



2023 ANNUAL REPORT

FINDLAY AIRPORT

Introduction

Findlay Airport is a general aviation airport located in Findlay, Ohio. It is owned and operated by the City of Findlay. Major facilities at the airport include a 6,500-foot primary runway (18/36) with a full parallel taxiway and a 5,883-foot-long cross-wind runway (7/25). Other facilities include the City of Findlay as the fixed base operator, providing aircraft storage and fuel (Jet A+ and 100LL). Findlay Airport supports various types of commercial and general aviation activities, corporate/executive and private charter, commercial freight operations and personal general aviation activities.

The daily responsibilities of safely operating and maintaining a first class general aviation airport include: providing customer service, airfield maintenance, snow and ice control, issuing NOTAMs, airfield mowing, safety compliance maintenance, general hangar and building maintenance, animal control, overseeing farming operations, parking and refueling aircraft, executing hangar leases, maintaining inventory items, collecting and processing payments and overseeing all of the maintenance and construction projects on the airport.

Staffing

The Airport was staffed with five of the City's best full-time employees for the year. One employee retired and was replaced within two months. This allowed for two of them to move into new roles. The job descriptions and the job titles were updated this year as well.

Airport Director
Operations Coordinator
Airport Lead Line Service Technician (1)
Airport Line Service Technician (2)

Key Activities & Accomplishments

North Apron Reconstruction

Construction was completed on the 11,000Sq/Yards North Apron Reconstruction project. This nearly \$2.2M project was 90% federally funded, 5% state funded, and 5% locally funded. The reconstruction included improved drainage, two reinforced concrete aircraft parking pads, and improved asphalt.



Upgraded equipment

The 2003 Pontiac Grand Prix was replaced with a 2022 Ford Explorer and the 1996 forklift was replaced with a 2023 model. These assets are safer, easier to maintain and have increased the airports customer appeal. A new 2023 electric aircraft tug was purchased and put into use. This asset has increased this airports capabilities and decreased it's carbon footprint.

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Events

Several events were hosted at the Findlay Airport throughout the year that increased community involvement and bolstered aviation awareness.

This airport held a ribbon cutting ceremony for the reopening of the renovated Michael Terry Terminal Building.



This airport partnered with the Children’s Mentoring Connection to provide an interactive tour with 40 children and mentors. The team showcased the airport, equipment, the roles at the airport, and an aircraft.

The Adult and Youth Hancock County Leadership classes held their transportation and local infrastructure meeting where groups of youth and local professionals viewed the airport and heard from the Mayor, the Service-Safety Director, the Airport Director and Operations Coordinator.

In August, over 30 Flag City Balloonfest participants used the Findlay Airport to safely launch their balloons without incident.

The Civil Air Patrol launched their 4-day exercise from FDY to sharpen their skills.

The Airport partnered with the Scouts of America to offer the aviation merit badge to 8 scouts.

Events (cont.)



The 2023 Wings and Wheels event was held at the Airport. The event featured Miller’s Custom car show and the Ford Tri-Motor. The event was attended by more than 3,000 people, 20 vendors, and more than 400 cars. The Miller’s Custom proceeds went toward the Findlay Honor Flight.

The Airport hosted increased transient air traffic enroute to OshKosh, WI for the annual EAA AirVenture. Pilots and passengers were able to take advantage of the unbeatable fuel prices and complimentary refreshments. The airport refueled 234 aircraft and pumped 8452 gallons of 100LL and 2417 gallons of Jet-A in one week.

Airport Director, Amanda McGee was invited to speak in front of the Kiwanis about the purpose and importance of the airport and its impact on the economy.

Investing in personnel

Airport personnel received hands-on training on forklift operations and became trainers for future personnel. They also received focused training on fuel quality management to improve and standardize processes. Personnel continued to improve their line service skills by completing and maintaining the National Air Transportation Association Safety 1st online training.

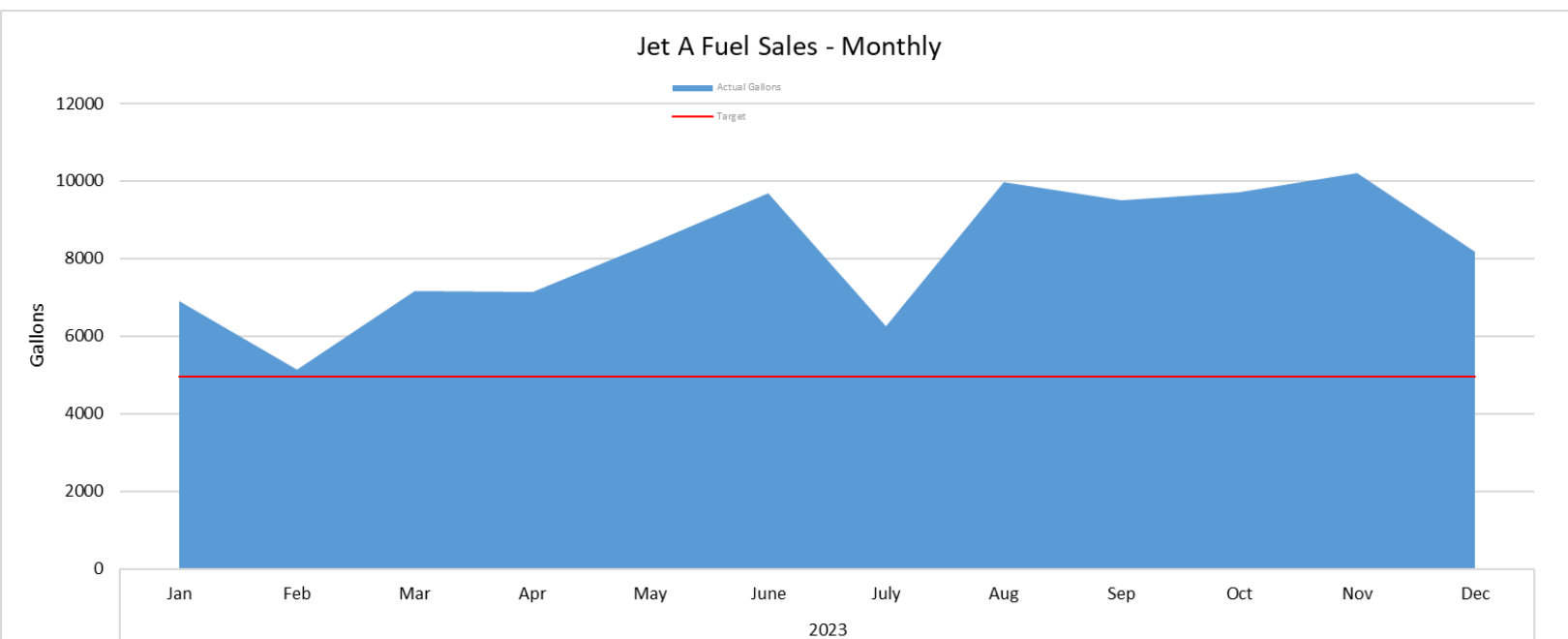
Key Performance Indicators (KPIs)

To effectively evaluate the performance of the airport, three categories are tracked to provide a visual representation of annual results and they are JET-A fuel sales, hangar capacity utilization, and customer feedback that is derived from AirNav.com ratings and comments.

Jet-A Fuel Sales

Jet-A fuel sales are a large revenue source for the Findlay Airport. A percentage increase in volume (gallons) sold is set before each year, which is shown by the orange target line below.

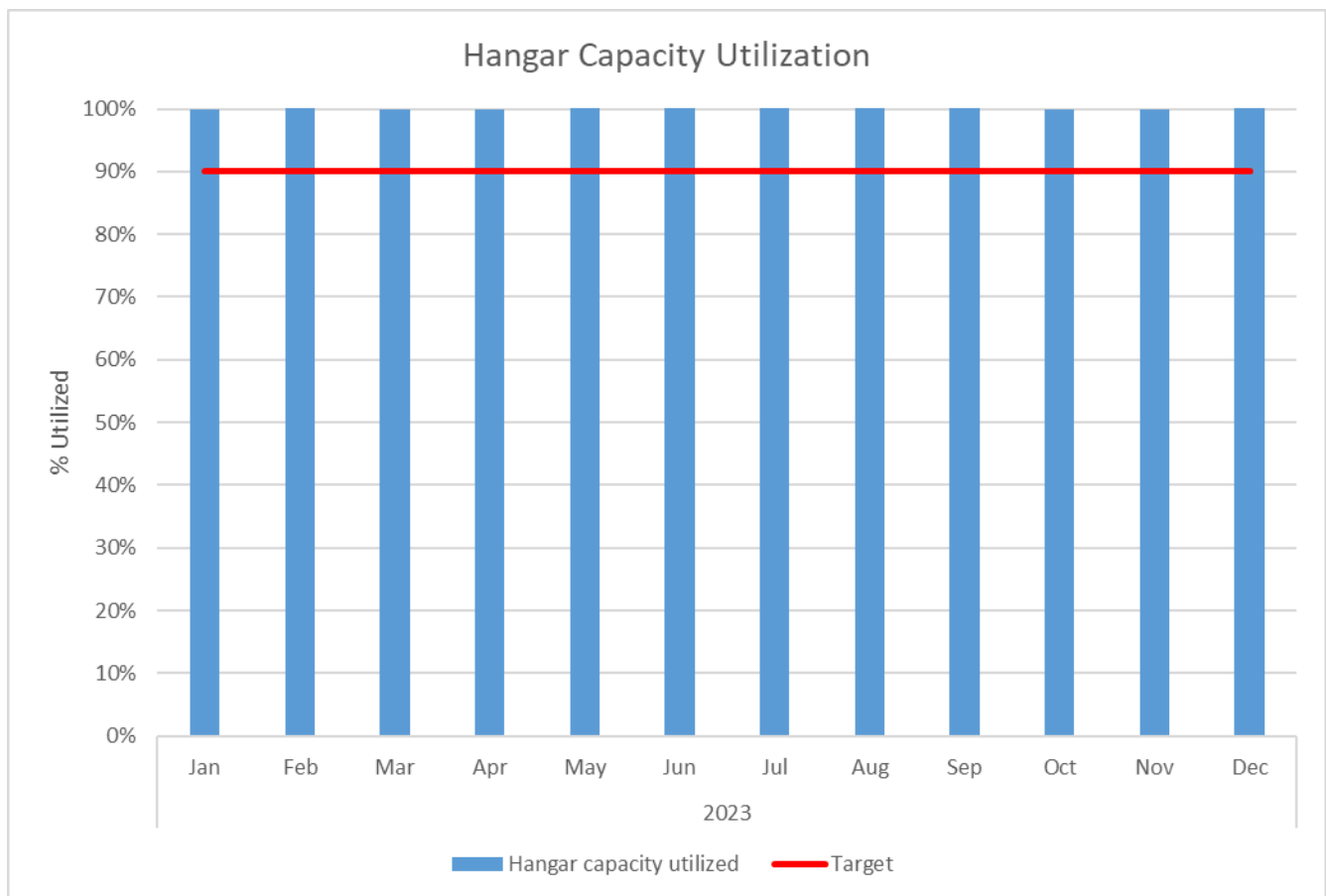
Overall, Jet-A fuels have decreased from 2022 to 2023 by 13%. In an effort to improve these numbers, the airport is offering more services to attract Jet-A consumer traffic.



Hangar Capacity Utilization

The Findlay Airport has twenty-five hangar facilities of varying sizes and capabilities available for lease. Hangar capacity utilization is shown as a percentage of total facilities available with an annual tenancy goal of 90%.

All available hangars have been filled for the past two years and the airport maintains a wait list for aircraft owners that desire to take up tenancy at FDY.

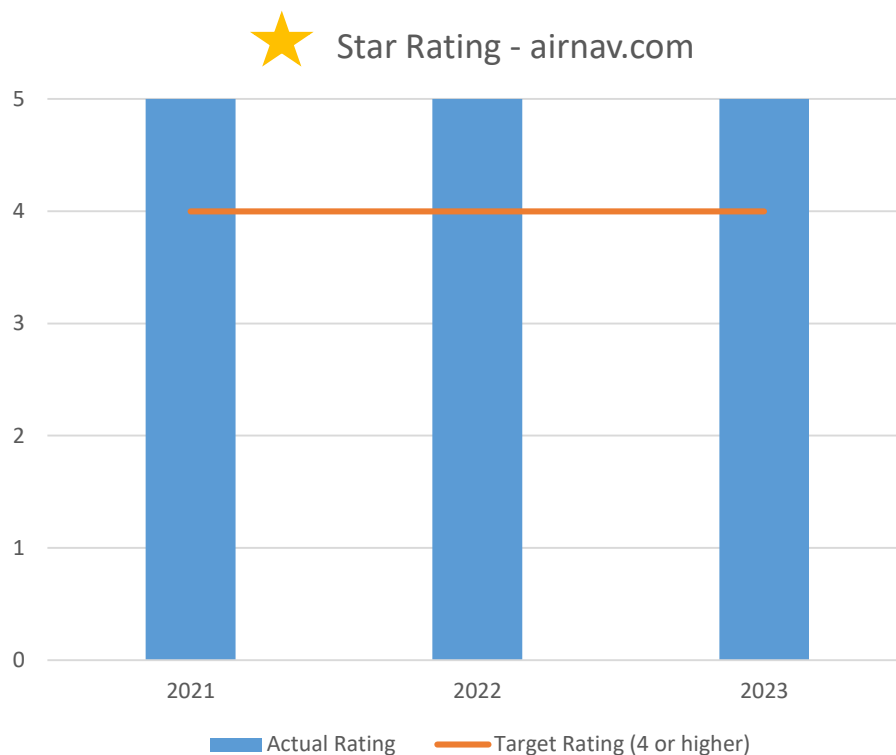


Customer Feedback

A “Star Rating” on AirNav.com collects feedback on the level of service the airport provides to its customer base. Reviewers are able to provide written commentary in addition to a 1 to 5 star rating. Our goal is to maintain a 5 star rating at all times.

Some comments include:

July 21, 2023: “Fantastic fuel stop on the way from Maryland to AirVenture. Two long runways, uncomplicated airspace, friendly crew that greeted us and fueled the airplane at the (fuel) pump... Hard to beat the fuel price, convenience and service!”



More details on Key Performance Indicators can be found at: www.findlayohio.com/performance

Objectives for the Next Year

Runway 7/25 Rehabilitation Design

Federal, State, and local funding will be used to design the rehabilitation of Runway 7/25 to improve the pavement condition, lighting and navigational aids. Groundbreaking is expecting to get underway in 2025.

Point of Sale System

Implement a streamlined point of sale system that performs all of the functions to satisfy the City. Having one point of sale system will be more efficient by reducing redundancies and offer more capabilities that track inventory and generate reports.

ADA Compliant Restrooms

The restrooms in the Michael Terry Terminal Building are being renovated to match the aesthetic of the terminal building. These restrooms will feature wider spaces, touchless fixtures, and baby changing tables to accommodate our customers needs.

Permanent Asset Improvements

This airport will invest in it's permanent assets by making repairs and upgrades to the JET-A fuel farm to improve the quality assurance and inventory management, performing extensive hangar maintenance to improve the integrity of the hangar doors, supporting walls and the roof, constructing a cold storage building for airport vehicle storage and repairs and, finally, replacing the electronic gates around the airport to improve safety and security.

Runway & Aircraft Deicing

This airport will implement a more effective runway deicing program that will include both solid and liquid applications; moving away from urea and using anhydrous sodium acetate and potassium acetate. These products are effective down to -25 degrees Fahrenheit and can cut down on snow removal times by increasing melting action.

This airport will get closer to providing aircraft deicing with a deicing vehicle and specialized training.

Events

This airport will be hosting small events this year for the community and flying public such as weekend fly-ins and the solar eclipse camp-in.

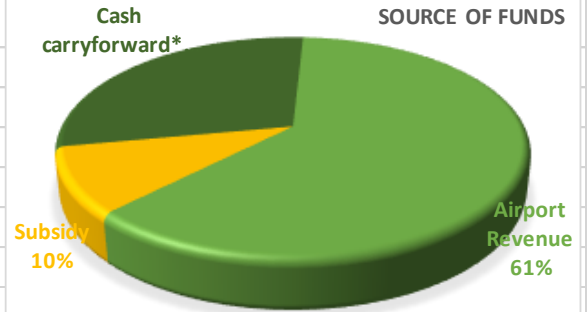
Budget Summary

Airport, Amanda McGee

I N F O R M A T I O N	BUDGET	2021 ACTUAL	2022 ACTUAL	2023 ORIG BUD	2023 PROJECTION	2024 REQUEST	\$ change 2024/2023 BUDGET	% change 2024/2023 BUDGET
	Personal Services		\$ 452,321	\$ 450,099	\$ 494,735	\$ 528,857	\$ 500,346	\$ 5,611
Other		\$ 706,856	\$ 924,922	\$ 870,645	\$ 886,019	\$ 956,830	\$ 86,185	9.90%
TOTAL		\$ 1,159,177	\$ 1,375,021	\$ 1,365,380	\$ 1,414,876	\$ 1,457,176	\$ 91,796	6.72%

BUDGET HIGHLIGHTS

- 3% wage increase based on 2022 preadjusted rate.
- Anticipating hosting a community event for the eclipse.
- Continuing to improve fuel quality with upgrades.
- Implementing runway de-icing program.
- Developing and implementing a robust maintenance program.



STAFFING LEVEL	2019	2020	2021	2022	2023	2024
Full/Part-Time	4/1	4/1	4/1	5/0	5/0	5/0

2023 CAPITAL IMPROVEMENT HIGHLIGHTS

- Began fuel farm upgrades.
- Increased revenue streams by replacing the dated forklift and aircraft tug.
- Closed out the North Apron Reconstruction Project.

2023 ACHIEVEMENTS

- Increased 100LL fuel sales by 32% over 2022. Most number of gallons sold in 20 years.
- Averaged 107% hangar occupancy.
- Airport team attended several training classes to improve processes, safety, and refueling.
- Hosted more than 30 hot air balloons launching from the airport for the Flag City Balloonfest.
- Attracted OshKosh traffic and set a record breaking week fueling 234 aircraft with 10,869 gallons of fuel.
- Attended several speaking engagements to promote the airport in the local community as well as the state.
- Partnered with state and federal agencies and provided aviation support.
- Offered Aviation merit badge through Boy Scouts of America.
- Coordinated and hosted the 2023 Wings and Wheels event featuring the Ford Tri-Motor and Miller's Custom Car Show.
- Event was attended by more than 3,000 people, 20 vendors, and over 400 cars. Proceeds went toward the Flag City Honor Flight.

2024 OBJECTIVES

- Develop and implement a runway deicing program.
- Develop and implement a robust equipment and facilities maintenance program.
- Implement an airport point of sale system.
- Acquire an aircraft deicing truck and secure formal training on aircraft deicing operations.
- Construct a cold storage building for equipment.
- Renovate the Airport Terminal restrooms, windows, and doors.
- Replace electronic vehicle gates.
- Replace 15ft batwing mower deck.
- Complete the repairs and updates to the fuel farms.

