

**FINDLAY CITY COUNCIL MEETING AGENDA**

**REGULAR SESSION**

**JANUARY 2, 2024**

**COUNCIL CHAMBERS**

**ROLL CALL OF 2022-2023 COUNCILMEMBERS  
PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:**

- Acceptance or changes to the December 19, 2023 Public Hearing meeting minutes to rezone 0 Keith Parkway (parcel no. 5700019010) via Ordinance No. 2023-126.
- Acceptance or changes to the December 19, 2023 Public Hearing meeting minutes for the zoning of CR 99 (RaceTrac) annexation zoning via Ordinance No. 2023-103.
- Acceptance or changes to the December 19, 2023 Public Hearing meeting minutes for Zoning Code updates via Ordinance No. 2023-115.
- Acceptance or changes to the December 19, 2023 Public Hearing meeting minutes to rezone 315 Walnut Street via Ordinance No. 2023-105.
- Acceptance or changes to the December 19, 2023 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** none

**PROCLAMATIONS:** none

**RECOGNITION/RETIREMENT RESOLUTIONS:** none

**PETITIONS:** none

**ORAL COMMUNICATIONS:** none

**WRITTEN COMMUNICATIONS:** none

**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:** none

**COMMITTEE REPORTS:** none

**LEGISLATION:** none

**UNFINISHED BUSINESS:**

**FINDLAY CITY COUNCIL MEETING AGENDA**

**REGULAR SESSION**

**JANUARY 2, 2024**

**COUNCIL CHAMBERS**

**ROLL CALL of 2024-2025 Councilmembers  
PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** none

**PROCLAMATIONS:** none

**RECOGNITION/RETIREMENT RESOLUTIONS:**

**RESOLUTION NO. 004-2024** (*Councilman Slough retirement*) **requires one (1) reading** *first reading*

A RESOLUTION COMMENDING COUNCILMAN JAMES SLOUGH FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

**PETITIONS:** none

**ORAL COMMUNICATIONS:** none

**WRITTEN COMMUNICATIONS:**

**Email from Robin Welly – clarifying our statement**

**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**Board of Zoning Appeals minutes – November 9, 2023.**

**City Engineer Kalb – 2023 annual sewer & manhole lining #35633600**

As authorized by Ordinance No. 2023-079, a bid opening was held for this project on December 12, 2023. Bids were received from four (4) potential contractors with the bid amounts ranging from \$648,003 to \$696,492. The lowest and best bid was received from Insight Pipe Contracting, LLC of Harmony, Pennsylvania. Two thousand dollars (\$2,000) was previously appropriated to the project for design and advertising. An additional appropriation is now needed to cover the City’s portion of the construction cost and provide a contingency for the project. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds is requested. Ordinance No. 2024-003 was created.

FROM:	Sewer Fund	\$ 700,000.00
TO:	2023 Annual Sewer & Manhole Lining, <i>Project No. 35633600</i>	\$ 700,000.00

**City Engineer Kalb – HAN-Greenway Trail Phase III, PID11709, Project No. 31931900, additional design services and right-of-way acquisitions**

This project is for an extension of a ten foot (10') multi-use trail along State Route 568 from County Road 236 to Township Road 241. The City of Findlay Engineering Department is currently working with a consultant on the design of the trail and through the design process, it was found that additional right-of-way plans will need to be developed per the Ohio Department of Transportation's (ODOT) manual. Due to some of the existing grades along the proposed path, temporary and permanent easements are needed for construction. Since this is an ODOT funded project, a full set of right-of-way plans are required for any temporary or permanent easements (or right-of-way takes) and a pre-qualified acquisition consultant will perform any negotiations. Additional funds are needed at this time to compensate the consultant for the additional design work and team up with an acquisition consultant to perform the necessary negotiations. Legislation to appropriate and transfer funds is requested. Ordinance No. 2024-004 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 120,000.00
TO:	HAN-Greenway Phase III PID117097, <i>Project No. 31931900</i>	\$ 120,000.00

**City of Findlay Police Department, Sergeant Walters – body worn camera overview**

The City of Findlay Police Department went live with their Body Worn Cameras (BWC) on August 14, 2023 beginning with the dayshift at 0600 hours. The following are some statistics of that program as of December 15, 2023:

- 65 Officers, Detectives, Sergeants, or Lieutenants have used the BWC system to submit evidence.
- 12,139 individual BWC videos uploaded to evidence.com by members of the Findlay Police Department.
- 5,274 photos and/or videos uploaded to evidence.com using Axon Capture
- Over 500 photos and/or videos uploaded to evidence.com through 195 uses of Axon Community Request.
- 5.26 terabytes (TB) of storage has been used so far on evidence.com.
- 28 videos have been shared with partner agencies (County Prosecutor, Law Director, CSB) through 6 records requests.
- 128 BWC videos shared with individuals through 42 different public records requests.
- Over 1,800 photos have been shared with partner agencies and records requests.
- City of Findlay Police Department Sergeants have reviewed 75 videos through Axon Performance Reviews (0.006% of all videos submitted).
  - 8 of those noted as great performance.
  - 3 noted for minor concerns.
  - The rest noted as no concerns identified.

Since going live, the City of Findlay Police Department have had issues with two (2) of the body worn cameras. The Axon support provided the return authorization within minutes of the request and the replacement body worn cameras arrived within three (3) days. The Signal Sidearm devices have been purchased and installed that will automatically activate any device within thirty-five feet (35') whenever an Officer's weapon is removed from the holster. Overall, aside from a few minor learning curves, this has been a very successful program.

**Mayor Muryn – Appointment to Local Board of Tax Review**

Pursuant to 718.11 of the Ohio Revised Code, Mayor Muryn is appointing John W. Pinski Jr., CPA to the Local Board of Tax Review for the City of Findlay. Mr. Pinski has expressed a desire and willingness to continue to serve the community in this capacity. This appointment will be effective from January 1, 2024 through December 31, 2025. This appointment does not require confirmation by Council.

**Mayor Muryn – Hancock County Combined General Health District appointment**

Mayor Muryn is requesting Council's confirmation on her appointment of Nancy Moody Russo to the Hancock County Combined General Health District. Ms. Moody-Russo has expressed a desire and willingness to continue to serve the community as a member of the Hancock County Combined General Health District. This appointment will be effective January 1, 2024 through December 31, 2028. This appointment requires Council's confirmation.

**Email from Councilwoman Frische – request legislation for the 1/2/24 Council meeting**

City Council has not passed legislation designating authority to the Director of Public Service, any elected official or body designated by charter to raise water rates according to ORC 743.04. Because this has not been done, the fifty percent (50%) water rate increase cannot be raised on the citizens of Findlay. The public understands planning for the future, but citizens are also on budgets and any water rate increase must be validated with facts and not simply desires to want more cash on hand. City Council has an obligation to all the citizens and businesses to make sure any rate increases are warranted, justified and allowable by following process. Councilman Niemeyer (6<sup>th</sup> Ward) and Councilwoman Frische (1<sup>st</sup> Ward) are requesting immediate legislation in the form of an ordinance or resolution to stop any rate increase effective January 1, 2024 until an Ad-Hoc Committee can be formed. The committee's objective will be to develop water rate increase guides, processes, and limitations. This committee will recommend who or what body will be granted the authority to raise water rates inside the City limits. Councilwoman Frische and Councilman Niemeyer are requesting this legislation to be in the City Council packet for 1/2/2024. They are requesting legislation to include: City Council recognizes that ORC 743.04 does not specifically give authority to one person or body and that Council must pass legislation designating who has the authority to raise water rates inside the City limits for the protection of the citizens. City Council has the desire to form an Ad-Hoc Committee to develop water rate increase guides, processes, and limitations to protect the citizens of Findlay. City Council requires water rates inside the City limits to remain the same from 2023 with no increases in 2024 until legislation is passed (list 2024 rate chart).

**President of City Council Harrington –Tax Incentive Review Council (TIRC)**

Pursuant to Section 5709.85 of the Ohio Revised Code, President of Council Harrington is appointing Councilmember Jeff Wobser to serve as Council’s Representative to the Tax Incentive Review Council (TIRC). His term will be effective from January 1, 2024 through December 31, 2025. This appointment does not require Council’s confirmation.

**President of City Council Harrington/President Pro-Tem of City Council Russel – Local Board of Tax Review**

Pursuant to Ohio Revised Code 718.11 (A)(2)(HB5), the legislative authority of any municipal corporation that imposes tax on income shall maintain a local Board of Tax Review of which two (2) members shall be appointed by the legislative authority of that municipal corporation. President of City Council Harrington and President Pro-Tem of City Council Russel recommend that Patrick Sadowski be appointed to continue serving on this committee effective January 1, 2024. Mr. Sadowski is a practicing attorney in Findlay and has indicated a willingness to continue to serve in this capacity. This appointment requires Council’s confirmation.

**COMMITTEE REPORTS:**

An **AD HOC COMMITTEE** met on December 27, 2023 to continue discussions on 2024-2025 Council Rules of Procedure.

*We recommend adoption of rules as circulated.*

An **AD HOC COMMITTEE** met on December 27, 2023 to continue discussions on 2024-2025 Council committee assignments.

*We recommend committee assignments as circulated.*

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss the Sheetz property development project.

*We recommend that Council allow the Administration and the Engineering Department to spend up to \$250,000 of previously appropriated funds for the Sheetz/TR230 roadway and utility extensions project for project design, surveying and geotechnical work prior to the completion of the annexation process.*

**LEGISLATION:**

**RESOLUTIONS:**

**RESOLUTION NO. 001-2024** (*Internet auctions - authorization to use*) **requires one (1) reading** **first reading**

A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 002-2024** (*advances on County tax settlements*) **requires three (3) readings** **first reading**

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2024 PURSUANT TO OHIO REVISED CODE §321.34.

**RESOLUTION NO. 003-2024** (*ODOT Aviation - Airport Improvement Program Grant SPY24*) **requires three (3) readings** **first reading**

A RESOLUTION AUTHORIZING THE CITY OF FINDLAY, OHIO TO MAKE AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION, FOR AN OHIO AIRPORT IMPROVEMENT GRANT FOR SFY 2024.

**RESOLUTION NO. 004-2024**

See page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS section*)

**ORDINANCES:**

**ORDINANCE NO. 2024-001** (*appropriations for current expenses & other expenditures for 2020*) **requires three (3) readings** **first reading**

AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2024, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-002** (*Sewer Fund*) **requires three (3) readings** **first reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-003** (*2023 annual sewer & manhole lining #35633600*) **requires three (3) readings** **first reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-004** **requires three (3) readings** **first reading**

(*HAN-Greenway Trail Phase III, PID11709, Project No. 31931900, additional design services and right-of-way acquisitions*)

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:  
OLD BUSINESS  
NEW BUSINESS**

## Denise Devore

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**From:** Our West Park <ourwestpark@gmail.com>  
**Sent:** Thursday, December 21, 2023 11:11 AM  
**To:** City Council - All  
**Subject:** [EXTERNAL]Clarifying our statement  
**Attachments:** 1000014654.png

Security Checkpoint: External Email! Do not click on links or open attachments unless you trust the source and know the content is safe.

Thanks everyone for your time at the Council meeting . We can only hope some of you were listening and will jump on our bandwagon.

Our suggestions of what a moratorium should contain was what we considered fair. We are not political experts but we did research and it seems to be a fair and viable solution.

Having the job of addressing Council is definitely out of MY comfort zone. I do it to represent our Block Watch which I am very passionate about.

Randy & I had a phone conversation and a few brief moments in the hall before the meeting. He has always been very receptive to listening to our group. As you see the speech was written with the following verbage:

We have word that of two of our councilmen are discussing purposing legislature. We can only hope they take our needs seriously and this moratorium is on the agenda for January 2024 council meeting. This problem should be of foremost concern to each and every one of us.

Although Randy and I never talked about legislation he did know we were looking for a solution to stop new builds until our current residents were made whole.

The translation of our verbage came from a text message I had with Brian Bauman. I have enclosed the message. I feel we have always been very honest and forthright in our statements.

I confronted Mr. Bauman after the meeting for basically calling me a liar on record. Well I was never trying to twist the facts. I will stand by our original statement. Translation from the text to presentation I still feel is an accurate statement.

Mr Greeno I was not putting words into your mouth. I was just conveying my interpretation from Mr Bauman.

At the end of the day we all leave that room as good human beings. Different opinions do not make you enemies.

Hope you all enjoy the Holidays!!

Robin J. Welly  
President  
West Park Block Watch

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5 days ago, 3:15 PM

Conversation with Brian Baughman

I have the moratorium wrote and ready to read for Tues Council meeting ...

If your interested I will send it to you ... we are at Thursday and so my time is running short ... Thought I would touch base with you and see what your intentions are ...

Robin Welly

Moratorium ...

4 days ago, 12:02 PM

**B**

Hi Robin, Randy and I are discussing, but as I told you over the phone, if such legislation is pursued it would likely have to come up next term.

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# Board of Zoning Appeals

## November 09, 2023

**Members present:** Phil Rooney, Chairman; Blaine Wells; Scott Brecheisen; and Alex Treece.

Mr. Rooney called the meeting to order at 6:00 p.m. and the general rules were reviewed.

Case Number: BZA-04-2023-63572  
Address: 1028 W. Main Cross Street  
Case removed from the table.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-04-2023-63572**  
**Address: 1028 W. Main Cross Street**  
**Zone: C-2 General Commercial**

Filed by Moose Lodge 698, regarding a variance from section 1135.04(B)(2) of the City of Findlay Zoning Ordinance for an addition to the existing commercial building at 1028 W. Main Cross Street. The applicant has proposed to construct an addition to the eastern side of the property that will be 10-feet from the property line. This section requires a 25-foot setback from the side property line when abutting a residential zone.

This matter came before the City Planning Commission in October, in which they voted approval for the project with conditions.

The expansion does abut single family dwellings to the east, and with the addition, the building line will be 15-feet closer to the R-3 properties. With that being stated, there is a need for better screening, which was required during City Planning Commissions approval.

The city will trust the board's decision on this request.

Mr. Wells wanted clarification the City Planning did add in the additional screening as part of their approval?

Mr. Adkins stated, yes.

Mr. Rooney asked, other than that, are there any other changes to the plans?

Mr. Adkins stated they also added parking to the west side of the property.

Mr. Steve Rettig, 1028 West Main Cross Street, Findlay, Ohio representing the owner, was sworn in. He asked that the variance be approved.

Mr. Wells asked Mr. Rettig to explain the additional screening requirements that City Planning put as part of their approval.

Mr. Rettig stated the current East side of the property, the front, approximate third, is very large, 60-foot trees; north of that, it comes down to a four-foot high fence. They prefer to see an eight-foot high fence, with some sort of trees.

Mr. Wells asked if that is defined in the approval?

Mr. Rettig stated, yes. It is conditional upon that.

Mr. Steven Russell, 2800 Gleneagle Drive, Findlay, was sworn in. He stated they don't need to come East, it makes it easier for them, to extend the bar. Why can't they go North where the smoking hut used to be, so then they won't infringe on their easements. He stated his tenant and he, have both picked up beer cans from his yard. He does not want them coming any closer to him.

Mr. Rooney asked which properties is his?

Mr. Russell stated 132.

Mr. Rooney asked if there were any communications on this case.

Mr. Adkins stated none other than what we had back in January or February. He stated the Planning Commission did have the same complaints so they asked for more landscaping in the area where there is a driveway right now and parking by the side of the building, will be all green area and trees or arborvitaes in that area to stop foot traffic.

Mr. Wells asked if the new design laid out in a way to discourage foot traffic?

Mr. Rettig stated there will be an eight-foot high fence that will start at the ground. Currently there is a four-foot high fence that starts about 6-8 inches above the ground. This will prevent trash from blowing under the fence. He stated they have alleviated the complaints, so he is not sure what the objection is.

Mr. Treece asked if the extension would go into the parking lot, what happens to the rest?

Mr. Rettig stated that's where the screening and green area will be. The plan is to put the fence up to the building to eliminate that. There may be a gate that will lock, for access to mow, etc., but no pedestrian traffic would go through it.

Mr. Wells made a motion to approve the requested variance contingent upon the required permits be obtained within 60 days.

Mr. Brecheisen seconded the motion.

Motion to approve the requested variance contingent upon the required permits be obtained within 60 days, 4-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-33-2023-64356**

**Address: 1725 Blaine Street**

**Zone: R-3 Small Lot Residential**

Filed Gary Hindall, regarding a variance from section 1161.01.1(C)(2) of the City of Findlay Zoning Ordinance for a proposed detached garage at 1725 Blaine Street. The applicant is proposing to construct



a 36 X 48 detached garage which exceeds the maximum allowable roofed area for accessory structures by 1678-square feet. This section allows for the maximum total allowed roofed area for an accessory structure is 900-square feet.

The owner currently has 850-square feet of accessory structure amongst four combined lots. With an addition of a 1728-square foot structure, it brings the total to 2578-square feet total. The increase is substantial, but in the owner's defense, they do own four total combined lots.

The city will not oppose the board's decision.

Mr. Gary Hindall, owner of 1725 Blaine Street, was sworn in; along with, Mr. Benjamin Camp, contractor for Mr. Hindall, was sworn in.

Mr. Rooney asked what exactly Mr. Hindall is doing? What does he need the big building for?

Mr. Hindall stated he bought a camper and a truck that are currently sitting outside. He stated the old garage that he has only has a seven-foot tall ceiling. The truck and camper cannot be put in the old garage.

Mr. Brecheisen asked if Mr. Hindall will be tearing down the old garage?

Mr. Hindall stated no, it will be used for storage.

Mr. Brecheisen asked what his plan is to access the building in the rear?

Mr. Hindall stated it will be accessed from Elyria Street and the drive will be blacktopped.

Mr. Wells asked what the point of the extra pictures is?

Mr. Camp stated it is to show similar buildings in the area so the building he wants to build will not look out of place in the area. Pictures are all within a quarter mile from his property.

Mr. Rooney asked if the building to the South are just storage garages? Is the only house to the North?

Mr. Hindall stated they are for storage only; and yes, the only house is to the North.

Mr. Hindall stated he did sell some property off of Elyria Street to Habitat and they put up two houses.

Mr. Camp stated they are just North of where the building will go.

Mr. Rooney asked if there are any communications on this case.

Mr. Adkins stated there are no communications on this case.

Mr. Rooney stated it is four lots combined and it is a large lot with large buildings around the area.

Mr. Rooney made a motion to approve the requested variance on the condition the required permits be obtained within 60 days.

Mr. Brecheisen seconded the motion.

Motion to approve the requested variance on the condition the required permits be obtained within 60 days, 4-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-34-2023-64419**

**Address: 731 McManness Avenue**

**Zone: R-3 Small Lot Residential**

Filed by Dennis Laube, regarding a variance from section 1161.01.1(C)(2) of the City of Findlay Zoning Ordinance for a proposed lot split at 731 McManness Avenue. The applicant has proposed to split the lot at 801 McManness Avenue and attaching the accessory structures to 731 McManness Avenue, which would exceed the allowable roofed area for accessory structures by 2544-square feet. This section allows for the maximum total allowed roofed area for an accessory structure is 900-square feet.

The owner is looking to combine half the parcel from a lot split to the parcel to the north and south, which would cause the allowable roofed area to exceed the amount allowed by 2016-square feet. The lot split has been approved by Hancock Regional Planning, but needs this request to be granted to make the property legal.

The city will not oppose the board's decision.

Mr. Rooney asked if these are all being combined into one lot, making a big 'U'?

Mr. Adkins stated, yes.

Mr. Denny Laube and Mr. Dave Laube, owner of 731 McManness Avenue, Findlay, was sworn in.

Mr. Rooney asked if the lot to the North is separate; not included in the lot combination?

Mr. Adkins stated this is about the allowance not the coverage.

Mr. Denny Laube stated only the lot to the South, not the North part.

Mr. Rooney asked if there are any communications on this case.

Mr. Adkins stated there are no communications on this case.

Mr. Wells made a motion to approve the requested variance on the condition the required permits be obtained within 60 days.

Mr. Adkins stated there is no permit required. This is just making the lot legal to record it.

Mr. Brecheisen seconded the motion.

Motion to approve the requested variance, 4-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-35-2023-64435**  
**Address: 2500 Fostoria Avenue**  
**Zone: I-1 Light Industrial**

Filed by Fabco Inc., regarding a variance from section 1141.04(B) of the City of Findlay Zoning Ordinance for proposed addition at 2500 Fostoria Avenue. The applicant has proposed to construct new addition to the building that will be 12-feet from the side property line. This section requires a 30-foot setback from the side property line.

The future addition is abutting a detention pond. This request is minimally impacting the surrounding area. This project has already gotten its approvals from the City Planning Commission.

The city will not oppose the board's decision.

Mr. Gary Smalley, 18259 County Road 53, Forest, Ohio, was sworn in. He stated they are adding restrooms and break rooms. It does abut the retention pond.

Mr. Rooney asked if there are any communications on this case.

Mr. Adkins stated there is one communication on this case. It was from Redwood Apartments; however, once they realize it wasn't their detention pond that is was near, they were okay with the variance.

Mr. Wells made a motion to approve the requested variance on the condition the required permits are obtained within 60 days.

Mr. Brecheisen seconded the motion.

Motion to approve the requested variance on the condition the required permits are obtained within 60 days 4-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-36-2023-64437**  
**Address: 521 Sheffield Drive**  
**Zone: R-2 Medium Lot Residential**

Filed by Marla Stacey, regarding a variance from section 1161.03(B)(1) of the City of Findlay Zoning Ordinance for a constructed 6-foot high privacy fence at 521 Sheffield Drive. The applicant has constructed a 6-foot high privacy fence that is 0-feet from the front yard property line. This section requires a 25-foot setback from the front yard property line.

This fence was discovered during another inspection of a fence within the immediately in the surrounding neighborhood. Being it is a true corner lot, it does have two 25-foot setback requirements.

With the fence being installed at the property line, it does encroach into the neighbor to the south's front yard.

The city prefers abiding to the zoning code when it comes to this situation, but the city will not oppose the board's decision.

Mr. Jon Stacey, 3914 River Road #2, Cincinnati, Ohio, representing the owner, was sworn in. He stated there was an existing split rail fence on the property. They wanted a 6-foot high fence because of their 120-pound German Shepherd dog. She is not an aggressive dog, but is very territorial of the back yard, the neighbor kids ride their bikes on the side walk. He talked to the neighbor to the South and he was fine with the 6-foot high fence as they have it. He apologized about not getting a permit. He stated he didn't even think about it. Neighbors signed letters saying they are okay with it. It does not obstruct any views of traffic. He stated 2214 Beecher, corner of Beecher and Elizabeth, has the exact same set up with a 6-foot high vinyl privacy fence. To have to come in 15-feet would put the fence in the middle of the back-yard.

Mr. Rooney asked if there are any communications on this case.

Mr. Adkins stated there were no communication on this case.

Mr. Wells stated that one of the concerns is always traffic and site line. He stated he drove by and there are not site line issues.

Mr. Wells made a motion to approve the requested variance on the condition the amended permit is picked up within 60 days.

Mr. Brecheisen seconded the motion.

Motion to approve the requested variance on the condition the amended permit is picked up within 60 days, 4-0.

The October 12, 2023 meeting minutes were approved.

The meeting was adjourned.



Chairman



Secretary



CHRISTINA M. MURYN, MAYOR

ENGINEERING  
DEPARTMENT

JEREMY D. KALB, PE  
City Engineer

Honorable City Council  
Findlay, OH 45840

December 22, 2023

RE: 2023 Annual Sewer & Manhole Lining, 35633600

Dear Council Members:

As authorized by Ordinance No. 2023-079, a bid opening was held for the above referenced project on December 12, 2023. Bids were received from four (4) potential contractors with the bid amounts ranging from \$648,003.00 to \$696,492.00. The lowest and best bid was received from Insight Pipe Contracting, LLC of Harmony, Pennsylvania.

Previously, an amount of \$2,000 was appropriated to the project for design and advertising. At this time, an appropriation is needed to cover the City's portion of the construction cost and provide a contingency for the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director and/or City Engineer to enter in to contracts and to appropriate and transfer funds as follows:

<b>From: Sewer Fund</b>	<b>\$700,000</b>
To: 2023 Annual Sewer & Manhole Lining Project No. 35633600	\$700,000

Sincerely,

Jeremy Kalb, PE  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor





**City of Findlay  
Police Department**  
318 Dorney Plaza, Room 207  
Findlay, OH 45840  
Phone 419-424-7194. Fax 419-424-7296  
www.findlayohio.com



## **Findlay Police Department Body Worn Camera Overview**

The Findlay Police Department went live with our Body Worn Cameras (BWC) on August 14, 2023 beginning with our Dayshift at 0600 hrs. The following are some statistics of that program as of today, December 15, 2023:

- 65 Officers, Detectives, Sergeants, or Lieutenants have used the BWC system to submit evidence.
- 12,139 individual BWC videos uploaded to evidence.com by members of our department.
- 5,274 photos and/or videos uploaded to evidence.com using Axon Capture
- Over 500 photos and/or videos uploaded to evidence.com through 195 uses of Axon Community Request
- We have used 5.26 TB (terabytes) of storage so far on evidence.com
- 28 videos shared with partner agencies (Co. Prosecutor, Law Director, CSB) through 6 records requests
- 128 BWC videos shared with individuals through 42 different public records requests.
- There have been over 1800 photos shared with partner agencies and records requests
- The Sergeants have reviewed 75 videos through Axon Performance Reviews (0.006% of all videos submitted)
  - There have been 8 of those noted as Great Performance
  - 3 noted for minor concerns
  - The rest noted as no concerns identified

Since going live we have had an issue with two of the BWC. Axon support provided the Return Authorization within minutes of the request, and the replacement BWC's arrived within 3 days. We have also purchased and installed the Signal Sidearm devices which will automatically activate any device within 35 feet whenever an Officer's weapon is removed from the holster.

Overall, aside from a few minor learning curves, it has been a very successful program.

Sgt. Eddie Walters #2314  
Administrative Sergeant  
Findlay Police Department  
318 Dorney Plaza Rm 116  
419-429-7341  
[ewalters@findlayohio.gov](mailto:ewalters@findlayohio.gov)

*Enduring stewardship dedicated to service and safety for citizens, promoting Findlay as the premier place for growth and opportunity.*



OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN

Rob Martin BSN, MBA  
Service-Safety Director

December 19, 2023

Honorable City Council  
City of Findlay, Ohio

RE: Appointment to Local Board of Tax Review

Dear Council Members:

Pursuant to 718.11 of the Ohio Revised Code, I am appointing John W. Pinski Jr., CPA, to the Local Board of Tax Review for the City of Findlay.

Mr. Pinski has expressed a desire and willingness to continue to serve the community in this capacity. This appointment will be effective January 1, 2024, through December 31, 2025.

This appointment does not require confirmation by Council; however, I trust that you will concur with this selection.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn  
Mayor





OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN

Rob Martin BSN, MBA  
Service-Safety Director

December 19, 2023

Honorable City Council  
City of Findlay, Ohio

RE: Appointment to Hancock County Combined General Health District

Dear Council Members:

I respectfully request your confirmation of Nancy Moody Russo to the Hancock County Combined General Health District.

Ms. Moody-Russo has expressed a desire and willingness to continue to serve the community as a member of the Hancock County Combined General Health District. This appointment will be effective January 1, 2024, through December 31, 2028.

This appointment requires the confirmation of Findlay City Council. I trust that you will concur with my choice and confirm my appointment. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn  
Mayor

## Denise Devore

---

**From:** Holly Frische  
**Sent:** Wednesday, December 27, 2023 10:55 AM  
**To:** Don Rasmussen; Denise Devore; Robert Feighner  
**Cc:** Jim Niemeyer; holly frische  
**Subject:** request legislation for the 1/2/24 council meeting

December 26, 2023

Don and Rob,

City Council has not passed any legislation designating authority to the director of public service, any elected official or body designated by charter to raise water rates according to ORC 743.04. Because this has not been done the 50% water rate increase cannot be raised on the citizens of Findlay.

The public understands planning for the future, but citizens are also on budgets and any water rate increase must be validated with facts and not simply desires to want more cash on hand. City Council has an obligation to all the citizens and businesses to make sure any rate increases are warranted, justified and allowable by following process.

Councilman Jim Niemeyer, 6<sup>th</sup> Ward and Councilwoman Holly Frische, 1<sup>st</sup> Ward are requesting immediate legislation in the form of an ordinance or resolution to stop any rate increase effective January 1, 2024 until an ADHOC Committee can be formed. The committee's objective will be to develop water rate increase guides, processes, and limitations. This committee will recommend who or what body will be granted the authority to raise water rates inside the city limits.

We are requesting this legislation to be in the City Council packet for 1/2/2024.

We are requesting the legislation to include:

City Council recognizes that ORC 743.04 does not specifically give authority to one person or body and that council must pass legislation designating who has the authority to raises water rates inside the city limits for the protection of the citizens.

City Council has the desire to form and ADHOC committee to develop water rate increase guides, processes, and limitations to protect the citizens of Findlay.

City Council requires water rates inside the city limits to remain the same from 2023 with no increases in 2024 until legislation is passed (list 2023 rate chart).

Questions please call or email.

Thank you

Councilwoman Holly Frische

Councilman Jim Niemeyer

**CITY COUNCIL**  
Municipal Building, Room 114  
318 Dorney Plaza  
Findlay, OH 45840-3346

Telephone: 419-424-7113  
Fax: 419-424-7245

December 28, 2023

Honorable City Council  
Findlay, OH 45840

RE: Tax Incentive Review Council (TIRC)

Dear Honorable Council:

Pursuant to Section 5709.85 of the Ohio Revised Code, I am appointing Councilmember Jeff Wobser to serve as Council's Representative to the Tax Incentive Review Council (TIRC). His term will be effective from January 1, 2024 through December 31, 2025.

This appointment does not require Council confirmation.

Sincerely,

A handwritten signature in black ink, appearing to read "John Harrington", with a large, stylized flourish extending to the right.

John Harrington, President  
Findlay City Council

**CITY COUNCIL**  
Municipal Building, Room 114  
318 Dorney Plaza  
Findlay, OH 45840-3346

Telephone: 419-424-7113  
Fax: 419-424-7245

December 28, 2023

Honorable City Council  
Findlay, OH 45840

RE: Local Board of Tax Review

Dear fellow Councilmembers:

Pursuant to Ohio Revised Code Section 718.11 (A)(2)(HB5), the legislative authority of any municipal corporation that imposes tax on income shall maintain a local Board of Tax Review of which two (2) members shall be appointed by the legislative authority of that municipal corporation.

We are recommending that Patrick Sadowski be appointed to continue serving on this committee effective January 1, 2024. Mr. Sadowski is a practicing attorney in Findlay and has indicated a willingness to continue to serve in this capacity,

This appointment requires confirmation by Council.

Respectfully,



John Harrington  
President of City Council



Grant Russel  
President Pro-Tem of City Council



**Committee Members:**

- Grant Russel, At-Large, Chair
- Brian Bauman, Ward 5
- Joshua Palmer, Ward 7
- 
- 

**Staff:**

\_\_\_\_\_

Meeting Start Time: 4:12 pm

**Guests:**

\_\_\_\_\_

Meeting End Time: 4:29

\_\_\_\_\_

\_\_\_\_\_

**Agenda:**

**Call to Order**

**Roll Call**

**New Items**

1. 2024-2025 Council Rules of Procedure
2. 2024-2025 committee assignments

**Adjournment**

  
 \_\_\_\_\_  
 Ad Hoc Committee Chair

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

An **AD HOC COMMITTEE** met on December 27, 2023 to continue discussions on 2024-2025 Council Rules of Procedure.

We recommend

*adoption of rules  
as circulated*

Aye  Nay *Grant Russel* *MOTION*  
Grant Russel, Chair

Aye  Nay *Brian Bauman* *SECOND*  
Brian Bauman

Aye  Nay *Josh Palmer*  
Josh Palmer

**AD-HOC COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED: December 27, 2023**

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

An **AD HOC COMMITTEE** met on December 27, 2023 to continue discussions on 2024-2025 Council committee assignments.

We recommend

*Committee Assignments  
As circulated*

Aye  Nay

*Grant C Russel* MOTION  
\_\_\_\_\_  
Grant Russel, Chair

**AD-HOC COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

Aye  Nay

*Brian Bauman*  
\_\_\_\_\_  
Brian Bauman

**DATED: December 27, 2023**

Aye  Nay

*Josh Palmer* SECOND  
\_\_\_\_\_  
Josh Palmer



## COMMITTEE ASSIGNMENTS FOR 2024-2025

### **APPROPRIATIONS:**

Chairman: Jeff Wobser  
Holly Frische  
Randy Greeno  
Josh Palmer  
Beth Warnecke

### **PLANNING & ZONING:**

Chairman: Brian Bauman  
Dan DeArment  
Dennis Hellmann  
Jim Niemeyer  
Grant Russel

### **STREETS, SIDEWALKS, & PARKING:**

Chairman: Josh Palmer  
Jim Niemeyer  
Grant Russel

**CLERK OF COUNCIL** – Denise DeVore

**PRESIDENT PRO-TEM** – Grant Russel

**THE ALLIANCE**– Dennis Hellmann

**AIRPORT ADVISORY BOARD** – Brian Bauman

**BLANCHARD RIVER WATERSHED PARTNERSHIP** – Dan DeArment

**DOWNTOWN FINDLAY IMPROVEMENT DISTRICT BOARD** – Grant Russel

**ESID BOARD** – Beth Warnecke

**HANCOCK REGIONAL PLANNING COMMISSION REP** – Brian Bauman

**INCOME TAX BOARD** – Jeff Wobser

**PARKS AND REC BOARD** – Holly Frische, Josh Palmer

**REVOLVING LOAN FUND** – Beth Warnecke

**SHADE TREE COMMISSION** – Brian Bauman

**STREET DESIGNATION COMMITTEE** – Jim Niemeyer, Josh Palmer

**TRAFFIC COMMISSION** – Brian Bauman

**TAX INCENTIVE REVIEW COUNCIL** – Jeff Wobser

**UTILITY TERMINATION BOARD OF APPEALS** – Holly Frische

### **STRATEGIC PLANNING:**

Chairman: Jeff Wobser  
Randy Greeno  
Dennis Hellmann  
Grant Russel  
Beth Warnecke

### **WATER & SEWER:**

Chairman: Grant Russel  
Brian Bauman  
Dan DeArment  
Randy Greeno  
Josh Palmer

# COUNCIL OF THE CITY OF FINDLAY, OHIO

## RULES OF PROCEDURE 202~~42~~-202~~53~~

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# COUNCIL OF THE CITY OF FINDLAY, OHIO

## RULES OF PROCEDURE 2020-2021

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The following rules and regulations are hereby adopted by the Council of the City of Findlay, Ohio, as the rules and procedure governing the conduct and business of said legislative body. They shall be in full force and effect from and after February 21, 2023, subject, however, to amendment or repeal in whole or in part, at any time, by the Council of the City of Findlay, in accordance with the rules and regulations hereinafter set forth governing the amendment or repeal of these rules and procedure.

### **SECTION I. GENERAL PROVISIONS**

#### **A. DEFINITIONS**

The following definitions are relevant throughout this document:

1. Majority – six or more members of council
2. Presiding Officer – the President of Council or the person filling that role at meetings where the President of Council is unable to preside
3. Quorum – six or more members of council
4. Speaker – any elected official, member of the administration or staff member who, upon recognition by the Presiding Officer, shall be entitled to participate in a discussion of an issue before council
5. Three-fourths Majority – eight or more members of council
6. Two-thirds Majority – seven or more members of council

#### **B. LEGISLATION**

Legislation from council must be requested by at least two councilmembers. Requests for appropriations that require legislation for money already budgeted may be requested by the administration.

All routine requests for legislation proposed for the consideration of council shall be in the hands of the Director of Law by noon on the Wednesday preceding the meeting at which it is to be considered. Proposed legislation must accompany the agenda of legislation.

No proposed legislation regarding zoning issues shall be presented to council unless they have gone through City Planning Commission and the Planning and Zoning Committee.

**C. REPORTS**

All reports and written communications from the public, Administration officials, department heads and employees shall be delivered to the Council Office by noon on the Friday preceding each regular meeting.

**D. REPRESENTING FINDLAY CITY COUNCIL**

**1. An Official City Council Position Requires a Public Vote**

Council does not have an official position on any issue, whether the issue is political or non-political in nature, unless council has taken a public vote and a Majority votes to adopt the position. Failure of a Majority of council to vote in favor of a position shall not constitute adoption of a contrary position; in such cases council shall continue to have no official position on the issue.

**2. Speaking On Behalf of the Council**

If a councilmember appears on behalf of the whole Council for the purpose of commenting on an issue, the councilmember must state the official position of the council on such issue.

**3. Personal Opinions Must Be Distinguished from Council Positions**

Whenever a councilmember is speaking to a person or group of persons and expresses an opinion on an issue, whether the issue is political or non-political, the councilmember must clearly state whether the opinion represents the official position of the City of Findlay and/or its City Council, or whether it is only the councilmember's personal opinion.

**E. GOVERNING LAWS**

Should any of these Rules of Procedure or portions thereof conflict with the law of the State of Ohio or of the United States of America, such law shall govern the conduct of council.

**F. DISCIPLINARY ACTION**

Council may punish or expel any member from committee assignment, without chair approval, or from current proceedings for disorderly conduct or for violation of its rules. A vote of Two-thirds Majority of council will expel a member from current proceedings, but only after notice of the charge on which the motion for expulsion is based and an opportunity for the member to be heard.

**G. SALARY ORDINANCE**

Salary consideration for elected officials must be passed and approved by December 31 of the year prior to commencement of the elected officials' term.

## **SECTION II. COUNCIL MEETINGS**

### **A. REGULAR MEETINGS**

#### **1. Schedule**

Regular meetings will be held on the first and third Tuesday of each month beginning at 6 p.m.

#### **2. Holidays & Election Days**

Should a Regular meeting fall on a legal holiday or the day of an election, the meeting shall be rescheduled to the next business day that is not a legal holiday or an election day.

#### **3. Cancellation**

In case of inclement weather or other emergency, the President of Council, or in absence of the President of Council any two members of council, may cancel a Regular meeting. The meeting shall be rescheduled to the next business day after the inclement weather or emergency has passed.

Notice of the cancellation shall be given immediately to each councilmember by email and to the public.

#### **4. Location**

Regular meetings shall be held in the Chambers of the Council of the City of Findlay (hereinafter referred to as "Council Chambers") located in the Municipal Building, 318 Dorney Plaza, Findlay, Ohio.

Regular meetings may be held in any other public place within the confines of the City of Findlay, provided that 24-hour public notice be given prior to meeting.

### **B. SPECIAL MEETINGS**

A Special Meeting may be called at any time by the Mayor or any three members of council.

Special Meetings shall be held in Council Chambers or in any other public place within the confines of the City of Findlay.

Notice shall be given to each councilmember, served personally; left at the member's residence or usual place of business; or by email with receipt verification received by the sender at least 24-hours prior to the time of such meeting.

24-hour public notice shall be given prior to the time of such meeting.

### **C. EXECUTIVE SESSIONS**

Executive sessions may only be called when confidential matters need to be considered in accordance with Ohio Revised Code 121.22.

#### **D. QUORUM**

No business shall be conducted at any meeting of council unless a Majority of the councilmembers shall be present.

#### **E. ATTENDANCE**

Councilmembers shall inform the President of Council in advance if the councilmember will be unable to attend, or will be late to attend, any council meeting. The President of Council shall then announce, during roll call, that the councilmember will be absent or late and shall be noted in the minutes as such. Absence at a scheduled council meeting due to sudden illness or emergency shall be noted in the minutes as such. Any absence requires a Two-thirds Majority vote of council members present to be considered an excused absence.

The Mayor, Director of Law, City Auditor, City Treasurer, Safety Director, Service Director and City Engineer are requested to attend the regular meetings of council and to answer questions relating to the affairs of the city under their respective supervision and control.

In the event of a public health emergency declared by either the State or County Health Department, all who attend a Findlay City Council meeting or committee meeting are required to adhere to all guidelines prescribed by the State or County Health Departments upon a majority vote of Council.

#### **F. ADJOURNMENT OF MEETING**

Councilmembers may adjourn a meeting to another designated time and/or public place.

#### **G. AGENDA OF LEGISLATION**

The Director of Law shall prepare a detailed agenda of legislation to be considered by council at each meeting. Such agenda shall be available to each councilmember and available to the public by 5 p.m. on the Friday preceding each Regular meeting.

Such agenda shall be available to each councilmember and the public at least 24-hours prior to a Special meeting.

No legislation, reports, or other communications shall be added to the Agenda unless council, upon majority vote of councilmembers present, determines that it is immediately necessary to insure the continued operation of essential City services.

#### **H. ORDER OF BUSINESS**

The order of business at all regular council meetings is:

1. Call to Order
2. Roll Call
  - a. Acceptance of excused absences

3. Pledge to the Flag and moments of meditation

The Presiding Officer shall be authorized to invite members of the Clergy and the community to open the meeting with a prayer, not to exceed two minutes in length.

4. Approval of Minutes

5. Additions to the Agenda

6. Resolutions of Commendation

Retirement or special recognition resolutions may be voted on by Council and presented if the recipient is present.

7. Public Communications

a. Written communications

b. Oral communications

8. Reports of Municipal Officers and Departments

9. Committee Reports

10. Agenda of Legislation

a. Resolutions

b. Ordinances

11. Unfinished Business

12. New Business

13. Adjournment

**I. PUBLIC COMMUNICATIONS**

1. Written Communications

All letters addressed to and received by Findlay City Council will be on display to the public during regular council office hours. In all cases, letters that do not have a proper name, address, and signature of the sender will not be considered as sent to council.

Incorrect, incomplete or unsigned petitions and other communications to council shall be returned by the Clerk of Council to the petitioner or communicator, accompanied by an explanation as to why they are found to be improper and will not be presented to council until in proper order.

Only those letters making a specific request for service or letter that should be referred to a committee of council will be placed on the agenda.



2. Oral Communications

Speakers from the gallery shall be required to fill out a form giving the speaker's name, address and the subject of his or her presentation. The form must be presented to the Presiding Officer prior to the start of the meeting. The form becomes part of the official record of the meeting. Council will not entertain incomplete speaker forms.

Oral comment from the gallery shall be limited to four minutes per person. No more than three speakers shall speak to each side of a specific question or issue before council. Time shall not be transferred from one speaker to another.

3. Promoting Political Candidates is Prohibited

No person may address the council for the purpose of assisting a campaign for election of a person to any office.

4. Advertising is Prohibited

No person may address the council for the purpose of advertising any item, service, or product for profit or otherwise.

5. Other Prohibited Remarks

Any person who causes actual disruption by making personal attacks, slanderous remarks or other disruptive conduct while addressing the council shall be barred from further participation in the meeting by the Presiding Officer, unless permission to continue is granted by a majority vote of councilmembers present.

6. Signs and Banners Prohibited

Signs and banners are not permitted in Council Chambers. This prohibition does not apply to charts, diagrams, enlarged photographs or other demonstrative exhibits or visual media utilized by a speaker in presenting testimony to Council.

7. No citizen or interested party will be refused the right to address council, within the limits described above.

8. Any variance or waiver of these rules shall be by a majority vote of councilmembers present.

**J. DEBATE**

1. Right to Participate

All elected officials, the President of Council excepted, members of the administration and staff members shall be entitled to take part in the discussion of all issues before the council.

## 2. Right to Question

All elected officials, the President of Council excepted, shall have the right to question any individual, including any elected official, administration or staff member present, or public persons in attendance, on matters as long as the questioning adheres to the rules and procedures hereto and are germane to the issue before the Council for discussion.

## 3. Request to Speak

A Speaker must request the right to speak by addressing the Presiding Officer. Upon being recognized, the Speaker may proceed. A Speaker may request the right to speak a subsequent time only after all others present, with a right to participate, have been given the opportunity to speak.

## 4. Limitations of Speakers

Speakers shall confine their remarks to matters currently under discussion.

No Speaker may filibuster. No Speaker shall speak for more than five minutes on any question, except by leave of the Presiding Officer or by a majority vote of councilmembers present.

Under no circumstances shall a Speaker's questioning be conducted in a manner that would constitute a cross-examination of or an attempt to ridicule or degrade the individual being questioned.

No one shall interrupt or argue with any Speaker who has the floor, other than the Presiding Officer in order to preserve order during meetings.

## 5. Courtesy

In the discussion, comments, or debate of any matter or issue, all Speakers shall be courteous in their language and deportment, and shall not discuss or comment on personalities, or indulge in derogatory remarks or make insinuations about any other elected official, or any member of the staff or the public.

## 6. Violations

If a Speaker violates these rules on debates, the Presiding Officer shall call such Speaker to order, and the offending Speaker shall be silent except to explain or continue in order. If the Presiding Officer violates these rules on debate or fails to call a Speaker to order, any other councilmember may, under a point of order, call the Presiding Officer or such other offending Speaker to order, and the person being called to order shall be silent except to explain or continue in order.

## 7. Any councilmember shall have the right to challenge any action or ruling of the Presiding Officer or another councilmember, as the case may be, in which case the decision of the majority of the councilmembers present shall govern.

## **K. LIMITATIONS ON POLITICAL SPEECH**

Except where the Council is properly considering a motion regarding whether the City shall take an official position on a political issue, no Speaker shall use a Council meeting as an occasion to express an opinion in support of or in opposition to a candidate for public office or a ballot measure.

## **L. MAJORITY REQUIREMENTS FOR COUNCIL ACTION**

All actions of council shall be by a Majority vote of those elected or appointed thereto, except emergency legislation, which shall require Three-fourths Majority vote of council to suspend the Statutory Rules and Two-thirds Majority vote of council to enact said emergency legislation. Also, any other affirmative requirement dictated by the laws of Ohio, or by financial procedure, or in order to secure public funding shall be adhered to, even though in conflict with these requirements for council action.

## **M. VOTING**

### **1. Vote by Rotation**

Every vote will be by rotation so that one councilmember will not always vote first.

### **2. Motion to Suspend Reading**

A motion to suspend the Statutory Rules in order to give legislation its second and/or third reading shall require Three-fourths Majority vote in order to prevail.

### **3. Motion for Reconsideration**

Any member who was absent or voted with the prevailing side may move a reconsideration of any action of council, excepting measures which shall be in immediate effect.

Such a Motion for Reconsideration shall be made not later than the next regular meeting after the action to which it relates was taken.

No Motion for Reconsideration shall be made more than once on any measure.

A Motion for Reconsideration shall require a Majority vote of council in order to prevail.

### **4. Breaking Tie Votes**

The President of Council shall break a tie vote of all council members. A tie vote by less than all council members shall not be broken.

### **5. Abstentions**

A councilmember may abstain from discussion and voting on a question because of a stated conflict of interest. Notice of intent to abstain shall be given prior to any discussion or participation on the subject matter or as soon thereafter as the councilmember perceives a need to abstain, after which the affected councilmember shall remove himself or herself from the council's deliberations

and considerations of the matter and shall have no further participation in the matter.

Prior to the time that a councilmember gives notice of intent to abstain, the affected councilmember ~~shall~~ may confer with the Director of Law to determine if abstention is truly required. If the intended abstention can be anticipated in advance, the conference with the Director of Law should occur prior to the meeting at which the subject matter is scheduled to come before the council. If that cannot be done, the affected councilmember should advise the Presiding Officer that he or she has an "abstention question" that he or she wants to review with the Director of Law. A brief recess should then be taken for that purpose.

**N. WRITTEN CORRESPONDENCE**

For all written correspondence the Clerk of Council will read the author(s) name and title, date of the correspondence, and a summary of its content aloud during the appropriate portion of the council meeting. A specific correspondence shall be read aloud in its entirety upon request of a councilmember, member of the administration, Director of Law, City Auditor or City Treasurer and upon approval of a majority of councilmembers present.

**O. MINUTES**

The Clerk of Council shall deliver by email, or otherwise make available minutes of each Regular and Special meeting to or for each elected official not more than seven days after such meeting.

**P. RULES OF ORDER**

Council hereby adopts Robert's Rules of Order, the latest edition, to govern the conduct of business at all meetings of council insofar as said rules are not in conflict with these Rules of Procedure and Ohio statutes.

### **SECTION III. PRESIDENT OF COUNCIL**

- A. The President of Council shall preside at all regular and special meetings of council but shall have no vote therein except in the case of a tie.
- B. The President of Council shall be the Acting Mayor when the Mayor is absent or unable to perform his or her duties but shall not serve as President while acting as Mayor. While acting as Mayor, the President of Council shall retain the right to vote on matters before the council as the person would otherwise have as President of Council.
- C. The President of Council shall refer matters requiring study by committee to the proper committee(s). Council, by a majority vote of members present, can refer matters to a standing committee.
- D. The President of Council is separately elected official and being part of the Executive Branch of City Government shall not enter into debate on any question before council, in accordance with Robert's Rule of Order.
- E. The President of Council shall appoint one councilmember to the Tax Incentive Review Council per ORC 5709.85.

## **SECTION IV. OFFICERS OF COUNCIL**

### **A. PRESIDENT PRO TEMPORE**

A councilmember shall be elected President Pro Tempore within the first ten (10) days of the term of council. The President Pro Tempore shall:

1. Preside at all regular and special meetings where the President of Council is unable to preside. While acting as the Presiding Officer, the President Pro Tempore shall retain the right to debate and vote on matters before the council as the person would otherwise have as a councilmember.
2. The President Pro Tempore shall appoint members to all ad hoc committees as may be created.
  - a. Confirmation for the creation of an ad hoc committee, and membership thereof, is required by a Majority of council.
3. The President Pro Tempore will appoint a representative for contract negotiations for police and fire as needed.

### **B. CLERK OF COUNCIL**

Within 10 days from the commencement of their term, the members of council shall elect a Clerk of Council who shall serve for two years unless sooner removed.

In the absence of the President and the President Pro Tempore, the Clerk shall call the meeting of council to order and call the roll. If a Quorum is present, the council shall appoint one of its members President Pro Tempore, who shall act as the Presiding Officer for the meeting proceed with the Order of Business.

### **C. PARLIAMENTARIAN**

The Director of Law shall act as the Parliamentarian of Council. In absence of the Director of Law, an Assistant Director of Law shall act as the Parliamentarian of Council.

## **SECTION V. COMMITTEES**

### **A. RULES/ORGANIZATION**

A committee comprised of at least three members of council appointed by the President Pro Tempore, shall submit proposed committee assignments and committee chairs to council before the start of each two-year term. Confirmation of these recommendations is required by a Majority of council during the first meeting its two-year term.

### **B. STANDING COMMITTEES**

The following committees shall be standing committees:

1. Appropriations
  - a. The Appropriations Committee shall have five members.
2. Planning & Zoning
  - a. The Planning & Zoning Committee shall have five members.
3. Strategic Planning Committee
  - a. Council shall have five representatives on this committee selected as follows:
    - i. Three at-large councilmembers
    - ii. Two ward councilmembers
    - iii. The chair of the Appropriations Committee shall be one of the five selected.
4. Streets, Sidewalks, & Parking
  - a. The Streets, Sidewalks, & Parking Committee shall have three members.
5. Water and Sewer
  - a. The Water & Sewer Committee shall have three members.

All committee meetings shall be open to the public.

The committees of council shall expeditiously investigate and dispose of all matters coming within the area of their committee responsibility and all matters referred to the committee. A written report of their dispositions shall be submitted. All committee recommendations should be written during the meeting when possible. Voting to accept the committee report is a vote accepting the recommendation as written.

### **C. COUNCIL REPRESENTATIVES**

Council shall have a representative or representatives appointed to each of the following boards/commissions/committees:

1. Airport Advisory Board

2. The Alliance Board
3. Blanchard River Watershed Partnership
4. Downtown Findlay Improvements District
5. Energy Special Improvement District Board of Directors
6. Hancock Regional Planning Commission
  - a. The Chair of the Planning & Zoning Committee should be appointed as council's representative to this commission.
7. Income Tax Board
  - a. The Chair of the Appropriations Committee shall be appointed as council's representative on this board.
8. Parks and Recreation Board
  - a. Council shall have two representatives on this board.
9. Re-investment Area Housing Council & Revolving Loan Fund
10. Shade Tree Commission
11. Street Designation Committee
  - a. The Chair of the Streets & Sidewalks Committee shall be appointed as one member of the Street Designation Committee per Codified Ordinances of the City of Findlay, Ohio 509.01(d).
12. Tax Incentive Review Council
  - a. The President of Council shall appoint the council's representative on this council per ORC 5709.85.
  - b. The Chair of the Appropriations Committee is recommended to be appointed as council's representative on this board.
13. Traffic Commission
14. Utility Termination Board of Appeals

**D. COMMITTEES OF THE WHOLE**

A Committee of the Whole may be called by a Majority of councilmembers to discuss an issue(s) which is deemed to be of such importance so as to involve the entire council.

All Committee of the Whole meetings shall be open to the public.

**E. AD HOC COMMITTEES**

Ad Hoc Committees may be created at the request of a Majority of councilmembers.



1. No ad hoc committee shall have a number of members equal to or greater than the Majority of councilmembers.
2. The President Pro Tempore shall appoint members to all ad hoc committees.
  - a. Confirmation for the creation of an ad hoc committee, and membership thereof, is required by a Majority of council.
3. All ad hoc committee meetings shall be open to the public.
4. An ad hoc committee shall expire with the council that created it.

DRAFT

**SECTION VI. ADOPTION**

The above Rules of Procedure are hereby adopted and shall be in full force and effect as of the time of their adoption.

Adopted by Council February 21, 2023

**Committee Members:**

- Jeff Wobser, at large – Committee Chair
- Randy Greeno, at-Large
- Jim Niemeyer, Ward 6
- Josh Palmer, Ward 7
- Beth Warnecke, Ward 3

Meeting Start Time: 4:00 PMMeeting End Time: 4:25 PM**Staff:**

- James Staschiak, City Auditor
- Christina Muryrn, Mayor
- Rob Martin, Service-Safety Director
- Donald Rasmussen, Law Director
- Ginger Sampson - Auditors Office

Guests: Amy Wilkerson - Auditors Office**Agenda:****Call to Order****Roll Call****Approval of Minutes****New Items**

1. Sheetz property development project

**Adjournment**

---

Jeff Wobser, Appropriations Committee Chair

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss the Sheetz property development project.

We recommend That Council allow The Administration and The engineering department to spend up to \$250,000.00 of previously appropriated funds for The Sheetz / TR230 Roadway + Utility extensions project for project design, surveying + geotechnical work prior to the completion of The annexation process.

Aye  Nay

  
Jeff Wobser, Chairman (motion)

Aye  Nay

  
Randy Green

Aye  Nay

  
Jim Niemeyer

Aye  Nay

  
Josh Palmer

Aye  Nay

  
Beth Warnecke

**APPROPRIATIONS COMMITTEE**

**DATE: December 28, 2023**

**LEGISLATION \_\_\_\_\_**

### Timeline for Sheetz project completion

If CPC and P&Z both approve the zoning portion of this annexation, the entire annexation will be effective 6/7/24 (30 days after the passage of the Ordinance for the zoning classification of it).

1. 11/8/23 City Council approved Resolution No. 024-2023 (effective 30 days after passage of Resolution No. 024-2023 or 12/8/23).
2. 11/16/23 County hearing.
3. 12/11/23 County provided results of their 11/16/23 hearing (documents submitted to the City of Findlay).
4. 12/19/23 notice of County approval (documents submitted to City of Findlay on 12/11/23) placed on 12/19/23 Regular Session City Council agenda. 60-day hold until 2/11/24 in the City Clerk's Office.
5. **12/24-1/24 Survey and geotechnical required to be started for pavement design**
6. 2/20/24 notice of 60-day hold that expired 2/11/24 on the 2/20/24 Regular Session City Council agenda at which time will be referred to CPC and P&Z to be reviewed during the 3/14/24 meetings.
7. 3/14/24 CPC and P&Z will discuss the zoning request during their 3/14/24 meeting and will provide City Council with their recommendations.
8. 3/19/24 CPC and P&Z recommendations submitted to Regular Session City Council meeting for City Council to accept/deny/table their recommendations. If 3/14/24 CPC and P&Z recommendations approved by City Council on 3/19/24, then an Ordinance to accept and approve the annexation and also another Ordinance to zone it will be on the 4/2/24 City Council agenda for its first reading.
9. 4/2/24 first reading of the ordinance to accept & approve the annexation; first reading of the ordinance to zone it.
10. 4/16/24 second reading of the ordinance to accept & approve the annexation; second reading of the ordinance to zone it.
11. 5/7/24 third reading of the ordinance to accept & approve the annexation; third reading of the ordinance to zone it (will be effective 30 days after the passage of the Ordinance or 6/7/24).
12. Roadway and Utility extension needs to be under construction 6/2024 to make project feasible for a December 2024 completion date

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

JANUARY 2, 2024

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JANUARY 2, 2024 MEETING.

### **RESOLUTIONS**

- 001-2024 A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.
- 002-2024 A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2024 PURSUANT TO OHIO REVISED CODE §321.34.
- 003-2024 A RESOLUTION AUTHORIZING THE CITY OF FINDLAY, OHIO TO MAKE AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION, FOR AN OHIO AIRPORT IMPROVEMENT GRANT FOR SFY 2024.
- 004-2024 A RESOLUTION COMMENDING COUNCILMAN JAMES SLOUGH FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

### **ORDINANCES**

- 2024-001 AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2024, AND DECLARING AN EMERGENCY.
- 2024-002 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2024-003 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2024-004 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 001-2024**

**A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: The internet auction of property which is not needed for public use, or is obsolete or unfit for the use for which it was acquired will be conducted in accordance with the policy and procedures established for such online internet auctions as set forth in in "Exhibit A" as amended from time to time, a copy of which is attached hereto and incorporated herein as if fully rewritten herein.

SECTION 2: All items offered for sale through online internet auction shall be offered for sale for a period of time to be determined by the administration but which period shall be not less than ten (10) days, including Saturdays, Sundays and all legal holidays.

SECTION 3: The City of Findlay will contract with a representative(s) to conduct the auction, however the general terms and conditions of sale shall be established by the city. The administration, in consultation with the auditor, shall determine and select authorized representatives to conduct the online internet auctions which representatives may change from time to time.

SECTION 4: The Clerk of Council is directed to publish, in a newspaper of general circulation in the municipal corporation or as provided in section 7.16 of the Revised Code, notice of the City of Findlay's intent to sell unneeded, obsolete, or unfit municipal personal property by internet auction all in accordance with R.C. 721.15(D).

SECTION 5: Notice of the City of Findlay's intent to sell unneeded, obsolete, or unfit municipal personal property by internet auction shall be posted continually throughout the calendar year in a conspicuous place in the office of the city auditor, in the office of the mayor and on the city web site.

SECTION 6: The City of Findlay retains the right to establish a minimum price and may establish other terms and conditions of any particular sale, including requirements for pick-up or delivery, method of payment, and sales tax. Such information shall be provided on the internet at the time of the auction and may be provided before that time upon request after the terms and conditions have been determined by the legislative authority.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**RESOLUTION NO. 002-2024**

**A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2024 PURSUANT TO OHIO REVISED CODE §321.34.**

BE IT RESOLVED by the Council of the City of Findlay, Ohio:

SECTION 1: That the County Auditor be and he is hereby requested to draw from the County Treasurer to pay on such draft to the Treasurer of the City of Findlay, Ohio, such money as may be in the County Treasury from time to time during the year 2024, to the account of the City of Findlay, Ohio, and lawfully applicable to the purpose of the current fiscal year in which such request is made, such payments to be made from time to time as the Auditor of City of Findlay, Ohio, may request.

SECTION 2: That the Clerk of Council be and she is hereby directed to transmit a certified copy of this Resolution to the Auditor of Hancock County, Ohio.

SECTION 3. This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**RESOLUTION NO. 003-2024**

**A RESOLUTION AUTHORIZING THE CITY OF FINDLAY, OHIO TO MAKE AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION, FOR AN OHIO AIRPORT IMPROVEMENT GRANT FOR SFY 2024.**

BE IT RESOLVED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

WHEREAS, the Ohio Department of Transportation, Office of Aviation is administering funds to provide financial assistance to publicly owned airports in the State through the Ohio Airport Improvement Program, Matching Grant Application for General Aviation Airports and

WHEREAS, the City of Findlay Airport is eligible for funding for their FAA AIP Project 3-39-0034-034-2023 Rehabilitate Taxiway (Taxilane A1) and Rehabilitate Apron at the Findlay Airport – The final eligible funding breakdown for the project will be 90% FAA, 5% State and 5% Local.

NOW, THEREFORE, BE IT RESOLVED by the Findlay City Council, Findlay, Ohio that:

SECTION 1: That Mayor Christina Muryn, Service-Safety Director Rob Martin, and City Engineer Jeremy Kalb of the City of Findlay Airport is hereby authorized to make application for said grant in accordance with the procedures prescribed by the Ohio Department of Transportation, Office of Aviation and sign all related documents and assurances.

SECTION 2: That Mayor Christina Muryn, or Service-Safety Director Rob Martin, and City Engineer Jeremy Kalb may enter into a grant contract with the Ohio Department of Transportation, Office of Aviation and may execute any documents to manage said grant inclusive of amendments and submissions of applications for payment as required by Ohio Department of Transportation, Office of Aviation.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

\_\_\_\_\_  
signed

\_\_\_\_\_  
printed name, title, and date

CERTIFICATION: Whereupon the resolution was declared adopted.

I, \_\_\_\_\_, as \_\_\_\_\_ of the \_\_\_\_\_ have compared the foregoing copy of the resolution with the original resolution now on file in this office which was duly passed by the \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_ 2024, and that the same is correct and true copy of said resolution.

\_\_\_\_\_  
signed

\_\_\_\_\_  
printed name, title, and date

The Findlay City Council met on \_\_\_\_\_, 2024 with the following members present:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The following resolution was presented by \_\_\_\_\_ who moved its adoption and seconded by \_\_\_\_\_:

**RESOLUTION NO. 004-2024**

**A RESOLUTION COMMENDING COUNCILMAN JAMES SLOUGH FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.**

WHEREAS, James Slough, who served the City of Findlay, Ohio as Sixth Ward Councilman from January 1, 1996 to December 31, 2001 (three terms), as Council-At-Large from January 1, 2002 to 2011 (five terms), as President of Council from 2013 to 2017 (three terms), and as Fourth Ward Councilman from January 1, 2018 to December 31, 2023 (three terms), has left City Council after serving fourteen (14) terms, or twenty-eight (28) years on Findlay City Council, and;

WHEREAS, during his term on City Council, Jim served on the following subcommittees of City Council during his tenure: as an Industrial Coordinator from 1996-1997, on the Lights Committee from 1996-1997, Water and Sewer Committee from 1996-1997 and 2010-2011, Capital Improvements 1996-1999 and 2000-2001 (two terms), the Convention & Visitors' Bureau from 1998-2001 (two terms), Street Lights from 1998-2003 (three terms), Streets, Sidewalks and Parking from 1998-1999 and 2002-2003 (two terms), Inter-Government Relations & Legislation Review from 1998-2001 and 2020-2021 (two terms), Parks & Plats from 2000-2001 and 2004-2005, Finance from 2002-2005 (two terms), Hancock Regional Planning Commission from 2002-2003, Street Designation Committee from 2002-2003, Home Builders Association from 2004-2009 (three terms), Appropriations 2006-2011 (three terms), Planning & Zoning 2006-2011 (three terms) and 2018-2023 (three terms), Greater Findlay Inc Economic Development Council from 2008-2009, Storm Water Advisory Committee (SWAC) from 2010-2011, Parking Authority 2018-2021 (two terms), Traffic Commission from 2018-2023 (three terms), Utility Termination Board of Appeals from 2022-2023, and;

WHEREAS, Jim was the recipient of the Jefferson Award through Lima Allen County United Way in March of this year. Said award was created in 1972 by the American Institute for Public Service and is given at both local and national levels for ordinary people who do extraordinary things without expectation of recognition. It honors extraordinary acts of public service and is the highest and most prestigious honor recognizing public service in the United States.

WHEREAS, Jim has performed as an outstanding public servant to the citizens of Findlay and to the City of Findlay, Ohio.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said James Slough be and he is hereby commended for his loyal services to his City, and his fellow Councilmembers join in extending their best wishes to him upon the occasion of his career with the City of Findlay coming to an end.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

## ORDINANCE 2024-001

### AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2024, AND DECLARING AN EMERGENCY.

Be it ordained by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That to provide for the current expenses and other expenditures of the City of Findlay, Ohio, during the fiscal year ending December 31, 2024, the following sums be and they are hereby set aside and appropriated and transferred where necessary as follows:

SECTION 2: That there hereby be appropriated and transferred where necessary from the General Fund the following:

Council	21001000 – personal services	\$	165,907.00
	21001000 – other		80,646.00
Mayor's Office	21002000 – personal services		317,831.00
	21002000 – other		129,237.00
Auditor's Office	21003000 – personal services		745,347.00
	21003000 – other		197,355.00
Treasurer's Office	21004000 – personal services		12,570.00
	21004000 – other		17,810.00
Law Director	21005000 – personal services		591,611.00
	21005000 – other		308,542.00
Municipal Court	21006000 – personal services		2,410,091.00
	21006000 – other		428,698.00
Civil Service Office	21007000 – personal services		81,485.00
	21007000 – other		66,226.00
Planning & Zoning	21008000 – other		158,262.00
Computer Services	21009000 – personal services		412,363.00
	21009000 – other		303,355.00
General Expense	21010000 – other		3,945,179.00
Police Department	21012000 – personal services		8,655,214.00
	21012000 – other		1,180,413.00
Disaster Services	21013000 – other		63,844.00
Fire Department	21014000 – personal services		8,740,851.00
	21014000 – other		568,258.00
Dispatch Center	21015000 – personal services		1,208,119.00
	21015000 – other		185,564.00
Human Resources	21018000 – personal services		141,091.00
	21018000 – other		79,655.00
Service Director	21020000 – personal services		211,861.00
	21020000 – other		162,984.00
Engineering Department	21021000 – personal services		834,068.00
	21021000 – other		137,430.00

Public Building	21022000 – personal services	92,001.00
	21022000 – other	729,816.00
Zoning	21032000 – personal services	279,269.00
	21032000 – other	132,463.00
Parks Maintenance	21034000 – personal services	1,358,700.00
	21034000 – other	298,192.00
Reservoir Recreation	21035000 – other	20,311.00
Recreation Functions	21044400 – personal services	602,160.00
	21044400 – other	564,326.00
Cemetery Department	21046000 – personal services	486,786.00
	21046000 – other	141,140.00
<i>GENERAL FUND TOTAL</i>		<i>\$ 37,247,031.00</i>

It is the understanding of this Council that as part of this appropriation amount shown in the General Expense line, included is the subsidy from the General Fund to SCM&R Fund (\$598,000.00), Swimming Pool Fund (\$170,000.00), and to Airport Fund (\$485,000.00) as was discussed as part of the budget review meeting held December 12, 2023.

SECTION 3: There hereby be appropriated and transferred where necessary from the Special Revenue Funds the following:

SCM&R Streets	22040000 – personal services	\$ 1,946,988.00
	22040000 – other	1,235,570.00
Traffic Signals	22043200 – personal services	361,283.00
	22043200 – other	143,962.00
SCM&R Hiways	22045000 – other	196,095.00
Law Enforcement Trust	22060000 – other	934.00
Drug Law Enforc Trust	22065000 – other	3,044.00
I. D. Alcohol Treatment	22070000 – other	100,000.00
Enforcement/Education	22075000 – other	74,900.00
Court Special Projects	22079000 – personal services	131,719.00
	22079000 – other	425,500.00
Court Computerization	22080000 – other	105,000.00
METRICH Drug Law Enf	22081000 – other	2,109.00
Alcohol Monitoring	22082000 – other	45,000.00
Mediation Services	22083000 – other	7,500.00
Electronic Imaging	22084000 – personal services	45,690.00
	22084000 – other	19,500.00
Legal Research	22085000-other	20,500.00
C I T Administration	27047000 – personal services	454,843.00
	27047000 – other	23,445,010.00
Police Pension	27078000 – other	292,000.00
Fire Pension	27079000 – other	292,000.00
<i>SPECIAL REVENUE FUND TOTAL</i>		<i>\$ 29,349,147.00</i>

SECTION 4: There hereby be appropriated and transferred or advanced where necessary from the CIT Fund - Capital Improvement Restricted Account and/or the Debt Service Fund the following:

Crystal/Melrose DS	23035000 – other	\$	7,200.00
Energy Bonds Ser B DS	23056100 – other		87,735.72
2016 HRC Rehab DS	23060110 – other		116,649.00
2016 CR236 Land DS	23060210 – other		34,146.00
2016 CR236 Widening DS	23060310 – other		364,806.50
Howard St Improv DS	23065000 – other		7,483.12

*DEBT SERVICE FUND*

<i>TOTAL</i>		\$	<i>618,020.34</i>
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It is the intent of this Council to treat the appropriation to Energy Bonds Series B, 2016 CR236 Land, and 2016 CR236 Widening initially as a transfer and/or advance of funds from the CIT Fund – Capital Improvements Restricted Account until such time during the year 2024 actual funds are received and amounts can be determined for certain from Federal subsidies, CR236 TIF receipts, County Permissive Fees and excess advances can be returned to the CIT Fund – Capital Improvements Restricted Account.

SECTION 5: There hereby be appropriated from the Capital Improvement Funds the following:

Muni Court Improvement	24020000 – other	\$	279,500.00
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*CAPITAL IMPROVEMENT*

<i>FUND TOTAL</i>		\$	<i>279,500.00</i>
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SECTION 6: There hereby be appropriated from the enterprise funds the following:

Airport Operations	25010000 – personal services	\$	500,346.00
	25010000 – other		956,830.00
Sanitary Sewer Maint	25048000 – personal services		981,526.00
	25048000 – other		255,658.00
Stormwater Maintenance	25049500 – personal services		190,433.00
	25049500 – other		130,073.00
Water Treatment	25050000 – personal services		1,990,998.00
	25050000 – other		2,850,903.00
CR 144 W/L DS	25050700 – other		9,242.96
Broad Ave W/L DS	25050800 – other		10,000.00
W Melrose W/L DS	25050900 – other		9,679.50
OWDA WTP Improvemnt	25052600 – other		273,783.48
Water Distribution	25053000 – personal services		1,568,744.00
	25053000 – other		1,263,740.00

Water Pollution Control	25061000 – personal services	1,600,847.00
	25061000 – other	2,189,309.00
Utility Billing	25072000 – personal services	924,474.00
	25072000 – other	850,862.00
Supply Reservoir	25073000 – personal services	241,066.00
	25073000 – other	1,279,113.00
Parking Facilities	25075000 – personal services	101,702.00
	25075000 – other	18,797.00
Swimming Pool	25076000 – other	179,725.00

*ENTERPRISE FUND TOTAL*

\$ 18,377,851.94

SECTION 7: There hereby be appropriated from the Internal Service Funds the following:

Int Serv – Central Stores	26063000 – other	\$ 29,500.00
Self Insurance	26066000 – other	174,500.00

*INTERNAL SERVICE FUND TOTAL*

\$ 204,000.00

SECTION 8: There hereby be appropriated and transferred where necessary from the Trust and Agency Funds the following:

Cemetery Trusts	27086000 – other	\$ 84,800.00
Private Trusts	27087000 – other	3,000.00

*TRUST AND AGENCY FUND TOTAL*

\$ 87,800.00

*TOTAL OPERATING FUNDS*

\$ 86,163,350.28

SECTION 9: That the City Auditor is hereby authorized to draw warrants on the City Treasurer for payment from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore or an ordinance or resolution of the Council to make the expenditures provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 10: This ordinance is subject to review and amendments by the City Council if and when it becomes apparent the expenditures for 2024 may exceed the certificate of resources.

SECTION 11: The City Auditor is hereby authorized to debit various accounts within a particular department for charges incurred by said department up to the amount appropriated to that department without the necessity of transferring funds within an appropriated fund.

SECTION 12: That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to appropriate said money to insure the continued operation of essential City functions;

Wherefore, this ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Mayor

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
Clerk of Council

APPROVED \_\_\_\_\_



**ORDINANCE NO. 2024-002**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund (Stormwater restricted account)	\$ 320,506.00
TO:	Sewer Fund	\$ 320,506.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that storm water funds to support the operating budget of Stormwater Maintenance may be utilized.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2024-003**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund	\$ 700,000.00
TO:	2023 Annual Sewer & Manhole Lining, <i>Project No. 35633600</i>	\$ 700,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that the aforementioned project may proceed expeditiously,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2024-004**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: CIT Fund – Capital Improvements Restricted Account \$ 120,000.00  
TO: HAN-Greenway Trail Phase III, PID117097, *Project No. 31931900* \$ 120,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_