

# INCOME TAX BOARD

City of Findlay  
January 14, 2022

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## MINUTES

### **ATTENDANCE**

Members Present: Mayor Christina Muryn, Don Rasmussen, Susan Hite, Jim Staschiak II, Jeff Wobser.

Staff Present: Kathy Launder.

### **APPROVAL OF MINUTES**

Motion to approve minutes of the December 7, 2021, meeting as presented, by Councilman Wobser, second by Auditor Staschiak. Motion passed 5-0.

### **OLD BUSINESS**

Non-Resident Employee Refund Form: Mayor Muryn stated that all the questions that were previously brought up have been addressed in some manner. Treasurer Hite requested that City of Findlay Codified Ordinance 194 be referenced on the form.

Discussion ensued regarding the statement "Briefly explain what you do for the employer and where you performed your work (optional)". Mayor Muryn stated that previous to this year the statement was required on the form. This year it is not a required statement on the form. Mayor Muryn stated that it is helpful for the Income Tax Department to have this information when determining if a taxpayer is eligible for a refund as a non-resident or part-year employee. Treasurer Hite does not want that statement on the form. Auditor Staschiak stated that he is not in favor of having the statement on the form either.

Motion to remove line "Briefly explain what you do for the employer and where you performed your work (optional)" from the Non-resident and Part-year Employee Refund Form, by Auditor Staschiak, second by Treasurer Hite. Discussion: Auditor Staschiak stated that if it is unnecessary it should be removed. Mayor Muryn stated that it would not be on the form if it was not useful. She further stated that she would rather have the information in writing rather than over the phone. Auditor Staschiak stated that he feels strongly that if it is not required it should not be on the form. He further stated that we need to treat every taxpayer the same. Councilman Wobser stated that if it is on the form that every taxpayer receives, then we are treating everyone the same. Mayor Muryn stated that the line is necessary so that we can avoid having to ask additional questions. Auditor Staschiak inquired if it is really needed. What if we remove that line for one year and then revisit it next year after the Income Tax Department reports how often the information that would be received from that line is needed. Auditor Staschiak stated that he removes his motion.

Motion to remove line "Briefly explain what you do for the employer and where you performed your work (optional)" from the Non-resident and Part-year Employee Refund Form for one year and revisit next year and hearing comments from the Income Tax Administrator of operational impact, by Auditor Staschiak, second by Treasurer Hite. Discussion: Mayor Muryn stated that she has full faith in the City's Income Tax Department team. Motion passed 5-0.

Motion to add language referring to City of Findlay Codified Ordinance 194, by Treasurer Hite, second by Mayor Muryn. Motion passed 5-0.

## **NEW BUSINESS**

Past Due Collections: Law Director Rasmussen stated that he has not had a chance to meet with the judges who have asked to be involved in the discussion. He stated that he will try to get a meeting scheduled prior to the next Income Tax Board meeting. Auditor Staschiak asked that a report of the number of cases and the total dollar amount collected be given to the board.

Being no further business, the meeting adjourned.

Respectfully submitted,

Kathy K. Launder  
City Clerk