

Meeting was held Tuesday April 5 at 11:30 am, in the Municipal Building Small Conference Room (3rd floor).

Attendance: Brian Bauman, Tom Mills, Jane Ebersole, Kellie Bibler, Dave Honse, AJ Copus, Tim Brugeman.

Welcome: Brian (Chairman) thanked everyone for attending, reported Haley Belisle, Rob Martin and Jeremy Kalb were not able to attend today.

Minutes There was no meeting in February and Minutes from March 8 were not available. They will be provided for the May 3 meeting to be approved.

Business Items

Financial Report: Brian distributed Shade Tree Budget March 2022 showing \$3,084.00 encumbered for trees and a balance available of \$2,216.00. Report included with Minutes.

Program Schedule 2022: Brian said 2 changes are needed; Arbor Day in Findlay will be Friday May 6. Adopt-A-Tree Distribution will be held Saturday October 8 in combination with NeighborWoods, both will need more time to plan and prepare.

Arbor Day 2022: Jane continues to meet with Chamberlin Hill School staff, working on details. The date change allows the Mayor to attend May 6. They have suggested a Kentucky Coffeetree for planting; the school will stake location, Public Works Dept. will call 811 to check underground utilities and then dig the hole / set tree in place Thursday May 5. Jane will check more tree options from school then get with Dave / AJ to confirm availability and ordering. Jane will check on tools to bring & water buckets. Mayor will have the Proclamation to read at 2 pm program. Invitations will be sent out by school, additions to the invites were discussed that Jane will coordinate with the School.

Reports

- **City Council Representative** – Brian: No report at this time.
- **Service Safety Director** – Rob: No report.
- **Public Works Department (PWD)** – Dave / AJ discussed tree plantings they are considering.
- **Engineering Department** – Jeremy: No report.

Old Business

- **Tree City USA Celebration** - Tom distributed event brochures (included with Minutes), hoping the tree commission members will attend and volunteer to help with various parts of the day. Starting the program as the first host introduction will be the Mayor with “Welcome” and Brian as FSTC Chair then giving a brief overview of the Findlay’s tree program. With other City staff, 11 persons may be representing Findlay. Set-up starts Tuesday 5/10 at 1 pm at Old Mill Stream Centre, doors open 9 am Wednesday 5/11 then clean-up afterwards. 200 people are still expected with vendors and other volunteers. Tom will coordinate our folks attending to set up purchase orders for registration payment due by April 27. A final update will be at our May 3 meeting at 11:30 am.

Old Business continued

- **Ordinance Review** – Brian reported the Tree Ordinance review is being completed with a draft for all to see hopefully by our May 3 meeting.

New Business

- **FSTC Resolutions Review** – Brian distributed 2 Resolutions from 2017 that were approved but never dated and put out for the public to see (website documents). Issues came up when the list of Prohibited Trees (Resolution 2017-1) could not be found, along with Resolution 2017-2 on a Tree Replacement Program. Kathy Launder helped Tim find them in the Minutes of the January 3, 2017 meeting where they were approved. Tim gave history of the committee work back in 2016 when the Tree Ordinance was revised / replaced and Resolutions on these 2 issues were prepared and approved. Brian asked they be reviewed for further discussion. Jane, Tom & Tim will check for a list of recommended trees to plant and other possible trees to add to the Prohibited List. AJ suggested that Black Walnut as a nuisance along with Sweet Gum nuts a hazard be added.
- **FSTC Media Update** – Brian and Kellie met to plan potential City website and Facebook postings for the Mayor's office about Findlay's tree program including Arbor Day and Tree City USA Awards event.

Next meeting will be Tuesday May 3 at 11:30 am in the Municipal Bldg.

With no further business, Brian adjourned the meeting at 12:20 pm.

Submitted by
Tim Brugeman