

FINDLAY CITY COUNCIL MINUTES

REGULAR SESSION

November 21, 2017

COUNCIL CHAMBERS

PRESENT: Frische, Harrington, Hellmann, Klein, Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser

ABSENT: none

President Pro-Tem Monday opened the meeting with the Pledge of Allegiance and a moment of silent prayer.

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Councilman Harrington moved to accept the November 7, 2017 Regular Session City Council meeting minutes. Councilman Klein seconded the motion. All were in favor. Motion carried. Filed.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:

Councilman Russel moved to add-on the following to tonight's agenda. Councilman Shindledecker seconded the motion. All were in favor. Motion carried. Filed.

ADD-ONS:

- Letter from HR Director Donald Essex (**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS section**) – BWC Safety Intervention Grant
- COMMITTEE OF THE WHOLE committee report (**COMMITTEE REPORTS section**) – Raise the Bar
- COMMITTEE OF THE WHOLE committee report (**COMMITTEE REPORTS section**) – Findlay Inn purchase of four (4) City-owned lots
- COMMITTEE OF THE WHOLE committee report (**COMMITTEE REPORTS section**) – open projects recap
- Ordinance No. 2017-121 (**LEGISLATION section**) – BWC Safety Intervention Grant

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS:

Petition for Annexation – Humble Robinson/Strauch Annexation

A petition for annexation to the City of Findlay filed by Philip Rooney on behalf of Humble Robinson Group, LLC and C. Randolph Strauch on November 15, 2017. A legal description for said property is attached with the petition. The property requested to be annexed is in Marion Township, Hancock County. Referred to Law Director for a Resolution of Services. Resolution No. 028-2017 was created.

Discussion:

Councilman Wobser asked if the City has to wait on the County Commissioners to make a decision on this first. Safety Director Schmelzer replied, that as part of the normal process, the County will make a decision on it and will also request permission for utilities to be extended. Councilman Wobser then asked if the City would end up paying the Township Trustees for taking their land. Safety Director Schmelzer replied there is revenue share involved. Councilman Wobser asked how many years it lasts. Law Director Rasmussen replied twelve (12) for this. Land takes are fifteen (15) years for business parks. Councilman Wobser then asked what determines the price. Safety Director Schmelzer replied real estate tax rate. Law Director Rasmussen added that real estate tax rate currently is 1.6. Councilman Wobser asked if the City will be paying that back for twelve (12) years and can determine the value before it comes back. Safety Director Schmelzer replied it is not a net loss for the City as we are not going out of pocket. The money is receded and then turned back over to the township. Filed.

Alley vacation request – a portion of Sixth Street

William Alge, Jr., Guardian of Opal Hartley is requesting to vacate an abandoned portion of Sixth Street located east of Strong Avenue and west of Dunham Avenue in the M.C. Whitely Addition to the City of Findlay, being north of Hartley, Parcel No. 330000083440 and south of Chiow, Parcel No. 610001008335. Referred to City Planning Commission and Planning & Zoning Committee. Filed.

WRITTEN COMMUNICATIONS:

Miracle League of Findlay All-Star Weekend Committee Brad Koller and Greg Herold - Miracle League All-Star Weekend

It has been an exciting year for the Miracle League of Findlay and for the BVHS Miracle Park. The Miracle League completed its 3rd season of play and currently has over ninety (90) players and six (6) teams that play in the spring and fall of each year. The inclusive playground is getting constant use and is well above the expected use of 250/day. They thanked the City of Findlay for their planning and financial support of the project. Their pledge to the City of Findlay was that the Fields for All Committee would be transferred to the City debt-free. The final costs of the facility was over one million nine hundred thousand dollars (\$1,900,000) and was gifted to the City of Findlay. As part of the Fields for All Project, they are committed to making sure that they would market the Miracle Park and also encourage its use in the community and beyond. They have been working with the National Miracle League headquarters in Atlanta, GA to bring the very first Miracle League All-Star games to Findlay, Ohio in 2018. On June 21, 2017, they received notification that Findlay, Ohio was selected to be the host city for the 1st Annual Miracle League All-Star Game which means that over three hundred (300) Miracle League Teams across the country, Canada and Puerto Rico will be able to send a representative of their team to Findlay, Ohio in September 2018. They have begun working on the plans to be the host city of the 2018 Miracle League All-Star Weekend. As the host city, they will need to raise funds to cover the cost for the weekend. The National All-Star model is for the players and families who attend to have their expenses covered by the host city while at the event which includes hotel, meals, transportation, and any activities that will be planned while in Findlay.

They have taken this opportunity to add capital improvements to the facility that will enhance the All-Star Weekend experience, but will also provide permanent improvements for the Miracle Park and the citizens of Findlay. Items being considered are: add three (3) sets of bleachers that are ADA at the field, add one thousand seven thousand square feet (1,700 sq ft) of new playground equipment for children ages less than two (2) years old, and also two to five (2-5) years old, shade protection around the facility, and add an All-Star pavilion that can be used for family picnics and other events at the park. The budget for this capital improvement is one hundred thousand dollars (\$100,000) and they are asking the City of Findlay to help support that expansion of the BVHS Miracle Park with matching funds for the capital improvements. The goal for that phase of the project is to have the City match dollar for dollar up to a maximum of fifty thousand dollars (\$50,000). Without the City's support, some of these major improvements will not be able to get added to the BVHS Miracle Park. It is a great investment in the facility and one that continues the involvement of both the City and the community in expanding the inclusive playground and Miracle Field complex. The event is planned for September 14-16, 2018, and is expected to draw one thousand plus (1,000+) on Saturday, and will receive local and national coverage. On Saturday night, there will be a Gala for all to attend and celebrate the weekend and showcase Findlay. They are excited to have Marathon Petroleum Company as the Corporate Title Sponsor. This event will receive both local and national coverage. It will showcase that Findlay, Ohio not only has one of the best inclusive multi-sports complexes in the country, but will also highlight that Findlay is a premier destination for those seeking a diverse and inclusive place to live, work, and play.

Discussion:

Councilwoman Frische requested this letter be read. The Council Clerk read the letter in its entirety.

Councilman Hellmann asked if a representative from the Miracle Park is in the audience tonight. No one responded. He is unfamiliar with how these types of organizations work and has a question. President Pro-Tem Monday replied there is no Council Representative on the board and does not see a representative in the audience.

President Pro-Tem Monday asked if this should be referred to a committee. Safety Director Schmelzer replied it will be considered in conjunction with every other capital request, so he does not see a need for separate legislation or the need to be discussed at a subcommittee meeting. When we go through the capital planning process and look at everything in total, this will be considered then just like it was for the first project, which is what he told the Miracle League when they were discussing park expansion at the CUBE.

Councilman Hellmann asked who picks up the hotel, meals, transportation costs and asked if it comes back to the City. Safety Director Schmelzer replied it does not. The only request for funding from the group is for capital expenditures related to playground improvements. The All-Star group is going out and looking for private donations. They have received some indications from some donors that they would be able to support those types of activities when they applied for the application. The location they were looking at was either Findlay or Houston. Houston had some issues with the recent hurricane, so Findlay was fortunate enough to be selected. He is certain those costs will be covered and some capital dollars will be raised for the improvements. They are still working on finalizing the details on what the improvements will be and will have them to Council before it is considered as part of capital.

Councilman Wobser asked if they are looking to do this the same as they did the first part in which the funds were appropriated and then turned over to them for their construction purposes. Safety Director Schmelzer replied he does not know the answer. This is such a small project that the City might just reimburse them when the project is completed. There was a lot more construction management required for the initial project than there will be for this.

Councilwoman Frische feels this is a great opportunity for our community, but she has some concern with the Safety Director already giving permission to put it in the Capital Plan. With Council trying to do strategic planning, President Pro-Tem Monday is correct that it should go to committee to discuss. She also thinks it should be an actual dollar amount and not just reimburse at fifty thousand dollars (\$50,000). Council appropriated three hundred thousand dollars (\$300,000) into the original budget for the original project and have spent approximately two hundred eighty-nine thousand dollars (\$289,000) towards the one million nine hundred thousand dollar (\$1,900,000) project. Council needs to consider where they are going and what the exact dollar amounts are. She would like this to go to the Appropriations Committee. Safety Director Schmelzer replied that he only gave them some direction on what the City's normal capital process would be. He has not already promised or committed anything. He said it would be at minimum considered as part of the capital plan. It is perfectly fine with him if Council does not want to consider this or wants to do something different. He does not want anyone to be under the impression that he has committed anything. Councilwoman Frische replied she is just trying to clarify that with strategic planning and changing the budget process, that Council should not guide that way until the process is fully vetted. She agrees with President Pro-Tem Monday that it should go to committee. Councilman Monday clarified that he did not say it should go to committee. He asked if it should go to committee.

Councilman Russel appreciates the Safety Director proactively working with the Miracle Field to let them know the City will consider this. There were conversations about this yesterday afternoon during the Parks and Recreation Board meeting. There were a lot of interesting comments on the opportunities for capital improvement projects at the Miracle Field. He is unsure where the Parks and Recreation Board fits in with the capital planning process, but would like to continue to have a voice in how that park develops. The board would be willing to give their expertise and have a voice so that they can help this process along. He asked to keep the Parks and Recreation Board in mind when considering this for next year.

Council President Pro-Tem Monday referred this to the 2018 Capital Budget Plan and can discuss it in the appropriations at the budget time. Filed.

ORAL COMMUNICATIONS:

City of Findlay Treasurer Susan Hite – City Treasurer payroll raise and job duties

City Treasurer Susan Hite introduced herself and is before City Council tonight to answer any questions about the Treasurer's duties and/or the proposed pay increase.

Discussion:

Councilman Klein asked when the last time this position received a pay raise. Treasurer Hite replied fifteen (15) years ago. Benefits were taken away in 2007. Councilman Klein asked for a brief summary of what the City Treasurer does. Treasurer Hite replied she arrives at the office around 1:00pm-1:30pm every day. It is an every day job. A deposit has to be made daily. She brought copies of her job duties for anyone who wants a copy. Monies come in from all departments daily to Amy Baird in the Auditor's Office who posts them, and then Treasurer Hite goes through three (3) different check phases before she deposits the money so that it is correct on her end. Everything she does is regulated. The State Auditors come in every year to audit everything. Just last year, the State House of Representatives ordered that Treasurers have to complete twenty-five (25) hours of every term which adds to the hours she works. She is generally here two and a half (2 ½) hours a day and does reconciliation of bank statements, payroll, and bonding coupon to show that she has guardianship, and interest that is collected or earned throughout the year at the end of each month. It is the one check of the bonding coupon account that she writes a check to the City. As those grow, it creates more responsibilities. She has to be bonded so that if anything goes awry, the Treasurer is obligated for it.

Councilman Harrington asked if the Treasurer also sits on the Income Tax Board. City Treasurer Hite replied they do. It is mandatory that the Treasurer is on the board that meets a minimum of four (4) times a year.

Councilman Russel asked for clarification of what Treasurer Hite meant when she stated she has to do twenty-five (25) hours of what. City Treasurer Hite replied class time. Either online webinars or attend classes in Columbus which includes travel time. Councilman Hellmann asked if she is compensated for travel time. City Treasurer Hite replied she is not. It is not in the budget.

City Auditor Staschiak added that the City Auditor and City Treasurer are on alternating terms. They run two (2) years split which is intentional by the State because the Treasurer is the check and balance of the Auditor. If the Auditor is putting out books and reporting to Council every month on how much money is supposed to be there, the Treasurer has to make sure it is there. It is a statutory structure that allows a check and balance to be in place. It is a very serious duty. Many do not realize that in the State of Ohio, finance officers (City Auditor and City Treasurer) are bonded and are personally liable out of their own checkbooks for the monies of the City.

Councilman Hellmann asked if there is a Deputy or an assistant in the Treasurer's Office in the absence of the City Treasurer. City Treasurer Hite replied there is not. City Auditor Staschiak replied that a staff person from the Auditor's Office, on the City Treasurer's behalf, will make the deposit providing all the paperwork directly back to the City Treasurer so that no one else touches it, then the City Treasurer reconciles it when she is back in the office.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Findlay Police Department Activities Report - October 2017. Filed.

City Auditor Jim Staschiak – summary financial reports

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of October 31, 2017
- Financial Snapshot for General Fund as of October 31, 2017
- Open Projects Report as of October 31, 2017
- Cash & Investments as of October 31, 2017

Filed.

Findlay Fire Department Activities Report – October 2017. Filed.

Findlay Municipal Court Activities Report –October 2017. Filed.

Service Director/Acting City Engineer Brian Thomas – Water Distribution System Analysis/Assessment, Project No. 35774700

This project is included in the 2017 Capital Improvements Plan. The purpose of the project is to examine the water distribution system and create a ranking system for the existing waterlines. Rankings will be based on various factors such as: age of pipe, pipe material, soil conditions, break history, number of services on the line, etc. With the information that will be gathered, the City will not only get a snapshot of the condition of the existing infrastructure, but will also be able to be more proactive in the selection of future projects. Engineering has received a proposal for the project from Stantec for forty-five thousand dollars (\$45,000) which is well below the project estimate that is in the Capital Improvement Plan. Previously, an amount of twenty thousand dollars (\$20,000) was appropriated to the project for bidding and startup. At this time, an appropriation is needed for the additional funds. Legislation to appropriate funds is requested. Ordinance No. 2017-116 was created.

FROM:	Water Fund	\$ 25,000
TO:	Water Distribution System Analysis/Assessment, Project No. 35774700	\$ 25,000

Discussion:

Councilman Wobser asked if this is being awarded to Stantec. Service Director/Acting City Engineer Brian Thomas replied that is correct. Councilman Wobser asked if they are the same as the company that is doing the flood mitigation work. Service Director/Acting City Engineer Brian Thomas replied it is the same company but will be different personnel doing it. Councilman Wobser asked if this was put out for bid. Service Director/Acting City Engineer Brian Thomas replied it was not advertised because it was below the fifty thousand dollar (\$50,000) amount. Councilman Wobser asked if Stantec is the best one to do this. Service Director/Acting City Engineer Brian Thomas replied they are. Filed.

Treasurer's Reconciliation Report – October 31, 2017. Filed.

Mayor Lydia Mihalik – Shade Tree Commission appointment

Mayor Mihalik appointed Matt Ashcraft to the City of Findlay Shade Tree Commission. His appointment will be effective through December 31, 2020. This appointment does not require Council's confirmation. Filed.

Parks and Recreation Board minutes - October 16, 2017.

Discussion:

Councilman Wobser asked if the Safety Director received a response from Hancock Soccer. Safety Director Schmelzer replied no. He is still waiting on them to finalize their review of the current agreement. He asked them what they are after on payment. They are under the impression that they are exempt on those payments. They did not have a copy of the current contract that they were obligated to for the improvements of the field, so he connected them with the Law Director and asked them to review the contract and let him know if they had any questions and that he would get them in touch with the Parks and Recreation Board. He wanted to give them some time to look over the contract. That organization has had a lot of turnover, especially after those fields were constructed. By the next Parks and Recreation Board meeting, they can come back and talk about it. Councilman Wobser asked if the current contract should be cancelled in order to force them to have to deal with the new contract. Safety Director Schmelzer replied it would be a poor idea to cancel the current contract because it is heavily weighted towards the City. Councilman Wobser pointed out that the issue with the current contract is that they were not abiding by it. Safety Director Schmelzer replied there is a provision in it that states that they are obligated to pay normal fees for the facilities which is where they were falling down. They thought because they had constructed this field that they had use of Emory Adams. He informed them that their agreement does not state that in which they told him they did not have a copy of the agreement due to so much turnover, so he supplied a copy of it to them and connected them with Law Director Rasmussen. Filed.

Traffic Commission minutes – October 16, 2017.

Discussion:

Councilman Russel pointed out that one item within the minutes is on how parking is going to be striped on the new Main Street projects. The Commission recommended that it be done in a manner similar to how parking is striped in front of the Post Office where individual stalls will not be delineated, and instead just be one white line where motorists park within it. Where motorists fit in is where they will park. Traffic Commission believes this is a way to optimize downtown parking spaces. Two (2) small cars would be equal to one (1) larger vehicle.

Councilwoman Frische asked Councilman Russel if there has been any input from the downtown businesses on their feelings of the way parking spots will be striped. She also asked how it will affect issuing parking tickets. Downtown business owners have always complained about lack of downtown parking. She asked what comments there have been on changing the forward angle parking to reverse angle parking on South West Street. Councilman Russel replied that Traffic Commission did not look at anything to do with traffic enforcement. They expect that one (1) car would take one (1) spot. If they would be over one (1) spot, they would be hanging out into traffic or into some other median in which a Findlay Police Officer would ticket them. It would be difficult for a car to be parked in more than one (1) parking space. He spoke to numerous downtown business owners about the potential change to the painting of Main Street parking stalls and received positive feedback. He asked the Traffic Commission if reverse angle parking is a safer option in which they believe it is, so with that street being repaved, it could be striped as reverse angle parking in which the Traffic Commission said they would look at it. Filed.

N.E.A.T. Departmental Activity Report – October 2017. Filed.

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Kelly R. Weber dba Ledgestone Manor, located at 1800 Manor Hill Road, Findlay, Ohio for a D5 liquor permit. This requires a vote of Council.

John E. Dunbar, Chief of Police – Kelly R. Weber dba Ledgestone Manor, located at 1800 Manor Hill Road, Findlay, Ohio. A check of the records shows no criminal record on the following:

Kelly Robert Weber

Councilman Harrington moved for no objections be filed. Seconded by Councilman Klein. 9 Council members in favor, 1 opposed. Filed.

President Pro-Tem Monday – 2018-2019 Council Rules of Procedure and subcommittee assignments

President Pro-Tem Monday is appointing an Ad-Hoc Committee to review, and revise if needed, the 2018-2019 term of Council Rules of Procedure and recommend any changes to the full Council for approval. Also, this committee will make recommendations of Councilmembers assignments to committees, commissions, and boards to be presented to the full Council for approval. Lastly, this committee will make a recommendation of a Councilmember to serve as the President Pro-Tempore for the 20-18-2019 term. The following members are appointed to serve on this committee:

Grant Russel, Chairman
John Harrington
Tom Shindledecker
Jeff Wobser
Filed.

Chief of Police John Dunbar – Ohio Attorney General Law Enforcement Diversion Program

The Findlay Police Department has received a grant from the Ohio Attorney General Law Enforcement Diversion Program. The purpose of this grant is to assist local agencies in their efforts to combat the opioid problem in their communities by forming teams. The Findlay Police Department has collaborated with Century Health in forming a team called the Quick Response Team (QRT). The funds from the Ohio Attorney General will be to reimburse Century Health for the salary and expenses of a Coordinator. Within seventy-two (72) hours of a person experiencing an overdose, this Coordinator and a Findlay Police Officer will make contact with that person. The purpose of this contact is to make the person aware of the opportunities available for treatment and recovery. Other agencies in Ohio have utilized these teams in this manner. There are some indicators of success in these other agencies. Legislation to transfer funds is requested. Ordinance No. 2017-120 was created.

FROM:	Ohio Attorney General LE Diversion Program	\$ 87,500.00
TO:	Quick Response Team Grant <i>Project No. 31978000</i>	\$ 87,500.00

Discussion:

Councilwoman Frische requested this letter be read. The Council Clerk read the letter in its entirety.

Councilman Wobser asked when the City was made aware that the eighty-seven thousand five hundred dollars (\$87,500) was acquired from the State. Safety Director Schmelzer replied he cannot recall when he was copied on the email, but that it was a couple of weeks ago. Councilman Wobser asked what process took place to decide that this was the best use of those monies. Safety Director Schmelzer replied there is no choice. Reimbursement for the Counselor is what they are applying for. The City is a pass through for those services. The funds have to go to a governmental agency. The City's responsibility from a Police Department perspective is to perform a soft handoff to that Counselor. The Police Department's duties are to schedule a visit. An Officer will go knock on a door and provide for an introduction so that the individual that has overdosed will know it is not a stranger and that it is someone of authority. At that point, all the services are one hundred percent (100%) rendered by Century Health. Councilman Wobser asked if there is anything else the City can do with those funds except to turn it over to Century Health. Safety Director Schmelzer replied there is not anything else that can be done with the funds. That is what the Quick Response Team was structured to do and is what the grant was for. Filed.

Human Resources Director Donald Essex – Firefighter Exposure to Environmental Elements Grant (Project No. 31978100)

By authorization of Ordinance No. 2017-121, the Bureau of Worker's Compensation (BWC) Firefighter Exposure to Environmental Elements grant in the amount of ten thousand ninety-two dollars fifty cents (\$10,092.50) will be used for one hundred thirty-two (132) firefighting hoods with barrier protection (Gore Particular Hood Ultra C6, Carbon Blend). These hoods will greatly increase the long-term health and safety of our Firefighters. The new type of hood is another step in the Findlay Fire Departments overall cancer prevention program. The Bureau of Workers' Compensation uses the Firefighter Exposure to Environmental Elements Grant (FEEEG) Program to partner with Ohio employers to minimize exposure to dangerous environmental elements. Eligible employers may receive up to fifteen thousand dollars (\$15,000) for the duration of the FEEEG Program. The program is available to eligible Ohio employers who wish to purchase the following qualified/allowed items for optimal protection against these exposures:

- Diesel Exhaust System
- Extractors/washing machines for turn out gear
- Hoods with barrier protection
- Washable gloves

Legislation to appropriate funds is requested. Ordinance No. 2017-121 was created.

FROM:	BWC FEEEG Grant application #05-0038	\$ 10,092.50
FROM:	Fire Department #21014000-other	\$ 2,018.50
TO:	2017 BWC FEEEG <i>Project No. 31978100</i>	\$ 12,111.00

COMMITTEE REPORTS:

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Bruce Baker on behalf of North Coast Productions LLC to rezone 826 Washington Street from R2 Single Family to M2 Multi-Family, High Density.

We recommend to approve as requested. Ordinance No. 2017-114 was created.

Councilman Harrington moved to adopt the committee report. Councilman Russel seconded the motion. All were in favor. Filed.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Richard Kirk, Kirk Properties, Inc. to vacate the north-south 16.5' alley between Lots 846 and 847 of Coffenberry's Addition from East Main Cross Street to the first east-west alley south of East Main Cross Street.

We recommend to approve as requested. Ordinance No. 2017-115 was created.

Councilman Harrington moved to adopt the committee report. Councilman Shindledecker seconded the motion. All were in favor. Filed.

An **AD HOC COMMITTEE** met on November 13, 2017 to continue discussions from the October 30, 2017 and November 6, 2017 meetings on Councilmember 2018-2019, Council President 2018-2019, and Treasurer 2018-2021 salaries via Ordinance No. 2017-091.

We recommend salary increases were provided to the Treasurer, President of Council, and City Council per an ordinance being provided by Don Rasmussen (see attached). Ordinance No. 2017-091 was tabled after 3rd reading on 10/17/17. Ordinance No. 2017-119 was created.

Councilman Klein moved to adopt the committee report. Councilman Harrington seconded the motion. All were in favor. Filed.

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss draft payroll Ordinance No. 2017-108. We recommend approval of Ordinance No. 2017-108. Ordinance No. 2017-108 was created.

Councilman Harrington moved to adopt the committee report. Councilman Wobser seconded the motion. All were in favor. Filed.

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss Public Safety software. We recommend \$725,000.00 from the General Fund for improvements to the public safety software system. Ordinance No. 2017-117 was created.

Councilman Russel moved to adopt the committee report. Councilman Hellmann seconded the motion.

Discussion:

Councilwoman Frische noted that Safety Director Schmelzer was a supporter of the combined Health Department and in reviewing the performance audit, they talked about the cost savings of substantial dollar amounts of combining the City and County Dispatch. She asked if that has been considered before spending almost a million dollars (\$1,000,000) to upgrade just the City's software. Safety Director Schmelzer replied he disagrees that those two (2) things are tied together. This is a decision about what the Fire and Police want for their CAD and reporting system to look like. If at some point it makes sense to have some discussion about it, and if there is a place to house a combined area, he is more than willing to have that discussion, but it is not tied to a decision about what the City wants to do with our existing CAD system. Councilwoman Frische pointed out that when looking at the performance audit, it states that there would be a savings of hundreds of thousands of dollars a year by combining them. Safety Director Schmelzer replied that the performance audit is an audit office that looks at what the County perceives to be the proper avenue for a combined dispatch and makes assumptions about what the payroll deductions might be. That entity does not exist. There have not been any opportunities or discussions at this point about combining a dispatch. If Council wants to delay a decision about what they want the City's CAD system to operate like, what they want the records to look like in the Police and Fire Departments, and make decisions based on a decision based on a combined dispatch, the effort is misplaced and is years away. Councilwoman Frische pointed out that it is supposed to improve the response time and communications. She asked how it will improve as she thought the City currently has great response time and communications. Safety Director Schmelzer replied regardless of where a quadrant or fire truck is perceived to be located, the software will be able to take a physical location of the vehicle and will be able to automatically calculate the travel distance based on real obstacles such as flooding occurrences, and will be able to calculate the travel time from an actual vehicle. Instead of a Dispatcher radioing someone that they believe to be in the area and waiting for a response to come back and have an Officer report back that they are in a closer area and getting that person dispatched, the software will automatically calculate where that person is. It will automatically tell the Dispatcher which person to send. There are a lot of other benefits. He has a summary from Tyler showing the differences between our current platform and the new one. It also provides for significant benefits on management of road closures on events such as flooding or wind storms. Currently, the ability in the Call Center to route someone from point A to point B during such events is lacking. It requires an Officer to be on scene to relay that information to Dispatch during a very busy time to accumulate that information and get it up to the Call Center with automatic mapping and the ability to log those will be real time in the Call Center. It would also allow the ability to track real response time. Key performance in every department is response time. Right now, Chief Eberle has to look at some of the data, make some interpretations on when it was handed off, and if there is any data in any particular call that has caused to exclude it from the data set. If all of those types of handoff are being made automatically, it could be more accurately stated what our response times are from Dispatch and into the Station and the guys out of the Station, and then on to the scene. There are significant benefits.

Councilman Wobser asked if the County decides not to upgrade and go the same direction that the City does, if it would preclude the City from, in the future, potentially combining those two (2) where to realize some of the savings of combining the Dispatches. Safety Director Schmelzer replied if there are savings that are real, there is nothing that can preclude the City. If the County does not have the budget and sticks with their current platform, but then goes with the same platform that the City is on later when they do have the funds, there would be long-term and short-term benefits for the City and County to be operating on the same platform. There have already been instances where Dispatch has gone down and have had to collaborate to get the job done. Having one platform and having employees trained on that platform makes perfect sense. The world does not look like it did even five (5) years ago in regards to information. In some cases, where someone sits has very little bearing. How information is transferred, how someone communicates, how someone is trained and what they do is much more important, as well as how many are needed to do the job which is what is being talked about with the platform. The City has an old platform that has a lot of shortcomings. The biggest of which in planning for the future and whether or not it will be supported. The City can spend money now or later, but money will be spent on a platform. It is up to Council if they want to wait until we no longer have support and then he will provide the options available. We have the opportunity now because Findlay is the number one micropolitan city in the United States making us attractive in the market which allows us good pricing. It is his job to present it to Council. It is completely independent of whether or not the County has budget dollars or if they like a different platform which is their choice. This is the best platform for the City of Findlay, but he is still evaluating another product, and still expects to get pricing which is why this is up for a first reading. He wanted Council to be informed once the proposal came back on what this platform could do for us. He anticipates being able to inform Council what the proposal will look like by the next City Council meeting. A decision will need to be made by the end of the year. It is independent from a pricing standpoint relative to what anything the County does at this point. Councilman Wobser feels the direction the City is going is the right way to go. If looking at two to three hundred thousand dollars (\$200,000-\$300,000) for the County to come online, and if combining the two (2) would save us two hundred ninety-eight thousand dollars (\$298,000) in the first year or even half that, the City could afford to pay for the County to get them onboard immediately. Safety Director Schmelzer replied if all those things were true, the math works. There are a lot of other obstacles including where it will be housed. There are a lot of considerations that would go into it that are far and above a body count calculation that the State Auditor did. It is being done in other places. He is not in a position to say whether the State Auditors are correct or not. What the City has to do is independent from their decision.

Councilman Russel clarified that the committee's recommendation was not to purchase a specific software from a specific vendor, but to support the spending of an amount of money to upgrade the systems. The committee fully understands that there is still an evaluation process going on and the maximum amount is what is mentioned in the committee report.

Councilman Harrington feels that combining Dispatches is something that could be considered, but the length, time and logistics that it would take to combine those services into one hinging on those savings would be a little premature. He would be in favor of it being looked at some point in time, referred to proper committees, and the County and City discuss it. To think it could be done in a timely fashion would be misinformed.

All were in favor. Filed.

A COMMITTEE OF THE WHOLE meeting was held on Tuesday, November 21, 2017 to discuss Raise the Bar.

Councilman Harrington moved to adopt the committee report. Councilman Watson seconded the motion. All were in favor. Filed.

A COMMITTEE OF THE WHOLE meeting was held on Tuesday, November 21, 2017 to discuss the selling of City-owned lots.

Councilman Harrington moved to adopt the committee report. Councilman Watson seconded the motion.

Discussion:

Councilman Harrington clarified that there are four (4) specific lots that were discussed that were not all City-owned lots. There is an attachment to the committee report that specifies that.

All were in favor. Filed.

A COMMITTEE OF THE WHOLE meeting was held on Tuesday, November 21, 2017 to discuss the City's open projects.

Councilman Harrington moved to adopt the committee report. Councilman Hellmann seconded the motion. All were in favor. Filed.

LEGISLATION:

RESOLUTIONS

RESOLUTION NO. 012-2017 (*opposition of State Governor's proposed 2017-2018 budget*) **tabled after 1st reading on 4/18/17**
A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 028-2017 (*Humble Robinson/Strauch Annexation (services City will provide)*) requires three (3) readings **first reading**
A RESOLUTION STATING WHAT SERVICES THE CITY OF FINDLAY, OHIO, WILL PROVIDE TO THE TERRITORY PROPOSED TO BE ANNEXED TO THE CITY OF FINDLAY, OHIO, SITUATED IN MARION TOWNSHIP, COUNTY OF HANCOCK, STATE OF OHIO, AND BEING A PART OF THE SOUTHWEST FORTH (1/4) OF SECTION 5, T1N, R11E, A TRACT OF LAND CONSISTING OF 48.920 ACRES OF LAND, MORE OR LESS.

First reading of the Resolution.

ORDINANCES

ORDINANCE NO. 2017-021 AS AMENDED (*bicycle riding in downtown business district*) **tabled after 3rd reading on 4/18/17 and during 9/19/17 meeting**
AN ORDINANCE AMENDING SECTION 373.11(a)(2) AND REPEALING SECTION 373.13 OF CHAPTER 373 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

During NEW BUSINESS portion of the May 2, 2017 City Council meeting, a motion was made and seconded to accept the proposed amendments (second amendment to the Ordinance), which was approved. A motion was then made to lift it from the table, but no second to that motion was given, so it was not lifted from the table and remains tabled.

During OLD BUSINESS portion of the September 19, 2017 City Council meeting, a motion was made and seconded to lift it from the table. All were in favor. Then a motion was made and seconded to adopt it, but after discussion, a motion was made and seconded to retable it. The Ordinance remains tabled.

ORDINANCE NO. 2017-073 (*HWE Franchise Agreement*) requires three (3) readings **tabled after 3rd reading on 8/15/17**
AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC. ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY AND OTHER SERVICES TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

ORDINANCE NO. 2017-091 (*salary ordinance for City Council members, President of Council, Treasurer*) **tabled after the 3rd reading on 10/17/17**
AN ORDINANCE ESTABLISHING THE SALARIES FOR CITY COUNCIL MEMBERS, PRESIDENT OF COUNCIL, AND TREASURER OF THE CITY OF FINDLAY, OHIO, AND REPEALING ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

ORDINANCE NO. 2017-102 (*WPCC replacement Tandem Axle Dump truck*) requires three (3) readings **third reading adopted**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

Councilman Harrington moved to adopt the Ordinance, seconded by Councilman Wobser. Ayes: Frische, Harrington, Hellmann, Klein, Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser. The Ordinance was declared adopted and is recorded in Ordinance Volume VV, Page 2017-102 and is hereby made a part of the record.

ORDINANCE NO. 2017-103 (*FFD replacement engine*) requires three (3) readings **third reading adopted**
AN ORDINANCE APPROPRIATING FUNDS AND TRANSFERRING AND DECLARING AN EMERGENCY.

Councilman Klein moved to adopt the Ordinance, seconded by Councilman Russel. Ayes: Harrington, Hellmann, Klein, Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser, Frische. The Ordinance was declared adopted and is recorded in Ordinance Volume VV, Page 2017-103 and is hereby made a part of the record.

ORDINANCE NO. 2017-108 (*salary ordinance*) requires three (3) readings **first reading**
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2016-108, ORDINANCE NO. 2017-038, AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2017-109 (*see payroll deductions for HSA*) requires three (3) readings **second reading**
AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.

Second reading of the Ordinance.

ORDINANCE NO. 2017-110 (*RLF Administration*) requires three (3) readings **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

Second reading of the Ordinance.

ORDINANCE NO. 2017-112 (*Park Street rehabilitation*) requires three (3) readings **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

Second reading of the Ordinance.

ORDINANCE NO. 2017-114 (*826 Washington St rezone*) requires three (3) readings **first reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 826 WASHINGTON STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY" TO "M2 MULTI-FAMILY, HIGH DENSITY".

First reading of the Ordinance.

ORDINANCE NO. 2017-115 (*E Main Cross St vacation*) requires three (3) readings **first reading**
AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS EAST MAIN CROSS STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

First reading of the Ordinance.

ORDINANCE NO. 2017-116 (*Water Distribution System analysis/assessment*) requires three (3) readings **first reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2017-117 (*Public Safety Software*) requires three (3) readings
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

first reading

First reading of the Ordinance.

ORDINANCE NO. 2017-118 (*Dog Warden contract renewal for 2017-2018*) requires three (3) readings
AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH THE BOARD OF COMMISSIONERS OF HANCOCK COUNTY, OHIO, FOR DOG WARDEN SERVICES IN THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

first reading

First reading of the Ordinance.

ORDINANCE NO. 2017-119 (*salary ordinance for City Councilmembers, President of Council, Treasurer*) requires three (3) readings
AN ORDINANCE ESTABLISHING THE SALARIES FOR CITY COUNCILMEMBERS, PRESIDENT OF COUNCIL, AND TREASURER OF THE CITY OF FINDLAY, OHIO, AND REPEALING ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

first reading

Discussion:

Councilman Wobser thanked the Ad Hoc Committee for the time they put into investigating the salary levels for this Ordinance.

Councilman Wobser moved to amend the Ordinance to change the pay increase effective date of President of Council and Councilmembers to January 1, 2020, leaving the pay increase effective date for City Treasurer as is which is January 1, 2018. No second to the motion was made. Motion dies for lack of second.

First reading of the Ordinance.

ORDINANCE NO. 2017-120 (*Ohio Attorney General Law Enforcement Diversion Program*) requires three (3) readings
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**first reading adopted
 during Old Business**

ORDINANCE NO. 2017-121 (*BWC Safety Intervention grant*) requires three (3) readings
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

first reading adopted

Discussion:

Councilman Russel pointed out that he generally does not like to suspend the statutory rules for add-ons, but since this is just a transfer of a grant and because of the subject matter which is for Firefighter safety on cancer prevention, he will do so.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Hellmann. Ayes: Hellmann, Klein, Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser, Frische, Harrington. The Ordinance received its second and third readings. Councilman Russel moved to adopt the Ordinance, seconded by Councilman Klein. Ayes: Klein, Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser, Frische, Harrington, Hellmann. The Ordinance was declared adopted and is recorded in Ordinance volume XX, Page 2017-121 and is hereby made a part of the record.

UNFINISHED BUSINESS:

OLD BUSINESS

Councilman Russel moved to reconsider Ordinance No. 2017-120, seconded by Councilman Harrington. Ayes: Frische, Harrington, Hellmann, Klein, Monday, Niemeyer, Russel, Watson. Nays: Shindledecker, Wobser. Councilman Russel moved to suspend the statutory rules and give the ordinance its second and third readings, seconded by Councilman Klein. Ayes: Harrington, Hellmann, Klein, Monday, Niemeyer, Russel, Watson, Frische. Nays: Shindledecker, Wobser. The Ordinance received its second and third readings. Councilman Harrington moved to adopt the ordinance, seconded by Councilman Watson.

Discussion:

Councilwoman Frische supported suspending the statutory rules because this is just simply a pass-through for Century Health to get funding. She would like to see more in the budget to combat this due to the crisis we are having, and be more than just moving grant money to send people to homes. She supports getting Century Health more of what they need to have someone designated to checking in on overdose cases to assist them on getting the help they need. Safety Director Schmelzer replied it is more than just moving money around. He has more details than what the Police Department's involvement is. There are resources that will be going on these visits that will not be a significant strain on our staff, which is important. To say it just moving money around is unfair to those Officers involved. Councilwoman Frische replied she was only implying that it was moving grant funds around and that she supports it and that more should be done on the Police force side to get ahead of it.

Ayes: Hellmann, Klein, Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser, Frische, Harrington. The Ordinance was declared adopted and is recorded in Ordinance Volume VV, Page 2017-120 and is hereby made a part of the record.

Councilman Harrington pointed out Fire Chief Eberle in the audience and asked him to comment on the Fire Department's access to downtown Main Street with the revitalization project. He, along with probably all other Councilmembers and the Administration, have been criticized on it. One of the big concerns about it is the lack of space for the Fire Department to get through Main Street once it is completed. Fire Chief Eberle replied that the Fire Department has been in constant contact with the City Engineer's Office and the Administration giving their input. Their main concern when discussions first started was that the initial plan was that it would be only a single lane north and south. When plans were changed to be two (2) lanes both north and southbound, they were then confident it would not affect their travel on Main Street. He is in favor of the downtown revitalization plan and is in favor for anything that makes Findlay more attractive to businesses and anything that will benefit public safety in the long run. There will be occasional times that there will be some inconveniences, but does not expect it to happen very often. He has full confidence in Findlay's Firefighters' driving ability. They run into obstacles all the time and have no problems getting around them, and does not expect anything different with this project.

Safety Director Schmelzer congratulated Chief Eberle and Human Resources Director Don Essex for obtaining another grant that will help with cancer prevention.

NEW BUSINESS - none.

President Pro-Tem Monday adjourned Council at 8:36pm.



CLERK OF COUNCIL



PRESIDENT OF COUNCIL PRO_TEM