

# City of Findlay

## Shade Tree Commission

Notice of Meeting # 6: Thursday, September 8, 2022 – 11:30 AM  
Location: Findlay Municipal Building, Mayor's Conference Room

### Agenda

#### Welcome & Introductions

Brian Bauman, Chair

#### 1. Business Items

- Previous meeting minutes to approve (June 2, 2022)
- Finance Report

Tim Brugeman

Brian Bauman

#### 2. Reports

- City Council
- Public Works Department
- Engineering Department

Brian Bauman  
Dave Honse / AJ Copus  
Jeremy Kalb

#### 3. Old Business

- Ordinance Review Update

Brian Bauman

#### 4. New Business

- NeighborWoods
- Adopt-A-Tree
- Other

All  
All  
All

#### 5. Adjournment

- Next Shade Tree Commission Meeting  
Thursday, October 6, 2022, at 11:30 AM.  
Municipal Building – Mayor's Conference Room





## Findlay Shade Tree Commission (FSTC) Meeting #5 Minutes June 2, 2022

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**Meeting was held Thursday June 2 at 11:30 am**, in the Municipal Building Large Conference Room (3<sup>rd</sup> floor).

**Attendance:** Brian Bauman, Tom Mills, Jane Ebersole, Haley Belisle, Tim Brugeman. City reps are not able to attend due to last night's storm damage.

**Welcome:** Brian (Chairman) thanked everyone for attending.

**Minutes:** Minutes were distributed for March, April & May meetings and reviewed with no changes. Haley moved, Jane seconded motion to approve, vote unanimous.

**Financial Report:** Brian distributed report by Robin Schey dated May 2022, reviewed, and filed.

**Brian thanked everyone for a successful Arbor Day 2022 and NW Ohio Tree City / Camps USA Awards Event.**

- Arbor Day thank you notes from Chamberlin Hill students were circulated. Jane thanked City crews, Tree Commission and Mayor for participating. All thanked Jane as this was her first such event and she is looking forward to next year. She will keep in touch with school staff over the summer for watering.
- Tom thanked all for participating in the Tree City / Campus USA Awards Event. Over 200 people attended and the day was a success. Findlay was recognized for our 40<sup>th</sup> year as a Tree City USA community.

### Reports

- **City Council Representative** – Brian: No report.
- **Service Safety Director** – Rob: No report.
- **Public Works Department (PWD)** – No report.
- **Engineering Department** – Jeremy: No report.

### Old Business

- **Brian distributed copies of a DRAFT Tree Ordinance** that has been completed to date. Brian has already met to review with Dave, AJ and Eric from Zoning. Brian has a few suggested changes and will have a red-lined copy showing current and proposed ordinance for comparison, with changes, for all to review over the summer. Tim expressed concern that it shows attempt to remove a potential / future City Forester from the ordinance which is not a professional approach to this update. Since it is first time to see this DRAFT, all felt it best to review over the summer after receiving the red-line version. Tim moved, Tom seconded motion to table, approved unanimous.
- **Tom reviewed Tree Programs Update Report (5/16/22).** Revised DRAFT Resolutions on Trees Prohibited on City Property and the Replacement Tree program had been distributed with Agenda and discussed changes. Resolutions were also suggested for the NeighborWoods and Adopt-A-Tree Programs, as to purpose and process that will explain to the public what the Ordinance requires and Tree Commission offers. Jane, Tom & Tim will develop drafts over the summer and distribute before the next meeting. Tim moved, Tom seconded motion to table, approved unanimous.
- **No media update available.** Discussion followed on the need for education on the new Tree Ordinance and the various resolutions when approved to inform the public about tree issues in Findlay. Many people seem to plant any tree, anywhere, unless caught, and then subject to removal. The Tree Commission can provide more positive help. Brian will work with Kellie Bibler over the summer for ways we can do a better job.

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## New Business

- **Summer recess / worksession assignments.**

No meetings planned July and August unless needed and will be called by Brian.

Committees will work on NeighborWoods & Adopt-A-Tree plans for tree orders by Dave / AJ.

Brian will provide red-lined DRAFT Tree Ordinance copy for all to review.

Jane, Tom & Tim will DRAFT Resolutions for NeighborWoods & Adopt-A-Tree Programs for individual committees to review as they plan for trees this fall.

With no further business, Brian adjourned the meeting at 12:40 pm.

Discussion was held on timing of City Council and Tree Commission meetings. Next meeting will be Thursday September 8 at 11:30 am in Municipal Building.

Submitted by

Tim Brugeman

# CITY OF FINDLAY

## SHADE TREE BUDGET SEPTEMBER 2022

	2022
<b>BUDGETED AMOUNT</b>	5,300.00
DONATION FROM REVIVE SALON & DAY SPA	1,000.00
<b>TOTAL</b>	<b>6,300.00</b>

<b>EXPENSES:</b>	DESCRIPTION	
TREES	PURCHASED 15 TREES	\$3,127.00
EDUCATION	AWARD CEREMONY	\$180.00
SIGNAGE		
MARKETING		
SUPPLIES		
SHIRTS		
	<b>TOTAL</b>	<b>\$3,307.00</b>

Budget Amount	\$6,300.00
Encumbered	\$0.00
Expenses paid	\$3,307.00
Balance	\$2,993.00

NOTES:

