

AIRPORT ADVISORY BOARD

City of Findlay
June 10, 2021

MINUTES

ATTENDANCE

Members Present: Service-Safety Director Rob Martin, Roy Alexander, Matt Rutter, Darren Bryan, Matt Cordonnier, Gary Junker, Randy Greeno.

Staff Present: Mayor Christina Muryn, Matt McVicker, Kathy Launder.

Guests: Wesley Jeffries, HRPC; Russell Boroski, RS&H.

APPROVAL OF MINUTES

Motion to accept minutes of the July 9, 2020, meeting, by Junker, second by Cordonnier. Motion passed 7-0.

STAFF REPORT

State of the Airport: Through the first part of the year jet fuel sales were down 55% year to date, and 100 LL is down 20%. Still seeing general small recreation, cargo traffic, some corporate and charter. Through the end of June, we are showing an operating loss of \$100,000. Findlay Airport will be receiving \$69,000 through the CARES Act. The CARES Act dedicated funding directly to the FAA-AIP Grant program. We are in the process of encumbering the \$69,000 retroactive to January 20, 2020, and the qualifying expenses that we have made since then that we are going to bundle and submit to get one draw down to get the \$69,000 which will be put direct into Airport Revenue Fund. CARES Act funds are also being injected into state and federal grant programs as well that we are able to take advantage of.

NEW BUSINESS

Airport Infrastructure: Grant Projects: This map is generated by Ohio Department of Transportation (ODOT) Office of Aviation. They come to every airport in Ohio and they do a full pavement condition index update. The bottom, dark green represents new pavement. We prioritize our pavement projects on the most up-to-date map given to us. In the interim we are in the preventative maintenance stage for everything else, crack sealing, spot treatment. Importance to grant process is that we can't move forward with anything other than pavement projects until we satisfy the FAA that we have taken care of all our pavement needs. It is a never ending cycle. There are other things we would like to address on the horizon that are not pavement.

FY19 FAA AIP Runway 725 rehab which is crack seal and restripe of the surface had been pushed back and will begin on Monday. The effort to do this is to extend the life of the pavement 5-6 years before a full overlay of the surface is programmed within our grant cycle. This particular grant is funded 90% through the FAA AIP grant program. Cost is \$138,183. The City portion is 5% or \$6909.50, and ODOT Aviation programs in another 5% to help with federal grants. Hope is to get this project done end of year this year.

FY20 FAA Taxiway Alpha rehabilitation that pavement was rated poorly and ready for an overlay to be done so we went ahead and programmed it. This is a \$432,000 project as bid and it is being funded at 100% because of the CARES Act. The City does not have to kick the usual 5%, so that is a savings for us. Project completion is slated for end of summer 2021.

FY21 ODOT Aviation direct grant was approved by Council for the North Apron Rehabilitation. Bids are not required to apply for it. The estimated cost is \$475,000. It is funded at 100%, because of the CARES Act the State's program is getting that relief as well. However, we had the cost savings from the previous FAA taxiway grant and we are basically taking that money and leveraging it to score better with the State.

Rate increases: Hangar rent rates have changed once in last seven years. There are 20 individual T Hangars. Hangar rates are low compared to other airports. Rates will move from \$154 per month to \$190 per month and \$142 per month to \$175 per month. After the airport has self-service, 24-hour fuel available, hangar rates will be reevaluated. Comparison was made from Columbus, Indiana, and Middletown, Ohio. Rate increase is effective August 1, 2021.

Grant Synopsis: McVicker stated that the City has been awarded \$1,218,624 in grants for active projects in various phases of development with \$51,550 in local funds expended to leverage/match. This represents a 4% local capital match.

Airport Rules & Regulations/Minimum Commercial Standards: McVicker stated that the rules and regulations will be ready for review and approval at the next meeting. This will meet our obligations with the FAA of operation of airport. Baseline of procedures for airports. The FAA recommends have set rules and regulations to establish a baseline of how users of the facility should conduct themselves and to also hold commercial operators to reasonable standards, as to protect both the Airport sponsor (City of Findlay) and end user.

OTHER BUSINESS

Being no further business, the meeting adjourned.

Respectfully submitted,

Kathy K. Launder
City Clerk