports.

The City of Findlay Airport is eligible for funding for FDY Rehabilitate Runway 7/25, Project No. 35242900. As previously discussed, the eligible funding breakdown for the project will be 90% FAA, 5% State and 5% local.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to allow the Mayor, Service Safety Director, and/or City Engineer to apply for grant funding from ODOT Aviation and to enter into a grant agreement with ODOT Aviation.

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb. P.E.
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

June 12, 2024

RE: FDY Airport Masterplan, Project No. 35243500
Masterplan Advertisement

Dear Council Members,

With the upcoming projects in the next couple of years, the City of Findlay has satisfied all projects on the previous Airport Masterplan. In order to continue to receive grant funding from the Federal Aviation Administration (FAA) for future projects, a new masterplan will need to be developed. The City of Findlay will be advertising an RFQ for prospective consulting firms to submit their Statement of Qualifications. Once a consulting firm is selected, the whole masterplan process will take 18-24 months to complete. To ensure we can continue on with projects at the Findlay Airport, it is desired to start the Masterplan process in 2024.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director or City Engineer to advertise for Statements of Qualifications and to appropriate and transfer funds as follows:

If you have any questions, please feel free to contact me.

FROM: CIT Fund – Capital Improvements Restricted Account \$1,000

TO: FDY Airport Masterplan, Project No. 352435000 \$1,000

Sincerely,



Jeremy Kalb, P.E.
City Engineer

pc: Don Rasmussen, Law Director
 Jim Staschiak II, Auditor



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

June 12, 2024

The Honorable Council
Findlay, Ohio

It is respectfully requested this letter be read into the record of the Council Meeting.

SUBJECT: Revenue Estimates for fiscal year 2025

Dear Council Members,

This letter is to inform you I will be providing the Estimated Revenues for the next fiscal year in your Council packet for your meeting on 7/16/24. This is the first step required under Ohio budgetary law and the figures are a best estimate of what is expected in revenues over the next eighteen months.

In order to meet the statutory requirements for the distribution of the local government money, this document should be accepted by council at the July 16th meeting, so it can then be filed with the County Auditor by no later than July 19th. A motion for acceptance of the revenue estimates will be needed during your meeting on July 16th.

By copy of this letter, I have asked Ms. DeVore the Council Clerk to schedule a public hearing for that night, before your meeting, notice of which must be published 10 days before the hearing, during which period two copies will be available for public inspection in my office.

Respectfully submitted,

Jim Staschiak II
City Auditor



FINDLAY TREASURER'S OFFICE

318 Dorey Plaza, Room 313
Findlay, OHIO 45840-3346
Telephone: 419-424-7106
Fax: 419-424-7866

Treasurer's Reconciliation for May 31, 2024

Susan Jo Hite • Findlay City Treasurer

TREASURER

Fifth Third Initial Balance	4,798,038.68
- Withdrawals	(20,929,228.94)
+ Deposits	19,110,635.56
	<u>2,979,445.30</u>
(-Outstanding Checks)	(362,875.21)
Deposit in Transit	1,176.25
Deposit in Transit	364.75
Correction Pending	(144.00)
	<u>Treasurer's Checking Bal</u>
	2,617,967.09
Investment Principal	104,920,250.36
Accrued Interest	77,315.96
	<u>Treasurer's Total Cash and Investments</u>
	107,615,533.41

AUDITOR

Auditor's Checking Bal	2,617,967.09
	<u>Auditor's Total Cash and Investments</u>
	107,615,533.41

Respectfully submitted,

Susan Jo Hite
Treasurer

THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**

Report for the month of : **May 2024**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	7	60	6	350	5	545	29	0	166	1168
New cases filed	2	7	76	22	928	1	123	24	0	58	1239
Cases transferred in, reactivated or redesignated	3	0	12	1	125	0	3	1	0	0	142
TOTAL (Add lines 1-3)	4	14	148	29	1403	6	671	54	0	224	2549
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	6	2	36	1	116	10	0	0	171
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6	4	1	45	0	0	0	0	0	65	115
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	10	71	16	46	0	22	1	0	0	166
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	0	0	0	0	0
Other dismissals (Include dismissals at preliminary hearing)	9	0	4	0	104	0	30	12	0	7	157
Violations Bureau	10	0	0	200							200
Unavailability of party for trial or sentencing	11	0	4	1	165	0	0	0	0	0	170
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	0	0	0	0	0
Other terminations	13	0	7	1	238	0	2	0	0	0	248
TOTAL (Add lines 5-13)	14	10	96	21	834	1	170	23	0	72	1227
Pending end of period (Subtract line 14 from line 4)	15	4	52	8	569	5	501	31	0	152	1322
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	2	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	1	0

FTP - approved

6/13/24

STEPHANIE M BISHOP

Date

Preparer's name and telephone number if other than judge (print or type)

Date

Fax to:
(614) 387-9419
-OR-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**
Report for the month of: **May 2024**

Date of completion of most recent physical inventory
03/01/2024

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	164	66	83	1	13	3	0	330	0
New cases filed 2	34	4	24	0	11	0	0	73	0
Cases transferred in, reactivated or redesignated 3	5	0	1	0	0	0	0	6	0
TOTAL (Add lines 1-3) 4	203	70	108	1	24	3	0	409	0
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	0	1	0	0	1	0	2	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	22	12	20					54	0
Guilty or no contest plea to reduced charge 9	3	0	1					4	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	27	0	10	1	1	0	0	39	0
Transfer to another judge or court 12	0	0	0	0	0	0	0	0	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	5	1	2	0	0	0	0	8	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	0	2	0	0	3	0	0	5	0
TOTAL (Add lines 5-16) 17	57	15	34	1	4	1	0	112	0
Pending end of period (Subtract line 17 from line 4) 18	146	55	74	0	20	2	0	297	0
Cases pending beyond time guideline 19	0	0	0	0	1	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	4	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	1	0	0	0	0

FTP + Approved 6/13/24

Fax to:
(614) 387-9419
-01-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

STEPHANIE M BISHOP Date _____

Preparer's name and telephone number if other than judge (print or type) Date _____

STEPHANIE M BISHOP Date _____

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**
Report for the month of: **May 2024**

Date of completion of most recent physical inventory
06/30/2023

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	135	62	68	0	16	0	0	281	0
New cases filed	37	12	22	0	11	1	0	83	0
Cases transferred in, reactivated or redesignated	10	0	1	0	0	0	0	11	0
TOTAL (Add lines 1-3)	182	74	91	0	27	1	0	375	0
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	0	0	2	0	0	0	0	2	0
Default				0	0	0	0	0	0
Guilty or no contest plea to original charge	18	19	11					48	0
Guilty or no contest plea to reduced charge	6	0	2					8	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0
Other Dismissals	32	0	7	0	0	0	0	39	0
Transfer to another judge or court	0	0	0	0	0	0	0	0	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	0	0	2	0	0	0	0	2	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	2	1	2	0	10	0	0	15	0
TOTAL (Add lines 5-16)	58	20	26	0	10	0	0	114	0
Pending end of period (Subtract line 17 from line 4)	124	54	65	0	17	1	0	261	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

FTP - Submitted *6/13/24*

ALAN D HACKENBERG _____ Date _____

Preparer's name and telephone number if other than judge (print or type) _____ Date _____

STEPHANIE M BISHOP _____ Date _____

MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE
 STEPHANIE M. BISHOP, JUDGE
 HEATHER M EIGEL, CLERK
 CANDACE R. GRIFFITH, CHIEF PROBATION OFFICER
 BRAD J. BASH, JUDICIAL ASSISTANT SUPERVISOR

FINDLAY MUNICIPAL COURT
 318 DORNEY PLAZA RM 206
 FINDLAY, OHIO 45839
 TELEPHONE 419-424-7141
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for May, 2024

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CASES FILED:				
TRAFFIC	950	3,976	747	3,672
TRAFFIC COMPANION	99	464	103	557
CRIMINAL	83	490	127	637
CRIMINAL COMPANION	8	43	15	70
SEARCH WARRANT	10	42	1	26
CIVIL	148	836	149	778
SMALL CLAIMS	58	348	101	436
EXTRADITION	2	6	-	4
HABITUAL TRAFFIC VIOLATOR	1	2	-	-
OTHER	14	65	16	69
TOTALS	1,373	6,272	1,259	6,249
COURT PROCEEDINGS:				
ABILITY TO PAY	2	16	2	12
Admin License Suspension	-	7	3	20
APPEAL DOG DESIGNATION	-	-	-	1
Arraignment	791	4,204	907	4,188
Attachment	10	55	10	57
Bond	1	1	-	2
BOND RETURN	-	5	2	9
BOND VIOLATION	4	7	-	-
Civil Status Conference	3	15	4	13
COMMUNITY SERVICE REVIEW	1	22	4	34
Contempt of Court	14	132	21	146
CONTESTED DUS CONTEMPT HEARING	-	1	-	1
Contested Small Claims	1	5	1	6
Continued	670	3,438	753	3,319
Damages	-	1	-	6
Debtors Examination	46	228	41	355
Default	1	3	-	4
Desk Review	161	735	187	545
DIVERSION PLEA	5	30	1	11
DUS DIVERSION REVIEW	6	24	2	12
Expungement	7	8	-	1
Extradition	-	3	-	1
Forcible Detention	15	73	23	78
Garnishment	3	5	-	5
Hearing on Motion	5	14	6	47
HEARING ON MOTION TO SEAL RECOR.	10	44	5	34
HEARING ON WARRANT	-	-	1	35
Jury Trial	-	3	-	2
Marriage	4	29	5	14
Mediation	-	2	-	-
Miscellaneous	-	8	-	5
Motion to Dismiss	-	-	-	2
Motion to Vacate Judgment	-	-	-	1
Motion to Withdraw as Counsel	-	3	-	2
Plea	105	446	124	523
Preliminary	9	24	2	41

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Pre-Trial	148	774	164	767
Pre-Trial with Judge	71	321	72	408
Reconsideration of Sentence	-	-	2	2
Restitution	-	-	1	1
Revivor	18	45	2	12
Revocation	6	32	16	53
RULE 4	1	1	-	-
SAFE SURRENDER	-	11	-	29
SECOND PRETRIAL	69	455	106	508
Sentencing	-	16	5	16
Small Claims	41	287	70	330
STATUS CONFERENCE	881	6,088	1,646	7,063
Suppression	-	16	4	13
TELEPHONE PRETRIAL	19	88	16	84
TREATMENT REVIEW CALL	12	17	-	-
TREATMENT REVIEW REPORT	9	26	-	-
Trial	7	24	7	28
WRIT OF RESTITUTION	12	53	23	58
WRITTEN PLEA	10	41	13	47
TOTALS	3,178	17,886	4,251	18,951

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CRIMINAL VIOLATIONS:				
ASSAULT	7	24	2	22
BURGLARY	1	4	-	2
CONTEMPT	-	1	-	-
CRIMINAL DAMAGING	1	8	1	11
CRIMINAL TRESPASS	5	25	9	25
DISORDERLY CONDUCT	12	42	14	53
DOMESTIC VIOLENCE	11	68	19	73
DRUG ABUSE	3	27	22	161
OPEN CONTAINER PROHIBITED	-	3	5	11
OVI	-	1	-	1
RESISTING ARREST	1	5	3	16
ROBBERY	-	-	-	1
TELEPHONE HARASSMENT	-	-	-	1
THEFT	13	98	11	81
UNDERAGE CONSUMPTION	-	1	2	9
OTHER CRIMINAL	37	227	54	240
TOTALS	91	534	142	707
TRAFFIC VIOLATIONS:				
ACD/SPEED	28	115	16	100
DISOBEYING TRAFFIC CONTROL DEV	3	47	8	45
DRAG RACING	-	-	-	2
DRIVING UNDER SUSPENSION	32	179	38	171
EXPIRED REGISTRATION	21	126	9	115
FAIL TO MAINTAIN CONTROL	14	123	21	132
FAILURE TO YIELD RIGHT OF WAY	12	48	10	49
LEAVING SCENE OF AN ACCIDENT	9	23	1	17
LEFT OF CENTER	-	1	-	4
OVERLOAD	12	114	69	287
OVI	32	157	63	309
PASSING A STOPPED SCHOOL BUS	2	13	1	13
RECKLESS OPERATION	2	8	4	9
SEAT BELT	108	303	88	347
SPEEDING	559	2,312	320	1,706
OTHER TRAFFIC	215	871	202	923
TOTALS	1,049	4,440	850	4,229

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ARRESTING AGENCY:				
PATROL				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	785	3,019	578	2,547
OMVI	22	86	34	145
CRIMINAL FELONIES	1	2	-	3
CRIMINAL MISDEMEANORS	1	15	15	121
SEARCH WARRANTS	1	5	-	2
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	146	779	129	730
OMVI	7	41	20	109
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	54	319	79	360
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	5	6	-	2
OMVI	1	1	-	1
CRIMINAL FELONIES	6	36	10	46
CRIMINAL MISDEMEANORS	13	78	19	77
SEARCH WARRANTS	9	31	1	17
SHERIFF				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	81	471	76	630
OMVI	2	29	7	53
CRIMINAL FELONIES	-	1	-	3
CRIMINAL MISDEMEANORS	9	45	14	59
SEARCH WARRANTS	-	5	-	6
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	8	4	11
OMVI	-	1	2	2
CRIMINAL FELONIES	-	1	-	-
CRIMINAL MISDEMEANORS	7	35	5	37
SEARCH WARRANTS	-	1	-	1
TOTALS	1,150	5,015	993	4,962
PROBATION:				
ESTABLISHED	20	120	28	121
TERMINATED	22	150	31	131
CURRENT	43	43	54	54
TOTALS	85	313	113	306

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ACTIVITIES ORDERED:				
ALCOHOL EVALUATION	-	-	-	1
ALCOHOL/SUBSTANCE EVAL	14	48	13	48
ANGER MANAGEMENT	-	1	2	3
BENCH WARRANT TO AGENCY	138	726	184	976
COMMUNITY SERVICE	-	-	-	2
COMMUNITY SERVICE CITY	7	25	6	18
COMMUNITY SERVICE COUNTY	15	45	11	49
COMMUNITY SERVICE INDIVIDUAL	29	110	18	103
COMMUNITY SERVICE NO JAIL	-	1	1	1
DIP	21	71	26	102
DOMESTIC VIOLENCE PROGRAM	-	1	1	3
ELECTRONIC HOME MONITORING	1	1	-	2
FORM 95	-	3	1	4
JAIL	6	33	7	26
Jail Term Suspended Condition	-	7	2	7
MENTAL EVAL	1	2	1	5
NO CONTACT WITH VICTIM	1	10	1	11
Pay Restitution	6	14	2	14
Probation	9	43	13	71
SCRAM	2	11	4	25
STAR Program	2	18	4	17
TREATMENT FRC	4	16	7	26
TREATMENT MISCELLANEOUS	8	29	6	27
UCP	-	2	2	4
Victim	-	1	-	-
VIP	22	74	19	87
TOTALS	286	1,292	331	1,632

*****CURRENT YEAR*****
MTD YTD

*****LAST YEAR*****
MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$2,538.02	\$11,021.68	\$3,529.57	\$12,626.06
BOND FEES	\$150.00	\$950.00	\$300.00	\$1,450.00
CIVIL DEPOSIT TENDERS	\$829.86	\$7,151.90	\$2,242.65	\$12,561.75
COURT COST	\$61,694.34	\$365,531.38	\$58,312.60	\$290,070.55
DUI ENFORCEMENT	\$2,547.90	\$14,418.84	\$3,018.86	\$13,841.95
ELECTRONIC IMAGING	\$3,690.50	\$21,528.76	\$4,486.89	\$20,990.68
FINES & FORFEITURES	189,405.03	\$990,627.13	211,991.99	\$910,434.33
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$395.01	\$2,393.56	\$706.92	\$2,867.21
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$260.34	\$1,031.59	\$225.41	\$890.05
JAIL HOUSING	\$15,099.78	\$107,340.98	\$24,860.77	\$104,499.08
JAIL REIMBURSEMENT	\$55.80	\$960.57	\$225.36	\$1,056.58
LEGAL RESEARCH	\$3.50	\$21.00	\$5.00	\$20.50
MEDIATION	\$1,125.65	\$6,658.16	\$1,390.50	\$6,603.32
MISCELLANEOUS	\$22,696.69	\$133,800.30	\$24,427.60	\$126,495.71
MUNI COURT COMPUTERIZATION	\$6,023.72	\$35,096.50	\$7,313.22	\$34,119.27
MUNI COURT IMPROVEMENT	\$15,454.50	\$90,048.75	\$18,932.64	\$87,637.92
RESTITUTION	\$321.01	\$1,749.12	\$365.98	\$1,495.96
SPECIAL PROJECTS	\$25,780.50	\$148,294.17	\$31,108.94	\$144,154.67
STATE PATROL	\$20,558.59	\$119,495.77	\$23,953.26	\$108,392.68
TRAFFIC/CRIMINAL BONDS	\$27,817.42	\$54,318.56	\$1,057.83	\$49,727.79
	<u>396,448.16</u>	<u>\$2,112,438.72</u>	<u>418,455.99</u>	<u>\$1,929,936.06</u>

DISTRIBUTIONS:

ALCOHOL MONITORING	\$2,538.02	\$11,021.68	\$3,529.57	\$12,626.06
BOND FEES	\$150.00	\$925.00	\$300.00	\$1,450.00
CIVIL DEPOSIT TENDERS	\$274.00	\$2,879.78	\$9,745.43	\$10,490.43
COURT COST	\$61,120.34	\$364,010.88	\$57,946.60	\$287,422.19
DUI ENFORCEMENT	\$2,497.05	\$14,279.85	\$3,005.30	\$13,763.98
ELECTRONIC IMAGING	\$3,645.50	\$21,399.76	\$4,474.89	\$20,912.68
FINES & FORFEITURES	188,954.93	\$981,524.59	215,523.02	\$918,761.98
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$395.01	\$2,393.56	\$706.92	\$2,867.21
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$260.34	\$1,031.59	\$225.41	\$890.05
JAIL HOUSING	\$15,099.78	\$107,275.98	\$24,860.77	\$104,264.87
JAIL REIMBURSEMENT	\$55.80	\$960.57	\$225.36	\$1,056.58
LEGAL RESEARCH	\$3.50	\$21.00	\$5.00	\$20.50
MEDIATION	\$1,110.65	\$6,616.16	\$1,386.50	\$6,577.32
MISCELLANEOUS	\$29,777.90	\$176,127.97	\$37,205.18	\$178,868.95
MUNI COURT COMPUTERIZATION	\$5,948.72	\$34,883.50	\$7,293.22	\$33,991.27
MUNI COURT IMPROVEMENT	\$15,259.50	\$89,492.75	\$18,880.64	\$87,302.92
RESTITUTION	\$321.01	\$2,109.24	\$365.98	\$2,005.37
SPECIAL PROJECTS	\$25,465.50	\$147,396.17	\$31,024.94	\$143,613.67
STATE PATROL	\$20,066.59	\$118,289.77	\$23,821.26	\$107,732.68
	<u>372,944.14</u>	<u>\$2,082,639.80</u>	<u>440,525.99</u>	<u>\$1,934,618.71</u>

DISTRIBUTED TO:

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

CITY OF FINDLAY	161,396.96	\$988,095.20	190,391.08	\$889,943.48
HANCOCK COUNTY	\$18,778.05	\$106,121.11	\$23,858.86	\$109,769.50
OTHERS	162,778.17	\$834,798.26	186,423.34	\$741,831.13
STATE OF OHIO	\$50,169.46	\$286,719.34	\$59,158.30	\$273,975.34
	<u>393,122.64</u>	<u>\$2,215,733.91</u>	<u>459,831.58</u>	<u>\$2,015,519.45</u>



STEPHANIE M. BISHOP, JUDGE



ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT



OFFICE OF
THE MAYOR
CHRISTINA M. MURYN

Rob Martin, BSN, MBA
Service-Safety Director

June 13, 2024

Dear Council:

RE: Purchase of Findlay City School Property on Foraker Ave. (Parcel # 600001008634)

Findlay City Schools (FCS) has owned the park property on Foraker Ave. (Parcel # 600001008634) since approximately 1956. Based on a certified title search, which dates back to a Sheriff sale in 1909, this property has been a residential property and converted to a park for most of its existence. Since its inception as a park, the City has maintained this area as a neighborhood park and continues to maintain and invest in equipment upgrades to this day.

Recently FCS reached out to the Administration and offered the property to the City. FCS is currently cleaning up their property inventory and based on the City's continued commitment in maintaining this property, this transaction makes sense to both parties. This property purchase, aligns with the Mayor's vision to provide the community with amenities that will enhance citizen's quality of life. This property is an asset to the West Park neighborhood and the City plans to maintain this park for a safe and healthy environment.

By copy of this letter, the Law Director is requested to prepare the necessary legislation that will authorize the Administration to proceed with the purchase of Parcel # 600001008634 from Findlay City Schools for \$1.00.

If you have any questions please don't hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rob Martin', is written over a faint, larger version of the signature.

Rob Martin
Service Safety Director

Committee Members:

- Grant Russel, at-large – Committee Chair
- Brian Bauman, Ward 5
- Dan DeArment, Ward 4
- Randy Greeno, at-large
- Joshua Palmer, Ward 7

Meeting Start Time: 4:02 p.m.

Meeting End Time: 6:20 p.m.

Staff:

- Rob Martin, Safety Service Director
- Jeremy Kalb, City Engineer
- Jason Phillips, Water Treatment Superintendent
- Dave Beach, WPC Supervisor
- Jaquelyn Holman, Project Manager for Office of Mayor

Guests:

- Holly Frische, Ward 1 Council Rep
- Lindsay Summit, Hancock Public Health
- Kurt Schroeder, Hancock Public Health
- Robin Welly, West Park Block Watch
- James Welly, West Park resident

Agenda:

Call to Order

- Meeting is being streamed to the City of Findlay YouTube channel - https://www.youtube.com/watch?v=D_Cm8sgj_5c&t=974s

Roll Call

- All committee members present

Approval of Minutes

- Approval of February 21, 2024, meeting minutes (Palmer / Bauman); approved 5-0

New Items

1. Determine policies and procedures for instituting utility billing rate changes

Russel summarized the next steps agreed to at our February 5 meeting:

- We agreed that water, wastewater and stormwater, both inside and outside of the city, is in scope for these discussions
- the three questions to be discussed have been agreed upon and are:
 1. Who - Who should have the authority to adjust utility rates in the future?
 2. How - What is the process for calculating utility rates?
 3. When - What is the frequency for reviewing rates?
- Greeno, DeArment, and Bauman were to look at the modeling with the Administration to better understand. Subsequently, Greeno removed himself from the modeling meeting so as to not run afoul of open meeting laws.
- Palmer and Russel were to investigate question number 1 in terms of Ohio Revised Code (ORC). Russel said he had informed Palmer that he would take the lead on this investigation. Russel said that he had not made progress on this item at this time.

DeArment began stating that on March 5, he and Councilman Bauman met with Rob Martin and Jeremy Kalb to review the financial pro forma that was used to calculate water rates. It is an Excel workbook of spreadsheets and includes: revenue (residential, commercial, industrial), operating costs (labor, materials, chemicals, utilities, subcontractors), capital costs (tied into 10-year capital plan). It is difficult to predict grant money. They then run iterations to calculate carryover and to determine what the rates need to be. DeArment believes that the tool is robust enough to meet functioning needs. He believes that it could be easily adapted for sewer rates and storm water rates. DeArment offered two suggestions: 1) the equations need to be checked and 2) the spreadsheet needs to be protected to guard against accidental modifications. A consulting engineering firm could eventually use this tool for capital planning and rates verification; they would be good choice to check and verify the tool.

DeArment said that they did not delve into the process behind the use of the pro forma tool. He mentioned the importance of getting all the proper data inputs into the tool and at the proper time in the planning cycle. The tool should also consider the funding of proper reserves (rainy day funds). Russel suggested that the level of reserve funding is out of scope for the current meeting.

DeArment implied that an annual review for all three - water, wastewater, storm water – funds be done; Russel supports this idea.

Martin stated that an annual analysis is conducted from the operations side, capital planning side, with labor costs increasing and rising chemical costs on all funds - general and enterprise.

Russel asked Martin to outline, using quarters (of the year) the cadence for an annual review and what needs to happen at what time (quarter). Martin replied that by the beginning of Q4, the messaging for a rate change (or no rate change) has to be there for the budgeting process. Kalb added that by Q4 most of the capital projects and budgeting are planned out. The operating and year expenditures are known, so by the beginning of Q4 the modeling can be in place. Martin added that with the pro forma, with everything staying the same, the pro forma can predict what month in 2027 the fund will be below minimum reserves as well as what month it will be in the red.

Greeno wants to have the results of that analysis (documentation) to Council prior to budgeting time. Martin asked if that is a presentation to the Water & Sewer Committee. Russel believes that the steps taken with the most recent water rate increase are appropriate; first present to the Water & Sewer Committee and get their support; then present to the full Council and get their support.

Russel returned to the question of who has the authority to adjust utility rates. In terms of Ohio Revised Code, Rob Martin is the person that can make the final decision on water. Russel supports the administration first getting Council's approval and the following legally defined process to execute on it.

Russel returned the to the pro forma model, asking if the revenue predictions of the model is compared with the actual revenue generated and if the model can be fine-tuned with that real date in terms of expected revenue, along with changes in consumption? Martin said that is the intent. Martin responded that the first bill was sent out with the increased rate this weekend so the total revenue can just now start to be compared to what was projected.

Martin added that the modeling, created over a year ago, the capital planning is following what is actually happening as was predicted. Kalb added that water and sewer have a similar range on the

revenue side every year. They will take the revenue, with the increased rate, and analyze the accuracy of the model.

Russel asked if the tool could break down water rates by meter size? Kalb confirmed that the tool is broken down through all the meter sizes and with how many users, and what their projections are.

Russel asks if there can be changes to water rates that do not affect all meter sizes? Martin responded that early on they did analyze changing only one group of meter sizes, however it made more sense to make the change across the users. Martin indicated that other communities do utilize rate models where some groups of users support the usage of other groups and that is something we could consider.

Russel asked if we should consider going to an outside party to get an independent analysis on a regular basis, such as every 5 years? Palmer agrees that this should be part of our regular cadence. DeArment says to him it matters how robust the annual process is. Martin agrees third-party validation is important, but if the model is good, then is 5 years too frequent or should it be every 10 years? Greeno said that the timeline can be evaluated, but a third-party review is a good idea. Bauman agrees with Palmer and Greeno. Martin offered that the third party might suggest the proper frequency for the next third-party evaluation.

Russel asked when in Q4 the annual review would be conducted? Martin believes end of Q3 is more appropriate. These conversations have to happen prior to the operating budget process.

Russel asked if quarterly updates would be appropriate and valuable? The committee felt a mid-year meeting would be more appropriate vs. quarterly, with June/July better. A meeting would show projected and actual results. Based upon this, Russel stated there will be a meeting in the middle of September to look over the rates.

Russel asked what it will take to transfer the pro forma process developed for water to the other utilities. Kalb responded that it will not be rebuilding, it will use the same set up just with new inputs, so it should not be too difficult. Stormwater and wastewater costs are separated; we will have three pro formas, one for each utility.

Russel reviewed the original questions:

- The third question, 'when?', has been answered with an annual review to be held in mid-September
- The second question, 'how?', has been answered, saying that the pro forma model, Excel based, tool will be used and continued to be refined
- For the first question, 'who?', Ohio Revised Code will answer this question. Regardless of which utility, the process should be the same: at the September annual review, the administration makes rate recommendations to the Water & Sewer Committee; the committee either tells the administration to re-examine the rate recommendations or recommends their support by the full council. When it comes to actual implementation, we then simply follow ORC on a per utility basis. For water rates, ORC 734.04A is pretty clear that Martin has the authority to set rates.

Bauman wants to ensure we have a mechanism where the body of Council can go on record and support or no support for a rate change. Greeno asked if this process should be delineated in the Water & Sewer Rules and Russel agreed that is the appropriate place for this.

Motion:

- Recommend
 1. The Water & Sewer Committee meet to finalize recommendations to the full Council for policies & procedures for instituting utility billing rate changes
 2. Martin & Russel create proposed updates to the Water Rules & Stormwater Rules that would implement the Committee's recommendation for instituting utility billing rate changes
- Motion Russel; Second: Greeno
- Motion passed (5-0)

2. West Park Sanitary Projects

Russel opens up the continuation of discussion from February 16th.

Russel shares guiding principle he has been using, property owners have a responsibility to properly dispose of sewage created on their property. Generally, this should be done by city provided, sanitary sewers or via homeowner septic systems. Property owners do not have the right to send sewage downstream, off their property to another one. He believes everyone - the committee, administration and West Park neighbors – are working toward that. Long term, Russel wants to see sanitary sewers providing service to all of West Park and believes we have projects in place to do so, with the exception of one or two outlying properties.

DeArment reviews what he took away from the first meeting:

- There are 13 properties being discussed, five have access to sanitary sewers but are not connected. The Ohio Administrative Code (OAC) requires them to connect, but that is to be addressed between the homeowners and the health department. Those are not on the city agenda.
- There are eight properties that don't have sanitary sewers available. Two of them need a septic system or grinder pump because we cannot extend a gravity sewer to them. Six houses that we are able to have services installed. For those six houses, it was a \$635,000 project per Kalb's estimate or \$106,000 per house. DeArment and Bauman visited the six properties to see if the six would be interested in installation. Between property owners contacted by Bauman/DeArment and those who talked to Kalb, there was one yes, three no, and two unknowns.

Bauman said that with multiple conversations; one individual informed Bauman they are happy as of where their septic tanks stand now. The other individuals with septic systems in the area around the individual had voiced the same. Kalb says one of the unknowns said that if the sanitary service was available, she would like to connect, but could not afford it.

DeArment stated that a majority of the property owners do not want to pay for this project. There is a financial concern. The availability of grant money is unknown, and historically we have not enforced connecting into available sanitary. If the project is built, taxpayer money needs to be spent wisely and if we are going to build this extension it needs to benefit the neighbors. Russel made a point of clarification that it is not the city's place to enforce connecting to an available sanitary sewer, which is Hancock Public Health's responsibility.

Russel mentioned the point that there are five properties that have been extended sewer that have not taken advantage of it. If someone has a functioning system, they should not have to change it. However, if their septic is not functioning, then they should not build a new septic. Going forward, people with septic now should not continue to replace their septic systems, they should connect to sanitary, and the only way to do that is to have it there. This is the quandary of OAC; if you build sanitary sewers, property owners are forced to connect and that can be a waste of citizens money.

Bauman indicates that the idea had been that these properties were operating on nonfunctioning septic systems, however that is not the case. Most say they are good with the current system they have. Greeno asked if the systems are properly functioning or if the property owners were simply OK with how they were working? DeArment responds that an individual had stated "the Health Department openly admitted all existing units were failing. This is a health issue for our neighborhood."

Lindsay Summit & Kurt Schroeder of Hancock Public Health joined the conversation. DeArment asked if there was data that supports that these systems are failing in West Park. Summit said there was no data about the addresses provided that they were failing. Russel asks if there is a process for inspection of a septic system? Additionally, if there is a requirement for the homeowner to validate with Hancock County Health that their home is functioning?

Summit said that the length of time the sewer has been available for these properties is unknown. The law requires that the individuals connect to the sewer. The board of health now has the right to work with the owners to connect the sanitary sewers in under two years. There are grants that could possibly address financial concerns. The department is willing to send a letter communicating this to the five properties.

DeArment returns to the quote, "The Health Department openly admitted all existing units are failing". Does the Health Department remember stating this? Summit does not know who made that statement.

Robin Welly, one of the homeowners, states "We have the project in place. We have people that have asked for this. It is not fair for these people to contaminate our properties with their sanitary sewers." DeArment Agrees.

James Welly, Robin's husband, introduced himself and informed the committee that he carried a private sewage installation license in Seneca County, for over 10 years. He worked in home building business for 25. He questions the endurance of a private sewage system. DeArment suggests the Health Department perform a die test on the tanks. Mr. Welly agrees and adds that a Hancock County licensed private sewer installation contractor to evaluate. DeArment agrees that we should evaluate each property. Mr. Welly said that based upon his experience, there is no system in West Park that is operating properly.

Russel asks the Health Department with regards to the responsibility line between Hancock County Health and the City of Findlay in the case of a failing septic system. Russel states that all 14 properties should be analyzed. Schroeder said they have contractors that can perform the die test, dig up the tank if needed, and analyze if there is a tank and a leech field, as well as if it is discharging to an outfall.

Russel asked if the Public Health Department has the right through the OAC to mandate a property to have a test done at Hancock Health expense. Summit responds that statement of concern from a city council body permits them to go in for an analyzation. They would utilize the contractors, but they do not have the financial means to do this.

Russel asked Summit if neighborhood concerns are enough to get a health department engaged to analyze a septic system, reminding them that this concern was raised the West Park neighbors. The committee is following through addressing the issue, but he asks how an individual could address the issue. The Health Department said that individuals can fill out a nuisance complaint form, then the location and concerns can be registered.

Dave Beach shares that in his first inspection there was no indication of sewage or debris from the sewage in the catch basin. After the next meeting there was very low flow, no smell, pretty clear, the lab did not run lab results on it. On the date of this meeting, there was low flow, rotten egg smell to it, and a sample was taken, and a COD Test and E. coli test (results the next morning) were run. They would like to run BOD test but that is a five-day test. Russel asks that any results be shared with him to share with Mrs. Welly and the rest of the committee. The Health Department requests a copy of results of samples as well.

Mrs. Welly raises concern for homeowners with investments in a septic system, that they are spending money on a project that will be replaced. Robin requests homeowners building these projects to be addressed. Russel agrees with Mrs. Welly and does not want to see any new septic systems. The law states that a homeowner must connect to a sanitary sewer if it runs in front of their home. While connecting to a sanitary sewer puts an undue financial burden on a functioning septic system, the minute the septic is not functioning there is a greater issue.

Kalb reviews the price for all eight homes in need of a sanitary sewer. Newell area is \$300,000 and that covers four houses. The two properties on Tappan cost \$120,000. The two on Lima Ave need more evaluation but are in the \$220,000 range. The total is \$640,000.

Russel asked the committee if getting more information (on the condition of the septic systems in question) would change their decision? Russel says for him, it does not. His bigger concern is the financial burden on property owners who cannot afford to make the connection. If the systems are not failing now, they will most likely fail in the near term, so let's be proactive and get this done. Greeno agrees with Mr. Welly that the systems are most likely failing or not working properly; he is in favor of the project.

DeArment expressed concern that when the project is followed, and no one taps into the sewers. He does not want to force people to leave their homes because they are going to be burdened by the financial contingencies. He is not confident in what they would learn from the die testing.

Bauman supports the testing because the project would be an undue burden and create an unfunded mandate on the homeowner if there is not a true issue. Palmer agrees with Greeno and Russel but wants to make sure homeowners can afford it. Bauman agrees but wants to know if the homeowners can afford it.

Greeno questioned the Health Department in regard to the assurance of funding if a grant is possible. DeArment asks how many Grant Cycles can be applied before the homeowners tap in. Summit said that there are qualifications for funding and that they give property owners two years to make the connection.

DeArment agreed we should proceed as long as we help the people tap in. Bauman can agree if our tap fees are waived for the individuals. The tap fees are \$582, and some are already signed up for it.

Kalb indicates that the project will start with Newell, and then make the rest a different contract. DeArment agrees to begin with Newell and Tappan, complete the project at six houses. Russel indicates that it is Kalb's call on how to bid on it. He would need add on legislation in order to get money appropriated for advertising the request.

Russel asks the committee how they wish to direct Kalb to proceed. Russel believes that the project should continue in its entirety and get sanitary there, as well as offering financial assistance by the waiving of the tap fees and to encourage and assist Hancock Health department and Hancock Regional Planning to find assistance in funding. If it is necessary, he favors looking at some city sponsored funding assistance; that would have to be a conversation with the auditor to investigate.

DeArment asked Kalb to review the breakdown of cost for the properties. Kalb responds that the Lima Ave properties have a longer process and will be done in a second part so the whole process does not drag out. DeArment suggests Russel's recommendation but for the \$420,000 for Newell and Tappan. The two Lima Ave outliers and are yet to be determined.

Motion:

- Recommend:
 1. Go to bid for the sanitary projects on Tappan Street & Newell Street serving six houses with an estimated cost of \$420,000
 2. Waive tap fees for owners of the eight affected properties on Tappan Street, Newell Street & Lima Avenue.
 3. Work with Hancock Public Health and Hancock Regional Planning Commission to secure financial assistance, as needed, for owners of the eight affected properties on Tappan Street, Newell Street & Lima Avenue.
 4. Direct City Engineer Kalb to work with property owners of 1601 & 1739 Lima Avenue to establish a plan for connections to city sanitary sewers from these properties
- Motion Russel; Secon Bauman
- Motion approved (5-0)
 1. Tappan & Newel - \$420K to service 6 houses
 - a. Waive tap fees all 8
 - b. Work with HPH & HRPC for financial assistance
 - c. 2 be determined on Lima Ave 1601 1739

Adjournment

Grant C Russel

Grant Russel, Water & Sewer Committee Chair

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** met on June 12, 2024 to discuss a request from Shady Lake Campgrounds to extend water and sewer to their property.

We recommend

the administration prepare a detailed analysis of ~~currently~~ ^{properties} that do not have sanitary sewer connections

Aye Nay *Int C passed* MOTION
Grant Russel, Chairman

Aye Nay *Brian Bauman*
Brian Bauman

Aye Nay *Dan DeArment*
Dan DeArment

Aye Nay *Randy Greeno*
Randy Greeno

Aye Nay *Josh Palmer* *SECOND*
Josh Palmer

LEGISLATION: _____

DATED: June 12, 2024

COMMITTEE:
WATER & SEWER

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** met on June 12, 2024 to continue discussions on determining policies and procedures for instituting utility billing rate changes.

We recommend

CONTINUED DISCUSSIONS

Aye Nay

Grant Russel *PROTION*
Grant Russel, Chairman

Aye Nay

Brian Bauman *SECOND*
Brian Bauman

Aye Nay

Dan DeArment
Dan DeArment

LEGISLATION: _____

DATED: June 12, 2024

Aye Nay

Randy Greeno
Randy Greeno

COMMITTEE:
WATER & SEWER

Aye Nay

Josh Palmer
Josh Palmer

Water Rate Review Process

The administration shall conduct an annual comprehensive analysis of the City of Findlay Water Fund to assure solvency and sustainability. The analysis will include an inclusive look at operational expenses, capital demands and the revenue produced from all water specific services. The benefit of such an analysis is to ensure that operational demands and capital project support needs are being properly funded by consumption revenues generated with sensible water rates.

The administration shall make a presentation to the Water & Sewer Committee of this analysis annually, in September prior to the second City Council meeting of the month. The administration shall propose any recommendations for rates adjustments at this meeting.

The presentation shall provide a financial summary of the condition of the Water Fund using a pro forma based upon current water rates. If a rate change is recommended, a separate pro forma will be presented based upon the recommended water rates.

The pro forma shall incorporate all revenue streams including those from consumption, broken down by meter size and utilization (residential, commercial & industrial), bond funding, and grant funding (both known and expected).

The pro forma shall incorporate all expense streams including operating costs (labor, materials, chemicals, utilities, subcontractors), capital costs (tied to the 10-year capital plan).

The Water & Sewer Committee shall evaluate the data and any recommendations for rate adjustments (if made). The Water & Sewer Committee shall make a recommendation to the full Council in support or denial of support of for any recommended rate adjustments and/or continuation of current water rates.

Committee Members:

- Brian Bauman, Ward 5 – Committee Chair
- Dan DeArment, Ward 4
- Dennis Hellmann, Ward 2
- Jim Niemeyer, Ward 6
- Grant Russel, at large

Staff:

- Eric Adkins, Zoning Supervisor
- Matt Cordonnier, HRPC Director
- Don Rasmussen, Law Director
- Jacob Mercer, HRPC
- Jeremy Kalb, City Engineer

Meeting Start Time: 12:01 PM

Meeting End Time: 1:55 PM

Guests:

Agenda:

Call to Order 12:01

Roll Call

Approval of Minutes

New Items

1. 116 Laquino Street rezone (tabled) ✓
2. 0 Tappan Avenue vacation ✓
3. 2nd Street to 3rd Street vacation ✓
4. HWE Cooperative Territorial Protection Franchise agreement via Ordinance No. 2024-067 ✓

Adjournment



Brian Bauman, Planning & Zoning Committee Chair

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from the Women's Resource Center of Hancock County to rezone 116 Laquino Street from R3 Small Lot Residential to O1 Office/Institutions.

We recommend *MOTION GRANT RUSSEL, SECOND DENNIS HELLMANN TO LIFT FROM TABLE*

TABLE INDEFINITELY, AND REMOVE FROM AGENDA.

PUBLIC HEARING:

Aye Nay *Brian Bauman*
Brian Bauman, Chairman

Aye Nay *Dan DeArment*
Dan DeArment

Aye Nay *Dennis Hellmann*
Dennis Hellmann

Aye Nay *Jim Niemeyer*
Jim Niemeyer

Aye Nay *Grant Russel*
Grant Russel *MOTION*

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: June 13, 2024

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Ron King to vacate Tappan Street from the north right-of-way line of LaGrange Street to the north dead end.

We recommend

TO APPROVE THE ALLEY VACATION,
AS REQUESTED.

PUBLIC HEARING:

Aye Nay Brian Bauman **SECOND**
Brian Bauman, Chairman

Aye Nay Dan DeArment **MOTION**
Dan DeArment

Aye Nay Dennis Hellmann
Dennis Hellmann

Aye Nay Jim Niemeyer
Jim Niemeyer

Aye Nay Grant Russel
Grant Russel

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: June 13, 2024

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Melinda Speck to vacate the east-west alley between 2nd and 3rd Streets between lots 5581 and 5582 in the Leiser Addition.

We recommend *MOTION TO DENY, JIM NIEMEYER, SECOND, GRANT RUSSEL.*

DENY THE REQUEST

PUBLIC HEARING:

Aye Nay *Brian Bauman*
Brian Bauman, Chairman

Aye Nay *Dan DeArment*
Dan DeArment

Aye Nay *Dennis Hellmann*
Dennis Hellmann

Aye Nay *Jim Niemeyer*
Jim Niemeyer

Aye Nay *Grant Russel*
Grant Russel

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: June 13, 2024

Motion
SECOND

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred to discuss the Hancock Wood Electric Cooperative Territorial Protection Franchise agreement via Ordinance No. 2024-067.

We recommend

GRANT RUSSELL, MOTION TO APPROVE THE LEGISLATION, ORDINANCE NO. 2024-067, SECOND, DAN DEARMENT.

4-0-1

PUBLIC HEARING:

Aye Nay Brian Bauman
Brian Bauman, Chairman

Aye Nay Dan DeArment
Dan DeArment

Aye Nay Dennis Hellmann
Dennis Hellmann

Aye Nay Jim Niemeyer
Jim Niemeyer

Aye Nay Grant Russell
Grant Russell

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: June 13, 2024

ABSTAIN

MOTION

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
June 18, 2024**

RESOLUTION NO. 016-2024 (AMERICA 250-OH) requires three (3) readings

third reading

A RESOLUTION OF THE CITY OF FINDLAY, OHIO SUPPORTING THE OHIO COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL (AMERICA 250-OH).

ORDINANCE NO. 2024-065 (annual bids and contracts) requires three (3) readings

third reading

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS, WITH OPTION YEARS, FOR THE PURCHASE OF THE MATERIALS, CHEMICALS, AND SERVICE AGREEMENTS NEEDED BY THE VARIOUS DEPARTMENTS OF THE CITY OF FINDLAY, OHIO COMMENCING JANUARY 1, 2025, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-066 requires three (3) readings

third reading

(Runway 7/25 Nav-Aid Rehab Reconfiguration Flight Inspection)

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-067 (HWE Cooperative Territorial Protection Franchise) requires three (3) readings

third reading

AN ORDINANCE GRANTING TO HANCOCK WOOD ELECTRIC COOPERATIVE, INC., ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC POWER AND ENERGY TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH OR ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

ORDINANCE NO. 2024-071 (CAV/FEMA floodplain regulations violations) requires three (3) readings

third reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2024-072 (severance payout appropriation) requires three (3) readings

third reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION 016-2024

A RESOLUTION OF THE CITY OF FINDLAY, OHIO SUPPORTING THE OHIO COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL (AMERICA 250-OH).

WHEREAS, The Ohio General Assembly and Governor Mike DeWine has created AMERICA 250-OH in Ohio Revised Code Section 149.309 to plan, encourage, develop and coordinate the commemoration of the 250th anniversary of the United States and Ohio's integral role in that event and the role of its people on the nation's past, present and future, and;

WHEREAS, AMERICA 250-OH strives to engage ALL Ohioans and ALL 88 counties through a variety of programs, projects and events through 2026 by inspiring future leaders and celebrating Ohio's contributions to the nation over the past 250+ years, and;

WHEREAS, the City of Findlay has much to contribute to the nation's 250th anniversary including community events, education, and artwork.

NOW, THEREFORE, BE IT RESOLVED that the City of Findlay, Ohio hereby establishes a local AMERICA 250-Findlay Committee made up of a diverse group of citizens to work with AMERICA 250-OH on any and all activities within Findlay, Ohio. The participants of the Findlay Committee will be strictly voluntary roles and there will be no compensation for participation, and;

FURTHER RESOLVED, the City Commission agrees to designate one or more city liaisons within 30 days of the adoption of this Resolution who will serve as the point of contact for all local organizations, stakeholders, and communities within their city, and;

FURTHER RESOLVED, that a copy of this resolution be sent to the legislative delegation and AMERICA 250-OH Commission headquartered at 41 S. High St., Suite 250, Columbus, OH 43215.

ADOPTED by the Findlay City Council, Hancock County, State of Ohio, this 21st day of May, 2024.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-065

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS, WITH OPTION YEARS, FOR THE PURCHASE OF THE MATERIALS, CHEMICALS, AND SERVICE AGREEMENTS NEEDED BY THE VARIOUS DEPARTMENTS OF THE CITY OF FINDLAY, OHIO COMMENCING JANUARY 1, 2025, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor and/or Service-Safety Director of the City of Findlay, Ohio, be and they are hereby authorized to advertise for bids and enter into contracts with a one year renewal option for the purchase of the materials, chemicals and service agreements needed by the various departments of the City of Findlay, Ohio, commencing January 1, 2025.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio and for the further reason that it is immediately necessary to furnish new materials, chemicals and service agreements for the various operating departments of the City of Findlay to continue their various essential services to its inhabitants;

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-066

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvement Restricted Account	\$ 21,293.28
TO:	Runway 7/25 Nav-Aid Rehab, <i>Project No. 35234500</i>	\$ 21,293.28

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that costs associated with flight inspection of the aforementioned project may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-067

AN ORDINANCE GRANTING TO HANCOCK WOOD ELECTRIC COOPERATIVE, INC., ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC POWER AND ENERGY TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH OR ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

SECTION 1. That Hancock Wood Electric Cooperative, Inc. and its successors and assigns (hereinafter called "Grantee") are hereby granted the right, privilege, franchise and authority to acquire, construct, maintain and operate in, above, under, across and along the streets, thoroughfares, alleys, bridges, and public places (as the same now exist or may hereafter be laid out) of the City of Findlay, State of Ohio, and its successors (hereinafter called the "City"), lines for the distribution of electric energy, either by means of overhead or underground conductors, with all the necessary or desirable appurtenances to render public utility service in the City and to the inhabitants thereof by supplying electric power and energy to the City and the inhabitants thereof, and to persons or entities beyond the limits thereof, for light, heat, power or any other purposes or purpose for which electric power and energy is now or may hereafter be used, and the transmission of the same within, through or across the City; provided, however, that Grantee shall provide electric service hereunder only within: (1) the area or areas of the City either presently being provided electric service by Grantee, or which, at the date of this ordinance or any time thereafter, is included in the area or areas shown on maps filed with the Public Utilities Commission of Ohio which indicate the certified territory of the Grantee established pursuant to Sections 4933.81 to 4933.90 of the Revised Code of Ohio, and (2) any other area or areas annexed to the City after the date of this ordinance any portion of which is either being provided electric service by Grantee at the time of such annexation, or which, at the time of such annexation or at any time thereafter, is included within the Grantee's aforementioned certified territory.

SECTION 2. That in establishing and administering this franchise ordinance (and any other franchise ordinance granted by the City to any other grantee) in the area or areas described above (or in any other area or areas of the City) during the term of this franchise ordinance: (a) the City shall comply with and respect, and direct the Grantee and all other franchise grantees in the City to comply with and respect, the Certified Territories for Electric Suppliers Act (Ohio Revised Code Sections 4933.81 to 4933.90) and the exclusive certified territories established by the Public Utilities Commission of Ohio (PUCO) thereunder; and (b) it is not the intention of the City to establish competition for any component of retail electric service in any area or areas of the City, except for, in the case of the certified service territory of a for-profit electric supplier, any component of retail electric service that is a competitive retail electric service as defined under the Certified Territories for Electric Suppliers Act, and, in the case of the certified service territory of a not-for-profit electric supplier, any component of retail electric service that is a competitive retail electric service as a result of such not-for-profit electric supplier making the irrevocable filing with the PUCO to establish competition for such component of retail electric service under and in compliance with the Certified Territories for Electric Suppliers Act.

SECTION 3. That said lines and appurtenances shall be constructed so as to interfere as little as possible with the traveling public in its use of the streets, thoroughfares, alleys, bridges and public places of the City. The location of all poles and conduits shall be made under such reasonable supervision of the proper board or committee of the City government as permitted by law.

SECTION 4. That the rights, privileges and franchise hereby granted shall be in full force and effect for a period of ____ () years from the date of the passage of this ordinance, and shall automatically renew for additional periods of ____ () years, unless notice of termination is given by the City or the Grantee at least one (1) year prior to the end of the initial term or any renewal term.

That the rights, privileges and franchise hereby granted shall not be construed to be exclusive and the Council of the City hereby reserves the power to grant similar rights, privileges and franchises to any other person or persons, firm or firms, corporation or corporations, subject to and in compliance with Section 2 of this franchise ordinance.

SECTION 5. That said Grantee shall save the City harmless from any and all liability arising in any way from any negligence of Grantee in the erection, maintenance or operation of said lines for the distribution and transmission of electric power and energy.

SECTION 6. That whenever said Grantee shall begin the erection of any lines or equipment it shall promptly and diligently prosecute the work to completion and leave the streets, thoroughfares, alleys, bridges, and public places where such work is done in as good condition of repair as before such work was commenced.

SECTION 7. That wherever in this ordinance, reference is made to the City or the Grantee, it shall be deemed to include the respective successors or assigns of either; and all rights, privileges and obligations herein contained by or on behalf of said City, or by or on behalf of said Grantee, shall be binding upon, and inure to the benefit of the respective successors and assigns of said City, or of said Grantee, whether so expressed or not.

SECTION 8. That the City and the inhabitants thereof served by Grantee under this ordinance shall become members of the Grantee and shall be served at the rates and pursuant to the other terms and conditions of service of general applicability to the members of the Grantee as such rates and other terms and conditions of service are established by the members and the Board of Trustees of the Grantee from time to time.

SECTION 9. That this ordinance shall be accepted by the Grantee within sixty (60) days from the date of the passage of the same.

Passed by the Council _____, 20____

Approved by the Council _____, 20____

COUNCIL OF THE CITY OF FINDLAY, OHIO

President of Council

Mayor

Attest: _____
Clerk of Council

ORDINANCE NO. 2024-071

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund - Stormwater Restricted Account	\$ 15,000.00
TO:	Flood Plain/Storm Water Regulation Upgrades	\$ 15,000.00
	<i>Project No. 35512700</i>	

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that funds may be utilized in bringing properties identified by the Federal Emergency Management Agency during the City of Findlay's Community Assistance Visit into compliance with floodplain regulations.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-072

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Severance Payout Reserve Fund	\$ 357,900.00
TO:	Severance Payout Reserve #22090000- <i>personal services</i>	\$ 357,900.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that anticipated retirement settlements in 2024 may be paid.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

JUNE 18, 2024

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JUNE 18, 2024 MEETING.

RESOLUTIONS

- 019-2024 A RESOLUTION AUTHORIZING THE CITY OF FINDLAY TO MAKE AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION, FOR AN OHIO AIRPORT IMPROVEMENT PROGRAM GRANT FOR THE SFY 2024.
- 020-2024 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

- 2024-077 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR PROJECT ADVERTISEMENT AND BIDDING OF THE FDY REAHABILITATION RUNWAY 7/25 CONSTRUCTION PROJECT NO. 35242900, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2024-078 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR STATEMENTS OF QUALIFICATIONS AND ENTER INTO CONTRACTS FOR MASTERPLAN ADVERTISEMENT FOR THE FDY AIRPORT MASTERPLAN PROJECT NO. 35243500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2024-079 AN ORDINANCE AUTHORIZING THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH FINDLAY CITY SCHOOLS FOR THE ACQUISITION OF THE PARK PROPERTY LOCATED ON FORAKER AVENUE, FINDLAY, OHIO, PARCEL NO. 600001008634 CURRENTLY OWNED BY FINDLAY CITY SCHOOLS.

RESOLUTION NO. 019-2024

A RESOLUTION AUTHORIZING THE CITY OF FINDLAY TO MAKE AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION, FOR AN OHIO AIRPORT IMPROVEMENT PROGRAM GRANT FOR THE SFY 2024.

BE IT RESOLVED BY THE CITY OF FINDLAY, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

WHEREAS, the Ohio Department of Transportation, Office of Aviation is administering funds to provide financial assistance to publicly owned airports in the State through the Ohio Airport Improvement Program, Matching Grant Application for General Aviation Airports, and;

WHEREAS, the City of Findlay Airport is eligible for funding for the FAA AIP Project 3-39-0034-036-2024 Rehabilitate Runway 7/25 Construction and Rehabilitation Runway 7/25 Lighting Construction – The final eligible funding breakdown for the project will be a ninety percent (90%) FAA, five percent (5%) State and five percent (5%) local.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the Mayor Christina Muryn, Service-Safety Director Rob Martin and City Engineer Jeremy Kalb of the City of Findlay Airport are hereby authorized to make application for said grant in accordance with the procedures prescribed by the Ohio Department of Transportation, Office of Aviation and sign all related documents and assurances.

SECTION 2: That Mayor Christina Muryn, Service-Safety Director Rob Martin, and City Engineer Jeremy Kalb may enter into a Grant Contract with the Ohio Department of Transportation, Office of Aviation and may execute any documents to manage said grant inclusive of amendments and submissions of applications for payment as required by the Ohio Department of Transportation, Office of Aviation.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 020-2024

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
WATER SOLUTIONS UNLIMITED INC	270109	25050000-441100	WATER TREATMENT	\$3,750.00	GETTING NEW VENDOR SETUP BECAUSE OF NEW TAX ID VENDOR SENT INVOICED BEFORE COMPLETED	NO PURCHASE ORDER PREPARED

ORDINANCE NO. 2024-077

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR PROJECT ADVERTISEMENT AND BIDDING OF THE FDY REAHABILITATION RUNWAY 7/25 CONSTRUCTION PROJECT NO. 35242900, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay be and they are hereby authorized to advertise for bids and enter into contracts for the FDY Rehabilitation Runway 7/25 Construction Project No. 35242900.

SECTION 2: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 1,000.00
TO:	FDY Rehabilitate Runway 7/25 Construction, <i>Project #352429000</i>	\$ 1,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to advertise for bids and enter into contracts for the FDY Rehabilitation Runway 7/25 Construction, Project No. 352429000, as well as appropriate and transfer funds so that said projects may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-078

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR STATEMENTS OF QUALIFICATIONS AND ENTER INTO CONTRACTS FOR MASTERPLAN ADVERTISEMENT FOR THE FDY AIRPORT MASTERPLAN PROJECT NO. 35243500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay be and they are hereby authorized to advertise for bids and enter into contracts for the FDY Airport Masterplan Project No. 35243500.

SECTION 2: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 1,000.00
TO:	FDY Airport Masterplan, <i>Project #35243500</i>	\$ 1,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer funds in order to advertise for Statements of Qualifications and enter into contracts for the FDY Airport Masterplan, Project No. 35243500 so that said projects may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2024-079

AN ORDINANCE AUTHORIZING THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH FINDLAY CITY SCHOOLS FOR THE ACQUISITION OF THE PARK PROPERTY LOCATED ON FORAKER AVENUE, FINDLAY, OHIO, PARCEL NO. 600001008634 CURRENTLY OWNED BY FINDLAY CITY SCHOOLS.

WHEREAS, Findlay City Schools (FCS) desires to offer said park to the City of Findlay for one dollar and no cents (\$1.00) based on the City's continued commitment of maintaining and investing in its equipment upgrades since its inception as a neighborhood park dating back to the early 1900s.

WHEREAS, said property is an asset to the West Park neighborhood with the City of Findlay continuing to maintain it as a safe and healthy environment.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____