

IN THE MUNICIPAL COURT OF FINDLAY, OHIO

CASE NO. \_\_\_\_\_  
(Leave Blank)

\_\_\_\_\_  
Plaintiff,

-vs-

TRAFFIC SAFETY PROGRAM CONDITIONAL  
GUILTY PLEA REFERRAL AND ENTRY

\_\_\_\_\_  
Defendant.

**REFERRAL TO TRAFFIC SAFETY PROGRAM**

Defendant agrees to waive their right to trial and enter a conditional Guilty Plea to the offense charged. Defendant has been referred to the Traffic Safety Program (TSP) and the sentence has been stayed. Defendant must pay the nonrefundable TSP waiver amount to the Court before participating in the program. Defendant must also pay the program fee of \$24.95 to SafeDriverOnline.com and complete the program within 45 days.

**TSP WAIVER AMOUNT**

1st offense Minor Misdemeanor moving violation - \$160.00

2nd offense Minor Misdemeanor moving violation & 1st offense Approaching a Public Safety Vehicle - \$210.00

Speeding violations in School Zone (20mph zone), Business District (25mph zone) or Municipal Corporation (35mph zone) - \$210.00

**EFFECT OF THE TRAFFIC SAFETY PROGRAM**

**Successful completion:** Defendant's Guilty Plea/sentence will be vacated and the case dismissed.

**Unsuccessful completion:** The TSP waiver amount will be applied to the defendant's fine and court costs. Defendant's conviction will be forwarded to the Ohio Bureau of Motor Vehicles, where points may be added to Defendant's driving record.

**By signing below, Defendant Agrees to Participate in the Traffic Safety Program and Understands:**

- (1) The requirements of the Traffic Safety Program, the Referral and the effects of successfully completing or unsuccessfully completing the Traffic Safety Program.
- (2) The Traffic Safety Program nonrefundable waiver amount must be paid before entering the traffic safety program.

Full Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Defendants  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TRAFFIC SAFETY PROGRAM ENTRY**

The Defendant knowingly, intelligently and voluntarily enters a Plea of Guilty, waives their right to trial. Defendant's case is referred to the Traffic Safety Program, the Defendant voluntarily agrees to participate in the Traffic Safety Program and the Defendant's finding is hereby stayed.

**The Court Orders:**

- (1) Defendant shall pay all fees and the TSP waiver amount to enter into the program;
- (2) Defendant shall complete the TSP class within 45 days of payment of the program fee;
- (3) The TSP waiver amount is nonrefundable and no continuances shall be granted.

Date: \_\_\_\_\_

\_\_\_\_\_  
Judge, Magistrate

# How to Apply for the Traffic Safety Program

*If you have any questions about eligibility you should contact the Court prior to proceeding with the application process.*

## 1) Pay the Court's Traffic Safety Program Fee.

1st Offense Minor Misdemeanor moving violation = \$160.00

2nd offense Minor Misdemeanor moving violation or a  
1st offense Approaching a Public Safety Vehicle = \$210.00

[PAY ONLINE](#) (Be sure to click the checkbox indicating your participation)

*or*

**MAIL PAYMENT** - Make your check/money order payable to **Findlay Municipal Court**. Mail your check/money order along with paperwork in step #2. See instruction below form mailing address.

## 2) Print the Guilty Plea Referral Form.

Complete the form, sign it and submit it to the Court in one of the following ways.

### IF MAILING THE GUILTY PLEA REFERRAL FORM:

1. If your citation was marked that Financial Responsibility Proof was NOT shown you will also need to provide a copy of current proof of insurance.
2. Optional: If you would like a receipt, please enclose a self-addressed stamped envelope.
3. Mail documents to: Findlay Municipal Court, P.O. Box 826, Findlay, OH 45839.

### IF SUBMITTING THE GUILTY PLEA FORM ELECTRONICALLY:

1. If your citation was marked that Financial Responsibility Proof was NOT shown you will also need to provide a copy of current proof of insurance.
2. Send paperwork using one of the following:  
FAX: 419-424-7803  
EMAIL: [tspcourt@findlayohio.com](mailto:tspcourt@findlayohio.com)