

FINDLAY CITY COUNCIL MEETING MINUTES

REGULAR SESSION

DECEMBER 6, 2022

COUNCIL CHAMBERS

ROLL CALL of 2022-2023 Councilmembers:

PRESENT: Bauman, Frische, Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke, Wobser

ABSENT: none

President of Council Harrington opened the meeting with the Pledge of Allegiance and a moment of silence.

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Councilman Slough moved to accept the November 15, 2022 Regular Session City Council meeting minutes as amended, seconded by Councilman Niemeyer. Ayes: Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke, Wobser. Nays: Frische. Filed.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:

Councilman Russel moved to add-on the following to tonight's agenda, seconded by Councilman Palmer. All were in favor. Filed.

ADD-ONS:

1. Letter from Mayor Muryn – CASC update (*REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS section*).
2. Letter from City Engineer Kalb – W Main Cross St & Cory St intersection upgrade, project no. 32823400 (*REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS section*).
3. Ordinance No. 2022-139 – W Main Cross & Cory St intersection upgrade, project no. 32823400 (*LEGISLATION section*).

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS: none

ORAL COMMUNICATIONS:

Andrew Corso, American Electric Power (AEP) – Findlay to 5th Street underground project update

Mr. Corso is before Council tonight to provide an update on the Findlay to 5th Street underground project through downtown Findlay which is the third or fourth update he has provided to Council. He distributed an update handout to Council. In summary, AEP is on schedule and are out of the main streets of downtown Findlay. As of end of business day Friday, AEP should finished with East Lincoln Street area which will open up those thoroughfares. They will have Beech Avenue closed which is the last major road closure of this rebuild. The Findlay to 5th Street portion of the project update handouts show a yellow box on the lower right hand corner which is Beech Avenue which is where they are going to be at starting Friday with all other thoroughfares open. The blue line is the actual underground line route. It also represents all the underground duct bank that has been installed and completed. The dotted line shows the cable poles from station to power vaults. AEP is about half way done with the cable poles and just started the cable splicing between each of the cable poles. AEP is on track and is scheduled to be done with the duct bank installation on December 15, 2022, as well as the energization of the line on January 28, 2023.

Discussion:

Councilman Wobser asked Mr. Corso if he has any information on the hardening of the City's transmission stations. He is referring to the large power outages in North Carolina and potentially in Ohio. Mr. Corso replied that there are four (4) different locations that could potentially take out more than half the state. Mr. Corso replied that he cannot speak to the hardening sites program that helps prevent terrorist activities of knocking out the power grid. There is a program for it, but he is not authorized to speak about it, nor is he knowledgeable enough to provide an intelligent and correct update.

Councilman Russel asked when this line goes live if it is seamless to citizens. Mr. Corso replied that AEP is working on the transmission portion of the project. They are considered a high energy delivery. Findlay citizens will not see any service change to their regular day-to-day life. It will allow citizens to have additional redundancies to feed Marathon in different parts of downtown Columbus. If Findlay were to have a catastrophic loss to one of the circuits for whatever reason, it enables another circuit to be able to pick up that load without interruption that would be experiencing in the Carolinas. They are transmission lines. It will provide Findlay with an increased reliability. Filed.

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Board of Zoning Appeals minutes – October 13 2022. Filed.

Service-Safety Director Martin – Airport Fuel budget appropriation

Due to the high volume of jet fuel sales at the Findlay Airport, an additional appropriation of eighty thousand dollars (\$80,000.00) to supplement the Airport’s budget through year end is being requested. This appropriation of funds will allow for the Airport to continue buying fuel for resale. Higher than usual cargo operations at the Airport has driven the need to have adequate jet fuel volume on hand to meet demand. Legislation to appropriate funds is requested. Ordinance No. 2022-133 was created.

FROM:	Airport Fund	\$ 80,000.00
TO:	Findlay Airport #25010000-other	\$ 80,000.00

Discussion:

Councilman Wobser asked how much money was put away this year. He understands that money has to be set aside to be able to purchase inventory and assumes the Airport must be doing well with fuel sales because money continues to be allocated to purchase more inventory. Service-Safety Director Martin replied that the biggest reason the Airport is purchasing and reselling fuel is because of fuel costs. Fuel sales are down from historical years because of some of the transitions with corporate tenants, etc. Cargo has continued to be a very productive revenue stream for the Airport. Last year, the Airport was spending around two dollars eighty cents to two dollars eighty-five cents (\$2.80-\$2.85) per gallon for jet A fuel, but currently has fluctuated between three dollars eighty cents to four dollars fifteen cents (\$3.80-\$4.15) per gallon. The Airport has continued to purchase the fuel that is not based on a volume and is more about the cost. He does not have an exact answer on the dollar amount for funds that have been set aside for this is. In order to provide cargo refueling services, corporate and general aviation services, the Airport has to purchase two (2) additional loads of fuel before the end of this year. Because costs are where they are at, it puts the City Airport in the position where they are at. It is the hope to gain more value for gas and jet A fuel that is being purchased because of the downward trend right now. Filed.

City Engineer Kalb – HAN-Greenway Trail Phase II, PID109009, Project No. 31993800

Ordinance No. 2022-025 authorized a bid opening to be held for this project on November 15, 2022. Bids were received from two (2) potential contractors with the bid amounts ranging from \$2,749,736.00 to \$2,931,288.85. The lowest and best bid was received from Helms & Sons Excavating, Inc. of Findlay, Ohio. The project is included in the 2022 Capital Improvements Plan and will be using grant funding that the City received from the Ohio Department of Transportation (ODOT). The grant funds are through the Transportation Alternative Plan (TAP) and will be used to cover eighty percent (80%) of the construction costs up to two million two hundred thousand dollars (\$2,200,000). Legislation to appropriate TAP Funds into the project, as well as the City’s match portion of the construction costs, as well as provide a contingency for the project is requested. In order to maintain the schedule that is required for the funding, this ordinance needs to be approved at the December 20, 2022 Council meeting. Ordinance No. 2022-134 was created.

FROM:	ODOT Transportation Alternatives Plan Funds	\$ 2,200,000.00
TO:	HAN-Greenway Trail Phase II, PID109009, Project No. 31993800	\$ 2,200,000.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 660,000.00
TO:	HAN-Greenway Trail Phase II, PID109009, Project No. 31993800	\$ 660,000.00

Filed.

City Engineer Kalb – HAN-Blanchard/Lincoln Bike Lanes, Project No. 32876000

Construction of the Blanchard/Lincoln project was completed in late 2021, but the project is currently left open to allow the Design Consultant to perform a traffic study of the new configuration of Blanchard Street. The current purchase order with the consultant has enough funds to cover the cost of traffic study. Since the project is idle until the traffic study is completed, it would be beneficial to de-appropriate any available funds back into the CIT Fund for use on other projects. Ordinance No. 2022-135 was created.

FROM:	HAN-Blanchard/Lincoln Bike Lanes, Project No. 32876000	\$ 55,901.93
TO:	CIT Fund – Capital Improvements Restricted Account	\$ 55,901.93

Filed.

City Income Tax Monthly Collection Report – November 2022. Filed.

Service-Safety Director Martin – annual Community Park Improvement Program grant

The City of Findlay has received grant monies in the amount of \$14,780 from the annual Community Park Improvement Program Grant through the Hancock Park District. The grant funds will be used for restoration of Riverside Pool Bath House. The restoration will include removing loose and defective mortar joints, power washing the building, and tuck and point work on all defective mortar joints, then sealing the building. The work will be performed by a local contractor. Legislation to appropriate funds is requested. Ordinance No. 2022-136 was created.

FROM:	HPD Grant	\$ 14,780.00
TO:	HPD Grant 2023 #31926400-other	\$ 14,780.00

Filed.

City Engineer Kalb – South Main Street and Crawford Street intersection upgrade, project no. 32823200

Due to long lead times on traffic poles and equipment, funds are requested to be appropriated into this project to purchase the material needed for the upgrades. Once a defined delivery date for the material is determined, the intersections projects will be sent out to bid for installation in the third quarter 2023. By purchasing the material ahead of time will ensure that projects can be completed in a timely manner. Legislation to appropriate and transfer funds is requested. Ordinance No. 2022-137 was created.

FROM: CIT Fund – Capital Improvements Restricted Account \$ 100,000.00
TO: South Main Street & Crawford Street Intersection Upgrade, Project No. 32823200 \$ 100,000.00

Discussion:

Councilman Hellmann asked if this was already done a year or two ago by installing traffic poles, traffic lights, and ADA curb installation. City Engineer Kalb replied that was part of the 2017 downtown revitalization plan, but that poles and traffic signals were not upgraded. The ADA requirements consisted of upgrading curbs and ramps, but the poles were not upgraded as part of that project. This new request is to upgrade those. Last year, Main Cross Street, Sandusky Street, and Lincoln Street were done. This will finish out the Main Street corridor and will start the Main Cross corridor. Councilman Hellmann asked if it is the same case for Hardin Street. City Engineer Kalb replied that is correct. Filed.

City Engineer Kalb – South Main Street and Hardin Street intersection upgrade, project No. 32823100

Due to long lead times on traffic poles and equipment, funds are requested to be appropriated into this project to purchase the material needed for the upgrades. Once a defined delivery date for the material is determined, the intersections projects will be sent out to bid for installation in the third quarter 2023. By purchasing the material ahead of time will ensure that projects can be completed in a timely manner. Legislation to appropriate and transfer funds is requested. Ordinance No. 2022-138 was created.

FROM: CIT Fund – Capital Improvements Restricted Account \$ 120,000.00
TO: South Main Street & Hardin Street Intersection Upgrade, Project No. 32823100 \$ 120,000.00

Filed.

City Planning Commission minutes – November 10, 2022; agenda – December 8, 2022. Filed.

Mayor Muryn – CASC update

Last year, the City of Findlay was forced to make a number of changes to how individuals arrested by the City of Findlay were managed as how they were incarcerated. She thanked Council, the Administration, Courts and Police Officers of the City of Findlay who work hard each day to enforce the law and keep the community safe.

- **Community Alternative Sentencing Center (CASC):** the evaluation of a Community Alternative Sentencing Center continues to move forward. A firm understanding of the construction and operational expenses will be obtained by mid-February and a COMMITTEE OF THE WHOLE meeting will be scheduled to review the information and next steps as soon as the information is ready.
- **Corrections Commission of Northwest Ohio (CCNO):** the partnership with CCNO has been working quite well. The current contract has a daily per inmate fee of eighty dollars (\$80.00) which includes transportation to and from CCNO in Stryker, Ohio which has led to a cost savings of one hundred thousand dollars (\$100,000.00) in 2022 through September compared to an estimated expense of housing all inmates through the Hancock County Justice Center. Following the assessment of a CASC, Mayor Muryn will recommend entering into a longer-term agreement with CCNO to meet the City of Findlay inmate needs. Membership with CCNO provides a number of advantages including a lower rate of a seventy dollars (\$70) pickup twice daily fee, and guaranteed beds.
- **Hancock County Jail Advisory Committee:** Mayor Muryn and Judge Hackenberg currently serve on an advisory committee that is evaluating the potential need of a new jail facility. This committee was formed at the advice of the County's outside jail consultant and has met a few times over the last few months to gain an understanding of the current state, as well as, future state of the Hancock County Jail. Mayor Muryn will provide an update on the CASC with the Hancock County Jail Advisory Committee in early 2023 to help clarify the various options available to Hancock County to meet its inmate needs while also ensuring the best operational and financial stewardship.

Filed.

City Engineer Kalb – West Main Cross Street and Cory Street intersection upgrade, project no. 32823400

A tractor trailer struck and destroyed the traffic pole on the northwest corner of West Main Cross and Cory Streets last week. Due to the incident, the pole was removed and the City of Findlay is making arrangements for a temporary signal at the intersection. Replacement of this intersection in 2022 or 2023 was included in the 2022 Capital Improvement Plan. Due to long lead times on the poles and equipment, funds to be appropriated to the project are being requested now so that the City of Findlay can purchase the necessary materials. After the materials are received, the project will be sent out to bid for the installation of the replacement pole and signal. Legislation authorizing the Mayor, Service-Safety Director, and/or City Engineer to advertise for bids and enter into contracts for construction, as well as, appropriate and transfer funds. Ordinance No. 2022-139 was created.

FROM: CIT Fund – Capital Improvements Restricted Account \$ 100,000.00
TO: W Main Cross Street & Cory Street Intersection Upgrade, Project No. 32823400 \$ 100,000.00

Filed.

COMMITTEE REPORTS:

The **STRATEGIC PLANNING COMMITTEE** met on November 15, 2022 to review the information gathered from the business survey, incorporate that information into Section 6 of the strategic plan and finalize, review remainder of the draft plan and approve to be used at the open house (copy attached).

We recommend to approve goal 6 as amended and discussed to be included in the draft document.

Councilman Russel moved to adopt the committee report, seconded by Councilman Wobser.

Discussion:

City Auditor Staschiak explained why he voted nay on this committee report during the committee meeting. There was a lengthy discussion about the business survey and the number of times the drug issue came up with our local corporations and with our (community) group discussions. During those discussions, it was mentioned that the City should have a hand in helping facilitating the solution of that problem, as well as provide some economic development targeting with regard to sectors or tiers of businesses that the City desires to look at for the community. Some of those comments did not make it into the presentation that went to the community. He knows the group is going to talk about them when they meet again, but, I had hoped to see a final draft before anything went to the community.

All were in favor. The committee report is adopted. Filed.

LEGISLATION:

RESOLUTION NO. 031-2022 (AIP-34 project) **requires three (3) readings**

third reading - adopted

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Councilman Slough moved to adopt the Resolution, seconded by Councilman Hellmann. Ayes: Bauman, Frische, Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke, Wobser. The Resolution was declared adopted and is recorded in Resolution Volume XXXIV, and is hereby made a part of the record.

RESOLUTION NO. 032-2022 (no PO) **requires one (1) reading**

first reading - adopted

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

Councilman Russel moved to adopt the Resolution, seconded by Councilman Greeno.

Discussion:

Councilwoman Frische asked for additional information on the two (2) bills that this is for. Law Director Rasmussen replied that the money has already been appropriated and is available. These two (2) bills have been vouchered, but cannot be paid without Council's authorization because a purchase order for them was not in place, plus they were over the three thousand dollar (\$3,000.00) limit, which requires legislation. Councilwoman Frische asked what the bills are for. Law Director Rasmussen replied there are two (2) bills for the Martens case.

Ayes: Frische, Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke, Wobser, Bauman. The Resolution was declared adopted and is recorded in Resolution Volume XXXV, and is hereby made a part of the record.

ORDINANCES:

ORDINANCE NO. 2022-110 **requires three (3) readings**

tabled after 2nd reading during the October 18, 2022 City Council meeting

(amendments to Findlay Zoning Code (dollar/thrift stores)

AN ORDINANCE REPEALING SECTIONS 1135.03, 1137.071, 1143.03, AND 1174 OF THE CURRENT ZONING CODE AND IN ITS PLACE, ENACTING THE SAME AMENDED SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2022-121 (ARPA funds – demolition project) **requires three (3) readings**

third reading - adopted

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Councilman Slough moved to adopt the Ordinance, seconded by Councilman Palmer.

Discussion:

Councilwoman Frische noted that the last update she had was that the guidelines for demolitions were still needed. She asked if those are in place. Mayor Muryn replied yes, they have been reviewed by both City Deputy Auditor Sampson and the Hancock Regional Planning Commission and were circulated via email. Councilwoman Frische asked if that was circulated recently as she has not seen it. Mayor Muryn replied that it was circulated immediately following the last meeting.

Councilman Russel asked what the process will be if this is approved. Mayor Muryn replied that both an application, as well as the website will be ready to be released tomorrow following approval tonight. There is approximately four hundred thousand dollars (\$400,000.00) to be appropriated from the City. There is a number of related criteria to be reviewed that would prioritize citizens over nonprofits, nonprofits over businesses, and then would look at income levels, as well as determine if individuals have sought out the State program. The goal is to collect all applications within the next month and a half. Once all applications have been received, they will be reviewed and prioritized by what the cost will be.

If the cost would be more than four hundred thousand dollars (\$400,000.00), partial contributions for some of those would be sought out, depending on what they were, and then would notify the applicants of notice of award for them to either accept or decline requiring them to send the acceptance or decline back to the City. Once the acceptance/decline is accepted, the City would then sign off and notify the recipients of the award once the funds are received and work with them to schedule when their property(s) would be removed, followed by verification that the demolition was completed, and finally reimburse the property owner completely, as well as pay the contractors directly. Non-profit entities are paid in full and private property owners are responsible for fifteen percent (15%) of the overall cost. If a number of entities are looking to work with the same contractor where the work would exceed fifty thousand dollars (\$50,000.00), then the City would have to go through a bid process to pay the contractor directly.

Councilman Russel asked what the goal of this program is and how Findlay citizens can benefit from it. Mayor Muryn replied the funds can be used for dilapidated structures that need to be removed. The goal is to clean up properties in the community getting properties back in circulation if they have dilapidated structures that are not being used. It will also apply to non-profit organizations.

Councilwoman Frische asked if the guidelines could be re-circulated. Mayor Muryn replied that they will be posted on the City's website <https://www.findlayohio.gov/community/building-demolition-program> tomorrow. They will be on social media, on the City's web page, and there will be a press release.

Ayes: Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke, Wobser, Bauman, Frische. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-121 and is hereby made a part of the record.

ORDINANCE NO. 2022-123 (ODOT FY23 Resurfacing – Bright Rd Phase III) **requires three (3) readings** **third reading - adopted**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE RESURFACING OF BRIGHT ROAD FROM FOSTORIA AVENUE TO PRODUCTION DRIVE, PROJECT NO. 32822000, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

Councilman Wobser moved to adopt the Ordinance, seconded by Councilman Bauman. Ayes: Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke, Wobser, Bauman, Frische, Greeno. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-123 and is hereby made a part of the record.

ORDINANCE NO. 2022-125 (CSO Long Term Control Plan (LTCP) Amendment) **requires three (3) readings** **third reading - adopted**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH STRAND ASSOCIATES, INC. FOR THE FLOW MONITORING AND DATA COLLECTION PORTION OF THE WATER POLLUTION CONTROL CENTER LONG TERM CONTROL PLAN AMENDMENT, PROJECT NO. 35626200, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

Councilman Greeno moved to adopt the Ordinance, seconded by Councilman Slough. Ayes: Niemeyer, Palmer, Russel, Slough, Warnecke, Wobser, Bauman, Frische, Greeno, Hellmann. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-125 and is hereby made a part of the record.

ORDINANCE NO. 2022-126 (HAN-Interstate and FHS Trails PID115232 (32821400) **requires three (3) readings** **third reading - adopted**

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Councilman Bauman moved to adopt the Ordinance, seconded by Councilman Greeno.

Discussion:

Councilwoman Frische asked where the two (2) points of location are as it will be a ten foot (10') wide sidewalk. City Engineer Kalb replied that this will be Howard Street (Walmart's back entrance) to Broad Avenue. The old railroad back there will be utilized to go underneath I-75 and Broad Avenue from Howard Street to Trenton Avenue. Councilwoman Frische asked if there will be some lighting improvements done. City Engineer Kalb replied yes, when going underneath the underpass, lighting will need to be used.

Ayes: Palmer, Russel, Slough, Warnecke, Wobser, Bauman, Frische, Greeno, Hellmann, Niemeyer. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-126 and is hereby made a part of the record.

ORDINANCE NO. 2022-127 **requires three (3) readings** **second reading**

(Reservoir Transfer Line Rehab Water & Wastewater Infrastructure Grant)

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

Second reading of the Ordinance.

ORDINANCE NO. 2022-128 **requires three (3) readings** **second reading**

(Mardic Investments, Inc. annexation (020001025344 south of CR 99) – accept & approve the annexation) **requires three (3) readings**

AN ORDINANCE ACCEPTING AND APPROVING AN APPLICATION FOR ANNEXATION OF TERRITORY SITUATED IN THE TOWNSHIP OF ALLEN, COUNTY OF HANCOCK, STATE OF OHIO, AND BEING A PART OF SECTION 36, T2N, R10E, A TRACT OF LAND CONSISTING OF 3.978 ACRES OF LAND, MORE OR LESS (HEREINAFTER REFERRED TO AS THE MARDIC INVESTMENTS, INC. ANNEXATION).

Second reading of the Ordinance.

ORDINANCE NO. 2022-129 requires three (3) readings

second reading

(Mardic Investments, Inc. annexation (parcel no. 020001025344 south of CR 99) - rezone

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ. OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY ZONING THE FOLLOWING DESCRIBED PROPERTY AS M-2 MULTI-FAMILY HIGH DENSITY (HEREINAFTER REFERRED TO AS THE MARDIC INVESTMENTS, INC. ANNEXATION).

Second reading of the Ordinance.

ORDINANCE NO. 2022-132 (amendment to DORA hours) requires three (3) readings

first reading

AN ORDINANCE AMENDING ORDINANCE NO. 2021-009 TO CHANGE THE HOURS OF OPERATION FOR THE DESIGNATED OUTDOOR REFRESHMENT AREA (D.O.R.A.), AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2022-133 (Airport fuel appropriation) requires three (3) readings

first reading - adopted

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel noted that he will make a motion to pass this ordinance tonight so that the Airport can continue to sell fuel.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Bauman. Ayes: Russel, Slough, Warnecke, Wobser, Bauman, Frische, Greeno, Hellmann, Niemeyer, Palmer. The Ordinance received its second and third readings. Councilman Russel moved to adopt the Ordinance, seconded by Councilman Hellmann. Ayes: Slough, Warnecke, Wobser, Bauman, Frische, Greeno, Hellmann, Niemeyer, Palmer, Russel. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-133 and is hereby made a part of the record.

ORDINANCE NO. 2022-134 (HAN-Greenway Trail Phase II) requires three (3) readings

first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2022-135 (HAN-Blanchard/Lincoln Bike Lanes) requires three (3) readings

first reading - adopted

AN ORDINANCE DE-APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel noted that this is to de-appropriate funds which is allowing funds to be available to be used elsewhere. It is something that should be done immediately.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Greeno. Ayes: Warnecke, Wobser, Bauman, Frische, Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough. The Ordinance received its second and third readings. Councilman Wobser moved to adopt the Ordinance, seconded by Councilwoman Warnecke.

Discussion:

Councilwoman Frische asked when the traffic study will be done. City Engineer Kalb replied after the first of the year. AEP has a project going on through the normal Findlay traffic flow, so this will wait until after that is done so it doesn't affect it. Traffic studies are generally done every three (3) years in which this is being conducted a little early, so there is time to wait until late winter/early spring 2023 to conduct the traffic study.

Ayes: Wobser, Bauman, Frische, Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-135 and is hereby made a part of the record.

ORDINANCE NO. 2022-136 (HPD Community Park Improvement Program grant) requires three (3) readings

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2022-137 (S Main St and Crawford St intersection upgrade) requires three (3) readings

first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2022-138 (South Main Street and Hardin Street intersection upgrade) requires three (3) readings

first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2022-139 (West Main Cross Street and Cory Street intersection upgrade) requires three (3) readings

first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

UNFINISHED BUSINESS:

OLD BUSINESS: none

NEW BUSINESS:

Councilman Russel asked for the creation of an AD HOC COMMITTEE to examine Council's rules. He asked for the members of that committee to be: Councilman Russel, Chair, Councilman Bauman, Councilman Palmer, and Councilman Wobser. Council's rules are in place with the start of each session, but according to Council's rules, an AD HOC COMMITTEE is only permitted one-time per term, so his request for this requires a majority vote of Council in order for an additional AD HOC COMMITTEE meeting and also to assign the committee members of it. He had done this previously via letter, but is now attempting to request a meeting via Council's rules. He asked Councilmembers to approve having an AD HOC COMMITTEE meeting to review Council's current rules and approve those he has named to be on the committee. All were in favor. Meeting date and time to be determined (TBD).

Councilman Russel: **PLANNING & ZONING COMMITTEE** meeting on Thursday, December 8, 2022 at 12:00pm in the first floor Council Chambers of the Municipal Building (CC). The meeting will be livestreamed on the City's YouTube channel.

- agenda: 1. 0 Greendale Avenue (parcel no. 210001032996) rezone
2. potential zoning code amendments
3. annexation plan

City Auditor Staschiak announced that the 2023 budget books have been distributed to Councilmembers.

City Auditor Staschiak noted that the City's annual cleanup ordinance for the finances will be presented at the next City Council meeting which is the last meeting of this year. It will need to be passed during that meeting unless Council wants to have a Special Session City Council meeting to pass it. There will be some exceptionally large numbers for the income tax. This Ordinance cleans up departmental budgets so that the City is statutorily compliant.

Councilman Bauman asked if Ordinance No. 2022-127 should be passed tonight. City Engineer Kalb replied it does not have to be passed tonight, but that he does need to have the funds appropriated into the project by the end of the year. He just received word from the valve manufacturer that the City will not receive the valves until July, but would like to have the money available the end of this year so that they can be ordered.

Councilman Niemeyer had some constituents ask him why all committee meetings do not start at 4:30pm or 5:00pm so that the public can attend opposed to taking a day off work to attend. President of Council Harrington replied that the start time of the committee meetings are left up to the committee members because the committee members themselves need to schedule a time that they can be there. Councilman Russel added that the PLANNING & ZONING COMMITTEE has traditionally met on the same day as the CITY PLANNING COMMISSION does. The statute states that the CITY PLANNING COMMISSION has to go first and then the PLANNING & ZONING COMMITTEE follows that meeting. The reason for that is because on many occasions, attendees, not only the applicant, but citizens who come in from out of town to present to the CITY PLANNING COMMISSION then have a case in front of the PLANNING & ZONING COMMITTEE which makes for a business friendly convenience for them to be able to take care of everything in one trip. Both the Commission and the Committee have received feedback that they appreciate that it is done this way. This is why PLANNING & ZONING COMMITTEE meetings take place at 12:00pm on the same day as the CITY PLANNING COMMISSION.

Councilman Wobser: **STRATEGIC PLANNING COMMITTEE** meeting on December 20, 2022 at 5:30pm in the third floor conference room of the Municipal Building (CR1).

- agenda: FindlayForward, review comments that came in from the open house last night at the Marathon Performing Arts Center

There was a nice turnout of citizens who came out to see the display boards outlining the draft strategic plan. The committee has collected a lot of cards, so there is a lot of feedback to go through. Those display boards have been moved to the first floor hallway of the Municipal Building. They will be here through December 15, 2022. Anyone that wants to be involved can go online to read the draft and provide comments online, or can stop by the City building during regular business hours to read the draft and leave comments here at this building.

Councilwoman Frische added to Councilman Niemeyer's comments about time of committee meetings and reminded Council that while she understands that committee meeting times are scheduled at the convenience of the committee members, Councilmembers are servants of the community. While the time of day for the PLANNING & ZONING COMMITTEE meetings appears to be going well because of livestreaming those

meetings for those that cannot make the meetings and can still listen and watch the meetings, Council should still consider the time of committee meetings when looking at Council rules.

Mayor Muryn reminded Council that \$25,000 was appropriated from the American Rescue Plan Act (ARPA) fund that will allow the establishment of a teleconferencing system within the Municipal Building conference rooms to be utilized in all committee meetings. A system will be set up in the Council Office and the third floor conference room that will make it much easier for outside participation. She reminded Council that the agendas that are made available to Councilmembers are also available to citizens. All citizens are encouraged to reach out to the City on any agenda question they might have. Committee meetings and their agendas are available on the City's website and social media.

Mayor Muryn reiterated that the display boards for the FindlayForward effort will be on display on the first floor hallway of the Municipal Building through December 15, 2022 and then will be reviewed. The Mayor's Office is accepting input on the effort.

Mayor Muryn noted that the Administration is reviewing the 2023 budget books. There are summary documents in the back of the book. She asked Council to reach out ahead of time with any questions they might have in order to prepare for the budget hearings next week. The Administration did a run through with department heads earlier today who are looking forward to reviewing their budgets with Council next week.

Mayor Muryn attended the World Cup which was an incredible experience and she is excited to partner with U.S. Soccer in preparing for the World Cup in 2026, as well as a contact astigmatism conference in Athens Greece. She is humbled to have been invited to participate in both of those and noted that her trip was not funded out of taxpayer money. It was great to experience the world around us, and she is continually grateful to be the Mayor of Findlay. While it is always nice to visit great cities and countries, it is always nice to come home. She thanked Findlay citizens for making Findlay what it is.

Mayor Muryn informed Council that earlier today was the John Edward Seman (JES) award ceremony and also the employee service award program to recognize a number of employees that have served between five to forty-five (5-45) years as City of Findlay employees. It was a pleasure to recognize those employees on their commitment and longevity. Kyle Inbody, Airport Coordinator was recognized for the John Edward Seman (JES) award this year. There were a total of five (5) City of Findlay employees that were nominated for the award. The John Seman family was present for the award. A press release went out recognizing Kyle as the recipient of the award. She asked Council to thank City employees for their service. Councilman Russel and Councilman Wobser both attended today's ceremony.

Councilman Hellmann asked if he heard correctly that someone will be looking into redoing the video system in the third floor conference room. Mayor Muryn replied that is correct. There will be a teleconferencing system installed consisting of a camera and sound system built into the conference room for zooming and livestreaming to the City's YouTube channel.

President of Council Harrington complimented the City Christmas tree and ornaments stating that they look amazing. The ornaments decorated by Findlay citizens was a great success that allowed the community to be involved. It is the prettiest tree that he has ever seen here at the Municipal Building. He thanked Jim and Bonnie Albert for donating the tree, as well as, Miller Rigging for helping set the tree. Mayor Muryn added that the Community Foundation donated the bulbs, and that Romark cut out and donated the snowflakes. There are fifty-three thousand (53,000) lights on the Christmas tree.

President of Council Harrington noted that the City's Green Waste Site is now closed for the season. Mayor Muryn added that it will reopen for Christmas tree collection after the holidays.

Councilman Niemeyer moved to adjourn City Council at 7:45pm, seconded by Councilman Bauman. All were in favor.

CLERK OF COUNCIL

COUNCIL PRESIDENT