

# FINDLAY CITY COUNCIL MEETING AGENDA

**REGULAR SESSION**

**FEBRUARY 6, 2024**

**COUNCIL CHAMBERS**

**ROLL CALL of 2024-2025 Councilmembers**

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** none

**PROCLAMATIONS:** none

**RECOGNITION/RETIREMENT RESOLUTIONS:** none

**PETITIONS:**

**Zoning amendment request –116 Laquineo Street**

Executive Director Chrissy Montgomery on behalf of Women’s Resource Center of Hancock County, would like to change the zoning of 116 Laquineo Street to O1 Office/Institutions. It is currently zoned as R3 Small Lot Residential. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

**ORAL COMMUNICATIONS:** none

**WRITTEN COMMUNICATIONS:**

**Letter (anonymous) received via USPS mail on 1/17/24 (postmarked 1/12/24) – quality of life policing**

**Letter from Ohio Municipal League – enhanced advocacy opportunities**

**Email with supplemental information attached from HHWP Community Action Commission Transportation Director Jamie Baker – Hancock County Transit Development Plan**

**Email with letter attached from Haydee Sadler – illegal immigrants**

**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**Mayor Muryn – Revolving Loan Fund Board appointment**

Mayor Muryn is appointing Chris Keller to the Revolving Loan Fund Board. Ms. Keller have expressed a desire and willingness to continue to serve the community as members of the City Revolving Loan Fund Board. Her appointment will be effective January 1, 2024 through December 31, 2025. This appointment requires Council confirmation.

**Mayor Muryn – appointment to Parks and Recreation Board**

Mayor Muryn is appointing Kyle Lockmiller to serve on the Parks and Recreation Board. Mr. Lockmiller is a Michigan native who has lived in Findlay since 2013. He is a Human Resources professional and an avid hiker. He travels frequently and always has an eye on how Findlay may learn from other communities, looks for improving the City’s existing amenities and is creative in encouraging citizens of Findlay to live happier, healthier lives and build community through recreation. His appointment will be effective through December 31, 2026. This appointment does not require Council’s confirmation.

**Treasurer’s Reconciliation Report – December 31, 2023.**

**A set of summary financial reports for December 31, 2023:**

- Summary of Year-To-Date Information as of December 31, 2023
- Open Projects Report as of December 31, 2023
- Cash & Investments as of December 31, 2023

**Police Chief Mathias – seized drug investigation funds**

On November 16, 2023, the Findlay Police Department received notice from the Hancock County Common Pleas Court of the seized six thousand thirty-six dollars and forty-three cents (\$6,036.43) from a suspect in a possession of drugs investigation. That case was dismissed in the court system, but the money seized during the investigation was ordered to be forfeited to the Findlay Police Department. The six thousand thirty-six dollars and forty-three cents (\$6,036.43) was taken out of the Police Department’s property room and was deposited with the City Auditor’s Office. Police Chief Mathias would like to use these funds to purchase equipment for one high efficiency drug disposal incinerator for evidence drugs, paraphernalia, and Active Pharmaceutical Ingredients (API’s) for the Property Officer and have been unable to recently meet EPA, State and Federal requirements at facilities around the area in Ohio and Michigan. This unit would save personnel from driving long distances to dispose of these types of items in the future and to do it locally, safely, and effectively in the future. Legislation to appropriate funds to the City of Findlay Police Department budget is requested. Ordinance No. 2024-014 was created.

FROM:	General Fund (forfeited cash from case)	\$ 6,036.43
TO:	Police Operating #332100-Small Equipment	\$ 6,036.43

**Service-Safety Director Martin – insurance payment for repairs of a Police Department vehicle from an accident**

The City of Findlay has received payment for the repair of a vehicle from an accident from the City’s insurance company in the amount of two thousand six hundred fifty-three dollars and seventy-five cents (\$2,653.75) that has been deposited in the General Fund. Legislation to appropriate funds is requested. Ordinance No. 2024-015 was created.

FROM:	General Fund	\$ 2,653.75
TO:	Police Department #21012000-other	\$ 2,653.75

**City Planning Commission agenda – February 8, 2024**

**Mayor Muryn – local Opioid Settlement Funds**

Mayor Muryn is providing a quick update related to the City of Findlay local Opioid Settlement Funds. As of December 31, 2023, the City of Findlay had \$55,099.04 in the local Opioid Abatement Fund. These dollars are to be utilized for a variety of purposes broadly related to Strategies for Community Recovery, Strategies for Statewide Innovation & Recovery, and Strategies for Sustainability. When looking at strategies for community recovery, they include treatment, early intervention and crisis support, address the needs of criminal justice involved persons, mother-centered treatment and support, recovery support, prevention, harm reduction, services for children, first responder support, and workforce. In discussion with the Hancock County Board of Alcohol, Drug Addiction and Mental Health Services (ADAMHS), it is recommend to hold these dollars for the time being. This allows the City to leverage other funds that are being deployed from regional, state and federal partners. Accumulating these dollars and holding them for a more impactful deployment will best serve the community. The City will continue to evaluate this on a regular basis and will come to Council when ready to implement the funds. Mayor Muryn encourages Councilmembers to have anyone that contacts them on use of these funds, to have them reach out to the ADAMHS Board or a specific local service provider to work with the City to understand the feasibility. Those with questions can contact Mayor Muryn [cmuryn@findlayohio.gov](mailto:cmuryn@findlayohio.gov) or Precia Stuby, Executive Director of the Hancock County Board of ADAMHS 419-424-1985 respectively.

**Mayor Muryn – appointment to Airport Advisory Board**

Mayor Muryn is appointing Matt Rutter to serve on the Airport Advisory Board. His appointment will be effective through December 31, 2026. This appointment does not require Council’s confirmation.

**City Engineer Kalb – ODOT FY24 HAN-Bigelow Avenue, PID117611 (32833800)**

As authorized by Ordinance No. 2023-079, a bid opening was held for this project on January 25, 2024. Bids were received from three (3) potential contractors with the bid amounts ranging from \$643,743.00 to \$812,080.00. The lowest and best bid was received from Shelly Co., Inc. of Findlay, Ohio. All of the received bids were under the Engineer’s estimate of \$833,524.75. This project is included in the 2023 Capital Improvements Plan and will be using the grand funding received from the Ohio Department of Transportation (ODOT) annually for being one of the largest seven (7) cities that are not part of a Metropolitan Planning Organization (MPO). The grant funds can be used to cover eighty percent (80%) of the construction cost up to \$714,287.80 (eighty percent (80%) of Engineer’s Estimate and Construction Engineering Reimbursement). Since the grant agreement is for \$714,287.80, that amount needs to be appropriated even though the City should end up receiving \$516,000 based upon the bid amount. Two thousand dollars (\$2,000) was previously appropriated to the project for advertising. Additional funds are not needed to cover the City’s portion of the construction cost and provide a contingency for the project. Legislation to appropriate and transfer funds for capital expenditures is requested. In order to maintain the schedule that is required for funding, the ordinance needs to be approved during the February 20, 2024 City Council meeting. Ordinance No. 2024-016 was created.

FROM:	ODOT	\$ 714,287.80
TO	ODOT FY24 HAN-Bigelow Avenue, PID117611, Project No. 32833800	\$ 714,287.80
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 160,000.00
TO:	ODOT FY24 HAN-Bigelow Avenue, PID117611, Project No. 32833800	\$ 160,000.00

**City Engineer Kalb – HAN-Greenway Trail Phase II, PID109009, Project No. 31993800**

The Greenway Trail Phase II project is substantially complete and will be completely finished this year once the weather clears up. As part of the final punch list, there are a couple of items that will need to be completed prior final acceptance of this project. Once spring comes around, the project will be reseeded in areas that are deemed necessary, adjust any outstanding drainage issues, and complete outstanding project items. To ensure that there are enough funds in the project to compensate the contractor for any additional work that may be needed, it is desired to appropriate additional funds to the project to cover the estimated cost. Legislation to appropriate and transfer funds for capital expenditures is requested. Ordinance No. 2024-017 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 50,000.00
TO:	HAN-Greenway Trail Phase II, PID109009, Project No. 31993800	\$ 50,000.00

**City Engineer Kalb – Runway 7/25 Nav-Aid Rehab, Project No. 35234500, ODOT Aviation grant funds**

The Ohio Department of Transportation (ODOT) Aviation Division has awarded the City a grant in the amount of \$465,880 for the replacement of the Precision Approach Path Indicator (PAPI)s and Runway End Identifier Lights (REIL)s on Runway 7/25 at the Findlay Airport. The awarded grant funds will cover ninety-five percent (95%) of the design and construction of the replacement and the City will be responsible for a five percent (5%) local match. Legislation to appropriate and transfer ODOT Aviation grant funds and the City’s local match funds to the project so the design work can commence is requested. Ordinance No. 2024-018 was created.

FROM:	ODOT Aviation Grant (M24-13)	\$ 465,880.00
TO:	Runway 7/25 Nav-Aid Rehab, <i>Project No. 35234500</i>	\$ 465,880.00
FROM:	CIT Fund – Capital Improvement Restricted Account	\$ 24,520.00
TO:	Runway 7/25 Nav-Aid Rehab, <i>Project No. 35234500</i>	\$ 24,520.00

**City Engineer Kalb – Taxiway 7/25 Rehabilitation (AIP-34), Project Non. 35234200 ODOT Aviation Grant funds**

The Ohio Department of Transportation (ODOT) Aviation Division has awarded the City a grant in the amount of fourteen thousand nine hundred dollars (\$14,900) for the design portion of the rehabilitation of Taxiway 7/25. The awarded grant funds will cover five percent (5%) of the design cost. Previous appropriations have been made to appropriate funds from the Federal Aviation Administration (FAA) grant and part of the local match. Legislation to accept grant funds and to appropriate and transfer the funds is requested. Ordinance No. 2024-019 was created.

FROM:	ODOT Aviation Grant (M24-18)	\$ 14,900.00
TO:	Taxiway 7/25 Rehabilitation, <i>Project No. 35234200</i>	\$ 14,900.00
FROM:	CIT Fund – Capital Improvement Restricted Account	\$ 25,000.00
TO:	Taxiway 7/25 Rehabilitation (AIP-34), <i>Project No. 35234200</i>	\$ 25,000.00

**Mayor Muryn – Downtown Design Review appointments**

Mayor Muryn is requesting Jordyn Taylor and Meredith Werth be appointed to the Downtown Design Review Board. Jordyn is a Marketing Analyst in the Advertising and Brand Management team at Marathon Petroleum Corporation. She has a background in marketing, corporate events, and brand management. She resides downtown. Her background and passion for downtown make her a great asset to help preserve and promote the overall aesthetic and atmosphere of downtown. Meredith is a Field Engineer with OneEnergy and has a background in Mechanical Engineering. Her background in engineering, knowledge of communities across the country, and passion for Findlay will be an asset to the board. Both individuals have shared their passion for the Findlay community and desire to be more engaged helping Findlay maintain its character while spurring investment and protecting downtown as an attractive place for all to enjoy. Their terms will expire December 31, 2026. These appointments require Council’s confirmation.

**Mayor Muryn – Ordinance No. 2024-010**

As mentioned at the APPROPRIATIONS COMMITTEE meeting, the City of Findlay received updated project cost share estimates for the reconfiguration of 68/15. The updated cost share is now approximately \$573,000, therefore, she is requesting Ordinance No. 2024-010 be amended to appropriate \$575,000.00 Legislation to amend Ordinance No. 2024-010 is requested. Ordinance No. 2024-010, AS AMENDED was created as an add-on (already received its first reading during the January 16, 2024 Regular Session City Council meeting).

**City Engineer Kalb – Blanchard Street Waterline, Phase II-OPWC, Project No. 35740500**

The City of Findlay Engineering Department is working on the design on multiple projects so that it can be advertised early in the construction season. It is now desired to appropriate startup funds to the Blanchard Street waterline replacement project for design and advertisement. This project consist of replacing the existing 10-inch waterline on Blanchard street with a new 16-inch waterline. The replacement will start at Sixth Street and will stretch south towards the south water tower. Legislation authorizing the Mayor, Service-Safety Director, and/or City Engineer to advertise for bids and enter into contracts for construction, as well as appropriate and transfer funds is requested. Ordinance No. 2024-020 was created.

FROM:	Water Fund	\$ 2,000.00
TO:	Blanchard Street Waterline, Phase II-OPWC, <i>Project No. 35740500</i>	\$ 2,000.00

**Service-Safety Director Martin – authorization to sell parcel #57000921770 (515 Prospect Street) at public auction**

The City of Findlay has owned the property at 515 Prospect Street (parcel no. 57000921770) since 1999. The property had garage structures on the property and had been used for vehicle maintenance and minor storage for the Findlay Police Department. In December of 2022, there was an appraisal completed when the structures were still standing. The structures on the property were found to be in bad shape and based on the poor conditions of the buildings, a decision was made to tear down the structures in anticipation of future discussions on what to do with the property with Council. Currently, this parcel is a grass lot and is of no purpose to the City with a land value of approximately ten thousand dollars (\$10,000). With Council’s approval, it is the City Administration’s intent to sell this lot at public auction to the highest bidder. Legislation authorizing the City Administration to proceed with the sale of Parcel #57000921770 by public auction is requested. Ordinance No. 2024-021 was created.

**Findlay Fire Department Activities Report – January 2024.**

**Mayor Muryn – Key Performance Indicators**

2023 City of Findlay Key Performance Indicators (KPI) are now available at: <https://www.findlayohio.com/government/transparency-performance>. The attached KPI Dashboard shows a few key metrics. These KPIs are a critical tool used to measure service delivery and operational effectiveness. They show progress towards goals set for continuous improvement. The City of Findlay is proud of the work the City of Findlay team is doing to ensure targets are met.

**City Income Tax Monthly Collection Report – January 2024.**

**Mayor Muryn – flood mitigation update & FEMA Hazard Mitigation grant**

This letter is submitted jointly to provide an update on flood mitigation efforts and request support for an application to the Federal Emergency Management Association, FEMA. In 2023, FEMA released a notice of funding for the Flood Mitigation Assistance grant. The detailed Notice of Funding can be found at the following link, Microsoft Word - Final\_Upload\_FY23\_fma-nofa-fact-sheet\_DRAFT\_9.22.23\_clean\_SUBMIT\_highlights (fema.gov). FEMA requires a member of the National Flood Insurance Program (NFIP) to be an applicant for the funding opportunity. The City of Findlay is a member of NFIP and are requesting that the City of Findlay applies for the \$20,000,000 from FEMA to be utilized for the flood mitigation efforts detailed below. In November 2009, the votes of Hancock County passed a .25% sales tax to be utilized for flood mitigation. The sales tax generated more than thirty-two million dollars (\$32,000,000) over a ten (10) year period. In addition, the community has received financial support from the Federal and State Governments. Local, State and Federal investments have support the completion of the following: purchase of properties which had regular significant damage due to flooding, transportation corridor improvements to ensure safety service accessibility throughout the County and Phase 1 benching. In addition to the projects completed, there are three (3) major projects in the design phase; widening of the Norfolk Southern Railroad Bridge from one hundred fifty feet (150') to three hundred feet (300'), the Eagle Creek Flood Basin and Phase 2 Benching east of the Norfolk Southern bridge. Following the completion of the benching project, Norfolk Southern bridge expansion and the Eagle Creek Basin, there will be a decrease in flood waters by three feet (3') in downtown Findlay during a 100-year storm event, as well as the removal of hundreds of parcels and hundreds of acres of tillable farmland from the 100-year flood plain. These projects are critical to the long-term sustainability of Hancock County. Investing in the community to reduce flooding shows citizens, as well as our businesses, as well as outside investors that Findlay is a safe, sustainable community to live, invest, and work. Although a significant amount of funding has been secured to complete the Eagle Creek Basin, Phase II Benching and the Norfolk Southern Bridge there is still funding needed to complete all of the projects. The table below details the 2019 construction cost estimates for the three (3) remaining projects along with the current construction estimates.

	Norfolk South Bridge	Phase II Benching	Eagle Creek Basin
<b>2019 Cost Estimate</b>	\$ 8,900,000.00	\$ 4,000,000.00	\$ 60,000,000.00
<b>2024 Cost Estimate</b>	\$ 16,700,000.00	\$ 6,000,000.00	\$ 75,000,000.00

To date, there has been multiple sources of funding secured to complete the projects.

- Norfolk Southern Railroad Bridge – the Federal Government has awarded a seven million one hundred thousand dollar (\$7,100,000.00) RAISE grant to be utilized for the construction of the railroad bridge. After the RAISE grant was awarded, the construction costs rose significantly and the grant is not indexed to increased costs. The increased cost has created a shortage of funds to complete the project. It has been requested that Norfolk Southern close one hundred percent (100%) of the remaining gap to replace this 100-year bridge.
- Phase II Benching – the County Commissioners have over six million dollars (\$6,000,000.00) remaining in the Sales Tax Fund that was generated over a ten (10) year period from 2009-2019. The sales tax remaining is sufficient to cover the cost to complete Phase II Benching.
- Eagle Creek Storage Basin – the State of Ohio has awarded sixty million dollars (\$60,000,000.00) to the Ohio Department of Natural Resources to complete the Eagle Creek Storage Basin.
- In 2023, the City of Findlay approved two million five hundred thousand dollars (\$2,500,000.00) in Capital Funding to be utilized for flood mitigation.

To secure funding and complete construction of three (3) remaining projects, the City of Findlay has been requested to submit a Federal Emergency Management Agency, Flood Mitigation Assistance grant application.

For audit purposes, a resolution of support is requested to request authorization from City Council to submit the application for the Federal Emergency Management, Hazard Mitigation grant for a requested amount of twenty million dollars (\$20,000,000.00). The grant application is due February 22, 2024 and are requesting the legislation be adopted during the February 6, 2024 City Council meeting.

Submitting this grant does not bind the City of Findlay to any specific funding agreement for flood mitigation efforts moving forward, and per Ohio EMA, the local match requirement is met through the funds which have already been spent on flood mitigation efforts, as well as the State funds towards the Eagle Creek Basin. Resolution No. 009-2024 was created.

**Findlay Police Department Activities Report – January 2024.**

**COMMITTEE REPORTS:** none

**LEGISLATION:**

**RESOLUTIONS:**

**RESOLUTION NO. 002-2024** (*advances on County tax settlements*) **requires three (3) readings** **third reading**  
A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2024 PURSUANT TO OHIO REVISED CODE §321.34.

**RESOLUTION NO. 005-2024** (*Income Tax Department seasonal employee*) **requires three (3) readings** **second reading**  
A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 007-2024** (*CDBG Findlay Hope House - for The Homeless Inc*) **requires three (3) readings** **second reading**  
A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO EXECUTE AN AGREEMENT WITH FINDLAY HOPE HOUSE FOR THE HOMELESS, INC. TO PROVIDE FAIR HOUSING SERVICES FOR RESIDENTS OF THE CITY OF FINDLAY RETROACTIVE TO JANUARY 1, 2024.

**RESOLUTION NO. 008-2024** (*no PO/over PO amount*) **requires one (1) reading** **first reading**  
A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

**RESOLUTION NO. 009-2024** (*flood mitigation & FEMA Hazard Mitigation grant*) **requires three (3) readings** **first reading**  
A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR FUNDS THROUGH A FEDERAL EMERGENCY MANAGEMENT AGENCY, FLOOD MITIGATION ASSISTANCE GRANT FOR CONTINUED FLOOD MITIGATION EFFORTS WITHIN THE CITY OF FINDLAY, OHIO AND HANCOCK COUNTY, OHIO, AND DECLARING AN EMERGENCY.

**ORDINANCES:**

**ORDINANCE NO. 2024-003** (*2023 annual sewer & manhole lining #35633600*) **requires three (3) readings** **third reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-004** **requires three (3) readings** **third reading**  
(*HAN-Greenway Trail Phase III, PID11709, Project No. 31931900, additional design services and right-of-way acquisitions*)  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-009** (*2024 early projects*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-010** (*US 68/SR 15 Interchange renovation*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A MEMORANDUM OF AGREEMENT WITH THE MAUMEE WATERSHED CONSERVANCY DISTRICT AS SET FORTH IN THE MEMORANDUM OF AGREEMENT ATTACHED HERETO AS EXHIBIT A, APPROPRIATE AND TRANSFER FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-011** (*Downtown Recreation Area Environmental next steps*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH CIVIL & ENVIRONMENTAL CONSULTANTS, INC. FOR ADDITIONAL WORK FOR ENVIRONMENTAL REVIEW OF THE DOWNTOWN RECREATION AREA, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-012** (*CDBG administration*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH THE HANCOCK REGIONAL PLANNING COMMISSION (HEREINAFTER REFERRED TO AS HRPC) FOR THE FACILITATION AND PREPARATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEARS 2024 AND 2025 RETROACTIVE TO JANUARY 1, 2024, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-013** (*Technology Drive name change*) **requires three (3) readings** **second reading**  
AN ORDINANCE CHANGING THE NAME OF TECHNOLOGY DRIVE, IN THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-014** (*seized drug investigation funds*) **requires three (3) readings** **first reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-015** (*insurance payment for repairs of a Police Department vehicle from an accident*) **requires three (3) readings** *first reading*  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-016** (*ODOT FY24 HAN-Bigelow Avenue*) **requires three (3) readings** *first reading*  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-017** (*HAN-Greenway Trail Phase II*) **requires three (3) readings** *first reading*  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-018** (*Runway 7/25 Nav-Aid Rehab ODOT Aviation grant funds*) **requires three (3) readings** *first reading*  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR THE REPLACEMENT OF PRECISION APPROACH PATH INDICATOR (PAPI)S AND RUNWAY END IDENTIFIER LIGHTS (REIL)S AT THE CITY OF FINDLAY, OHIO AIRPORT FOR THE RUNWAY 7/25 NAV-AID REHAB, PROJECT NO. 35234500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-019** (*Taxiway 7/25 Rehabilitation (AIP-34)ODOT Aviation grant funds*) **requires three (3) readings** *first reading*  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION AVIATION DIVISION IN ORDER TO RECEIVE FUNDS FOR THE DESIGN PORTION OF THE REHABILITATION OF TAXIWAY 7/25 (AIP-34), PROJECT NO. 35234200 AT THE CITY OF FINDLAY AIRPORT, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-020** (*Blanchard Street waterline, Phase II- OPWC*) **requires three (3) readings** *first reading*  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR THE CONSTRUCTION OF THE BLANCHARD STREET WATERLINE, PHASE II-OPWC, PROJECT NO. 35740500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-021** (*sale of 515 Prospect St parcel no. 570000921770*) **requires three (3) reading** *first reading*  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO SELL CITY-OWNED PROPERTY LOCATED AT 515 PROSPECT STREET (PARCEL NO. 570000921770) BY PUBLIC AUCTION, AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:**

**OLD BUSINESS**

**NEW BUSINESS**



1011 North Main Street  
Findlay, Ohio 45840  
January 24, 2024

To: City of Findlay Planning Commission, City of Findlay Zoning Board, City of Findlay Council

Subject: Rezoning of Parcel, Women's Resource Center

Please find enclosed a zoning change request for the property located at 116 Laquineo Street, Findlay, Ohio. This request is to change the zoning for this property from R-3, to O-1.

Since the purchase of this property by the Women's Resource Center in August of 2021, many obstacles have been encountered to fully merge this aforementioned property with the abutting property, located at 1011 N. Main Street, also owned by the Women's Resource Center. The desired outcome of this process is to have both properties merged as a single parcel, with identical zoning of O-1, and identical land use codes for taxation purposes. Additionally, we would like to install signage in front of the 116 Laquineo property, and rezoning is required for this to occur.

This process commenced October 21, 2021, with the submission of the Conditional Change of Use Application. Nearly 27 months have passed since this process started, and we are still trying to reach the desired outcome.

While it is understood that ordinances exist surrounding zoning changes, any expediency that could be incorporated into this request would be greatly appreciated.

A handwritten signature in blue ink that reads 'Chrissy Montgomery'. The signature is fluid and cursive, with a long, sweeping underline.

Chrissy Montgomery  
Executive Director  
Women's Resource Center of Hancock County  
1011 N. Main Street  
Findlay, Ohio



1011 North Main Street  
Findlay, Ohio 45840  
January 24, 2026


To: City of Findlay Planning Commission, City of Findlay Zoning Board, City of Findlay Council

Please reference the attached Petition for Zoning Amendment for property owned by the Women's Resource Center of Hancock County. This document is to grant Jim Reed full authority to act on behalf of the Women's Resource Center in this matter. Mr. Reed has the authority to correspond, both in written and oral forms, and to make decisions on behalf of the stated entity/corporation.

This letter of authority has no expiration date.

x 

Chrissy Montgomery  
Executive Director  
Women's Resource Center of Hancock County  
Findlay, Ohio 45840

x 

Beth Reed, President  
Board of Directors  
Women's Resource Center of Hancock County  
Findlay, Ohio 45840



PETITION FOR ZONING AMENDMENT

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

ADDRESS 116 Laquino SUBDIVISION Snyder

LOT No.(s) 17425

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty per cent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

SIGNATURE SUBDIVISION LOT NO. STREET FRONTAGE

Blank lines for signature, subdivision, lot number, and street frontage.

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE Offices

PRESENT ZONING DISTRICT R3 small Lot Residential

PROPOSED ZONING DISTRICT 01 office/Institutions

ATTACH:

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

**NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.**

c. A written statement of the reason for the request and justification for the change.

d. If the area to be re-zoned is a portion of a parcel, a survey must be done for the portion to be changed and it must be recorded as a new parcel at the County Recorder's office

**Name of Owner** Women's Resource Center of Hancock County

**Name of Contact Person if other than owner** Jim Reed  
(A letter granting person to act on Owner's behalf must accompany application if not signed by Owner)

**Mailing Address** 1011 N. Main Street

**Phone No. (Home)** 419-280-8189 (mobile) **(Business)** 419-424-9948

**Email:** JDREED@outlook.com

January 24, 2024

**Date**



**Signature of contact Person**

**OFFICE USE ONLY**

\$250.00 Fee Paid \_\_\_\_\_ \$100.00 Fee Paid PUD approval \_\_\_\_\_  
Applicable Advertising and Filing Fees Paid \_\_\_\_\_

Date Petition Submitted to City Council \_\_\_\_\_

Referral to Planning Commission \_\_\_\_\_ Referral to Planning & Zoning \_\_\_\_\_

Planning Commission \_\_\_\_\_ Disposition \_\_\_\_\_

Planning & Zoning \_\_\_\_\_ Disposition \_\_\_\_\_

Public Hearing Date Set By Council \_\_\_\_\_ Date  
of Newspaper Notice \_\_\_\_\_

(Must be mailed at least 30 days prior to Hearing)

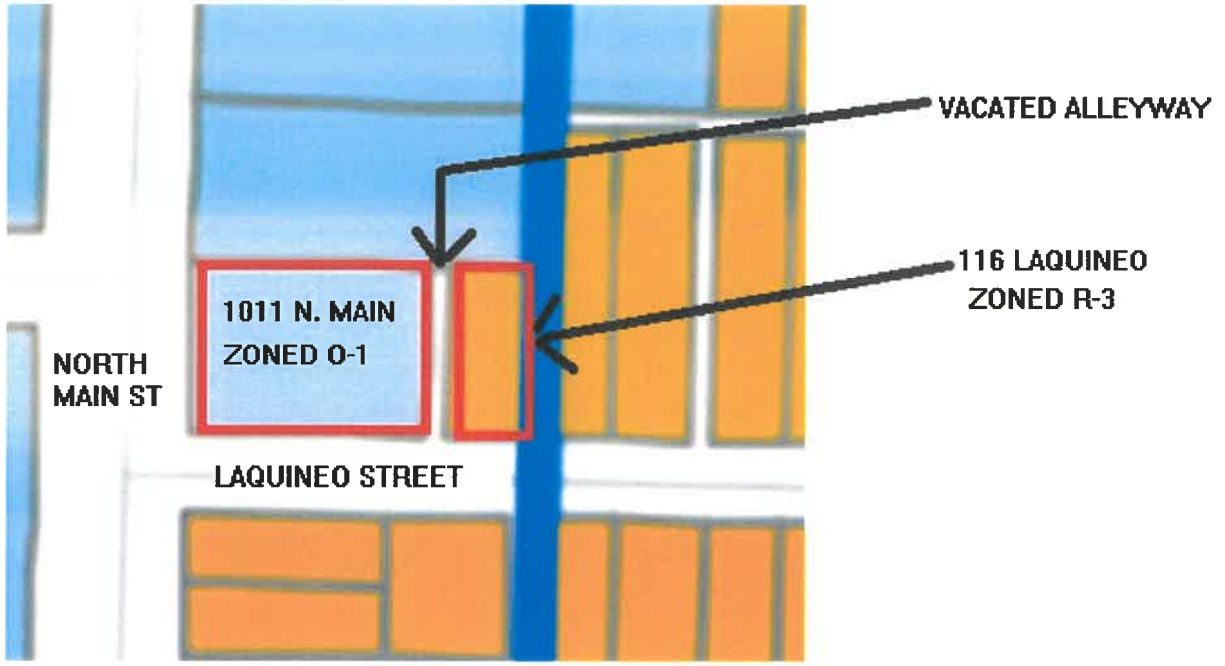
Date of Notice to Abutting Owners \_\_\_\_\_  
(Must be mailed at least 20 days prior to Hearing)

Referred for Legislation: \_\_\_\_\_

Date of Readings by Council:

First \_\_\_\_\_ Second \_\_\_\_\_ Third \_\_\_\_\_

Action by Council: \_\_\_\_\_ Ordinance No. \_\_\_\_\_



## Petition for Zoning Amendment

Women's Resource Center of Hancock County

116 Laquineo Street

Findlay, Ohio 45840

### Parcel History

- Women's Resource Center of Hancock County ("WRC") purchased the property at 116 Laquineo on 8/2/2021.
- WRC purchased this property with the intent to remodel and use this property as offices, secondary to the primary location at 1011 N. Main Street, which is an abutting parcel.
- An application for Conditional Use #CU-08-2-21 (see attachment 1) was submitted to the City Planning Commission ("CPC"), and on November 10, 2021, the CPC approved the application with the following conditions (see attachment 2, meeting minutes excerpt).
  - Vacate the north-south alleyway between 116 Laquineo Street and 1011 N. Main Street.
  - Combine the parcels containing 116 Laquineo Street and 1011 N. Main Street.
- In reference to attachment 2, pg. 2, where a possible parking deficiency existed. In recent months, an additional parking space has been added on the west side of the garage at 116 Laquineo. This brings the total number of parking spaces between 1011 N. Main and 116 Laquineo to a total of 16 spaces. See attachment 4 for a picture of the newly created parking space.
- The alley vacation petition for the alleyway, (Cypress Avenue) was submitted and approved by Findlay City Council March 2022, reference ordinance 2022-014. See attachment 4 for meeting minutes excerpt.
- The parcel combination request was sent to the Hancock County Auditor's Office in June 2022 (see attachment 5).
- On or about December 5, 2022, during a routine check of the Auditor's website to see if the parcels were merged, it was observed from the Auditor's map that both parcels were merged (see attachment 6). Based upon what was observed, it was assumed that the parcel merger request was approved and completed.

- In early 2023, property tax bills were received from the Hancock County Auditor for the parcel location at 116 Laquineo.
- WRC was under the assumption that there would be no separate real estate tax bill for 116 Laquineo as a result of observing the merged parcels (reference attachment 6).
- Upon contacting the Auditor's Office for clarification, the WRC was informed that the parcels were not merged due to the land use codes being different between the two parcels.
- The parcel location at 1011 N. Main Street (the original WRC building), was exempt from real estate taxes as it had a land use code of 680, which is used for charitable organizations.
- The parcel location at 116 Laquineo had a taxable land use code.
- An application was submitted to the State of Ohio to change this land use code for the 116 Laquineo property to that of a charitable organization in January of 2023. See attachment 7 for cover sheet of application.
- In January 2024, the State of Ohio approved this land use code change and both parcels owned by WRC now have the same land use code. See attachment 8.
- The Hancock County Auditor is requiring the parcel merge application to be resubmitted as such a long period between the initial application and State approval has made the original application null and void.
- To avoid added confusion in this matter, the WRC has elected to postpone the application for parcel merge until the outcome of this zoning matter is determined, unless the bodies governing this rezoning process deem otherwise. Postponing this parcel merge also prevents a situation where a parcel has two separate zoning codes.

### **Current Petition Request**

- The WRC would like to install signage in front of 116 Laquineo, however current zoning regulations prohibit this for an R-3 property.
- Whereas WRC is seeking to change the zoning for 116 Laquineo Street from R-3 to O-1.
- The original WRC office at 1011 N. Main Street is zoned O-1.
- Upon successful rezoning of 116 Laquineo;
  - The appropriate permits will be completed prior to installation of any signage at 116 Laquineo.



**Business Permit / Conditional Use / Change of Use**

**City of Findlay, Zoning Office**

318 Dorney Plaza, Room 304 Findlay, Ohio 45840

(419) 424-7108 | Fax (419) 424-7120 | [Zoning@findlayohio.com](mailto:Zoning@findlayohio.com)

**LOCATION OF CONSTRUCTION**

Address and/or Parcel Number: 116 Laquinedo St.

PROPERTY OWNER: Women's Resource Center

CONTRACTOR: \_\_\_\_\_

Phone: 419-424-9948 <sup>of Hancock County, Inc.</sup>

Phone: \_\_\_\_\_

Email: Chrissy@wrc.hancock.org

Email: \_\_\_\_\_

Address: 1011 N. Main St.

Address: \_\_\_\_\_

City, State, Zip Findlay, OH. 45840

City, State, Zip \_\_\_\_\_

APPLICANT: (Check one) Owner  Contractor  Other  (fill out below)

Name: Women's Resource Center Phone: 419-424-9948 Email: Chrissy@wrc.hancock.org

**Property Use: (Check one)**

Residential  Commercial / Office / Industrial  Other \_\_\_\_\_

**Permit Type: (Check one)**

New Business  Conditional Use  Home Occupation  Change of use: (Commercial to Residential, Single Family to Duplex, etc.)

**Business / Conditional Use / Home Occupation**

Describe Proposed New Use/ Business: office + meeting space for WRC

Existing Use and Business: \_\_\_\_\_

Hours of Operation: 10-5 M-TH Existing Parking Spaces: 8

Describe Work to be Performed: office work, meetings

**Change of Use**

**Existing use? (Check one)**

Single Family Dwelling  Duplex  Triplex  Multifamily (4+)  Mixed Used  Office/ Institution  Commercial  Industrial

**Proposed use? (Check one)**

Single Family Dwelling  Duplex  Triplex  Multifamily (4+)  Mixed Used  Office/ Institution  Commercial  Industrial

Existing Parking Spaces: 8

Describe Work to be Performed: office work + meetings

\*\*\* Certain uses may be subject to additional conditions as determined by City Planning Commission \*\*\*  
\*\*\* If the property is in the flood hazard area, a Flood Development Permit may also be required \*\*\*  
\*\*\* Commercial & Multifamily buildings / signs may require additional permits from Wood County Building department (419) 354-9190 \*\*\*

I, the undersigned, do hereby certify that all of the above statements are true to the best of my knowledge, and understand that any deviation, change, or alteration not included or shown on these plans will nullify the approval.

Signature: Chrissy Montgomery

Date: 10/20/21

**2. APPLICATION FOR CONDITIONAL USE #CU-08-2021 filed by the Women's Resource Center, 1011 N. Main Street, to create additional office space at 116 Laquineo Street.**

**CPC STAFF**

**General Information**

This request is located on the north side of Laquineo Street, just east of the intersection with N. Main Street. It is zoned R-3 Small Lot Residential, but is also within the University Overlay District. To the north and west, it is zoned Office. To the south and east, it is zoned R-3 Small Lot Residential. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Single-Family-Small Lot.

**Parcel History**

The site has been a residential dwelling. The Women's Resource Center purchased the building in August 2021.

**Staff Analysis**

The applicant is proposing to renovate the interior of 116 Laquineo Street into additional office space for the Women's Resource Center. Since the parcel is located within the University Overlay, office is a conditional use.

Staff had concerns about parking on the site. There are currently only two off-street parking on the parcel. The Office parking requirement would be one space per 300 square feet. This would require the site to have six parking spaces. The parking lot at the main Women's Resource Center location, 1011 N. Main Street, has nineteen (19) total spots, which is enough for both buildings. Staff recommends that due to the lack of parking at 116 Laquineo Street, that the Women's Resource Center combine the two parcels. The alleyway that runs north/south between the two parcels should be vacated as part of the combination process.

**Staff Recommendation**

CPC Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-08-2021 to create additional office space at 116 Laquineo Street subject to the following conditions:

- Vacate the north-south alleyway between 116 Laquineo Street and 1011 N. Main Street
- Combine the parcels containing 116 Laquineo Street and 1011 N. Main Street

**ENGINEERING**

No Comment

**FIRE PREVENTION**

No Comment

**RECOMMENDATION**

CPC Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-08-2021 to create additional office space at 116 Laquineo Street subject to the following conditions:



- Vacate the north-south alleyway between 116 Laquineo Street and 1011 N. Main Street
- Combine the parcels with 116 Laquineo Street and 1011 N. Main Street

### **DISCUSSION**

Chrissy Montgomery from the Women's Resource Center was present to handle questions from the Commission.

Mayor Muryn asked if the applicant was comfortable with the conditions as presented. Ms. Montgomery confirmed that they were good with the conditions.

Matt Cordonnier clarified staff's recommendation. If in the future, the Women's Resource Center or another owner looked to sell 116 Laquineo Street, the site would be lacking parking. The solution is to install parking on the current site, or to combine so they can share the parking with the site at 1011 N. Main Street. When the deed was recorded, it would need a statement reading that it cannot be sold separate from 1011 N. Main Street.

Dan Clinger noted that the aerial is not accurate in terms of parking. When he visited the site, he noted there are only 15 spaces at 1011 N. Main Street. Based on the square footage, Jacob Mercer confirmed that they would need eight spaces for 1011 N. Main Street and six spaces for 116 Laquineo Street for a total of fourteen spaces.

Mr. Clinger asked if they would have clients at 116 Laquineo Street. Ms. Montgomery stated the 1011 N. Main Street building would be the main site for them, and that they would only use 116 Laquineo Street as supplemental office space and storage.

Mr. Clinger asked if it would not be better to have it rezoned rather than a conditional use. Mr. Cordonnier noted that if they granted the rezoning and did not have the required parking; it would not be compliant with the code in the future.

Mr. Clinger asked if it was okay for the combined parcel to have different zoning. Matt Cordonnier confirmed it was uncommon, but not an issue. There used to be hundreds of cases in the city like that, however it has been significantly reduced to a few dozen cases. Since they are both in the University Overlay, it will meet the standards of the code.

Mayor Muryn liked the proposed because it allowed conditions to be placed that would protect the character of the residential neighborhood surrounding the site.

### **MOTION**

Mayor Muryn made a motion to recommend **approval of APPLICATION FOR CONDITIONAL USE #CU-08-2021 to create additional office space at 116 Laquineo Street subject to the following conditions:**

- Vacate the north-south alleyway between 116 Laquineo Street and 1011 N. Main Street
- Combine the parcels with 116 Laquineo Street and 1011 N. Main Street

2<sup>nd</sup>: **Jackie Schroeder**

**ORDINANCE NO. 2022-014** (*Cypress Ave – Women’s Resource Center vacation*) requires three (3) readings. **third reading - adopted**  
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE CYPRESS AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

Councilman Slough moved to adopt the Ordinance, seconded by Councilman Hellmann.

**Discussion:**

Councilman Wobser asked if this should have a public hearing before it is passed. Council Clerk DeVore replied no public hearing is needed for alley vacations when all abutting property owners have signed in agreement with it.

**Ayes:** Russel, Slough, Warnecke, Wisener, Wobser, Bauman, Hellmann, Niemeyer, Palmer. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2022-014 and is hereby made a part of the record.

**ORDINANCE NO. 2022-015** (*2021 Ordinances/Resolutions changes*) requires three (3) readings. **second reading**  
AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE FINDLAY CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

Second reading of the Ordinance.

**ORDINANCE NO. 2022-017** (*first Capital Improvement appropriation of 2022*) requires three (3) readings. **second reading - adopted**  
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

**Discussion:**

Councilman Russel asked if there is any kind of price pressure for projects being bid out. City Engineer Kalb replied that prices are going up fast. The price for asphalt from Friday to Monday went up forty percent (40%). Prices last year were in the one hundred fifty to one hundred fifty-two dollars (\$150.00-\$152.00) per cubic yard of asphalt and is anticipated to be one hundred sixty-five dollars (\$165.00) or higher this year. As gas prices go up, project estimates go up at the same time. The Bright Road project was bid out early allowing the City to obtain good pricing before gas prices went up. The City was one of the first ones to bid their projects out enabling some of the best pricing out there, but increased costs will still have a reflection on them. Companies no longer hold their pricing, so pricing will go up. Councilman Russel asked if any projects will be put on hold because of pricing. City Engineer Kalb replied that if pricing does come back down, there are some add-on projects that could be done this year. What is in the base bid right now is how the City stays on track and doesn't get behind. Projects this year will stay on track, but they may not be able to add on additional streets because of pricing. The Engineering Dept and Street Dept try to team up to and get a lot of things done. They can get a lot done cheaper and faster than contractors can. Some things the contractors can get done faster such as curbing, but may not be cheaper to have the contractor do the work. The City and the contractors working together the last couple of years seems to be stretching the dollar a little farther every year. Councilman Russel asked if concrete on streets will ever become a viable option. City Engineer Kalb replied that maybe at some point it could, but would be difficult to get it down in a timely fashion. Roller compacted concrete could be put down like a paver that would require a roller go over it, but no one around here does it. The nearest contractors that does that is in Columbus, so it will have to be determined if it is cheaper to bring someone from there as a mobilization charge will have to be paid to do so. It will have to be determined what will give the City the best price before it goes out to bid. Councilman Russel asked if this ordinance is passed tonight if it would allow bidding to go out without having to deal with pricing pressures. City Engineer Kalb replied that a lot of the bidding will be on equipment and vehicles that will involve state contracts who will not hold pricing and may ask for rebids. The City's projects have funds included for street resurfacing. One of the benefits to getting bids out early is that contractors want to get started early which gives the City an advantage because they tend to be their first jobs for the year so they get the job done quicker. By having the funds set aside early, he can get the contracts signed and projects can get done early.

Mayor Muryn added that even the Police Department is ordering boots for new hires early because of the supply chain and length of time they arrive which may not be until October. The sooner items needed for projects can be ordered, the better so that it is ensured that we will receive them.

Councilman Wobser noted that asphalt directly related to the crude oil price has gone up over the last two (2) weeks, but could come down just as quickly depending on what happens in the world markets, so the City needs to be cautious in buying too far in advance and could end up with a much better price towards the end of the season.

President of Council Harrington added that Spot Oil went below a hundred dollars (\$100.00) today for the first time in quite awhile which made the markets go wild.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its third reading, seconded by Councilman Bauman. **Ayes:** Slough, Warnecke, Wisener, Wobser, Bauman, Hellmann, Niemeyer, Palmer, Russel. The Ordinance received its third reading. Councilman Wobser moved to adopt the Ordinance, seconded by Councilman Palmer. **Ayes:** Warnecke, Wisener, Wobser, Bauman, Hellmann, Niemeyer, Palmer, Russel, Slough. The Ordinance was declared adopted and is recorded in Ordinance Volume XXII, Page 2022-017 and is hereby made a part of the record.

Attachment 3



Additional Parking Space Added Here



Striping on Lot to Create (1) Additional Parking Space

## Attachment 4

**ORDINANCE NO. 2022-014** (*Cypress Ave – Women’s Resource Center vacation*) requires three (3) readings **third reading - adopted**  
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE CYPRESS AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

Councilman Slough moved to adopt the Ordinance, seconded by Councilman Hellmann.

Discussion:

Councilman Wobser asked if this should have a public hearing before it is passed. Council Clerk DeVore replied no public hearing is needed for alley vacations when all abutting property owners have signed in agreeance with it.

Ayes: Russel, Slough, Warnecke, Wisener, Wobser, Bauman, Hellmann, Niemeyer, Palmer. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-014 and is hereby made a part of the record.

**ORDINANCE NO. 2022-015** (*2021 Ordinances/Resolutions changes*) requires three (3) readings **second reading**  
AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE FINDLAY CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

Second reading of the Ordinance.

**ORDINANCE NO. 2022-017** (*first Capital Improvement appropriation of 2022*) requires three (3) readings **second reading - adopted**  
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel asked if there is any kind of price pressure for projects being bid out. City Engineer Kalb replied that prices are going up fast. The price for asphalt from Friday to Monday went up forty percent (40%). Prices last year were in the one hundred fifty to one hundred fifty-two dollars (\$150.00-\$152.00) per cubic yard of asphalt and is anticipated to be one hundred sixty-five dollars (\$165.00) or higher this year. As gas prices go up, project estimates go up at the same time. The Bright Road project was bid out early allowing the City to obtain good pricing before gas prices went up. The City was one of the first ones to bid their projects out enabling some of the best pricing out there, but increased costs will still have a reflection on them. Companies no longer hold their pricing, so pricing will go up. Councilman Russel asked if any projects will be put on hold because of pricing. City Engineer Kalb replied that if pricing does come back down, there are some add-on projects that could be done this year. What is in the base bid right now is how the City stays on track and doesn't get behind. Projects this year will stay on track, but they may not be able to add on additional streets because of pricing. The Engineering Dept and Street Dept try to team up to and get a lot of things done. They can get a lot done cheaper and faster than contractors can. Some things the contractors can get done faster such as curbing, but may not be cheaper to have the contractor do the work. The City and the contractors working together the last couple of years seems to be stretching the dollar a little farther every year. Councilman Russel asked if concrete on streets will ever become a viable option. City Engineer Kalb replied that maybe at some point it could, but would be difficult to get it down in a timely fashion. Roller compacted concrete could be put down like a paver that would require a roller go over it, but no one around here does it. The nearest contractors that does that is in Columbus, so it will have to be determined if it is cheaper to bring someone from there as a mobilization charge will have to be paid to do so. It will have to be determined what will give the City the best price before it goes out to bid. Councilman Russel asked if this ordinance is passed tonight if it would allow bidding to go out without having to deal with pricing pressures. City Engineer Kalb replied that a lot of the bidding will be on equipment and vehicles that will involve state contracts who will not hold pricing and may ask for rebids. The City's projects have funds included for street resurfacing. One of the benefits to getting bids out early is that contractors want to get started early which gives the City an advantage because they tend to be their first jobs for the year so they get the job done quicker. By having the funds set aside early, he can get the contracts signed and projects can get done early.

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Councilman Wobser noted that asphalt directly related to the crude oil price has gone up over the last two (2) weeks, but could come down just as quickly depending on what happens in the world markets, so the City needs to be cautious in buying too far in advance and could end up with a much better price towards the end of the season.

President of Council Harrington added that Spot Oil went below a hundred dollars (\$100.00) today for the first time in quite awhile which made the markets go wild.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its third reading, seconded by Councilman Bauman. Ayes: Slough, Warnecke, Wisener, Wobser, Bauman, Hellmann, Niemeyer, Palmer, Russel. The Ordinance received its third reading. Councilman Wobser moved to adopt the Ordinance, seconded by Councilman Palmer. Ayes: Warnecke, Wisener, Wobser, Bauman, Hellmann, Niemeyer, Palmer, Russel, Slough. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-017 and is hereby made a part of the record.

**AUDITOR'S COMBINATION REQUEST**

To combine any property all properties must have identical ownership, be either in the same subdivision or the same township and section, must be in the same school district and must be in the same class. \*Owner should be aware that pieces may only be separated again by a recorded deed\*.

Owner(s) or representative do hereby request the Hancock County Auditor to combine the following parcels.

Owners Name: Womens Resource Center of Hancock County  
Parcel Numbers: 210001028635 600000294770  
(1011 N. Main and 116 Laquieo)

Are any of the parcels being taxed under the Current Agricultural Use Valuation (CAUV)?

Yes  No (if yes, then **all** parcels must currently be in the CAUV program)

**Reason for request:**

Required for building permit

Existing properties held by owner

Result of new construction encroaching properties

Result of other reason - Please explain: The Womens Resource Center acquired 116 Laquieo in Aug of 2021. Upon rezoning of the property, the Hancock Regional Planning Commision urged the vacation of the alley (Cypress Ave) and combining the two parcels. The alley was vacated earlier this year.

Signature of owner or representative: Chrissy Montgomery

Tax Mailing Address: 1011 N. Main, Findlay, OH 45840

Dated: June 23, 2022

Copies to: Special Assessment File

**For Auditor's Use Only:**

New Parcel Number: \_\_\_\_\_

New Map Number: \_\_\_\_\_

Township: \_\_\_\_\_

Section: \_\_\_\_\_



ATTACHMENT 6



Current screenshot of Auditor's map



Screenshot taken on or about January 5, 2022. Note the absence of a lot-line separating the parcels.

Hancock  
County name

JR Copy

### Application for Real Property Tax Exemption and Remission

Date received by county auditor

Date received by DTE

<b>Office Use Only</b>
County application number
DTE application number

#### General Instructions

- Submit two copies of this application to the auditor's office in the county where the property is located. (Make a copy for your records.) Applications should not be filed until the year following acquisition of the property. The final deadline for filing with the county auditor is Dec. 31 of the year for which exemption is sought. If you need assistance in completing this form, contact your county auditor.
- Both the County Auditor's Finding (page 3) and the Treasurer's Certificate (page 4) of this application must be completed. Ask your county auditor for the procedure to follow to obtain the Treasurer's Certificate. When presented with this application, the county treasurer should promptly complete the certificate and return the application to you so it may be filed with the county auditor. The county treasurer should make certain the treasurer's certificate is complete and accurately reflects the payment status of taxes, special assessments penalties, and interest, by tax year. Obtain a copy of the property record card from the county auditor and enclose it with this application. It is the applicant's responsibility to make sure the information supplied by the county auditor and county treasurer is complete and accurate.
- Answer all questions on the form. If you need more room for any question, use additional sheets of paper to explain details. Please indicate which question each additional sheet is answering. This application must be signed by the property owner or the property owner's representative.

#### Please Type or Print Clearly

Application is hereby made to have the following property removed from the tax list and duplicate and placed on the tax-exempt list for the current tax year, and to have the taxes and penalties thereon remitted for these preceding tax years:

<b>Applicant Name:</b>	James Reed
<b>Name</b>	_____
Notices concerning this application should be sent to:	Women's Resource Center of Hancock County
<b>Name (if different from applicant)</b>	_____
<b>Address</b>	1011 North Main Street
<b>City</b>	Findlay
<b>State</b>	Ohio
<b>ZIP</b>	45840
<b>Telephone number</b>	(419) 280-8189
<b>Email Address</b>	JDREED@OUTLOOK.COM
If the county auditor is in possession of an email address for you, the auditor may choose to send you important notices about your application by email and regular mail instead of by certified mail.	

- Parcel number(s). a) 600000294770  
(If more than four, continue on an attached sheet.) All parcels must be in the same school district. b) \_\_\_\_\_  
c) \_\_\_\_\_  
d) \_\_\_\_\_
- School district where located Findlay City Schools
- Total size of parcel(s)  Less than ONE acre  One acre or MORE Number of acres \_\_\_\_\_

4. Street address or location of property 116 Laquino Steel, Findlay, Ohio 45840

5. a) Title to this property is in the name of Women's Resource Center

b) Address of owner 1011 North Main Street, Findlay, Ohio

6. If title holder is different from the applicant, please explain \_\_\_\_\_

7. Title holder is (check one):  A nonprofit corporation  An unincorporated association/organization  
 An individual  Other \_\_\_\_\_

8. Exact date title was acquired 8/2/2021 Please attach copy of the deed. 9. Title was acquired from Diane B. Metheny

10. Does the applicant have a lease or land contract for this property?  Yes  No  
If yes, please attach a copy.

11. Amount paid by title holder for the property \$65000

12. Exact date the exempt use began 8/2/2021

13. Under what section(s) of the Ohio Revised Code (R.C.) is exemption sought?  
R.C. 5709.12 R.C. \_\_\_\_\_ R.C. \_\_\_\_\_

14. How is this property being used? **Do not** give conclusions such as charitable purpose, public worship or public purpose. Be specific about what is being done on the property and who uses it. If the property is not currently being used, but there is an intent to use it later for an exempt purpose, describe the intended use and the date set for the intended use.  
This property was acquired as an office expansion of the current adjacent building at 1011 N. Main Street, Findlay, Ohio. Building will be used for administrative support, supervised visitations as ordered by Child Protective Services, and parenting classes for expecting parent(s) and current parent(s).

15. During the years in question, was any part of this property (check one):  
a) Leased or rented to anyone else?  Yes  No  
If yes, please attach copy of lease agreement.  
b) Used for the operation of any business?  Yes  No  
c) Used for agricultural purposes?  Yes  No  
d) Used to produce any income other than donations?  Yes  No

**Note: If the answer to any part of question 15 is "yes," enclose all details on a separate sheet of paper. If money is received, submit profit and loss statements, income and expense data, balance sheets or any other financial statements.**

16. Is anyone living or residing on any part of this property?  Yes  No  
If yes, answer the following:  
a) The person's name and position \_\_\_\_\_  
b) The resident's duties (if any) \_\_\_\_\_  
in connection with this property \_\_\_\_\_  
c) The rent paid or other financial arrangements \_\_\_\_\_

17. Is anyone using this property other than the applicant?  Yes  No  
If yes, please enclose a complete, detailed explanation.

18. Does the applicant own property in this county that is already exempt from taxation?  Yes  No

19. Property use for **charitable purposes**.  
Please provide articles of incorporation, constitution or bylaws, IRS determination letter and any other similar relevant information.

20. Property used for **senior citizens' residences**.  
If the purpose of the property is to provide a place of **residence for senior citizens**, submit all information required by R.C. section 5701.13.



The Ohio Department of Taxation may set a hearing on this application. If there is a hearing, the applicant must present a witness who can accurately describe the use of the property in question. A notice of at least 10 days will be given to the applicant concerning the time and place of any hearing.

I declare under penalty of perjury that I have examined this application and, to the best of my knowledge and belief, it is true, correct and complete.

Applicant or representative: \_\_\_\_\_

Signature  
Chrissy Montgomery, Executive Director

Print name and title

1011 N. Main Street

Address  
Findlay Ohio 45840

City (419) 424-9948 State ZIP  
1/12/2023

Telephone number Date

**County Auditor's Finding**

	Land	Building	Total
Taxable value in year of application (tax year)			
Taxable value in prior year (tax year)			

This application covers property that is (check all that apply):

Currently exempt\*     
  New construction on previously exempted parcel     
  Currently on CAUV

Previously exempt     
  Previously on CAUV

**Auditor's Recommendation:**  Grant  Partial grant  Deny  None

**Comments:**

\_\_\_\_\_

County auditor (signature) Date

Forward one copy of the completed application to the Ohio Department of Taxation, Equalization Division, P.O. Box 530, Columbus, OH 43216-0530.

\*If the property or any portion of the property is currently exempt, please indicate the type of exemption, the portion of property exempted and the tax years to which the current exemption applies.



**Department of  
Taxation**

Tax Commissioner's Office

**Tax.Ohio.gov**

**FINAL DETERMINATION**



December 12, 2023

Womens Resource Center Of Hancock County  
Attn: Belinda Harvey  
1011 N Main St  
Findlay, OH 45840

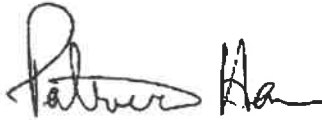
Re: DTE No.: FE 1587  
Auditor's No.: 1930  
County: Hancock  
School District: Findlay CSD  
Parcel Number(s): 600000294770

This is the final determination of the Tax Commissioner on an application for the exemption of real property from taxation. The Tax Commissioner finds that the real property described above is exempt from taxation under R.C. 5709.12, charitable.

The Tax Commissioner orders that the real property described above be entered upon the list of property in the county which is exempt from taxation for tax year 2023 and that taxes, penalties and interest for tax year 2022 be remitted. The Tax Commissioner further orders that all taxes, penalties and interest paid for these tax years be remitted in the manner provided by R.C. 5715.22. The subject property shall remain on the exempt list until either the county auditor or the Tax Commissioner restores the property to the tax list.

If the property no longer qualifies for exemption, the owner must file a Form DTE 23N, *Notice of Loss of the Right to Real Property Tax Exemption*, with the county auditor no later than December 31 of the year in which the property ceases to qualify for exemption. If the owner fails to file such notice, the auditor shall impose a charge equal to the total amount by which taxes were reduced for any of the five preceding tax years that the auditor ascertains the property was not entitled to the exemption and was owned by the current owner. The charge shall be collected in the same manner as other delinquent taxes, which includes the imposition of penalties and interest.

THIS IS THE TAX COMMISSIONER'S FINAL DETERMINATION WITH REGARD TO THIS MATTER. NOTICE WILL BE SENT PURSUANT TO R.C. 5715.27 TO THE COUNTY AUDITOR. UPON EXPIRATION OF THE SIXTY-DAY APPEAL PERIOD PRESCRIBED BY R.C. 5717.02, THIS MATTER WILL BE CONCLUDED AND THE FILE APPROPRIATELY CLOSED.

A handwritten signature in black ink, appearing to read 'Patricia Harris', written in a cursive style.

Patricia Harris  
Tax Commissioner

OFFICIAL PETITION  
TO  
COUNCIL MEMBERS  
FINDLAY, OH

RECEIVED  
JAN 17 2024  
MAYOR'S OFFICE

City of Findlay  
318 Dorney Plz  
Ste 310  
Findlay, OH 45840-3368

To Members of the Findlay City Council:

There is a national movement underway to cut back on quality-of-life policing methods such as making arrests for vandalism, littering, loitering, vagrancy, public intoxication, and other quality of life violations.

As a registered voter in Findlay, I urge you to maintain all quality-of-life policing methods, vigorously defend these methods, support our police in enforcement of quality-of-life violations, and make sure our district attorney is fully behind quality-of-life policing methods.

Quality of life policing, as well as pro-active policing methods, have cleaned up and maintained order in many neighborhoods in our city and helped reduce more serious crime nationwide between 1985 and 2015 by over 50%.

MR FRANK SHOOP

MS TERESA ROSE HOMAN

MS NORMA TREXLER

MS GEORGIA SMITH

MS JOAN FAWCETT

MR MAX MAYBERRY



RECEIVED

JAN 26 2024

AUDITOR

DATE: January, 2024  
TO: OML-member Communities  
FROM: Kent Scarrett, OML Executive Director  
SUBJECT: Enhanced Advocacy Opportunities

I am excited to inform you of the continued success of the Ohio Municipal League to strengthen our advocacy efforts and better represent your community to the state's executive and legislative policymakers, as well as the critical need to continue that success through our enhanced advocacy services.

Last year, the Ohio Municipal League engaged the Montrose Group, LLC, a Capitol Square consulting firm with substantial municipal lobbying and local economic development experience, to expand our advocacy footprint and enhance our strategies for protecting municipalities. This engagement provided OML additional lobbying support to combat a very challenging start to the 135<sup>th</sup> Ohio General Assembly.

The enhanced lobbying approach has paid big dividends. Through it we have successfully advocated against the efforts of some legislators against the municipal income tax that could lead to further changes in how municipal income taxes are administered, putting the sustainability of this critical funding source in jeopardy. We have also successfully lobbied against special interest groups' continued efforts to erode local regulations and compromise the ability of municipalities to operate in a manner consistent with the home-rule authority granted to them through Article XVIII of the Ohio Constitution. Furthermore, we defeated efforts to change Ohio's property tax structure that could have proved devastating to many villages and cities that operate through special voter-approved property tax levies.

Bringing in the Montrose Group to support OML's lobbying team expanded the relationships and contacts for Ohio's cities and villages during the 135<sup>th</sup> General Assembly and increased advocacy efforts on a range of important state policy matters. However, the lobbying work for the 135<sup>th</sup> Ohio General Assembly is not finished.

The Ohio Municipal League and the Montrose Group are engaged in a hotly contested battle over potential changes to the state's pension systems that could cost Ohio's cities and villages millions of dollars and could even jeopardize the hiring of future public safety forces – not to mention efforts by special interests to impact the operation of the Ohio municipal income tax.

**For your continued support of our enhanced advocacy work, we are asking our member municipalities to contribute \$250 by check to OML. Those who contribute will also be part of the OML Legislative Action Committee.**

In addition to the actions mentioned, and as promised, we formed a Legislative Action Committee to provide input on lobbying policy matters, as well as to provide access to special

briefings from the Montrose Group on economic development programs, state transportation programs, and other state regulatory, budget and policy matters.

## **PLANS FOR ENHANCED LOBBYING WITH THE MONTROSE GROUP IN 2024**

- ★ Continue to advocate for the rights and important role cities and villages play in the state
- ★ Continue to advocate for responsible pension and tax reform that positions cities and villages to grow and succeed, and to provide the essential public services that the voters demand
- ★ Continue to provide special briefings to members of the Ohio Municipal League's Legislative Action Committee on state-level policy, budget and regulatory matters but also make them aware of state funding opportunities and programs from a range of state government agencies
- ★ Participate in the formation and launch of the Ohio Municipal League's Leadership Institute that will begin efforts to build the next generation of Ohio Statehouse leaders from the deep bench of leaders currently serving in municipalities throughout the state of Ohio

We hope the value of this additional investment in the Ohio Municipal League is self-evident based upon the enhanced advocacy program's first-year track record of success and the challenges and opportunities that lie ahead in 2024.

We encourage you to take advantage of this opportunity to strengthen the future of the league and the success of our member municipalities. Thank you for your continued support.

*For your convenience, an invoice has been included in this mailing.*

The Ohio Municipal League  
175 S. 3<sup>rd</sup> Street, Suite 510  
Columbus, Ohio 43215  
614-221-4349

RECEIVED  
JAN 26 2024  
AUDITOR



INVOICE # 250LAC

JANUARY 2024

ATTENTION: ACCOUNTS PAYABLE

Montrose Group/ Legislative Action Committee

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	2024 Member Contribution	\$250	\$250

For your continued support of our enhanced advocacy work, we are asking our member municipalities to contribute \$250 by check to OML. Those who contribute will also be part of the OML Legislative Action Committee.

SUBTOTAL	\$250	
SALES TAX		0
SHIPPING & HANDLING		0
<b>TOTAL DUE UPON RECEIPT</b>	<b>\$250</b>	

Please make check payable and send  
to :

Ohio Municipal League  
175 S. Third Street, Suite 510  
Columbus, Ohio 43215

## Denise Devore

---

**From:** James Baker <jbaker@HHWPCAC.com>  
**Sent:** Monday, January 29, 2024 10:11 AM  
**To:** City Council - All  
**Cc:** Clerk of Council; Website - (Mayor); SSD  
**Subject:** [EXTERNAL]Hancock County Transit Development Plan  
**Attachments:** HHWP Transit Development Plan Email.pdf; HHWP Community Survey.png

Security Checkpoint: External Email! Do not click on links or open attachments unless you trust the source and know the content is safe.

Council members:

I'm the director of transportation for the HHWP Community Action Commission and am in charge of HATS Transportation.

I'd like to take the opportunity to let you know about the transit development study currently underway for Hancock County and Findlay funded through ODOT. See the attachment for additional details about public transit in the city and county and the transit development plan.

I'd invite each of you to take the community transit survey by using the attached QR code or by going to:  
[www.surveymonkey.com/r/HancockTDP](http://www.surveymonkey.com/r/HancockTDP)

The survey will close on Feb. 4.

I'd like to get on council's agenda on Feb. 6 to answer any questions you may have. I promise not to take up too much of your valuable time.

Thanks,

*Jamie Baker*  
**Transportation Director**  
**HHWP Community Action Commission**  
**Phone: 419-619-3936**





### **Findlay/Hancock County Transit Development Plan**

The HHWP Community Action Commission is the public transportation provider for Hancock County through the federal 5311 Rural Public Transit program.

HATS transportation provides demand response public transportation for Hancock County and the City of Findlay for \$2 for trips within the City of Findlay.

The CAC received a \$70,000 grant through ODOT for a transit development study for Findlay and Hancock County to determine what service structure may be best suited to the county and city and how to fund service in the future. The plan will be driven by community surveys that will take into account what folks think changes need to be made for transportation to be more accessible for county residents.

More than 700 surveys have already been returned and additional public engagement is scheduled for the first week of March.

A majority of the 68,000 rides provided by HATS last year was workforce related. Last year, nearly 1,300 trips were denied because of a lack of availability. HATS is also the only transportation provider in the city that can handle trips for those with accessibility issues as all of its vehicles are wheelchair accessible.

Of note is that Findlay is the largest Ohio city without any sort of fixed route transportation with a daily schedule with set bus stops.

Recommendations from the plan will be released in June.

### **HATS Hancock County Transit Development Plan**

#### **TAC TDP Subcommittee Members**

Leann Unverferth Agency on Aging 3 in Lima

Rob Martin, City of Findlay

Cheryl Miller, Hancock Public Health

Kaleb Brown, United Way

Kim Bash, Community Foundation

Tyler McKinney, Hancock JFS – CW

Dan Cervi, City Mission

Kevin Lewis, KanDu Group

Don Bruce, Hancock County Alliance CEO

John Ferraro, University of Findlay

Jennifer Swartzlander, ADAMHS Board

Kim Hiett, 50 North

Jane Schaffner, McComb Library

Jamie Baker, HHWP CAC Director of Transportation

Crystal Weitz, Hancock County Mobility Manager

#### **Consulting Team**

Sam Wright, Nelson Nygaard Company

Evan Mancini, Nelson Nygaard Company

Gwen Griffin, Nelson Nygaard Company

**PUBLIC TRANSIT UPDATE**  
**HATS Transportation Stats 2020-2023**  
**Year over Year Comparison**

	2020	2021	2022	2023
Invoice Revenue	\$163,363.62	\$200,765.00	\$287,176.91	\$441,858.14
Fare Revenue	\$9,535.75	\$0	\$40,288.35	\$58,044.00
Rides provided	41,090	60,933	63,890	68,011
Revenue per ride	\$4.41	\$3.37	\$4.91	\$6.96
Service Miles	425,623	567,332	452,864	495,127
Service Hours	33,921.05	39,224.97	36,025.30	39,903.68
Avg. Miles Per Ride	10.8	9.5	7.3	6.5
Unique Passengers	1,282	1,576	1,702	2,048
Denied Rides	119	538	1,912	1,299
Cancellations	17,988	20,361	15,461	10,311
Wheelchair Rides	7,204	5,614	5,307	6,603

**HATS Demographics & Other Info**

Average age of riders: 54.6 years old  
 Percentage of riders 50 and older: 66.2 percent  
 Percentage of riders with disability: 28 percent  
 Percentage of riders who are women: 55.1 percent

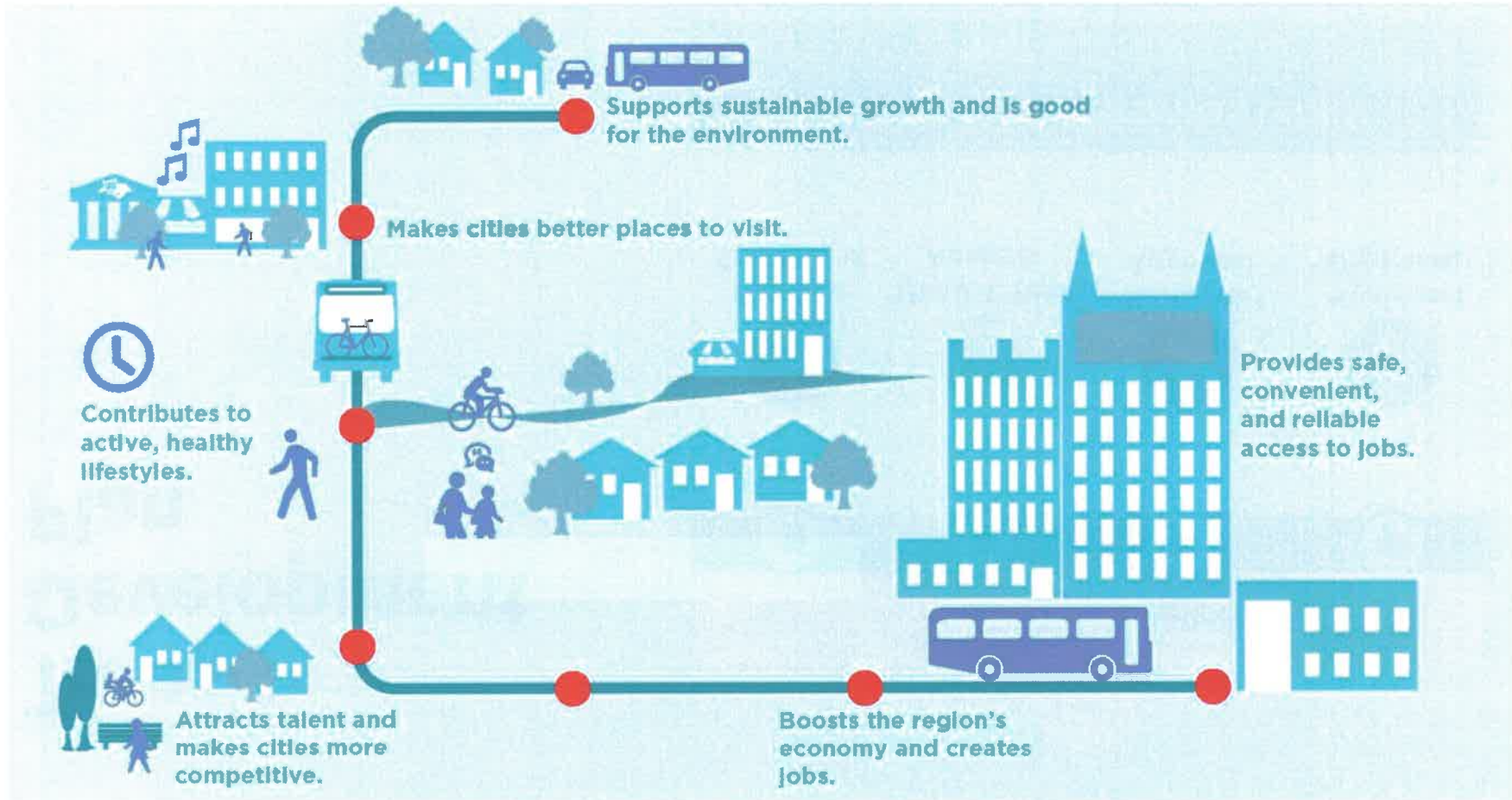
**HATS Public Transit Ride purposes**

51% Employment      26% Medical/Dialysis  
 14% Shopping      9% Other

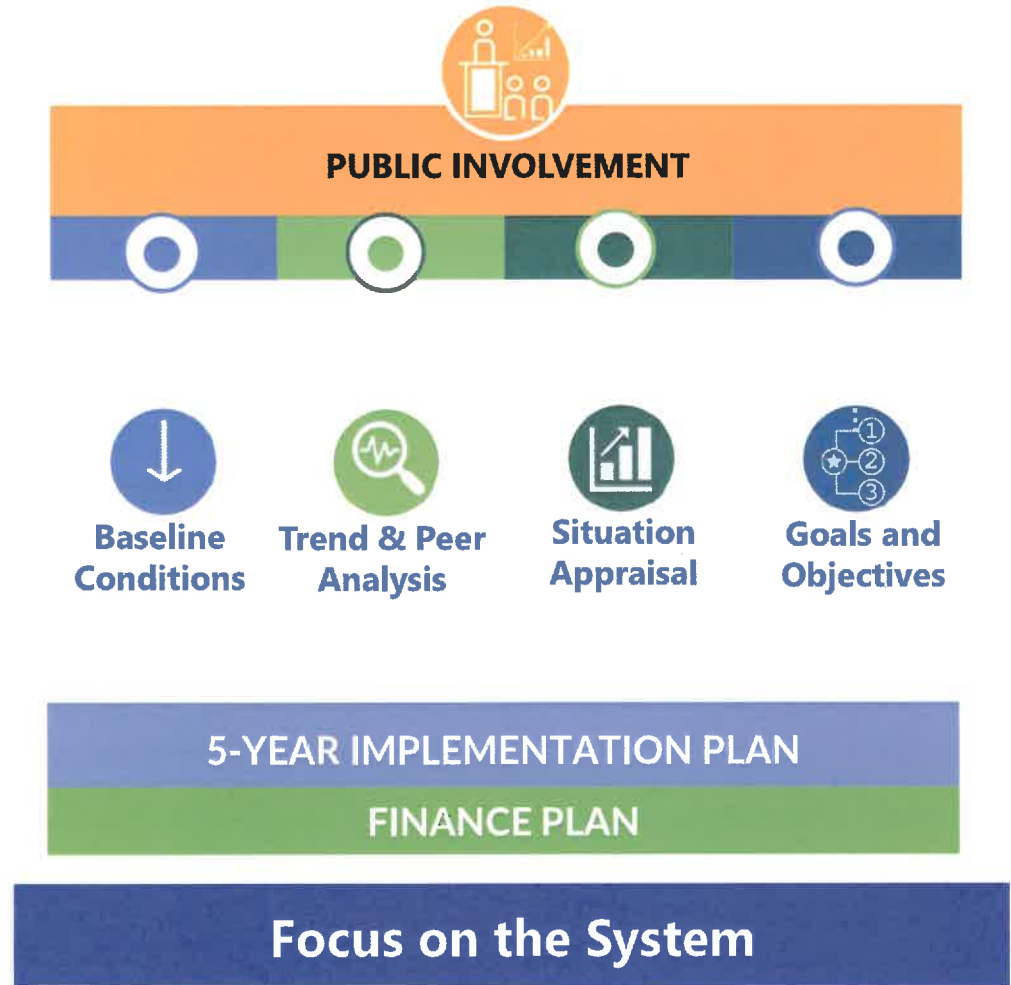
**Other key stats:**

On time percentage: 96.9 percent  
 97 percent of all rides begin or end in the City of Findlay.

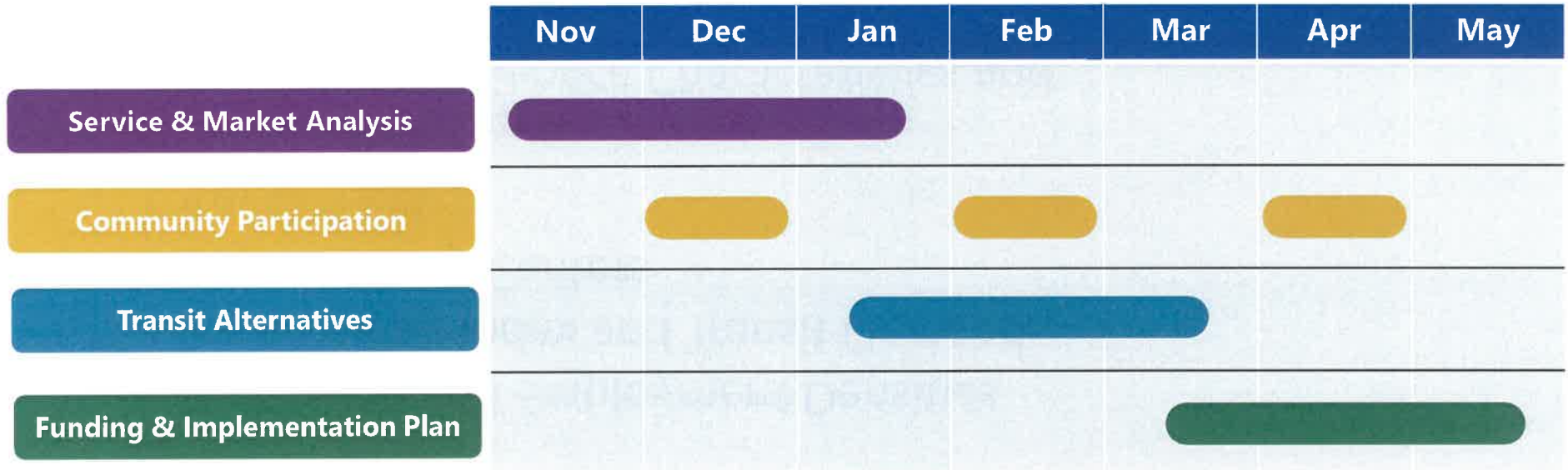
# Benefits of Transit



# Transit Development Plan



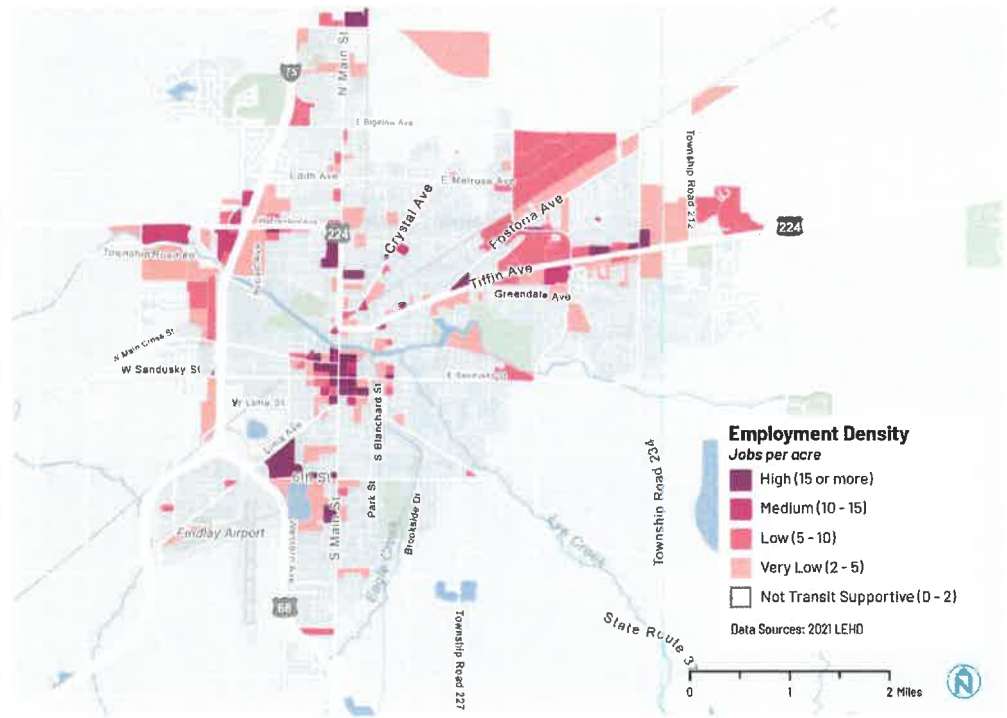
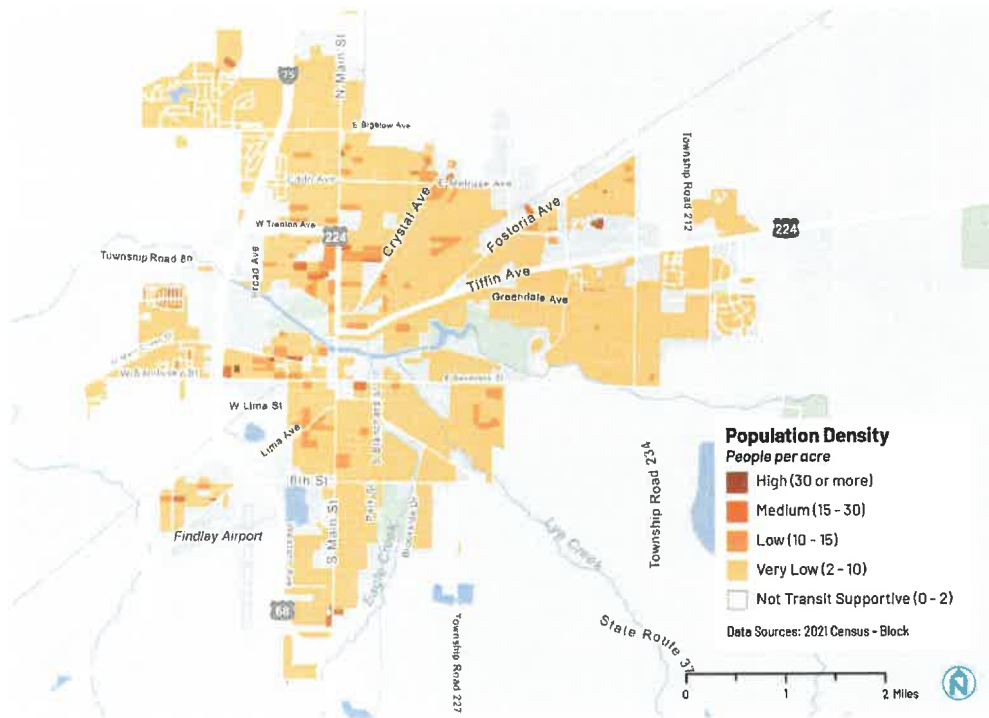
# About the Study



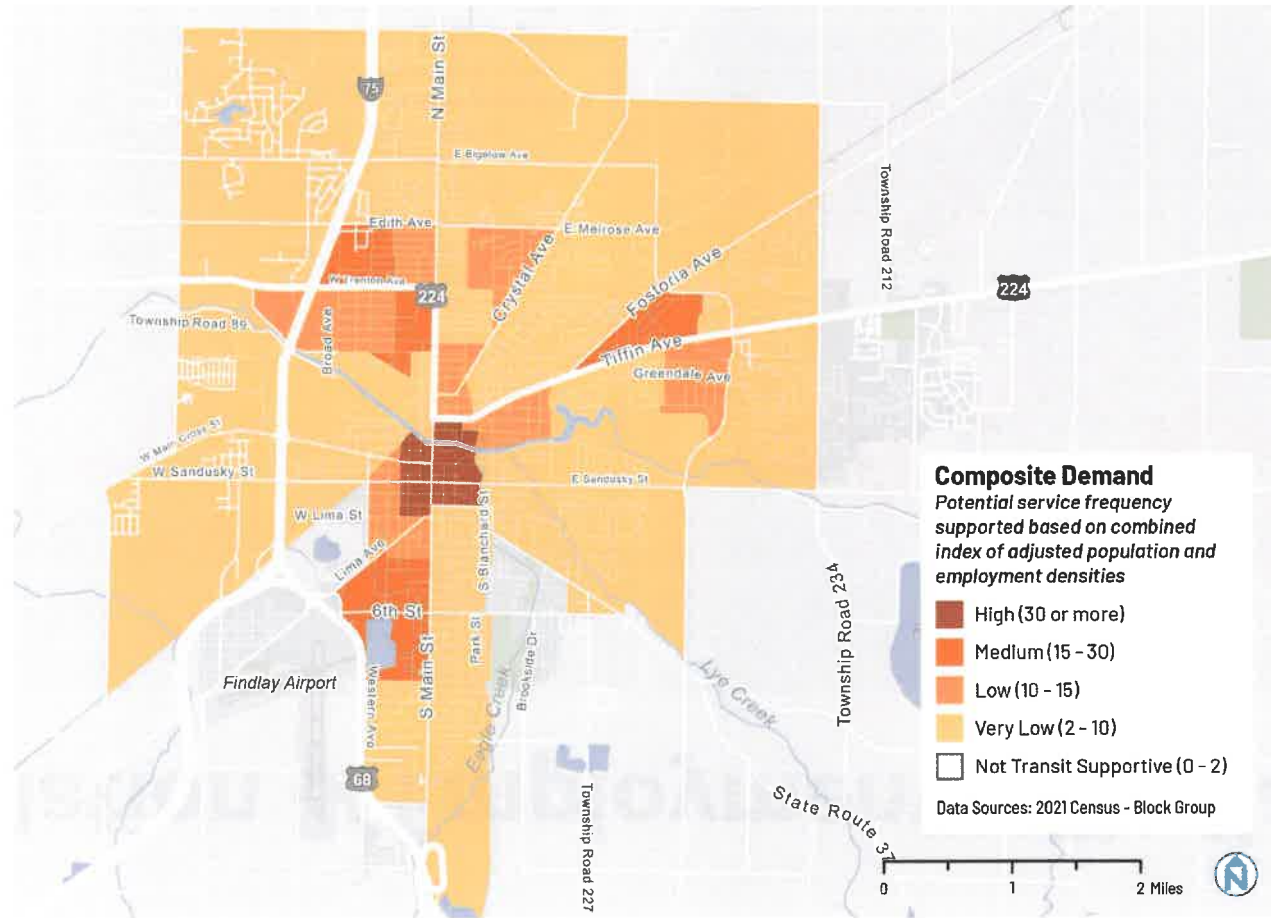
# Service & Market Analysis

- Market Analysis
  - Population and Employment Densities
  - Transit Need Index and Transit Demand
  - Major Activity Centers
  - Travel Flows
- Service Analysis
  - Current HATS Service Characteristics and Ridership
  - Fleet Analysis
  - Peer Analysis (Marion Area Transit, Allen County RTA, Fremont TRIPS)

# Population & Employment – Findlay

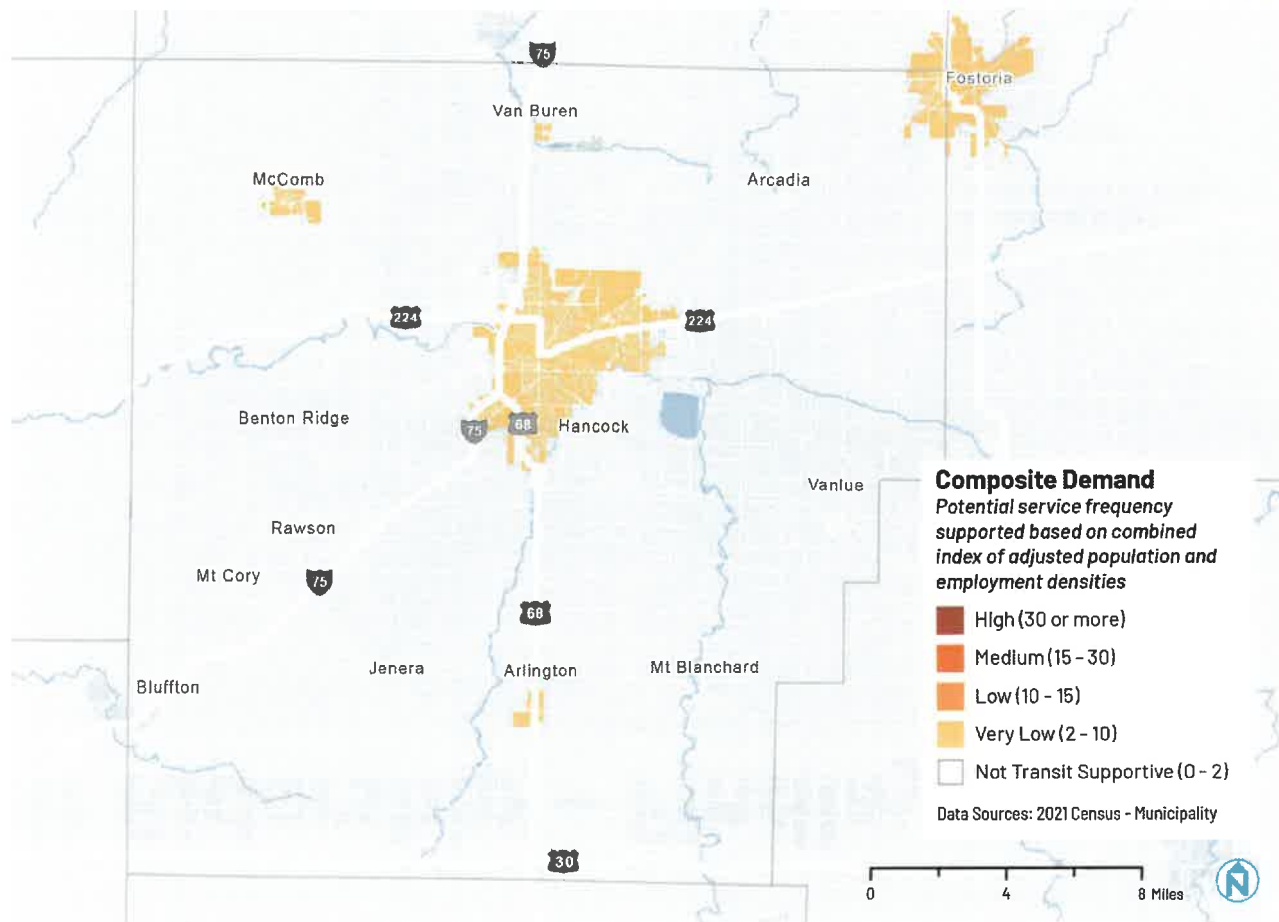


# Transit Demand – Findlay

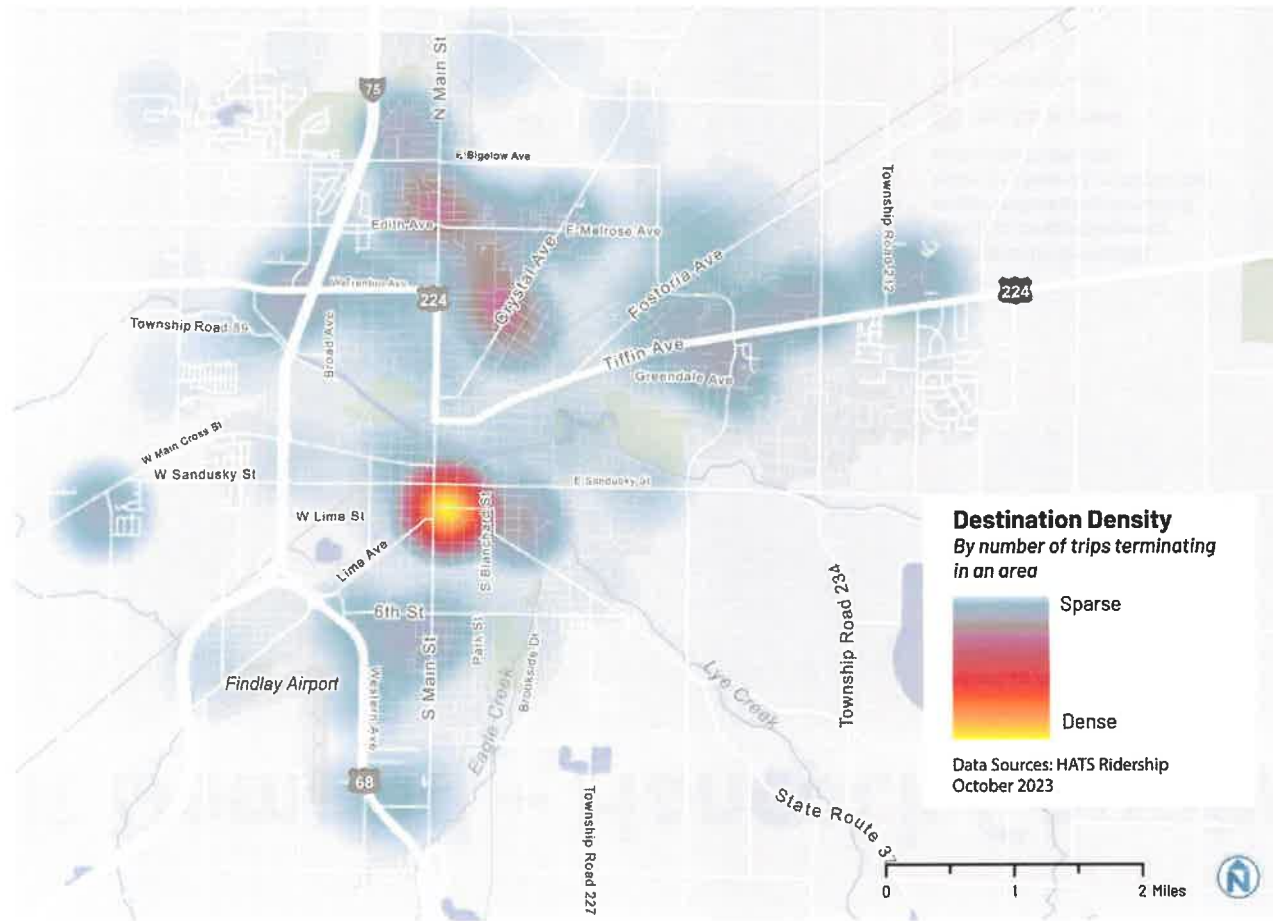




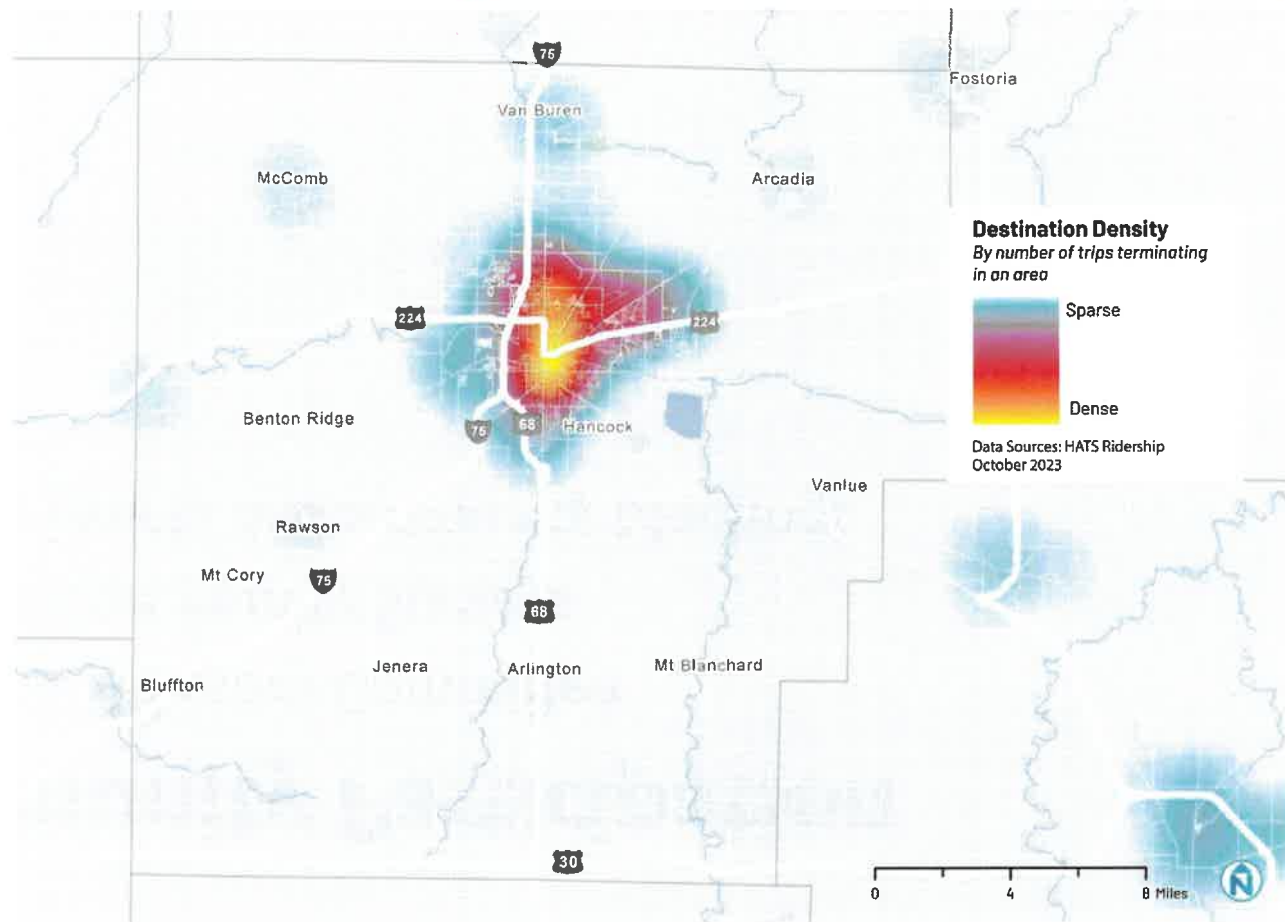
# Transit Demand – Hancock County



# Transit Ridership – Findlay



# Transit Ridership – Hancock County



# Community Participation

- Technical Advisory Committee
- Rider & Community Surveys
- Pop-up Events & Community Meetings

## Denise Devore

---

**From:** Haydee Sadler <haydeesadler@gmail.com>  
**Sent:** Wednesday, January 31, 2024 4:48 PM  
**To:** City Council - All; Christina Muryn; Denise Devore  
**Subject:** [EXTERNAL]Letter to be read at next City Council meeting  
**Attachments:** 24.01.31 Letter to Council - Illegal Immigrants.docx

Security Checkpoint: External Email! Do not click on links or open attachments unless you trust the source and know the content is safe.

Good afternoon Denise, can you tell me if by emailing [citycouncil@findlayohio.gov](mailto:citycouncil@findlayohio.gov) all Councilman receive this email communication? I can send this letter to them individually if need be.

I'd like this letter read at the next City Council meeting please.

Thank you in advance for your help.

Haydee Sadler  
Concerned Citizen

Dear Council Members,

As a former member of the Community Outreach Team for the Strategic Planning Committee, a frontlines surveyor and a scribe at the roundtable meetings, I can confidentially say that a “Safe” and “Connected” city where not any of the top responses that the Strategic Plan has in place as goals, neither is an “Active Community”. In addition to the goals mentioned, one of the seven goals listed in the plan is a “Caring Government”, yet our local government does not lend an ear to the people who speak, as is agreed upon by thousands in our community. The McPherson neighborhood that did not want apartments set up and the increased water rates are just two prime examples.

Through my outreach to the community, one of the most common responses when asked about concerns for our city was Illegal Immigrants, as they were never addressed by the city. Drug Trafficking and Human Trafficking were also major concerns of the citizens, YET, these concerns were not addressed at all through Findlay Forwards Strategic Plan. Rather than exemplifying the “Caring Government” goal of addressing the concerns of Illegal Immigrants, Drug Trafficking and Human Trafficking, you support Mayor Muryn’s efforts in opening the doors of our city to invite them in. The residents of the City of Findlay still have the same concerns as before, except perhaps now with more distress and even anxiety. Will City Council be approving housing for them through taxpayer dollars called grants that the City of Findlay so freely takes without giving any benefits to the community members as other City’s give?

What I have noticed is:

- There’s an invasion at the US border and Findlay is COMPLICIT
- There’s Human Trafficking at our border and Findlay is COMPLICIT
- The United States is \$34,000,000,000.00 in debt and Findlay is COMPLICIT
- Communism is making its way into our county through SMART 15 Minute Cities and Findlay is COMPLICIT
- Bidens policies are intentionally destroying our county and Findlay is COMPLICIT

Will City Council look into the Build Back Better agenda, continuously funded through Grants, Private Partnerships and Stakeholders, that is instilled through the United States Conference of Mayors that is paid for by the City of Findlay for Mayor Muryn to participate? Is there NO concern for the Socialist agenda Mayor Muryn is ushering in by inviting the Illegal Immigrants to live in our city and tap into our non-profit organizations? Is there NO concern for privacy, including your own, with all the intense surveillance being installed through this rebuild of Findlay? Has any City Council member looked into the contracts and systems being installed that will be controlled by Artificial Intelligence (AI) to monitor the people? Is there no concern by City Council that through analyzing and surveillance of the residents Findlay is looking much like

China? Is Communism the goal for City Council governing or just the Mayor? How are you meeting your Strategic Plan goal of being a "Caring Government" if you don't take head to the concerns of your constituents?

Today I am requesting that you, as members of City Council that govern the city, give more thought to the approvals you make regarding our taxpayer dollars called Grants. I'm asking that you deny any grant requests that would allow for building of homes for Illegal Immigrants. I ask that you hold Mayor Muryn accountable so that she remains transparent as the "Head Chef in the kitchen" while managing the Illegal Immigrants that your constituents are concerned with. I also ask that you give the voice back to the people by removing the verbiage of "Declaring an Emergency" on all Ordinances & Resolutions.

In February of 2020 Councilman Jeff Wobser asked Service Director Paul Smeltzer the question, "What if we find out that 5g causes cancer in mice?". Then, at the December 2023 budget hearing Councilman Dennis Hellman asked the question about health concerns due to the 5g technology being installed. Mayor Muryn responded by saying she has no concerns as there has been extensive testing done. I emailed Muryn for the test results of this testing and she responded with "The City did not specifically conduct this testing. It is completed by manufacturers before they are able to put their product on the market." I have spoke with many residents in the City of Findlay that are concerned due to pace and increase of wireless technology being put in place by the City of Findlay. Studies have shown that SMART cities are harmful to our health. I'd like the City of Findlay to consider the health of our community. So, in addition to the above requests, I am requesting that the City of Findlay conduct a Radiation test across the city to assure the residents that there is no reason for Radiation concerns due to Metronet's 5g installation, SMART electric meters, SMART water meters and the powering up of the first of its kind Digital Substation.

Thank you for your thoughtful consideration in this highly important matter.

Haydee Sadler  
Concerned Citizen



OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN

Rob Martin BSN, MBA  
Service-Safety Director

January 10, 2024

Honorable City Council  
City of Findlay, Ohio

RE: Appointment to City Revolving Loan Fund Board

Dear Council Members:

This letter will serve as my request for your confirmation of Chris Keller to the Revolving Loan Fund Board for the City of Findlay.

Ms. Keller has expressed a desire and willingness to continue to serve the community as a member of the City Revolving Loan Fund Board. This appointment is effective January 1, 2024, through December 31, 2025.

I trust that you will concur with my choice and confirm my appointment. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn  
Mayor





OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN

Rob Martin BSN, MBA  
Service-Safety Director

January 11, 2024

Honorable City Council  
Findlay, Ohio

Dear Council Members:

This is to inform you that I am appointing Kyle Lockmiller to serve on the Parks and Recreation Board for the City of Findlay. This appointment will be effective through December 31, 2026.

Kyle is a Michigan native who has lived in Findlay since 2013. He is a Human Resources professional and an avid hiker.

I believe Kyle will be a great appointment to the Parks and Recreation Board. I specifically appreciate that Kyle travels frequently and always has an eye on how Findlay may learn from other communities, look for improving our existing amenities and be creative in how we encourage the citizens of Findlay to live happier, healthier lives and build community through recreation.

This appointment does not require confirmation by Council, however, I trust that you will concur with this selection.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn  
Mayor



# TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 • Fax: 419-424-7866

## Treasurer's Reconciliation for December 31, 2023

*Susan Jo Hite Findlay City  
Treasurer*

### TREASURER

*Susan Jo Hite Findlay City Treasurer*

Fifth Third Initial Balance	3,663,763.90
Checks	(7,147.27)
- Withdrawals ()	6,370,281.93
+ Deposits	7,366,088.35
	<hr/>
	4,652,423.05
(-Outstanding Checks)	(940,314.27)
Deposit in Transit	8,691.75
Deposit in Transit	5,201.75
Correction Pending	-75.00
	<hr/>
Treasurer's Checking Bal	3,725,927.28
Investment Principal	97,562,168.08
Accrued Interest	
Treasurer's Total Cash and Investments	101,288,095.36

### AUDITOR

Auditor's Checking Bal	3,725,927.28
Auditor's Total Cash and Investments	101,288,095.36

Respectfully submitted,

  
Susan Jo Hite  
Treasurer



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Friday, January 19, 2024


The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of December 31, 2023  
Open Projects Report as of December 31, 2023  
Cash & Investments as of December 31, 2023

Respectfully Submitted,



Jim Staschiak II  
City Auditor

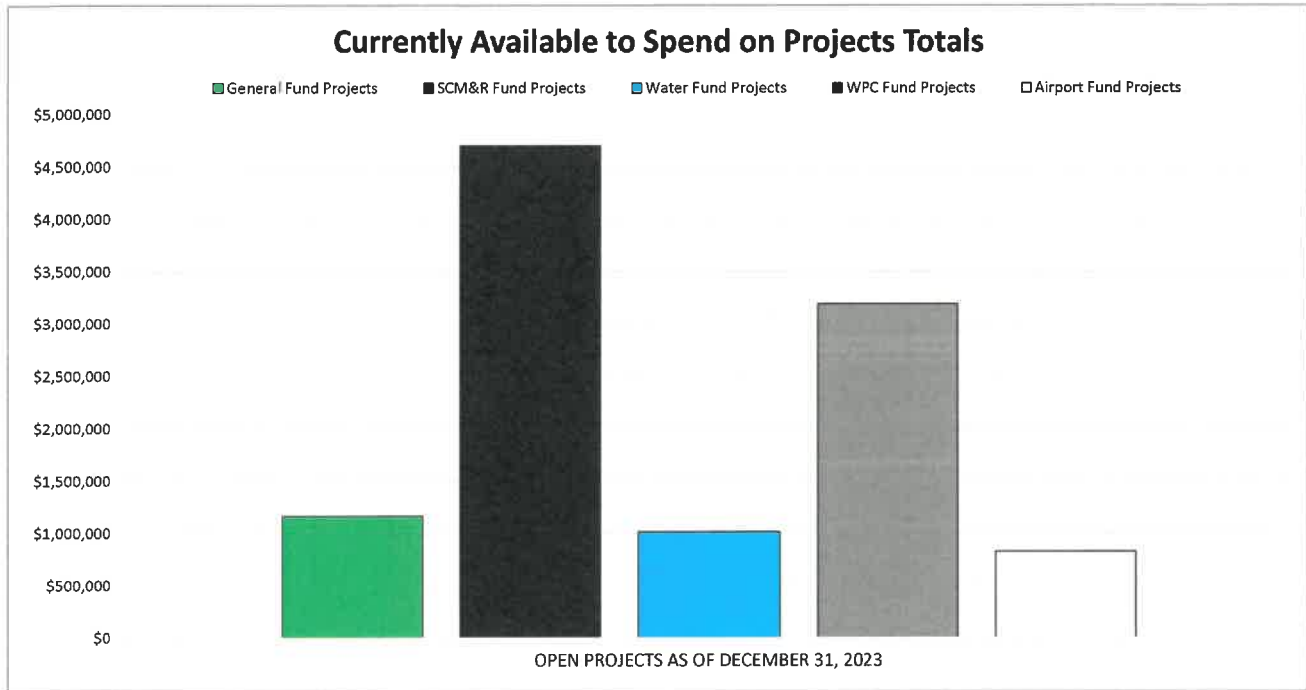
**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF DECEMBER 31, 2023**

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
COUNCIL	245,711	214,247	87.2%	2,506	2,331	93.0%
MAYOR'S OFFICE	376,758	351,307	93.2%	6,960	6,912	99.3%
AUDITOR'S OFFICE	933,039	834,405	89.4%	450,206	450,042	100.0%
TREASURER'S OFFICE	31,344	25,457	81.2%	-	-	0.0%
LAW DIRECTOR	870,239	808,734	92.9%	132,933	132,958	100.0%
MUNICIPAL COURT	2,803,489	2,408,234	85.9%	1,518,063	1,501,298	98.9%
CIVIL SERVICE OFFICE	123,751	100,819	81.5%	-	-	100.0%
PLANNING & ZONING	157,183	156,972	99.9%	-	-	0.0%
COMPUTER SERVICES	661,455	601,685	91.0%	664,269	664,269	100.0%
GENERAL EXPENSE	10,770,215	9,860,693	91.6%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	36,603,865	36,704,297	100.3%
POLICE DEPARTMENT	9,834,555	8,738,999	88.9%	548,764	549,755	100.2%
DISASTER SERVICES	66,801	64,152	96.0%	-	-	0.0%
FIRE DEPARTMENT	8,952,742	8,559,969	95.6%	446,821	446,586	99.9%
DISPATCH CENTER	1,300,790	1,163,571	89.5%	6,825	6,825	0.0%
HUMAN RESOURCES	184,408	164,084	89.0%	651	651	0.0%
SERVICE DIRECTOR	305,499	254,486	83.3%	-	-	0.0%
ENGINEERING OFFICE	913,616	826,658	90.5%	144,025	129,731	90.1%
PUBLIC BUILDING	737,354	528,841	71.7%	120	195	0.0%
ZONING	414,729	311,880	75.2%	96,670	104,844	108.5%
PARK MAINTENANCE	1,320,064	1,258,910	95.4%	137,021	137,679	100.5%
RESERVOIR RECREATION	14,688	6,177	42.1%	-	-	0.0%
RECREATION MAINTENANCE	1,560	-	0.0%	-	-	0.0%
RECREATION FUNCTIONS	1,130,396	1,076,363	95.2%	931,926	846,351	90.8%
CEMETERY DEPARTMENT	660,283	584,106	88.5%	236,493	228,685	96.7%
<b>TOTAL GENERAL FUND</b>	<b>42,810,669</b>	<b>38,900,748</b>	<b>90.9%</b>	<b>41,928,118</b>	<b>41,913,408</b>	<b>100.0%</b>

CONTINUED ON REVERSE

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
SCM&R STREETS	4,171,715	3,303,992	79.2%	3,448,520	3,602,929	104.5%
TRAFFIC-SIGNALS	640,587	558,558	87.2%	122,802	186,869	152.2%
<b>TOTAL SCM&amp;R FUND</b>	<b>4,812,302</b>	<b>3,862,550</b>	<b>80.3%</b>	<b>3,571,322</b>	<b>3,789,798</b>	<b>106.1%</b>
SCM&R HIWAYS	195,995	168,264	85.9%	201,020	207,862	103.4%
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>195,995</b>	<b>168,264</b>	<b>85.9%</b>	<b>201,020</b>	<b>207,862</b>	<b>103.4%</b>
AIRPORT OPERATIONS	1,513,602	1,319,891	87.2%	1,160,653	1,222,526	105.3%
<b>TOTAL AIRPORT FUND</b>	<b>1,513,602</b>	<b>1,319,891</b>	<b>87.2%</b>	<b>1,160,653</b>	<b>1,222,526</b>	<b>105.3%</b>
WATER TREATMENT	4,271,435	3,683,703	86.2%	66,765	67,555	101.2%
WATER DISTRIBUTION	3,026,687	2,163,849	71.5%	98,148	97,019	98.8%
UTILITY BILLING	2,228,065	1,903,327	85.4%	8,843,937	8,820,372	99.7%
SUPPLY RESERVOIR	1,277,162	493,423	38.6%	20,204	20,594	101.9%
<b>TOTAL WATER FUND</b>	<b>10,803,349</b>	<b>8,244,301</b>	<b>76.3%</b>	<b>9,029,054</b>	<b>9,005,540</b>	<b>99.7%</b>
SANITARY SEWER MAINT	1,385,997	1,104,810	79.7%	1,629	1,860	114.2%
STORMWATER MAINT	322,133	240,377	74.6%	790,500	794,584	100.5%
WATER POLLUTION CONTROL	4,781,207	3,909,830	81.8%	9,527,890	9,526,735	100.0%
<b>TOTAL SEWER FUND</b>	<b>6,489,337</b>	<b>5,255,017</b>	<b>81.0%</b>	<b>10,320,019</b>	<b>10,323,178</b>	<b>100.0%</b>
PARKING	145,946	141,905	97.2%	132,059	137,617	104.2%
<b>TOTAL PARKING FUND</b>	<b>145,946</b>	<b>141,905</b>	<b>97.2%</b>	<b>132,059</b>	<b>137,617</b>	<b>104.2%</b>
SWIMMING POOL	138,750	132,310	95.4%	109,003	109,003	100.0%
<b>TOTAL SWIMMING POOL FUND</b>	<b>138,750</b>	<b>132,310</b>	<b>95.4%</b>	<b>109,003</b>	<b>109,003</b>	<b>100.0%</b>
CIT ADMINISTRATION	31,334,842	31,234,518	99.7%	34,781,934	36,768,830	105.7%
<b>TOTAL CIT FUND</b>	<b>31,334,842</b>	<b>31,234,518</b>	<b>99.7%</b>	<b>34,781,934</b>	<b>36,768,830</b>	<b>105.7%</b>

**CITY OF FINDLAY  
OPEN PROJECTS AS OF DECEMBER 31, 2023**



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31912000	PARKER TRAINING/RESTROOM REMODEL	322,559	66,782	5,450	250,327
31912500	TRAFFIC/FABRICATION SHOP	97,750	88,144	9,350	256
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	134,464	15,537	-
31913700	DOWNTOWN RECREATION AREA	1,605,775	100,775	-	1,505,000
31920700	22 ORC REQUIRED PD TRAINING	24,203	23,226	-	977
31920800	ENG/ZONING FILE SCANNING	92,000	72,414	2,901	16,685
31920900	MUNI BLDG ELEVATOR REPLACEMENT	382,200	286,670	93,375	2,155
31921900	SECURITY CAMERAS	91,130	88,370	1,171	1,589
31922200	2022 GIS FUNCTIONALITY GROWTH	80,000	47,008	30,950	2,042
31922400	MUNI BLDG BATHROOM UPGRADES	50,000	17,662	-	32,338
31923000	CUBE BLDG GENERATOR	165,000	-	127,837	37,163
31924300	RIVERSIDE DAM MODIFICATIONS	80,000	79,671	329	(0)
31924500	PARK/AIR RESTROOM CDBG	222,000	21,900	3,000	197,100
31924800	MLK MURAL	15,000	-	-	15,000
31925000	CITY ADA TRANSITIONAL PLAN	300,000	6,410	292,390	1,200
31925100	CITY RESTROOM ACCESSIBILITY	45,000	14,140	3,660	27,200
31925400	TECHNOLOGY IMPROVMENTS	70,000	66,946	-	3,054
31925600	TREE PLANTING	100,000	-	-	100,000
31925800	DEMOLITION PROGRAM	400,000	120,000	-	280,000
31930700	PD BODYWORN CAMERAS	171,216	167,043	-	4,173
31931200	EMORY FT FINDLAY PLAY UPGRADE	620,000	60,550	9,081	550,369
31931300	2023 ENGINEERING REMODEL	68,000	67,724	270	6

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
31931800	RESERVOIR DOCKS	70,000	-	67,887	2,113
31931900	GREENWAY TRAIL P3	165,000	134,502	30,498	-
31932100	DARK DISPATCH UPGRADES	20,000	580	6,883	12,537
31932200	REMOTE OFFICES DOOR LOCKS	75,000	-	-	75,000
31932400	REPLACE BACKUP SERVER/NETWORK	45,000	-	-	45,000
31932600	2024 ARPA POLICE VEHICLES	322,500	-	-	322,500
31932700	2023 SIDEWALK IMPROVEMENTS	40,000	-	-	40,000
31933000	PHASE 2 BENCHING ENVIRONMENTAL	100,000	44,329	55,171	500
31933200	PD QUICK RESPONSE GRANT FY2022	62,500	16,975	45,525	-
31933300	RAWSON/SWALE RESTROOM RECON	996,400	71,142	56,580	868,678
31933400	RAWSON PARK TENNIS COURTS	45,000	14,703	-	30,297
31933900	FFD PUCO HAZMAT TRAINING GRANT	23,500	-	23,500	-
31934000	SOLAR ECLIPSE 2024	20,000	5,770	-	14,230
31934300	BULK TRASH & TIRE DROPOFF (ARPA)	20,000	10,421	-	9,579
31934600	BROAD AVENUE BIKE PATH	150,000	-	-	150,000
31934700	HPD GRANT 2024	22,000	-	-	22,000
31948200	OHIO 629 - MARATHON	250,000	24,026	10,000	215,974
31955300	ROWMARK 629 ROADWORK	100,000	1,516	-	98,484
31966800	2017 ORC PD REQUIRED TRAINING	39,556	4,000	-	35,556
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	729,301	2,086	383
31993600	KEEP ACTIVE KEEP HEALTHY PROG	101,000	99,053	1,937	10
31993800	RVR GREENTRAIL TO RIVERBEND	3,224,509	2,754,130	395,112	75,267
31994900	FIRE STRICT FACILITY	2,440,500	2,153,796	261,754	24,950
<b>GENERAL FUND PROJECTS</b>		<b>14,216,068</b>	<b>7,594,142</b>	<b>1,552,233</b>	<b>5,069,693</b>
32542300	OIL DITCH CLEANING	170,000	-	-	170,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32811100	I75/CR99 INTERCHANGE PID10237	420,000	420,000	-	-
32821400	HAN-INTERSTATE & FHS TRAILS	201,000	137,487	51,099	12,414
32823100	S MAIN/HARDIN INTERSECTION	160,000	69,682	71,478	18,840
32823200	S MAIN/CRAWFORD INTERSECTION	140,000	41,827	76,407	21,766
32823400	W MAIN CROSS/CORY INTERSECTION	143,000	60,574	70,071	12,356
32830300	2023 STREET PREV MAINT	625,000	607,100	6,587	11,313
32830400	23 ANNUAL RESURFACING/CURB	1,427,000	1,359,125	-	67,875
32831600	S WEST/MAIN CROSS INTERSECTION	175,000	34,058	113,097	27,846
32833800	ODOT FY24 BIGELOW RESURFACING	2,000	-	-	2,000
32852700	W SANDUSKY/WESTERN AVENUE	190,000	113,433	3,642	72,925
32864600	CR212/CR236 WIDENING	3,667,500	227,897	23,252	3,416,351
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,580,875	27,231	863,394
<b>SCM&amp;R FUND PROJECTS</b>		<b>10,798,000</b>	<b>5,652,057</b>	<b>442,863</b>	<b>4,703,079</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35222100	TERMINAL BLDG MOVE/REHAB	126,000	119,807	3,260	2,933
35224000	AIP-33 NORTH APRON REHAB CONS	2,283,995	2,016,267	213,386	54,342
35225200	AIP-35	495,162	233,219	72,366	189,577
35231700	AIRPORT FUEL FARM REPAIRS	100,000	-	56,500	43,500
35232300	AIRPORT SNOW REMOVAL EQUIP BLDG	250,000	-	-	250,000
35234200	AIP-34	283,100	-	-	283,100
<b>AIRPORT FUND PROJECTS</b>		<b>3,538,257</b>	<b>2,369,294</b>	<b>345,512</b>	<b>823,452</b>
35512100	WASHINGTON AVE STORM UPGRADE	40,000	18,227	9,400	12,373
35601300	WPC CLARIFIER 3&4 REHAB	1,080,845	951,937	61,200	67,708
35611600	SPRINGLAKE SANITARY UPGRADE	625,000	531,797	42,250	50,953
35626200	CSO LTC PLAN AMENDMENT 22	390,000	172,548	192,060	25,392
35630100	WPC AUTOMATIC TRANSFER SWITCH	300,000	1,141	254,000	44,859
35631500	PROJECT HAT TRICK	3,000,000	1,886	8,515	2,989,599
35633600	2023 ANNUAL SEWER & MANHOLE	2,000	704	-	1,296
35633700	2023 LARGE DIAMETER SWR CLEAN	2,000	-	-	2,000
<b>SEWER FUND PROJECTS</b>		<b>5,439,845</b>	<b>1,678,239</b>	<b>567,425</b>	<b>3,194,181</b>
35710100	RECTOR AVE WATERLINE REPLACE	444,147	196,388	182,992	64,767
35723800	SMALL WATERLINE UPGRADES	505,000	17,764	15,500	471,736
35725300	WTP GENERATOR	1,685,000	-	1,683,047	1,953
35730800	LAUREL LANE WL REPLACEMENT	130,000	1,779	100,527	27,694
35732500	23 BILLING/DIST ROOF REPLACE	155,000	-	154,969	31
35732900	EAST ST WL REPAIR	2,000	-	-	2,000
35781800	WTP SCADA SYSTEM UPGRADES	585,600	540,850	26,865	17,885
35782800	RESERVOIR TRANSFER LINE REHAB	1,957,881	138,670	1,629,406	189,806
35783300	WATER METER SYSTEM REPLACE	4,723,622	1,267,622	3,267,147	188,853
35790800	WTP CO2 TANKS REPLACEMENT	1,250,000	52,701	1,149,464	47,835
<b>WATER FUND PROJECTS</b>		<b>11,438,250</b>	<b>2,215,775</b>	<b>8,209,916</b>	<b>1,012,559</b>



<u>PROJECT</u>		<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>CURRENTLY</u>
<u>NUMBER</u>	<u>PROJECT NAME</u>	<u>APPROPRIATED</u>	<u>EXPENSED</u>	<u>PENDING</u>	<u>AVAILABLE</u>
		<u>INCEPTION TO DATE</u>	<u>INCEPTION TO DATE</u>	<u>PURCHASE ORDERS</u>	<u>TO SPEND</u>

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CITY OF FINDLAY  
**CASH & INVESTMENTS AS OF DECEMBER 31, 2023**

<u>AMOUNT</u>	<u>DESCRIPTION AND COUPON RATE</u>	<u>BANK/FIRM</u>
\$ 1,964,000.00	STAR OHIO @ 5.570%	
133,904.26	STAR OHIO @ 5.570%	
51,003,500.00	STAR OHIO @ 5.570%	
1,675,651.75	STAR OHIO @ 5.570%	
34,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
997,804.87	US TREASURY @ 0.750% COUPON	FIFTH THIRD BANK
946,835.94	US TREASURY @ 0.250% COUPON	HUNTINGTON BANK
970,940.00	US TREASURY @ 1.500% COUPON	KEY BANK
964,453.13	US TREASURY @ 0.875% COUPON	HUNTINGTON BANK
982,460.94	US TREASURY @ 2.500% COUPON	HUNTINGTON BANK
995,234.38	US TREASURY @ 4.250% COUPON	HUNTINGTON BANK
962,539.06	US TREASURY @ 2.375% COUPON	HUNTINGTON BANK
969,843.75	US TREASURY @ 2.500% COUPON	PNC BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 4.290%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 5.000%	WATERFORD BANK
<hr/>		
\$ 97,562,168.08	INVESTMENT TOTAL	
3,725,927.28	5/3 BANK ACCOUNT BALANCE	
-	ACCRUED INVESTMENT INTEREST	
<hr/>		
<b><u>\$ 101,288,095.36</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>	

CITY OF FINDLAY

**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF DECEMBER 31, 2023**

\$ 33,384,917.71	General Fund
1,500,000.00	General Fund Restricted Rainy Day
5,146,679.83	General Fund Projects
1,798,236.15	SCM&R Fund
2,988,307.07	SCM&R Fund Projects
-	County Permissive License Fund
403,616.67	State Highway Fund
934.39	Law Enforcement Trust Fund
3,044.03	Drug Law Enforcement Trust Fund
356,441.72	ID Alcohol Treatment Fund
55,099.04	Opioid Abatement Fund
75,440.06	Enforcement & Education Fund
1,054,402.68	Court Special Projects Fund
173,442.39	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
178,623.75	Alcohol Monitoring Fund
191,939.26	Mediation Fund
97,988.84	Electronic Imaging Fund
20,792.63	Legal Research Fund
2,635,749.12	Severance Payout Fund
63,402.31	ARPA Fund
5,175.65	Debt Service Fund
-	CR 236 TIF Fund
1,090,339.19	Municipal Court Improvement Fund
480,893.91	Airport Fund
518,291.80	Airport Fund Projects
6,584,566.88	Water Fund
938,167.97	Water Fund Restricted
6,626,823.87	Water Fund Projects
12,375,892.22	Sewer Fund
5,453,625.96	Sewer Fund Restricted
3,737,915.86	Sewer Fund Projects
66,908.06	Parking Fund
-	Parking Fund Projects
15,771.58	Swimming Pool Fund
26,173.67	Internal Service Central Stores Fund
246,361.78	Internal Service Workers Comp Fund
2,015,729.37	Internal Service Self Insurance Fund
1,692,416.44	CIT Fund
4,583,895.98	CIT Fund- Restricted Capital Improvements
2,500,000.00	CIT Fund - Restricted Flood Mitigation
-	Police Pension Fund
-	Fire Pension Fund
75,123.23	Unclaimed Monies Fund
199,630.04	Tax Collection Agency Fund
1,676,101.75	Cemetery Trust Fund
172,376.95	Private Trust Fund
73,033.97	Guaranteed Deposits
1,712.02	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
-	Special Assessments Storm Fund
<b>\$ 101,288,095.36</b>	<b>TOTAL CASH &amp; INVESTMENTS</b>

# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

James Mathias, Chief of Police  
318 Dorney Plaza, Room 116 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296

January 19, 2024

Robert Martin, BSN, MBA  
Service-Safety Director  
City of Findlay  
Findlay, Ohio 45840

Re: Appropriation of Funds

Robert,

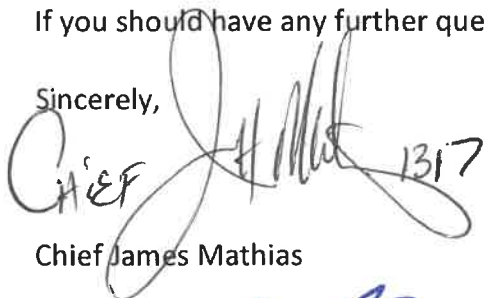
On November 16, 2023, the Findlay Police Department received notice of from the Hancock County Common Pleas Court of the seized \$6,036.43 from a suspect in a possession of drugs investigation. That case was dismissed in the court system, but the money seized during the investigation was ordered to be forfeited to the Findlay Police Department. The \$6,036.43 was taken out of the Police Department's property room and it was deposited with the Auditor's Office. I would like to use these funds to purchase equipment for one high efficiency drug disposal incinerator for evidence drugs, paraphernalia, and Active Pharmaceutical Ingredients (API's) for the Property Officer. We have been unable to meet EPA, State and Federal requirements at facilities around our area in Ohio and Michigan recently. This unit would save personnel from driving long distances to dispose of these types of items in the future and to do it locally, safely, and effectively in the future.

I respectfully request the amount of \$6,036.43 be appropriated to the Police Operating budget as follows:

FROM:	General Fund (Forfeited cash from case)	\$6,036.43
TO:	Police Operating (332100 – Small Equipment)	\$6,036.43

If you should have any further questions, please let me know.

Sincerely,

 1317  
Chief James Mathias

 SSD



OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN

Rob Martin BSN, MBA  
Service-Safety Director

January 22, 2024

Honorable City Council  
City of Findlay, Ohio

Dear Council Members:

The City has received payment for the repair of a vehicle from an accident from the City's insurance company in the amount of \$2,653.75. It has been deposited in the General Fund.

An appropriation is respectfully requested as follows for the repair of the vehicle:

FROM:	General Fund (insurance proceeds)	\$2,653.75
TO:	Police Department 21012000-other	\$2,653.75

By copy of this letter, I am requesting the Director of Law prepare the necessary legislation.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rob Martin', is written over a blue circular stamp.

Rob Martin  
Service-Safety Director

cc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor  
Police Chief James Mathias

**City of Findlay**  
**City Planning Commission**  
City Council Chambers, 1<sup>st</sup> floor of Municipal Building  
February 8<sup>th</sup>, 2024 – 9:00 AM

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**SWEARING IN**

**APPROVAL OF MINUTES**

**TABLED ITEMS**

**NEW ITEMS**

1. **APPLICATION FOR ALLEY VACATION #AV-01-2024** filed by John Crates to vacate a fifteen foot (15') unimproved right-of-way on the west side of Strong Avenue. This right-of-way is located between lots 10, 11, 12, and 13 of the Whiteley M C Addition Block 17.
2. **APPLICATION FOR ALLEY VACATION #AV-02-2024** filed by John Crates to vacate a sixty foot (60') unimproved right-of-way on the west side of Strong Avenue, north of Blanchard Avenue. This right-of-way is located between lot 1 of the Whiteley M C Addition Block 18 , and lots 11, 12, and 13 of the Whiteley M C Addition Block 17.
3. **APPLICATION FOR FINAL PLAT #FP-01-2024** filed by Reingard Enterprises LLC to replat lot 3 of the Tall Timbers 3<sup>rd</sup> Addition to create an additional lot.
4. **APPLICATION FOR SITE PLAN REVIEW #SP-02-2024** filed by Reingard Enterprises LLC to construct a new 187,500 sf industrial building with associated parking and utilities.
5. **APPLICATION FOR SITE PLAN REVIEW #SP-03-2024** filed by Sheetz Distribution Services for a new 511,704 sf building encompassing warehouse production facility, administrative offices, and wellness center, to be located at the northeast corner of the intersection of County Road 212 and Township Road 230.
6. **APPLICATION FOR SITE PLAN REVIEW #SP-04-2024** filed by the JDP Ventures LLC for two spec buildings, measuring 28,500 sf and 20,000 sf, on parcel number 630001022615 along County Road 236.

**ADMINISTRATIVE APPROVALS**  
**ADJOURNMENT**



**OFFICE OF  
THE MAYOR**  
CHRISTINA M. MURYN

Rob Martin, BSN, MBA  
Service-Safety Director

January 26, 2024

Dear Honorable Council,

I wanted to provide a quick update related to the City of Findlay local Opioid Settlement Funds. As of December 31, 2023, the City of Findlay had \$55,099.04 in our local Opioid Abatement Fund.

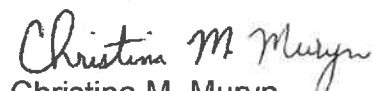
These dollars are to be utilized for a variety of purposes broadly related to Strategies for Community Recovery, Strategies for Statewide Innovation & Recovery, and Strategies for Sustainability. When looking at strategies for community recovery they include treatment, early intervention and crisis support, address the needs of criminal-justice involved persons, mother-centered treatment and support, recovery support, prevention, harm reduction, services for children, first responder support, and workforce.

In discussion with the Hancock County Board of Alcohol, Drug Addiction and Mental Health Services (ADAMHS), we recommend holding these dollars for the time being. This allows us to leverage other funds that are being deployed from our regional, state and federal partners.

We believe accumulating these dollars and holding them for a more impactful deployment will best serve our community. We will continue to evaluate this on a regular basis and come to you when ready to implement the funds. If anyone contacts you having ideas for use of these funds I would encourage you to have them reach out the ADAMHS Board or a specific local service provider and they can work with us to understand the feasibility.

If you have any questions please do not hesitate to contact myself or Precia Stuby, Executive Director of the Hancock County Board of ADAMHS at [cmuryn@findlayohio.gov](mailto:cmuryn@findlayohio.gov) or 419-424-1985 respectively.

Sincerely,

  
Christina M. Muryn  
Mayor





**OFFICE OF  
THE MAYOR**  
CHRISTINA M. MURYN

Rob Martin BSN, MBA  
Service-Safety Director

January 22, 2024

Honorable City Council  
City of Findlay, Ohio

RE: Appointment to Airport Advisory Board

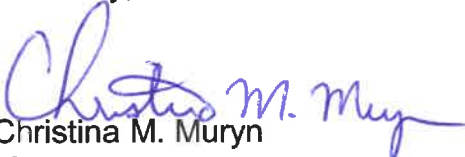
Dear Council Members:

This is to inform you that Matt Rutter has been elected by the jet owners/turbo prop aircraft owners to represent them on the Airport Advisory Board for the City of Findlay.

Mr. Rutter has expressed a desire and willingness to continue to serve the community in this capacity. This appointment will be effective through December 31, 2026.

This appointment does not require confirmation by Council, however, I trust that you will concur with this selection.

Sincerely,

  
Christina M. Muryn  
Mayor



CHRISTINA M. MURYN, MAYOR

ENGINEERING DEPARTMENT

JEREMY D. KALB, PE  
City Engineer

Honorable City Council  
Findlay, OH 45840

January 26, 2024

RE: ODOT FY 24 HAN-Bigelow Avenue, PID117611 (32833800)

Dear Council Members:

As authorized by Ordinance No. 2023-079, a bid opening was held for the above referenced project on January 25, 2024. Bids were received from three (3) potential contractors with the bid amounts ranging from \$643,743.00 to \$812,080.00. The lowest and best bid was received from Shelly Co., Inc.; of Findlay, Ohio. All of the received bids were under the Engineer's Estimate of \$833,524.75.

This project is included in the 2023 Capital Improvements Plan and will be using the grant funding that we receive from ODOT annually for being one of the largest 7 cities that are not part of an MPO. The grant funds can be used to cover 80% of the construction cost up to \$714,287.80 (80% of the Engineer's Estimate and Construction Engineering Reimbursement). Since the grant agreement is for the \$714,287.80, that amount needs to be appropriated even though the City should end up receiving \$516,000 based upon the bid amount.

Previously, an amount of \$2,000.00 was appropriated to the project for advertising. At this time, an appropriation is needed to cover the City's portion of the construction cost and provide a contingency for the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds for the capital expenditures as follows:

<b>From: ODOT</b>	<b>\$714,287.80</b>
To: ODOT FY24 HAN-Bigelow Avenue, PID117611, Project No. 32833800	\$714,287.80
<b>From: CIT Fund – Capital Improvements Restricted Account</b>	<b>\$160,000</b>
To: ODOT FY24 HAN-Bigelow Avenue, PID117611, Project No. 32833800	\$160,000

In order to maintain the schedule that is required for the funding, the ordinance needs to be approved at the February 20, 2024 Council Meeting. If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb, PE  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

ENGINEERING  
DEPARTMENT

JEREMY D. KALB, PE  
City Engineer

Honorable City Council  
Findlay, OH 45840

January 29, 2024

RE: HAN-Greenway Trail Phase II, PID109009, Project No. 31993800

Dear Council Members:

As everyone is aware the Greenway Trail Phase II project is substantially complete and will be completely finished this year, once the weather clears up. As part of the final punch list there are a couple of items that will need to be completed prior final acceptance of the project. Once spring comes around, the project will be reseeded in areas that are deemed necessary, adjust any outstanding drainage issues, and complete outstanding project items.

To ensure that there are enough funds in the project to compensate the contractor for any additional work that may be needed, it is desired to appropriate additional funds to the project to cover the estimated cost.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds for the capital expenditures as follows:

<b>From: CIT Fund – Capital Improvements Restricted Account</b>	<b>\$ 50,000</b>
To: HAN-Greenway Trail Phase II, PID109009, Project No. 31993800	\$ 50,000

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb, PE  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor

Honorable City Council  
Findlay, OH 45840

January 29, 2024

RE: Runway 7/25 Nav-Aid Rehab, Project No. 35234500  
ODOT Aviation Grant Funds

Dear Council Members,

The Ohio Department of Transportation (ODOT) Aviation Division has awarded the City a grant in the amount of \$465,880 for the replacement of the PAPIs and REILS on Runway 7/25 at the Findlay Airport. The awarded grant funds will cover 95% of the design and construction of the replacement and the City will be responsible for a 5% local match.

At this time, it is desired to appropriate the ODOT Aviation Grant funds and the local match funds to the project so the design work can commence.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

<b>FROM: ODOT Aviation Grant (M24-13)</b>	<b>\$ 465,880</b>	
TO: Runway 7/25 Nav-Aid Rehab, Project No. 35234500		\$ 465,880
<b>FROM: CIT Fund-Capital Improvement Restricted Account</b>	<b>\$ 24,520</b>	
TO: Runway 7/25 Nav-Aid Rehab, Project No. 35234500		\$ 24,520

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb, P.E.  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

ENGINEERING DEPARTMENT

JEREMY D. KALB, PE  
CITY ENGINEER

Honorable City Council  
Findlay, OH 45840

January 29, 2024

RE: Taxiway 7-25 Rehabilitation (AIP-34), Project No. 35234200  
ODOT Aviation Grant Funds

Dear Council Members,

The Ohio Department of Transportation (ODOT) Aviation Division has awarded the City a grant in the amount of \$14,900 for the design portion of the rehabilitation of Taxiway 7-25. The awarded grant funds will cover 5% of the design cost. Previous appropriations have been made to appropriate funds from the Federal Aviation Administration (FAA) grant and part of the local match.

At this time, it is desired to appropriate the ODOT Aviation grant funds and the remaining local match funds.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to accept the grants funds and to appropriate and transfer funds as follows:

<b>FROM ODOT Aviation Grant (M24-18)</b>	<b>\$ 14,900</b>	
TO: Taxiway 7-25 Rehabilitation, Project No. 35234200		\$ 14,900
<b>FROM: CIT Fund-Capital Improvement Restricted Account</b>	<b>\$ 25,000</b>	
TO: Taxiway 7-25 Rehabilitation (AIP-34), Project No. 35234200		\$ 25,000

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb, P.E.  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



January 29, 2024

RE: Downtown Design Review Appointments

Dear Honorable Council,

This letter will serve as my request for your confirmation of Jordyn Taylor and Meredith Werth to the Downtown Design Review Board.

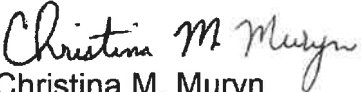
Jordyn is a Marketing Analyst in the Advertising and Brand Management team at Marathon Petroleum Corporation. Jordyn has a background in marketing, corporate events, and brand management and also resides downtown. I believe Jordyn's background and passion for downtown make her a great asset to help preserve and promote the overall aesthetic and atmosphere of downtown.

Meredith Wirth is a field engineer with OneEnergy and has a background in Mechanical Engineering. I believe that Meredith's background in engineering, knowledge of communities across the country, and passion for Findlay will be an asset to the board.

Both individuals have shared their passion for the Findlay community and desire to be more engaged helping Findlay maintain its character while spurring investment and protecting downtown as an attractive place for all to enjoy.

Their terms will expire December 31, 2026.

Sincerely,

  
Christina M. Muryn  
Mayor



**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

**Rob Martin, BSN, MBA**  
Service-Safety Director

January 29, 2024

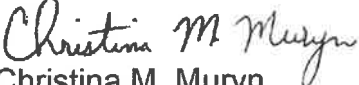
RE: Ordinance 2024-010

Dear Honorable Council,

As mentioned at the Appropriations meeting, the City received updated project cost share estimates for the reconfiguration of 68-15. The updated cost share is now approximately \$573,000. Therefore, I have requested Ordinance 2024-010 be amended to appropriate \$575,000.

Please pass this legislation at your February 6<sup>th</sup> meeting as requested by ODOT.

Sincerely,

  
Christina M. Muryn  
Mayor

Honorable City Council  
Findlay, OH 45840

January 30, 2024

RE: Blanchard Street Waterline, Phase II-OPWC, Project No. 35740500

Dear Council Members:

The Engineering Department is working on the design on multiple projects so that we can advertise them early in the construction season. At this time, it is desired to appropriate startup funds to the Blanchard Street waterline replacement project for design and advertisement. This project consist of replacing the existing 10-inch waterline on Blanchard Street with a new 16-inch waterline. The replacement will start at Sixth Street and will stretch south towards the South Water Tower.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director, and/or City Engineer to advertise for bids and enter into contracts for construction and to appropriate and transfer funds as follows:

<b>FROM: Water Fund</b>	<b>\$2,000</b>
To: Blanchard Street Waterline, Phase II-OPWC Project No. 35740500	\$2,000

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb, PE  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



January 30, 2024

Dear Council Members,

RE: Authorization to sell Parcel # 570000921770 at Public Auction

The City of Findlay has owned the property at 515 Prospect St. (Parcel # 570000921770) since 1999. The property had garage structures on the property had been used for vehicle maintenance and minor storage for the Findlay Police Department. In December of 2022 there was an appraisal completed when the structures were still standing. The structures on the property were found to be in bad shape and based on the poor conditions of the buildings, a decision was made to tear down the structures in anticipation of future discussions on what to do with the property with Council. Currently this parcel is a grass lot and of no purpose to the City with a land value of approximately \$10,000. With Council's approval it is the Administrations intent to sell this lot at public auction to the highest bidder.

By copy of this letter, the Law Director is requested to prepare the necessary legislation that will authorize the Administration to proceed with the sale of Parcel # 570000921770 by public auction.

Sincerely,



Rob Martin  
Service Safety Director

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor





OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN

Rob Martin BSN, MBA  
Service-Safety Director

January 31, 2024

RE: Key Performance Indicators

Dear Honorable Council Members:

This letter is to inform you that the City of Findlay Key Performance Indicators 2023 are now available at <https://www.findlayohio.com/government/transparency-performance>. Included with this letter is the KPI Dashboard which shows a few key metrics.

These KPIs are a critical tool we use to measure our service delivery and operational effectiveness. They allow us to see our progress towards goals we set for continuous improvement. We are proud of the work that the City of Findlay team is doing to ensure that we are hitting our targets.

For additional detail, please visit the website. As always, if you have any questions, please do not hesitate to reach out.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn  
Mayor

# KPI Dashboard (click on a KPI for more detail)

See more KPIs at each department section *\*Overtime incurred is higher than the 3 year average due to staffing needs in the Fire and Police Departments. The City is actively recruiting and hiring.*

## SAFETY

*Police*

violent crimes

**53**

average incidents per month

above 3 year average\*

*Police*

non-violent crimes

**210**

average incidents per month

below 3 year average\*

*Police*

average response time

**5:21**

minutes in 2023

quicker than target

*Fire*

average response time

**4:08**

minutes in 2023

quicker than target

*\*Crime Incidents appear higher due to the decrease experienced during the pandemic in 2020, as well as the transition to a new, more comprehensive, data collection system at the beginning of 2020. As we accumulate more data, the metrics will be adjusted accordingly.*

*\*Violent and Non-Violent Crimes are now being measured by the NIBRS standards which is why they appear higher than last quarter*

## SERVICES

*Water*

safe drinking water

**100%**

days in compliance

meets target

*Sewer*

regulatory compliance

**100%**

days in compliance

meets target

*Public Works*

pothole repairs

**1.7 days**

average time to complete

quicker than target

*Airport*

hangar capacity

**106%**

capacity filled

better than target

*Engineering*

lane miles paved

**17.3**

miles paved in 2023

slightly below target

## PARKS & RECREATION

*The Cube*

ice usage

**72.2%**

average capacity utilized

better than target

*The Cube*

public skate

**104**

average # of participants per session

better than target

*Marathon Diamonds*

field usage

**55%**

average capacity utilized

better than target

## FINANCIAL

*City*

ratio of actual to budget

**0.91**

2023 TOTAL

better than target

*City*

overtime

**\$790K**

incurred in 2023

above 5 year average\*



## Monthly Collection Report to Findlay Council

January 2024

Total collections for January 2024: \$2,326,812.24

	<b>2024</b>	<b>2023</b>	<b>Variance</b>
	<u>Year-to-date</u>	<u>Year-to-date</u>	
Withholders	2,035,496.84	2,136,284.21	-100,787.37
Individuals	213,643.90	222,808.91	-9,165.01
Businesses	<u>77,671.50</u>	<u>52,994.23</u>	<u>24,677.27</u>
<b>Totals</b>	2,326,812.24	2,412,087.35	-85,275.11
			-3.54%

### Actual & Estimated Past-due Taxes

Withholders	593,770.76
Individuals	3,389,661.62
Businesses	<u>265,172.86</u>
<b>Total</b>	4,248,605.24

### Actual and Projected Revenue

	<b>2024</b>	<b>Percentage</b>	<b>Amount</b>	<b>Percentage</b>	<b>2024</b>
	<u>Actual</u>	<u>of Projection</u>	<u>to Meet</u>	<u>to Meet</u>	<u>Projected</u>
	<u>Year-to-date</u>	<u>Collected</u>	<u>Projection</u>	<u>Projection</u>	<u>Year End</u>
Withholders	2,035,496.84	9.42%	19,564,503.16	90.58%	21,600,000.00
Individuals	213,643.90	6.78%	2,936,356.10	93.22%	3,150,000.00
Businesses	<u>77,671.50</u>	1.73%	<u>4,422,328.50</u>	98.27%	<u>4,500,000.00</u>
<b>Totals</b>	2,326,812.24	7.95%	26,923,187.76	92.05%	29,250,000.00

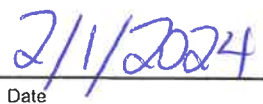
**Refunds Paid**

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	5	5	256.57	256.57
Individuals	44	44	35,137.21	35,137.21
Businesses	<u>2</u>	<u>2</u>	<u>1,253.70</u>	<u>1,253.70</u>
<b>Totals</b>	51	51	36,647.48	36,647.48

**Transfers of Overpayments**

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	1	1	102.06	102.06
Individuals	15	15	7,717.03	7,717.03
Businesses	<u>20</u>	<u>20</u>	<u>29,989.03</u>	<u>29,989.03</u>
<b>Totals</b>	36	36	37,808.12	37,808.12

  
Income Tax Administrator

  
Date

**Findlay Income Tax Department**

**Monthly Collections Report**

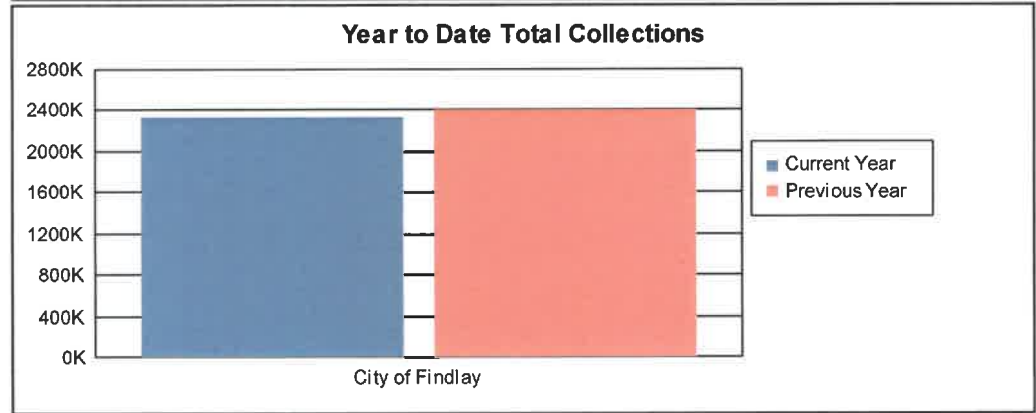
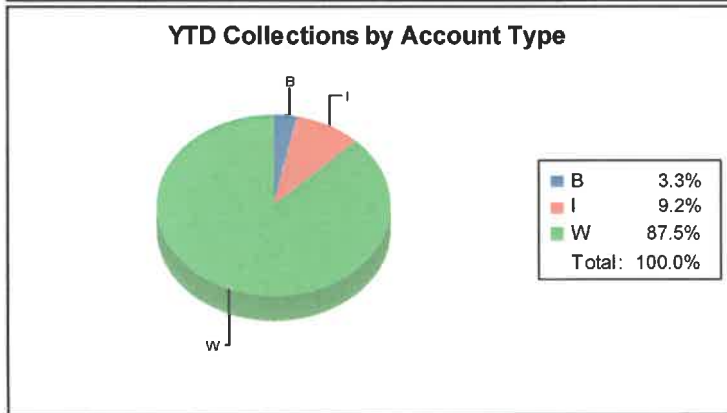
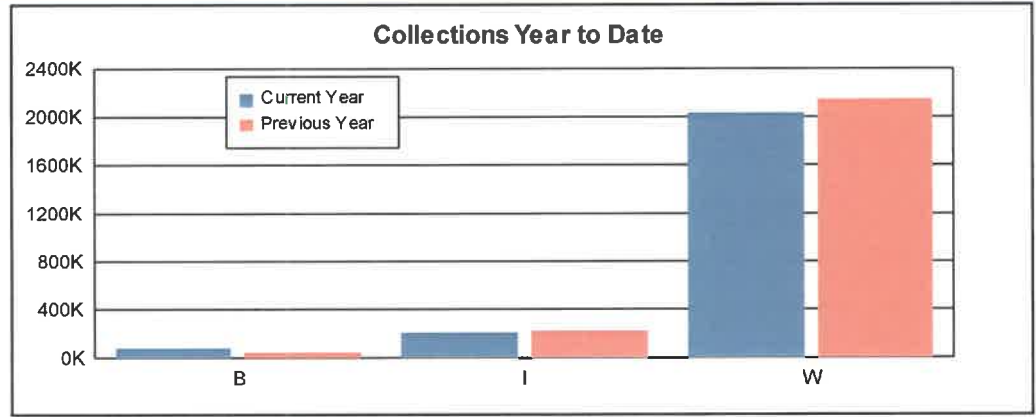
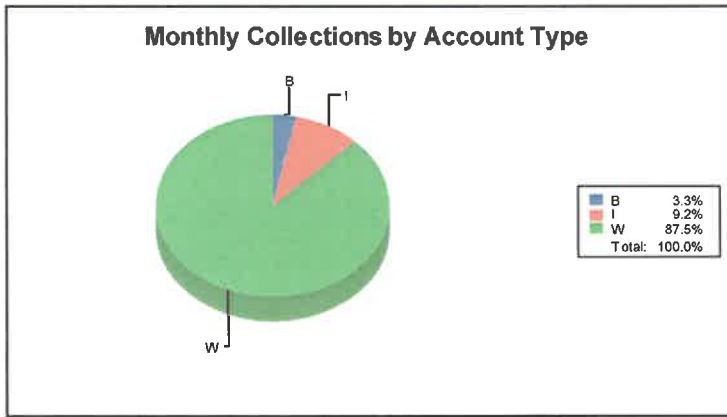
**Thursday, February 1, 2024**

**7:26:03AM**

**For Period January 1, 2024 through January 31, 2024**

**City of Findlay**

Account Type	Monthly Total	2024 Year to Date	2023 Year to Date	Increase (Decrease)	% Change	2024 Month to Date	Previous Year(s) Month to Date
W	2,035,496.84	2,035,496.84	2,136,284.21	-100,787.37	-4.72	121,571.97	1,913,924.87
I	213,643.90	213,643.90	222,808.91	-9,165.01	-4.11	0.00	213,643.90
B	77,671.50	77,671.50	52,994.23	24,677.27	46.57	1,573.00	76,098.50
<b>Totals:</b>	<b>2,326,812.24</b>	<b>2,326,812.24</b>	<b>2,412,087.35</b>	<b>-85,275.11</b>	<b>-3.54</b>	<b>123,144.97</b>	<b>2,203,667.27</b>









# Receipt Summary Report

2/1/2024 7:58:42 AM

FINDLAY User: MEP

From 1/1/2024 to 1/31/2024 by Deposit Date Monthly

Date	Net Profit	Individual	Tot Returns	Withholding	Total	Year To Date Totals				
						Net Profit	Individual	Tot Returns	Withholding	Total
01/2024	FINDLAY 78,296.78	213,643.90	291,940.68	2,034,871.56	2,326,812.24	78,296.78	213,643.90	291,940.68	2,034,871.56	2,326,812.24
01/2023	FINDLAY 52,994.23	222,808.91	275,803.14	2,136,284.21	2,412,087.35	52,994.23	222,808.91	275,803.14	2,136,284.21	2,412,087.35
Difference	FINDLAY 25,302.55 47.75%	-9,165.01 -4.11%	16,137.54 5.85%	-101,412.65 -4.75%	-85,275.11 -3.54%	25,302.55 47.75%	-9,165.01 -4.11%	16,137.54 5.85%	-101,412.65 -4.75%	-85,275.11 -3.54%

## By Method

01/2024	Check	Cash	Credit Crd	Money Ord	Lockbox	OBG	Other	Total
FINDLAY	1,870,171.81	1,807.19	24,185.25	0.00	0.00	429,568.38	1,079.61	2,326,812.24
TOTALS	1,870,171.81	1,807.19	24,185.25	0.00	0.00	429,568.38	1,079.61	2,326,812.24



January 29, 2024

RE: Flood Mitigation Update & FEMA Hazard Mitigation Grant

Council President Harrington and Council Members,

We are submitting this letter jointly to provide an update on flood mitigation efforts and request support for an application to the Federal Emergency Management Association, FEMA. In 2023, FEMA released a notice of funding for the Flood Mitigation Assistance grant. The detailed Notice of Funding can be found at the following link, [Microsoft Word - Final Upload FY23 fma-nofo-fact-sheet DRAFT 9.22.23 clean SUBMIT highlights \(fema.gov\)](#). FEMA requires a member of the National Flood Insurance Program (NFIP) to be an applicant for the funding opportunity. The City of Findlay is a member of NFIP and we are requesting that the City of Findlay applies for the \$20 MM from FEMA to be utilized for the flood mitigation efforts detailed below.

In November 2009, the voters of Hancock County passed a .25% sales tax to be utilized for flood mitigation. The sales tax generated more than \$32,000,000 over a ten-year period. In addition, our community has received financial support from the Federal and State Governments. Local, State and Federal investments have supported the completion of the following: purchase of properties which had regular significant damage due to flooding, transportation corridor improvements to ensure safety service accessibility throughout the county and phase 1 benching. In addition to the projects completed there are three major projects in the design phase; widening of the Norfolk Southern Railroad Bridge from 150' to 300', the Eagle Creek Flood Basin and Phase 2 Benching east of the Norfolk Southern bridge. Following the completion of the benching projects, NS bridge expansion and the Eagle Creek Basin there will be a decrease of flood waters by 3ft in downtown Findlay during a 100-year storm event as well as the removal of hundreds of parcels and hundreds of acres of tillable farmland from the 100-year flood plain

These projects are critical to the long-term sustainability of Hancock County. Investing in our community to reduce flooding shows our citizens, as well as our businesses, and outside investors that Findlay is a safe, sustainable community to live, invest, and work.

Although we have secured a significant amount of funding to complete the Eagle Creek Basin, Phase II Benching and the NS Bridge there is still funding need to complete all of the projects. The table below details the 2019 construction cost estimates for the three remaining projects along with the current construction estimates.

	Norfolk South Bridge	Phase II Benching	Eagle Creek Basin
<b>2019 Cost Estimate</b>	\$ 8,900,000.00	\$ 4,000,000.00	\$ 60,000,000.00
<b>2024 Cost Estimate</b>	\$ 16,700,000.00	\$ 6,000,000.00	\$ 75,000,000.00

To date there has been multiple sources of funding secured to complete the projects.

- NS Railroad Bridge – The Federal Government has awarded a \$7,100,000 RAISE grant to be utilized for the construction of the railroad bridge. After the RAISE grant was awarded the construction costs rose significantly and the grant is not indexed to



increased costs. The increased cost has created a shortage of funds to complete the project. We have requested that Norfolk Southern close 100% of the remaining gap to replace this 100-year-old bridge.

- Phase II Benching – The County Commissioners have over \$6,000,000 remaining in the sales tax fund that was generated over a ten-year period from 2009-2019. The sales tax remaining is sufficient to cover the cost to complete Phase II Benching.
- Eagle Creek Storage Basin – The State of Ohio has awarded \$60,000,000 to the Ohio Department of Natural Resources to complete the Eagle Creek Storage Basin
- In 2023 the City of Findlay approved \$2,500,000 in capital funding to be utilized for flood mitigation.

To secure funding and complete construction of the three remaining projects we are requesting the City of Findlay to submit a Federal Emergency Management Agency, Flood Mitigation Assistance Grant Application.

For audit purposes a resolution of support is requested. We are requesting authorization from City Council to submit the application for the Federal Emergency Management, Hazard Mitigation Grant for a requested amount of \$20MM. The grant application is due February 22, 2024 and therefore we would request the legislation be adopted at your February 6<sup>th</sup>, 2024 meeting.

Submitting this grant does not bind the City of Findlay to any specific funding agreement for flood mitigation efforts moving forward and per the Ohio EMA the local match requirement is met through the funds which have already been spent on flood mitigation efforts and the State Funds towards the eagle creek basin.

Sincerely,

*Christina M. Muryn*

Christina M. Muryn  
Mayor

William Bateson  
Commissioner

Timothy Bechtol  
Commissioner

Michael Pepple  
Commissioner

Wendy Yunker  
Director

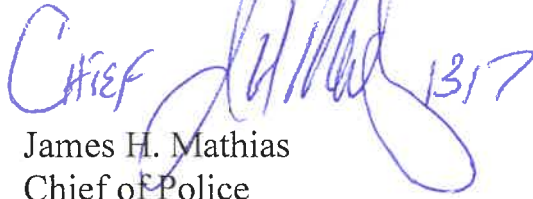
Cc: Auditor Staschiak  
Law Director Rasmussen  
City Engineer Kalb  
Service-Safety Director Martin  
County Engineer Cade

February 2, 2024

Honorable Council:

Attached are the Findlay Police Department activity stats for January 2024.

Sincerely,

  
James H. Mathias  
Chief of Police



**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
February 6, 2024**

**RESOLUTION NO. 002-2024** (*advances on County tax settlements*) **requires three (3) readings** **third reading**  
A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2024 PURSUANT TO OHIO REVISED CODE §321.34.

**RESOLUTION NO. 005-2024** (*Income Tax Department seasonal employee*) **requires three (3) readings** **second reading**  
A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 007-2024** (*CDBG Findlay Hope House - for The Homeless Inc*) **requires three (3) readings** **second reading**  
A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO EXECUTE AN AGREEMENT WITH FINDLAY HOPE HOUSE FOR THE HOMELESS, INC. TO PROVIDE FAIR HOUSING SERVICES FOR RESIDENTS OF THE CITY OF FINDLAY RETROACTIVE TO JANUARY 1, 2024.

**ORDINANCE NO. 2024-003** (*2023 annual sewer & manhole lining #35633600*) **requires three (3) readings** **third reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-004** **requires three (3) readings** **third reading**  
(*HAN-Greenway Trail Phase III, PID11709, Project No. 31931900, additional design services and right-of-way acquisitions*)  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-009** (*2024 early projects*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-010** (*US 68/SR 15 Interchange renovation*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A MEMORANDUM OF AGREEMENT WITH THE MAUMEE WATERSHED CONSERVANCY DISTRICT AS SET FORTH IN THE MEMORANDUM OF AGREEMENT ATTACHED HERETO AS EXHIBIT A, APPROPRIATE AND TRANSFER FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-011** (*Downtown Recreation Area Environmental next steps*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH CIVIL & ENVIRONMENTAL CONSULTANTS, INC. FOR ADDITIONAL WORK FOR ENVIRONMENTAL REVIEW OF THE DOWNTOWN RECREATION AREA, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-012** (*CDBG administration*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH THE HANCOCK REGIONAL PLANNING COMMISSION (HEREINAFTER REFERRED TO AS HRPC) FOR THE FACILITATION AND PREPARATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEARS 2024 AND 2025 RETROACTIVE TO JANUARY 1, 2024, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-013** (*Technology Drive name change*) **requires three (3) readings** **second reading**  
AN ORDINANCE CHANGING THE NAME OF TECHNOLOGY DRIVE, IN THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 002-2024**

**A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2024 PURSUANT TO OHIO REVISED CODE §321.34.**

BE IT RESOLVED by the Council of the City of Findlay, Ohio:

SECTION 1: That the County Auditor be and he is hereby requested to draw from the County Treasurer to pay on such draft to the Treasurer of the City of Findlay, Ohio, such money as may be in the County Treasury from time to time during the year 2024, to the account of the City of Findlay, Ohio, and lawfully applicable to the purpose of the current fiscal year in which such request is made, such payments to be made from time to time as the Auditor of City of Findlay, Ohio, may request.

SECTION 2: That the Clerk of Council be and she is hereby directed to transmit a certified copy of this Resolution to the Auditor of Hancock County, Ohio.

SECTION 3. This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**RESOLUTION NO. 005-2024**

**A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Auditor of the City of Findlay, Ohio is hereby authorized to transfer the following sums to the following accounts and/or projects:

FROM:	City Income Tax Department.#27047000-other	\$ 12,000.00
TO:	City Income Tax Department #27047000-personal services	\$ 12,000.00

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason, it is immediately necessary to authorize said transfer of funds so that funds appropriated to the City of Findlay Income Tax Department Temporary Agency Services line item may be transferred to the City of Findlay Income Tax Department Seasonal Employees line item to be utilized for the hiring of a seasonal employee within the City of Findlay Income Tax Department.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**RESOLUTION NO. 007-2024**

**A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO EXECUTE AN AGREEMENT WITH FINDLAY HOPE HOUSE FOR THE HOMELESS, INC. TO PROVIDE FAIR HOUSING SERVICES FOR RESIDENTS OF THE CITY OF FINDLAY RETROACTIVE TO JANUARY 1, 2024.**

WHEREAS, the City of Findlay receives Community Development Block Grant (CDBG) funds administered by the State of Ohio, Ohio Department of Development, Office of Housing and Community Partnerships, and;

WHEREAS, the Federal Government requires local government recipients of CDBG funds to provide certain fair housing services, and;

WHEREAS, Findlay's fiscal year 2024 CDBG Program includes the provision for Fair Housing Services for residents within the City of Findlay, and;

WHEREAS, the Findlay Hope House for the Homeless, Inc. has agreed to provide such services for an annual fee of up to one thousand five hundred dollars (\$1,500.00), and;

WHEREAS, an agreement outlining the scope of services has been prepared and is attached hereto as Exhibit A,

THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio, the majority of all members thereof concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio, be and she is hereby authorized to execute said agreement for Fair Housing Services on behalf of the City, and that such agreement shall retroactive to January 1, 2024.

SECTION 1: This Resolution shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

## AGREEMENT TO PROVIDE FAIR HOUSING SERVICES

This AGREEMENT is made and entered this 10<sup>th</sup> day of January 2024 by and between the City of Findlay at 318 Dorney Plaza in Findlay, Ohio 45840, hereinafter referred to as "City", and the Findlay Hope House for the Homeless, Inc., 1800 North Blanchard Street, Suite #106, Findlay, Ohio 45840, hereinafter referred to as "Provider".

Whereas, the City of Findlay receives Community Development Block Grant (CDBG) funds from the Ohio Department of Development; and

Whereas, the federal government requires that local government recipients of CDBG funds must provide certain Fair Housing services; and

Whereas, the purpose of the Fair Housing Program is to inform the area residents of Fair Housing laws and to provide area residents with a system for redress of complaints of illegal discrimination in the obtainment of housing;

NOW THEREFORE, in consideration of the premises and mutual covenants and agreements contained herein, and other good and valuable consideration, the parties do hereby mutually covenant and agree as follows:

### ARTICLE I: TERM

- 1.1 This Agreement shall be effective, retroactively, as of January 1, 202~~4~~ and shall continue in effect for a primary term of one (1) year from the date of execution.
- 1.2 Upon expiration of the primary one (1) year term of this Agreement (January 1, 2024), this Agreement will be automatically renewed for an additional one (1) year term (January 1, 2025), unless either party hereto has submitted written notice of termination to the other at least thirty (30) days prior to the expiration date of the primary term.
- 1.3 Notwithstanding Sections 1.1 and 1.2, after this Agreement has been in effect for thirty (30) days, either party may, for good cause shown, terminate this Agreement by first submitting a written notice of termination to the other, which provides at least thirty (30) days notice of intent to terminate this Agreement.
- 1.4 Notwithstanding this foregoing, this Agreement shall immediately terminate upon written notice to the Provider that the City CDBG contract with the Office of Housing and Community Partnerships, Ohio Department of Development has been terminated, or that the source of funds used by The City of Findlay to compensate Provider for services rendered as a result of this Agreement are no longer available.

### ARTICLE II: SCOPE

All benefits and services rendered as a result of this contract shall apply to persons residing in The City of Findlay, OHIO.

### **ARTICLE III: FAIR HOUSING PROGRAM**

- 3.1 Provider shall be responsible for providing fair housing services that meet or exceed the requirements of the State of Ohio.
- 3.2 At a minimum the Provider shall be responsible for the following:
- (A) Have a published phone number for residents to call when they have fair housing questions or complaints;
  - (B) Designate an employee who is available Monday through Friday during regular business hours to receive calls;
  - (C) Establish a system to record the nature of calls, the action taken, and the result of the action taken;
  - (D) Establish a method of intake of complaints, forwarding complaints to the Ohio Civil Rights Commission, and a method of follow-up on complaints;
  - (E) Conduct training and provide fair housing educational materials to residents of the CDBG target area or special populations, and at least three (3) additional groups. (This documentation should include an agenda, attendance sheet, meeting notices or advertisements, and handouts);
  - (F) Develop and distribute fair housing information and materials to at least ten (10) area agencies, organizations or public events. (File should contain distribution list, date of distribution and copy of materials);
  - (G) Adopt an Affirmative Fair Housing Marketing Plan if the City implements a rental rehabilitation program funded with CDBG or HOME funds; and
  - (H) Conduct and update the analysis of impediments to fair housing in the community.

### **ARTICLE IV: COMPENSATION**

- 4.1 Compensation will be remitted to the Provider in four (4) quarterly payments. For the purpose of this Agreement, the calendar year will be from January 1 to December 31 of the preceding year.
- 4.2 Remittance of quarterly payments are to be made within ten (10) days of the beginning of each subsequent quarterly period for the preceding three month period. Provider shall submit an invoice for services rendered before payment is received.
- 4.3 If the Provider's expenses for services provided as a result of this Agreement should vary significantly from the payment schedule identified in Sections 4.1 and 4.2, the parties shall renegotiate a new payment schedule that more closely reflects actual costs.

**ARTICLE V: REPORTING**

5.1 Provider shall prepare and submit a written report to the City semiannually. This report will include a description of all of the services rendered as a result of this Agreement, and information on the status of any unresolved complaints at that time.


**ARTICLE VI: ASSURANCES**

- 6.1 Provider assures that all employees that are involved in the execution of services and activities identified in this Agreement shall be properly trained in Fair Housing laws and appropriate methods of complaint processing.
- 6.2 Provider agrees it shall indemnify and hold harmless the City, its directors, employees, and agents, from and against any and all claims of loss, damage, or liability arising from any act of commission or omission of Provider in connection with the performance of this Agreement.
- 6.3 Notwithstanding the foregoing, City shall be entitled, if it so elects, and at its own expense, to representation by attorneys of its own selection. City, at its option, shall be the sole judge of the acceptability of any compromise or settlement of any claims or actions for which City will be solely liable.
- 6.4 Provider assures that all services and activities performed in connection with this Agreement will be done so without regard to race, national origin, color, creed, sex, age, handicapping conditions, or political or religious affiliation.
- 6.5 This Agreement sets forth all understandings between parties respecting the subject matter of this transaction, and no modifications or amendments of this Agreement shall be binding on either party unless in writing and signed by all parties concerned.

IN WITNESS WHEREOF, the parties hereto have caused their names to be signed hereto as of the 10<sup>th</sup> day of Jan, 202~~4~~

ATTEST: (Print Name Under Signature)

**Findlay Hope House for the Homeless, Inc.**

Signature:   
Name/Title: Susan Lehman, CEO  
Date: 1.10.2024

ATTEST: (Print Name Under Signature)

**City of Findlay, Mayor Christina M. Muryn**

Signature:  
Name/Title:  
Date:

**ORDINANCE NO. 2024-003**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund	\$ 700,000.00
TO:	2023 Annual Sewer & Manhole Lining, <i>Project No. 35633600</i>	\$ 700,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that the aforementioned project may proceed expeditiously,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2024-004**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: CIT Fund – Capital Improvements Restricted Account \$ 120,000.00  
TO: HAN-Greenway Trail Phase III, PID117097, *Project No. 31931900* \$ 120,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2024-009**

**AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director, and/or City Engineer of the City of Findlay be and they are hereby authorized to advertise for bids where necessary pursuant to law and enter into contracts for construction of various projects as set forth in the Capital Improvements Program for the year 2024.

SECTION 2: That to pay for the costs of said equipment purchases and project construction there is hereby appropriated and transferred the following sums:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 2,000.00
TO:	2024 Annual Street Resurfacing/Curb Repairs <i>Project No. 32840100</i>	\$ 2,000.00
FROM:	Water Fund	\$ 4,000.00
TO:	Hemphill Waterline Replacement <i>Project No. 35740300</i>	\$ 2,000.00
TO:	S. West Street Waterline Replacement, <i>Project No. 35740400</i>	\$ 2,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer funds so that the aforementioned projects may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**ORDINANCE NO. 2024-010**

**AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A MEMORANDUM OF AGREEMENT WITH THE MAUMEE WATERSHED CONSERVANCY DISTRICT AS SET FORTH IN THE MEMORANDUM OF AGREEMENT ATTACHED HERETO AS EXHIBIT A, APPROPRIATE AND TRANSFER FUNDS THERETO, AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the City of Findlay is desirous to enter into a Memorandum of Agreement with the Ohio Department of Transportation and the Maumee Watershed Conservancy District for improvements to the US 68/SR 15 interchange that allows residents in the Spring Lake Subdivision to have an egress onto US 68 once the Eagle Creek basin is constructed, and;

SECTION 2: That the City of Findlay’s local match of twenty percent (20%) not to exceed six hundred fifty thousand dollars (\$650,000.00) to help fund the construction and inspection of this project shall be delivered to the Maumee Watershed Conservancy District on or before February 16, 2024 and then transferred to the Ohio Department of Transportation, and;

SECTION 3: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvement Restricted Account	\$ 650,000.00
TO:	HAN-US 68/ SR 15 Interchange Improvements PID112280	\$ 650,000.00
	<i>Project No. 32840200</i>	

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into said MOA so that the City of Findlay may move forward with a Memorandum of Agreement between the City of Findlay and the Maumee Watershed Conservancy District for the construction phase of the aforementioned effort.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**Preliminary Legislation**

**Resolution# \_\_\_\_\_**

**County/Route/Section: HAN US 68/SR 15 Interchange**

The following is a Resolution enacted by the Maumee Watershed Conservancy District of Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

**SECTION I - Project Description**

WHEREAS, the LPA has identified the need for the described project:

This project proposes to reconfigure the SR 15 and US 68 interchange in the following ways:

- This project involves 0.17 miles of improvements along US 68 including reconfiguring the intersection of US 68 and the SR 15 ramps to provide a single lane roundabout.
- A portion of the existing SR 15 southbound off ramp will be removed and relocated to tie into the reconfigured intersection while 0.38 miles of the existing southbound off ramp will be converted to a two-lane township road as part of this project.
- Work will also include installing roundabout lighting, drainage, and permanent traffic control.

NOW THEREFORE, be it resolved by the Maumee Watershed Conservancy District of Ohio.

**SECTION II - Consent Statement**

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

**SECTION III - Cooperation Statement**

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

The LPA hereby agrees to pay a 20% local match on all construction funds towards the project. ODOT and FHWA shall assume and bear 80% of the project cost. In the event that the LPA requests certain features or appurtenances to be included within the project's design and/or construction, and which features and appurtenances are determined by the State to be not necessary for the project, the LPA shall contribute 100% of the cost of those items.

**SECTION IV - Utilities and Right-of-Way Statement**

The LPA agrees that all right-of-way required (if applicable) for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA

also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodations, relocations and reimbursements will comply with the current provisions of 23 CFR 65 and the ODOT Utilities Manual.

**SECTION VI - Authority to Sign**

The Director of said Maumee Watershed Conservancy District is hereby empowered on behalf of the Maumee Watershed Conservancy District to enter into agreements with the Director of Transportation necessary to complete the above described project.

Passed: November 15, 2023.  
(Date)

Attested: *Emilio Rando*  
(Clerk)

*Casey Rapp*  
(Director)

Attested: \_\_\_\_\_

*William J. Walker*  
(General Manager)

This Resolution is hereby declared to be an emergency measure to expedite the highway project(s) and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

**CERTIFICATE OF COPY  
STATE OF OHIO**

Board of Directors of Maumee Watershed Conservancy District of Ohio

This is to certify that the foregoing is a true and correct copy of the resolution passed by said Board of Directors on the 15<sup>th</sup> day of November, 2023 and recorded in the Journal of said Board of Directors in Vol.        at page       , and under date of November 15, 2023.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this 15<sup>th</sup> day of November, 2023.



Emilee Rankin  
Notary Public, State of Ohio  
My Commission Expires:  
January 29, 2028

Emilee Rankin  
Clerk (Maumee Watershed Conservancy District)

\*\*\*\*\*

**For the State of Ohio**

Jack Marchbanks SAH Date 11/16/2023  
Director, Ohio Department of Transportation

Attest: James DeWitt

**MEMORANDUM OF AGREEMENT  
BY AND BETWEEN THE CITY OF FINDLAY, OHIO AND THE MAUMEE  
WATERSHED CONSERVANCY DISTRICT**

**I. BACKGROUND:**

Several recent and severe floods in the Blanchard River Watershed have encouraged cooperative floodplain management efforts of local communities impacted by the events. The Hancock County Commissioners and the Maumee Watershed Conservancy District (MWCD) engaged Stantec Consulting Services, LLC to review a study prepared by the U.S. Army Corps of Engineers (USACE) to make recommendations for projects that would reduce the risk of damages during flood events. One of the recommendations is the construction of a flood storage basin along Eagle Creek south of the City of Findlay. The completed basin will require the closure of Township Roads 49 and 77 in Eagle Township necessitating an alternative method of ingress and egress to the impacted area.

MWCD, a watershed district formed pursuant to Chapter 6101 of the Ohio Revised Code, has tasked Stantec, in cooperation with the Ohio Department of Transportation (ODOT), to prepare an alternative plan for ingress and egress.

**II. MWCD DUTIES AND REQUIREMENTS:**

A. Alternative Ingress & Egress. MWCD has partnered with ODOT to modify the US 68/SR 15 interchange to connect Township Road 80 into said interchange that will provide ingress and egress to the area impacted by the closure of Township Roads 49 and 77. ODOT has secured a PROTECT grant that will provide 80% of the construction cost for the interchange modification. ODOT will also fund all construction engineering and inspection.

B. Representations, Warranties and Covenants. MWCD is a subdivision of the State of Ohio with all the requisite power and authority to construct, or provide for the construction of, the Eagle Creek Flood Basin under the laws of the State. MWCD has the power to enter into and perform its obligations under this Agreement and have been duly authorized to execute and deliver this Agreement. MWCD is not the subject of nor has it initiated any claim or cause of action that would give rise to any liability which would in any way inhibit the ability of MWCD and to carry out the performance of the terms of this Agreement.

**III. CITY OF FINDLAY DUTIES AND REQUIREMENTS:**

A. Local Funding. The City of Findlay hereby agrees to provide the 20% local match for the construction of the interchange modifications in the amount of \$ 650,000. Said amount shall be delivered to MWCD on or before February 16, 2024 to ensure timely submittal of said funds to ODOT.

**IV. GENERAL TERMS**

A. Liability. Each party to this Agreement shall be responsible for its own acts and omissions and those of its officers, employees and agents. In no event shall either party be liable to the other party for indirect, consequential, incidental, special, or punitive damages, or lost profits.

B. Effective Date. This Agreement shall become effective by the date of last signature.

C. Governing Law. This Agreement shall be interpreted and construed in accordance with the laws of the State. In the event any disputes related to this Agreement are to be resolved in a Court of Law, said Court shall be located in the courts of Hancock County, State of Ohio.

D. Entire Agreement. This Agreement and its Appendices and Attachments contain the entire understanding between the parties and supersede any prior understandings, agreements, proposals, and all other communications between the parties relating to the subject matter of this Agreement, whether such shall be oral or written.

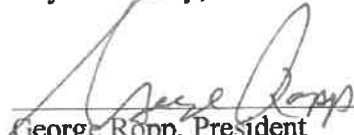
E. Assignment. Neither this Agreement nor any rights, duties or obligations described herein shall be assigned by any party hereto without the prior written consent of the other parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date shown below.

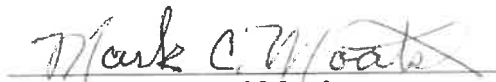
**SIGNATORIES:**

\_\_\_\_\_  
Christina Muryn, Mayor  
City of Findlay, Ohio


\_\_\_\_\_  
Date

  
\_\_\_\_\_  
George Ropp, President  
Maumee Watershed Conservancy District

12-12-23  
Date

  
\_\_\_\_\_  
Mark Moats, Board Member  
Maumee Watershed Conservancy District

12/12/23  
Date

  
\_\_\_\_\_  
David Kuhn, Board Member  
Maumee Watershed Conservancy District

12/12/23  
Date

**ORDINANCE NO. 2024-011**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH CIVIL & ENVIRONMENTAL CONSULTANTS, INC. FOR ADDITIONAL WORK FOR ENVIRONMENTAL REVIEW OF THE DOWNTOWN RECREATION AREA, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay be and she is hereby authorized to enter into an agreement with Civil & Environmental Consultants, Inc. for additional work for environmental review of the Downtown Recreation Area.

SECTION 2: That to pay for the costs of said environmental review there is hereby appropriated the following sums:

FROM: General Fund	\$ 5,000.00
TO: Phase 2 Benching Environmental, <i>Project No. 31933000</i>	\$ 5,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into an agreement with Civil & Environmental Consultants, Inc., as well as, appropriate funds so that additional work for environmental review of the Downtown Recreation Area may be completed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2024-012**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH THE HANCOCK REGIONAL PLANNING COMMISSION (HEREINAFTER REFERRED TO AS HRPC) FOR THE FACILITATION AND PREPARATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEARS 2024 AND 2025 RETROACTIVE TO JANUARY 1, 2024, AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to enter into an agreement with HRPC for their facilitation and preparation of all activities involving the 2024 CDBG programs, retroactive to January 1, 2024.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said agreement so that current services provided by HRPC for the 2024 and 2025 CDBG programs, retroactive to January 1, 2024, may continue without interruption.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**AGREEMENT**

THIS AGREEMENT entered into as of this \_\_\_\_\_ day of January 2024, by and between the CITY OF FINDLAY, OHIO (hereinafter referred to as the City) and the Hancock Regional Planning Commission (hereinafter referred to as the HRPC).

WITNESSETH:

WHEREAS, the City is eligible for funding under the Small Cities Community Development Block Grant Program (CDBG), and anticipates filing an application for such funding, and;

WHEREAS, in administration of such funds the City requires certain assistance, office space and other services in connection with such undertakings, and;

WHEREAS, the CDBG rules allow that administrative costs up to Thirty (30) percent of the grant amount may be charged to the program, and;

WHEREAS, the City wishes to use such administrative funds to pay the HRPC for assistance in CDBG administration:

NOW, THEREFORE, the parties hereto do mutually agree as follows:

I. Scope of Services

The HRPC shall perform and provide all the necessary services provided under this Agreement in connection with the City of Findlay Community Development Block Grant Program, (hereinafter referred to as "Program") and shall perform, provide, and carry out, in a satisfactory and proper manner, as determined by the City, the following:

- A. Provide Staff assistance to the City in implementing past Program activities, in executing the current Program, and in preparing applications for future programs.
- B. Provide sufficient office space for the operations of the City Community Development Department.
- C. Provide utility services, including electricity, natural gas, and water.
- D. Provide and make available secretarial, drafting and printing services.

II. Time of Performance

The services of the HRPC are to commence as of January 1, 2024 and include all CDBG applications for the 2024 and 2025 calendar years and shall continue until the Programs have been completed.

III. Compensation

Compensation for the specified services in Section I will be based upon the following schedule of fees for HRPC Staff members' time:

Director	\$54.78 per hour
Grant Administrator	\$48.27 per hour
Development Services Admin	\$45.98 per hour
Comm. Serv. Planner	\$44.51 per hour
Land Use Planner	\$44.51 per hour
Office Manager	\$28.90 per hour

IV. Method of Payment

Payment for staff services shall be made on a quarterly basis. On or about the first day of each quarter the City shall transmit to HRPC the agreed upon amount for the current fiscal year.

V. Designation of Development Coordinator

During the term of this Agreement, the Director of the Hancock Regional Planning Commission shall be designated as the Development Coordinator of the City of Findlay Community Development Department. As such, the Director shall assume the duties and responsibilities of the Coordinator, and shall be empowered to sign and/or execute such forms and documents as are necessary to carry out the activities of the Community Development Department.

VI. Equal Opportunity Employment

- (1) The HRPC will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The HRPC will take affirmative action to ensure that applicants are employed and the employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The HRPC agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- (2) The HRPC will, in all solicitations or advertisements for employees placed by or on behalf of the HRPC, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- (3) The HRPC will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicant for employment.
- (4) The HRPC will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.
- (5) The HRPC will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965 and by the rules, regulations and orders of the Secretary of Labor or pursuant thereto and will permit access to his books, records and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- (6) In the event of the HRPC's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965 or by rule, regulations or order of the Secretary of Labor or as otherwise provided by law.

- (7) The HRPC will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The HRPC will take such action with respect to any subcontract or purchase order as the County may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however that in the event the HRPC becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the County, the HRPC may request the United States to enter into such litigation to protect the interest of the United States.

IN WITNESS WHEREOF, the City of Findlay and the HRPC have executed this Agreement as of the date first above written.

CITY OF FINDLAY, OHIO

ATTEST:

\_\_\_\_\_

\_\_\_\_\_  
Christina Muryn, Mayor

HANCOCK REGIONAL PLANNING COMMISSION

ATTEST:

\_\_\_\_\_

\_\_\_\_\_  
Brett Gies, President

\_\_\_\_\_  
Matt Cordonnier, Director

**ORDINANCE NO. 2024-013**

**AN ORDINANCE CHANGING THE NAME OF TECHNOLOGY DRIVE, IN THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.**

WHEREAS, pursuant to Revised Code 723.04, the legislative authority, upon petition by a person owning property in the municipal corporation; and,

WHEREAS, Blanchard Valley Health System (BVHS) has purchased 3401 and 3411 Technology Drive and requests to change the name of their new campus. They are renovating both buildings at the aforementioned addresses to create a new multi-specialty clinic to bring primary care, rheumatology, endocrinology/diabetes, orthopedics, podiatry, imaging, outpatient labs, and both adult and pediatric rehabilitation (PT, OT, speech, etc.) to the north side of Findlay; and,

WHEREAS, Blanchard Valley Health System is requesting to change the name of Technology Drive to be renamed Wellness Park; and,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the name of Technology Drive be and the same is hereby changed to Wellness Park as requested by Blanchard Valley Health System.

SECTION 2: That this Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmuss**  
Director of Law

FEBRUARY 6, 2024

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, FEBRUARY 6, 2024 MEETING.

### **RESOLUTIONS**

- 008-2024 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).
- 009-2024 A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR FUNDS THROUGH A FEDERAL EMERGENCY MANAGEMENT AGENCY, FLOOD MITIGATION ASSISTANCE GRANT FOR CONTINUED FLOOD MITIGATION EFFORTS WITHIN THE CITY OF FINDLAY, OHIO AND HANCOCK COUNTY, OHIO, AND DECLARING AN EMERGENCY.

### **ORDINANCES**

- 2024-014 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2024-015 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2024-016 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2024-017 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2024-018 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR THE REPLACEMENT OF PRECISION APPROACH PATH INDICATOR (PAPI)S AND RUNWAY END IDENTIFIER LIGHTS (REIL)S AT THE CITY OF FINDLAY, OHIO AIRPORT FOR THE RUNWAY 7/25 NAV-AID REHAB, PROJECT NO. 35234500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2021-019 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION AVIATION DIVISION IN ORDER TO RECEIVE FUNDS FOR THE DESIGN PORTION OF THE REHABILITATION OF TAXIWAY 7/25 (AIP-34), PROJECT NO. 35234200 AT THE CITY OF FINDLAY AIRPORT, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2024-020 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR THE CONSTRUCTION OF THE BLANCHARD STREET WATERLINE, PHASE II-OPWC, PROJECT NO. 35740500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2024-021 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO SELL CITY-OWNED PROPERTY LOCATED AT 515 PROSPECT STREET (PARCEL NO. 570000921770) BY PUBLIC AUCTION, AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 008-2024**

**A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).**

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

<b>VENDOR</b>	<b>VOUCHER</b>	<b>ACCOUNT</b>	<b>DEPARTMENT NAME</b>	<b>AMOUNT</b>	<b>REASON FOR EXPENSE</b>	<b>WHY</b>
ROONEY & RANZAU LTD	263728	21002000-441400	SERVICE DIRECTOR	\$5,017.10	PREPARATION OF FORM ANNEXATION PETITION	NO PURCHASE ORDER PREPARED
TREASURER, STATE OF OHIO, EPA	263593	25061000-441000 & 25049500-441000	WPC	\$17,573.00	NO PURCHASE ORDER PREPARED	INVOICE RECEIVED PRIOR TO PO
UTILITY SERVICE CO INC	263924	25072000-321800	UTILITY BILLING	\$16,122.50	PO CLOSED	NO PURCHASE ORDER PREPARED
SPENGLER NATHANSON P L L	263886	21005000-441400	LAW DIRECTOR	\$15,332.50	NO PURCHASE ORDER PREPARED	NO PURCHASE ORDER PREPARED

**RESOLUTION NO. 009-2024**

**A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR FUNDS THROUGH A FEDERAL EMERGENCY MANAGEMENT AGENCY, FLOOD MITIGATION ASSISTANCE GRANT FOR CONTINUED FLOOD MITIGATION EFFORTS WITHIN THE CITY OF FINDLAY, OHIO AND HANCOCK COUNTY, OHIO, AND DECLARING AN EMERGENCY.**

WHEREAS, The City of Findlay, Ohio and the Hancock County, Ohio jointly desire to apply for Flood Mitigation Assistance grant funds through the Federal Emergency Management Agency (hereinafter referred to as FEMA), and;

WHEREAS, the aforementioned flood mitigation efforts are to include, but not limited to, the widening of the Norfolk Southern Railroad bridge from its current one hundred fifty feet (150') to three hundred feet (300'), the Eagle Creek Flood Basin and Phase 2 benching east of the Norfolk Southern bridge, and;

BE IT RESOLVED by the Council of the city of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize applying for funds through a Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance grant so that flood mitigation efforts within the City of Findlay and Hancock County, Ohio may continue.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



## ORDINANCE NO. 2024-014

### AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	General Fund (forfeited cash from case)	\$ 6,036.43
TO:	Police Department #21012000-other	\$ 6,036.43

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that funds seized from a drug investigation may be utilized within the City of Findlay Police Department.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2024-015**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund (insurance proceeds)	\$ 2,653.75
TO:	Police Department #21012000-other	\$ 2,653.75

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that a received insurance payment for the repair of a City of Findlay Police vehicle from an accident may be utilized within the City of Findlay Police Department.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

# ORDINANCE NO. 2024-016

## AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	ODOT	\$ 714,287.80
TO:	ODOT FY24 HAN-Bigelow Avenue, PID117611 <i>Project No. 32833800</i>	\$ 714,287.80
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 160,000.00
TO:	ODOT FY24 HAN-Bigelow Avenue, PID117611 <i>Project No. 32833800</i>	\$ 160,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2024-017**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: CIT – Fund – Capital Improvements Restricted Account \$ 50,000.00

TO: HAN-Greenway Trail Phase II, PID109009 \$ 50,00.00  
*Project No. 31993800*

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

# ORDINANCE NO. 2024-018

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR THE REPLACEMENT OF PRECISION APPROACH PATH INDICATOR (PAPI)S AND RUNWAY END IDENTIFIER LIGHTS (REIL)S AT THE CITY OF FINDLAY, OHIO AIRPORT FOR THE RUNWAY 7/25 NAV-AID REHAB, PROJECT NO. 35234500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay, Ohio be and they are hereby authorized to advertise for bids and enter into contracts for the replacement of Precision Approach Path Indicator (PAPI)s and Runway End Identifier Lights (REIL)s on Runway 7/25 at the City of Findlay, Ohio Airport as part of the awarded Runway 7/25 Nav-Aid Rehab, Project No. 35234500 Ohio Department of Transportation Aviation Grant funds.

SECTION 2: That the following sums be and the same are hereby appropriated and transferred:

FROM:	ODOT Aviation Grant (M24-13)	\$ 465,880.00
TO:	Runway 7/25 Nav-Aid Rehab, <i>Project No. 35234500</i>	\$ 465,880.00
FROM:	CIT Fund – Capital Improvement Restricted Account	\$ 24,520.00
TO:	Runway 7/25 Nav-Aid Rehab, <i>Project No. 35234500</i>	\$ 24,520.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio; and for the further reason it is immediately necessary to advertise for bids where required and enter into contracts for said replacement PAPIs and REILs on Runway 7/25 at the City of Findlay, Ohio Airport, as well as appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2024-019**

**AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION AVIATION DIVISION IN ORDER TO RECEIVE FUNDS FOR THE DESIGN PORTION OF THE REHABILITATION OF TAXIWAY 7/25 (AIP-34), PROJECT NO. 35234200 AT THE CITY OF FINDLAY AIRPORT, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.**

WHEREAS, the City of Findlay, Ohio is desirous to enter into a grant agreement with the Ohio Department of Transportation (hereinafter referred to as "ODOT") in order to receive grant awarded funds for the design portion of the rehabilitation of Taxiway 7/25 (AIP-34), Project No. 35234200 at the City of Findlay Airport, and;

WHEREAS, ODOT has awarded a fourteen thousand nine hundred dollars (\$14,900.00) grant to the City of Findlay Airport for the design portion of the rehabilitation of Taxiway 7/25 at the City of Findlay Airport. The City's local match being five percent of the design cost.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	ODOT Aviation Grant (M24-18)	\$ 14,900.00
TO:	Taxiway 7/25 Rehabilitation, <i>Project No. 35234200</i>	\$ 14,900.00
FROM:	CIT Fund – Capital Improvement Restricted Account	\$ 25,000.00
TO:	Runway 7/25 Rehabilitation (AIP-34), <i>Project No. 35234200</i>	\$ 25,000.00

SECTION 2: That the Mayor, Service-Safety Director, and/or City Engineer of the City of Findlay, Ohio be and they are hereby authorized to enter into a grant agreement with ODOT in order to receive awarded funds to be utilized for the rehabilitation of Taxiway 7/25 at the City of Findlay, Ohio Airport.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize entering into a grant agreement with ODOT so that awarded funds may be utilized within the City of Findlay Airport for the design portion of the rehabilitation of Taxiway 7/25 (AIP-34), Project No. 35234200.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2024-020**

**AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR THE CONSTRUCTION OF THE BLANCHARD STREET WATERLINE, PHASE II-OPWC, PROJECT NO. 35740500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay be and they are hereby authorized to advertise for bids and enter into contracts for the construction of the Blanchard Street Waterline Phase II-OPWC Project No. 35740500 with a new 16-inch waterline beginning at Sixth Street going south towards the south water tower.

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Water Fund	\$ 2,000.00
TO:	Blanchard Street Waterline, Phase II-OPWC, Project No. 35740500	\$ 2,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to advertise for bids and enter into contracts for the construction of the Blanchard Street Waterline Phase II-OPWC, Project No. 35740500, appropriating and transferring said funds, so that said construction may continue.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2024-021**

**AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO SELL CITY-OWNED PROPERTY LOCATED AT 515 PROSPECT STREET (PARCEL NO. 570000921770) BY PUBLIC AUCTION, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director, and/or City Engineer of the City of Findlay, Ohio be and they are hereby authorized to sell City-owned property located at 515 Prospect Street (parcel no. 570000921770) by public auction.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize the selling of the aforementioned City-owned property by public auction.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_