

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

AUGUST 2, 2022

COUNCIL CHAMBERS

ROLL CALL of 2022-2023 Councilmembers

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ACCEPTANCE/CHANGES TO PREVIOUS PUBLIC HEARING MINUTES/CITY COUNCIL MINUTES:

- Acceptance or changes to the July 19, 2022 Public Hearing minutes to approve Revenue Estimates for Fiscal Year 2023.
- Acceptance or changes to the July 19, 2022 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS: none

ORAL COMMUNICATIONS: none

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Director of Law Rasmussen – additional funds for 2022 Legal/Financial Services object code 441400 for City Law Director’s Office

When I estimated what budget amount would be needed this year for Outside Legal Counsel services, it was unknown exactly how much would be needed and the City of Findlay Law Director’s Office has spent all of its budgeted amount and is in need of additional funds to pay unforeseen July-December 2022 invoices. At this time, the amount of one hundred thousand dollars (\$100,000.00) is being requested to be appropriated from the General Fund to the Law Director Department #21015000-441400 via Ordinance No. 2022-076. Ordinance No. 2022-076 was created.

Treasurer’s Reconciliation Report – June 30, 2022.

Service-Safety Director Martin – additional funds for 2022 Cube and Diamonds concession sales

The Recreation Department has had an exceptional year with concession sales at the Cube and the Diamonds. Sixty-six thousand dollars (\$66,000.00) was originally appropriated for 2022 and has been exhausted with revenue of one hundred eleven thousand four hundred thirty-six dollars (\$111,436.00) to date. An appropriation of funds will be needed in order to purchase concession items for the fall baseball/softball season, as well as, the fall ice season. Legislation to appropriate funds is requested. Ordinance No. 2022-077 was created.

FROM:	General Fund	\$ 25,000.00
TO:	Recreation Department #21044400-other	\$ 25,000.00

Service-Safety Director Martin – Hancock Public Health combined services contract renewal

Ordinance No. 2021-107 was passed in December 2021 to extend the existing five (5) year Hancock Public Health (HPH) combined services contract that expired on December 31, 2021. In the early months of 2022, Mayor Murn, Township and Village representatives, Health Commissioner, and Service-Safety Director Martin discussed the plan for an amended contract. The allocation split between the City of Findlay, townships, and villages will remain the same: fifty-seven and a half percent (57.5%) and forty-two and a half percent (42.5%) respectively. The City’s annual financial obligation for combined services for the first three (3) years of this agreement will be three hundred sixty-six thousand seven hundred seventy-eight dollars and twelve cents (\$366,778.12) which is seventeen thousand four hundred sixty-five dollars and sixty-two cents (\$17,465.62) more than the original contract terms. The allocation will be evaluated every three (3) years. HPH shall strive for a fee for service supported entity with the cost continuing to be proportioned between the City, Townships, and Villages. The allocation will increase every three (3) years by a rate not to exceed five percent (5%) for the next three (3) year period. In the event the HPH allocation need decreases, it will be communicated by the Health Commissioner with the adjustment being made accordingly. The Hancock County General Health District Advisory Council (DAC) met on March 7, 2022 and voted to adopt the proposed amended agreement. The final version of this amended agreement was presented to the Mayor’s Office in July and then signed. There are many moving parts in this situation, including legislation to extend the previous contract with the DAC voting to approve the amended agreement. Legislation authorizing the Mayor to sign the amended agreement for a continuation of the previous agreement with minor modifications was inadvertently omitted. Legislation authorizing the Mayor to enter into an amended agreement with Hancock County General Health District Advisory Council to continue combined services provided by Hancock Public Health, as well as an appropriation of funds to pay the City’s portion for provided health services of three hundred sixty-six thousand seven hundred seventy-eight dollars and twelve cents (\$366,778.12) is requested. Ordinance No. 2022-078 was created.

City Engineer Kalb – 2022 Street Preventative Maintenance, Project No. 32820100

City Engineer Kalb is requesting to use a portion of the June allocation of the Capital Improvements Restricted Account and appropriate it into the Street Preventative Maintenance Project to allow the Street Department to continue their efforts in maintaining the City of Findlay’s existing roadway system. Legislation to appropriate and transfer funds is requested. Ordinance No. 2022-080 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 100,000.00
TO:	2022 Street Preventative Maintenance, Project No. 32820100	\$ 100,000.00

Airport Advisory Board minutes – July 14, 2022

City Engineer Kalb – 2022 Annual Street Resurfacing/Curb Repairs, Contract A (concrete)

In conjunction with Ordinance No. 2022-079, East Lima Street is to be added to the 2022 Annual Street Resurfacing project for curb replacement. Additional Funds are being appropriated as part of Ordinance No. 2022-079. The City of Findlay Engineering Department will be working with Columbia Gas to ensure East Lima Street work is done in a cost efficient and timely manner. Newcomer Concrete Services Inc. was the winning bidder and was awarded the 2022 Annual Resurfacing Concrete contract. The additional work will exceed the original bid specs and is greater than the fifty thousand dollar (\$50,000.00) threshold for competitive bidding. Since Newcomer Concrete was awarded the 2022 annual resurfacing contract and currently has an opening in their schedule, the City of Findlay would like to utilize their services for the additional work on East Lima Street. Legislation authorizing the Mayor, Service-Safety Director, and/or City Engineer to waive all formal advertising and bidding requirements and enter into an agreement with Newcomer Concrete Services, Inc. for the aforementioned roadway addition, to include the emergency clause is requested. Ordinance No. 2022-079 was created.

City Engineer Kalb – 2022 Annual Street Resurfacing/Curb Repairs, Project No. 32820500

As discussed in the previous Council meeting, Columbia Gas has finished the underground work on East Lima Street and will be starting the restoration of the area. Prior to the Columbia Gas project, East Lima Street was scheduled to be resurfaced in 2021, but was dropped from the program due to the amount of underground work Columbia Gas was going to be doing. To ensure that the roadway would not be torn up multiple times, the City of Findlay would like to add East Lima Street to this year’s Annual Resurfacing Program. The City of Findlay Engineering Department will be working with Columbia Gas on curb replacement prior to paving the roadway. Legislation to take a portion of the June allocation of the Capital Improvements Restricted Account and appropriate it into the 2022 Annual Street Resurfacing/Curb Repairs project is requested. Ordinance No. 2022-079 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 170,000.00
TO:	2022 Annual Street Resurfacing/Curb Repairs, <i>Project No. 32820500</i>	\$ 170,000.00

Traffic Commission minutes –July 18, 2022.

City Planning Commission agenda – August 11 2022.

COMMITTEE REPORTS:

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss increasing the Minimum Reserve Balance via Resolution No. 018-2022.

We recommend to approve moving the Minimum Reserve Policy to 25% of the General Fund expenses as stated in the resolution. Resolution No.018-2022 was lifted from the table during the OLD BUSINESS portion of the 7/19/22 City Council meeting and given it its second reading. It had been tabled after first reading/before second reading on July 5, 2022

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss increasing the General Insurance Fund level via Ordinance No. 2022-059.

We recommend to leave the Ordinance tabled until such time that additional information can be gathered for further discussion. Ordinance No. 2022-059 was lifted from the table during the OLD BUSINESS portion of the 7/19/22 City Council meeting and removed from further consideration, therefore, it is no longer on the agenda. It had been tabled after first reading/before second reading on July 5, 2022

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 018-2022 (minimum reserve balance policy) **requires three (3) readings** **third reading**
The resolution was lifted from the table during OLD BUSINESS and given it its second reading. It had been tabled after first reading/before second reading on July 5, 2022

A RESOLUTION ADOPTING A MINIMUM RESERVE BALANCE POLICY AS PROMULGATED BY THE CITY AUDITOR’S OFFICE, AND REPEALING ALL RESOLUTIONS AND/OR PARTS OF RESOLUTIONS IN CONFLICT HERewith, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 021-2022 (no PO) **requires one (1) reading** **first reading**

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES:

ORDINANCE NO. 2022-061 (332/336 Cherry St vacation) **requires three (3) readings** **third reading**
AN ORDINANCE VACATING A CERTAIN PORTION OF CHERRY STREET (HEREINAFTER REFERED TO AS THE 332 AND 336 CHERRY STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2022-064 (STRICT Center) **requires three (3) readings** **third reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH CLOUSE CONSTRUCTION CORPORATION, FOR THE DESIGN PHASE OF THE STRICT CENTER PROJECT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-066 (AIP33 North Apron Rehab Construction) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-068 (HAN-Interstate and FHS Trails) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-069 (Rector Ave waterline replacement) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-074 (909 Broad Ave rezone) **requires three (3) readings** **second reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 909 BROAD AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL" TO "C1 LOCAL COMMERCIAL".

ORDINANCE NO. 2022-076 (Law Director budget – more funds for legal svcs (pending litigation) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-077 (additional funds for 2022 Cube and Diamonds concession sales) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-078 (Hancock Public Health combined services contract renewal) **requires three (3) readings** **first reading**
AN ORDINANCE AMENDING ORDINANCE NO. 2021-107 TO AUTHORIZE THE MAYOR OF THE CITY OF FINDLAY, OHIO TO CONTINUE COMBINED HEALTH AND ENVIRONMENTAL SERVICES PROVIDED BY THE HANCOCK COUNTY GENERAL HEALTH DISTRICT AND CITY OF FINDLAY HEALTH DEPARTMENT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-079 (2022 Annual Street Resurfacing/Curb Repairs, Contract A (concrete)) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT WITH NEWCOMER CONCRETE SERVICES INC. FOR THE 2022 ANNUAL STREET RESURFACING/CURB REPAIRS, CONTRACT A (CONCRETE) PROJECT NO. 32820500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-080 (2022 Street Preventative Maintenance) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

Office of the Director of Law

Donald J. Rasmussen

318 Dorney Plaza, Rm 310

Findlay, Ohio 45840

Telephone: 419-429-7338 • Fax: 419-424-7245

drasmussen@findlayohio.com

July 25, 2022

Honorable City Council
Findlay, OH 45840

RE: Funds for 2022 City Prosecutor's Office legal financial services
(Ordinance No. 2022-076)

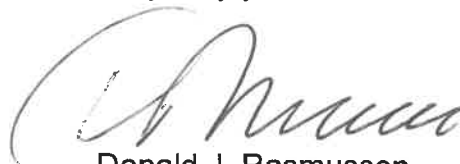
Dear Council Members:

When I estimated what budget amount would be needed this year for Outside Legal Counsel services, it was unknown exactly how much would be needed and the City of Findlay Law Director's Office has spent all of its budgeted amount and is in need of additional funds to pay unforeseen July-December 2022 invoices.

At this time, the amount of one hundred thousand dollars (\$100,000.00) is being requested to be appropriated from the General Fund to the Law Director Department 21015000-441400 via Ordinance No. 2022-076.

Thank you for your consideration in this matter.

Very truly yours,



Donald J. Rasmussen
Director of Law



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866

Treasurer's Reconciliation for June 30, 2022

TREASURER

AUDITOR

TREASURER

AUDITOR

Fifth Third Initial Balance	2,999,041.19
- Withdrawals ()	(11,231,738.18)
+ Deposits	11,080,930.94
	<u>2,848,233.95</u>
(-Outstanding Checks)	(261,346.15)
Deposit in Transit	993.50

Auditor's Checking Bal	2,587,881.30
Auditor's Total Cash and Investments	83,117,774.78

<u>Treasurer's Checking Bal</u>	<u>2,587,881.30</u>
Investment Principal	80,529,341.32
Accrued Interest	552.16
Treasurer's Total Cash and Investments	83,117,774.78

Respectfully submitted,

Susan Jo Hite
Treasurer



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Rob Martin BSN, MBA
Service-Safety Director

July 22, 2022

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

The Recreation Department has had an exceptional year with concession sales at The Cube and The Diamonds. The \$66,000 originally appropriated for 2022 has been exhausted with revenue of \$111,436 to date. An appropriation of funds will be needed in order to purchase concession items for the fall baseball/softball season as well as the fall ice season.

An appropriation is respectfully requested as follows:

FROM:	General Fund	\$25,000.00
TO:	Recreation Department 21044400-other	\$25,000.00

By copy of this letter, I am requesting the Director of Law to prepare the necessary legislation for authorization of this request.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rob Martin', with a stylized flourish at the end.

Rob Martin
Service-Safety Director

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Lisa Mansfield, Recreation Department

July 22, 2022

Dear Honorable Council:

In December of 2021, Ordinance 2021-107 was passed to extend the existing five-year Hancock Public Health (HPH) combined services contract that expired on December 31, 2021, for one year. In the early months of 2022, the Mayor, Township and Village representatives, the Health Commissioner, and I had discussed the plan for an amended contract. The allocation split between the City of Findlay and Townships and Villages will remain the same – 57.5% and 42.5% respectively. The City's annual financial obligation for combined services for the first 3 years of this agreement will be \$366,778.12, which is \$17,465.62 more than the original contract terms. The allocation will be evaluated every three years.

HPH shall strive for a "fee for service" supported entity, and the cost will continue to be proportioned between the City and Townships and Villages. The allocation will increase every three years by a rate not to exceed 5% for the next three-year period. In the event the HPH allocation need decreases, this will be communicated by the Health Commissioner and the adjustment will be made accordingly.

On March 7, 2022, the Hancock County General Health District Advisory Council (DAC) met and voted to adopt the proposed amended agreement. The final version of this amended agreement was presented to the Mayor's Office in July and was signed. Considering the many moving parts in this situation including the legislation to extend the previous contract, to the DAC voting to approve the amended agreement, it was overlooked that there was not legislation to approve the Mayor to sign the amended agreement which essentially is a continuation of the previous agreement with minor modifications.

I am writing to request the necessary legislation be prepared by the Law Director to allow the Mayor to enter into an amended agreement with Hancock County General Health District Advisory Council to continue combined services provided by Hancock Public Health. In that legislation, I am also requesting permission to pay the City's portion for provided health services of \$366,778.12 for 2022.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Rob Martin
Service-Safety Director

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

July 27, 2022

RE: 2022 Street Preventative Maintenance,
Project No. 32820100

Dear Council Members,

I would like to take a portion of the June allocation of the Capital Improvements Restricted Account and appropriate it into the Street Preventative Maintenance project. This will allow the Street Department to continue their efforts to maintain the City's existing roadway system.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 100,000
TO: 2022 Street Preventative Maintenance, Project No. 32820100	\$ 100,000

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

AIRPORT ADVISORY BOARD

City of Findlay

July 14, 2022

MINUTES

ATTENDANCE

Members Present: Service-Safety Director Rob Martin, Matt Rutter, Matt Cordonnier, Tim Mayle, Gary Junker, Brian Bauman, Doug Cade.

Staff Present: Mayor Christina Muryn, Amanda McGee, Kyle Inbody, Kathy Launder.

APPROVAL OF MINUTES

Motion to accept minutes of the June 10, 2021, meeting, by Cordonnier, second by Rutter. Motion passed 7-0.

STAFF REPORT

State of the Airport: McGee gave an overview of the Airport's Key Performance Indicators (KPIs). She stated that the Airport has maintained its 5-star rating in customer service. They are incorporating a standard customer service language and to be proactive vs. reactive. The airport currently has 100% hangar capacity and has a waiting list for additional customers that are interested in leasing a hangar. Jet A fuel sales took a hit over the past year. The sale of the Cooper Tire jet was the main cause due to them being the largest purchaser of Jet A fuel. Year over year from 2019 to 2022, Cooper's purchase of fuel has been dwindling however the transient traffic has increased and been making up the difference. There is a corresponding decrease in jet fuel expense for 2021.

OLD BUSINESS

2021 Events: The Findlay Air Expo was held on June 5, 2021, was well received. A firm was hired to plan the event which worked out well. Air traffic from the Osh Kosh EAA AirVenture 2021 stopped in for fuel due to our low prices. The Geico Skytypers team visited the airport. 2022 event is July 25-31, and we will have refreshments to welcome pilots. The airport serves as one of the landing sites for the Flag City BalloonFest. We have built a good relationship with the event planners. The airport was one of the sites for the Yankee Air Museum's B-17 Flying Fortress "Yankee Lady" and Biplane rides and tour. Some drawbacks to the event are that the admission fee for the flight was expensive and the tour was only available when the plane was on the ground.

Taxiway Alpha (A4 to A6) Rehabilitation: This project was funded 100% by an FAA AIP Grant. The project cost with design and construction was \$475,530. The construction was substantially complete on October 14, 2021.

Fuel Spill: The fuel spill that occurred in October 2020 has received a "no further action" status from BUSTR.

NEW BUSINESS

North Apron Reconstruction: Project cost is \$2.2 million and includes drainage improvements, two concrete parking pads, and improved asphalt integrity. This is estimated to be a 90 day construction. Access to A & B rows will be closed for 12 days. This will impact 100LL fuel service. A truck will be used to for 100LL fuel operation. They are planning to break ground August 2022, if all supplies are received. If materials do not come in by August 1, the project will be delayed to 2023.

Michael Terry Terminal Building: Airport staff will be moving to the Michael Terry Terminal Building August 1, 2022. This building is easier to repair and maintain. Pilots and passengers naturally gravitate to this building. Estimated cost to renovate the building is \$100,000. Ohio Department of Transportation will be leasing the old terminal building as a regional office, using 12 of the parking spaces in the north parking lot.

Airport Rules and Regulations: McGee submitted a draft of the Airport Rules and Regulations for the Board to review. The following are suggested changes to the Airport Rules and Regulations:

1.03 – ORC needs changed to the correct code reference

6.06 – in the second sentence, recommend adding “or appropriate law enforcement agency” after NTSB

4.12 – add “related natural disasters”

Motion to recommend City Council approve Airport Rules and Regulations with changes discussed, by Cade, second by Mayle. Motion passed 7-0.

Jet A Fuel Price Discounts: The proposed price structure for Jet A Fuel Price Discounts was discussed. The following is the proposed Jet A Fuel Price structure: 0 - 249 gallons = Base Price, 250 - 499 gallons = Base Price - \$.05, 500 – 999 gallons = Base Price - \$.10, 1000+ gallons = Base Price - \$.25, 2000+ gallons = Base Price – up to \$.40.

This is a customary practice at other airports. The Board is in favor of the proposed Jet A Fuel Price Discounts.

Not looking to price gouge while remaining competitive due to creative buying. Currently we are not able to offer contract pricing due to the point of sale system we have currently. A new point of sale system is needed to allow for contract fuel. McGee has been researching new point of sale systems that will work best at the airport.

Mayor sees the airport as an underused economic development tool.

Upcoming Projects: McGee stated that the following projects are upcoming: developing a routine schedule for hangar maintenance; fuel farm upgrades to include a fuel monitoring system; new point of sale system to help streamline processes; developing standardized processes and training; erecting new snow removal equipment storage facility to assist in mitigating risk.

OTHER BUSINESS

Next Meeting: The board agreed to meet twice per year.

Being no further business, the meeting adjourned.

Respectfully submitted,

Kathy K. Launder
City Clerk



Airport Rules and Regulations

July 2022

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Findlay Airport

Rules and Regulations

Section 1 – Airport Owner and Operator

1.01 Airport Owner

The City of Findlay is the owner and operator of Findlay Airport, located in Hancock County, State of Ohio. The City of Findlay has the responsibility under purview of the Federal Aviation Administration, to operate the Airport as a public facility.

1.02 Airport Director

The daily operations of Findlay Airport are under the management, direction and control of the Airport Director. The Airport Director has, at all times, the authority to take such actions as deemed necessary to protect and safeguard all persons and property and to control operations or any other activity at the Airport as may be necessary to provide the safe and efficient operation of the Airport in accordance with federal and state guidelines. Whenever these Rules and Regulations require, permit or allow for action to be taken by the Airport, it is intended that such action shall be taken by and through the Airport Director or a designated representative.

1.03 Establishment of Rules and Regulations

These Rules and Regulations are adopted and established in accordance with Ohio Revised Code Section 119.02, which authorizes the City of Findlay to adopt rules, not in conflict with general law, as it finds necessary or incidental to the performance of its duties and the execution of its powers. The rules, regulations and conditions established herein shall govern the use, operation and maintenance of the Airport and all appurtenances, facilities, equipment, improvements and services constructed or established in connection therewith.

Section 2 – Purpose and Scope of Rules and Regulations

2.01 Purpose

To fulfill the obligations imposed by federal, state and local governments on owners and operators of public airports, Findlay Airport has adopted these Rules and Regulations to promote the safe use, operation and maintenance of the Airport and the development of Airport facilities and services to meet the needs of the community.

2.02 Scope

These rules shall govern the use, operation and maintenance of the Airport, the activities of persons while on Airport property, and the operation of aircraft flying within the vicinity of the Airport, other than such conduct or activity specifically regulated or controlled by federal or state statutes or regulations. These Rules and Regulations are believed to be in conformity with all

applicable federal, state and local statutes, regulations and directives; however, in the event of any conflict federal and state statutes, regulations and directives shall control.

2.03 Conflicts

In the event of any conflict between these Rules and Regulations and the provisions of a written lease or other written agreement between the Airport and other parties, the provisions of the written lease or written agreement shall control.

2.04 Enforcement

These Rules and Regulations shall be binding on all persons whether they have knowledge of the contents of the rules or not. Law enforcement officers, Airport management and other representatives as designated by the Airport Director are empowered to require compliance with these Rules and Regulations. The Airport Director, or an appointed representative, is authorized to interpret these regulations whenever necessary, either by directives of general or specific application, and his or her interpretations shall be binding upon all persons.

2.05 Distribution

Copies of these Rules and Regulations may, from time to time, be provided to those persons using the facilities of the Airport on a daily or frequent basis. The complete text of all Rules and Regulations adopted by the Airport shall be maintained at the Airport administrative offices, shall be made available during business hours for inspection, and a reasonable number of copies shall be made available to members of the public at no cost to the public.

Section 3 – Definitions

3.01 Aeronautical Activity

Any activity conducted on Airport premises which involves, makes possible or is required for the operation of aircraft or which contributes to or is required for the safety of such operations.

3.02 Air Operations Area (AOA)

All areas within the airfield perimeter fencing that are reserved for the operation, placement, movement and storage of aircraft and all areas adjacent thereto as defined by federal regulations.

3.03 Aircraft

A device that is used or intended to be used for flight in the air. For the purpose of this document, whenever a vehicle is attached to an aircraft for the purpose of moving the aircraft, the two shall be considered one aircraft.

3.04 Aircraft Movement Area

The runway, taxiways and other areas of the Airport which are used for taxiing, takeoff and landing, or surface movement of aircraft, exclusive of loading ramps and aircraft parking areas.

3.05 Aircraft Owner

The Federal Aviation Administration registered owner, or the operator, lessor, lessee (or their agents) of an aircraft or any authorized person using or operating any aircraft.

3.06 Airport

The entire real property owned or under the control of City of Findlay and designated as Findlay Airport.

3.07 Approval or Authorization

Prior written or verbal consent of the Airport Director or other specifically designated City of Findlay Airport official to conduct a specific activity on Airport property.

3.08 Apron or Ramp

The area of the Airport designated for the loading, unloading, servicing, or parking of aircraft.

3.09 Based Aircraft

Any aircraft regularly stored at the Airport, either in an aircraft hangar or tie-down space, for which the required application has been submitted by the aircraft owner and approved by the Airport Director.

3.10 City

The City of Findlay

3.11 Commercial Activities

Any activity conducted at or from the Airport for the purpose of securing earnings, income, compensation, or profit, whether or not such objective is accomplished.

3.12 Commercial Operator/Concessionaire

A person engaged in commercial activities from or in facilities on the Findlay Airport premises when the purpose of said business is to secure earnings, income, compensation or profit.

3.13 Debt

All financial responsibilities and charges incurred at the Airport, including but not limited to those involving storage, fuel, maintenance, miscellaneous services and supplies.

3.14 Employee

An individual performing services for a person or company for compensation in an employment relationship such that the employer is responsible for items such as F.I.C.A. taxes, state workers compensation benefits, issuance of a W-2 form for purposes of federal income tax law, and does not include an independent contractor.

3.15 FAA

The Federal Aviation Administration

3.16 FAR

Federal Aviation Regulations

3.17 FCC

The Federal Communications Commission

3.18 FOD

Foreign Objects or Debris

3.19 Flight Instruction

To teach, inform, supervise, give direction to, or train an individual seeking to obtain aeronautical certificates and ratings, including but not limited to classroom instruction, simulator instruction, instrument competency checks and biennial flight reviews.

3.20 Flight Instructor

A Federal Aviation Administration certified flight instructor or ground instructor possessing a valid instructor certificate.

3.21 Fuel Handling

The transporting, delivering, storing, fueling, or defueling of fuel or fuel waste and other petroleum products.

3.22 General Aviation

All aviation activities other than military and commercial air carrier operations.

3.23 Ground Vehicles

All automobiles, trucks, busses, motorcycles, tugs, transporters, bicycles, pushcarts, and any other device by which any person or property is or may be transported, carried, or drawn upon land, except properly certified aircraft.

3.24 Liability Insurance

Any policy of insurance covering liability issued by a person licensed to issue such insurance in the State of Ohio.

3.25 Minimum Standards

The minimum standards for conducting commercial activities on the Airport as established under separate document.

3.26 NFPA

The National Fire Protection Association.

3.27 NTSB

The National Transportation Safety Board.

3.28 ODOT, Aviation

The Ohio Department of Transportation, Office of Aviation.

3.29 Person

Any individual, partnership, corporation, association, entity, limited liability company, governmental entity or other organization, including an assignee, receiver, trustee, or other representative thereof.

3.30 Private Operator

Any person engaged in aeronautical activities on the Airport premises when the purpose of these activities is not to secure earnings, income, compensation or profit.

3.31 Public

The community at large, all persons of the general populace.

3.32 Restricted Areas

Any area of the Airport designated as not generally open to the public unless authorization has been granted to enter.

3.33 Runway

A defined area of the Airport used for landing and takeoff of aircraft.

3.34 Secured Area

An area of the Airport that has been designated as secured in the Airport Security Program and to which access is controlled by a system, method or procedure.

3.35 Spill or Release

Any discharge of fuel, hydraulic fluid, oil, or other contaminant onto or into an area or container not designed to hold such materials, accidental or otherwise. Also, any dispensing of aircraft deicing and anti-icing materials, accidental or otherwise, that is not applied directly to aircraft within a designated area.

3.36 TSA

Transportation Security Administration

3.37 Taxilane or Taxistreet

Airport surfaces designated for ground maneuvering of aircraft between aircraft parking locations, aprons, and taxiways.

3.38 Taxiway

Airport surfaces designed for the ground maneuvering of an aircraft under its own power between aprons and the runway.

3.39 Terminal

The building designated by the Airport as a passenger facility for the purpose of air travel.

3.40 Tie-Down

To moor an aircraft by no less than three attachment points (usually both wings and tail) to ground anchor points provided by the Airport.

3.41 Vehicle

Every device in, upon, or by which any person or property is or may be transported or drawn upon land, excepting devices used exclusively upon stationary rails or tracks, or wheel chairs.

Section 4 – General Rules and Regulations

4.01 Closed or Restricted Areas

No person shall enter any area of the Airport posted as “closed” or “restricted” or “no trespassing” nor shall any person pass beyond the airport perimeter fence, except:

- Airport employees or agents assigned to duty therein.
- Persons so authorized by the Airport.
- Passengers under appropriate supervision entering the apron areas only for the purpose of entry to or exit from a parked aircraft.
- Police or fire personnel in case of emergency, fire, safety requirement, or for investigative purposes.
- Persons escorted by a properly authorized employee of the Airport.

4.02 Solicitation of Funds

No person shall solicit funds for any purpose or offer merchandise or services for sale on the Airport without the prior permission of the Airport Manager or designee.

4.03 Signs, Advertisements, Circulation of Printed Matter

No person shall post, distribute or display signs, advertisements, circulars, printed or written material in public areas of the Airport except with the prior approval of the Airport Director or designee and in such a manner as may be prescribed.

4.04 Travel Areas/Routes

Other than emergency or Airport service vehicles, no person shall:

- Traverse on Airport property other than on roads, walks or places provided for the particular class of traffic.
- Use roads or walkways in such a manner as to hinder or obstruct their proper use.

4.05 Animals

No person shall enter upon Airport property with an animal unless such animal is restrained by a leash, harness or other means of actual physical control, excepting search dogs used by and under the control of emergency services personnel in the performance of their duties.

4.06 Personal Property

No person shall abandon personal property on the Airport. Property so abandoned shall be disposed of in the manner prescribed by applicable state statutes and the owner shall be billed for disposal costs. Any person found dumping may be prosecuted in accordance with these Rules and Regulations and state and local codes.

4.07 Disorderly or Indecent Conduct

No person shall commit any loud, disorderly, obscene, indecent or unlawful act or commit any public nuisance upon the Airport.

4.08 Disposal of Trash, FOD

No person shall dispose of trash, garbage, paper, junk debris or other refuse or materials except in containers and at locations designated for such purpose. All Airport users shall make a reasonable effort to contain FOD around Airport buildings, hangars and areas of operation.

4.09 Property Damage

No person shall destroy, vandalize, injure or disturb in any way any room, building, sign, equipment, pavement, marker of other structure, tree, flower, lawn or other public property on the Airport. Any and all Airport property damaged or destroyed by accident or otherwise shall be paid for by the party or parties responsible. No person shall alter, make additions to, or erect any building or sign or make any excavation on Airport property without prior written authorization by the Airport Director or designee.

Damage or destruction of property shall be immediately reported to Airport Operations (419) 422-4182 and City of Findlay Police Department (419) 424-7150.

4.10 Accidents

Persons involved in, or witness to, an accident of any nature whatsoever including vehicle and ground support equipment collisions, environmental incidents, and injuries to persons on the Airport shall make a full report of the accident to the appropriate law enforcement agency and the Airport as soon as possible.

4.11 Firearms and Weapons

No person, except law enforcement officers with verifiable identification and those authorized by the Airport Director or designee, shall convey weapons or explosive ordnances on the Airport, except:

- General Aviation aircraft operators may bring sporting arms into the General Aviation portions of the Airport if cased and unloaded (without ammunition) for the purpose of placing the firearms in their aircraft prior to flight departure or to transport the firearms from an arriving aircraft to other means of transportation.

- All transporting of firearms shall be in accordance with applicable federal and state law.
- No person shall discharge any firearm or weapon on the Airport except in the performance of official duties.
- No person shall furnish, give, sell or trade any firearm or weapon on the Airport without prior written authorization of the Airport Director or designee.

4.12 Damage to Persons or Property

Persons using the Airport do so at their own risk. The Airport is not an insurer of the safety of persons or property at the Airport. The Airport assumes no liability or responsibility for the loss, injury or damage to persons or property on or at the Airport including injury or damage resulting by reason of falls, fire, theft, vandalism, collision, acts of third-parties, or forces of nature.

4.13 General Insurance Requirements

Persons engaged in commercial activities or basing aircraft at the Airport are required to obtain and continuously maintain insurance coverage in amounts prescribed by the Airport for the specific activities undertaken. The types and amounts of coverage will be set forth in the operating and lease agreements authorizing the specific activity. A commercial operator can expect that the Airport will require that it be named as an additional insured in its insurance policy. A certificate of insurance is required from the insurer showing the types of insurance and limits of coverage afforded under the policy. The certificate must also show that the insurance is noncancelable except upon 30-days prior written notice to the Airport.

4.14 Environmental Compliance

Persons using Airport property and facilities located on Airport property shall ensure their activities are in strict conformance with federal, state, and local environmental protection regulations. Liability for fines, restitution and/or cleanup resulting from improper use of property and facilities shall rest solely with the Airport user. The Airport reserves the right to perform audits of tenant activities and facilities for environmental compliance.

4.15 Smoking

Smoking is prohibited:

- Any place where smoking is specifically prohibited by signs.
- In the Air Operations Area of the Airport
- Within 50 ft of any aircraft or fueling vehicle
- Any area prohibited by OSHA, federal, state or any other agency with jurisdiction over the Airport.
- Inside all City of Findlay owned or operated buildings.

4.16 Storage

Long term storage of personal property or personal vehicles, including boats, cars, trailers mobile homes, etc. in hangars or on the Airport property is prohibited except with prior written approval of the Airport Director.

4.17 Right to Inspect

To the extent necessary to protect the rights and interests of interested parties or to investigate the compliance with these Rules and Regulations, the Airport Director, or designee, or any representative of the FAA or other governmental agency having jurisdiction, shall have the right to inspect all based aircraft, transient aircraft, structures, premises, facilities and alterations on the Airport.

4.18 Severability

If any specific rule or part thereof is designated or otherwise declared invalid or inappropriate, the remainder of these Rules and Regulations and parts thereof shall continue in full force and effect.

Section 5 – Motor Vehicle Regulations

5.01 State and Local Law, Federal Regulations

Motor vehicles shall be operated on the Airport in strict compliance with motor vehicle laws of the State of Ohio, local traffic laws and applicable federal regulations.

5.02 Vehicle/Equipment Parking

Vehicles or equipment shall not be parked at the Airport in any manner or any location prohibited by law, traffic signs, markings or any other means of indicating that parking is prohibited.

No vehicle shall be parked within fifteen (15) feet of a fire hydrant or in such a manner as to impede access to the hydrant by emergency equipment or personnel.

No vehicle shall be parked in such a manner as to impede access to the Air Operations Area through the vehicle access gates.

Parking vehicles or equipment in areas used for taxiing, landing, takeoff and parking of Aircraft is prohibited unless prior approval is obtained from the Airport Director or designee.

The Airport may revise parking areas or designate “no parking” areas as necessary to meet the changing operational needs of the Airport.

5.03 Requirement for Drivers License

No person shall operate any vehicle anywhere upon the Airport unless in possession of a valid driver's license.

5.04 Driving under the Influence

No person shall operate any vehicle, aircraft or other mechanized equipment upon the Airport while under the influence of alcohol, narcotics or other drugs.

5.05 Speed Limits

Motor vehicles shall be operated on Airport property in a careful and safe manner and in compliance with posted speed limits.

The maximum speed limit for all vehicles and equipment operating on aprons/ramps is fifteen (15) miles per hour.

The maximum speed limit for all vehicles and equipment operating within ten (10) feet of an aircraft is five (5) miles per hour.

Speed limits do not apply to emergency equipment, public safety vehicles and Airport operations vehicles responding to emergency situations or as operationally necessary.

5.06 Accident Reports

All accidents in which a motor vehicle or mobile equipment is involved, shall be reported promptly by the driver or drivers involved to the Airport administrative offices and local law enforcement authorities. Names and witnesses to the accident shall be included in the report.

5.07 Abandoned Vehicles

The Airport Director, without liability, shall have the authority to tow or otherwise remove any vehicle that is parked or abandoned on Airport property whenever it is determined that such vehicle constitutes a public nuisance or safety hazard.

5.08 Access to the Air Operations Area (AOA)

Persons having a demonstrated operational need to access portions of the AOA may request authorization for this purpose. The Airport, upon determination of operational need, will issue such authorization.

Access to the AOA is restricted to those areas designated by the Airport at the time the access is approved. Access to the AOA does not include access to the Aircraft Movement Area unless so specified.

Automatic gate users are required to stop their vehicle after passing through such gates and wait until the gate closes before leaving the area to prevent unauthorized persons and/or vehicles from gaining access.

Persons and vehicles entering the AOA may be subject to search.

Transient pilots may present a current pilot's certificate as acceptable access authorization media. Transient pilots are required to remain on the general aviation ramp and in the direct vicinity of their aircraft. Persons using a pilot's certificate as access authorization may escort only their own passengers.

5.09 Right-of-Way

Aircraft in motion have the right-of-way over vehicles and pedestrians. Pedestrians have the right-of-way over vehicles.

5.10 Two-Way Radio Communications

Vehicles authorized to operate in the Aircraft Movement Area, must either be (1) equipped with a functioning two-way radio capable of communicating on the Airport's UNICOM frequency or (2) escorted by vehicle so equipped unless another method of communication is approved in advance by the Airport Director or designee.

Vehicles operating in the Aircraft Movement Area will broadcast their location and intentions on the designated UNICOM frequency.

In cases of emergency response, vehicles not equipped for UNICOM communications shall be equipped with and utilize emergency lighting. Airport operations shall issue NOTAMS as appropriate to safeguard the movement of aircraft and vehicles in the Aircraft Movement Area.

5.11 Vehicle Requirements for Beacon

Vehicles authorized to operate in the Aircraft Movement Area shall be equipped with a functioning flashing or rotating beacon mounted upon the highest part of the vehicle. This beacon must be in operation at any time the vehicle is in the Aircraft Movement Area.

Vehicles requesting authorization to operate in the Aircraft Movement Area in daylight only may substitute, with approval of the Airport Director or designee, a three (3) foot square flag consisting of nine squares of alternating aviation orange and white.

5.12 Insurance

Commercial operators, tenants and contractors authorized to drive in the Aircraft Movement Area must maintain and provide satisfactory evidence of insurance coverage including general liability, aviation liability, automobile liability and public liability coverage at a minimum level specified by the Airport.

5.13 Liability for Damage, Destruction, Injury and Death

Persons or agencies receiving authorization to operate in the AOA shall be solely responsible for damage or destruction of Airport property or the property of others and for injury or death to persons resulting from their actions.

Persons or organizations obtaining access to the AOA agree to hold Findlay Airport, its officers and employees harmless in the event of damage to or destruction of personal property, personal injury, or injury to accompanying persons that occurs while in the AOA.

Section 6 – Aircraft Operations

6.01 General Conduct

All aeronautical and aeronautical support activities at the Airport, or in the airspace constituting the airport traffic area, shall be conducted in conformity with the current provisions of the Federal Aviation Regulations as issued by the FAA and the laws of the State of Ohio.

6.02 Airport Traffic Pattern

Standard traffic pattern procedures shall be followed as outlined in the Airman's Information Manual and Federal Aviation Regulations.

6.03 Suspension or Restriction of Aircraft Operations

The Airport Director or designee may close runways, taxiways, taxilanes, aprons or other areas of the Airport and suspend the use thereof for reasons of safety, repair, maintenance, improvement, expansion or such other reasons that may be determined to pose an operational need.

6.04 Unlicensed Aircraft

All aircraft parked, tied down, or stored on the Airport shall have a valid aircraft registration. Failure to display such registration upon request shall be grounds for immediate eviction from the Airport.

6.05 Registration of Aircraft

Aircraft hangared, parked, or remaining on the Airport shall be registered with the Airport. The owner/operator of any aircraft remaining on the Airport for more than thirty (30) consecutive days shall be required to present evidence of comprehensive general liability insurance coverage affecting the operation of said aircraft in accordance with Section 4.13.

6.06 Aircraft Accidents

The owner or operator of an aircraft involved in an accident shall be responsible for organizing and conducting the crash removal activities. Aircraft accidents on the runway and taxiways shall be removed from such areas as soon as the scene is released by the FAA and/or the NTSB or appropriate law enforcement agency. All costs incurred for such removal shall be borne by the owner or operator of the aircraft involved. If the owner or operator fails, refuses or is unable to remove the aircraft within a reasonable time, as determined by the Airport Manager or designee, the Airport shall, without incurring liability, cause the aircraft to be removed and stored off the active area. The owner or operator shall pay for the cost of the removal and storage. Owners or operators are responsible, financially and legally, for all damage or injury caused by their aircraft.

6.07 Permits for Air Shows

No air shows, aerial demonstrations, aerobatics, static displays or other special activities shall be held at or over the Airport without the prior written permission of the Airport Director or designee and the FAA Flight Standards District Office. No such permission shall be granted unless and until the applicant has secured insurance protection in an amount specified by the Airport and with the Airport named as an additional insured. Such insurance and application shall be presented at least thirty (30) days in advance of the date of the event. The time period covered by the insurance shall be such that coverage is extended for the time required for setting up for the event and for take-down/cleanup activities. The Airport reserves the right to refuse such permission at its sole discretion.

6.08 Takeoff and Landing

Takeoffs and landings of fixed-wing aircraft shall be made only on the Airport's designated runways.

6.09 Aircraft Taxi

Aircraft taxi procedures will be conducted in a safe manner at all times. Personnel taxiing aircraft should proceed at cautious speeds on congested or busy ramps.

6.10 Restrictions on Aircraft Start-up

A qualified pilot or mechanic shall be at the controls of all aircraft whenever the engine is operated. Under no circumstances shall an aircraft engine be started or allowed to run with an unqualified pilot, mechanic, or other person or no person at the controls.

6.11 Unattended Aircraft

No aircraft shall be left unattended on the Airport unless properly locked, tied down, chocked or otherwise secured or hangared. Owners of aircraft shall be responsible for any and all damage resulting from failure to comply with this provision.

6.12 Aircraft Maintenance

All aircraft maintenance at the Airport shall be performed by persons having all required certificates, permits, and authorizations from the Airport to perform such services on Airport property. Aircraft maintenance shall be performed only in areas or buildings designated for such purposes and shall be conducted in accordance with uniform building and fire codes. Owners of aircraft stored in hangars owned and operated by the Airport, who employ licensed and qualified mechanics for the express purpose of maintaining their specific aircraft shall maintain liability insurance as specified by the Airport to cover the total loss of, or damage to, the entire hangar structure in which the aircraft is stored, to include any and all aircraft, equipment, supplies or furnishings normally housed in said hangar, and death or injury to any person or persons who may be in or near the hangar. Evidence of insurance, in the form of a certificate of insurance, shall be provided to the office of the Airport Director when requested and shall include the provisions of Section 4.13 **General Insurance Requirements**.

Only special or emergency maintenance shall be performed on Airport aprons or adjoining areas and shall require the prior approval of the Airport Director or designee.

Section 7 –Fire Prevention/Hazardous Materials

7.01 General Conduct

No person in or upon the Airport shall do or omit any act if such action or lack thereof endangers persons or property. All persons using the Airport shall exercise the utmost care to guard against fire or injury to persons or property. Any person who has knowledge of a fire, a fire hazard, or other life-threatening situation shall immediately notify Airport personnel and/or the appropriate emergency assistance providers. All requirements emanating from the Airport, State Fire Marshal, or local fire authorities shall be complied with by any and all tenants, lessees, commercial operators, invitees, and the public without delay.

7.02 Compliance with Fire Prevention Signs

All persons shall observe and comply with “No Smoking” and other fire prevention signs.

7.03 Storage of Waste or Debris

No rubbish, paper or other waste or debris shall be permitted to be stored in or near any structure, hangar, or vehicle, except in approved metal receptacles, fitted with airtight covers. Continuous storage of oily waste, rags, and other flammable debris is not permitted. Such items shall be promptly disposed of in the place and manner required by applicable environmental regulations.

7.04 Use, Storage and Disposal of Flammable/Hazardous Materials

All flammable and hazardous materials shall be used, stored, and disposed of, in accordance with the Rules and Regulations and all applicable local, State and Federal rules, regulations and laws and at the sole risk of the user.

Section 8 – Enforcement

8.01 Enforcement Responsibility

The Airport Director is responsible for the day to day enforcement of the foregoing Rules and Regulations on behalf of City of Findlay, the Airport Sponsor. The Airport Director may seek the assistance of law enforcement personnel as necessary. In accordance with FAA regulations, all persons with authorized access to the AOA shall be responsible for compliance with these rules, FAA regulations and the security of the AOA and shall use every effort to prevent unauthorized access to the AOA.

8.02 Enforcement Process

Any person violating these Rules and Regulations is subject to removal from Airport property in accordance with the provisions of Section 119.02 of the Ohio Revised Code; charged with a violation of the applicable criminal codes; fined in accordance with FAA regulations; and subject to any other legal remedies that may be available to the Airport, or all of the above.

8.03 Liability for Fines

Any person whose act, or failure to act, results in a fine or penalty being assessed against the Airport by any federal, state or local government agency having jurisdiction over the Airport shall be fully liable for the payment or reimbursement of such fine or penalty in addition to the costs including attorney fees associated with the restitution, repair, or clean-up of conditions resulting from such violations.

Honorable City Council
Findlay, OH 45840

July 27, 2022

RE: 2022 Annual Street Resurfacing/ Curb Repairs, Contract A (Concrete)
Project No. 32820500

Dear Council Members,

In conjunction with Ordinance 2022-079, E. Lima Street is desired to be added to the 2022 Annual Street Resurfacing project for curb replacement. Additional funds are being appropriated as part of Ordinance 2022-079, and the Engineering Department will be working with Columbia Gas to ensure E. Lima Street is done in a cost efficient and timely manner.

Newcomer Concrete Services Inc. was the winning bidder and was also awarded the 2022 Annual Resurfacing Concrete contract. The additional work will exceed the original bid specs and is greater than the \$50,000 threshold for competitive bidding. Since Newcomer Concrete was awarded the 2022 Annual Resurfacing contract and currently has an opening in their schedule it is desired to use their services for the additional work on E. Lima Street.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service-Safety Director, and/or City Engineer to waive all formal advertising and bidding requirements and enter into an agreement with Newcomer Concrete Services, Inc., for the aforementioned roadway addition and declaring an emergency. If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

**ENGINEERING
DEPARTMENT**

JEREMY D. KALB, PE
CITY ENGINEER

Honorable City Council
Findlay, OH 45840

July 27, 2022

RE: 2022 Annual Street Resurfacing/ Curb Repairs
Project No. 32820500

Dear Council Members,

As discussed in the previous Council meeting Columbia Gas has finished the underground work on E. Lima Street and will be starting the restoration of the area. Prior to the Columbia Gas project E. Lima Street was scheduled to be resurfaced in 2021, but was dropped from the program due to amount of underground work Columbia Gas was going to be doing. To ensure that the roadway would not be torn up multiple times we would like to add E. Lima Street to this year's Annual Resurfacing Program. The Engineering Department will be working with Columbia Gas to get the curbs replaced prior to them repaving the roadway.

At this time I would like to take a portion of the June allocation of the Capital Improvements Restricted Account and appropriate it into the 2022 Annual Street Resurfacing/ Curb Repairs project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 170,000
TO: 2022 Annual Street Resurfacing/ Curb Repairs Project No. 32820500	\$ 170,000

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

TRAFFIC COMMISSION

City of Findlay
July 18, 2022

MINUTES

ATTENDANCE:

MEMBERS PRESENT: Service-Safety Director Rob Martin, City Engineer Jeremy Kalb, Police Chief Robert Ring, Fire Chief Josh Eberle.

STAFF PRESENT: Mayor Christina Muryn, Matt Stoffel, Public Works Superintendent; Jason Rayle, Traffic Signal Supervisor; Kathy Launder, City Clerk.

GUESTS PRESENT: Edith Wannemacher

OLD BUSINESS

1. Request for review of the Center Street corridor as it relates to traffic flow, speed, barriers for safety as well as sound, and pedestrian crossings.

11/15/2021

Director Martin stated that a group of residents of the Center Street corridor requested a review of the corridor as it relates to traffic flow, speed, barriers for safety as well as sound, and pedestrian crossings.

Kalb stated that he has traffic counts from Ohio Department of Transportation (ODOT) for Center Street from railroad tracks to Main Street and Tiffin Avenue from Blanchard Street to the split. Currently getting counts for Center Street. Director Martin stated the plan is to get traffic counts and analyze the data. Then discuss what next steps are. Are there things we can do or do we hire an outside source to do a traffic study? Kalb stated that looking at traffic counts from ODOT, on Tiffin Avenue east of Blanchard Street was 18,000 cars per day, on Center Street between the railroad tracks and Main Street was 8,000 cars per day. Kalb is working on ideas, but waiting for traffic counts to come in first. Director Martin stated that the recommendation is to table the request until we are able to get the traffic counts in and analyze the data.

Motion to table request, by Councilman Slough, second by Kalb. Motion passed 5-0.

12/20/2021

Motion to lift item from table, by Councilman Slough, second by Kalb. Motion passed 4-0.

Kalb stated that traffic counts on Center Street from Tiffin Ave. to Blanchard Street westbound was 300 vehicles and eastbound was 800 vehicles. Looking at the safety of those travelling eastbound from S. Main St. and speeding over the railroad tracks to go straight to this area of Center St. Kalb drew up a sketch of what it would look like if a 90° turn was put in to enter onto Center Street at Tiffin Avenue rather than being able to drive straight through. There are no barriers available to slow people down in the area of the railroad tracks. The only thing to really do is to have a safety study done that will cost about \$100,000. Chief Ring suggested we try something more simple with signage that there is a curve ahead especially westbound. Kalb stated that traffic counts at Blanchard and Tiffin Avenue has 18,000 vehicles, and the railroad tracks to Main Street has 8000 vehicles. Director Martin asked if we should look at some signage before we make any significant changes. Kalb stated that in order to get any funding from the State to make changes, a safety study would have to be conducted.

Chief Ring stated that changing Center Street to a 90° turn will slow eastbound traffic, but will do nothing for westbound traffic where most of the issues occur with vehicles running into houses. Rayle asked if raising the pavement on the other side of the railroad tracks to make less of an incline over the tracks would help. Kalb stated that there is a lot of coordination with the railroad company that would need to be done. Kalb further stated that if that comes up in the safety study there is the potential to secure safety funds to pay for it. Director Martin stated that it all comes back around to a safety study. Kalb stated that it is a lot of money, but we collect a lot of data and are then eligible for safety funds.

Signage suggestions: dangerous curve sign with 25 MPH speed designation, chevrons on guardrails or reflectors.

Motion to install dangerous curve signs with railroad and a 25 MPH designation for both directions on either side of the railroad tracks on Center Street and to install chevrons on guardrails on Center Street near railroad tracks, by Chief Ring, second by Kalb. Motion passed 4-0.

Motion to table Center Street corridor discussion, by Chief Ring, second by Kalb. Motion passed 4-0.

2/22/2022

No action taken

3/21/2022

Kalb stated that a safety study is budgeted this year. The study is scheduled to be performed this fall.

7/18/2022

Kalb stated that he went to ODOT Safety Board to request suggestions for this area. The City has already completed the items they have suggested such as signage for the curve and railroad and reducing the speed limit.

2. Request of Dustin Rice, 1310 Amelia Avenue, to make the intersection of Amelia Avenue and Fourth Street a three-way stop due to excessive speeding in the area.

5/16/2022

Rayle stated that traffic counts/speed detection were done in this area previously, however, the data was lost due to technical issues. From what he recalls, there was no excessive speeding except for a couple outliers. Director Martin stated that the purpose of stop signs is not for regulating speed.

Chief Ring stated that the Police Department has done extra patrols in the area, but there was nothing to enforce. Director Martin stated that we should get current traffic count/speed data. Public Works will place the equipment out for one week in stealth mode and one week in regular mode to gather speed and traffic count data and then will bring a report back to Traffic Commission.
Motion to table request until current speed and traffic count data are gathered, by Councilman Slough, second by Director Martin. Motion passed 3-0.

7/18/2022

Motion to lift item from table, by Engineer Kalb, second by Chief Eberle. Motion passed 4-0.

It is .1 miles on Amelia between the stop sign at Fifth Street and Fourth Street and another .1 miles between Fourth Street and Blanchard Avenue. Based on the close proximity to stop signs and the results of the traffic and speed data collected, additional stop signs are not warranted.

Motion to deny request to make the intersection of Amelia Avenue and Fourth Street a three-way stop, by Kalb, second by Ring. Motion passed 4-0.

3. Request of Jack and Jeanne Wasbro, 1979 Old Mill Road, to make the remainder of Cherry Street from Factory Street to Main Street one way eastbound due to excessive traffic and excessive speeding.

Jack Wasbro requested solutions to discourage through traffic from traveling down Cherry Street from Tiffin Avenue to N. Main St. Larry Cramer stated that most motorists on Cherry Street are using it as a short cut. Director Martin stated that making Cherry Street a one way is not the answer. Stoffel stated that he can place the speed/traffic count equipment out for one week in stealth mode and one week in regular mode to gather speed and traffic count data and then will bring a report back to Traffic Commission.

Motion to table request until current speed and traffic count data are gathered, by Councilman Slough, second by Chief Ring. Motion passed 3-0.

7/18/2022

Motion to lift item from table, by Director Martin, second by Chief Eberle. Motion passed 4-0.

Director Martin stated that there was no significant excess speed data collected. The traffic count volume was significant. Kalb stated that Cherry Street is a public road. It was designed for vehicle traffic. To reverse the direction of the one way on Cherry Street because there is significant traffic is not a viable reason. Also, the City of Findlay would have to spend a significant amount of money to reconfigure the intersection at Tiffin Avenue to accommodate traffic moving eastbound. Traffic and speed data do not warrant reversing the one way. Director Martin suggested to do some targeted enforcement to reduce the outliers of speed. There have not been many, if any, accidents on Cherry Street to warrant changing the direction of the one way on Cherry Street.

Motion to deny request to make Cherry Street one way eastbound from Factory Street to Main Street, by Director Martin, second by Chief Eberle. Motion passed 4-0.

NEW BUSINESS

1. Request of Diane Boguski, 1920 Palmer Drive, Findlay, Ohio, to replace the traffic signal at the intersection of Western Avenue and Lake Cascades Parkway.

Edith Wannemacher stated that she travels Lake Cascades Parkway to Western Avenue frequently. She has witness numerous near misses at this intersection due to visibility issues while looking south as well as the speed of motorists travelling Western Avenue. Kalb stated that the Lake Cascades sign is potentially in the line of sight and the grassy hill is on the verge of being in the line of sight. Currently the traffic counts do not warrant a traffic signal at this intersection. Kalb stated he can have a traffic study performed by City staff of this area. After the study is complete, a decision can be made regarding how to address the issues at this intersection.

Motion to deny request to replace the traffic signal at the intersection of Western Avenue and Lake Cascades Parkway, by Kalb, second by Ring. Motion passed 4-0.

Motion to have City of Findlay Engineering Department perform a traffic study of the intersection of Western Avenue and Lake Cascades Parkway and bring results back to Traffic Commission to review, by Kalb, second by Martin. Motion passed 4-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on August 15, 2022, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,



Kathy K. Launder
City Clerk

Traffic Commission

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
August 11, 2022 – 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

TABLED ITEMS

1. **APPLICATION FOR CONDITIONAL USE #CU-06-2022** filed by Quality PT for a drive thru window on the business at 1101 W. Main Cross Street.

NEW ITEMS

1. **ALLEY/STREET VACATION PETITION #AV-06-2022** filed by Michael Stoner, 1419 S. Blanchard Street, to vacate the westernmost 205 feet of the east/west alley between 1415 and 1419 S. Blanchard Street.
2. **APPLICATION FOR FINAL PLAT #FP-02-2022** filed by Fernco Development Ltd and Norco Dev. Ltd, for Lakota Park.
3. **APPLICATION FOR FINAL PLAT #FP-03-2022** for the Tall Timbers 3rd Addition Subdivision located in part of the Northeast ¼ of Section 4, Findlay, Ohio.

ADMINISTRATIVE APPROVALS

ADJOURNMENT



Committee Members:

- Jeff Wobser, at large – Committee Chair
- Randy Greeno, at-Large
- Jim Niemeyer, Ward 6
- Josh Palmer, Ward 7
- Beth Warnecke, Ward 3

Staff:

- James Staschiak, City Auditor
- Christina Muryn, Mayor
- Rob Martin, Service-Safety Director
- Donald Rasmussen, Law Director
-

Meeting Start Time: 5:30 PM

Meeting End Time: _____

Guests:

Jeremy Kalb

Agenda:

Call to Order

Roll Call

Approval of Minutes

New Items

1. Ordinance No. 2022-059 increasing General Insurance Fund level
2. Resolution No. 018-2022 increasing Minimum Reserve Balance

Adjournment

Jeff Wobser, Appropriations Committee Chair

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO


The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss increasing the Minimum Reserve Balance via Resolution No. 018-2022.

We recommend Approving moving The minimum reserve policy to 25% of General Fund Expenses as stated in the Resolution.

Aye Nay


Jeff Wobser, Chairman

Aye Nay


Randy Greeno

Aye Nay

 (second)
Jim Niemeyer

Aye Nay

 (motion)
Josh Palmer

Aye Nay


Beth Warnecke

APPROPRIATIONS COMMITTEE

DATE: July 19, 2022

LEGISLATION _____

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss increasing the General Insurance Fund level via Ordinance No. 2022-059.

We recommend

To leave The Ordinance tabled until
such time that additional information
can be gathered for further discussion.

Aye Nay

J. Wobser (Motion)
Jeff Wobser, Chairman

Aye Nay

Randy Greeno
Randy Greeno

Aye Nay

Jim Niemeyer
Jim Niemeyer

Aye Nay

Josh Palmer
Josh Palmer

Aye Nay

Beth Warnecke (Second)
Beth Warnecke

APPROPRIATIONS COMMITTEE

DATE: July 19, 2022

LEGISLATION _____

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
August 2, 2022**

RESOLUTION NO. 018-2022 (*minimum reserve balance policy*) **requires three (3) readings** **second reading**
The resolution was lifted from the table during OLD BUSINESS and given it its second reading. It had been tabled after first reading/before second reading on July 5, 2022

A RESOLUTION ADOPTING A MINIMUM RESERVE BALANCE POLICY AS PROMULGATED BY THE CITY AUDITOR'S OFFICE, AND REPEALING ALL RESOLUTIONS AND/OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-061 (*332/336 Cherry St vacation*) **requires three (3) readings** **third reading**
AN ORDINANCE VACATING A CERTAIN PORTION OF CHERRY STREET (HEREINAFTER REFERED TO AS THE 332 AND 336 CHERRY STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2022-064 (*STRICT Center*) **requires three (3) readings** **third reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH CLOUSE CONSTRUCTION CORPORATION, FOR THE DESIGN PHASE OF THE STRICT CENTER PROJECT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-066 (*AIP33 North Apron Rehab Construction*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-068 (*HAN-Interstate and FHS Trails*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-069 (*Rector Ave waterline replacement*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-074 (*909 Broad Ave rezone*) **requires three (3) readings** **second reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 909 BROAD AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL" TO "C1 LOCAL COMMERCIAL".

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

AUGUST 2, 2022

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, AUGUST 2, 2022 MEETING.

RESOLUTIONS

021-2022 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

- 2022-076 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2022-077 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2022-078 AN ORDINANCE AMENDING ORDINANCE NO. 2021-107 TO AUTHORIZE THE MAYOR OF THE CITY OF FINDLAY, OHIO TO CONTINUE COMBINED HEALTH AND ENVIRONMENTAL SERVICES PROVIDED BY THE HANCOCK COUNTY GENERAL HEALTH DISTRICT AND CITY OF FINDLAY HEALTH DEPARTMENT, AND DECLARING AN EMERGENCY.
- 2022-079 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT WITH NEWCOMER CONCRETE SERVICES INC. FOR THE 2022 ANNUAL STREET RESURFACING/CURB REPAIRS, CONTRACT A (CONCRETE) PROJECT NO. 32820500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2022-080 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 021-2022

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
HARTFORD INSURANCE COMPANY	242198	VARIOUS	VARIOUS	\$ 11,321.00	NO PO	PO WAS NOT APPROVED PRIOR TO INVOICE DATE
VAUGHN INDUSTRIES	242687	WPC	WPC	\$ 4,418.35	NO PO	EMERGENCY SERVICE CALL DUE TO STORM TAKING OUT POWER
ROBISON, CURPHEY, & OC'CONNELL, LLC	242545	21005000-441400	LAW DIRECTOR	\$ 35,539.34	LEGAL COUNSEL	NO PURCHASE ORDER PREPARED

ORDINANCE NO. 2022-076

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 100,000.00
TO:	Law Director #21005000-other	\$ 100,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that additional 2022 litigation services invoices for the City of Findlay open cases may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-077

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 25,000.00
TO:	Recreation Department #21044400-other	\$ 25,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that additional concession items for the baseball/softball and also the ice fall season may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-078

AN ORDINANCE AMENDING ORDINANCE NO. 2021-107 TO AUTHORIZE THE MAYOR OF THE CITY OF FINDLAY, OHIO TO CONTINUE COMBINED HEALTH AND ENVIRONMENTAL SERVICES PROVIDED BY THE HANCOCK COUNTY GENERAL HEALTH DISTRICT AND CITY OF FINDLAY HEALTH DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, the original contract via Ordinance No. 2021-107 was scheduled to expire on December 31, 2022, and it is now necessary to amend said current contract to extend the expiration date indefinitely with both parties reviewing said contract as needed, and;

WHEREAS, the contractual allocation split being the City of Findlay's portion of fifty-seven and one half percent (57.5%), Townships and Villages' portion of forty-two and one half percent (42.5%) that will be evaluated every three (3) years or sooner if necessary, and;

WHEREAS, the City's annual commitment will be of three hundred sixty-six thousand seven hundred seventy-eight dollars and twelve cents (\$366,778.12) for the first three (3) years of continuation of said services to be included in the General Expense budget, with the potential to increase every three (3) years by a rate not to exceed five percent (5%) for the following three (3) year period.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to extend said current contract for services provided by the combination of the Hancock County General Health District and the City of Findlay Health Department for an indefinite expiration period.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to extend said contract so that current Hancock Public Health services may be extended indefinitely.

WHEREFORE, this Ordinance shall take effect immediately upon its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED: _____

ATTEST _____
CLERK OF COUNCIL

APPROVED: _____

ORDINANCE NO. 2022-079

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT WITH NEWCOMER CONCRETE SERVICES INC. FOR THE 2022 ANNUAL STREET RESURFACING/CURB REPAIRS, CONTRACT A (CONCRETE) PROJECT NO. 32820500, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay is desirous to add East Lima Street to the 2022 Annual Street Resurfacing Project for curb replacement that was previously adopted via Ordinance No. 2022-036, and;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:
FROM: CIT Fund – Capital Improvements Restricted Account \$ 170,000.00
TO: 2022 Annual Street Resurfacing/Curb Repairs \$ 170,000.00
Project No. 32820500

SECTION 2: That the Mayor, Service-Safety Director, and/or City Engineer of the City of Findlay, Ohio be and they are hereby authorized to waive the formal advertising and bidding process pursuant to §735.051 of the Ohio Revised Code and enter into a contract with Newcomer Concrete Services, Inc. to add East Lima Street to the 2022 Annual Street Resurfacing/Curb Repairs, Project No. 32820500.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said waiving of formal advertising and bidding requirements and enter into a contract with Newcomer Concrete Services, Inc. so that the aforementioned project may proceed expeditiously and be completed during this construction season.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-080

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 100,000.00
TO:	2022 Street Preventative Maintenance, <i>Project #32820100</i>	\$ 100,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the Public Works Department may continue their efforts of maintaining the City of Findlay’s existing roadway system.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____