



**City Engineer Kalb – 23 WTP Roof Replacement, Project No. 35732500**

As part of the 2023 Capital Improvements Plan, the City of Findlay Water Treatment Plant has the second phase of roof repairs planned for this year. The City of Findlay is utilizing the US Communities cooperative purchasing program to enter into contract with The Garland Company, Inc. to perform the roof replacement. As part of the second phase, the roof over top of the City of Findlay Utility Billing building and also the Water Distribution building will be replaced. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to enter into contracts for construction and to appropriate and transfer funds. Ordinance No. 2023-062 was created.

FROM:	Water Fund	\$ 93,000.00
TO:	23 Billing/Distribution Roof Replacement #35732500	\$ 93,000.00
FROM:	Sewer Fund	\$ 62,000.00
TO:	23 Billing/Distribution Roof Replacement #35732500	\$ 62,000.00

**A set of summary financial reports for May 31, 2023:**

- Summary of Year-To-Date Information as of May 31, 2023
- Financial Snapshot for General Fund as of May 31, 2023
- Open Projects Report as of May 31, 2023
- Cash & Investments as of May 31, 2023

**COMMITTEE REPORTS:**

The **STRATEGIC PLANNING COMMITTEE** met on May 16, 2023 to continue the Strategic Planning process.

*We recommend to give the approved goals and objectives to PlanningNext for their review and comments.*

The **STRATEGIC PLANNING COMMITTEE** met on June 6, 2023 to continue the Strategic Planning process.

*We recommend that the committee send revisions of the draft strategic plan framework to everyone on the committee via email by June 16, 2023.*

*The committee will review all submissions at the June 20, 2023 meeting and will submit to PlanningNext by June 21, 2023.*

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss Ordinance No. 2023-058 (infrastructure investment).

*We recommend approval of Ordinance No. 2023-058 as revised to include language requiring the JobsOhio agreement to be approved prior to the project moving forward. Ordinance No. 2023-058 received its first reading during the June 6, 2023 City Council meeting.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Andrew Yates of Andek, LLC to rezone 0 West McPherson Avenue (parcel no. 6000302210) from O1 Offices/Institutions to M2 Multi-Family, High Density.

*We recommend to approve as requested.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Timothy Sigworth, Greater Findlay Properties LLC to rezone 219 Hurd Avenue from I1 Light Industrial to R3 Small Lot Residential.

*We recommend to approve as requested.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Damon Kelly to rezone 609 West Foulke Avenue from R3 Small Lot Residential to C1 Local Commercial.

*We recommend to table this request. It was tabled during the June 15, 2023 CITY PLANNING COMMISSION meeting.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request to review changes to the Zoning Code.

*We recommend to table this request. It was tabled during the June 15, 2023 CITY PLANNING COMMISSION meeting.*

**LEGISLATION:**

**RESOLUTIONS:** none

**ORDINANCES:**

**ORDINANCE NO. 2023-043** (Phase 2 benching project) **requires three (3) readings** **tabled after third reading on 5/16/23**

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ACCEPT PERMANENT OWNERSHIP OF PROPERTIES IN ORDER FOR THE BOARD OF COMMISSIONERS OF HANCOCK COUNTY, OHIO, TO TRANSFER THE PARCELS LISTED ON THE ATTACHED EXHIBIT TO THE CITY OF FINDLAY, OHIO AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2023-056** (*WPC Clarifier Rehab & Oxidation Ditch Repairs*) **requires three (3) readings** **third reading**  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) FOR REPAIRS ON OXIDATION DITCHES AT THE CITY OF FINDLAY WATER POLLUTION CONTROL CENTER, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2023-058** (*infrastructure investment*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR STRATEGIC INVESTMENT INFRASTRUCTURE IN SUPPORT OF ECONOMIC DEVELOPMENT, APPROPRIATING AND TRANSFERRING FUNDS THERETO.

**ORDINANCE NO. 2023-059** (*3<sup>rd</sup> Capital Improvement appropriation of 2023*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2023-061** (*Airport Consultant -Reference or Qualifications (RFQ)*) **requires three (3) readings** **first reading**  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO SEEK REQUESTS FOR QUALIFICATION (RFQ), RATING THE SAME, IN ACCORDANCE WITH THE OHIO REVISED CODE, AND AUTHORIZING A CONTRACT WITH AN ENGINEERING FIRM THAT SPECIALIZES IN AIRPORT GRANTS AND PROJECTS, TO SUBMIT LETTERS OF INTEREST (LOI) TO BE CONSIDERED FOR AN AIRPORT ENGINEERING CONSULTANT, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2023-062** (*23 WTP Roof Replacement*) **requires three (3) readings** **first reading**  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO CONTRACTS WITH THE GARLAND COMPANY, INC. FOR REPAIRS NEEDED AT THE CITY OF FINDLAY, OHIO'S WATER BILLING OFFICE AND ALSO THE CITY OF FINDLAY, OHIO'S WATER DISTRIBUTION OFFICE, BOTH LOCATED AT 136 NORTH BLANCHARD STREET, PROJECT NO. 35732500, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:**

**OLD BUSINESS**

**NEW BUSINESS**



**THE SUPREME COURT OF OHIO**  
**Administrative Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**

Report for the month of: **May 2023**

	A	B	C	D	E	F	G	H	I	T
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL
Pending beginning of period 1	3	99	9	444	6	423	38	1	169	1192
New cases filed 2	10	117	45	702	1	124	24	0	101	1124
Cases transferred in, reactivated or redesignated 3	0	14	2	95	0	1	0	0	0	112
<b>TOTAL (Add lines 1-3) 4</b>	<b>13</b>	<b>230</b>	<b>56</b>	<b>1241</b>	<b>7</b>	<b>548</b>	<b>62</b>	<b>1</b>	<b>270</b>	<b>2428</b>
Trial/hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults 5	0	19	1	25	1	139	19	0	0	204
Hearing by Magistrate (Include guilty or no contest pleas and defaults 6	6	0	0	19	0	0	0	0	49	74
Transfer (Include waivers of preliminary hearing and individual judge assignments 7	10	69	45	40	0	16	0	0	0	180
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) 8	0	0	0	0	0	1	1	0	0	2
Other dismissals (Include dismissals at preliminary hearing) 9	1	5	0	87	0	18	7	0	49	167
Violations Bureau 10	0	0	0	255	0	0	0	0	0	255
Unavailability of party for trial or sentencing 11	0	47	1	135	0	0	0	0	0	183
Bankruptcy stay or interlocutory appeal 12	0	0	0	0	0	0	0	0	0	0
Other terminations 13	0	21	1	279	0	0	1	0	1	303
<b>TOTAL (Add lines 5-13) 14</b>	<b>11</b>	<b>167</b>	<b>48</b>	<b>840</b>	<b>1</b>	<b>174</b>	<b>28</b>	<b>0</b>	<b>99</b>	<b>1368</b>
Pending end of period (Subtract line 14 from line 4) 15	2	63	8	401	6	374	34	1	171	1060
Cases pending beyond time guideline 16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 17	0	0	0	0	0	0	0	0	0	0

Fax to:  
(614) 387-9419  
-or-  
Mail to:  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

*Approved FTP 11-12-23*  
ALAN D HACKENBERG

Preparer's name and telephone number if other than judge (print or type) \_\_\_\_\_ Date \_\_\_\_\_

THE SUPREME COURT OF OHIO  
**Individual Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**  
Report for the month of: **May 2023**

Date of completion of most  
recent physical inventory  
  
**07/07/2022**

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	137	93	69	1	13	0	0	313	0
New cases filed	34	20	16	0	10	0	0	80	0
Cases transferred in, reactivated or redesignated	4	0	4	0	1	0	0	9	0
<b>TOTAL (Add lines 1-3)</b>	<b>175</b>	<b>113</b>	<b>89</b>	<b>1</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>402</b>	<b>0</b>
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	0	0	0	0	0	0	0	0	0
Default				0	1	0	0	1	0
Guilty or no contest plea to original charge	16	17	17					50	0
Guilty or no contest plea to reduced charge	3	0	5					8	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0
Other Dismissals	21	5	12	0	2	0	0	40	0
Transfer to another judge or court	2	0	0	0	0	0	0	2	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	3	0	0	0	0	0	0	3	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	1	0	0	0	8	0	0	9	0
<b>TOTAL (Add lines 5-16)</b>	<b>46</b>	<b>22</b>	<b>34</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>113</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4)	129	91	55	1	13	0	0	289	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

Approved FTP 06-12-23

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Columbus, Ohio 43215-3431

ALAN D HACKENBERG \_\_\_\_\_ Date \_\_\_\_\_  
Preparer's name and telephone number if other than judge (print or type) \_\_\_\_\_ Date \_\_\_\_\_  
ALAN D HACKENBERG \_\_\_\_\_ Date \_\_\_\_\_

THE SUPREME COURT OF OHIO  
Individual Judge  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**  
Report for the month of: **May 2023**

Date of completion of most recent physical inventory  
**04/13/2023**

	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	151	107	92	0	13	1	0	364	0
New cases filed	2	35	25	24	0	6	0	0	90	0
Cases transferred in, reactivated or redesignated	3	9	1	4	0	0	0	0	14	0
<b>TOTAL (Add lines 1-3)</b>	4	195	133	120	0	19	1	0	468	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	2	0	1	0	0	3	0
Default	7				0	2	0	0	2	0
Guilty or no contest plea to original charge	8	21	18	22					61	0
Guilty or no contest plea to reduced charge	9	6	0	0					6	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	10	0	0	0	0	1	0	0	1	0
Other Dismissals	11	9	1	7	0	1	0	0	18	0
Transfer to another judge or court	12	0	0	0	0	0	0	0	0	0
Referral to private judge	13				0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	6	1	1	0	0	0	0	8	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	0
Other terminations	16	0	2	1	0	4	0	0	7	1
<b>TOTAL (Add lines 5-16)</b>	17	42	22	33	0	9	0	0	106	0
Pending end of period (Subtract line 17 from line 4)	18	153	111	87	0	10	1	0	362	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

*Approved FTP 4-12-23*  
STEPHANIE M BISHOP

Date

Preparer's name and telephone number if other than judge (print or type)

Date

ALAN D HACKENBERG

Date

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-or-  
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Columbus, Ohio 43215-3431

# MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE  
 STEPHANIE M. BISHOP, JUDGE  
 HEATHER M EIGEL, CLERK  
 CANDACE R. GRIFFITH, CHIEF PROBATION OFFICER  
 BRAD J. BASH, JUDICIAL ASSISTANT SUPERVISOR

FINDLAY MUNICIPAL COURT  
 318 DORNEY PLAZA RM 206  
 FINDLAY, OHIO 45839  
 TELEPHONE 419-424-7141  
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for May, 2023

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	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CASES FILED:</b>				
TRAFFIC	747	3,672	834	3,371
TRAFFIC COMPANION	103	556	92	439
CRIMINAL	127	637	139	668
CRIMINAL COMPANION	15	70	18	71
SEARCH WARRANT	1	26	8	49
CIVIL	149	778	172	656
SMALL CLAIMS	101	436	99	438
EXTRADITION	-	4	3	9
OTHER	16	69	17	62
<b>TOTALS</b>	1,259	6,248	1,382	5,763
<b>COURT PROCEEDINGS:</b>				
ABILITY TO PAY	3	13	1	1
Admin License Suspension	3	20	4	11
APPEAL DOG DESIGNATION	-	1	-	-
Arrestment	907	4,190	953	3,962
Attachment	10	57	10	45
Bond	-	2	13	19
BOND RETURN	2	9	-	-
Civil Status Conference	4	13	1	8
COMMUNITY SERVICE REVIEW	4	34	18	73
Contempt of Court	21	146	42	186
CONTESTED DUS CONTEMPT HEARING	-	1	1	6
Contested Small Claims	1	6	1	4
Continued	744	3,309	627	3,233
Damages	-	6	1	3
Debtors Examination	41	355	8	194
Default	-	4	-	2
Desk Review	187	545	165	502
DIVERSION PLEA	1	11	3	20
DUS DIVERSION REVIEW	2	12	2	16
Expungement	-	1	-	-
Extradition	-	1	1	9
Forcible Detention	23	78	13	63
Garnishment	-	5	-	7
Hearing on Motion	6	47	9	31
HEARING ON MOTION TO SEAL RECORD	5	34	4	62
HEARING ON WARRANT	1	35	37	142
Jury Trial	-	2	-	-
Marriage	5	14	4	11
Mediation	-	-	-	2
Miscellaneous	-	5	2	15
Motion to Dismiss	-	2	-	-
Motion to Vacate Judgment	-	1	1	1
Motion to Withdraw as Counsel	-	2	-	2
Plea	126	525	114	546
Preliminary	2	41	12	52
Pre-Trial	164	767	207	835
Pre-Trial with Judge	72	408	72	355

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Reconsideration of Sentence	2	2	-	11
Restitution	1	1	-	-
Revivor	2	12	3	12
Revocation	20	57	13	52
SAFE SURRENDER	-	29	-	10
SECOND PRETRIAL	106	508	127	552
Sentencing	5	16	6	23
Small Claims	71	331	73	351
STATUS CONFERENCE	1,646	7,059	1,305	7,330
Suppression	4	13	3	22
TELEPHONE PRETRIAL	16	84	14	64
Trial	7	28	6	29
WRIT OF RESTITUTION	23	58	11	51
WRITTEN PLEA	13	47	4	19
<b>TOTALS</b>	<b>4,250</b>	<b>18,947</b>	<b>3,891</b>	<b>18,944</b>

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CRIMINAL VIOLATIONS:</b>				
ASSAULT	2	22	5	21
BREAKING & ENTERING	-	-	1	3
BURGLARY	-	2	2	3
CRIMINAL DAMAGING	1	11	2	16
CRIMINAL TRESPASS	9	25	6	34
DISORDERLY CONDUCT	14	53	7	43
DOMESTIC VIOLENCE	19	73	13	70
DRUG ABUSE	22	161	36	142
OPEN CONTAINER PROHIBITED	5	11	5	8
OVI	-	1	-	-
RESISTING ARREST	3	16	2	12
ROBBERY	-	1	-	3
TELEPHONE HARASSMENT	-	1	-	4
THEFT	11	81	18	75
UNDERAGE CONSUMPTION	2	9	1	5
OTHER CRIMINAL	54	240	59	300
<b>TOTALS</b>	<b>142</b>	<b>707</b>	<b>157</b>	<b>739</b>
<b>TRAFFIC VIOLATIONS:</b>				
ACD/SPEED	16	100	21	117
DISOBEYING TRAFFIC CONTROL DEV	8	45	14	64
DRAG RACING	-	2	-	3
DRIVING UNDER SUSPENSION	38	171	30	198
EXPIRED REGISTRATION	9	115	22	150
FAIL TO MAINTAIN CONTROL	21	131	24	136
FAILURE TO YIELD RIGHT OF WAY	10	49	15	50
LEAVING SCENE OF AN ACCIDENT	2	18	3	20
LEFT OF CENTER	-	4	-	3
OVERLOAD	69	287	52	240
OVI	63	312	38	176
PASSING A STOPPED SCHOOL BUS	1	13	1	16
RECKLESS OPERATION	4	6	7	12
SEAT BELT	88	347	140	351
SPEEDING	320	1,706	381	1,456
OTHER TRAFFIC	201	922	178	818
<b>TOTALS</b>	<b>850</b>	<b>4,228</b>	<b>926</b>	<b>3,810</b>

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

ARRESTING AGENCY:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>PATROL</b>				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	578	2,547	586	2,153
OMVI	34	149	14	77
CRIMINAL FELONIES	-	3	-	8
CRIMINAL MISDEMEANORS	15	122	22	83
SEARCH WARRANTS	-	2	1	7
<b>FINDLAY P.D. (BY ORDINANCE)</b>				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	129	729	169	944
OMVI	20	109	19	73
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	79	360	71	356
SEARCH WARRANTS	-	-	-	-
<b>FINDLAY P.D. (BY ORC)</b>				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	2	-	2
OMVI	-	1	-	-
CRIMINAL FELONIES	10	46	12	49
CRIMINAL MISDEMEANORS	19	77	31	133
SEARCH WARRANTS	1	17	7	35
<b>SHERIFF</b>				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	76	627	131	514
OMVI	7	52	5	26
CRIMINAL FELONIES	-	3	-	6
CRIMINAL MISDEMEANORS	14	59	10	54
SEARCH WARRANTS	-	6	-	7
<b>OTHERS</b>				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	4	11	2	21
OMVI	2	2	-	-
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	5	36	11	50
SEARCH WARRANTS	-	1	-	-
<b>TOTALS</b>	<b>993</b>	<b>4,961</b>	<b>1,091</b>	<b>4,598</b>
<b>PROBATION:</b>				
ESTABLISHED	37	156	36	122
TERMINATED	41	167	31	116
CURRENT	48	48	48	48
<b>TOTALS</b>	<b>126</b>	<b>371</b>	<b>115</b>	<b>286</b>

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ALCOHOL EVALUATION	-	1	-	-
ALCOHOL/SUBSTANCE EVAL	9	42	15	51
ANGER MANAGEMENT	2	3	-	-
BENCH WARRANT TO AGENCY	184	976	282	1,276
COMMUNITY SERVICE	-	4	1	1
COMMUNITY SERVICE CITY	6	18	5	28
COMMUNITY SERVICE COUNTY	10	48	8	48
COMMUNITY SERVICE INDIVIDUAL	17	100	33	122
COMMUNITY SERVICE NO JAIL	1	1	-	2
DIP	26	102	16	81
DOMESTIC VIOLENCE PROGRAM	1	2	-	4
ELECTRONIC HOME MONITORING	-	1	-	-
FORM 95	-	3	-	1
HOUSE ARREST	-	-	-	1
JAIL	7	26	9	33
Jail Term Suspended Condition	2	3	1	1
MENTAL EVAL	1	5	4	10
NO CONTACT WITH VICTIM	1	10	2	6
Pay Restitution	2	14	4	12
Probation	13	65	16	55
SCRAM	2	21	-	14
STAR Program	4	17	4	24
TREATMENT FRC	2	11	6	30
TREATMENT MISCELLANEOUS	2	15	5	38
UCP	2	4	-	2
Unsupervised Probation	-	-	-	1
VIP	19	87	16	76
<b>TOTALS</b>	<b>313</b>	<b>1,579</b>	<b>427</b>	<b>1,917</b>

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$3,529.57	\$12,626.06	\$3,614.99	\$14,151.81
BOND FEES	\$300.00	\$1,450.00	\$125.00	\$1,200.00
CIVIL DEPOSIT TENDERS	\$2,242.65	\$12,561.75	\$0.00	\$1,315.89
COURT COST	\$58,312.60	\$290,070.55	\$56,620.86	\$276,750.70
DUI ENFORCEMENT	\$3,018.86	\$13,841.95	\$2,924.39	\$12,809.26
ELECTRONIC IMAGING	\$4,486.89	\$20,990.68	\$3,900.86	\$17,991.11
FINES & FORFEITURES	211,991.99	\$910,434.33	179,547.68	\$861,996.88
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$706.92	\$2,867.21	\$653.96	\$3,263.37
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$225.41	\$890.05	\$13.50	\$271.83
JAIL HOUSING	\$24,860.77	\$104,499.08	\$20,818.97	\$82,279.94
JAIL REIMBURSEMENT	\$225.36	\$1,056.58	\$436.87	\$2,010.22
LEGAL RESEARCH	\$5.00	\$20.50	\$13.50	\$43.50
MEDIATION	\$1,390.50	\$6,603.32	\$1,218.80	\$5,660.05
MISCELLANEOUS	\$24,427.60	\$126,495.71	\$25,802.77	\$126,438.88
MUNI COURT COMPUTERIZATION	\$7,313.22	\$34,119.27	\$6,275.07	\$28,855.62
MUNI COURT IMPROVEMENT	\$18,932.64	\$87,637.92	\$16,203.76	\$74,083.44
RESTITUTION	\$365.98	\$1,495.96	\$286.00	\$1,121.44
SPECIAL PROJECTS	\$31,108.94	\$144,154.67	\$26,890.72	\$122,640.45
STATE PATROL	\$23,953.26	\$108,392.68	\$20,083.90	\$85,828.09
TRAFFIC/CRIMINAL BONDS	\$1,057.83	\$49,727.79	(\$78.00)	\$29,125.40
	<u>418,455.99</u>	<u>\$1,929,936.06</u>	<u>365,353.60</u>	<u>\$1,747,837.88</u>

DISTRIBUTIONS:

ALCOHOL MONITORING	\$3,529.57	\$12,626.06	\$3,614.99	\$13,939.81
BOND FEES	\$300.00	\$1,450.00	\$125.00	\$1,150.00
CIVIL DEPOSIT TENDERS	\$9,745.43	\$10,490.43	\$500.00	\$1,050.00
COURT COST	\$57,946.60	\$287,422.19	\$56,315.86	\$275,306.93
DUI ENFORCEMENT	\$3,005.30	\$13,763.98	\$2,885.83	\$12,638.24
ELECTRONIC IMAGING	\$4,474.89	\$20,912.68	\$3,882.86	\$17,916.11
FINES & FORFEITURES	215,523.02	\$918,761.98	178,826.98	\$861,237.25
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$706.92	\$2,867.21	\$628.96	\$3,138.37
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$225.41	\$890.05	\$13.50	\$57.77
JAIL HOUSING	\$24,860.77	\$104,264.87	\$20,818.97	\$80,683.10
JAIL REIMBURSEMENT	\$225.36	\$1,056.58	\$436.87	\$1,945.22
LEGAL RESEARCH	\$5.00	\$20.50	\$13.50	\$43.50
MEDIATION	\$1,386.50	\$6,577.32	\$1,214.80	\$5,637.05
MISCELLANEOUS	\$37,205.18	\$178,868.95	\$43,568.74	\$173,364.18
MUNI COURT COMPUTERIZATION	\$7,293.22	\$33,991.27	\$6,245.07	\$28,739.62
MUNI COURT IMPROVEMENT	\$18,880.64	\$87,302.92	\$16,125.76	\$73,785.44
RESTITUTION	\$365.98	\$2,005.37	\$286.00	\$1,474.27
SPECIAL PROJECTS	\$31,024.94	\$143,613.67	\$26,764.72	\$122,176.06
STATE PATROL	\$23,821.26	\$107,732.68	\$19,171.50	\$85,086.09
	<u>440,525.99</u>	<u>\$1,934,618.71</u>	<u>381,439.91</u>	<u>\$1,759,369.01</u>

DISTRIBUTED TO:

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

CITY OF FINDLAY	190,391.08	\$889,943.48	169,218.54	\$792,079.91
HANCOCK COUNTY	\$23,858.86	\$109,769.50	\$22,157.82	\$101,008.83
OTHERS	186,423.34	\$741,831.13	142,758.80	\$674,890.59
STATE OF OHIO	\$59,158.30	\$273,975.34	\$52,270.67	\$230,401.25

**459,831.58**

**\$2,015,519.45**

**386,405.83**

**\$1,798,380.58**



STEPHANIE M. BISHOP, JUDGE



ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT



CHRISTINA M. MURYN, MAYOR

POLICE DEPARTMENT

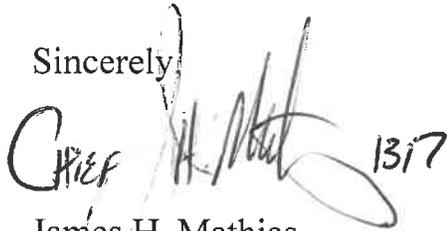
James H. Mathias, Chief of Police  
318 Dorney Plaza, Room 116 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296  
[www.findlayohio.com](http://www.findlayohio.com)

June 12, 2023

Honorable Council:

Attached are the Findlay Police Department activity stats for May 2023.

Sincerely,



James H. Mathias  
Chief of Police

**FINDLAY POLICE DEPARTMENT**

Monthly Activities Report - 2023

Category	2023		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	Total	Avg	Total											
<b>Detective Division</b>														
City (Law Director)	375	75.00	74	84	61	67	89							
County	295	59.00	97	43	48	53	54							
Juvenile	79	15.80	17	21	8	18	15							

<b>Vice Narcotics/Metrich</b>														
Narcotics Investigation	81	16.20	14	15	9	26	17							
<b>Felony</b>														
Arrests	27	5.40	4	9	5	7	2							
Charges	60	12.00	6	20	10	18	6							
<b>Misdemeanor</b>														
Arrests	2	0.4	0	0	2	0	0							
Charges	3	0.6	0	0	3	0	0							
Drug Talks	5	1.00	0	0	0	3	2							

<b>Patrol Division</b>														
Traffic Stops	1,847	369.40	535	390	347	308	267							
Citations	993	198.60	236	174	220	183	180							
OVI	77	15.40	18	16	12	11	20							
<b>Accidents</b>														
Non-Injury	306	61.20	62	53	78	55	58							
Injury	59	11.80	8	12	14	11	14							
<b>Complaints</b>														
Homicide	0	0.00	0	0	0	0	0							
Robbery	6	1.20	1	1	1	0	3							
Assault	218	43.60	45	38	29	57	49							
Sex Offenses	49	9.80	13	8	14	12	2							
Unlawful Entry	40	8.00	11	2	11	4	12							
Theft/Fraud/Shoplifting	377	75.40	81	64	74	83	75							
Motor Vehicle Theft	25	5.00	5	4	7	2	7							
Arson	1	0.20	0	1	0	0	0							
Criminal Damage/Vandalism	86	17.20	18	13	13	19	23							
Domestic Dispute	306	61.20	64	42	63	71	66							
Alcohol/Drug	159	31.80	33	33	25	31	37							
Warrants Served	415	83.00	92	83	100	74	66							
Arrests	841	168.20	176	157	180	171	157							
Reports Generated	11,610	2322.00	2,393	2,064	2,359	2,398	2,396							
School Walk Thru/Public Relation	56	11.20	14	13	9	7	13							

<b>Special Assignment Unit</b>														
Events	0	0.00	0	0	0	0	0							
Arrests	0	0.00	0	0	0	0	0							
Traffic Citations	0	0.00	0	0	0	0	0							
Traffic Warning	0	0.00	0	0	0	0	0							
OVI	0	0	0	0	0	0	0							
Minor Misdemeanor Citations	0	0.00	0	0	0	0	0							
Warrants Served	0	0.00	0	0	0	0	0							
Alcohol/Drug Offenses	0	0.00	0	0	0	0	0							
Weapons Offenses	0	0.00	0	0	0	0	0							
Cases Referred for Charges	0	0.00	0	0	0	0	0							
Surveillance Details	0	0.00	0	0	0	0	0							
Assists to other PD Divisions	0	0.00	0	0	0	0	0							

<b>Municipal Court</b>														
Papers Processed	1346	269.20	244	281	289	277	255							
Paper Service Hours	555	111.00	111	108	120	105	111							
Security Hours	294	58.80	67	52	62	55	58							
Prisoners To/From Court	0	0.00	0	0	0	0	0							
Miles Driven	3,596	719.20	817	788	799	691	501							
Summons	391	78.20	71	79	81	81	79							
Overtime Hours	4	0.80	0.5	1	0.5	0.5	1.5							



## AUDITOR'S OFFICE

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Findlay, OH 45840-3346  
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[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

June 13, 2023

The Honorable Council  
Findlay, Ohio

**It is respectfully requested this letter be read into the record of the Council Meeting.**

SUBJECT: Revenue Estimates for fiscal year 2024

Dear Council Members,

This letter is to inform you I will be providing the Estimated Revenues for the next fiscal year in your Council packet for your meeting on 7/18/23. This is the first step required under Ohio budgetary law and the figures are a best estimate of what is expected in revenues over the next eighteen months.

In order to meet the statutory requirements for the distribution of the local government money, this document should be accepted by council at the July 18<sup>th</sup> meeting, so it can then be filed with the County Auditor by no later than July 20<sup>th</sup>. A motion for acceptance of the revenue estimates will be needed during your meeting on July 18<sup>th</sup>.

By copy of this letter, I have asked Ms. DeVore the Council Clerk to schedule a public hearing for that night, before your meeting, notice of which must be published 10 days before the hearing, during which period two copies will be available for public inspection in my office.

Respectfully submitted,

Jim Staschiak II  
City Auditor

# Board of Zoning Appeals

## April 13, 2023

**Members present:** Phil Rooney, Chairman; Kerry Trombley; Blaine Wells; Scott Brecheisen; and Alex Treece.

Mr. Rooney called the meeting to order at 6:00 p.m. and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-05-2023-63614**

**Address: 776 6<sup>th</sup> Street**

**Zone: R-3 Small Lot Residential**

Filed by Marc Powell, regarding a variance from section 1161.01.1(F) of the City of Findlay Zoning Ordinance for the height of a constructed detached garage at 776 Sixth Street. The applicant has constructed a detached garage which exceeds the maximum allowable height of the building by 1.1-feet. This section allows for the maximum height of 18-feet for an accessory structure.

The owner had constructed the building prior to obtaining a permit. When it was discovered that the building was being built, a stop work order was given to the contractor, and it was explained that the height may not exceed 18-feet in height. At the time the stop work order was given, the height of the building was around 24-feet from grade.

After receiving a permit, the final inspection was performed, and it was discovered that the height still exceeded the allowable 18-feet, by 1.1-feet. This was viewed as negligence by either the owner or contractor, since they were specifically told of the height limit. During the final inspection, it was also discovered that the owner also installed another structure without a permit.

The city opposes the variance as requested.

Mr. Wells asked if the additional structure that was found during the final inspection was completed; or was it in process as well? Was it there when the other structure was checked?

Mr. Adkins stated it was completed and it was not there when the other structure was checked.

Mr. Marcus Powell, owner of 776 Sixth Street, was sworn in. He stated the other structure they are talking about is the fence. He stated he obtained a permit previously for the fence and all he did was relocate it from the corner of the house to the corner of the property to the corner of the house to the corner of the garage. He stated he didn't know there was a permit needed for that.

He stated it was his ignorance to the permitting process of the building. He stated the contractor is Amish and they told him he should be okay. He stated the reason it's still out of code is because he consulted with the engineer who designed that building and if that peak were to go any flatter it would not be able to hold the snow load; so that's the lowest they could get it to safely hold snow load, which still keeps it out of code by 1-foot. He stated as you drive down Sixth Street and look over, you really can't even see the garage. It is not an eye sore and is kind of tucked away behind the main house. He stated there are several other structures along Sixth Street and he included pictures of other homes that are clearly over 18-feet, probably grandfathered in before the time that the code was established.

Mr. Trombley asked for Mr. Powell to help us understand why, after he had that initial meeting with Erik, saying it cannot be 24-feet and needs to come down under 18-feet, sounds like he made the conscious decision to go 19-feet anyways; what happened in between there and why wasn't there reaching out to the city requesting a variance at that point instead of waiting till it's constructed?

Mr. Powell stated he guesses the main reason is Erik consulted with the contractors, not him directly, they consulted a little bit, maybe with a phone call, then he went back to the contractor's engineer who designed the building and said they needed to get it at 18-feet, but he said they couldn't do that or it's not going to be safe and you risk having that roof top collapse under snow load in this area. So, he just trusted him, and he didn't know the variance process. He stated he's ignorant to this whole process, admittedly so. He did not feel that could safely go to 18-feet without major risk of collapse, so he made the decision to go as low as they could, and then apply for a variance.

Mr. Trombley stated that was a backward order.

Mr. Powell stated yes, that is his fault.

Mr. Wells stated Mr. Powell referred to neighboring homes; what was the purpose of including the photos of the homes?

Mr. Powell stated basically to show there are other structures along Sixth Street that are over 18-feet, that are much more obvious. He stated he does not know if it is a visibility thing, he does not know why the code is what it is. He stated, he just assumed it is because of the visibility.

Mr. Wells stated the 18-feet applies to accessory structures, not individual homes. So, the code applies to accessory structures, not single- family dwellings.

Mr. Powell stated okay, thank you for the clarification.

Discussion took place in regards to other homes and structures in the neighborhood.

Mr. Powell stated the point is that they are highly visible, and do not stick out like a sore thumb in the neighborhood.

Mr. Brecheisen asked if there is a 2<sup>nd</sup> floor on the garage? What's the height of the first floor?

Mr. Powell stated there is a storage loft. He stated the height of the first floor is a little over 9-feet.

Mr. Randy Otermat, 724 Sixth Street, was sworn in. He stated he understands the need for Zoning requirements to manage construction in the city; however, he believes there is some room for judging each case on an individual basis. He stated he does not see a problem with this building as is. It fits into the neighborhood, you can't even see it from the street, unless you stop and look past his house to see it back there. No-one in the neighborhood has complained about it being too high. It's been there about a year now, and there is no problem with utility access, blocking anyone's view, or anything else. He stated he hopes, with what Mr. Powell has put into, what is a very nice structure, that the Board would grant this variance.

Mr. Rooney asked Mr. Adkins if there are any communications on this case.

Mr. Adkins stated there were no communications on this case.

Mr. Wells stated he agrees it is in harmony with the area surrounding, but the rub he has is that, even though Mr. Powell may not have understood the need for permits in the beginning, when Erik showed up and talked to the contractor and says this is what needs to happen, there was a perfect opportunity right then to solve this issue. Most people sitting in front of the Board don't get that chance to make it right before 'here we are', and you were given that chance. This is why he is struggling with this, whether to be on board with this or not.

Mr. Powell stated he did try to go back to the engineer who designed that building to see if they could lower that, he stated he didn't know the process and that's why he threw himself to the mercy of the council because of his ignorance of the process. They did try to lower it. They got it down from what was going to be a peak of 24-feet, down to 19-feet. He stated any lower than that would not have been safe; and that would have meant taking out walls, dropping the seal, etc.

Mr. Wells asked how long construction had been going on before the city showed up?

Mr. Powell stated he really was not sure.

Mr. Adkins stated it was fully frame to where they were putting tresses on.

Mr. Brecheisen asked, in the picture that Erik provided them, was the original plan to have a room in the roofline or was a second floor always planned?

Mr. Powell stated the peak of the roofline was supposed to match the house, the same pitch. But then they found out about the height requirement and they had to flatten that out.

Mr. Trombley asked how long it has been up, completed?

Mr. Powell stated maybe November; maybe a little longer; maybe October.

\* Mr. Trombley stated it probably meets a lot of the criteria; it's small, a foot, it doesn't infringe on the neighbors, it's got harmony with locality, it's just item C of what they need to look at to approve a variance, applicant's disregard: That the special conditions and circumstances do not result from the actions of the applicant, his agent and/or contractor, to disregard or circumvent the zoning ordinances. So, he is struggling with, after that time when he had that discussion with Erik, that would have been a perfect time to go back and say we can't meet the 18, what can we do?

\*Mr. Wells made a motion to deny the request for the variance. He stated the benchmarks that we need to use to track whether we approve these or not, there aren't very many that get the opportunity to make it fit within the box, you got it and it still didn't. He made a motion to deny the variance as requested.

\*Mr. Rooney seconded the motion. He stated this is a tough one, but he broke the rules and we can't let people break the rules. Especially when there were opportunities to solve that problem. There is no alternative, either the board votes yes or no. If they vote no, Mr. Powell has to do something to the garage to lower the roof 1-foot and 1-inch.

Mr. Trombley stated he'd make the case on the other side too. He stated this is a small variance, especially since he did lower it from 24-feet to 19-feet.

Mr. Rooney took a vote on the motion to deny the requested variance.

Motion to deny the requested variance, 3 (Mr. Rooney, Mr. Wells, Mr. Trombley) – 2 (Mr. Brecheisen, Mr. Treece - nay). Motion Denied.

**\*AMENDED: Motion Denied due to not fulfilling 1115.05 (C), applicant's disregard.**

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-06-2023-63617**

**Address: 209 W. Main Cross Street**

**Zone: C-3 Downtown Commercial**

Filed by the Hancock County Commissioners, regarding a variance from section 1137.04(A)(1) of the City of Findlay Zoning Ordinance for a proposed justice center building at 209 W. Main Cross Street. The applicant has proposed to construct a new building that will be 24-feet from the W. Main Cross Street right-of-way. This section requires the new building be constructed no more than 5-feet from the right-of-way.

The City Zoning code requires that all new buildings be built within 5-feet of the property line to keep the uniformity of the city in mind. The new justice center has a requirement to sit further back off the property line due to the safety of the courthouse per federal law.

The city does not oppose the variance as requested.

Mr. Brecheisen asked if the 24-feet off of the street is factual per federal law?

Mr. Adkins stated that is what he was told.

Mr. Brett Giese of RCM Architects, representing the owner, was sworn in. He stated the 5' for the Downtown Business District is the rule and regulation, more often than not, there are variance requests to get closer to the property line, this is a different approach, trying to get further away from the street. They have a couple of different topics they touched on when considering this variance. The amount of space that would be needed at the front of the building to provide safety to the people inside the building and for the building itself, away from a potential car from ramming it. The 24-foot distance? When you get into the US Court Design Guide from the Judicial Conference of the United States and the risk management process for Federal facilities, they talk about increasing the setback to allow the opportunity to install some passive security measures. They don't specifically say you must be this number of feet off. It's all based relative to the size of the lot, size of the site, size of the proposed building. The approximate 24-foot came in wanting to maintain the same common line of development as the adjacent Post Office and to not take away from the views and vistas along West Main Cross as you approach the Downtown looking at our current Court House building. They do not want to do anything that would inhibit the views of that facility. They are not likely to repeat another Judicial building in the downtown area anytime in any of our lifetimes. Court buildings generally do not fit well within Zoning guidelines and regulations.

Mr. Rooney asked Mr. Adkins if there are any communications on this case.

Mr. Adkins stated there were no communications on this case.

Mr. Wells asked for examples of passive security. He asked if it is just the distance or if there are structures planned to create barricade barriers, etc?

Mr. Giese stated the distance is one of them to help create as much area as we can between a parked car out front and the front door. They will have some elevation changes with the building, not only the first floor being approximately 30-feet above the existing sidewalk elevation, but they do have a series of curbs in there to help offset a vehicular pathway towards the front door, there are bollards, and proposed trees, and some light fixtures in there, as well.

Mr. Trombley stated it is relatively a small variance request and understanding the uniqueness of this property and use and keeping the existing building line with the Post Office, it makes a lot of sense.

Mr. Trombley made a motion to approve the variance as requested.

Mr. Brecheisen seconded the motion.

Mr. Rooney asked what conditions are needed for getting the required permits?

Mr. Adkins stated it has already gone to City Planning Commission with approval on the condition they are granted this variance.

Mr. Tim Bechtol, Hancock County Commissioner, stated there will be a 'Go, No-Go' meeting on April 20<sup>th</sup>.

Mr. Rooney amended the motion to include getting the required permits within 6 months.

Motion to approve the variance as requested contingent upon getting the required permits within 6 months, 5-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-07-2023-63618**

**Address: 701 Lima Avenue**

**Zone: I-2 Heavy Industrial**

Filed by Cooper Tire, regarding a variance from section 1143.08(A) of the City of Findlay Zoning Ordinance for proposed mixer building at 701 Lima Avenue. The applicant has proposed to construct new building that will be 112-feet in height. This section allows for the maximum height of a building to be 60-feet.

The due diligence was done to ensure the airspace of the City of Findlay was not affected by a 112-foot high structure being built within the immediate area. Currently, there is a 151-foot high structure on the campus, which will stand 39-feet taller than the proposed structure. This is a significant request of 52-feet beyond the allowable height of 60-feet.

The city was pleased to see that the FAA deemed that this structure would not affect the airspace, and will support the decision of the BZA.

Mr. Giese, (still under oath), stated this is a proposed structure that is approximately 112-feet above grade. This is to house equipment for a new mixer line within the facility. Alternates were considered, but the equipment is what the equipment is. If they were to go with another manufacturer of this equipment, it is the same type of height requirement needed to house this type of equipment. They are

asking for 52-feet above the 60-feet allowed. The construction or the day-to-day operations does not alter or impair the character of the locality. It is zoned appropriately. FAA granted the project a Determination of No Hazard to Air Navigation. They do have to follow up on the determination within 5 days of the construction reaching the highest point. Marking and lighting are not required for the aviation safety.

Mr. Trombley asked if there are going to be 8 mixing structures in there? East elevation looks like 2 rows of 4 mixers, so 8 within that area? Is that correct?

Mr. Ryan McKee, 701 Lima Avenue, was sworn in. He stated they are bulk storage silos for the material that they use in the mixing of the rubber. The material is stored in the silos and through gravity are fed down into the mixer.

Mr. Trombley asked how they are fed? Is it fed externally or is there a pump that pumps it to the top?

Mr. McKee stated there will be a pneumatic conveying system from the existing silos which will be pneumatically conveyed into those silos.

Mr. Trombley asked if there is any opportunity for any of that material to leave the silo, leave the conveyor, or get out into the air where it could potentially impact some of the neighbors?

Mr. McKee stated there is not. It is conveyed in an enclosed sealed pipe. Once the material is discharged into the vent there is a dust collector and the transport air will be vented through that dust collector.

Mr. Trombley asked what kind of noise will the conveyor make?

Mr. McKee stated that when the conveyor is running, it should not make any audible noise. If you are standing next to it, you can hear the material moving through, but in terms of a large amount of noise, there should not be a large amount of noise.

Mr. Trombley asked if the venting will be down at ground level or if it will be up?

Mr. McKee stated the venting vents will be on top of the silos.

Mr. Brecheisen asked if there are any proposed lights, even though they are not needed, do they plan on putting any on the structure?

Mr. McKee stated they will not be putting any aviation lights but will be putting service lights.

Mr. Brecheisen asked if they would be on constantly at night or only when service is happening?

Mr. McKee stated they will be on photo set, so they will be on day and night.

Mr. Trombley asked how the service lights are going to be directed? What kind of lights are they? Shielded or recessed? Is the light going to leave the property line to a greater extent than light is currently leaving the property line, where it might impact some of the neighbors to the East?

Mr. McKee stated they will be directed directly down on the platform so if they have to walk up there to service something it will be light in the specific general area. LED lights. They could look at the light and see what is needed to shield that light and keep the light right where they need it.

Mr. Giese stated the proposed tower is 380ish-feet from Lima Avenue and approximately 550-feet from Summit Street so they are well contained for that neighborhood for light spillage.

Mr. Trombley stated with it being 112-feet up, it will be very visible and thinks the shielding makes sense to be directed away from Summit Street. He then asked if it will be 24/7 operation?

Mr. McKee stated yes.

Mr. Rooney asked Mr. Adkins if there are any communications on this case.

Mr. Adkins stated there is one communication on this case. The email letter from Cathy Weygandt was read into record. She is not in favor of the variance request.

Mr. Trombley asked what are they venting and how is it being filtered out, regarding the new tower?

Mr. McKee explained the venting process to the Board members.

Mr. Brecheisen asked if the colors are going to match the existing structures of black and brown?

Mr. McKee stated yes, it will match the rest of the facility.

Mr. Wells made a motion to approve the variance as requested subject to permits being obtained within 60 days.

Mr. Adkins stated they are waiting on City Planning Commission approval, so within 60 days of CPC approval would be acceptable.

Mr. Wells amended his motion to approve the variance as requested, conditional upon City Planning Commission approval and obtaining required permits within 60 days of CPC approval.

Mr. Trombley stated he would add on to ensure a lighting plan is reviewed to make sure there is no spillage of light outside the property line.

Mr. Adkins stated it is something that will be reviewed anyways because of candle light purposes. He stated he will make it a point to talk to HRPC about that. Brett and the architects can supply that plan to them.

Mr. Brecheisen seconded the motion.

Motion to approve the variance as requested, conditional upon City Planning Commission approval and obtaining required permits within 60 days of CPC approval, 5-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-08-2023-63620**

**Address: 11915 TWP Road 145**

**Zone: M-2 Multi-Family, High Density**

Filed by AGE Findlay Propco LLC, regarding a variance from section 1126.09(A) of the City of Findlay Zoning Ordinance for proposed residential dwellings at 11915 Township Road 145. The applicant has

proposed to construct residential dwellings that will have a 10-foot building separation. This section requires a building separation between dwellings of 20-feet.

This section of the development is proposed as single-family dwelling units. The separation of 20-feet in the code is geared towards multi-unit buildings, whereas the intent of the dwelling units proposed is to be built more like those that you would find in a single-family neighborhood. In single family neighborhoods, all the dwellings have a 10-foot separation, due to the 5-foot minimum setback the code requires.

With the intent of this development, the city does not oppose the variance as requested.

Mr. Brecheisen asked if a variance for this property came through a few months ago?

Mr. Adkins stated yes. He believes for the lot coverage and the number of units in the main structure. He stated they can explain.

Mr. Brian Hoblob of CBH Building and Development, representing the owners, was sworn in. He stated the original site plan had 4 – 4-unit buildings and 9 flex building originally. Four units or greater went to Wood County and they gave them a 6-page plan review where they want to completely change the structures, make them completely commercial and institutionalize them. They need a very distinct and clear licensing for the state level for the main assisted living care building verses the independent living buildings. By creating a commercial setting for all of the villas, that's going to put a real pause on them. When the Senior population is making a transition from their current home into the residential structures, they find that the transition is much smoother in a residential setting as opposed to something that is more institutional; then when they get to the point where they absolutely need the assisted care, then that would have a different set of standards. They wanted to make sure they can accommodate the senior population in that transition as best they can. They are just trying to reconfigure the buildings so they are 3-units or less so they can comply with the residential nature where they can deal directly with the city instead of Wood County's Commercial standards.

Mr. Wells asked what level of care will the occupants receive in the transition villas?

Mr. Hoblob stated they are completely independent. No care will be offered by the assisted living building. Licensing does not allow that, so that's the clear distinction between the two products.

Mr. Wells asked if the maintenance and upkeep is the responsibility of the owner?

Mr. Hoblob stated yes, the Provision Senior Living community has an onsite maintenance and they will care for those units which is part of the lease agreement.

Mr. Wells asked what the minimum time length of the leases are?

Mr. Hoblob stated it varies. It is based on their health. There is a variation from 55 to end of life. It depends on how long they can live independently. Some can live there for several years.

Mr. Rooney asked Mr. Adkins if there are any communications on this case.

Mr. Adkins stated there is no communication on this case.

Mr. Wells asked about the area where the pipeline easement is. Is it mostly green space and pickleball courts?

Mr. Hoblob stated there are pickleball courts, walking trails on sidewalks, and they do not encroach on that easement.

Mr. Rooney made a motion to approve the variance as requested. It is a unique development and is its own neighborhood within the structure of their property. It is in harmony with the area. He asked if they will have to go back to City Planning.

Mr. Adkins stated no, they will not have to because it is minimal change to the site plan; however, we will issue new permits for each building because they are separated from the time they got the original approvals.

Mr. Rooney made a motion to approve the variance as requested on the condition that the initial permit is obtained within 60 days and continues to get the required permits until the project is completed.

Mr. Wells asked if they are out of the floodplain?

Mr. Adkins stated there is no regulated floodplain in that area.

Mr. Wells seconded the motion.

Motion to approve the variance as requested, on the condition that the initial permit is obtained within 60 days and they continue to get the required permits until the project is completed, 5-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-09-2023-63650**

**Address: 801 Center Street**

**Zone: R-3 Small Lot Residential**

Filed by Gary Sowers, regarding a variance from section 1123.05(C) of the City of Findlay Zoning Ordinance for proposed addition to the dwelling at 801 Center Street. The applicant has proposed to construct an addition to the southern side of the property that will be 0-feet from the property line. This section requires a 10-foot setback from the side property line.

The proposed request was not the original discussion the city had with the owner of the property. The original discussion involved requesting the new attached building to be in line with the dwelling replacing the existing attached garage, not lined up with the garage as proposed.

This request is significant for the area, and after seeing the preliminary drawings, the city is concerned with the use, being this is a residential zone not a commercial nor industrial zone. The design of the structure is what you would find in an industrial zone, which raises concerns and questions the intent of this building being proposed.

All but .3-percent of the allowable 50-percent coverage, is being proposed to cover, the overall size of the structure is over-bearing for the area.

If the building being proposed was a detached structure, the owner of the property would be limited to 900-square feet in building area, and limited to a height limit of 18-feet. That size of building is a better fit for the area. An accessory building would possibly only need a request of a variance for the front yard setback as well.

There was a representative of the neighborhood contacted the city with their concerns, and the city agrees that this request for a setback of 0-feet is extremely substantial. The city opposes the variance as requested.

Mr. Gary Sowers, 801 Center Street, was sworn in. He stated he is just looking to have an attached garage to match up to the existing and will have a zero setback. This will match up to the house.

Mr. Brecheisen asked what the use of the garage will be?

Mr. Sowers stated it will be for personal use, to put his truck in, a boat and a motor home in it.

Mr. Trombley asked if this is a 3300 square feet garage?

Mr. Sowers stated yes, and it will have a restroom in it.

Mr. Trombley stated that if he met the setback, he would have a 2600 square feet garage. He asked if Mr. Sowers is telling them that is not large enough for what he needs? He stated this feels like a big ask.

Mr. Sowers stated the reason is that by the time you put autos in there and other stuff like personal stuff in there, it just eats up the space. You just never have enough room, so he thought if he's going to build it, he may as well build it for the future for his kids and that way they can utilize it down the road. They can play basketball inside.

Mr. Wells stated meeting the setback and providing a 2600 square feet footprint would be one of the largest garages he's ever seen. Of the six criteria or conditions they look at for this, the one he is struggling the most with is harmony of the locality. Being directly West of Riverside Park and the drawing provided is a very large metal building, that is a commercial or industrial looking building, right next to a city park, right in the middle of a residential area. He stated it is really outside the harmony of the local area. He stated he thinks it could be shrunk and still accomplish his goal and meet the setback requirements.

Mr. Sowers stated it would have a fence going down the East side.

Mr. Trombley asked Mr. Sowers if he was intending on storing any commercial vehicles, wood chippers, bucket trucks, etc.?

Mr. Sowers stated no.

Ms. Lauri Ulm, 804 Center Street, was sworn in. She stated she has concerns that since the area is backed up against the park it may obstruct motorist views of Carnahan Street as they go out, especially on the West side. It may block the park view from the neighborhood homes. She continued to state that

although he says he will not be parking commercial vehicles there, when he is doing his trees, he has already parked those vehicles there, so she has concerns about that. She is also concerned that if he is allowed this building, then other neighbors are going to want to build a big building like this?

Ms. Dawn Tuttle, 222 Carnahan Avenue, was sworn in. She stated she has a large window in the front of her house and loves the view. The large building would obstruct her view to the park. She does not think allowing this would be a good idea.

Mr. Rooney asked Mr. Adkins if there are any communications on this case.

Mr. Adkins stated there is one communication on this case, but she already spoke.

Mr. Trombley stated that he doesn't see anything unique about this property that would necessitate a variance. He can already build a fairly large garage inside the Zoning rules. He also doesn't think that large of a building, that close to the road, fits with the harmony of the area.

Mr. Wells stated that he thinks the magnitude is an over reach. He stated the biggest problem he has is the park being directly to the East, the view of the neighborhood, a commercial/industrial looking building sitting in the middle of a high traffic area, especially in the summer, and the sight line coming out of the park.

Mr. Wells made a motion to deny the variance as requested.

Mr. Trombley seconded the motion.

Motion to deny the variance as requested, 5-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-10-2023-63665**

**Address: 3012 Goldenrod Lane**

**Zone: R-1 Large Lot Residential**

Filed by Sergio Rodriguez, regarding a variance from section 1161.01(C)(2) of the City of Findlay Zoning Ordinance for proposed detached structure at 3012 Goldenrod Lane. The applicant has proposed to construct a 1900- square foot building. This section allows for an accessory structure to have a maximum floor area of 900-square feet.

The owner has recently purchased the adjacent lot to his property and is looking to build an accessory structure to his dwelling and future pool. If the owner were to build a dwelling on this lot, the minimum building requirement would be 1600-square feet. Additionally, the owner would then be able to build a 900-square foot building.

As long as the structure is built to fit the neighborhood and match the owners existing dwelling, the city would not oppose the variance as requested being all setbacks are being met.

Mr. Wells asked if the parcels were going to be combined?

Mr. Adkins stated that he has already gone through that process.

Mr. Sergio Rodriguez, 3012 Goldenrod Lane, was sworn in. He stated they have already had the parcels combined, but the Auditor's Office said they are so far behind, when they can get to it, they will. He stated he is filing for a variance because he is allowed a 900-square foot building on the parcel, combining lot will be a 30,000 square foot lot, so he hopes to put up a building, garage / pool house; put up a pool and fence in the whole property. It will match the aesthetics of their house. It will be a nice building.

Mr. Wells asked about the setbacks on a corner lot for the fence.

Mr. Adkins explained the yard has to be fenced in because it is a requirement for the inground swimming pool. The building would meet the 30-foot setback from James Court and from Goldenrod Lane, which is the setback to have a privacy fence up to 8-feet high starting at that point.

Mr. Trombley asked if he was putting sidewalks in to connect with the neighbors on James Court and Goldenrod.

Mr. Rodriguez stated yes, he would be putting sidewalks around to James Court and Goldenrod Lane.

Mr. Wells asked if we would be good on lot coverage once the parcels are combined, with the proposed building?

Mr. Adkins stated yes, it will be well under the 33% allowable.

Mr. Trombley asked what material will be used to build this?

Mr. Rodriguez stated the picture in the packet is just a generic one printed off from Menards. He can change the color, etc.

Mr. Trombley asked what the intended material is for construction?

Mr. Rodriguez stated he was hoping metal, because they sell them as kits.

Mr. Trombley asked if this would match the look of the house?

Mr. Rodriguez stated it would match the color scheme of their house. He stated it is 10% brick and vinyl siding for the rest.

Mr. Wells asked if this is in a subdivision requirement for a certain percentage to be masonry?

Mr. Rodriguez stated they will do what they need per code.

Mr. Wells stated that he would hope that every effort would be made to match it with the existing neighborhood since it is right there on the corner.

Mr. Rodriguez stated that he has to submit paperwork to James Kahler for architectural review and it must meet his standards before he can start.

Mr. Trombley asked why he needed a bigger building than the allowable 900-square feet?

Mr. Rodriguez stated it is going to be a garage and a pool house. He will need it to store all of his pool equipment and his truck doesn't fit in his garage, so he will park his truck in there.

Mr. Wells stated, per the drawing, it has an extended height garage door. He asked if he was going to store a RV in it?

Mr. Rodriguez stated no, that was just a generic drawing and he can change the size of the door. He intends on the door to be 10' x 12' or the standard 10-foot height size door.

Mr. Trombley stated he is struggling with how this will fit in with the area by the Menards print out. Without seeing how it will really look, it is hard to judge.

Mr. Rooney stated that the subdivision developer will approve or deny his design. He will ensure that whatever is built looks decent enough.

Mr. Wells asked if he costed it out to do vinyl siding?

Mr. Rodriguez said he has not. He is talking to other contractors and they are putting together kits for him.

Mr. Wells stated that he shares the concern of it being a very generic drawing, it's hard to render a decision. It needs to remain in harmony.

Mr. Brecheisen stated he didn't think it would be difficult to build a structure that would act as a garage that would feel and look like a home that would fit in on that corner rather than a steel pole barn.

Mr. Adkins reminded the Board members to take into consideration they are just here to rule on the variance for the size of the building. He stated that this does have a safe guard with Mr. Kahler deciding on if the materials match his subdivision or not.

Mr. Rooney asked if Mr. Rodriguez has talked to Mr. Kahler or not?

Mr. Rodriguez stated he has talked to him. He stated he has to submit the paperwork to him for the aesthetics of the building for approval. He stated that he went around to the neighbors and showed them the plans, and none of them had any issues with what he wants to put up.

Mrs. Rodriguez, 3012 Goldenrod Lane, was sworn in. She stated there are a lot of little areas in that cul-de-sac that don't line up with everything else. She stated she has been there 19-years. They will be improving the lot for the neighborhood.

Mr. Wells asked what the timeline is?

Mr. Rodriguez stated he is on the contractor's schedule with this being their busy season, so it could be 1 ½ - 3 months before anything starts going up.

Mr. Trombley asked if he considered a smaller building?

Mr. Rodriguez stated he did, but for that big of a lot, he decided to go bigger than the 900-square feet.

Mr. Rooney and Mr. Adkins discussed the required living area for a dwelling.

Mr. Rooney stated that a house or this building, as long as it looks nice, makes no difference to him. It's the developer's responsibility to make sure everything looks nice, not theirs.

Mr. Wells agreed. He stated it is unique to have the developer have the ultimate say on making sure the exterior is in harmony with the subdivision restrictions.

Mr. Adkins stated that if it were two separate lots and had a dwelling, each could have 900 and 900.

Mr. Rooney asked Mr. Adkins if there are any communications on this case.

Mr. Adkins stated there is no communication on this case.

Mr. Wells asked if they can put a condition on the motion that if he does not get the approval from the developer to build the building, the variance is voided?

Mr. Rooney asked Mr. Adkins if the variance would lap if he doesn't get his permit in a certain amount of time?

Mr. Adkins confirmed that the permit is good for one year from date of issue. He stated as long as the permit is issued within 60 days, it stays on with that property.

Mr. Wells made a motion to approve the requested variance pending obtaining the required permits within 60 days.

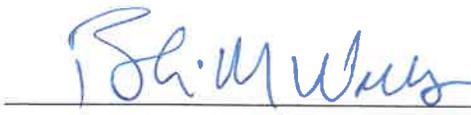
Mr. Brecheisen seconded the motion.

Motion to approve the requested variance pending obtaining the required permits within 60 days, 4 – 1 (Mr. Trombley – nay).

The March 16, 2023 meeting minutes were approved.

The meeting was adjourned.

  
Chairman

  
Secretary

# Board of Zoning Appeals

## May 11, 2023

**Members present:** Phil Rooney, Chairman; Kerry Trombley; Scott Brecheisen; and Brody Yingling.

Mr. Rooney called the meeting to order at 6:00 p.m. and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-11-2023-63695**

**Address: 908 S. Main Street**

**Zone: R-2 Medium Lot Residential**

Filed by Timothy Lauth, regarding a variance from section 1161.01.1(F) of the City of Findlay Zoning Ordinance for the height of a proposed detached garage at 908 S. Main Street. The applicant has proposed to construct a detached garage which will exceed the maximum allowable height of the building by 5-feet. This section allows for the maximum height of 18-feet for an accessory structure.

The owner has received his permit for the project, but prior to construction, he had determined that in order to build his garage to look historic, it would exceed 18-feet in height. Throughout the nearby neighborhoods, there are many garages that exceed the 18-foot maximum height due to their historical nature.

The city prefers the zoning code is abided by due to the possibility of living area being established, but the city will be supportive of the decision the board makes.

Mr. Timothy Lauth, 908 S. Main Street, was sworn in. He stated he would like to stay with the historical architectural structure of the house, it's a Queen Ann Victorian, 1888. They have owned it since 1998 and have put a lot of money into restoring it. He would like to maintain the 12/12 pitch of the roof and simple geometry tells him he has to go above 18-feet. He is requesting to go above the 18-feet to maintain the historic architecture in line with the original house that was built.

Mr. Trombley asked Mr. Lauth if the loft area is intended to be a living space?

Mr. Lauth stated, no.

Mr. Trombley asked what the pitch is?

Mr. Lauth stated, 12/12. He is just matching the pitch that is on the main gable going East West.

Mr. Brecheisen asked what the wall height on the first floor?

Mr. Lauth stated he is not sure. Standard garage, probably 10-feet.

Mr. Rooney asked Mr. Adkins if there are any communications on this case?

Mr. Adkins stated there are no communications on this case.

Mr. Trombley made a motion to approve the requested variance.

Mr. Brecheisen seconded the motion.

Motion to approved variance as requested, 3-0.

Mr. Adkins informed Mr. Lauth that he could come up to Zoning on Monday and we would amend his current permit per the Board's approval of the variance.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-12-2023-63788**

**Address: 801 Selby Street**

**Zone: R-3 Small Lot Residential**

**Case Number: BZA-13-2023-63789**

**Address: 801 Selby Street**

**Zone: R-3 Small Lot Residential**

Filed by Rick Perkins, regarding a variance from section 1161.01(C)(3)(D) of the City of Findlay Zoning Ordinance for constructed shed at 801 Selby Street. The applicant has constructed a shed over the northern property line and has proposed to move it to be 0-feet from the property line. This section requires a 10-foot setback from the front property line.

The owner filed an additional request regarding a variance from section 1161.03(B)(1) of the City of Findlay Zoning Ordinance for a constructed privacy fence at 801 Selby Street. The applicant has constructed a privacy fence at 0-feet from the northern property line. This section requires a 10-foot setback from the front property line.

At the time of investigating a complaint, it was discovered that the owner had constructed a shed within the city right-of-way, and a privacy fence that is at the property line.

The shed will need to be moved back on to the owner's property. The owner has proposed to move it back to the property line. The current dwelling sits 9-feet +/- from the property line, and the city would like to see more than a 0-foot setback be met.

The fence is in line with the fairgrounds existing chain-link fence, and it crosses a mapped alleyway that is unimproved. Being that the fence lines up with the county fairgrounds chain-link, and this request has more harmony with the neighborhood than the shed request.

The city opposes a 0-foot setback for the shed and would like to see at minimum a 5-foot setback be met due to the orientation of the neighborhood.

The city does not oppose the variance as requested for the fence, but would like to see the applicant either remove it from the alleyway, or seek to vacate the alleyway.

Mr. Rick Perkins, owner of 801 Selby Street, was sworn in. He stated he put the shed and fence up in 2020 and knew he did wrong by putting it up without permits, but he already had it ordered and coming. He stated his driveway is all cement so he dropped the shed on the concrete. He stated it had a chain link fence when he moved in, and it lined up with the fair fence. He replaced the chain link

fence with the new fence in the same location. He found out in the spring that he is not in compliance with the ordinance. He obtained his permits, and found out the shed is over the property line. If he pushed the shed back to the property line, it puts it at his back garage door. He doesn't want to come out of the garage door and run right into the shed. He wants to flip the shed so it is in line with the fair fence so the front of the shed is still located on the concrete. He stated he has a bunch more signatures to add to the signatures he already turned in.

Mr. Trombley asked if there is a foundation for the shed when he flips it?

Mr. Perkins stated, no there are just 4 x 4's under it.

Mr. Trombley asked Mr. Perkins if his fence lines up with the fair ground chain link fence and crosses the alley?

Mr. Perkins stated yes, no-one knew there was an alley there. He stated right next door there is a 30-foot pine tree right in the middle where they say there is an alley. Then the next house has a garage built right where you come off of Lima Street. He stated they want to try to get the alley vacated.

Mr. Trombley asked if there is a fence in the back-yard that also crosses the alley?

Mr. Perkins stated just the front fence.

Communications took place with Grant Russell, from the audience, that was inaudible.

Mr. Perkins stated if he has to put the shed back to the 10-foot setback, he will have no back-yard. He stated from the city street to his fence there is 16-feet. He stated when he took down the chain link fence, he had kids cutting through his back yard. He stated he does not want to be responsible for his dog biting someone, and he deserves his privacy.

Mr. Darrell Baird, 1017 E. Sandusky Street, Hancock County Fair Board, was sworn in. He stated they are not opposed to the fence or the shed lining up with their fence. He stated he did not know there was an alley there until tonight. He will take the alley way up with the board to see about the city vacating it.

Mr. Rooney asked Mr. Adkins if there are any communications on this case?

Mr. Adkins stated there are no communications on this case.

Mr. Rooney stated that he does not think the fence causes any problem, if the alley gets vacated.

Mr. Trombley stated his only concern is if the alley does not get vacated, then you have a fence crossing a city right of way.

Additional communications took place with Grant Russell, from the audience, that was inaudible.

Mr. Rooney stated, per Grant Russell, the city will get the alley vacated.

**Case Number: BZA-13-2023-63789 – Fence:**

Mr. Rooney made a motion to grant the variance as requested.

Mr. Brecheisen seconded the motion.

Motion to grant the requested variance for the fence, 3-0.

**Case Number: BZA-12-2023-63788 – Shed:**

Mr. Rooney stated if needs to be moved out of the city right of way. He stated he has no problem with it sitting at the lot line because it's mostly a dead-end street, 48 weeks out of the year. He stated he doesn't think it's a big deal.

Mr. Trombley asked Mr. Adkins what the side yard setback is?

Mr. Adkins stated it is a side street yard in an R3 so it is 10-feet.

Mr. Trombley asked what a typical side yard setback would be?

Mr. Adkins stated it is 3-feet.

Conversation took place that was inaudible due to microphones cutting out.

Mr. Trombley stated Mr. Adkins suggested 5-foot setback.

Mr. Perkins stated that puts his door into the grass then.

Mr. Adkins asked how wide his shed is?

Mr. Perkins stated it is 12-feet.

Mr. Trombley asked if there is a smaller distance than 10 and more than 0 that would work for the applicant?

Mr. Rooney stated that part of the concrete drive is in the city right of way.

Additional conversation took place about the concrete and the shed location (inaudible).

Mr. Adkins stated the distance from the garage to the property line is 14.8-feet.

Additional conversation took place about the concrete and the shed location (inaudible).

Mr. Rooney stated it is 16-feet off of the road, so he doesn't see a problem with it.

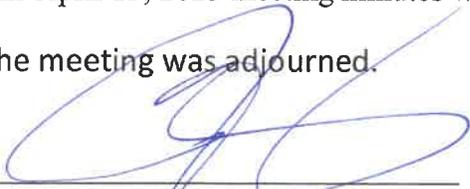
Mr. Trombley made a motion to approve the variance at a 1-foot setback.

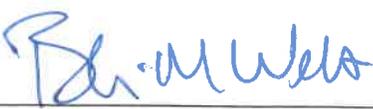
Mr. Brecheisen seconded the motion.

Motion to approve the variance at a 1-foot setback, 3-0.

The April 13, 2023 meeting minutes were approved.

The meeting was adjourned.

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Secretary

Honorable City Council  
Findlay, OH 45840

June 14, 2023

RE: Airport Consultant- Reference for Qualifications

Dear Council Members:

Engineering is currently working with the Airport to develop Reference for Qualification (RFQ) documents for an Airport Engineering Consultant. Every five (5) years the City sends out an RFQ for Engineering Firms that specialize in Airport grants and projects to send in their Letters of Interest (LOI) to be considered. Once the LOIs are received and scored by a team of evaluators, the top three consultants will be brought in for interviews. From the interviews the City will select the top firm to provide a cost proposal for their services for the next five (5) years.

This is a normal practice that is set by the FAA in which all Airports need to adhere too. At this time we are requesting Council's permission to advertise the RFQ for the Airport Consultant.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director, and/ or City Engineer to advertise a RFQ for an Airport Consultant.

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb, P.E.  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor

Honorable City Council  
Findlay, OH 45840

June 14, 2023

RE: 23 Billing/ Distribution Roof Replacement, Project No. 35732500

Dear Council Members,

As part of the 2023 Capital Improvements Plan, the Water Treatment Plant has the second phase of roof repairs planned for this year. To perform the necessary repairs the City is utilizing the US Communities cooperative purchasing program to enter into contract with The Garland Company, Inc. to perform the roof replacement. As part of the second phase, the roof over top of the Utility Billing and Water Distribution office will be replaced.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director and/or City Engineer to enter into contracts for construction and to appropriate and transfer funds as follows:

FROM: Water Fund	\$ 93,000	
TO: 23 Billing/ Distribution Roof Replacement (35732500)		\$ 93,000
FROM: Sewer Fund	\$ 62,000	
TO: 23 Billing/ Distribution Roof Replacement (35732500)		\$ 62,000

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II - CITY AUDITOR**

June 13<sup>th</sup>, 2023

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of May 31<sup>st</sup>, 2023  
Financial Snapshot for General Fund as of May 31<sup>st</sup>, 2023  
Open Projects Report as of May 31<sup>st</sup>, 2023  
Cash & Investments as of May 31<sup>st</sup>, 2023

Respectfully Submitted,

A handwritten signature in blue ink, which appears to read "Jim Staschiak II".

Jim Staschiak II  
City Auditor

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF MAY 31, 2023**

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
COUNCIL	245,711	95,498	38.9%	2,500	750	30.0%
MAYOR'S OFFICE	345,019	145,756	42.2%	2,900	2,200	75.9%
AUDITOR'S OFFICE	933,039	365,242	39.1%	450,197	151	0.0%
TREASURER'S OFFICE	31,344	18,323	58.5%	-	-	0.0%
LAW DIRECTOR	830,239	340,732	41.0%	152,560	32,285	21.2%
MUNICIPAL COURT	2,803,489	973,057	34.7%	1,307,275	678,943	51.9%
CIVIL SERVICE OFFICE	123,751	45,751	37.0%	-	-	100.0%
PLANNING & ZONING	156,883	87,403	55.7%	-	-	0.0%
COMPUTER SERVICES	661,455	278,398	42.1%	661,445	662,278	100.1%
GENERAL EXPENSE	3,935,201	2,097,079	53.3%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	26,872,812	17,096,560	63.6%
POLICE DEPARTMENT	9,827,730	3,417,846	34.8%	458,205	113,603	24.8%
DISASTER SERVICES	66,801	47,563	71.2%	-	-	0.0%
FIRE DEPARTMENT	8,915,640	3,415,328	38.3%	327,105	67,827	20.7%
DISPATCH CENTER	1,293,965	539,911	41.7%	-	-	0.0%
HUMAN RESOURCES	184,408	69,252	37.6%	-	651	0.0%
SERVICE DIRECTOR	325,499	101,342	31.1%	-	-	0.0%
ENGINEERING OFFICE	913,616	346,877	38.0%	122,000	44,575	36.5%
PUBLIC BUILDING	737,354	133,106	18.1%	-	66	0.0%
ZONING	414,729	146,488	35.3%	87,350	58,219	66.7%
PARK MAINTENANCE	1,304,064	432,582	33.2%	108,735	99,790	91.8%
RESERVOIR RECREATION	14,688	2,193	14.9%	-	-	0.0%
RECREATION MAINTENANCE	1,560	219	14.1%	-	-	0.0%
RECREATION FUNCTIONS	1,130,396	382,726	33.9%	836,902	347,044	41.5%
CEMETERY DEPARTMENT	660,283	196,574	29.8%	178,300	92,593	51.9%
<b>TOTAL GENERAL FUND</b>	<b>35,856,864</b>	<b>13,679,245</b>	<b>38.1%</b>	<b>31,568,286</b>	<b>19,297,535</b>	<b>61.1%</b>

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	4,171,715	1,234,522	29.6%	3,366,798	1,842,580	54.7%
TRAFFIC-SIGNALS	631,785	200,880	31.8%	103,431	107,208	103.7%
<b>TOTAL SCM&amp;R FUND</b>	<b>4,803,500</b>	<b>1,435,401</b>	<b>29.9%</b>	<b>3,470,229</b>	<b>1,949,788</b>	<b>56.2%</b>
SCM&R HIWAYS	195,995	93,219	47.6%	205,100	80,669	39.3%
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>195,995</b>	<b>93,219</b>	<b>47.6%</b>	<b>205,100</b>	<b>80,669</b>	<b>39.3%</b>
AIRPORT OPERATIONS	1,513,602	514,760	34.0%	1,201,251	592,757	49.3%
<b>TOTAL AIRPORT FUND</b>	<b>1,513,602</b>	<b>514,760</b>	<b>34.0%</b>	<b>1,201,251</b>	<b>592,757</b>	<b>49.3%</b>
WATER TREATMENT	4,271,435	1,204,005	28.2%	46,300	34,448	74.4%
WATER DISTRIBUTION	3,026,687	934,691	30.9%	98,200	54,112	55.1%
UTILITY BILLING	2,228,065	785,978	35.3%	8,669,008	3,994,194	46.1%
SUPPLY RESERVOIR	1,277,162	178,477	14.0%	19,879	4,059	20.4%
<b>TOTAL WATER FUND</b>	<b>10,803,349</b>	<b>3,103,151</b>	<b>28.7%</b>	<b>8,833,387</b>	<b>4,086,813</b>	<b>46.3%</b>
SANITARY SEWER MAINT	1,385,997	407,243	29.4%	1,000	1,565	156.5%
STORMWATER MAINT	322,133	86,283	26.8%	790,500	332,414	42.1%
WATER POLLUTION CONTROL	4,781,207	2,013,774	42.1%	9,137,700	3,981,216	43.6%
<b>TOTAL SEWER FUND</b>	<b>6,489,337</b>	<b>2,507,299</b>	<b>38.6%</b>	<b>9,929,200</b>	<b>4,315,195</b>	<b>43.5%</b>
PARKING	109,946	43,821	39.9%	95,785	41,892	43.7%
<b>TOTAL PARKING FUND</b>	<b>109,946</b>	<b>43,821</b>	<b>39.9%</b>	<b>95,785</b>	<b>41,892</b>	<b>43.7%</b>
SWIMMING POOL	138,750	46,090	33.2%	109,003	109,003	100.0%
<b>TOTAL SWIMMING POOL FUND</b>	<b>138,750</b>	<b>46,090</b>	<b>33.2%</b>	<b>109,003</b>	<b>109,003</b>	<b>100.0%</b>
CIT ADMINISTRATION	25,826,642	14,551,892	56.3%	28,229,300	16,768,549	59.4%
<b>TOTAL CIT FUND</b>	<b>25,826,642</b>	<b>14,551,892</b>	<b>56.3%</b>	<b>28,229,300</b>	<b>16,768,549</b>	<b>59.4%</b>

# SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

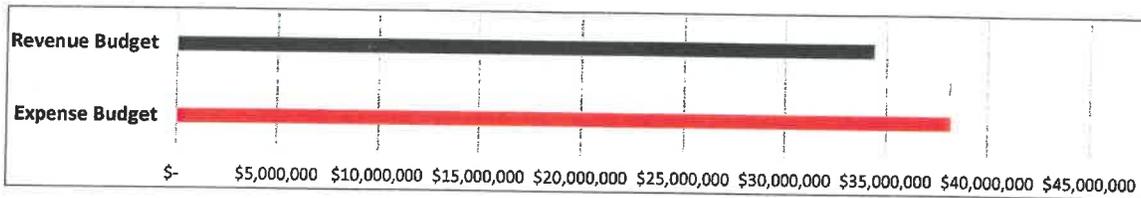
5/31/2023

## GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	27,141,763
Revenue and Receipts Projection General Fund	\$	34,382,177	
Expenses Appropriated General Fund (assumes \$0.00 returned by departments)	\$	<u>38,205,695</u>	

**BUDGETED OPERATIONAL SURPLUS/(DEFICIT)** (3,823,519)

**BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE** \$ 23,318,244



### MONITORING INTANGIBLE / ANTICIPATED ITEMS

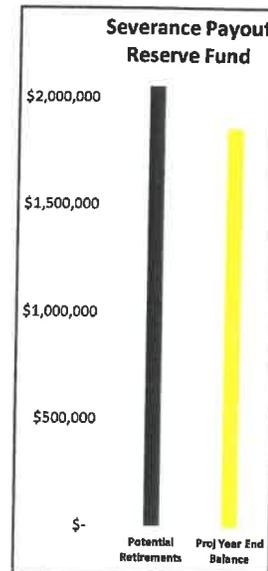
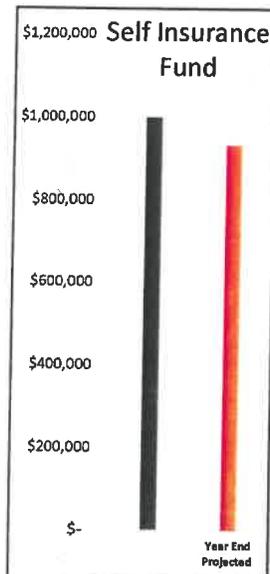
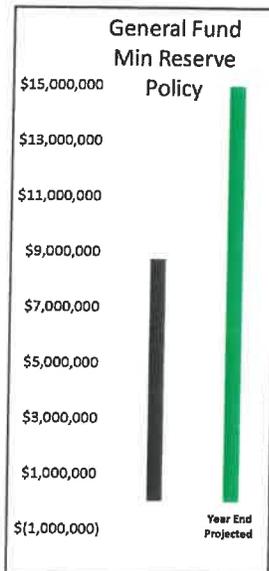
POSSIBLE

LIKELY

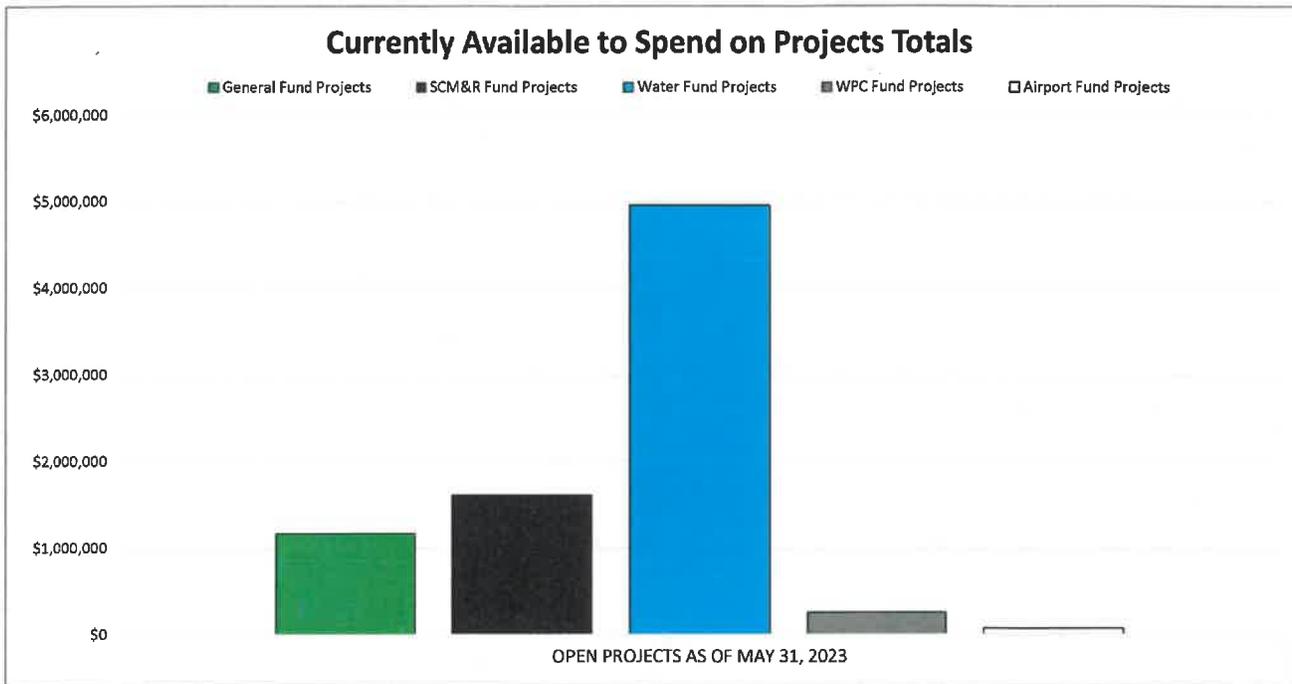
- Revenue Differential + / (-)
- Expense Differential + / (-)
- 2020 Proposed Capital Improvements Plan General Fund Dollars
- Fund Subsidies + / (-)

## FINANCIAL POLICY AMOUNTS

		Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	8,747,726	\$ 23,318,244
General Fund Rainy Day Reserve Account #10000000-818002	\$	1,500,000	\$ 1,500,000
Self Insurance Fund (\$1MM reserve)	\$	1,000,000	\$ 935,659
Severance Payout Reserve Fund & Potential Retirements through 2022	\$	2,055,602	\$ 1,865,145
			<b>\$14,570,518</b>
			<b>\$0</b>
			<b>(\$64,341)</b>
			<b>(\$190,457)</b>



## CITY OF FINDLAY OPEN PROJECTS AS OF MAY 31, 2023



PROJECT NUMBER	PROJECT NAME	TOTAL APPROPRIATED	TOTAL EXPENSED	TOTAL PENDING PURCHASE ORDERS	CURRENTLY AVAILABLE TO SPEND
		INCEPTION TO DATE	INCEPTION TO DATE		
31912000	PARKER TRAINING/RESTROOM REMODEL	72,559	57,578	14,210	771
31912500	TRAFFIC/FABRICATION SHOP	97,750	88,144	6,350	3,256
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	95,071	54,929	-
31913400	21 UPGRADE SHELTER 15	155,000	69,817	19,970	65,213
31913700	DOWNTOWN RECREATION AREA	105,775	100,775	-	5,000
31920700	22 ORC REQUIRED PD TRAINING	24,203	23,226	-	977
31920800	ENG/ZONING FILE SCANNING	92,000	62,936	6,020	23,044
31920900	MUNI BLDG ELEVATOR REPLACEMENT	297,000	5,723	500	290,777
31921900	SECURITY CAMERAS	91,130	86,945	2,596	1,589
31922200	2022 GIS FUNCTIONALITY GROWTH	80,000	28,707	24,251	27,042
31922400	MUNI BLDG BATHROOM UPGRADES	50,000	17,600	26,000	6,400
31923000	CUBE BLDG GENERATOR	165,000	-	-	165,000
31924300	RIVERSIDE DAM MODIFICATIONS	80,000	72,488	7,512	-
31924400	MUNI CT COURTMASER EFILING	19,650	-	19,650	-
31924600	PD QUICK RESPONSE GRANT FY202	62,500	43,145	19,355	-
31924700	CASC	58,000	41,300	16,700	-
31924800	MLK MURAL	15,000	-	-	15,000
31925000	CITY ADA TRANSITION PLAN	300,000	-	-	300,000
31925100	CITY RESTROOM ACCESSIBILITY	45,000	-	-	45,000
31925400	TECHNOLOGY IMPROVMENTS	70,000	24,956	10,533	34,511
31925500	CIT SOFTWARE	190,000	-	170,415	19,585

PROJECT NUMBER	PROJECT NAME	TOTAL APPROPRIATED INCEPTION TO DATE	TOTAL EXPENSED INCEPTION TO DATE	TOTAL PENDING PURCHASE ORDERS	CURRENTLY AVAILABLE TO SPEND
31925600	TREE PLANTING	100,000	-	-	100,000
31925800	DEMOLITION PROGRAM	400,000	-	-	400,000
31926400	HPD GRANT FY 2023	14,780	14,780	-	-
31930200	FFD#2 ROOF REPLACEMENT	50,000	-	49,950	50
31930600	FFD AFG FY 2021	58,184	-	56,499	1,685
31930700	PD BODYWORN CAMERAS	167,116	-	141,996	25,120
31930900	ARPA POLICE VEHICLES 2023	284,700	228,273	52,912	3,515
31931100	3RD FLOOR CONF ROOM REMODEL	38,000	6,849	30,767	385
31931200	EMORY FT FINDLAY PLAY UPGRADE	70,000	4,678	64,582	740
31931300	2023 ENGINEERING REMODEL	68,000	22,452	44,698	850
31931400	RIVERSIDE PARK/POOL CONCRETE	60,000	48,000	12,000	-
31931800	RESERVOIR DOCKS	70,000	-	-	70,000
31931900	GREENWAY TRL P3 PID117097	165,000	27,900	137,100	-
31932000	TEMPORARY SALT STRUCTURE	90,000	-	65,612	24,388
31948200	OHIO 629 - MARATHON	250,000	18,676	10,000	221,324
31955300	ROWMARK 629 ROADWORK	100,000	1,516	-	98,484
31966800	2017 ORC PD REQUIRED TRAINING	39,556	4,000	-	35,556
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	726,451	2,086	3,233
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	98,159	455	1,386
31993800	RVR GREENTRAIL TO RIVERBEND	3,224,509	565,856	2,456,835	201,818
31994900	FIRE STRICT FACILITY	2,425,500	1,410,246	984,870	30,384
<b>GENERAL FUND PROJECTS</b>		<b>10,727,682</b>	<b>3,996,246</b>	<b>4,509,352</b>	<b>2,222,084</b>
32542300	OIL DITCH CLEANING	170,000	-	-	170,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32821400	HAN-INTERSTATE & FHS TRAILS	135,000	72,251	39,082	23,667
32822000	ODOT FY23 RESURF PID1087776	903,320	5,436	735,750	162,134
32823100	S MAIN/HARDIN INTERSECTION	120,000	10,285	98,492	11,223
32823200	S MAIN/CRAWFORD INTERSECTION	100,000	10,703	73,387	15,910
32823400	W MAIN CROSS/CORY INTERSECTION	100,000	9,920	85,760	4,320
32830300	2023 STREET PREV MAINT	270,000	35,203	92,841	141,957
32830400	23 ANNUAL RESURFACING/CURB	967,000	392,019	463,689	111,292
32831000	2023 CITY SIDEWALKS/RAMS	50,000	-	50,000	-
32852700	W SANDUSKY/WESTERN AVENUE	190,000	111,965	16	78,019
32864600	CR212/CR236 WIDENING	240,000	202,769	37,192	40
32872100	S MAIN/LINCOLN INTERSECTION	125,000	104,098	254	20,648
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,558,104	50,002	863,394
<b>SCM&amp;R FUND PROJECTS</b>		<b>7,267,820</b>	<b>3,932,751</b>	<b>1,726,465</b>	<b>1,608,604</b>
35202300	AIP-28 REHAB TAXIWAY A	432,624	402,630	28,221	1,773
35210500	AIRPORT NORTH APRON REHAB	189,046	175,046	1,924	12,076
35222100	TERMINAL BLDG MOVE/REHAB	126,000	119,689	2,265	4,046
35224000	AIP-33 NORTH APRON REHAB CONS	2,283,995	1,898,304	334,349	51,342
35225200	AIP-34	306,000	211,369	94,216	415
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	136,618	133,370	-	3,248
<b>AIRPORT FUND PROJECTS</b>		<b>3,474,283</b>	<b>2,940,409</b>	<b>460,974</b>	<b>72,900</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
35512100	WASHINGTON AVE STORM UPGRADE	40,000	18,227	9,400	12,373
35521700	W LINCOLN STORM SWR	220,000	87,673	119,213	13,114
35601300	WPC CLARIFIER 3&4 REHAB	680,845	601,133	58,585	21,127
35610700	2021 COMBINED SEWER OVERFLOW	40,000	29,289	10,711	-
35611600	SPRINGLAKE SANITARY UPGRADE	625,000	487,705	82,700	54,595
35622800	CLARIFIERS WEIR BRUSH REPLACE	100,000	49,200	37,900	12,900
35626200	CSO LTC PLAN AMENDMENT 22	390,000	43,230	311,770	35,000
35630100	WPC AUTOMATIC TRANSFER SWITCH	300,000	1,110	254,000	44,890
35630500	2023 MANHOLE ADJUST PROGRAM	70,000	-	10,000	60,000
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
<b>SEWER FUND PROJECTS</b>		<b>2,485,845</b>	<b>1,336,457</b>	<b>895,388</b>	<b>254,000</b>
35710100	RECTOR AVE WATERLINE REPLACE	444,147	8,091	381,410	54,646
35720200	HARRISON ST WL REPLACEMENT	71,000	787	-	70,213
35722700	RESERVOIR PAINT/REPAIR	30,000	-	-	30,000
35723800	SMALL WATERLINE UPGRADES	5,000	291	500	4,209
35725300	WTP GENERATOR	1,685,000	-	-	1,685,000
35730800	LAUREL LAKE W/L REPLACEMENT	5,000	-	500	4,500
35781800	WTP SCADA SYSTEM UPGRADES	585,600	505,565	62,150	17,885
35782600	WTP & RES SECURITY CAMERAS	150,000	106,939	-	43,061
35782800	RESERVOIR TRANSFER LINE REHAB	1,957,881	94,512	44,035	1,819,333
35783300	WATER METER SYSTEM REPLACE	2,092,622	1,267,622	-	825,000
35790800	WTP CO2 TANKS REPLACEMENT	450,000	43,620	6,324	400,056
<b>WATER FUND PROJECTS</b>		<b>7,476,250</b>	<b>2,027,427</b>	<b>494,919</b>	<b>4,953,904</b>

<u>PROJECT</u>	<u>PROJECT NAME</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>CURRENTLY</u>
<u>NUMBER</u>		<u>APPROPRIATED</u>	<u>EXPENSED</u>	<u>PENDING</u>	<u>AVAILABLE</u>
		<u>INCEPTION TO DATE</u>	<u>INCEPTION TO DATE</u>	<u>PURCHASE ORDERS</u>	<u>TO SPEND</u>

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CITY OF FINDLAY  
**CASH & INVESTMENTS AS OF MAY 31, 2023**

<u>AMOUNT</u>	<u>DESCRIPTION AND COUPON RATE</u>	<u>BANK/FIRM</u>
\$ 899,000.00	STAR OHIO @ 5.200%	
133,904.26	STAR OHIO @ 5.200%	
42,003,500.00	STAR OHIO @ 5.200%	
1,644,901.75	STAR OHIO @ 5.200%	
34,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
997,804.87	US TREASURY @ 0.750% COUPON	FIFTH THIRD BANK
990,890.00	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
980,117.19	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
803,615.40	FFCB @ 1.60% COUPON	KEY BANK
946,835.94	US TREASURY @ 0.250% COUPON	HUNTINGTON BANK
973,164.06	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
964,023.44	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
970,940.00	US TREASURY @ 1.500% COUPON	KEY BANK
964,453.13	US TREASURY @ 0.875% COUPON	HUNTINGTON BANK
982,460.94	US TREASURY @ 2.500% COUPON	HUNTINGTON BANK
995,234.38	US TREASURY @ 4.250% COUPON	HUNTINGTON BANK
962,539.06	US TREASURY @ 2.375% COUPON	HUNTINGTON BANK
969,843.75	US TREASURY @ 2.500% COUPON	PNC BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 4.290%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 5.000%	WATERFORD BANK
<hr/>		
\$92,178,228.17	INVESTMENT TOTAL	
4,289,203.83	5/3 BANK ACCOUNT BALANCE	
-	ACCRUED INVESTMENT INTEREST	
<hr/>		
<b><u>\$96,467,432.00</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>	

**UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)**

GENERAL	\$ 23,318,244
SCM&R	1,361,168
SCM&R HIWAY	371,441
SEVERANCE PAYOUT RESERVE	1,720,145
ARPA	1,225,902
AIRPORT	215,124
WATER	5,865,253
SEWER	13,044,493
STORMWATER	3,254,421
PARKING	50,797
CIT ADMINISTRATION	200,000
CIT CAPITAL IMPROVEMENT	6,572,911

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF MAY 31, 2023**

\$35,286,007.91	General Fund
1,500,000.00	General Fund Restricted Rainy Day
4,576,362.23	General Fund Projects
2,337,585.98	SCM&R Fund
1,646,343.49	SCM&R Fund Projects
-	County Permissive License Fund
349,617.05	State Highway Fund
934.39	Law Enforcement Trust Fund
3,445.93	Drug Law Enforcement Trust Fund
353,030.70	ID Alcohol Treatment Fund
34,841.54	Opioid Abatement Fund
73,965.96	Enforcement & Education Fund
927,941.64	Court Special Projects Fund
159,426.24	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
169,932.16	Alcohol Monitoring Fund
183,351.64	Mediation Fund
118,659.34	Electronic Imaging Fund
20,782.63	Legal Research Fund
1,845,650.51	Severance Payout Fund
1,225,902.31	ARPA Fund
550,128.05	Debt Service Fund
31,340.69	CR 236 TIF Fund
1,021,346.72	Municipal Court Improvement Fund
668,828.95	Airport Fund
307,976.64	Airport Fund Projects
9,645,274.30	Water Fund
933,305.97	Water Fund Restricted
3,335,976.92	Water Fund Projects
11,802,473.46	Sewer Fund
6,222,987.17	Sewer Fund Restricted
996,147.85	Sewer Fund Projects
64,989.47	Parking Fund
-	Parking Fund Projects
116,272.09	Swimming Pool Fund
33,541.08	Internal Service Central Stores Fund
246,361.78	Internal Service Workers Comp Fund
1,010,434.20	Internal Service Self Insurance Fund
2,534,494.29	CIT Fund
3,505,717.92	CIT Fund- Restricted Capital Improvements
192,750.45	Police Pension Fund
192,750.45	Fire Pension Fund
69,015.04	Unclaimed Monies Fund
215,822.36	Tax Collection Agency Fund
1,675,547.06	Cemetery Trust Fund
167,535.81	Private Trust Fund
108,768.97	Guaranteed Deposits
1,712.02	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
41.08	Special Assessments Storm Fund
<b><u>\$96,467,432.00</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>

**Committee Members:**

- Jeff Wobser, at-large – Committee Chair
- Randy Greeno, at-large
- Dennis Hellmann, ward 2
- Grant Russel, at-large
- Beth Warnecke, ward 3
- Mayor Christina Muryn
- Jim Staschiak, Auditor

**Staff:**

- 
- 
- 
- 

**Guests:**

Randy B.  
Holly Frösche

Meeting Start Time: 4:05 PM

Meeting End Time: 5:15 PM

**Agenda:**

Call to Order

Roll Call

Approval of Minutes

New Items

Continue the Strategic Planning process.

Adjournment



Jeff Wobser, Strategic Planning Committee Chair

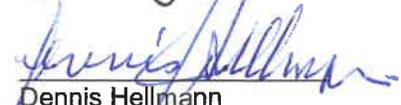
**COMMITTEE REPORT**  
**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

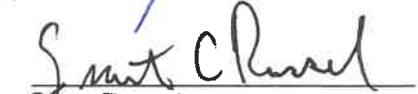
The **STRATEGIC PLANNING COMMITTEE** met on May 16, 2023 to continue the Strategic Planning process.

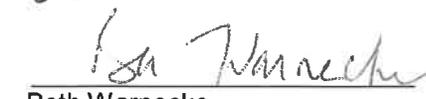
We recommend: *To give The Approved Goals + Objectives to Planning Next for Their review and comment.*

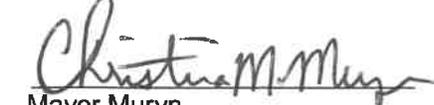
Aye  Nay   
Jeff Wobser, Chairman

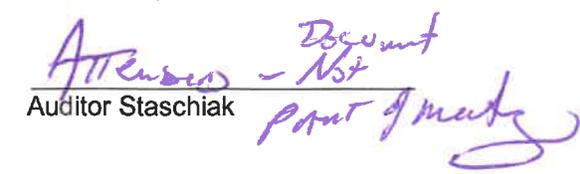
Aye  Nay   
Randy Green

Aye  Nay   
Dennis Hellmann

Aye  Nay   
Grant Russel

Aye  Nay   
Beth Warnecke

Aye  Nay   
Mayor Muryn

Aye  Nay   
Auditor Staschiak *Document Not part of meeting*

LEGISLATION: \_\_\_\_\_

DATE: May 16, 2023

COMMITTEE: STRATEGIC PLANNING

**Committee Members:**

- Jeff Wobser, at-large – Committee Chair
- Randy Greeno, at-large
- Dennis Hellmann, ward 2
- Grant Russel, at-large
- Beth Warnecke, ward 3
- Mayor Christina Muryn
- Jim Staschiak, Auditor

**Staff:**

- Jaeyka Hobman*
- 
- 
- 

**Guests:**

*H. Frische*  
*Randy O.*

Meeting Start Time: 4:06 PM

Meeting End Time: \_\_\_\_\_

**Agenda:**

*Call to Order*

*Roll Call*

*Approval of Minutes*

*New Items*

Continue the Strategic Planning process.

*Adjournment*



---

Jeff Wobser, Strategic Planning Committee Chair

**COMMITTEE REPORT  
THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **STRATEGIC PLANNING COMMITTEE** met on June 6, 2023 to continue the Strategic Planning process.

We recommend: *That The committee send revisions of The Draft Strategic Plan Framework to everyone on the committee via email by June 16, 2023. The committee will review all submissions at the June 20, 2023 meeting and will submit to Planning Next by June 21, 2023.*

Aye  Nay

  
Jeff Wobser, Chairman

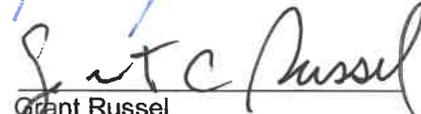
Aye  Nay

  
Randy Greeno

Aye  Nay

  
Dennis Hellmann

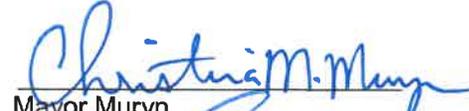
Aye  Nay

  
Grant Russel

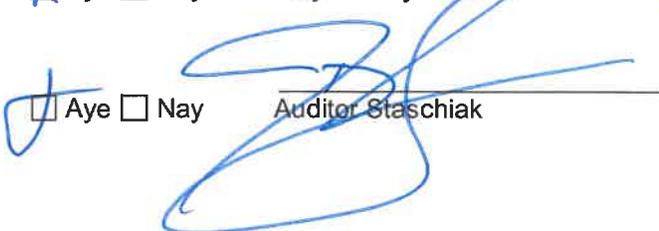
Aye  Nay

  
Beth Warnecke

Aye  Nay

  
Mayor Muryn

Aye  Nay

  
Auditor Staschiak

LEGISLATION: \_\_\_\_\_

DATE: June 6, 2023

COMMITTEE: STRATEGIC PLANNING

**Committee Members:**

- Jeff Wobser, at large – Committee Chair
- Randy Greeno, at-Large
- Jim Niemeyer, Ward 6
- Josh Palmer, Ward 7
- Beth Warnecke, Ward 3

**Staff:**

- James Staschiak, City Auditor
- Christina Muryn, Mayor
- Rob Martin, Service-Safety Director
- Donald Rasmussen, Law Director
- 

Meeting Start Time: 5:02 PMMeeting End Time: 5:32 PM**Guests:**Holly Frische  
Jeremy Kalb  
Grant Russel**Agenda:****Call to Order****Roll Call****Approval of Minutes****New Items**

1. Ordinance No. 2023-058 (infrastructure investment)

**Adjournment**

Jeff Wobser, Appropriations Committee Chair

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss Ordinance No. 2023-058 (infrastructure investment).

*We recommend* Approval of Ordinance 2023-058 as revised to include language requiring The JobsOhio agreement to be approved prior to the project moving forward.

Aye  Nay

  
Jeff Wobser, Chairman (mostan)

Aye  Nay

  
Randy Greeno

Aye  Nay

  
Jim Niemeyer

Aye  Nay

  
Josh Palmer

Aye  Nay

  
Beth Warnecke (2nd)

**APPROPRIATIONS COMMITTEE**

**DATE: June 13, 2023**

**LEGISLATION** \_\_\_\_\_

**Committee Members:**

- Grant Russel, at large – Committee Chair
- Brian Bauman, Ward 5
- Holly Frische, Ward 1
- Dennis Hellmann, Ward 2
- Jim Slough, Ward 4

**Staff:**

- Eric Adkins, Zoning Supervisor
- Matt Cordonnier, HRPC Director
- Don Rasmussen, Law Director
- Jacob Mercer, HRPC
- Jeremy Kalb, City Engineer

Meeting Start Time: 12:03Meeting End Time: 12:34**Guests:**Andrew YATES, APPLICANT  
Tim Sigworth, APPLICANT**Agenda:****Call to Order****Roll Call****Approval of Minutes****New Items**

1. 0 West McPherson Avenue (parcel no. 600000302210) rezone
2. 219 Hurd Avenue rezone
3. 609 West Foulke Avenue rezone – *tabled @ CPC*
4. Zoning Code changes – *tabled @ CPC*

**Adjournment**

Grant Russel, Planning &amp; Zoning Committee Chair

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Andrew Yates of Andek, LLC to rezone 0 West McPherson Avenue (parcel no. 6000302210) from O1 Offices/Institutions to M2 Multi-Family, High Density.

We recommend

*APPROVE AS REQUESTED*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel*  
Grant Russel, Chairman

Aye  Nay *Brian Bauman* *SECOND*  
Brian Bauman

Aye  Nay *Holly Frische* *MOTION*  
Holly Frische

Aye  Nay *Dennis Hellmann*  
Dennis Hellmann

Aye  Nay *James Slough*  
James Slough

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED:** June 15, 2023

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Timothy Sigworth, Greater Findlay Properties LLC to rezone 219 Hurd Avenue from I1 Light Industrial to R3 Small Lot Residential.

We recommend

*Approve As Requested*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel*  
Grant Russel, Chairman

*MOTION*

Aye  Nay *Brian Bauman*  
Brian Bauman

**PLANNING & ZONING COMMITTEE**

Aye  Nay *Holly Frische*  
Holly Frische

**LEGISLATION:** \_\_\_\_\_

Aye  Nay *Dennis Hellmann*  
Dennis Hellmann

**DATED:** June 15, 2023

Aye  Nay *James Slough*  
James Slough

*SECOND*

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Damon Kelly to rezone 609 West Foulke Avenue from R3 Small Lot Residential to C1 Local Commercial.

We recommend

*TABLED @ CPC*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel* *MOTION*  
Grant Russel, Chairman

Aye  Nay *Brian Bauman* *SECOND*  
Brian Bauman

Aye  Nay *Holly Frische*  
Holly Frische

Aye  Nay *Dennis Hellmann*  
Dennis Hellmann

Aye  Nay *James Slough*  
James Slough

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED: June 15, 2023**

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request to review changes to the Zoning Code.

We recommend

*TABLED @ CPC*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel* *MOTION SECOND*  
Grant Russel, Chairman

Aye  Nay *Brian Bauman*  
Brian Bauman

Aye  Nay *Holly Frische*  
Holly Frische

Aye  Nay *Dennis Hellmann*  
Dennis Hellmann

Aye  Nay *James Slough* *MOTION*  
James Slough

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED: June 15, 2023**

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
JUNE 20, 2023**

**ORDINANCE NO. 2023-043** (*Phase 2 benching project*) **requires three (3) readings**

***third reading – tabled***

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ACCEPT PERMANENT OWNERSHIP OF PROPERTIES IN ORDER FOR THE BOARD OF COMMISSIONERS OF HANCOCK COUNTY, OHIO, TO TRANSFER THE PARCELS LISTED ON THE ATTACHED EXHIBIT TO THE CITY OF FINDLAY, OHIO AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2023-056** (*WPC Clarifier Rehab & Oxidation Ditch Repairs*) **requires three (3) readings**

***third reading***

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) FOR REPAIRS ON OXIDATION DITCHES AT THE CITY OF FINDLAY WATER POLLUTION CONTROL CENTER, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2023-058** (*infrastructure investment*) **requires three (3) readings**

***second reading***

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR STRATEGIC INVESTMENT INFRASTRUCTURE IN SUPPORT OF ECONOMIC DEVELOPMENT, APPROPRIATING AND TRANSFERRING FUNDS THERETO.

**ORDINANCE NO. 2023-059** (*3<sup>rd</sup> Capital Improvement appropriation of 2023*) **requires three (3) readings**

***second reading***

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2023-043**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ACCEPT PERMANENT OWNERSHIP OF PROPERTIES IN ORDER FOR THE BOARD OF COMMISSIONERS OF HANCOCK COUNTY, OHIO, TO TRANSFER THE PARCELS LISTED ON THE ATTACHED EXHIBIT TO THE CITY OF FINDLAY, OHIO AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to execute any and all documents as necessary to accept ownership from the Board of Commissioners of Hancock County, Ohio to transfer the parcels listed on the attached Exhibit to the City of Findlay, Ohio.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to authorize the said signing of a contract or contract so that the listed parcels may be transferred to the City of Findlay.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**TRANSFER TO CITY FOR ADD'L BENCH**

PROPERTY ADDRESS

PARCEL NO.

**PURCHASED THROUGH FEMA GRANTS**

130 MAIN STREET NORTH	570000200100
139 MAIN STREET NORTH	560000190510
321 CLINTON CT	560000171290
321 CLINTON CT	560000171300
321 CLINTON CT	560000191170
321 CLINTON CT	560001018760
321 CLINTON CT	210001028375

**OTHER PURCHASES**

108 JEFFERSON ST	210001028374
108 JEFFERSON ST	210001028376
127 TAYLOR ST	210001028864
127 TAYLOR ST	210001028865
131 MAIN ST NORTH	560000190490
133 MAIN ST NORTH	560000190500
122 JEFFERSON ST	560000191050
122 JEFFERSON ST	560000191110
117 TAYLOR ST	560000191120
122 JEFFERSON ST	560001008066
204 MAIN STREET NORTH	570000200060
202 MAIN STREET NORTH	570000200070
136 MAIN STREET NORTH	570000200080
0 MAIN ST NORTH	570000200090
129 MAIN ST NORTH	570000200110
0 MAIN ST NORTH	570000200120
0 MAIN ST NORTH	570000200130
0 MAIN ST NORTH	570000200140
0 MAIN ST NORTH	570000200150
0 MAIN ST NORTH	570000200160
0 MAIN ST NORTH	570000200170
131 CORY ST NORTH	570000200180
137 MEEKS AVE	570000200230
201 MEEKS CT	570000200240
206 MEEKS CT	570000200250
210 MEEKS CT	570000200260
0 MEEKS CT	570000200280
141 MEEKS AVE	570000200290
202 CORY ST NORTH	570000200310

**TRANSFER TO CITY FOR ADD'L BENCH**

<u>PROPERTY ADDRESS</u>	<u>PARCEL NO.</u>
200 CORY ST NORTH	570000200320
121 CLINTON CT	580000243220
123 CLINTON CT	580000243230
125 CLINTON CT	580000243240
133 CLINTON CT	580000243260
135 CLINTON CT	580000243270
201 CLINTON CT	580000243280
203 CLINTON CT	580000243290
207 CLINTON CT	580000243310
211 CLINTON CT	580000243320
215 CLINTON CT	580000243330
125 MAIN ST NORTH	590000280320
123 MAIN ST NORTH	590000280330
121 MAIN ST NORTH	590000280340
119 MAIN ST NORTH	590000280350
117 MAIN ST NORTH	590000280360
115 MAIN ST NORTH	590000280370
0 MAIN ST NORTH	590000280400
0 MAIN ST NORTH	590000280410
0 MAIN ST NORTH	590000923230
120 MAIN ST NORTH	590001021127
125 R N MAIN ST	610000340930
221 CLINTON CT	610000341270
122 TAYLOR ST	610000341280
219 CLINTON CT	610000341680
126 TAYLOR ST	610000342170
217 CLINTON CT	610000342380
123 R N MAIN ST	610000342510
117 R N MAIN ST	610000350000
0 MAIN ST NORTH	610000926450
115 R N MAIN ST	610000926891
0 CLINTON CT	610001000364
121 R N MAIN ST	610001000371
119 R N MAIN ST	610001000372
0 MAIN ST NORTH	610001013284

**ORDINANCE NO. 2023-056**

**AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) FOR REPAIRS ON OXIDATION DITCHES AT THE CITY OF FINDLAY WATER POLLUTION CONTROL CENTER, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund	\$ 400,000.00
TO:	WPC Clarifier Rehab & Oxidation Ditch Repairs, <i>Project No. 35601300</i>	\$ 400,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said entering into a contract(s), and to appropriate and transfer funds for repairs on oxidation ditches at the City of Findlay Water Pollution Control Center.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2023-058**

**AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR STRATEGIC INVESTMENT INFRASTRUCTURE IN SUPPORT OF ECONOMIC DEVELOPMENT, APPROPRIATING AND TRANSFERRING FUNDS THERETO.**

WHEREAS, the City of Findlay is desirous to advertise for bids and enter into contracts for strategic investment infrastructure in support of economic development.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: Sewer Fund - Stormwater Restricted Account	\$500,000
TO: Project Hat Trick (#35631500)	\$500,000
FROM: General Fund	\$700,000
TO: Project Hat Trick (#35631500)	\$700,000
FROM: Sewer Fund	\$900,000
TO: Project Hat Trick (#35631500)	\$900,000
FROM: Water Fund	\$900,000
TO: Project Hat Trick (#35631500)	\$900,000

SECTION 1: That the Mayor, Service-Safety Director, and/or City Engineer of the City of Findlay, Ohio be and the same are hereby authorized to advertise for bids and enter into contracts, as well as appropriate and transfer funds for strategic investment infrastructure in support of economic development for the aforementioned projects.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

## ORDINANCE NO. 2023-059

**AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service-Safety Director and/or City Engineer of the City of Findlay, Ohio be and they are hereby authorized to advertise for bids where necessary pursuant to law and enter into contracts for construction of various projects as set forth in the Capital Improvements Program for year 2023.

SECTION 2: That to pay for the costs of said equipment purchases and project construction, there is hereby appropriated and transferred the following sums:

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 1,255,000.00
TO: 2023 Annual Street Resurfacing/Curb Repairs #32830400	\$ 460,000.00
TO: 2023 Street Preventative Maintenance #32830300	\$ 280,000.00
TO: 2023 City Sidewalk/Ramps #32831000	\$ 25,000.00
TO: Airport Fuel Farm Repairs #35231700	\$ 100,000.00
TO: Airport Snow Removal Equipment Building #35232300	\$ 250,000.00
TO: Replace Backup Server & Network Equipment #31932400	\$ 45,000.00
TO: Remote Offices Door Locks #31932200	\$ 75,000.00
TO: Dark Dispatch Upgrades #31932100	\$ 20,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned projects may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

JUNE 20, 2023

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JUNE 20, 2023 MEETING.

### **ORDINANCES**

2023-061

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO SEEK REQUESTS FOR QUALIFICATION (RFQ), RATING THE SAME, IN ACCORDANCE WITH THE OHIO REVISED CODE, AND AUTHORIZING A CONTRACT WITH AN ENGINEERING FIRM THAT SPECIALIZES IN AIRPORT GRANTS AND PROJECTS, TO SUBMIT LETTERS OF INTEREST (LOI) TO BE CONSIDERED FOR AN AIRPORT ENGINEERING CONSULTANT, AND DECLARING AN EMERGENCY.

2023-062

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO CONTRACTS WITH THE GARLAND COMPANY, INC. FOR REPAIRS NEEDED AT THE CITY OF FINDLAY, OHIO'S WATER BILLING OFFICE AND ALSO THE CITY OF FINDLAY, OHIO'S WATER DISTRIBUTION OFFICE, BOTH LOCATED AT 136 NORTH BLANCHARD STREET, PROJECT NO. 35732500, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2023-061**

**AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO SEEK REQUESTS FOR QUALIFICATION (RFQ), RATING THE SAME, IN ACCORDANCE WITH THE OHIO REVISED CODE, AND AUTHORIZING A CONTRACT WITH AN ENGINEERING FIRM THAT SPECIALIZES IN AIRPORT GRANTS AND PROJECTS, TO SUBMIT LETTERS OF INTEREST (LOI) TO BE CONSIDERED FOR AN AIRPORT ENGINEERING CONSULTANT, AND DECLARING AN EMERGENCY.**

WHEREAS, the City of Findlay is required to send out RFQs every five (5) years for engineering firms that specialize in airport grants and projects for them to submit Letters Of Intent (LOI) to be considered; and,

WHEREAS, once the LOIs are received and scored by a team of evaluators, the top three (3) consultants will be brought in for interviews in which the City of Findlay will select the top firm to provide a cost proposal for their services for the next five (5) years. Said practice is set by the Federal Aviation Administration (FAA) that airports are required to adhere to.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay, Ohio be and they are hereby authorized to submit a Request For Qualifications (RFQs) for engineering firms that specialize in airport grants and projects, to submit letters of interest (LOIs) to be considered for an Airport Engineering Consultant, further authorizing a contract(s) to be entered into once the RFPs are received, analyzed and the lowest and best one is selected.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said Request For Qualifications (RFQs) and enter into a contract(s) with whichever firm is chosen so that an Airport Engineering Consultant may be selected.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2023-062**

**AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO CONTRACTS WITH THE GARLAND COMPANY, INC. FOR REPAIRS NEEDED AT THE CITY OF FINDLAY, OHIO'S WATER BILLING OFFICE AND ALSO THE CITY OF FINDLAY, OHIO'S WATER DISTRIBUTION OFFICE, BOTH LOCATED AT 136 NORTH BLANCHARD STREET, PROJECT NO. 35732500, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director, and or City Engineer of the City of Findlay be and they are hereby authorized to enter into contracts with The Garland Company, Inc. for the roof replacement at the City of Findlay, Ohio's Water Billing Office and also the Water Distribution Office, Project No. 35732500.

SECTION 2: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Water Fund	\$ 93,000.00
TO:	23 Billing/Distribution Roof Replacement #35732500	\$ 93,000.00
FROM:	Sewer Fund	\$ 62,000.00
TO:	23 Billing/Distribution Roof Replacement #35732500	\$ 62,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason, it is immediately necessary to authorize entering into contracts with The Garland Company, Inc., as well as appropriate and transfer funds, so that said roof replacement at the City's Water Billing Office and also the Water Distribution Office may begin.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_