

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

AUGUST 16, 2022

COUNCIL CHAMBERS

ROLL CALL of 2022-2023 Councilmembers

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ACCEPTANCE/CHANGES TO PREVIOUS PUBLIC HEARING MINUTES/CITY COUNCIL MINUTES:

Acceptance or changes to the August 2, 2022 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS:

Status of Mardic Investments, Inc. annexation (parcel no. 020001025344 south of CR 99)

On August 9, 2022, Phillip L. Rooney, Rooney & Ranzau, Ltd., agent for the petitioner, provided a letter to City Council. His client's request is to zone the property as M2 Multi-Family High Density upon annexation to the City of Findlay, Ohio. An Ordinance for this zoning request will be on the October 18, 2022 City Council agenda after the 60-day hold in the City Clerk's Office until September 29, 2022, and after the October 13, 2022 CITY PLANNING COMMISSION and the PLANNING & ZONING COMMITTEE meetings where the request will be discussed.

WRITTEN COMMUNICATIONS:

Lauren Sandhu – Blanchard River Watershed Partnership Riverside Dam restoration project community update on September 23, 2022

Ms. Sandhu sent an email on August 2, 2022 about the Riverside Dam Save the Date for their restoration project community update on September 23, 2022 from 10:00am-12:00pm at the Riverside Park Waterfall Pavilion. In her email, she updated Council on the Riverside Dam Project: This summer, the engineering firm Verdantas has worked to conduct a thorough engineering study of the Riverside Dam and Reservoir area. The goal of the study is to evaluate the build-up of sediment behind the dam, determine methods for sediment removal and management, and will propose modifications that can be made to the dam to allow for fish passage. The Blanchard River Watershed Partnership will be hosting a public outreach event this fall in partnership with Verdantas, to present the results of the Riverside Dam and Reservoir Area engineering study. The attached Save the Date invitation will be sent out in the coming weeks to include further details. Next steps for this project will be discussed. They appreciate Findlay City Council's support on this project. City Council requested Ms. Sandhu provide an overall update on what the Blanchard River Watershed Partnership has been doing since their last update to City Council during the October 20, 2020 meeting.

Barbara Dukes, property owner of 730 Sixth St – opposition of alley vacation request between 1415 and 1419 South Blanchard Street

This alley is the only access that property owners have to the rear of their properties. This access is used by property owners to have construction materials, tree trimmers, etc. have access to their lots. Ms. Dukes included photographs with her letter.

Christopher and Cathy Strzempka, property owner of 205 E Lima St – carriage walks

Christopher and Cathy Strzempka live on East Lima Street near downtown Findlay and have just had the gas lines replaced. While they were pleased to learn that their street was scheduled to be repaved as it is nearly undrivable, they found out last week that three (3) white "X"s were spray painted on their carriage walk in which a call to the City of Findlay revealed that the plans of removing their entire carriage walk based on a policy enacted by the City of Bloomington, IL. There is some fear that people might wander into the street from the carriage walk ignoring the nearby driveways or crosswalks, or that someone in a wheelchair would not be able to use the carriage walk to cross the road since the curb is not ADA compliant. They searched online for the Bloomington, IL curb policy and found that they enacted a policy of removing and not replacing carriage walks due to concerns over litigation in 2014, however, Bloomington published a nice little handbook, "A Master Plan for Sidewalks", on October 12, 2015, noting the public outcry over their removal and allowing them to be replaced by homeowners who wanted to keep them. "As a result of the Council vote, Public Works changed its operational practices and began removing the walks in cases in which property owners want them removed and to leave them for property owners who want them. (Carriage walks were rebuilt for owners in cases in which the walk was removed and the owners wanted to keep them.) The operational practice, however, does not cede control of the right-of-way to the property owner. The City is under no obligation to remove or repair a carriage walk, and it reserves the right to take action regarding any materials in the public right-of-way. Should construction or excavation required removal of a carriage walk, the walk should be replaced if the owner wishes it replaced." So, it would seem that the Bloomington, IL policy the City of Findlay is following allows homeowners to keep their carriage walks if that's what they wanted. Maybe the Law Director and the City Engineer were unaware of the actual policy. So, instead of hypothetical litigants, you should be concerned with the very real people who live on the affected streets. The more likely scenario now is that an actual visitor to their house who is wheelchair bound will now be forced to disembark into the street, as well as, anyone using a walker or a cane, actually, everybody who visits, and walk in the busy roadway to their driveway or try to get through the grass in wet and snowy conditions. Their neighbor to the immediate west, which is a triplex, has no driveway at all, and is forcing the residents to walk through the grass daily. They are unable to locate anything in City Council notes dated later than October 19, 2021, and it seems the final word of that meeting ended thusly.

"Councilman Russel pointed out that he believes there is more discussion needed on this topic, and that tonight is not the time for a final decision to be made and that Council should go ahead and approve the committee report and created legislation which would allow for plenty of time to hear from constituents on the issue with further conversations taking place with the City Law Director, Service-Safety Director, and City Engineer to gather more information." As far as they can find, this has not happened and no actual legislation has been enacted regarding this. They are sure that other homeowners are upset and wish to have their input heard. They would love for someone to get back to them with their concerns.

ORAL COMMUNICATIONS:

Lauren Sandhu, Blanchard River Watershed Partnership update *(see WRITTEN COMMUNICATIONS above)*

Karim Baroudi, Health Commissioner – General Health District update/Health Department agreement/Hancock Public Health operations/mobile health clinic

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Pramukh Traders LLC, dba 8013 CR 140, Findlay, Ohio for a C1 and C2 liquor permit. This requires a vote of Council.

Robert K. Ring, Chief of Police – Pramukh Traders LLC, dba 8013 CR 140, Findlay, Ohio. A check of the records shows no current criminal record on the following:

- Rikenkumar N. Patel
- Viralkumar A. Patel

City Income Tax Monthly Collection Report – July 2022.

City Planning Commission staff report – August 11, 2022; minutes – July 14, 2022.

Findlay Fire Department Activities Report – July 2022.

Findlay Police Department Activities Report – July 2022.

Findlay Municipal Court Activities Report – July 2022.

Service-Safety Director Martin – annual Community Park Improvement Program grant

The City of Findlay Public Works Department is again applying for the annual Community Park Improvement Program Grant through the Hancock Park District (HPD). The request is for fourteen thousand seven hundred eighty dollars (\$14,780.00) for restoration of Riverside Pool Bath House. The restoration will include removing loose and defective mortar joints, power washing the building, and tuck and point work on all defective mortar joints, then sealing the building. The work will be performed by a local contractor. The HPD grant is offered each year to communities within Hancock County to improve their park systems. This grant is then divided among the communities that request the available funds. These funds are at no cost to the community and do not require matching funds. The City of Findlay has completed many projects in our parks using these grant dollars. One of the requirements of the grant is to obtain project approval during a public meeting from its governing body. City Council’s verbal authorization of the aforementioned projects through grant funds is requested. Requires Council’s verbal approval to fund this project by grant funds.

Police Chief Ring – Ohio Office of Criminal Justice Services (OCJS) body-worn camera grant

The Ohio Office of Criminal Justice Services (OCJS) has opened the application period for the 2023 body-worn camera grant. OCJS is administering the grant process and awarding funds for Ohio law enforcement agencies who are implementing body-worn camera programs. The potential grant award varies by agency, as well as, agencies that do not have a current BWC program that will be prioritized. There is no City of Findlay match for the grant. 2022 awards ranged from two thousand three hundred forty-four dollars to two hundred thirty-two thousand two hundred dollars (\$2,344.00-\$232,200.00) with the average award being forty-three thousand five hundred seventy-eight dollars (\$43,578.00). OCJS has estimated that there is five million dollars (\$5,000,000.00) available to award as part of the 2023 grant. The City of Findlay Police Department has been conducting trial demonstrations of body-worn cameras. It is the goal to establish a BWC program in 2023. Applying for this grant will help attain that goal should funding be awarded. The grant funding can be utilized for body-camera purchase, related hardware/software, data storage, redacting software and certain personnel costs. Time is of the essence, as grant applications are due by 5:00pm on September 8, 2022. Legislation authorizing the Mayor and/or Service-Safety Director to apply for grant funds from the Ohio Office of Criminal Justice Services is requested. Ordinance No. 2022-082 was created.

Income Tax Board minutes – May 4, 2022.

City Engineer Kalb – additional funds for Water parts inventory (Ordinance No. 2022-062); resolution to transfer funds

A part of Ordinance No. 2022-062, money was appropriated for the purchase of additional material needed for water service taps. When the allocated money was appropriated into the account, the whole amount was transferred into Water Distribution. Due to some of the materials being purchased are water meters, a portion of the funds should be appropriated into Utility Billing for proper accounting. From the breakdown in Ordinance No. 2022-062, fifty thousand dollars (\$50,000.00) will need to be transferred to Utility Billing to cover the purchase of the necessary meters. Legislation to transfer fifty thousand dollars (\$50,000.00) from the Water Distribution account to the Utility Billing account is requested. Resolution No. 022-2022 was created.

FROM:	Water Distribution #25053000-other	\$ 50,000.00
TO:	Utility Billing #25072000-other Water Meter Equipment	\$ 50,000.00

City Engineer Kalb – Sewer Funds for Water Parts inventory (Ordinance No. 2022-062)

As part of Ordinance No. 2022-062, money was appropriate for the purchase of additional material needed for water service taps. This included funds for the purchase of meters that are needed for the new services. The original ordinance only appropriated money from the Water Fund, but since the meters are funded by a 50/50 split with the Sewer Fund, additional funds will need to be appropriated for proper accounting. Legislation to appropriate and transfer an additional fifty thousand dollars (\$50,000.00) from the Sewer Fund to Utility Billing so that the correct funding can be used for the purchase of the new meters is requested. Ordinance No. 2022-083 was created.

FROM:	Sewer Fund	\$ 50,000.00
TO:	Utility Billing #25072000-other Water Meter Equipment	\$ 50,000.00

Police Chief Robert Ring – charitable trust donation

The City of Findlay Police Department was notified through the Auditor’s Office of the receipt of a charitable trust donation from the estate of Robert L. Hamilton. The trust agreement allows for the Police Department to buy equipment, not to include vehicles. The received amount is twenty-three thousand five hundred one dollar and ten cents (\$23,501.10). The City of Findlay Police Department has identified the following equipment for purchases:

- Safekeeper Evidence Drying Cabinet and UV-FDC lamp/shipping: \$5,254.00
This equipment will be used to dry out articles of evidence that are wet, from blood, water, or other bodily fluids.
- Smartboard and Projector for the Detective Division: \$3,899
Will be used during major investigations or incidents in which the Detective Division is utilized as a command center.
- Ultrastar 12TB Hard Drives (4) \$1,160.00
Hard drive for saving electronic data from the Detective Division “Z” drive.
- Panasonic HD Camcorder and memory card: \$940.00
Used to record major crime scenes. Currently do not have an operable one.
- Craftsman Tower Tool Box: \$199.00
Used to store items used in crime scene investigations taken to and from the scenes.
- Fusion Trajectory Kit: \$950.00
Used in crime scene investigations and bullet trajectory reconstruction.
- Safeweb swab drier: \$499.00
Used to dry collected DNA related samples
- Microburst 10” fuming tank: \$315.00
Update the aquarium tank that is used to fume items for fingerprints.
 - Shipping for the above three (3) items: \$102.00
- Aardvark forcible breaching tool/shipping: \$9,902.00
Breaching tool for breaking into doors, etc. Uses kinetic energy and can breach virtually any door, including school doors protected by the Boot System.
- 8’x4’ magnetic white board for Patrol Division hallway: \$369.00
Replaces 30 year old cork board that is crumbling apart. Area used to post off-duty/OT jobs, information, etc.

Total amount: \$23,589.00

These quotes were approved by Deputy Auditor Sampson prior to this legislation request. Legislation to appropriate funds on an emergency basis in order to meet quote deadlines and rising costs from several vendors is requested. Ordinance No. 2022-084 was created.

FROM:	General Fund (Robert Hamilton Charitable Trust Gift)	\$ 23,501.10
TO:	Police Department #21012000-other	\$ 23,501.10

Service-Safety Director – purchase of two (2) replacement Fire Department utility pickup trucks

The 2022 Capital Plan included replacement of two (2) Fire Department utility pickup trucks. These dollars were appropriated in Q1 of 2022. Due to supply chain issues, there has not been an opportunity to order Ford vehicles through the State bid process, and they are not accepting any further requests for the 2022 model year. Availability in 2023 remains unknown. In researching alternative options, Warner GMC currently has two (2) vehicles in stock that meet the needs of the Fire Department. With the GMC government discount, these vehicles are priced lower than the State bid amount for a similar Ford truck. The State bid specifies Ford, so the City is requesting to waive the formal advertising and bidding process and purchase two (2) GMC 2500 pickup trucks from Warner GMC. Legislation to waive the formal bid process is requested. Ordinance No. 2022-085 was created.

City Auditor Staschiak – salary ordinance via Ordinance No. 2022-081

As Paymaster for the City, the salary ordinance has typically been revised by the City Auditor’s Office with changes requested by the Administration and presented to Council for review. Attached is this year’s updated pay ordinance. The changes made to the existing ordinance are outlined in the list attached to the ordinance. The Mayor’s Administration and the City Auditor’s Office have reviewed the document. Revisions include:

- All exempt positions with a salary range had the min and max amounts raised by six percent (6%) for 2023
- All steps in the hourly ranges and all excepted pay ranges were increased by six percent (6%) for 2023
- The 2024 wage rates were increased by three percent (3%) after three percent (3%) after three percent (3%) of the 2023 raise was removed
- All effective dates were changed as needed in each section
- Eligibility levels for vacation were revised
- All levels of non-union longevity were increased
- A new provision provides for the use of discretionary leave for exempt employees
- All other changes are addressed in the Outline of Changes document

A completed Ordinance will need to be passed by October so that payroll system programming to accommodate the changes outlined in the Ordinance can be in place. Legislation on an emergency basis is requested. Ordinance No. 2022-081 was created.

A set of summary financial reports for July 31, 2022:

- Summary of Year-To-Date Information as of July 31, 2022
- Open Projects Report as of July 31, 2022
- Cash & Investments as of July 31, 2022
- Financial Snapshot for General Fund as of July 31, 2022

COMMITTEE REPORTS:

The **STRATEGIC PLANNING COMMITTEE** met on August 2, 2022 for a zoom call with PlanningNext to review final draft of public comments and final action plan.

We recommend to continue to move forward with the Strategic Planning process.

The **WATER AND SEWER COMMITTEE** met on August 3, 2022 to discuss transmitter project.

We recommend to move forward with the project on an expedited schedule as proposed.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Michael Stoner to vacate a portion of the east/west alley from South Blanchard Street to Graceland Avenue bounded between Lots 5391 and 5392 in the Leiser Addition.

We recommend tabling the request.

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 022-2022 (transfer of funds to Utility Billing for water meter equipment) **requires three (3) readings** **first reading**
A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCES:

ORDINANCE NO. 2022-068 (HAN-Interstate and FHS Trails) **requires three (3) readings** **third reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-069 (Rector Ave waterline replacement) **requires three (3) readings** **third reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-074 (909 Broad Ave rezone) **requires three (3) readings** **third reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ. OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 909 BROAD AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED “R3 SMALL LOT RESIDENTIAL” TO “C1 LOCAL COMMERCIAL”.

ORDINANCE NO. 2022-076 (Law Director budget – more funds for legal svcs (pending litigation)) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-077 (*additional funds for 2022 Cube and Diamonds concession sales*) **requires three (3) readings** *second reading*
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-078 (*Hancock Public Health combined services contract renewal*) **requires three (3) readings** *second reading*
AN ORDINANCE AMENDING ORDINANCE NO. 2021-107 TO AUTHORIZE THE MAYOR OF THE CITY OF FINDLAY, OHIO TO CONTINUE COMBINED HEALTH AND ENVIRONMENTAL SERVICES PROVIDED BY THE HANCOCK COUNTY GENERAL HEALTH DISTRICT AND CITY OF FINDLAY HEALTH DEPARTMENT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-080 (*2022 Street Preventative Maintenance*) **requires three (3) readings** *second reading*
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-081 (*salary ordinance*) **requires three (3) readings** *first reading*
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2021-116, ORDINANCE NO. 2022-011 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HERewith, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-082 (*Ohio Office of Criminal Justice System grant – body-worn cameras*) **requires three (3) readings** *first reading*
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR BODY-WORN CAMERAS TO BE PURCHASED THROUGH THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES GRANT PROGRAM, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-083 (*Sewer Funds for water parts inventory*) **requires three (3) readings** *first reading*
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-084 (*Robert L. Hamilton estate trust funds donation to FPD*) **requires three (3) readings** *first reading*
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-085 (*purchase of 2 replacement Fire Dept utility pickup trucks*) **requires three (3) readings** *first reading*
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT(S) FOR THE PURCHASE OF TWO (2) FIRE DEPARTMENT UTILITY PICKUP TRUCKS, AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS



RECEIVED
AUG 09 2022
MAYOR'S OFFICE

Philip L. Rooney
Christie L. Ranzau

rooney & ranzau, ltd.
attorneys at law
320 s. main st.
findlay, ohio 45840
419-425-3821
flagcitylaw.com

August 9, 2022

Denise DeVore
Clerk of Council
City of Findlay, Ohio
Municipal Building
Findlay, Ohio 45840

Re: Mardic Investments, Inc. Annexation

Dear Denise:

The undersigned is agent for the petitioner for the Mardic Investments, Inc. Annexation to the City of Findlay, Ohio. Please accept this letter as my client's request to the zone the property in question upon annexation to the City of Findlay as a M-2 Multi-Family High Density zoned area.

If you have any questions after your review of this information, please feel free to contact me at your convenience.

Sincerely,

ROONEY & RANZAU, LTD.

Philip L. Rooney

Denise Devore

From: Lauren Sandhu <coordinator@blanchardriver.org>
Sent: Tuesday, August 2, 2022 1:47 PM
To: City Council - All
Subject: [EXTERNAL]Riverside Dam Project Save the Date
Attachments: Riverside Dam Save the Date.pdf

Security Checkpoint: External Email! Do not click on links or open attachments unless you trust the source and know the content is safe.

Good Afternoon,

This summer, the engineering firm Verdantas has worked to conduct a thorough engineering study of the Riverside Dam and Reservoir Area. The goal of the study is to evaluate the build-up of sediment behind the dam, and determine methods for sediment removal and management. Additionally, Verdantas will propose modifications that can be made to the dam to allow for fish passage.

The Blanchard River Watershed Partnership will be hosting a public outreach event this fall, in partnership with Verdantas, to present the results of the Riverside Dam and Reservoir Area engineering study. Please see the attached Save the Date. Invitations with further details will be sent out in the coming weeks.

We hope that you will be able to join us in September as we discuss next steps for this important project. We greatly appreciate the support that we have received for this project from the Findlay City Council!

--
Lauren Sandhu, M.S.
Watershed Coordinator
Blanchard River Watershed Partnership
coordinator@blanchardriver.org
www.blanchardriver.org



SAVE THE DATE, INVITATIONS COMING SOON!

RIVERSIDE DAM RESTORATION PROJECT COMMUNITY UPDATE

Sept. 23, 2022 • 10am - Noon

Riverside Park, Waterfall Pavillion



August 3, 2022

Findlay City Council
Planning and Zoning Committee
318 Dorney Plaza
Room 140
Findlay Ohio 45840

Dear Committee Members,

Re: Proposed request for the vacation of alley between 1415 and 1419
S Blanchard Street.

I am advising of my concerns of this proposed change. Currently this alley is the only access that property owners have to the rear of their properties. I have enclosed photos for review. This access is used by property owners to have construction materials, tree trimmers, etc. to our lots.

In addition, AEP routinely maintains this access alley to service their power poles.

I respectfully ask the Committee to deny this request.

Sincerely,

Barbara Dukes
Property owner
730 Sixth Street



This is the
only access we
have to back
of property.

Houses are
too close
together to
allow access
from Sixth St.

AEP Pole is
at back NE
corner of lot.



THIS AREA WAS
INTENTIONALLY KEPT
OPEN TO ALLOW
ACCESS.

WE MAINTAIN
ALLEY TO KEEP
CLEAR.

August 3, 2022
Christopher and Cathy Strzempka
205 E Lima St
Findlay OH 45840

Dear Mayor Muryn and the City Council of Findlay,

We live on E Lima St near downtown Findlay and have just had the gas lines replaced. We were so happy that the repaving of our street was to begin, it is nearly undrivable, but last week we found three white "x"s spray painted on our carriage walk! A call to the city revealed the city plans on removing our entire carriage walk based on a policy enacted by the city of Bloomington, Illinois. Apparently, there is some fear that people might wander into the street from the carriage walk, ignoring the nearby driveways or crosswalks, or that someone in a wheelchair would not be able to use the carriage walk to cross the road, since the curb is not ADA compliant. As we were rather upset, we searched online for the Bloomington IL curb policy. It seems Bloomington enacted a policy of removing and not replacing carriage walks due to concerns over litigation in 2014, however, Bloomington published a nice little handbook, "A Master Plan for Sidewalks", on October 12, 2015, noting the public outcry over their removal and allowing them to be replaced by homeowners who wanted to keep.

"As a result of the Council vote, Public Works changed its operational practices and began removing the walks in cases in which property owners want them removed and to leave them for property owners who want them. (Carriage walks were rebuilt for owners in cases in which the walk was removed and the owners wanted to keep them.) The operational practice, however, does not cede control of the right-of-way to the property owner. The City is under no obligation to remove or repair a carriage walk, and it reserves its right to take action regarding any materials in the public right-of-way. Should construction or excavation require removal of a carriage walk, the walk should be replaced if the owner wishes it replaced."

So it would seem that the Bloomington IL policy we are following allows homeowners to keep their carriage walks if that's what they wanted! Maybe our Law Director and City Engineer were unaware of the actual policy.

So instead of hypothetical litigants, you should be concerned with the very real people who live on the affected streets. The more likely scenario now is that an actual visitor to my house who is wheelchair bound will now be forced to disembark into the street, as well as anyone using a walker or a cane, actually everybody who visits, and walk in the

busy roadway to my driveway or try to get through the grass in wet and snowy conditions. Our neighbor to the immediate west, which is a triplex, has no driveway at all, forcing the residents to walk through the grass every day.

We have not been able to find anything in the city council notes dated later than October 19, 2021, and it seems the final word of that meeting ended thusly:

“Councilman Russel pointed out that he believes there is more discussion needed on this topic, and that tonight is not the time for a final decision to be made and that Council should go ahead and approve the committee report and create legislation which would allow for plenty of time to hear from constituents on the issue with further conversations taking place with the City Law Director, Service-Safety Director, and City Engineer to gather more information.”

As far as we can find this has not happened and no actual legislation has been enacted regarding this; we are sure other homeowners are upset and wish to have their input heard! We would love for someone to get back to us with these concerns.

Sincerely,

Christopher and Cathy Strzempka
567-208-9069
419-889-7108

Denise Devore

From: Christina Muryn
Sent: Tuesday, August 9, 2022 2:36 PM
To: Beth Warnecke; Brian Bauman; Dennis Hellmann; Grant Russel; Holly Frische; Jeff Wobser; Jim Niemeyer; Jim Slough; John Harrington; Joshua Palmer; Randy Greeno
Cc: Robert Martin; Don Rasmussen; James Staschiak; Denise Devore; Kathy Launder; Don Essex; Jeremy Kalb
Subject: Health Department Agreement Documents
Attachments: JUNE 2022 BOH 7YR COMPARE - 07.15.2022.pdf; 2022 Line Item BOH Revenues - 07.15.2022.pdf; 2022 Line Item BOH EXPENSES - 07.15.2022.pdf; 2014 CoF Health DEPT. FINANCIAL REPORT.png; POP and BUDGET Considerations - 08.04.2022.docx; 2019-2021 Financial Annual Report overview.pdf; 2023 Signed & Submitted Revenues .xlsx; Hancock County General Health District.Amended 2022.pdf; Hancock County General Health District.pdf

Dear Council,

Please see the attached documents from Health Commissioner Karim Baroudi along with the previous Health Agreement and the updated agreement. I would specifically like to point out the following documents.

- **POP and BUDGET Considerations:** This document breaks down how the cost distribution was calculated.
- **2022 7 YR Comparison:** shows annual revenue and expenses for the last 7 years.
- **2023 Budget:** From Karim- "We are on an annual budgeting cycle; our 2023 operating budget will not be ready until end of October 2022 (by that time we will find out about Federal grants funding which Fiscal year starting in October) for the Board of Health to pass during their November 22 meeting! Attached is our "estimated revenues" for 2023 that we presented to the Budget Commission back in June 2022, I hope this will help."
- **Hancock County General Health District:** Original forming agreement.
- **Hancock County General Health District Amended 2022:** Updated agreement.

Please let me know if there are any additional questions you would like addressed at our August 16th meeting. Additionally, Health Commissioner Baroudi will plan to attend our 08/16 meeting to provide an update on this agreement, HPH Operations, and the mobile health clinic.

Denise- Please add Health Commissioner Baroudi to the oral communications section of the agenda.

Sincerely,

Mayor Christina Muryn

City of Findlay, Ohio
Phone: 419-424-7137
www.findlayohio.com



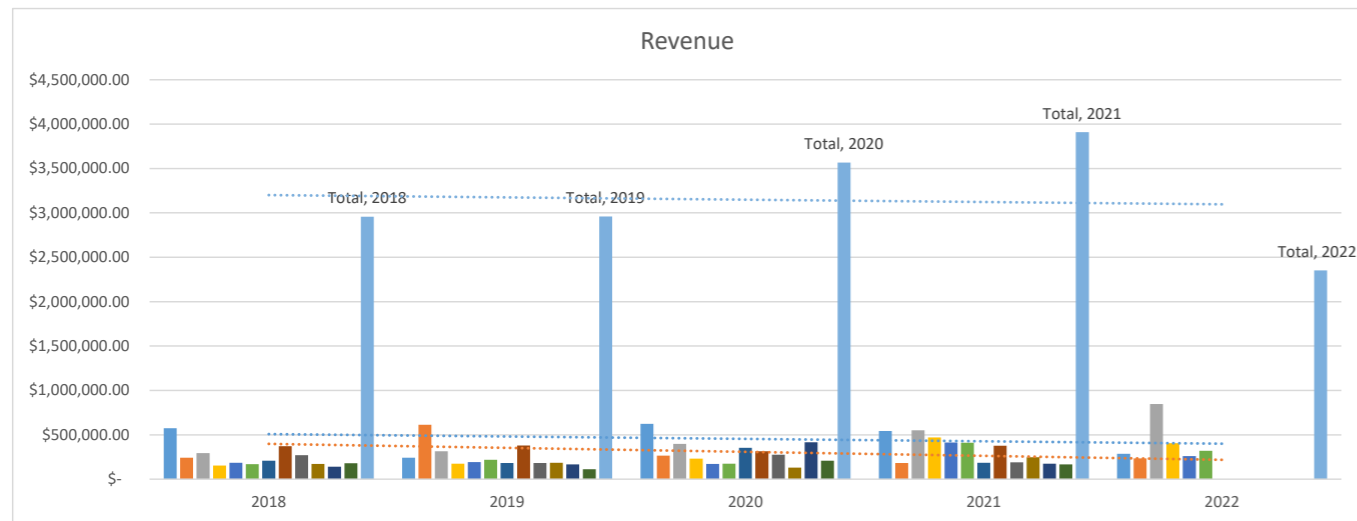


7-Year Balance Sheet Comparison

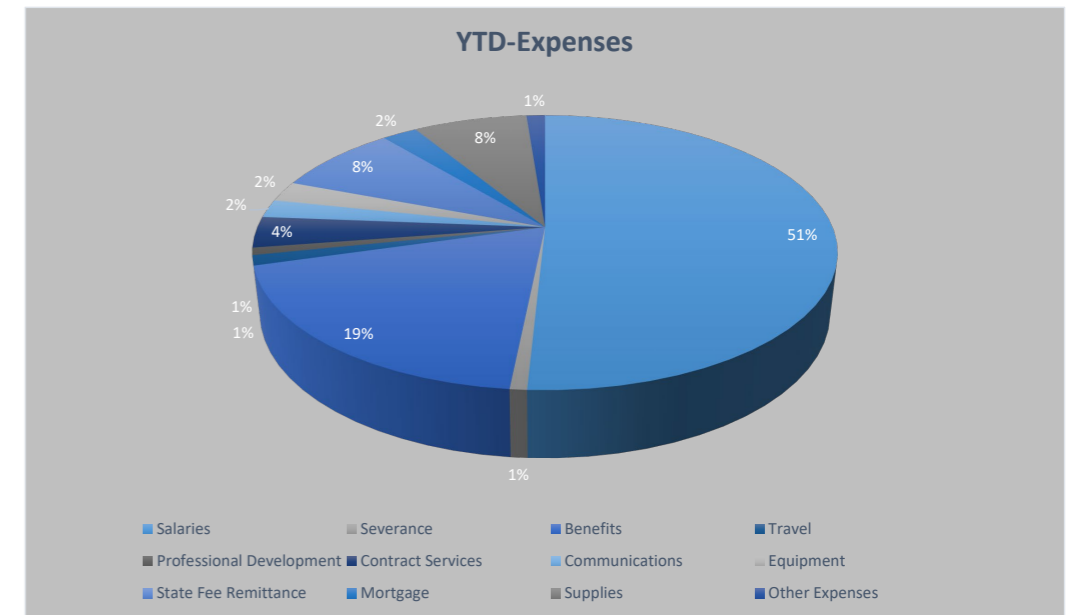


Total Revenue	2016	2017	2018	2019	2020	2021	2022
January	\$ 101,026.35	\$ 579,124.30	\$ 573,083.81	\$ 241,254.05	\$ 623,994.41	\$ 543,327.88	\$ 286,884.77
February	\$ 175,435.60	\$ 228,253.66	\$ 243,027.93	\$ 613,194.72	\$ 266,290.11	\$ 182,367.19	\$ 233,805.22
March	\$ 263,376.67	\$ 352,984.87	\$ 293,328.75	\$ 313,688.49	\$ 398,377.38	\$ 550,583.37	\$ 847,233.90
April	\$ 120,130.10	\$ 137,922.18	\$ 154,726.20	\$ 173,962.37	\$ 232,381.58	\$ 470,497.48	\$ 405,215.77
May	\$ 515,009.06	\$ 166,676.02	\$ 183,769.52	\$ 192,608.98	\$ 171,754.35	\$ 412,154.98	\$ 259,973.61
June	\$ 153,675.17	\$ 180,890.84	\$ 168,020.45	\$ 218,806.09	\$ 175,056.07	\$ 409,970.89	\$ 319,161.33
July	\$ 136,016.00	\$ 206,788.68	\$ 207,165.82	\$ 181,738.52	\$ 354,037.53	\$ 185,330.94	
August	\$ 339,231.67	\$ 334,536.63	\$ 371,009.04	\$ 378,602.84	\$ 314,090.73	\$ 377,209.16	
September	\$ 151,730.46	\$ 178,343.03	\$ 270,789.09	\$ 182,808.21	\$ 275,403.54	\$ 189,294.14	
October	\$ 143,372.71	\$ 131,848.81	\$ 171,743.84	\$ 183,549.05	\$ 130,948.74	\$ 246,061.90	
November	\$ 125,230.15	\$ 177,518.47	\$ 140,377.31	\$ 167,560.68	\$ 416,441.41	\$ 175,502.17	
December	\$ 195,569.80	\$ 137,173.64	\$ 179,555.44	\$ 112,222.88	\$ 207,027.91	\$ 166,169.83	
Total	\$ 2,419,803.74	\$ 2,812,061.13	\$ 2,956,597.20	\$ 2,959,996.88	\$ 3,565,803.76	\$ 3,908,469.93	\$ 2,352,274.60

Total Expenses	2016	2017	2018	2019	2020	2021	2022
January	\$ 201,878.86	\$ 308,743.33	\$ 282,063.85	\$ 256,724.76	\$ 316,495.00	\$ 364,304.05	\$ 330,633.98
February	\$ 133,225.22	\$ 152,708.24	\$ 152,690.14	\$ 241,768.56	\$ 193,526.63	\$ 233,131.09	\$ 230,093.57
March	\$ 204,741.08	\$ 213,227.02	\$ 156,044.22	\$ 187,970.88	\$ 200,914.57	\$ 252,191.94	\$ 278,974.08
April	\$ 203,036.10	\$ 263,377.44	\$ 283,153.70	\$ 237,140.29	\$ 238,487.20	\$ 547,647.94	\$ 372,036.66
May	\$ 233,815.13	\$ 191,242.45	\$ 178,238.72	\$ 245,019.33	\$ 290,748.71	\$ 254,506.03	\$ 257,983.48
June	\$ 234,082.32	\$ 277,877.65	\$ 339,471.49	\$ 215,627.66	\$ 229,193.22	\$ 253,180.81	\$ 250,242.01
July	\$ 278,184.47	\$ 243,170.05	\$ 208,016.55	\$ 243,229.08	\$ 254,392.36	\$ 316,189.75	
August	\$ 241,591.99	\$ 212,591.38	\$ 210,899.08	\$ 852,124.01	\$ 232,468.23	\$ 400,991.53	
September	\$ 192,754.20	\$ 170,355.88	\$ 232,879.57	\$ 182,784.38	\$ 251,754.46	\$ 278,697.73	
October	\$ 236,135.13	\$ 267,177.06	\$ 201,391.34	\$ 298,641.12	\$ 367,689.36	\$ 351,167.77	
November	\$ 181,217.10	\$ 189,889.39	\$ 277,976.47	\$ 260,323.42	\$ 261,293.26	\$ 246,236.77	
December	\$ 237,621.35	\$ 273,508.54	\$ 329,786.34	\$ 211,249.61	\$ 243,202.79	\$ 233,493.35	
Total	\$ 2,578,282.95	\$ 2,763,868.43	\$ 2,852,611.47	\$ 3,432,603.10	\$ 3,080,165.79	\$ 3,731,738.76	\$ 1,719,963.78



Salaries	\$873,920.03
Severance	\$13,657.03
Benefits	\$326,209.92
Travel	\$20,308.86
Professional Development	\$14,780.65
Contract Services	\$62,482.61
Communications	\$36,586.56
Equipment	\$41,088.45
State Fee Remittance	\$140,631.57
Mortgage	\$39,979.08
Supplies	\$129,196.45
Other Expenses	\$21,122.57



JUNE 2022 - SECOND QUARTER FINANCIAL PERFORMANCE SUMMARY - BOH 07.15.2022

	2022 Original Budget	2022 Adjusted Revenue	2022 YTD Actual	Available Budget	% of Total Budget Collected
<u>Clinical Services</u>					
Help Me Grow	\$ 569,499.00	\$ 569,499.00	\$ 304,958.23	\$ 264,540.77	53.55%
MAC	\$ 70,000.00	\$ 70,000.00	\$ 40,241.05	\$ 29,758.95	57.49%
BCMH	\$ 41,000.00	\$ 41,000.00	\$ 33,000.00	\$ 8,000.00	80.49%
Clinic Non-Insurance	\$ 12,000.00	\$ 12,000.00	\$ 2,360.00	\$ 9,640.00	19.67%
Clinic Insurance	\$ 495,500.00	\$ 495,500.00	\$ 135,325.85	\$ 360,174.15	27.31%
School Nursing	\$ 75,000.00	\$ 75,000.00	\$ 37,646.24	\$ 37,353.76	50.19%
Medicaid	\$ 38,334.00	\$ 38,334.00	\$ 20,952.86	\$ 17,381.14	54.66%
			\$ -	\$ -	
Total Clinical	\$ 1,301,333.00	\$ 1,301,333.00	\$ 574,484.23	\$ 726,848.77	44.15%
<u>Vital Stats</u>					
Total Vital Stats	\$ 205,000.00	\$ 205,000.00	\$ 100,492.63	\$ 104,507.37	49.02%
<u>Environmental Health Services</u>					
Plumbing-Backflow	\$ 6,500.00	\$ 6,500.00	\$ 748.25	\$ 5,751.75	11.51%
Tobacco	\$ 8,000.00	\$ 8,000.00	\$ 8,875.00	\$ (875.00)	110.94%
Tattoo	\$ 1,000.00	\$ 1,000.00	\$ 1,050.00	\$ (50.00)	105.00%
C & DD	\$ 35,000.00	\$ 35,000.00	\$ 22,557.77	\$ 12,442.23	64.45%
Plumbing-Registration	\$ 20,000.00	\$ 20,000.00	\$ 14,000.00	\$ 6,000.00	70.00%
Plumbing-Permits	\$ 75,000.00	\$ 75,000.00	\$ 18,300.00	\$ 56,700.00	24.40%
Food Service	\$ 200,000.00	\$ 200,000.00	\$ 102,517.99	\$ 97,482.01	51.26%
Serve Safe	\$ 10,000.00	\$ 10,000.00	\$ 3,662.00	\$ 6,338.00	36.62%
Swimming Pools	\$ 19,000.00	\$ 19,000.00	\$ 21,070.00	\$ (2,070.00)	110.89%
Trailer Parks & Recreation	\$ 8,500.00	\$ 8,500.00	\$ 7,503.00	\$ 997.00	88.27%
Private Water	\$ 16,000.00	\$ 16,000.00	\$ 12,124.25	\$ 3,875.75	75.78%
Solid Waste	\$ 90,000.00	\$ 90,000.00	\$ 74,900.00	\$ 15,100.00	83.22%
Sewage	\$ 60,000.00	\$ 60,000.00	\$ 46,730.25	\$ 13,269.75	77.88%
EH Program Reimb-Workers Comp	\$ -	\$ -	\$ 234.72	\$ (234.72)	#DIV/0!
Total EVH Services	\$ 549,000.00	\$ 549,000.00	\$ 334,273.23	\$ 214,726.77	60.89%
<u>Assessments</u>					
				\$ -	
DAC	\$ 258,187.50	\$ 258,187.50	\$ 129,093.75	\$ 129,093.75	50%
City	\$ 349,312.50	\$ 349,312.50	\$ 349,312.50	\$ -	100%
Total Assessments	\$ 607,500.00	\$ 607,500.00	\$ 478,406.25	\$ 129,093.75	78.75%
<u>Misc Revenue</u>					
Reimbursement			\$ 5,247.04	\$ (5,247.04)	4%
Other Receipts		\$ 137,067.42	\$ 197,105.42	\$ (60,038.00)	
Reimb-Workers Comp/Early Pay			\$ 1,595.23	\$ (1,595.23)	
Grants-State (State Subsidy Money)	\$ 20,000.00	\$ 20,000.00	\$ 43,713.95	\$ (23,713.95)	219%
Prevent T2 (813)		\$ 779.00	\$ 779.00	\$ -	100%
NACCHO (814)		\$ 10,000.00	\$ 10,000.00		100%
Safe Sleep (824)	\$ 3,250.00			\$ -	#DIV/0!
Mobile Health Clinic (825)	\$ -	\$ 55,000.00	\$ 55,000.00	\$ -	100%
Covid-19 Enhanced Op. (834)		\$ 190,500.00	\$ 209,313.46	\$ (18,813.46)	110%
Integrated Naloxone '23 (838)	\$ 81,000.00	\$ 135,750.00	\$ 62,000.00	\$ 73,750.00	46%
Balance My Day (839)	\$ 10,500.00	\$ 10,500.00		\$ 10,500.00	0%
Safe Communities (840)		\$ 5,000.00	\$ 1,545.69	\$ 3,454.31	31%
Workforce FY '22 (841)	\$ -	\$ 146,181.43	\$ 66,500.48	\$ 79,680.95	45%
Early Childhood Safety '22 (842)		\$ 25,000.00	\$ 17,732.56	\$ 7,267.44	71%
BIDPP (843)		\$ 10,000.00	\$ 10,000.00	\$ -	100%
Covid-19 Vaccination (844)		\$ 112,282.20	\$ 25,615.63	\$ 86,666.57	23%
EPA 2022 (845)		\$ 24,000.00	\$ 24,000.00	\$ -	100%
State Opiate Response 2.0 (846)		\$ 50,999.00	\$ -	\$ 50,999.00	0%
Total Misc Revenue	\$ 114,750.00	\$ 933,059.05	\$ 730,148.46	\$ 202,910.59	78%
<u>Grants</u>					
PHEP FY'22 (106)	\$ 79,456.00	\$ 98,517.00	\$ 15,886.00	\$ 82,631.00	16.13%
Reimb-Workers Comp/Early Pay			\$ 72.80		
DRUG Overdose Prevention (606)	\$ 124,000.00	\$ 186,300.53	\$ 91,166.66	\$ 95,133.87	
Reimb-Workers Comp/Early Pay			\$ 69.44		
GVO FY' 22 (806)	\$ 43,000.00	\$ 43,000.00	\$ 26,943.00	\$ 16,057.00	62.66%
Reimb-Workers Comp/Early Pay		\$ -	\$ 31.90		#DIV/0!
Total Grants	\$ 246,456.00	\$ 327,817.53	\$ 134,169.80	\$ 193,821.87	40.93%
Total Service Revenue					
\$ 2,055,333.00 \$ 2,055,333.00 \$ 1,009,250.09 \$ 1,046,082.91 49%					
2022 Orig. Budg. 2022 Adj. Rev. 2022 YTD Act. Avail. Budg. % Collected					
Grand Total Revenue	\$ 2,777,583.00	\$ 3,595,892.05	\$ 2,217,804.80	\$ 1,378,087.25	62%
Grand Total Revenue Including Grants	\$ 3,024,039.00	\$ 3,923,709.58	\$ 2,351,974.60	\$ 1,571,734.98	60%
2022 Orig. Budget 2022 Adj. Budget					
Grand Total Health-General Office (8008-00803700) Expenses	\$ 3,320,632.41	\$ 4,085,756.60			
Grand Total EH Expenses	\$ 422,685.00	\$ 423,897.53			
Grand Total Grant Expenses	\$ 199,137.57	\$ 247,749.12			
Grand total Operating Budget	\$ 3,942,454.98	\$ 4,757,403.25			
Grand total Department Revenues (Certified)	\$ 3,738,484.81				
Grand Total Department Revenues (Adjusted)					

2014 HEALTH RECEIPTS

Environmental Health	\$ 107,663.80
Retail Tobacco	5,300.00
Clinic	501,403.62
Plumbing	143,715.00
Vital Statistics	152,526.66
State Subsidies	7,744.53
Capital Improvement	58,750.00
Miscellaneous	4,226.16
Grant reimbursements	<u>113,818.57</u>
Total Receipts	1,095,148.34
Total General Fund	379,011.16
CITY HEALTH DEPT	\$ 1,474,159.50

CITY OF FINDLAY

population: 41,202

**2014 Cost of Public Health
to the City's General Revenue Fund**
\$ 379,011.16

13 full time employees &
4 part time staff
**Providing Public
Health Services**

 2014 cost = **18 ¢**

per City resident per week

2014 HEALTH EXPENSES

Salaries & Benefits	\$ 967,657.44
State Fees; Vital Statistics	78,521.94
Vaccines / EH chemicals	246,155.55
State Fees; Environ Health	11,853.00
Computer Services	19,335.18
Operating Costs	17,833.28
Miscellaneous, R&M, supplies	16,029.73
Insurance; car, liability	6,888.81
Vaccine supplies	1,177.43
Education Programs	715.05
Personal Development	7,242.09
Capital Improvements: 2 vehicles	44,681.28
Cap Imp funds to return to City	14,068.72
Leases - Land & Bldg	<u>42,000.00</u>
EXPENSES	\$ 1,474,159.50

GRANT ACTIVITIES
2014 Grant/Project Receipts

ODH Public Health Emergency Preparedness Funds: (PHEP)	\$ 95,730.72
Medical Reserve Corps	\$ 3,500.00
Safe Kids	\$ 6,961.00
Health Dept. Merger Project	\$ 20,000.00
ODH Child and Family Health Services Grant	<u>\$ 40,693.38</u>

* Total Grant Receipts: \$166,885.10

2014 Grant/Project Expenses

ODH PHEP	\$ 95,458.65
Medical Reserve Corps	\$ 5,970.60
Safe Kids	\$ 9,254.64
Health Dept. Merger Project	\$ 17,000.00
ODH Child and Family Health Services Grant	<u>\$ 29,821.51</u>

* Total Grant Expense: \$ 157,505.40

*Grant/Project revenue and grant/project expense may not equal as fiscal grant years do not necessarily match calendar year.

Population considerations used in determining apportionment at District Advisory Council:

QuickFacts
Findlay city, Ohio; Hancock County, Ohio
QuickFacts provides statistics for all states and counties, and for cities and towns with a *population of 5,000 or more*.

What's New & FAQs >

Q Enter state, county, city, town, or zip code -- Select a fact -- CLEAR TABLE MAP CHART DASHBOARD MORE

Table

Population	Findlay city, Ohio	Hancock County, Ohio
Population, Census, April 1, 2020	40,313	74,920
PEOPLE		
Population		
Population Estimates, July 1 2021, (V2021)	NA	NA
Population estimates base, April 1, 2020, (V2021)	NA	NA
Population, percent change - April 1, 2020 (estimates base) to July 1, 2021, (V2021)	NA	NA
Population, Census, April 1, 2020	40,313	74,920
Population, Census, April 1, 2010	41,202	74,782

A screenshot of the 2020 Census data showed the following:

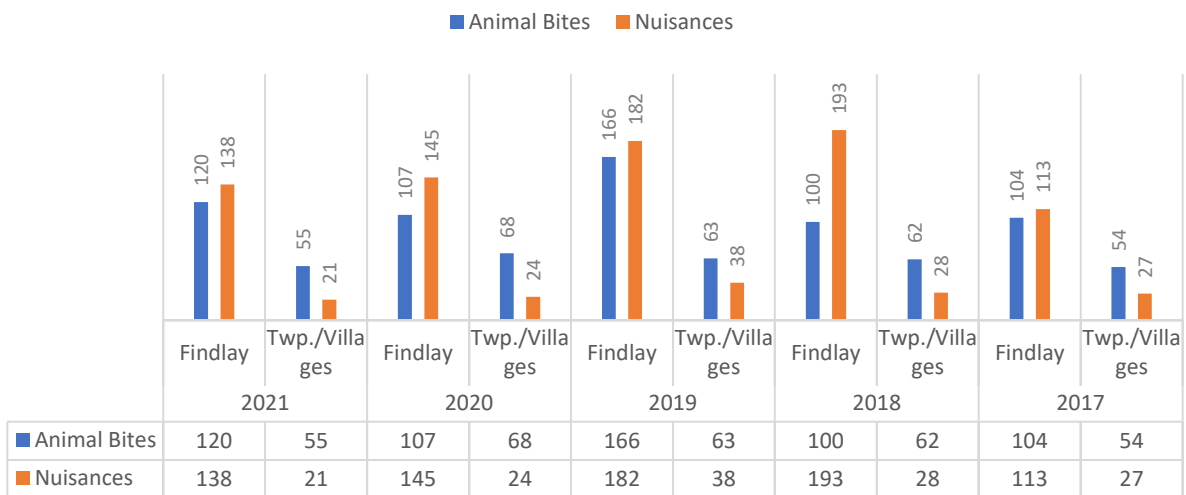
- City of Findlay population counted at **40,313 in 2020**, compared to the 2010 Census (41,202) the City lost 889 residents.
- Hancock County population counted at **74,920 in 2020**, compared to the 2010 Census (74,782) the County lost 138 residents.
- Actual population served by Hancock Public Health is 70,566 residents. Our Health District does not include portions of the City of Fostoria that are geographically in Hancock County, population 4,354 (13,060/ 3 counties).
- **City of Findlay residents make up 57.13% of the population** served by Hancock Public Health; the rest of the population in **Townships and villages make up 42.87%**.
- Given the de minimums changes to the population, the District Advisory Council decided on keeping apportionment percentage rates the same as agreed upon at the merger of 2015.
- The burden of Public Health services is higher for the City of Findlay being the County seat, where major employers, most touristic and economic activities are centered.

Budget considerations used in determining apportionment at District Advisory Council:

- Health District Operating Budget grew from **\$2,419,803.74 in 2016** to **\$3,908,469.93 in 2021** and **projected to be more than 4 million**. All with the pledge made at the merger to leverage State and Federal dollars to help expand services to our citizens. Apportionment stayed flat for the first 3 years and contractually decreased for the CoF in the past 3 years.

- An adjustment to matching local dollars spent on Public Health Services was needed to sustain the rapid growth of Hancock Public Health and maintain national accreditation standards (one of the main goals to the merger).
- Consumer Price Index (CPI) was at 2.1 in 2016 went up to 9+% in 2022. With the 5% proposed increase over the next 3 years, both the CoF and villages/townships will still be paying less for Public Health Services than their contributions prior to the merger (in 2014, cost to City General Fund was \$379,011.16 with 15 FTEs providing services) In 2022, Hancock Public Health has 36 FTEs providing services in 50+ programs.
- The 5% increase is needed to be competitive in recruiting and retaining the best of talented servants in our region to provide then best of services to our citizens. Additionally, the Board of Health invested in a clean, safe, and a recognizable offices/clinic to create value in improving the health of our population.
- The proposed 5% increase to local contributions over the 8 years (past 6 years plus 3 upcoming) will translate to a little over half a percentage point (0.62%) a year.
- The proposed 5% increase is needed to effectively address Local Health District’s unfunded mandates, services that you cannot charge the public a fee for or subsidized by the State: Nuisances, Rabies Control, school building inspections, response to foodborne and waterborne illnesses, proper sewage and septic conveyance, uninsured residents, and more.

UNFUNDED BUT MANDATED PUBLIC HEALTH SERVICES



FINANCIAL REPORT

Hancock Public Health finished strong in fiscal year 2019 with a balanced budget and adequate cash reserve. Both are essential components to long term fiscal health. Operating within a carefully developed budget is an agency-wide commitment and a strategic goal.

Some of the cash reserve savings in the last 3 years since the merger, was used in 2019 to purchase the building on 2225 Keith Pkwy in Findlay; with the Board of Health voting to fulfill a major strategic goal of providing a clean, safe, accessible, and a recognizable headquarters for Public Health services in Hancock County.

THE TEAM:

Fiscal Officer/ HR Coordinator
Chelsi Frankforther, BA

Assistant Health Commissioner
Lindsay Summit, MPH, RS

“Hancock Public Health will maintain financial stability to ensure its sustainability and capacity to deliver core public health services.”

2019

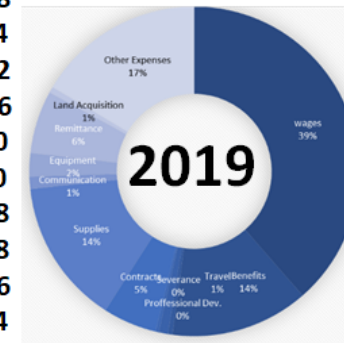
R E V E N U E S

Clinical Services	1,045,618.08
Environmental Health Services	583,996.29
Vital Statistics	203,664.00
Grants & Contracts	222,224.71
Local Assessments	607,500.00
State Subsidy Funds	20,000.00
Miscellaneous Revenue	276,993.83
TOTAL REVENUE	2,959,996.91



E X P E N S E S

Wages	1,324,329.14
Benefits	464,487.98
Severance	15,277.04
Travel	30,834.32
Professional Development	10,626.16
Contract Services	181,604.10
Supplies	488,685.40
Communication	41,132.68
Equipment	78,953.08
State Fee Remittance	211,637.26
Land Acquisition (Notes)	19,989.54
Other Expenses	565,046.40
TOTAL EXPENSES	3,432,603.10



B A L A N C E S

Beginning Balance	1,414,915.09
2020 Carryover Balance	942,308.90

2020 Financial Report

REVENUE

Clinical Services	\$1,094,966.34	Local Assessments	\$618,187.50
Environmental Health Services	\$555,977.13	State Subsidy Funds	\$13,446.98
Vital Statistics	\$210,937.00	Miscellaneous Revenue	\$69,377.34
Grants & Contracts	\$966,305.11		

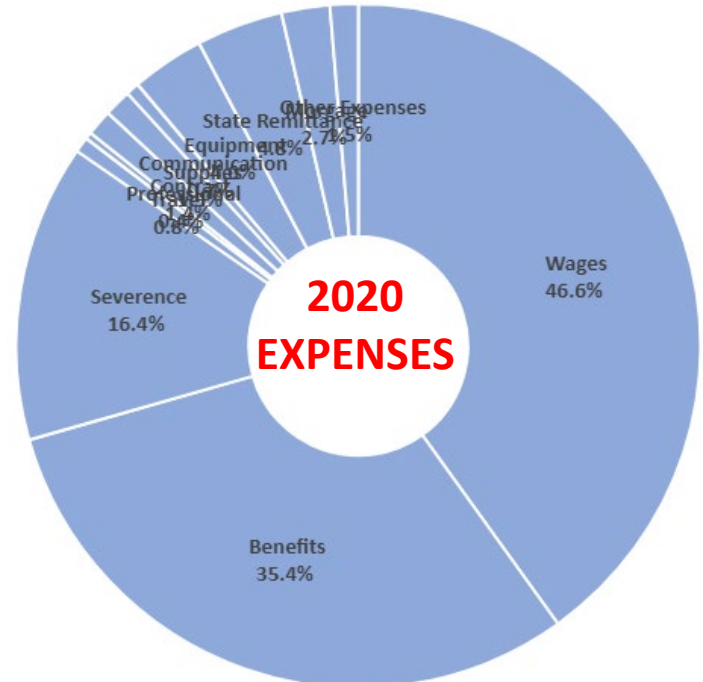
TOTAL REVENUE \$3,529,197.40



EXPENSES

Wages	\$1,402,870.42	Supplies	\$44,903.96
Benefits	\$1,067,266.29	Communication	\$22,046.51
Severance	\$4,928.30	Equipment	\$120,789.00
Travel	\$25,575.03	State Fee Remittance	\$143,152.57
Professional Development	\$11,083.07	Mortgage	\$79,958.16
Contract Services	\$43,423.77	Other Expenses	\$46,429.37

TOTAL EXPENSES \$3,012,426.45

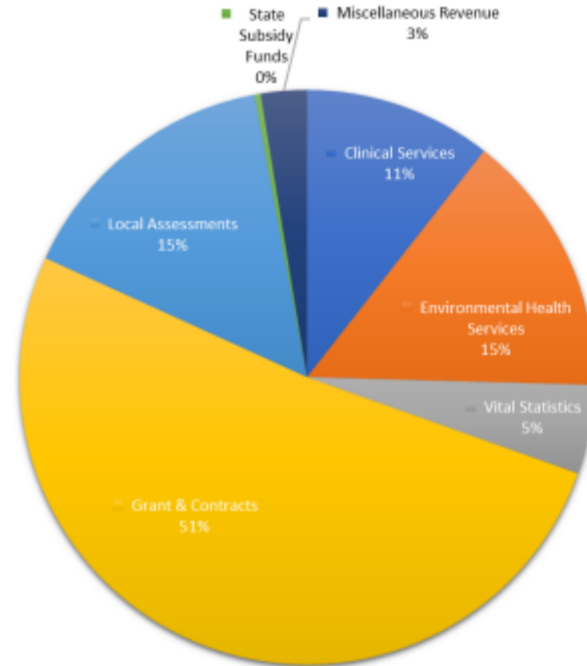


BALANCES

2020 Beginning Balance	\$775,084.69
2021 Carryover Balance	\$1,451,064.18

2021 Revenue

2021 Revenue

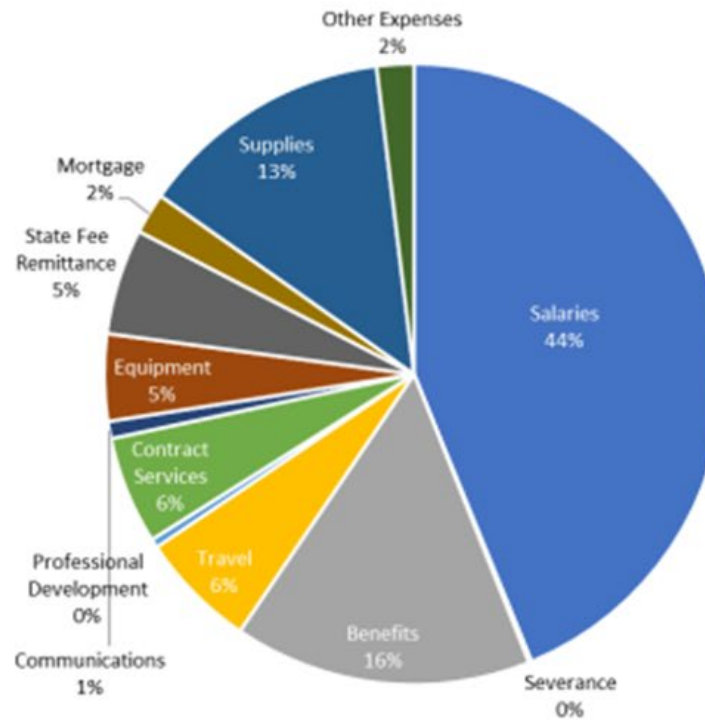


Clinical Services.....	\$413,168.65
Environmental Health Services.....	\$580,822.40
Vital Statistics.....	\$195,839.50
Grant & Contracts.....	\$2,007,278.04
Local Assessments.....	\$596,812.50
State Subsidy Funds.....	\$13,446.98
Miscellaneous Revenue.....	\$101,101.86

- Clinical Services
- Environmental Health Services
- Vital Statistics
- Grant & Contracts
- Local Assessments
- State Subsidy Funds
- Miscellaneous Revenue

2021 Expenses

Salaries.....	\$1,635,028.73
Severance.....	\$5,465.90
Benefits.....	\$580,518.91
Travel.....	\$227,785.51
Professional Development.....	\$17,121.56
Contract Services.....	\$209,542.01
Communications.....	\$33,432.02
Equipment.....	\$168,979.67
State Fee Remittance.....	\$205,552.66
Mortgage.....	\$79,958.16
Supplies.....	\$497,104.90
Other Expenses.....	\$72,248.73



2021 Expenses

- Salaries
- Severance
- Benefits
- Travel
- Professional Development
- Contract Services
- Communications
- Equipment
- State Fee Remittance
- Mortgage
- Supplies
- Other Expenses

ANNUAL ESTIMATE OF REVENUES

FOR SUBMISSION TO THE BUDGET COMMISSION

**Hancock County Combined Board of Health District, Hancock County
Findlay, Ohio**

To the Auditor of Hancock County:

The Board of the Hancock County Combined Board of Health District, hereby submits its annual estimate of revenue for the fiscal year commencing January 1, 2023, for consideration of the County Budget Commission.

Signed _____

Title Health Commissioner, Hancock County Combined Board of Health

Date June 29, 2022

**HANCOCK COUNTY COMBINED BOARD OF HEALTH
ESTIMATE OF REVENUES
FOR SUBMISSION TO BUDGET COMMISSION**

EXHIBIT I:

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2022	2023
HEALTH FUND 8008		
REVENUES:		
Estimated Unencumbered Balance	946,878.38	672,976.84
Other Sources	2,374,083.00	2,449,130.07
Total Balance and Revenues	3,320,961.38	3,122,106.91

**HANCOCK COUNTY COMBINED BOARD OF HEALTH
ESTIMATE OF REVENUES
FOR SUBMISSION TO BUDGET COMMISSION**

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2022	2023
FOOD SERVICE 8026		
REVENUES:		
Estimated Unencumbered Balance	52,348.53	11,886.51
Other Sources	210,000.00	129,500.00
Total Balance and Revenues	262,348.53	141,386.51

**HANCOCK COUNTY COMBINED BOARD OF HEALTH
ESTIMATE OF REVENUES
FOR SUBMISSION TO BUDGET COMMISSION**

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2022	2023
POOL 8044		
REVENUES:		
Estimated Unencumbered Balance	10,287.62	5,926.29
Other Sources	19,000.00	21,000.00
Total Balance and Revenues	29,287.62	26,926.29

**HANCOCK COUNTY COMBINED BOARD OF HEALTH
ESTIMATE OF REVENUES
FOR SUBMISSION TO BUDGET COMMISSION**

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2022	2023
TRAILER PARK & RV 8050		
REVENUES:		
Estimated Unencumbered Balance	0.00	965.11
Other Sources	8,500.00	7,900.00
Total Balance and Revenues	8,500.00	8,865.11

**HANCOCK COUNTY COMBINED BOARD OF HEALTH
ESTIMATE OF REVENUES
FOR SUBMISSION TO BUDGET COMMISSION**

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2022	2023
WATER SYSTEMS 8051		
REVENUES:		
Estimated Unencumbered Balance	15,777.45	14,580.00
Other Sources	16,000.00	21,400.00
Total Balance and Revenues	31,777.45	35,980.00

**HANCOCK COUNTY COMBINED BOARD OF HEALTH
ESTIMATE OF REVENUES
FOR SUBMISSION TO BUDGET COMMISSION**

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2022	2023
SOLID WASTE FACILITIES 8056		
REVENUES:		
Estimated Unencumbered Balance	8,119.74	3,364.92
Other Sources	90,000.00	90,000.00
Total Balance and Revenues	98,119.74	93,364.92

**HANCOCK COUNTY COMBINED BOARD OF HEALTH
ESTIMATE OF REVENUES
FOR SUBMISSION TO BUDGET COMMISSION**

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2022	2023
SEWAGE 8219		
REVENUES:		
Estimated Unencumbered Balance	36,918.14	35,577.70
Other Sources	60,000.00	75,000.00
Total Balance and Revenues	96,918.14	110,577.70

**HANCOCK COUNTY COMBINED BOARD OF HEALTH
ESTIMATE OF REVENUES
FOR SUBMISSION TO BUDGET COMMISSION**

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2022	2023
CFHS GRANT 8220-NOT APPLICABLE		
REVENUES:		
Estimated Unencumbered Balance	0.00	0.00
Other Sources	0.00	0.00
Total Balance and Revenues	0.00	0.00

**HANCOCK COUNTY COMBINED BOARD OF HEALTH
ESTIMATE OF REVENUES
FOR SUBMISSION TO BUDGET COMMISSION**

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2022	2023
PHEP GRANT 8221		
REVENUES:		
Estimated Unencumbered Balance	0.00	0.00
Other Sources	79,456.00	78,230.00
Total Balance and Revenues	79,456.00	78,230.00

**HANCOCK COUNTY COMBINED BOARD OF HEALTH
ESTIMATE OF REVENUES
FOR SUBMISSION TO BUDGET COMMISSION**

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2022	2023
INJURY PREVENTION PROGRAM 8226		
REVENUES:		
Estimated Unencumbered Balance	0.00	0.00
Other Sources	124,000.00	135,000.00
Total Balance and Revenues	124,000.00	135,000.00

**HANCOCK COUNTY COMBINED BOARD OF HEALTH
ESTIMATE OF REVENUES
FOR SUBMISSION TO BUDGET COMMISSION**

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2022	2023
IMMUNIZATION ACTION PLAN 8228		
REVENUES:		
Estimated Unencumbered Balance	0.00	0.00
Other Sources	43,000.00	68,712.00
Total Balance and Revenues	43,000.00	68,712.00

**AMENDED CONTRACT FOR THE COMBINATION
OF
THE HANCOCK COUNTY GENERAL HEALTH DISTRICT
AND
THE CITY OF FINDLAY HEALTH DEPARTMENT**

THIS AMENDMENT made this 7th day of March, 2022, by and between Hancock County District Advisory Counsel, hereinafter called the "DAC"; and the City of Findlay, hereinafter called the "City".

WHEREAS, the Council of the City of Findlay, Ohio did on February 3, 2015, by Ordinance No. 2015-005, by a majority of Council members, ordain that the Mayor be and thereby was authorized to enter into a contract providing for the administration of health and environmental affairs in the Combined General Health District in accordance with the provisions of Ohio Revised Code, Section 3709.07; and

WHEREAS, by Resolution dated March 2, 2015, the Hancock County DAC agreed to enter into a contract with the City of Findlay to combine the Hancock County General Health District with the City of Findlay City Health District; and

WHEREAS, the DAC and the City of Findlay entered into said agreement creating the Hancock County Combined General Health District d/b/a Hancock Public Health; and

WHEREAS, said union was effective as of January 1, 2016 and continue for a period of 6 years before alterations would be made to the agreement; and

WHEREAS, a committee to analyze the need for changes to the terms of the agreement have provided a report and recommendation for changes to the March 2, 2015 agreement; and

WHEREAS, the changes contemplated were predominately with regard to the Cost allocation among the jurisdictions, the annual cost to the DAC member entities and the City of Findlay, and the term of the agreement; and

WHEREAS, the agreement specifically sets forth the share contributions of the Townships and villages and the City of Findlay in Section IV, Health District Cost Allocation Among Jurisdictions; and

WHEREAS, Section IV, Health District Cost Allocation Among Jurisdictions shall be amended as set forth herein.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, and of the mutual covenants, terms and conditions herein contained, the DAC and the City, covenant and agree that the contract for the combination of The Hancock County General Health District and the City of Findlay Health Department, dated March 2, 2015, is hereby amended effective as of the date herein first above stated to amend the terms and conditions of said Agreement in the following manner:

“SECTION IV: HEALTH DISTRICT COST ALLOCATION AMONG JURISDICTIONS”:

1. The annual budget for the operation of the Combined General Health District shall be estimated by the Board of Health, reviewed by the DAC, and fixed by the Budget Commission. After all sources of revenue certified for the ensuing fiscal year, including any amounts in the district health fund from the previous appropriation, including the sources of revenue set forth in Ohio Revised Code, Section 3709.28 as amended from time to time, have been deducted from the budget, the necessary funds to meet the remaining budget shall be apportioned by the County Auditor as follows:
 - a. City of Findlay - 57.5%
 - b. Townships and Villages - 42.5%
2. The budget amount to be apportioned among the City of Findlay and the remaining DAC members shall not exceed \$637,875.00 per year for calendar years 2023, 2024 and 2025. In the event the general health fund needs of Hancock Public Health decreases, the allocation borne by both the DAC and City of Findlay will automatically be proportionally decreased by a letter from the Health Commissioner to the County Budget Commission. The Determination of necessity for the decrease shall be rest exclusively with the Combined General Health District Board.
3. The Combined General Health District Board of Health shall strive to be a “fee for services” supported entity and the annual cost to be proportioned between the Townships and Villages and the City of Findlay shall increase every three years by a rate not to exceed 5% for each 3-year period. The actual increases up to 5% will be communicated to the County Budget Commission by the Health Commissioner at the annual budget hearing.
 - a. [Example: In the event of a 5% increase: in years 2026, 2027 & 2028 the annual cost to be proportioned between the Townships and Villages and the City of Findlay will be \$669,768.75; in years 2029, 2030 & 2031 the annual cost to be proportioned between the Townships and Villages and the City of Findlay will be \$703,257.18 and so on.]
4. For the years 2023, 2024 and 2025 of this agreement, it is stipulated that the proportionate cost share contribution of the City of Findlay and the townships and villages within Hancock County shall be a sum not to exceed \$637,875.00 per year with the share contributed by the City of Findlay to be a sum not to exceed \$366,778.12 per year and the share contributed by the townships and villages within Hancock County to be a sum not to exceed \$271,096.88 per year. In the event the general health fund needs of Hancock Public Health decreases, the allocation borne by both the DAC and City of Findlay will automatically be proportionally decreased by a letter from the Health Commissioner to the County Budget Commission. The Determination of necessity for the decrease shall be rest exclusively with the Combined General Health District Board.

Agreement Amendment 2022

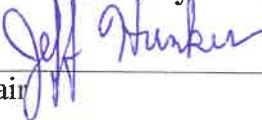
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5. The proportionate cost share of expenses shall be borne by the City of Findlay and the townships and villages within Hancock County in the same ratio as their population bears to the total population of the area within the jurisdiction of the Combined General Health District. The proportionate cost shall be reviewed and adjusted as determined by the most current data released by the United States Census Bureau and/or by consent of the parties to this agreement at least every 10 years.
6. The Combined General Health District Board of Health in conjunction with the Health Commissioner shall create the next calendar year's budget to be presented to the DAC at a meeting held between March 1 and March 31 of each calendar year. The health commissioner shall notify the members of the DAC, in writing, at least two (2) weeks in advance of the meeting day and time of the meeting.
7. The term of this agreement shall continue until either party hereto terminates said agreement. A notice of termination will be given to all parties hereto at least 3 years prior to the requested termination date.

All other terms and conditions of the March 2, 2015, agreement shall remain in full force and effect.

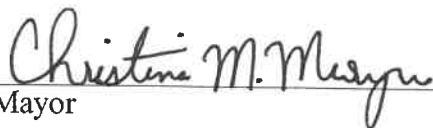
IN WITNESS WHEREOF, the parties hereto have caused this Amended Agreement to be executed in two (2) original copies on the day and year first above written.

**Hancock County
District Advisory Committee**



Chair

City of Findlay



Mayor

Approved as to Form

Lucinda M. Land
Assistant County Prosecutor

Date: _____ 2022

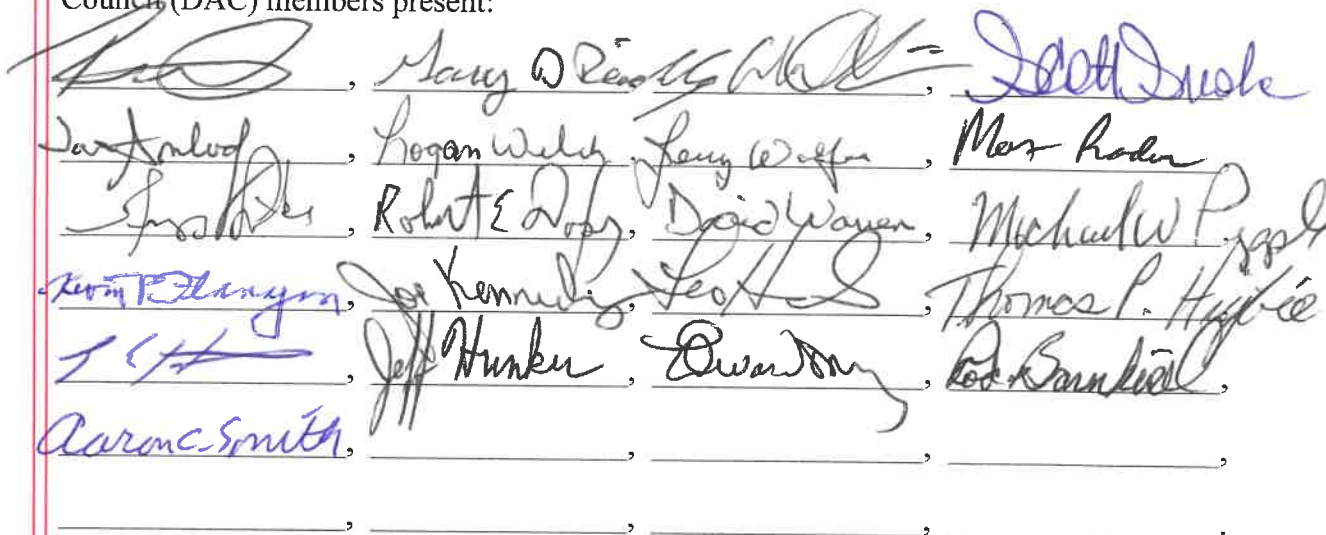
RESOLUTION

HANCOCK COUNTY GENERAL HEALTH DISTRICT, DISTRICT ADVISORY COUNCIL, HANCOCK COUNTY, OHIO

March 7, 2022
Resolution No. _____-22

RE: RESOLUTION OF HANCOCK COUNTY GENERAL HEALTH DISTRICT, DISTRICT ADVISORY COUNCIL (DAC), HANCOCK COUNTY, OHIO AUTHORIZING THE CHAIR OF THE DAC TO ENTER INTO AND SIGN AN AMENDMENT TO THE CONTRACT TO CREATE A COMBINED GENERAL HEALTH DISTRICT ENCOMPASSING ALL OF HANCOCK COUNTY.

The Hancock County General Health District, District Advisory Council, Hancock County, Ohio met in special session on the 7th day of March, 2022, with the following District Advisory Council (DAC) members present:

A list of handwritten signatures in blue ink, each followed by a horizontal line. The signatures are arranged in five rows. The first row has three signatures. The second row has four signatures. The third row has four signatures. The fourth row has four signatures. The fifth row has one signature, "Aaron C. Smith", followed by three blank lines.

The Secretary advised the DAC that the notice requirements of Section 121.22 of the Revised Code were complied with for the meeting.

Kevin Flanagan moved for adoption of the forgoing resolution:

WHEREAS, by Resolution dated March 2, 2015, the Hancock County DAC agreed to enter into a contract with the City of Findlay to combine the Hancock County General Health District with the City of Findlay City Health District; and

WHEREAS, the Council of the City of Findlay, Ohio did on February 3, 2015, by Ordinance No. 2015-005, by a majority of Council members, ordain that the Mayor be and thereby was authorized to enter into a contract providing for the administration of health and

**Resolution Hancock County General Health District
District Advisory Council
DAC Annual Meeting 2022
Page 2 of 3**

environmental affairs in the Combined General Health District in accordance with the provisions of Ohio Revised Code, Section 3709.07; and

WHEREAS, the DAC and the City of Findlay entered into said agreement creating the Hancock County Combined General Health District d/b/a Hancock Public Health; and

WHEREAS, said union was effective as of January 1, 2016 and continue for a period of 6 years before alterations would be made to the agreement; and

WHEREAS, 2021 was the final year of said agreement, but due to the difficulties presented by the COVID pandemic in 2020, a committee to analyze the need for changes to the terms of the contract was unable to meet as required to fully provide a report and recommendation for said changes and recommended the agreement continue unchanged for 2022; and

WHEREAS, the committee to analyze the need for changes to the terms of the contract was able to fully analyze the aspects of the contract requiring updating, it is recommended that the best interests of all parties will be best served by amending the contract and set forth in the attached "Amended Contract for the Combination of the Hancock County General Health District and the City of Findlay Health Department"; and

NOW THEREFORE BE IT RESOLVED, that the Chair of the DAC is hereby authorized to enter into the attached "Amended Contract for the Combination of the Hancock County General Health District and the City of Findlay Health Department" on behalf of the Hancock County General Health District.

Jerry Wolford seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

**HANCOCK COUNTY COMBINED
GENERAL HEALTH DISTRICT
DISTRICT ADVISORY COUNCIL**

<u>Yes</u> Allen Township	<u>not present</u> Amanda Township
<u>Yes</u> Blanchard Township	<u>Yes</u> Biglick township
<u>Yes</u> Cass Township	<u>not present</u> Washington Township
<u>Yes</u> Delaware Township	<u>not present</u> Village of Arcadia

**Resolution Hancock County General Health District
District Advisory Council
DAC Annual Meeting 2022
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Yes
Eagle Township

not present
Jackson Township

Yes
Liberty Township

Yes
Madison Township

Yes
Marion Township

Yes
Orange Township

Yes
Pleasant Township

Yes
Portage Township

Yes
Union Township

Yes
Van Buren Township

not present
Village of Arlington

Yes
Village of Benton Ridge

Yes
Village of Jenera

Yes
Village of McComb

not present
Village of Mt. Blanchard

Yes
Village of Mt. Cory

not present
Village of Rawson

Yes
Village of Van Buren

Yes
Village of Vanlue

Yes
Board of Hancock County Commissioners

Yes
City of Findlay

ATTEST:


Secretary, District Advisory Council

DATE: March 7th, 2022

**CONTRACT FOR THE COMBINATION
OF
THE HANCOCK COUNTY GENERAL HEALTH DISTRICT
AND
THE CITY OF FINDLAY HEALTH DEPARTMENT**

Whereas, Ohio Revised Code, Section 3709 provides that each city within the State of Ohio constitutes a health district known as a "City Health District" and the townships and villages within each county are combined into a health district known as a "County General Health District"; and

Whereas, Ohio Revised Code, Section 3709 authorizes a city health district to unite with a general health district in the formation of a single district; and

Whereas, the new consolidated health district shall constitute a combined general health district, and its governing board shall have, within the combined district, all of the powers granted to, and perform all of the duties required of, the board of health of a combined general health district; and

Whereas, the District Advisory Council (DAC), the governing body of the Hancock County General Health District, at a meeting held March 3, 2014, did authorize the chair of the DAC, by a majority affirmative vote, to enter into negotiations with the City of Findlay for the formation of a combined health district; and

Whereas, the Council of the City of Findlay, Ohio did on February 3, 2015, by Ordinance No. 2015-005, by a majority of Council members, ordain that the Mayor be and thereby was authorized to enter into a contract providing for the administration of health and environmental affairs in the Combined General Health District in accordance with the provisions of Ohio Revised Code, Section 3709.07.

Now therefore, pursuant to the authority granted to the Chairman of the Hancock County General Health District Advisory Council and the Mayor of the City of Findlay, the parties hereto mutually covenant and agree to unite their respective health districts to form a Combined General Health District in accordance with the following terms and conditions.

SECTION I: Union and District Governance

1. The City of Findlay, a city health district, shall unite with the Hancock County General Health District (the "HCHD"), a general health district, through union pursuant to Ohio Revised Code Section 3709.07 (the "Union").
2. The Union shall be effective on January 1, 2016, or such other date as the parties may agree in writing ("Union Date").
3. By and through this Union, as set forth in this Agreement, the territorial jurisdiction of the Combined General Health District shall include the City of Findlay, and the

Hancock County Combined General Health District Agreement

March 2, 2015

Page 2 of 7

Combined General Health District shall have all the powers granted to, and shall perform all duties required of, a combined general health district.

4. The City and DAC hereby agree contractually to adhere to the following procedure for the composition and appointment of the Combined General Health District Board of Health. As of the effective date of the Union of the City of Findlay and the HCHD into the Combined General Health District, a new Board of Health shall be appointed and responsible for the governance of the Combined General Health District which shall be composed and appointed as follows:
 - a. Composition: The new Board of Health shall consist of seven (7) members with six (6) to be appointed by the DAC to represent the combined general health district and one (1) appointed by the health district licensing council.
 - b. At least one (1) member of the board shall be a physician. Each member should be a resident of the jurisdiction of the Hancock County Combined General Health District.
 - c. To form the board, the Mayor will submit a list of five (5) names and the President of the DAC will submit a list of five (5) names to the DAC. Both lists shall consist of names each submitter believes will serve the best public health interests of the entire community. The DAC will select three (3) names from each list it deems to serve the best public health interests of the entire community. The nominees will be distributed as such: one 5-year, one 4 year, and one 3 year appointee from the Mayor's list and one 5-year, one 4-year, and one 2-year appointee from the President's list. The President will submit two (2) names for approval by the DAC for the first board vacancy and the Mayor will submit two (2) names for approval for the second vacancy. The officials will alternate submitting names for all subsequent openings.
5. The terms of office for the members of the new Board of Health shall be set as follows:
 - a. 5 year term – two (2) Board members
 - b. 4 year term – two (2) Board members
 - c. 3 year term – one (1) Board member
 - d. 2 year term – one (1) Board member
 - e. 1 year term – appointee of the Hancock County Licensing Council
6. Thereafter all renewal or vacancy filled terms shall be 5 years to be appointed by the DAC in the same fashion as outlined in the nomination for vacancy process in Section I, paragraph 4.

Hancock County Combined General Health District Agreement

March 2, 2015

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7. No Board member may serve more than two consecutive full five-year terms. After a break in service, however, a previous Board member will be eligible for appointment to a subsequent vacancy.
8. The Board of Health is empowered to require the appointing authority to remove its appointed Board members for cause, including poor attendance at Board meetings.
9. The Board shall possess the authority and responsibilities provided to Boards of Health by Ohio Law.
10. The Board shall be responsible for completing the implementation of the agreement to create a combined general health district.
11. On or before _____, the Board will designate a full time Health Commissioner who may be appointed on an interim basis.
12. The Board may adopt its own procedural rules, in the absence of which Roberts Rules of Order (most current edition) will apply.
13. The Board must meet at least once each month.

SECTION II: HEALTH COMMISSIONER

1. The Combined General Health District Board shall appoint a full time Health Commissioner who shall be the chief administrative officer of the Combined General Health District.
2. The Health Commissioner shall be appointed for the organization and administration of the Combined General Health District subject to the directives of and consistent with the rules and regulations adopted or enacted by the Combined General Health District Board.
3. Nothing contained herein shall be construed to limit the power or the authority of the Combined General Health District Board or the Health Commissioner in administering the duties of the district provided such administration of duties does not reduce the services to be provided to the townships and villages which comprise the Hancock County General Health District, or the services to be provided generally throughout the Findlay City Health District.

SECTION III: HEALTH DISTRICT SERVICES

1. The public health services to be provided shall be those that are required by the Ohio Revised Code, the Ohio Sanitary Code, the Ohio Administrative Code, such other services as are duly authorized or required by regulations of the Hancock County

Hancock County Combined General Health District Agreement

March 2, 2015

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Combined General Health District, and can be furnished within the amount of money available to the Combined General Health District Board of Health.

2. All rules and orders currently in effect and promulgated by the Findlay City Health Department will continue in full force and effect for a period of 90 days from and after the effective date of the establishment of the new combined general health district and unless expressly adopted by the new Board of Health within that period, will thereafter be null and void.
3. The new Combined General Health District will succeed and replace the two former health departments as parties to all existing contracts relating to the functions for the existing health departments.

SECTION IV: HEALTH DISTRICT COST ALLOCATION AMONG JURISDICTIONS

1. During the term of this agreement, the annual budget for the operation of the Combined General Health District shall be estimated by the combined Board of Health, reviewed by the DAC, and fixed by the Budget Commission. After all sources of revenue certified for the ensuing fiscal year, including any amounts in the district health fund from the previous appropriation, including the sources of revenue set forth in Ohio Revised Code, Section 3709.28 as amended from time to time, have been deducted from the budget, the necessary funds to meet the remaining budget shall be apportioned by the County Auditor as follows:
 - a. City of Findlay - 57.5%
 - b. Townships and Villages - 42.5%
2. The proportionate cost share of expenses shall be borne by the City of Findlay and the townships and villages within Hancock County in the same ratio as their population bears to the total population of the area within the jurisdiction of the Combined General Health District. Commencing in 2021, and thereafter, the proportionate cost shall be reviewed and adjusted as determined by the most current data released by the United States Census Bureau.
3. The Combined General Health District Board of Health in conjunction with the Health Commissioner shall create the next calendar year's budget to be presented to the DAC at a meeting held between March 1 and March 31 of each calendar year. The health commissioner shall notify the members of the DAC, in writing, at least two (2) weeks in advance of the meeting day and time of the meeting.
4. For the first four (4) years of this agreement, 2016, 2017, 2018 and 2019 it is stipulated that the proportionate cost share contribution of the City of Findlay and the townships and villages within Hancock County shall be a sum not to exceed \$607,500.00 per year with the share contributed by the City of Findlay to be a sum not to exceed \$360,000.00

Hancock County Combined General Health District Agreement

March 2, 2015

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per year and the share contributed by the townships and villages within Hancock County to be a sum not to exceed \$247,500.00.

5. During the fifth and sixth years of this agreement, 2020 and 2021, the share contributed by the City of Findlay to be a sum not to exceed \$349,312.50 and the share contributed by the townships and villages within Hancock County to be a sum not to exceed \$258,187.50.
6. The Combined General Health District Board of Health shall strive to be a “fee for services” supported entity.
7. The carry over balance necessary for the operation of the Combined General Health District from January 1, 2016 until the first settlement of tax revenues in March, 2016 shall be contributed by the DAC and City of Findlay in the same manner as the allocation of costs as set forth in section IV herein. The carryover total will be determined by calculating the actual sum available to the DAC as representing 42.5% of the “necessary carryover” and the City of Findlay contributing the remaining 57.5%. Ex. If the sum available to the DAC as carryover is \$42,500.00 the total necessary carryover sum will be assumed to be \$100,000.00, therefore requiring the City to contribute \$57,500.00.
8. All personal property currently dedicated to the Hancock County General Health District shall be transferred to the new Combined General Health District. All personal property currently dedicated to the City health department shall be identified, accounted for, and transferred according to need, following generally accepted accounting practices. An inventory shall be provided by both the City of Findlay and the Hancock County General Health District at the time this agreement is executed.

SECTION V: HEALTH DISTRICT PERSONNEL

1. Except as otherwise provided, herein, all employees of the two former departments will become employees of the new Combined General Health District as of the effective date of the consolidation, and will, from that date, be subject to the civil service provisions of the Ohio Revised Code.
2. Transferred employees may carry forward earned sick leave to their new positions, up to the maximum amount permitted under the rules established by the new Board of Health as provided under law.
3. Accumulated, but unpaid overtime and compensatory time, for which the employees are entitled as a result of their current employment shall be paid to such employees by their current employer prior to their transfer to the Combined General Health District

Hancock County Combined General Health District Agreement

March 2, 2015

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4. Accumulated but unused sick leave, not otherwise carried over pursuant to paragraph 2 of Section 5, shall be paid to such employees who are eligible for such payments by their current employer prior to their employment by the Combined General Health District.
5. Accumulated but unpaid vacation credits, to which employees are entitled to as a result of their current employment, shall be paid to such employees by their current employer prior to their transfer to the Combined General Health District. Employees may opt to carry two (2) weeks of accumulated vacation credit to the new Combined General Health District. Employees of the Combined General Health District will continue to accrue vacation leave as per the provisions of Ohio Revised Code Section 325.19 or per County policy.

SECTION VI: TERM OF COMBINED GENERAL HEALTH DISTRICT

1. Effective date of the contract will be March 2, 2015. The new Board of Health, when fully appointed, may begin meeting prior to that date, taking over the authority of the two predecessor Boards as of the date of their initial meeting. Any expenses of the new Board, prior to _____ will be charged 42.5% to the Hancock County General Health District and 57.5% to the Findlay City Department of Health.
2. Contract Length. This agreement shall continue until such time as the terms are renegotiated or a party hereto elects to withdraw from said agreement.
3. Modification of Contract Terms: Periodic Review. Commencing in 2021, there shall be a periodic review of the cost allocation among the jurisdictions comprising the Combined General Health District. The results of such review may form the basis for modification of the formula for allocation of costs among local governmental units. Thereafter, a periodic review shall be held every three (3) years or upon mutual agreement of the Mayor of the City of Findlay and a majority of the members of the DAC.
4. The terms of the contract may be reviewed at anytime by mutual agreement of the President of the DAC and the Mayor of the City of Findlay.
5. The process for review and changes in the cost allocation formula will be resolved by the Board of Health of the Combined General Health District in its capacity as the governing entity of the new agency. Changes in the cost allocation plan shall be implemented pursuant to approval by both the City of Findlay and the DAC.
6. Modification of Contract Terms: Withdrawal. Both the City of Findlay and the DAC agree to be a party to the agreement for a minimum term to extend until at least January 1, 2021. Should any party to the contract, after January 1, 2021, decide to avail itself of an alternative organization to provide required public health services, e.g. a city health district, a notification period encompassing one full budget cycle is required. The City of

Hancock County Combined General Health District Agreement

March 2, 2015

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Findlay and/or the DAC may individually terminate said contract upon giving written notice of intention to terminate to the other parties hereto. The termination is effective upon the current Budget Commission's appropriation expiration. The political subdivision that individually terminates this contract has the option to remain in the Hancock County General Health District for the remainder of the calendar year in which contribution has been provided to the Board of Health.

7. At the time of the division of the Combined General Health District after either party elects to terminate the agreement, the parties will be given credit for their fair share of the ending balance. Fair share shall be determined in the same manner as the allocation of costs.
8. Any other issues including, but not limited to personnel, joint grant administration and expenses would have to be negotiated in good faith between the parties at the time of the division of the district.

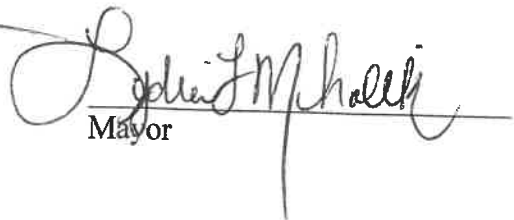
IN WITNESS HEREOF: The President of the Hancock County General Health District Advisory Council, Hancock County, Ohio, has caused to be affixed hereto his signature under the authority in him vested, by resolution of the Hancock County General Health District Advisory Council, dated _____, 2015 and the Mayor of the City of Findlay has hereunto subscribed her name at Findlay, Ohio, under the authority in her vested by Ordinance No. 2015-005 on the 3rd day of February, 2015.

**COUNTY GENERAL HEALTH DISTRICT
DISTRICT ADVISORY COUNCIL**

CITY OF FINDLAY, OHIO

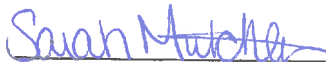


Chairman



Mayor

i, the undersigned, Clerk/Assistant Clerk of the Board of County Commissioners, Hancock County, Ohio, do hereby certify that the foregoing is a true and correct copy of this document of said Board of County Commissioners.



Clerk/Assistant Clerk
Board Of Hancock County Commissioners

RESOLUTION

HANCOCK COUNTY GENERAL HEALTH DISTRICT, DISTRICT ADVISORY COUNCIL, HANCOCK COUNTY, OHIO

**March 2, 2015
Resolution No. 1 -15**

RE: RESOLUTION OF HANCOCK COUNTY GENERAL HEALTH DISTRICT, DISTRICT ADVISORY COUNCIL (DAC), HANCOCK COUNTY, OHIO AUTHORIZING THE CHAIR OF THE DAC TO ENTER INTO AND SIGN THE CONTRACT TO CREATE A COMBINED GENERAL HEALTH DISTRICT ENCOMPASSING ALL OF HANCOCK COUNTY.

The Hancock County General Health District, District Advisory Council, Hancock County, Ohio met in special session on the 2nd day of March, 2015, with the following District Advisory Council (DAC) members present:

Michael Stacy , David Bushong , Richard Fenstermaker Allen Price ,
Jerry Wolford , Dennis Holman , Stephanie Ebersole Dean Vonstein ,
Edward Solt , Merritt Vonstein , Joe Kennedy , Herbert Stump ,
John Honse , Mark Hartman , James Gosche , Bret Miller ,
Judy Augsburger , Thomas Green , Logan Welch , Duane Laux ,
Jerry Griggs , Gene Barker , Edward May , Jason Huffman ,
John Wilson , Phillip Riegle , _____ , _____ .

The Secretary advised the DAC that the notice requirements of Section 121.22 of the Revised Code were complied with for the meeting.

Herbert Stump moved for adoption of the forgoing resolution:

WHEREAS, Ohio Revised Code, section 3709 authorizes a city health district to unite with a general health district in the formation of a single district; and

WHEREAS, the DAC of the Hancock County General Health District and the City of Findlay Health District have jointly proposed a contract for the combination of the Hancock County General Health District and the City of Findlay Health Department; and

**Resolution Hancock County General Health District
District Advisory Council
Page 2 of 3**

WHEREAS, the contract to unite the two districts into one Combined General Health District must be sign by both the Mayor of the City of Findlay and the Chair of the DAC to be in effect; and

WHEREAS, this DAC finds the contract, proposing a Combined General Health District to be an acceptable means of uniting the Hancock County General Health District and the City of Findlay Board of Health.

NOW THEREFORE BE IT RESOLVED, that the Chair of the DAC is hereby authorized to enter into said contract on behalf of the Hancock County General Health District.

Thomas Green seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

**HANCOCK COUNTY
GENERAL HEALTH DISTRICT
DISTRICT ADVISORY COUNCIL**

[Signature] yes
Allen Township

[Signature]
Blanchard Township

[Signature] Yes
Cass Township

Delaware Township
[Signature] yes

Eagle Township
[Signature] yes
Jackson Township

[Signature] yes
Liberty Township

[Signature] Yes
Madison Township

[Signature]
Marion Township

[Signature] Yes
Amanda Township

[Signature] Yes
Biglick township

[Signature] yes
Washington Township

[Signature] yes
Village of Arcadia

[Signature] Yes
Village of Arlington

[Signature] Yes
Village of Benton Ridge

[Signature] Yes
Village of Jenera

Village of McComb
[Signature] Yes

Village of Mt. Blanchard
[Signature]

[Signature] Yes
Village of Bluffton

**Resolution Hancock County General Heath District
District Advisory Council
Page 3 of 3**

Thomas E Green YES
Orange Township

Dwain J. Lee yes
Pleasant Township

Ken E. Barker yes
Portage Township

[Signature] yes
Union Township

[Signature] yes
Van Buren Township

Logan Wilson YES
Village of Mt. Cory

[Signature] YES
Village of Rawson

[Signature] YES
Village of Van Buren

[Signature] YES
Village of Vanlue
Board of Hancock County Commissioners

ATTEST:

[Signature]
Secretary, District Advisory Council

DATE: 3-2-15

City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

Robert K. Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

August 1, 2022

The Honorable Council:

A check of the records of this office shows no current criminal record on the following:

Rikenkumar N. Patel

Viralkumar A. Patel

Pramukh Traders LLC, DBA Smoke-N-Stuff, 8013
CR 140 Findlay, OH 45840

Sincerely,



Robert K. Ring
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

8112890		TRFO	PRAMUKH TRADERS LLC	
PERMIT NUMBER		TYPE	DBA SMOKE N STUFF	
06	01	2020	8013 CR 140	
ISSUE DATE		FINDLAY OHIO 45840		
07	26	2022		
FILING DATE				
C1	C2	PERMIT CLASSES		
32	044	A	F28022	
TAX DISTRICT			RECEIPT NO.	

FROM **07/28/2022**

62774150005			NND LLC	
PERMIT NUMBER		TYPE	DBA ANOTHER WOLFIES	
06	01	2020	8013 CR 140	
ISSUE DATE		FINDLAY OHIO 45840		
07	26	2022		
FILING DATE				
C1	C2	PERMIT CLASSES		
32	044			
TAX DISTRICT			RECEIPT NO.	

RECEIVED

AUG 01 2022

MAYOR'S OFFICE



MAILED **07/28/2022**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **08/29/2022**

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A TRFO 8112890

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346**



Monthly Collection Report to Findlay Council

July 2022

Total collections for July 2022: \$1,781,167.18

	<u>2022</u> <u>Year-to-date</u>	<u>2021</u> <u>Year-to-date</u>	<u>Variance</u>
Withholders	13,506,381.84	12,515,666.49	990,715.35
Individuals	2,330,314.72	2,143,258.57	187,056.15
Businesses	<u>7,680,242.60</u>	<u>2,924,027.80</u>	<u>4,756,214.80</u>
Totals	23,516,939.16	17,582,952.86	5,933,986.30
			33.75%

Actual & Estimated Past-due Taxes

Withholders	494,598.91
Individuals	2,956,374.78
Businesses	<u>187,649.40</u>
Total	3,638,623.09

Actual and Projected Revenue

	<u>2022</u> <u>Actual</u> <u>Year-to-date</u>	<u>Percentage</u> <u>of Projection</u> <u>Collected</u>	<u>Amount</u> <u>to Meet</u> <u>Projection</u>	<u>Percentage</u> <u>to Meet</u> <u>Projection</u>	<u>2022</u> <u>Projected</u> <u>Year End</u>
Withholders	13,506,381.84	71.09%	5,493,618.16	28.91%	19,000,000.00
Individuals	2,330,314.72	84.74%	419,685.28	15.26%	2,750,000.00
Businesses	<u>7,680,242.60</u>	384.01%	<u>-5,680,242.60</u>	-284.01%	<u>2,000,000.00</u>
Totals	23,516,939.16	99.02%	233,060.84	0.98%	23,750,000.00

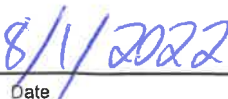
Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	37	0.00	8,035.12
Individuals	50	844	20,921.17	485,666.85
Businesses	<u>2</u>	<u>50</u>	<u>418.56</u>	<u>21,892.08</u>
Totals	52	931	21,339.73	515,594.05

Transfers of Overpayments

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	14	0.00	5,380.98
Individuals	213	879	57,181.34	201,783.18
Businesses	<u>21</u>	<u>286</u>	<u>601,551.62</u>	<u>823,827.60</u>
Totals	234	1,179	658,732.96	1,030,991.76


Income Tax Administrator


Date

Findlay Income Tax Department

Monthly Collections Report

Monday, August 1, 2022

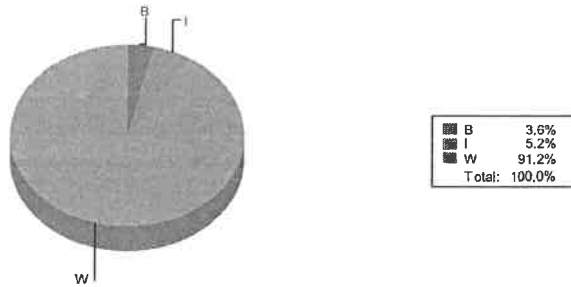
7:57:10AM

For Period July 1, 2022 through July 31, 2022

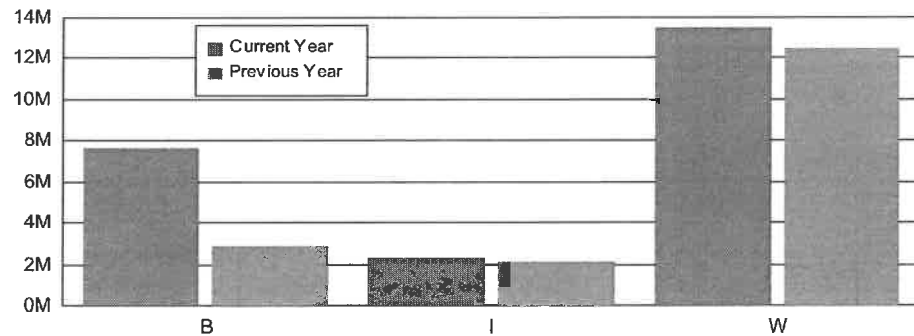
City of Findlay

Account Type	Monthly Total	2022 Year to Date	2021 Year to Date	Increase (Decrease)	% Change	2022 Month to Date	Previous Year(s) Month to Date
W	1,623,809.37	13,506,381.84	12,515,666.49	990,715.35	7.92	1,622,036.10	1,773.27
I	92,578.89	2,330,314.72	2,143,258.57	187,056.15	8.73	12,743.42	79,835.47
B	64,778.92	7,680,242.60	2,924,027.80	4,756,214.80	162.66	16,270.86	48,508.06
Totals:	1,781,167.18	23,516,939.16	17,582,952.86	5,933,986.30	33.75	1,651,050.38	130,116.80

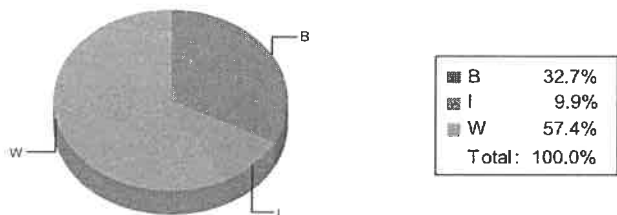
Monthly Collections by Account Type



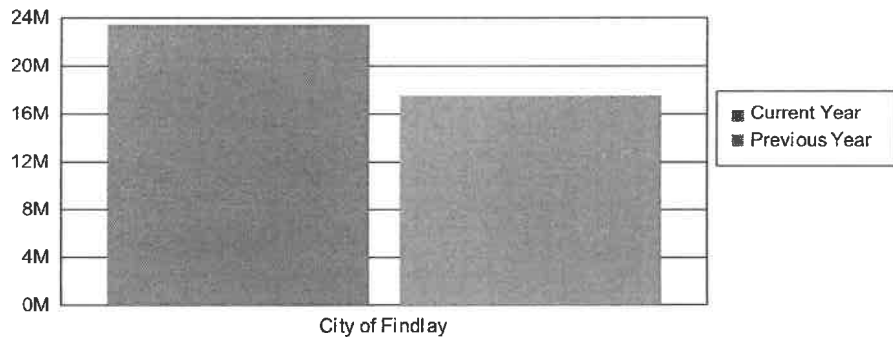
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



City of Findlay Income Tax Department

Monthly Collection Report to City Council

For the Month of July 2022

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	<u> </u>	<u> </u>
B. Cumulative quantity:	<u> 0 </u>	<u> 0 </u>
C. Cumulative quantity with no filing obligations:	<u> </u>	<u> </u>
D. Cumulative quantity with no tax liabilities:	<u> </u>	<u> </u>
E. Quantity not required to make estimate payments:	<u> </u>	<u> </u>
F. Quantity already making estimate payments:	<u> </u>	<u> </u>
G. Cumulative quantity HB 49 Opt-in election:	<u> 0 </u>	<u> 0 </u>
H. Quantity remaining (B – C – D – E – F – G):	<u> </u>	<u> </u>

For the remaining 0 individual and 0 business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension request due date amount is \$ 0

House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses:	Month-to-date <u> 2 </u>	Year-to-date <u> 16 </u>
HB 49 .5 Percent Fees:	Month-to-date <u> 0 </u>	Year-to-date <u> 0 </u>


8/1/2022
 Mary Price, Tax Administrator Date

Findlay Income Tax Department

Monthly Collections Report

Monday, August 1, 2022

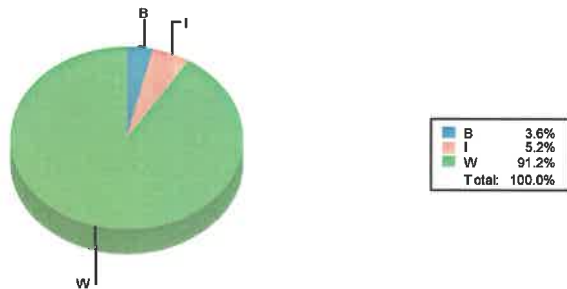
8:41:38AM

For Period July 1, 2022 through July 31, 2022

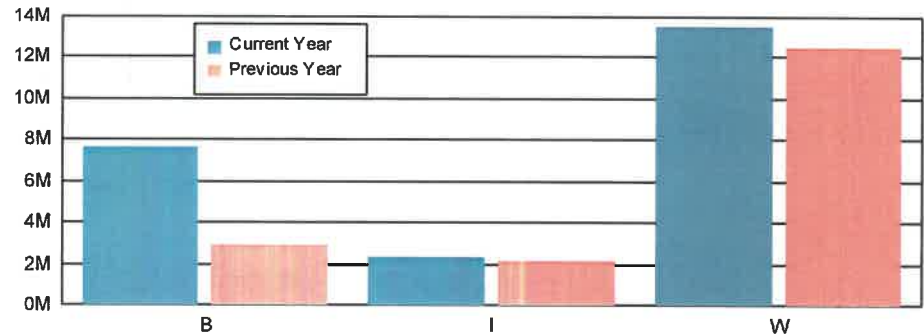
City of Findlay

Account Type	Monthly Total	2022 Year to Date	2021 Year to Date	Increase (Decrease)	% Change	2022 Month to Date	Previous Year(s) Month to Date
W	1,623,809.37	13,506,381.84	12,515,666.49	990,715.35	7.92	1,622,036.10	1,773.27
I	92,578.89	2,330,314.72	2,143,258.57	187,056.15	8.73	12,743.42	79,835.47
B	64,778.92	7,680,242.60	2,924,027.80	4,756,214.80	162.66	16,270.86	48,508.06
Totals:	1,781,167.18	23,516,939.16	17,582,952.86	5,933,986.30	33.75	1,651,050.38	130,116.80

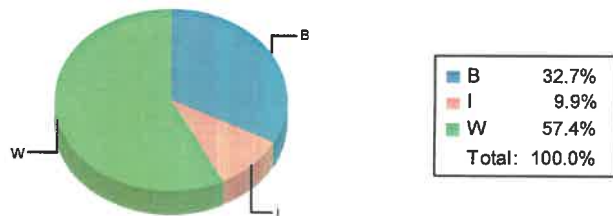
Monthly Collections by Account Type



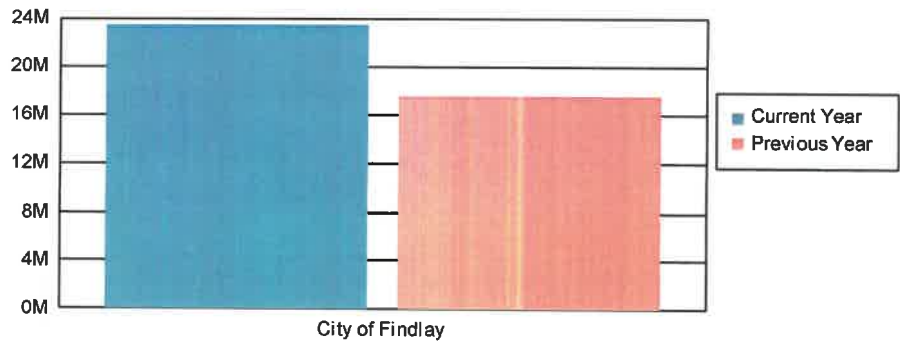
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



FINDLAY CITY PLANNING COMMISSION



STAFF REPORT August 11, 2022

CITY PLANNING COMMISSION MEMBERS

**Mayor Christina Muryn, Chairman
Rob Martin, Service-Safety Director
Jackie Schroeder
Dan DeArment
Dan Clinger**

**Matt Cordonnier, HRPC Director
Jacob Mercer, HRPC Staff
Kevin Shenise, Fire Inspector
Jeremy Kalb, P.E., City Engineer
Don Rasmussen, Law Director
Erik Adkins, Flood Plain/Zoning Supervisor**

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
August 11, 2022 – 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

TABLED ITEMS

1. **APPLICATION FOR CONDITIONAL USE #CU-06-2022** filed by Quality PT for a drive thru window on the business at 1101 W. Main Cross Street.

NEW ITEMS

1. **ALLEY/STREET VACATION PETITION #AV-06-2022** filed by Michael Stoner, 1419 S. Blanchard Street, to vacate the westernmost 205 feet of the east/west alley between 1415 and 1419 S. Blanchard Street.
2. **APPLICATION FOR FINAL PLAT #FP-02-2022** filed by Fernco Development Ltd and Norco Dev. Ltd, for Lakota Park.
3. **APPLICATION FOR FINAL PLAT #FP-03-2022** for the Tall Timbers 3rd Addition Subdivision located in part of the Northeast ¼ of Section 4, Findlay, Ohio.

ADMINISTRATIVE APPROVALS

ADJOURNMENT

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
Thursday August 11, 2022 – 9:00 a.m.

COMMENTS

TABLED ITEMS

- 1. APPLICATION FOR CONDITIONAL USE #CU-06-2022 filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street.**

General Information

This request is located on the south side of W. Main Cross Street, just west of the intersection with Glessner Avenue. The site is zoned C-2 General Commercial. To the north, south, and west is also C-2 General Commercial. To the east is R-3 Small Lot Residential. It is located within the 100-year flood plain.

Staff Analysis

The applicant is applying for the conditional use of having a drive-thru on their commercial property. This building had previously been a restaurant/bar, but was converted into a physical therapy business. Additionally, there is a day spa in the building as well.

The applicant originally proposed to have the drive-thru wrap around the building from the west side to the east. They requested to place the ordering board in the middle of the building on the south side. This configuration provided issues due to it blocking the FDC connection on the east side of the building, and would create traffic issues onto W. Main Cross Street.

After meeting with CPC staff, the solution was to change the request to an order/pickup window at the southwest corner of the building. This would accommodate seven cars from the window to the property line. If stacking were to become an issue, they have proposed to designate a few parking spots to allow customers to park and wait for their order. This would remove the issue of the stacking blocking the dumpster and the FDC. During a staff visit, we measured twenty-seven feet (27') between the edge of the exit landing on the west side of the building and the parking. This would allow for enough room for an escape lane outside the stacking.

The new parking lot configuration shows that the existing pattern would remain on the east and west sides of the building. The existing ten (10) parking spots would be shifted eighteen feet (18') south. This will allow for a twenty-four feet (24') drive aisle for customers to exit the site onto Glessner Avenue. The plan does note the addition of fifteen (15) new parking spots on the south property line.

Staff Recommendation

Staff recommends approval of the **APPLICATION FOR CONDITIONAL USE #CU-06-2022 filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street.**

ENGINEERING

- With the redesign/ relocation of the pickup window, the Engineering Department does not have any concerns with the proposed project. Keeping the drives off of Main Cross as entrance only will reduce the conflict points at the intersection and the drive thru users will be able to utilize the drive that comes off of Glessner
 - Recommend Approval

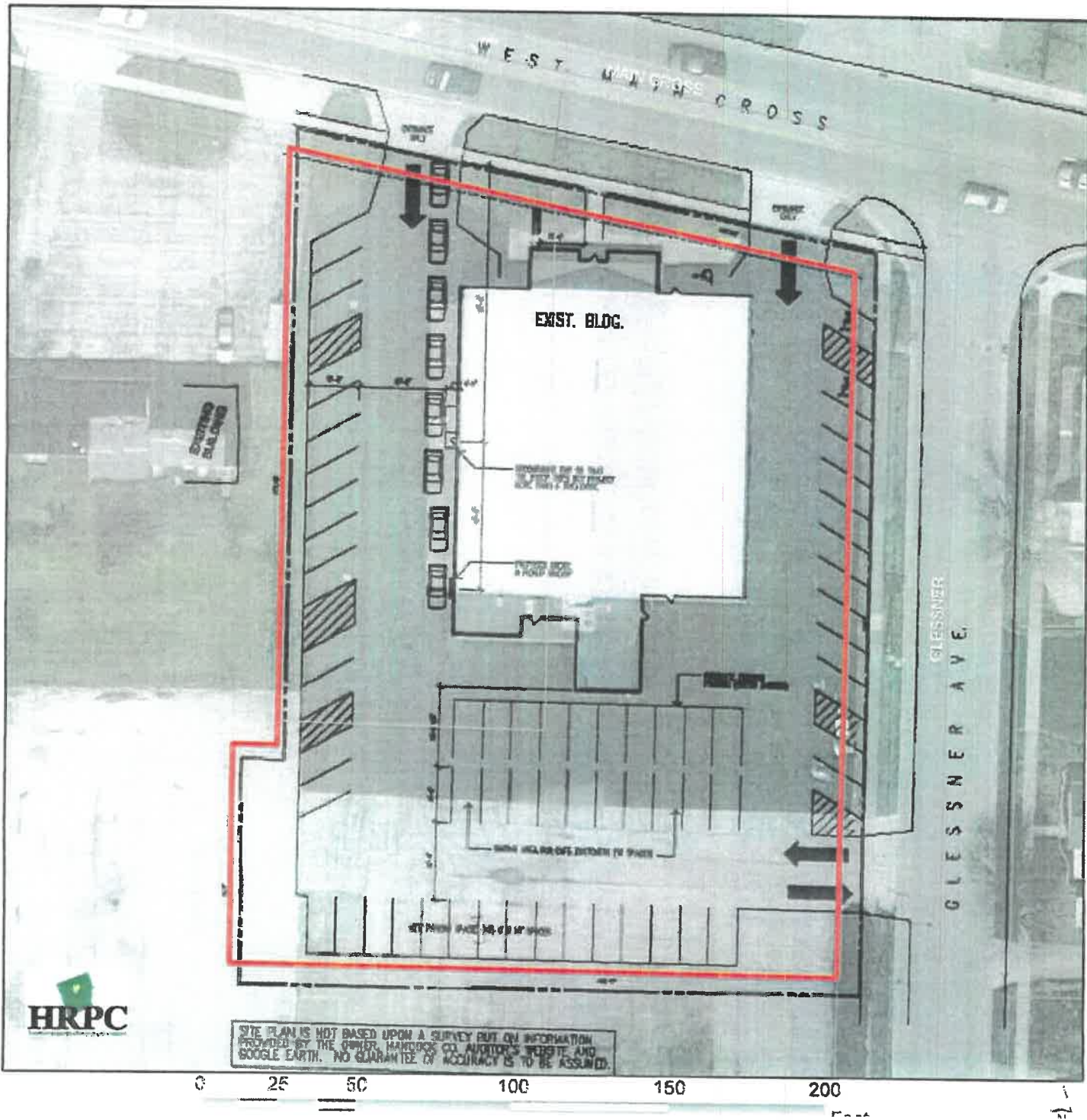
FIRE PREVENTION

No comments

RECOMMENDATION

Staff recommends approval of the **APPLICATION FOR CONDITIONAL USE #CU-06-2022** filed by **Mark Boehler, 429 California Avenue, Findlay, Ohio**, for a drive-thru window on the business at **1101 W. Main Cross Street**.

NEW ITEMS



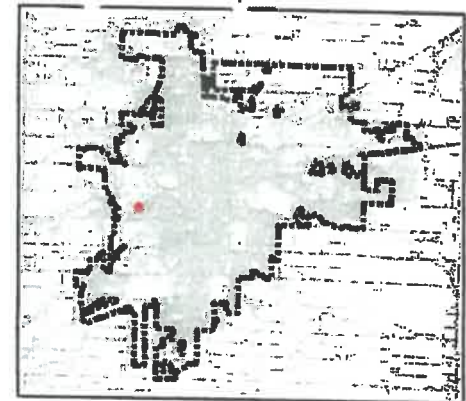
CU-06-2022

**APPLICATION FOR
CONDITIONAL USE**
 filed by Mark Boehler,
 429 California Avenue, Findlay, Ohio,
 for a drive-thru window on the
 business at
 1101 W. Main Cross Street

Legend

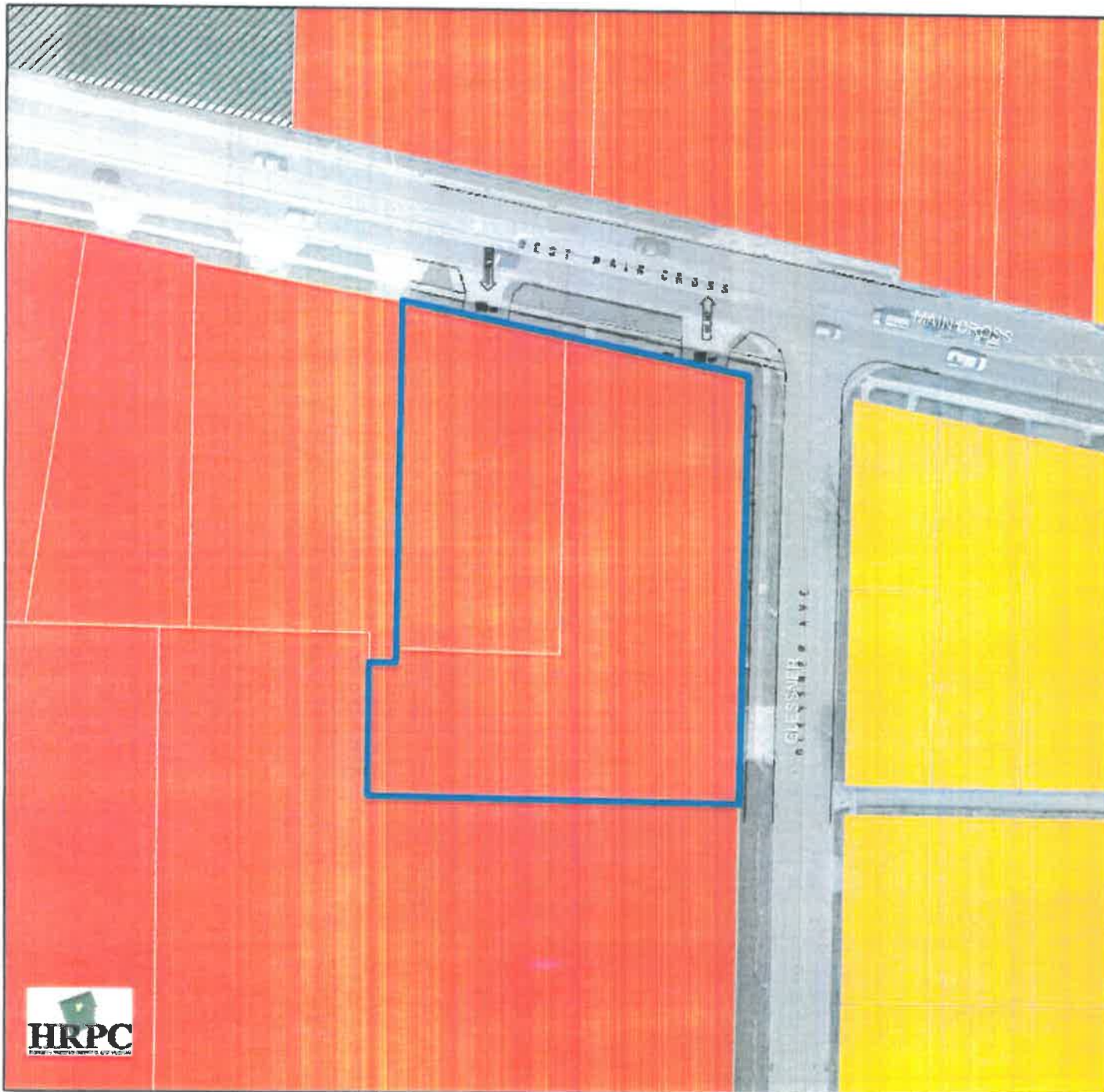
- 1011 W Main Cross
- Parcels
- Road Centerline

Findlay Locator Map



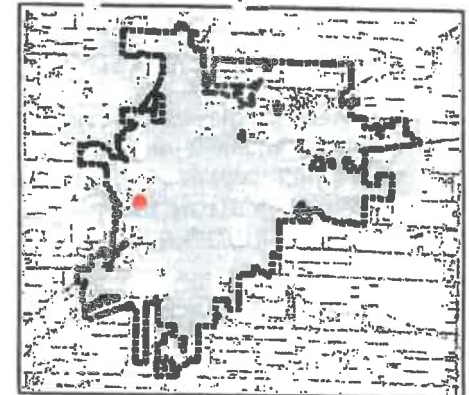
CU-06-2022

APPLICATION FOR
CONDITIONAL USE
filed by Mark Boehler,
429 California Avenue,
for a drive-thru window on
the business at
1101 W. Main Cross Street.



- Legend**
-  1101 W Main Cross
 -  Parcels
 -  Road Centerline
 -  Findlay City
 -  Large Lot Residential, R-1
 -  Medium Lot Residential, R-2
 -  Small Lot Residential, R-3
 -  Duplex/Triplex, R-4
 -  Local Commercial, C-1
 -  General Commercial, C-2
 -  Downtown Commercial, C-3
 -  Office/Institution, O-1
 -  Light Industrial, I-1
 -  Heavy Industrial, I-2
 -  Condominium, CD
 -  Multi-Family, Low Density, M-1
 -  Multi-Family, High Density, M-2
 -  Parks and Open Space, PO
 -  Mobile Home, MH

Findlay Locator Map



0 25 50 100 150 200

Feet

NEW ITEMS

1. **ALLEY/STREET VACATION PETITION #AV-06-2022 filed by Michael Stoner, 1419 S. Blanchard Street, to vacate the westernmost 205 feet of the east/west alley between 1415 and 1419 S. Blanchard Street.**

CPC STAFF

General Information

This request is to vacate a portion of the east/west alleyway between 1419 and 1415 S. Blanchard Street from S. Blanchard Street west 205 feet. The remaining section of alleyway would measure roughly 333 feet in length towards Graceland Avenue.

Staff Analysis

This portion of alley provides access to 1415 and 1419 S. Blanchard Street, 711 5th Street, and 714 6th Street. All these property owners signed the petition. The only access for the remainder of the alleyway would be from Graceland Avenue on the east side. This block previously had two platted north/south roads between 5th and 6th street, however they have been vacated.

Mr. & Mrs. Stoner had been in communication with the Zoning Department to discuss the alleyway. The alleyway coming off S. Blanchard Street is improved, so it does funnel traffic for the alley through this entrance. The alley from the Graceland entrance is unimproved, but it appears vehicles have used it recently. There is an unmaintained section in the middle of the alley, which effectively blocks traffic from being able to go all the way through. Erik Atkins from the zoning department recommended the Stoner's get signatures from the entire block to vacate the entire alley; however, they have only provided a list of just their surrounding neighbors.

In similar cases, staff has not approved a vacation where it leaves an unimproved entrance as the only means of access for almost an entire alleyway. In previous cases where only a portion of alley was vacated, we made sure there were at least two means of ingress and egress.

Staff Recommendation

CPC Staff recommends that FCPC recommend denial of ALLEY/STREET VACATION PETITION #AV-06-2022 filed by Michael Stoner, 1419 S. Blanchard Street, to vacate the westernmost 205 feet of the east/west alley between 1415 and 1419 S. Blanchard Street.

ENGINEERING

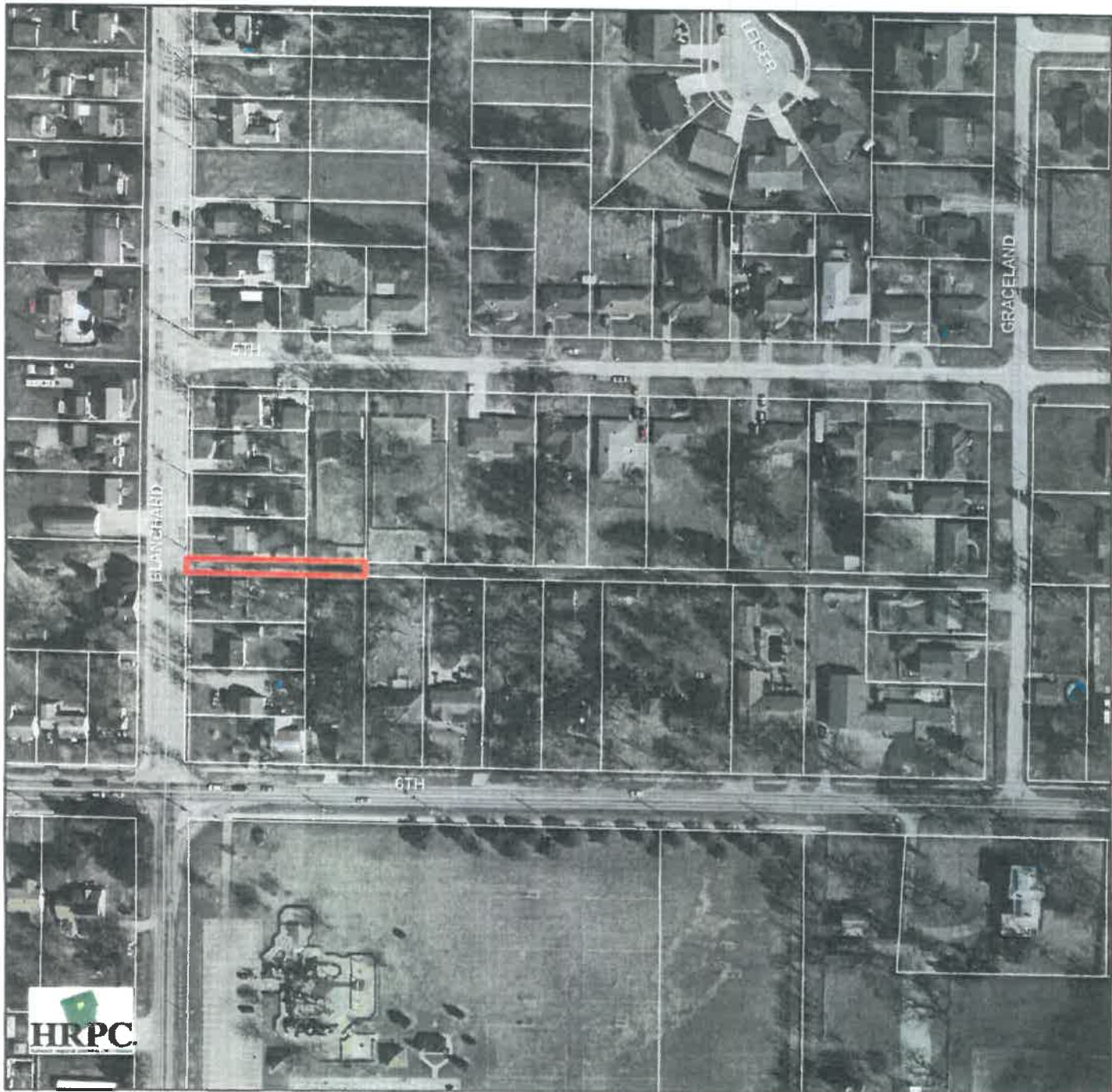
No Comment

FIRE PREVENTION

No Comment.

RECOMMENDATION

Staff recommends that FCPC recommend to Findlay City Council denial of ALLEY/STREET VACATION PETITION #AV-06-2022 filed by Michael Stoner, 1419 S. Blanchard Street, to vacate the westernmost 205 feet of the east/west alley between 1415 and 1419 S. Blanchard Street.



AV-06-2022

**ALLEY/STREET
VACATION PETITION**
filed by Michael Stoner,
1419 S. Blanchard Street,
to vacate the westernmost 205 feet of
the east/west alley between 1415 and
1419 S. Blanchard Street.

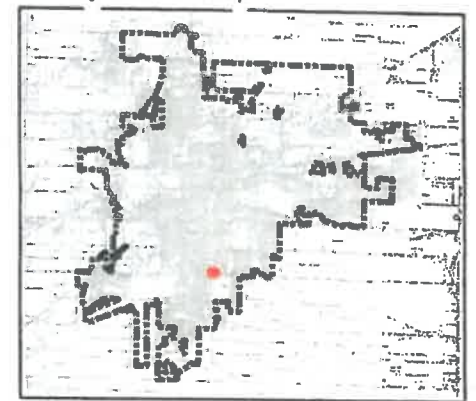
Legend

 AV062022

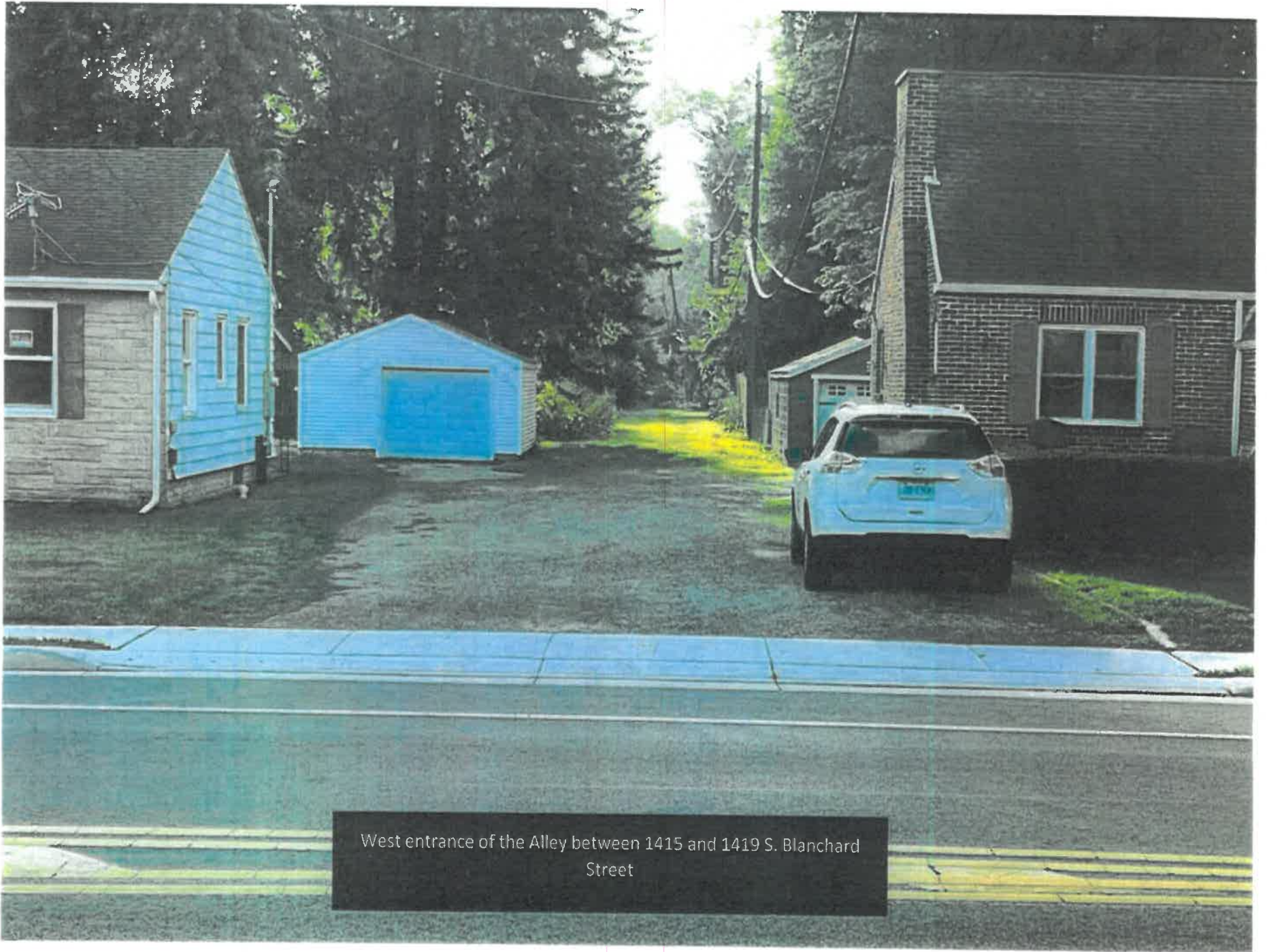
Parcels

—Road Centerline

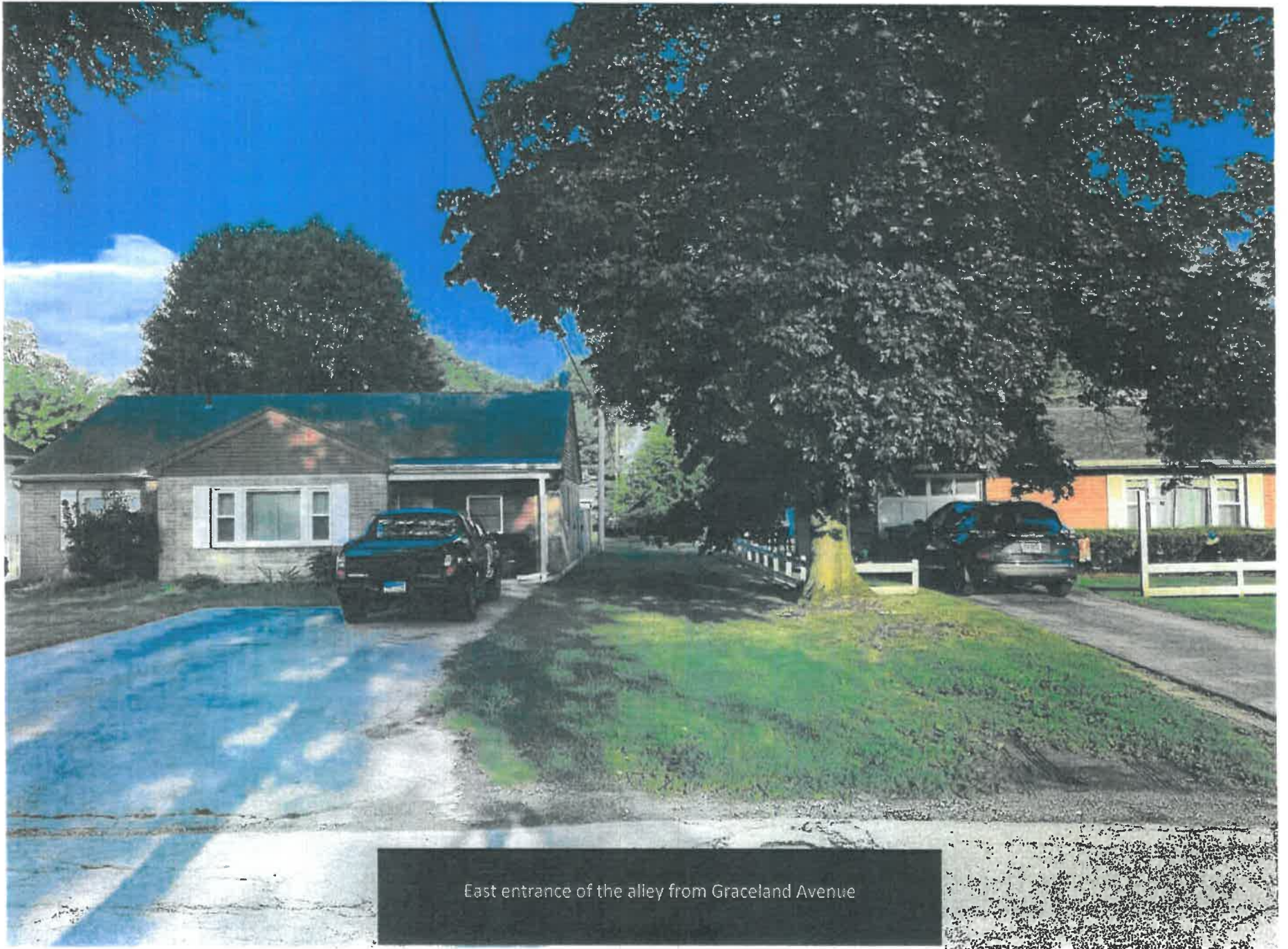
Findlay Locator Map



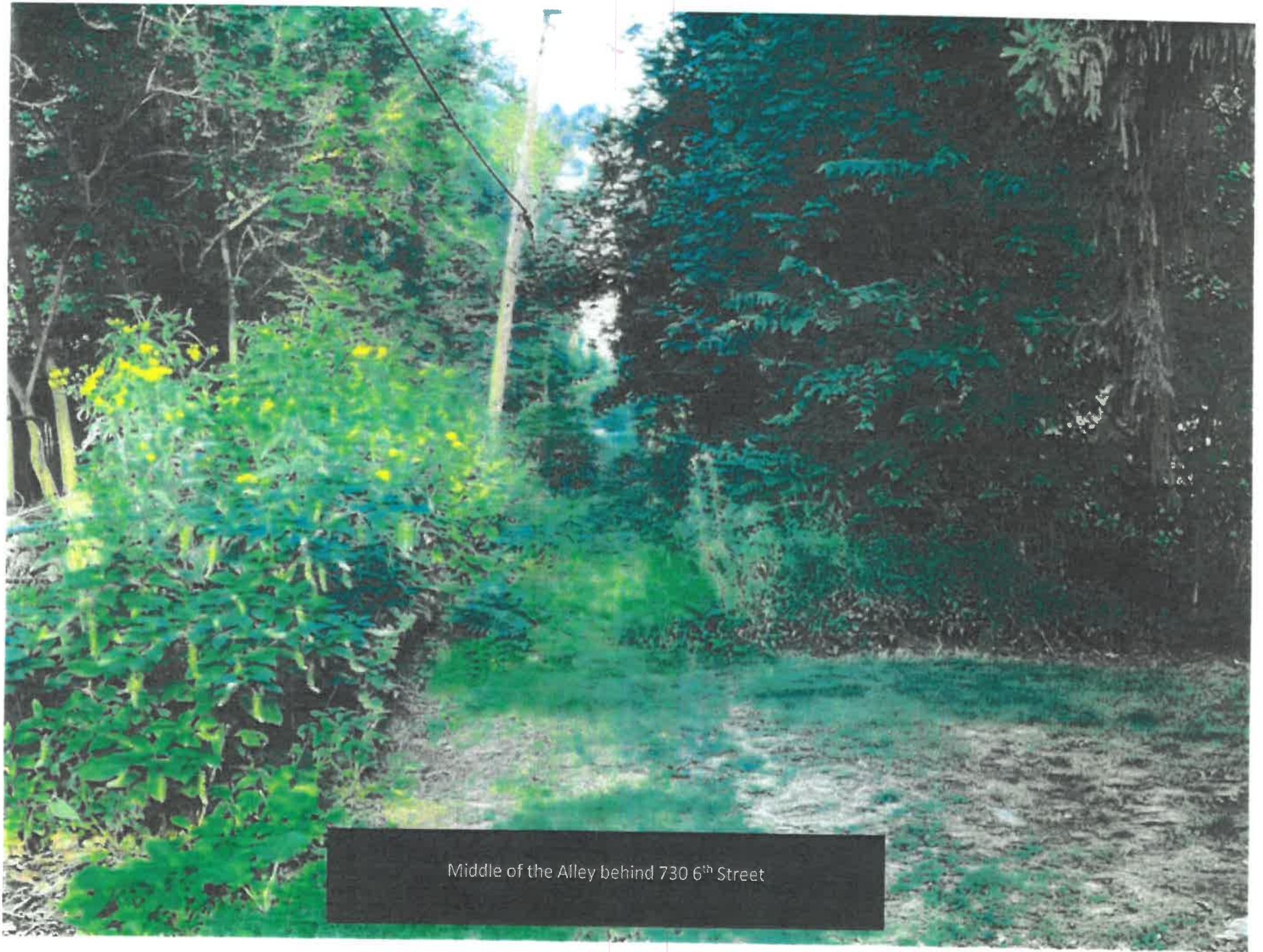
0 75 150 225 300 375 450 525 600



West entrance of the Alley between 1415 and 1419 S. Blanchard Street



East entrance of the alley from Graceland Avenue



Middle of the Alley behind 730 6th Street

2. APPLICATION FOR FINAL PLAT #FP-02-2022 filed by Fernco Development Ltd and Norco Dev. Ltd, for Lakota Park.

CPC STAFF

General Information

This request is located on the south side of Melrose Avenue, east of Deer Ridge Drive and Norwood Drive. It is zoned I-1 Light Industrial in the northeast corner, and M-2 Multi-Family High Density. To the west is also zoned a mix of MH Mobile Home, M-2 Multi-Family High Density, R-3 Small Lot Residential, and R-4 Duplex/Triplex. To the north, it is zoned M-2 Multi-Family High Density. To the east, it is zoned a mix of I-1 Light Industrial and C-2 General Commercial. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as PMUD and Multi-Family.

Parcel History

The site is currently vacant land.

Staff Analysis

In August 2021, the applicant went through a rezoning for the area. The site was rezoned from MH Mobile Home to I-1 Light Industrial for Lot 1, and M-2 Multi-Family High Density for Lots 2 & 3. The preliminary plat was reviewed at the March 2022 meeting. The plat lays out the three lots and the right-of-way for the new public road to be constructed. This road, Lakota Drive, would connect the existing development with Melrose Avenue. Connections would be made at Willow Wood Avenue and Inglewood Avenue. In March, Dan Stone indicated that the road would be completed all at once during the construction.

Staff Recommendation

CPC Staff recommends approval of APPLICATION FOR FP-02-2022 filed by Fernco Development Ltd and Norco Dev. Ltd, for Lakota Park.

ENGINEERING

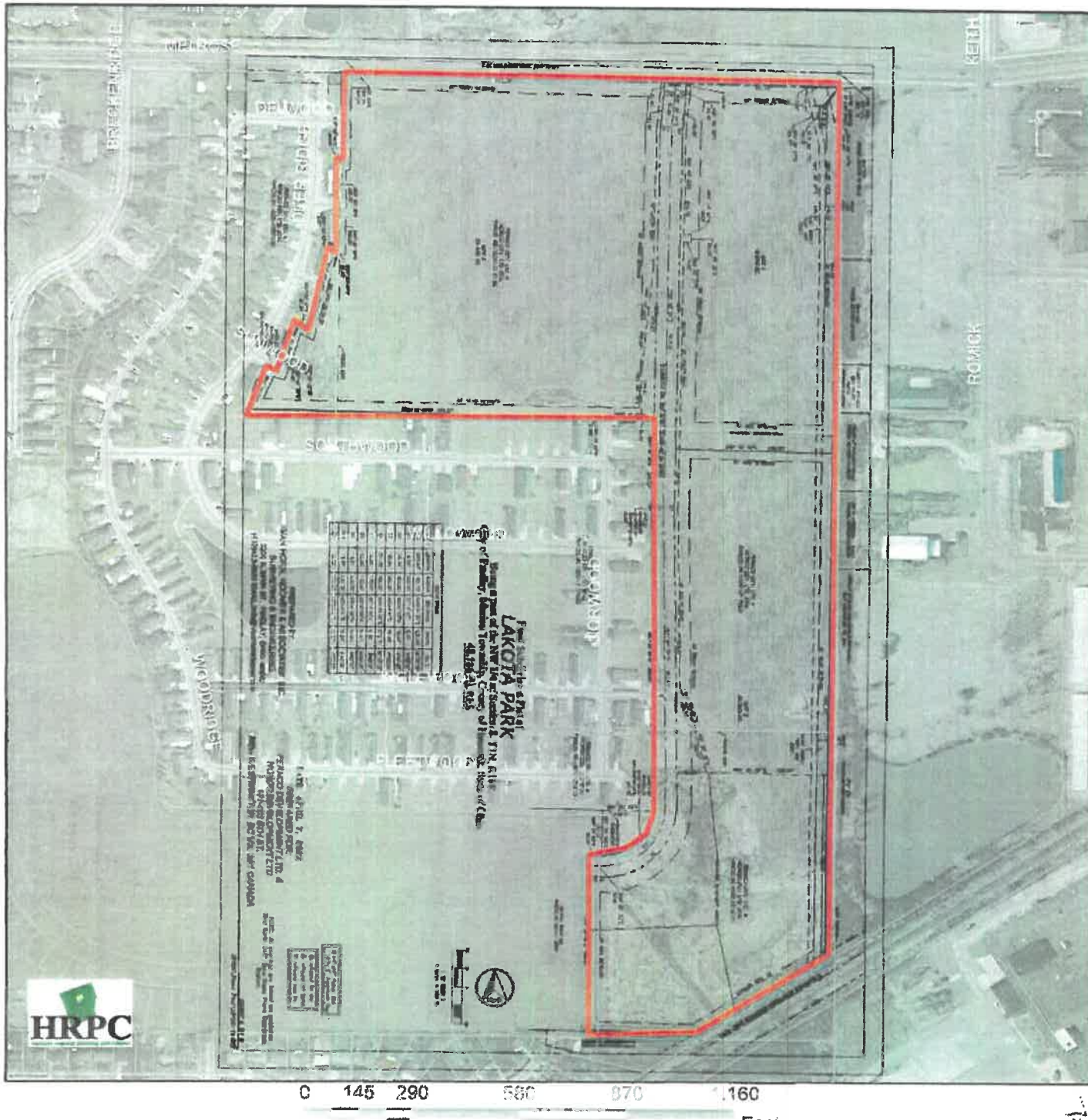
No Comment

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends approval of APPLICATION FOR FINAL PLAT #FP-02-2022 filed by Fernco Development Ltd and Norco Dev. Ltd, for Lakota Park.

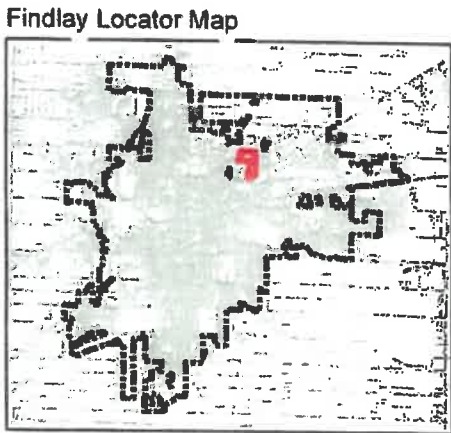


FP-02-2022

APPLICATION FOR
FP-02-2022 filed by
Fernco Development Ltd and
Norco Dev. Ltd, for Lakota Park.

Legend

- FP-02-2022
- Parcels
- Road Centerline



3. APPLICATION FOR FINAL PLAT #FP-03-2022 for the Tall Timbers 3rd Addition Subdivision located in part of the Northeast ¼ of Section 4, Findlay, Ohio.

CPC STAFF

General Information

This request is in the Tall Timbers 3rd Addition just south of County Road 212. This location is not located within the 100-year floodplain. The City of Findlay Land Use Plan designates the area as Industrial.

Staff Analysis

The preliminary plat was reviewed at the September 2021 CPC meeting and a site plan for the first phase of development was reviewed at the June 2022 CPC meeting. This plat would subdivide this area into two lots with a dedicated cul-de-sac for the end of Industrial Drive. On the west side, Lot 4 is a 42.445-acre parcel that is entirely wooded. On the east side, Lot 3 would be 21.360 acres in size. A fifty-foot gas line easement runs diagonally from the northwest corner to the southeast corner of lot 3.

Staff Recommendation

CPC Staff recommends approval of APPLICATION FOR FINAL PLAT #FP-03-2022 for the Tall Timbers 3rd Addition Subdivision located in part of the Northeast ¼ of Section 4, Findlay, Ohio.

ENGINEERING

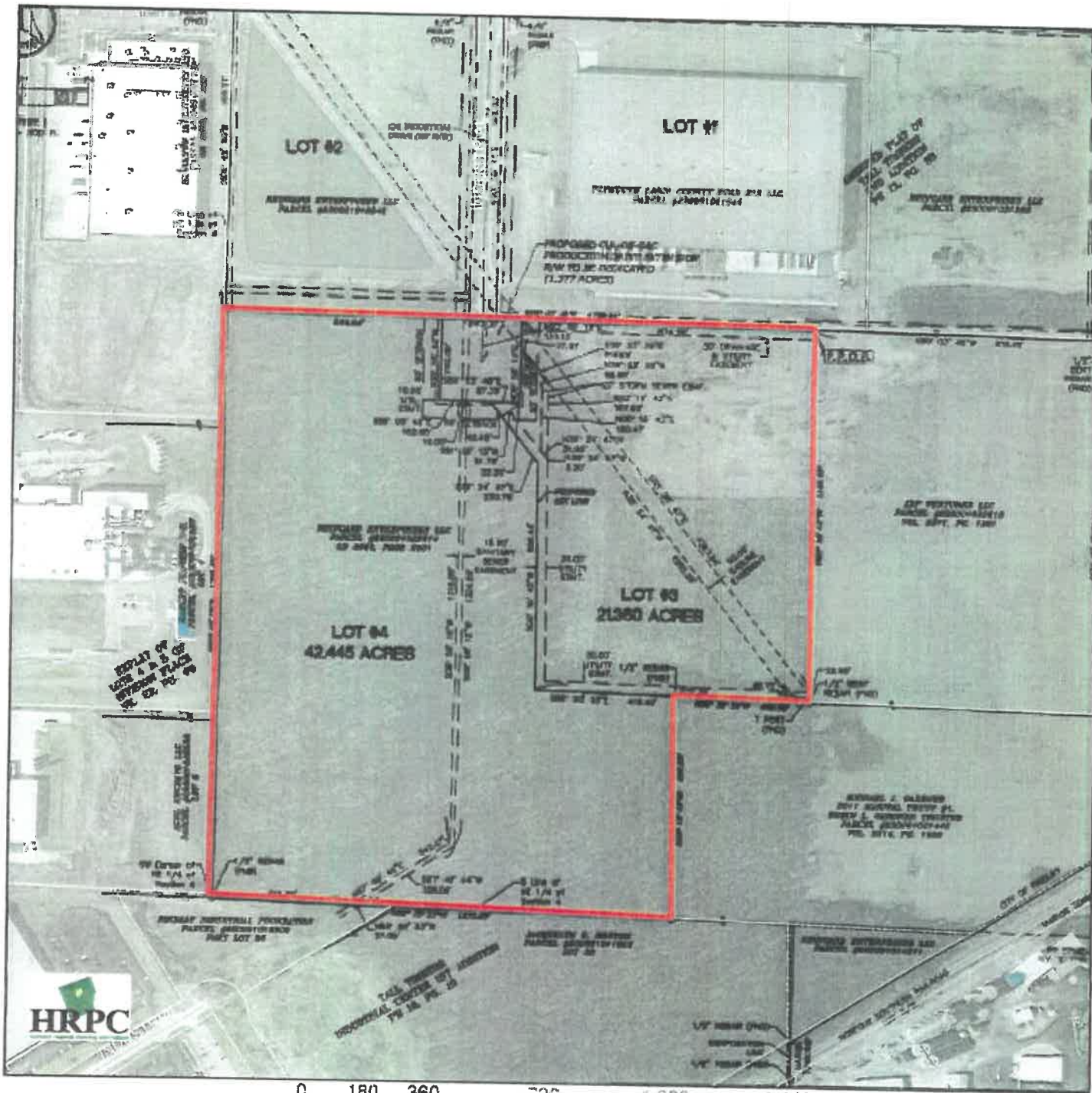
No Comment

FIRE PREVENTION

No Comment

RECOMMENDATION


Staff recommends approval of APPLICATION FOR FINAL PLAT #FP-03-2022 for the Tall Timbers 3rd Addition Subdivision located in part of the Northeast ¼ of Section 4, Findlay, Ohio.



FP-03-2022

**APPLICATION FOR
FINAL PLAT**
for the Tall Timbers 3rd
Addition Subdivision located
in part of the Northeast ¼ of
Section 4, Findlay, Ohio.

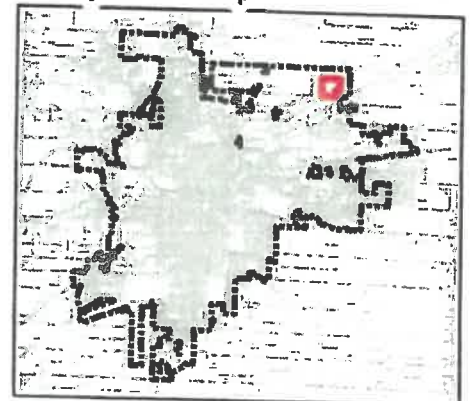
Legend

 FP-03-2022

Parcels

-Road Centerline

Findlay Locator Map



City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
Thursday July 14, 2022 – 9:00 a.m.

Minutes

MEMBERS PRESENT:

Mayor Muryn
Rob Martin
Jackie Schroeder
Dan DeArment
Dan Clinger

STAFF ATTENDING:

Matt Cordonnier, HRPC Director
Jacob Mercer, HRPC Staff
Jeremy Kalb, PE, City Engineer
Kevin Shenise, Fire Prevention
Erik Atkins, Zoning Administrator & Flood Administrator

GUESTS:

Trevor Rizor, Darrin Karcher, Dr. Mark Boehler, Jack Berry

CALL TO ORDER

ROLL CALL

The following members were present:

Mayor Muryn
Rob Martin
Jackie Schroeder
Dan DeArment
Dan Clinger

SWEARING IN

All those planning to give testimony were sworn in by Jacob Mercer.

APPROVAL OF MINUTES

Dan Clinger motioned to approve the minutes for the June 16, 2022 meeting. Jackie Schroeder seconded. Motion approved 5-0-0.

NEW ITEMS

- 1. ALLEY/STREET VACATION PETITION #AV-05-2022 filed by Lori Ann Rizor, 415 Elm Street, to vacate a portion of the north/south alley between Elm Street and the next east/west alley to the south.**

Staff Comments

General Information

This request is to vacate a portion of the north/south alleyway between 419 and 415 Elm Street from Elm Street south to the next east/west alley. This portion of alley also provides an access to a 0 Liberty Street owned by D A S Floral Design Inc.

Staff Analysis

The applicant has driveway access onto the alleyway. All abutting property owners signed the petition. The remaining section of alleyway would still have access to the east/west alleyway that connects Hurd Avenue to Liberty Street.

Staff Recommendation

CPC Staff recommends that FCPC recommend approval of ALLEY/STREET VACATION PETITION # AV-05-2022 filed by Lori Ann Rizor, 415 Elm Street, to vacate a portion of the north/south alley between Elm Street and the next east/west alley to the south.

ENGINEERING

There is an existing sanitary sewer that runs through the alley, an easement will need to be established to properly maintain the sewer.

FIRE PREVENTION

No Comment.

RECOMMENDATION

Staff recommends that FCPC recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION # AV-05-2022 filed by Lori Ann Rizor, 415 Elm Street, to vacate a portion of the north/south alley between Elm Street and the next east/west alley to the south.

DISCUSSION

Trevor Rizor lives at 415 Elm Street and was present on behalf of the application. His fence was recently rebuilt along the alleyway, but it was originally built in the right-of-way. After discussion with Erik Atkins, they decided they would request the vacation to allow the fence to remain. The quick fix would have been to move it, but Mr. Atkins offered the vacation as an alternative solution. Mr. Atkins noted that the property to the south is dilapidated. His hope is that they sell to the owners at 415 Elm Street, so that there is only two abutting property owners to the alleyway.

Mayor Muryn said she had no concerns about the vacation. She asked if they should have an access agreement between the two neighbors to allow them both to use the vacated alley for their drive access. Mr. Atkins confirmed they had discussed it and he had recommended it. Jacob Mercer also mentioned that in discussions with the applicant, they were willing to remove concrete at the end of the vacated alley to block access to the remaining open alleyway.

MOTION

Mayor Muryn motioned to **recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION # AV-05-2022 filed by Lori Ann Rizor, 415 Elm Street, to vacate a portion of the north/south alley between Elm Street and the next east/west alley to the south with the following conditions**

- **An access agreement is filed between the neighbors**
- **An easement is filed by the city for the sanitary sewer.**

2nd: Dan Clinger

VOTE: Yay (5) Nay (0) Abstain (0)

- 2. APPLICATION FOR ZONING AMENDMENT #ZA-03-2022 filed by C&D Stoney Tavern LTD, for 909 Broad Avenue to be rezoned C-1 Local Commercial from R-3 Small Lot Residential.**

CPC STAFF

General Information

This request to the east side of Broad Avenue, just north of the Howard Street. It is zoned R-3 Small Lot Residential. To the north and east it is also zoned R-3 Small Lot Residential. To the west, it is zoned a mix of R-3 Small Lot residential, C-1 Local Commercial, and O-1 Office/Institution. Directly south, it is C-1 Local Commercial. It is located within the 500-year flood plain.

Parcel History

This parcel has been a single family home. It was acquired by C&D Stoney Tavern Ltd in December 2021.

Staff Analysis

The proposed rezoning would have it change from R-3 Small Lot Residential to C-1 Local Commercial. The owners of the Old Stoney Ledge own the adjacent property to the south. Rezoning would allow them to combine the two sites into one parcel. Their goal is to do some site improvements to the building and the parking lot. The acquisition of this site gave them additional space for their parking.

Staff Recommendation

CPC Staff recommend FCPC recommend approval to Findlay City Council of APPLICATION FOR ZONING AMENDMENT #ZA-03-2022 filed by C&D Stoney Tavern LTD, for 909 Broad Avenue to be rezoned C-1 Local Commercial from R-3 Small Lot Residential.

ENGINEERING

No Comment

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends approval to Findlay City Council of the APPLICATION FOR ZONING AMENDMENT #ZA-03-2022 filed by C&D Stoney Tavern LTD, for 909 Broad Avenue to be rezoned C-1 Local Commercial from R-3 Small Lot Residential.

DISCUSSION

Darrin Karcher was present as owner of the C&D Stoney Tavern LTD. He was planning to do renovations to the site, but it was proving hard given the size of the site. They acquired the house on the parcel just to the north with the intention to combine it with the existing lot for the Old Stoney Ledge. Once it is rezoned and they combine the lots, it will give them flexibility to either expand the building or reconfigure the parking lot.

Mayor Muryn said that she was happy to see them bringing this plan forward. She said that in the future, she would like to see a site plan that included increased landscaping to improve the site. Dan Clinger asked if the site plan would come later, which Matt Cordonnier confirmed it would. Mr. Clinger added that he would like to see one of the accesses onto Broad Avenue be removed. There is an access from the existing Stoney lot, as well as a driveway from the previous home. Closing one would create less conflict points.

Mr. Clinger asked if there was a concrete plan for the renovation. Mr. Karcher said not yet, but that they are close to finalizing plans. Matt Cordonnier added that Mr. Karcher had been in touch with the Zoning Department and Regional Planning. He appreciated their willingness to work with our offices to accommodate the best renovation plan possible.

MOTION

Mayor Muryn motioned to recommend approval to Findlay City Council of the APPLICATION FOR ZONING AMENDMENT #ZA-03-2022 filed by C&D Stoney Tavern LTD, for 909 Broad Avenue to be rezoned C-1 Local Commercial from R-3 Small Lot Residential.

2nd: Jackie Schroeder

The applicant proposed to have the drive-thru wrap around the building from the west side to the east. They wanted to place the ordering board in the middle of the building on the south side. This would allow for ten (10) cars to stack from the point of ordering to the property line. The pickup window would be added near the north corner of the east side of the building.

With the addition of the drive-thru lane, the applicant has proposed to move parking from the east side of the building to the south of the lot. Currently there are thirty-seven (37) parking spots total on site, with two (2) handicap spaces on the east side of the building. The plan indicates that the parking on the east side of the lot would be changed into parallel spots which would go the entire length of the east side. This however would block the access onto Glessner Avenue. The (2) two handicapped spots would be moved the west side of the parking lot. South of the building there would be an increase of the parking area to accommodate twenty two (22) parking spaces. The west side would see the parking increased from 14 to 18 spots. C-2 parking standards though state that the parking must be ten (10) feet from the rear property line, so the last spot would need to be removed. The plan total shows forty-nine (49) spaces; however, this will need reduced to accommodate the setback and the access. The minimum requirement though is twenty-eight (28).

The current location of the dumpster is just on to the south of the building on the east side. With the stacking cutting off access, the dumpster would need to be relocated.

Staff Recommendation

Staff recommends approval of the APPLICATION FOR CONDITIONAL USE #CU-06-2022 filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street with the following condition:

- **Remove the parking spots that are within the 10 foot rear yard setback and blocking the access onto Glessner Avenue**
- **Relocate the dumpster**

ENGINEERING

- **There is a major conflict point with the Exit Driveway (east drive) and the intersection of Glessner Avenue/ W. Main Cross Street. The east driveway is roughly 30 FT from the intersection and this will pose a possible conflict with the users of the drive thru and turning traffic from the intersection. It would be preferred to have the drive thru traffic exit onto Glessner Avenue from the existing drive.**
- **With the geometry of the roadway and the intersection, the driveway is within the Intersection Sight Distance of Glessner Avenue. If a vehicle is sitting in the driveway waiting to exit onto Main Cross, and a vehicle is at the stop sign on Glessner the vehicle at the intersection will have a difficult time to see any eastbound traffic on Main Cross.**

FIRE PREVENTION

Plan would block the current FDC. FDC would need to be relocated for this plan to work. The FDC is currently located on the south side of the east wall of the building.

RECOMMENDATION

Staff recommends approval of the APPLICATION FOR CONDITIONAL USE #CU-06-2022 filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street with the following conditions:

- Remove the parking spots within the 10 foot rear yard setback and blocking the access onto Glessner Avenue (HRPC)
- Relocate the dumpster (HRPC)
- Relocate the current FDC (FIRE)

DISCUSSION

The owner, Dr. Mark Boehler, and his architect, Jack Berry, were present on behalf of the application. Dr. Boehler clarified that they did not intend to have the parking blocking the access onto Glessner Avenue. They would update the image to remove the confusion. He went on to say that they were shooting to only do breakfast and lunch with a limited menu. It would be casual food, not fast food. In the morning, W. Main Cross Street sees a lot of traffic heading towards downtown, and they wanted to try to capture that with the café. In terms of traffic flow on the site, he said that while the arrows were painted to show enter only from W. Main Cross Street, people ignore them and exit onto W. Main Cross all the time. There has not been any incidents with turning in the past.

Mr. Clinger asked him to describe the interior layout of the building. The day spa and treatment rooms would be along the west side of the building. The physical therapy is in the middle and on the east side. There are restrooms on the south side that are not renovated, so they do not use them at the moment. The pickup window would be in the northeast corner of the building. It would not have a seating area to discourage the number of people parking and entering.

Mr. Clinger noted there is an exit with a concrete landing on the west side of the building, which is in the area they indicated as part of their stacking. Dr. Boehler said that they would have the lane go outside that. Mr. Clinger offered that he did not think that there was enough room for two lanes of access. He thought the plans are less than desired for evaluating the project. He noted that there was a light pole in the parking lot not shown on the plans. Jack Berry said that the drawing was intended for illustrative purposes. He said that they did not anticipate the drive-thru stacking far enough to be an issue with blocking the parking.

Jeremy Kalb offered that they could put the pickup window on the southwest corner of the building. That way they could go through the west side of the parking lot, and then exit the site onto Glessner Avenue. Dan Clinger added that the parking in the south lot needed to be split to allow enough room for an access lane onto Glessner Avenue.

Rob Martin said drove to the site to experience the turn onto W. Main Cross. He waited in the apron, there was a car waiting at Glessner Avenue who struggled the traffic beyond his car. He thought they should not be encouraging that eastern entrance from W. Main Cross be an exit from the site. He then asked if they could close that access and loop the drive around the front to exit. Dr. Boehler said that they were working with the Zoning Department to add a sign to the front area, so that would not work for the site.

Mayor Muryn was appreciative of the discussion and offered that they table the item to work through some of these issues with staff.

Dr. Boehler asked what the FDC hookup does. Kevin Shenise said that it is for additional supply for their trucks. Jack Berry asked if they could prove that the system is too much, could they remove it. Mr. Shenise said that if they had some documentation from Wood County Building Department, they could remove the system. It needed to either be brought up to code, or removed though. Jack Berry asked what the clearance would need to be for the FDC. Mr. Shenise said that they could move it 30 feet east in the parking lot. Dr. Boehler asked what the cost would be, but Mr. Shenise did not know offhand.

Dan DeArment asked where Jeremy Kalb got the ODOT clearance standards. Mr. Kalb said he used reaction times and breaking distances to help calculate the distance needed to get a clearance distance. Mr. Berry asked if the existing conditions were too restrictive, could the CPC grant some relief on the exit. Mr. Kalb said that he would never approve the access if this was being built today, and that the drive is originally intended to be an entrance only. Traffic leaving the site would increase the number of conflicts, and they cannot approve that.

Dr. Boehler asked if they could add a traffic light to the Glessner Avenue intersection. Mr. Kalb said that they did a traffic study and the amount of traffic from Glessner would not warrant a traffic signal. Dr. Boehler asked if they could stripe the lot to have people stop behind the clearance zone. Mr. Kalb said that would be helpful, but the turn from the start of the line into the street is seven seconds. That would increase the number of unsafe turns onto W. Main Cross and be counterproductive.

MOTION

Mayor Muryn made a motion to table **APPLICATION FOR CONDITIONAL USE #CU-06-2022 filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street**

2nd: Dan Clinger

VOTE: Yay (5) Nay (0) Abstain (0)

After the vote, Mayor Muryn adjourned the meeting.

Findlay Fire Department
Monthly Activities Report - 2022
 Submitted By: Joshua S. Eberle, Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	10	5	1	5	5	11	13					
Assist Other Agency	152	94	134	101	103	125	106					
Emergency Medical Service (EMS)	29	19	12	28	14	14	16					
Car Accidents	13	14	13	11	24	21	13					
Rescues (Extrication, Water, Elevator)	1	1	1	8	3	5	1					
Hazmat	14	14	14	15	10	20	9					
Good Intent	2	7	9	13	4	15	5					
Burning Complaints	1	2	5	6	9	12	16					
False Alarms	15	10	18	34	48	34	24					
Totals	237	166	207	221	220	257	203	0	0	0	0	0

Runs by District	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station 1 - (South Main St)	82	56	73	77	71	106	67					
Station 2 - (North Main St)	69	46	63	65	48	67	58					
Station 3 - (Tiffin Ave)	43	35	33	34	52	44	33					
Station 4 - (CR 236)	43	29	38	45	49	40	45					
Totals	237	166	207	221	220	257	203	0	0	0	0	0

Fire Prevention Bureau

Construction	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	3		1	6		3	1					
Inspections		4	4		2	1						
Plan Reviews		4	8		3	3	1					
System Acceptance Tests			2									
Totals	3	8	15	6	5	7	2	0	0	0	0	0

Existing Structure - Additions	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	6	1	4	8	3	2	1					
Inspections		2	4	4	7	1	3					
Plan Reviews	7	3	1	4	1	1	8					
System Acceptance Tests	3	1	5	2	11	2	3					
Totals	16	7	14	18	22	6	15	0	0	0	0	0

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	1				1		2					
Undetermined	1	2			2	2						
Incendiary												
Fire Investigation Activities												
Follow-up	6	5	1	1	11	4	4					
Interviews					1							
Assists						1						
Totals	8	7	1	1	15	7	6	0	0	0	0	0

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly	39	6	9	7	6	1	6					
Business	62	20	10	13	12	14	9					
Education K-12	1			1								
Education Pre-School	4		1		1		2					
Factory	3	1	1	2	1		3					
Mercantile		9	2	9	3	2	5					
Hazardous / Fireworks							3					
Institutional	1	7										
Mercantile	35											
Residential			2				10					
Adoption / Foster Care		1				3						
Pre-Fire Plan	4	38	30	8	5	7	5					
Storage	4	1		3	4							
Utility Mobile Food Vendors												
Utility Outbuildings			1									
Vacant Structures	3		1									
Totals	156	83	57	43	32	27	43	0	0	0	0	0

Prevention	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	5	4	2	4		1	4					
Complaints		1	1	3		1	4					
Fireworks Exhibitions / Events	1	1				1						
Knox Box Consults/Maint.		1	1	2	1	3	4					
Other	1	2		1								
Fire Plan Updates		10					17					
Pre-Fire Plan			33	6	7	2						
Property Research	1	4	3	6	3	1	4					
Safety Presentations		1	7	6	8	11	5					
Re-inspections	98	84	175	47	47	26	27					
Background Checks	5		1		2	3	5					
Totals	111	108	223	75	68	49	70	0	0	0	0	0

Public Presentations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station Tours												
Truck Visits												
Meetings Attended	5	2	1	2	4	4	4					
School / Seminars Attended	2	3	7	3		3	1					
Birthday Parade / Drive-by												
Community Connection												
Safety Presentations	2											
Totals	7	5	8	5	4	7	5	0	0	0	0	0

City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

Robert K. Ring, Chief of Police
318 Dorney Plaza, Room 116 • Findlay, OH 45840
Phone: 419-424-7194 • Fax: 419-424-7296
www.findlayohio.com

August 5, 2022

Honorable Council:

Attached are the Findlay Police Department activity stats for July 2022.

Sincerely,



Robert K. Ring
Chief of Police

FINDLAY POLICE DEPARTMENT

Monthly Activities Report - 2022

Category	2022		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	Total	Avg	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total
Detective Division														
City (Law Director)	528	75.43	80	59	74	75	84	78	78					
County	304	43.43	54	55	40	36	44	34	41					
Juvenile	71	10.14	9	7	9	8	17	9	12					

Vice Narcotics/Metrich														
Narcotics Investigation	145	20.71	30	19	22	27	12	16	19					
Felony														
Arrests	44	6.29	4	4	11	4	1	4	16					
Charges	104	14.86	15	9	22	7	3	11	37					
Misdemeanor														
Arrests	2	0.28571	0	2	0	0	0	0	0					
Charges	1	0.28571	0	2	0	0	0	0	0					
Drug Talks	6	0.83	0	1	2	1	1	1	0					

Patrol Division														
Traffic Stops	2,895	413.57	520	390	445	382	404	356	398					
Citations	1,559	222.71	237	245	247	215	227	196	192					
OVI	116	16.57	5	12	16	25	25	12	21					
Accidents														
Non-Injury	466	66.57	69	72	70	70	65	59	61					
Injury	84	12.00	10	13	12	9	15	12	13					
Complaints														
Homicide	0	0.00	0	0	0	0	0	0	0					
Robbery	5	0.71	0	0	2	1	0	2	0					
Assault	290	41.43	37	25	49	43	56	36	44					
Sex Offenses	71	10.14	3	10	19	12	12	10	5					
Unlawful Entry	76	10.86	11	4	15	15	13	10	8					
Theft/Fraud/Shoplifting	628	89.71	73	65	104	91	108	77	110					
Motor Vehicle Theft	32	4.67	3	7	5	5	6	2	4					
Arson	1	0.17	0	0	0	0	0	1	0					
Criminal Damage/Vandalism	139	19.86	9	12	19	23	15	30	31					
Domestic Dispute	488	69.71	69	56	68	67	80	77	71					
Alcohol/Drug	344	49.14	38	44	39	58	53	60	52					
Warrants Served	801	114.43	106	62	180	152	123	75	103					
Arrests	1,243	177.57	204	165	192	190	184	138	170					
Reports Generated	17,301	2471.57	2,385	2,007	2,678	2,288	2,594	2,557	2,792					
School Walk Thru/Public Relation	101	14.43	17	21	18	14	28	0	3					

Special Assignment Unit														
Events	0	0.00	0	0	0	0	0	0	0					
Arrests	0	0.00	0	0	0	0	0	0	0					
Traffic Citations	0	0.00	0	0	0	0	0	0	0					
Traffic Warning	0	0.00	0	0	0	0	0	0	0					
OVI	0	0	0	0	0	0	0	0	0					
Minor Misdemeanor Citations	0	0.00	0	0	0	0	0	0	0					
Warrants Served	0	0.00	0	0	0	0	0	0	0					
Alcohol/Drug Offenses	0	0.00	0	0	0	0	0	0	0					
Weapons Offenses	0	0.00	0	0	0	0	0	0	0					
Cases Referred for Charges	0	0.00	0	0	0	0	0	0	0					
Surveillance Details	0	0.00	0	0	0	0	0	0	0					
Assists to other PD Divisions	0	0.00	0	0	0	0	0	0	0					

Municipal Court														
Papers Processed	1890	270.00	277	241	283	281	249	291	268					
Paper Service Hours	789	112.71	100	92	125	127	116	114	115					
Security Hours	385	55.00	60	60	61	47	62	50	45					
Prisoners To/From Court	6	0.86	0	0	3	2	1	0	0					
Miles Driven	5,592	798.86	901	677	791	899	796	801	727					
Summons	536	76.57	69	58	79	86	77	88	79					
Overtime Hours	12	1.71	1	0	2	4.5	3.5	0	1					

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**
Report for the month of: **July 2022**

Date of completion of most recent physical inventory
07/08/2021

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	160	54	98	1	9	1	0	323	0
New cases filed	33	15	17	0	3	0	0	68	0
Cases transferred in, reactivated or redesignated	8	0	3	0	0	0	0	11	0
TOTAL (Add lines 1-3)	201	69	118	1	12	1	0	402	0
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	0	1	0	0	0	0	0	1	0
Default				0	0	0	0	0	0
Guilty or no contest plea to original charge	11	9	21					41	1
Guilty or no contest plea to reduced charge	0	0	3					3	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0
Other Dismissals	9	0	4	0	1	0	0	14	0
Transfer to another judge or court	0	0	0	0	1	0	0	1	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	10	0	3	0	0	0	0	13	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	1	0	2	0	2	0	0	5	0
TOTAL (Add lines 5-16)	31	10	33	0	4	0	0	78	0
Pending end of period (Subtract line 17 from line 4)	170	59	85	1	8	1	0	324	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

FTP 8/2/2022

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

ALAN D HACKENBERG _____ Date _____
Preparer's name and telephone number if other than judge (print or type) _____ Date _____
STEPHANIE M BISHOP _____ Date _____

THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**

Report for the month of : **July 2022**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	3	80	7	305	7	411	40	1	186	1040
New cases filed	2	5	118	21	718	4	92	23	0	82	1063
Cases transferred in, reactivated or redesignated	3	0	30	0	55	0	2	0	0	1	88
TOTAL (Add lines 1-3)	4	8	228	28	1078	11	505	63	1	269	2191
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	11	3	28	0	99	11	0	2	154
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6		2	0	26	0	0	0	0	55	83
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	6	75	22	36	1	10	0	0	0	150
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	4	0	0	0	4
Other dismissals (Include dismissals at preliminary hearing)	9	1	7	0	67	0	9	6	0	22	112
Violations Bureau	10		0		248						248
Unavailability of party for trial or sentencing	11	0	35	2	81	0	0	0	0	0	118
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	1	0	0	0	1
Other terminations	13	0	16	0	261	0	3	0	0	0	280
TOTAL (Add lines 5-13)	14	7	146	27	747	1	126	17	0	79	1150
Pending end of period (Subtract line 14 from line 4)	15	1	82	1	331	10	379	46	1	190	1041
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0

FTP 8/9/2022

Fax to:
(614) 387-9419
-or-
Mall to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

STEPHANIE M BISHOP Date

Preparer's name and telephone number if other than judge (print or type) Date

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**
 Report for the month of: **July 2022**

Date of completion of most recent physical inventory
04/11/2022

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	188	65	98	0	12	1	0	364	0
New cases filed 2	42	7	19	1	7	0	0	76	0
Cases transferred in, reactivated or redesignated 3	7	1	1	0	0	0	0	9	0
TOTAL (Add lines 1-3) 4	237	73	118	1	19	1	0	449	0
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	1	0	0	0	0	0	1	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	17	6	15					38	2
Guilty or no contest plea to reduced charge 9	2	0	0					2	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	26	0	7	0	0	0	0	33	1
Transfer to another judge or court 12	1	0	0	0	0	0	0	1	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	2	0	7	0	0	0	0	9	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	1	0	0	1	0
Other terminations 16	0	1	1	0	6	0	0	8	0
TOTAL (Add lines 5-16) 17	48	8	30	0	7	0	0	93	0
Pending end of period (Subtract line 17 from line 4) 18	189	65	88	1	12	1	0	356	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

FTP 8/2/2022

Fax to:
 (614) 387-9419
 -or-
Mail to:
 Court Statistical Reporting Section
 Supreme Court of Ohio
 65 South Front Street, 6th Floor
 Columbus, Ohio 43215-3431

 STEPHANIE M BISHOP Date _____

 Preparer's name and telephone number if other than judge (print or type) Date _____

 STEPHANIE M BISHOP Date _____

MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE
 STEPHANIE M. BISHOP, JUDGE
 HEATHER M EIGEL, CLERK
 DAVID D. BEACH
 Director of Court Services

FINDLAY MUNICIPAL COURT
 318 DORNEY PLAZA RM 206
 FINDLAY, OHIO 45839
 TELEPHONE 419-424-7141
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for July, 2022

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CASES FILED:				
TRAFFIC	739	4,817	751	5,057
TRAFFIC COMPANION	74	587	93	620
TRAFFIC OVERTIME PARKING	-	2	-	-
CRIMINAL	123	939	169	1,123
CRIMINAL COMPANION	26	113	15	97
SEARCH WARRANT	6	62	9	42
CIVIL	119	936	135	882
SMALL CLAIMS	82	596	95	618
EXTRADITION	-	12	3	14
HABITUAL TRAFFIC VIOLATOR	-	1	1	5
OTHER	8	77	8	146
TOTALS	1,177	8,142	1,279	8,604
COURT PROCEEDINGS:				
ABILITY TO PAY	2	3	-	-
Admin License Suspension	1	14	-	3
APPEAL DOG DESIGNATION	-	-	-	1
Arraignment	819	5,794	894	6,374
Attachment	9	64	4	31
Bond	-	19	3	21
BOND RETURN	-	1	-	-
BOND VIOLATION	-	7	-	-
Civil Status Conference	-	10	2	15
COMMUNITY SERVICE REVIEW	14	102	24	138
Contempt of Court	27	256	46	276
CONTESTED DUS CONTEMPT HEARING	2	8	4	9
Contested Small Claims	-	8	2	8
Continued	654	4,508	609	4,321
Damages	2	6	3	7
Debtors Examination	26	270	32	156
Default	-	2	-	3
Desk Review	97	733	128	1,208
DIVERSION PLEA	3	26	2	26
DUS CLINIC	-	-	-	72
DUS DIVERSION REVIEW	4	24	5	71
Expungement	-	-	-	36
Extradition	-	9	3	11
Forcible Detention	17	98	13	78
Garnishment	1	11	1	5
Habitual Traffic Violator	-	1	-	-
Hearing on Motion	9	43	7	71
HEARING ON MOTION TO SEAL RECOR:	6	72	5	16
HEARING ON WARRANT	28	194	-	246
Jury Trial	-	1	-	3
Limited Privileges	-	-	-	4
Marriage	6	21	2	23
Mediation	-	3	-	-
Miscellaneous	2	18	-	22
Motion to Vacate Judgment	-	1	1	1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Motion to Withdraw as Counsel	4	6	-	8
Plea	79	736	103	694
Preliminary	5	65	5	45
Pre-Trial	122	1,123	188	1,290
Pre-Trial with Judge	51	482	48	394
Reconsideration of Sentence	-	11	-	9
Restitution	-	-	1	1
Revivor	1	17	3	70
Revocation	7	77	8	79
RULE 4	-	-	-	1
SAFE SURRENDER	-	10	-	-
SECOND PRETRIAL	97	743	88	643
Sentencing	4	28	15	67
Small Claims	57	477	68	438
STATUS CONFERENCE	1,374	10,518	1,009	9,330
Suppression	3	35	2	18
TELEPHONE PRETRIAL	28	117	29	201
Trial	5	39	6	36
WRIT OF RESTITUTION	21	82	13	62
WRITTEN PLEA	8	36	10	57
TOTALS	3,595	26,929	3,386	26,699

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CRIMINAL VIOLATIONS:				
ASSAULT	6	33	2	24
BREAKING & ENTERING	-	3	-	-
BURGLARY	1	5	-	1
CONTEMPT	-	-	-	16
CRIMINAL DAMAGING	5	31	5	15
CRIMINAL TRESPASS	12	58	9	40
DISORDERLY CONDUCT	12	65	13	77
DOMESTIC VIOLENCE	12	101	18	107
DRUG ABUSE	33	200	51	380
OPEN CONTAINER PROHIBITED	3	12	1	16
OVI	-	-	-	1
RESISTING ARREST	4	18	3	12
ROBBERY	-	3	-	1
TELEPHONE HARASSMENT	1	5	1	1
THEFT	13	104	10	126
UNDERAGE CONSUMPTION	-	6	1	7
OTHER CRIMINAL	47	408	70	412
TOTALS	149	1,052	184	1,236
TRAFFIC VIOLATIONS:				
ACD/SPEED	17	159	18	154
DISOBEYING TRAFFIC CONTROL DEV	2	75	15	114
DRAG RACING	-	3	-	-
DRIVING UNDER SUSPENSION	45	386	60	432
EXPIRED REGISTRATION	23	199	22	42
FAIL TO MAINTAIN CONTROL	22	169	11	144
FAILURE TO YIELD RIGHT OF WAY	7	67	19	115
LEAVING SCENE OF AN ACCIDENT	5	30	1	26
LEFT OF CENTER	1	4	2	5
OVERLOAD	69	378	80	583
OVI	30	248	47	318
PASSING A STOPPED SCHOOL BUS	-	16	-	19
RECKLESS OPERATION	1	10	-	9
SEAT BELT	62	501	65	573
SPEEDING	381	2,156	366	2,198
OVERTIME PARKING	-	2	-	-
OTHER TRAFFIC	148	1,003	138	945
TOTALS	813	5,406	844	5,677

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ARRESTING AGENCY:				
PATROL				
OVERTIME PARKING	-	1	-	-
TRAFFIC OTHER	517	3,134	561	3,551
OMVI	18	116	27	147
CRIMINAL FELONIES	1	9	2	12
CRIMINAL MISDEMEANORS	26	129	34	284
SEARCH WARRANTS	-	7	-	3
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	142	1,245	182	1,264
OMVI	6	92	19	124
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	90	537	38	272
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	3	-	2
OMVI	-	-	-	1
CRIMINAL FELONIES	3	56	11	47
CRIMINAL MISDEMEANORS	12	162	67	442
SEARCH WARRANTS	5	45	8	30
SHERIFF				
OVERTIME PARKING	-	1	-	-
TRAFFIC OTHER	122	747	51	508
OMVI	6	40	1	47
CRIMINAL FELONIES	1	9	1	9
CRIMINAL MISDEMEANORS	12	86	24	111
SEARCH WARRANTS	-	9	1	9
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	2	27	3	34
OMVI	-	-	-	-
CRIMINAL FELONIES	-	1	-	-
CRIMINAL MISDEMEANORS	4	63	7	42
SEARCH WARRANTS	1	1	-	-
TOTALS	968	6,520	1,037	6,939
PROBATION:				
ESTABLISHED	32	192	12	94
TERMINATED	43	200	9	127
CURRENT	61	61	47	47
TOTALS	136	453	68	268

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
	-	-	-	1
ALCOHOL/SUBSTANCE EVAL	5	66	16	82
ANGER MANAGEMENT	-	1	-	3
BENCH WARRANT TO AGENCY	224	1,797	259	1,873
COMMUNITY SERVICE	-	2	1	5
COMMUNITY SERVICE CITY	7	40	10	12
COMMUNITY SERVICE COUNTY	10	62	6	103
COMMUNITY SERVICE INDIVIDUAL	20	160	16	112
COMMUNITY SERVICE NO JAIL	3	5	1	4
DIP	12	106	23	103
DOMESTIC VIOLENCE PROGRAM	-	4	-	3
ELECTRONIC HOME MONITORING	-	1	1	7
EXECUTION TO AGENCY	-	-	1	1
HOUSE ARREST	-	1	1	5
JAIL	8	49	6	45
Jail Term Suspended Condition	-	-	-	1
MENTAL EVAL	1	11	-	6
NO CONTACT WITH VICTIM	-	7	1	10
Pay Restitution	1	16	2	15
Probation	8	66	9	59
SCRAM	1	13	4	28
STAR Program	2	35	4	32
TREATMENT CLEARVIEW SERV	-	-	-	8
TREATMENT FRC	2	31	7	30
TREATMENT MISCELLANEOUS	1	29	4	39
UCP	-	2	1	4
VIP	9	98	21	93
TOTALS	314	2,602	394	2,684

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$1,127.31	\$18,285.21	\$2,457.62	\$25,022.47
BOND FEES	\$200.00	\$1,475.00	\$300.00	\$2,346.33
CIVIL DEPOSIT TENDERS	\$250.00	\$2,560.89	\$0.00	\$678.00
COURT COST	\$50,154.30	\$383,740.31	\$55,510.24	\$421,573.85
DUI ENFORCEMENT	\$2,788.66	\$18,582.67	\$2,814.39	\$20,894.45
ELECTRONIC IMAGING	\$3,813.72	\$26,090.81	\$4,345.09	\$29,218.81
FINES & FORFEITURES	143,930.71	\$1,175,706.01	153,021.26	\$1,267,440.16
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$564.03	\$4,298.37	\$592.90	\$5,049.00
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$34.44	\$333.67	\$12.95	\$160.14
JAIL HOUSING	\$13,304.62	\$109,760.21	\$13,213.58	\$134,675.01
JAIL REIMBURSEMENT	\$517.42	\$2,797.67	\$324.46	\$2,983.96
LEGAL RESEARCH	\$4.50	\$53.00	\$2.00	\$47.50
MEDIATION	\$1,209.00	\$8,235.80	\$1,369.50	\$9,152.50
MISCELLANEOUS	\$23,234.65	\$180,039.55	\$24,059.90	\$196,242.55
MUNI COURT COMPUTERIZATION	\$6,242.00	\$42,091.00	\$6,936.80	\$44,821.68
MUNI COURT IMPROVEMENT	\$16,149.31	\$108,200.28	\$17,800.82	\$116,554.84
RESTITUTION	\$820.64	\$2,829.52	\$318.96	\$5,052.86
SPECIAL PROJECTS	\$26,764.27	\$179,120.99	\$29,175.87	\$193,797.90
STATE PATROL	\$19,950.20	\$128,569.88	\$23,953.57	\$164,529.58
TRAFFIC/CRIMINAL BONDS	\$18,206.51	\$46,740.67	\$9,882.66	\$51,892.14
	329,266.29	\$2,439,511.51	346,092.57	\$2,692,133.73



DISTRIBUTIONS:

ALCOHOL MONITORING	\$1,127.31	\$18,041.61	\$2,457.62	\$24,302.47
BOND FEES	\$200.00	\$1,425.00	\$300.00	\$2,321.33
CIVIL DEPOSIT TENDERS	\$0.00	\$1,050.00	\$0.00	\$903.00
COURT COST	\$49,750.80	\$381,483.54	\$55,232.74	\$419,985.22
DUI ENFORCEMENT	\$2,739.93	\$18,280.46	\$2,807.61	\$20,863.94
ELECTRONIC IMAGING	\$3,786.72	\$25,943.81	\$4,339.09	\$29,176.81
FINES & FORFEITURES	144,131.71	\$1,176,388.78	156,221.68	\$1,271,789.27
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$539.03	\$4,098.37	\$592.90	\$5,049.00
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$34.44	\$119.61	\$12.95	\$160.14
JAIL HOUSING	\$13,485.62	\$107,870.97	\$12,716.08	\$134,177.51
JAIL REIMBURSEMENT	\$517.42	\$2,732.67	\$324.46	\$2,983.96
LEGAL RESEARCH	\$4.50	\$53.00	\$2.00	\$47.50
MEDIATION	\$1,202.00	\$8,191.80	\$1,367.50	\$9,141.50
MISCELLANEOUS	\$35,404.77	\$242,089.58	\$30,497.65	\$262,061.48
MUNI COURT COMPUTERIZATION	\$6,197.00	\$41,859.00	\$6,926.80	\$44,774.68
MUNI COURT IMPROVEMENT	\$16,032.31	\$107,596.28	\$17,774.82	\$116,422.84
RESTITUTION	\$820.64	\$3,182.35	\$368.96	\$4,898.52
SPECIAL PROJECTS	\$26,575.27	\$178,162.60	\$29,133.87	\$193,595.90
STATE PATROL	\$19,810.20	\$127,172.88	\$23,887.57	\$164,167.58
	322,359.67	\$2,445,742.31	344,964.30	\$2,706,822.65

DISTRIBUTED TO:

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

CITY OF FINDLAY	146,551.47	\$1,102,786.06	160,632.84	\$1,271,715.55
HANCOCK COUNTY	\$16,586.70	\$136,500.18	\$19,773.17	\$160,181.97
OTHERS	115,123.84	\$920,198.05	114,686.36	\$894,973.24
STATE OF OHIO	\$49,904.82	\$339,253.03	\$57,412.32	\$408,682.49
	<u>328,166.83</u>	<u>\$2,498,737.32</u>	<u>352,504.69</u>	<u>\$2,735,553.25</u>
				
STEPHANIE M. BISHOP, JUDGE			ALAN D. HACKENBERG, JUDGE	
DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT				



OFFICE OF
THE MAYOR
CHRISTINA M. MURYN

Rob Martin BSN, MBA
Service-Safety Director

August 2, 2022

Honorable City Council
City of Findlay, Ohio

Dear Honorable Council Members:

The City of Findlay Public Works Department once again is applying for the annual Community Park Improvement Program Grant through the Hancock Park District (HPD). The request is for \$14,780.00 for restoration of Riverside Pool Bath House. The restoration will include removing loose and defective mortar joints, power washing the building, and tuck and point work on all defective mortar joints, then sealing the building. The work will be performed by a local contractor.

The HPD grant is offered each year to communities within Hancock County to improve their park systems. This grant is then divided among the communities that request the available funds. These funds are at no cost to the community and do not require matching funds. The City has completed many projects in our parks using these grant dollars.

One of the requirements of the grant is to "obtain project approval during a public meeting from its governing body." Therefore, I am requesting that Council approve the aforementioned projects to be funded by the grant funds.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rob Martin'.

Rob Martin
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Matt Stoffel, Public Works Department

City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

Robert Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

August 5, 2022

Rob Martin, BSN, MBA
Service Safety Director
City of Findlay
Findlay, Ohio 45840

Re: OCJS Body-Worn Camera Grant

Rob,

The Ohio Office of Criminal Justice Services (OCJS) has opened the application period for the 2023 Body-Worn camera grant. OCJS is administering the grant process and awarding funds for Ohio law enforcement agencies who are implementing body-worn camera programs. The potential grant award varies by agency, and agencies that do not have a current BWC program will be prioritized. There is no match for the grant. The average award in 2022 was \$43,578, ranging from \$2,344 to \$232,200. OCJS reports that it has five million dollars to award as part of the 2023 grant.

The Police Department has been conducting trial demonstrations of body-worn cameras. It is the goal of the Department to establish a BWC program in 2023. Applying for this grant will help attain that goal should funding be awarded. The grant funding can be utilized for body-camera purchase, related hardware/software, data storage, redacting software, and certain personnel costs. Time is of the essence, as grant applications are due by 5PM on September 8, 2022.

Respectfully Submitted,



Chief Robert Ring



INCOME TAX BOARD

City of Findlay

May 4, 2022

MINUTES

ATTENDANCE

Members Present: Mayor Christina Muryn, Don Rasmussen, Susan Hite, Jim Staschiak II, Jeff Wobser.

Staff Present: Mary Price and Kathy Launder.

APPROVAL OF MINUTES

Motion to approve minutes of the February 9, 2022, meeting as presented, by Councilman Wobser, second by Law Director Rasmussen. Motion passed 5-0.

OLD BUSINESS

Update on Past Due Collections Process Legality: Law Director Rasmussen stated that effective December 15, 2015, nothing has changed on the legality of the past due collections process. Unless the Board wants to change the way we pay the collections attorney, there is nothing to change. Mayor Muryn stated to further clarify the Law Director has reviewed the concerns that were brought up in the collections process. Per the policies and ordinances that were passed and the process that is currently being utilized, Law Director Rasmussen believes the City to be in compliance. The Law Director Rasmussen stated that there is no change from 2015 to now. Auditor Staschiak inquired if the collection attorney Scott Basinger is in agreement. Law Director Rasmussen stated that Mr. Basinger is in agreement. Auditor Staschiak need to make sure it is clear to the taxpayer what is owed up front including penalties. Mayor Muryn asked Mary Price to put together a flow chart of the process, such as, how many and how often notices are sent to the delinquent taxpayer before it goes to the collections attorney, what is the timeframe they have to respond, and what do the templates look like that are used. There is time and resources that are put in to notify taxpayers of delinquent accounts that makes sense for there to be a fee that is recouped beyond the liability owed. At what point do we start incurring the cost of the pursuit of the delinquent tax liability. Auditor Staschiak stated that in his opinion the Income Tax Board should have an understanding of the flow chart and through that review say yes that the Board is okay with the process and should it ever change, the Board will review the changes.

Update on Current Legal Cases: Law Director Rasmussen stated that there are cases filed in the Supreme Court, District Court, and Common Pleas Court by the same taxpayer. Law Director Rasmussen is having a conversation with our attorneys. Working with the insurance companies to determine which insurance company is to handle the cases. Taxpayer owes \$1000. It was costing us a significant amount of time and money to go after that amount of judgment. The City won the case and decided to waive payment of the \$1000. The same taxpayer then filed additional lawsuits against the City. Working to get cases dismissed.

NEW BUSINESS

Year-To-Date Collections: Price reported that collections are up overall 34.778%. The Individual collections increase is due to the filing extension in 2021. Individual collections will normalize by June. The Business collections are up significantly due to the sale of Speedway. Mayor Muryn stated slight

decrease withhold due to option of employer withholding wait until end of year and option of working remote. Overall businesses in Findlay are doing great.

Collections, Estimates, Delinquencies: Price provided a summary report on the past due collections and court cases for the end of April 2022. Year-to-date collections are up 2.193%. Court cases are down 11.3% year-to-date and wage garnishments are down 37.1% year-to-date.

Income Tax Software Request for Proposal Discussion: Mayor Muryn stated that Price put together a request for proposal (RFP) for a more robust income tax software system.

Auditor Staschiak stated that the state auditor made clear they want the Auditor's Office involved in all software decisions that impact fiscal matters. Need to have a good understanding of what the Income Tax Department goals are for the new software. If doing a proposal, there are two issues: one is the testing of software to make sure the software is capable of doing what they say it should do; and second if we are doing an RFP and it's a lowest and best request because we are going out for bid we need to make sure we put the proper criteria in place to make sure that we can justify what's best. The recommendation to the Board of Control for the software that is chosen needs to come through the Income Tax Board.

Price stated that online filing capabilities is a must, more advanced and automated reporting capabilities, and consistent and equitable communications. Concerns regarding Internet Explorer being disabled in June, the current software runs on Internet Explorer. There are no concerns with actual software running, but Crystal reports will have issues once Internet Explorer is disabled.

Mayor Muryn stated that while the Board members are further vetting the RFP, send Price suggestions/changes so they can be incorporated for review at the next meeting. Will want to hold more meetings closer together for some work sessions to keep process moving toward approval of the RFP. Want to make sure we have a thorough process that is not rushed and can be adjusted. Price stated that ideally would like the new software system implemented by January 1, 2023.

OTHER BUSINESS

Next Meeting: Meeting schedule for 2022: August 3, and November 2. All meetings will be held at 2:30pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy K. Launder
City Clerk

Honorable City Council
Findlay, OH 45840

August 10, 2022

RE: Additional Funds for Water Parts Inventory (ORD 2022-062)
Resolution to Transfer Funds

Dear Council Members,

As part of Ordinance 2022-062 money was appropriated for the purchase of additional material needed for water service taps. When the allocated money was appropriated into the account the whole amount was transferred into Water Distribution. Due to some of the materials being purchased are water meters, a portion of the funds should be appropriated into Utility Billing for proper accounting. From the breakdown in ORD 2022-062, \$50,000 will need to be transferred to Utility Billing to cover the purchase of the necessary meters.

At this time I would like to have a resolution to transfer the \$50,000 from the Water Distribution account to the Utility Billing account.

By copy of this letter, the Law Director is requested to prepare a resolution to transfer funds as follows:

FROM: Water Distribution- 25053000-Other	\$ 50,000
TO: Utility Billing- 25072000- other Water Meter Equipment	\$ 50,000

If you have any questions, please feel free to contact the Mayor, Director Martin, or myself.

Sincerely,



Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

August 10, 2022

RE: Sewer Funds for Water Parts Inventory (ORD 2022-062)

Dear Council Members,

As part of Ordinance 2022-062 money was appropriated for the purchase of additional material needed for water service taps. This included funds for the purchase of meters that are needed for the new services. The original ordinance only appropriated money from the Water Fund but since the meters are funded by a 50/50 split with the Sewer Fund additional funds will need to be appropriated for proper accounting.

At this time I would like appropriate an additional \$50,000 from the Sewer Fund into the Utility Billing account so that the correct funding can used for the purchase of the new meters.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: Sewer Fund	\$ 50,000
TO: Utility Billing- 25072000- other Water Meter Equipment	\$ 50,000

If you have any questions, please feel free to contact the Mayor, Director Martin, or myself.

Sincerely,



Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

Robert Ring, Chief of Police
318 Dorney Plaza, Room 116 • Findlay, OH 45840
Phone: 419-424-7194 • Fax: 419-424-7296

August 10, 2022

Rob Martin, BSN, MBA
Service Safety Director
City of Findlay
Findlay, Ohio 45840

Re: Appropriation of Funds

Rob,

The Police Department was notified through the Auditor's Office of the receipt of a charitable trust donation from the estate of Robert L. Hamilton. The trust agreement allows for the Police Department to buy equipment, not to include vehicles. The received amount is \$23,501.10. The Department has identified the following equipment for purchase:

Safekeeper Evidence Drying Cabinet and UV-FDC Lamp/shipping: \$5,254.00

This equipment will be used to dry out articles of evidence that are wet, whether it be from blood, water, or other bodily fluids.

Smartboard and Projector for the Detective Division: \$3,899.00

Will be used during major investigations or incidents in which the Detective Division is utilized as a command center.

Ultrastar 12TB Hard Drives (4) \$1,160.00

Hard drive for saving electronic data from the Detective Division "Z" drive

Panasonic HD Camcorder and memory card \$940.00

Used to record major crime scenes. Currently do not have an operable one.

Craftsman Tower Tool Box \$199.00

Used to store items used in crime scene investigation. Taken to and from the scenes.

Fusion Trajectory Kit \$950.00

Used in crime scene investigation and bullet trajectory reconstruction.

Safeweb swab drier \$499.00

Used to dry collected DNA related samples

Microburst 10" fuming tank \$315.00

Update the aquarium tank that we use to fume items for fingerprints.

Shipping for above three items: \$102.00

Aardvark forcible breaching tool/shipping: \$9,902.00

Breaching tool for breaking into doors, etc. Uses kinetic energy and can breach virtually any door, including school doors protected by the Boot system.

8'X4' magnetic white board for patrol division hallway: \$369.00

Replaces 30 year old cork board that is crumbling apart. Area used to post off duty/ OT jobs, information, etc.

Total amount is \$23,589.00

I respectfully request the amount of \$23,501.10 be appropriated to the Police Department as follows:

FROM:	General Fund (Robert Hamilton Charitable Trust Gift)	\$23,501.10
TO:	Police Department (21012000-other)	\$23,501.10

This funding will allow for the purchase of the above items. The quotes were approved by Deputy Auditor Sampson prior to the legislation request. I would respectfully request that this be completed as soon as possible due to the quote deadlines and rising costs from several of the vendors. Thank you for your consideration in this matter. If you should have any further questions, please let me know.

Sincerely,



Chief Robert Ring





**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Rob Martin, BSN, MBA
Service-Safety Director

August 11, 2022

Honorable City Council

The 2022 Capital Plan included replacement of two fire department utility pickup trucks. These dollars were appropriated in Q1, 2022. Due to supply chain issues, there has not been an opportunity to order Ford vehicles through the State Bid process, and they are not accepting any further requests for the 2022 model year. Availability in 2023 remains unknown.

In researching alternative options, we found Warner GMC currently has two vehicles in stock that meet the needs of the fire department. With the GMC government discount, these vehicles are priced lower than the State Bid amount for a similar Ford truck. Because the State Bid specifies Ford, we are requesting council waive the formal bid process to authorize the purchase two GMC 2500 pickup trucks from Warner GMC.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to waive the formal bid process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rob Martin', is written over a horizontal line.

Rob Martin
Service Safety Director

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Friday, August 12, 2022

It is respectfully requested this letter be read into the Council meeting record

Honorable Members of City Council,

As paymaster for the City, the salary ordinance has typically been revised by the Auditor's office with changes requested by the Administration and presented to Council for review. Attached is this year's updated pay ordinance. The changes made to the existing ordinance are outlined in the list attached to the ordinance. The Mayor's administration and the Auditor's office have reviewed the document.

As always, I will look forward to answering any questions Council might have. The revisions include:

- All exempt positions with a salary range had the min and max amounts raised by 6% for 2023
- All steps in the hourly ranges and all excepted pay ranges were increased by 6% for 2023
- The 2024 wage rates were increased by 3% after 3% of the 2023 raise was removed
- All effective dates were changed as needed in each section
- Eligibility levels for vacation were revised
- All levels of non-union longevity were increased
- A new provision provides for the use of discretionary leave for exempt employees
- All other changes are addressed in the Outline of Changes document

It is important a completed ordinance is passed by October which includes the emergency clause so we can plan for payroll system programming to accommodate the changes outlined in the ordinance.

Respectfully,

A handwritten signature in black ink, appearing to read "Jim Staschiak II", written over a horizontal line.

Jim Staschiak II, City Auditor



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Friday, August 12, 2022

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month follows including:

Summary of Year-To-Date Information as of July 31, 2022
Open Projects Report as of July 31, 2022
Cash & Investments as of July 31, 2022
Financial Snapshot as of July 31, 2022

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jim Staschiak II", is written over a horizontal line.

Jim Staschiak II
City Auditor

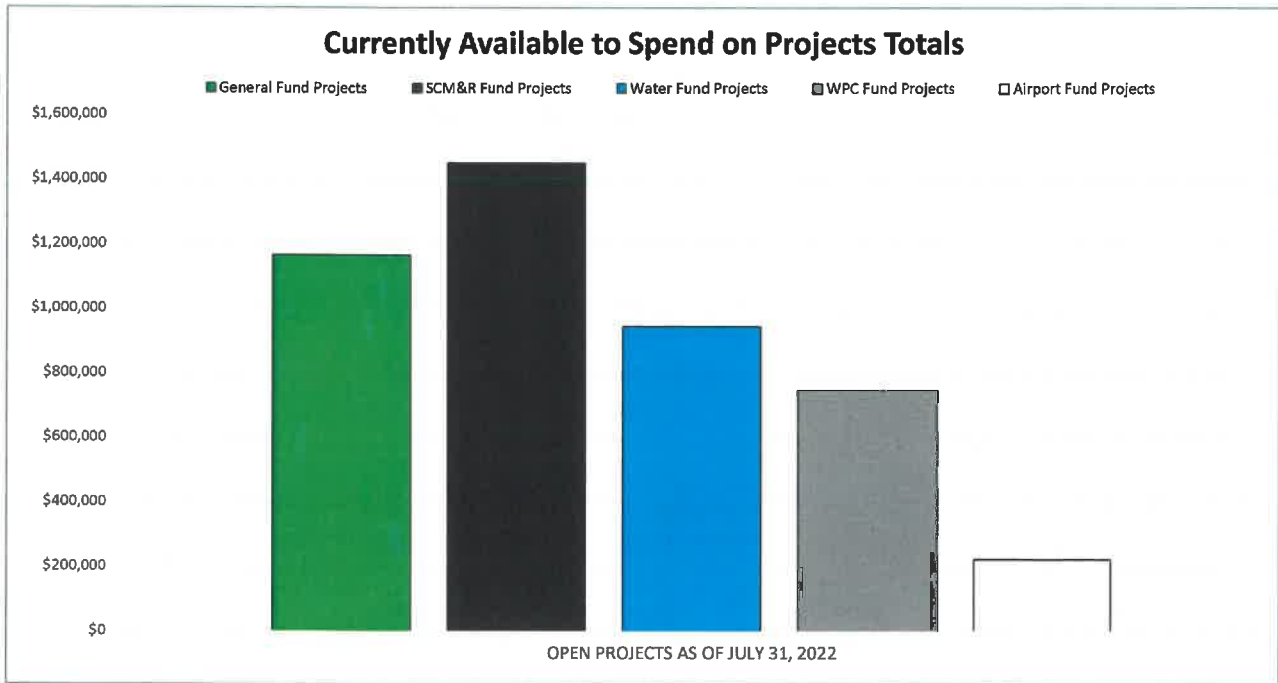
CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF JULY 31, 2022

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	348,688	201,341	57.7%	3,050	800	26.2%
MAYOR'S OFFICE	343,832	159,920	46.5%	4,269	5,380	126.0%
AUDITOR'S OFFICE	929,906	431,853	46.4%	426,027	251	0.1%
TREASURER'S OFFICE	25,964	19,058	73.4%	-	-	0.0%
LAW DIRECTOR	705,615	442,210	62.7%	128,600	152,555	118.6%
MUNICIPAL COURT	2,606,666	1,446,616	55.5%	1,490,525	872,365	58.5%
CIVIL SERVICE OFFICE	158,970	47,133	29.6%	-	1,176	
PLANNING & ZONING	154,615	154,306	99.8%	-	-	0.0%
COMPUTER SERVICES	647,796	362,675	56.0%	636,224	636,618	100.1%
GENERAL EXPENSE	5,223,107	4,275,480	81.9%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	26,374,361	19,631,178	74.4%
POLICE DEPARTMENT	9,282,710	4,600,502	49.6%	759,620	511,339	67.3%
DISASTER SERVICES	80,277	67,139	83.6%	-	-	0.0%
FIRE DEPARTMENT	9,054,506	4,976,060	55.0%	1,054,872	799,521	75.8%
DISPATCH CENTER	1,259,544	679,611	54.0%	27,000	27,000	0.0%
SAFETY DIRECTOR	270	270	100.0%	-	-	0.0%
HUMAN RESOURCES	159,670	81,223	50.9%	-	-	0.0%
SERVICE DIRECTOR	245,320	127,712	52.1%	-	-	0.0%
ENGINEERING OFFICE	909,859	426,252	46.8%	116,020	69,008	59.5%
PUBLIC BUILDING	556,518	195,132	35.1%	-	-	0.0%
ZONING	429,124	160,381	37.4%	86,800	32,685	37.7%
PARK MAINTENANCE	1,268,280	601,134	47.4%	56,145	36,459	64.9%
RESERVOIR RECREATION	14,337	4,398	30.7%	-	-	0.0%
RECREATION MAINTENANCE	126,225	70,010	55.5%	-	-	0.0%
RECREATION FUNCTIONS	961,566	560,604	58.3%	655,250	444,334	67.8%
CEMETERY DEPARTMENT	651,198	353,201	54.2%	111,070	81,839	73.7%
TOTAL GENERAL FUND	36,144,563	20,444,222	56.6%	31,929,833	23,302,509	73.0%

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	4,017,072	1,592,906	39.7%	4,024,465	2,936,885	73.0%
TRAFFIC-SIGNALS	623,642	301,472	48.3%	120,000	126,072	105.1%
TOTAL SCM&R FUND	4,640,714	1,894,378	40.8%	4,144,465	3,062,957	73.9%
SCM&R HIWAYS	189,946	167,806	88.3%	200,355	91,449	45.6%
TOTAL SCM&R HIWAYS FUND	189,946	167,806	88.3%	200,355	91,449	45.6%
AIRPORT OPERATIONS	1,414,980	731,187	51.7%	1,102,454	748,064	67.9%
TOTAL AIRPORT FUND	1,414,980	731,187	51.7%	1,102,454	748,064	67.9%
WATER TREATMENT	3,733,385	1,336,366	35.8%	17,000	41,275	242.8%
WATER DISTRIBUTION	2,818,238	935,782	33.2%	125,100	45,913	36.7%
UTILITY BILLING	1,499,514	549,999	36.7%	8,157,065	4,957,069	60.8%
SUPPLY RESERVOIR	1,134,313	337,876	29.8%	21,502	4,745	22.1%
TOTAL WATER FUND	9,185,450	3,160,023	34.4%	8,320,667	5,049,003	60.7%
SANITARY SEWER MAINT	1,329,698	611,563	46.0%	1,000	6,015	601.5%
STORMWATER MAINT	277,817	112,314	40.4%	786,000	465,479	59.2%
WATER POLLUTION CONTROL	3,524,374	1,893,555	53.7%	8,826,210	5,195,411	58.9%
TOTAL SEWER FUND	5,131,889	2,617,431	51.0%	9,613,210	5,666,904	58.9%
PARKING	100,908	56,969	56.5%	83,828	62,816	74.9%
TOTAL PARKING FUND	100,908	56,969	56.5%	83,828	62,816	74.9%
SWIMMING POOL	136,026	51,017	37.5%	125,000	125,095	100.1%
TOTAL SWIMMING POOL FUND	136,026	51,017	37.5%	125,000	125,095	100.1%
CIT ADMINISTRATION	24,667,403	17,617,514	71.4%	28,906,000	23,619,200	81.7%
TOTAL CIT FUND	24,667,403	17,617,514	71.4%	28,906,000	23,619,200	81.7%

**CITY OF FINDLAY
OPEN PROJECTS AS OF JULY 31, 2022**



PROJECT NUMBER	PROJECT NAME	TOTAL APPROPRIATED	TOTAL EXPENSED	TOTAL PENDING PURCHASE ORDERS	CURRENTLY AVAILABLE TO SPEND
		INCEPTION TO DATE	INCEPTION TO DATE		
31912000	PARKER TRAINING/RESTROOM REMODEL	41,559	40,988	-	571
31912400	21 BAND SHELL STRUCTURE/ROOF	70,000	65,384	279	4,337
31912500	TRAFFIC/FABRICATION SHOP	40,000	30,286	-	9,715
31912600	FY20 FIRE AFG PROGRAM	129,000	85,000	29,200	14,800
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	43,640	106,360	-
31913200	PD QUICK RESPONSE FY 2022	62,500	48,376	14,124	-
31913300	21 LEAN-TO MANLEY BLDG	40,000	34,717	2,975	2,309
31913400	21 UPGRADE SHELTER 15	70,000	39,508	26,249	4,243
31913700	DOWNTOWN RECREATION AREA	105,775	10,860	89,915	5,000
31920700	22 ORC REQUIRED PD TRAINING	24,203	12,028	-	12,175
31920800	ENG/ZONING FILE SCANNING	50,000	-	42,309	7,691
31920900	MUNI BLDG ELEVATOR REPLACEMENT	150,000	-	-	150,000
31921500	SALT BARN ROOF	65,000	62,702	-	2,298
31921600	CEMETERY FENCE REPLACE	90,000	-	54,974	35,026
31921900	SECURITY CAMERAS	91,130	24,026	60,093	7,010
31922200	2022 GIS FUNCTIONALITY GROWTH	80,000	-	-	80,000
31922300	MUNI BLDG LED REPLACEMENTS	50,000	-	18,502	31,499
31922400	MUNI BLDG BATHROOM UPGRADES	50,000	-	-	50,000
31922900	CUBE DESICCANT DEHUMIDIFIER	72,000	36,810	-	35,190
31923900	TAYLOR STREET LOT ACQUISITIONS	150,000	140,436	-	9,564
31924300	RIVERSIDE DAM MODIFICATIONS	80,000	37,281	42,719	-
31924400	MUNI CT COURTMASTER EFILING	19,650	-	19,650	-
31924600	PD QUICK RESPONSE GRANT FY202	62,500	-	-	62,500
31924700	CASC	58,000	-	58,000	-
31924800	MLK MURAL	15,000	-	-	15,000
31948200	OHIO 629 - MARATHON	250,000	17,651	12,108	220,241
31955300	ROWMARK 629 ROADWORK	100,000	1,516	-	98,484
31966800	2017 ORC PD REQUIRED TRAINING	39,556	1,102	1,800	36,654

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	726,451	2,086	3,233
31980800	ORC PD REQUIRED TRAINING	29,320	28,940	-	380
31983000	VHF RADIO SYSTEM	678,935	579,934	95,896	3,105
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	97,018	-	2,982
31993800	RVR GREENTRAIL TO RIVERBEND	346,509	301,352	28,391	16,766
31994900	FIRE STRICT FACILITY	250,000	21,839	55,148	173,013
31995000	HPD GRANT 2020	14,961	14,878	-	83
GENERAL FUND PROJECTS		4,357,368	2,502,723	760,777	1,093,868
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32803300	STATE & MARKLE RECONSTRUCTION	540,000	284,660	246,563	8,778
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32811800	ODOT 22 BRIGHT RD PHASE 2	715,349	649,369	24,816	41,163
32820100	2022 STREET PREV MAINT PROGRAM	450,000	201,340	65,408	183,252
32820500	2022 ANNUAL RESURFACING	1,350,000	1,158,671	79,652	111,677
32810000	2022 CITY OWNED WALKS/RAMPS	20,000	7,009	12,991	-
32821300	HIGH SCHOOL FLASHING RECON	15,000	-	-	15,000
32821400	HAN-INTERSTATE & FHS TRAILS	20,000	10,400	-	9,600
32852700	W SANDUSKY/WESTERN AVENUE	190,000	100,943	11,038	78,019
32864600	CR212/CR236 WIDENING	240,000	178,398	53,318	8,284
32872100	S MAIN/LINCOLN INTERSECTION	125,000	99,778	984	24,238
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	119,272	-	5,728
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	103,384	1,188	20,428
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,502,202	50,002	919,296
SCM&R FUND PROJECTS		7,832,849	5,835,426	545,961	1,451,462
35202300	AIP-28 REHAB TAXIWAY A	432,624	348,875	78,754	4,995
35210500	AIRPORT NORTH APRON REHAB	189,046	62,492	31,378	95,176
35211400	AIRPORT UST CORRECTIVE ACTION	50,000	28,126	-	21,874
35212300	FAA AIRPORT RESCUE GRANT	59,000	-	-	59,000
35212900	AIRPORT TERMINAL BUILDING REPAIRS	90,000	84,588	-	5,412
35222100	TERMINAL BLDG MOVE/REHAB	126,000	1,520	100,783	23,697
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	121,617	11,753	5,813
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	51,306	-	7,694
AIRPORT FUND PROJECTS		1,144,853	698,524	222,668	223,662

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35510200	HARRISON AVENUE STORM DRAINAGE	25,000	-	500	24,500
35512100	WASHINGTON AVE STORM UPGRADE	20,000	-	-	20,000
35521700	W LINCOLN STORM SWR	20,000	11,455	7,045	1,500
35524100	CHERRY STREET STORM SEWER	50,000	-	43,524	6,476
35601300	WPC CLARIFIER 3&4 REHAB	680,845	12,000	652,192	16,653
35603400	NORTHSIDE SWR TELEWISE & LINE	297,500	55,304	22,200	219,996
35610600	21 SEWER & MANHOLE LINING	5,000	-	500	4,500
35610700	2021 COMBINED SEWER OVERFLOW	40,000	29,289	10,711	-
35610800	2021 SEWER TELEVISIONING	5,000	-	500	4,500
35611200	SEWER TRUCK BAY/ADMIN ROOF REP	60,000	57,650	-	2,350
35611600	SPRINGLAKE SANITARY UPGRADE	625,000	32,349	403,326	189,326
35620300	2022 ANNUAL SEWER TELEVISIONING	2,500	-	500	2,000
35620400	2022 SEWER & MANHOLE LINING	2,500	-	500	2,000
35620600	22 SAN SEWER UPSIZING CSO LTC	50,000	-	-	50,000
35621100	22 ANNUAL MANHOLE ADJUSTMENT	50,000	-	-	50,000
35621200	MADISON/MONROE SAN PH 2	155,000	1,086	138,159	15,755
35622800	CLARIFIERS WEIR BRUSH REPLACE	100,000	-	-	100,000
35675000	SANITARY SEWER CR 212	45,000	7,269	-	37,731
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
SEWER FUND PROJECTS		2,253,345	225,293	1,280,766	747,286
35710100	RECTOR AVE WATERLINE REPLACE	500	-	500	-
35720200	MORRICAL BLVD WL REPLACEMENT	5,000	-	-	5,000
35722500	WTP ROOF REPLACEMENT	235,800	-	231,436	4,364
35722600	WTP MASONRY REPAIRS	225,000	-	225,000	-
35722700	RESERVOIR PAINT/REPAIR	30,000	-	-	30,000
35781800	WTP SCADA SYSTEM UPGRADES	585,600	505,565	62,150	17,885
35782600	WTP & RES SECURITY CAMERAS	150,000	103,442	3,497	43,061
35782800	RESERVOIR TRANSFER LINE REHAB	157,881	167	137,881	19,833
35783300	WATER METER SYSTEM REPLACE	2,092,622	1,267,622	-	825,000
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	49,800	200
WATER FUND PROJECTS		3,532,403	1,876,796	710,264	945,343

<u>PROJECT</u> <u>NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL</u> <u>APPROPRIATED</u> <u>INCEPTION TO DATE</u>	<u>TOTAL</u> <u>EXPENSED</u> <u>INCEPTION TO DATE</u>	<u>TOTAL</u> <u>PENDING</u> <u>PURCHASE ORDERS</u>	<u>CURRENTLY</u> <u>AVAILABLE</u> <u>TO SPEND</u>
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CITY OF FINDLAY
CASH & INVESTMENTS AS OF JULY 31, 2022

<u>AMOUNT</u>	<u>DESCRIPTION AND COUPON RATE</u>	<u>BANK/FIRM</u>
\$ 929,000.00	STAR OHIO @ 1.66%	
133,704.26	STAR OHIO @ 1.66%	
24,003,500.00	STAR OHIO @ 1.66%	
1,606,426.75	STAR OHIO @ 1.66%	
39,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.110%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.100%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.700%	WATERFORD BANK
996,328.13	US TREASURY @ 0.125%	HUNTINGTON BANK
997,804.87	US TREASURY @ 0.750%	FIFTH THIRD BANK
990,890.00	US TREASURY @ 0.125%	FIFTH THIRD BANK
991,445.31	US TREASURY @ 0.125%	HUNTINGTON BANK
994,804.69	US TREASURY @ 0.125%	HUNTINGTON BANK
980,117.19	US TREASURY @ 0.125%	FIFTH THIRD BANK
803,615.40	FFCB @ 1.60%	KEY BANK
989,341.28	US TREASURY @ 1.170%	HUNTINGTON BANK
946,835.94	US TREASURY @ 0.250%	HUNTINGTON BANK
988,340.00	US TREASURY @ 0.125%	KEY BANK
973,164.06	US TREASURY @ 0.125%	FIFTH THIRD BANK
964,023.44	US TREASURY @ 0.125%	FIFTH THIRD BANK
<hr/>		
\$ 78,529,341.32	INVESTMENT TOTAL	
5,140,433.99	5/3 BANK ACCOUNT BALANCE	
434.76	ACCRUED INVESTMENT INTEREST	
<hr/>		
<u>\$83,670,210.07</u>	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

GENERAL	\$ 18,729,298
SCM&R	465,814
SCM&R HIWAY	363,952
SEVERANCE PAYOUT RESERVE	1,986,304
AIRPORT	317,453
WATER	7,575,745
SEWER	9,936,857
STORMWATER	3,195,269
PARKING	41,760
CIT ADMINISTRATION	1,220,298
CIT CAPITAL IMPROVEMENT	4,789,659

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF JULY 31, 2022

\$26,753,336.71	General Fund
1,500,000.00	General Fund Restricted Rainy Day
2,201,329.86	General Fund Projects
2,137,666.91	SCM&R Fund
843,210.40	SCM&R Fund Projects
-	County Permissive License Fund
276,716.64	State Highway Fund
934.39	Law Enforcement Trust Fund
4,055.17	Drug Law Enforcement Trust Fund
340,342.32	ID Alcohol Treatment Fund
10,043.94	Opiod Abatement Fund
71,506.36	Enforcement & Education Fund
809,104.25	Court Special Projects Fund
155,148.83	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
160,740.56	Alcohol Monitoring Fund
171,953.82	Mediation Fund
154,638.29	Electronic Imaging Fund
20,747.66	Legal Research Fund
2,132,197.38	Severance Payout Fund
4,255,602.31	APRA Fund
96,457.78	Debt Service Fund
20,257.24	CR 236 TIF Fund
964,987.94	Municipal Court Improvement Fund
596,200.59	Airport Fund
281,224.62	Airport Fund Projects
10,074,208.75	Water Fund
936,297.97	Water Fund Restricted
1,561,407.82	Water Fund Projects
8,846,731.18	Sewer Fund
6,253,603.67	Sewer Fund Restricted
1,235,514.30	Sewer Fund Projects
67,251.29	Parking Fund
-	Parking Fund Projects
100,147.61	Swimming Pool Fund
-	Swimming Pool Fund Projects
25,642.98	Internal Service Central Stores Fund
512,271.15	Internal Service Workers Comp Fund
991,403.62	Internal Service Self Insurance Fund
3,646,737.11	CIT Fund
3,006,782.89	CIT Fund- Restricted Capital Improvements
156,520.91	Police Pension Fund
156,520.91	Fire Pension Fund
64,966.10	Unclaimed Monies Fund
189,280.29	Tax Collection Agency Fund
1,621,805.48	Cemetery Trust Fund
166,863.40	Private Trust Fund
82,801.47	Guaranteed Deposits
1,712.02	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
11,225.62	Special Assessments Storm Fund
<u>\$83,670,210.07</u>	TOTAL CASH & INVESTMENTS

SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

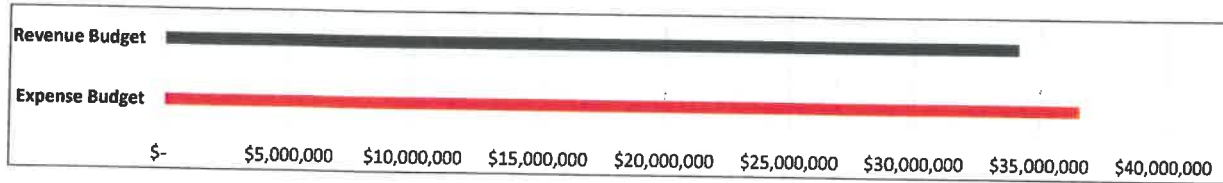
7/31/2022

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	21,168,423
Revenue and Receipts Projection General Fund	\$	34,160,445	
Expenses Appropriated General Fund (assumes \$0.00 returned by departments)	\$	(36,599,570)	

BUDGETED OPERATIONAL SURPLUS/(DEFICIT) **(\$2,439,125)**

BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE **\$ 18,729,298**



MONITORING INTANGIBLE / ANTICIPATED ITEMS

POSSIBLE

LIKELY

Revenue Differential + / (-)

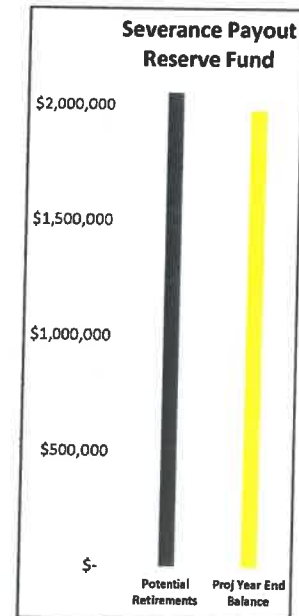
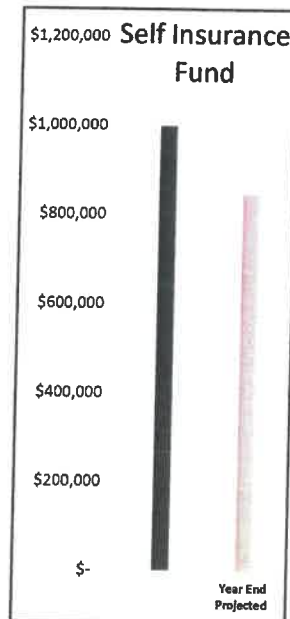
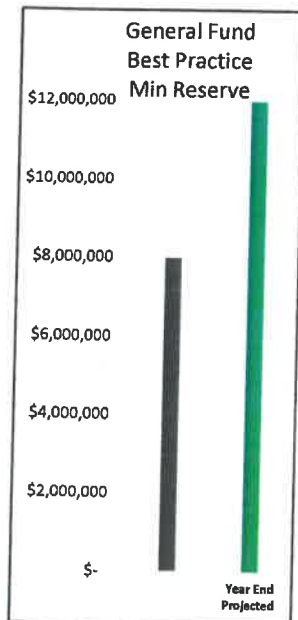
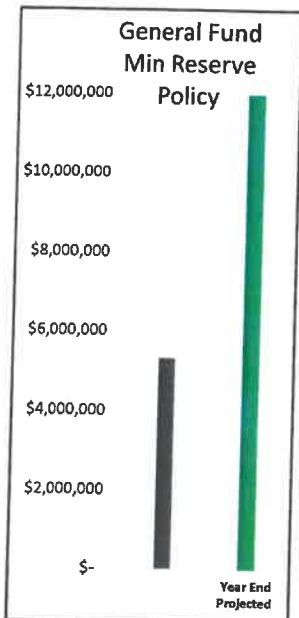
Expense Differential + / (-)

2020 Proposed Capital Improvements Plan General Fund Dollars

Fund Subsidies + / (-)

FINANCIAL POLICY AMOUNTS

			Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	5,324,688	\$ 18,729,298	\$13,404,610
Best Practice General Fund Minimum Reserve	\$	7,987,032	\$ 18,729,298	\$10,742,266
General Fund Rainy Day Reserve Account #10000000-818002	\$	1,500,000	\$ 1,500,000	\$0
Self Insurance Fund (\$1MM reserve)	\$	1,000,000	\$ 849,817	(\$150,183)
Severance Payout Reserve Fund & Potential Retirements through 2022	\$	2,055,602	\$ 1,986,304	\$69,298



** subject to release of prior year audit



Committee Members:

- Jeff Wobser, at-large – Committee Chair
- Randy Greeno, at-large
- Dennis Hellmann, ward 2
- Grant Russel, at-large
- Beth Warnecke, ward 3
- Mayor Christina Muryn
- Jim Staschiak, Auditor

Staff:

Guests:

Denise Grant
Holly Forsche

Meeting Start Time: 5:05
Meeting End Time: 6:00

Agenda:

Call to Order

Roll Call

Approval of Minutes

New Items

Zoom call with PlanningNext to review final draft of public comments and final action plan

Adjournment

Jeff Wobser, Strategic Planning Committee Chair

COMMITTEE REPORT
THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **STRATEGIC PLANNING COMMITTEE** met on August 2, 2022 for a zoom call with PlanningNext to review final draft of public comments and final action plan.

We recommend: *To continue to move forward with
The strategic planning process.*

Aye Nay



Jeff Wobser, Chairman

Aye Nay



Randy Greeno

Aye Nay



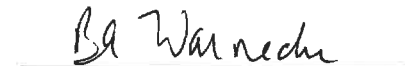
Dennis Hellmann

Aye Nay



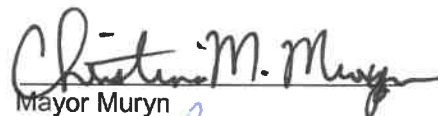
Grant Russel

Aye Nay



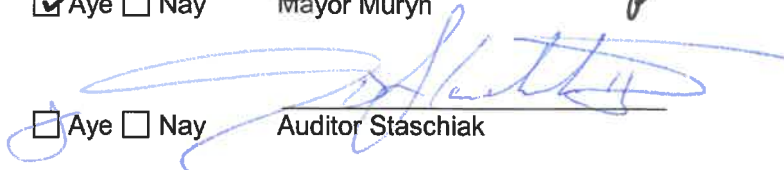
Beth Warnecke

Aye Nay



Mayor Muryn

Aye Nay



Auditor Staschiak

LEGISLATION: N/A

DATE: August 2, 2022

COMMITTEE: STRATEGIC PLANNING

Committee Members:

- Randy Greeno, Ward 5 – Committee Chair
- Joshua Palmer, Ward 7
- Grant Russel, at-large

Staff:

- Tammy Kirkpatrick, Billing Supervisor
- Jason Phillips, Water Treatment & Distribution Superintendent
- Dave Beach, WPCO Superintendent
- Jeremy Kalb, City Engineer

Meeting Start Time: 4:00

Meeting End Time: 4:55

Guests: Jeff & Ann Fenimore

Rob Martin

Holly Frishe

Jim Staschiak

Agenda:

Call to Order

Roll Call

New Items

1. water rates
2. transmitter project
3. Spring Lake update

Adjournment


Randy Greeno, Water & Sewer Committee Chair

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** met on August 3, 2022 to discuss transmitter project.

We recommend

move forward with project on expedited schedule as proposed

Aye Nay

Randy Greeno
Randy Greeno, Chairman

LEGISLATION: _____

Aye Nay

Josh Palmer second
Josh Palmer

DATED: August 3, 2022

Aye Nay

Grant Russel MOTION
Grant Russel

COMMITTEE:
WATER & SEWER

Committee Members:

- Grant Russel, at large – Committee Chair
- Brian Bauman, Ward 5
- Dennis Hellmann, Ward 2
- Jim Slough, Ward 4
- Holly Frische, Ward 1

Staff:

- Eric Adkins, Zoning Supervisor
- Matt Cordonnier, HRPC Director
- Don Rasmussen, Law Director
- Jacob Mercer, HRPC
- Jeremy Kalb, City Engineer

Meeting Start Time: 12:00

Meeting End Time: 12:33

Guests: MIKE & JESSICA STONER, Applicants
Beth Warnecke, Ward 3 Council Rep

Agenda:

Call to Order

Roll Call

Approval of Minutes

New Items

1. S Blanchard St vacation

Adjournment

Grant C Russel
Grant Russel, Planning & Zoning Committee Chair

- CPC denied the request 4-0
 - opposed by 3 neighbors
- Denny - AEP asks about utility
 - AEP has lines
 - no other utilities present
- request is to vacate a portion of the alley
 - CPC would support vacation of entire alley

- applicants want to vacate for safety reasons
 - has excess traffic currently
- Russel - similar to last months case
 - alleys have/serve a purpose
 - opposed to request
- 3 neighbors attended CPC to voice opposition to the request
 - the entire alley is not passable by car do to being overgrown
- Warnecke spoke in opposition based upon previously living there

(OVER)

- MATT C.
 - house built before zoning
 - So houses are very close
- Jim S. - concerns are valid, how do you help their situation
- Applicant says there is flooding on his side of the alley
- Much discussion on what an unimproved alley means and cities responsibility
- Hellmann believes the city bears some responsibilities because it is a public alley
- - Motion to deny the request (Russell)
 - dies for lack of a second
- Motion to Table (Hellmann/Srugh)
 - pass 3-1

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Michael Stoner to vacate a portion of the east/west alley from South Blanchard Street to Graceland Avenue bounded between Lots 5391 and 5392 in the Leiser Addition.

We recommend

TABLED w/ the request

PUBLIC HEARING:

Aye Nay *Grant Russel*
Grant Russel, Chairman

Aye Nay *Brian Bauman*
Brian Bauman

Aye Nay *ABSENT*
Holly Frische

Aye Nay *Dennis Hellmann*
Dennis Hellmann

Aye Nay *James Slough*
James Slough

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: August 11, 2022

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

AUGUST 16, 2022

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, AUGUST 16, 2022 MEETING.

RESOLUTIONS

022-2022 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCES

- 2022-081 AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2021-116, ORDINANCE NO. 2022-011 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HERewith, AND DECLARING AN EMERGENCY.
- 2022-082 AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR BODY-WORN CAMERAS TO BE PURCHASED THROUGH THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES GRANT PROGRAM, AND DECLARING AN EMERGENCY.
- 2022-083 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2022-084 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2022-085 AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT(S) FOR THE PURCHASE OF TWO (2) FIRE DEPARTMENT UTILITY PICKUP TRUCKS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 022-2022

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Auditor of the City of Findlay, Ohio is hereby authorized to transfer the following sums to the following accounts and/or projects:

FROM:	Water Distribution #25053000-other	\$ 50,000.00
TO:	Utility Billing #25072000-other Water Meter Equipment	\$ 50,000.00

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason, it is immediately necessary to authorize said transfer of funds into the proper account so that materials for water meters within the Utility Billing Department may be purchased.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
August 16, 2022**

ORDINANCE NO. 2022-068 (*HAN-Interstate and FHS Trails*) **requires three (3) readings** **third reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-069 (*Rector Ave waterline replacement*) **requires three (3) readings** **third reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-074 (*909 Broad Ave rezone*) **requires three (3) readings** **third reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 909 BROAD AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL" TO "C1 LOCAL COMMERCIAL".

ORDINANCE NO. 2022-076 (*Law Director budget – more funds for legal svcs (pending litigation)*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-077 (*additional funds for 2022 Cube and Diamonds concession sales*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-078 (*Hancock Public Health combined services contract renewal*) **requires three (3) readings** **second reading**
AN ORDINANCE AMENDING ORDINANCE NO. 2021-107 TO AUTHORIZE THE MAYOR OF THE CITY OF FINDLAY, OHIO TO CONTINUE COMBINED HEALTH AND ENVIRONMENTAL SERVICES PROVIDED BY THE HANCOCK COUNTY GENERAL HEALTH DISTRICT AND CITY OF FINDLAY HEALTH DEPARTMENT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-080 (*2022 Street Preventative Maintenance*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-068

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: CIT Fund – Capital Improvements Restricted Account \$ 25,000.00
TO: HAN-Interstate and FHS Trails PID115232, *Project No. 32821400* \$ 25,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-069

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	OPWC Grant	\$ 218,647.00
TO:	Rector Avenue Waterline Replacement, <i>Project No. 35710100</i>	\$ 218,647.00
FROM:	Water Fund	\$ 225,000.00
TO:	Rector Avenue Waterline Replacement, <i>Project No. 35710100</i>	\$ 225,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that construction and contingency costs for the aforementioned project may be paid.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-074

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 909 BROAD AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL" TO "C1 LOCAL COMMERCIAL".

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described parcel:

Situated in the City of Findlay, County of Hancock, State of Ohio:

Being the west half (1/2) of Lots 7650 and 7651 in the Swing Addition.

Be and the same is hereby rezoned from its respective zoning classifications to M-2 Multi-Family, High Density.

SECTION 2: That from and after the effective date of this ordinance, said parcel above described herein shall be subject to R3 Small Lot Residential regulations.

SECTION 3: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-076

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 100,000.00
TO:	Law Director #21005000-other	\$ 100,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that additional 2022 litigation services invoices for the City of Findlay open cases may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-077

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 25,000.00
TO:	Recreation Department #21044400-other	\$ 25,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that additional concession items for the baseball/softball and also the ice fall season may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-078

AN ORDINANCE AMENDING ORDINANCE NO. 2021-107 TO AUTHORIZE THE MAYOR OF THE CITY OF FINDLAY, OHIO TO CONTINUE COMBINED HEALTH AND ENVIRONMENTAL SERVICES PROVIDED BY THE HANCOCK COUNTY GENERAL HEALTH DISTRICT AND CITY OF FINDLAY HEALTH DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, the original contract via Ordinance No. 2021-107 was scheduled to expire on December 31, 2022, and it is now necessary to amend said current contract to extend the expiration date indefinitely with both parties reviewing said contract as needed, and;

WHEREAS, the contractual allocation split being the City of Findlay's portion of fifty-seven and one half percent (57.5%), Townships and Villages' portion of forty-two and one half percent (42.5%) that will be evaluated every three (3) years or sooner if necessary, and;

WHEREAS, the City's annual commitment will be of three hundred sixty-six thousand seven hundred seventy-eight dollars and twelve cents (\$366,778.12) for the first three (3) years of continuation of said services to be included in the General Expense budget, with the potential to increase every three (3) years by a rate not to exceed five percent (5%) for the following three (3) year period.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to extend said current contract for services provided by the combination of the Hancock County General Health District and the City of Findlay Health Department for an indefinite expiration period.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to extend said contract so that current Hancock Public Health services may be extended indefinitely.

WHEREFORE, this Ordinance shall take effect immediately upon its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED: _____

ATTEST _____
CLERK OF COUNCIL

APPROVED: _____

ORDINANCE NO. 2022-080

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 100,000.00
TO:	2022 Street Preventative Maintenance, <i>Project #32820100</i>	\$ 100,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the Public Works Department may continue their efforts of maintaining the City of Findlay’s existing roadway system.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

Outline of changes to the 2023/2024 salary ordinance

Section 2, D – Language changed to clarify appointments allowed.

Section 5 – Language clarified

Section 6 – Wording was changed in the description to include the word “exempt” when discussing overtime eligibility
Title of Recreation Administrative Supervisor was changed to Recreation Manager
Title of Recreation Marketing & Facilities Superintendent was removed
Title of Assistant Income Tax Administrator was added
Title of Project Manager was added

All pay rates were increased by 6 percent for 2023 (these are the basic rate increases used for all classifications)
Pay rates were increased by 3% over 2022 then another 3% was added for 2024.(these are the basic rate increases used for all classifications)

Pay rates for Airport Director, Recreation Manager and Flood Plain/Zoning Administrator were increased higher than the 6%. Their responsibilities were re-evaluated and it was determined they should be placed in a pay level in between Supervisors and Superintendents

Section 7 - These titles were clarified as exempt and the basic increase applied

Section 8 - These positions were clarified as non-exempt and the basic pay increase was applied
Performance/Data Management Technician classification was eliminated

Section 9 - These classifications were denoted as non-exempt
Account Clerk I – IV were removed, these titles are no longer in use
Airport Worker I – III were changed to three levels of Line Service Technicians with the same pay ranges
Building and Ice Maintenance Tech was eliminated
City Forester was eliminated
Custodial/Maintenance Worker was eliminated
Customer Service/Field Representative was eliminated
Lab Technician I & II – No License and Class I License were eliminated and the pay ranges were adjusted
Security Officer was eliminated
Sign Maintenance Supervisor was eliminated
Surveyor Technician I, II, I SIT and II Intern were eliminated
Waterline Maintenance Technician Assistant with license was eliminated
Zoning/Building Inspector was eliminated
Pay ranges for Learn to Skate Instructors were combined
Temporary Support Staff was changed to Seasonal Support Staff

Section 10 - C- The rate was changed to \$20.00 per day
D- Afternoon shift differential was changed to \$1.40 per hour, midnight shift differential was change to \$1.00 per hour

Section 11 - These ranges were noted as non-exempt
The base pay rates were applied for 2023 and 2024
Pay ranges 0005 – 0022, 9005 – 9022 and 0031 – 0040 and 9031 – 9040 were eliminated

Section 13 - Definitions were clarified

Section 15 - Longevity was changed to begin at the completion of 9 years
Longevity amounts were increased

Section 18 - Discretionary Leave was added

Section 23 - All levels of vacation/ holivac accrual were changed

Section 24 - D - Holiday pay was granted on 5 additional holidays and was increased on 5 holidays. Language was changed to clarify the employees eligible for holiday pay

Section 32 - Language was changed to include the necessity of an individual bond for the Assistant Income Tax Administrator

ORDINANCE NO. 2022-081

AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2021-116, ORDINANCE NO. 2022-011 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: REPEAL

That Ordinance No. 2021-116, Ordinance No. 2022-011, and all other Ordinances and/or parts of Ordinances in conflict herewith be repealed and Ordinance No. 2022-081 is hereby enacted establishing Job Classifications, Pay Ranges, Salary Schedules and other matters that may affect pay for all non-elected officers and employees of the City of Findlay, Ohio.

SECTION 2: UNCLASSIFIED SERVICE OF CIVIL SERVICE

The unclassified service of the civil service of the City shall include:

- A. All officers elected by the people.
- B. All directors or heads of departments.
- C. All officers and members of boards and commissions whose appointment is subject to concurrence by Council.
- D. One administrative assistant to each elective officer, one assistant to the Deputy Auditor and one assistant to the various directors or heads of departments, and one secretary and one assistant or clerk for each board or commission appointed by the Mayor.
- E. The City Clerk.
- F. The legal assistants to the Law Director.
- G. Four clerical/administrative support employees for the City Auditor, per ORC Section 124.11 (A)(8).
- H. Bailiffs, constables, clerks of court and deputy clerks of court, official stenographers, and other employees of courts.
- I. Physicians, nurses, engineers, veterinarians, and surveyors, or other comparable professions that require licensing under the laws of the State of Ohio.
- J. Those employees whose job duties require, as essential qualifications over and above technical competency requirements, a high degree of trust, confidence, reliance, integrity or fidelity and who perform non-ministerial, discretionary duties in the department heads place and stead.

SECTION 3: CLASSIFIED SERVICE OF CIVIL SERVICE

- A. The classified service shall comprise all positions not specifically included in Section 2, above.

SECTION 4: RESIDENCY PROVISION

A. Pursuant to Ohio Revised Code 9.481(B) (1), no political subdivision shall require any of its employees, as a condition of employment, to reside in any specific area of the State of Ohio. The only exceptions to this residency requirement are elected officials who are required to live in the City of Findlay, as well as those employees appointed under the provisions of the Ohio Revised Code, which require residency in the City.

SECTION 5: PROMOTIONAL POLICY

Effective March 1, 2016, an employee who is promoted to or hired into a job classification that is in the "Administrative," "Professional," "Executive," or "Computer" job classifications outlined in Section 6 of this ordinance, will be assigned a biweekly amount within the allowed range. Once the employee is assigned an amount within the range, future increases in the biweekly salary amount shall not exceed eight percent (8%) in any calendar year unless authorized by Council legislation.

SECTION 6: EXECUTIVE, ADMINISTRATIVE, PROFESSIONAL, AND COMPUTER JOB CLASSIFICATIONS AND BIWEEKLY SALARY RANGES

Effective January 8, 2023, the following job classifications of the various non-elected officers and employees of the City of Findlay, Ohio shall be declared as Executive, Administrative, Professional or Computer positions under provisions of the Fair Labor Standards Act and guidelines provided by the U.S. Department of Labor. These job classifications shall be exempted from the payment of overtime, and shall be paid a bi-weekly salary as provided by law. These job classifications and biweekly pay amounts are to be used by full-time employees only, as defined in Section 13.

JOB CLASSIFICATION	BIWEEKLY PAY AS OF 01/08/2023		BIWEEKLY PAY AS OF 01/07/2024	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Airport Director.....	\$ 2,332.00	\$ 3,710.40	\$ 2,333.60	\$ 3,712.80
Assistant City Engineer.....	\$ 2,639.20	\$ 3,947.20	\$ 2,641.60	\$ 3,950.40
Assistant Fire Chief.....	\$ 2,573.60	\$ 4,099.20	\$ 2,576.00	\$ 4,103.20
Assistant City Income Tax Administrator	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
City Clerk/Chief Assistant/Mayor's Office.....	\$ 2,139.20	\$ 3,663.20	\$ 2,140.80	\$ 3,666.40
City Engineer.....	\$ 2,957.60	\$ 4,384.80	\$ 2,960.00	\$ 4,388.80
Clerk of Municipal Court.....	\$ 2,139.20	\$ 4,099.20	\$ 2,140.80	\$ 4,103.20
Software Developer.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Information Systems Manager.....	\$ 2,702.40	\$ 4,384.80	\$ 2,704.80	\$ 4,388.80
Deputy City Auditor.....	\$ 2,592.00	\$ 4,860.00	\$ 2,594.40	\$ 4,864.00
Director of Public Safety.....	\$ 2,957.60	\$ 4,860.00	\$ 2,960.00	\$ 4,864.00
Director of Public Service.....	\$ 2,592.00	\$ 4,860.00	\$ 2,594.40	\$ 4,864.00
Engineer (EI).....	\$ 2,056.80	\$ 3,572.80	\$ 2,058.40	\$ 3,576.00
Engineer Project Manager.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Fire Chief.....	\$ 2,957.60	\$ 4,511.20	\$ 2,960.00	\$ 4,514.40
Flood Plain/Zoning Administrator.....	\$ 2,332.00	\$ 3,710.40	\$ 2,333.60	\$ 3,712.80
Human Resources Director.....	\$ 2,592.00	\$ 4,860.00	\$ 2,592.00	\$ 4,864.00
Income Tax Administrator.....	\$ 2,573.60	\$ 4,099.20	\$ 2,576.00	\$ 4,103.20
Police Captain.....	\$ 2,573.60	\$ 4,099.20	\$ 2,576.00	\$ 4,103.20
Police Chief.....	\$ 2,957.60	\$ 4,511.20	\$ 2,960.00	\$ 4,514.40
Professional Civil Engineer.....	\$ 2,412.00	\$ 3,562.40	\$ 2,414.40	\$ 3,565.60
Professional Surveyor.....	\$ 2,092.80	\$ 3,288.00	\$ 2,094.40	\$ 3,291.20
Project Coordinator.....	\$ 2,056.80	\$ 3,432.00	\$ 2,058.40	\$ 3,435.20
Project Manager.....	\$ 2,056.80	\$ 3,527.60	\$ 2,058.40	\$ 3,540.80
Public Works Superintendent.....	\$ 2,573.60	\$ 4,099.20	\$ 2,575.20	\$ 4,103.20
Public Works Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,712.80
Recreation Manager.....	\$ 2,332.00	\$ 3,710.40	\$ 2,333.60	\$ 3,540.80
Service-Safety Director.....	\$ 3,344.80	\$ 7,289.60	\$ 3,348.00	\$ 7,296.00
Sewer Maintenance Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80

<u>JOB CLASSIFICATION</u>	<u>BIWEEKLY PAY</u> <u>AS OF 01/08/2023</u>		<u>BIWEEKLY PAY</u> <u>AS OF 01/07/2024</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Traffic Signal Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Utilities Billing Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Wastewater Treatment Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Water Distribution Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80
Water Pollution Control Supt.....	\$ 2,573.60	\$ 4,099.20	\$ 2,576.00	\$ 4,103.20
Water Treatment Plant Supt.....	\$ 2,573.60	\$ 4,099.20	\$ 2,576.00	\$ 4,103.20
Water Treatment Supervisor.....	\$ 2,056.80	\$ 3,537.60	\$ 2,058.40	\$ 3,540.80

SECTION 7: EXCEPTED PAY RANGES

That from and after January 8, 2023 the following job classifications and salaries are hereby established exempt and as an exception to all other pay ranges outlined in this ordinance.

<u>JOB CLASSIFICATION</u>	<u>BIWEEKLY PAY</u> <u>AS OF 01/08/2023</u>	<u>BIWEEKLY PAY</u> <u>AS OF 01/07/2024</u>
	Assistant Director of Law I.....	\$ 2,385.30
Assistant Director of Law II.....	\$ 2,197.92	\$ 2,199.79
Assistant Director of Law III.....	\$ 2,018.83	\$ 2,020.55
Assistant Director of Law IV.....	\$ 1,832.91	\$ 1,834.46
Member – Civil Service Commission.....	\$ 222.38	\$ 222.57

SECTION 8: OVERTIME ELIGIBLE EMPLOYEE CLASSIFICATIONS PAID WITHIN A RANGE OF HOURLY RATES

Effective January 8, 2023 the following job classifications of the various non-elected officers and employees of the City of Findlay, Ohio, shall be declared as non-exempt and overtime eligible positions pursuant to Section 16 herein. These job classifications are to be used for part-time and full-time employees as defined in Section 13 or as noted below.

<u>JOB CLASSIFICATION</u>	<u>HOURLY RATE</u> <u>AS OF 01/08/2023</u>		<u>HOURLY RATE</u> <u>AS OF 01/07/2024</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Computer Support Technician.....	\$ 12.39	\$ 22.45	\$ 12.40	\$ 22.47
Network Administrator.....	\$ 23.24	\$ 40.62	\$ 23.26	\$ 40.65
Senior Network Administrator.....	\$ 24.36	\$ 44.57	\$ 24.38	\$ 44.61
Code Enforcement Officer I.....	\$ 21.66	\$ 29.02	\$ 21.68	\$ 29.04
Code Enforcement Officer II.....	\$ 27.71	\$ 35.93	\$ 27.73	\$ 35.96
Fire Inspector/Part Time.....	\$ 27.71	\$ 34.15	\$ 27.73	\$ 34.18
Mechanic – Fire Department.....	\$ 18.02	\$ 32.80	\$ 18.04	\$ 32.83
Airport Operations Coordinator.....	\$ 22.16	\$ 31.03	\$ 22.18	\$ 31.06
Assistant to Director of Law/Council Clerk.....	\$ 21.40	\$ 31.94	\$ 21.42	\$ 31.97
Auditor Staff Accountant.....	\$ 23.97	\$ 43.86	\$ 23.99	\$ 43.90

SECTION 9: HOURLY JOB CLASSIFICATIONS AND PAY RANGES

Effective January 8, 2023 the following non-exempt and overtime eligible hourly job classifications and pay ranges of the various non-elected officers and employees of the City of Findlay, Ohio, shall be as follows:

Employees hired on or before August 21, 2003 shall be placed in a pay range which begins with a zero (0). Those hired after August 21, 2003 shall be placed in a pay range that begins with a nine (9). Seasonal employees will be placed in a pay range that begins with an eight (8).

JOB CLASSIFICATIONS

PAY RANGE

These job classifications and pay ranges are to be used for full-time, part-time and temporary employees as defined in Section 13. The employees in these classifications shall be paid on an hourly basis as provided by law and shall be non-exempt and eligible for overtime pursuant to Section 16 herein.

Administrative Assistant I	0120	9120
Administrative Assistant II	0130	9130
Administrative Assistant III	0140	9140
Administrative Assistant IV	0150	9150
Administrative Assistant V	0160	9160
Administrative Assistant VI	0170	9170
Administrative Assistant VII	N/A	9180
Administrative Assistant VIII	N/A	9190
Administrative Assistant IX	N/A	9200
Airport Line Service Technician	0130	9130
Airport Lead Line Service Technician	0140	9140
Airport Senior Lead Line Service Technician	0160	9160
Assistant Recreation Supervisor	0160	9160
Assistant Utilities Billing Supervisor	0160	9160
Building & Grounds Maintenance Tech	0160	9160
Building Maintenance Tech	0150	9150
Clerk I	0080	9080
Clerk II	0110	9110
Clerk III	0120	9120
Clerk IV	0140	9140
Chief Construction Inspector	0190	9190
Construction Inspector I	0160	9160
Construction Inspector II	0170	9170
Construction Inspector III	0180	9180
Graduate Engineer	0170	9170
Engineering Technician	0180	9180
Fleet Maintenance Manager	0120	9120
CAD I	0110	9110
CAD II	0130	9130
Engineering Tech I	0150	9150
Engineering Tech II	0170	9170
Firefighter (Part-Time Only)	N/A	9080,9090,9100,9110
Public Works Groundskeeper	0030-0140,	9030-9140
Lab Technician I – Class II License	0182	N/A
Lab Technician I – Class III License	0183	N/A
Lab Technician I – Class IV License	0184	N/A
Lab Technician I	N/A	9200
Lab Technician II – Class II License	0192	N/A
Lab Technician II – Class III License	0193	N/A
Lab Technician II – Class IV License	0194	N/A
Lab Technician II	N/A	9210
MS4 Coordinator	0170	9170
Operations/Scheduler	0160	9160
Public Maintenance Mechanic I	0160	9160
Public Maintenance Mechanic II	0170	9170
Public Maintenance Mechanic III	0180	9180
Public Works Maintenance Worker I	0110	9110
Public Works Maintenance Worker II	0120	9120
Public Works Maintenance Worker III	0130	9130
Public Works Maintenance Worker IV	0140	9140
Public Works Maintenance Worker V	0150	9150
Public Works Maintenance Worker VI	0160	9160
Public Works Cemetery Foreman	0170	9170

Public Works Foreman I.....	0170	9170
Public Works Foreman II.....	0180	9180
Public Works Foreman III.....	0190	9190
Public Works Foreman IV.....	0200	9200
Public Works Foreman V.....	0210	9210
Parking Enforcement Officer.....	0110	9110
Secretary I.....	0120	9120
Secretary II.....	0140	9140
Secretary III.....	0150	9150
Sewer Maintenance Worker I.....	N/A	9120
Sewer Maintenance Worker II.....	N/A	9130
Sewer Maintenance Worker III – No License.....	0160	N/A
Sewer Maintenance Worker III – Class I License.....	0161	N/A
Sewer Maintenance Worker III – Class II License.....	0162	N/A
Sewer Maintenance Worker III.....	N/A	9140
Sewer Maintenance Worker IV.....	0150	9150
Sewer Maintenance Worker V.....	0160	9160
Sewer Maintenance Worker VI.....	0170	9170
Sewer Maintenance Foreman I.....	0180	9180
Sewer Maintenance Foreman II.....	0190	9190
Sewer Maintenance Foreman III.....	N/A	9200
Sewer Maintenance Foreman IV.....	N/A	9210
Tax Administrator Agent I.....	0120	9120
Tax Administrator Agent II.....	0130	9130
Traffic Signal Electrician I.....	0160	9160
Traffic Signal Electrician II.....	0180	9180
Traffic Signal Electrician III.....	0190	9190
Traffic Signal Electrician Assistant I.....	0120	9120
Traffic Signal Electrician Assistant II.....	0140	9140
Truck Driver I.....	0110	9110
Truck Driver II.....	0120	9120
Utilities Billing Clerk I.....	0110	9110
Utilities Billing Clerk II.....	0120	9120
Utilities Billing Clerk III.....	0130	9130
Utilities Billing Clerk IV.....	0140	9140
Utility Grounds Maintenance Worker I.....	0110	9110
Utility Grounds Maintenance Worker II.....	0120	9120
Utility Grounds Maintenance Worker III.....	0130	9130
Utility Grounds Maintenance Worker IV.....	0140	9140
Utility Grounds Maintenance Worker V.....	0150	9150
Utility Grounds Maintenance Worker VI.....	0160	9160
Utility Maintenance Mechanic I.....	0140	9140
Utility Maintenance Mechanic II.....	0150	9150
Utility Maintenance Mechanic III.....	0160	9160
Utility Maintenance Mechanic IV.....	0170	9170
Utility Maintenance Mechanic V.....	0180	9180
Utility Maintenance Mechanic VI.....	0190	9190
Water Meter Maintenance Worker.....	0130	9130
Water Meter Technician I.....	0120	9120
Water Meter Technician II.....	0140	9140
Water Meter Technician III.....	0150	9150
Waterline Maintenance Technician Assistant.....	N/A	9150
Waterline Maintenance Technician.....	N/A	9160
Waterline Maintenance Worker I.....	N/A	9120
Waterline Maintenance Worker II.....	N/A	9130
Waterline Maintenance Worker III – No License.....	0160	N/A
Waterline Maintenance Worker III – Class I License.....	0161	N/A
Waterline Maintenance Worker III – Class II License.....	0162	N/A
Waterline Maintenance Worker III.....	N/A	9140

Waterline Maintenance Worker IV	0150	9150
Waterline Maintenance Worker V	0160	9160
Waterline Maintenance Worker VI	0170	9170
Waterline Maintenance Foreman I	0180	9180
Waterline Maintenance Foreman II	0190	9190
Waterline Maintenance Foreman III	N/A	9200
Waterline Maintenance Foreman IV	N/A	9210
Water Treatment Plant Operator Assistant	N/A	9140
Water Treatment Plant Operator – No License/OIT	0160	9160
Water Treatment Plant Operator - Class I License	0161	9170
Water Treatment Plant Operator – Class II License	0162	9180
Water Treatment Plant Operator – Class III License	0163	9190
WW Treatment Plant Operator Assistant - No License	0140	N/A
WW Treatment Plant Operator Assistant – Class I License	0141	N/A
WW Treatment Plant Operator Assistant – Class II License	0142	N/A
WW Treatment Plant Operator Assistant - Class III License	0143	N/A
WW Treatment Plant Operator Assistant	N/A	9140
WW Treatment Plant Operator – No License/OIT	0160	9160
WW Treatment Plant Operator - Class I License	0161	9170
WW Treatment Plant Operator – Class II License	0162	9180
WW Treatment Plant Operator – Class III License	0163	9190

SEASONAL JOB CLASSIFICATIONS

Effective January 8, 2023, the following job classifications and pay ranges are to be used for seasonal employees as defined in Section 13. Overtime eligibility shall be determined pursuant to Section 16 of this ordinance and under the applicable provisions of the Fair Labor Standards Act.

JOB CLASSIFICATIONS

PAY RANGES

Seasonal Support Staff.....8010 – 8160

	<u>HOURLY RATE</u>		<u>HOURLY RATE</u>	
	<u>AS OF 01/08/2023</u>		<u>AS OF 01/07/2024</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Learn to Skate Instructor	\$ 11.09	\$ 33.25	\$ 11.10	\$ 33.27

SECTION 10: LICENSE STIPENDS/SHIFT DIFFERENTIAL/EMERGENCY CONTACT PAY

- A. Effective January 12, 2020 employees who are in the following classifications shall be paid an annual license stipend upon providing proof of the license level obtained: Sewer Maintenance Supervisor, Water Treatment Superintendent, Water Pollution Control Superintendent, Water Distribution Supervisor, Water Treatment Supervisor, Wastewater Treatment Supervisor, Waterline Maintenance Foreman I and II and Sewer Maintenance Foreman I and II. The following license stipend amounts will be paid on the first payday in July of each year to active employees:

Class I License	\$ 250.00
Class II License	\$ 500.00
Class III License	\$ 750.00
Class IV License	\$ 1,000.00

- B. Effective January 9, 2022, employees hired after August 21, 2003 and who are in the following classifications will be paid an annual license stipend upon providing proof of the license level obtained: Sewer Maintenance Foreman I, II, III and IV, Waterline Maintenance Foreman I, II, III and IV, Waterline Maintenance Technician Assistant, Waterline Maintenance Technician and Laboratory Technician I and II. The license stipend will be paid on the first payday in July of each year to active employees:

Class I License	\$ 250.00
Class II License	\$ 500.00
Class III License	\$ 750.00
Class IV License	\$ 1,000.00

- C. Effective January 8, 2023 employees of the Water Distribution Department who are required to carry a cell phone designated for emergency contact and who must be available to co-ordinate response to an emergency situation, will receive twenty dollars (\$20.00) per day for each day that they serve in the capacity as the department's emergency contact.
- D. Effective January 8, 2023, employees with the titles of Water Treatment Plant Operator, Water Treatment Plant Operator Assistant, Lab Technician I and II, Wastewater Treatment Plant Operator and Wastewater Treatment Plant Operator Assistant shall be paid an hourly shift differential during the afternoon and overnight shifts.

Eligible employees shall receive one dollar forty cents (\$1.40) per hour for each complete hour worked between 4 p.m. and midnight, and they shall receive (\$1.00) per hour for each complete hour worked between midnight and 8 a.m. Shift differential shall not be paid for any partial hour worked.

When an eligible employee works between the hours of 4 p.m. and 8 a.m. on the holidays outlined in Section 23, Paragraph D, or when an operator is working overtime during the hours of 4 p.m. through 8 a.m., appropriate shift differential will be paid at the same factoring rate as the base wage.

SECTION 11: PAY RANGES

- A. As of January 8, 2023, the following pay ranges are hereby established for the non-elected officials and employees of the City of Findlay, Ohio, and all of said non-elected officials and employees shall be non-exempt and paid hourly on a bi-weekly basis, as provided by law, except as noted in Sections 6, 7 and 8.

	Completed	0	1 – 2	3 - 4	5 – 6	7	8
	Years of Service						
	Step	A	B	C	D	E	F
0030		12.24	13.50	14.12	14.82	15.43	16.24
0050		14.76	16.18	16.86	17.68	18.47	19.25
0060		15.39	16.86	17.68	18.47	19.25	20.18
0070		16.07	17.68	18.47	19.25	20.18	21.04
0080		16.84	18.47	19.25	20.18	21.04	21.95
0110		19.22	21.04	21.95	23.07	24.03	25.15
0120		19.99	21.95	23.07	24.03	25.15	26.29
0125		20.44	22.51	23.48	24.62	25.73	26.89
0130		20.89	23.07	24.03	25.15	26.29	27.55
0140		21.93	24.03	25.15	26.29	27.55	28.81
0141		22.85	25.15	26.29	27.55	28.81	28.81
0142		23.93	26.29	27.55	28.81	28.81	28.81
0143		25.06	27.55	28.81	28.81	28.81	28.81
0150		22.85	25.15	26.29	27.55	28.81	30.19
0151		23.93	26.29	27.55	28.81	30.19	30.19
0160		23.93	26.29	27.55	28.81	30.19	31.65
0161		25.06	27.55	28.81	30.19	31.65	32.26
0162		26.24	28.81	30.19	31.65	32.26	32.85

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0163	27.44	30.19	31.65	32.26	32.85	33.54
0170	25.06	27.55	28.81	30.19	31.65	33.18
0171	26.24	28.81	30.19	31.65	33.18	33.18
0172	27.44	30.19	31.65	33.18	33.18	33.18
0173	28.76	31.65	33.18	33.18	33.18	33.81
0174	30.15	33.18	33.18	33.18	33.18	33.81
0180	26.24	28.81	30.19	31.65	33.18	34.65
0181	27.44	30.19	31.65	33.18	34.65	34.65
0182	28.76	31.65	33.18	34.65	34.65	34.65
0183	30.15	33.18	34.65	34.65	34.65	34.65
0190	27.44	30.19	31.65	33.18	34.65	36.32
0191	28.76	31.65	33.18	34.65	36.32	36.32
0192	30.15	33.18	34.65	36.32	36.32	36.32
0193	31.58	34.65	36.32	36.32	36.32	36.32
0194	34.65	36.32	36.32	36.32	36.32	36.32
0200	28.75	31.65	33.18	34.65	36.32	38.05
9030	12.24	12.87	13.23	13.63	13.91	14.21
9050	14.76	15.45	15.91	16.40	16.77	17.11
9100	18.34	19.24	19.81	20.43	20.84	21.26
9110	19.22	20.19	20.80	21.41	21.85	22.27
9120	19.99	20.98	21.63	22.26	22.72	23.19
9140	21.93	23.02	23.71	24.40	24.92	25.43
9150	22.85	24.03	24.75	25.48	25.99	26.51
9160	23.93	25.11	25.89	26.66	27.21	27.76
9170	25.06	26.33	27.11	27.92	28.50	29.07
9180	26.24	27.54	28.39	29.22	29.82	30.40
9190	27.44	28.79	29.69	30.56	31.16	31.80
9200	28.73	30.17	31.08	32.00	32.97	33.95
9210	30.06	31.58	32.51	33.50	34.50	35.53

- B. As of January 7, 2024, the following pay ranges are hereby established for the non-elected officials and employees of the City of Findlay, Ohio, and all of said non-elected officials and employees shall be non-exempt and paid hourly on a bi-weekly basis, as provided by law, except as noted in Sections 6, 7 and 8.

	Completed						
	Years of Service	0	1 – 2	3 - 4	5 – 6	7	8
Step	A	B	C	D	E	F	
0030	12.25	13.52	14.13	14.83	15.45	16.25	
0050	14.77	16.19	16.88	17.70	18.48	19.27	
0060	15.40	16.88	17.70	18.48	19.27	20.20	
0070	16.08	17.70	18.48	19.27	20.20	21.06	
0080	16.86	18.48	19.27	20.20	21.06	21.97	
0090	17.61	19.27	20.20	21.06	21.97	23.09	
0100	18.35	20.20	21.06	21.97	23.09	24.05	
0110	19.23	21.06	21.97	23.09	24.05	25.18	

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0120	20.01	21.97	23.09	24.05	25.18	26.31
0125	20.45	22.53	23.50	24.64	25.75	26.92
0130	20.91	23.09	24.05	25.18	26.31	27.57
0140	21.95	24.05	25.18	26.31	27.57	28.84
0141	22.87	25.18	26.31	27.57	28.84	28.84
0151	23.96	26.31	27.57	28.84	30.21	30.21
0160	23.96	26.31	27.57	28.84	30.21	31.68
0161	25.08	27.57	28.84	30.21	31.68	32.28
0162	26.26	28.84	30.21	31.68	32.28	32.88
0163	27.47	30.21	31.68	32.28	32.88	33.57
0170	25.08	27.57	28.84	30.21	31.68	33.21
0171	26.26	28.84	30.21	31.68	33.21	33.21
0172	27.47	30.21	31.68	33.21	33.21	33.21
0173	28.78	31.68	33.21	33.21	33.21	33.84
0174	30.17	33.21	33.21	33.21	33.21	33.84
0180	26.26	28.84	30.21	31.68	33.21	34.68
0181	27.47	30.21	31.68	33.21	34.68	34.68
0182	28.78	31.68	33.21	34.68	34.68	34.68
0183	30.17	33.21	34.68	34.68	34.68	34.68
0190	27.47	30.21	31.68	33.21	34.68	36.35
0191	28.78	31.68	33.21	34.68	36.35	36.35
0192	30.17	33.21	34.68	36.35	36.35	36.35
0193	31.60	34.68	36.35	36.35	36.35	36.35
0194	34.68	36.35	36.35	36.35	36.35	36.35
0200	28.77	31.68	33.21	34.68	36.35	38.09
9030	12.25	12.88	13.24	13.64	13.92	14.23
9050	14.77	15.47	15.92	16.41	16.78	17.12
9060	15.40	16.17	16.67	17.15	17.48	17.82
9070	16.08	16.86	17.36	17.88	18.26	18.62
9080	16.86	17.73	18.24	18.80	19.17	19.55
9090	17.61	18.46	19.01	19.59	19.98	20.40
9100	18.35	19.26	19.83	20.44	20.86	21.28
9110	19.23	20.21	20.81	21.43	21.87	22.29
9120	20.01	21.00	21.65	22.28	22.74	23.21
9130	20.91	21.96	22.62	23.31	23.79	24.23
9140	21.95	23.04	23.73	24.42	24.94	25.45
9150	22.87	24.05	24.77	25.50	26.01	26.53
9160	23.96	25.13	25.91	26.68	27.23	27.78
9170	25.08	26.35	27.14	27.94	28.53	29.09
9180	26.26	27.56	28.41	29.25	29.84	30.43
9190	27.47	28.81	29.72	30.59	31.19	31.83
9200	28.75	30.19	31.11	32.03	32.99	33.98
9210	30.09	31.60	32.54	33.52	34.53	35.56

ALL SEASONAL EMPLOYMENT POSITIONS PAY AT STEP A

Rates outlined below for seasonal employees shall be changed at the beginning of the first full pay period which includes federal and/or state effective dates for the minimum wage rate.

8010	Minimum Wage
8020	5% over Minimum Wage
8030	5% over Pay Range Directly Above
8040	5% over Pay Range Directly Above
8050	5% over Pay Range Directly Above
8060	5% over Pay Range Directly Above
8070	5% over Pay Range Directly Above
8080	5% over Pay Range Directly Above
8090	5% over Pay Range Directly Above
8100	5% over Pay Range Directly Above
8110	5% over Pay Range Directly Above
8120	5% over Pay Range Directly Above
8130	5% over Pay Range Directly Above
8140	5% over Pay Range Directly Above
8150	5% over Pay Range Directly Above
8160	5% over Pay Range Directly Above

SECTION 12: STEPS

- A. The pay ranges established in Section 11 above establish six (6) steps, and each step within each pay range states the hourly rate. Advancement from Step A shall be based upon the individual employee's completed years of service with the City of Findlay, Ohio on the following schedule:

<u>Completed Years of Service</u>	<u>Step</u>
0	A (0)
1, 2	B (1, 2)
3, 4	C (3, 4)
5, 6	D (5, 6)
7	E (7)
8 or more	F (8 +)

- B. Service time credit with the City shall be carried with the employee when transferring between departments, or when changing job classifications, except that no service time credit shall apply to the Police or Fire Departments in the positions of sworn police officer or sworn firefighter for new employees at these departments after February 26, 1984.

Service time credit shall only apply to regular, full-time employees, and shall not apply to temporary, seasonal, or part-time help. Service time credit is used in the calculations of pay rate and longevity eligibility. Service time credit does not apply to vacation accrual.

1. New employees may receive service credit for previous employment when such previous employment is determined to be qualified and competent in a similar job position. Such service credit shall be awarded on the following basis:

Years of Experience

5 or More
2, 3, 4
1 or less

Service Credit

2 years
1 year
0

SECTION 13: DEFINITIONS

Effective January 8, 2023 for the purpose of interpreting this ordinance;

- A. Full time employees shall be those employees having completed their regular work schedule of thirty (30) hours or more per week on a twelve (12) months per calendar year basis. Full time employees are eligible for step pay increases.
- B. Part-time employees shall be those employees having completed their **regular work schedule** of less than thirty (30) hours per week on a twelve (12) months per calendar year basis. Part-time employees **shall** receive paid holidays per Section 23. Part-time employees are **NOT** eligible for vacation accruals. Part-time employees are eligible for step pay increases.
- C. Seasonal employees shall be those employees who work **intermittently** an **average** of less than thirty (30) hours per week in a calendar year. Seasonal employees are **NOT** eligible for paid holidays nor vacation accruals. Seasonal employees are **NOT** eligible for wage step increases. Seasonal employees shall be paid under a pay range that begins with an eight (8).
- D. Temporary employees shall be those employees who work less than twelve (12) months in a calendar year. Temporary employees shall work less than 1,500 hours in one twelve (12) month period. Temporary employees are **NOT** eligible for paid holidays nor vacation accrual. Temporary employees shall **NOT** be eligible for wage step increases. Temporary employees shall be paid under a pay range that begins with an eight (8) or a nine (9).

SECTION 14: COMPENSATION FOR ACTING POSITIONS

- A. When it is required to appoint an employee to an acting position on a temporary basis to fulfill a position temporarily unoccupied, then and in such event, the acting employee shall be paid the salary as designated for the position under the City salary ordinance, providing, however, the temporary salary increase shall commence only after thirty business days of continuous service in the acting position.
- B. When the vacancy appears to be permanent, as in death, retirement, or termination, the temporary salary shall commence upon the appointment of the employee to the acting position.

SECTION 15: LONGEVITY EFFECTIVE AS OF THE FIRST PAY DATE OF JANUARY 2023

- A. All full-time employees who have completed nine (9) or more years of continuous full-time service shall accrue a longevity fund of seventy dollars (\$70) per bi-weekly pay period in addition to their regular rate of pay.
- B. All full-time employees who have completed fifteen (15) or more years of continuous full-time service shall accrue a longevity fund of ninety dollars (\$90) per bi-weekly pay period in addition to their regular rate of pay. The longevity accrual in this section shall replace the longevity accrual provided for in Paragraph A of this Section.
- C. All full-time employees who have completed twenty (20) or more years of continuous full-time service shall accrue a longevity fund of one hundred dollars (\$100) per bi-weekly pay period in addition to their regular rate of pay. The longevity accrual in this section shall replace the longevity accrual provided for in Paragraph B of this Section.
- D. All full-time employees who have completed twenty-five (25) or more years of continuous full-time service shall accrue a longevity fund of one hundred and twenty dollars (\$120) per bi-weekly pay period in addition to their

regular rate of pay. The longevity accrual in this section shall replace the longevity accrual provided in Paragraph C of this Section.

- E. Accrued longevity funds shall be paid separately from the biweekly pay and will be issued annually on the same date as the last payday in the calendar year.
- F. Longevity accruals under this section shall be included in any calculation of overtime pay rates.
- G. Longevity accruals shall be included in wage rates on a one-time basis, at the time of retirement, or death, to calculate unused holiday, vacation and/or sick leave payments.
- H. The classifications of Assistant Director of Law I through Assistant Director of Law IV, inclusive, shall accrue longevity as set forth in this section.

SECTION 16: OVERTIME PAY EFFECTIVE JANUARY 3, 2016

- A. Each eligible non-exempt City employee who works more than forty (40) hours per calendar week shall be compensated at the rate of time and one half (1-1/2) his regular hourly rate for any hours worked in excess of forty (40) hours per calendar week.
- B. The calculation of overtime pay shall be calculated including holidays and vacation leave as part of the straight time determination. Callback hours as provided in Section 17 shall not be considered as part of the straight time determination.
 - 1. An employee who is eligible for overtime may elect to take accrued compensatory time ("CompTime") off instead of overtime pay for any overtime worked, upon approval of management. The compensatory time shall be granted by the employee's supervisor on a time and one half (1-1/2) basis (i.e. for one hour of overtime, one and one half hours of comp time will be granted.) Employees may accumulate up to and maintain 140 hours of unused comp time and may, with approval of the hiring authority, accumulate and maintain a balance in excess of 140 hours of unused comp time.
 - 2. When an employee who has been eligible for overtime receives a promotion and accepts a position that is exempt from the payment of overtime, the employee will be paid for all unused accumulated compensatory time hours at the time of the promotion. The payment will be made using the base rate of pay in effect prior to the employee's promotion.

SECTION 17: CALL BACK PAY EFFECTIVE JANUARY 3, 2016

- A. An employee who is called back to work from off duty, shall be paid at least three (3) hours' pay at one and one half (1 ½) times the employee's regular rate of pay. An employee must have completed (forty) 40 hours of straight time determination as defined in Section 16 to be eligible for call back pay.
- B. No hours worked or paid under this section shall be counted in the straight time determination pursuant to Section 16 as paid hours worked as part of the employee's regular work week.
- C. There shall be no duplication of overtime pay during the same three (3) hour call-in period.

SECTION 18: DISCRETIONARY LEAVE EFFECTIVE JANUARY 8, 2023

Discretionary leave is paid time off that may be awarded to an overtime exempt employee to recognize extra time spent to accomplish goals and/or objectives of the City. Discretionary time will be awarded at one hour for every hour earned and approved by the hiring authority.

- A. Discretionary leave time will be automatically credited to the leave balance up to (eighty) 80 hours per year. The nature and duration of the hours for which discretionary time may be awarded must be included in bi-weekly

timekeeping records. Exempt persons must outline their actual hours worked each pay period. The hiring authority may reject or modify the discretionary leave balance. Any modifications must be given to the Auditor's Office.

- B. Eligible employees may accrue a maximum of 80 hours per accrual year, which are the pay periods that are included in the paydays in each year. Any discretionary leave balance will be forfeited after the last payday of each year.
- C. A maximum of up to 8 hours of discretionary leave can be used in each work week (Sunday through Saturday).
- D. Discretionary leave has no cash value and shall not be paid at the time of retirement, resignation or termination from City employment.

SECTION 19: SICK LEAVE PAYMENT; UNUSED SICK LEAVE PAYMENT

In addition to the sick leave provided for in O.R.C. Sec. 124.38, the following policy on sick leave payment is established for all employees of the City. As used in this section, "retirement" means disability or service retirement under any state or municipal retirement system in this state.

- A. Any employee incurring a non-duty related sickness or disability shall receive sick leave with full pay, subject to accumulated sick leave.
- B. An employee incurring a duty related sickness or injury shall receive sick leave with full pay for the maximum period as prescribed for total temporary disability in the Ohio Revised Code unless extended by City Council upon recommendation of the employee's hiring authority. Sick leave used under these conditions, and subject to worker's compensation payments, shall be reinstated to accumulated sick leave, provided that the employee completes the proper application for worker's compensation benefits and refunds to the City all funds received as a result of the application. There shall be no reinstatement for sick leave not subject to workers compensation reimbursement.
- C. Accumulated sick leave shall be computed on a basis of one hour of accumulated sick leave for each one hour missed from the regular scheduled shift as a result of sickness or disability.
- D. Any City employee hired on or before August 21, 2003 and paid directly by warrant by the City Auditor may elect at the time of retirement from active service with the City, or death, and with ten (10) or more years of service with the State or any of its political subdivisions, to be paid in cash one fourth (1/4) the value of the first 960 hours of accrued but unused sick leave credit and, if applicable, to be paid in cash one-half (1/2) the value of all accrued but unused sick leave credit in excess of 960 hours. Payment shall be contingent upon 30 days written notice prior to retirement. In the event an employee has more than one thousand nine hundred twenty (1,920) hours of unused sick leave, all such sick leave shall be paid at the rate of one-half (1/2) of said leave. The accumulated but unused sick leave payment provided for herein shall be based on the employee's rate of pay at the time of retirement and shall eliminate all sick leave credit accrued but unused by the employee at the time payment is made

Any City employee hired after August 21, 2003 and paid directly by warrant by the City Auditor may elect at the time of retirement from active service with the City, or death, and with ten (10) or more years of service with the State or any of its political subdivisions, to be paid in cash one fourth (1/4) the value of 960 hours of accrued but unused sick leave credit. Payment shall be contingent upon 30 days written notice prior to retirement. The accumulated but unused sick leave payment provided for herein shall be based on the employee's rate of pay at the time of retirement and shall eliminate all sick leave credit accrued but unused by the employee at the time payment is made.

SECTION 20: DONATED LEAVE POLICY

- A. This policy sets forth the process to allow employees to voluntarily provide donated leave to co-workers, or receive donated leave, if there is a critical need due to a serious health condition or injury of an employee. This policy would apply to full-time and part-time permanent employees only.

To Request Donated Leave

In order to determine if an employee is eligible to receive donated leave as a result of their serious illness or injury, the employee must provide sufficient documentation to establish the existence of a serious health condition.

An employee requesting donated leave will complete the "Application to Request Donated Leave" form, or equivalent documentation to establish the serious illness or injury. It is the responsibility of the employee to provide documentation for certification. Leave donation requests will not be processed until all necessary documentation is provided.

An employee may receive donated leave up to the number of hours the employee is scheduled to work each pay period only, if the employee who is to receive donated leave:

1. has a serious health condition,
2. has utilized all accrued vacation/holovac and sick hours, and
3. has applied for any paid leave, workers compensation or other benefits program for which the employee is eligible. Donated leave may be used to satisfy the waiting period for these benefits.

B Certification of Eligibility

Upon receiving the "Application to Request Donated Leave", the Human Resources Director shall review all documents submitted including necessary medical documentation, but excluding any Protected Health Information (PHI), to ensure any such application meets both the standard for sick leave usage and the criteria for donated leave. So long as all the requirements of this section have been met, the Human Resources Director shall approve any such application for donated leave.

For this section, a "serious health condition" is defined as:

1. an illness, injury, impairment or physical or mental condition that involves inpatient care in a hospital, hospice, or residential medical care facility, or
2. a period of incapacity of more than seven (7) days that also involves:
 - a. treatment by a health care provider in connection with such inpatient care, or
 - b. the constant supervision of the health care provider, or
 - c. a condition which is permanent or long-term for which treatment may not be effective.

C. Donation Process

An employee of the City of Findlay may voluntarily donate accrued, unused sick and/or vacation/holovac hours to another employee of the City who has no accrued leave and, who has a critical need for it due to a serious health condition. Employees wishing to donate leave to a fellow employee must complete the "Leave Donation Donor Form" and certify the following information:

1. the name of the employee for whom the leave is intended,
2. that the employee voluntarily elects to donate leave and does so with the understanding the donated leave will not be returned,
3. willingness to donate a minimum of 8 hours, and
4. that they will retain a combined leave balance of sick and vacation/holovac hours of 480 or more.

D Establishing Need and Utilization of Donated Leave

Upon establishing the need and utilization of donated leave, the Auditor's Office will perform the following functions:

1. notify the donating employee of the specific pay period it will be used in and the amount of leave to be used, and
2. inform the requesting employee of the amount of leave that will be used from donations.

E. Administering the Donation Program

The leave donation program shall be administered on pay period by pay period basis under the following guidelines:

1. Employees using donated leave shall be considered in active pay status and shall accrue leave and any other benefits to which they would otherwise be entitled.
 2. Leave accrued by an employee while using donated leave shall be used, if necessary, in the following pay period before additional donated leave may be received.
 3. Donated leave shall not count toward the probationary period.
 4. Donated leave shall never be converted to a cash benefit.
 5. Donated leave or the leave accrued by the use of the donation is not eligible for reimbursement when used to satisfy the waiting period for workers compensation benefits.
 6. If the leave meets the FMLA criteria, the leave time will also be charged against the employee's yearly entitlement as outlined by FMLA and the employee handbook.
- F. The City of Findlay shall respect an employee's right of privacy. However, the City may, with permission of the employee who is in need of leave, inform employees of their co-worker's critical need for leave. In addition, supervisors and all other employees are **prohibited from directly soliciting** leave donations from co-workers to ensure that no employees are coerced to donate leave.

SECTION 21: MEDICAL INSURANCE

- A. The City agrees to share in the cost of providing health and prescription drug insurance for full-time employees. Employees hired before November 1, 2013 may choose between a Core Plan and a High Deductible Health Plan (HDHP). Employees hired after November 1, 2013 may only enroll in the High Deductible Health Plan (HDHP).
- B. Except as otherwise provided herein, the cost of health and prescription drug insurance coverage shall be shared between the employer and full-time employees, whether the employee selects family, employee plus or single coverage. The employer's share of the monthly premium, regardless of the plan option(s) selected by the employee, shall be shared on the following basis:

Employer's Share 90% of monthly premium
Employee's Share 10% of monthly premium

- C. The City shall make a contribution to the health savings account of an employee who elects coverage under the HDHP. The contribution amount will be approved by Council annually. These amounts shall be distributed across 24 pay periods. The employee must be in active paid status to receive these contributions.

In order to continue to qualify for the ten percent (10%) premium contribution limit for medical and prescription drug coverage, employees must participate in the employer's wellness program which includes a wellness screening and attending one open enrollment meeting. If the employee does not participate, the employer's share of the premium contribution for medical and prescription drug coverage shall be eighty percent (80%) and the employee's share of the premium for medical and prescription drug coverage will increase to twenty percent (20%).

Employees hired after May 1, 2016 shall be given an opportunity to participate in the wellness program upon hire as part of the onboarding and pre-employment process. Employees hired after May 1, 2016 that choose not to participate in the wellness program upon hire shall have a premium contribution of twenty percent (20%) and the City's share of the premium shall be eighty percent (80%). All employees on the City's health plan shall have an opportunity to participate in the wellness program.

- D. The City is able to assess a premium surcharge for employees who enroll in the City's health insurance who declare tobacco use by themselves or a covered spouse. The surcharge is to be paid by the employee, however the City will not be required to pay a portion of this surcharge in addition to the employee's share.
- E. The City shall make available to employees an optional dental and/or vision coverage, if selected by the employee. The monthly premium cost shall be shared:

Employer's Share 90% of monthly premium
Employee's Share 10% of monthly premium

- F. The employee's share shall be deducted from the payroll of each participating employee.
- G. An employee must be on the payroll of the City for a period of 30 days, before becoming eligible for the hospitalization and health insurance contributions provisions contained herein.
- H. A Health Insurance Committee will be formed and be comprised of thirteen (13) members consisting of two (2) representatives each from the Police Union and Fire Union, and eight (8) representatives from the non-union departments and one (1) representative of the employer. The Mayor, Auditor and/or other administrator of the employer health care plan will serve as ex officio members of the committee but shall not enjoy or exercise voting rights. In addition, the employer retains the right to invite advisory personnel to participate in all meetings for informational purposes only.
- I. The function of the committee will be to conduct regular meetings aimed at discussing the function, cost and financial condition of the health care plan. Whenever changes to the health care plan are due to an increase in health insurance cost of more than twelve percent (12%), the employer has the right to make plan design changes to lower the overall cost of the plan to twelve percent (12%). The employer will be required to share any proposed changes with the insurance committee and seek input from the committee prior to implementing any changes. Whenever changes to the health care plan are otherwise warranted or necessitated, the committee shall vote on which changes and/or provisions shall be implemented.
- J. A majority vote of the insurance committee shall bind all employees. In the event that the committee cannot reach a majority vote, after further discussion and consideration of said plan changes, only the proposed changes receiving a plurality of votes shall be considered and the plan receiving a majority of those votes shall bind all employees. In no event shall a plan change adopted by the committee impose a different effect or outcome on any single employee or group of employees.
- K. For the Mayor, Auditor, Director of Law, and the Judges of the Municipal Court, the City shall provide for a hospitalization and health insurance policy for those elected officials upon notification by such elected official that he/she desires such coverage. The policy shall be under the same group plan provided for non-elected City employees and the amount to be paid by the City shall be equal to that paid by the City for non-elected employees.
- L. The City Council may choose to appropriate additional funds for payments of health insurance costs upon the recommendation of the Auditor, if it is deemed necessary to meet the financial obligations related to health insurance costs. The funding would be in addition to the distribution of monthly premiums as outlined in Paragraphs B and C of this section.

SECTION 22: LIFE INSURANCE

- A. All full-time employees shall be covered under a group life insurance policy and shall receive double indemnity coverage under said policy.
- B. The Mayor, Auditor, Treasurer, Director of Law, Council Members, President of Council and the Judges of the Municipal Court, shall be furnished by the City a term life insurance policy in an amount and terms equal to the amount of term life insurance provided to non-elected employees.
- C. Such policy to insure the life of such full-time and elected officials with the aforementioned reserves the right to designate his beneficiary of the insurance on his life.
- D. The Mayor, subject to City Council approval, shall determine the amount of life insurance coverage provided to all full-time employees.

SECTION 23: REGULAR VACATION/HOLIVAC AND ACCRUAL SERVICE YEARS EFFECTIVE JANUARY 8, 2023

- A. Holivac is the combination of holidays and vacation hours into a single accrual. The holivac system recognizes twelve (12) holidays per year and the amount of vacation that the individual employee is entitled to receive.

- B. One year of service shall be computed on 26 biweekly pay periods. These weeks do not need to be consecutive. If there is a break in the employee's full-time service with the City, upon re-hire to a full-time position, the employee will be given credit for previous time for which vacation/holovac accrual was eligible. Positions listed in the Excepted Pay Ranges of this Ordinance are not eligible for vacation/holovac accrual credit upon re-hire.
- C. Each full-time employee, after completing service of six (6) months with the City shall have earned and receive forty (40) hours of vacation. After completing one (1) year of service, full-time employees will be given 40 hours of vacation, and will be due annually thereafter they shall accrue a maximum of eighty (80) hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0385 hours for each paid base hour for those entitled to a maximum of 80 hours per year. Employees subject to holovac shall accrue 0.0846 hours on each paid base hour.
- D. A full-time employee after completing five (5) or more years of service with the City shall have earned and receive forty (40) additional hours of vacation, and annually thereafter will be due a maximum of 120 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0577 hours on each base hour paid for those entitled to a maximum of 120 hours per year. Employees subject to holovac shall accrue 0.1038 hours on each paid base hour.
- E. A full-time employee after completing ten (10) or more years of service with the City shall have earned and receive forty(40) additional hours of vacation, and annually thereafter will be due a maximum of 160 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0769 hours on each paid base hour for those entitled to a maximum of 160 hours per year. Employees subject to holovac shall accrue 0.1231 hours on each paid base hour.
- F. A full-time employee after completing fifteen (15) or more years of service with the City shall have earned and receive forty additional hours of vacation, and annually thereafter be due a maximum of 200 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0962 hours on each paid base hour for those entitled to a maximum of 200 hours per year. Employees subject to holovac shall accrue 0.1423 hours on each paid base hour.
- G. A full-time employee after completing twenty (20) or more years of service with the City shall have earned and receive forty (40) additional hours of vacation, and annually thereafter will be due a maximum of 240 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.1154 hours on each paid base hour for those entitled to a maximum of 240 hours per year. Employees subject to holovac shall accrue 0.1615 hours on each paid base hour.
- H. To facilitate the changes in vacation accruals outlined in this section, persons who have completed service years which move them into a higher annual accrual, shall be credited forty (40) additional hours of vacation on the second payday in January 2023. Eligibility for the higher accruals will be calculated on the completed service credit with the pay period ending January 7, 2023.
- I. Vacation/holovac leave is earned while on other paid leave provided by the City but vacation/holovac is not accrued when working overtime hours. Vacation/holovac leave is earned only while on active pay status with the City.
- J. During the first six months of service, no vacation shall be granted to an employee. During the six months of service, employees subject to holovac shall accrue their holidays at a rate of 0.0462 hours on each paid base hour. After six months of service, an employee may take vacation or holovac up to the number of hours accumulated at the time, subject to other limitations as specified by ordinance.
- K. To use vacation/holovac hours, employees must have approval of their supervisor. Supervisors must consider the request of employees for usage of these hours and approve those requests after considering the staffing needs of the department(s) affected.
- L. Employees who have unused vacation or holovac leave to their credit may accumulate up to two (2) years credit with the approval of the department head. Employees shall forfeit their right to take or be paid for any vacation or holovac leave to their credit which is in excess of the accrual for two (2) years. Excess leave shall

be eliminated from the employee's leave balance in the pay period in which the vacation anniversary occurs. The hiring authority may approve exceptions to this provision. The two (2) year accrual limit shall be based on the accumulation of an employee who would be paid 40 base hours per week.

- M. A person employed with the City on or after May 21, 2017, other than as an elected officer, who was previously employed by the State or any political subdivision of the State earning vacation credits is entitled to have his or her prior service with any of these employers counted as service with the City of Findlay for the purpose of computing the amount of the employee's vacation/holovac leave, and their anniversary date. Upon approval of the appropriate hiring authority, a candidate seeking a position with the City may be permitted to transfer their accrued but unused vacation leave from a State employer or any political subdivision of the State. The hours to be transferred cannot exceed two years of accrual.

SECTION 24: HOLIDAYS

- A. As of November 2, 2021 a full or part-time employee, excluding temporary or seasonal employees, whose salary or wage is paid by the City shall not be required to work on days declared in this section to be holidays, unless in the opinion of the employee's responsible administrative superior failure to work on such holidays would impair the public service. Such holidays shall be:
 - 1. The first day of January, known as New Year's Day;
 - 2. The third Monday of January, known as Martin Luther King, Jr. Day;
 - 3. The third Monday in February, known as Washington-Lincoln Day or President's Day;
 - 4. The last Monday in May, known as Decoration or Memorial Day;
 - 5. June 19, known as Juneteenth National Independence Day
 - 6. The Fourth Day of July, known as Independence Day;
 - 7. The first Monday of September; known as Labor Day;
 - 8. November 11, known as Veteran's Day;
 - 9. The fourth Thursday in November, known as Thanksgiving Day;
 - 10. The day after Thanksgiving;
 - 11. December 24, known as Christmas-Eve Day;
 - 12. December 25, known as Christmas Day; and
- B. In the event that any of the aforesaid holidays shall fall on Saturday, the Friday immediately preceding shall be observed as the holiday. In the event that any of the aforesaid holidays shall fall on Sunday, the Monday immediately succeeding shall be observed as the holiday.
- C. Any employee, not subject to holovac whose normal scheduled day off falls on one of the aforementioned holidays shall be granted a day off with pay to replace the holiday missed as a result of his normal work schedule during the pay period in which the legal holiday so missed falls.
- D. As of January 1, 2023, a non-union employee that is subject to holovac accruals and who is **required** to work on New Year's Day, July 4th, Thanksgiving, Christmas Day, or Christmas Eve, as part of the employee's regular forty (40) hour schedule, shall be paid at double their regular rate of pay for hours worked on these holidays. A non-union employee that is subject to holovac accruals and is **required** to work on President's Day, Memorial Day, Labor Day, Martin Luther King Jr Day, Veteran's Day, Day After Thanksgiving and Juneteenth as part of the employee's regular forty (40) hour schedule, shall be paid at one and one half (1 ½) times their regular rate of pay. These payments will be made for the actual date of the holiday.
- E. A full-time or part-time employee who works less than forty (40) hours per week shall receive paid Holiday leave on a pro-rata basis at the same rate as the employee's average number of hours worked per day in the balance of the pay period which contains the holiday. Furlough days will be used in the calculation of the pro-ration.

SECTION 25: MILEAGE REIMBURSEMENT

- A. No elected official or employee of the various departments of the City of Findlay, Ohio, using his personal private motor vehicle while on City business or in the performance of his duties as an official or employee of the City,

shall, be paid mileage for such use, by the City, on a daily, weekly, monthly, or other period of time-only basis. All claims for reimbursement for mileage shall be upon the basis of actual miles traveled.

- B. The Auditor of the City is hereby directed and authorized to make payment for reimbursement to City officials and employees for miles traveled using personal or private motor vehicles on City business at the rate set by the Internal Revenue Service at the time of business travel. No claims for reimbursement for mileage shall be allowed unless accompanied by a detailed report showing actual miles traveled on City business.

SECTION 26: DEATH IN FAMILY

- A. In the event of the death in the immediate family of an employee, the employee shall be granted up to 3 work days off (24 hours of duty time off in the case of a Fire Department employee), without loss of pay, vacation, or accumulated sick leave, in order to attend the funeral or matters of the deceased. Should notification of death be received during working hours, the employee shall also receive, with the consent of the department head the balance of the shift off, without the loss of pay, vacation, holiday or accumulated sick leave, in addition to the aforementioned time off provisions.
- B. As of January 9, 2022, the immediate family shall be defined as the spouse, person residing with the employee as a spouse (must be approved by the hiring authority), child, mother, father, sister, brother, grandparent, grandchild, mother-in-law, father-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, current stepchild and current stepparent. Immediate family will also apply to a person(s) with whom the employee has legal court ordered guardianship over.
- C. In the event of a death of a member of the employee's "extended family", the employee shall be granted up to three (3) days off without loss of pay for the purpose of attending the funeral, which shall be deducted from the employee's sick leave bank. For purposes of this section, "extended family" shall be defined to include employee's aunt, uncle, cousin, and grandparent-in-law.
- D. Additional time off, for a death in the immediate family shall be given with consent of the head of the department and shall be deducted from vacation, holiday or accumulated sick leave.
- E. Time off, for a death other than the immediate family shall be given with the consent of the head of the department and shall be deducted from vacation, holiday or accumulated sick leave.

SECTION 27: TAX DEFERRAL PLAN FOR EMPLOYEE PENSION CONTRIBUTIONS

- A. The Mayor, Auditor, Service-Safety Director or the Directors of Public Safety and Service of the City are hereby authorized to execute all necessary documents with the Internal Revenue Service, the Ohio Public Employees Retirement System and the Ohio Police and Fire Pension Fund to qualify all public employee retirement payments made by the City for its employees as tax-deferred compensation under the Internal Revenue Service regulations.
- B. All employees of the City who are subject to either the Ohio Public Employees Retirement System or the Ohio Police and Fire Pension Fund shall not and do not have the option of choosing to receive the contributed amounts directly instead of having them paid by the City to the Ohio Public Employees Retirement System or the Ohio Police and Fire Pension Fund.
- C. Employee contributions to the Ohio Public Employees Retirement System or the Ohio Police and Fire Pension Fund will be paid by the City in lieu of the contributions being paid directly by the employee.

SECTION 28: UNION CONTRACTS

Provisions in this ordinance which are also covered in collective bargaining agreements shall be superseded by the terms of those agreements.

SECTION 29: EXCLUSION OF EMPLOYEES OF FINDLAY MUNICIPAL COURT

- A. All employees of the Findlay Municipal Court other than the Clerk while still considered employees of the City shall be subject to classification as determined by the Judges of said Court and shall be subject to the orders of the Judges of said Court.

SECTION 30: MILITARY LEAVE

- A. (1) Permanent City employees who are members of the Ohio Organized Militia, or members of other reserve components of the armed forces of the United States, including the Ohio National Guard, are entitled to a leave of absence from their respective positions without loss of pay for the time they are performing service in the uniformed services, for periods of up to one month, for each calendar year in which they are performing service in the uniformed services.
- (2) As used in this section:
- (a) "Calendar year" means the year beginning on the first day of January and ending on the last day of December.
- (b) "Month" means twenty-two (22) eight (8) hour work days or one hundred seventy-six (176) hours, or for a public safety employee, seventeen (17) twenty-four hour days or four hundred eight (408) hours, within one calendar year.
- (c) "Permanent City employee" means any person holding a position in the employ of the City that requires working a regular schedule of twenty-six (26) consecutive biweekly pay periods or any other regular schedule of comparable consecutive pay periods which is not limited to a specific season or duration. "Permanent City employee" does not include student help; intermittent, seasonal, or external interim employees; or individuals covered by personal service contracts.
- (d) "Service in the uniformed services" means the performance of duty, on a voluntary or involuntary basis, in a uniformed service, under competent authority, and includes active duty, active duty for training, initial active duty for training, inactive duty for training, full-time national guard duty, and performance of duty or training by a member of the Ohio Organized Militia pursuant to Chapter 5923 of the Ohio Revised Code. "Service in the uniformed services" also includes the period of time for which a person is absent from a position of public or private employment for the purpose of an examination to determine the fitness of the person to perform any duty described in this division.
- (e) "Uniformed services" means the armed forces, the Ohio Organized Militia when engaged in active duty for training, inactive duty training, or full-time National Guard duty, the Commissioned Corps of the Public Health Service and any other category of persons designated by the President of the United States in time or war or emergency.
- (f) "Public safety employee" means a permanent City employee who is employed as a Firefighter or Emergency Medical Technician.
- B. Any permanent City employee, who is entitled to the leave provided under division (A) of this section, and who is called or ordered to the uniformed services for longer than a month, for each calendar year in which the employee performed service in the uniformed services because of an executive order issued by the President of the United States, because of an act of Congress, or because of an order to perform duty issued by the Governor pursuant to section 5919.29 of the Ohio Revised Code is entitled, during the period designated in the order or act, to a leave of absence and to be paid during each monthly pay period of that leave of absence, the lesser of the following:
- (1) The difference between the permanent City employee's gross monthly wage or salary as a permanent City employee and the sum of the permanent City employee's gross uniformed pay received in the month; or
- (2) Five hundred dollars (\$500.00)

- C. No permanent City employee shall receive payments under division (B) of this section if the sum of permanent City employee's gross uniformed pay received in a pay period exceeds the employee's gross wage or salary as a permanent City employee for that period or if the permanent City employee is receiving pay under division (A) of this section.
- D. Each permanent City employee who is entitled to leave provided under division (A) of this section shall submit to the permanent City employee's appointed authority the published order authorizing the call or order to the uniformed services or a written statement from the appropriate military commander authorizing that service, prior to being credited with that leave.
- E. Any permanent City employee whose employment is governed by a collective bargaining agreement with provision for the performance of service in the uniformed services shall abide by the terms of that collective bargaining agreement with respect to the performance of that service, except that no collective bargaining agreement may afford fewer rights and benefits than are conferred under this section.

SECTION 31: DIRECT DEPOSIT

- A. The City Auditor shall make all wage and benefit payments by direct deposit except when circumstances necessitate that any such direct deposit is not appropriate or prudent.

SECTION 32: BOND

- A. All officers and employees of the City, except the City Auditor, City Treasurer, Income Tax Administrator, Assistant Income Tax Administrator, Utilities Billing Supervisor, and Recreation Manager, shall be included in a public employees and public officers blanket bond or bonds indemnifying the City against loss due to the non-faithful performance of dishonest act or acts of such officer or employee. The specific employees outlined above shall be covered under public officials' surety bonds.
- B. All officers and employees shall be bonded under a blanket bond in the amount of not less than one-hundred thousand dollars (\$100,000).
- C. The blanket bond or bonds shall be purchased from a surety company licensed to issue such bonds in the State of Ohio and shall be in the penalty as set forth, and shall cover all elected officers, appointed officers, and all employees, whether full-time, part-time, casual, temporary or otherwise.

SECTION 33: DISCHARGE OF AN EMPLOYEE; PAYMENT

- A. An employee leaving the service of the City for any reason shall be paid in full for all accumulated vacation hours, holivac hours, compensatory time and accrued longevity at the time of the termination.

SECTION 34: EFFECTIVE DATE

- A. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reasons that is immediately necessary for preparation and implementation of various changes in specific provisions which will go into effect as of January 1, 2023 or as noted in each Section.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-082

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR BODY-WORN CAMERAS TO BE PURCHASED THROUGH THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES GRANT PROGRAM, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay is desirous to apply for grant funds for the purchase of body-worn cameras to be utilized by the City of Findlay Police Department, and;

WHEREAS, said grant is funded through the Ohio Office of Criminal Justice Services, and;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor and/or Service-Safety Director of the City of Findlay, Ohio be and they are hereby authorized to apply for funds through the Ohio Office of Criminal Justice Services grant program.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize applying for the aforementioned grant funds so that, if awarded, these grant funds may be utilized for the purchase of body-worn cameras to be utilized by the City of Findlay Police Department;

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-083

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Sewer Fund	\$ 50,000.00
TO:	Utility Billing #25072000-other Water Meter Equipment	\$ 50,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that materials for water meters within the Utility Billing Department may be purchased.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-084

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund (Robert Hamilton Charitable Trust Gift)	\$ 23,501.10
TO:	Police Department #21012000-other	\$ 23,510.10

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds to the City of Findlay Police Department so that donated funds may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-085

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT(S) FOR THE PURCHASE OF TWO (2) FIRE DEPARTMENT UTILITY PICKUP TRUCKS, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay is desirous to replace two (2) Fire Department utility pickup trucks, and;

WHEREAS, the City of Findlay is desirous to waive formal advertising and bidding requirements and enter into a contract(s) for the purchase of replacement Fire Department utility pickup trucks, and;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service-Safety Director of the City of Findlay, Ohio be and he is hereby authorized to waive all formal advertising and bidding and enter into a contract(s) for the purchase of two (2) replacement Fire Department utility pickup trucks.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said waiving of advertising and bidding and enter into a contract(s) so that replacement utility pickup trucks to be utilized by the City of Findlay Fire Department may be purchased.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____