

CIVIL SERVICE COMMISSION

318 DORNEY PLAZA
MUNICIPAL BUILDING -ROOM 303
FINDLAY, OHIO 45840
Telephone(419)424-7112

COMMISSIONERS
Jeffrey E. Fort
Thomas P. Kemp
Charles D. Clapper
Amy Hayslett – Admin. Asst.

MINUTES OF THE FINDLAY CIVIL SERVICE COMMISSION **December 8, 2022**

The Civil Service Commission met on Thursday, December 8, 2022 in the Small Conference Room located on the third floor of the Municipal Building. Those present at the meeting were Civil Service Commission members – Jeff Fort, Chuck Clapper, Tom Kemp; Law Director Don Rasmussen, and Amy Hayslett, Administrative Assistant to the Commission.

A. Approval of Minutes:

A motion was made by Chuck Clapper to approve the minutes from the November 3, 2022 meeting. Said motion was seconded by Jeff Fort, unanimously approved, motion carried and minutes adopted.

B. The following was reported:

Unfinished Business:

1. The Airport Line Service Technician Exam was finalized and approved of by both the Airport Director, Amanda McGee, and the Civil Service Commission.

C. New Business:

1. A Police Officer Candidate failed the background check and the conditional offer of employment was rescinded
2. Police Officer Jacob Davis passed his probationary Exam.
3. The Budget Hearing will take place on December 13, 2022 at 4:00 p.m. Civil Service is slotted to go first at 4:15 p.m.

The next meeting of the Civil Service Commission will be held at 11:30 a.m. on Thursday, January 5, 2023, in the small conference room located on the third floor of the Municipal Building.

There being no further business to come before the Commission, a motion to adjourn was made by Tom Kemp and seconded by Jeff Fort. Motion carried.

Respectfully submitted,

Amy Hayslett
Administrative Assistant