

**FINDLAY CITY COUNCIL MEETING AGENDA
SEPTEMBER 6, 2022**

REGULAR SESSION

COUNCIL CHAMBERS

**ROLL CALL of 2022-2023 Councilmembers
PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

ACCEPTANCE/CHANGES TO PREVIOUS PUBLIC HEARING MINUTES/CITY COUNCIL MINUTES:

- Acceptance or changes to the August 16, 2022 Public Hearing minutes to rezone 909 Broad Avenue via Ordinance No. 2022-074.
- Acceptance or changes to the August 16, 2022 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS: none

WRITTEN COMMUNICATIONS: none

ORAL COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

City Planning Commission agenda – September 8, 2022; **minutes** – August 11, 2022.

Treasurer’s Reconciliation Report – July 31, 2022.

Board of Zoning Appeals minutes – April 14, 2022; May 12, 2022; July 14, 2022.

City Auditor Staschiak – Resolution accepting millage rates and amounts

The County Budget Commission has completed their work and returned our Certificate of Estimated Resources for our 2022 budget. Our tax millage has been certified exactly as submitted; 2.6 mills for the General Fund and 0.3 mills each for Police and Fire Pension Funds to a total of 3.2 mills, approximately \$3MM (three million dollars). Local government money is estimated to be \$685,000.00 for next year subject to likely adjustments by the State. Council should now accept the amounts and levy the tax rates as certified by the Budget Commission. The proper Resolution must be adopted and returned to the County Auditor no later than September 30, 2022. Legislation for this is requested and only requires one reading. Resolution No. 023-2022 was created.

City Engineer Kalb – Ohio Public Works Commission Grant Application Bernard Avenue Waterline Replacement (35724200)

The City of Findlay Engineering Department is preparing to submit an annual grant application to the Ohio Public Works Commission (OPWC). The application will be for a waterline replacement on Bernard Avenue (from Crystal Avenue to Vincent Street). The waterline on Bernard Avenue is currently a six inch (6”) line that is in need of replacement, and as part of this project, the waterline will be upgraded to an eight inch (8”) main line. Legislation authorizing City Representatives to execute the necessary grant application(s) and/or agreement(s) to receive the grant funding is requested. Ordinance No. 2022-086 was created.

City Engineering Kalb – West Lincoln Street Storm Sewer, Project No. 35521700

As authorized by Ordinance No. 2022-025, a bid opening for this project was held on August 25, 2022. Bids were received from three (3) potential contractors with the bid amounts ranging from one hundred eighty-one thousand one hundred four dollars and forty-four cents to four hundred twenty-five thousand seven hundred thirty dollars and eleven cents (\$181,104.44 - \$425,730.11). The lowest and best bid was received from Hohenbrink Excavating, LLC or Findlay, Ohio. Twenty thousand dollars (\$20,000.00) was previously appropriated to the project for design and advertising. An additional appropriation is now needed to cover the City’s portion of the construction cost and provide a contingency for the project. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds is requested. Ordinance No. 2022-087 was created.

FROM:	Sewer Fund – Stormwater Restricted Account	\$ 200,000.00
TO:	W Lincoln St Storm Sewer, <i>Project No. 35521700</i>	\$ 200,000.00

City Engineering Kalb – Engineering GPS Rover

The City of Findlay Engineering Department has recently sent the GPS Rover into Precision Laser due to inaccurate readings and software issues. After evaluating the GPS Rover, Precision Laser informed the City of Findlay that the rover is needing a part that is no longer available due to the age of the rover itself. The Engineering Department uses the GPS Rover on a weekly basis and will be needing a new GPS Rover to replace the old one. Funds are now being requested to purchase a new GPS Rover in order to continue to perform in-house surveying and take accurate readings on unknown lines. Legislation authorizing the Mayor, Service-Safety Director, and/or City Engineer to enter into contract and to appropriate and transfer funds is requested. Ordinance No. 2022-088 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 30,000.00
TO:	Engineering #21021000-other	\$ 30,000.00

City Engineering Kalb – HAN-Greenway Trail Phase II, Project No. 31993800

This project is for extending a ten foot (10') multi-use trail from the Eastpoint Area to County Road 236. The project is wrapping up design, but due to requirements/restrictions from the OEPA, additional design work is needed to finish the project. Funds are now being requested to cover the additional design work that is needed for this project. Legislation to appropriate and transfer funds is requested. Ordinance No. 2022-089 was created.

FROM: CIT Fund – Capital Improvements Restricted Account \$ 18,000.00
TO: HAN-Greenway Trail Phase II, *Project No. 31993800* \$ 18,000.00

City Engineering Kalb – Fire House Bunk Room, Project No. 31924900

The City of Findlay Fire Department is developing plans to provide individual sleeping quarters at each station that will be partitioned off by prefabricated wall sections and will not require Wood County inspection or rerouting of the existing HVAC system. These sleeping quarters will reduce any privacy concerns with a mixed-gender workforce and will provide personnel with an individual area to sleep. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to enter into contracts, as well as appropriate and transfer funds is requested. Ordinance No. 2022-090 was created.

FROM: CIT Fund – Capital Improvements Restricted Account \$ 42,000.00
TO: Fire House Bunk Rooms, *Project No. 31924900* \$ 42,000.00

Service-Safety Director Martin – fiber loop for north and south water towers

The fiber loop to the north and south water towers for the VHF radio system is almost complete, but there is not enough funding to finish it. The fiber has been ran to both towers and all that needs to be completed is splicing into the main fiber lines to tie into the radio system equipment at both towers, and to complete the agreement with Findlay City Schools for the use of their fiber lines in conjunction with the south tower portion. The cost was to be provided from Findlay City Schools, but was unknown during the initial planning. The following additional funds are needed in order to complete the project:

- \$14,646.36 = 30 year lease with Findlay City Schools for use of their three (3) fiber lines. A thirty (30) year one-time cost.
- \$4,500.00 = TSC/Ken Myers Construction splicing cost.
- \$933.75 = P&R Communication tie in to the VHR radio system

Total \$20,080.11

\$3,105.33 is already appropriated with a request for an additional \$18,000.00 in order to complete the project which includes an additional \$1,000.00 for unforeseen cost increases. Utilizing 2023 Capital funds for this will only cost the City more in the long run based on the impact that inflation has already had on this project. Legislation to appropriate and transfer funds is requested. Ordinance No. 2022-091 was created.

FROM: CIT Fund – Capital Improvement Restricted Account \$ 18,000.00
TO: VHF Radio System, *Project No. 31983000* \$ 18,000.00

City Engineer Kalb – Ohio Public Works Commission (OPWC) grant application – Blanchard Street Waterline Replacement Phase II

The City of Findlay Engineering Department is preparing to submit the annual grant applications to the Ohio Public Works Commission (OPWC). In addition to the Bernard Avenue Waterline application, The City of Findlay Engineering Department would like to submit a second project for consideration. This application will be for a waterline replacement on Blanchard Street (from Sixth Street to the south water tower). The waterline on Blanchard Street is currently a ten inch (10”) line that is in need of replacement and as part of this project, it will be upgraded to a sixteen inch (16”) main line. Legislation authorizing City Representatives to execute the necessary grant application(s) and/or agreement(s) to receive the grant funding is requested. Ordinance No. 2022-092 was created.

Findlay Fire Department Activities Report – August 2022.

City Income Tax Monthly Collection Report – August 2022.

Mayor Muryn – KPIs

The year to date 2022 Key Performance Indicators (KPI) are now available on the City’s website: <https://www.findlayohio.com/government/transparency-performance>. The attached Enterprise Dashboard shows a few key metrics.

Service-Safety Director Martin – chemical/material/services 2023 bid

The City of Findlay has begun the process for bidding the chemical/material/services that are done annually at this time. Requests for addendums to contracts have been sent to companies who are eligible to extend the contracts for calendar year 2023 at the same pricing as the original contract. The City of Findlay entered into a contract with Greer Lime Company for its pebble lime purchases at a price of \$167.12 per net ton for calendar year 2021 and extended the contract for calendar year at the same price. They are eligible to extend the contract for one (1) additional year (calendar year 2023). Prices for pebble lime have increased at an unprecedented rate over the past year and continue to rise. Greer Lime Company is not able to extend the contract at the same price, however, considering the longstanding business relationship they have with the City, and knowing that 58.28ities are facing the same challenges, Greer Lime Company has asked to be able to extend the contract for one (1) year (calendar year 2023) offering a minor price increase to \$188.00/ton for calendar year 2023). If not acceptable, Greer Lime Company stated that they look forward to participating in the bid process. The City of Findlay purchases approximately 1,100 tons of pebble lime each year. The savings of extending the contract with Greer Lime Company for one (1) year (calendar year 2023) with a minor price increase to \$188.00/ton vs. bidding it out at the average current market bid rate of \$230.00/ton is \$46,200.00. Legislation authorizing the Service-Safety Director to extend the contract with Freer Lime Company for one (1) year at a price of \$188.00/ton for pebble lime is requested. Ordinance No. 2022-093 was created.

COMMITTEE REPORTS:

The **STRATEGIC PLANNING COMMITTEE** met on August 21, 2022 to review and approve the final action plan to go to the public for review and comment.

We recommend to continue the strategic planning process.

The **STREETS, SIDEWALKS & PARKING COMMITTEE** met on August 22, 2022 to discuss carriage/service walks.

We recommend the Administration look up existing case law, jurisdictions that have been liable for carriage walk issues, and defined what a carriage walk is.

The **WATER AND SEWER COMMITTEE** met on August 23, 2022 to a CSO long-term plan.

We recommend no committee report.

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 023-2022 (millage rates & amounts) requires one (1) reading *first reading*

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

RESOLUTION NO. 024-2022 (BWC – U-69 coverage) requires one (1) reading *first reading*

A RESOLUTION AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH THE OHIO BUREAU OF WORKERS COMPENSATION FOR U-69 COVERAGE.

RESOLUTION NO. 025-2022 (no PO) requires one (1) reading *first reading*

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES:

ORDINANCE NO. 2022-076 (Law Director budget – more funds for legal svcs (pending litigation) requires three (3) readings *third reading*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-078 (Hancock Public Health combined services contract renewal) requires three (3) readings *third reading*

AN ORDINANCE AMENDING ORDINANCE NO. 2021-107 TO AUTHORIZE THE MAYOR OF THE CITY OF FINDLAY, OHIO TO CONTINUE COMBINED HEALTH AND ENVIRONMENTAL SERVICES PROVIDED BY THE HANCOCK COUNTY GENERAL HEALTH DISTRICT AND CITY OF FINDLAY HEALTH DEPARTMENT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-081 (salary ordinance) requires three (3) readings *second reading*

AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2021-116, ORDINANCE NO. 2022-011 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-086 (*OPWC grant application – Bernard Ave waterline replacement*) **requires three (3) readings** *first reading*
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO EXECUTE THE NECESSARY GRANT APPLICATION(S) AND/OR AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR THE BERNARD AVENUE WATERLINE REPLACEMENT PROJECT NO. 35724200, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-087 (*W Lincoln St storm sewer*) **requires three (3) readings** *first reading*
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) FOR THE WEST LINCOLN STREET STORM SEWER PROJECT NO. 35521700, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-088 (*Engineering GPS Rover*) **requires three (3) readings** *first reading*
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) FOR A REPLACEMENT GPS ROVER PROJECT, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-089 (*HAN-Greenway Trail, Phase II*) **requires three (3) readings** *first reading*
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-090 (*fire house bunk rooms*) **requires three (3) reading** *first reading*
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) FOR THE DEVELOPMENT OF INDIVIDUAL SLEEPING QUARTERS AT EACH CITY OF FINDLAY, OHIO FIRE STATIONS, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-091 (*fiber loop to the north & south water towers*) **requires three (3) readings** *first reading*
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-092 (*OPWC grant application – Blanchard St waterline replacement Phase II*) **requires three (3) readings** *first reading*
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO EXECUTE THE NECESSARY GRANT APPLICATION(S) AND/OR AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR THE BLANCHARD STREET WATERLINE REPLACEMENT PHASE II PROJECT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-093 (*2023 chemicals/materials/services contract renewal with Greer Lime Company*) **required three (3) readings** *first reading*
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO WAIVE THE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT(S) WITH GREER LIME COMPANY FOR THE PURCHASE OF PEBBLE LIME NEEDED BY THE CITY OF FINDLAY, OHIO FOR CALENDAR YEAR 2023, AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
September 8, 2022 – 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

NEW ITEMS

1. **APPLICATION FOR SITE PLAN REVIEW #SP-20-2022 filed by the Humble Robinson for a new 100,000 square foot industrial building on parcel 210000077400 located at the SE corner of the intersection of E. Bigelow Avenue and Crystal Avenue.**

ADMINISTRATIVE APPROVALS

ADJOURNMENT

City of Findlay
City Planning Commission

City Council Chambers, 1st floor of Municipal Building
Thursday August 11, 2022 – 9:00 a.m.

Minutes

MEMBERS PRESENT:

Mayor Muryn
Rob Martin
Jackie Schroeder
Dan Clinger

STAFF ATTENDING:

Matt Cordonnier, HRPC Director
Jacob Mercer, HRPC Staff
Jeremy Kalb, PE, City Engineer
Kevin Shenise, Fire Prevention
Erik Atkins, Zoning Administrator & Flood Administrator

GUESTS:

Dan Stone, Dr. Mark Boehler, Michael Stoner, Randy Oterman, George Norway, Charles Oler, Barbara Dukes

CALL TO ORDER

ROLL CALL

The following members were present:

Mayor Muryn
Rob Martin
Jackie Schroeder
Dan Clinger

SWEARING IN

All those planning to give testimony were sworn in by Jacob Mercer.

APPROVAL OF MINUTES

Dan Clinger motioned to approve the minutes for the July 14, 2022 meeting. Jackie Schroeder seconded. Motion approved 4-0-0.

TABLED ITEMS

- 1. APPLICATION FOR CONDITIONAL USE #CU-06-2022 filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street.**

CPC Staff

General Information

This request is located on the south side of W. Main Cross Street, just west of the intersection with Glessner Avenue. The site is zoned C-2 General Commercial. To the north, south, and west is also C-2 General Commercial. To the east is R-3 Small Lot Residential. It is located within the 100-year flood plain.

Staff Analysis

The applicant is applying for the conditional use of having a drive-thru on their commercial property. This building had previously been a restaurant/bar, but was converted into a physical therapy business. Additionally, there is a day spa in the building as well.

The applicant originally proposed to have the drive-thru wrap around the building from the west side to the east. They requested to place the ordering board in the middle of the building on the south side. This configuration provided issues due to it blocking the FDC connection on the east side of the building, and would create traffic issues onto W. Main Cross Street.

After meeting with CPC staff, the solution was to change the request to an order/pickup window at the southwest corner of the building. This would accommodate seven cars from the window to the property line. If stacking were to become an issue, they have proposed to designate a few parking spots to allow customers to park and wait for their order. This would remove the issue of the stacking blocking the dumpster and the FDC. During a staff visit, we measured twenty-seven feet (27') between the edge of the exit landing on the west side of the building and the parking. This would allow for enough room for an escape lane outside the stacking.

The new parking lot configuration shows that the existing pattern would remain on the east and west sides of the building. The existing ten (10) parking spots would be shifted eighteen feet (18') south. This will allow for a twenty-four feet (24') drive aisle for customers to exit the site onto Glessner Avenue. The plan does note the addition of fifteen (15) new parking spots on the south property line.

Staff Recommendation

Staff recommends **approval of the APPLICATION FOR CONDITIONAL USE #CU-06-2022 filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street.**

ENGINEERING

- With the redesign/ relocation of the pickup window, the Engineering Department does not have any concerns with the proposed project. Keeping the drives off of Main Cross as entrance only will reduce the conflict points at the intersection and the drive thru users will be able to utilize the drive that comes off of Glessner
 - **Recommend Approval**

FIRE PREVENTION

No comments

RECOMMENDATION

Staff recommends approval of the APPLICATION FOR CONDITIONAL USE #CU-06-2022 filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street.

DISCUSSION

The owner, Dr. Mark Boehler, was present on behalf of the application. Dan Clinger said that he visited the site and even went inside to get a feel for how the interior worked. He thought that the drawing was inaccurate and that the window would need moved north. Based on the drawing, it showed the window leading into a freezer area inside. Dr. Boehler said that was slightly off on the drawing, because they know it will not be in that area.

Mr. Clinger pointed out given the drawing, and allotting sixteen feet for each vehicle, it makes stacking eight vehicles difficult. He also was concerned that this was still not a surveyed drawing, and worried about the accuracy of the measurements provided. He added that if the door on the east wall was a required means of egress, it would need the landing to be five feet, and not the reduced four feet shown. Dr. Boehler said he would work with Wood County Building Department on that front.

Mr. Clinger asked if they would have a staff person bringing food out to the customers. Dr. Boehler said that they would, and that they would be updating the striping to help with the flow of traffic. The parking area would include a few numbered spots to allow cars waiting on orders to wait and not create a stacking issue.

Mr. Clinger asked if the pole lights were operable. Dr. Boehler said that they were not, but that the lights shining onto the building are the only lights on the site.

Mayor Muryn thanked Dr. Boehler for working with staff to update the plan from July and felt comfortable with the new design. This would alleviate the traffic leaving onto W. Main Cross Street, and appreciated the parking updates to address the stacking concerns. Mayor Muryn added that as a conditional use, it could be revoked if issues arise.

MOTION

Mayor Muryn made a motion to approve **APPLICATION FOR CONDITIONAL USE #CU-06-2022** filed by **Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street**

2nd: Rob Martin

VOTE: Yay (4) Nay (0) Abstain (0)

NEW ITEMS

- 1. ALLEY/STREET VACATION PETITION #AV-06-2022** filed by **Michael Stoner, 1419 S. Blanchard Street, to vacate the westernmost 205 feet of the east/west alley between 1415 and 1419 S. Blanchard Street.**

CPC STAFF

General Information

This request is to vacate a portion of the east/west alleyway between 1419 and 1415 S. Blanchard Street from S. Blanchard Street west 205 feet. The remaining section of alleyway would measure roughly 333 feet in length towards Graceland Avenue.

Staff Analysis

This portion of alley provides access to 1415 and 1419 S. Blanchard Street, 711 5th Street, and 714 6th Street. All these property owners signed the petition. The only access for the remainder of the alleyway would be from Graceland Avenue on the east side. This block previously had two platted north/south roads between 5th and 6th street, however they have been vacated.

Mr. & Mrs. Stoner had been in communication with the Zoning Department to discuss the alleyway. The alleyway coming off S. Blanchard Street is improved, so it does funnel traffic for the alley through this entrance. The alley from the Graceland entrance is unimproved, but it appears vehicles have used it recently. There is an unmaintained section in the middle of the alley, which effectively blocks traffic from being able to go all the way through. Erik Atkins from the zoning department recommended the Stoner's get signatures from the entire block to vacate the entire alley; however, they have only provided a list of just their surrounding neighbors.

In similar cases, staff has not approved a vacation where it leaves an unimproved entrance as the only means of access for almost an entire alleyway. In previous cases where only a portion of alley was vacated, we made sure there were at least two means of ingress and egress.

Staff Recommendation

CPC Staff recommends that FCPC recommend denial of ALLEY/STREET VACATION PETITION #AV-06-2022 filed by **Michael Stoner, 1419 S. Blanchard Street, to vacate the westernmost 205 feet of the east/west alley between 1415 and 1419 S. Blanchard Street.**

ENGINEERING

No Comment

FIRE PREVENTION

No Comment.

RECOMMENDATION

Staff recommends that FCPC recommend to Findlay City Council denial of ALLEY/STREET VACATION PETITION #AV-06-2022 filed by Michael Stoner, 1419 S. Blanchard Street, to vacate the westernmost 205 feet of the east/west alley between 1415 and 1419 S. Blanchard Street.

DISCUSSION

The owners of 1419 S. Blanchard Avenue, Michael and Jessica Stoner, submitted the petition because they were concerned about the safety along the alleyway. Their home, 1419 S. Blanchard Street, is right up against the right-of-way. They put up a slow-children-at-play sign, but it was allegedly run over. If the petition was approved, the remaining neighbors along the alleyway would only have access from Graceland Avenue. They have had arguments with neighbors about going too fast going through the alleyway. They did not plan to close off the alley entirely; they would put up a gate to allow for neighbors and AEP to access the area.

Ms. Schroeder asked if there are garages on the alleyway. The Stoner's confirmed that there are garages towards the Graceland Avenue end of the alley. Matt Cordonnier flipped through some photographs showing the entire stretch of the alleyway for the room to see.

Mr. Martin asked who typically uses the alleyway. The Stoner's said that there are neighbors with sheds and landscaping in their backyards along 5th and 6th Street. They have mulch delivered and do tree trimmings. They said they rarely see AEP crews coming in. Mr. Cordonnier noted that when vacations occur, they make sure they have an access agreement in place to allow AEP to access the power lines.

Mr. Clinger said that he attempted to drive the alleyway, but could not make it the entire length. He had to back up because the right-of-way was too narrow to allow him to turn around his vehicle. The Stoner's noted the neighbors usually back into their yards to do the turn. They also said they have seen places in the city with dead-end alleys and wondered why they could not allow for that in this case. Mayor Muryn asked for an example, but the Stoner's example technically still had two points of access.

Mr. Martin asked if they had discussions with the neighbors to try to vacate the whole stretch. Matt Cordonnier said that they received some signatures from some abutting property owners, but they were sporadic. He interpreted that to mean that those are the only ones who would sign. The Stoner's confirmed they attempted to get everyone's signature, but that those are the only ones who signed off on the form.

Mayor Muryn said that she wanted to see them work with staff to contact all the owners along the alley. Jacob Mercer added that he had the list of owners along the alleyway as part of the notification process and would provide it to the Stoner's. The Mayor added that she thought it would be difficult to vacate the whole stretch. The alley needs to either be improved or vacated. If it gets improved, it could encourage more people to use, which is the opposite of what the applicants wanted. The Stoner's asked why they could not put up a dead end sign on the Graceland Avenue side. Matt Cordonnier noted that there is a difference between public right-of-ways and private property. In some cases, alleys are private but appear to be public.

The Mayor made a motion to table. She understands the safety concerns, but she wanted to hear from the neighbors about their thoughts on the vacation process. Rob Martin seconded. At this point, the Mayor asked if anyone else had comments on the application.

David George Norway, 720 6th Street, spoke against the idea of vacating. He lives just east of the proposed vacation. When he bought the house in 1990, one of the positives was having the access from the alley. He does not think that there are many people flying through the alley on a regular basis. He noted that the applicants bought the house knowing the alley was there, so he was confused why they were looking to vacate it now. He did not think that he could access the back of his property from the Graceland side of the alley.

Charles Oler, 717 5th Street, spoke next. He has plans to build a garage in the back space and is definitely opposed to closing the alley.

Randy Oterman, 724 6th Street, disagreed with the idea of vacating the alley. He noted that the applicant grew up next door to her current house, so this is not a new problem for the applicant. He generally did not think people were driving too quickly down the alley. When you make the turn into the alley, you have to slow down because it becomes unimproved quickly. Once you travel further in, you cannot go quickly anyway. He mows the alley, and he can barely see any tire ruts. He also noted that in reality, there is no way to access the Graceland side because a portion has become unimproved.

Mr. Oterman asked who is responsible for maintaining the alleyway. Mayor Muryn said that abutting property owners have to maintain because it would be to their benefit to utilize the alley. Jeremy Kalb confirmed that was true.

Barbara Dukes, 730 6th Street, noted that if this were to be approved that it would create issues for the property owners on 6th Street. The houses are so close together that many cannot get from the front yard to the backyard. The only times they use the alley is to do maintenance of their landscaping. She sympathizes with the applicants for having small children, but it is not a heavily used alleyway. If you get east of her property, you cannot get through to Graceland Avenue. If you vacate this request, it will make it very hard on the property owners along 5th and 6th Street.

At this point, the Mayor made a motion to withdraw her motion. Rob Martin seconded. She did say that if they could come back with the signatures from everyone along the alley, that they would waive the application fee. She also wanted the record to state that City Engineer Jeremy Kalb would work with the applicants to discuss options for the alley, and that staff would provide the list of owners for a mailing to be sent requesting them to sign the petition for vacation.

MOTION

Mayor Murn made motion to **recommend to Findlay City Council denial of ALLEY/STREET VACATION PETITION #AV-06-2022 filed by Michael Stoner, 1419 S. Blanchard Street, to vacate the westernmost 205 feet of the east/west alley between 1415 and 1419 S. Blanchard Street.**

2nd: Jackie Schroeder

VOTE: Yay (4) Nay (0) Abstain (0)

After the vote, Matt Cordonnier said that he would contact Don Rasmussen about the Planning & Zoning meeting. He was unsure if the Planning & Zoning Committee could pass on a request for vacation if the City Planning Commission had recommended denial. The meeting at Noon would still occur, but he would get that clarification for the applicants.

2. APPLICATION FOR FINAL PLAT #FP-02-2022 filed by Fernco Development Ltd and Norco Dev. Ltd, for Lakota Park.

CPC STAFF

General Information

This request is located on the south side of Melrose Avenue, east of Deer Ridge Drive and Norwood Drive. It is zoned I-1 Light Industrial in the northeast corner, and M-2 Multi-Family High Density. To the west is also zoned a mix of MH Mobile Home, M-2 Multi-Family High Density, R-3 Small Lot Residential, and R-4 Duplex/Triplex. To the north, it is zoned M-2 Multi-Family High Density. To the east, it is zoned a mix of I-1 Light Industrial and C-2 General Commercial. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as PMUD and Multi-Family.

Parcel History

The site is currently vacant land.

Staff Analysis

In August 2021, the applicant went through a rezoning for the area. The site was rezoned from MH Mobile Home to I-1 Light Industrial for Lot 1, and M-2 Multi-Family High Density for Lots 2 & 3. The preliminary plat was reviewed at the March 2022 meeting. The plat lays out the three lots and the right-of-way for the new public road to be constructed. This road, Lakota Drive, would connect the existing development with Melrose Avenue. Connections would be

made at Willow Wood Avenue and Inglewood Avenue. In March, Dan Stone indicated that the road would be completed all at once during the construction.

Staff Recommendation

CPC Staff recommends **approval of APPLICATION FOR FP-02-2022 filed by Fernco Development Ltd and Norco Dev. Ltd, for Lakota Park.**

ENGINEERING

No Comment

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR FINAL PLAT #FP-02-2022 filed by Fernco Development Ltd and Norco Dev. Ltd, for Lakota Park.**

DISCUSSION

Dan Stone was present on behalf of the applicant. Mr. Clinger asked if the detention was a dry detention. Dan Stone said that it was, and was an independent drainage system, which would not impact the existing drainage from the site.

Mr. Clinger said during the site plan review, it was discussed if there should be a left turn from Melrose Avenue. Dan Stone said that Engineering did not think that would be necessary at this time. Lakota Drive would be essentially a dead-end drive, and the neighbor to the south is not looking to develop anytime soon to extend the road. Matt Cordonnier asked if they could move the drive south to line up better in the future. Dan Stone said this would cut into the detention area. There will be flexibility in the future with the connection since there are unknowns when and where development will occur.

MOTION

Mayor Muryn made a motion to **approval of APPLICATION FOR FINAL PLAT #FP-02-2022 filed by Fernco Development Ltd and Norco Dev. Ltd, for Lakota Park.**

2nd: **Rob Martin**

VOTE: Yay (4) Nay (0) Abstain (0)

- 3. APPLICATION FOR FINAL PLAT #FP-03-2022 for the Tall Timbers 3rd Addition Subdivision located in part of the Northeast ¼ of Section 4, Findlay, Ohio.**

CPC STAFF

General Information

This request is in the Tall Timbers 3rd Addition just south of County Road 212. This location is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the area as Industrial.

Staff Analysis

The preliminary plat was reviewed at the September 2021 CPC meeting and a site plan for the first phase of development was reviewed at the June 2022 CPC meeting. This plat would subdivide this area into two lots with a dedicated cul-de-sac for the end of Industrial Drive. On the west side, Lot 4 is a 42.445-acre parcel that is entirely wooded. On the east side, Lot 3 would be 21.360 acres in size. A fifty-foot gas line easement runs diagonally from the northwest corner to the southeast corner of lot 3.

Staff Recommendation

CPC Staff recommends **approval of APPLICATION FOR FINAL PLAT #FP-03-2022 for the Tall Timbers 3rd Addition Subdivision located in part of the Northeast ¼ of Section 4, Findlay, Ohio.**

ENGINEERING

No Comment

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR FINAL PLAT #FP-03-2022 for the Tall Timbers 3rd Addition Subdivision located in part of the Northeast ¼ of Section 4, Findlay, Ohio.**

DISCUSSION

Dan Stone was present on behalf of the application. He said this was the final step in the development for this site. Mr. Martin asked if the wooded lot would remain undeveloped. Dan Stone noted that it has too many wetlands to mitigate. The reason it was separated was for tax purposes.

MOTION

Mayor Muryn made a motion to approve **APPLICATION FOR FINAL PLAT #FP-03-2022 for the Tall Timbers 3rd Addition Subdivision located in part of the Northeast ¼ of Section 4, Findlay, Ohio.**

2nd: Dan Clinger

VOTE: Yay (4) Nay (0) Abstain (0)

After the vote, Mayor Muryn adjourned the meeting.



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866

Treasurer's Reconciliation for July 31, 2022

TREASURER

Fifth Third Initial Balance	2,848,233.95
- Withdrawals ()	(6,598,930.12)
+ Deposits	8,730,862.55
	<u>4,980,166.38</u>
(-Outstanding Checks)	(821,961.61)
Deposit in Transit	982,175.66
Deposit in Transit	420.00
<u>Correction Pending</u>	<u>-366.44</u>
Treasurer's Checking Bal	5,140,433.99
Investment Principal	78,529,341.32
Accrued Interest	434.76
Treasurer's Total Cash and Investments	83,670,210.07

AUDITOR

Auditor's Checking Bal	5,140,433.99
Auditor's Total Cash and Investments	83,670,210.07

Respectfully submitted,

Susan Jo Hite
Treasurer

Board of Zoning Appeals

April 14, 2022

Members present Chairman, Phil Rooney; Kerry Trombley; and Scott Brecheisen.

Mr. Rooney called the meeting to order at 6:00 p.m. and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

Case Number: BZA-05-2022-62626

Address: 1020 Crystal Avenue

Zone: R-2 Medium Lot Residential

Filed Judy Scrimshaw, regarding a variance from section 1122.05 of the City of Findlay Zoning Ordinance for a new roofed porch at 1020 Crystal Meadows Court. The applicant is proposing to construct a roofed porch at 24.5-feet from the front property line. This section requires a front yard setback of 25-feet.

This property is unique due to it being situated on a cul-de-sac, which makes the property closer to the city right-of-way than it would be without a cul-de-sac. If the typical averaging was done with the neighboring properties to determine the setback, and the property sat on a non-cul-de-sac street, a variance would not be needed. Additionally, if approved, the new roofed area will not be as noticeable as it may be in other neighborhoods.

The city does not oppose this minimal request due to the circumstances of the neighborhood.

Mr. Adkins stated there were no communications on this case.

Mr. Rooney made a motion to approve the requested variance.

Mr. Brecheisen seconded the motion.

Motion to approve the requested variance, 3-0.

The February 10, 2022 meeting minutes were approved.

The March 10, 2022 meeting minutes were tabled.

The meeting was adjourned.



Chairman



Secretary

Board of Zoning Appeals

May 12, 2022

Members present Chairman, Phil Rooney; Blaine Wells; and Scott Brecheisen.

Mr. Rooney called the meeting to order at 6:00 p.m. and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

Case Number: BZA-06-2022-62715
Address: 1101 W Main Cross Street
Zone: C-2 General Commercial

Filed by Mark Boehler, regarding a variance from section 1161.12.8 (C)(1) of the City of Findlay Zoning Ordinance for a new low-profile sign 1101 W Main Cross Street. The applicant is proposing an 8-feet by 6-feet low profile sign that will be 8.5-feet from the front property line. This section requires a 10-feet setback from all property lines.

Prior to being under new ownership, this property had an unsightly pylon sign, which featured a portable sign on a pole. Since the time of purchase, the current owners have improved the site drastically, including removing the non-conforming unsightly pylon sign that existed.

The request the owner is asking for is minimal, and in the adjacent vicinity, there is a sign that is located approximately 1-foot from the property line. Due to a property down the street having a sign so close to the right-of-way, and the minimal request of 1.5-feet, the city does not oppose the request.

Mr. Rooney asked if there were any communications on this case.

Mr. Adkins stated there were no communications on this case.

Mr. Wells made a motion to approve the requested variance.

Mr. Brecheisen seconded the motion.

Motion to approve the requested variance, contingent on required permits to be obtained within 60 days, 3-0.

The March 10, 2022 meeting minutes were tabled.

The April 14, 2022 meeting minutes were tabled.

The meeting was adjourned.



Chairman



Secretary

Board of Zoning Appeals

July 14, 2022

Members present Chairman, Phil Rooney; Kerry Trombley; and Sarah Gillespie.

Mr. Rooney called the meeting to order at 6:00 p.m. and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

Case Number: BZA-07-2022-62929

Address: 316 Hillshafer Drive

Zone: R-1 - Large Lot Residential

Filed by Michael Powell, regarding a variance from section 1121.05 (A) of the City of Findlay Zoning Ordinance for a new fence at 316 Hillshafer Drive. The applicant is proposing to build a 6-foot high privacy fence that will be 5-feet from the front property line. This section requires a 30-foot front yard setback from the property line.

The owner is proposing to replace an existing non-conforming fence, which is 20-feet from the property, with a 6-foot high privacy fence 5-feet from the property line. This dwelling is located on the backside of the Marathon Diamonds, and is on the corner of an unnamed right-of-way that dead ends into the diamonds. Per the city engineer, the unknown right-of-way will never be utilized as a street again, but has no option of it being vacated neither.

With the unique circumstance and location of a front yard parallel to a dead end, the city would agree with whatever decision the board makes in this matter.

Mr. Michael Powell, owner of 316 Hillshafer Dr., was sworn in. He stated if they have to move the fence back per todays requirements, they would have to tear down part of their garage and a pool. Worse case, they would like to put it where the existing fence currently is, which is 1.5 feet from the current requirement. They prefer to be able to put it 5 feet from the property line to allow more space for their kids. It's a dead-end road that is only used for parking.

Mr. Rooney asked if there were any communications on this case.

Mr. Adkins stated there were no communications on this case.

Mr. Trombley stated it is a unique circumstance and made a motion to approve the requested variance, contingent on required permits be obtained within 60 days.

Ms. Gillespie seconded the motion.

Motion to approve the requested variance, contingent on required permits be obtained within 60 days, 3-0.

The following was introduced by Mr. Erik Adkins:

Case Number: BZA-08-2022-62951
Address: 2815 N. Main Street
Zone: R-2 – Medium Lot Residential

Filed Thomas Burfin, regarding a variance from section 1122.05 (A) of the City of Findlay Zoning Ordinance for an addition at 2815 N. Main Street. The applicant is proposing to build an 18 X 30 addition in the rear of the dwelling that will be 4-feet from the side property line. This section requires a 5-foot side yard setback from the property line.

The owner is looking to continue his existing building line for the addition, rather than jog it 1-foot in. The city does not oppose the request.

The owner was present but did not speak on his variance request.

Mr. Rooney asked if there were any communications on this case.

Mr. Adkins stated there were no communications on this case.

Mr. Rooney stated since it is a continuation of the existing building line and a minor encroachment into the setback, he made a motion to approve the requested variance, contingent on required permits be obtained within 60 days.

Mr. Trombley seconded the motion.

Motion to approve the requested variance, contingent on required permits be obtained within 60 days, 3-0.

The March 10, 2022 meeting minutes were tabled.

The April 14, 2022 meeting minutes were tabled.

The May 12, 2022 meeting minutes were tabled.

The meeting was adjourned.



Chairman



Secretary



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Wednesday, August 17, 2022

The Honorable Council
Findlay, Ohio 45840

It is respectfully requested this letter be read into the City Council meeting record.

SUBJECT: Resolution Accepting Millage Rates and Amounts

Dear Council Members:

The County Budget Commission has completed their work and returned our Certificate of Estimated Resources for our 2022 Budget. Our tax millage has been certified exactly as submitted; 2.6 mills for the General Fund and 0.3 mills each for Police and Fire Pension Funds to a total of 3.2 mills, approximately \$3MM (three million dollars). Local government money is estimated to be \$685,000.00 for next year subject to likely adjustments by the State.

Council should now accept the amounts and levy the tax rates as certified by the Budget Commission. The proper Resolution must be adopted and returned to the County Auditor no later than September 30th, 2022. I have therefore, asked the Director of Law to place the required legislation on your agenda for your September 6th meeting. This Resolution requires one reading.

Respectfully submitted,

Jim Staschiak II
City Auditor

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

The Budget Commission of Hancock County, Ohio hereby makes the following
Official Certificate of Estimated Resources for Findlay
for the Fiscal Year beginning
January 1, 2023

	Estimated Unencumbered January 1, 2023	Taxes	Other Sources	Total
General Fund	\$18,879,298.00	\$2,504,505.00	\$27,287,511.00	\$48,671,314.00
Special Revenue Funds	\$13,993,693.00	\$580,929.74	\$29,407,130.00	\$43,981,752.74
Debt Service Funds	\$0.00	\$0.00	\$619,986.00	\$619,986.00
Capital Projects Funds	\$438,880.00	\$0.00	\$190,000.00	\$628,880.00
Enterprise Funds	\$26,710,365.00	\$0.00	\$19,080,201.00	\$45,790,566.00
Internal Service Funds	\$855,393.00	\$0.00	\$15,170.00	\$870,563.00
Special Assessment Funds	\$187.00	\$0.00	\$0.00	\$187.00
Agency Funds	\$163,998.00	\$0.00	\$170.00	\$164,168.00
Permanent Funds	\$1,629,677.00	\$0.00	\$40,960.00	\$1,670,637.00
Total:	\$62,671,491.00	\$3,085,434.74	\$76,641,128.00	\$142,398,053.74

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages, and the total amount approved for each fund must govern the amount of appropriation from such fund.

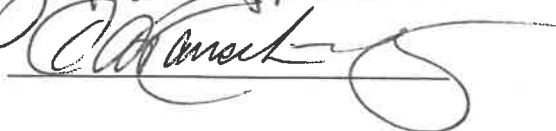
Hancock County
Budget Commission

AUG 17 2022

Date _____

 Budget

 Commission



Rev. Code, Sec. 5705.36 - List all funds separately

	Estimated Unencumbered January 1, 2023	Taxes	Other Sources	Total
GENERAL FUND	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
10000 General Fund	\$18,879,298.00	\$2,504,505.00	\$26,602,511.00	\$47,986,314.00
11000 Local Government	\$0.00	\$0.00	\$685,000.00	\$685,000.00
TOTAL GENERAL FUND	\$18,879,298.00	\$2,504,505.00	\$27,287,511.00	\$48,671,314.00
SPECIAL REVENUE FUNDS	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
20400 SCM&R	\$465,814.00	\$0.00	\$2,913,710.00	\$3,379,524.00
20420 County Permissive	\$0.00	\$0.00	\$0.00	\$0.00
20450 State Highway Improvemen	\$363,952.00	\$0.00	\$200,420.00	\$564,372.00
20600 Law Enforcement Trust	\$1.00	\$0.00	\$0.00	\$1.00
20650 Drug Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00
20700 I D Alcohol Treatment	\$144,480.00	\$0.00	\$16,900.00	\$161,380.00
20750 Enforcement/Education	\$598.00	\$0.00	\$2,600.00	\$3,198.00
20790 Court Special Proj. Fund	\$331,227.00	\$0.00	\$310,000.00	\$641,227.00
20800 Court Computerization	\$62,182.00	\$0.00	\$60,000.00	\$122,182.00
20810 Metrich Drug Law Fd	\$1.00	\$0.00	\$0.00	\$1.00
20820 Alcohol Monitoring Fund	\$98,556.00	\$0.00	\$40,500.00	\$139,056.00
20830 Mediation Services	\$129,455.00	\$0.00	\$15,000.00	\$144,455.00
20840 Electroinic Imaging	\$11,110.00	\$0.00	\$48,000.00	\$59,110.00
20850 Legal Research	\$20,694.00	\$0.00	\$0.00	\$20,694.00
20900 Severance Payout Fund	\$1,986,304.00	\$0.00	\$0.00	\$1,986,304.00
20970 ARPA Fund	\$4,318,362.00	\$0.00	\$0.00	\$4,318,362.00
20990 COVID Relief Fund (HB481)	\$0.00	\$0.00	\$0.00	\$0.00
70470 City Income Tax	\$6,060,957.00	\$0.00	\$25,800,000.00	\$31,860,957.00
70780 Police Disability & Pen	\$0.00	\$290,464.87	\$0.00	\$290,464.87
70790 Fire Disability & Pensio	\$0.00	\$290,464.87	\$0.00	\$290,464.87
TOTAL SPECIAL REVENUE FUNDS	\$13,993,693.00	\$580,929.74	\$29,407,130.00	\$43,981,752.74
DEBT SERVICE FUNDS	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
30100 Debt Service - 230200	\$0.00	\$0.00	\$619,986.00	\$619,986.00
30900 Muni T.I.F. for CR 236	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEBT SERVICE FUNDS	\$0.00	\$0.00	\$619,986.00	\$619,986.00
CAPITAL PROJECTS FUNDS	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
40200 Muni Court Improvement	\$438,880.00	\$0.00	\$190,000.00	\$628,880.00
TOTAL CAPITAL PROJECTS FUNDS	\$438,880.00	\$0.00	\$190,000.00	\$628,880.00
ENTERPRISE FUNDS	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
50100 Airport Fund	\$317,453.00	\$0.00	\$896,114.00	\$1,213,567.00

Rev. Code, Sec. 5705.36 - List all funds separately

	Estimated Unencumbered January 1, 2023	Taxes	Other Sources	Total
50500 Water Fund	\$8,979,578.00	\$0.00	\$8,324,847.00	\$17,304,425.00
50600 Water Pollution Control	\$17,356,613.00	\$0.00	\$9,650,240.00	\$27,006,853.00
50700 Parking Fund	\$41,760.00	\$0.00	\$84,000.00	\$125,760.00
50800 Swimming Pool	\$14,961.00	\$0.00	\$125,000.00	\$139,961.00
TOTAL ENTERPRISE FUNDS	\$26,710,365.00	\$0.00	\$19,080,201.00	\$45,790,566.00
INTERNAL SERVICE FUNDS	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
60300 Central Stores	\$5,576.00	\$0.00	\$14,000.00	\$19,576.00
60500 Workers Comp Retro Fund	\$0.00	\$0.00	\$0.00	\$0.00
60600 Self Insurance	\$849,817.00	\$0.00	\$1,170.00	\$850,987.00
TOTAL INTERNAL SERVICE FUNDS	\$855,393.00	\$0.00	\$15,170.00	\$870,563.00
SPECIAL ASSESMENT FUNDS	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
80100 S/A - Pavements	\$0.00	\$0.00	\$0.00	\$0.00
80200 S/A - Walks	\$0.00	\$0.00	\$0.00	\$0.00
80300 S/A - Storm Sewers	\$187.00	\$0.00	\$0.00	\$187.00
80400 S/A - Sanitary Sewers	\$0.00	\$0.00	\$0.00	\$0.00
80500 S/A - Building Demolition	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SPECIAL ASSESMENT FUNDS	\$187.00	\$0.00	\$0.00	\$187.00
AGENCY FUNDS	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
70840 Unclaimed Monies	\$0.00	\$0.00	\$0.00	\$0.00
70850 Tax Collection	\$0.00	\$0.00	\$0.00	\$0.00
70870 Private Trust	\$163,998.00	\$0.00	\$170.00	\$164,168.00
70880 Guaranteed Deposits	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL AGENCY FUNDS	\$163,998.00	\$0.00	\$170.00	\$164,168.00
PERMANENT FUNDS	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
70860 Cemetery Trust	\$1,629,677.00	\$0.00	\$40,960.00	\$1,670,637.00
70900 HRC Capital Trust	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PERMANENT FUNDS	\$1,629,677.00	\$0.00	\$40,960.00	\$1,670,637.00
Total All Funds:	\$62,671,491.00	\$3,085,434.74	\$76,641,128.00	\$142,398,053.74

RESI-AGRI

Findlay Corp 652,241,060
 Allen Twp-Findlay Corp (69) 2,861,370
VALUE 655,102,430

INSIDE 2.600000 \$1,695,826.76
 INSIDE-Allen 1.000000 \$2,861.37
 POLICE 0.300000 \$196,530.73
 FIRE 0.300000 \$196,530.73

TOTAL 3.200000 \$2,091,749.59

PUBLIC UTILITY PERSONAL

Findlay Corp 64,878,980
 Allen Twp-Findlay Corp 23,540
VALUE EST 64,902,520

INSIDE 2.600000 \$168,685.35
 INSIDE-Allen 1.000000 \$23.54
 POLICE 0.300000 \$19,470.76
 FIRE 0.300000 \$19,470.76

TOTAL 3.200000 \$207,650.41

OTHER

Findlay Corp 243,060,440
 Allen Twp-Findlay Corp 5,150,840
VALUE 248,211,280

INSIDE 2.600000 \$631,957.14
 INSIDE-Allen 1.000000 \$5,150.84
 POLICE 0.300000 \$74,463.38
 FIRE 0.300000 \$74,463.38

TOTAL 3.200000 \$786,034.74

**RE-CAP
 FEB-AUGUST**

INSIDE \$2,496,469.25
 CUR EMG \$8,035.75
 POLICE \$290,464.87
 FIRE \$290,464.87

TOTAL \$3,085,434.74

CERTIFICATION

Findlay Corp 960,180,480
 Allen Twp-Findlay Corp 8,035,750
Total Certification 968,216,230 846,032,640

			Fixed Rate GP Reimb	Estimated Revenue
GENERAL FUND	2.60	\$2,504,505.00	\$0.00	\$2,504,505.00
TOTAL OPERATING	2.60	\$2,504,505.00	\$0.00	\$2,504,505.00
TOTAL POLICE	0.30	\$290,464.87	\$0.00	\$290,464.87
TOTAL FIRE	0.30	\$290,464.87	\$0.00	\$290,464.87
TOTAL TO CERTIFY	3.20	\$3,085,434.74	\$0.00	\$3,085,434.74
TAXING DISTRICT				FINDLAY CORP

CALENDAR YEAR

2021

TAX YEAR

2020

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(CITY COUNCIL)

Revised Code, Secs. 5705.34-5705.35

The Council of the Findlay, Hancock County, Ohio, met in _____ session

on the _____ day of _____, _____, at the office of _____

with the following members present:

Mr. _____ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, _____; and

WHEREAS, The Budget Commission of Hancock County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitation; therefore be it

RESOLVED, By the Council of the City of Findlay, Hancock County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

2022 Tax Year
City of Findlay
 2023 Calendar Year

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
 AND COUNTY AUDITOR'S ESTIMATED TAX RATES

Fund	Amount to Be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
General Fund		2,504,505.00	2.60	
Police Pension		290,465.00	0.30	
Fire Pension		290,465.00	0.30	
Total:		3,085,435.00	3.20	

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

Fund	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy <small>(Carry to Sch A, Col II)</small>

and be it further

RESOLVED, That the Clerk of this Council be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mr. _____*
- Mr. _____*
- Mr. _____*
- Mr. _____*
- Mr. _____*
- Mr. _____*
- Mr. _____*
- Mr. _____*

Adopted the _____ day of _____, _____.

Attest: _____ President of Council

_____ Clerk of Council

No. _____

COUNCIL OF THE CITY OF

Hancock County, Ohio.

**RESOLUTION
ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.**

(City Council)

Adopted _____, 20____

Clerk of Council.

Filed _____, 20____

County Auditor.

By _____
Deputy.

1. A copy of this Resolution must be certified to the County Auditor before the first day of October in each year, or at such later date as may be approved by the Tax Commissioner.



CHRISTINA M. MURYN, MAYOR

**ENGINEERING
DEPARTMENT**

JEREMY D. KALB, PE
CITY ENGINEER

Honorable City Council
Findlay, OH 45840

August 29, 2022

RE: Ohio Public Works Commission Grant Application
Bernard Avenue Waterline Replacement (35724200)

Dear Council Members,

Engineering is preparing to submit the annual grant application to Ohio Public Works Commission (OPWC). The application will be for a waterline replacement on Bernard Avenue (from Crystal Avenue to Vincent Street). The waterline on Bernard Avenue is currently a 6-inch line that is in need of replacement and as part of this project we will be upgrading the waterline to an 8-inch main line.

By copy of this letter, the Law Director is requested to prepare the necessary legislation that will authorize City Representatives to execute the necessary grant application(s) and/or agreement(s) to receive the grant funding.

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb
City Engineer

Pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

**ENGINEERING
DEPARTMENT**

JEREMY D. KALB, PE
CITY ENGINEER

Honorable City Council
Findlay, OH 45840

August 29, 2022

RE: W. Lincoln Street Storm Sewer, Project No. 35521700

Dear Council Members,

As authorized by Ordinance No. 2022-025, a bid opening was held for the above referenced project on August 25, 2022. Bids were received from three (3) potential contractors with the bid amounts ranging from \$181,104.44 to \$425,730.11. The lowest and best bid was received from Hohenbrink Excavating, LLC of Findlay, Ohio.

Previously, an amount of \$20,000 was appropriated to the project for design and advertising. At this time, an appropriation is needed to cover the City's portion of the construction cost and provide a contingency for the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds as follows:

FROM: Sewer Fund- Stormwater Restricted Account	\$ 200,000
TO: W. Lincoln Street Storm Sewer, Project No. 35521700	\$ 200,000

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

August 29, 2022

RE: Engineering GPS Rover

Dear Council Members,

Engineering has recently sent the GPS rover into Precision Laser due to inaccurate readings and software issues. After evaluating the GPS rover, Precision Laser informed us that the rover is needing a part that is no longer available due to the age of the rover itself. Engineering uses the GPS rover on a weekly basis and will be needing a new GPS rover to replace the old one.

At this time I am requesting funds to purchase a new GPS Rover, so we can continue to perform in house surveying and take accurate readings on unknown lines.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director and/or City Engineer to enter in to contracts and to appropriate and transfer funds as follows:

FROM: CIT Fund- Capital Improvements Restricted Account	\$ 30,000
TO: Engineering- 21021000- other	\$ 30,000

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

August 30, 2022

RE: HAN-Greenway Trail Phase II, Project No. 31993800

Dear Council Members,

The above mentioned project is for extending a ten (10) foot multi-use trail from the Eastpoint Area to County Road 236. The project is wrapping up design, but due to requirements/ restrictions from the OEPA, additional design work is needed to finish the project. At this time I am requesting funds to cover the additional design work that is needed for the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: CIT Fund- Capital Improvements Restricted Account	\$ 18,000
TO: HAN-Greenway Trail Phase II, Project No. 31993800	\$ 18,000

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

August 30, 2022

RE: Fire House Bunk Rooms, Project No. 31924900

Dear Council Members,

The Fire Department are developing plans to provide individual sleeping quarters at each station. The sleeping quarters will be partitioned off by prefabricated wall sections and will not require Wood County inspection or rerouting of the existing HVAC system. These sleeping quarters will reduce any privacy concerns with a mixed-gender workforce, and provide the personnel with an individual area to sleep.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds as follows:

FROM: CIT Fund- Capital Improvements Restricted Account	\$ 42,000
TO: Fire House Bunk Rooms, Project No. 31924900	\$ 42,000

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



OFFICE OF
THE MAYOR
CHRISTINA M. MURYN

Rob Martin, BSN, MBA
Service-Safety Director

August 29, 2022

Dear Honorable Council,

The fiber loop to the north and south water towers for the VHF radio system is almost complete, but there is not enough funding to finish it. The fiber has been ran to both towers and all that needs completed is splicing into the main fiber lines, tying into the radio system equipment at both towers, and completing the agreement with Findlay City Schools for the use of their fiber lines in conjunction with the south tower portion. This cost from FCS was unknown to us during initial planning. To complete this project, additional funds are needed:

\$14,646.36 – 30-year lease with Findlay City Schools for use of 3 of their fiber lines. One-time cost for the 30 years.

\$4,500.00 – TSC/Ken Myers Construction splicing cost

\$933.75 – P&R Communication tie in to radio system

Total: \$20,080.11

There are funds totaling \$3,105.33 still in the project line. I request that an additional \$18,000.00 be added to the project so that we can finally complete this project. That amount includes an additional \$1,000 in the event there are unforeseen cost increases. Based on the impact inflation has already had on this project, I feel waiting for the 2023 capital budget will only cost us more in the long run.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvement Restricted Account	\$18,000
TO: VHF Radio System	
Project # 31983000	\$18,000

Sincerely,

Rob Martin
Service Safety Director
City of Findlay

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

August 31, 2022

RE: Ohio Public Works Commission Grant Application
Blanchard Street Waterline Replacement Phase II

Dear Council Members,

Engineering is preparing to submit the annual grant applications to Ohio Public Works Commission (OPWC). In addition to the Bernard Avenue Waterline application, Engineering would like to submit a second project for consideration. This application will be for a waterline replacement on Blanchard Street (from Sixth Street to the south water tower). The waterline on Blanchard Street is currently a 10-inch line that is in need of replacement and as part of this project we will be upgrading the waterline to a 16-inch main line.

By copy of this letter, the Law Director is requested to prepare the necessary legislation that will authorize City Representatives to execute the necessary grant application(s) and/or agreement(s) to receive the grant funding.

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb
City Engineer

Pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Findlay Fire Department
Monthly Activities Report - 2022
 Submitted By: Joshua S. Eberle, Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	10	5	1	5	5	11	13	9				
Assist Other Agency	152	94	134	101	103	125	106	141				
Emergency Medical Service (EMS)	29	19	12	28	14	14	16	20				
Car Accidents	13	14	13	11	24	21	13	16				
Rescues (Extrication, Water, Elevator)	1	1	1	8	3	5	1	3				
Hazmat	14	14	14	15	10	20	9	5				
Good Intent	2	7	9	13	4	15	5	24				
Burning Complaints	1	2	5	6	9	12	16	2				
False Alarms	15	10	18	34	48	34	24	20				
Totals	237	166	207	221	220	257	203	240	0	0	0	0

Runs by District	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station 1 - (South Main St)	82	56	73	77	71	106	67	68				
Station 2 - (North Main St)	69	46	63	65	48	67	58	74				
Station 3 - (Tiffin Ave)	43	35	33	34	52	44	33	50				
Station 4 - (CR 236)	43	29	38	45	49	40	45	48				
Totals	237	166	207	221	220	257	203	240	0	0	0	0

Fire Prevention Bureau

Construction	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	3		1	6		3	1	1				
Inspections		4	4		2	1		1				
Plan Reviews		4	8		3	3	1					
System Acceptance Tests			2									
Totals	3	8	15	6	5	7	2	2	0	0	0	0

Existing Structure - Additions	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	6	1	4	8	3	2	1	2				
Inspections		2	4	4	7	1	3	1				
Plan Reviews	7	3	1	4	1	1	8	3				
System Acceptance Tests	3	1	5	2	11	2	3	6				
Totals	16	7	14	18	22	6	15	12	0	0	0	0

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	1				1		2					
Undetermined	1	2			2	2		1				
Incendiary								1				
Fire Investigation Activities												
Follow-up	6	5	1	1	11	4	4	7				
Interviews					1							
Assists						1						
Totals	8	7	1	1	15	7	6	9	0	0	0	0

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly	39	6	9	7	6	1	6	8				
Business	62	20	10	13	12	14	9	5				
Education K-12	1			1								
Education Pre-School	4		1		1		2					
Factory	3	1	1	2	1		3	1				
Mercantile		9	2	9	3	2	5					
Hazardous / Fireworks							3	1				
Institutional	1	7						2				
Mercantile	35							5				
Residential			2				10					
Adoption / Foster Care		1				3		1				
Pre-Fire Plan	4	38	30	8	5	7	5	1				
Storage	4	1		3	4			2				
Utility Mobile Food Vendors								37				
Utility Outbuildings			1					6				
Vacant Structures	3		1									
Totals	156	83	57	43	32	27	43	69	0	0	0	0

Prevention	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	5	4	2	4		1	4					
Complaints		1	1	3		1	4	1				
Fireworks Exhibitions / Events	1	1				1						
Knox Box Consults/Maint.		1	1	2	1	3	4	3				
Other	1	2		1								
Fire Plan Updates		10					17	37				
Pre-Fire Plan			33	6	7	2						
Property Research	1	4	3	6	3	1	4	3				
Safety Presentations		1	7	6	8	11	5					
Re-inspections	98	84	175	47	47	26	27	27				
Background Checks	5		1		2	3	5					
Totals	111	108	223	75	68	49	70	71	0	0	0	0

Public Presentations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station Tours												
Truck Visits												
Meetings Attended	5	2	1	2	4	4	4	3				
School / Seminars Attended	2	3	7	3		3	1	2				
Birthday Parade / Drive-by												
Community Connection												
Safety Presentations	2							4				
Totals	7	5	8	5	4	7	5	5	0	0	0	0



Monthly Collection Report to Findlay Council

August 2022

Total collections for August 2022: \$1,875,643.94

	2022	2021	Variance
	<u>Year-to-date</u>	<u>Year-to-date</u>	
Withholders	15,206,139.76	14,319,031.66	887,108.10
Individuals	2,423,648.13	2,258,369.98	165,278.15
Businesses	<u>7,762,795.21</u>	<u>3,026,371.44</u>	<u>4,736,423.77</u>
Totals	25,392,583.10	19,603,773.08	5,788,810.02
			29.53%

Actual & Estimated Past-due Taxes

Withholders	498,600.06
Individuals	3,015,239.36
Businesses	<u>196,096.60</u>
Total	3,709,936.02

Actual and Projected Revenue

	2022	Percentage	Amount	Percentage	2022
	<u>Actual</u>	<u>of Projection</u>	<u>to Meet</u>	<u>to Meet</u>	<u>Projected</u>
	<u>Year-to-date</u>	<u>Collected</u>	<u>Projection</u>	<u>Projection</u>	<u>Year End</u>
Withholders	15,206,139.76	80.03%	3,793,860.24	19.97%	19,000,000.00
Individuals	2,423,648.13	88.13%	326,351.87	11.87%	2,750,000.00
Businesses	<u>7,762,795.21</u>	388.14%	<u>-5,762,795.21</u>	-288.14%	<u>2,000,000.00</u>
Totals	25,392,583.10	106.92%	-1,642,583.10	-6.92%	23,750,000.00

Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	16	53	2,648.43	10,683.55
Individuals	22	866	21,505.32	507,172.17
Businesses	<u>12</u>	<u>62</u>	<u>28,162.47</u>	<u>50,054.55</u>
Totals	50	981	52,316.22	567,910.27

Transfers of Overpayments

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	10	24	19,795.53	25,176.51
Individuals	74	953	20,478.03	222,261.21
Businesses	<u>63</u>	<u>349</u>	<u>61,800.59</u>	<u>885,628.19</u>
Totals	147	1,326	102,074.15	1,133,065.91


Income Tax Administrator


Date

Findlay Income Tax Department

Monthly Collections Report

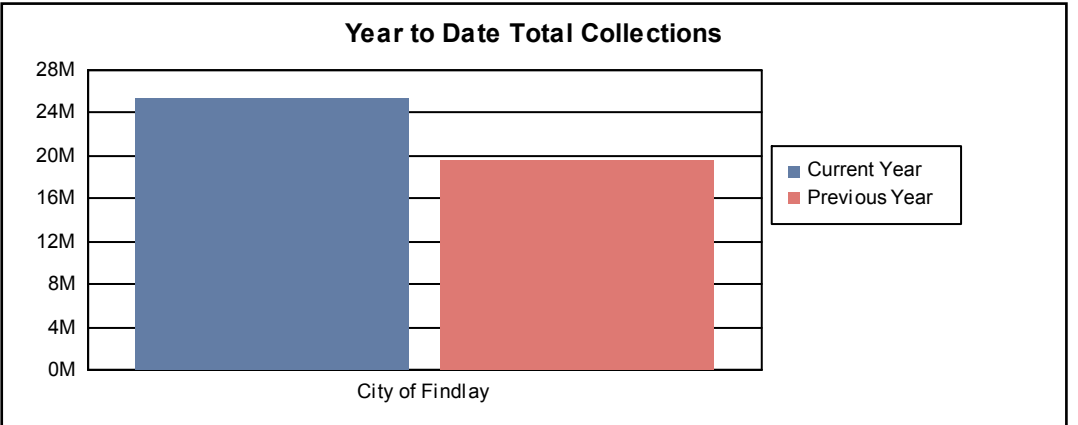
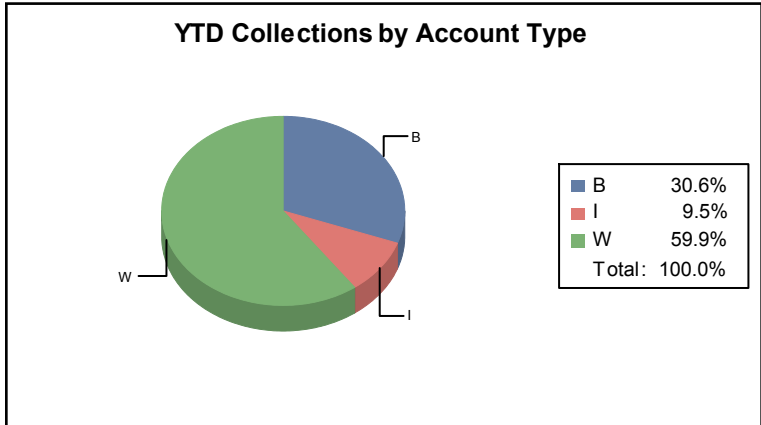
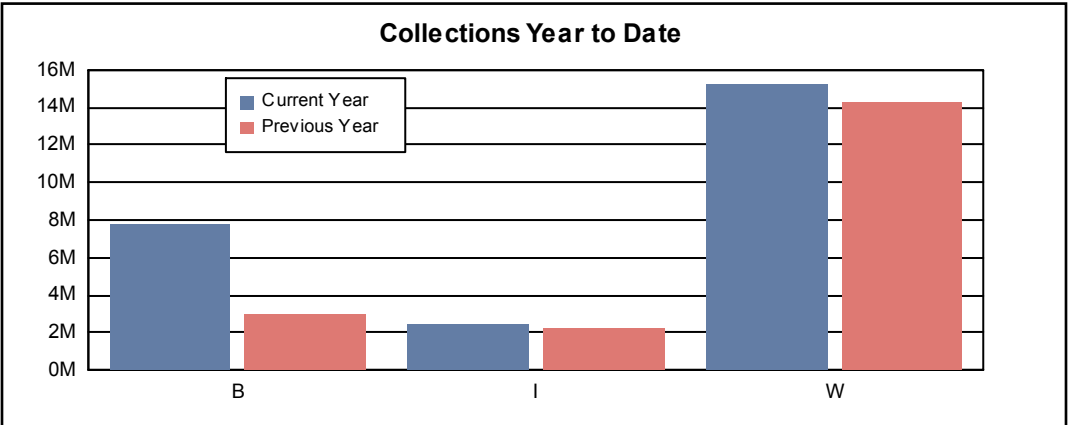
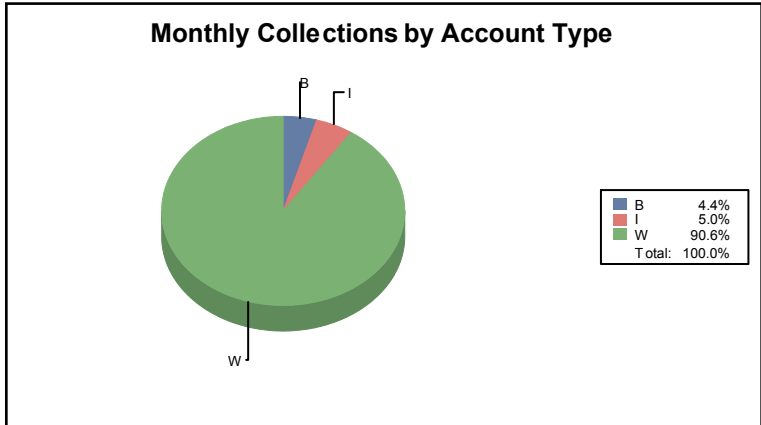
Thursday, September 1, 2022

9:37:44AM

For Period August 1, 2022 through August 31, 2022

City of Findlay

Account Type	Monthly Total	2022 Year to Date	2021 Year to Date	Increase (Decrease)	% Change	2022 Month to Date	Previous Year(s) Month to Date
W	1,699,757.92	15,206,139.76	14,319,031.66	887,108.10	6.20	1,698,454.49	1,303.43
I	93,333.41	2,423,648.13	2,258,369.98	165,278.15	7.32	26,591.65	66,741.76
B	82,552.61	7,762,795.21	3,026,371.44	4,736,423.77	156.51	72,477.79	10,074.82
Totals:	1,875,643.94	25,392,583.10	19,603,773.08	5,788,810.02	29.53	1,797,523.93	78,120.01



2022	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
Withholding													
2022 Total	97,583.56	1,426,336.21	1,973,303.87	1,862,273.42	2,800,966.82	1,578,732.38	1,622,036.10	1,698,454.49					13,059,686.85
2021 Total	2,021,427.63	126,524.79	2,039.68	(8,219.92)	1,181.37	813.10	311.85	1,272.49	-	-	-	-	2,145,350.99
2020 Total	(7,810.80)	1,968.25	802.25	15.18	(448.64)	19.41	1,171.83	(168.10)	-	-	-	-	(4,450.62)
2019 Total	229.77	-	-	16.19	-	-	-	124.04	-	-	-	-	370.00
2018 Total	415.65	298.07	-	-	(62.86)	-	-	-	-	-	-	-	650.86
2017 Total	-	-	148.03	-	-	-	139.59	-	-	-	-	-	287.62
2016 Total	-	2,800.56	226.97	200.00	-	50.00	-	-	-	-	-	-	3,277.53
2015 Total	-	-	-	-	-	-	-	-	-	-	-	-	-
2014 Total	-	-	-	-	-	-	-	-	-	-	-	-	-
2013 Total	-	-	-	-	-	-	-	-	-	-	-	-	-
2010-2012 Total	-	-	-	-	-	-	-	-	-	-	-	-	-
2010-2012 at 1 percent	-	-	-	-	-	-	-	-	-	-	-	-	-
2010-2012 at .25 percent	-	-	-	-	-	-	-	-	-	-	-	-	-
2009 & Prior at 1 percent	75.00	66.67	150.00	75.00	374.86	-	150.00	75.00	-	-	-	-	966.53
2012 & Prior at 1 percent	75.00	66.67	150.00	75.00	374.86	-	150.00	75.00	-	-	-	-	966.53
Prev Yr MTD Check	2,014,337.25	131,658.34	3,366.93	(7,913.55)	1,044.73	882.51	1,773.27	1,303.43	-	-	-	-	2,146,452.91
Total Category Check	2,111,920.81	1,557,994.55	1,976,670.80	1,854,359.87	2,802,011.55	1,579,614.89	1,623,809.37	1,699,757.92	-	-	-	-	15,206,139.76
All Years at 1% Check	2,111,920.81	1,557,994.55	1,976,670.80	1,854,359.87	2,802,011.55	1,579,614.89	1,623,809.37	1,699,757.92	-	-	-	-	15,206,139.76
Past-due Collections	(7,090.38)	5,133.55	3,366.93	(7,913.55)	1,044.73	882.51	1,773.27	1,303.43	-	-	-	-	(1,499.51)
% of Total that are Past Due	-0.34%	0.33%	0.17%	-0.43%	0.04%	0.06%	0.11%	0.08%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-0.01%
2022													
Individual													
2022 Total	-	10,983.95	41,750.44	206,548.75	12,128.96	161,871.48	12,743.42	26,591.65					472,618.65
2021 Total	135,733.75	63,932.96	193,796.60	909,165.66	55,531.59	45,210.88	20,550.21	24,799.24	-	-	-	-	1,448,720.89
2020 Total	16,108.79	17,386.83	14,913.59	18,613.89	4,906.08	5,694.60	4,875.61	6,480.32	-	-	-	-	88,979.71
2019 Total	15,190.71	25,783.62	14,768.34	22,481.56	12,055.98	5,942.68	5,070.32	8,612.48	-	-	-	-	109,905.69
2018 Total	12,037.13	11,792.77	18,110.21	15,366.87	7,850.14	6,628.45	8,978.96	8,368.99	-	-	-	-	89,133.52
2017 Total	12,113.30	8,861.16	13,154.75	6,948.63	6,283.55	6,418.00	12,867.52	6,038.42	-	-	-	-	72,685.33
2016 Total	5,981.76	2,903.33	10,611.80	4,375.41	3,808.54	2,991.25	8,998.13	4,721.25	-	-	-	-	44,391.47
2015 Total	3,886.39	3,285.55	5,466.35	2,757.31	4,950.42	4,326.39	5,347.54	2,852.85	-	-	-	-	32,872.80
2014 Total	2,411.19	1,102.91	3,082.73	5,200.22	3,401.66	1,031.30	3,533.59	1,920.65	-	-	-	-	21,684.25
2013 Total	1,779.16	1,758.83	2,472.89	2,665.97	1,462.90	450.08	2,262.39	1,113.35	-	-	-	-	13,965.57
2010-2012 Total	1,729.81	1,548.87	3,996.49	4,606.37	1,553.14	70.00	4,259.75	1,504.21	-	-	-	-	19,268.64
2010-2012 at 1 percent	1,383.85	1,239.10	3,197.19	3,685.10	1,242.51	56.00	3,407.80	1,203.37	-	-	-	-	15,414.91
2010-2012 at .25 percent	345.96	309.77	799.30	921.27	310.63	14.00	851.95	300.84	-	-	-	-	3,853.73
2009 & Prior at 1 percent	180.00	612.31	447.50	2,334.76	1,431.33	994.26	3,091.45	330.00	-	-	-	-	9,421.61
2012 & Prior at 1 percent	1,563.85	1,851.41	3,644.69	6,019.86	2,673.84	1,050.26	6,499.25	1,533.37	-	-	-	-	24,836.52
Prev Yr MTD Check	207,151.99	138,969.14	280,821.25	994,516.65	103,235.33	79,757.89	79,835.47	66,741.76	-	-	-	-	1,951,029.48
Total Category Check	207,151.99	149,953.09	322,571.69	1,201,065.40	115,364.29	241,629.37	92,578.89	93,333.41	-	-	-	-	2,423,648.13
All Years at 1% Check	206,806.03	149,643.32	321,772.39	1,200,144.13	115,053.66	241,615.37	91,726.94	93,032.57	-	-	-	-	2,419,794.40
Past-due Collections	71,418.24	75,036.18	87,024.65	85,350.99	47,703.74	34,547.01	59,285.26	41,942.52	-	-	-	-	502,308.59
% of Total that are Past Due	34.48%	50.04%	26.98%	7.11%	41.35%	14.30%	64.04%	44.94%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	20.73%

	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
Business													
2022 Total	543.00	25,357.34	117,007.56	209,369.67	43,408.84	3,314,339.01	16,270.86	72,477.79					3,798,774.07
2021 Total	149,192.14	127,192.76	162,282.04	3,239,378.37	49,055.52	149,554.35	45,918.27	19,175.39	-	-	-	-	3,941,748.84
2020 Total	8,484.04	8,937.49	4,974.95	10,963.36	(368.11)	(17,083.51)	984.69	(9,955.23)	-	-	-	-	6,937.68
2019 Total	2,100.60	606.26	988.79	1,130.15	10.48	(2,172.29)	530.59	619.73	-	-	-	-	3,814.31
2018 Total	696.85	691.08	525.82	918.65	276.00	576.71	330.48	234.93	-	-	-	-	4,250.52
2017 Total	844.51	1,331.47	-	846.64	-	-	75.33	-	-	-	-	-	3,097.95
2016 Total	1,130.31	872.00	-	-	-	158.76	189.20	-	-	-	-	-	2,350.27
2015 Total	137.35	292.00	404.84	252.98	-	194.90	479.50	-	-	-	-	-	1,761.57
2014 Total	60.00	-	-	-	-	-	-	-	-	-	-	-	60.00
2013 Total	-	-	-	-	-	-	-	-	-	-	-	-	-
2010-2012 Total	-	-	-	-	-	-	-	-	-	-	-	-	-
2010-2012 at 1 percent	-	-	-	-	-	-	-	-	-	-	-	-	-
2010-2012 at .25 percent	-	-	-	-	-	-	-	-	-	-	-	-	-
2009 & Prior at 1 percent	-	-	-	-	-	-	-	-	-	-	-	-	-
2012 & Prior at 1 percent	-	-	-	-	-	-	-	-	-	-	-	-	-
Prev Yr MTD Check	162,645.80	139,923.06	169,176.44	3,253,490.15	48,973.89	131,228.92	48,508.06	10,074.82	-	-	-	-	3,964,021.14
Total Category Check	163,188.80	165,280.40	286,184.00	3,462,859.82	92,382.73	3,445,567.93	64,778.92	82,552.61	-	-	-	-	7,762,795.21
All Years at 1% Check	163,188.80	165,280.40	286,184.00	3,462,859.82	92,382.73	3,445,567.93	64,778.92	82,552.61	-	-	-	-	7,762,795.21
Past-due Collections	4,969.62	3,792.81	1,919.45	3,148.42	286.48	(1,241.92)	1,605.10	854.66	-	-	-	-	15,334.62
% of Total that are Past Due	3.05%	2.29%	0.67%	0.09%	0.31%	-0.04%	2.48%	1.04%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0.20%
Totals													
2022 Total	98,126.56	1,462,677.50	2,132,061.87	2,278,191.84	2,856,504.62	5,054,942.87	1,651,050.38	1,797,523.93	-	-	-	-	17,331,079.57
2021 Total	2,306,353.52	317,650.51	358,118.32	4,140,324.11	105,768.48	195,578.33	66,780.33	45,247.12	-	-	-	-	7,535,820.72
2020 Total	16,782.03	28,292.57	20,690.79	29,592.43	4,089.33	(11,369.50)	7,032.13	(3,643.01)	-	-	-	-	91,466.77
2019 Total	17,521.08	26,389.88	15,757.13	23,627.90	12,066.46	3,770.39	5,600.91	9,356.25	-	-	-	-	114,090.00
2018 Total	13,149.63	12,781.92	18,636.03	16,285.52	8,063.28	7,205.16	9,309.44	8,603.92	-	-	-	-	94,034.90
2017 Total	12,957.81	10,192.63	13,302.78	7,795.27	6,283.55	6,418.00	13,082.44	6,038.42	-	-	-	-	76,070.90
2016 Total	7,112.07	6,575.89	10,838.77	4,575.41	3,808.54	3,200.01	9,187.33	4,721.25	-	-	-	-	50,019.27
2015 Total	4,023.74	3,577.55	5,871.19	3,010.29	4,950.42	4,521.29	5,827.04	2,852.85	-	-	-	-	34,634.37
2014 Total	2,471.19	1,102.91	3,082.73	5,200.22	3,401.66	1,031.30	3,533.59	1,920.65	-	-	-	-	21,744.25
2013 Total	1,779.16	1,758.83	2,472.89	2,665.97	1,462.90	450.08	2,262.39	1,113.35	-	-	-	-	13,965.57
2010-2012 Total	1,729.81	1,548.87	3,996.49	4,606.37	1,553.14	70.00	4,259.75	1,504.21	-	-	-	-	19,268.64
2010-2012 at 1 percent	1,383.85	1,239.10	3,197.19	3,685.10	1,242.51	56.00	3,407.80	1,203.37	-	-	-	-	15,414.91
2010-2012 at .25 percent	345.96	309.77	799.30	921.27	310.63	14.00	851.95	300.84	-	-	-	-	3,853.73
2009 & Prior at 1 percent	255.00	678.98	597.50	2,409.76	1,806.19	994.26	3,241.45	405.00	-	-	-	-	10,388.14
2012 & Prior at 1 percent	1,638.85	1,918.08	3,794.69	6,094.86	3,048.70	1,050.26	6,649.25	1,608.37	-	-	-	-	25,803.05
Prev Yr MTD Check	2,384,135.04	410,550.54	453,364.62	4,240,093.25	153,253.95	211,869.32	130,116.80	78,120.01	-	-	-	-	8,061,503.53
Total All Categories Check	2,482,261.60	1,873,228.04	2,585,426.49	6,518,285.09	3,009,758.57	5,266,812.19	1,781,167.18	1,875,643.94	-	-	-	-	25,392,583.10
All Years at 1% Check	2,481,915.64	1,872,918.27	2,584,627.19	6,517,363.82	3,009,447.94	5,266,798.19	1,780,315.23	1,875,343.10	-	-	-	-	25,388,729.37
Past-due Collections	69,297.48	83,962.54	92,311.03	80,585.86	49,034.95	34,187.60	62,663.63	44,100.61	-	-	-	-	516,143.70
% of Total that are Past Due	2.79%	4.48%	3.57%	1.24%	1.63%	0.65%	3.52%	2.35%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	2.03%

City of Findlay Income Tax Department

Monthly Collection Report to City Council

For the Month of August 2022

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	_____	_____
B. Cumulative quantity:	_____ ϕ _____	_____ ϕ _____
C. Cumulative quantity with no filing obligations:	_____	_____
D. Cumulative quantity with no tax liabilities:	_____	_____
E. Quantity not required to make estimate payments:	_____	_____
F. Quantity already making estimate payments:	_____	_____
G. Cumulative quantity HB 49 Opt-in election:	_____ ϕ _____	_____ ϕ _____
H. Quantity remaining (B – C – D – E – F – G):	_____	_____

For the remaining ϕ individual and ϕ business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension request due date amount is \$ ϕ

House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses:	Month-to-date <u>4</u>	Year-to-date <u>20</u>
HB 49 .5 Percent Fees:	Month-to-date <u>ϕ</u>	Year-to-date <u>ϕ</u>


Mary Price, Tax Administrator

9/1/2022
Date



**OFFICE OF
THE MAYOR**
CHRISTINA M. MURYN

Rob Martin BSN, MBA
Service-Safety Director

August 26, 2022

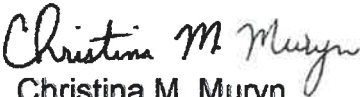
RE: Key Performance Indicators

Dear Honorable Council,

This letter is to inform you that the City of Findlay Key Performance Indicators Year to Date for 2022 are now available at <https://www.findlayohio.com/government/transparency-performance>. Included with this letter is the Enterprise Dashboard which shows a few key metrics.

For additional detail, please visit the website. As always, if you have any questions please do not hesitate to reach out.

Sincerely,


Christina M. Muryn
Mayor

KPI Dashboard (click on a KPI for more detail)

See more KPIs at each department section

SAFETY

Police
violent crimes
53
average incidents per month through Q2 2022
above 3 year average*

Police
non-violent crimes
103
average incidents per month through Q2 2022
above 3 year average*

Police
average response time
5:02
minutes through Q2 2022
quicker than target

Fire
average response time
4:00
minutes in 2022
quicker than target

*Crime Incidents are running higher than the 3 year average. They appear higher due to the decrease experienced during the pandemic in 2020, as well as the transition to a new, more comprehensive, data collection system at the beginning of 2020. As we accumulate more data, the metrics will be adjusted accordingly.

SERVICES

Water
safe drinking water
100%
days in compliance
meets target

Sewer
regulatory compliance
100%
days in compliance
meets target

Public Works
pothole repairs
2.8 days
average time to complete
quicker than target

Airport
hangar capacity
98%
capacity filled
better than target

Engineering
lane miles paved
16.115
miles paved in 2022
slightly below target of 21.386

PARKS & RECREATION

The Cube
ice usage
71%
2022 average capacity utilized
better than target

The Cube
public skate
113
participants per session in 2022 YTD
better than target

Marathon Diamonds
field usage
69%
2022 average capacity utilized
better than target

FINANCIAL

City
ratio of actual to budget
0.77
ratio for Q2 2022
better than target

City
overtime
\$157K
incurred in Q2 2022
above 3 year average*

[Back to contents](#)



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Rob Martin BSN, MBA
Service-Safety Director

August 31, 2022

Honorable City Council
City of Findlay, Ohio

Dear Honorable Council Members:

The City of Findlay has begun the process for bidding the chemical/material/services that are done annually at this time. Requests for addendums to contracts have been sent to companies who are eligible to extend the contracts for calendar year 2023 at the same pricing as the original contract.

The City of Findlay entered into a contract with Greer Lime Company for its pebble lime purchases at a price of \$167.12 per net ton for calendar year 2021 and extended the contract for calendar year 2022 at the same price. They are eligible to extend the contract for one additional year (calendar year 2023).

Prices for pebble lime have increased at an unprecedented rate over the past year and continue to rise. Greer Lime Company is not able to extend the contract at the same price. However, considering the longstanding business relationship with the City and knowing that municipalities are facing the same challenges, Greer Lime Company has asked to be able to extend the contract for one year (calendar year 2023) offering a minor price increase to \$188.00 per net ton for calendar year 2023. If not acceptable, Greer Lime Company stated that they look forward to participating in the bid process.

The City of Findlay purchases approximately 1100 tons of pebble lime each year. The savings of extending the contract with Greer Lime Company for one year (calendar year 2023) with a minor price increase to \$188.00 per ton vs. bidding it out at the average current market bid rate of \$230.00 per ton is \$46,200.00.

By copy of this letter, I am requesting the Director of Law to prepare the necessary legislation to authorize the Service-Safety Director to extend the contract with Greer Lime Company for one year at the price of \$188.00 per net ton for pebble lime.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rob Martin'.

Rob Martin
Service-Safety Director

Committee Members:

- Jeff Wobser, at-large – Committee Chair
- Randy Greeno, at-large
- Dennis Hellmann, ward 2
- Grant Russel, at-large
- Beth Warnecke, ward 3
- Mayor Christina Muryn
- Jim Staschiak, Auditor

Staff:

-
-
-
-

Rob Martin - SSD

Guests:

- Holly Frische - council person
- Matt Corradini - SHRPC

Meeting Start Time: 10:04 AMMeeting End Time: 1:00 PM

From Planning Next:

Janice

Sarah Bongiorno

Shelby Oldroyd

Julie Colley

Charry Rauschenberg - County Auditor

Agenda:Call to OrderRoll CallApproval of MinutesNew Items

Review and approve final action plan to go to the public for review and comment

Adjournment

Jeff Wobser, Strategic Planning Committee Chair

COMMITTEE REPORT
THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **STRATEGIC PLANNING COMMITTEE** met on August 2, 2022 to review and approve the final action plan to go to the public for review and comment.

We recommend: *TO CONTINUE THE STRATEGIC PLANNING PROCESS.*

Aye Nay


Jeff Wobser, Chairman

Aye Nay


Randy Greeno

Aye Nay


Dennis Hellmann

LEGISLATION: _____

Aye Nay


Grant Russel

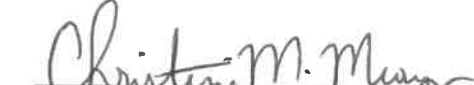
DATE: August 16, 2022

Aye Nay

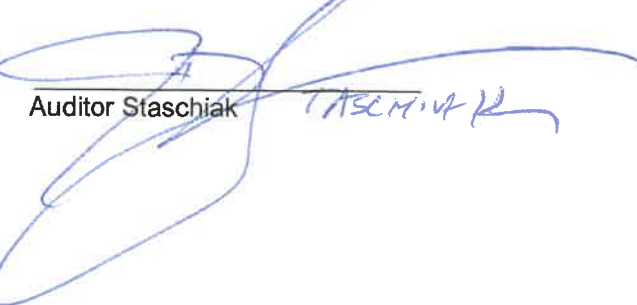

Beth Warnecke

COMMITTEE: STRATEGIC PLANNING

Aye Nay


Mayor Mury

Aye Nay


Auditor Staschiak

Committee Members:

- James Niemeyer, Ward 6 – committee Chair
- Holly Frische, Ward 1
-
-
-

Staff:

Meeting Start Time: 4:05

Meeting End Time: 4:50

Guests: Mark + Rosi Thomas
Bethann Graen
Joe Stoner
Chris + Cathy Strzempka

Agenda:

Call to Order

Roll Call

New Items

1. carriage/service walks

Adjournment

Josh Palmer

Joshua Palmer, Streets, Sidewalks & Parking Committee Chair



Dave Honse
Don Rasmussen
Jeremy Kalb
Lee Rausch
Grant Russe/
Rob Martin

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **STREETS, SIDEWALKS & PARKING COMMITTEE** met on August 22, 2022 to discuss carriage/service walks.

We recommend *The Administration look up existing case law, jurisdictions that have been liable for carriage walk issues, and define what is a carriage walk.*

Aye Nay

Joshua Palmer

Joshua Palmer, Chairman

**STREETS, SIDEWALKS & PARKING
COMMITTEE**

Aye Nay

Holly Frische

Holly Frische

LEGISLATION: _____

Aye Nay

James Niemeyer

James Niemeyer

DATED: August 22, 2022

Committee Members:

- Randy Greeno, Ward 5 – Committee Chair
- Joshua Palmer, Ward 7
- Grant Russel, at-large

Staff:

- Tammy Kirkpatrick, Billing Supervisor
- Jason Phillips, Water Treatment & Distribution Superintendent
- Dave Beach, WPCC Superintendent
- Jeremy Kalb, City Engineer

Meeting Start Time: 4:00

Meeting End Time: 5:08

Guests: Rob Martin

Lee Rausch

Tyler Risner

Jeff Wobser

Agenda:

Call to Order

Roll Call

New Items

CSO long-term control plan

Adjournment


Randy Greeno, Water & Sewer Committee Chair

Discussed CSO ~~WSP~~ Long Term Control Plan Amendment

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** met on August 23, 2022 to a CSO long-term plan.

We recommend

NO committee report

Aye Nay

Randy Greeno, Chairman

LEGISLATION: _____

Aye Nay

Josh Palmer

DATED: August 23, 2022

Aye Nay

Grant Russel

**COMMITTEE:
WATER & SEWER**

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
September 6, 2022**

ORDINANCE NO. 2022-076 (*Law Director budget – more funds for legal svcs (pending litigation)*) **requires three (3) readings** **third reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-078 (*Hancock Public Health combined services contract renewal*) **requires three (3) readings** **third reading**
AN ORDINANCE AMENDING ORDINANCE NO. 2021-107 TO AUTHORIZE THE MAYOR OF THE CITY OF FINDLAY, OHIO TO CONTINUE COMBINED HEALTH AND ENVIRONMENTAL SERVICES PROVIDED BY THE HANCOCK COUNTY GENERAL HEALTH DISTRICT AND CITY OF FINDLAY HEALTH DEPARTMENT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-081 (*salary ordinance*) **requires three (3) readings** **second reading**
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2021-116, ORDINANCE NO. 2022-011 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-076

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 100,000.00
TO:	Law Director #21005000-other	\$ 100,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that additional 2022 litigation services invoices for the City of Findlay open cases may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-078

AN ORDINANCE AMENDING ORDINANCE NO. 2021-107 TO AUTHORIZE THE MAYOR OF THE CITY OF FINDLAY, OHIO TO CONTINUE COMBINED HEALTH AND ENVIRONMENTAL SERVICES PROVIDED BY THE HANCOCK COUNTY GENERAL HEALTH DISTRICT AND CITY OF FINDLAY HEALTH DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, the original contract via Ordinance No. 2021-107 was scheduled to expire on December 31, 2022, and it is now necessary to amend said current contract to extend the expiration date indefinitely with both parties reviewing said contract as needed, and;

WHEREAS, the contractual allocation split being the City of Findlay's portion of fifty-seven and one half percent (57.5%), Townships and Villages' portion of forty-two and one half percent (42.5%) that will be evaluated every three (3) years or sooner if necessary, and;

WHEREAS, the City's annual commitment will be of three hundred sixty-six thousand seven hundred seventy-eight dollars and twelve cents (\$366,778.12) for the first three (3) years of continuation of said services to be included in the General Expense budget, with the potential to increase every three (3) years by a rate not to exceed five percent (5%) for the following three (3) year period.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to extend said current contract for services provided by the combination of the Hancock County General Health District and the City of Findlay Health Department for an indefinite expiration period.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to extend said contract so that current Hancock Public Health services may be extended indefinitely.

WHEREFORE, this Ordinance shall take effect immediately upon its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED: _____

ATTEST _____
CLERK OF COUNCIL

APPROVED: _____

Outline of changes to the 2023/2024 salary ordinance

Section 2, D – Language changed to clarify appointments allowed.

Section 5 – Language clarified

Section 6 – Wording was changed in the description to include the word “exempt” when discussing overtime eligibility
Title of Recreation Administrative Supervisor was changed to Recreation Manager
Title of Recreation Marketing & Facilities Superintendent was removed
Title of Assistant Income Tax Administrator was added
Title of Project Manager was added

All pay rates were increased by 6 percent for 2023 (these are the basic rate increases used for all classifications)
Pay rates were increased by 3% over 2022 then another 3% was added for 2024.(these are the basic rate increases used for all classifications)

Pay rates for Airport Director, Recreation Manager and Flood Plain/Zoning Administrator were increased higher than the 6%. Their responsibilities were re-evaluated and it was determined they should be placed in a pay level in between Supervisors and Superintendents

Section 7 - These titles were clarified as exempt and the basic increase applied

Section 8 - These positions were clarified as non-exempt and the basic pay increase was applied
Performance/Data Management Technician classification was eliminated

Section 9 - These classifications were denoted as non-exempt
Account Clerk I – IV were removed, these titles are no longer in use
Airport Worker I – III were changed to three levels of Line Service Technicians with the same pay ranges
Building and Ice Maintenance Tech was eliminated
City Forester was eliminated
Custodial/Maintenance Worker was eliminated
Customer Service/Field Representative was eliminated
Lab Technician I & II – No License and Class I License were eliminated and the pay ranges were adjusted
Security Officer was eliminated
Sign Maintenance Supervisor was eliminated
Surveyor Technician I, II, I SIT and II Intern were eliminated
Waterline Maintenance Technician Assistant with license was eliminated
Zoning/Building Inspector was eliminated
Pay ranges for Learn to Skate Instructors were combined
Temporary Support Staff was changed to Seasonal Support Staff

Section 10 - C- The rate was changed to \$20.00 per day
D- Afternoon shift differential was changed to \$1.40 per hour, midnight shift differential was change to \$1.00 per hour

Section 11 - These ranges were noted as non-exempt
The base pay rates were applied for 2023 and 2024
Pay ranges 0005 – 0022, 9005 – 9022 and 0031 – 0040 and 9031 – 9040 were eliminated

Section 13 - Definitions were clarified

Section 15 - Longevity was changed to begin at the completion of 9 years
Longevity amounts were increased

Section 18 - Discretionary Leave was added

Section 23 - All levels of vacation/ holivac accrual were changed

Section 24 - D - Holiday pay was granted on 5 additional holidays and was increased on 5 holidays. Language was changed to clarify the employees eligible for holiday pay

Section 32 - Language was changed to include the necessity of an individual bond for the Assistant Income Tax Administrator

ORDINANCE NO. 2022-081

AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2021-116, ORDINANCE NO. 2022-011 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: REPEAL

That Ordinance No. 2021-116, Ordinance No. 2022-011, and all other Ordinances and/or parts of Ordinances in conflict herewith be repealed and Ordinance No. 2022-081 is hereby enacted establishing Job Classifications, Pay Ranges, Salary Schedules and other matters that may affect pay for all non-elected officers and employees of the City of Findlay, Ohio.

SECTION 2: UNCLASSIFIED SERVICE OF CIVIL SERVICE

The unclassified service of the civil service of the City shall include:

- A. All officers elected by the people.
- B. All directors or heads of departments.
- C. All officers and members of boards and commissions whose appointment is subject to concurrence by Council.
- D. One administrative assistant to each elective officer, one assistant to the Deputy Auditor and one assistant to the various directors or heads of departments, and one secretary and one assistant or clerk for each board or commission appointed by the Mayor.
- E. The City Clerk.
- F. The legal assistants to the Law Director.
- G. Four clerical/administrative support employees for the City Auditor, per ORC Section 124.11 (A)(8).
- H. Bailiffs, constables, clerks of court and deputy clerks of court, official stenographers, and other employees of courts.
- I. Physicians, nurses, engineers, veterinarians, and surveyors, or other comparable professions that require licensing under the laws of the State of Ohio.
- J. Those employees whose job duties require, as essential qualifications over and above technical competency requirements, a high degree of trust, confidence, reliance, integrity or fidelity and who perform non-ministerial, discretionary duties in the department heads place and stead.

SECTION 3: CLASSIFIED SERVICE OF CIVIL SERVICE

- A. The classified service shall comprise all positions not specifically included in Section 2, above.

SECTION 4: RESIDENCY PROVISION

A. Pursuant to Ohio Revised Code 9.481(B) (1), no political subdivision shall require any of its employees, as a condition of employment, to reside in any specific area of the State of Ohio. The only exceptions to this residency requirement are elected officials who are required to live in the City of Findlay, as well as those employees appointed under the provisions of the Ohio Revised Code, which require residency in the City.

SECTION 5: PROMOTIONAL POLICY

Effective March 1, 2016, an employee who is promoted to or hired into a job classification that is in the "Administrative," "Professional," "Executive," or "Computer" job classifications outlined in Section 6 of this ordinance, will be assigned a biweekly amount within the allowed range. Once the employee is assigned an amount within the range, future increases in the biweekly salary amount shall not exceed eight percent (8%) in any calendar year unless authorized by Council legislation.

SECTION 6: EXECUTIVE, ADMINISTRATIVE, PROFESSIONAL, AND COMPUTER JOB CLASSIFICATIONS AND BIWEEKLY SALARY RANGES

Effective January 8, 2023, the following job classifications of the various non-elected officers and employees of the City of Findlay, Ohio shall be declared as Executive, Administrative, Professional or Computer positions under provisions of the Fair Labor Standards Act and guidelines provided by the U.S. Department of Labor. These job classifications shall be exempted from the payment of overtime, and shall be paid a bi-weekly salary as provided by law. These job classifications and biweekly pay amounts are to be used by full-time employees only, as defined in Section 13.

<u>JOB CLASSIFICATION</u>	<u>BIWEEKLY PAY</u>		<u>BIWEEKLY PAY</u>	
	<u>AS OF 01/08/2023</u>		<u>AS OF 01/07/2024</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Airport Director.....	\$ 2,332.00	\$ 3,710.40	\$ 2,333.60	\$ 3,712.80
Assistant City Engineer.....	\$ 2,639.20	\$ 3,947.20	\$ 2,641.60	\$ 3,950.40
Assistant Fire Chief.....	\$ 2,573.60	\$ 4,099.20	\$ 2,576.00	\$ 4,103.20
Assistant City Income Tax Administrator	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
City Clerk/Chief Assistant/Mayor's Office.....	\$ 2,139.20	\$ 3,663.20	\$ 2,140.80	\$ 3,666.40
City Engineer.....	\$ 2,957.60	\$ 4,384.80	\$ 2,960.00	\$ 4,388.80
Clerk of Municipal Court.....	\$ 2,139.20	\$ 4,099.20	\$ 2,140.80	\$ 4,103.20
Software Developer.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Information Systems Manager.....	\$ 2,702.40	\$ 4,384.80	\$ 2,704.80	\$ 4,388.80
Deputy City Auditor.....	\$ 2,592.00	\$ 4,860.00	\$ 2,594.40	\$ 4,864.00
Director of Public Safety.....	\$ 2,957.60	\$ 4,860.00	\$ 2,960.00	\$ 4,864.00
Director of Public Service.....	\$ 2,592.00	\$ 4,860.00	\$ 2,594.40	\$ 4,864.00
Engineer (El).....	\$ 2,056.80	\$ 3,572.80	\$ 2,058.40	\$ 3,576.00
Engineer Project Manager.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Fire Chief.....	\$ 2,957.60	\$ 4,511.20	\$ 2,960.00	\$ 4,514.40
Flood Plain/Zoning Administrator.....	\$ 2,332.00	\$ 3,710.40	\$ 2,333.60	\$ 3,712.80
Human Resources Director.....	\$ 2,592.00	\$ 4,860.00	\$ 2,592.00	\$ 4,864.00
Income Tax Administrator.....	\$ 2,573.60	\$ 4,099.20	\$ 2,576.00	\$ 4,103.20
Police Captain.....	\$ 2,573.60	\$ 4,099.20	\$ 2,576.00	\$ 4,103.20
Police Chief.....	\$ 2,957.60	\$ 4,511.20	\$ 2,960.00	\$ 4,514.40
Professional Civil Engineer.....	\$ 2,412.00	\$ 3,562.40	\$ 2,414.40	\$ 3,565.60
Professional Surveyor.....	\$ 2,092.80	\$ 3,288.00	\$ 2,094.40	\$ 3,291.20
Project Coordinator.....	\$ 2,056.80	\$ 3,432.00	\$ 2,058.40	\$ 3,435.20
Project Manager.....	\$ 2,056.80	\$ 3,527.60	\$ 2,058.40	\$ 3,540.80
Public Works Superintendent.....	\$ 2,573.60	\$ 4,099.20	\$ 2,575.20	\$ 4,103.20
Public Works Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,712.80
Recreation Manager.....	\$ 2,332.00	\$ 3,710.40	\$ 2,333.60	\$ 3,540.80
Service-Safety Director.....	\$ 3,344.80	\$ 7,289.60	\$ 3,348.00	\$ 7,296.00
Sewer Maintenance Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80

<u>JOB CLASSIFICATION</u>	<u>BIWEEKLY PAY</u> <u>AS OF 01/08/2023</u>		<u>BIWEEKLY PAY</u> <u>AS OF 01/07/2024</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Traffic Signal Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Utilities Billing Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Wastewater Treatment Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Water Distribution Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Water Pollution Control Supt.....	\$ 2,573.60	\$ 4,099.20	\$ 2,576.00	\$ 4,103.20
Water Treatment Plant Supt.....	\$ 2,573.60	\$ 4,099.20	\$ 2,576.00	\$ 4,103.20
Water Treatment Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80

SECTION 7: EXCEPTED PAY RANGES

That from and after January 8, 2023 the following job classifications and salaries are hereby established exempt and as an exception to all other pay ranges outlined in this ordinance.

<u>JOB CLASSIFICATION</u>	<u>BIWEEKLY PAY</u> <u>AS OF 01/08/2023</u>	<u>BIWEEKLY PAY</u> <u>AS OF 01/07/2024</u>
Assistant Director of Law I.....	\$ 2,385.30	\$ 2,387.32
Assistant Director of Law II.....	\$ 2,197.92	\$ 2,199.79
Assistant Director of Law III.....	\$ 2,018.83	\$ 2,020.55
Assistant Director of Law IV.....	\$ 1,832.91	\$ 1,834.46
Member – Civil Service Commission.....	\$ 222.38	\$ 222.57

SECTION 8: OVERTIME ELIGIBLE EMPLOYEE CLASSIFICATIONS PAID WITHIN A RANGE OF HOURLY RATES

Effective January 8, 2023 the following job classifications of the various non-elected officers and employees of the City of Findlay, Ohio, shall be declared as non-exempt and overtime eligible positions pursuant to Section 16 herein. These job classifications are to be used for part-time and full-time employees as defined in Section 13 or as noted below.

<u>JOB CLASSIFICATION</u>	<u>HOURLY RATE</u> <u>AS OF 01/08/2023</u>		<u>HOURLY RATE</u> <u>AS OF 01/07/2024</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Computer Support Technician.....	\$ 12.39	\$ 22.45	\$ 12.40	\$ 22.47
Network Administrator	\$ 23.24	\$ 40.62	\$ 23.26	\$ 40.65
Senior Network Administrator.....	\$ 24.36	\$ 44.57	\$ 24.38	\$ 44.61
Code Enforcement Officer I.....	\$ 21.66	\$ 29.02	\$ 21.68	\$ 29.04
Code Enforcement Officer II.....	\$ 27.71	\$ 35.93	\$ 27.73	\$ 35.96
Fire Inspector/Part Time.....	\$ 27.71	\$ 34.15	\$ 27.73	\$ 34.18
Mechanic – Fire Department.....	\$ 18.02	\$ 32.80	\$ 18.04	\$ 32.83
Airport Operations Coordinator.....	\$ 22.16	\$ 31.03	\$ 22.18	\$ 31.06
Assistant to Director of Law/Council Clerk.....	\$ 21.40	\$ 31.94	\$ 21.42	\$ 31.97
Auditor Staff Accountant.....	\$ 23.97	\$ 43.86	\$ 23.99	\$ 43.90

SECTION 9: HOURLY JOB CLASSIFICATIONS AND PAY RANGES

Effective January 8, 2023 the following non-exempt and overtime eligible hourly job classifications and pay ranges of the various non-elected officers and employees of the City of Findlay, Ohio, shall be as follows:

Employees hired on or before August 21, 2003 shall be placed in a pay range which begins with a zero (0). Those hired after August 21, 2003 shall be placed in a pay range that begins with a nine (9). Seasonal employees will be placed in a pay range that begins with an eight (8).

JOB CLASSIFICATIONS

PAY RANGE

These job classifications and pay ranges are to be used for full-time, part-time and temporary employees as defined in Section 13. The employees in these classifications shall be paid on an hourly basis as provided by law and shall be non-exempt and eligible for overtime pursuant to Section 16 herein.

Administrative Assistant I	0120	9120
Administrative Assistant II	0130	9130
Administrative Assistant III	0140	9140
Administrative Assistant IV	0150	9150
Administrative Assistant V	0160	9160
Administrative Assistant VI	0170	9170
Administrative Assistant VII	N/A	9180
Administrative Assistant VIII	N/A	9190
Administrative Assistant IX	N/A	9200
Airport Line Service Technician	0130	9130
Airport Lead Line Service Technician	0140	9140
Airport Senior Lead Line Service Technician	0160	9160
Assistant Recreation Supervisor	0160	9160
Assistant Utilities Billing Supervisor	0160	9160
Building & Grounds Maintenance Tech.....	0160	9160
Building Maintenance Tech	0150	9150
Clerk I	0080	9080
Clerk II	0110	9110
Clerk III	0120	9120
Clerk IV	0140	9140
Chief Construction Inspector	0190	9190
Construction Inspector I	0160	9160
Construction Inspector II	0170	9170
Construction Inspector III	0180	9180
Graduate Engineer	0170	9170
Engineering Technician	0180	9180
Fleet Maintenance Manager.....	0120	9120
CAD I	0110	9110
CAD II	0130	9130
Engineering Tech I	0150	9150
Engineering Tech II	0170	9170
Firefighter (Part-Time Only).....	N/A	9080,9090,9100,9110
Public Works Groundskeeper	0030-0140,	9030-9140
Lab Technician I – Class II License	0182	N/A
Lab Technician I – Class III License	0183	N/A
Lab Technician I – Class IV License	0184	N/A
Lab Technician I	N/A	9200
Lab Technician II – Class II License	0192	N/A
Lab Technician II – Class III License	0193	N/A
Lab Technician II – Class IV License	0194	N/A
Lab Technician II	N/A	9210
MS4 Coordinator	0170	9170
Operations/Scheduler.....	0160	9160
Public Maintenance Mechanic I	0160	9160
Public Maintenance Mechanic II	0170	9170
Public Maintenance Mechanic III	0180	9180
Public Works Maintenance Worker I	0110	9110
Public Works Maintenance Worker II	0120	9120
Public Works Maintenance Worker III	0130	9130
Public Works Maintenance Worker IV	0140	9140
Public Works Maintenance Worker V	0150	9150
Public Works Maintenance Worker VI	0160	9160
Public Works Cemetery Foreman	0170	9170

Public Works Foreman I.....	0170	9170
Public Works Foreman II.....	0180	9180
Public Works Foreman III.....	0190	9190
Public Works Foreman IV.....	0200	9200
Public Works Foreman V.....	0210	9210
Parking Enforcement Officer.....	0110	9110
Secretary I.....	0120	9120
Secretary II.....	0140	9140
Secretary III.....	0150	9150
Sewer Maintenance Worker I.....	N/A	9120
Sewer Maintenance Worker II.....	N/A	9130
Sewer Maintenance Worker III – No License.....	0160	N/A
Sewer Maintenance Worker III – Class I License.....	0161	N/A
Sewer Maintenance Worker III – Class II License.....	0162	N/A
Sewer Maintenance Worker III.....	N/A	9140
Sewer Maintenance Worker IV.....	0150	9150
Sewer Maintenance Worker V.....	0160	9160
Sewer Maintenance Worker VI.....	0170	9170
Sewer Maintenance Foreman I.....	0180	9180
Sewer Maintenance Foreman II.....	0190	9190
Sewer Maintenance Foreman III.....	N/A	9200
Sewer Maintenance Foreman IV.....	N/A	9210
Tax Administrator Agent I.....	0120	9120
Tax Administrator Agent II.....	0130	9130
Traffic Signal Electrician I.....	0160	9160
Traffic Signal Electrician II.....	0180	9180
Traffic Signal Electrician III.....	0190	9190
Traffic Signal Electrician Assistant I.....	0120	9120
Traffic Signal Electrician Assistant II.....	0140	9140
Truck Driver I.....	0110	9110
Truck Driver II.....	0120	9120
Utilities Billing Clerk I.....	0110	9110
Utilities Billing Clerk II.....	0120	9120
Utilities Billing Clerk III.....	0130	9130
Utilities Billing Clerk IV.....	0140	9140
Utility Grounds Maintenance Worker I.....	0110	9110
Utility Grounds Maintenance Worker II.....	0120	9120
Utility Grounds Maintenance Worker III.....	0130	9130
Utility Grounds Maintenance Worker IV.....	0140	9140
Utility Grounds Maintenance Worker V.....	0150	9150
Utility Grounds Maintenance Worker VI.....	0160	9160
Utility Maintenance Mechanic I.....	0140	9140
Utility Maintenance Mechanic II.....	0150	9150
Utility Maintenance Mechanic III.....	0160	9160
Utility Maintenance Mechanic IV.....	0170	9170
Utility Maintenance Mechanic V.....	0180	9180
Utility Maintenance Mechanic VI.....	0190	9190
Water Meter Maintenance Worker.....	0130	9130
Water Meter Technician I.....	0120	9120
Water Meter Technician II.....	0140	9140
Water Meter Technician III.....	0150	9150
Waterline Maintenance Technician Assistant.....	N/A	9150
Waterline Maintenance Technician.....	N/A	9160
Waterline Maintenance Worker I.....	N/A	9120
Waterline Maintenance Worker II.....	N/A	9130
Waterline Maintenance Worker III – No License.....	0160	N/A
Waterline Maintenance Worker III – Class I License.....	0161	N/A
Waterline Maintenance Worker III – Class II License.....	0162	N/A
Waterline Maintenance Worker III.....	N/A	9140

Waterline Maintenance Worker IV	0150	9150
Waterline Maintenance Worker V	0160	9160
Waterline Maintenance Worker VI	0170	9170
Waterline Maintenance Foreman I	0180	9180
Waterline Maintenance Foreman II	0190	9190
Waterline Maintenance Foreman III	N/A	9200
Waterline Maintenance Foreman IV	N/A	9210
Water Treatment Plant Operator Assistant	N/A	9140
Water Treatment Plant Operator – No License/OIT	0160	9160
Water Treatment Plant Operator - Class I License	0161	9170
Water Treatment Plant Operator – Class II License	0162	9180
Water Treatment Plant Operator – Class III License	0163	9190
WW Treatment Plant Operator Assistant - No License	0140	N/A
WW Treatment Plant Operator Assistant – Class I License	0141	N/A
WW Treatment Plant Operator Assistant – Class II License	0142	N/A
WW Treatment Plant Operator Assistant - Class III License	0143	N/A
WW Treatment Plant Operator Assistant	N/A	9140
WW Treatment Plant Operator – No License/OIT	0160	9160
WW Treatment Plant Operator - Class I License	0161	9170
WW Treatment Plant Operator – Class II License	0162	9180
WW Treatment Plant Operator – Class III License	0163	9190

SEASONAL JOB CLASSIFICATIONS

Effective January 8, 2023, the following job classifications and pay ranges are to be used for seasonal employees as defined in Section 13. Overtime eligibility shall be determined pursuant to Section 16 of this ordinance and under the applicable provisions of the Fair Labor Standards Act.

JOB CLASSIFICATIONS

PAY RANGES

Seasonal Support Staff.....8010 – 8160

	<u>HOURLY RATE</u> <u>AS OF 01/08/2023</u>		<u>HOURLY RATE</u> <u>AS OF 01/07/2024</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Learn to Skate Instructor	\$ 11.09	\$ 33.25	\$ 11.10	\$ 33.27

SECTION 10: LICENSE STIPENDS/SHIFT DIFFERENTIAL/EMERGENCY CONTACT PAY

- A. Effective January 12, 2020 employees who are in the following classifications shall be paid an annual license stipend upon providing proof of the license level obtained: Sewer Maintenance Supervisor, Water Treatment Superintendent, Water Pollution Control Superintendent, Water Distribution Supervisor, Water Treatment Supervisor, Wastewater Treatment Supervisor, Waterline Maintenance Foreman I and II and Sewer Maintenance Foreman I and II. The following license stipend amounts will be paid on the first payday in July of each year to active employees:

Class I License	\$ 250.00
Class II License	\$ 500.00
Class III License	\$ 750.00
Class IV License	\$ 1,000.00

- B. Effective January 9, 2022, employees hired after August 21, 2003 and who are in the following classifications will be paid an annual license stipend upon providing proof of the license level obtained: Sewer Maintenance Foreman I, II, III and IV, Waterline Maintenance Foreman I, II, III and IV, Waterline Maintenance Technician Assistant, Waterline Maintenance Technician and Laboratory Technician I and II. The license stipend will be paid on the first payday in July of each year to active employees:

Class I License	\$ 250.00
Class II License	\$ 500.00
Class III License	\$ 750.00
Class IV License	\$ 1,000.00

- C. Effective January 8, 2023 employees of the Water Distribution Department who are required to carry a cell phone designated for emergency contact and who must be available to co-ordinate response to an emergency situation, will receive twenty dollars (\$20.00) per day for each day that they serve in the capacity as the department's emergency contact.
- D. Effective January 8, 2023, employees with the titles of Water Treatment Plant Operator, Water Treatment Plant Operator Assistant, Lab Technician I and II, Wastewater Treatment Plant Operator and Wastewater Treatment Plant Operator Assistant shall be paid an hourly shift differential during the afternoon and overnight shifts.

Eligible employees shall receive one dollar forty cents (\$1.40) per hour for each complete hour worked between 4 p.m. and midnight, and they shall receive (\$1.00) per hour for each complete hour worked between midnight and 8 a.m. Shift differential shall not be paid for any partial hour worked.

When an eligible employee works between the hours of 4 p.m. and 8 a.m. on the holidays outlined in Section 23, Paragraph D, or when an operator is working overtime during the hours of 4 p.m. through 8 a.m., appropriate shift differential will be paid at the same factoring rate as the base wage.

SECTION 11: PAY RANGES

- A. As of January 8, 2023, the following pay ranges are hereby established for the non-elected officials and employees of the City of Findlay, Ohio, and all of said non-elected officials and employees shall be non-exempt and paid hourly on a bi-weekly basis, as provided by law, except as noted in Sections 6, 7 and 8.

	Completed	0	1 – 2	3 - 4	5 – 6	7	8
	Years of Service						
	Step	A	B	C	D	E	F
0030		12.24	13.50	14.12	14.82	15.43	16.24
0050		14.76	16.18	16.86	17.68	18.47	19.25
0060		15.39	16.86	17.68	18.47	19.25	20.18
0070		16.07	17.68	18.47	19.25	20.18	21.04
0080		16.84	18.47	19.25	20.18	21.04	21.95
0110		19.22	21.04	21.95	23.07	24.03	25.15
0120		19.99	21.95	23.07	24.03	25.15	26.29
0125		20.44	22.51	23.48	24.62	25.73	26.89
0130		20.89	23.07	24.03	25.15	26.29	27.55
0140		21.93	24.03	25.15	26.29	27.55	28.81
0141		22.85	25.15	26.29	27.55	28.81	28.81
0142		23.93	26.29	27.55	28.81	28.81	28.81
0143		25.06	27.55	28.81	28.81	28.81	28.81
0150		22.85	25.15	26.29	27.55	28.81	30.19
0151		23.93	26.29	27.55	28.81	30.19	30.19
0160		23.93	26.29	27.55	28.81	30.19	31.65
0161		25.06	27.55	28.81	30.19	31.65	32.26
0162		26.24	28.81	30.19	31.65	32.26	32.85

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0163	27.44	30.19	31.65	32.26	32.85	33.54
0170	25.06	27.55	28.81	30.19	31.65	33.18
0171	26.24	28.81	30.19	31.65	33.18	33.18
0172	27.44	30.19	31.65	33.18	33.18	33.18
0173	28.76	31.65	33.18	33.18	33.18	33.81
0174	30.15	33.18	33.18	33.18	33.18	33.81
0180	26.24	28.81	30.19	31.65	33.18	34.65
0181	27.44	30.19	31.65	33.18	34.65	34.65
0182	28.76	31.65	33.18	34.65	34.65	34.65
0183	30.15	33.18	34.65	34.65	34.65	34.65
0190	27.44	30.19	31.65	33.18	34.65	36.32
0191	28.76	31.65	33.18	34.65	36.32	36.32
0192	30.15	33.18	34.65	36.32	36.32	36.32
0193	31.58	34.65	36.32	36.32	36.32	36.32
0194	34.65	36.32	36.32	36.32	36.32	36.32
0200	28.75	31.65	33.18	34.65	36.32	38.05
9030	12.24	12.87	13.23	13.63	13.91	14.21
9050	14.76	15.45	15.91	16.40	16.77	17.11
9100	18.34	19.24	19.81	20.43	20.84	21.26
9110	19.22	20.19	20.80	21.41	21.85	22.27
9120	19.99	20.98	21.63	22.26	22.72	23.19
9140	21.93	23.02	23.71	24.40	24.92	25.43
9150	22.85	24.03	24.75	25.48	25.99	26.51
9160	23.93	25.11	25.89	26.66	27.21	27.76
9170	25.06	26.33	27.11	27.92	28.50	29.07
9180	26.24	27.54	28.39	29.22	29.82	30.40
9190	27.44	28.79	29.69	30.56	31.16	31.80
9200	28.73	30.17	31.08	32.00	32.97	33.95
9210	30.06	31.58	32.51	33.50	34.50	35.53

B. As of January 7, 2024, the following pay ranges are hereby established for the non-elected officials and employees of the City of Findlay, Ohio, and all of said non-elected officials and employees shall be non-exempt and paid hourly on a bi-weekly basis, as provided by law, except as noted in Sections 6, 7 and 8.

	Completed						
	Years of Service	0	1 – 2	3 - 4	5 – 6	7	8
Step	A	B	C	D	E	F	
0030	12.25	13.52	14.13	14.83	15.45	16.25	
0050	14.77	16.19	16.88	17.70	18.48	19.27	
0060	15.40	16.88	17.70	18.48	19.27	20.20	
0070	16.08	17.70	18.48	19.27	20.20	21.06	
0080	16.86	18.48	19.27	20.20	21.06	21.97	
0090	17.61	19.27	20.20	21.06	21.97	23.09	
0100	18.35	20.20	21.06	21.97	23.09	24.05	
0110	19.23	21.06	21.97	23.09	24.05	25.18	

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0120	20.01	21.97	23.09	24.05	25.18	26.31
0125	20.45	22.53	23.50	24.64	25.75	26.92
0130	20.91	23.09	24.05	25.18	26.31	27.57
0140	21.95	24.05	25.18	26.31	27.57	28.84
0141	22.87	25.18	26.31	27.57	28.84	28.84
0151	23.96	26.31	27.57	28.84	30.21	30.21
0160	23.96	26.31	27.57	28.84	30.21	31.68
0161	25.08	27.57	28.84	30.21	31.68	32.28
0162	26.26	28.84	30.21	31.68	32.28	32.88
0163	27.47	30.21	31.68	32.28	32.88	33.57
0170	25.08	27.57	28.84	30.21	31.68	33.21
0171	26.26	28.84	30.21	31.68	33.21	33.21
0172	27.47	30.21	31.68	33.21	33.21	33.21
0173	28.78	31.68	33.21	33.21	33.21	33.84
0174	30.17	33.21	33.21	33.21	33.21	33.84
0180	26.26	28.84	30.21	31.68	33.21	34.68
0181	27.47	30.21	31.68	33.21	34.68	34.68
0182	28.78	31.68	33.21	34.68	34.68	34.68
0183	30.17	33.21	34.68	34.68	34.68	34.68
0190	27.47	30.21	31.68	33.21	34.68	36.35
0191	28.78	31.68	33.21	34.68	36.35	36.35
0192	30.17	33.21	34.68	36.35	36.35	36.35
0193	31.60	34.68	36.35	36.35	36.35	36.35
0194	34.68	36.35	36.35	36.35	36.35	36.35
0200	28.77	31.68	33.21	34.68	36.35	38.09
9030	12.25	12.88	13.24	13.64	13.92	14.23
9050	14.77	15.47	15.92	16.41	16.78	17.12
9060	15.40	16.17	16.67	17.15	17.48	17.82
9070	16.08	16.86	17.36	17.88	18.26	18.62
9080	16.86	17.73	18.24	18.80	19.17	19.55
9090	17.61	18.46	19.01	19.59	19.98	20.40
9100	18.35	19.26	19.83	20.44	20.86	21.28
9110	19.23	20.21	20.81	21.43	21.87	22.29
9120	20.01	21.00	21.65	22.28	22.74	23.21
9130	20.91	21.96	22.62	23.31	23.79	24.23
9140	21.95	23.04	23.73	24.42	24.94	25.45
9150	22.87	24.05	24.77	25.50	26.01	26.53
9160	23.96	25.13	25.91	26.68	27.23	27.78
9170	25.08	26.35	27.14	27.94	28.53	29.09
9180	26.26	27.56	28.41	29.25	29.84	30.43
9190	27.47	28.81	29.72	30.59	31.19	31.83
9200	28.75	30.19	31.11	32.03	32.99	33.98
9210	30.09	31.60	32.54	33.52	34.53	35.56

ALL SEASONAL EMPLOYMENT POSITIONS PAY AT STEP A

Rates outlined below for seasonal employees shall be changed at the beginning of the first full pay period which includes federal and/or state effective dates for the minimum wage rate.

8010	Minimum Wage
8020	5% over Minimum Wage
8030	5% over Pay Range Directly Above
8040	5% over Pay Range Directly Above
8050	5% over Pay Range Directly Above
8060	5% over Pay Range Directly Above
8070	5% over Pay Range Directly Above
8080	5% over Pay Range Directly Above
8090	5% over Pay Range Directly Above
8100	5% over Pay Range Directly Above
8110	5% over Pay Range Directly Above
8120	5% over Pay Range Directly Above
8130	5% over Pay Range Directly Above
8140	5% over Pay Range Directly Above
8150	5% over Pay Range Directly Above
8160	5% over Pay Range Directly Above

SECTION 12: STEPS

- A. The pay ranges established in Section 11 above establish six (6) steps, and each step within each pay range states the hourly rate. Advancement from Step A shall be based upon the individual employee's completed years of service with the City of Findlay, Ohio on the following schedule:

<u>Completed Years of Service</u>	<u>Step</u>
0	A (0)
1, 2	B (1, 2)
3, 4	C (3, 4)
5, 6	D (5, 6)
7	E (7)
8 or more	F (8 +)

- B. Service time credit with the City shall be carried with the employee when transferring between departments, or when changing job classifications, except that no service time credit shall apply to the Police or Fire Departments in the positions of sworn police officer or sworn firefighter for new employees at these departments after February 26, 1984.

Service time credit shall only apply to regular, full-time employees, and shall not apply to temporary, seasonal, or part-time help. Service time credit is used in the calculations of pay rate and longevity eligibility. Service time credit does not apply to vacation accrual.

1. New employees may receive service credit for previous employment when such previous employment is determined to be qualified and competent in a similar job position. Such service credit shall be awarded on the following basis:

Years of Experience

5 or More
2, 3, 4
1 or less

Service Credit

2 years
1 year
0

SECTION 13: DEFINITIONS

Effective January 8, 2023 for the purpose of interpreting this ordinance;

- A. Full time employees shall be those employees having completed their regular work schedule of thirty (30) hours or more per week on a twelve (12) months per calendar year basis. Full time employees are eligible for step pay increases.
- B. Part-time employees shall be those employees having completed their **regular work schedule** of less than thirty (30) hours per week on a twelve (12) months per calendar year basis. Part-time employees **shall** receive paid holidays per Section 23. Part-time employees are **NOT** eligible for vacation accruals. Part-time employees are eligible for step pay increases.
- C. Seasonal employees shall be those employees who work **intermittently** an **average** of less than thirty (30) hours per week in a calendar year. Seasonal employees are **NOT** eligible for paid holidays nor vacation accruals. Seasonal employees are **NOT** eligible for wage step increases. Seasonal employees shall be paid under a pay range that begins with an eight (8).
- D. Temporary employees shall be those employees who work less than twelve (12) months in a calendar year. Temporary employees shall work less than 1,500 hours in one twelve (12) month period. Temporary employees are **NOT** eligible for paid holidays nor vacation accrual. Temporary employees shall **NOT** be eligible for wage step increases. Temporary employees shall be paid under a pay range that begins with an eight (8) or a nine (9).

SECTION 14: COMPENSATION FOR ACTING POSITIONS

- A. When it is required to appoint an employee to an acting position on a temporary basis to fulfill a position temporarily unoccupied, then and in such event, the acting employee shall be paid the salary as designated for the position under the City salary ordinance, providing, however, the temporary salary increase shall commence only after thirty business days of continuous service in the acting position.
- B. When the vacancy appears to be permanent, as in death, retirement, or termination, the temporary salary shall commence upon the appointment of the employee to the acting position.

SECTION 15: LONGEVITY EFFECTIVE AS OF THE FIRST PAY DATE OF JANUARY 2023

- A. All full-time employees who have completed nine (9) or more years of continuous full-time service shall accrue a longevity fund of seventy dollars (\$70) per bi-weekly pay period in addition to their regular rate of pay.
- B. All full-time employees who have completed fifteen (15) or more years of continuous full-time service shall accrue a longevity fund of ninety dollars (\$90) per bi-weekly pay period in addition to their regular rate of pay. The longevity accrual in this section shall replace the longevity accrual provided for in Paragraph A of this Section.
- C. All full-time employees who have completed twenty (20) or more years of continuous full-time service shall accrue a longevity fund of one hundred dollars (\$100) per bi-weekly pay period in addition to their regular rate of pay. The longevity accrual in this section shall replace the longevity accrual provided for in Paragraph B of this Section.
- D. All full-time employees who have completed twenty-five (25) or more years of continuous full-time service shall accrue a longevity fund of one hundred and twenty dollars (\$120) per bi-weekly pay period in addition to their

regular rate of pay. The longevity accrual in this section shall replace the longevity accrual provided in Paragraph C of this Section.

- E. Accrued longevity funds shall be paid separately from the biweekly pay and will be issued annually on the same date as the last payday in the calendar year.
- F. Longevity accruals under this section shall be included in any calculation of overtime pay rates.
- G. Longevity accruals shall be included in wage rates on a one-time basis, at the time of retirement, or death, to calculate unused holiday, vacation and/or sick leave payments.
- H. The classifications of Assistant Director of Law I through Assistant Director of Law IV, inclusive, shall accrue longevity as set forth in this section.

SECTION 16: OVERTIME PAY EFFECTIVE JANUARY 3, 2016

- A. Each eligible non-exempt City employee who works more than forty (40) hours per calendar week shall be compensated at the rate of time and one half (1-1/2) his regular hourly rate for any hours worked in excess of forty (40) hours per calendar week.
- B. The calculation of overtime pay shall be calculated including holidays and vacation leave as part of the straight time determination. Callback hours as provided in Section 17 shall not be considered as part of the straight time determination.
 - 1. An employee who is eligible for overtime may elect to take accrued compensatory time ("CompTime") off instead of overtime pay for any overtime worked, upon approval of management. The compensatory time shall be granted by the employee's supervisor on a time and one half (1-1/2) basis (i.e. for one hour of overtime, one and one half hours of comp time will be granted.) Employees may accumulate up to and maintain 140 hours of unused comp time and may, with approval of the hiring authority, accumulate and maintain a balance in excess of 140 hours of unused comp time.
 - 2. When an employee who has been eligible for overtime receives a promotion and accepts a position that is exempt from the payment of overtime, the employee will be paid for all unused accumulated compensatory time hours at the time of the promotion. The payment will be made using the base rate of pay in effect prior to the employee's promotion.

SECTION 17: CALL BACK PAY EFFECTIVE JANUARY 3, 2016

- A. An employee who is called back to work from off duty, shall be paid at least three (3) hours' pay at one and one half (1 ½) times the employee's regular rate of pay. An employee must have completed (forty) 40 hours of straight time determination as defined in Section 16 to be eligible for call back pay.
- B. No hours worked or paid under this section shall be counted in the straight time determination pursuant to Section 16 as paid hours worked as part of the employee's regular work week.
- C. There shall be no duplication of overtime pay during the same three (3) hour call-in period.

SECTION 18: DISCRETIONARY LEAVE EFFECTIVE JANUARY 8, 2023

Discretionary leave is paid time off that may be awarded to an overtime exempt employee to recognize extra time spent to accomplish goals and/or objectives of the City. Discretionary time will be awarded at one hour for every hour earned and approved by the hiring authority.

- A. Discretionary leave time will be automatically credited to the leave balance up to (eighty) 80 hours per year. The nature and duration of the hours for which discretionary time may be awarded must be included in bi-weekly

timekeeping records. Exempt persons must outline their actual hours worked each pay period. The hiring authority can reject or modify the discretionary leave balance. Any modifications must be given to the Auditor's Office.

- B. Eligible employees may accrue a maximum of 80 hours per accrual year, which are the pay periods that are included in the paydays in each year. Any discretionary leave balance will be forfeited after the last payday of each year.
- C. A maximum of up to 8 hours of discretionary leave can be used in each work week (Sunday through Saturday).
- D. Discretionary leave has no cash value and shall not be paid at the time of retirement, resignation or termination from City employment.

SECTION 19: SICK LEAVE PAYMENT; UNUSED SICK LEAVE PAYMENT

In addition to the sick leave provided for in O.R.C. Sec. 124.38, the following policy on sick leave payment is established for all employees of the City. As used in this section, "retirement" means disability or service retirement under any state or municipal retirement system in this state.

- A. Any employee incurring a non-duty related sickness or disability shall receive sick leave with full pay, subject to accumulated sick leave.
- B. An employee incurring a duty related sickness or injury shall receive sick leave with full pay for the maximum period as prescribed for total temporary disability in the Ohio Revised Code unless extended by City Council upon recommendation of the employee's hiring authority. Sick leave used under these conditions, and subject to worker's compensation payments, shall be reinstated to accumulated sick leave, provided that the employee completes the proper application for worker's compensation benefits and refunds to the City all funds received as a result of the application. There shall be no reinstatement for sick leave not subject to workers compensation reimbursement.
- C. Accumulated sick leave shall be computed on a basis of one hour of accumulated sick leave for each one hour missed from the regular scheduled shift as a result of sickness or disability.
- D. Any City employee hired on or before August 21, 2003 and paid directly by warrant by the City Auditor may elect at the time of retirement from active service with the City, or death, and with ten (10) or more years of service with the State or any of its political subdivisions, to be paid in cash one fourth (1/4) the value of the first 960 hours of accrued but unused sick leave credit and, if applicable, to be paid in cash one-half (1/2) the value of all accrued but unused sick leave credit in excess of 960 hours. Payment shall be contingent upon 30 days written notice prior to retirement. In the event an employee has more than one thousand nine hundred twenty (1,920) hours of unused sick leave, all such sick leave shall be paid at the rate of one-half (1/2) of said leave. The accumulated but unused sick leave payment provided for herein shall be based on the employee's rate of pay at the time of retirement and shall eliminate all sick leave credit accrued but unused by the employee at the time payment is made

Any City employee hired after August 21, 2003 and paid directly by warrant by the City Auditor may elect at the time of retirement from active service with the City, or death, and with ten (10) or more years of service with the State or any of its political subdivisions, to be paid in cash one fourth (1/4) the value of 960 hours of accrued but unused sick leave credit. Payment shall be contingent upon 30 days written notice prior to retirement. The accumulated but unused sick leave payment provided for herein shall be based on the employee's rate of pay at the time of retirement and shall eliminate all sick leave credit accrued but unused by the employee at the time payment is made.

SECTION 20: DONATED LEAVE POLICY

- A. This policy sets forth the process to allow employees to voluntarily provide donated leave to co-workers, or receive donated leave, if there is a critical need due to a serious health condition or injury of an employee. This policy would apply to full-time and part-time permanent employees only.

To Request Donated Leave

In order to determine if an employee is eligible to receive donated leave as a result of their serious illness or injury, the employee must provide sufficient documentation to establish the existence of a serious health condition.

An employee requesting donated leave will complete the "Application to Request Donated Leave" form, or equivalent documentation to establish the serious illness or injury. It is the responsibility of the employee to provide documentation for certification. Leave donation requests will not be processed until all necessary documentation is provided.

An employee may receive donated leave up to the number of hours the employee is scheduled to work each pay period only, if the employee who is to receive donated leave:

1. has a serious health condition,
2. has utilized all accrued vacation/holovac and sick hours, and
3. has applied for any paid leave, workers compensation or other benefits program for which the employee is eligible. Donated leave may be used to satisfy the waiting period for these benefits.

B Certification of Eligibility

Upon receiving the "Application to Request Donated Leave", the Human Resources Director shall review all documents submitted including necessary medical documentation, but excluding any Protected Health Information (PHI), to ensure any such application meets both the standard for sick leave usage and the criteria for donated leave. So long as all the requirements of this section have been met, the Human Resources Director shall approve any such application for donated leave.

For this section, a "serious health condition" is defined as:

1. an illness, injury, impairment or physical or mental condition that involves inpatient care in a hospital, hospice, or residential medical care facility, or
2. a period of incapacity of more than seven (7) days that also involves:
 - a. treatment by a health care provider in connection with such inpatient care, or
 - b. the constant supervision of the health care provider, or
 - c. a condition which is permanent or long-term for which treatment may not be effective.

C. Donation Process

An employee of the City of Findlay may voluntarily donate accrued, unused sick and/or vacation/holovac hours to another employee of the City who has no accrued leave and, who has a critical need for it due to a serious health condition. Employees wishing to donate leave to a fellow employee must complete the "Leave Donation Donor Form" and certify the following information:

1. the name of the employee for whom the leave is intended,
2. that the employee voluntarily elects to donate leave and does so with the understanding the donated leave will not be returned,
3. willingness to donate a minimum of 8 hours, and
4. that they will retain a combined leave balance of sick and vacation/holovac hours of 480 or more.

D Establishing Need and Utilization of Donated Leave

Upon establishing the need and utilization of donated leave, the Auditor's Office will perform the following functions:

1. notify the donating employee of the specific pay period it will be used in and the amount of leave to be used, and
2. inform the requesting employee of the amount of leave that will be used from donations.

E. Administering the Donation Program

The leave donation program shall be administered on pay period by pay period basis under the following guidelines:

1. Employees using donated leave shall be considered in active pay status and shall accrue leave and any other benefits to which they would otherwise be entitled.
2. Leave accrued by an employee while using donated leave shall be used, if necessary, in the following pay period before additional donated leave may be received.
3. Donated leave shall not count toward the probationary period.
4. Donated leave shall never be converted to a cash benefit.
5. Donated leave or the leave accrued by the use of the donation is not eligible for reimbursement when used to satisfy the waiting period for workers compensation benefits.
6. If the leave meets the FMLA criteria, the leave time will also be charged against the employee's yearly entitlement as outlined by FMLA and the employee handbook.

F. The City of Findlay shall respect an employee's right of privacy. However, the City may, with permission of the employee who is in need of leave, inform employees of their co-worker's critical need for leave. In addition, supervisors and all other employees are **prohibited from directly soliciting** leave donations from co-workers to ensure that no employees are coerced to donate leave.

SECTION 21: MEDICAL INSURANCE

A. The City agrees to share in the cost of providing health and prescription drug insurance for full-time employees. Employees hired before November 1, 2013 may choose between a Core Plan and a High Deductible Health Plan (HDHP). Employees hired after November 1, 2013 may only enroll in the High Deductible Health Plan (HDHP).

B. Except as otherwise provided herein, the cost of health and prescription drug insurance coverage shall be shared between the employer and full-time employees, whether the employee selects family, employee plus or single coverage. The employer's share of the monthly premium, regardless of the plan option(s) selected by the employee, shall be shared on the following basis:

Employer's Share 90% of monthly premium
Employee's Share 10% of monthly premium

C. The City shall make a contribution to the health savings account of an employee who elects coverage under the HDHP. The contribution amount will be approved by Council annually. These amounts shall be distributed across 24 pay periods. The employee must be in active paid status to receive these contributions.

In order to continue to qualify for the ten percent (10%) premium contribution limit for medical and prescription drug coverage, employees must participate in the employer's wellness program which includes a wellness screening and attending one open enrollment meeting. If the employee does not participate, the employer's share of the premium contribution for medical and prescription drug coverage shall be eighty percent (80%) and the employee's share of the premium for medical and prescription drug coverage will increase to twenty percent (20%).

Employees hired after May 1, 2016 shall be given an opportunity to participate in the wellness program upon hire as part of the onboarding and pre-employment process. Employees hired after May 1, 2016 that choose not to participate in the wellness program upon hire shall have a premium contribution of twenty percent (20%) and the City's share of the premium shall be eighty percent (80%). All employees on the City's health plan shall have an opportunity to participate in the wellness program.

D. The City is able to assess a premium surcharge for employees who enroll in the City's health insurance who declare tobacco use by themselves or a covered spouse. The surcharge is to be paid by the employee, however the City will not be required to pay a portion of this surcharge in addition to the employee's share.

E. The City shall make available to employees an optional dental and/or vision coverage, if selected by the employee. The monthly premium cost shall be shared:

Employer's Share 90% of monthly premium
Employee's Share 10% of monthly premium

- F. The employee's share shall be deducted from the payroll of each participating employee.
- G. An employee must be on the payroll of the City for a period of 30 days, before becoming eligible for the hospitalization and health insurance contributions provisions contained herein.
- H. A Health Insurance Committee will be formed and be comprised of thirteen (13) members consisting of two (2) representatives each from the Police Union and Fire Union, and eight (8) representatives from the non-union departments and one (1) representative of the employer. The Mayor, Auditor and/or other administrator of the employer health care plan will serve as ex officio members of the committee but shall not enjoy or exercise voting rights. In addition, the employer retains the right to invite advisory personnel to participate in all meetings for informational purposes only.
- I. The function of the committee will be to conduct regular meetings aimed at discussing the function, cost and financial condition of the health care plan. Whenever changes to the health care plan are due to an increase in health insurance cost of more than twelve percent (12%), the employer has the right to make plan design changes to lower the overall cost of the plan to twelve percent (12%). The employer will be required to share any proposed changes with the insurance committee and seek input from the committee prior to implementing any changes. Whenever changes to the health care plan are otherwise warranted or necessitated, the committee shall vote on which changes and/or provisions shall be implemented.
- J. A majority vote of the insurance committee shall bind all employees. In the event that the committee cannot reach a majority vote, after further discussion and consideration of said plan changes, only the proposed changes receiving a plurality of votes shall be considered and the plan receiving a majority of those votes shall bind all employees. In no event shall a plan change adopted by the committee impose a different effect or outcome on any single employee or group of employees.
- K. For the Mayor, Auditor, Director of Law, and the Judges of the Municipal Court, the City shall provide for a hospitalization and health insurance policy for those elected officials upon notification by such elected official that he/she desires such coverage. The policy shall be under the same group plan provided for non-elected City employees and the amount to be paid by the City shall be equal to that paid by the City for non-elected employees.
- L. The City Council may choose to appropriate additional funds for payments of health insurance costs upon the recommendation of the Auditor, if it is deemed necessary to meet the financial obligations related to health insurance costs. The funding would be in addition to the distribution of monthly premiums as outlined in Paragraphs B and C of this section.

SECTION 22: LIFE INSURANCE

- A. All full-time employees shall be covered under a group life insurance policy and shall receive double indemnity coverage under said policy.
- B. The Mayor, Auditor, Treasurer, Director of Law, Council Members, President of Council and the Judges of the Municipal Court, shall be furnished by the City a term life insurance policy in an amount and terms equal to the amount of term life insurance provided to non-elected employees.
- C. Such policy to insure the life of such full-time and elected officials with the aforementioned reserves the right to designate his beneficiary of the insurance on his life.
- D. The Mayor, subject to City Council approval, shall determine the amount of life insurance coverage provided to all full-time employees.

SECTION 23: REGULAR VACATION/HOLIVAC AND ACCRUAL SERVICE YEARS EFFECTIVE JANUARY 8, 2023

- A. Holivac is the combination of holidays and vacation hours into a single accrual. The holivac system recognizes twelve (12) holidays per year and the amount of vacation that the individual employee is entitled to receive.

- B. One year of service shall be computed on 26 biweekly pay periods. These weeks do not need to be consecutive. If there is a break in the employee's full-time service with the City, upon re-hire to a full-time position, the employee will be given credit for previous time for which vacation/holovac accrual was eligible. Positions listed in the Excepted Pay Ranges of this Ordinance are not eligible for vacation/holovac accrual credit upon re-hire.
- C. Each full-time employee, after completing service of six (6) months with the City shall have earned and receive forty (40) hours of vacation. After completing one (1) year of service, full-time employees will be given 40 hours of vacation, and will be due annually thereafter they shall accrue a maximum of eighty (80) hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0385 hours for each paid base hour for those entitled to a maximum of 80 hours per year. Employees subject to holovac shall accrue 0.0846 hours on each paid base hour.
- D. A full-time employee after completing five (5) or more years of service with the City shall have earned and receive forty (40) additional hours of vacation, and annually thereafter will be due a maximum of 120 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0577 hours on each base hour paid for those entitled to a maximum of 120 hours per year. Employees subject to holovac shall accrue 0.1038 hours on each paid base hour.
- E. A full-time employee after completing ten (10) or more years of service with the City shall have earned and receive forty(40) additional hours of vacation, and annually thereafter will be due a maximum of 160 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0769 hours on each paid base hour for those entitled to a maximum of 160 hours per year. Employees subject to holovac shall accrue 0.1231 hours on each paid base hour.
- F. A full-time employee after completing fifteen (15) or more years of service with the City shall have earned and receive forty additional hours of vacation, and annually thereafter be due a maximum of 200 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0962 hours on each paid base hour for those entitled to a maximum of 200 hours per year. Employees subject to holovac shall accrue 0.1423 hours on each paid base hour.
- G. A full-time employee after completing twenty (20) or more years of service with the City shall have earned and receive forty (40) additional hours of vacation, and annually thereafter will be due a maximum of 240 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.1154 hours on each paid base hour for those entitled to a maximum of 240 hours per year. Employees subject to holovac shall accrue 0.1615 hours on each paid base hour.
- H. To facilitate the changes in vacation accruals outlined in this section, persons who have completed service years which move them into a higher annual accrual, shall be credited forty (40) additional hours of vacation on the second payday in January 2023. Eligibility for the higher accruals will be calculated on the completed service credit with the pay period ending January 7, 2023.
- I. Vacation/holovac leave is earned while on other paid leave provided by the City but vacation/holovac is not accrued when working overtime hours. Vacation/holovac leave is earned only while on active pay status with the City.
- J. During the first six months of service, no vacation shall be granted to an employee. During the six months of service, employees subject to holovac shall accrue their holidays at a rate of 0.0462 hours on each paid base hour. After six months of service, an employee may take vacation or holovac up to the number of hours accumulated at the time, subject to other limitations as specified by ordinance.
- K. To use vacation/holovac hours, employees must have approval of their supervisor. Supervisors must consider the request of employees for usage of these hours and approve those requests after considering the staffing needs of the department(s) affected.
- L. Employees who have unused vacation or holovac leave to their credit may accumulate up to two (2) years credit with the approval of the department head. Employees shall forfeit their right to take or be paid for any vacation or holovac leave to their credit which is in excess of the accrual for two (2) years. Excess leave shall

be eliminated from the employee's leave balance in the pay period in which the vacation anniversary occurs. The hiring authority may approve exceptions to this provision. The two (2) year accrual limit shall be based on the accumulation of an employee who would be paid 40 base hours per week.

- M. A person employed with the City on or after May 21, 2017, other than as an elected officer, who was previously employed by the State or any political subdivision of the State earning vacation credits is entitled to have his or her prior service with any of these employers counted as service with the City of Findlay for the purpose of computing the amount of the employee's vacation/holovac leave, and their anniversary date. Upon approval of the appropriate hiring authority, a candidate seeking a position with the City may be permitted to transfer their accrued but unused vacation leave from a State employer or any political subdivision of the State. The hours to be transferred cannot exceed two years of accrual.

SECTION 24: HOLIDAYS

- A. As of November 2, 2021 a full or part-time employee, excluding temporary or seasonal employees, whose salary or wage is paid by the City shall not be required to work on days declared in this section to be holidays, unless in the opinion of the employee's responsible administrative superior failure to work on such holidays would impair the public service. Such holidays shall be:

1. The first day of January, known as New Year's Day;
2. The third Monday of January, known as Martin Luther King, Jr. Day;
3. The third Monday in February, known as Washington-Lincoln Day or President's Day;
4. The last Monday in May, known as Decoration or Memorial Day;
5. June 19, known as Juneteenth National Independence Day
6. The Fourth Day of July, known as Independence Day;
7. The first Monday of September; known as Labor Day;
8. November 11, known as Veteran's Day;
9. The fourth Thursday in November, known as Thanksgiving Day;
10. The day after Thanksgiving;
11. December 24, known as Christmas-Eve Day;
12. December 25, known as Christmas Day; and

- B. In the event that any of the aforesaid holidays shall fall on Saturday, the Friday immediately preceding shall be observed as the holiday. In the event that any of the aforesaid holidays shall fall on Sunday, the Monday immediately succeeding shall be observed as the holiday.

- C. Any employee, not subject to holovac whose normal scheduled day off falls on one of the aforementioned holidays shall be granted a day off with pay to replace the holiday missed as a result of his normal work schedule during the pay period in which the legal holiday so missed falls.

- D. As of January 1, 2023, a non-union employee that is subject to holovac accruals and who is **required** to work on New Year's Day, July 4th, Thanksgiving, Christmas Day, or Christmas Eve, as part of the employee's regular forty (40) hour schedule, shall be paid at double their regular rate of pay for hours worked on these holidays. A non-union employee that is subject to holovac accruals and is **required** to work on President's Day, Memorial Day, Labor Day, Martin Luther King Jr Day, Veteran's Day, Day After Thanksgiving and Juneteenth as part of the employee's regular forty (40) hour schedule, shall be paid at one and one half (1 ½) times their regular rate of pay. These payments will be made for the actual date of the holiday.

- E. A full-time or part-time employee who works less than forty (40) hours per week shall receive paid Holiday leave on a pro-rata basis at the same rate as the employee's average number of hours worked per day in the balance of the pay period which contains the holiday. Furlough days will be used in the calculation of the pro-ration.

SECTION 25: MILEAGE REIMBURSEMENT

- A. No elected official or employee of the various departments of the City of Findlay, Ohio, using his personal private motor vehicle while on City business or in the performance of his duties as an official or employee of the City,

shall, be paid mileage for such use, by the City, on a daily, weekly, monthly, or other period of time-only basis. All claims for reimbursement for mileage shall be upon the basis of actual miles traveled.

- B. The Auditor of the City is hereby directed and authorized to make payment for reimbursement to City officials and employees for miles traveled using personal or private motor vehicles on City business at the rate set by the Internal Revenue Service at the time of business travel. No claims for reimbursement for mileage shall be allowed unless accompanied by a detailed report showing actual miles traveled on City business.

SECTION 26: DEATH IN FAMILY

- A. In the event of the death in the immediate family of an employee, the employee shall be granted up to 3 work days off (24 hours of duty time off in the case of a Fire Department employee), without loss of pay, vacation, or accumulated sick leave, in order to attend the funeral or matters of the deceased. Should notification of death be received during working hours, the employee shall also receive, with the consent of the department head the balance of the shift off, without the loss of pay, vacation, holivac or accumulated sick leave, in addition to the aforementioned time off provisions.
- B. As of January 9, 2022, the immediate family shall be defined as the spouse, person residing with the employee as a spouse (must be approved by the hiring authority), child, mother, father, sister, brother, grandparent, grandchild, mother-in-law, father-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, current stepchild and current stepparent. Immediate family will also apply to a person(s) with whom the employee has legal court ordered guardianship over.
- C. In the event of a death of a member of the employee's "extended family", the employee shall be granted up to three (3) days off without loss of pay for the purpose of attending the funeral, which shall be deducted from the employee's sick leave bank. For purposes of this section, "extended family" shall be defined to include employee's aunt, uncle, cousin, and grandparent-in-law.
- D. Additional time off, for a death in the immediate family shall be given with consent of the head of the department and shall be deducted from vacation, holivac or accumulated sick leave.
- E. Time off, for a death other than the immediate family shall be given with the consent of the head of the department and shall be deducted from vacation, holivac or accumulated sick leave.

SECTION 27: TAX DEFERRAL PLAN FOR EMPLOYEE PENSION CONTRIBUTIONS

- A. The Mayor, Auditor, Service-Safety Director or the Directors of Public Safety and Service of the City are hereby authorized to execute all necessary documents with the Internal Revenue Service, the Ohio Public Employees Retirement System and the Ohio Police and Fire Pension Fund to qualify all public employee retirement payments made by the City for its employees as tax-deferred compensation under the Internal Revenue Service regulations.
- B. All employees of the City who are subject to either the Ohio Public Employees Retirement System or the Ohio Police and Fire Pension Fund shall not and do not have the option of choosing to receive the contributed amounts directly instead of having them paid by the City to the Ohio Public Employees Retirement System or the Ohio Police and Fire Pension Fund.
- C. Employee contributions to the Ohio Public Employees Retirement System or the Ohio Police and Fire Pension Fund will be paid by the City in lieu of the contributions being paid directly by the employee.

SECTION 28: UNION CONTRACTS

Provisions in this ordinance which are also covered in collective bargaining agreements shall be superseded by the terms of those agreements.

SECTION 29: EXCLUSION OF EMPLOYEES OF FINDLAY MUNICIPAL COURT

- A. All employees of the Findlay Municipal Court other than the Clerk while still considered employees of the City shall be subject to classification as determined by the Judges of said Court and shall be subject to the orders of the Judges of said Court.

SECTION 30: MILITARY LEAVE

- A. (1) Permanent City employees who are members of the Ohio Organized Militia, or members of other reserve components of the armed forces of the United States, including the Ohio National Guard, are entitled to a leave of absence from their respective positions without loss of pay for the time they are performing service in the uniformed services, for periods of up to one month, for each calendar year in which they are performing service in the uniformed services.
- (2) As used in this section:
- (a) "Calendar year" means the year beginning on the first day of January and ending on the last day of December.
- (b) "Month" means twenty-two (22) eight (8) hour work days or one hundred seventy-six (176) hours, or for a public safety employee, seventeen (17) twenty-four hour days or four hundred eight (408) hours, within one calendar year.
- (c) "Permanent City employee" means any person holding a position in the employ of the City that requires working a regular schedule of twenty-six (26) consecutive biweekly pay periods or any other regular schedule of comparable consecutive pay periods which is not limited to a specific season or duration. "Permanent City employee" does not include student help; intermittent, seasonal, or external interim employees; or individuals covered by personal service contracts.
- (d) "Service in the uniformed services" means the performance of duty, on a voluntary or involuntary basis, in a uniformed service, under competent authority, and includes active duty, active duty for training, initial active duty for training, inactive duty for training, full-time national guard duty, and performance of duty or training by a member of the Ohio Organized Militia pursuant to Chapter 5923 of the Ohio Revised Code. "Service in the uniformed services" also includes the period of time for which a person is absent from a position of public or private employment for the purpose of an examination to determine the fitness of the person to perform any duty described in this division.
- (e) "Uniformed services" means the armed forces, the Ohio Organized Militia when engaged in active duty for training, inactive duty training, or full-time National Guard duty, the Commissioned Corps of the Public Health Service and any other category of persons designated by the President of the United States in time or war or emergency.
- (f) "Public safety employee" means a permanent City employee who is employed as a Firefighter or Emergency Medical Technician.
- B. Any permanent City employee, who is entitled to the leave provided under division (A) of this section, and who is called or ordered to the uniformed services for longer than a month, for each calendar year in which the employee performed service in the uniformed services because of an executive order issued by the President of the United States, because of an act of Congress, or because of an order to perform duty issued by the Governor pursuant to section 5919.29 of the Ohio Revised Code is entitled, during the period designated in the order or act, to a leave of absence and to be paid during each monthly pay period of that leave of absence, the lesser of the following:
- (1) The difference between the permanent City employee's gross monthly wage or salary as a permanent City employee and the sum of the permanent City employee's gross uniformed pay received in the month; or
- (2) Five hundred dollars (\$500.00)

- C. No permanent City employee shall receive payments under division (B) of this section if the sum of permanent City employee's gross uniformed pay received in a pay period exceeds the employee's gross wage or salary as a permanent City employee for that period or if the permanent City employee is receiving pay under division (A) of this section.
- D. Each permanent City employee who is entitled to leave provided under division (A) of this section shall submit to the permanent City employee's appointed authority the published order authorizing the call or order to the uniformed services or a written statement from the appropriate military commander authorizing that service, prior to being credited with that leave.
- E. Any permanent City employee whose employment is governed by a collective bargaining agreement with provision for the performance of service in the uniformed services shall abide by the terms of that collective bargaining agreement with respect to the performance of that service, except that no collective bargaining agreement may afford fewer rights and benefits than are conferred under this section.

SECTION 31: DIRECT DEPOSIT

- A. The City Auditor shall make all wage and benefit payments by direct deposit except when circumstances necessitate that any such direct deposit is not appropriate or prudent.

SECTION 32: BOND

- A. All officers and employees of the City, except the City Auditor, City Treasurer, Income Tax Administrator, Assistant Income Tax Administrator, Utilities Billing Supervisor, and Recreation Manager, shall be included in a public employees and public officers blanket bond or bonds indemnifying the City against loss due to the non-faithful performance of dishonest act or acts of such officer or employee. The specific employees outlined above shall be covered under public officials' surety bonds.
- B. All officers and employees shall be bonded under a blanket bond in the amount of not less than one-hundred thousand dollars (\$100,000).
- C. The blanket bond or bonds shall be purchased from a surety company licensed to issue such bonds in the State of Ohio and shall be in the penalty as set forth, and shall cover all elected officers, appointed officers, and all employees, whether full-time, part-time, casual, temporary or otherwise.

SECTION 33: DISCHARGE OF AN EMPLOYEE; PAYMENT

- A. An employee leaving the service of the City for any reason shall be paid in full for all accumulated vacation hours, holivac hours, compensatory time and accrued longevity at the time of the termination.

SECTION 34: EFFECTIVE DATE

- A. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reasons that is immediately necessary for preparation and implementation of various changes in specific provisions which will go into effect as of January 1, 2023 or as noted in each Section.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

SEPTEMBER 6, 2022

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, SEPTEMBER 6, 2022 MEETING.

RESOLUTIONS

- 023-2022 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.
- 024-2022 A RESOLUTION AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH THE OHIO BUREAU OF WORKERS COMPENSATION FOR U-69 COVERAGE.
- 025-2022 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

- 2022-086 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO EXECUTE THE NECESSARY GRANT APPLICATION(S) AND/OR AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR THE BERNARD AVENUE WATERLINE REPLACEMENT PROJECT NO. 35724200, AND DECLARING AN EMERGENCY.
- 2022-087 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) FOR THE WEST LINCOLN STREET STORM SEWER PROJECT NO. 35521700, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2022-088 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) FOR A REPLACEMENT GPS ROVER, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2022-089 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2022-090 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) THE DEVELOPMENT OF INDIVIDUAL SLEEPING QUARTERS AT EACH CITY OF FINDLAY FIRE STATIONS, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2022-091 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.
- 2022-092 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO EXECUTE THE NECESSARY GRANT APPLICATION(S) AND/OR AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR THE BLANCHARD STREET WATERLINE REPLACEMENT PHASE II PROJECT, AND DECLARING AN EMERGENCY.
- 2022-093 AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO WAIVE THE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT(S) WITH GREER LIME COMPANY FOR THE PURCHASE OF PEBBLE LIME NEEDED BY THE CITY OF FINDLAY, OHIO FOR CALENDAR YEAR 2023, AND DECLARING AN EMERGENCY.

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(CITY COUNCIL)

Revised Code, Secs. 5705.34-5705.35

023-2022

The Council of the **Findlay**, Hancock County, Ohio, met in _____ session
on the _____ day of _____, _____, at the office of _____
with the following members present:

Mr. _____ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Tax
Budget for the next succeeding fiscal year commencing January 1st, _____; and

WHEREAS, The Budget Commission of Hancock County, Ohio, has certified its action thereon to this
Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by
this Council, and what part thereof is without, and what part within the ten mill tax limitation; therefore
be it

RESOLVED, By the Council of the **City of Findlay**, Hancock County, Ohio, that the amounts and
rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted;
and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax
necessary to be levied within and without the ten mill limitation as follows:

2022 Tax Year
City of Findlay
 2023 Calendar Year

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
 AND COUNTY AUDITOR'S ESTIMATED TAX RATES

Fund	Amount to Be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
General Fund		2,504,505.00	2.60	
Police Pension		290,465.00	0.30	
Fire Pension		290,465.00	0.30	
Total:		3,085,435.00	3.20	

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

Fund	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy <small>(Carry to Sch A, Col II)</small>

and be it further

RESOLVED, That the Clerk of this Council be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mr. _____, _____*
- Mr. _____, _____*
- Mr. _____, _____*
- Mr. _____, _____*
- Mr. _____, _____*
- Mr. _____, _____*
- Mr. _____, _____*
- Mr. _____, _____*

Adopted the _____ day of _____, _____.

Attest: _____ President of Council

_____ Clerk of Council

CERTIFICATE OF COPY

ORIGINAL ON FILE

The State of Ohio, Hancock County, ss.

I, _____, Clerk of the Council of the **City of Findlay**, within and for said County, and in whose custody the Files and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original _____

now on file, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, _____

Clerk of Council

No. _____

COUNCIL OF THE CITY OF

Hancock County, Ohio.

**RESOLUTION
ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.**

(City Council)

Adopted _____, 20__

Clerk of Council.

Filed _____, 20__

County Auditor.

By _____
Deputy.

1. A copy of this Resolution must be certified to the County Auditor before the first day of October in each year, or at such later date as may be approved by the Tax Commissioner.

RESOLUTION NO. 024-2022

A RESOLUTION AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF FINDLAY, OHIO TO ENTER INTO AN AGREEMENT WITH THE OHIO BUREAU OF WORKERS COMPENSATION FOR U-69 COVERAGE.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That this optional workers' compensation coverage will be furnished to individuals not considered employees, but are convicted persons performing community services ordered by Findlay Municipal Court (hereinafter referred to as "the Court").

SECTION 2: That the Court will maintain a list of those covered by this policy for inspection upon request of the Bureau of Workers Compensation and will maintain records of the hours worked in community service.

SECTION 3: That this coverage is provided under Chapter 4123, of the Ohio Revised Code.

SECTION 4: This resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____



Submit the form to BWC in one of the following ways.

Email: policyprocessing@bwc.state.oh.us

Fax: 614-719-5313

Mail: BWC Mail Processing Center
Attn: Employer Services
30 W. Spring St.
Columbus, OH 43215-2256

Important: If you email, fax, or mail the form to BWC, be sure to sign and date the form. BWC cannot process it without a signature.

This Contract by and between Ohio Bureau of Workers' Compensation (BWC) and the City of Findlay, a state agency of the State of Ohio, or a political subdivision of the State of Ohio, hereinafter referred to as the State Agency and Public Employer, is entered into pursuant to the authority contained in Section 4123.03, Ohio Revised Code (ORC).

In consideration of mutual promises, agreements, and covenants herein contained:

- 1) The Public Employer agrees to submit with this contract at the time of the execution hereof a copy of the official action of the subdivision authorizing the execution of this contract. If this contract is being executed on behalf of a State Agency, the administrator, director or other top official of such agency authorized to execute contracts on behalf of such agency shall sign the contract;
2) The State Agency or Public Employer agrees to maintain at the outset of this contract and update throughout the entire term of this contract, a list of names, along with addresses, and any other information needed to identify and verify any persons covered under this contract, including termination dates for all individuals; and the employer shall make any such roster available to the bureau upon request;
3) BWC agrees to extend the benefits of the workers' compensation law under Chapter 4123, ORC, to such listed persons as may sustain injuries or occupational diseases in the course of and arising out of such services to the Employer, subject to all the provisions of Chapter 4123, ORC, provided that such persons were listed on the roster prior to occurrence of the injury or the inception of the occupational disease;
4) BWC agrees that the wage base for reporting payroll for premium purposes be as follows: The base to which the rate shall be applied to probationers shall be the State of Ohio minimum hourly wage provided by law, times the total hours worked for each probationer. Volunteer workers providing services in educational, welfare, social, and medical programs of the employer shall be reported at a base equal to the State of Ohio minimum wage, and never less than 20 hours per week, per volunteer; and that the Public Employer's resolution specifically define all categories of employees for which contract coverage is desired; and that the Public Employer agrees to maintain adequate records to support the reporting of wages, allowances, or any other type of remuneration, the payment of premium;
5) If this contract is being executed on behalf of a State Agency, it is mutually agreed that no payroll is to be reported for persons qualifying for workers' compensation benefits under the terms of this contract for premium rate-making purpose due to the state agency employer rate making methodology that calculates a rate representing paying dollar for dollar for all claim costs, and all claim costs will be added to the current rate making methodology;
6) It is mutually agreed that premium for Public Employer with respect to each person reported for coverage as herein provided shall be deemed earned when the coverage is extended, and no premium will be refunded upon termination of coverage for any cause provided. However, a premium refund will be made where the refund is occasioned by an adjustment in the premium rate;
7) BWC agrees to bill the Public Employer for the premium due under this contract at the time and in the manner applicable to the collection of premium due from the Public Employer by reason of the services of the employees;
8) The Employer agrees to submit the same applications for benefits as regular public employees, but shall designate in a prominent place on such application that it is for a "U 69 volunteer, probationer, etc.;"
9) BWC agrees to compute the average weekly wage, the base for the payment of benefits, in accordance with Section 4123.61, ORC, taking into consideration the wage earnings from sources other than the services rendered under this contract coverage;
10) The contract shall be in effect from and after the date BWC receives the contract;
11) It is further mutually agreed that either party may terminate this contract by notifying the other party in writing, by certified mail, of its intention to terminate. Said termination shall take effect on the date fixed in the written notification but no less than 30 days after the mailing of said notification. Upon termination, the rights, duties, and liabilities of each party shall cease except as to injuries occurring before the date of termination.

In witness whereof, the administrator of BWC for BWC and the top official of the state agency of the State of Ohio, or official of the political subdivision of the State of Ohio duly authorized by such agency; or subdivision and having the authority to execute the contract under the laws of the State of Ohio do execute this contract by affixing their signatures hereto.

Administrator
Ohio Bureau of Workers' Compensation

Date

Table with 2 columns: Policy number (332051020), Date, Signature, Title (MAYOR)

Signature

Title SERVICE-SAFETY DIRECTOR

Date

RESOLUTION NO. 025-2022

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
RAILROAD MANAGEMENT COMPANY	243360	WPC	WPC	\$ 12,721.19	NO PO	NO PURCHASE ORDER PREPARED

ORDINANCE NO. 2022-086

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO EXECUTE THE NECESSARY GRANT APPLICATION(S) AND/OR AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR THE BERNARD AVENUE WATERLINE REPLACEMENT PROJECT NO. 35724200, AND DECLARING AN EMERGENCY.

WHEREAS, Council desires to authorize the Mayor, Service-Safety Director and/or the City Engineer of the City of Findlay, Ohio to execute the aforementioned grant application(s) and/or agreement(s) to receive grant funds from the Ohio Public Works Commission (OPWC) for the Bernard Avenue Waterline Replacement Project No. 35724200. Said replacement is from Crystal Avenue to Vincent Street.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or the City Engineer of the City of Findlay be and they are hereby authorized to execute the necessary grant application(s) and/or agreement(s) for Bernard Avenue Waterline Replacement Project No. 35724200.

SECTION 2: That the Auditor of the City of Findlay be and he is hereby authorized to execute any and all documents necessary and requisite to obtain and comply with the OPWC grant project.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to execute the aforementioned grant application(s) and/or sign all necessary agreement(s) in order to receive and utilize grant funding.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-087

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) FOR THE WEST LINCOLN STREET STORM SEWER PROJECT NO. 35521700, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Sewer Fund-Stormwater Restricted Account	\$ 200,000.00
TO:	W. Lincoln Street Storm Sewer <i>Project No. 35521700</i>	\$ 200,000.00

SECTION 2: That the Mayor, Service-Safety Director, and/or City Engineer of the City of Findlay, Ohio be and they are hereby authorized to enter into a contract for the West Lincoln Street Storm Sewer, Project No. 35521700.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said entering into a contract(s), appropriate and transfer funds, so that the aforementioned project may begin.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-088

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) FOR A REPLACEMENT GPS ROVER, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 30,000.00
TO:	Engineering #21021000-other	\$ 30,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said entering into a contract(s) and to appropriate and transfer funds so that a replacement GPS Rover to be utilized within the City of Findlay Engineering Department may be purchased.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-089

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 18,000.00
TO:	HAN-Greenway Trail Phase II, <i>Project No. 31993800</i>	\$ 18,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that additional design work required by the Ohio Environmental Protection Agency for the above mentioned project may be obtained in order to finish the project.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-090

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT(S) FOR THE DEVELOPMENT OF INDIVIDUAL SLEEPING QUARTERS AT EACH OF THE CITY OF FINDLAY, OHIO FIRE STATIONS, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 42,000.00
TO:	Fire House Bunk Rooms <i>Project No. 31924900</i>	\$ 42,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said entering into a contract(s) and to appropriate and transfer funds so that the aforementioned project may begin.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-091

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvement Restricted Account	\$ 18,000.00
TO:	VHF Radio System <i>Project No. 31983000</i>	\$ 18,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer funds in order to complete the aforementioned project,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-092

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO EXECUTE THE NECESSARY GRANT APPLICATION(S) AND/OR AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR THE BLANCHARD STREET WATERLINE REPLACEMENT PHASE II PROJECT, AND DECLARING AN EMERGENCY.

WHEREAS, Council desires to authorize the Mayor, Service-Safety Director and/or the City Engineer of the City of Findlay, Ohio to execute the aforementioned grant application(s) and/or agreement(s) to receive grant funds from the Ohio Public Works Commission (OPWC) for the Blanchard Street Waterline Replacement Phase II Project. Said replacement is from Sixth Street to the south water tower.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or the City Engineer of the City of Findlay be and they are hereby authorized to execute the necessary grant application(s) and/or agreement(s) for Blanchard Street Waterline Replacement Phase II Project.

SECTION 2: That the Auditor of the City of Findlay be and he is hereby authorized to execute any and all documents necessary and requisite to obtain and comply with the OPWC grant project.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to execute the aforementioned grant application(s) and/or sign all necessary agreement(s) in order to receive and utilize grant funding.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-093

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO WAIVE THE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT(S) WITH GREER LIME COMPANY FOR THE PURCHASE OF PEBBLE LIME NEEDED BY THE CITY OF FINDLAY, OHIO FOR CALENDAR YEAR 2023, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay is desirous to renew its contract with Greer Lime Company for one (1) year at a slightly increased price of one hundred eighty-eight dollars and 00/100 (\$188.00) per net ton for pebble lime needed by the City of Findlay, Ohio for calendar year 2023, and;

WHEREAS, in order to obtain a cost savings on pebble lime usage for 2023 by the City of Findlay, a renewal contract(s) with Greer Lime Company is needed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service-Safety Director of the City of Findlay, Ohio be and he is hereby authorized to waive all formal advertising and bidding and enter into a contract(s) with Greer Lime Company for the purchase of pebble lime needed by the City for calendar year 2023.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said waiving of formal advertising and bidding process and enter into a contract(s) with Greer Lime Company for the purchase of pebble lime needed by the City of Findlay, Ohio for calendar year 2023.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____