

**FINDLAY CITY COUNCIL MEETING AGENDA  
DECEMBER 20, 2022**

**REGULAR SESSION**

**COUNCIL CHAMBERS**

**ROLL CALL of 2022-2023 Councilmembers  
PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**ACCEPTANCE/CHANGES TO PREVIOUS PUBLIC HEARING MINUTES/CITY COUNCIL MINUTES:**  
Acceptance or changes to the December 6, 2022 Regular Session City Council meeting minutes, as amended.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** none  
**PROCLAMATIONS:** none  
**RECOGNITION/RETIREMENT RESOLUTIONS:** none  
**PETITIONS:** none  
**ORAL COMMUNICATIONS:** none  
**WRITTEN COMMUNICATIONS:** none

**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**  
**Findlay Fire Department Activities Report** – November 2022.

**Findlay Municipal Court Activities Report** – November 2022.

**Findlay Police Department Activities Report** –November 2022.

**A set of summary financial reports for November 30, 2022:**

- Summary of Year-To-Date Information as of November 30, 2022
- Financial Snapshot for General Fund as of November 30, 2022
- Open Projects Report as of November 30, 2022
- Cash & Investments as of November 30, 2022

**Treasurer’s Reconciliation Report** – November 30, 2022.

**Board of Zoning Appeals minutes** – November 10 2022.

**Service-Safety Director Martin – Hancock Public Health contract renewal**  
Ordinance No. 2021-037 was passed in May 2021 to enter into a two (2) year agreement with Hancock Public Health (HPH) for HPH to provide backflow testing and repair of all City-owned facilities, and the City of Findlay will maintain the database of isolated backflow systems and inspection fee collection, where applicable. The current agreement expires December 31, 2022. The City of Findlay and Hancock Public Health would like to extend the agreement for an additional two (2) year term. HPH is requesting one minor proposed change to increase the billable hourly fee from \$41/hour to \$43/hour. The annual billable limit not to exceed will remain at \$2,460.00. Legislation authorizing the Mayor and/or Service-Safety Director to enter into an agreement with Hancock Public Health is requested. Ordinance No. 2022-140 was created.

**Mayor Muryn – Emergency Management Services**  
The contract to furnish emergency management services between the City of Findlay and Hancock County as required via ORC Section 5502.27 expires December 31, 2022. The City of Findlay and Hancock County Board of Commissioners would like to renew this agreement for a period of two (2) years being effective from January 1, 2023 through December 31, 2024 at a cost of forty-five cents (\$.45) per capita of population for each year of the term of this agreement. Said per capita figure as derived from the current official census for the City of Findlay is eighteen thousand one hundred forty dollars and eighty-five cents (\$18,140.85). Legislation authorizing the Mayor to enter into a contract with the Hancock County Board of Commissioners is requested. Ordinance No. 2022-141 was created.

**Mayor Muryn – Airport Operations Coordinator salary increase**  
The Airport Operations Coordinator role has increased the efficiency of the Findlay Airport and the duties of this role directly support the smooth and efficient operations of the Airport. At the request of the Airport Director and through a market analysis of pay for similar positions, it has been determined that the Airport Operations Coordinator’s pay falls below the market. Research shows that a range between \$50,687-\$70,003 is where this position is being paid at. Currently, the fiscal year 2022 pay for the Findlay Airport Operations Coordinator is \$46,800 annually.

Review information:

<u>Source</u>	<u>Position Title</u>	<u>Pay</u>
<ul style="list-style-type: none"><li>• Columbus, Indiana</li></ul>	Assistant Manager	\$52,457-\$78,686
<ul style="list-style-type: none"><li>• Salary.com</li></ul>	Operations Coordinator Officer	\$48,917-\$61,320

2022 accomplishments for Airport Operations Coordinator Kyle Inbody:

- Increase in 100LL fuel and transient fuel sales by six percent (6%) in 2022
- Championed move from FBO to newly renovated terminal building saving the City thousands of dollars
- Consistently exceeds customer care for Airport clients
- Instrumental in the achievement of one hundred percent (100%) hangar occupancy for the first time in recent years
- Received a very high rating on his performance evaluation
- Successfully transferred from Zoning Officer to Airport Operations Coordinator

The payroll ordinance requires Council to approve any increase above eight percent (8%), therefore, the City Administration requests Council approval for an additional ten percent (10%) to increase his annual salary to \$55,224/annually. Legislation authorizing said salary increase for Ms. Eigel is requested Ordinance No. 2022-142 was created.

**City Engineer Kalb – Washington Avenue Storm Sewer Upgrade, Project No. 35512100**

The City of Findlay Engineering Department is continuing the design of the storm sewer upgrades for Washington Avenue that will take place between Sixth Street and Olive Street on Washington Avenue. As part of the design process, the City of Findlay Engineering Department will be working with a consultant to draft the construction plans for the project so that the plans will be ready for construction in 2023. Legislation authorizing the Mayor, Service-Safety Director, and/or City Engineer to advertise for bids and enter into contracts for construction, as well as appropriate and transfer funds is requested. Ordinance No. 2022-143 was created.

FROM:	Sewer Fund – Stormwater Restricted Account	\$ 20,000.00	
TO:	Washington Avenue Storm Sewer Upgrade, <i>Project No. 35512100</i>		\$ 20,000.00

**Mayor Muryn – Indigent Defense Services renewal agreement**

The Hancock County Commissioners have forwarded an agreement between the City of Findlay, Hancock County Public Defender Commission, and the Hancock County Commissioners for Indigent Defense Services in Findlay Municipal Court for the term of three (3) years from January 1, 2023 through December 31, 2025 to provide legal representation in Findlay Municipal Court during the term of the agreement. The \$190,000/year fee remains the same as the previous agreement terms which is a portion of the County’s costs to employ attorneys and support staff for the terms of the agreement, and represents on average a cost per case less than the cap adopted under Ohio Revised Code §120.33. This amount has been budgeted for 2023. Legislation 2022-144 was created.

**City Auditor Jim Staschiak – year-end items to transfer/appropriate**

The following accounts require an appropriation or a transfer for this budget year so that the City may remain in compliance with ORC and audit. It is important that the rules be suspended and the legislation for these transfers be passed at the December 20, 2022 City Council meeting in order to remain in compliance.

*Transfer Resolution:*

FROM:	Treasurer #21004000-other	\$ 200.00	
TO:	Treasurer #21004000-personal services		\$ 200.00
FROM:	Service-Safety Director #21020000-other	\$ 10,000.00	
TO:	Service-Safety Director #21020000-personal		\$ 10,000.00
FROM:	Parking #25075000-other	\$ 1,000.00	
TO:	Parking #25075000-personal services		\$ 1,000.00

REASON: the transfers deals with moving already appropriated funds between the department’s personal services (wages and related benefits) and other (operational expenses) accounts to be able to finish the rest of the year.

Emergency legislation for the above listed items is requested to be adopted on an emergency basis during the December 20, 2022 meeting. Resolution No. 033-2022 was created.

*Appropriation Ordinance:*

FROM:	General Fund	\$ 10,000.00	
TO:	Law Director #21005000-personal services		\$ 10,000.00

REASON: Due to increased personal services, there is a need to appropriate additional funds in order for the department to be able to finish out the rest of the year.

FROM:	CR 236 TIF Fund	\$ 40,514.48	
TO:	CR 236 Widening Debt Service #23060310-other		\$ 40,514.48
FROM:	CR 236 Widening Debt Service #23060310-other	\$ 40,514.48	
TO:	CIT – Capital Improvement Restricted Account		\$ 40,514.48

REASON: the CR 236 debt payments were appropriated and paid initially by CIT Fund-Capital Improvements money for 2022. \$40,514.48 has been received in 2022 of TIF revenue to offset a portion of the 2022 debt payment. These appropriations allow the TIF Fund money to be used for the debt and reimburse the Capital Improvements Restricted Account.

FROM:	County Permissive Fund	\$ 352,295.00	
TO:	CR 236 Widening Debt Service #23060310-other		\$ 322,944.02
TO:	CR 236 Land Debt Service #23060210-other		\$ 29,350.98
FROM:	CR 236 Widening Debt Service #23060310-other	\$ 322,944.02	
FROM:	CR 236 Land Debt Service #23060210-other	\$ 29,350.98	
TO:	CIT – Capital Improvements Restricted Account		\$ 352,295.00

REASON: The CR 236 debt payments were appropriated and paid initially by Capital Improvements money for 2022. \$352,295.00 of County Permissive Fund money was withdrawn to pay the 2022 debt payments as an allowable use of the money. These appropriations allow the County Permissive money to be used for the debt and reimburse the Capital Improvements Restricted Account. Unlike in past years, there was not enough County Permissive Funds available to cover all of this debt in 2022; it was short by \$5,567.02.

FROM:	Energy Bonds Series B #23056100	\$ 12,655.96	
TO:	CIT Fund – Capital Improvements Restricted Account		\$ 12,655.96
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ .01	
TO:	Energy Bonds Series B #23056100		\$ .01

REASON: The City had to appropriate the entire amount of the interest payment for the Energy Bonds for the 2022 debt payments. However, the Series B bonds are federally subsidized and the City received a portion of the subsidy payment. Due to the federal mandated sequester, the City did not receive the entire subsidy. There is a federally established process with the IRS to request the payments that must be followed twice a year. Also, the interest amount that was due on the bonds ended up being \$.01 more than was shown on the amortization schedule and was originally budgeted. These transactions take care of the shortage and the return of the fronted appropriation to CIT Fund – Capital Improvements Restricted Account.

FROM:	Police Pension Fund	\$ 20,017.66	
TO:	Police Pension #27078000-761400		\$ 20,017.66
FROM:	Fire Pension Fund	\$ 20,017.66	
TO:	Fire Pension #27079000-761400		\$ 20,017.66

REASON: A portion of the amount received from the assorted property taxes from the County tax settlements is deposited into Police and Fire Pension Funds by law. The cash balance is then transferred to the General Fund at the end of the year. Although the revenue budgets for 2022 were estimated very closely, the transfers out of these funds were budgeted low. The County revises their revenue estimates after adoption of our annual appropriation ordinance, and in order to avoid potentially over-budgeting the fund on the certificate filing, the transfer out is budgeted lower than expected.

FROM:	City Income Tax Fund	\$ 5,235,663.00	
TO:	City Income Tax #27047000-other		\$ 5,235,663.00

REASON: Based on current projections, the actual income tax collections will be more than the original estimate. The tax is allocated to the CIT Fund – Capital Improvements Restricted Account and the General Fund based on actual collections. It is anticipated that the City will be able to transfer more money than currently budgeted and will need the appropriation increased by this amount in order to complete the transfer to the General Fund as part of the 2022 transactions.

FROM:	Cemetery Trust Fund	\$ 20,272.16	
TO:	Cemetery Trust #27086000-other		\$ 20,272.16

REASON: The amount of interest earned on the Cemetery Trust investment has come in higher than the original budgeted estimate. This appropriation allows for the total amount of interest earned to be transferred to the General Fund to support the current operations of the Cemetery as intended.

FROM:	Severance Payout Reserve Fund	\$ 10,000.00	
TO:	Severance Payout Reserve #22090000-personal services		\$ 10,000.00

REASON: There have been several retirements that have already occurred and some that are scheduled to occur this year that were not included in the original budget figures because the City did not have written notification of the retirements at the time of budget development last fall. An appropriation of funds is needed to cover the expense of the retirement settlements.

FROM:	General Fund	\$ 101,000.00	
TO:	Self-Insurance Fund		\$ 101,000.00

REASON: The Self Insurance Fund earns interest that is supposed to pay for the expenses related to the fund, however, the expenses are larger than what earned as interest at this time. In order to pay the expenses of this fund, part of the principal of the fund will have to be used. This fund should always have an ending principal fund balance of at least \$1 million. The appropriation above allows for this to occur.

Emergency legislation for the above listed items is requested to be adopted on an emergency basis during the December 20, 2022 meeting. Ordinance No. 2022-145 was created.

**COMMITTEE REPORTS:**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from First United Church of Christ to rezone 0 Greendale Avenue (parcel no. 210001032996) from R1 Residential to O1 Offices/Institutions.

*We recommend approval as requested. Legislation will be created upon approval of this committee report.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Mayor Muryn and Hancock Regional Planning Commission Director Cordonnier to discuss potential zoning code amendments.

*We recommend review of proposed zoning code changes by the **PLANNING & ZONING COMMITTEE** and further discussions in January 2023.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request to discuss the annexation plan.

*We recommend continued planning of rollout of annexation efforts*

**LEGISLATION:**

**RESOLUTIONS:**

**RESOLUTION NO. 033-2022** (year end transfers) **requires one (1) reading** **first reading**

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCES:**

**ORDINANCE NO. 2022-110** **requires three (3) readings** **tabled after 2<sup>nd</sup> reading during the October 18, 2022 City Council meeting**

(amendments to Findlay Zoning Code (dollar/thrift stores)

AN ORDINANCE REPEALING SECTIONS 1135.03, 1137.071, 1143.03, AND 1174 OF THE CURRENT ZONING CODE AND IN ITS PLACE, ENACTING THE SAME AMENDED SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2022-127** **requires three (3) readings** **third reading**

(Reservoir Transfer Line Rehab Water & Wastewater Infrastructure Grant)

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-128** **requires three (3) readings** **third reading**

(Mardic Investments, Inc. annexation (020001025344 south of CR 99) – accept & approve the annexation) **requires three (3) readings**

AN ORDINANCE ACCEPTING AND APPROVING AN APPLICATION FOR ANNEXATION OF TERRITORY SITUATED IN THE TOWNSHIP OF ALLEN, COUNTY OF HANCOCK, STATE OF OHIO, AND BEING A PART OF SECTION 36, T2N, R10E, A TRACT OF LAND CONSISTING OF 3.978 ACRES OF LAND, MORE OR LESS (HEREINAFTER REFERRED TO AS THE MARDIC INVESTMENTS, INC. ANNEXATION).

**ORDINANCE NO. 2022-129** **requires three (3) readings** **third reading**

(Mardic Investments, Inc. annexation (parcel no. 020001025344 south of CR 99) - rezone

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY ZONING THE FOLLOWING DESCRIBED PROPERTY AS M-2 MULTI-FAMILY HIGH DENSITY (HEREINAFTER REFERRED TO AS THE MARDIC INVESTMENTS, INC. ANNEXATION).

**ORDINANCE NO. 2022-132** (amendment to DORA hours) **requires three (3) readings** **second reading**

AN ORDINANCE AMENDING ORDINANCE NO. 2021-009 TO CHANGE THE HOURS OF OPERATION FOR THE DESIGNATED OUTDOOR REFERESHMENT AREA (D.O.R.A.), AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-134** (HAN-Greenway Trail Phase II) **requires three (3) readings** **second reading**

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-136** (HPD Community Park Improvement Program grant) **requires three (3) readings** **second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-137** (S Main St and Crawford St intersection upgrade) **requires three (3) readings** **second reading**

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-138** (South Main Street and Hardin Street intersection upgrade) **requires three (3) readings** **second reading**

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-139** (West Main Cross Street and Cory Street intersection upgrade) **requires three (3) readings** **second reading**

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-140** (*Hancock Public Health contract renewal*) **requires three (3) readings** **first reading**  
AN ORDINANCE AMENDING ORDINANCE NO. 2021-037 AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE HANCOCK COUNTY PUBLIC HEALTH TO CONTINUE TO PROVIDE BACKFLOW TESTING AND REPAIR OF ALL CITY-OWNED FACILITIES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-141** (*Emergency Management Services contract renewal*) **requires three (3) readings** **first reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH THE HANCOCK COUNTY EMERGENCY MANAGEMENT AGENCY TO MAINTAIN AN EMERGENCY OPERATION PLAN THAT WILL ENCOMPASS ALL POLITICAL SUBDIVISIONS OF HANCOCK COUNTY, PURSUE A PROFESSIONAL DEVELOPMENT TRAINING PROGRAM, AND COORDINATE THE EMERGENCY MANAGEMENT ACTIVITIES OF ALL THE POLITICAL SUBDIVISIONS ACCORDING TO THE DUTIES AND REQUIREMENTS OF SECTION 5502.27 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-142** (*Airport Operations Coordinator pay increase*) **requires three (3) readings** **first reading**  
AN ORDINANCE APPROVING THE REQUEST OF THE CITY OF FINDLAY, OHIO ADMINISTRATION TO GRANT AN ADDITIONAL TEN PERCENT (10%) SALARY INCREASE TO THE AIRPORT OPERATIONS COORDINATOR POSITION, WHICH WOULD EXCEED THE ALLOTTED EIGHT PERCENT (8%) OF CURRENT CODIFIED ORDINANCE NO. 2022-081 AS AMENDED, OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE SALARY ORDINANCE, TOTALING AN EIGHTEEN PERCENT (18%) PAY INCREASE FOR THE 2023 WAGE YEAR, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-143** (*Washington Avenue Storm Sewer Upgrade*) **requires three (3) readings** **first reading**  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE CREATION OF CONSTRUCTION PLANS FOR THE WASHINGTON AVENUE STORM SEWER UPGRADE, PROJECT NO. 35512100, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-144** (*Indigent Services Agreement renewal*) **requires three (3) readings** **first reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT FOR CALENDAR YEARS 2023 THROUGH 2025 WITH THE HANCOCK COUNTY PUBLIC DEFENDER COMMISSION, AND THE HANCOCK COUNTY COMMSSIONERS FOR A TOTAL OF ONE HUNDRED NINETY THOUSAND DOLLARS (\$190,000.00) PER YEAR FOR SAID CALENDAR YEARS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-145** (*year-end appropriations*) **requires three (3) readings** **first reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:**

**OLD BUSINESS**

**NEW BUSINESS**

**Findlay Fire Department**  
**Monthly Activities Report - 2022**  
 Submitted By: Joshua S. Eberle, Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	10	5	1	5	5	11	13	9	8	7	11	
Assist Other Agency	152	94	134	101	103	125	106	141	122	127	110	
Emergency Medical Service (EMS)	29	19	12	28	14	14	16	20	14	10	16	
Car Accidents	13	14	13	11	24	21	13	16	19	18	18	
Rescues (Extrication, Water, Elevator)	1	1	1	8	3	5	1	3	0	2	4	
Hazmat	14	14	14	15	10	20	9	5	15	13	7	
Good Intent	2	7	9	13	4	15	5	24	13	14	12	
Burning Complaints	1	2	5	6	9	12	16	2	6	10	3	
False Alarms	15	10	18	34	48	34	24	20	14	23	26	
<b>Totals</b>	<b>237</b>	<b>166</b>	<b>207</b>	<b>221</b>	<b>220</b>	<b>257</b>	<b>203</b>	<b>240</b>	<b>211</b>	<b>224</b>	<b>207</b>	<b>0</b>

Runs by District	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station 1 - (South Main St)	82	56	73	77	71	106	67	68	57	70	80	
Station 2 - (North Main St)	69	46	63	65	48	67	58	74	65	54	44	
Station 3 - (Tiffin Ave)	43	35	33	34	52	44	33	50	48	48	26	
Station 4 - (CR 236)	43	29	38	45	49	40	45	48	41	52	57	
<b>Totals</b>	<b>237</b>	<b>166</b>	<b>207</b>	<b>221</b>	<b>220</b>	<b>257</b>	<b>203</b>	<b>240</b>	<b>211</b>	<b>224</b>	<b>207</b>	<b>0</b>

**Fire Prevention Bureau**

Construction	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	3		1	6		3	1	1				
Inspections		4	4		2	1		1		1	1	
Plan Reviews		4	8		3	3	1		1	3		
System Acceptance Tests			2									
<b>Totals</b>	<b>3</b>	<b>8</b>	<b>15</b>	<b>6</b>	<b>5</b>	<b>7</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>0</b>

Existing Structure - Additions	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	6	1	4	8	3	2	1	2		2		
Inspections		2	4	4	7	1	3	1	2	6	2	
Plan Reviews	7	3	1	4	1	1	8	3	4	2	10	
System Acceptance Tests	3	1	5	2	11	2	3	6	4	4	8	
<b>Totals</b>	<b>16</b>	<b>7</b>	<b>14</b>	<b>18</b>	<b>22</b>	<b>6</b>	<b>15</b>	<b>12</b>	<b>10</b>	<b>14</b>	<b>20</b>	<b>0</b>

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	1				1		2		2		1	
Undetermined	1	2			2	2		1	1	2	1	
Incendiary								1				
Fire Investigation Activities												
Follow-up	6	5	1	1	11	4	4	7	5	7	2	
Interviews					1							
Assists						1						
<b>Totals</b>	<b>8</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>15</b>	<b>7</b>	<b>6</b>	<b>9</b>	<b>8</b>	<b>9</b>	<b>4</b>	<b>0</b>

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly	39	6	9	7	6	1	6	8	2	1	7	
Business	62	20	10	13	12	14	9	5	3	1	12	
Education K-12	1			1							12	
Education Pre-School	4		1		1		2		2		12	
Factory	3	1	1	2	1		3	1				
Mercantile		9	2	9	3	2	5		1		1	
Hazardous / Fireworks							3	1				
Institutional	1	7						2	1			
Mercantile	35							5				
Residential			2				10		1	15		
Adoption / Foster Care		1				3		1	2	1	1	
Pre-Fire Plan	4	38	30	8	5	7	5	1			1	
Storage	4	1		3	4			2				
Utility Mobile Food Vendors								37				
Utility Outbuildings								6				
Vacant Structures	3		1									
<b>Totals</b>	<b>156</b>	<b>83</b>	<b>57</b>	<b>43</b>	<b>32</b>	<b>27</b>	<b>43</b>	<b>69</b>	<b>12</b>	<b>18</b>	<b>46</b>	<b>0</b>

Prevention	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	5	4	2	4		1	4		6	5	1	
Complaints		1	1	3		1	4	1	5	3	2	
Fireworks Exhibitions / Events	1	1				1			1	3		
Knox Box Consults/Maint.		1	1	2	1	3	4	3	6	3	2	
Other	1	2		1					1			
Fire Plan Updates		10					17	37	55			
Pre-Fire Plan			33	6	7	2				15	10	
Property Research	1	4	3	6	3	1	4	3	9	2	4	
Safety Presentations		1	7	6	8	11	5		8	14		
Re-inspections	98	84	175	47	47	26	27	27	18	13	41	
Background Checks	5		1		2	3	5			2	10	
<b>Totals</b>	<b>111</b>	<b>108</b>	<b>223</b>	<b>75</b>	<b>68</b>	<b>49</b>	<b>70</b>	<b>71</b>	<b>109</b>	<b>60</b>	<b>70</b>	<b>0</b>

Public Presentations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station Tours									4	2		
Truck Visits									1	15		
Meetings Attended	5	2	1	2	4	4	4	3			3	
School / Seminars Attended	2	3	7	3		3	1	2		3		
Birthday Parade / Drive-by										2		
Smoke Detector Install Visits										21		
Safety Presentations	2							4			4	
<b>Totals</b>	<b>7</b>	<b>5</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>7</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>20</b>	<b>3</b>	<b>0</b>

# MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE  
 STEPHANIE M. BISHOP, JUDGE  
 HEATHER M EIGEL, CLERK  
 DAVID D. BEACH  
 Director of Court Services

FINDLAY MUNICIPAL COURT  
 318 DORNEY PLAZA RM 206  
 FINDLAY, OHIO 45839  
 TELEPHONE 419-424-7141  
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for November, 2022

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CASES FILED:</b>				
TRAFFIC	685	7,741	497	7,042
TRAFFIC COMPANION	87	1,048	98	942
TRAFFIC OVERTIME PARKING	-	2	-	-
CRIMINAL	125	1,542	120	1,700
CRIMINAL COMPANION	12	180	16	156
SEARCH WARRANT	8	91	12	72
CIVIL	107	1,482	102	1,363
SMALL CLAIMS	63	981	79	982
EXTRADITION	-	16	-	19
HABITUAL TRAFFIC VIOLATOR	1	2	-	5
OTHER	10	136	12	188
<b>TOTALS</b>	<b>1,098</b>	<b>13,221</b>	<b>936</b>	<b>12,469</b>
<b>COURT PROCEEDINGS:</b>				
ABILITY TO PAY	11	49	-	-
Admin License Suspension	3	22	3	11
APPEAL DOG DESIGNATION	-	2	-	2
Arraignment	841	9,215	632	9,281
Attachment	7	103	2	43
Bond	2	22	1	29
BOND RETURN	-	3	-	-
BOND VIOLATION	1	10	-	-
Civil Status Conference	1	29	2	35
COMMUNITY SERVICE REVIEW	14	141	14	235
Contempt of Court	16	354	29	439
CONTESTED DUS CONTEMPT HEARING	2	11	-	11
Contested Small Claims	1	11	2	15
Continued	661	7,228	628	6,906
Damages	2	8	-	11
Debtors Examination	19	434	29	299
Default	-	3	-	6
Desk Review	52	1,172	123	1,647
DIVERSION PLEA	2	31	2	34
DUS CLINIC	-	59	-	72
DUS DIVERSION REVIEW	4	42	4	93
Expungement	-	-	-	36
Extradition	-	9	-	13
Forcible Detention	25	195	12	135
Garnishment	2	16	2	9
Habitual Traffic Violator	-	1	-	-
Hearing on Motion	7	71	5	108
HEARING ON MOTION TO SEAL RECOR:	9	103	3	37
HEARING ON WARRANT	40	360	-	250
Jury Trial	-	2	1	4
Limited Privileges	-	-	-	5
Marriage	5	40	4	36
Mediation	-	5	-	1
Miscellaneous	1	25	1	27
Motion to Vacate Judgment	1	2	-	1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Motion to Withdraw as Counsel	6	16	1	19
Plea	83	1,124	93	1,135
Preliminary	7	98	9	80
Pre-Trial	195	1,791	177	2,017
Pre-Trial with Judge	67	753	52	661
Reconsideration of Sentence	-	11	-	9
Restitution	1	1	-	2
Revivor	2	22	1	85
Revocation	14	123	19	117
RULE 4	-	-	-	1
SAFE SURRENDER	-	11	-	49
SECOND PRETRIAL	107	1,142	117	1,096
Sentencing	7	42	4	89
Small Claims	78	814	81	745
STATUS CONFERENCE	1,420	16,583	1,844	15,752
Suppression	5	49	4	34
TELEPHONE PRETRIAL	13	182	17	272
Trial	3	59	3	52
WRIT OF RESTITUTION	22	151	7	105
WRITTEN PLEA	11	73	9	98
<b>TOTALS</b>	<b>3,770</b>	<b>42,823</b>	<b>3,937</b>	<b>42,249</b>



	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CRIMINAL VIOLATIONS:</b>				
ASSAULT	2	46	3	37
BREAKING & ENTERING	-	3	-	-
BURGLARY	-	7	1	4
CONTEMPT	-	-	-	16
CRIMINAL DAMAGING	1	41	2	23
CRIMINAL TRESPASS	8	91	5	58
DISORDERLY CONDUCT	8	111	11	121
DOMESTIC VIOLENCE	13	175	20	167
DRUG ABUSE	30	333	27	542
OPEN CONTAINER PROHIBITED	1	22	4	26
OVI	2	2	-	1
RESISTING ARREST	-	27	4	29
ROBBERY	-	3	-	2
TELEPHONE HARASSMENT	-	7	2	7
THEFT	23	183	9	188
UNDERAGE CONSUMPTION	1	14	-	12
OTHER CRIMINAL	48	657	48	639
TOTALS	137	1,722	136	1,872
<b>TRAFFIC VIOLATIONS:</b>				
ACD/SPEED	37	262	32	264
DISOBEYING TRAFFIC CONTROL DEV	6	129	11	163
DRAG RACING	-	5	-	-
DRIVING UNDER SUSPENSION	39	412	29	423
EXPIRED REGISTRATION	19	315	18	126
FAIL TO MAINTAIN CONTROL	29	261	32	237
FAILURE TO YIELD RIGHT OF WAY	9	107	10	166
LEAVING SCENE OF AN ACCIDENT	5	53	3	41
LEFT OF CENTER	1	9	2	9
OVERLOAD	50	559	26	698
OVI	33	472	53	478
PASSING A STOPPED SCHOOL BUS	2	25	9	37
RECKLESS OPERATION	1	19	-	14
SEAT BELT	114	791	65	737
SPEEDING	272	3,534	148	2,957
OVERTIME PARKING	-	2	-	-
OTHER TRAFFIC	155	1,836	157	1,634
TOTALS	772	8,791	595	7,984

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ARRESTING AGENCY:				
PATROL				
OVERTIME PARKING	-	1	-	-
TRAFFIC OTHER	515	5,114	296	4,749
OMVI	12	192	22	226
CRIMINAL FELONIES	1	15	1	18
CRIMINAL MISDEMEANORS	19	225	14	398
SEARCH WARRANTS	-	8	4	8
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	149	1,957	160	1,938
OMVI	13	193	20	172
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	82	895	29	374
SEARCH WARRANTS	-	1	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	4	8	12
OMVI	2	2	-	1
CRIMINAL FELONIES	7	93	8	80
CRIMINAL MISDEMEANORS	11	224	70	749
SEARCH WARRANTS	6	68	2	41
SHERIFF				
OVERTIME PARKING	-	1	-	-
TRAFFIC OTHER	72	1,198	69	747
OMVI	8	85	10	79
CRIMINAL FELONIES	-	14	5	14
CRIMINAL MISDEMEANORS	7	155	4	158
SEARCH WARRANTS	2	13	6	22
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	3	44	9	60
OMVI	-	2	1	1
CRIMINAL FELONIES	-	1	1	1
CRIMINAL MISDEMEANORS	8	98	4	63
SEARCH WARRANTS	-	1	-	1
TOTALS	917	10,604	743	9,912
PROBATION:				
ESTABLISHED	30	317	12	155
TERMINATED	33	330	17	180
CURRENT	100	100	75	75
TOTALS	163	747	104	410

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
	-	-	-	1
ALCOHOL/SUBSTANCE EVAL	15	105	8	136
ANGER MANAGEMENT	-	1	-	3
BENCH WARRANT TO AGENCY	249	2,902	257	2,898
COMMUNITY SERVICE	-	3	-	5
COMMUNITY SERVICE CITY	3	53	5	38
COMMUNITY SERVICE COUNTY	8	92	2	143
COMMUNITY SERVICE INDIVIDUAL	23	254	16	198
COMMUNITY SERVICE NO JAIL	-	7	-	5
DIP	15	166	13	176
DOMESTIC VIOLENCE PROGRAM	-	6	-	3
ELECTRONIC HOME MONITORING	-	1	-	8
EXECUTION TO AGENCY	-	-	-	1
FORM 95	6	17	-	-
HOUSE ARREST	-	1	-	6
JAIL	7	72	7	70
Jail Term Suspended Condition	-	-	-	1
MENTAL EVAL	3	20	1	10
NO CONTACT WITH VICTIM	4	16	-	14
Pay Restitution	-	26	-	21
Probation	3	107	4	92
SCRAM	-	15	3	40
STAR Program	1	52	3	59
TREATMENT CLEARVIEW SERV	-	-	-	8
TREATMENT FRC	5	47	4	43
TREATMENT MISCELLANEOUS	2	57	6	82
UCP	2	9	-	7
Unsupervised Probation	-	1	-	-
VIP	13	146	11	161
<b>TOTALS</b>	<b>359</b>	<b>4,176</b>	<b>340</b>	<b>4,229</b>

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$2,561.44	\$26,214.25	\$1,609.00	\$33,189.60
BOND FEES	\$200.00	\$2,675.00	\$548.50	\$3,784.83
CIVIL DEPOSIT TENDERS	\$900.00	\$3,833.67	\$0.00	\$1,426.00
COURT COST	\$58,530.01	\$600,621.39	\$44,500.21	\$615,460.83
DUI ENFORCEMENT	\$2,403.93	\$29,626.36	\$1,973.34	\$29,668.38
ELECTRONIC IMAGING	\$3,489.96	\$41,213.88	\$2,828.56	\$41,851.47
FINES & FORFEITURES	173,982.65	\$1,890,327.07	136,940.51	\$1,849,445.26
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$593.74	\$6,164.87	\$459.23	\$7,151.27
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$121.46	\$761.08	\$10.31	\$205.19
JAIL HOUSING	\$10,525.60	\$157,744.08	\$21,127.48	\$207,794.88
JAIL REIMBURSEMENT	\$273.44	\$4,496.67	\$795.76	\$4,962.21
LEGAL RESEARCH	\$2.50	\$63.50	\$4.00	\$58.00
MEDIATION	\$1,076.00	\$13,010.30	\$900.63	\$13,102.63
MISCELLANEOUS	\$19,316.17	\$268,887.40	\$20,217.88	\$284,344.08
MUNI COURT COMPUTERIZATION	\$5,700.50	\$66,854.17	\$4,522.07	\$65,034.07
MUNI COURT IMPROVEMENT	\$14,689.71	\$172,005.65	\$11,710.61	\$168,586.38
RESTITUTION	\$249.96	\$5,876.40	\$140.64	\$8,195.08
SPECIAL PROJECTS	\$24,162.91	\$283,738.74	\$19,692.60	\$279,984.81
STATE PATROL	\$17,377.66	\$206,107.07	\$13,176.09	\$226,413.64
TRAFFIC/CRIMINAL BONDS	\$945.25	\$54,418.04	\$11,752.45	\$73,188.53
	<b>337,102.89</b>	<b>\$3,834,639.59</b>	<b>292,909.87</b>	<b>\$3,913,847.14</b>

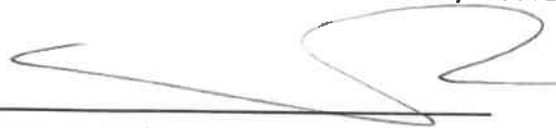
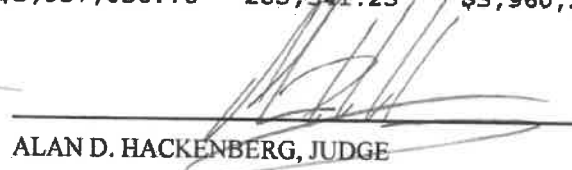
DISTRIBUTIONS:

ALCOHOL MONITORING	\$2,561.44	\$25,970.65	\$1,609.00	\$32,469.60
BOND FEES	\$200.00	\$2,625.00	\$548.50	\$3,709.83
CIVIL DEPOSIT TENDERS	\$0.00	\$1,422.78	\$0.00	\$1,401.00
COURT COST	\$58,132.01	\$597,160.14	\$44,328.21	\$612,075.20
DUI ENFORCEMENT	\$2,390.37	\$29,242.79	\$1,969.95	\$29,592.53
ELECTRONIC IMAGING	\$3,477.96	\$40,979.88	\$2,822.56	\$41,768.47
FINES & FORFEITURES	173,656.37	\$1,887,412.42	136,893.51	\$1,852,975.93
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$593.74	\$5,964.87	\$459.23	\$7,126.27
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$121.46	\$547.02	\$10.31	\$205.19
JAIL HOUSING	\$10,525.60	\$154,168.34	\$15,085.90	\$201,174.22
JAIL REIMBURSEMENT	\$273.44	\$4,431.67	\$795.76	\$4,962.21
LEGAL RESEARCH	\$2.50	\$63.50	\$4.00	\$58.00
MEDIATION	\$1,072.00	\$12,940.30	\$899.63	\$13,082.63
MISCELLANEOUS	\$34,688.82	\$377,331.26	\$28,086.06	\$372,175.60
MUNI COURT COMPUTERIZATION	\$5,680.50	\$66,483.17	\$4,514.25	\$64,938.25
MUNI COURT IMPROVEMENT	\$14,637.71	\$171,038.65	\$11,687.61	\$168,301.38
RESTITUTION	\$249.96	\$5,637.71	\$140.64	\$7,556.52
SPECIAL PROJECTS	\$24,078.91	\$282,186.35	\$19,671.60	\$279,593.81
STATE PATROL	\$17,274.66	\$203,271.07	\$13,018.09	\$224,779.04
	<b>349,617.45</b>	<b>\$3,868,877.57</b>	<b>282,544.81</b>	<b>\$3,917,945.68</b>

DISTRIBUTED TO:

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

CITY OF FINDLAY	141,881.10	\$1,695,446.48	128,000.18	\$1,836,573.07
HANCOCK COUNTY	\$14,594.99	\$209,170.37	\$18,380.60	\$228,248.56
OTHERS	154,484.27	\$1,511,190.20	101,670.66	\$1,323,388.82
STATE OF OHIO	\$45,705.35	\$541,229.71	\$37,289.79	\$572,020.95
	<u>356,665.71</u>	<u>\$3,957,036.76</u>	<u>285,341.23</u>	<u>\$3,960,231.40</u>
 _____ STEPHANIE M. BISHOP, JUDGE		 _____ ALAN D. HACKENBERG, JUDGE		
DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT				

**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**  
 Report for the month of: **November 2022**

Date of completion of most recent physical inventory <b>07/07/2022</b>
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	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	193	81	86	1	10	1	0	372	0
New cases filed 2	34	9	28	0	4	0	0	75	0
Cases transferred in, reactivated or redesignated 3	6	0	2	0	0	0	0	8	0
<b>TOTAL (Add lines 1-3) 4</b>	<b>233</b>	<b>90</b>	<b>116</b>	<b>1</b>	<b>14</b>	<b>1</b>	<b>0</b>	<b>455</b>	<b>0</b>
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	1	0	1	0	0	0	0	2	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	16	8	15					39	0
Guilty or no contest plea to reduced charge 9	1	0	2					3	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	23	2	3	0	2	0	0	30	1
Transfer to another judge or court 12	1	0	0	0	0	0	0	1	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	8	1	6	0	0	0	0	15	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	0	1	1	0	1	0	0	3	0
<b>TOTAL (Add lines 5-16) 17</b>	<b>50</b>	<b>12</b>	<b>28</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>93</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4) 18	183	78	88	1	11	1	0	362	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

*FTP 12/12/2022*

Fax to: (614) 387-9419 -or- Mail to: Court Statistical Reporting Section Supreme Court of Ohio 65 South Front Street, 6th Floor Columbus, Ohio 43215-3431
--

ALAN D HACKENBERG	Date
Preparer's name and telephone number if other than judge (print or type)	Date
STEPHANIE M BISHOP	Date

**THE SUPREME COURT OF OHIO**  
**Administrative Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**

Report for the month of : **November 2022**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	4	80	9	347	10	367	46	0	196	1059
New cases filed	2	10	115	24	661	0	87	20	0	63	980
Cases transferred in, reactivated or redesignated	3	1	20	2	66	0	2	0	0	0	91
<b>TOTAL (Add lines 1-3)</b>	4	15	215	35	1074	10	456	66	0	259	2130
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	14	1	30	2	57	19	0	0	123
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6		6	0	22	0	0	0	0	52	80
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	9	73	19	44	1	8	1	0	0	155
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	5	1	0	0	6
Other dismissals (Include dismissals at preliminary hearing)	9	1	4	1	46	0	13	5	0	31	101
Violations Bureau	10		0		271						271
Unavailability of party for trial or sentencing	11	0	25	4	82	0	0	0	0	0	111
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	0	0	0	0	0
Other terminations	13	0	17	1	196	0	5	2	0	0	221
<b>TOTAL (Add lines 5-13)</b>	14	10	139	26	691	3	88	28	0	83	1068
Pending end of period (Subtract line 14 from line 4)	15	5	76	9	383	7	368	38	0	176	1062
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0

FTP 12/12/2022

**Fax to:**  
(614) 387-9419  
-or-  
**Mail to:**  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

STEPHANIE M BISHOP

Date

Preparer's name and telephone number if other than judge (print or type)

Date

**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT**

Judge: **STEPHANIE M BISHOP**

Report for the month of: **November 2022**

Date of completion of most recent physical inventory  
**04/11/2022**

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	175	79	81	1	9	0	0	345	0
New cases filed	39	10	16	1	4	1	0	71	0
Cases transferred in, reactivated or redesignated	11	0	4	0	0	0	0	15	0
<b>TOTAL (Add lines 1-3)</b>	<b>225</b>	<b>89</b>	<b>101</b>	<b>2</b>	<b>13</b>	<b>1</b>	<b>0</b>	<b>431</b>	<b>0</b>
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	0	0	1	0	0	0	0	1	0
Default				0	0	0	0	0	0
Guilty or no contest plea to original charge	20	9	14					43	0
Guilty or no contest plea to reduced charge	4	1	1					6	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	0	0	0	0	1	0	0	1	0
Other Dismissals	20	1	7	0	1	0	0	29	0
Transfer to another judge or court	1	0	0	0	0	0	0	1	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	2	0	1	0	0	0	0	3	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	0	0	0	0	1	0	0	1	0
<b>TOTAL (Add lines 5-16)</b>	<b>47</b>	<b>11</b>	<b>24</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>85</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4)	178	78	77	2	10	1	0	346	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

*FTP 12/12/2022*

Fax to:  
(614) 387-9419  
-or-  
Mail to:  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

\_\_\_\_\_  
STEPHANIE M BISHOP Date \_\_\_\_\_

\_\_\_\_\_  
Preparer's name and telephone number if other than judge (print or type) Date \_\_\_\_\_

\_\_\_\_\_  
STEPHANIE M BISHOP Date \_\_\_\_\_



# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert K. Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

December 6, 2022

Honorable Council:

Attached are the Findlay Police Department activity stats for November 2022.

Sincerely,



Robert K. Ring  
Chief of Police

## FINDLAY POLICE DEPARTMENT

### Monthly Activities Report - 2022

Category	2022		JAN Total	FEB Total	MAR Total	APR Total	MAY Total	JUN Total	JUL Total	AUG Total	SEP Total	OCT Total	NOV Total	DEC Total
	Total	Avg												
<b>Detective Division</b>														
City (Law Director)	847	77.00	80	59	74	75	84	78	78	106	69	83	61	
County	483	43.91	54	55	40	36	44	34	41	35	47	55	42	
Juvenile	113	10.27	9	7	9	8	17	9	12	8	13	7	14	

<b>Vice Narcotics/Metrich</b>														
Narcotics Investigation	205	18.64	30	19	22	27	12	16	19	13	17	16	14	
<b>Felony</b>														
Arrests	84	7.64	4	4	11	4	1	4	16	16	9	13	2	
Charges	183	16.64	15	9	22	7	3	11	37	33	13	28	5	
<b>Misdemeanor</b>														
Arrests	2	0.18182	0	2	0	0	0	0	0	0	0	0	0	
Charges	1	0.18182	0	2	0	0	0	0	0	0	0	0	0	
Drug Talks	6	0.50	0	1	2	1	1	1	0	0	0	0	0	

<b>Patrol Division</b>														
Traffic Stops	4,604	418.55	520	390	445	382	404	356	398	489	466	430	324	
Citations	2,460	223.64	237	245	247	215	227	196	192	250	219	229	203	
OVI	162	14.73	5	12	16	25	25	12	21	11	11	12	12	
<b>Accidents</b>														
Non-Injury	752	68.36	69	72	70	70	65	59	61	77	61	69	79	
Injury	140	12.73	10	13	12	9	15	12	13	14	13	16	13	
<b>Complaints</b>														
Homicide	0	0.00	0	0	0	0	0	0	0	0	0	0	0	
Robbery	9	0.82	0	0	2	1	0	2	0	1	1	1	1	
Assault	456	41.45	37	25	49	43	56	36	44	41	43	43	39	
Sex Offenses	111	10.09	3	10	19	12	12	10	5	15	9	8	8	
Unlawful Entry	125	11.36	11	4	15	15	13	10	8	18	10	4	17	
Theft/Fraud/Shoplifting	1,036	94.18	73	65	104	91	108	77	110	114	82	111	101	
Motor Vehicle Theft	37	3.30	3	7	5	5	6	2	4	2	0	2	1	
Arson	2	0.20	0	0	0	0	0	1	0	1	0	0	0	
Criminal Damage/Vandalism	222	20.18	9	12	19	23	15	30	31	17	20	28	18	
Domestic Dispute	731	66.45	69	56	68	67	80	77	71	54	66	68	55	
Alcohol/Drug	543	49.36	38	44	39	58	53	60	52	64	55	47	33	
Warrants Served	1,227	111.55	106	62	180	152	123	75	103	92	120	119	95	
Arrests	1,941	176.45	204	165	192	190	184	138	170	180	175	187	156	
Reports Generated	27,470	2497.27	2,385	2,007	2,678	2,288	2,594	2,557	2,792	2,782	2,598	2,505	2,284	
School Walk Thru/Public Relation	232	21.09	17	21	18	14	28	0	3	29	58	32	12	

<b>Special Assignment Unit</b>														
Events	0	0.00	0	0	0	0	0	0	0	0	0	0	0	
Arrests	0	0.00	0	0	0	0	0	0	0	0	0	0	0	
Traffic Citations	0	0.00	0	0	0	0	0	0	0	0	0	0	0	
Traffic Warning	0	0.00	0	0	0	0	0	0	0	0	0	0	0	
OVI	0	0	0	0	0	0	0	0	0	0	0	0	0	
Minor Misdemeanor Citations	0	0.00	0	0	0	0	0	0	0	0	0	0	0	
Warrants Served	0	0.00	0	0	0	0	0	0	0	0	0	0	0	
Alcohol/Drug Offenses	0	0.00	0	0	0	0	0	0	0	0	0	0	0	
Weapons Offenses	0	0.00	0	0	0	0	0	0	0	0	0	0	0	
Cases Referred for Charges	0	0.00	0	0	0	0	0	0	0	0	0	0	0	
Surveillance Details	0	0.00	0	0	0	0	0	0	0	0	0	0	0	
Assists to other PD Divisions	0	0.00	0	0	0	0	0	0	0	0	0	0	0	

<b>Municipal Court</b>														
Papers Processed	2927	266.09	277	241	283	281	249	291	268	246	229	291	271	
Paper Service Hours	1264	114.91	100	92	125	127	116	114	115	125	120	120	110	
Security Hours	621	56.45	60	60	61	47	62	50	45	62	53	53	68	
Prisoners To/From Court	6	0.55	0	0	3	2	1	0	0	0	0	0	0	
Miles Driven	8,561	778.27	901	677	791	899	796	801	727	679	501	898	891	
Summons	810	73.64	69	58	79	86	77	88	79	71	66	77	60	
Overtime Hours	15	1.36	1	0	2	4.5	3.5	0	1	0.5	0.5	1	1	



# AUDITOR'S OFFICE

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Findlay, OH 45840-3346  
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**JIM STASCHIAK II**  
CITY AUDITOR

Tuesday, December 06, 2022

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of November 30, 2022  
Financial Snapshot for General Fund as of November 30, 2022  
Open Projects Report as of November 30, 2022  
Cash & Investments as of November 30, 2022

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jim Staschiak II", is written over a faint, larger version of the same signature.

Jim Staschiak II  
City Auditor

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF NOVEMBER 30, 2022**

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
COUNCIL	348,688	283,596	81.3%	3,050	1,450	47.5%
MAYOR'S OFFICE	343,858	237,239	69.0%	4,269	7,938	185.9%
AUDITOR'S OFFICE	929,906	706,392	76.0%	426,027	487	0.1%
TREASURER'S OFFICE	25,964	23,124	89.1%	-	-	0.0%
LAW DIRECTOR	846,966	732,222	86.5%	128,600	152,555	118.6%
MUNICIPAL COURT	2,606,666	2,218,024	85.1%	1,490,525	1,216,352	81.6%
CIVIL SERVICE OFFICE	158,970	76,061	47.8%	-	1,176	100.0%
PLANNING & ZONING	154,615	154,475	99.9%	-	-	0.0%
COMPUTER SERVICES	655,196	529,601	80.8%	636,224	636,618	100.1%
GENERAL EXPENSE	5,320,238	4,795,713	90.1%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	26,380,492	24,503,504	92.9%
POLICE DEPARTMENT	9,309,211	7,430,613	79.8%	794,155	586,834	73.9%
DISASTER SERVICES	80,277	71,328	88.9%	-	-	0.0%
FIRE DEPARTMENT	9,081,126	7,766,280	85.5%	1,054,872	800,613	75.9%
DISPATCH CENTER	1,267,577	1,022,310	80.7%	27,000	27,000	0.0%
SAFETY DIRECTOR	270	270	100.0%	-	-	0.0%
HUMAN RESOURCES	159,670	127,640	79.9%	-	-	0.0%
SERVICE DIRECTOR	256,820	201,491	78.5%	1,500	1,500	0.0%
ENGINEERING OFFICE	939,859	682,227	72.6%	146,020	131,132	89.8%
PUBLIC BUILDING	556,518	339,783	61.1%	-	-	0.0%
ZONING	429,124	266,533	62.1%	86,800	57,020	65.7%
PARK MAINTENANCE	1,268,280	974,943	76.9%	56,145	60,830	108.3%
RESERVOIR RECREATION	14,337	5,578	38.9%	-	-	0.0%
RECREATION MAINTENANCE	126,255	113,148	89.6%	-	-	0.0%
RECREATION FUNCTIONS	986,566	870,273	88.2%	655,250	719,810	109.9%
CEMETERY DEPARTMENT	651,198	566,775	87.0%	111,070	116,199	104.6%
<b>TOTAL GENERAL FUND</b>	<b>36,518,155</b>	<b>30,195,638</b>	<b>82.7%</b>	<b>32,001,999</b>	<b>29,021,016</b>	<b>90.7%</b>

CONTINUED ON REVERSE

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
SCM&R STREETS	4,017,072	2,491,593	62.0%	4,024,465	3,809,767	94.7%
TRAFFIC-SIGNALS	623,642	447,520	71.8%	120,000	127,000	105.8%
<b>TOTAL SCM&amp;R FUND</b>	<b>4,640,714</b>	<b>2,939,114</b>	<b>63.3%</b>	<b>4,144,465</b>	<b>3,936,768</b>	<b>95.0%</b>
SCM&R HIWAYS	189,946	180,933	95.3%	200,355	177,497	88.6%
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>189,946</b>	<b>180,933</b>	<b>95.3%</b>	<b>200,355</b>	<b>177,497</b>	<b>88.6%</b>
AIRPORT OPERATIONS	1,414,980	1,208,695	85.4%	1,102,454	1,168,886	106.0%
<b>TOTAL AIRPORT FUND</b>	<b>1,414,980</b>	<b>1,208,695</b>	<b>85.4%</b>	<b>1,102,454</b>	<b>1,168,886</b>	<b>106.0%</b>
WATER TREATMENT	3,733,385	2,621,111	70.2%	17,000	45,487	267.6%
WATER DISTRIBUTION	2,768,238	1,723,673	62.3%	125,100	72,699	58.1%
UTILITY BILLING	1,599,514	890,433	55.7%	8,207,065	7,730,694	94.2%
SUPPLY RESERVOIR	1,134,313	539,035	47.5%	21,502	7,381	34.3%
<b>TOTAL WATER FUND</b>	<b>9,235,450</b>	<b>5,774,251</b>	<b>62.5%</b>	<b>8,370,667</b>	<b>7,856,261</b>	<b>93.9%</b>
SANITARY SEWER MAINT	1,329,698	937,226	70.5%	1,000	6,251	625.1%
STORMWATER MAINT	277,817	207,681	74.8%	786,000	732,548	93.2%
WATER POLLUTION CONTROL	3,579,709	2,759,782	77.1%	8,831,545	8,265,742	93.6%
<b>TOTAL SEWER FUND</b>	<b>5,187,224</b>	<b>3,904,689</b>	<b>75.3%</b>	<b>9,618,545</b>	<b>9,004,541</b>	<b>93.6%</b>
PARKING	100,908	87,523	86.7%	83,828	96,451	115.1%
<b>TOTAL PARKING FUND</b>	<b>100,908</b>	<b>87,523</b>	<b>86.7%</b>	<b>83,828</b>	<b>96,451</b>	<b>115.1%</b>
SWIMMING POOL	136,026	101,502	74.6%	125,000	125,095	100.1%
<b>TOTAL SWIMMING POOL FUND</b>	<b>136,026</b>	<b>101,502</b>	<b>74.6%</b>	<b>125,000</b>	<b>125,095</b>	<b>100.1%</b>
CIT ADMINISTRATION	24,667,403	20,733,598	84.1%	28,906,000	32,371,224	112.0%
<b>TOTAL CIT FUND</b>	<b>24,667,403</b>	<b>20,733,598</b>	<b>84.1%</b>	<b>28,906,000</b>	<b>32,371,224</b>	<b>112.0%</b>

# SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

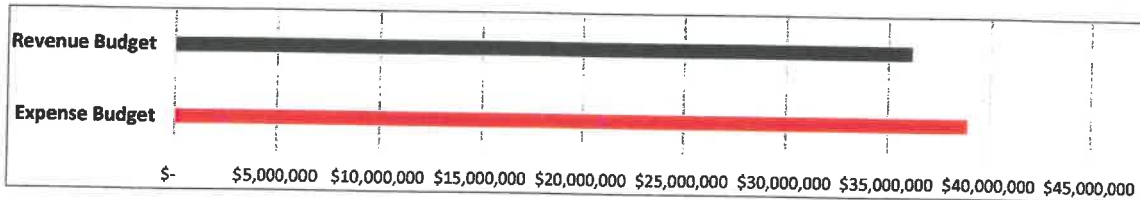
11/30/2022

## GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	21,168,423
Revenue and Receipts Projection General Fund	\$	36,150,260	
Expenses Appropriated General Fund (assumes \$0.00 returned by departments)	\$	<b>(38,890,764)</b>	

**BUDGETED OPERATIONAL SURPLUS/(DEFICIT)** **(\$2,740,504)**

**BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE** **\$ 18,427,919**



### MONITORING INTANGIBLE / ANTICIPATED ITEMS

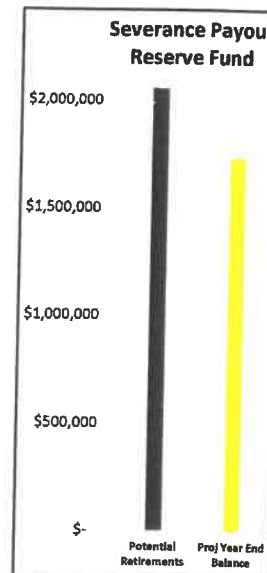
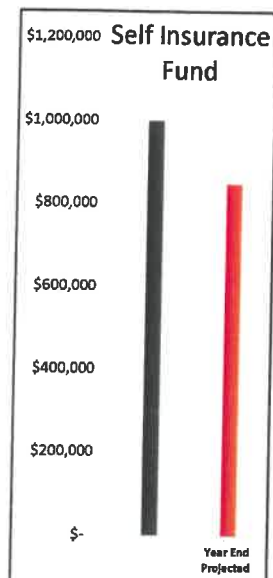
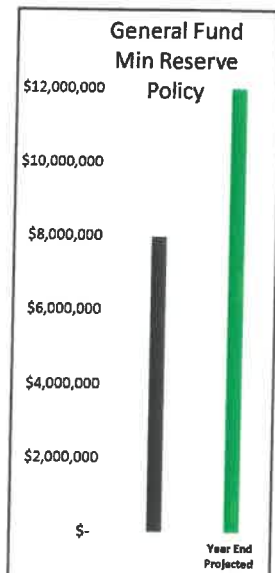
POSSIBLE

LIKELY

- Revenue Differential + / (-)
- Expense Differential + / (-)
- 2020 Proposed Capital Improvements Plan General Fund Dollars
- Fund Subsidies + / (-)

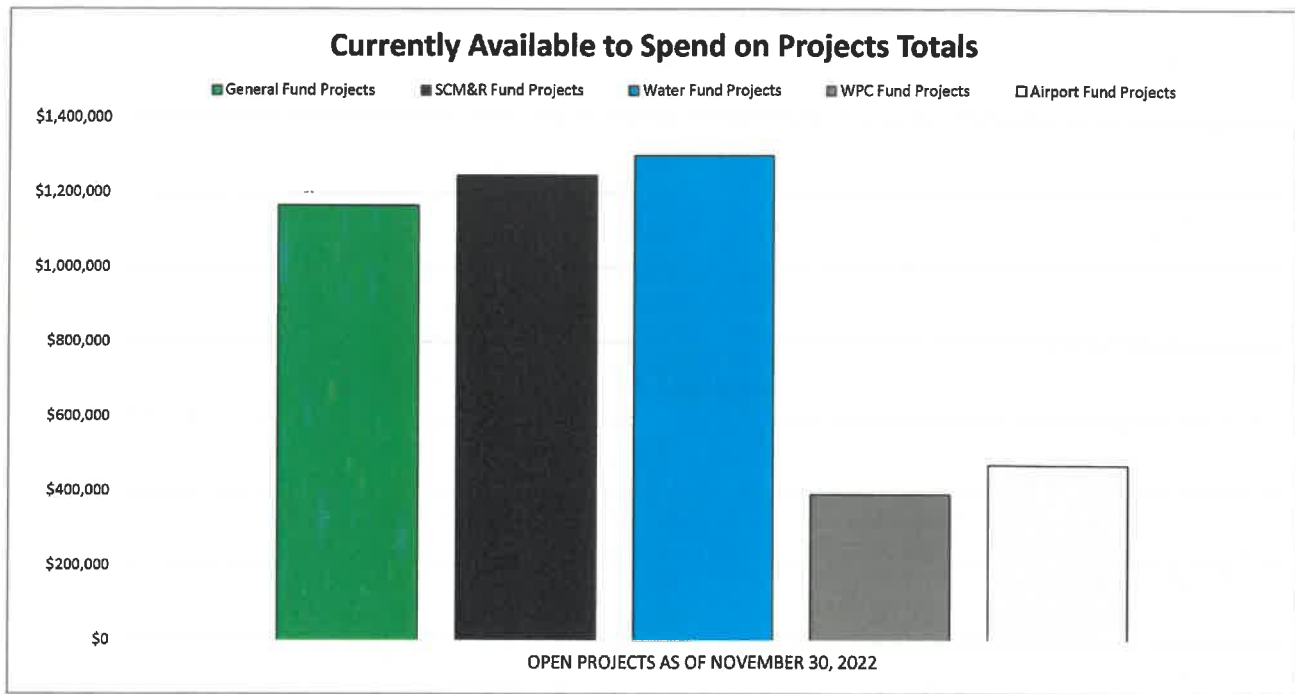
## FINANCIAL POLICY AMOUNTS

			Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	7,987,032	\$ 18,427,919	\$10,440,887
General Fund Rainy Day Reserve Account #10000000-818002	\$	1,500,000	\$ 1,500,000	\$0
Self Insurance Fund (\$1MM reserve)	\$	1,000,000	\$ 849,817	(\$150,183)
Severance Payout Reserve Fund & Potential Retirements through 2022	\$	2,055,602	\$ 1,736,304	(\$319,298)



\*\* subject to release of prior year audit

**CITY OF FINDLAY  
OPEN PROJECTS AS OF NOVEMBER 30, 2022**



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31912000	PARKER TRAINING/RESTROOM REMODEL	72,559	40,988	-	31,571
31912400	21 BAND SHELL STRUCTURE/ROOF	70,000	68,169	-	1,831
31912500	TRAFFIC/FABRICATION SHOP	97,750	30,286	57,750	9,715
31912600	FY20 FIRE AFG PROGRAM	129,000	114,200	-	14,800
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	46,600	103,400	-
31913300	21 LEAN-TO MANLEY BLDG	40,000	34,717	-	5,283
31913400	21 UPGRADE SHELTER 15	70,000	66,291	240	3,469
31913700	DOWNTOWN RECREATION AREA	105,775	86,370	14,405	5,000
31920700	22 ORC REQUIRED PD TRAINING	24,203	23,226	-	977
31920800	ENG/ZONING FILE SCANNING	50,000	20,145	22,164	7,691
31920900	MUNI BLDG ELEVATOR REPLACEMENT	150,000	-	-	150,000
31921600	CEMETERY FENCE REPLACE	90,000	82,609	-	7,391
31921900	SECURITY CAMERAS	91,130	59,897	28,707	2,526
31922200	2022 GIS FUNCTIONALITY GROWTH	80,000	2,977	46,923	30,100
31922300	MUNI BLDG LED REPLACEMENTS	50,000	16,501	-	33,500
31922400	MUNI BLDG BATHROOM UPGRADES	50,000	-	43,600	6,400
31922900	CUBE DESICCANT DEHUMIDIFIER	72,000	70,900	-	1,100
31923900	TAYLOR STREET LOT ACQUISITIONS	150,000	140,749	-	9,251
31924300	RIVERSIDE DAM MODIFICATIONS	80,000	67,894	12,106	-
31924400	MUNI CT COURTMASER EFILING	19,650	-	19,650	-
31924600	PD QUICK RESPONSE GRANT FY202	62,500	12,640	49,860	-
31924700	CASC	58,000	41,300	16,700	-
31924800	MLK MURAL	15,000	-	-	15,000
31924900	FIRE HOUSE BUNK ROOMS	42,000	7,133	34,651	216
31925100	CITY RESTROOM ACCESSIBILITY	45,000	-	-	45,000
31925400	TECHNOLOGY IMPROVMENTS	25,000	-	-	25,000
31925500	CIT SOFTWARE	190,000	-	-	190,000

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
31925600	TREE PLANTING	100,000	-	-	100,000
31925900	SCHOOLS SAFE DEFEND	100,000	-	100,000	-
31926100	REMINGTON BALLFIELDS PURCHASE	91,000	180	-	90,820
31948200	OHIO 629 - MARATHON	250,000	18,676	13,083	218,241
31955300	ROWMARK 629 ROADWORK	100,000	1,516	-	98,484
31966800	2017 ORC PD REQUIRED TRAINING	39,556	2,200	1,800	35,556
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	726,451	2,086	3,233
31983000	VHF RADIO SYSTEM	696,935	687,955	2,521	6,459
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	97,142	-	2,858
31993800	RVR GREENTRAIL TO RIVERBEND	364,509	343,380	14,957	6,171
31994900	FIRE STRICT FACILITY	1,540,900	24,629	493,352	1,022,918
<b>GENERAL FUND PROJECTS</b>		<b>6,194,237</b>	<b>2,935,722</b>	<b>1,077,954</b>	<b>2,180,561</b>
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32803300	STATE & MARKLE RECONSTRUCTION	540,000	490,085	-	49,915
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32811800	ODOT 22 BRIGHT RD PHASE 2	715,349	651,210	-	64,140
32820100	2022 STREET PREV MAINT PROGRAM	550,000	533,366	4,857	11,777
32820500	2022 ANNUAL RESURFACING	1,520,000	1,497,168	-	22,832
32810000	2022 CITY OWNED WALKS/RAMPS	20,000	18,929	-	1,071
32821300	HIGH SCHOOL FLASHING RECON	15,000	9,748	-	5,252
32821400	HAN-INTERSTATE & FHS TRAILS	45,000	16,742	5,091	23,167
32852700	W SANDUSKY/WESTERN AVENUE	190,000	103,471	8,510	78,019
32864600	CR212/CR236 WIDENING	240,000	189,231	45,808	4,961
32872100	S MAIN/LINCOLN INTERSECTION	125,000	104,098	254	20,648
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	122,862	-	2,138
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	108,162	-	16,838
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,502,202	50,002	919,296
<b>SCM&amp;R FUND PROJECTS</b>		<b>8,127,849</b>	<b>6,767,273</b>	<b>114,523</b>	<b>1,246,053</b>
35202300	AIP-28 REHAB TAXIWAY A	432,624	366,823	61,070	4,731
35210500	AIRPORT NORTH APRON REHAB	189,046	79,079	14,791	95,176
35211400	AIRPORT UST CORRECTIVE ACTION	50,000	29,339	-	20,661
35212300	FAA AIRPORT RESCUE GRANT	59,000	-	-	59,000
35222100	TERMINAL BLDG MOVE/REHAB	126,000	96,920	23,657	5,424
35224000	AIP-33 NORTH APRON REHAB CONS	2,283,995	1,000	2,010,653	272,342
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	136,618	121,617	11,753	3,248
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	61,565	51,306	-	10,259
<b>AIRPORT FUND PROJECTS</b>		<b>3,338,848</b>	<b>746,084</b>	<b>2,121,923</b>	<b>470,841</b>



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35510200	HARRISON AVENUE STORM DRAINAGE	25,000	-	-	25,000
35512100	WASHINGTON AVE STORM UPGRADE	20,000	13,340	4,175	2,485
35521700	W LINCOLN STORM SWR	220,000	12,811	186,609	20,580
35601300	WPC CLARIFIER 3&4 REHAB	680,845	444,416	220,154	16,275
35603400	NORTHSIDE SWR TELEWISE & LINE	297,500	229,247	-	68,253
35610600	21 SEWER & MANHOLE LINING	5,000	-	500	4,500
35610700	2021 COMBINED SEWER OVERFLOW	40,000	29,289	10,711	-
35610800	2021 SEWER TELEVISIONING	5,000	-	500	4,500
35611600	SPRINGLAKE SANITARY UPGRADE	625,000	431,855	139,237	53,908
35620300	2022 ANNUAL SEWER TELEVISIONING	2,500	-	500	2,000
35620400	2022 SEWER & MANHOLE LINING	2,500	-	500	2,000
35620600	22 SAN SEWER UPSIZING CSO LTC	50,000	-	-	50,000
35621100	22 ANNUAL MANHOLE ADJUSTMENT	50,000	-	-	50,000
35621200	MADISON/MONROE SAN PH 2	155,000	87,987	63,097	3,917
35622800	CLARIFIERS WEIR BRUSH REPLACE	100,000	-	49,200	50,800
35675000	SANITARY SEWER CR 212	45,000	7,269	-	37,731
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
<b>SEWER FUND PROJECTS</b>		<b>2,343,345</b>	<b>1,275,104</b>	<b>676,293</b>	<b>391,948</b>
35710100	RECTOR AVE WATERLINE REPLACE	444,147	8,091	381,410	54,646
35720200	MORRICAL BLVD WL REPLACEMENT	5,000	-	-	5,000
35722500	WTP ROOF REPLACEMENT	235,800	231,436	-	4,364
35722600	WTP MASONRY REPAIRS	225,000	225,000	-	-
35722700	RESERVOIR PAINT/REPAIR	30,000	-	-	30,000
35725300	WTP GENERATOR	300,000	-	-	300,000
35781800	WTP SCADA SYSTEM UPGRADES	585,600	505,565	62,150	17,885
35782600	WTP & RES SECURITY CAMERAS	150,000	106,939	-	43,061
35782800	RESERVOIR TRANSFER LINE REHAB	157,881	167	137,881	19,833
35783300	WATER METER SYSTEM REPLACE	2,092,622	1,267,622	-	825,000
<b>WATER FUND PROJECTS</b>		<b>4,226,050</b>	<b>2,344,820</b>	<b>581,441</b>	<b>1,299,789</b>

<u>PROJECT</u>	<u>PROJECT NAME</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>CURRENTLY</u>
<u>NUMBER</u>		<u>APPROPRIATED</u>	<u>EXPENSED</u>	<u>PENDING</u>	<u>AVAILABLE</u>
		<u>INCEPTION TO DATE</u>	<u>INCEPTION TO DATE</u>	<u>PURCHASE ORDERS</u>	<u>TO SPEND</u>

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CITY OF FINDLAY  
CASH & INVESTMENTS AS OF NOVEMBER 30, 2022

<u>AMOUNT</u>	<u>DESCRIPTION AND COUPON RATE</u>	<u>BANK/FIRM</u>
\$ 899,000.00	STAR OHIO @ 3.690%	
133,704.26	STAR OHIO @ 3.690%	
39,003,500.00	STAR OHIO @ 3.690%	
1,627,726.75	STAR OHIO @ 3.690%	
22,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.110%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.100%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.700%	WATERFORD BANK
996,328.13	US TREASURY @ 0.125% COUPON	HUNTINGTON BANK
997,804.87	US TREASURY @ 0.750% COUPON	FIFTH THIRD BANK
990,890.00	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
991,445.31	US TREASURY @ 0.125% COUPON	HUNTINGTON BANK
994,804.69	US TREASURY @ 0.125% COUPON	HUNTINGTON BANK
980,117.19	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
803,615.40	FFCB @ 1.60% COUPON	KEY BANK
989,341.28	US TREASURY @ 1.170% COUPON	HUNTINGTON BANK
946,835.94	US TREASURY @ 0.250% COUPON	HUNTINGTON BANK
988,340.00	US TREASURY @ 0.125% COUPON	KEY BANK
973,164.06	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
964,023.44	US TREASURY @ 0.125% COUPON	FIFTH THIRD BANK
970,940.00	US TREASURY @ 1.500% COUPON	KEY BANK
964,453.13	US TREASURY @ 0.875% COUPON	HUNTINGTON BANK
982,460.94	US TREASURY @ 2.500% COUPON	HUNTINGTON BANK
995,234.38	US TREASURY @ 4.250% COUPON	HUNTINGTON BANK
962,539.06	US TREASURY @ 2.375% COUPON	HUNTINGTON BANK
969,843.75	US TREASURY @ 2.500% COUPON	PNC BANK
<u>\$ 82,366,112.58</u>	INVESTMENT TOTAL	
3,859,844.52	5/3 BANK ACCOUNT BALANCE	
10,447.75	ACCRUED INVESTMENT INTEREST	
<u><u>\$ 86,236,404.85</u></u>	TOTAL CASH & INVESTMENTS	

**UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)**

GENERAL	\$ 18,879,298
SCM&R	465,814
SCM&R HIWAY	363,952
SEVERANCE PAYOUT RESERVE	1,736,304
AIRPORT	317,453
WATER	7,350,745
SEWER	9,881,522
STORMWATER	2,995,209
PARKING	41,760
CIT ADMINISTRATION	1,220,298
CIT CAPITAL IMPROVEMENT	3,867,909

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF NOVEMBER 30, 2022**

\$22,676,964.91	General Fund
1,500,000.00	General Fund Restricted Rainy Day
2,354,786.71	General Fund Projects
1,996,695.40	SCM&R Fund
341,271.47	SCM&R Fund Projects
352,295.00	County Permissive License Fund
349,604.81	State Highway Fund
934.39	Law Enforcement Trust Fund
4,076.77	Drug Law Enforcement Trust Fund
342,154.11	ID Alcohol Treatment Fund
10,043.94	Opioid Abatement Fund
72,542.96	Enforcement & Education Fund
859,856.35	Court Special Projects Fund
168,483.98	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
163,483.69	Alcohol Monitoring Fund
176,532.32	Mediation Fund
144,479.28	Electronic Imaging Fund
20,760.16	Legal Research Fund
2,124,235.93	Severance Payout Fund
3,240,602.31	ARPA Fund
95,444.20	Debt Service Fund
40,514.48	CR 236 TIF Fund
1,026,035.63	Municipal Court Improvement Fund
596,285.70	Airport Fund
543,105.23	Airport Fund Projects
10,427,921.66	Water Fund
933,305.97	Water Fund Restricted
1,928,495.70	Water Fund Projects
10,551,138.24	Sewer Fund
6,337,075.37	Sewer Fund Restricted
1,056,580.57	Sewer Fund Projects
69,822.38	Parking Fund
-	Parking Fund Projects
49,782.37	Swimming Pool Fund
28,466.25	Internal Service Central Stores Fund
512,271.15	Internal Service Workers Comp Fund
899,895.45	Internal Service Self Insurance Fund
8,602,509.57	CIT Fund
2,791,837.69	CIT Fund- Restricted Capital Improvements
287,074.91	Police Pension Fund
287,074.91	Fire Pension Fund
65,579.24	Unclaimed Monies Fund
219,388.08	Tax Collection Agency Fund
1,645,841.19	Cemetery Trust Fund
166,863.40	Private Trust Fund
149,191.58	Guaranteed Deposits
1,712.02	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
21,277.86	Special Assessments Storm Fund
<b><u>\$86,236,404.85</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>



**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

**Rob Martin, BSN, MBA**  
Service-Safety Director

December 1, 2022

Dear Honorable Council:

In May of 2021, Ordinance 2021-037 was passed to enter into a two-year agreement with Hancock Public Health (HPH). In this agreement, HPH agreed to provide backflow testing and repair of all City owned facilities where as the City agreed to maintain the database of isolated backflow systems and inspection fee collection where applicable. The agreement expires December 31, 2022. The City of Findlay and HPH would like to extend the contract for an additional two-year term. There is one minor proposed change by HPH to increase the billable hourly fee from \$41/hour to \$43/hour. The annual billable limit not to exceed will remain at \$2,460.

I am writing to request necessary legislation be prepared by the Law Director to allow the Mayor and or Service Safety Director to enter into an agreement with Hancock Public Health for said services.

If you have any questions please don't hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rob Martin', is written over a light blue horizontal line.

Rob Martin  
Service Safety Director

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor

**Memorandum of Understanding**

This agreement is made and entered into by and between the Hancock County Combined General Health District, hereinafter referred to as “HANCOCK PUBLIC HEALTH”, and the City of Findlay. This contract will become effective as of the date signed by the Mayor or designee of the City of Findlay and by the President of HANCOCK PUBLIC HEALTH;

**WHEREAS**, HANCOCK PUBLIC HEALTH has the technical ability and resources to provide testing and repair of isolation backflow devices.

**NOW THEREFORE**, the parties hereto each in consideration of the mutual promises and obligations assumed herein by the other agree as follows:

**Section 1-Services:**

(A) The following services will be rendered by the City of Findlay to HANCOCK PUBLIC HEALTH in return for the satisfactory performance of the items specified above and as referenced below.

1. Maintain the data base of all isolation backflows registered with HANCOCK PUBLIC HEALTH and keep it up to date.
2. Bill the appropriate business and/or industrial clients for the documentation fee required for each isolation backflow.
3. Collect the required documentation fee due with each isolation backflow inspection.

(B) The following services will be rendered by HANCOCK PUBLIC HEALTH to the City of Findlay:

1. Test all isolation backflow devices in City of Findlay owned buildings.
2. Repair all City owned isolation backflow devices in City of Findlay owned buildings.
3. HANCOCK PUBLIC HEALTH will bill \$43.00/hour for labor not to exceed \$2,460.00
4. HANCOCK PUBLIC HEALTH will split the documentation fee with the City of Findlay at a rate of \$12.50 for HANCOCK PUBLIC HEALTH and \$12.50 for the City of Findlay to have the responsibility to administer, collect, and retain any fees necessary pertaining to such isolation devices.

See attached sheets of the backflows that will be worked on.

**Section 2-Term of Contract:**

This contract shall be in effect for two years from January 1, 2023, until December 31, 2024, and will be reviewed annually by the City of Findlay and HANCOCK PUBLIC HEALTH at least forty-five (45) days before the termination date. During the review either party may propose changes to any part of the contract. If any changes are agreed upon by both parties then an amendment to this contract will be drawn up and signed within thirty (30) days of the termination date of this agreement as to the substance of the changes. If during the annual review it is agreed by both parties that the terms of the contract are to remain unchanged, then a representative with the proper authority from each party will sign and date the contract to indicate acceptance and continuation of the existing contract or will execute an amendment thereto renewing or extending this contract.

**Section 3-Termination:**

This contract may be terminated for any reason by the Mayor of the City of Findlay or by the President of HANCOCK PUBLIC HEALTH upon thirty (30) days written notice declaring said parties intent to terminate said agreement.

**Section 4-Liability:**

It is mutually agreed that in no case shall HANCOCK PUBLIC HEALTH, its agents, assigns, contractual obliges or personnel be held liable in damages to the City of Findlay, or personnel, for any damages or injuries occurring to persons or property which may occur as a result of non-performance including but not limited to errors and omissions.

**Section 5-Independent Contractor Clause/Severability:**

- (A) The relationship between the City of Findlay and HANCOCK PUBLIC HEALTH will be that of an independent contractor and no principal-agent or employer-employee relationship is created by this agreement. City of Findlay/"CONTRACTOR" will be responsible for all costs related to the employment of individuals, including but not limited to income withholding, workers' compensation, and unemployment insurance.
- (B) Severability-If any section, sub-section, sentence, clause, phrase or portion of this agreement shall for any reason be held unenforceable, or unconstitutional by any court of competent jurisdiction, such portion of this agreement shall be deemed a separate, distinct, and independent provision and holding shall affect the validity of the remaining portions hereof.

**Section 6-Notice:**

Any notices required or permitted to be given hereunder shall be given in writing and shall be delivered (a) in person, (b) by certified mail, postage prepaid, return receipt requested, or (c) by facsimile, and such notices shall be addressed as follows:

Mayor City of Findlay  
City of Findlay  
318 Dorney Plaza, Room 310  
Findlay, Ohio 45840  
Phone: 419-424-7137  
Fax: 419-424-7245

Board of Health President  
Hancock County Combined General Health District  
2225 Keith Parkway  
Findlay, Ohio 45840  
Phone: 419-424-7870  
Fax: 419-424-7872

Or to such other address as either party may from time to time specify in writing to the other party. Any notice shall be effective upon proof of delivery or within five (5) days or proof of mailing, whichever is earlier. Any notice given by facsimile shall be effective within two (2) business days of being sent or when evidenced by a confirmation of receipt.

**DRAFT**

**IN WITNESS WHEREOF**, the undersigned have caused to be executed this Agreement on the date last written below.

HANCOCK COUNTY COMBINED  
GENERAL HEALTH DISTRICT

City of Findlay

\_\_\_\_\_  
Board of Health President

\_\_\_\_\_  
Mayor Christina M. Muryn

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Lucinda M. Land  
Assistant Hancock County Prosecutor

\_\_\_\_\_  
Donald J. Rasmussen  
City of Findlay Director of Law

Date: \_\_\_\_\_

Date: \_\_\_\_\_





# TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 • Fax: 419-424-7866

## Treasurer's Reconciliation for November 30, 2022

### TREASURER

Fifth Third Initial Balance	6,311,412.70
- Withdrawals ()	(7,832,041.58)
+ Deposits	5,406,239.35
	<u>3,885,610.47</u>
(-Outstanding Checks)	(25,608.95)
Pending Reversal	(157.00)

Treasurer's Checking Bal	3,859,844.52
--------------------------	--------------

Investment Principal	82,366,112.58
Accrued Interest	10,447.75

Treasurer's Total Cash and Investments	86,236,404.85
--	---------------

### AUDITOR

Auditor's Checking Bal	3,859,844.52
------------------------	--------------

Auditor's Total Cash and Investments	86,236,404.85
--------------------------------------	---------------

Respectfully submitted,

  
Susan Jo Hite  
Treasurer

# Board of Zoning Appeals

## November 10, 2022

**Members present:** Chairman, Phil Rooney; Scott Brecheisen and Alex Treece.

Mr. Rooney called the meeting to order at 6:00 p.m. and the general rules were reviewed.

This case was removed from the table.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-13-2022-63163**

**Address: 1200 Glen Meadow Drive**

**Zone: R-1 Large Lot Residential**

Filed by Jordan Kolhoff, regarding a variance from section 1161.03(B)(1) of the City of Findlay Zoning Ordinance for a proposed 6-foot high privacy fence at 1200 Glen Meadow Drive. The applicant is proposing to build a 6-foot high privacy fence that will be built at the Heather Drive right-of-way. This section allows for a 4-foot high fence, that must be 50-percent open for the average setback of 32.5-feet from the Heather Drive right-of-way.

The property is situated on a unique corner at the intersection of Heather Drive and Glen Meadow Drive. Typically, this lot would be more square, and back-to-back to an adjacent parcel. If the lot was your typical corner lot, the setback would have been 15-feet, that of a street side yard. However, that is not the case and the corner bends into the neighboring properties front yards, making for an averaged 32.5-foot setback.

An on-site meeting was performed after the last Board of Zoning Appeals meeting. During that visit, it was determined that he would need a variance of 7.5-feet from the house to the landscaping, then 17.5-feet at the half way point of the landscaping, and 32.5-feet adjacent to the neighbor's yard.

Mr. Rooney asked Mr. Kolhoff if he was happy with the resolution.

Mr. Jordan Kolhoff, owner of 1200 Glen Meadow Drive, was sworn in.

Mr. Kolhoff stated, "yes"; but would like two (2) feet more at the landscaping to get a mower through.

Mr. Brecheisen suggested Mr. Kolhoff extend the landscaping up to the fence so he did not have grass between there.

Discussion took place figuring out the measurements from the property line along Heather Drive.

Mr. Adkins stated that prior to the installation of the fence, he would go out and show the contractor where it needs to go.

Mr. Adkins stated there were no communications on this case.

Mr. Brecheisen made a motion to approve the requested variance with the alteration of being a minimum of 7 ½ feet setback at house and a maximum of 32 ½ from property line along neighbor's yard; with final approval from the Zoning Department; and contingent upon required permit to be obtained within 60 days.

Mr. Treece seconded the motion.

Motion approved with the alteration of being a minimum of 7 ½ feet setback at house and a maximum of 32 ½ from property line along neighbor's yard; with final approval from the Zoning Department; and contingent upon required permit to be obtained within 60 days, 3-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-22-2022-63379**  
**Address: 1422 Blanchard Avenue**  
**Zone: R-2 Medium Lot Residential**

Filed by Todd Fredo, regarding a variance from section 1122.05(B) of the City of Findlay Zoning Ordinance for an addition the dwelling at 1422 Blanchard Avenue. The applicant has constructed an attached carport that is 3-feet from the side property line. This section requires a 5-foot setback from the side property line.

The owner obtained the permit ahead of constructing the structure on to the site. When completing the final inspection, it was discovered the carport was attached to the dwelling and not freestanding as permitted. This is lot is a unique lot that is in a triangular parcel, which puts the front corner close to 5-feet and the rear corner of the parking pad at 3-feet.

The city would prefer the structure to meet all setback requirements, as originally permitted, but will support any decision made by the board.

Mr. Todd Fredo, owner of 1422 Blanchard Avenue, was sworn in. He stated it was an oversight on his part for not reading the permit; however, when he submitted his plans, it was for an attached carport.

Mr. Adkins stated due to the size of the parcel, the lot should be zoned R3. The lot size does not fit any parcels around it, as it is triangular.

Mr. Rooney asked if there were any communications on this case.

Mr. Adkins stated there were no communications on this case.

Mr. Rooney made a motion to approve the requested variance.

Mr. Brecheisen seconded the motion.


Motion for requested variance approved, 3-0. (Permit has already been obtained and will be amended and closed since it has already been inspected).

The October 13, 2022 meeting minutes were approved.

The meeting was adjourned.



Chairman



Secretary



**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

**Rob Martin BSN, MBA**  
Service-Safety Director

December 12, 2022

Honorable City Council  
City of Findlay, Ohio

Dear Honorable Council Members:

The contract to furnish emergency management services between the City of Findlay and Hancock County as required under ORC Section 5502.27 expires December 31, 2022. The City of Findlay and Hancock County Board of Commissioners would like to renew this agreement for a period of two years being effective from January 1, 2023-December 31, 2024, at a cost of 45/100 dollars (\$.45) per capita of population for each year of the term of this agreement. Said per capita figure as derived from the current official census for the City of Findlay is \$18,140.85.

By copy of this letter, I am requesting the Director of Law to prepare the necessary legislation authorizing me to enter into a contract with the Hancock County Board of Commissioners.

Thank you for your consideration of this matter.

Sincerely,

  
Christina M. Muryn  
Mayor

cc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor

**CONTRACT TO FURNISH EMERGENCY MANAGEMENT  
BETWEEN HANCOCK COUNTY AND THE CITY OF FINDLAY**

**(Section 5502.27 and 307.15 Ohio Revised Code)**

**WHEREAS**, Section 5502.27 of the Ohio Revised Code requires that any political subdivision that is not a part of a county wide agreement established under Section 5502.26 (O.R.C.), then, each political subdivision shall have an Emergency Management Agency, which section also requires the Chief Executive Officer of each political subdivision to appoint a Director of Emergency Management who shall develop an emergency operations plan and pursue a professional development training program, and;

**WHEREAS**, the Hancock County Commissioners by virtue of Resolution No. 19-93 have established an Emergency Management Agency known as the Hancock County Emergency Management Services/Agency, and;

**WHEREAS**, the Hancock County Emergency Management Services/Agency has and will continue to fulfill the requirements of State and Federal laws and any such rules and regulations pertaining thereto regarding emergency management.

**NOW BE IT RESOLVED THAT**, the City of Findlay does hereby desire to contract with the Hancock County Board of Commissioners, by virtue of Section 307.15 of the Ohio Revised Code, to obtain and receive the services of the Hancock County Emergency Management Services/Agency in performing all of the duties and requirements of Section 5502.27 (O.R.C.), to wit: the Hancock County Emergency Management Services/Agency will develop an emergency operation plan which will encompass all political subdivisions of Hancock County; shall pursue a professional development training program; and coordinate the emergency management activities of all the political subdivisions that execute this contract.

This agreement shall become effective January 1, 2023 and continue through December 31, 2024 unless terminated with thirty (30) days written notice by either party.

It is the desire of the Board of Commissioners of Hancock County to furnish the aforementioned services at a cost 45/100 Dollars (\$.45) per capita of population for each year of the term of this agreement, to the City of Findlay. Said per capita figure as derived from the current official census for the City of Findlay is Forty Thousand Three Hundred Thirteen (40,313) for a sum due of Eighteen Thousand One Hundred Forty Dollars and 85/100 Dollars (\$18,140.85).

**CONTRACT TO FURNISH EMERGENCY MANAGEMENT**

All parties have set their hand hereunto and affixed our signatures the \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_\_.

CITY OF FINDLAY

BOARD OF HANCOCK  
COUNTY COMMISSIONERS

\_\_\_\_\_  
Christina Muryn  
Mayor

\_\_\_\_\_  
Michael W. Pepple, President

\_\_\_\_\_  
William L. Bateson

\_\_\_\_\_  
Timothy K. Bechtol

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
Clerk  
City of Findlay

ATTEST:

\_\_\_\_\_  
Lynn Taylor, Clerk  
Board of County Commissioners



**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

Rob Martin, BSN, MBA  
Service-Safety Director

December 9, 2022

Dear Honorable Council:

The Airport Operations Coordinator role has increased the efficiency of the Findlay Airport, and the duties of this role directly support the smooth and efficient operations of the Airport. At the request of the Airport Director, and through a market analysis of pay for similar positions, it has been determined that the Airport Operations Coordinator's pay falls below the market. Our research shows that a range between \$50,687 - \$70,003 is where this position is being paid at. The pay in fiscal year 2022 for the Findlay Airport Operations Coordinator is \$46,800/Annually.

Review information:

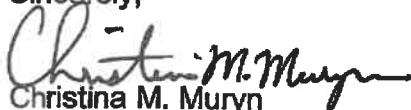
<u>Source</u>	<u>Position Title</u>	<u>Pay</u>
Columbus, Indiana	Assistant Manager	\$52,457.00 - \$78,686.00
Salary.com	Operations Coordinator Officer	\$48,917.00 - \$61,320.00

2022 Accomplishments for Kyle Inbody:

- Increased in 100LL fuel and transient fuel sales by 6% in 2022
- Championed move from FBO to newly renovated terminal building saving City thousands of dollars
- Consistently exceeds customer care for Airport clients
- Instrumental in the achievement of 100% hangar occupancy for the first time in recent years
- Received a very high rating on his performance evaluation
- Successfully transferred from Zoning Officer to Airport Operations Coordinator

The Payroll Ordinance requires Council to approve any increase above 8%. Administration request Council approval for additional 10% to increase his annual salary to \$55,224/annually.

Sincerely,

  
Christina M. Muryn

Mayor



Honorable City Council  
Findlay, OH 45840

December 13, 2022

RE: Washington Avenue Storm Sewer Upgrade  
Project No. 35512100

Dear Council Members,

The Engineering Department is continuing the design of the storm sewer upgrades for Washington Avenue. These storm sewer upgrades will take place between the blocks of Sixth Street and Olive Street on Washington Avenue. As part of the design process the Engineering Department will be working with a consultant to draft the construction plans for the project, so that the plans can be ready for construction in 2023.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director, and/or City Engineer to advertise for bids and enter into contracts for construction and to appropriate and transfer funds as follows:

FROM: Sewer Fund-Stormwater Restricted Account \$ 20,000

TO: Washington Avenue Storm Sewer Upgrade,  
Project No. 35512100 \$ 20,000

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb, P.E.  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



**OFFICE OF  
THE MAYOR**  
CHRISTINA M. MURYN

Rob Martin BSN, MBA  
Service-Safety Director

December 13, 2022

Honorable City Council  
City of Findlay, Ohio

Dear Honorable Council Members:

The Hancock County Commissioners forwarded an Agreement between the City of Findlay, Hancock County Public Defender Commission, and Hancock County Commissioners for Indigent Defense Services in Findlay Municipal Court for the term of three years from January 1, 2023, through December 31, 2025. Said Agreement is to provide legal representation in Findlay Municipal Court during the term of the agreement.

The fee of \$190,000 remains the same as the previous term. This sum is a portion of the County's costs to employ attorneys and support staff for the above-mentioned term and represents on average a cost per case less than the cap adopted under Ohio Revised Code §120.33. This amount has been budgeted for 2023.

By copy of this letter, I am requesting the Director of Law to prepare the necessary legislation.

Thank you for your consideration of this matter.

Sincerely,

  
Christina M. Muryn  
Mayor

cc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor

**COPY**

**AGREEMENT FOR INDIGENT DEFENSE SERVICES**  
**IN FINDLAY MUNICIPAL COURT**

This Agreement is entered into by and between the Hancock County Public Defender Commission (hereinafter referred to as “Public Defender Commission”), with a mailing address of 100 East Main Cross Street, Findlay, Ohio 45840, the Hancock County Commissioners, with a mailing address of 300 S. Main Street, Findlay, Ohio 45840 (hereinafter referred to as the “County”), and the City of Findlay, Ohio, with a mailing address of 318 Dorney Plaza, Room 310, Findlay, Ohio, 45840 (hereinafter referred to as the “City”).

**WHEREAS**, the City recognizes its responsibility under the laws of the State of Ohio and of the United States of America to provide legal counsel to indigent persons charged with a violation of a City ordinance for which the penalty or any possible adjudication includes the potential loss of liberty, and

**WHEREAS**, Hancock County has adopted a program whereby the Hancock County Public Defender Commission has been formed and has appointed a Public Defender for limited number of courts, and if there is a conflict, then the Court will appoint counsel.

**WHEREAS**, the Hancock County Public Defender Commission and Hancock County Commissioners pursuant to Ohio Revised Code §120.14 and §120.16 may enter into a contract with a municipal corporation whereby the County provides legal representation to indigent adults and juveniles charged with a violation of an ordinance of the municipal corporation for which the penalty or possible adjudication includes the potential loss of liberty and under which the municipal corporation shall pay the County for these services.

**WHEREAS**, such contracts must contain terms in conformance with Ohio Administrative Code 120-1-09 and the parties must follow the Ohio Public Defender Commission standards and guidelines and the County Maximum Fee Schedule for Appointed Counsel, in order for the County to obtain reimbursement for indigent defense costs pursuant to Ohio Revised Code §120.18, §120.33 and §120.35, and pay the City its appropriate share if such has not already been calculated into the formula to determine compensation, and

**WHEREAS**, this Agreement has been authorized by the City by Ordinance # \_\_\_\_\_, passed by the Findlay City Council on \_\_\_\_\_, and by Resolution No. 776-22, passed by the Board of Commissioners of Hancock County on November 10, 2022.

**NOW, THEREFORE**, the parties do mutually agree to bind themselves as follows:

**1. REPRESENTATION**

1.1 The County, on behalf of the City, agrees to provide legal representation in Findlay Municipal Court on or after the commencement date and during the term of this Agreement in cases where the defendant is indigent and charged with the commission of an offense or act which is a

violation of a City ordinance and for which the penalty or any possible adjudication includes the potential loss of liberty.

1.2 Indigency shall be determined in accordance with the standards of indigency and other rules and guidelines established by the Ohio Public Defender's Commission and the State Public Defender, pursuant to Ohio Revised Code §120.03 and Ohio Administrative Code §120-1-03.

1.3 A major purpose of this Agreement is to enable the County and City to obtain partial reimbursement of its costs to have the Hancock County Public Defender, or appointed counsel in conflict situations, provide legal representation in Findlay Municipal Court for indigent adults and juveniles charged with any violation of a City ordinance for which the penalty or any possible adjudication includes the potential loss of liberty. Any question regarding terms or performance of this Agreement should be resolved in favor of obtaining this result.

## **2. COMPENSATION**

2.1 The City shall pay the County on behalf of the Public Defender Commission the lump sum of One Hundred Ninety Thousand and 00/100 Dollars (\$190,000.00) per year for legal services provided by the Public Defender Office over the period January 1, 2023, through December 31, 2025; which sum is a portion of the County's costs to employ attorneys and support staff for the term of this Agreement, and represents on average a cost per case less than the cap adopted under Ohio Revised Code §120.33.

The Public Defender Commission shall invoice the City twice per year at a rate of Ninety-Five Thousand and no/100 Dollars (\$95,000.00) and the City shall make said payments to the County on behalf of the Public Defender Commission. These payments will be made on June 1st and December 1st of each year of the agreement.

2.2 In addition to the payments for the Public Defender services, in conflict situations, where assigned counsel is appointed, the County will bill the City monthly for the municipal code violation cases for which the County paid assigned counsel in any particular month, based on qualifying attorney vouchers. The County will issue an invoice to the City and the City will pay the invoice within thirty (30) days of receipt.

2.3 Amounts paid by the City for representation of such indigent persons, whether by a contractual amount or fee schedule, shall not exceed the fee schedule in effect and adopted by the County, unless authorized by court order.

2.4 The type of case (ORC vs Municipal Code) for payment purposes is based on the offense charged, not the offense of conviction or plea.

**3. DURATION OF CONTRACT AND TERMINATION**

3.1 The term of this Agreement shall be for a period of Three (3) years, starting on January 1, 2023 and ending on December 31, 2025.

3.2 In September 2025, the parties will begin negotiations for a new contract. If a new contract is not reached, then the existing contract may be extended for one (1) year upon the parties entering into a Memorandum Of Understanding or similar written document, unless any party sends written notice to the other parties of its intent not to renew this contract no less than sixty (60) days prior to the anniversary date. This contract may be terminated upon sixty (60) days written notice by the terminating party to the other parties.

3.3 If any party shall fail to fulfill its obligation under this Agreement, or if any party shall substantially violate any of the covenants, agreements or stipulations of this Agreement, then either of the other parties shall thereupon have the right to terminate this Agreement by giving sixty (60) days written notice to the others of such termination. Termination by any party shall not constitute a waiver of any other right or remedy it may have at law or in equity for breach of this Agreement.

3.4 In the event Chapter 120 (Public Defender) of the Ohio Revised Code is amended in any manner which substantially alters the relative status of the parties to this Agreement, the parties shall meet within thirty (30) days thereafter to consider termination, appropriate amendments to this Agreement, or such other responses as may be necessary. During that period, the Public Defender shall continue to provide the services contemplated herein, unless precluded by statute.

3.5 In event of termination, the Public Defender agrees to make available to any client's successor counsel such files as it then has for any pending case, and to cooperate in a reasonable manner with successor counsel to the advantage of the client.

3.6 Written notice shall be considered furnished when it is sent by Certified Mail, return receipt requested, or is hand delivered.

**4. GENERAL**

4.1 Indigency and client eligibility for representation under this Agreement shall be determined in conformity with the standards of indigency and other rules and standards established by the Ohio Public Defender Commission and the State Public Defender.

4.2 Recognizing that the requests for reimbursements must be received by the State Public Defender in a timely manner, the Findlay Municipal Court Clerk shall promptly notify the County of the Municipal ordinance cases completed and pending each month.

4.3 After approval, the County Auditor shall thereafter process the fees and expenses approved by the Court in accordance with the procedure set forth in Ohio Revised Code §120.33.

4.4 There shall be no discrimination against any employee who is employed in the work covered by this Agreement or against any application for such employment because of the race, color, religion, sex, age, handicap or national origin. This provision shall apply to, but not be limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, raises of pay or other forms of compensation, and selection for training, including apprenticeship. The County shall insert a similar provision in any subcontract for services covered by this Agreement.

4.5 No personnel of the parties or member of the governing body of any locality or other public official or employee of any such locality in which, or relating to which, the work under this Agreement is being carried out, and who exercises any functions or responsibilities in connection with the review or approval of the understanding or carrying out of any such work, shall, prior to the completion of said work, voluntarily acquire any personal interest, direct or indirect, which is incompatible or in conflict with the discharge and fulfillment of his or her functions and responsibilities with respect to the carrying out of said work.

4.6 The Public Defender Commission covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner with the performance of services required under this Agreement.

4.7 The Public Defender Commission shall, through the Public Defender or Assistant Public Defender, notify the Findlay Municipal Court of any situation in which the Public Defender or Assistant Public Defender finds that he has a conflict of interest as to the representation of any indigent accused. The Court shall then have the authority to appoint separate legal counsel for any accused upon the Court's satisfaction that the accused is indigent.

4.8 The City represents that this Agreement exclusively grants to the Public Defender or Assistant Public Defender, through the Public Defender Commission, the right to defend all indigent accused unless there is a conflict of interest.

## 5. MODIFICATION

5.1 This Agreement may be amended only written addendum, signed and executed by the parties named herein, or their successors.

5.2 The signature of the authorized representative of the Public Defender Commission shall be considered as authorized by the Public Defender Commission in formal action by that body taken at a duly authorized meeting as an official action of that body.

**COPY**

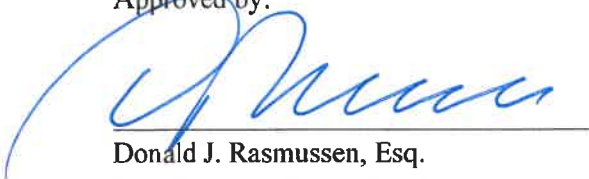
6. **FILING**

A copy of this Agreement shall be filed and recorded in the accounting records of the City.

**IN WITNESS WHEREOF**, the parties have hereunto signed this Agreement as of the \_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_.

CITY OF FINDLAY, OHIO

Approved by:



\_\_\_\_\_  
Donald J. Rasmussen, Esq.  
Law Director, City of Findlay,  
as to form

\_\_\_\_\_  
Christina Muryn, Mayor

HANCOCK COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Michael W. Pepple, President

\_\_\_\_\_  
Phillip A Riegler, Esq.  
Hancock County Prosecutor,  
as to form

HANCOCK COUNTY PUBLIC DEFENDER  
COMMISSION

By: \_\_\_\_\_

Title: \_\_\_\_\_

OFFICE OF THE OHIO PUBLIC DEFENDER

By: \_\_\_\_\_

Title: \_\_\_\_\_



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 Fax: 419-424-7866  
www.findlayohio.com

JIM STASCHIAK II  
CITY AUDITOR

December 14, 2022

The Honorable Council  
Findlay, Ohio 45840

SUBJECT: YEAR-END ITEMS TO TRANSFER /APPROPRIATE

Dear Council Members:

**It is respectfully requested that the first paragraph of this letter be read into the Council record.**

The following accounts require an appropriation or a transfer for this budget year so that the City may remain in compliance with ORC and audit. It is important that the rules be suspended and the legislation for these transfers be passed at your December 20<sup>th</sup> meeting in order to remain in compliance. I have listed below the amount of each request and the corresponding reason for the appropriation or transfer.

A **TRANSFER RESOLUTION** is needed for the following:

FROM:	Treasurer (21004000-other)	200.00	
TO:	Treasurer (21004000-personal services)		200.00
FROM:	Service-Safety Director (21020000-other)	10,000.00	
TO:	Service-Safety Director (21020000-personal services)		10,000.00
FROM:	Parking (25075000-other)	1,000.00	
TO:	Parking (25075000-personal services)		1,000.00

**REASON:** The transfers deal with moving already appropriated funds between the department's personal services (wages and related benefits) and other (operational expenses) accounts to be able to finish the rest of the year.



An **APPROPRIATION ORDINANCE** is needed for the following:

<b>FROM:</b>	General Fund	10,000.00	
<b>TO:</b>	Law Director (21005000-personal services)		10,000.00

**REASON:** Due to increased personal services, there is a need to appropriate additional funds in order for the department to be able to finish out the rest of the year.

<b>FROM:</b>	CR 236 TIF Fund	\$40,514.48	
<b>TO:</b>	CR 236 Widening Debt Service #23060310-other		\$40,514.48

<b>FROM:</b>	CR 236 Widening Debt Service #23060310-other	\$40,514.48	
<b>TO:</b>	CIT - Capital Improvements restricted account		\$40,514.48

**REASON:** The CR 236 Debt payments were appropriated and paid initially by CIT Fund-Capital Improvements money for 2022. We have received a total of \$40,514.48 in 2022 of TIF revenue to offset a portion of the 2022 debt payment. These appropriations allow the TIF Fund money to be used to for the debt and reimburse the capital improvements restricted account.

<b>FROM:</b>	County Permissive Fund	\$352,295.00	
<b>TO:</b>	CR 236 Widening Debt Service #23060310-other		\$322,944.02
	CR 236 Land Debt Service #23060210-other		\$29,350.98

<b>FROM:</b>	CR 236 Widening Debt Service #23060310-other	\$322,944.02	
	CR 236 Land Debt Service #23060210-other	\$29,350.98	
<b>TO:</b>	CIT - Capital Improvements restricted account		\$352,295.00

**REASON:** The CR 236 Debt payments were appropriated and paid initially by the capital improvements money for 2022. We were able to draw \$352,295.00 of County Permissive Fund money to offset most of the 2022 debt payments as an allowable use of the money. These appropriations allow the County Permissive money to be used for the debt and reimburse the capital improvements restricted account. Unlike in years past, there was not enough County Permissive funds available to cover all of this debt in 2022; it was short by \$5,467.02.

<b>FROM:</b>	Energy Bonds Series B (23056100)	\$12,655.96	
<b>TO:</b>	CIT Fund - Capital Improvements restricted account		\$12,655.96

<b>FROM:</b>	CIT Fund - Capital Improvements restricted account	\$ 0.01	
<b>TO:</b>	Energy Bonds Series B (23056100)		\$ 0.01

**REASON:** The City had to appropriate the entire amount of the interest payment for the Energy Bonds for the 2022 debt payments. However, the Series B bonds are federally subsidized and we did

receive a portion of our subsidy payment. Due to the federal mandated sequester, we did not receive the entire subsidy. There is a federally established process with the IRS to request the payments that we must follow twice a year.

Also, the interest amount that was due on the bonds ended up being \$0.01 more than was shown on the amortization schedule and was originally budgeted. These transactions take care of the shortage and the return of the fronted appropriation to CIT Fund - Capital Improvements restricted account.

<b>FROM:</b>	Police Pension Fund	\$20,017.66	
<b>TO:</b>	Police Pension (27078000-761400)		\$20,017.66
<b>FROM:</b>	Fire Pension Fund	\$20,017.66	
<b>TO:</b>	Fire Pension (27079000-761400)		\$20,017.66

**REASON:** A portion of the amount received from the assorted property taxes from the county tax settlements is deposited into Police and Fire Pension Funds by law. The cash balance is then transferred to the General Fund at the end of the year. Although the revenue budgets for 2022 were estimated very closely, the transfers out of these funds were budgeted low. The County revises their revenue estimates after adoption of our annual appropriation ordinance, and in order to avoid potentially over-budgeting the fund on the certificate filing, the transfer out is budgeted lower than expected.

<b>FROM:</b>	City Income Tax Fund	\$5,235,663	
<b>TO:</b>	City Income Tax (27047000-other)		\$5,235,663

**REASON:** Based on current projections the actual income tax collections will be more than the original estimate. The tax is allocated to CIT Fund - Capital Improvements Restricted Account and General Fund based on actual collections. We anticipate being able to transfer more money than currently budgeted and need the appropriation increased by this amount in order to complete the transfer to General Fund as part of 2022 transactions.

<b>FROM:</b>	Cemetery Trust Fund	\$20,272.16	
<b>TO:</b>	Cemetery Trust (27086000-other)		\$20,272.16

**REASON:** The amount of interest earned on the Cemetery Trust investment has come in higher than the original budgeted estimate. This appropriation allows for the total amount of interest earned to be transferred to the General Fund to support the current operations of the cemetery as intended.

**FROM:** Severance Payout Reserve Fund \$10,000.00  
**TO:** Severance Payout Reserve (22090000-personal services) \$10,000.00

**REASON:** There have been several retirements that have already occurred and some that are scheduled to occur this year that were not included in the original budget figures because the City did not have written notification of the retirements at the time of budget development last fall. We need to appropriate this money to cover the expense of the retirement settlements.

**FROM:** General Fund \$101,000.00  
**TO:** Self Insurance Fund \$101,000.00

**REASON:** The Self Insurance Fund earns interest that is supposed to pay for the expenses related to the fund; however, the expenses are larger than what we are able to earn as interest at this time. In order to pay the expenses of this fund we have had to use part of the principal of the fund. This fund should always have an ending principal fund balance of at least \$1 million. The appropriation above allows for this to occur.

Council will need to adopt emergency legislation for the above listed items at your meeting on December 20, 2022. By copy of this letter I have asked the Law Director to prepare the necessary legislation.

Respectfully submitted,



Jim Staschiak, II  
City Auditor

cc: Don Rasmussen

**Committee Members:**

- Grant Russel, at large – Committee Chair
- Brian Bauman, Ward 5
- Dennis Hellmann, Ward 2
- Jim Slough, Ward 4
- Holly Frische, Ward 1

**Staff:**

- Eric Adkins, Zoning Supervisor
- Matt Cordonnier, HRPC Director
- Don Rasmussen, Law Director
- Jacob Mercer, HRPC
- Jeremy Kalb, City Engineer

Meeting Start Time: 12:02

Meeting End Time: 1:42 PM

Guests:

MAYOR MARYN

MONACYN STILTNER, Applicant +  
FOR GREENDALE

**Agenda:**

Call to Order

Roll Call

Approval of Minutes

New Items

1. 0 Greendale Avenue (parcel no. 210001032996) rezone
2. Potential zoning code amendments
3. annexation plan

Adjournment



Grant Russel, Planning & Zoning Committee Chair

— MEETING STREAMED  
ON YOUTUBE  
AND CAN SERVE  
AS DESCRIPTION/  
QUASI-MINUTES OF  
THIS MEETING

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from First United Church of Christ to rezone 0 Greendale Avenue (parcel no. 210001032996) from R1 Residential to O1 Offices/Institutions.

We recommend

*Approval as requested*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel*  
Grant Russel, Chairman

Aye  Nay *Brian Bauman* *SECOND*  
Brian Bauman

Aye  Nay *Holly Frische* *MOTION*  
Holly Frische

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED:** December 8, 2022

Aye  Nay *ABSENT*  
Dennis Hellmann

Aye  Nay *ABSENT*  
James Slough

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Mayor Muryn and Hancock Regional Planning Commission Director Cordonnier to discuss potential zoning code amendments.

We recommend

*review of proposed zoning code changes by PLZ committee and further discussion in January 2023*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel, motion*  
Grant Russel, Chairman

Aye  Nay *Brian Bauman*, second  
Brian Bauman

Aye  Nay *Holly Frische*  
Holly Frische

Aye  Nay *ABSENT*  
Dennis Hellmann

Aye  Nay *ABSENT*  
James Slough

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED:** December 8, 2022

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request to discuss the annexation plan.

We recommend

*continued planning of  
rollout of ~~new~~ annexation  
efforts*

**PUBLIC HEARING:**

Aye  Nay *Grant C Russel, motion*  
Grant Russel, Chairman

Aye  Nay *Brian Bauman*, second  
Brian Bauman

Aye  Nay *Holly Frische*  
Holly Frische

Aye  Nay *ABSENT*  
Dennis Hellmann

Aye  Nay *ABSENT*  
James Slough

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED: December 8, 2022**

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
December 20, 2022**

**ORDINANCE NO. 2022-110** requires three (3) readings      *tabled after 2<sup>nd</sup> reading during the October 18, 2022 City Council meeting*  
*(amendments to Findlay Zoning Code (dollar/thrift stores))*  
AN ORDINANCE REPEALING SECTIONS 1135.03, 1137.071, 1143.03, AND 1174 OF THE CURRENT ZONING CODE AND IN ITS PLACE,  
ENACTING THE SAME AMENDED SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2022-127** requires three (3) readings      *third reading*  
*(Reservoir Transfer Line Rehab Water & Wastewater Infrastructure Grant)*  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-128** requires three (3) readings      *third reading*  
*(Mardic Investments, Inc. annexation (020001025344 south of CR 99) – accept & approve the annexation)* requires three (3) readings  
AN ORDINANCE ACCEPTING AND APPROVING AN APPLICATION FOR ANNEXATION OF TERRITORY SITUATED IN THE TOWNSHIP  
OF ALLEN, COUNTY OF HANCOCK, STATE OF OHIO, AND BEING A PART OF SECTION 36, T2N, R10E, A TRACT OF LAND  
CONSISTING OF 3.978 ACRES OF LAND, MORE OR LESS (HEREINAFTER REFERED TO AS THE MARDIC INVESTMENTS, INC.  
ANNEXATION).

**ORDINANCE NO. 2022-129** requires three (3) readings      *third reading*  
*(Mardic Investments, Inc. annexation (parcel no. 020001025344 south of CR 99) - rezone*  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS  
THE ZONING CODE BY ZONING THE FOLLOWING DESCRIBED PROPERTY AS M-2 MULTI-FAMILY HIGH DENSITY (HEREINAFTER  
REFERRED TO AS THE MARDIC INVESTMENTS, INC. ANNEXATION).

**ORDINANCE NO. 2022-132** *(amendment to DORA hours)* requires three (3) readings      *second reading*  
AN ORDINANCE AMENDING ORDINANCE NO. 2021-009 TO CHANGE THE HOURS OF OPERATION FOR THE DESIGNATED  
OUTDOOR REFERESHMENT AREA (D.O.R.A.), AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-134** *(HAN-Greenway Trail Phase II)* requires three (3) readings      *second reading*  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-136** *(HPD Community Park Improvement Program grant)* requires three (3) readings      *second reading*  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-137** *(S Main St and Crawford St intersection upgrade)* requires three (3) readings      *second reading*  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-138** *(South Main Street and Hardin Street intersection upgrade)* requires three (3) readings      *second reading*  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-139** *(West Main Cross Street and Cory Street intersection upgrade)* requires three (3) readings      *second reading*  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.



## ORDINANCE NO. 2022-110

**AN ORDINANCE REPEALING SECTIONS 1135.03, 1137.071, 1143.03, AND 1174 OF THE CURRENT ZONING CODE AND IN ITS PLACE, ENACTING THE SAME AMENDED SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.**

WHEREAS, The City of Findlay Zoning Department in cooperation with the Hancock Regional Planning Commission, City Planning Commission, and the Planning and Zoning Committee of Council are desirous of amending and replacing Sections 1135.03, 1137.071, 1143.03 and 1174 of the current City of Findlay Zoning Code Ordinance; and,

WHEREAS, this Council does deem it prudent and necessary to update the zoning code for the City of Findlay, Ohio.

SECTION 1: That Chapter 1135.03 of the Codified Ordinances of the City of Findlay, Ohio that currently reads as follows:

### 1135.03 CONDITIONAL USE.

In addition to other requirements found in this Ordinance, uses stated below may be permitted or denied depending upon how well they can address various site issues. Common conditions for approving such uses 'conditionally' are located in Chapter 1161.15.

- A. SPORTS & RECREATIONAL FACILITIES
- B. BARS, NIGHT CLUBS, TAVERNS
- C. FUNERAL SERVICES
- D. OUTDOOR SALE OF BUILDING MATERIALS
- E. DRIVE-THRU BEVERAGE STORES
- F. CONTRACTOR EQUIPMENT, RENTAL, & SUPPLIES
- G. CAR WASHES
- H. DRIVE THRU LANES/WINDOWS
- I. PARKING GARAGES
- J. OFF PREMISE SIGNS
- K. RV SALES
- L. MAJOR AUTO REPAIR
- M. BORROW PITS
- N. MIXED USE COMMERCIAL/RESIDENTIAL

Be and the same is hereby amended to read as follows:

### 1135.03 CONDITIONAL USE.

In addition to other requirements found in this Ordinance, uses stated below may be permitted or denied depending upon how well they can address various site issues. Common conditions for approving such uses 'conditionally' are located in Chapter 1161.15.

- A. SPORTS & RECREATIONAL FACILITIES
- B. BARS, NIGHT CLUBS, TAVERNS
- C. FUNERAL SERVICES
- D. OUTDOOR SALE OF BUILDING MATERIALS
- E. DRIVE-THRU BEVERAGE STORES
- F. CONTRACTOR EQUIPMENT, RENTAL, & SUPPLIES
- G. CAR WASHES
- H. DRIVE THRU LANES/WINDOWS
- I. PARKING GARAGES

- J. OFF PREMISE SIGNS
- K. RV SALES
- L. MAJOR AUTO REPAIR
- M. BORROW PITS
- N. MIXED USE COMMERCIAL/RESIDENTIAL
- O. SMALL BOX RETAIL

SECTION 2: That Chapter 1137.071 of the Codified Ordinances of the City of Findlay, Ohio that currently reads as follows:

1135.07 OUTDOOR DISPLAY OF MERCHANDISE AND OUTDOOR STORAGE.  
*See Chapter 1161.10 Outdoor Storage Standards/ Chapter 1161.10.3 Outdoor Display.*

Be and the same is hereby amended to read as follows:

1135.07 OUTDOOR DISPLAY OF MERCHANDISE AND OUTDOOR STORAGE.  
*See Chapter 1161.10 Outdoor Storage Standards/ Chapter 1161.10.3 Outdoor Display.*

1135.071 SMALL BOX RETAIL

A small box discount store/dollar store shall be located in a minimum one-mile radius from any other small box discount store/dollar store as measured by the shortest airline distance between the nearest points on the plots where a small box discount store/dollar store is located or proposed to be located. Furthermore, the number of such businesses shall not exceed one per every 10,000, or portion thereof, of the population of the City.

SECTION 3: That Chapter 1143.03 of the Codified Ordinances of the City of Findlay, Ohio that currently reads as follows:

1141.03 CONDITIONAL USES.

- A. SALES AREAS OR SHOWROOMS FOR PRODUCTS MANUFACTURED ON-SITE. Sales area not to exceed forty-percent (40%) of the primary structure.
- B. ADULT ENTERTAINMENT ESTABLISHMENTS/ADULT ENTERTAINMENT USES. (See CHAPTER 1164 ADULT ENTERTAINMENT ESTABLISHMENTS/ ADULT).
- C. OUTDOOR DRIVE-IN MOVIE THEATERS.
- D. ANY ADDITIONAL LESS INTENSIVE, NON-OBJECTIONABLE USES WHICH ARE SUBJECT TO PLANNING COMMISSION REVIEW.
- E. BORROW PITS.

Be and the same is hereby amended to read as follows:

1141.03 CONDITIONAL USES.

- A. SALES AREAS OR SHOWROOMS FOR PRODUCTS MANUFACTURED ON-SITE. Sales area not to exceed forty-percent (40%) of the primary structure.
- B. ADULT ENTERTAINMENT ESTABLISHMENTS/ADULT ENTERTAINMENT USES. (See CHAPTER 1164 ADULT ENTERTAINMENT ESTABLISHMENTS/ ADULT).
- C. OUTDOOR DRIVE-IN MOVIE THEATERS.
- D. ANY ADDITIONAL LESS INTENSIVE, NON-OBJECTIONABLE USES WHICH ARE SUBJECT TO PLANNING COMMISSION REVIEW.

E. BORROW PITS.

F. GAMES OF SKILL, SKILL BASED AMUSEMENT MACHINES.

Any business that operates, utilizes, or hosts skill based amusement machines. The number of such businesses shall not exceed one per every 10,000 or portion thereof, of the population of the City. Shall not be located within 500 feet of residential zoned property as measured at the closest property lines.

SECTION 4: That Chapter 1174 of the Codified Ordinances of the City of Findlay, Ohio that currently reads as follows:

CHAPTER 1174  
Definitions

For the purpose of this Ordinance certain terms and words are hereby defined:

ACCESS MANAGEMENT REGULATIONS . . . SIGN, WALL BUILDING

SITE: Parcel or group of parcels combined together for the purpose of containing a business or businesses, such as a strip commercial center, or entity or multiple entities such as a consortium of doctors' offices, but sharing common elements such as parking, vehicular access and or circulation ways, roofing, HVAC systems, addresses, loading bays, etc. Site may or may not have been reviewed and approved by the city planning commission but operates as a common land mass wherein there is a relationship involving one or more of the aforementioned elements.

SLAUGHTERHOUSE: A facility for the slaughtering and processing of animals and the refining of their byproducts.

Be and the same is hereby amended to read as follows:

CHAPTER 1174  
Definitions

For the purpose of this Ordinance certain terms and words are hereby defined:

ACCESS MANAGEMENT REGULATIONS . . . SIGN, WALL BUILDING

SITE: Parcel or group of parcels combined together for the purpose of containing a business or businesses, such as a strip commercial center, or entity or multiple entities such as a consortium of doctors' offices, but sharing common elements such as parking, vehicular access and or circulation ways, roofing, HVAC systems, addresses, loading bays, etc. Site may or may not have been reviewed and approved by the city planning commission but operates as a common land mass wherein there is a relationship involving one or more of the aforementioned elements.

SKILL BASED AMUSEMENT MACHINES – as defined by the O.R.C. Section 2915.01(UU)(1).

SLAUGHTERHOUSE: A facility for the slaughtering and processing of animals and the refining of their byproducts.

SMALL BOX RETAIL – A retail sales use with a floor area less than fifteen thousand (15,000) square feet that offer for sale a combination and variety of convenience shopping goods and consumer shopping goods: and continuously offer a majority of the items in their inventory for sale at a price less than ten dollars (\$10.00).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 5: That the current Sections 1135.03, 1137.071, 1143.03, and 1174 of the Codified Ordinances of the City of Findlay, Ohio, be and the same are hereby repealed, and in its place new Sections 1135.03, 1137.071, 1143.03, and 1174 of the Codified Ordinances are hereby adopted.

SECTION 6: This Ordinance be and the same is hereby approved and adopted by this Council and shall be effective immediately upon its passage.

WHEREFORE: This Ordinance shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-127**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM: Water and Wastewater Infrastructure Program Grant \$ 1,800,000.00  
TO: Reservoir Transfer Line Rehab, Project No. 35782800 \$ 1,800,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that grant funds received for use of the rehabilitation of the reservoir transfer lines and valves may be utilized.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-128**

**AN ORDINANCE ACCEPTING AND APPROVING AN APPLICATION FOR ANNEXATION OF TERRITORY SITUATED IN THE TOWNSHIP OF ALLEN, COUNTY OF HANCOCK, STATE OF OHIO, AND BEING A PART OF SECTION 36, T2N, R10E, A TRACT OF LAND CONSISTING OF 3.978 ACRES OF LAND, MORE OR LESS (HEREINAFTER REFERED TO AS THE MARDIC INVESTMENTS, INC. ANNEXATION).**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That upon the application of all the owners of the following described territory, for annexation of the following described territory, situated in the Township of Allen County of Hancock and State of Ohio, to the City of Findlay, Ohio, and being described as follows:

Situated in the Township of Allen, County of Hancock, State of Ohio:

A complete legal description is attached hereto as Exhibit A.

SECTION 2: This Ordinance shall be in full force and effect from and after the earliest period provided by law,

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

EXHIBIT "A"

ENGINEERING + SURVEYING + GPS/GIS CONSULTING  
Findlay, OH · 3200 N. Main Street · 419.423.5630

VAN HORN



HOOVER

LEGAL DESCRIPTION

Pt. of the SW 1/4, Section 36, T2N, R10E,  
Allen Township,  
Hancock County,  
State of Ohio  
3.978 Acres

ANNEXATION

Situated in Allen Township, County of Hancock, State of Ohio and being a part of the Southwest Quarter of Section 36, Township 2 North, Range 10 East, also being part of a parcel of land conveyed to Mardic Investments, Inc. as per OR Book 2524, Page 842 of the Hancock County Records, a tract of land bounded and described as follows:

Commencing at an iron pin found marking the Southeast corner of the Southwest Quarter of Section 36;

Thence along the south line of said Southwest Quarter, N 88°48'43" W, a distance of 200.00 feet to a 5/8" Rebar found on the westerly limited access right of way of Interstate 75;

Thence along the said westerly limited access right of way line, N 01°01'23" E, a distance of 54.00 feet to a 1/2" Rebar found at the northeast corner of a parcel of land conveyed to Hillgo LLC as recorded in OR Book 2516, Page 576 of the Hancock County Deed Records and being the Principal Point of Beginning of the tract of land to be herein described;

Thence along the north line of said Hillgo parcel, N 88°48'43" W, a distance of 1119.13 feet to a 5/8" Capped Rebar Set;

Thence continuing along the north line of said Hillgo parcel, N 89°22'54" W, a distance of 621.35 feet to a 5/8" Capped Rebar Set at an angle point in said north line;

Thence continuing along the north line of said Hillgo parcel, N 01°15'42" E, a distance of 100.01 feet to a point marking the current corner of the City of Findlay Corporation Limit;

Thence along the current City of Findlay Corporation Limit, S 89°18'12" E, a distance of 620.89 feet to a point;

Thence continuing along the current City of Findlay Corporation Limit, S 88°51'19" E, a distance of 1119.16 feet to a point on the westerly limited access right of way of Interstate 75;

Thence along said westerly line, S 01°01'23" W, a distance of 100.00 feet to the PRINCIPAL POINT OF BEGINNING and containing 3.978 Acres of land more or less, all being subject to any prior easements of record or otherwise.

Bearings are based on prior surveys and Deeds of Record and are for the purpose of description only. Distances referenced are ground distances.

Where described above, all 5/8" Capped Rebar Set are 30 inches in length, with an orange plastic cap stamped 'VHHA #8159' placed on top.



LEGAL DESCRIPTION

Pt. of the SW 1/4, Section 36, T2N, R10E,  
Allen Township,  
Hancock County,  
State of Ohio  
3.978 Acres

This description was prepared in accordance with a recent Field Survey prepared by Daniel R. Stone, Registered Surveyor #8159, 3200 N. Main Street, Findlay, Ohio, 45840, dated February 17, 2022 and filed at the Hancock County Auditor's Office.

Date: 17. Feb. 2022



Survey and Legal Description by:

Daniel R. Stone, P.E., P.S.  
Ohio Registered Surveyor #8159



**ORDINANCE NO. 2022-129**

**AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY ZONING THE FOLLOWING DESCRIBED PROPERTY AS M-2 MULTI-FAMILY HIGH DENSITY (HEREINAFTER REFERRED TO AS THE MARDIC INVESTMENTS, INC. ANNEXATION).**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described parcel:

Situated in the City of Findlay, County of Hancock, State of Ohio:

Parcel No. 020001025344. A complete legal description is attached hereto as Exhibit A.

Be and the same is hereby rezoned from its respective zoning classifications to M-2 Multi-Family High Density classification.

SECTION 2: That from and after the effective date of this ordinance, said parcel above described herein shall be subject to M-2 Multi-Family High Density regulations.

SECTION 3: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

EXHIBIT "A"

ENGINEERING ♦ SURVEYING ♦ GPS/GIS CONSULTING  
Findlay, OH • 3200 N. Main Street • 419.423.5630

VAN HORN



HOOPER

LEGAL DESCRIPTION

Pt. of the SW 1/4, Section 36, T2N, R10E,  
Allen Township,  
Hancock County,  
State of Ohio  
3.978 Acres

ANNEXATION

Situated in Allen Township, County of Hancock, State of Ohio and being a part of the Southwest Quarter of Section 36, Township 2 North, Range 10 East, also being part of a parcel of land conveyed to Mardic Investments, Inc. as per OR Book 2524, Page 842 of the Hancock County Records, a tract of land bounded and described as follows:

Commencing at an iron pin found marking the Southeast corner of the Southwest Quarter of Section 36;

Thence along the south line of said Southwest Quarter, N 88°48'43" W, a distance of 200.00 feet to a 5/8" Rebar found on the westerly limited access right of way of Interstate 75;

Thence along the said westerly limited access right of way line, N 01°01'23" E, a distance of 54.00 feet to a 1/2" Rebar found at the northeast corner of a parcel of land conveyed to Hillgo LLC as recorded in OR Book 2516, Page 576 of the Hancock County Deed Records and being the Principal Point of Beginning of the tract of land to be herein described;

Thence along the north line of said Hillgo parcel, N 88°48'43" W, a distance of 1119.13 feet to a 5/8" Capped Rebar Set;

Thence continuing along the north line of said Hillgo parcel, N 89°22'54" W, a distance of 621.35 feet to a 5/8" Capped Rebar Set at an angle point in said north line;

Thence continuing along the north line of said Hillgo parcel, N 01°15'42" E, a distance of 100.01 feet to a point marking the current corner of the City of Findlay Corporation Limit;

Thence along the current City of Findlay Corporation Limit, S 89°18'12" E, a distance of 620.89 feet to a point;

Thence continuing along the current City of Findlay Corporation Limit, S 88°51'19" E, a distance of 1119.16 feet to a point on the westerly limited access right of way of Interstate 75;

Thence along said westerly line, S 01°01'23" W, a distance of 100.00 feet to the PRINCIPAL POINT OF BEGINNING and containing 3.978 Acres of land more or less, all being subject to any prior easements of record or otherwise.

Bearings are based on prior surveys and Deeds of Record and are for the purpose of description only. Distances referenced are ground distances.

Where described above, all 5/8" Capped Rebar Set are 30 inches in length, with an orange plastic cap stamped 'VHHA #8159' placed on top.

LEGAL DESCRIPTION

Pt. of the SW 1/4, Section 36, T2N, R10E,  
Allen Township,  
Hancock County,  
State of Ohio  
3.978 Acres

This description was prepared in accordance with a recent Field Survey prepared by Daniel R. Stone, Registered Surveyor #8159, 3200 N. Main Street, Findlay, Ohio, 45840, dated February 17, 2022 and filed at the Hancock County Auditor's Office.

Date: 17. Feb. 2022



Survey and Legal Description by:

Daniel R. Stone

Daniel R. Stone, P.E., P.S.  
Ohio Registered Surveyor #8159

## **ORDINANCE NO. 2022-132**

### **AN ORDINANCE AMENDING ORDINANCE NO. 2021-009 TO CHANGE THE HOURS OF OPERATION FOR THE DESIGNATED OUTDOOR REFERESHMENT AREA (D.O.R.A.), AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, Two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That SECTION I. INTRODUCTION AND SUBMITTAL OF APPLICATION (page 3 of Exhibit A) of Codified Ordinance No. 2021-009 of the City of Findlay, Ohio which reads as follows:

#### **I. INTRODUCTION AND SUBMITTAL OF APPLICATION**

Section 4301.82 of the Ohio Revised Code (ORC) authorizes, effective April 30, 2017, municipalities over 35,000 in population to create a Designated Outdoor Refreshment area of "DORA". In order to consider creation of a DORA, the Executive Officer of the City of Findlay must file an application with the Findlay City Council (City Council), which meets certain statutory requirements. The application filing must be advertised for two consecutive weeks in a newspaper of general circulation. Not earlier than 30 days, but not later than 60 days, after the initial publication of the notice, the City Council may approve or disapprove of the application by ordinance or resolution.

In summary, this application would provide the following:

- A. The DORA would ease or make more accessible outdoor dining in front of liquor permit holding establishments. It would allow such establishments to serve alcoholic beverages in a plastic cup pursuant to the law within a designated area during certain hours. Creation of the DORA would relieve these establishments of current requirements for fencing around a dining area. Signage, sanitation and safety requirements would be established by the City.
- B. The DORA would provide the ability for individuals to walk within the DORA boundaries with an alcoholic beverage purchased from a liquor permit holding establishment during permitted hours. This authority would be limited to the hours of 11:00AM to 11:00PM seven days per week.

Be and the same is hereby amended to read as follows:

#### **I. INTRODUCTION AND SUBMITTAL OF APPLICATION**

Section 4301.82 of the Ohio Revised Code (ORC) authorizes, effective April 30, 2017, municipalities over 35,000 in population to create a Designated Outdoor Refreshment area of "DORA". In order to consider creation of a DORA, the Executive Officer of the City of Findlay must file an application with the Findlay City Council (City Council), which meets certain statutory requirements. The application filing must be advertised for two consecutive weeks in a newspaper of general circulation. Not earlier than 30 days, but not later than 60 days, after the initial publication of the notice, the City Council may approve or disapprove of the application by ordinance or resolution.

In summary, this application would provide the following:

- A. The DORA would ease or make more accessible outdoor dining in front of liquor permit holding establishments. It would allow such establishments to serve alcoholic beverages in a plastic cup pursuant to the law within a designated area during certain hours. Creation of the DORA would relieve these establishments of current requirements for fencing around a dining area. Signage, sanitation and safety requirements would be established by the City.
- B. The DORA would provide the ability for individuals to walk within the DORA boundaries with an alcoholic beverage purchased from a liquor permit holding establishment during permitted hours. This authority would be limited to the hours of 11:00AM to 11:00PM seven days per week, with the exception of the following holidays of which hours are specified below:
  - St. Patrick's Day 7:00am-12:00am
  - New Year's Eve 11:00am-12:00am
  - New Year's Day 12:00am-11:00pm

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to amend said Ordinance so that revised DORA hours may be implemented.

WHEREFORE, this Ordinance shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-134**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: ODOT Transportation Alternatives Plan Funds \$ 2,200,000.00  
TO: HAN-Greenway Trail Phase II, PID109009, *Project No. 31993800* \$ 2,200,000.00

FROM: CIT Fund – Capital Improvements Restricted Account \$ 660,000.00  
TO: HAN-Greenway Trail Phase II, PID109009, *Project No. 31993800* \$ 660,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-136**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	HPD Grant	\$ 14,780.00
TO:	HPD Grant FY2023 #31926400-other	\$ 14,780.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that awarded grant funds may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-137**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: CIT Fund – Capital Improvements Restricted Account \$ 100,000.00

TO: South Main Street & Crawford Street intersection Upgrade \$ 100,000.00  
*Project No. 32823200*

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**ORDINANCE NO. 2022-138**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: CIT Fund – Capital Improvements Restricted Account \$ 120,000.00

TO: South Main Street & Hardin Street intersection Upgrade \$ 120,000.00  
*Project No. 32823100*

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-139**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: CIT Fund – Capital Improvements Restricted Account \$ 100,000.00

TO: W Main Cross Street & Cory Street intersection Upgrade \$ 100,000.00  
*Project No. 32823400*

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

DECEMBER 20, 2022

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, DECEMBER 20, 2022 MEETING.

### RESOLUTIONS

033-2022 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

### ORDINANCES

2022-140 AN ORDINANCE AMENDING ORDINANCE NO. 2021-037 AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE HANCOCK COUNTY PUBLIC HEALTH TO CONTINUE TO PROVIDE BACKFLOW TESTING AND REPAIR OF ALL CITY-OWNED FACILITIES, AND DECLARING AN EMERGENCY.

2022-141 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH THE HANCOCK COUNTY EMERGENCY MANAGEMENT AGENCY TO MAINTAIN AN EMERGENCY OPERATION PLAN THAT WILL ENCOMPASS ALL POLITICAL SUBDIVISIONS OF HANCOCK COUNTY, PURSUE A PROFESSIONAL DEVELOPMENT TRAINING PROGRAM, AND COORDINATE THE EMERGENCY MANAGEMENT ACTIVITIES OF ALL THE POLITICAL SUBDIVISIONS ACCORDING TO THE DUTIES AND REQUIREMENTS OF SECTION 5502.27 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY.

2022-142 AN ORDINANCE APPROVING THE REQUEST OF THE CITY OF FINDLAY, OHIO ADMINISTRATION TO GRANT AN ADDITIONAL TEN PERCENT (10%) SALARY INCREASE TO THE AIRPORT OPERATIONS COORDINATOR POSITION, WHICH WOULD EXCEED THE ALLOTTED EIGHT PERCENT (8%) OF CURRENT CODIFIED ORDINANCE NO. 2022-081 AS AMENDED, OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE SALARY ORDINANCE, TOTALING AN EIGHTEEN PERCENT (18%) PAY INCREASE FOR THE 2023 WAGE YEAR, AND DECLARING AN EMERGENCY.

2022-143 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE CREATION OF CONSTRUCTION PLANS FOR THE WASHINGTON AVENUE STORM SEWER UPGRADE, PROJECT NO. 35512100, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

2022-144 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT FOR CALENDAR YEARS 2023 THROUGH 2025 WITH THE HANCOCK COUNTY PUBLIC DEFENDER COMMISSION, AND THE HANCOCK COUNTY COMMISSIONERS FOR A TOTAL OF ONE HUNDRED NINETY THOUSAND DOLLARS (\$190,000.00) PER YEAR FOR SAID CALENDAR YEARS, AND DECLARING AN EMERGENCY.

2022-145 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 033-2022**

**A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.**

BE IT RESOLVED by the Council of the city of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Auditor is authorized to transfer the following sums to the following accounts and/or projects:

FROM:	Treasurer #21004000-other	\$	200.00
TO:	Treasurer #21004000-personal services	\$	200.00
FROM:	Service-Safety Director #21020000-other	\$	10,000.00
TO:	Service-Safety Director #21020000-personal services	\$	10,000.00
FROM:	Parking #25075000-other	\$	1,000.00
TO:	Parking #25075000-personal services	\$	1,000.00

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to make said transfer to this account so that funds already appropriated between this department's personal services (wages and related benefits) and other (operational expenses) accounts may be available to finish the rest of the year,

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

## ORDINANCE NO. 2022-140

AN ORDINANCE AMENDING ORDINANCE NO. 2021-037 AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE HANCOCK COUNTY PUBLIC HEALTH TO CONTINUE TO PROVIDE BACKFLOW TESTING AND REPAIR OF ALL CITY-OWNED FACILITIES, AND DECLARING AN EMERGENCY.

WHEREAS, the current Memorandum of Understanding via Ordinance No. 2021-037 is scheduled to expire on December 31, 2022, and it is now necessary to amend said current Memorandum of Understanding to extend the expiration date until December 31, 2024.

WHEREAS, proposed changes to the current Memorandum of Understanding are as follows:

**Section 1-Services:**

(B) 3. . . . \$41.00/hour for labor not to exceed \$2,460.00  
to now be

(B) 3. . . . \$43.00/hour for labor not to exceed \$2,460.00

**Section 2-Term of Contract:**

This contract shall be in effect for two years from January 1, 2021, until December 31, 2022 . . .

to now be

This contract shall be in effect for two years from January 1, 2023, until December 31, 2024 . . .

WHEREAS, The Hancock County Public Health (HPH) will provide backflow testing and repair of all City-owned facilities, and;

WHEREAS, The City of Findlay, Ohio shall maintain the database of isolated backflow systems and inspection fee collection, where applicable, and;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor and/or Service-Safety Director of the City of Findlay, Ohio be and they are hereby authorized to enter into a Memorandum of Understanding (MOU) with the "Hancock County Combined General Health District" as attached hereto as Exhibit A.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into said MOU so that said flood reduction efforts may proceed, and so that all backflow preventive measures may be adequately inspected.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-141**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH THE HANCOCK COUNTY EMERGENCY MANAGEMENT AGENCY TO MAINTAIN AN EMERGENCY OPERATION PLAN THAT WILL ENCOMPASS ALL POLITICAL SUBDIVISIONS OF HANCOCK COUNTY, PURSUE A PROFESSIONAL DEVELOPMENT TRAINING PROGRAM, AND COORDINATE THE EMERGENCY MANAGEMENT ACTIVITIES OF ALL THE POLITICAL SUBDIVISIONS ACCORDING TO THE DUTIES AND REQUIREMENTS OF SECTION 5502.27 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Mayor of Public Safety of the City of Findlay, Ohio, be and she is hereby authorized to enter into a contract with the Hancock County Emergency Management Agency to maintain an emergency operation plan that will encompass all political subdivision of Hancock County, pursue a professional development training program, and coordinate the emergency management activities of all the political subdivisions according to the duties and requirements of section 5502.27 of the Ohio Revised Code.

SECTION 2: Cost of said contract shall be forty-five cents (\$.45) per capita of population for each year of the term of this agreement which is derived from the current official census for the City of Findlay, Ohio, which is eighteen thousand one hundred forty dollars and eighty-five cents (\$18,140.85).

SECTION 3: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to secure said authority so that a contract may be effective January 1, 2023 through December 31, 2024.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and approval by the Mayor and Director of Public Safety.

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PRESIDENT OF COUNCIL

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MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-142**

**AN ORDINANCE APPROVING THE REQUEST OF THE CITY OF FINDLAY, OHIO ADMINISTRATION TO GRANT AN ADDITIONAL TEN PERCENT (10%) SALARY INCREASE TO THE AIRPORT OPERATIONS COORDINATOR POSITION, WHICH WOULD EXCEED THE ALLOTTED EIGHT PERCENT (8%) OF CURRENT CODIFIED ORDINANCE NO. 2022-081 AS AMENDED, OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE SALARY ORDINANCE, TOTALING AN EIGHTEEN PERCENT (18%) PAY INCREASE FOR THE 2023 WAGE YEAR, AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, a majority of all members elected thereto concurring:

SECTION 1: That the City of Findlay, Ohio Administration is desirous to grant an additional ten percent (10%) salary increase to the Airport Operations Coordinator position which would increase the salary range to be more than the allotted eight percent (8%) per Section 5 of the Salary Ordinance No. 2022-081 AS AMENDED. Total pay increase for 2023 to be eighteen percent (18%) for the 2023 wage year. This increase remains within the salary ranges already approved by Council in Ordinance No. 2022-081 AS AMENDED.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to approve the request of said City of Findlay, Ohio Administration to grant said increase which is more than the allotted eight percent (8%) per Section 5 of Salary Ordinance No. 2022-081 AS AMENDED, so that the agreed annual salary range may be paid in calendar year 2023.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

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PRESIDENT OF COUNCIL

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MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**ORDINANCE NO. 2022-143**

**AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE CREATION OF CONSTRUCTION PLANS FOR THE WASHINGTON AVENUE STORM SEWER UPGRADE, PROJECT NO. 35512100, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred as follows:

FROM:	Sewer Fund – Stormwater Restricted Account	\$ 20,000.00
TO:	Washington Avenue Storm Sewer Upgrade, <i>Project No. 35512100</i>	\$ 20,000.00

SECTION 2: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay, Ohio be and they are hereby authorized to advertise for bids and enter into contracts for the creation of construction plans for the Washington Avenue Storm Sewer Upgrade, project no. 35512100.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to advertise for bids and enter into said contracts so that construction plans for the aforementioned project may be available for construction in 2023.

WHEREFORE, This Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

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MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-144**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT FOR CALENDAR YEARS 2023 THROUGH 2025 WITH THE HANCOCK COUNTY PUBLIC DEFENDER COMMISSION, AND THE HANCOCK COUNTY COMMISSIONERS FOR A TOTAL OF ONE HUNDRED NINETY THOUSAND DOLLARS (\$190,000.00) PER YEAR FOR SAID CALENDAR YEARS, AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio, be and she is hereby authorized to enter into a contract for calendar years 2023 through 2025 with the Hancock County Public Defender Commission, and the Hancock County Commissioners for a total of one hundred ninety thousand dollars (\$190,000.00) per year for said years.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enact said legislation so that the contract may be executed for calendar year 2023 through 2025 with the Hancock County Public Defender Commission and the Hancock County Commissioners,

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

## ORDINANCE NO. 2022-145

### AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	General Fund	\$ 10,000.00	
TO:	Law Director #21005000-personal services	\$	10,000.00
FROM:	CR 236 TIF Fund	\$ 40,514.48	
TO:	CR 236 Widening Debt Service #23060310-other	\$	40,514.48
FROM:	CR 236 Widening Debt Service #23060310-other	\$ 40,514.48	
TO:	CIT – Capital Improvements Restricted Account	\$	40,514.48
FROM:	County Permissive Fund	\$ 352,295.00	
TO:	CR 236 Widening Debt Service #23060310-other	\$	352,944.02
TO:	CR 236 Land Debt Service #23060210-other	\$	29,350.98
FROM:	CR 236 Widening Debt Service #23060310-other	\$ 322,944.02	
FROM:	CR 236 Land Debt Service #23060210-other	\$ 29,350.98	
TO:	CIT – Capital Improvements Restricted Account	\$	352,295.00
FROM:	Energy Bonds Series B #23056100	\$ 12,655.96	
TO:	CIT Fund – Capital Improvements Restricted Account	\$	12,655.96
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ .01	
TO:	Energy Bonds Series B #23056100	\$	.01
FROM:	Police Pension Fund	\$ 20,017.66	
TO:	Police Pension #27078000-761400	\$	20,017.66
FROM:	Fire Pension Fund	\$ 20,017.66	
TO:	Fire Pension #27079000-761400	\$	20,017.66
FROM:	City Income Tax Fund	\$ 5,235,633.00	
TO:	City Income Tax #27047000-other	\$	5,235,663.00
FROM:	Cemetery Trust Fund	\$ 20,272.16	
TO:	Cemetery Trust #27086000-other	\$	20,272.16
FROM:	Severance Payout Reserve Fund	\$ 10,000.00	
TO:	Severance Payout Reserve #22090000-personal services	\$	10,000.00
FROM:	General Fund	\$ 101,000.00	
TO:	Self Insurance Fund	\$	101,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that funds may be available to pay expenditures as they become due,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_