



2021 ANNUAL REPORT

FINDLAY AIRPORT

Introduction

Findlay Airport is a general aviation airport located in Findlay, Ohio. It is owned and operated by the City of Findlay. Major Facilities at the airport include a 6,500-foot primary runway (18-36) with a full parallel taxiway and a 5,883-foot-long cross-wind runway (7/25). Other facilities include the City of Findlay as the fixed base operator, providing aircraft storage and fuel (Jet A+ and 100LL). Findlay Airport supports various types of commercial and general aviation activities, corporate/executive and private charter, commercial freight operations and personal general aviation activities.

The daily responsibilities of safely operating and maintaining a first class general aviation airport include: providing customer service, airfield maintenance, snow and ice control, issuing NOTAMs, airfield mowing, safety compliance maintenance, general hangar and building maintenance, animal control, overseeing farming operations, parking and refueling aircraft, executing hangar leases, maintaining inventory items, collecting and processing payments and overseeing all of the maintenance and construction projects on the airport.

Staffing

Airport staff consisted of four full-time employees and one part-time clerk until September. In September, an Operations Coordinator position was created it and absorbed the clerk position by the end of the year. The Airport Director position was vacated and a new Airport Director was appointed in October.

Airport Director
Airport Operations Coordinator
Airport Clerk (PT)
Airport Worker II
Airport Worker I (2)

Key Activities & Accomplishments

Logo

Findlay Airport established a modern logo to incorporate on airport documentation, professional correspondence and on social media.



Taxiway A Rehabilitation (A4 – A6)

The project was necessary to bring the integrity of this pavement up to a useable standard. The project spanned the distance between Taxiway intersection A4 to A6 and it took approximately two weeks to substantially complete. The project included removing existing pavement, installing new pavement, and painting permanent pavement markings.

Terminal Building

Maintenance to the terminal building included replacing the furnace and replacing the roof. The roof was leaking during snow melting and rain events which resulted in replacing drop ceilings and office equipment. The furnace failed and was replaced just in time for the winter. These replacements improved the quality of life for the employees, pilots, and passengers.

Fuel Storage Building

An airfield tenant owns a fuel equipment storage building and they allow the city to store an aircraft refueling truck in this building. The City of Findlay had the building repainted to extend the life of the building.

Hangar Improvements

Improvements were made to hangar A4 by a new tenant. The poorly insulated fabric door was replaced with a state of the art bi-fold door and the heating was upgraded to a new radiant heating system.

Events

Several events were hosted at the Findlay Airport throughout the year that increased community involvement and bolstered aviation awareness.

The Yankee Lady B-17 flying museum and the Old-Fashioned Thrill Rides operated out of the Findlay Airport on September 5th, offering tours and rides. Support from food trucks, Bowling Green State University volunteer parking attendants, Findlay Police Department and the airport staff made this event a success.

The Hancock County Leadership held their transposition and local infrastructure meeting at the airport. Local professionals toured the facilities and heard from the Findlay Service-Safety Director and the Airport Director.

The airport hosted a Santa Party where kids and parents got to meet Santa, enjoy refreshments, and see an aircraft up close. Parents were encouraged to take photos while they were there.



**Sunday, September 5th
10AM to 4PM**

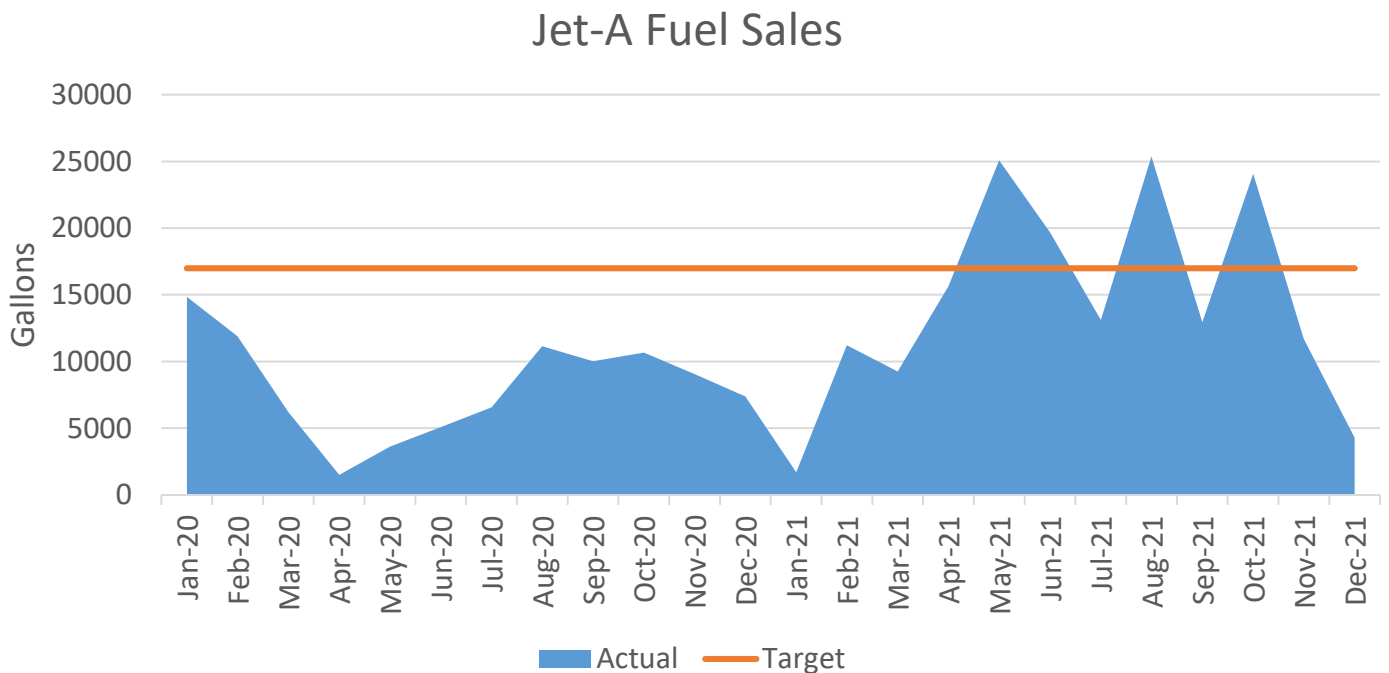


Key Performance Indicators (KPIs)

To effectively evaluate the performance of the airport, three categories are tracked to provide a visual representation of annual results and they are JET-A fuel sales, hangar capacity utilization, and customer feedback that is derived from AirNav.com ratings and comments.

Jet-A Fuel Sales

Jet-A fuel sales are the largest revenue source for the Findlay Airport. A percentage increase in volume (gallons) sold is set before each year, which is shown by the orange target line below.

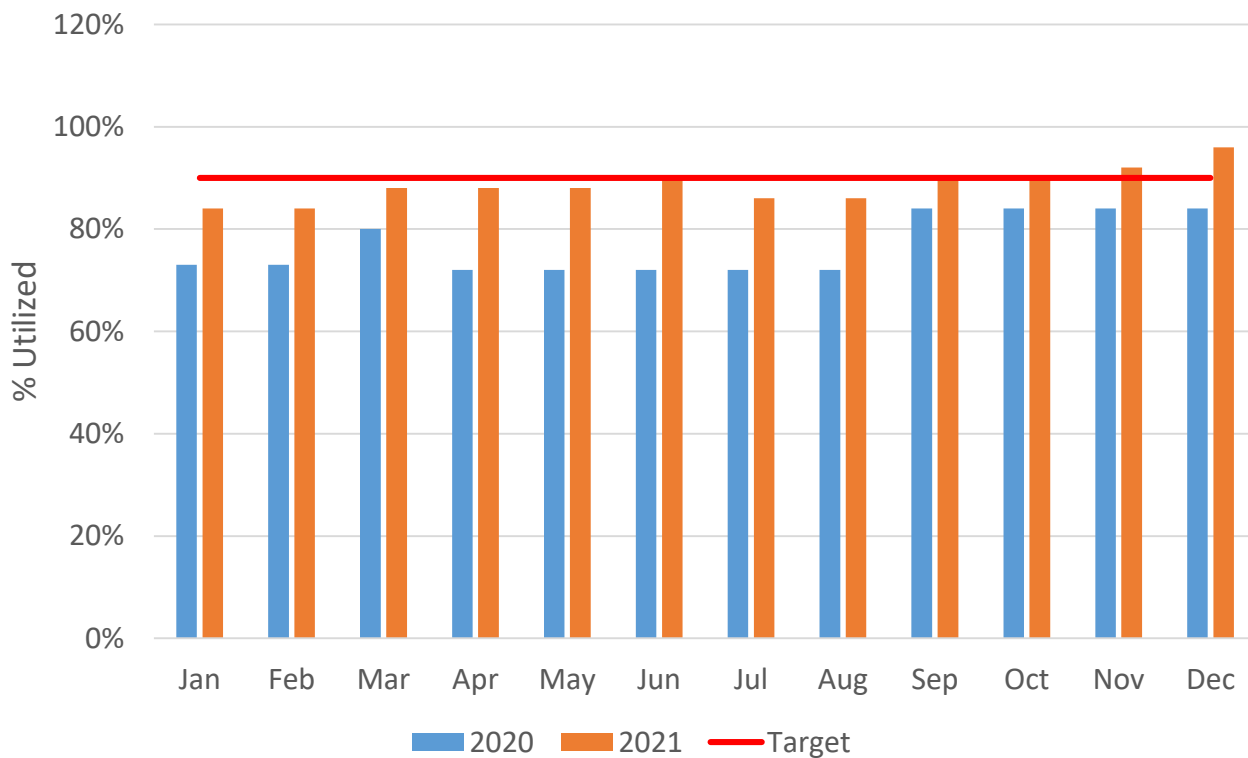


Hangar Capacity Utilization

The Findlay Airport has twenty-five hangar facilities of varying sizes and capabilities available for lease. Hangar capacity utilization is shown as a percentage of total facilities available, with an annual tenancy goal of 90%.

In 2021, a corporate tenant terminated their lease on the airfield, but they were quickly replaced with another corporate tenant that moved onto the airfield.

Hangar Utilization



Customer Feedback

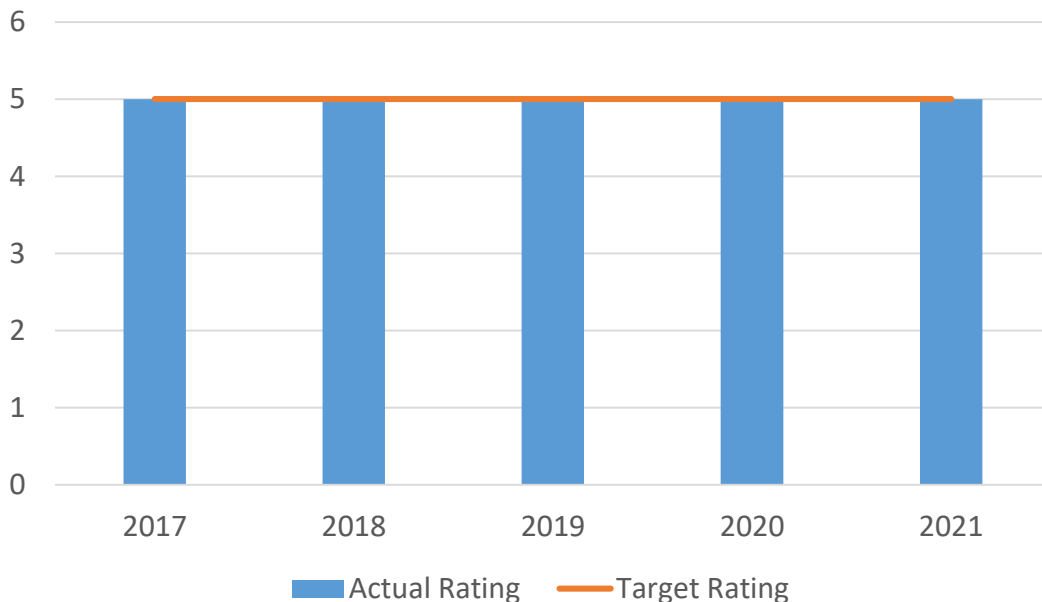
A “Star Rating” on AirNav.com collects feedback on the level of service the airport provides to its customer base. Reviewers are able to provide written commentary in addition to a 1 to 5 star rating. Our goal is to maintain a 5 star rating at all times.

Some comments include:

Jan 1, 2021: “Very nice airport! ...Great FBO, clean, great 100LL price and service!”

Aug 1, 2021: “Stopped at FDY for fuel en route AirVenture. FDY is about half way between my home base in northern VA and AirVenture. The guys on duty were quick to greet and fuel the several aircraft that arrived. Hot dogs, chips, and soda/water available for a donation in the FBO. Competitive fuel prices. I marked FDY as a future stop on the way to/from AirVenture.”

★ Star Rating – AirNav.com



More details on Key Performance Indicators can be found at: www.findlayohio.com/performance

Objectives for the Next Year

North Apron Reconstruction

FY21 FAA Grant to rehabilitate the North Apron to improve the pavement condition. The 90% design plans have been submitted to the FAA and construction is tentatively scheduled for later this year.

Point of Sale System

Source and implement a streamlined point of sale system that performs all of the functions to satisfy the city. Having one point of sale system will be more efficient by reducing redundancies.

Equipment Upgrades

Replace a 2013 Gravelly Zero-turn mower with a newer model.

Replace the aircraft tug with a tug that has more capabilities and can tow heavier aircraft. This will improve our services and draw in more customers.

Terminal Building

The Michael Terry Terminal Building is the obvious location for the FBO to operate out of because pilots and their passengers naturally go to that building and the layout is accessible to customers. It is better condition and will be outfitted with modern upgrades to improve the aesthetics.

Budget Summary

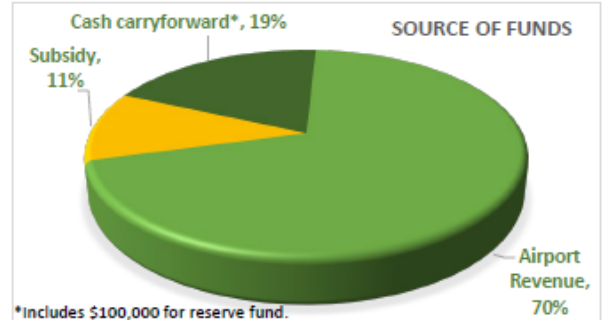


AIRPORT
Supervisor Amanda McGee

FINANCIAL VISION	BUDGET	2019 actual	2020 actual	2021 projection	Original 2021 request	2022 request	\$ change from 2021 request to 2022 request	% change from 2021 request to 2022 request
	Personal Services	\$ 386,631	\$ 402,883	\$ 426,698	\$ 422,562	\$ 457,573	\$ 35,011	8.29%
	Other	\$ 698,214	\$ 352,789	\$ 743,799	\$ 664,709	\$ 773,447	\$ 108,738	16.36%
	TOTAL	\$ 1,084,845	\$ 755,672	\$ 1,170,497	\$ 1,087,271	\$ 1,231,020	\$ 143,749	13.22%

BUDGET HIGHLIGHTS

- Barbara Rodrigues will be transitioning from sharing her time between the airport and the cemetery office to full-time at the cemetery
- Amanda McGee assumed the Airport Director position
- Kyle Inbody is the Operations Coordinator
- One corporate tenant leaving and being replaced with another corporate tenant
- 4.55% wage increase



STAFFING LEVEL	2018	2019	2020	2021	2022
Full/Part-time	4/1	4/1	4/1	4/1	5/0

OPERATIONS 2021 CAPITAL IMPROVEMENT HIGHLIGHTS

- Purchased new JD Tractor to replace a unit with nearly 20 years of service.
- Replaced the furnace.
- Painted the fuel truck storage building.

OPERATIONS 2021 ACHIEVEMENTS

- Installed new storm drain in terminal building parking lot to alleviate ponding
- Crack/top sealed and striped the secondary terminal building parking lot after final configuration, post Lima Avenue corridor road project
- Replaced Terminal Building A/C unit
- Completed FY20 FAA Grant; Rehabilitate Taxiway Alpha (A4-A6)
- Apply for FY21 FAA Grant; North Apron Rehabilitation (Pavement)- Design/Construct
- Replaced roof on terminal building

2022 OBJECTIVES

- Fully implement new point-of-sale software
- Replace 2013 Gravely Zero-turn mower
- Replace tug and towbar with upgrade.
- Install airfield surveillance cameras
- Construct North Apron using FY21 FAA Grant
- Move terminal operations into Michael Terry building
- Maintain 96% hangar occupancy

