

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

FEBRUARY 21, 2023

COUNCIL CHAMBERS

ROLL CALL of 2022-2023 Councilmembers

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ACCEPTANCE/CHANGES TO PREVIOUS PUBLIC HEARING MINUTES/CITY COUNCIL MINUTES:

- Acceptance or changes to the February 7, 2023 Public Hearing meeting minutes to zone the Mardic Investments, Inc. annexation via Ordinance No. 2022-129.
- Acceptance or changes to the February 7, 2023 Public Hearing meeting minutes to rezone 0 Greendale Avenue (parcel no. 210001032996) via Ordinance No. 2023-003.
- Acceptance or changes to the February 7, 2023 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS: none

ORAL COMMUNICATIONS: none

WRITTEN COMMUNICATIONS:

Director of Development Geoff Milz, Pennrose Bricks & Mortar\Heart & Soul – Eastern Woods Senior II

Blanchard Valley Health System and Pennrose, LLC, plans to be the general partners of a residential rental development located in or within a one-half (1/2) mile radius for our political jurisdiction and will submit an application to utilize the multifamily funding programs of the Ohio Housing Finance Agency (OHFA) for the development of this property. Eastern Woods Senior II will be the second phase of senior affordable housing located adjacent to the existing Continuing Care Retirement Community (CCRC) campus of Birchaven Village, just off Birchaven Lane. These additional forty-five (45) units will build off the success of the first phase that recently completed construction at the end of 2021. The proposed development will be financed with Low-Income Housing Tax Credits, a conventional first mortgage, Ohio Capital Corporation for Housing CDFI Funds, Ohio Finance Agency Housing Development Loan funds, and Deferred Developer Fee.

Development Team:

General Partners:	Penrose Holdings, LLC, Blanchard Valley Health System
Developers:	Penrose, LLC
Contractor:	The Douglas Company
Property Manager:	Wallick Properties Midwest
Project address:	0 Birchaven Ln, Findlay, OH 45840
Number of units:	45
Program(s) to be utilized in the project:	Low-Income Housing Tax Credits, OHFA's Housing Development Loan Program
Right to submit comments:	You have the right to submit comments to OHFA regarding the proposed project's impact on the community. Any objection to the project must be submitted in writing and signed by a majority of the voting members of the legislative body. Comments must be received by OHFA within 30 days of the mailing date of this notice.

The person to be notified at OHFA and their address is:

Mr. David Foust, Director of Multifamily Housing
Ohio Housing Finance Agency
57 E. Main Street
Columbus, OH 43215

OHFA will provide a written response to any objections submitted under the terms outlined above.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

City Planning Commission Staff Report – February 9, 2022

Mayor Muryn – Cooperative Fishing Agreement renewal for Findlay Reservoir #2

The City of Findlay entered into a cooperative fishing agreement at Findlay Reservoir #2 with the state of Ohio, Department of Natural Resources, Division of Wildlife for the period of September 1, 2012 through September 1, 2022. The State of Ohio would like to renew this agreement (copy attached) for a period of twenty-five (25) years being effective from March 1, 2023 through March 1, 2048. Legislation authorizing the Mayor to enter into a renewal agreement with the State of Ohio is requested. [Resolution No. 006-2023 was created.](#)

Findlay Fire Department Activities Report – January 2023.

Findlay Police Department Activities Report –January 2023.

Findlay Municipal Court Activities Report – January 2023.

A set of summary financial reports for January 31, 2023:

- Summary of Year-To-Date Information as of January 31, 2023
- Financial Snapshot for General Fund as of January 31, 2023
- Open Projects Report as of January 31, 2023
- Cash & Investments as of January 31, 2023

Treasurer’s Reconciliation Report – January 31, 2023.

Income Tax Administrator Price – Ohio Attorney General’s Office contract for municipal income tax collection services

The City of Findlay Income Tax Department currently utilizes Scott Basinger of Samuel W. Diller Co., LPA and Hal Burke of Scheer, Green and Burke, LPA for the City’s third party collection attorney services. These attorneys are utilized after the City Income Tax Department has filed a small claims court case, judgment has been rendered, garnishments have been attempted, but the City Income Tax Department is still unsuccessful with receiving payment owed. In addition to utilizing these local attorneys, it would be in the City’s best interest for the City Income Tax Department to enter into a contract with the Ohio Attorney General’s Office to take advantage of their municipal income tax collection service.

Some benefits of utilizing the Ohio Attorney General collections service includes:

- Collection fees in-house are eleven percent (11%) compared to the City of Findlay’s current twenty-five percent (25%) fee
- Capability of offsetting Federal and State tax refunds to collect on past due municipal income taxes
- Capability of collecting on past due taxes for the Village of Carey since the Findlay Municipal Court does not have jurisdiction in Wyandot County

The Income Tax Board authorized the City Income Tax Department to enter into a contract with the Ohio Attorney General’s Office for collection services for actual past due collections. Current third party collection attorneys will continue to be utilized to bring estimated liability cases to legitimate conclusions. Ordinance No. 2023-020 was created.

City Engineer Kalb – Ohio Rail Development Commission grant to widen CR 212 & 236

The City of Findlay has recently been notified that there is a possible grant opportunity through the Ohio Rail Development Commission (ORDC) for railroad projects. This grant would provide one hundred percent (100%) funding for railroad development and/or improvement projects. If awarded, the ORDC grant funds will be available for construction this fall. For this application, the City of Findlay Engineering Department will be submitting the County Road 212 and County Road 235 road widening project for additional funding to accommodate for additional lanes. This railroad crossing would be a potential choke point for the new roadway if the crossing arms are not relocated. If awarded, the grant will provide the necessary funding for Norfolk Southern to perform the work. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to apply for the funds and sign any applicable agreement(s) or related documents for the Ohio Rail Development Commission grant. Ordinance No. 2023-021 was created.

City Auditor Staschiak – storm water fees

During the February 8, 2023 WATER AND SEWER COMMITTEE meeting on the request for a paradigm shift in the method for billing storm water fees and a corresponding rate increase, City Auditor Staschiak expressed concern and encouraged a full review of the components of the request. Since that meeting, it has become clear that in the late 1990’s, there was significant research that went into the creation of the current stormwater billing process. Prior to and throughout that 1999 legislative process, City of Findlay personnel, including the City Auditor, Service-Safety Director, outside consultants, and the Environmental Protection Agency (EPA) were involved. Although it may appear simple on the surface, it is a complex matter. As part of the WATER AND SEWER COMMITTEE’s due diligence, it might be wise to consider options including, but not limited to:

- Obtaining a legal opinion and review of case law pertaining to the collection of money for stormwater by an Ohio Municipality. Also, research the question: Can an Ohio Municipality charge when stormwater is being collected by the City’s system for real property outside the corporation limits?
- A full review covering all aspects for consideration by an Ohio Municipality, including fee/rate/tax structures on future potential debt issuances.
- Completion of incorporating the current known data into the City’s water and sewer model(s) to show impacts on the long-term system planning and Findlay City Ordinance required 5-year Operations Proformas.
- Completion of the Capital Plan for the projects known to be part of the stormwater control plan and compliance with Federal MS4 and/or other requirements.
- Preparation of a proper business cost benefit and needs analysis fully detailing the revenue needed at this time using known data for the City of Findlay. This should be completed in a manner easily understandable by the general public.

City Auditor Staschiak appreciates that the committee paused and did not approve the initial request. It is his hope that Council will find his suggestions helpful and he anticipates there may be other necessary considerations that come to light as part of a review.

City Auditor Staschiak – City Income Tax Administration Fund

One of the primary roles of the City Auditor is to monitor receipts and appropriations throughout the year to ensure the City complies with State Budgetary Law. Last year, income tax receipts came in higher than expected and projected, primarily due to a large influx in business net profit tax receipts. This increase in revenue necessitates an appropriation of money within the City Income Tax Administration Fund to the General Fund. This appropriation will have the effect of increasing the transfer thereby increasing the projected General Fund year end balance by the amount listed below and has no impact on CIT operations or the CIT-Capital Improvements Fund Restricted Account. This process happens annually as part of the budget process. Legislation to appropriate funds to include the emergency clause is requested. Ordinance No. 2023-023 is created.

FROM: City Income Tax Administration Fund \$ 3,003,952.81
TO: City Income Tax Administration #27047000-other \$ 3,003,952.81

Police Chief Ring – Ohio Office of Criminal Justice Services (OCJS) body worn camera grant

The Ohio Office of Criminal Justice Services (OCJS) has awarded the City of Findlay ninety-one thousand nine hundred twenty-six dollars and eighty-one cents (\$91,926.81) from the 2023 Body-Worn camera grant. OCJS is administering the grant process and is awarding funds to Ohio law enforcement agencies who are implementing body-worn camera programs. There is no required match for the grant and this is a reimbursement grant. The City of Findlay Police Department conducted trial demonstrations of body-worn cameras in 2022. It is the goal of the Police Department to establish a Body Worn Camera (BWC) program this year. The grant funding can be utilized for body-camera purchases related to hardware/software, data storage, and redacting software. Legislation to accept grant funding to help offset the cost of the program implementation is requested. Ordinance No. 2023-024 was created.

Service-Safety Director Martin – insurance funds from structure fire at 824 South Main Street

The property located at 824 South Main Street suffered a devastating fire on May 1, 2022 that the City of Findlay received insurance funds for the structure’s demolition. The City of Findlay Zoning Department has completed the proper correspondence with the property owner’s on the demolition of this structure. Legislation to appropriate and transfer received insurance funds that have already been deposited into the City’s Guaranteed Deposits Fund to the City of Findlay Zoning Department to cover the expenses of demolition of the property, including to waive statutory rules of Council and give the Ordinance all three (3) readings and adoption during the February 21, 2023 City Council meeting to become effective upon passage enabling the structure to be removed at the earliest possible date, tentatively scheduled for March 1, 2023 is requested. Ordinance No. 2023-025 was created.

FROM: Guaranteed Deposits Fund \$ 18,000.00
TO: Zoning Department Fund #21032000-other \$ 18,000.00

COMMITTEE REPORTS:

An **AD HOC COMMITTEE** met on February 7, 2023 to continue discussion from their December 20, 2022 meeting on reviewing Council’s Rules of Procedures.

We recommend changes proposed including:

- Start time at 6:00 pm
- No meetings on election days
- Lower non-public speakers time limit to five (5) minutes from ten (10) minutes
- Draft proposal to be attached

The **WATER AND SEWER COMMITTEE** met on February 8, 2023 to discuss stormwater rates.

We recommend continued discussions of storm water rates and effects on long-term storm water revenues.

The **PLANNING & ZONING COMMITTEE** met on February 9, 2023 to continue January 5, 2023 discussions on Zoning Code changes.

We recommend further discussion of zoning code changes at the March PLANNING & ZONING COMMITTEE meeting.

The **STRATEGIC PLANNING COMMITTEE** met on February 9, 2023 to review sub bullet points in the plan.

We recommend continuing discussion.

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 006-2023 (*cooperative fishing agreement renewal w/State of Ohio*) **requires three (3) readings** *first reading*

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A COOPERATIVE FISHING AGREEMENT WITH THE STATE OF OHIO.

ORDINANCES:

ORDINANCE NO. 2023-010 (*Lakota Park final plat*) **requires three (3) readings** *second reading*
AN ORDINANCE ACCEPTING THE FINAL PLAT AS SHOWN ON THE LAKOTA PARK ROADWAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-011 (*Bricker & Eckler LLP invoices (STRICT Center, water service extension)*) **requires three (3) readings** *second reading*
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-012 (*transmitter annual maintenance fees*) **requires three (3) readings** *second reading*
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-013 (*ODOT FY23 Resurfacing – Bright Rd Phase III*) **requires three (3) readings** *second reading*
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-014 (*Innovative Software Solutions, Inc. contract*) **requires three (3) readings** *second reading*
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH INNOVATIVE SOFTWARE SERVICES, INC. FOR INCOME TAX SOFTWARE TO BE UTILIZED BY THE CITY OF FINDLAY INCOME TAX, PROJECT NO. 319250000, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-016 (*GMSTEK, LLC agreement*) **requires three (3) readings** *second reading*
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH GMSTEK, LLC FOR THE IMPLEMENTATION OF AN INVENTORY MANAGEMENT SOFTWARE SYSTEM, PURCHASE OF REQUIRED DEVICES, THREE (3) YEAR SUBSCRIPTION, AND ANNUAL DATA AND INFRASTRUCTURE TO BE UTILIZED BY THE CITY OF FINDLAY OHIO AIRPORT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-019 (*approve 2022 ordinances & resolutions changes*) **requires three (3) readings** *second reading*
AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE FINDLAY CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-020 **requires three (3) readings** *first reading*
(*Ohio Attorney General's Office contract for municipal income tax collection services*)
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH THE OHIO ATTORNEY GENERAL'S OFFICE TO PROVIDE MUNICIPAL INCOME TAX COLLECTION SERVICES TO THE CITY OF FINDLAY INCOME TAX DEPARTMENT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-021 (*Ohio Rail Development Commission grant to widen CR 212 & 236*) **requires three (3) readings** *first reading*
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY TO APPLY FOR GRANT FUNDS, AND IF AWARDED, ENTER INTO AN AGREEMENT(S) WITH THE OHIO RAIL DEVELOPMENT COMMISSION FOR THE WIDENING, RELOCATION, AND/OR IMPROVEMENTS TO RAILROAD CROSSING ARMS LOCATED AT COUNTY ROAD 212 AND COUNTY ROAD 236.

ORDINANCE NO. 2023-022 (*Opioid settlement*) **requires three (3) readings** *first reading*
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO INDIVIDUALLY ENTER INTO ANY PARTICIPATION AGREEMENT(S) IN RELATION TO THE NATIONAL OPIOID SETTLEMENT PROGRAM THAT HAVE BEEN AGREED TO BY THE STATE OF OHIO, DECLARING A REAL AND PRESENT EMERGENCY.

ORDINANCE NO. 2023-023 (*City Income Tax Administration Fund*) **requires three (3) reading** *first reading*
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-024 (*Ohio Office of Criminal Justice Services (OCJS) body worn camera grant*) **requires three (3) readings** *first reading*
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT FOR THE PURCHASE BODY-WORN CAMERAS THROUGH THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES GRANT PROGRAM, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-025 (*insurance funds from structure fire at 824 South Main Street*) **requires three (3) readings** *first reading*
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY

UNFINISHED BUSINESS:

OLD BUSINESS
NEW BUSINESS

PENNROSE

Bricks & Mortar | Heart & Soul

Eastern Woods Senior II
Geoff Milz
Director of Development, Pennrose, LLC
1435 Vine Street, Suite 305
Cincinnati, Ohio 45202
513-310-6024
gmilz@pennrose.com

RECEIVED
FEB 07 2023
MAYOR'S OFFICE

February 3rd, 2023

CERTIFIED MAIL RETURN RECEIPT REQUESTED

Denise DeVore
Clerk of Council
City of Findlay
318 Dorney Plaza, Room 114
Findlay, OH 45840

RE: Eastern Woods Senior II

Dear Denise DeVore:

The purpose of this letter is to apprise your office that Blanchard valley Health System and Pennrose, LLC, plan to be the general partners of a residential rental development located in or within a one-half mile radius of your political jurisdiction, and will submit an application to utilize the multifamily funding programs of the Ohio Housing Finance Agency (OHFA) for the development of this property.

Eastern Woods Senior II will be the second phase of senior affordable housing located adjacent to the existing continuing care Retirement Community (CCRC) campus of Birchaven Village, just off Birchaven Lane. These additional 45 units will build off the success of the first phase that recently completed construction at the end of 2021.

The proposed development will be financed with Low-Income Housing Tax Credits, a conventional first mortgage, Ohio Capital Corporation for Housing CDFI Funds, Ohio Finance Agency Housing Development Loan funds, and Deferred Developer Fee.

Development Team:

General Partners: Pennrose Holdings, LLC, Blanchard Valley Health System
Developers: Pennrose, LLC
Contractor: The Douglas Company
Property Manager: Wallick Properties Midwest

Project Address: 0 Birchaven Ln, Findlay OH 45840

Number of Units: 45

Program(s) to be utilized
in the Project: Low-Income Housing Tax Credits, OHFA's Housing Development Loan
program

PENNROSE

Bricks & Mortar | Heart & Soul

Right to Submit

Comments:

You have the right to submit comments to OHFA regarding the proposed project's impact on the community. Any objection to the project must be submitted in writing and signed by a majority of the voting members of the legislative body. Comments must be received by OHFA within 30 days of the mailing date of this notice.

The person to be notified at OHFA and their address is:

Mr. David Foust, Director of Multifamily Housing
Ohio Housing Finance Agency
57 E. Main Street
Columbus, OH 43215

OHFA will provide a written response to any objections submitted under the terms outlined above.

Sincerely,



Geoff Milz
Director of Development
1435 Vine Street, Suite 305 Cincinnati, OH 45202
513-310-6024
gmilz@pennrose.com

FINDLAY CITY PLANNING COMMISSION



STAFF REPORT February 9, 2023

CITY PLANNING COMMISSION MEMBERS

Mayor Christina Muryn, Chairman
Rob Martin, Service-Safety Director
Jackie Schroeder
Dan DeArment
Dan Clinger

Matt Cordonnier, HRPC Director
Jacob Mercer, HRPC Staff
Kevin Shenise, Fire Inspector
Jeremy Kalb, P.E., City Engineer
Don Rasmussen, Law Director
Erik Adkins, Flood Plain/Zoning Supervisor

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
February 9th, 2023 – 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

TABLED ITEMS

1. **APPLICATION FOR SITE PLAN REVIEW #SP-02-2023** filed by Nickolas Asset Management LLC to revise the site plan for a self-storage unit facility located at 3640 Marathon Way.

NEW ITEMS

1. **APPLICATION FOR SITE PLAN REVIEW #SP-03-2023** filed by Erik Stearns for a 28000 square foot commercial building at parcel #020001006983 in Allen Township.
2. **APPLICATION FOR CONDITIONAL USE #CU-02-2023** filed by Justin Lobdell, 352 Midland Avenue, to re-establish an automotive sales business at 208 N. Main Street.
3. **APPLICATION FOR SITE PLAN REVIEW #SP-04-2023** filed by the Hancock County Commissioners for a new judicial center to be located at 209 W. Main Cross Street.

ADMINISTRATIVE APPROVALS

ADJOURNMENT

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
Thursday, February 9th, 2023– 9:00 a.m.

COMMENTS

TABLED ITEMS

- 1. APPLICATION FOR SITE PLAN REVIEW #SP-02-2023 filed by Nickolas Asset Management LLC to revise the site plan for a self-storage unit facility located at 3640 Marathon Way.**

CPC STAFF

General Information

This request is located inside the circle created by Speedway Drive and Marathon Way. It is zoned I-1 Light Industrial. To the south and east is also zoned I-1. To the north and west is zoned C-2 General Commercial. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Regional Commercial.

Parcel History

This site has been developing storage units in phases since 2013.

Staff Analysis

In July 2020, the site plan for phases 7-9 went through City Planning Commission. Phase 7 included 5 buildings in the center area of the parcel plus a stone lot in the northeast corner of the parcel. A new access point from the west side on Speedway Drive is proposed in this phase also. Phase 8 contains 6 units at the south end of the parcel and a new access from the south onto Speedway Drive. Phase 9 is in the northwest corner of the parcel and has 2 new buildings. Setbacks and spacing between buildings meet all requirements.

Outdoor Storage in I-1 was granted as a Conditional Use during that meeting with the condition for the site plan that screening be extended along the east side of the property.

At the January 12, 2023 meeting, the request was to modify the sidewalks on the site. The proposal last month would have seen the sidewalks connect to the existing sidewalk on Speedway Drive, taking it down the east side of the site, and connecting to the sidewalks at The Cube. After discussions with the City Engineer, it was determined that the sidewalk could go across the street rather than having the sidewalks on this site. This would alleviate the need to have people crossing the street twice to get use the sidewalk.

The other changes to the site plan involve the fencing and landscaping. The fencing has been removed from the site plan. The applicant indicated that they are unable to add fencing inside their easement area going diagonally along the north side of the site. To help improve the visual barrier, the applicant would increase the landscaping on the north and east side. The west side would still have landscaping, but it would be less dense.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR SITE PLAN REVIEW #SP-02-2023** filed by **Nickolas Asset Management LLC** to revise the site plan for a self-storage unit facility located at **3640 Marathon Way**.

ENGINEERING

- No Additional Comments
- Engineering Department agrees with the sidewalk layout on the east side in the City right-of-way. The Engineering Department will work with the consultant and developer to finalize the curb ramp locations.

FIRE PREVENTION

- No Comment




RECOMMENDATION

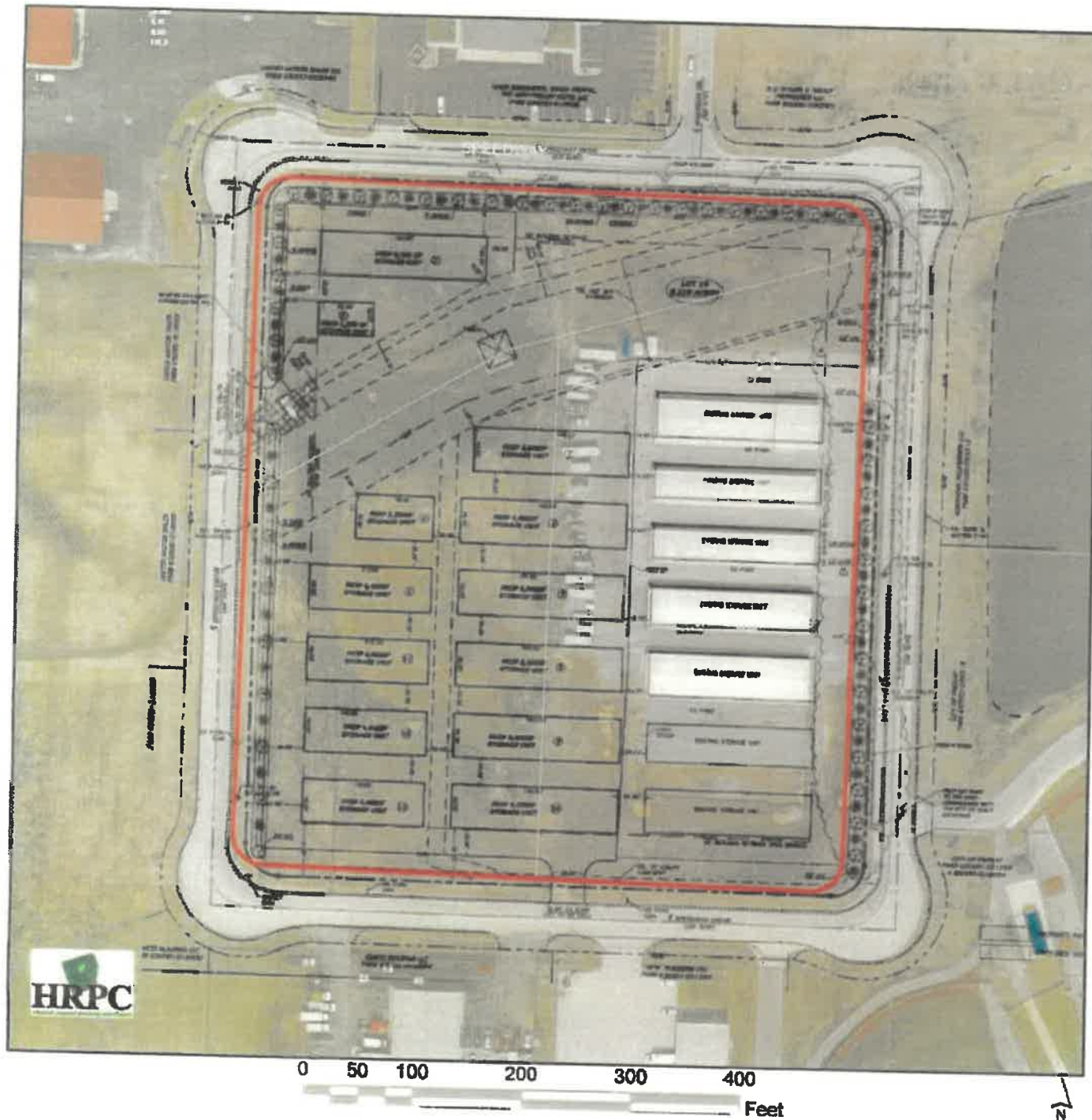
Staff recommends approval of **APPLICATION FOR SITE PLAN REVIEW #SP-02-2023** filed by **Nickolas Asset Management LLC** to revise the site plan for a self-storage unit facility located at **3640 Marathon Way**.

SP-02-2023

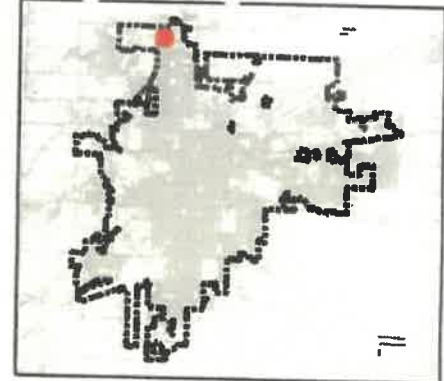
**APPLICATION FOR
SITE PLAN REVIEW**
filed by Nickolas Asset
Management LLC to revise
the site plan for a self-storage
unit facility located at
3640 Marathon Way.

Legend

-  3640 Marathon Way
-  Parcels
-  Road Centerline



Findlay Locator Map











NEW ITEMS

- 1. APPLICATION FOR SITE PLAN REVIEW #SP-03-2023 filed by Erik Stearns for a 28000 square foot commercial building at parcel #020001006983 in Allen Township.**

CPC STAFF

General Information

This request is located on the west side of Township 142 between CR 99 and TR 107 in Allen Township. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Industrial.

Parcel History

The site is currently agricultural.

Staff Analysis

Mr. Stearns plans to split 16 acres from the neighbor to the south to expand his business, Dicks Auto Salvage, at 4404 TR 142. On the site, he will be constructing a 28,000 sf commercial building. This will serve as additional office space and work space for the business. The site will also include a parking lot to accommodate 20 vehicles. There are 31 foundation plantings clustered on the east side of the building. Staff has no concerns with site plan as proposed.

Staff Recommendation

CPC Staff recommends approval of **APPLICATION FOR SITE PLAN REVIEW #SP-03-2023 filed by Erik Stearns for a 28000 square foot commercial building at parcel #020001006983 in Allen Township.**

ENGINEERING

Access –

The proposed building will have access from a new drive approach off of Township Road 142. A driveway permit will need to be obtained from the Hancock County Engineer.

Water Service –

The site is proposing two separate service taps for the site. The proposed building will be utilizing an 8-inch waterline for the fire line and a separate domestic line. Consultant will need to verify the size of the domestic line prior to approval of the tap permit.

Sanitary Service –

The proposed sanitary service will connect to the existing sanitary sewer located at the east side of the property.

Stormwater Management –

Since the property is located outside of the City Limits, the applicant does not need to comply with the City of Findlay detention requirements. Would like a copy of the detention calculations for our records, in case they are needed for any future development.

MS4 Requirements –

Since the property is located outside of the City Limits, the applicant does not need to comply with the City of Findlay's Erosion & Sediment Control Ordinance, they will still need to comply with all OEPA requirements for a construction project.

Recommendations:

Approval of the Site

The following permits may be required prior to construction:

- Sanitary Sewer Tap Permit x1
- Waterline Service Tap Permit x 2

FIRE PREVENTION

- No Comment



RECOMMENDATION

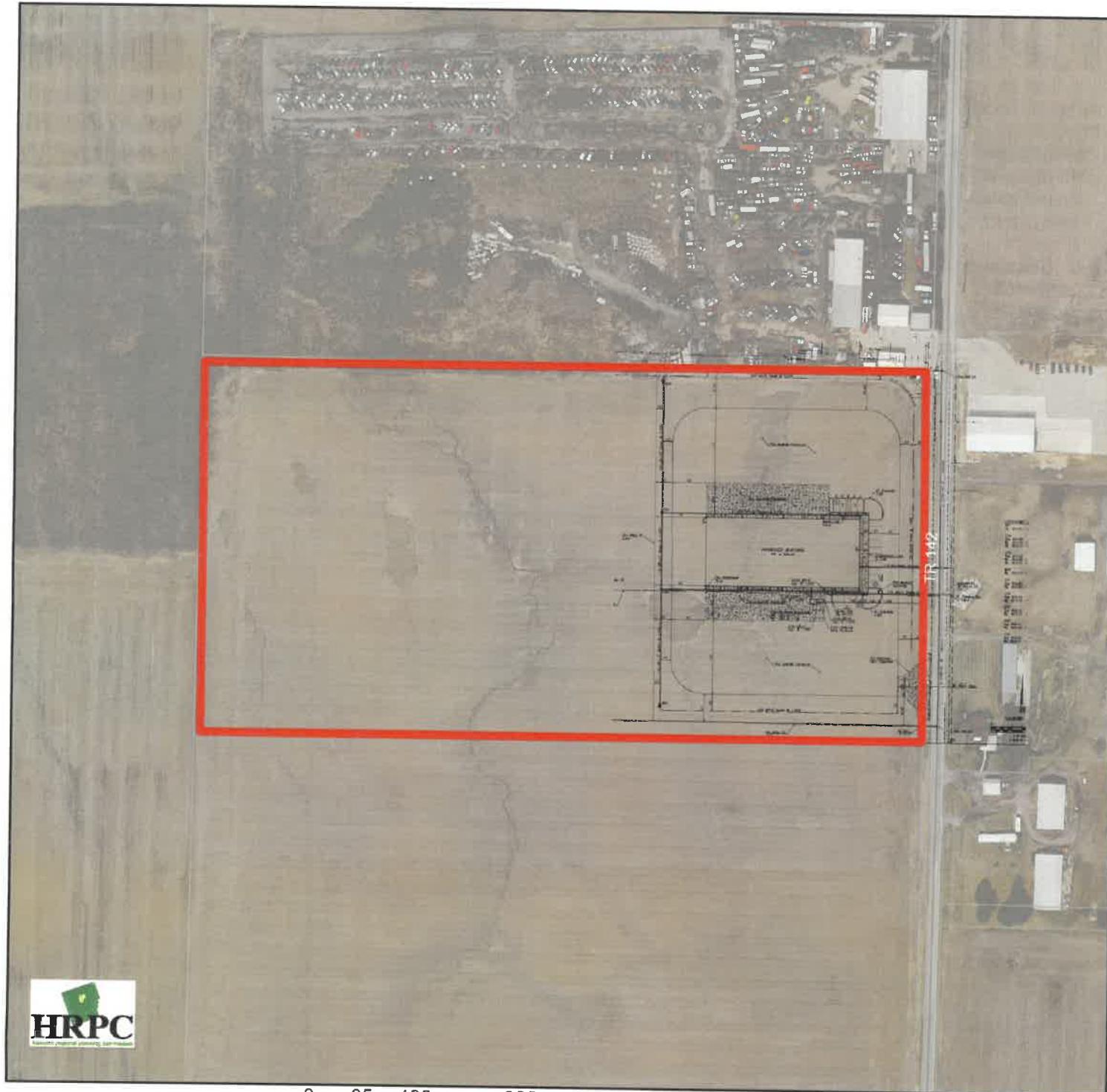
Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-03-2023 filed by Erik Stearns for a 28000 square foot commercial building at parcel #020001006983 in Allen Township.**

SP-03-2023

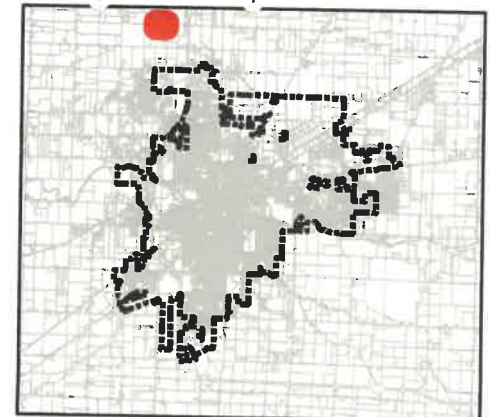
APPLICATION FOR
SITE PLAN REVIEW
filed by Erik Stearns for a
28000 square foot commercial
building at parcel
#020001006983 in Allen Township.

Legend

-  Parcel 020001006983
-  Parcels
-  Road Centerline



Findlay Locator Map



2. APPLICATION FOR CONDITIONAL USE #CU-02-2023 filed by Justin Lobdell, 352 Midland Avenue, to re-establish an automotive sales business at 208 N. Main Street.

CPC STAFF

General Information

This request is located on the west side of N. Main Street at the southwest intersection with Meeks Avenue. It is zoned C-3 Downtown Commercial. To the north, south and east, it is also zoned C-3 Downtown Commercial. To the west, it is zoned C-2 General Commercial. It is located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Downtown.

Parcel History

The site is vacant after Snyder's Auto Mart closed.

Staff Analysis

Mr. Lobdell plans to re-establish an auto sales business at 208 N. Main Street. The use has been discontinued for more than two years, which requires a conditional use to re-establish. The site has a 1,206 square foot commercial building from the previous business. It used to abut a neighboring building that was demolished as part of flood mitigation efforts.

In general, when reviewing conditional use requests, we consider the following:

- (1) Will be harmonious with and in accordance with the general objectives or with any specific objective of the Findlay Zoning Code of current adoption;
- (2) Will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the same area;
- (3) Will not be hazardous or disturbing to existing or future neighboring uses;
- (4) Will not be detrimental to property in the immediate vicinity or to the community as a whole;
- (5) Will be served adequately by essential public facilities and services such as highways, streets, police, and fire protection, drainage structures, refuse disposal, and school; or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such service.

Staff has concerns about the operating of an automotive sales business on such as small parcel. The lot is only 54 feet wide by 200 feet deep. As shown on the 2019 aerial, the previous owner parked as many cars on site as he could, and then his overflow inventory went on the property directly west of the site. This often led to cars parked on unimproved lots. This overflow area is no longer an option, as they do not have ownership of those parcels any longer.

While staff recommends denial, the CPC could grant approval with conditions. Some appropriate conditions would include:

- Limit on the number of vehicles on site and a requirement for visitor parking spots being available
- Removal of the non-conforming signage with appropriate signage.

Staff Recommendation

CPC Staff recommends denial of **APPLICATION FOR CONDITIONAL USE #CU-02-2023** filed by **Justin Lobdell, 352 Midland Avenue**, to re-establish an automotive sales business at **208 N. Main Street**.

ENGINEERING

- No Comment

FIRE PREVENTION

- No Comment




RECOMMENDATION

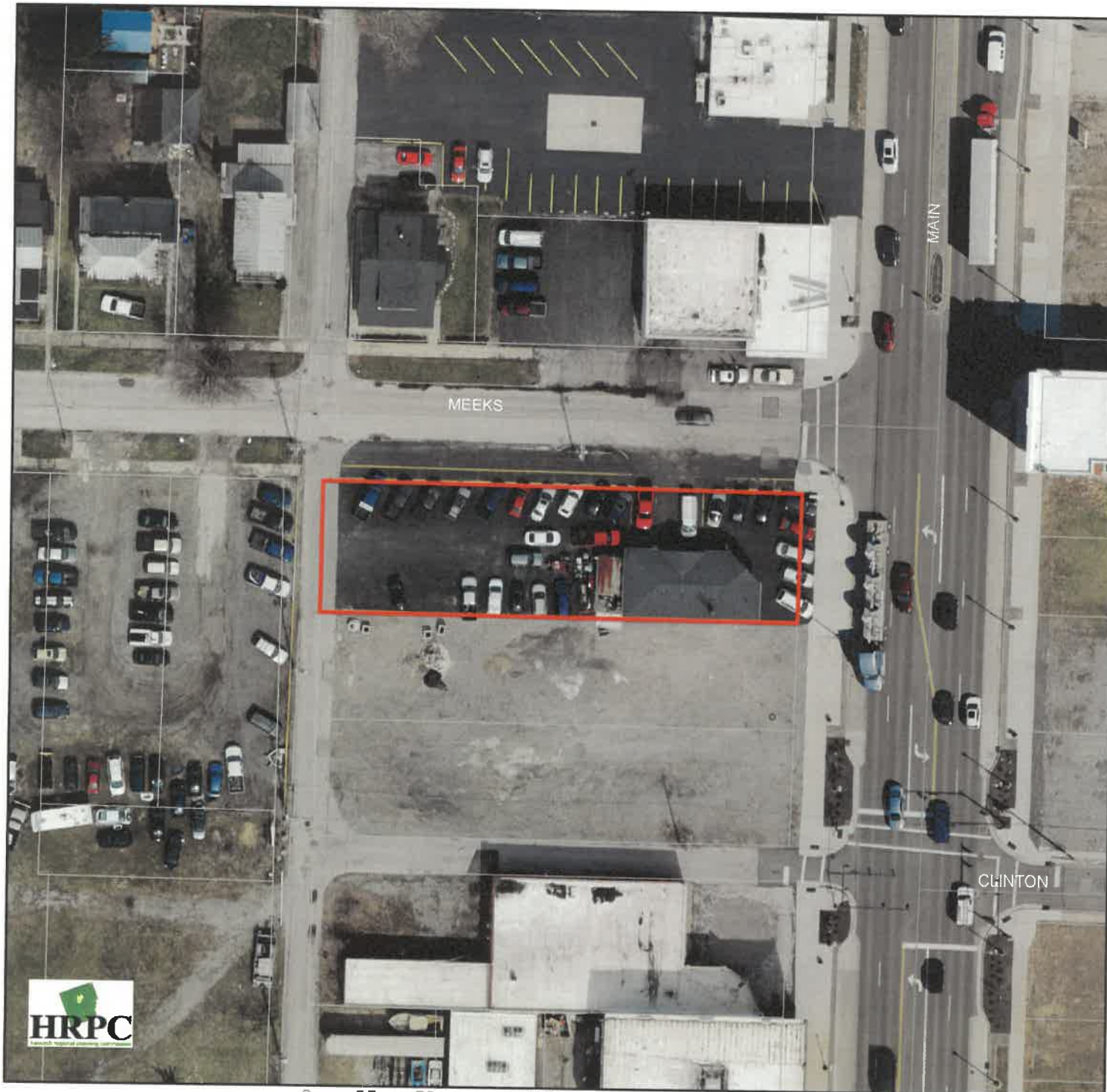
Staff recommends **denial of APPLICATION FOR CONDITIONAL USE #CU-02-2023** filed by **Justin Lobdell, 352 Midland Avenue**, to re-establish an automotive sales business at **208 N. Main Street**.

CU-02-2023

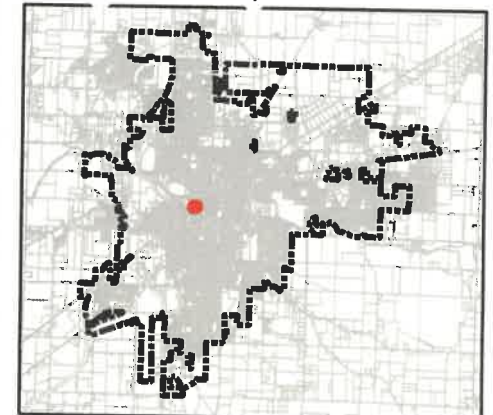
APPLICATION FOR
CONDITIONAL USE
filed by Justin Lobdell,
352 Midland Avenue, to
re-establish an automotive
sales business at 208 N. Main Street.

Legend

-  208 N. Main Street
-  Parcels
-  Road Centerline



Findlay Locator Map



0 25 50 100 150 200 Feet



CU-02-2023

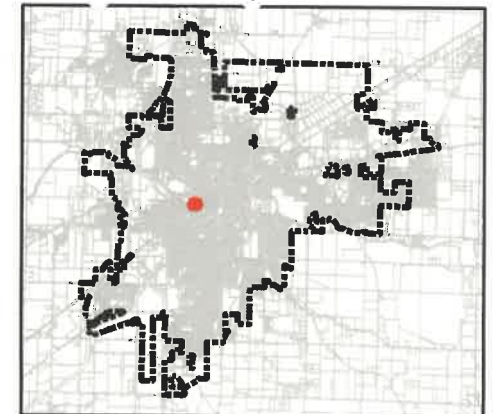
APPLICATION FOR
CONDITIONAL USE
filed by Justin Lobdell,
352 Midland Avenue, to
re-establish an automotive
sales business at 208 N. Main Street.



Legend

- 208 N. Main Street
- Parcels
- Findlay City
- Zoning District**
 - R1 - Single Family, Low Density
 - R2 - Single Family, Medium Density
 - R3 - Single Family, High Density
 - R4 - Two Family, High Density
 - C1 - Local Commercial District
 - C2 - General Commercial District
 - C3 - Downtown Commercial District
 - O1 - Institutions and Offices
 - M1 - Multiple-Family District, Medium Density
 - M2 - Multiple-Family District, High Density
 - MH - Mobile Home District
 - CD - Condominium District
 - I1 - Light Industrial
 - I2 - General Industrial
 - PO - Parks and Open Space
 - PMUD - Planned Mixed Use Development
 - Medical Overlay
 - University Overlay

Findlay Locator Map



3. APPLICATION FOR SITE PLAN REVIEW #SP-04-2023 filed by the Hancock County Commissioners for a new judicial center to be located at 209 W. Main Cross Street.

CPC STAFF

General Information

This site is located on the south side of W. Main Cross Street between S. Cory Street and the first north/south alley to the west. It is zoned C-3 Downtown Commercial. All surrounding parcels are also zoned C-3. The parcel is located within the 100-year flood plain. The City of Findlay Land Use Map designates the area as Downtown.

Parcel History

The site is currently a parking lot.

Staff Analysis

This is the updated site plan for the new three story judicial center. The plans for a new judicial center originally went to the Planning Commission in June 2020. At that time, the conditions for approval were to improve the circulation of the parking in the rear, add a fire hydrant, and work with engineering staff on water/sewer connections.

This updated site plan has addressed those issues. There is a new fire hydrant located near the southwest corner of the building. The parking has changed from 90-degree angle spots to angled parking. The drive aisle has been changed to one way, with the south side of the drive having parallel parking. There will be a six-foot high security fence to enclose the parking lot. The material has not been finalized, but the intent is to block the view of the parking lot. There will be a security gates for vehicles and pedestrians to enter this area. The parking off the "Sheriff Office" Alley will be for the use of the Sheriff's Office. They park some of their vehicles on this site long-term, as well as provide parking spots for their employees.

The area in front of the building has changed a bit from the original proposal. The front entrance is now set back off W. Main Cross Street. This was a request to allow people waiting for the courts to gather briefly before entering. This setback means that they will need a variance from the BZA to allow them to be further than 5 feet from the right-of-way. While they do not meet the standard for C-3, they are trying to meet the intent of the standard, and staff is supportive of the variance request.

The design of the building meets the architectural standards of the zoning code. As requested from the previous design, the streetscape is set to match the existing fixtures along W. Main Cross Street. The aesthetics will need further approval from the Downtown Design Review Board, which will meet February 15th to discuss.

Recommendation:

CPC Staff recommends approval of **APPLICATION FOR SITE PLAN REVIEW #SP-04-2023 filed by the Hancock County Commissioners for a new judicial center to be located at 209 W. Main Cross Street** with the following conditions:

- Receive a variance from the BZA for the setback

- Receive approval from the Downtown Design Review Board

ENGINEERING

Access –

The site will be redeveloped to incorporate access to the site from the alley west of the site. This will be a one way drive that will extend to a second curb cut onto Cory Street.

Looking at the sidewalk design it appears that there is no curb ramp for the drive that goes out on Cory Street. From the grading plan it appears that the proposed curb will remain as a high curb through the sidewalk.

Water Service –

The current waterline design will create a dead end line at the south side of the property that will not be able to be extended in the future. To help with flow and water quality it is desired to place the waterline on the west side of Cory Street and have the taps come through the proposed drive approach. With this design the proposed fire hydrant at W. Main Cross Street can be eliminated, if desired, and the hydrant on the south side can be placed in the proposed island. The line can be capped at the end and this will give the City the opportunity to loop the waterline system.

A couple of notes on the proposed services:

- The 6-inch fire line will need to have a valve on the service side of the tee.
- The City does not perform 3-inch taps, so a 4-inch or a 2-inch will be made then the contractor will need to adjust to the tap size with appropriate fittings if a 3-inch line is desired.

Sanitary Service –

The proposed sanitary service will connect to the existing sanitary sewer located at the rear of the property.

Maintenance of Traffic-

Due to the location of the proposed utility taps and curb work, the contractor will need to supply a MOT plan for the City's review. The contractor will be responsible for all MOT signage and implementation.

Storm Water Management –

Since the site will be removing impervious areas and incorporating pervious

MS4 Requirements –

The site will disturb less than one (1) acre so the applicant will not need to comply with the City of Findlay's Erosion & Sediment Control Ordinance. As part of the plans the developer has submitted a BMP and Erosion Control Plan.

Recommendations:

Conditional Approval of the Site:

- Consultant to work with Engineering on the waterline layout
- Verify that all sidewalks are within ADA specifications.

- Contractor to work with the City on the MOT for W. Main Cross and Cory St.

The following permits may be required prior to construction:

- Sanitary Sewer Tap Permit x1
- Storm Tap Permit x2
- Waterline Tap Permit x 1
- Waterline Service Tap Permit x2
- Curb Cut Permit x1
- Sidewalk Permit x1

FIRE PREVENTION

- To be confirmed

RECOMMENDATION

Staff recommends approval of **APPLICATION FOR SITE PLAN REVIEW #SP-04-2023** filed by the **Hancock County Commissioners** for a new judicial center to be located at **209 W. Main Cross Street** with the following conditions:

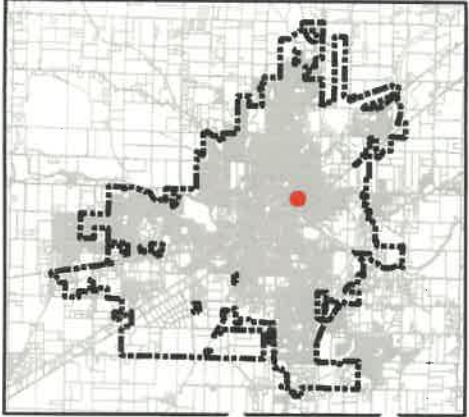
- Receive a variance from the BZA for the setback (HRPC)
- Receive approval from the Downtown Design Review Board (HRPC)
- Consultant to work with Engineering on the waterline layout (ENGINEERING)
- Verify that all sidewalks are within ADA specifications (ENGINEERING)
- Contractor to work with the City on the MOT for W. Main Cross and Cory St (ENGINEERING)

SP-04-2023

**APPLICATION FOR
SITE PLAN REVIEW
filed by the Hancock County
Commissioners for a new judicial
center to be located at
209 W. Main Cross Street.**

Legend
209 W. Main Cross St
Parcels
Road Centerline

Findlay Locator Map





**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Rob Martin BSN, MBA
Service-Safety Director

February 3, 2023

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

The City of Findlay entered into a cooperative fishing agreement at Findlay Reservoir #2 with the State of Ohio, Department of Natural Resources, Division of Wildlife, for the period of September 1, 2012, through September 1, 2022. The State of Ohio would like to renew this agreement for a period of 25 years being effective from March 1, 2023, through March 1, 2048. Attached is a copy of the agreement.

By copy of this letter, I am requesting the Director of Law to prepare the necessary legislation authorizing me to enter into such agreement with the State of Ohio.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn
Mayor

cc: Donald J. Rasmussen, Director of Law
Jason Phillips, Water Treatment Superintendent
File

FISHING AGREEMENT

216

Agreement No.

In consideration of the mutual benefits this agreement is entered into by the State of Ohio, Department of Natural Resources, Division of Wildlife, hereinafter known as the Division and City of Findlay, hereinafter known as the Owner, this 1st day of March, 20 23, and expiring on the 1st day of March, 20 48; a period of 25 years.

It is the intent of this agreement to provide free public fishing in the body of water commonly known as Findlay Reservoir #2 which is located in Marion Township, Hancock County and more completely described in a deed to the Owner filed in deed book number attached, page attached, of the Hancock County Recorder's Office consisting of 658 acres more or less of land and water.

It is mutually agreed between the Division and the Owner as follows:

1. The State shall provide a fisheries management program including the enforcement of fish and wildlife laws and all orders of the Division of Wildlife.
2. The State and the Owner shall enforce the provisions of Section 1533.32 and 3767.32 of the Revised Code.
3. The Owner shall permit free public fishing and reasonable access at all times.
4. Free public fishing shall include, but not be limited to, fishing from watercraft with horsepower limits agreeable to both parties.
5. The State shall have the right to remove all of its property or improvements at any time.
6. Obligations of the State are subject to the provisions of Section 126.07 of the Revised Code.
7. The State or its designee will be permitted to use gasoline-powered outboard motors on boats used to perform routine duties including surveys, research, and law enforcement.
8. The Owner will permit fishing upon the Owner's shoreline and water to responsible and respectful persons without regard to their race, color, national origin, sex, age, or handicap. If the Owner unduly restricts fishing access the Division may terminate this agreement immediately.

In witness, the parties hereafter have caused this instrument to be executed this day and year above written.

Witness to Owner

Owner

Witness to Owner

STATE OF OHIO

_____ County, ss:

Before me, a Notary Public in and for said County and State, personally appeared the above named _____ who acknowledged that _____ he _____ did sign the foregoing instrument and that the same is _____ free act and deed. IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal, at _____, this _____ day of _____, 20 _____.

Notary Public

State of Ohio, Department of Natural Resources, Division of Wildlife

By: _____
Chief, Division of Wildlife

FISHING AGREEMENT

216

Agreement No.

In consideration of the mutual benefits this agreement is entered into by the State of Ohio, Department of Natural Resources, Division of Wildlife, hereinafter known as the Division and the City of Findlay, hereinafter known as the Owner, this 1 day of September, 20 12, and expiring on the 1 day of September, 20 22; a period of 10 years.

It is the intent of this agreement to provide free public fishing in the body of water commonly known as Findlay Reservoir #2 which is located in Marion Township, Hancock County and more completely described in a deed to the Owner filed in deed book number attached, page attached, of the Hancock County Recorder's Office consisting of 658 acres more or less of land and water.

It is mutually agreed between the Division and the Owner as follows:

1. The State shall provide a fisheries management program including the enforcement of fish and wildlife laws and all orders of the Division of Wildlife.
2. The State and the Owner shall enforce the provisions of Section 1531.29 of the Revised Code.
3. The Owner shall permit free public fishing and reasonable access at all times.
4. Free public fishing shall include, but not be limited to, fishing from watercraft with horsepower limits agreeable to both parties.
5. The State shall have the right to remove all of its property or improvements at any time.
6. Obligations of the State are subject to the provisions of Section 126.07 of the Revised Code.
7. The State or its designee will be permitted to use gasoline-powered outboard motors on boats used to perform routine duties including surveys, research, and law enforcement.

In witness, the parties hereafter have caused this instrument to be executed this day and year above written.

Kathy K. Lauderdale
Witness to Owner

Denise DeVore
Witness to Owner

Lydia Mihalik
Owner

STATE OF OHIO

Hancock County, ss:

Before me, a Notary Public in and for said County and State, personally appeared the above named Lydia Mihalik who acknowledged that she did sign the foregoing instrument and that the same is her free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal,

at Findlay, Ohio, this 27th day of June, 20 12.

Kathy K. Lauderdale
Notary Public, State of Ohio
My Commission Expires 11-09-2011

State of Ohio, Department of Natural Resources, Division of Wildlife

By: Bob Z...
Chief, Division of Wildlife

APPROVED:

[Signature]
Assistant Attorney General

[Signature]
Director, Department of Natural Resources



City of Findlay

Christina M. Murn, Mayor

POLICE DEPARTMENT

Robert K. Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

February 9, 2023

Honorable Council:

Attached are the Findlay Police Department activity stats for January 2023.

Sincerely,



Robert K. Ring
Chief of Police

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT**
 Report for the month of: **January 2023**

Judge: **ALAN D HACKENBERG**

Date of completion of most
 recent physical inventory

 07/07/2022

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.L.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	167	78	95	1	13	2	0	356	0
New cases filed 2	36	22	24	0	1	0	0	83	0
Cases transferred in, reactivated or redesignated 3	9	3	9	0	0	0	0	21	0
TOTAL (Add lines 1-3) 4	212	103	128	1	14	2	0	460	0
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	0	1	0	0	0	0	1	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	5	11	15					31	7
Guilty or no contest plea to reduced charge 9	3	0	4					7	1
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	21	2	4	0	0	0	0	27	3
Transfer to another judge or court 12	0	1	1	0	0	0	0	2	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	2	1	0	0	0	0	0	3	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	0	0	0	0	2	0	0	2	0
TOTAL (Add lines 5-16) 17	31	15	25	0	2	0	0	73	0
Pending end of period (Subtract line 17 from line 4) 18	181	88	103	1	12	2	0	387	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

FTP 2-8-23

Fax to:
 (614) 387-9419
 -or-
Mail to:
 Court Statistical Reporting Section
 Supreme Court of Ohio
 65 South Front Street, 6th Floor
 Columbus, Ohio 43215-3431

ALAN D HACKENBERG _____ Date _____

Preparer's name and telephone number if other than judge (print or type) _____ Date _____

ALAN D HACKENBERG _____ Date _____

THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**

Report for the month of: **January 2023**

	A	B	C	D	E	F	G	H	I	T
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL
Pending beginning of period	4	73	9	349	5	358	33	0	165	996
New cases filed	17	113	50	688	1	95	21	0	99	1084
Cases transferred in, reactivated or redesignated	1	29	5	86	0	1	2	0	0	124
TOTAL (Add lines 1-3)	22	215	64	1123	6	454	56	0	264	2204
Trial/hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	0	12	1	34	1	54	15	0	0	117
Hearing by Magistrate (Include guilty or no contest pleas and defaults)		6	0	23	0	0	0	0	49	78
Transfer (Include waivers of preliminary hearing and individual judge assignments)	14	68	43	47	0	3	0	0	0	175
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	0	16	0	0	0	16
Other dismissals (Include dismissals at preliminary hearing)	0	8	0	83	0	10	6	0	23	130
Violations Bureau		0		240						240
Unavailability of party for trial or sentencing	0	11	1	96	0	0	0	0	0	108
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0	0
Other terminations	0	20	1	232	0	1	0	0	0	254
TOTAL (Add lines 5-13)	14	125	46	755	1	84	21	0	72	1118
Pending end of period (Subtract line 14 from line 4)	8	90	18	368	5	370	35	0	192	1086
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0	0

FTP 2-8-23

ALAN D HACKENBERG

Date

Preparer's name and telephone number if other than judge (print or type)

Date

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**
 Report for the month of: **January 2023**

Date of completion of most recent physical inventory
04/11/2022

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	169	79	79	1	11	2	0	341	0
New cases filed	32	21	23	0	2	0	0	78	0
Cases transferred in, reactivated or redesignated	11	1	8	0	0	0	0	20	0
TOTAL (Add lines 1-3)	212	101	110	1	13	2	0	439	0
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	0	0	1	0	0	1	0	2	0
Default				0	0	0	0	0	0
Guilty or no contest plea to original charge	14	14	15					43	1
Guilty or no contest plea to reduced charge	4	1	2					7	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0
Other Dismissals	17	0	4	0	1	0	0	22	0
Transfer to another judge or court	0	0	0	0	0	0	0	0	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	8	1	4	0	0	0	0	13	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	0	0	0	0	3	0	0	3	0
TOTAL (Add lines 5-16)	43	16	26	0	4	1	0	90	0
Pending end of period (Subtract line 17 from line 4)	169	85	84	1	9	1	0	349	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

FTP 2-8-23

Fax to:
 (614) 387-9419
 -or-
Mail to:
 Court Statistical Reporting Section
 Supreme Court of Ohio
 65 South Front Street, 6th Floor
 Columbus, Ohio 43215-3431

 STEPHANIE M BISHOP Date _____

 Preparer's name and telephone number if other than judge (print or type) Date _____

 ALAN D HACKENBERG Date _____

MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE
 STEPHANIE M. BISHOP, JUDGE
 HEATHER M. EIGEL, CLERK
 CANDACE R. GRIFFITH, CHIEF PROBATION OFFICER
 BRAD J. BASH, JUDICIAL ASSISTANT SUPERVISOR

FINDLAY MUNICIPAL COURT
 318 DORNEY PLAZA RM 206
 FINDLAY, OHIO 45839
 TELEPHONE 419-424-7141
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for January, 2023

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CASES FILED:				
TRAFFIC	738	738	532	532
TRAFFIC COMPANION	124	124	105	105
CRIMINAL	130	130	134	134
CRIMINAL COMPANION	13	13	12	12
SEARCH WARRANT	5	5	6	6
CIVIL	117	117	91	91
SMALL CLAIMS	99	99	86	86
EXTRADITION	3	3	2	2
OTHER	7	7	9	9
TOTALS	1,236	1,236	977	977
COURT PROCEEDINGS:				
ABILITY TO PAY	3	3	-	-
Admin License Suspension	5	5	1	1
Arraignment	860	860	610	610
Attachment	1	1	4	4
Bond	-	-	2	2
Civil Status Conference	4	4	1	1
COMMUNITY SERVICE REVIEW	10	10	15	15
Contempt of Court	40	40	44	44
CONTESTED DUS CONTEMPT HEARING	-	-	2	2
Contested Small Claims	2	2	1	1
Continued	755	755	715	715
Damages	1	1	-	-
Debtors Examination	48	48	40	40
Default	2	2	1	1
Desk Review	88	88	116	116
DIVERSION PLEA	3	3	3	3
DUS DIVERSION REVIEW	4	4	2	2
Extradition	-	-	3	3
Forcible Detention	10	10	18	18
Garnishment	2	2	2	2
Hearing on Motion	7	7	4	4
HEARING ON MOTION TO SEAL RECORD	4	4	17	17
HEARING ON WARRANT	27	27	4	4
Marriage	3	3	1	1
Miscellaneous	1	1	9	9
Motion to Dismiss	1	1	-	-
Plea	91	91	92	92
Preliminary	13	13	15	15
Pre-Trial	125	125	161	161
Pre-Trial with Judge	48	48	64	64
Reconsideration of Sentence	-	-	9	9
Revivor	1	1	1	1
Revocation	6	6	7	7
SECOND PRETRIAL	131	131	109	109
Sentencing	5	5	4	4
Small Claims	66	66	66	66
STATUS CONFERENCE	1,446	1,446	1,630	1,630

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Suppression	1	1	5	5
TELEPHONE PRETRIAL	16	16	20	20
Trial	4	4	4	4
WRIT OF RESTITUTION	9	9	10	10
WRITTEN PLEA	15	15	3	3
TOTALS	<u>3,858</u>	<u>3,858</u>	<u>3,815</u>	<u>3,815</u>

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CRIMINAL VIOLATIONS:				
ASSAULT	7	7	4	4
BREAKING & ENTERING	-	-	2	2
BURGLARY	2	2	1	1
CRIMINAL DAMAGING	1	1	3	3
CRIMINAL TRESPASS	1	1	5	5
DISORDERLY CONDUCT	6	6	8	8
DOMESTIC VIOLENCE	14	14	12	12
DRUG ABUSE	46	46	22	22
OPEN CONTAINER PROHIBITED	2	2	1	1
RESISTING ARREST	3	3	5	5
ROBBERY	-	-	1	1
TELEPHONE HARASSMENT	1	1	1	1
THEFT	15	15	13	13
UNDERAGE CONSUMPTION	2	2	-	-
OTHER CRIMINAL	43	43	68	68
TOTALS	143	143	146	146
TRAFFIC VIOLATIONS:				
ACD/SPEED	22	22	25	25
DISOBEYING TRAFFIC CONTROL DEV	11	11	13	13
DRIVING UNDER SUSPENSION	38	38	44	44
EXPIRED REGISTRATION	37	37	34	34
FAIL TO MAINTAIN CONTROL	56	56	36	36
FAILURE TO YIELD RIGHT OF WAY	10	10	11	11
LEAVING SCENE OF AN ACCIDENT	8	8	7	7
LEFT OF CENTER	3	3	-	-
OVERLOAD	63	63	46	46
OVI	71	71	49	49
PASSING A STOPPED SCHOOL BUS	3	3	1	1
SEAT BELT	38	38	37	37
SPEEDING	321	321	176	176
OTHER TRAFFIC	181	181	158	158
TOTALS	862	862	637	637

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

ARRESTING AGENCY:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
PATROL				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	456	456	292	292
OMVI	25	25	18	18
CRIMINAL FELONIES	3	3	-	-
CRIMINAL MISDEMEANORS	29	29	13	13
SEARCH WARRANTS	1	1	2	2
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	204	204	201	201
OMVI	30	30	25	25
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	67	67	61	61
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	1	1	-	-
OMVI	-	-	-	-
CRIMINAL FELONIES	14	14	11	11
CRIMINAL MISDEMEANORS	16	16	41	41
SEARCH WARRANTS	3	3	4	4
SHERIFF				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	128	128	86	86
OMVI	16	16	6	6
CRIMINAL FELONIES	-	-	3	3
CRIMINAL MISDEMEANORS	12	12	8	8
SEARCH WARRANTS	1	1	-	-
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	2	2	9	9
OMVI	-	-	-	-
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	2	2	9	9
SEARCH WARRANTS	-	-	-	-
TOTALS	1,010	1,010	789	789
PROBATION:				
ESTABLISHED	35	35	13	13
TERMINATED	37	37	20	20
CURRENT	11	11	3	3
TOTALS	83	83	36	36

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ALCOHOL/SUBSTANCE EVAL	9	9	4	4
BENCH WARRANT TO AGENCY	233	233	232	232
COMMUNITY SERVICE CITY	5	5	4	4
COMMUNITY SERVICE COUNTY	3	3	8	8
COMMUNITY SERVICE INDIVIDUAL	14	14	14	14
DIP	20	20	14	14
ELECTRONIC HOME MONITORING	1	1	-	-
FORM 95	2	2	-	-
HOUSE ARREST	-	-	1	1
JAIL	5	5	3	3
Jail Term Suspended Condition	1	1	-	-
MENTAL EVAL	-	-	1	1
NO CONTACT WITH VICTIM	5	5	-	-
Pay Restitution	5	5	1	1
Probation	11	11	3	3
SCRAM	5	5	6	6
STAR Program	1	1	4	4
TREATMENT FRC	3	3	4	4
TREATMENT MISCELLANEOUS	2	2	3	3
UCP	-	-	1	1
VIP	19	19	14	14
TOTALS	344	344	317	317

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$2,329.01	\$2,329.01	\$1,977.10	\$1,977.10
BOND FEES	\$100.00	\$100.00	\$200.00	\$200.00
CIVIL DEPOSIT TENDERS	\$245.00	\$245.00	\$550.00	\$550.00
COURT COST	\$49,116.87	\$49,116.87	\$41,166.65	\$41,166.65
DUI ENFORCEMENT	\$2,713.30	\$2,713.30	\$2,116.31	\$2,116.31
ELECTRONIC IMAGING	\$3,765.47	\$3,765.47	\$2,759.78	\$2,759.78
FINES & FORFEITURES	169,403.55	\$169,403.55	143,079.94	\$143,079.94
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$443.30	\$443.30	\$641.31	\$641.31
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$144.83	\$144.83	\$224.48	\$224.48
JAIL HOUSING	\$14,533.78	\$14,533.78	\$10,987.72	\$10,987.72
JAIL REIMBURSEMENT	\$231.38	\$231.38	\$567.70	\$567.70
LEGAL RESEARCH	\$3.00	\$3.00	\$4.00	\$4.00
MEDIATION	\$1,182.00	\$1,182.00	\$888.50	\$888.50
MISCELLANEOUS	\$22,190.61	\$22,190.61	\$21,266.96	\$21,266.96
MUNI COURT COMPUTERIZATION	\$6,127.70	\$6,127.70	\$4,457.50	\$4,457.50
MUNI COURT IMPROVEMENT	\$15,748.47	\$15,748.47	\$11,348.58	\$11,348.58
RESTITUTION	\$214.50	\$214.50	\$221.13	\$221.13
SPECIAL PROJECTS	\$25,744.41	\$25,744.41	\$18,643.97	\$18,643.97
STATE PATROL	\$19,931.99	\$19,931.99	\$12,980.07	\$12,980.07
TRAFFIC/CRIMINAL BONDS	\$13,785.02	\$13,785.02	\$9,755.14	\$9,755.14

347,954.19 \$347,954.19 283,836.84 \$283,836.84

DISTRIBUTIONS:

ALCOHOL MONITORING	\$2,329.01	\$2,329.01	\$1,977.10	\$1,977.10
BOND FEES	\$100.00	\$100.00	\$200.00	\$200.00
CIVIL DEPOSIT TENDERS	\$245.00	\$245.00	\$300.00	\$300.00
COURT COST	\$49,082.87	\$49,082.87	\$40,820.65	\$40,820.65
DUI ENFORCEMENT	\$2,709.91	\$2,709.91	\$2,099.53	\$2,099.53
ELECTRONIC IMAGING	\$3,762.47	\$3,762.47	\$2,753.78	\$2,753.78
FINES & FORFEITURES	166,997.77	\$166,997.77	143,433.05	\$143,433.05
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$443.30	\$443.30	\$621.31	\$621.31
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$144.83	\$144.83	\$10.42	\$10.42
JAIL HOUSING	\$14,533.78	\$14,533.78	\$10,987.72	\$10,987.72
JAIL REIMBURSEMENT	\$231.38	\$231.38	\$567.70	\$567.70
LEGAL RESEARCH	\$3.00	\$3.00	\$4.00	\$4.00
MEDIATION	\$1,181.00	\$1,181.00	\$886.50	\$886.50
MISCELLANEOUS	\$32,966.69	\$32,966.69	\$25,415.25	\$25,415.25
MUNI COURT COMPUTERIZATION	\$6,122.70	\$6,122.70	\$4,449.50	\$4,449.50
MUNI COURT IMPROVEMENT	\$15,735.47	\$15,735.47	\$11,332.58	\$11,332.58
RESTITUTION	\$788.41	\$788.41	\$221.13	\$221.13
SPECIAL PROJECTS	\$25,723.41	\$25,723.41	\$18,615.97	\$18,615.97
STATE PATROL	\$19,931.99	\$19,931.99	\$12,947.07	\$12,947.07

343,032.99 \$343,032.99 277,643.26 \$277,643.26

DISTRIBUTED TO:

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CITY OF FINDLAY	151,445.02	\$151,445.02	115,678.11	\$115,678.11
HANCOCK COUNTY	\$18,269.91	\$18,269.91	\$17,776.33	\$17,776.33
OTHERS	142,081.19	\$142,081.19	114,660.20	\$114,660.20
STATE OF OHIO	\$50,273.27	\$50,273.27	\$35,338.47	\$35,338.47
	<u>362,069.39</u>	<u>\$362,069.39</u>	<u>283,453.11</u>	<u>\$283,453.11</u>



STEPHANIE M. BISHOP, JUDGE



ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Monday, February 13, 2023

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of January 31st, 2023
Financial Snapshot for General Fund as of January 31st, 2023
Open Projects Report as of January 31st, 2023
Cash & Investments as of January 31st, 2023

Respectfully Submitted,

A handwritten signature in blue ink, which appears to read "Jim Staschiak II".

Jim Staschiak II
City Auditor

CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF JANUARY 31, 2023

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	237,711	17,137	7.2%	2,500	-	0.0%
MAYOR'S OFFICE	345,019	25,940	7.5%	2,900	695	24.0%
AUDITOR'S OFFICE	933,039	38,736	4.2%	450,197	35	0.0%
TREASURER'S OFFICE	31,344	935	3.0%	-	-	0.0%
LAW DIRECTOR	823,215	51,816	6.3%	152,560	-	0.0%
MUNICIPAL COURT	2,803,489	112,442	4.0%	1,307,275	89,295	6.8%
CIVIL SERVICE OFFICE	123,751	1,121	0.9%	-	-	100.0%
PLANNING & ZONING	156,883	69,250	44.1%	-	-	0.0%
COMPUTER SERVICES	661,455	38,974	5.9%	661,445	-	0.0%
GENERAL EXPENSE	3,765,001	125,629	3.3%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	26,872,812	376,547	1.4%
POLICE DEPARTMENT	9,797,130	449,093	4.6%	427,605	19,601	4.6%
DISASTER SERVICES	66,801	6,427	9.6%	-	-	0.0%
FIRE DEPARTMENT	8,906,065	394,106	4.4%	317,530	80	0.0%
DISPATCH CENTER	1,293,965	84,488	6.5%	-	-	0.0%
HUMAN RESOURCES	184,408	4,875	2.6%	-	651	0.0%
SERVICE DIRECTOR	325,499	7,388	2.3%	-	-	0.0%
ENGINEERING OFFICE	913,196	30,236	3.3%	122,000	4,099	3.4%
PUBLIC BUILDING	737,354	30,809	4.2%	-	-	0.0%
ZONING	396,729	9,993	2.5%	69,350	7,689	11.1%
PARK MAINTENANCE	1,231,064	55,069	4.5%	35,735	989	2.8%
RESERVOIR RECREATION	14,688	-	0.0%	-	-	0.0%
RECREATION MAINTENANCE	1,560	-	0.0%	-	-	0.0%
RECREATION FUNCTIONS	1,097,894	42,730	3.9%	804,400	98,373	12.2%
CEMETERY DEPARTMENT	608,283	23,414	3.8%	126,300	9,875	7.8%
TOTAL GENERAL FUND	35,455,543	1,620,606	4.6%	31,352,609	607,929	1.9%

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	4,026,715	225,493	5.6%	3,221,798	192,277	6.0%
TRAFFIC-SIGNALS	528,354	19,032	3.6%	-	-	0.0%
TOTAL SCM&R FUND	4,555,069	244,525	5.4%	3,221,798	192,277	6.0%
SCM&R HIWAYS	195,995	-	0.0%	205,100	16,329	8.0%
TOTAL SCM&R HIWAYS FUND	195,995	-	0.0%	205,100	16,329	8.0%
AIRPORT OPERATIONS	1,405,402	45,808	3.3%	1,093,051	63,836	5.8%
TOTAL AIRPORT FUND	1,405,402	45,808	3.3%	1,093,051	63,836	5.8%
WATER TREATMENT	4,271,435	141,354	3.3%	46,300	707	1.5%
WATER DISTRIBUTION	3,026,687	88,063	2.9%	98,200	14,006	14.3%
UTILITY BILLING	2,023,690	80,412	4.0%	8,566,820	651,980	7.6%
SUPPLY RESERVOIR	1,257,162	39,383	3.1%	19,879	650	3.3%
TOTAL WATER FUND	10,578,974	349,211	3.3%	8,731,199	667,343	7.6%
SANITARY SEWER MAINT	1,265,997	58,498	4.6%	1,000	-	0.0%
STORMWATER MAINT	322,133	10,881	3.4%	790,500	68,357	8.6%
WATER POLLUTION CONTROL	3,991,520	136,914	3.4%	9,137,700	850,239	9.3%
TOTAL SEWER FUND	5,579,650	206,294	3.7%	9,929,200	918,596	9.3%
PARKING	109,946	11,177	10.2%	95,785	10,944	11.4%
TOTAL PARKING FUND	109,946	11,177	10.2%	95,785	10,944	11.4%
SWIMMING POOL	138,750	28	0.0%	109,003	-	0.0%
TOTAL SWIMMING POOL FUND	138,750	28	0.0%	109,003	-	0.0%
CIT ADMINISTRATION	22,812,689	91,903	0.4%	28,229,300	2,412,087	8.5%
TOTAL CIT FUND	22,812,689	91,903	0.4%	28,229,300	2,412,087	8.5%

SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

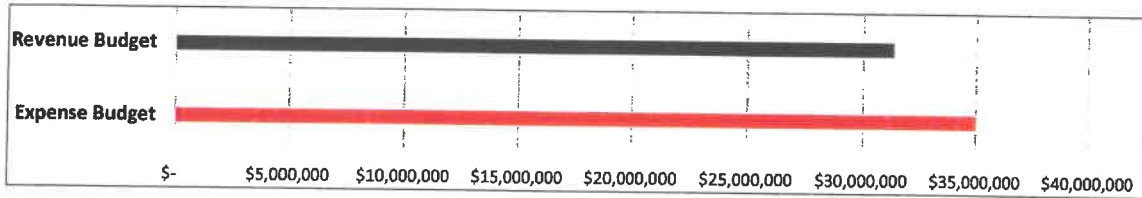
1/31/2023

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	27,141,763
Revenue and Receipts Projection General Fund	\$	31,372,189	
Expenses Appropriated General Fund (assumes \$0.00 returned by departments)	\$	35,010,484	

BUDGETED OPERATIONAL SURPLUS/(DEFICIT) **(3,638,295)**

BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE **\$ 23,503,468**



MONITORING INTANGIBLE / ANTICIPATED ITEMS

POSSIBLE

LIKELY

Revenue Differential + / (-)

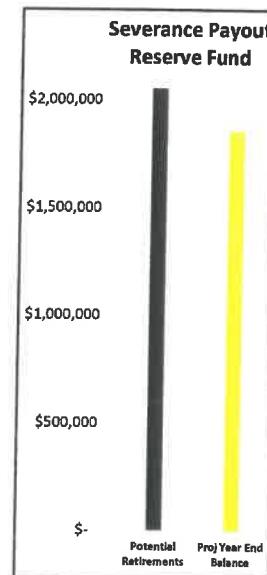
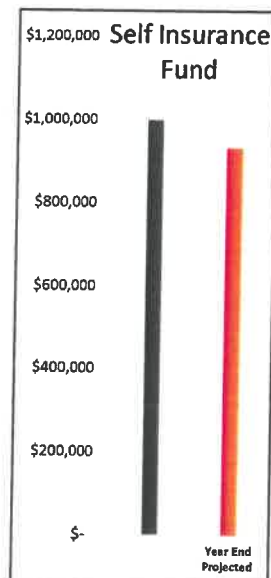
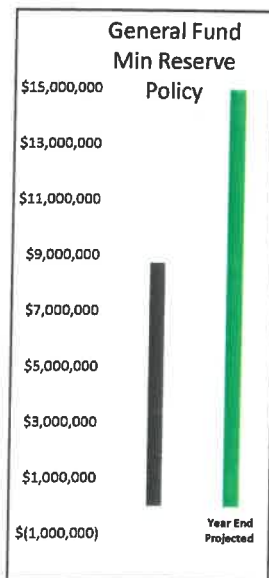
Expense Differential + / (-)

2020 Proposed Capital Improvements Plan General Fund Dollars

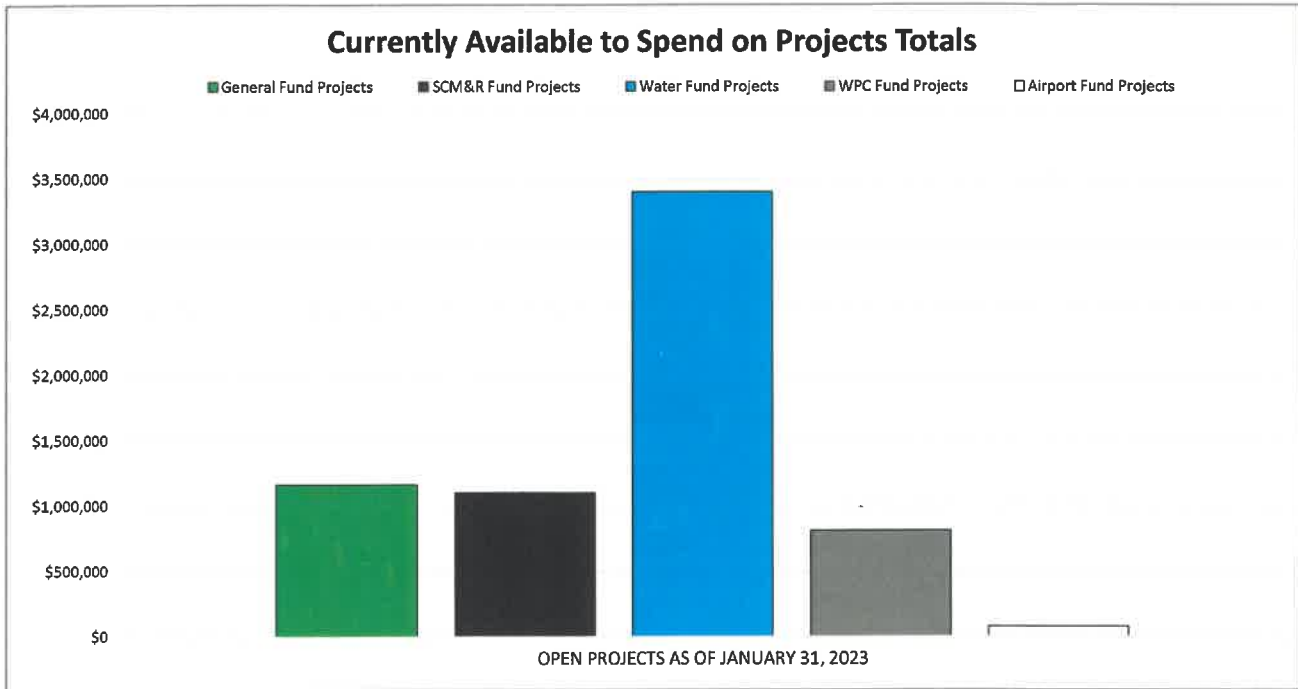
Fund Subsidies + / (-)

FINANCIAL POLICY AMOUNTS

			Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	8,747,726	\$ 23,503,468	\$14,755,742
General Fund Rainy Day Reserve Account #10000000-818002	\$	1,500,000	\$ 1,500,000	\$0
Self Insurance Fund (\$1MM reserve)	\$	1,000,000	\$ 935,659	(\$64,341)
Severance Payout Reserve Fund & Potential Retirements through 2022	\$	2,055,602	\$ 1,865,145	(\$190,457)



**CITY OF FINDLAY
OPEN PROJECTS AS OF JANUARY 31, 2023**



PROJECT NUMBER	PROJECT NAME	TOTAL APPROPRIATED	TOTAL EXPENSED	TOTAL PENDING	CURRENTLY AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31912000	PARKER TRAINING/RESTROOM REMODEL	72,559	40,988	30,800	771
31912500	TRAFFIC/FABRICATION SHOP	97,750	88,144	6,350	3,256
31912600	FY20 FIRE AFG PROGRAM	129,000	128,621	377	2
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	58,440	91,560	-
31913400	21 UPGRADE SHELTER 15	70,000	66,519	3,460	21
31913700	DOWNTOWN RECREATION AREA	105,775	100,775	-	5,000
31920700	22 ORC REQUIRED PD TRAINING	24,203	23,226	-	977
31920800	ENG/ZONING FILE SCANNING	50,000	39,597	2,712	7,691
31920900	MUNI BLDG ELEVATOR REPLACEMENT	152,000	-	4,660	147,340
31921900	SECURITY CAMERAS	91,130	86,945	2,596	1,589
31922200	2022 GIS FUNCTIONALITY GROWTH	80,000	3,956	45,944	30,100
31922300	MUNI BLDG LED REPLACEMENTS	50,000	16,501	-	33,500
31922400	MUNI BLDG BATHROOM UPGRADES	50,000	1,750	41,850	6,400
31924300	RIVERSIDE DAM MODIFICATIONS	80,000	69,839	10,161	-
31924400	MUNI CT COURTMASER EFILING	19,650	-	19,650	-
31924600	PD QUICK RESPONSE GRANT FY202	62,500	17,293	45,207	-
31924700	CASC	58,000	41,300	16,700	-
31924800	MLK MURAL	15,000	-	-	15,000
31924900	FIRE HOUSE BUNK ROOMS	42,000	41,484	-	516
31925100	CITY RESTROOM ACCESSIBILITY	45,000	-	-	45,000
31925400	TECHNOLOGY IMPROVMENTS	25,000	24,956	-	44
31925500	CIT SOFTWARE	190,000	-	-	190,000

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
31925600	TREE PLANTING	100,000	-	-	100,000
31925800	DEMOLITION PROGRAM	400,000	-	-	400,000
31926100	REMINGTON BALLFIELDS PURCHASE	91,000	91,000	-	-
31926400	HPD GRANT FY 2023	14,780	-	-	14,780
31948200	OHIO 629 - MARATHON	250,000	18,676	10,000	221,324
31955300	ROWMARK 629 ROADWORK	100,000	1,516	-	98,484
31966800	2017 ORC PD REQUIRED TRAINING	39,556	4,000	-	35,556
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	726,451	2,086	3,233
31983000	VHF RADIO SYSTEM	696,935	687,955	2,521	6,459
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	97,142	-	2,858
31993800	RVR GREENTRAIL TO RIVERBEND	3,224,509	348,325	2,751,969	124,215
31994900	FIRE STRICT FACILITY	1,540,900	355,709	939,462	245,730
GENERAL FUND PROJECTS		8,949,017	3,181,108	4,028,064	1,739,845
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32821400	HAN-INTERSTATE & FHS TRAILS	135,000	21,204	90,129	23,667
32822000	ODOT FY23 RESURF PID1087776	1,000	-	500	500
32823100	S MAIN/HARDIN INTERSECTION	120,000	3,945	104,832	11,223
32823200	S MAIN/CRAWFORD INTERSECTION	100,000	4,363	79,727	15,910
32823400	W MAIN CROSS/CORY INTERSECTION	100,000	3,580	92,100	4,320
32830300	2023 STREET PREV MAINT	70,000	2,060	12,940	55,000
32830400	23 ANNUAL RESURFACING/CURB	2,000	-	500	1,500
32852700	W SANDUSKY/WESTERN AVENUE	190,000	103,471	8,510	78,019
32864600	CR212/CR236 WIDENING	240,000	192,026	46,416	1,558
32872100	S MAIN/LINCOLN INTERSECTION	125,000	104,098	254	20,648
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,558,104	50,002	863,394
SCM&R FUND PROJECTS		5,000,500	3,412,850	485,911	1,101,739
35202300	AIP-28 REHAB TAXIWAY A	432,624	366,823	61,070	4,731
35210500	AIRPORT NORTH APRON REHAB	189,046	165,079	11,891	12,076
35222100	TERMINAL BLDG MOVE/REHAB	126,000	118,335	3,594	4,071
35224000	AIP-33 NORTH APRON REHAB CONS	2,283,995	737,636	1,495,017	51,342
35225200	AIP-34	306,000	211,370	94,216	414
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	136,618	121,617	11,753	3,248
AIRPORT FUND PROJECTS		3,474,283	1,720,861	1,677,540	75,882

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35512100	WASHINGTON AVE STORM UPGRADE	40,000	17,544	9,400	13,056
35521700	W LINCOLN STORM SWR	220,000	12,811	186,609	20,580
35601300	WPC CLARIFIER 3&4 REHAB	680,845	600,612	58,585	21,648
35610700	2021 COMBINED SEWER OVERFLOW	40,000	29,289	10,711	-
35611600	SPRINGLAKE SANITARY UPGRADE	625,000	431,855	138,550	54,595
35622800	CLARIFIERS WEIR BRUSH REPLACE	100,000	49,200	37,900	12,900
35626200	CSO LTC PLAN AMENDMENT 22	390,000	-	-	390,000
35630100	WPC AUTOMATIC TRANSFER SWITCH	300,000	-	500	299,500
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
SEWER FUND PROJECTS		2,415,845	1,160,202	443,365	812,279
35710100	RECTOR AVE WATERLINE REPLACE	444,147	8,091	381,410	54,646
35720200	MORRICAL BLVD WL REPLACEMENT	5,000	549	500	3,951
35722700	RESERVOIR PAINT/REPAIR	30,000	-	-	30,000
35723800	SMALL WATERLINE UPGRADES	5,000	291	500	4,209
35725300	WTP GENERATOR	300,000	-	-	300,000
35781800	WTP SCADA SYSTEM UPGRADES	585,600	505,565	62,150	17,885
35782600	WTP & RES SECURITY CAMERAS	150,000	106,939	-	43,061
35782800	RESERVOIR TRANSFER LINE REHAB	1,957,881	167	137,881	1,819,833
35783300	WATER METER SYSTEM REPLACE	2,092,622	1,267,622	-	825,000
35790800	WTP CO2 TANKS REPLACEMENT	355,000	16,533	33,268	305,200
WATER FUND PROJECTS		5,925,250	1,905,756	615,708	3,403,785

<u>PROJECT</u> <u>NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL</u> <u>APPROPRIATED</u> <u>INCEPTION TO DATE</u>	<u>TOTAL</u> <u>EXPENSED</u> <u>INCEPTION TO DATE</u>	<u>TOTAL</u> <u>PENDING</u> <u>PURCHASE ORDERS</u>	<u>CURRENTLY</u> <u>AVAILABLE</u> <u>TO SPEND</u>
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CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF JANUARY 31, 2023

\$28,384,324.96	General Fund
1,500,000.00	General Fund Restricted Rainy Day
2,656,892.61	General Fund Projects
1,715,543.45	SCM&R Fund
604,841.58	SCM&R Fund Projects
-	County Permissive License Fund
377,758.33	State Highway Fund
934.39	Law Enforcement Trust Fund
4,076.77	Drug Law Enforcement Trust Fund
343,224.15	ID Alcohol Treatment Fund
32,517.53	Opiod Abatement Fund
73,204.76	Enforcement & Education Fund
888,887.03	Court Special Projects Fund
167,148.58	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
166,096.23	Alcohol Monitoring Fund
178,510.82	Mediation Fund
137,795.17	Electronic Imaging Fund
20,767.13	Legal Research Fund
2,121,647.07	Severance Payout Fund
2,840,602.31	ARPA Fund
545,020.01	Debt Service Fund
-	CR 236 TIF Fund
1,011,004.54	Municipal Court Improvement Fund
549,989.50	Airport Fund
1,365,445.11	Airport Fund Projects
9,816,287.04	Water Fund
933,305.97	Water Fund Restricted
1,901,647.56	Water Fund Projects
11,049,876.99	Sewer Fund
6,201,853.18	Sewer Fund Restricted
1,050,653.15	Sewer Fund Projects
66,460.66	Parking Fund
-	Parking Fund Projects
37,477.66	Swimming Pool Fund
30,463.44	Internal Service Central Stores Fund
512,271.15	Internal Service Workers Comp Fund
997,159.12	Internal Service Self Insurance Fund
5,432,241.14	CIT Fund
4,140,003.66	CIT Fund- Restricted Capital Improvements
-	Police Pension Fund
-	Fire Pension Fund
65,579.24	Unclaimed Monies Fund
309,227.31	Tax Collection Agency Fund
1,639,951.75	Cemetery Trust Fund
167,535.81	Private Trust Fund
155,670.13	Guaranteed Deposits
1,712.02	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
(15.09)	Special Assessments Storm Fund
<u>\$90,197,703.48</u>	TOTAL CASH & INVESTMENTS

CITY OF FINDLAY
CASH & INVESTMENTS AS OF JANUARY 31, 2023

<u>AMOUNT</u>	<u>DESCRIPTION AND COUPON RATE</u>	<u>BANK/FIRM</u>
\$ 899,000.00	STAR OHIO @ 4.560%	
133,904.26	STAR OHIO @ 4.560%	
42,003,500.00	STAR OHIO @ 4.560%	
1,633,126.75	STAR OHIO @ 4.560%	
25,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.700%	WATERFORD BANK
997,804.87	US TREASURY @ 0.750% COUPON	FIFTH THIRD BANK
990,890.00	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
991,445.31	US TREASURY @ 0.125% COUPON	HUNTINGTON BANK
980,117.19	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
803,615.40	FFCB @ 1.60% COUPON	KEY BANK
989,341.28	US TREASURY @ 1.170% COUPON	HUNTINGTON BANK
946,835.94	US TREASURY @ 0.250% COUPON	HUNTINGTON BANK
973,164.06	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
964,023.44	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
970,940.00	US TREASURY @ 1.500% COUPON	KEY BANK
964,453.13	US TREASURY @ 0.875% COUPON	HUNTINGTON BANK
982,460.94	US TREASURY @ 2.500% COUPON	HUNTINGTON BANK
995,234.38	US TREASURY @ 4.250% COUPON	HUNTINGTON BANK
962,539.06	US TREASURY @ 2.375% COUPON	HUNTINGTON BANK
969,843.75	US TREASURY @ 2.500% COUPON	PNC BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 4.290%	PREMIER BANK
<u>\$ 85,147,239.76</u>	INVESTMENT TOTAL	
5,041,127.19	5/3 BANK ACCOUNT BALANCE	
9,336.53	ACCRUED INVESTMENT INTEREST	
<u><u>\$ 90,197,703.48</u></u>	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

GENERAL	\$ 23,503,468
SCM&R	1,361,168
SCM&R HIWAY	371,441
SEVERANCE PAYOUT RESERVE	2,115,145
AIRPORT	215,124
WATER	6,908,128
SEWER	13,966,681
STORMWATER	3,499,421
PARKING	50,797
CIT ADMINISTRATION	3,203,953
CIT CAPITAL IMPROVEMENT	10,068,300



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866
www.findlayohio.com

SUSAN JO HITE
CITY TREASURER

Treasurer's Reconciliation for January 31, 2023

TREASURER

Fifth Third Initial Balance	4,974,422.99
- Withdrawals ()	(9,822,108.02)
+ Deposits	9,337,553.51
Ending Balance	4,489,868.48

(-Outstanding checks)	(520,783.77)
Deposit in Transit	1,063,845.18
Deposit in Transit	8,197.30

Treasurer's Checking Bal	5,041,127.19
---------------------------------	---------------------

Investment Principal	85,147,239.76
Accrued Interest	9,336.53

Treasurer's Total Cash and Investments	90,197,703.48
---	----------------------

AUDITOR

Auditor's Checking Bal	5,041,127.19
-------------------------------	---------------------

Auditor's Total Cash and Investments	90,197,703.48
---	----------------------

Respectfully submitted,

Treasurer



**INCOME TAX
DEPARTMENT**
CHRISTINA M. MURYN, MAYOR
Mary Price
Tax Administrator

February 13, 2023

Honorable Findlay City Council
Findlay, Ohio 45840

Re: Request to enter into contract with the Ohio Attorney General's office

Dear Honorable Council,

The City of Findlay Income Tax Department currently utilizes Scott Basinger of Samuel W. Diller Co., LPA and Hal Burke of Scheer, Green and Burke, LPA for our third-party collection attorney services. These attorneys are used once the City Income Tax Department has filed a small claims court case, judgment has been rendered, garnishments have been attempted, and the department is still unsuccessful with receiving payment owed.

In addition to utilizing these local attorneys, I believe that it would be in the City's best interest for the City Income Tax Department to enter into a contract with the Ohio Attorney General's office and take advantage of their municipal income tax collections service.

Some benefits of using the Ohio Attorney General collections service include:

- Collection fees in-house are 11% (Compared to our current 25% fee)
- Capability of offsetting Federal and State tax refunds to collect on past-due municipal income taxes
- Capability of collecting on past-due taxes for the Village of Carey, since the Findlay Municipal Court does not have jurisdiction in Wyandot County.

The Income Tax Board authorized the Income Tax Department to enter into a contract with the Ohio Attorney General's Office for collection services for actual past due collections and continue to work with local collection agency for estimated payment past due collections and review the process in six months.

I am now requesting approval from City Council to enter into a contract with the Ohio Attorney General's Office for collection services for actual past due collections. Current third-party collection attorneys will continue to be utilized to bring estimated liability cases to legitimate conclusions.

Thank you for your consideration of this matter. If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads 'Mary Price'.

Mary Price
Income Tax Administrator

Honorable City Council
Findlay, OH 45840

February 15, 2023

RE: Ohio Rail Development Commission

Dear Council Members,

The City of Findlay has recently been notified that there is a possible grant opportunity through the Ohio Rail Development Commission (ORDC) for railroad projects. This grant would provide 100% funding for railroad development or improvement projects. If awarded the ORDC grant, the funds will be available for construction this fall.

For this application the Engineering Department will be submitting the County Road 212 and County Road 236 Road Widening project for additional funding. As part of the County Road 212 & County Road 236 project the railroad crossing arms will need to be widen to accommodate for the additional lanes. This railroad crossing would be a potential choke point for the new roadway if the crossing arms are not relocated. If awarded, the grant will provide the necessary funding for Norfolk Southern to perform the work.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director or City Engineer to apply for the funds and sign any applicable agreement or related documents for the Ohio Rail Development Commission Grant.

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb, P.E.
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II - CITY AUDITOR

Wednesday, February 15, 2023

The Honorable Council
Findlay, Ohio

Dear Council Members,

On February 8th the Water and Sewer committee heard a request for a paradigm shift in the method for billing storm water fees and a corresponding rate increase. I expressed concern and encouraged a full review of the components of the request.

Since that meeting, it has become clear that in the late 1990's there was significant research that went into the creation of the current stormwater billing process. It seems that prior to and throughout that 1999 legislative process City of Findlay personnel including the City Auditor, Service-Safety Director, outside consultants, and the EPA were involved.

Although it may appear simple on the surface, this is most certainly a complex matter. As part of the Water & Sewer Committee's due diligence, it might be wise to consider options including, but not limited to:

Obtaining a legal opinion and review of caselaw pertaining to the collection of money for stormwater by an Ohio Municipality. Also, research the question: can an Ohio Municipality charge when stormwater is being collected by the City's system for real property outside the corporation limits?

A full review covering all aspects for consideration by an Ohio Municipality including fee/rate/tax structures on future potential debt issuances.

Completion of incorporating the current known data into the City's water and sewer model(s) to show impacts on the long-term system planning and Findlay City Ordinance required 5-year Operations Proformas.

Completion of the capital plan for the projects know, to be part of our stormwater control plan and compliance with Federal MS4 and/or other requirements.

Preparation of a proper business cost benefit and needs analysis fully detailing the revenue needed at this time using known data for the City of Findlay. This should be completed in a manner easily understandable by the general public.

I greatly appreciate that the committee paused and did not approve the initial request. It is my hope that you find these suggestions helpful. I suspect there may be other necessary considerations that come to light as part of a review.

With Respect,

Jim Staschiak II – City Auditor



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II - CITY AUDITOR

Wednesday, February 15, 2023

The Honorable Council
Findlay, Ohio

Dear Council Members,

One of the primary roles of the City Auditor is to monitor receipts and appropriations throughout the year to ensure the City complies with State Budgetary Law. Last year income tax receipts came in higher than expected and projected, primarily due to a large influx in business net profit tax receipts.

This increase in revenue necessitates an appropriation of money within the City Income Tax Administration Fund to the General Fund. This appropriation will have the effect of increasing the transfer thereby increasing the projected General Fund year-end balance by the amount below. It has no impact on CIT operations or the CIT-Capital Improvements Fund Restricted Account.

The appropriation should appear as follows:

FROM:	City Income Tax Administration Fund	\$3,003,952.81
TO:	City Income Tax Administration 27047000 – other	\$3,003,952.81

This process happens annually as part of the budget process. By copy of this letter I request the Director of Law to draft the appropriate legislation with the emergency clause included.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jim Staschiak II".

Jim Staschiak II
City Auditor

CC: D. Rasmussen

City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

Robert Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

February 15, 2023

Rob Martin, BSN, MBA
Service Safety Director
City of Findlay
Findlay, Ohio 45840

Re: OCJS Body-Worn Camera Grant

Rob,

The Ohio Office of Criminal Justice Services (OCJS) has awarded us \$91,926.81 from the 2023 Body-Worn camera grant. OCJS is administering the grant process and awarding funds for Ohio law enforcement agencies who are implementing body-worn camera programs. There is no required match for the grant and this is a reimbursement grant.

The Police Department conducted trial demonstrations of body-worn cameras in 2022. It is the goal of the Department to establish a BWC program this year. I request that the City of Findlay accept the grant funding to help offset the cost of the program implementation. The grant funding can be utilized for body-camera purchase, related hardware/software, data storage, and redacting software.

Respectfully Submitted,



Chief Robert Ring





Robert Ring
Chief of Police
City of Findlay Police Department
318 Dorney Plaza Room #116
Findlay, Ohio 45840 3346

Subgrant Number: 2023-BW-LEC-3172
Project Title: Findlay Police Body Cam Implementation

Dear Mr. Ring:

I am pleased to inform you of the approval and award of the above Body Worn Camera Grant Program 2023 Grant Program subgrant for which you are the project director. You will find the attached certificate subgrant award. The certificate must be signed by the authorized official of the subgrantee and implementing agency and uploaded to the Ohio Office of Criminal Justice Services Online Grants Management System. You may wish to print a copy of the subgrant award for your records.

Please review the subgrant's conditions to determine if any other forms must be signed and returned, or if special conditions must be satisfied before the funds are drawn down. When determining whether to accept the award, consideration should be given to all required conditions. Should you have any questions, please seek clarification prior to accepting the award.

To ensure prompt receipt of funds, please return these documents as soon as possible. It normally takes four to six weeks to process any subgrant payments after the receipt of the required documents and clearance of the required documents and clearance of all special conditions.

The implementing agency and subgrantee are both required to retain a complete copy of this award package. You may direct all inquiries and correspondence to your grant coordinator Amy Gillard via email at ajgillard@dps.ohio.gov OR (614) 466-1831.

Sincerely,

Nicole M. Dehner
Executive Director
Ohio Office of Criminal Justice Services

CC: File
City of Findlay
City of Findlay Police Department



SUBGRANT AWARD AGREEMENT

Subgrant Number: 2023-BW-LEC-3172

Title: Findlay Police Body Cam Implementation


In accordance with the Recovery Ohio Law Enforcement provisions of §373.20, Justice Program Services, of Am. Sub. H.B. No. 110 of the 134th Ohio General Assembly, enacted June 29, 2021, the Ohio office of Criminal Justice Services, as the duly authorized State Agency, hereby approves the project application submitted as complying with requirements of the Agency for the fiscal year indicated in the subgrant number above and awards to the following Subgrantee a Subgrant as follows:

Subgrantee:	City of Findlay		
Implementing Agency:	City of Findlay Police Department		
Award Periods:	01/01/2023 to 06/30/2023		
Closeout Deadline:	08/29/2023		
Award Amounts:	OCJS Funds:	\$91,926.81	100%
	Cash Match:	\$0.00	
	Inkind Match:	\$0.00	
	Project Total:	\$91,926.81	100%

The terms set forth in the 'Responsibility for Claims' section of the OCJS Standard Federal Subgrant Conditions Handbook are subject to Ohio law, including section 3345.15 of the Ohio Revised Code and the Ohio Constitution. As a result, those terms may not apply to subgrant recipients who are political subdivisions of the state, and do not apply to state instrumentalities.

This Subgrant is subject to the statements as set forth in the approved Programmatic and Budget Application submitted and approved revisions thereto, as well as the OCJS Standard Federal Subgrant Conditions and Special Conditions to this Subgrant, which are attached hereto and hereby included by reference herein. The Subgrant is also bound by all applicable federal guidelines, as referenced in the Standard Conditions. Revisions to this Subgrant Award Agreement must be approved in writing by OCJS.

The Subgrant shall become effective as of the award date, for the period indicated, upon return to OCJS of this Subgrant Award Agreement executed on the behalf of the Subgrantee's and Implementing Agency's authorized official in the space provided below.



 Nicole M. Dehner, Executive Director
 Ohio Office of Criminal Justice Services

02.09.2023

 Award Date

The Subgrantee agrees to serve as the official subrecipient of the award, agrees to provide the required match as indicated above, and assumes overall responsibility for compliance with the terms and conditions of the award. I hereby accept this Subgrant on behalf of the Subgrantee.

The Implementing Agency agrees to comply with the terms and conditions of the award. I hereby accept this Subgrant on behalf of the Implementing Agency.

 Mayor
 City of Findlay

 Date

 Chief of Police
 City of Findlay Police Department

 Date



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Rob Martin, BSN, MBA
Service-Safety Director

February 14, 2023

Honorable City Council
Findlay, Ohio

RE.: Funds appropriation for Zoning

Dear Council Members;

The property located at 824 South Main Street suffered a devastating fire on May 1, 2022 and for which the City has received insurance funds for the structure's demolition. The City's Zoning Department has completed the proper correspondence with the property owner's regarding the demolition of this structure. At this time, an appropriation of the insurance funds which were deposited into the City of Findlay Guaranteed Deposits fund, into the operating budget of Zoning is requested. Based on the estimate received, this amount should cover the expense for the demolition of the property.

Legislation to waive the statutory rules of Council and give the Ordinance all three (3) readings and adoption during the February 21, 2023 City Council meeting, and to include the emergency clause to become effective upon passage is requested.

An appropriation to the Zoning budget is requested in the amount of \$18,000.00 to handle the portion of the demolition funded by the insurance settlement.

Legislation appropriating and transferring the funds as follows is needed:

FROM: Guaranteed Deposits Fund	\$18,000.00
TO: Zoning Department	
Fund No. 21032000 – OTHER	\$18,000.00

By copy of this letter, the City of Findlay Law Director is requested to prepare the necessary legislation to appropriate and transfer funds and be adopted on an emergency basis at the February 21, 2023 Council Meeting. This will enable the structure to be removed at the earliest possible date, tentatively scheduled for March 01, 2023.

Thank you in advance for your consideration of this request.

Sincerely,

Rob Martin BSN, MBA
Service-Safety Director

Cc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor
Erik Adkins, Zoning

Committee Members:

- Grant Russel, At-Large, Committee Chair
- Brian Bauman, Ward 5
- Joshua Palmer, Ward 7
- Jeff Wobser, At-Large

Staff:

Meeting Start Time: 6:00 PM

Guests:

Meeting End Time: 6:12 PM

Agenda:

Call to Order

Roll Call

New Items

1. Discuss current City Council Rules of Procedures

Adjournment



Ad Hoc Committee Chair

- DISCUSS START TIME
- 6:00 preferred/recommended

- FORWARD RECOMMENDATIONS
TO FULL COUNCIL

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

An AD HOC COMMITTEE met on February 7, 2023 to continue discussion from their December 20, 2022 meeting on reviewing Council's Rules of Procedures.

We recommend

- changes proposed including
- start time at 6:00 PM
 - no meetings on election days
 - lower non-public speakers time limit ^{to} five minutes from 10 minutes
 - DRAFT PROPOSAL TO BE ATTACHED

Aye Nay

Grant Russel
Grant Russel, Chairman

Grant Russel MOTION

Aye Nay

Brian Bauman
Brian Bauman

Brian Bauman

PLANNING & ZONING COMMITTEE

Aye Nay

Joshua Palmer
Joshua Palmer

Joshua Palmer SECOND

LEGISLATION: _____

Aye Nay

Jeff Wobser
Jeff Wobser

Jeff Wobser

DATED: February 7, 2023

COUNCIL OF THE CITY OF FINDLAY, OHIO

RULES OF PROCEDURE 2022-2023

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COUNCIL OF THE CITY OF FINDLAY, OHIO

RULES OF PROCEDURE 2020-2021

The following rules and regulations are hereby adopted by the Council of the City of Findlay, Ohio, as the rules and procedure governing the conduct and business of said legislative body. They shall be in full force and effect from and after February 19, 2019, subject, however, to amendment or repeal in whole or in part, at any time, by the Council of the City of Findlay, in accordance with the rules and regulations hereinafter set forth governing the amendment or repeal of these rules and procedure.

SECTION I. GENERAL PROVISIONS

A. DEFINITIONS

The following definitions are relevant throughout this document:

1. Majority – six or more members of council
2. Presiding Officer – the President of Council or the person filling that role at meetings where the President of Council is unable to preside
3. Quorum – six or more members of council
4. Speaker – any elected official, member of the administration or staff member who, upon recognition by the Presiding Officer, shall be entitled to participate in a discussion of an issue before council
5. Three-fourths Majority – eight or more members of council
6. Two-thirds Majority – seven or more members of council

B. LEGISLATION

Legislation from council must be requested by at least two councilmembers. Requests for appropriations that require legislation for money already budgeted may be requested by the administration.

All routine requests for legislation proposed for the consideration of council shall be in the hands of the Director of Law by noon on the Wednesday preceding the meeting at which it is to be considered. Proposed legislation must accompany the agenda of legislation.

No proposed legislation regarding zoning issues shall be presented to council unless they have gone through City Planning Commission and the Planning and Zoning Committee.

C. REPORTS

All reports and written communications from the public, Administration officials, department heads and employees shall be delivered to the Council Office by noon on the Friday preceding each regular meeting.

D. REPRESENTING FINDLAY CITY COUNCIL

1. An Official City Council Position Requires a Public Vote

Council does not have an official position on any issue, whether the issue is political or non-political in nature, unless council has taken a public vote and a Majority votes to adopt the position. Failure of a Majority of council to vote in favor of a position shall not constitute adoption of a contrary position; in such cases council shall continue to have no official position on the issue.

2. Speaking On Behalf of the Council

If a councilmember appears on behalf of the whole Council for the purpose of commenting on an issue, the councilmember must state the official position of the council on such issue.

3. Personal Opinions Must Be Distinguished from Council Positions

Whenever a councilmember is speaking to a person or group of persons and expresses an opinion on an issue, whether the issue is political or non-political, the councilmember must clearly state whether the opinion represents the official position of the City of Findlay and/or its City Council, or whether it is only the councilmember's personal opinion.

E. GOVERNING LAWS

Should any of these Rules of Procedure or portions thereof conflict with the law of the State of Ohio or of the United States of America, such law shall govern the conduct of council.

F. DISCIPLINARY ACTION

Council may punish or expel any member from committee assignment, without chair approval, or from current proceedings for disorderly conduct or for violation of its rules. A vote of Two-thirds Majority of council will expel a member from current proceedings, but only after notice of the charge on which the motion for expulsion is based and an opportunity for the member to be heard.

G. SALARY ORDINANCE

Salary consideration for elected officials must be passed and approved by December 31 of the year prior to commencement of the elected officials' term.

SECTION II. COUNCIL MEETINGS

A. REGULAR MEETINGS

1. Schedule

Regular meetings will be held on the first and third Tuesday of each month beginning at 67 p.m.

2. Holidays & Election Days

Should a Regular meeting fall on a legal holiday or the day of an election, the meeting shall be rescheduled to the next business day that is not a legal holiday or an election day.

3. Cancellation

In case of inclement weather or other emergency, the President of Council, or in absence of the President of Council any two members of council, may cancel a Regular meeting. The meeting shall be rescheduled to the next business day after the inclement weather or emergency has passed.

Notice of the cancellation shall be given immediately to each councilmember by email and to the public.

4. Location

Regular meetings shall be held in the Chambers of the Council of the City of Findlay (hereinafter referred to as "Council Chambers") located in the Municipal Building, 318 Dorney Plaza, Findlay, Ohio.

Regular meetings may be held in any other public place within the confines of the City of Findlay, provided that 24-hour public notice be given prior to meeting.

B. SPECIAL MEETINGS

A Special Meeting may be called at any time by the Mayor or any three members of council.

Special Meetings shall be held in Council Chambers or in any other public place within the confines of the City of Findlay.

Notice shall be given to each councilmember, served personally; left at the member's residence or usual place of business; or by email with receipt verification received by the sender at least 24-hours prior to the time of such meeting.

24-hour public notice shall be given prior to the time of such meeting.

C. EXECUTIVE SESSIONS

Executive sessions may only be called when confidential matters need to be considered in accordance with Ohio Revised Code 121.22.

DRAFT

D. QUORUM

No business shall be conducted at any meeting of council unless a Majority of the councilmembers shall be present.

E. ATTENDANCE

Councilmembers shall inform the President of Council in advance if the councilmember will be unable to attend, or will be late to attend, any council meeting. The President of Council shall then announce, during roll call, that the councilmember will be absent or late and shall be noted in the minutes as such. Absence at a scheduled council meeting due to sudden illness or emergency shall be noted in the minutes as such. Any absence requires Two-thirds Majority vote of council to be considered an excused absence.

The Mayor, Director of Law, City Auditor, City Treasurer, Safety Director, Service Director and City Engineer are requested to attend the regular meetings of council and to answer questions relating to the affairs of the city under their respective supervision and control.

In the event of a public health emergency declared by either the State or County Health Department, all who attend a Findlay City Council meeting or committee meeting are required to adhere to all guidelines prescribed by the State or County Health Departments.

F. ADJOURNMENT OF MEETING

Councilmembers may adjourn a meeting to another designated time and/or public place.

G. AGENDA OF LEGISLATION

The Director of Law shall prepare a detailed agenda of legislation to be considered by council at each meeting. Such agenda shall be available to each councilmember and available to the public by 5 p.m. on the Friday preceding each Regular meeting.

Such agenda shall be available to each councilmember and the public at least 24-hours prior to a Special meeting.

No legislation, reports, or other communications shall be added to the Agenda unless council, upon majority vote of councilmembers present, determines that it is immediately necessary to insure the continued operation of essential City services.

H. ORDER OF BUSINESS

The order of business at all regular council meetings is:

1. Call to Order
2. Roll Call
 - a. Acceptance of excused absences

3. Pledge to the Flag and moments of meditation

The Presiding Officer shall be authorized to invite members of the Clergy and the community to open the meeting with a prayer, not to exceed two minutes in length.

4. Approval of Minutes

5. Additions to the Agenda

6. Resolutions of Commendation

Retirement or special recognition resolutions may be voted on by Council and presented if the recipient is present.

7. Public Communications

a. Written communications

b. Oral communications

8. Reports of Municipal Officers and Departments

9. Committee Reports

10. Agenda of Legislation

a. Resolutions

b. Ordinances

11. Unfinished Business

12. New Business

13. Adjournment

I. PUBLIC COMMUNICATIONS

1. Written Communications

All letters addressed to and received by Findlay City Council will be on display to the public during regular council office hours. In all cases, letters that do not have a proper name, address, and signature of the sender will not be considered as sent to council.

Incorrect, incomplete or unsigned petitions and other communications to council shall be returned by the Clerk of Council to the petitioner or communicator, accompanied by an explanation as to why they are found to be improper and will not be presented to council until in proper order.

Only those letters making a specific request for service or letter that should be referred to a committee of council will be placed on the agenda.

2. Oral Communications

Speakers from the gallery shall be required to fill out a form giving the speaker's name, address and the subject of his or her presentation. The form must be presented to the Presiding Officer prior to the start of the meeting. The form becomes part of the official record of the meeting. Council will not entertain incomplete speaker forms.

Oral comment from the gallery shall be limited to four minutes per person. No more than three speakers shall speak to each side of a specific question or issue before council. Time shall not be transferred from one speaker to another.

3. Promoting Political Candidates is Prohibited

No person may address the council for the purpose of assisting a campaign for election of a person to any office.

4. Advertising is Prohibited

No person may address the council for the purpose of advertising any item, service, or product for profit or otherwise.

5. Other Prohibited Remarks

Any person who causes actual disruption by making personal attacks, slanderous remarks or other disruptive conduct while addressing the council shall be barred from further participation in the meeting by the Presiding Officer, unless permission to continue is granted by a majority vote of councilmembers present.

6. Signs and Banners Prohibited

Signs and banners are not permitted in Council Chambers. This prohibition does not apply to charts, diagrams, enlarged photographs or other demonstrative exhibits or visual media utilized by a speaker in presenting testimony to Council.

7. No citizen or interested party will be refused the right to address council, within the limits described above.

8. Any variance or waiver of these rules shall be by a majority vote of councilmembers present.

J. DEBATE

1. Right to Participate

All elected officials, the President of Council excepted, members of the administration and staff members shall be entitled to take part in the discussion of all issues before the council.

2. Right to Question

All elected officials, the President of Council excepted, shall have the right to question any individual, including any elected official, administration or staff member present, or public persons in attendance, on matters as long as the questioning adheres to the rules and procedures hereto and are germane to the issue before the Council for discussion.

3. Request to Speak

A Speaker must request the right to speak by addressing the Presiding Officer. Upon being recognized, the Speaker may proceed. A Speaker may request the right to speak a subsequent time only after all others present, with a right to participate, have been given the opportunity to speak.

4. Limitations of Speakers

Speakers shall confine their remarks to matters currently under discussion.

No Speaker may filibuster. No Speaker shall speak for more than ~~ten~~ five minutes on any question, except by leave of the Presiding Officer or by a majority vote of councilmembers present.

Under no circumstances shall a Speaker's questioning be conducted in a manner that would constitute a cross-examination of or an attempt to ridicule or degrade the individual being questioned.

No one shall interrupt or argue with any Speaker who has the floor, other than the Presiding Officer in order to preserve order during meetings.

5. Courtesy

In the discussion, comments, or debate of any matter or issue, all Speakers shall be courteous in their language and deportment, and shall not discuss or comment on personalities, or indulge in derogatory remarks or make insinuations about any other elected official, or any member of the staff or the public.

6. Violations

If a Speaker violates these rules on debates, the Presiding Officer shall call such Speaker to order, and the offending Speaker shall be silent except to explain or continue in order. If the Presiding Officer violates these rules on debate or fails to call a Speaker to order, any other councilmember may, under a point of order, call the Presiding Officer or such other offending Speaker to order, and the person being called to order shall be silent except to explain or continue in order.

7. Any councilmember shall have the right to challenge any action or ruling of the Presiding Officer or another councilmember, as the case may be, in which case the decision of the majority of the councilmembers present shall govern.

K. LIMITATIONS ON POLITICAL SPEECH

Except where the Council is properly considering a motion regarding whether the City shall take an official position on a political issue, no Speaker shall use a Council meeting as an occasion to express an opinion in support of or in opposition to a candidate for public office or a ballot measure.

L. MAJORITY REQUIREMENTS FOR COUNCIL ACTION

All actions of council shall be by a Majority vote of those elected or appointed thereto, except emergency legislation, which shall require Three-fourths Majority vote of council to suspend the Statutory Rules and Two-thirds Majority vote of council to enact said emergency legislation. Also, any other affirmative requirement dictated by the laws of Ohio, or by financial procedure, or in order to secure public funding shall be adhered to, even though in conflict with these requirements for council action.

M. VOTING

1. Vote by Rotation

Every vote will be by rotation so that one councilmember will not always vote first.

2. Motion to Suspend Reading

A motion to suspend the Statutory Rules in order to give legislation its second and/or third reading shall require Three-fourths Majority vote in order to prevail.

3. Motion for Reconsideration

Any member who was absent or voted with the prevailing side may move a reconsideration of any action of council, excepting measures which shall be in immediate effect.

Such a Motion for Reconsideration shall be made not later than the next regular meeting after the action to which it relates was taken.

No Motion for Reconsideration shall be made more than once on any measure.

A Motion for Reconsideration shall require a Majority vote of council in order to prevail.

4. Breaking Tie Votes

The President of Council shall break a tie vote of all council members. A tie vote by less than all council members shall not be broken.

5. Abstentions

A councilmember may abstain from discussion and voting on a question because of a stated conflict of interest. Notice of intent to abstain shall be given prior to any discussion or participation on the subject matter or as soon thereafter as the councilmember perceives a need to abstain, after which the affected councilmember shall remove himself or herself from the council's deliberations

and considerations of the matter and shall have no further participation in the matter.

Prior to the time that a councilmember gives notice of intent to abstain, the affected councilmember shall confer with the Director of Law to determine if abstention is truly required. If the intended abstention can be anticipated in advance, the conference with the Director of Law should occur prior to the meeting at which the subject matter is scheduled to come before the council. If that cannot be done, the affected councilmember should advise the Presiding Officer that he or she has an "abstention question" that he or she wants to review with the Director of Law. A brief recess should then be taken for that purpose.

N. WRITTEN CORRESPONDENCE

For all written correspondence the Clerk of Council will read the author(s) name and title, date of the correspondence, and a summary of its content aloud during the appropriate portion of the council meeting. A specific correspondence shall be read aloud in its entirety upon request of a councilmember, member of the administration, Director of Law, City Auditor or City Treasurer and upon approval of a majority of councilmembers present.

O. MINUTES

The Clerk of Council shall deliver by email, or otherwise make available minutes of each Regular and Special meeting to or for each elected official not more than seven days after such meeting.

P. RULES OF ORDER

Council hereby adopts Robert's Rules of Order, the latest edition, to govern the conduct of business at all meetings of council insofar as said rules are not in conflict with these Rules of Procedure and Ohio statutes.

SECTION III. PRESIDENT OF COUNCIL

- A. The President of Council shall preside at all regular and special meetings of council but shall have no vote therein except in the case of a tie.
- B. The President of Council shall be the Acting Mayor when the Mayor is absent or unable to perform his or her duties but shall not serve as President while acting as Mayor. While acting as Mayor, the President of Council shall retain the right to vote on matters before the council as the person would otherwise have as President of Council.
- C. The President of Council shall refer matters requiring study by committee to the proper committee(s). Council, by a majority vote of members present, can refer matters to a standing committee.
- D. The President of Council is separately elected official and being part of the Executive Branch of City Government shall not enter into debate on any question before council, in accordance with Robert's Rule of Order.
- E. The President of Council shall appoint one councilmember to the Tax Incentive Review Council per ORC 5709.85.

SECTION IV. OFFICERS OF COUNCIL

A. PRESIDENT PRO TEMPORE

A councilmember shall be elected President Pro Tempore within the first ten (10) days of the term of council. The President Pro Tempore shall:

1. Preside at all regular and special meetings where the President of Council is unable to preside. While acting as the Presiding Officer, the President Pro Tempore shall retain the right to debate and vote on matters before the council as the person would otherwise have as a councilmember.
2. The President Pro Tempore shall appoint members to all ad hoc committees as may be created.
 - a. Confirmation for the creation of an ad hoc committee, and membership thereof, is required by a Majority of council.
3. The President Pro Tempore will appoint a representative for contract negotiations for police and fire as needed.

B. CLERK OF COUNCIL

Within 10 days from the commencement of their term, the members of council shall elect a Clerk of Council who shall serve for two years unless sooner removed.

In the absence of the President and the President Pro Tempore, the Clerk shall call the meeting of council to order and call the roll. If a Quorum is present, the council shall appoint one of its members President Pro Tempore, who shall act as the Presiding Officer for the meeting proceed with the Order of Business.

C. PARLIAMENTARIAN

The Director of Law shall act as the Parliamentarian of Council. In absence of the Director of Law, an Assistant Director of Law shall act as the Parliamentarian of Council.

SECTION V. COMMITTEES

A. RULES/ORGANIZATION

A committee comprised of at least three members of council appointed by the President Pro Tempore, shall submit proposed committee assignments and committee chairs to council before the start of each two-year term. Confirmation of these recommendations is required by a Majority of council during the first meeting its two-year term.

B. STANDING COMMITTEES

The following committees shall be standing committees:

1. Appropriations
 - a. The Appropriations Committee shall have five members.
2. Planning & Zoning
 - a. The Planning & Zoning Committee shall have five members.
3. Strategic Planning Committee
 - a. Council shall have five representatives on this committee selected as follows:
 - i. Three at-large councilmembers
 - ii. Two ward councilmembers
 - iii. The chair of the Appropriations Committee shall be one of the five selected.
4. Streets, Sidewalks, & Parking
 - a. The Streets, Sidewalks, & Parking Committee shall have three members.
5. Water and Sewer
 - a. The Water & Sewer Committee shall have three members.

All committee meetings shall be open to the public.

The committees of council shall expeditiously investigate and dispose of all matters coming within the area of their committee responsibility and all matters referred to the committee. A written report of their dispositions shall be submitted. All committee recommendations should be written during the meeting when possible. Voting to accept the committee report is a vote accepting the recommendation as written.

C. COUNCIL REPRESENTATIVES

Council shall have a representative or representatives appointed to each of the following boards/commissions/committees:

1. Airport Advisory Board

2. The Alliance Board
3. Blanchard River Watershed Partnership
4. Downtown Findlay Improvements District
5. Energy Special Improvement District Board of Directors
6. Hancock Regional Planning Commission
 - a. The Chair of the Planning & Zoning Committee should be appointed as council's representative to this commission.
7. Income Tax Board
 - a. The Chair of the Appropriations Committee shall be appointed as council's representative on this board.
8. Parks and Recreation Board
 - a. Council shall have two representatives on this board.
9. Re-investment Area Housing Council & Revolving Loan Fund
10. Shade Tree Commission
11. Street Designation Committee
 - a. The Chair of the Streets & Sidewalks Committee shall be appointed as one member of the Street Designation Committee per Codified Ordinances of the City of Findlay, Ohio 509.01(d).
12. Tax Incentive Review Council
 - a. The President of Council shall appoint the council's representative on this council per ORC 5709.85.
 - b. The Chair of the Appropriations Committee is recommended to be appointed as council's representative on this board.
13. Traffic Commission
14. Utility Termination Board of Appeals

D. COMMITTEES OF THE WHOLE

A Committee of the Whole may be called by a Majority of councilmembers to discuss an issue(s) which is deemed to be of such importance so as to involve the entire council.

All Committee of the Whole meetings shall be open to the public.

E. AD HOC COMMITTEES

Ad Hoc Committees may be created at the request of a Majority of councilmembers.

1. No ad hoc committee shall have a number of members equal to or greater than the Majority of councilmembers.
2. The President Pro Tempore shall appoint members to all ad hoc committees.
 - a. Confirmation for the creation of an ad hoc committee, and membership thereof, is required by a Majority of council.
3. All ad hoc committee meetings shall be open to the public.
4. An ad hoc committee shall expire with the council that created it.

DRAFT

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SECTION VI. ADOPTION

The above Rules of Procedure are hereby adopted and shall be in full force and effect as of the time of their adoption.

Adopted by Council January 4, 2022

DRAFT

Committee Members:

- Randy Greeno, Ward 5 – Committee Chair
- Joshua Palmer, Ward 7
- Grant Russel, at-large

Staff:

- Tammy Kirkpatrick, Billing Supervisor
- Jason Phillips, Water Treatment & Distribution Superintendent
- Dave Beach, WPCC Superintendent
- Jeremy Kalb, City Engineer

Meeting Start Time: 4:34

Meeting End Time: 5:34

Guests: Don Rasmussen, Jim Staschiak
Rob Martin
Denise Grant
Mayor Muryn

Agenda:

Call to Order

Roll Call

New Items

Stormwater rates

Adjournment


Randy Greeno, Water & Sewer Committee Chair

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** met on February 8, 2023 to discuss stormwater rates.

We recommend

*continued discussion
of storm water rates
and effects on long-term
storm water revenues*

Aye Nay

Randy Greeno
Randy Greeno, Chairman

LEGISLATION: _____

Aye Nay

Josh Palmer second
Josh Palmer

DATED: February 8, 2023

Aye Nay

Grant Russel MOTION
Grant Russel

COMMITTEE:
WATER & SEWER



Committee Members:

- Grant Russel, at large – Committee Chair
- Brian Bauman, Ward 5
- Dennis Hellmann, Ward 2
- Jim Slough, Ward 4
- Holly Frische, Ward 1

Staff:

- Eric Adkins, Zoning Supervisor
- Matt Cordonnier, HRPC Director
- Don Rasmussen, Law Director
- Jacob Mercer, HRPC
- Jeremy Kalb, City Engineer

Meeting Start Time: 12:06

Meeting End Time: 1:30

Guests: Mayor Moryn

Agenda:

Call to Order

Roll Call

Approval of Minutes

New Items

1. Zoning Code changes

Adjournment

Grant Russel, Planning & Zoning Committee Chair

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** met on February 9, 2023 to continue January 5, 2023 discussions on Zoning Code changes.

We recommend

Further discussion of zoning code changes at MARCH PZZ meeting

PUBLIC HEARING:

Aye Nay *Grant Russel* *motion*
Grant Russel, Chairman

Aye Nay *Brian Bauman*
Brian Bauman

Aye Nay *Holly Frische*
Holly Frische

Aye Nay *Dennis Hellmann* *2nd*
Dennis Hellmann

Aye Nay *James Slough*
James Slough

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: February 9, 2023

Committee Members:

- Jeff Wobser, at-large – Committee Chair
- Randy Greeno, at-large
- Dennis Hellmann, ward 2
- Grant Russel, at-large
- Beth Warnecke, ward 3
- Mayor Christina Muryn
- Jim Staschiak, Auditor

Staff:

- Jaclynn Hohman*
-
-
-

Guests:

Holly Frische
Brian Bauman

Meeting Start Time: 4:10 PM

Meeting End Time: 5:50 PM

Agenda:

Call to Order

Roll Call

Approval of Minutes

New Items

Review sub bullet points in the plan

Adjournment

Jeff Wobser, Strategic Planning Committee Chair

COMMITTEE REPORT
THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **STRATEGIC PLANNING COMMITTEE** met on February 9, 2023 to review sub bullet points in the plan.


We recommend:

① Continuing discussion.


Aye Nay


Jeff Wobsér, Chairman

Aye Nay


Randy Greeno

Aye Nay


Dennis Hellmann

Aye Nay


Grant Russel

Aye Nay


Beth Warnecke

Aye Nay


Mayor Muryn

Aye Nay

Auditor Staschiak

LEGISLATION: _____

DATE: February 9, 2023

COMMITTEE: STRATEGIC PLANNING

**FINDLAY CITY STRATEGIC PLANNING COMMITTEE MEETING
JANUARY 9, 2023 COUNCIL CHAMBERS**

MEMBERS PRESENT: Greeno, Hellmann, Russel, Warnecke, Wobser, Muryn, Staschiak

ABSENT: none

Guests: Holly Frische, Brian Bauman, Sarah Bongiorno (virtual), Shelby Oldenrod (virtual)

Staff: Jaclynn Hohman

OLD BUSINESS

Auditor Staschiak reviewed the personal recording he keeps for himself from the previous meeting. Motioned to submit changes in bulk as follows. Requested that section 1.5b language “and decrease abatement properties” in the first line be stricken. Requested that section 1.5c be amended to “Update City Land Use Plan to help guide existing and future development and potential rezoning working with HRPC and Hancock County Commissioners.” Requested that section 1.6e be changed to “Facilitate conversation with local landlords and agencies for helping find safe and affordable housing.” Hellmann asked who will oversee actions in 1.6c if the Hancock Metropolitan Housing Authority is not. Wobser responded that he believes the idea is that the term “agencies” would include the HMHA. Staschiak concurred. Wobser stated they will not be excluded and that the generic term agencies will cover their involvement. Russel suggests that if we are not here to discuss sections 1.5 and 1.6 that the auditors requested changes be made and distributed in hard copy to be reviewed and the meeting move on with the slated discussion. Staschiak responded that he personally keeps a voice recording of each meeting and wishes the changes to be corrected in old business to reflect the previous discussion. Wobser asked Mayor if she is in agreement with changes. Mayor replied she is in agreement with 1.5b and 1.5b5. Mayor disagrees with changes to 1.5c in adding the Hancock County commissioners because they do not have influence on the City of Findlay Land Use Map, that is up to the city of Findlay. Does not believe the commissioners have a role to play and that is the purpose of HRPC as a county entity. Mayor is fine with specifying HRPC and but not Hancock County Commissioners. Mayor is fine with 1.6d and with modified language, does not believe it was the determination of the committee but does not have a significant issue with it. Requested Hohman to distribute the notes document that she prepared for today’s meeting. Staschiak asked for point of order and stated that the vote of the committee was to update the language of 1.6e “Facilitate conversation with local landlords and agencies for helping find safe and affordable housing.” Wobser replied he agrees with the Mayor that removing the commissioners from the language still accomplishes the common goal as the HRPC is the acting entity.

Discussion:

Wobser moved to remove “commissioners” and leave sentence as Update City Land Use Plan to guide existing and future development and potential rezoning working with HRPC. Seconded by Muryn.

Russel moved that changes be submitted in paper and that items 1.5 and 1.6 be tabled and discussed at later time. Seconded by Greeno.
6-1 (Staschiak)

NEW BUSINESS

Muryn requested that we address the PlanningNEXT consultants to start. Muryn requested discussion on if the committee would like them to remain in virtual attendance for the duration of the meeting. Wobser asked Sarah and Shelby what their time frame for the meeting is today. Sarah stated that they are out of budget on the project and three months past due on completion date. They would like to see the project to completion but at this time there is no budget left. They would like to help Findlay finish the project and package it up. She has submitted an amendment to the Mayor in December for an additional fee which they have already done. PlanningNEXT will need confirmation of additional funds to proceed. Wobser asked what the original request was and what he sense of a dollar amount that will get us through the next iteration of the project. Sarah stated that PlanningNEXT is roughly \$5,000 USD in the hole as a result of the extra time and items they provided Findlay to try to help get them to reach completion. If they are to continue it is a roughly \$7,000 ask to be able to get through February 2023. She is unsure of how long it will take the City to reach completion of document. They are happy to be involved as much as Findlay would like as long as they are being compensated however there is a point at which Findlay must take ownership of the project. PlanningNEXT has set framework and now Findlay must do the work to figure out the action levels. Original amendment at the beginning of January was for \$7,000. Wobser asked if the \$7,000 is in addition to the \$5,000 owed to get PlanningNEXT out of the hole. Sarah responded that the \$7,000 includes some overage fees. Warnecke asked if the committee would like to vote on the necessity of PlanningNEXT to be involved in discussion meetings regarding the document. She stated that she does not believe they need to sit through Findlay conversation of the document currently, it is costing money. Wobser stated that there have been people on the committee that have requested PlanningNEXT presence and that those people give their reason as to their request for engagement. Staschiak stated he has not seen an accounting of time for PlanningNEXT or the letter regarding an additional request for funds from PlanningNEXT. Muryn put the letter on the screen and stated that the letter was shared with herself and Wobser and it was supposed to be shared at previous meeting but time did not allow. Staschiak asked when the letter came in and stated concerned that the committee have reasonable access to PlanningNEXT and that he does not know what their allocated time has been spent on. He stated that they put out an RFP and received quotes and would like to review the agreement with Planning NEXT to ensure both parties have fulfilled their

agreement. Muryn said she is happy to pull invoices and documentation regarding what has been paid to PlanningNEXT and provide that to the committee as well as review the prior contract. At this point in time they are over budget and for the purpose of today's meeting the committee needs to decide if they are needed in tonight's discussion. If the committee would like them to stay for conversations regarding wording of sentences that is OK but all should be aware that we will incur additional funds unless we can prove that PlanningNEXT has not fulfilled their contract in some way. Otherwise, the committee may dismiss them for the day and follow up at a later date of how they would like to move forward with the contract. Hellmann agreed with some of the comments of Muryn and Warnecke that having the consultants sit through a laborious discussion regarding wording of sentences for an unknown length of time. He suggests that we possibly put them on a retainer so that we may reach out to them for feedback on specific items instead of long open discussions. Staschiak does not disagree in terms of laborious part, however he had a conversation with Wobser and Muryn regarding some of the items on the document for perspective. He believes that PlanningNEXT input could be valuable however does not know what they have been compensated for. Staschiak would like an itemized list of their work, does not want to make a decision on their involvement without understanding the financial implications. Russell stated he is in agreement with Warnecke. Wobser stated that two people on the committee requested the presence of PlanningNEXT, both have recanted that at this time.

Wobser moved to allow PlanningNEXT to adjourn from meeting, seconded Russell.

Discussion: Staschiak questioned that having Wobser made the movement to adjourn the PlanningNEXT consultants that he may assume that Wobser does not see the value of having them be a part of the discussion. Wobser denied saying so and said that if Staschiak believes there is value he should say so now before the motion goes to a vote. Staschiak said that he spoke with Wobser about the value of having organizations mentioned in the document come and speak to the committee regarding their involvement and there may be value for PlanningNEXT to be part of the conversation. The goal is not to create more work but that the committee have a thorough understanding of the organizations. Russell asked if the agenda of the meeting was working through the document or discussion of the organizations mentioned. If the group is working through the document then PlanningNEXT needs to be involved, if the discussion of bringing organizations in to speak is on the agenda then it is a different question. Wobser stated the agenda is such that the group is working through points and the organizations named are part of the items on the list, he believes it should be briefly be discussed. The conversation should be only a few minutes and a yes or no on the basic premise of the question and then PlanningNEXT should be let go. Warnecke suggested to amend Wobser's motion to only allowing 5 minutes of conversation regarding inviting organizations to speak to the group.

Wobser amended motion to allow 6 minutes of discussion for Staschiak to make his case.

7-0

Staschiak said that no one person has expertise on all organizations that are mentioned in the document. In order for the group to make an information decision they should invite organizations to come present to the committee on where they are, where they are going, and what they think the committee should know regarding the strategic planning process. He stated that he sent a written request to Wobser requesting that the Hancock County Park District, the Alliance, Regional planning, Hancock county commissioners, City Council, Be Healthy Hancock County coalition, Unhoused Coalition, and any other organization they would like to include. The document will be referring to and supporting organizations that the committee does not have full exposure to so the committee should better understand the organizations and their functions. Give each group 10-15 minutes to present and at max at 5 hours to the process. They get the chance to buy into the strategic planning process. The committee will be creating opportunity and be able to tell the community they have done due diligence. Sarah this is a good idea, something similar was done in Overland Park and it was successful. A listening learning opportunity for all is good for all to understand the partnership opportunities. Anything that involves partnerships and collaboration is the way of the future, no more being siloed. You can leverage relationships if you can get the buy in, but be very clear about intent and purpose. It is good to get people who will help with implementation on partnership pieces it good for alignment and what is intended by the plan. Staschiak wanted to make sure all understand that it would be a limited conversation for information sharing between the committee and the organizations. Sarah would caution that you need to be thoughtful about the optics of opening it up to certain organizations and be careful that everyone who has a role really makes sense. Take time with the group to consider this and be comprehensive in the opportunity. Muryn said the Auditor mentioned this earlier in the day and she agrees that we do not work in a silo and we need to partner with the organizations. She shared with him that it should be scheduled sooner rather than later in order to not deter momentum by spreading out meetings. She suggests that the group needs to have a more frequent meeting schedule. She said that she believes the committee needs to find the balance and not have it be open to everyone. For example, the committee does not need to hear the 10 year strategic plan of every church in town. Going through and identifying specific entities which often which have government interaction be invited and keep it specific, also reiterate to other entities that they are welcome to give comments and feedback whenever they wish. The other item she brought up to the Auditor is now the right time to do this or should the committee work through the document and plan and refine more. If the committee decides there is something that they no longer wish to be concluded does it then makes sense for an organization to provide feedback on that item. Sarah's initial thought is that she would not want us to put something forward that the group is not comfortable with. Says that the group needs to keep working through it and if there are action items that they are not in all agreement on maybe leave them in because the input from the organization could help form a decision. She encourages to continue on the path to get through the document and be comfortable on the action level, cautions moving forward with groups and then deciding to change the item which could create issues. You do not want it to be a free for all, there needs to be a rational and metric so that groups do not feel left out. There are groups already with existing relationships with the government which make a lot of sense and others who can get involved. Staschiak said he and Wobser spoke about being in agreement on the greater goals and objectives before talking about subpoints. This has become an edit the document in front of us discussion, there has been no discussion regarding adding points we feel are missing in exception of a few documents where things have showed up that

haven't been discussed by the committee as a whole. The proposition is by getting through the main points and headers under those we leave the subpoints until after the groups come in so that the committee has perspective from those organizations in reviewing those. Staschiak sees merit to both sides but feels that in order to say there has been consideration and to create buy in and to also present that they have done their homework. Sarah responded that it could work to bring them in to get alignment on the goals and objective level and then maybe in that conversation there is opportunity to have them help arrive at the action level decisions. What are the entities doing that will help support the objectives. There could be something that they are doing that you want to incorporate or see where there is alignment. She cautioned that there was a public process and the goals and objectives are good to align with the organizations but don't lose sight of what the community engagement said. The committee needs to be clear in the purpose of the facilitation. Staschiak wants to be clear the purpose is to educate and inform and not solicit more documents to be reviewed. Wobser requested that PlanningNEXT provide a recap of what expenses will be needed moving forward and also the ancillary document of what needs to be accomplished to finish the process and potential expense of getting there. Sarah said that they have completed everything in the scope document except for finalizing the plan and there is now a pause on that until they saw what the action agenda was because they form each other and need to be in alignment. She will revise and include an audit of what all scope items have been completed and what is outstanding. Wobser excused PlanningNEXT.

Staschiak moved that in order to get us up to speed on the education needed to be informed as we move through the individual tasks or it would be the third level of this document that we would bring in organizations pertinent to the document being but not limited to the Alliance, Hancock Park District, Hancock Planning Commissioners, City Council itself, the Hancock County Coalition, the Coalition of the Unsheltered and any other organizations this body deems appropriate, for short presentations on who they are, where they are going, and what we need to know about their organization as we do our governmental, our City of Findlay, strategic plan moving forward.
Seconded by Wobser.

Wobser request to ammend to remove City Council as they will have plenty of time to review the document themselves.
7-0

Wobser refers the group to note taking document, encourages group to take notes to ensure that there is no question as to what the committee is doing, keep to continue working through in future meeting.

Community Vision

Muryn read vision statement and would like to finalize the vision statement. Wobser opened for comments.

Wobser moved to approve vision statement as written. Seconded by Muryn.
7-0

Values

Muryn stated that the values have remained the same on the last 4-5 versions of the document.

Russel moved to approve values as written. Seconded by Greeno.

Discussion: Hellmann inquired why "small city charm" was the only item underlined. Muryn responded that it will most likely not remain that way but was underlined because it was the only value changed in the process. It was originally "small city character." Wobser stated it will not be underlined. Staschiak asked to make a comment that he thinks it's important to take each item seriously and not to give the appearance to the public particularly because they are being broadcasted that we are belittling the consideration of them and he is not saying that we are but appearances are important. Expediency should not be more important than thoroughness, it is and important process that will reflect on the committee and the community for years to come. Encouraged the committee not to take it lightly, not to rush it, and not to give the appearance of expediency. Wobser reminded the committee and viewers that there have been many hours spent debating these topics at nosium. Nothing has been taken lightly whatsoever and much time has been spent to get to the point where they are being discussed today. Wobser stated that as a retort. Russel called to question.

7-0

Organizational Mission

Muryn stated there are no changes to this in 6-8 months.

Muryn motioned to approve as written. Seconded by Greeno.

Discussion: Staschiak mentioned the convention and visitors bureau and one thing that has been omitted from the organization mission is anything regarding visitors. Do we have a role as a governmental organization to mention that. Wobser suggested that subpoint "1. Provide the highest quality community with amenities and opportunities available to all ages and abilities" encompasses visitors. Staschiak repeated the

sentence, said it was fine, then requested there be discussion. Wobser replied that the Alliance would be coming in to speak with the committee and that part of their organization is the visitors bureau. Muryn said visitors has been talked about visitors in the document, is fine with adding it although it is mentioned in different parts of the document. Wobser reminded that Staschiak was the one who wanted to ensure that the document is government focused document. Wobser stated that we serve our tax payers first. Staschiak stated that half the people of Findlay are here from other communities, they get the same protections of the government. Muryn stated that goal one specifically addresses visitors. Warnecke said she concurs with Wobser, that last meeting Staschiak debated quite a bit about what items are government functions. Her first thought that not being a tourist city are we here to serve visitors. Wobser asked Staschiak if he had a specific amendment. Staschiak said there are people who have not commented on inserting the word visitors. Hellmann said her does not think it makes a difference, it's understood that visitors are welcome.

7-0

Plan Goals

Muryn said there are two main points of discussion before taking a vote, has added in some modifications for discussion. She added in "safe community."

Muryn motioned to combine "A well-run city government" and "A responsible City government" to read "A well-run City government that is transparent, easy to engage with, and prioritizes it's people."

Seconded by Russell.

7-0

Discussion: Warnecke asked where this would be placed on the list of plan goals. Muryn stated her goal is the combine the two because the well-run City government was primarily focused on communication to the public and the city-citizen academy. A well-run city government was focused on the operational items and communication items. Muryn would like to make them one goal while maintaining their various objectives. She recommended to reorganize the goals eventually to reflect priority. Warnecke agreed that the list should be reorganized. Staschiak questioned if the original language on the draft would be stricken. Muryn clarified that the objectives would list where the items are specifically important to the organization. She said by prioritizing people and "engaging" it is where you address the technology components and the support of employee components. The objectives will be built out to support the statement. Staschiak questioned if people are employees or citizens. Muryn responded that they are both and that transparency and engagement pertains to both internal and external people (of the City government). Russell said that it should be voted on to be combined and that the Mayor and Wobser should come up with wording to be reviewed at the next meeting. Staschiak stated that it is a working session and would like to clarify the statement.

Wobser moved to change wording to "A well-run City government, this is transparent, easy to engage with, and prioritizes it's employees and citizens." Seconded by Greeno.

6-1 (Warnecke)

Wobser stated that the ordering of the points will be discussed at a future date and concurred that they should be reordered.

An Attractive Place

Muryn stated the language has not been changed for a number of iterations.

Muryn moved to approve the language as stands. Seconded by Wobser.

Discussion: none.

7-0

An active community

Muryn stated the language has not changed for a number of iterations.

Russel moved to approve language as it stands. Seconded by Warnecke.

Discussion: Muryn called question.

7-0

A connected city...

Muryn stated for the public knowledge that the language has not changed for the past 5 iterations.

Muryn motioned to accept the language as it stands. Seconded by Greeno.

Discussion: none

7-0

A caring community

Moved to approve by Russel. Seconded by Warnecke.

Discussion: Staschiak questioned in light of it being a government plan is the goal of it to “what” a caring community. Muryn responded that the public very clearly felt that we need to have a caring community where people felt that they could belong. Though we recognize that City government does not provide social services in many instances, when you look at the objectives it helps clarify what is meant by the statement. For example, page 15 the current objectives are stated and there were previously some other objectives that were removed because we did not believe that they were inside the bounds of government. Staschiak questioned how it could be re-worded to make more sense from a technical perspective. Warnecke state that it does not begin any differently than any of the other values, she believes it is fine as it stands. Staschiak questioned what is the role with regard to a caring community, what does that look like. If it is a government strategic plan with a government objective he does not understand how we can write it. Wobser stated that this is the section where the people that Staschiak would like to bring in to interview fit within. Staschiak questioned what the role of the City government is if someone brought in legislation how could it be written so it makes sense. Wobser stated that you must look to the bullet points that will be listed under each value that will specify how the government will be involved with the common goal. Staschiak does not believe that this point is defined in the role of the government. Russel said that in the community input this was a very important value and the wording has not changed in any of the documents. There may not be programs that the government starts but there are things that it can support through ancillary efforts be it providing police services, events, helping collaboration with the senior center or days of caring and it is a general aspirational goal and would support it’s language as currently written. Muryn understands the auditor’s viewpoint and they have talked about how to tie things that are brought to the government back to the strategic plan and thinks he is not disagreeing with the beginning of the statement but rather the end. How do we support this, what are community bonds. Strengthening our community is supporting our citizens even in their struggles of life outside of direct control of government. When we look at mental health how are we helping our residents with mental health. Warnecke thought that the original meaning of bonds is inclusive of all those groups. Muryn believes it is but asked Staschiak if that would address it more clearly. Staschiak suggested changing it to a caring city government that supports all community members and looks to strengthen community bonds. He understands where the public was going with the statement. Russell questioned why then we would not be an active city government with a wide variety with amenities. Why aren’t we a connected City government then. Muryn said that she believes that Russel’s point is that we will be clarifying the government portion of the statement. Staschiak asked Warnecke to clarify her statement. Warnecke said that she thought bonds is what we meant by inclusiveness, that organizations and people will be included in community events that create bonds. Staschiak had a long conversation with HR director with Don Essex and point 7.5 says being open and friendly to all in City operations and they do not understand it and they believe it should be inclusive to all throughout the whole community. Is there a redundancy. Muryn said that when she put 7.5 on page 23 which is “Model values of being open and friendly” was moved from point 5 which was based on transparent and responsible City government. There are going to be objectives that are more community outreach oriented and some that are internal operations oriented. Staschiak questions why that would not just be said here then. Muryn clarified that if we say a “caring government that supports all community members and looks for opportunities to strengthen community bonds” she would leave it as “strengthen community bonds.” It leaves it broad enough that if we are working with all of those organizations that we are supporting the community. She agrees on this point that specifying a caring government may be advantageous even though she does not want it to be repetitive and all the other objectives.

Wobser stated an amendment to change “community” to “Government”.

Discussion: Hellmann clarified that by changing that point to government does that mean that you go back to “an active community” and changes that as well. Muryn said we are debating both sides. The reason she is comfortable with changing it from community to government on this point is that it says “supports all community members” so the community members that are being engaged are still being referenced. In this instance, we are saying that the government better be the nice ones. Staschiak said that this is the exception to the discussion.

6-1 (Russel)

A connected citizen...

Warnecke expressed confusion at the meaning of “a connected citizen” value point. Is it a physical community connection or relationship based? If you have to look at something else to understand the meaning of that value is there a better way to write that value? Muryn replied that the reason that the values are listed separately than their subpoints only for the purpose of today’s conversation. Warnecke said she understood the meaning once she looked at the subpoints but wonders if there’s a better way to word the sentence. Staschiak asked for clarification of the meaning of the value. Muryn said the objectives are continuing to improve street maintenance, traffic flow, safety, etc. Staschiak stated he

believes there is value in the objective being clear enough that it can be a stand-alone sentence. He stated that he feels the process is moving too quickly. Wobser replied that each point has been discussed at length and the proper rules are being followed. Stasciak called a point of order that he agreed with Warnecke's point and that where the values have objectives or not they should be easy to understand. Wobser stated that if anyone has concerns that they should re-word items and bring the suggestions to the next meeting or send to Muryn or himself.

A thriving business environment...

Russel moved to approve language as it stands. Seconded by Muryn.

Discussion: Stasciak suggested to add the word "promote" in front of "thriving" for the sake of discussion. It is our role to promote that environment. Russel replied that we have not used a verb to begin a sentence for any other value. Muryn reminds the group that when reading the goals they will be preceded by a statement "The City of Findlay government aspires to be..." so that will help frame it. Stasciak said that comment goes directly to the reason he had suggested it because the City is not a business environment, it is their job to promote or encourage one. Muryn replied that "The City of Findlay aspires to be... a thriving business environment." Stasciak said it does not make sense, because we are not a business. Or is it that we want a thriving environment inside the business of City government. Russel questioned how is a City government an attractive place to live. Wobser responded that these values will be preceded by a statement that will bring them together. Muryn called question and said that she understands where Stasciak is coming from but with the statement in front of it the framework will make sense.

7-0

A safe community....

Muryn moved to approve the language as it stands. Seconded by Warnecke.

Discussion: Russell stated he believes that the statement needs to be built out offline and discussed in a future meeting. Stasciak agrees that the objective meaning should be flushed out. Muryn would like to have planningNEXT look at this document for advice.

Muryn withdrew motion.

Muryn moved to adjourn the meeting.

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
February 21, 2023**

ORDINANCE NO. 2023-010 (*Lakota Park final plat*) **requires three (3) readings** **second reading**
AN ORDINANCE ACCEPTING THE FINAL PLAT AS SHOWN ON THE LAKOTA PARK ROADWAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-011 (*Bricker & Eckler LLP invoices (STRICT Center, water service extension)*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-012 (*transmitter annual maintenance fees*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-013 (*ODOT FY23 Resurfacing – Bright Rd Phase III*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-014 (*Innovative Software Solutions, Inc. contract*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH INNOVATIVE SOFTWARE SERVICES, INC. FOR INCOME TAX SOFTWARE TO BE UTILIZED BY THE CITY OF FINDLAY INCOME TAX, PROJECT NO. 319250000, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-016 (*GMSTEK, LLC agreement*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH GMSTEK, LLC FOR THE IMPLEMENTATION OF AN INVENTORY MANAGEMENT SOFTWARE SYSTEM, PURCHASE OF REQUIRED DEVICES, THREE (3) YEAR SUBSCRIPTION, AND ANNUAL DATA AND INFRASTRUCTURE TO BE UTILIZED BY THE CITY OF FINDLAY OHIO AIRPORT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-019 (*approve 2022 ordinances & resolutions changes*) **requires three (3) readings** **second reading**
AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE FINDLAY CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-010

AN ORDINANCE ACCEPTING THE FINAL PLAT AS SHOWN ON THE LAKOTA PARK ROADWAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

WHEREAS, in accordance with the Ohio Revised Code of Ohio, roadway dedications plats as shown thereon are to be accepted and dedicated by City Council for public use.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Findlay, State of Ohio as follows:

SECTION 1: That the roadway dedication as shown on the "attached unexecuted" Lakota Park roadway dedication plat be and is hereby accepted by this Council and is hereby dedicated to public use.

SECTION 2: That the following described parcel:

Situated in the City of Findlay, County of Hancock, State of Ohio and being a part of the Northwest Quarter of Section 8, Township 1 North, Range 11 East, a Parcel of Land bounded and described in the complete legal description as attached hereto as Exhibit A.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to accept said roadway dedication plat for public use.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____



LEGAL DESCRIPTION

Pt. of the NW1/4, Section 8, T1N, R11E,
City of Findlay, Hancock County
State of Ohio
48.786 Acres

Situated in the City of Findlay, County of Hancock, State of Ohio and being a part of the Northwest Quarter of Section 8, Township 1 North, Range 11 East, a Parcel of Land bounded and described as follows:

BEGINNING at a 5/8 inch Capped Rebar found marking the Northwest corner of the Replat of Deer Meadows Subdivision, as recorded in Plat Volume 20, Page 292 of the Hancock County Plat Records and being the PRINCIPAL POINT OF BEGINNING of said Parcel to be herein described;

Thence along the west line of said Deer Meadows Subdivision, S 00°21'01" W, a distance of 2353.86 feet to a 5/8 inch Capped Rebar found, marking the north line of the Norfolk Southern Railroad;

Thence along the north line of said Railroad, S 57°47'00" W, a distance of 412.41 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 89°25'52" W, a distance of 290.99 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 00°34'08" E, a distance of 480.00 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, S 89°25'52" E, a distance of 33.91 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set on a non-tangent curve;

Thence along said non-tangent curve to the left in a northeasterly direction, having a central angle of 91°38'58", a radius of 135.00 feet, and a length of curve of 215.94 feet, the chord of said curve bearing N 44°44'39" E, a distance of 193.65 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 01°04'50" W, a distance of 802.61 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set on a tangent curve;

Thence along said tangent curve to the right in a northwesterly direction, having a central angle of 01°48'13", a radius of 230.00 feet, and a length of curve of 7.24 feet, the chord of said curve bearing N 00°10'43" W, a distance of 7.24 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 00°43'23" E, a distance of 235.62 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 89°16'40" W, a distance of 129.39 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, S 00°43'20" W, a distance of 2.48 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;



LEGAL DESCRIPTION

Pt. of the NW1/4, Section 8, T1N, R11E,
City of Findlay, Hancock County
State of Ohio
48.786 Acres

Thence, N 89°16'40" W, a distance of 971.87 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 24°14'09" E, a distance of 133.94 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set on a non-tangent curve;

Thence along said non-tangent curve to the right in a southeasterly direction, having a central angle of 06°21'45", a radius of 262.54 feet, and a length of curve of 29.15 feet, the chord of said curve bearing S 68°43'08" E, a distance of 29.14 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 20°47'21" E, a distance of 25.03 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 71°57'32" W, a distance of 1.14 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 18°10'43" E, a distance of 115.48 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, S 61°03'47" E, a distance of 37.24 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 14°50'05" E, a distance of 229.94 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, S 89°16'40" E, a distance of 17.93 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 00°43'20" E, a distance of 100.50 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 89°16'40" W, a distance of 2.90 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 00°43'20" E, a distance of 125.50 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, S 89°16'40" E, a distance of 10.00 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set;

Thence, N 00°43'20" E, a distance of 238.92 feet to a 1"x30" Rebar w/ 2" Aluminum Cap Set, marking the South Right-of-Way of East Melrose Avenue (80' R/W)

Thence along the South Right-of-Way, S 89°16'38" E, a distance of 1344.46 feet to the PRINCIPAL POINT OF BEGINNING;

Containing 48.786 Acres of land, more or less, all being subject to any prior easements of record or otherwise.



ENGINEERING ♦ SURVEYING ♦ GPS/GIS CONSULTING
Findlay, OH · 3200 N. Main Street · 419.423.5630

LEGAL DESCRIPTION

Pt. of the NW1/4, Section 8, T1N, R11E,
City of Findlay, Hancock County
State of Ohio
48.786 Acres

Bearings are based on prior surveys and Deeds of Record for the purpose of description only.
Distances referenced are ground distances.

Where described above, all 5/8" Capped Rebar Set are 30 inches in length,
with an orange plastic cap stamped 'VHHA #8159' placed on top.

This description was prepared in accordance with a recent Field Survey prepared by
Daniel R. Stone, Registered Surveyor #8159, 3200 N. Main Street, Findlay, Ohio, 45840,
dated March 21, 2022 and filed at the Hancock County Auditor's Office.

Date: _____

Survey and Legal Description by:

Daniel R. Stone, P.E., P.S.
Ohio Registered Surveyor #8159

ORDINANCE NO. 2023-011

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 7,023.50
TO:	Law Director #21005000-other	\$ 7,023.50

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that invoices received from Bricker & Eckler LLP may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2023-012

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Water Fund	\$ 64,687.50
FROM:	Sewer Fund	\$ 64,687.50
TO:	Utility Billing #25072000-other	\$ 129,375.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that annual transmitter maintenance fees may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2023-013

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred as follows:

FROM:	ODOT	\$ 712,320.00
TO:	ODOT FY23 Resurfacing (Bright Road Phase III), <i>Project No. 32822000</i>	\$ 712,320.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 190,000.00
TO:	ODOT FY23 Resurfacing (Bright Rd Phase III), <i>Project No. 32822000</i>	\$ 190,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to advertise for bids and enter into said contracts so that the resurfacing of the aforementioned road may begin.

WHEREFORE, This Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2023-014

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH INNOVATIVE SOFTWARE SERVICES, INC. FOR INCOME TAX SOFTWARE TO BE UTILIZED BY THE CITY OF FINDLAY INCOME TAX, PROJECT NO. 319250000, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

WHEREAS: That initial purchase price of said software will not exceed one hundred seventy thousand four hundred fifteen dollars (\$170,415.00), and;

WHEREAS, Fund for this project were previously allocated via Ordinance No. 2022-108.

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to enter into a contract with Innovative Software Services, Inc. for Income Tax software to be utilized by the City of Findlay Income Tax Department.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into a contract with Innovative Software Services, Inc. so that a new income tax software program to be utilized by the City of Findlay Income Tax Department may be purchased.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2023-016

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH GMSTEK, LLC FOR THE IMPLEMENTATION OF AN INVENTORY MANAGEMENT SOFTWARE SYSTEM, PURCHASE OF REQUIRED DEVICES, THREE (3) YEAR SUBSCRIPTION, AND ANNUAL DATA AND INFRASTRUCTURE TO BE UTILIZED BY THE CITY OF FINDLAY OHIO AIRPORT, AND DECLARING AN EMERGENCY.

WHEREAS, said agreement shall be for a term of three (3) years with automatic two (2) year renewals.

WHEREAS, costs associated with said software are included in the City of Findlay, Ohio Airport's 2023 operating budget and are fixed for the first year after implementation is completed with annual one year increases not to exceed three and one-half percent (3.5%) of the prior year's fees. Said costs are as follows:

- one-time implementation and devices = \$6,149.97
- monthly subscription charges = \$755.98
- annual data & infrastructure = \$1,200.00

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor and/or Service-Safety Director of the City of Findlay, Ohio be and they are hereby authorized to enter into an agreement with GMSTEK, LLC for the aforementioned inventory management software and required devices.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said agreement so that the City of Findlay Airport may purchase and utilize the aforementioned software and required devices.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2023-019

AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE FINDLAY CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

WHEREAS, certain provisions within the Codified Ordinances should be amended to conform with current State law as required by the Ohio Constitution; and

WHEREAS, various ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances; and

WHEREAS, the City has heretofore entered into a contract with the Walter H. Drane Company to prepare and publish such revision which is before Council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, County of Hancock, State of Ohio, two thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the ordinances of the City of Findlay, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the 2023 Replacement Pages to the Codified Ordinances are hereby approved and adopted.

SECTION 2: That the following sections and chapters are hereby added, amended or repealed as respectively indicated in order to comply with current State law.

Traffic Code

- 303.082 Private Tow-Away Zones. (Amended)
- 303.083 Impounding Vehicles on Public Property. (Added)
- 337.10 Lights, Emblems, and Reflectors on Slow-Moving Vehicles, Farm Machinery, Agricultural Tractors, and Animal-Drawn Vehicles. (Amended)
- 337.16 Number of Lights; Limitations on Flashing, Oscillating or Rotating Lights. (Amended)

General Offenses Code

- 513.01 Drug Abuse Control Definitions. (Amended)
- 513.16 Sale of Dextromethorphan. (Added)
- 529.01 Liquor Control Definitions. (Amended)
- 529.07 Open Container Prohibited. (Amended)
- 537.19 Hazing Prohibited. (Amended)
- 549.02 Carrying Concealed Weapons. (Amended)
- 549.04 Improperly Handling Firearms in a Motor Vehicle. (Amended)
- 549.10 Possessing Replica Firearm in School. (Amended)
- 549.12 Concealed Handgun Licenses; Possession of Revoked or Suspended License; Additional Restrictions; Posting Signs Prohibiting Possession. (Added)

Fire Prevention Code

- 1519.01 Fireworks Definitions. (Amended)
- 1519.04 Possession, Sale or Discharge Prohibited; Exceptions. (Amended)
- 1519.05 Application. (Amended)
- 1519.06 Safety Requirements for Fireworks Showroom Structures. (Added)
- 1519.07 Manufacturing or Wholesale Sale Without a License; Prohibitions. (Added)
- 1519.08 Purchase to Comply with Law; Unauthorized Purchases. (Added)

SECTION 3: The complete text of the sections listed above are set forth in full in the current replacement pages to the Codified Ordinances which are hereby attached to this ordinance as Exhibit A. Any summary publication of this ordinance shall include a complete listing of these sections. Notice of adoption of each new section by reference to its title shall constitute sufficient publication of new matter contained therein.

SECTION 4: That it is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5: That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health and safety of the Municipality and its inhabitants for the reason that there exists an imperative necessity for the earliest publication and distribution of current Replacement Pages to the officials and residents of the Municipality, so as to facilitate administration, daily operation and avoid practical and legal entanglements; wherefore this ordinance shall take effect and be in force from and immediately after its passage.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

FEBRUARY 21, 2023

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, FEBRUARY 21, 2023 MEETING.

RESOLUTIONS

006-2023 A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A COOPERATIVE FISHING AGREEMENT WITH THE STATE OF OHIO.

ORDINANCES

- 2023-020 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH THE OHIO ATTORNEY GENERAL'S OFFICE TO PROVIDE MUNICIPAL INCOME TAX COLLECTION SERVICES TO THE CITY OF FINDLAY INCOME TAX DEPARTMENT, AND DECLARING AN EMERGENCY.
- 2023-021 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY TO APPLY FOR GRANT FUNDS, AND IF AWARDED, ENTER INTO AN AGREEMENT(S) WITH THE OHIO RAIL DEVELOPMENT COMMISSION FOR THE WIDENING, RELOCATION, AND/OR IMPROVEMENTS TO RAILROAD CROSSING ARMS LOCATED AT COUNTY ROAD 212 AND COUNTY ROAD 236.
- 2023-022 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO INDIVIDUALLY ENTER INTO ANY PARTICIPATION AGREEMENT(S) IN RELATION TO THE NATIONAL OPIOID SETTLEMENT PROGRAM THAT HAVE BEEN AGREED TO BY THE STATE OF OHIO, DECLARING A REAL AND PRESENT EMERGENCY.
- 2023-023 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2023-024 AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT FOR THE PURCHASE BODY-WORN CAMERAS THROUGH THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES GRANT PROGRAM, AND DECLARING AN EMERGENCY.
- 2023-025 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY

RESOLUTION NO. 006-2023

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A COOPERATIVE FISHING AGREEMENT WITH THE STATE OF OHIO.

BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the Mayor of the City of Findlay, Ohio, be and she is hereby authorized to enter into a Cooperative Fishing Agreement with the State of Ohio providing for public fishing in Findlay Reservoir II for a period of twenty-five (25) years effective from March 1, 2023 through March 1, 2048.

SECTION 2: This Resolution shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2023-020

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH THE OHIO ATTORNEY GENERAL'S OFFICE TO PROVIDE MUNICIPAL INCOME TAX COLLECTION SERVICES TO THE CITY OF FINDLAY INCOME TAX DEPARTMENT, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

WHEREAS: That Council is desirous to enter into a contract with the Ohio Attorney General's Office in order for them to provide Municipal Income Tax Collection services on actual past due collections for the City of Findlay Income Tax Department, and;

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to enter into a contract with the Ohio Attorney General's Office to provide Municipal Income Tax Collection services to the City of Findlay Income Tax Department.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into a contract with the Ohio Attorney General's Office in order for them to provide Municipal Income Tax Collection services to the City of Findlay Income Tax Department.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____

CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2023-021

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY TO APPLY FOR GRANT FUNDS, AND IF AWARDED, ENTER INTO AN AGREEMENT(S) WITH THE OHIO RAIL DEVELOPMENT COMMISSION FOR THE WIDENING, RELOCATION, AND/OR IMPROVEMENTS TO RAILROAD CROSSING ARMS LOCATED AT COUNTY ROAD 212 AND COUNTY ROAD 236.

WHEREAS, railroad crossing arms will need to be widened, relocated, and/or improved to accommodate the widening of County Road 212 and County Road 235, and;

WHEREAS, the City of Findlay is desirous to apply for and enter into an agreement with the Ohio Rail Development Commission (ORDC) for rail crossing signalization relocation, widening, and/or improvements at the aforementioned locations.

NOW, THEREFORE, BE IT RESOLVED by the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director, and/or City Engineer of the City of Findlay, Ohio, be and they are hereby authorized to apply for grant funds, and if awarded, sign the aforementioned agreement(s) with ORDC so that rail crossing signalization relocation, widening, and/or improvements at said locations may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-022

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO INDIVIDUALLY ENTER INTO ANY PARTICIPATION AGREEMENT(S) IN RELATION TO THE NATIONAL OPIOID SETTLEMENT PROGRAM THAT HAVE BEEN AGREED TO BY THE STATE OF OHIO, DECLARING A REAL AND PRESENT EMERGENCY.

WHEREAS, Council desires to authorize the Mayor of the City of Findlay, Ohio to individually enter into any participation agreement(s) in relation to the National Opioid Settlement Program that have been agreed to by the State of Ohio. Once the State of Ohio has agreed to participate in any new settlement agreement within the national program, the subdivisions of the State, which includes the City of Findlay, are invited to participate in each settlement as well. These settlements are an opt-in program. The City would then be eligible to collect monies as the individual settlements of the multiple cases are reached as part of the National Opioid Settlement Program.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay be and she is hereby authorized to individually enter into any participation agreement (s) in relation to the National Opioid Settlement Program that have been agreed to by the State of Ohio.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to sign all necessary agreement(s) in order to participate in their settlement programs.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2023-023

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	City Income Tax Administration Fund	\$ 3,003,952.81
TO:	City Income Tax Administration #27047000-other	\$ 3,003,952.81

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that increased revenue from business net profit tax receipts may be available in the General Fund.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2023-024

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT FOR THE PURCHASE BODY-WORN CAMERAS THROUGH THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES GRANT PROGRAM, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay is desirous to enter into a grant program agreement with the Ohio Office of Criminal Justice Services (OCJS) for the purchase of body-worn cameras to be utilized by the City of Findlay Police Department, and;

WHEREAS, awarded grant funding will be utilized for body-camera purchase, related hardware/software, data storage, and redacting software, and;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor and/or Service-Safety Director of the City of Findlay, Ohio be and they are hereby authorized to enter into a grant program agreement with the Ohio Office of Criminal Justice Services for the purchase of body-worn cameras to be utilized by the City of Findlay Police Department.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize entering into the aforementioned mentioned grant program agreement so that body-worn cameras may be purchased and utilized by the City of Findlay Police Department;

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2023-025

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Guaranteed Deposits Fund	\$ 18,000.00
TO:	Zoning Department Fund #21032000-other	\$ 18,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that a received insurance payment for a structure fire within the City of Findlay limits may be utilized within the City of Findlay Zoning Department for demolition purposes,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____