

FINDLAY CITY COUNCIL MEETING MINUTES

REGULAR SESSION

JULY 19, 2022

COUNCIL CHAMBERS

ROLL CALL of 2022-2023 Councilmembers:

PRESENT: Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel, Warnecke, Wobser

ABSENT: Slough

President of Council Harrington pointed out that Councilman Slough informed him that he would not be in attendance tonight. Councilman Hellmann moved to excuse Councilman Slough, seconded by Councilman Greeno. All were in favor. Filed.

President of Council Harrington opened the meeting with the Pledge of Allegiance and a moment of silence.

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Councilman Hellmann moved to accept the July 5, 2022 Regular Session City Council meeting minutes, seconded by Councilman Palmer. All were in favor. Motion carried. Filed.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:

Councilman Russel moved to add-on and replace the following to tonight’s agenda, seconded by Councilman Bauman. All were in favor. Filed.

ADD-ONS:

- 1. Letter from City Auditor Jim Staschiak – Revenue Estimates for fiscal year 2023 (**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS section**)
note: this is for the July 19, 2022 6:55pm public hearing

REPLACEMENTS:

- 1. Ordinance No. 2022-071 (**LEGISLATION section**) – first appropriation amount

FROM: Sewer Grant Fund	\$ 20,000.00
TO: 2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$ 20,000.00

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS:

Alley vacation request – portion of S Blanchard St

Michael Stoner is requesting a vacation of the east-west alley from South Blanchard Street to Graceland Avenue bounded between Lots 5391 and 5392 in the Leiser Addition. Referred to City Planning Commission and Planning & Zoning Committee. Filed.

ORAL COMMUNICATIONS: none

WRITTEN COMMUNICATIONS:

Findlay-Hancock County The Community Foundation Chief Community Engagement Officer Kimberly Bash – MLK mural grant

The City of Findlay was awarded a fifteen thousand dollar (\$15,000.00) grant to assist with the creation of a Martin Luther King, Jr. mural on the MLK overpass in downtown Findlay. The funding source is The Madeleine Thomas Schneider Fund. A copy of the grant agreement is enclosed that needs to be signed by the City of Findlay and returned as soon as possible indicating the City’s acceptance as no check can be issued until the signed grant agreement has been received. The financial and narrative progress report, as required by the grant agreement, is due June 30, 2023 – final report. Please reference grant number 16252 on all reports and correspondences regarding the grant. Direct any questions to Ms. Bash. The FHCTCF wishes the City of Findlay every success in the accomplishment of the goals of this project and looks forward to receiving report of the progress. Ordinance No. 2022-075 was created.

Discussion:

Councilman Russel asked if this is a response from the lady who contacted the City about painting under the bridge. Mayor Muryn replied that approximately two (2) months ago, a lady did contact her wanting to do a mural underneath one of the bridges, which spurred a discussion about doing murals throughout the community in a controlled fashion, which is something she is interested in doing. She recently found out that there is a fund at The Community Foundation for community improvements and that murals would be an allowable use of those funds. The balance would be around eight thousand dollars (\$8,000.00) which allowed her to look into where some projects could be done. One of the areas discussed for improvements is under the MLK overpass where the bike path goes along that area. The proposed area of the MLK overpass mural is the area that can be seen from East Main Cross on the stanchion and not under the bridge, but on the leg of the bridge. She is currently working on an example of the mural, but is not quite ready to show it to the public because she wants to announce it when the diagram of the mural is ready. She reached out to an artist that is interested in painting over a thousand square feet (1,000+ sq ft) mural that would commemorate Dr. King and then will work with the public to vote on a quote that would be included. It will be a neat way to spruce up the path, bring some light and art into an area that many use, but that is not exactly pretty. It is adjacent to an area that the City will be doing significant improvements with the downtown recreation area. She provided the idea to the Community Foundation’s Brian Treece who responded that it sounds exactly like something they would like to be a part of.

The mural is expected to cost between twenty to twenty-five thousand dollars (\$20,000.00-\$25,000.00) with the Community Foundation committing fifteen thousand dollars (\$15,000.00). The City did not apply for this. She spoke with them and then a couple of days later, they called and stated that they want to give the City the money and sent her the forms which is why she is sharing this with Council. This will be a big project that will be very neat and something she would like to roll out to the public for their involvement. Both the Black Heritage Library and the Multi-Cultural Center are interested in helping facilitate the narrowing down of quotes that was put out to the public. There is a lot of opportunity in various areas to spruce up and bring some light and art into the community. It is the kick-off to what she envisions as a really cool program.

Councilman Wobser asked if the total cost of the mural will be twenty-three thousand dollars (\$23,000.00), including the grant. Mayor Muryn replied that after talks with the artist, the cost was slightly decreased. She will come back to Council on this in a couple of months. She is going to first check to see if there is any funding available in her budget to put towards this and will try to obtain funds from other organizations. It is possible that she will be asking for additional funds for this project, but that it should not exceed ten thousand dollars (\$10,000.00). Councilman Wobser asked if this is part of the MLK overpass that is behind LaRiche Chevrolet-Cadillac. Mayor Muryn replied it is. When driving on East Main Cross by LaRiche, to the left is an area that could not previously be seen from the roadway, but the City has cleaned out a lot of the brush to clean up the hillside. It is right along the walk path. Filed.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Findlay Police Department Activities Report – June 2022. Filed.

Precipitation and Reservoir levels report – second (2nd) quarter April-June 2022. Filed.

Findlay Municipal Court Activities Report – June 2022. Filed.

City Planning Commission Staff Report – July 14, 2022. Filed.

Findlay Municipal Court Judge Bishop – Community Alternative Sentencing Center (CASC) #31924700

The community continues to experience a lack of detention space for offenders and will continue to experience this into the unforeseeable future. The deficiency has significantly reduced the Court’s ability to maintain and enforce accountability for violations of ordinances and State Statutes, as well as, delays in justice for these offenders who cannot timely serve their sentences. Through City Council’s efforts, a partial remedy is in force through the funding and utilization of outside jail housing. Due to recent changes in State Statutes, the Court and City Administration have been researching the feasibility of the construction and operation of a Community Alternative Sentencing Center (CASC) by the City of Findlay. The primary anticipated impact locally would be a center that would increase accountability for violations of Ordinances and State Statutes while offering mental health and addiction treatment in an effort to reduce recidivism. The CASC has the potential to achieve these goals at an overall reduced cost to the community. The Administration and Judges have personally advised Council on this topic several times during open sessions. On June 21, 2022, City Council authorized a contract with RQAW Corp. of Fishers, Indiana to design a Community Alternative Sentencing Center (CASC). This authorization was provided with the understanding that the Findlay Municipal Court would fund the initial phases of the design to further explore the feasibility of this concept. To initiate this process, legislation to transfer and appropriate funds for the preliminary design and schematic design is requested. Ordinance No. 2022-072 was created.

FROM:	Findlay Municipal Court Special Project Fund #22079000-other	\$ 58,000.00
TO:	Community Alternative Sentencing Center, Project No. 31924700	\$ 58,000.00

Filed.

City Engineer Kalb – AIP33 North Apron Rehab Construction, Project No. 35224000

Ordinance No. 2021-003 authorized a bid opening that was held for this project on March 15, 2022. Bids were received from two (2) potential contractors with base bid amounts ranging from \$1,819,053.00 to \$1,903,293.75. The lowest and best bid was received from Helms & Sons Excavating Inc. of Findlay, OH. This project is included in the 2022 Capital Improvements Plan and will be using the grant funding that the City received from the FAA. Capital Improvement Funds will be used for the required match funds for this, as well as to cover the cost of the two (2) alternates. Legislation to appropriate funds is requested. Ordinance No. 2022-066 was created.

FROM:	FAA AIP Grant (3-39-0034-033-2022)	\$ 1,799,147.00
TO:	AIP33 North Apron Rehab Construction, Project No. 35224000	\$ 1,799,147.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 385,000.00
TO:	AIP33 North Apron Rehab Construction, Project No. 35224000	\$ 385,000.00

Filed.

City Engineer Kalb – Findlay Airport Concierge Vehicle

Money was appropriated to the Findlay Airport for the purchase of a new pickup truck via Ordinance No. 2022-017. After further evaluation, a decision was made to not pursue the purchase of the pickup truck and instead to replace the concierge vehicle per the current operational needs of the Airport. The Airport is currently looking for options to purchase a SUV through the State bid process. There is no legislation needed for this request. This letter is to update Council of the change in usage of the previously appropriated funds.

Discussion:

Councilman Wobser asked why the request is changing from a truck to a SUV. City Engineer Kalb replied that the truck still has life to it, so it is not a huge need right now. The concierge vehicle is a 2005 Grand Prix that has leaking seals, oil leaks, and brake issues. Those that use that vehicle tend to come in groups of four (4) or five (5) which is a tight fit in that vehicle, so they are looking into getting a mid-size SUV such as a Ford Explorer. Councilman Wobser asked if there will be a request for a truck in the future. City Engineer Kalb replied yes at some point in time there will be a request for a replacement truck, but not anytime soon. Councilman Wobser asked for clarity. Council was told that a truck was needed, but that it is now not needed and that the Grand Prix vehicle needs to be replaced instead. So, the fact that Council approved a truck thinking it needed replaced, but that it really didn't is confusing. City Engineer Kalb replied that after further investigation of looking at what the operational needs are at the Airport, the truck still has some life left and is in good working shape and decided that he didn't just want to upgrade the truck since it could still be used for plowing, so he looked at the operational needs in that department and determined that the Grand Prix needs replaced as it is used daily. Filed.

City Engineer Kalb – Airport Terminal Bldg Move/Rehab (35222100)

The Findlay Airport is wrapping up the rehab of the Michael Terry Terminal Building and is ready to purchase new furniture for the public space, as well as the offices for the Airport personnel. The furniture is being purchased through a State of Ohio contract and will coming from Friends Office of Findlay, OH. At this time, it is desired to appropriate funds to purchase new furniture for the newly rehabilitated terminal building. Legislation to appropriate and funds for this capital expenditure is requested. Ordinance No. 2022-067 was created.

FROM: CIT Fund – Capital Improvements Restricted Account \$ 41,000.00
TO: Airport Terminal Bldg Move/Rehab, Project No. 35222100 \$ 41,000.00

Discussion:

Councilman Russel asked if this should be passed tonight and what the timeline of the terminal move is. City Engineer Kalb replied that the rehab part of it that is moving over to the Terry building is moving along fairly well. The floors and ceilings are being worked on right now. Goal is to move into the building by August 1st. There is a ten (10) week lead time for the furniture which is why he would like to move forward with this as soon as possible so that the furniture can be ordered and not have to utilize the current furniture that does not work well in that area. Mayor Muryn added that one of the factors with the move is that ODOT is also moving into that building, per the signed agreement, they will be leasing the building to be operational in August. Filed.

City Engineer Kalb – HAN-Interstate and FHS Trails PID115232 (32821400)

The City of Findlay is moving forward with the design of the multi-use trails that run along Howard Street and Broad Avenue. As part of ODOT's design requirements, the City of Findlay is required to complete an environmental review for the project site. The environmental review process will need to be completed by a pre-qualified consultant through ODOT. The process can take up to a year to complete. To ensure the City of Findlay stays on the project schedule, the project will need to start the process within the next month or so. Legislation to appropriate funds is requested. Ordinance No. 2022-068 was created.

FROM: CIT Fund – Capital Improvements Restricted Account \$ 25,000.00
TO: HAN-Interstate and FHS Trails PID115232, Project No. 32821400 \$ 25,000.00

Filed.

City Engineer Kalb – Rector Avenue Waterline Replacement (35710100)

Ordinance No. 2021-007 authorized a bid opening that was held for this project on July 12, 2022. Bids were received from two (2) potential contractors with the bid amounts ranging from \$381,410.20 to \$457,630.00. The lowest and best bid was received from Utility Service Co., Inc. of Perry, GA. This project is included in the 2022 Capital Improvements Plan and will be using the grant funding the City of Findlay received from the Ohio Public Works Commission (OPWC). Five hundred dollars (\$500.00) was previously appropriated to the project for the design and advertising of this project. An additional appropriation is now needed to cover the City's portion of the construction cost and provide a contingency for the project. Legislation to appropriate and transfer funds for this Capital Expenditure is requested. Ordinance No. 2022-069 was created.

FROM: OPWC Grant \$ 218,647.00
TO: Rector Avenue Waterline Replacement, Project No. 35710100 \$ 218,647.00
FROM: Water Fund \$ 225,000.00
TO: Rector Avenue Waterline Replacement, Project No. 3510100 \$ 225,000.00

Discussion:

Councilman Russel was surprised that this does not need to be passed tonight as the City generally usually moves these types of requests along aggressively, especially waterline projects. He asked if contractors are not available until mid-August or why there is no rush to move this along. City Engineer Kalb replied that the contractor is not ready to go yet, so this ordinance can go through the proper channels. This is a different project than a normal replacement.

A liner will be placed through the area because of the clearance required as there is no room to run a new waterline that has to be in place because of sewers. Installing liners is a totally different process in that there has to be a five by six (5x6) hole every five hundred feet (500'). Councilman Russel asked if the City has lined waterlines before. City Engineer Kalb replied that this is the first time for Findlay, but is not the first time for anyone in the area that we have been in communications with. Lima, Youngstown, and Cleveland all do it. This option has always been available. This is the first one the City of Findlay is going to try. Filed.

City Engineer Kalb – WPC Clarifier Rehab 3, 4 & 5, Project No. 35601300

The City of Findlay accepted Request for Qualifications (RFQ) on February 17, 2022 for the design/build contractors to assist in the development and implementation of repairs that are needed on three (3) of the clarifiers at the Water Pollution Control Center (WPCC). From the RFQ process, Mosser Construction was selected to conduct the design and construction of the needed WPCC repairs. Mosser Construction has completed the design for the repairs that are needed on the inside of Clarifier 3, 4 & 5. They have provided the City of Findlay Engineering Department a detailed cost estimate for construction. Mosser Construction and their design consultant have provided plans to repair the damaged concrete sections and have provided recommendations for epoxy coatings that will prevent future spalling of the effluent troughs. It is time to start the rehabilitation of Clarifier 3, 4 & 5 at the Water Pollution Control Center with an anticipated completion before the wet season. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds is requested. Ordinance No. 2022-070 was created.

FROM:	Sewer Fund	\$ 600,000.00
TO:	WPC Clarifier 3, 4 & 5, <i>Project No. 35601300</i>	\$ 600,000.00

Filed.

A set of summary financial reports for June 30, 2022:

- Summary of Year-To-Date Information as of June 30, 2022
- Financial Snapshot for General Fund as of June 30, 2022
- Open Projects Report as of June 30, 2022
- Cash & Investments as of June 30, 2022

Filed.

City Engineer Kalb – 2022 GIS System Functionality Growth (31922200)

The City of Findlay Engineering Department is currently in the process of upgrading the GIS system with the new utility lines that have been installed and new features that are available through the ESRI software. As part of the upgrading process, the Engineering Department will be working with an Engineering Consultant to ensure all features and utilities are captured so that the GIS system can be used by all City of Findlay departments. Ten thousand dollars (\$10,000.00) was previously appropriated out of CIT Funds to the project for startup money and advertising. Legislation to appropriate and transfer funds is requested. Ordinance No. 2022-071 was created.

FROM:	Sewer Fund	\$ 20,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$ 20,000.00
FROM:	Sewer Fund – Stormwater Restricted Account	\$ 20,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$ 20,000.00
FROM:	Water Fund	\$ 20,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$ 20,000.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 10,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$ 10,000.00

Discussion:

Councilman Wobser asked if this was in the original Capital Plan or expense plan for this year. City Engineer Kalb replied that it is in the Capital Plan. Councilman Wobser asked if this is just to move the money around that was expected to be spent. City Engineer Kalb replied that is correct. This Ordinance is to appropriate the money in order to allow the consultant to move forward on it. Filed.

Chief of Police Ring – Ohio Attorney General Drug Abuse Response Team (DART) Grant Program

The City of Findlay Police Department has been approved to receive a \$62,500.00 grant from the Ohio Attorney General Drug Abuse Response Team (DART) Grant Program. The purpose of this grant is to assist local agencies in their efforts to combat the opioid/fentanyl problem in their communities. The City of Findlay Police Department has collaborated with Family Resource Center in operations a Quick Response Team (QRT). This has been in operation since late 2017. Within 72 hours of a person experiencing a drug overdose, a Coordinator from the Family Resource Center and a City of Findlay Police Officer will make contact with that person. The purpose of this contact is to make the person aware of the opportunities available for treatment and recovery. These funds from the Ohio Attorney General will be used to reimburse the Family Resource Center for the salary and expenses of a Coordinator. This is the fourth (4th) year the City of Findlay has been awarded the grant. There is no match for the grant. As the Family Resource Center Coordinator is actively performing her duties and the Family Resource Center is incurring expenses, it is requested to waive the statutory rules of Council and give the legislation all three (3) of its readings and be adopted at the July 19, 2022 City Council meeting. Legislation to appropriate funds from the PD Quick Response Team Grant FY2023, Project No. 31924600 is requested. Ordinance No. 2022-073 was created. Filed.

Centurion Technologies, Inc. Kraig S. Kutschbach – Municipal Building Lighting Project Bid Process

Mr. Kutschbach requests that his letter be read into the public record at the next City Council meeting. Mr. Kutschbach is writing to express his concerns about a “bid process” that took place last month for lighting in the Findlay Municipal building. His concern is that the bid process was not properly conducted in that it did not give each participating vendor a fair and equal opportunity. The bidding for this project was not made public. Had he not caught wind of the project from a friend and then called to inquire about details, his company, nor any other company would have been involved in the bid. Mr. Kutschbach finds this highly unusual and not representative of conducting public business properly. After contacting Service-Safety Director Martin, Mr. Kutschbach was asked to be involved in the bid with Harley Heldman at the Municipal Building. After talking with Harley, it was very apparent to Mr. Kutschbach that the job was not going to bid and that the job was going to be given to Bowman Electric as it has been done with other previous projects. Mr. Kutschbach then called Service-Safety Director Martin multiple times leaving messages each time without a single return call. Mr. Kutschbach then called Councilman Wobser and informed him of the Service-Safety Director’s lack of response and Mr. Heldman’s attempt to go around the bidding requirements of the State of Ohio. It was Mr. Kutschbach’s understanding that Councilman Wobser talked with Service-Safety Director Martin, but nothing changed. There was no bid sheet put out with objectives for the project, therefore, the bidding process was a free for all. When Mr. Kutschbach asked Mr. Heldman for the objectives of the project, asking if the project is about energy savings or just a lighting fixture upgrade, the response Mr. Kutschbach received from Mr. Heldman was that he was upset that Mr. Kutschbach went around him and that he could bring samples in if he wanted to. End of conversation. In the end, Mr. Heldman made sure that Bowman Electric got the job. As a citizen of Findlay, Mr. Kutschbach is appalled by Service-Safety Director Martin’s blatant disregard of the bidding policy and lack of understanding of City resources. While Mr. Kutschbach understands that Service-Safety Director Martin is relatively new to his position, allowing the very important public bidding process to be so blatantly mangled is frustrating at best, and certainly does not inspire trust in local government. It is Mr. Kutschbach’s hope that the bid process will be properly conducted in the future.

Service-Safety Director Martin – response to Centurion Technologies, Inc. Kraig S. Kutschbach’s letter

Service-Safety Director Martin is sharing the facts on the process the City of Findlay follows while preparing for the Municipal Building lighting project as a response to a letter Kraig S. Kutschbach of Centurion Technologies, Inc. submitted (see attached). Mr. Kutschbach’s letter misrepresents the process followed and the intent that he perceives to be true based on the letter he has requested be read at City Council. The City of Findlay budgeted for a lighting project in the Municipal Building in 2022. Based on the budget and the scope of the project, a decision was made to focus on hallways and stairwells in 2022 to replace light fixtures with LED. While this project was budgeted for \$50,000 and the scope of work being done, the City of Findlay is comfortable with this project not exceeding the budget. Per Section 735.05 of the Ohio Revised Code “The Director of Public Service may make any contact, purchase, supplies, or material, or provide labor for any work under the supervision of the department of Public Service involving not more than fifty thousand dollars”. In other words, there was no formal bid process due to the fact it is not required in this situation. Understanding this, the City of Findlay still wanted to have a competitive process, so he requested the City’s Facility Manager to reach out to three (3) local vendors that perform such work to provide quotes. Each vendor walked the building with the Facility Manager to discuss the scope of the project while providing the opportunity to ask questions. Each vendor then installed their preferred product based on the descriptions of the project in order to visualize the product and choose accordingly. When quotes were reviewed, the lowest quote was not given by Mr. Kutschbach’s organization, therefore, they were not chosen which is when Mr. Kutschbach began to accuse the City of Findlay of not following the bid process and of favoritism to a specific vendor, making accusations about the process and the materials being less efficient than what is currently installed, which simply is not true. Mr. Kutschbach made attempts to contact Service-Safety Director Martin who returned his call once and provided facts around the efficiency of the materials chosen to be installed and explained this entire process to him, but unfortunately drew his own conclusion with a false narrative. Service-Safety Director Martin requests that his response letter be read after Mr. Kutschbach’s letter is read. Filed.

Discussion:

Councilman Wobser moved to have both letters read (Mr. Kutschbach and Service-Safety Director Martin’s letters), seconded by Councilman Palmer. All were in favor. The Council Clerk read the letter in its entirety.

Councilman Wobser asked if he is correct that as Service-Safety Director’s letter states in the third paragraph, that the City of Findlay did nothing wrong in this situation, nor did Facility Manager Hellmann do anything wrong as the bid was ultimately below fifty thousand dollars (\$50,000.00). Service-Safety Director Martin replied that is correct. Councilman Wobser asked what the overall cost of the project is. Service-Safety Director Martin replied approximately eighteen thousand dollars (\$18,000.00). Councilman Wobser asked if all three (3) vendors submitted a bid on the same light fixtures. Service-Safety Director Martin clarified that it was a quote process and not a bid process. Councilman Wobser asked if there was a bidding process. Service-Safety Director Martin replied that there was not a bidding process and that quotes were obtained. In the past, the City of Findlay has bought lightbulbs from Centurion Technologies, Inc. which is why the City contacted Mr. Kutschbach about this project. Facility Manager Hellmann requested this project be a LED project which prompted conversations about obtaining quotes. A vendor that Mr. Kutschbach uses to install products is also a vendor the City of Findlay uses on other miscellaneous projects in this building. When it was found out that Mr. Kutschbach would be utilizing that vendor to install this product, the City of Findlay realized that we could potentially eliminate the middle man in this, so a quote was obtained from both Centurion Technologies, Inc. and the vendor that they and the City both utilize, and compared them to see who would be more economical for the City to get the job done, which is how this all transpired. There was no ill intent and there was transparency with all contractors involved. The City of Findlay went with the product they liked. There is a variety of lightbulbs that have different lumens and provides different illumination, so the City of Findlay wanted to make sure what would be used in this building would provide the desired effects based on a description. Each contractor was asked if they were willing to install what the City asked them to. The City trusted them, as experts, to provide a quote of what the City wanted to accomplish in order for them to be able to provide their product to fulfill that obligation. The contractors did that and the City chose the product of the desired illumination and went with the lowest quote which is how it came to a conclusion. He explained this multiple times to Mr. Kutschbach, but Mr. Kutschbach does not agree with it. Councilman Wobser asked what the total project amount is. Service-Safety Director Martin replied it is a little over eighteen thousand dollars (\$18,000.00). The other two (2) quotes were closer to fifty thousand dollar (\$50,000.00) than the twenty thousand dollar (\$20,000.00) bid that the City went with, which was significantly lower. Being good stewards of taxpayer money, he felt it was a good decision and not a hard one to make. Councilman Wobser reiterated that there was nothing the City did wrong in this situation and followed all the rules that needed to be followed and just had a vendor that thought it was not handled properly.

He asked if he is correct that Council is the funding authority and has the ability to provide guidelines to the Administration on how to deal with bidding that is between zero dollars and fifty thousand dollars (\$0-\$50,000.00), and that the City can do basically anything they want if it is below fifty thousand dollars (\$50,000.00). He asked if the City can purchase from whoever if it is less than fifty thousand dollars (\$50,000.00) or if there has to be a bidding process. In this case, he feels it is still a significant amount of public dollars being spent that Council should consider putting some guidelines in place so that the Administration has something to follow for projects between zero and fifty thousand dollars (\$0-\$50,000.00). There should be more accountability when looking at those dollar values. He suggested having a procedure of a formal bidding process for anything over twenty thousand dollars (\$20,000.00) so that the City will not run into this situation again. He will provide Council with a more solid proposal when he has it available. Filed.

City Auditor Staschiak – Revenue Estimates for fiscal year 2023

Ohio clearly defines a budgetary process that includes the requirement that municipalities prepare an annual tax budget by July 20th. The County Budget Commission has not required the filing of a complete tax budget for many years, but requires the City of Findlay to provide the attached estimated revenues for submission to the Budget Commission for the next fiscal year. In order to meet the statutory requirements for the distribution of local government money, this document should now be formally accepted by Council so that it can then be filed with the County Auditor no later than July 20, 2022. A motion for acceptance of the revenue estimates will be needed. As required by statute, a public hearing before this meeting was scheduled, notice of which was published ten (10) days before the hearing. The document has been available for public inspection in the City Auditor's Office since July 7, 2022.

Discussion:

Councilman Russel moved to have the letter read, seconded by Councilman Hellmann. All were in favor. The Council Clerk read the letter in its entirety.

Councilman Wobser noted that City Auditor Staschiak stated that there is very little difference in this document versus last year, and is only an adjustment of some of the numbers that are relatively minor in the big scheme of things. City Auditor Staschiak replied that is correct. It is a statutory process that is mainly a function the City has to go through. It is more important for small entities like townships so that they can get a handle on things. The City of Findlay has had a significant windfall into the business net profits tax over the last two (2) years. Since he proposed the last piece of legislation and has adjusted the income tax, the City Income Tax Administrator has raised her projection another two million dollars (\$2,000,000.00), so a lot of money is coming in making it lower for next year on this sheet. There has also been an adjustment to jet A fuel consumable sales at the Airport. Other than that, department heads do their second year budget when budgets are done in the fall which are then approved by Council. The City Auditor's Office looks at those numbers and rely on them heavily for this document. They look at it very closely in the fall when preparing for the next year. Every year, he files a formal adjustment to this document by the end of January the following year.

Councilman Wobser moved to approve to accept the revenue estimates, seconded by Councilman Greeno. All were in favor. The Revenue Estimates for Fiscal Year 2023 were accepted. Filed.

COMMITTEE REPORTS:

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Lori Rizer to vacate a portion of the north/south alley from Elm Street to the alley south bounded between Lots 1900 and 1901 in the Schwartz & Firmins Addition.

We recommend the City grant a revocable right-of-way permit instead of vacating the alley.

Discussion:

Councilman Russel noted that the City Planning Committee (CPC) approved this vacation, but that the **PLANNING & ZONING COMMITTEE** (P&Z) did not think that was the appropriate way to handle the situation. In old neighborhoods, alleys have purposes, so vacating them should only be done as a last resort. The committee thought a revocable right-of-way permit was a better way to handle this. In this case, the property owner replaced an old fence that was into the alley. It is a very unique situation. There are two (2) different bodies (CPC and P&Z) recommending two (2) different things in which P&Z's recommendation would take precedence, which is how this situation will be resolved.

Councilman Russel moved to adopt the committee report, seconded by Councilman Bauman. All were in favor. Filed.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Darrin Karcher on behalf of C&D Stoney Tavern Ltd to rezone 909 Broad Avenue from R3 Small Lot Residential to C1 Local Commercial.

We recommend approval as requested. Ordinance No. 2022-074 was created.

Councilman Russel moved to adopt the committee report, seconded by Councilman Hellmann. All were in favor. Filed.

The **PLANNING & ZONING COMMITTEE** met on July 14, 2022 to allow for annexation discussions.

We recommend to continue to work on the annexation proposal.

Councilman Russel moved to adopt the committee report, seconded by Councilman Hellmann. All were in favor. Filed.

The **PLANNING & ZONING COMMITTEE** met on July 14, 2022 to discuss Planned Unit Development (PUD) Zoning Code.

We recommend to continue the development of the proposed Planned Unit Development Ordinance.

Councilman Russel moved to adopt the committee report, seconded by Councilman Bauman. All were in favor. Filed.

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 018-2022 (*minimum reserve balance policy*) **requires three (3) readings**

The resolution was lifted from the table during OLD BUSINESS and given it its second reading. It had been tabled after first reading/before second reading on July 5, 2022

A RESOLUTION ADOPTING A MINIMUM RESERVE BALANCE POLICY AS PROMULGATED BY THE CITY AUDITOR'S OFFICE, AND REPEALING ALL RESOLUTIONS AND/OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

ORDINANCES:

ORDINANCE NO. 2022-055 (*City Income Tax Administration Fund*) **requires three (3) readings**

third reading - adopted

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

Councilman Hellmann moved to adopt the Ordinance, seconded by Councilman Greeno. Ayes: Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel, Warnecke, Wobser. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-055 and is hereby made a part of the record.

ORDINANCE NO. 2022-059 (*self-insurance fund*) **requires three (3) readings**

The Ordinance was lifted from the table during OLD BUSINESS and removed from further consideration. It had been tabled after first reading/before second reading on July 5, 2022

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-061 (*332/336 Cherry St vacation*) **requires three (3) readings**

second reading

AN ORDINANCE VACATING A CERTAIN PORTION OF CHERRY STREET (HEREINAFTER REFERED TO AS THE 332 AND 336 CHERRY STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

Second reading of the Ordinance.

ORDINANCE NO. 2022-064 (*STRICT Center*) **requires three (3) readings**

second reading

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH CLOUSE CONSTRUCTION CORPORATION, FOR THE DESIGN PHASE OF THE STRICT CENTER PROJECT, AND DECLARING AN EMERGENCY.

Second reading of the Ordinance.

ORDINANCE NO. 2022-066 (*AIP33 North Apron Rehab Construction*) **requires three (3) readings**

first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2022-067 (*Airport terminal bldg. move/rehab*) **requires three (3) readings**

first reading - adopted

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Councilman Greeno moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Bauman. Ayes: Greeno, Hellmann, Niemeyer, Palmer, Russel, Warnecke, Wobser, Bauman. The Ordinance received its second and third readings. Councilman Wobser moved to adopt the Ordinance, seconded by Councilman Greeno. Ayes: Hellmann, Niemeyer, Palmer, Russel, Warnecke, Wobser, Bauman, Greeno. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-067 and is hereby made a part of the record.

ORDINANCE NO. 2022-068 (*HAN-Interstate and FHS Trails*) **requires three (3) readings**

first reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2022-069 (*Rector Ave waterline replacement*) **requires three (3) readings**

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2022-070 (*WPC Clarifier Rehab 3, 4 & 5*) **requires three (3) readings**

first reading - adopted

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT OR CONTRACTS WITH MOSSER CONSTRUCTION, INC. FOR THE WATER POLLUTION CONTROL CENTER REHABILITATION OF CLARIFIERS 3, 4 AND 5 AT THE WATER POLLUTION CONTROL PLANT, PROJECT NO. 35601300, APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel pointed out that he and City Engineer Kalb discussed this earlier today when Mr. Kalb indicated that he would like to get this project going and asked him to update Council on where this project is at, important timelines, etc. City Engineer Kalb replied that he would like it to be considered tonight because of the timing of this project. This is for the Sewer Plant clarifiers 3, 4 & 5 as a rehab project to fix any concrete that spalling or cracked, and also to put an epoxy liner on that. The contractor is ready to go. This type of work has to be done during the dry months because if a large flow of water were to come in during a wet season, those clarifiers would have to be utilized for the excess flow that's coming in. If there were not available, there will be more CSO overflows, SSO overflows, etc. Those type of events cannot happen, so this project needs to be done during the dry season. Councilman Russel asked if the work will be done one at a time. City Engineer Kalb replied they will be done one at a time so that all three (3) would not be out all at once in case there is a significant rainfall which would not be able to handle all that intake. He would like to start this project in August before the wet season.

Councilman Wobser asked if the total amount of this project is six hundred thousand dollars (\$600,000.00). City Engineer Kalb replied that is correct. Councilman Wobser asked if the timeline would allow for Council to pass this Ordinance at the next City Council meeting in August so that Council would have a week or so to look into it. City Engineer Kalb replied that it would put more stress on the contractor if it waits until the next meeting to adopt it.

Councilman Hellmann asked if this project is needed because of there being combined sewers (sanitary and storm) going in there. City Engineer Kalb replied that it is not only because of the combined sewers, but also for any kind of infiltration. If there are any combined sewers that the City is not aware of or hasn't been identified, when it rains, all that flow will come in through the sewer plants and would be treating clean water. This Ordinance is not just because of CSOs. It needs to be done because of the H2s that are in the sewer that destroys the concrete. When there are heavy rains, all the flow, if there are any kind of infiltration from rain water, will come into the plant. The WPCC operates at eleven million (11,000,000) gallons a day, but when there are heavy rainfalls, it goes up to forty million (40,000,000) gallons a day which is the long-term control plan of getting some of that out of there.

Councilman Greeno agrees with Councilman Wobser in that it is best to let citizens know of this project and have the time to look into it for a couple of weeks, but in this case, it is something that is going to have to be done anyway. City Engineer Kalb added that this has been part of the Capital Plan for the past two (2) years.

Councilman Greeno moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Hellmann. Ayes: Niemeyer, Palmer, Russel, Warnecke, Bauman, Greeno, Hellmann. Nays: Wobser. The Ordinance received its second and third readings. Councilman Greeno moved to adopt the Ordinance, seconded by Councilman Hellmann.

Discussion:

Councilman Russel asked for clarity on the vote to suspend the statutory rules and give the Ordinance all three (3) readings tonight as there were only seven (7) votes in favor of it out of nine (9) Councilmembers present. President of Council Harrington replied that if there are eight (8) Councilmembers present, it would take eight (8) affirmative votes to suspend it, therefore it is not suspended.

Councilman Wobser moved to reconsider the Ordinance and reconsider the motion to suspend the statutory rules and give the Ordinance all three (3) readings tonight. President of Council Harrington informed Council that if a Councilmember wants to change their vote, all that needs to be done is that the Councilmember who wants to change their vote, will need to state that he/she wants to change their vote. Councilman Wobser pointed out that there has not been a vote on it yet because it is not suspended.

Councilman Wobser changed his nay vote to aye due to the suspension of the statutory rules cannot go through unless there are eight (8) total affirmative votes. In other words, every Councilmember present tonight has to vote in favor of it.

President of Council Harrington reiterated the status of this Ordinance. Councilman Wobser is changing his vote to aye which makes the vote 8-0 in favor of suspending the statutory rules and giving the Ordinance its second and third readings. The statutory rules are suspended. The Ordinance received its second and third readings.

Councilman Greeno moved to adopt the Ordinance, seconded by Councilman Russel. Ayes: Russel, Warnecke, Wobser, Bauman, Greeno, Hellmann, Niemeyer, Palmer. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-070 and is hereby made a part of the record.

ORDINANCE NO. 2022-071 (2022 GIS System functionality growth) **requires three (3) readings**

first reading - adopted

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Palmer. Ayes: Warnecke, Wobser, Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel. The Ordinance received its second and third readings. Councilman Palmer moved to adopt the Ordinance, seconded by Councilman Wobser.

Discussion:

Councilman Hellmann asked what the reason is for expediting this. City Engineer Kalb replied that the current GIS system is very bare bones. It is used daily within the City of Findlay Engineering Department. There are so many features available on it that are not up to speed that everyone could utilize. The City of Findlay Fire Department could use it to find hydrants and catch basins. A consultant is ready to make the upgrades and would like to get started as soon as possible so that it can be upgraded before the end of the year to see what kind of system or what kind of features are needed to move into next phase. It will be a four to five (4-5) month process to get the system upgraded.

Mayor Muryn added that this project has been talked about for a couple of years now and would like to have it updated going into budget season. The current spreadsheet shows road ratings and the conditions of them to distinguish some of the key areas that the City wants to complete projects in. Having this upgrade as a visual resource for Council and being able to overlay where the storm sewers are will be a good resource for Council.

It is the hope that many of the features will eventually be utilized by the public. Capital projects were made available to the public beginning a couple of years ago so they could see what projects were planned in the upcoming years for their neighborhood. It is a valuable tool that has been talked about that is finally ready to be implemented.

Ayes: Wobser, Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel, Warnecke. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-071 and is hereby made a part of the record.

ORDINANCE NO. 2022-072 (CASC – preliminary design and schematic design) **requires three (3) readings** **first reading - adopted**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Bauman.

Discussion:

Councilman Russel noted that since Judge Bishop provided a letter concerning this and that it is actually the Court's money that is being moving from one fund to another and is the Court's desire to get moving on the CASC project, he will make a motion to suspend statutory rules and give the Ordinance its second and third readings.

Ayes: Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel, Warnecke, Wobser. The Ordinance received its second and third readings. Councilman Palmer moved to adopt the Ordinance, seconded by Councilwoman Warnecke. Ayes: Greeno, Hellmann, Niemeyer, Palmer, Russel, Warnecke, Wobser, Bauman. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-072 and is hereby made a part of the record.

ORDINANCE NO. 2022-073 **first reading - adopted**
(Ohio Attorney General Drug Abuse Response Team (DART) Grant Program) **requires three (3) readings**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel pointed out that it is a standard process of when the City receives grant funding, to put it to work as soon as possible.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Greeno. Ayes: Hellmann, Niemeyer, Palmer, Russel, Warnecke, Wobser, Bauman, Greeno. The Ordinance received its second and third readings. Councilman Greeno moved to adopt the Ordinance, seconded by Councilman Bauman. Ayes: Niemeyer, Palmer, Russel, Warnecke, Wobser, Bauman, Greeno, Hellmann. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-073 and is hereby made a part of the record.

ORDINANCE NO. 2022-074 (909 Broad Ave rezone) **requires three (3) readings** **first reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 909 BROAD AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL" TO "C1 LOCAL COMMERCIAL".

First reading of the Ordinance.

ORDINANCE NO. 2022-075 (MLK mural grant) **requires three (3) readings** **first reading - adopted**

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO SIGN ANY APPLICABLE GRANT AGREEMENT(S) OR RELATED DOCUMENTS FOR THE FINDLAY-HANCOCK COUNTY THE COMMUNITY FOUNDATION GRANT PROGRAM (THE MADELINE THOMAS SCHNEIDER FUND), APPROPRIATION FUNDS THERETO, AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel noted that in the even that someone wants to give the City money and that paperwork needs signed in order to accept it, it should be standard practice to move it along.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Hellmann. Ayes: Palmer, Russel, Warnecke, Wobser, Bauman, Greeno, Hellmann, Niemeyer. The Ordinance received its second and third readings. Councilman Wobser moved to adopt the Ordinance, seconded by Councilman Greeno. Ayes: Russel, Warnecke, Wobser, Bauman, Greeno, Hellmann, Niemeyer, Palmer. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-075 and is hereby made a part of the record.

UNFINISHED BUSINESS:

OLD BUSINESS:

Councilman Wobser moved to lift Resolution No. 018-2022 from the table so that it can receive its second reading as it has already had its first reading. The committee's recommendation would be given on its second reading and the could be voted on the same evening, seconded by Councilman Palmer.

Discussion:

Councilman Wobser asked if a motion is needed for the Resolution to also receive its second reading tonight. President of Council Harrington replied that no motion is needed for it to receive its second reading as it has been lifted from the table, so it is just given its second reading. The Resolution received its second reading.

City Auditor Staschiak thanked the APPROPRIATIONS COMMITTEE for hearing the presentation that he shared with committee members that provided information that many Councilmembers were not aware of, and that it was important that Council became aware of moving forward. In light of his comments at the last meeting, as well as his comments at the beginning of the APPROPRIATIONS COMMITTEE meeting, he believes it would be prudent to dispose of the second piece of legislation on the table rather than let it linger into discussions that aren't too far off in regards to the ARPA Funds. He does not want to see any lingering potential clawbacks or confusion in the future that the money was intermingled, particularly in light of the letter that was submitted to Council from Mayor Muryn, as well as other comments that were made in the last few months. He has provided information that well-positioned Council to be able to decide in the future what needs to be done with the Self-Insurance Fund and feels Ordinance No. 2022-059 needs to be disposed of. Councilman Wobser asked what needs to be done to dispose of the Ordinance. President of Council Harrington replied that it was tabled after its first reading and is currently still tabled. Law Director Rasmussen (from the audience) added that a motion needs to be made in order to remove it from the table. Councilman Wobser asked if it then needs to be voted down or removed. Law Director Rasmussen replied it can be lifted from the table and then defeated. Councilman Wobser asked if it can be lifted and then remove it from the agenda.

Councilman Wobser moved to lift Ordinance No. 2022-059 from the table, seconded by Councilman Russel. Ayes: Warnecke, Wobser, Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel. Councilman Wobser moved to remove Ordinance No. 2022-059 from further consideration, seconded by Councilman Russel. Ayes: Wobser, Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel, Warnecke. The Ordinance is removed from further consideration.

NEW BUSINESS:

Councilman Russel: **PLANNING & ZONING COMMITTEE** meeting on August 11, 2022 at 12:00pm in the first floor Council Office of the Municipal Building (CO).

agenda: South Blanchard Street vacation

Councilman Greeno: **WATER & SEWER COMMITTEE** meeting on August 3, 2022 at 4:00pm in the third floor conference room of the Municipal Building (CR1).

- agenda:
1. water rates
 2. transmitter project
 3. Spring Lake update

Mayor Muryn pointed out that there were some comments given at the last Traffic Commission meeting on the request she put forward to reduce the speed on South Main Street from 35mph to 25mph. It was her intent to bring it forward as a discussion point as it was discussed with the Findlay Police Department the Street Department. There will be some data collection throughout town in a number of areas where there have been complaints of noise and speeding. She has asked the Police Department to provide some additional targeted enforcement in some areas to remind motorists that speed limits do apply and that they need to be followed. They are conducting research to obtain a device that will have the capability to collect data about noise levels throughout town. The flashing signs on South Main Street have already proven beneficial in that those driving in seem to be going a little slower.

Mayor Muryn will be providing additional information in the near future and is currently in discussions with the Humane Society, Dog Warden, and local vet clinic about the feral cat issue and what may be able to be done to allow for improvement on that issue.

Mayor Muryn noted that East Lima Street is in terrible condition. The City is working with Columbia Gas to be able to repave the road and share the cost with Columbia Gas as they have finished their work. Additional funds to complete that work will most likely be requested at the next City Council meeting.

Mayor Muryn thanked Council for the discussion on the minimum reserve account today. She appreciates it being tabled to allow for that discussion. She is supportive of moving forward on changing the minimum reserve policy. The Self-Insurance Fund Ordinance has been removed from the agenda. There were a couple of items that City Auditor Staschiak brought up that she plans to do some additional research on in order to have discussion on moving forward. She will provide information as it becomes available.

Mayor Muryn noted that American Electric Power (AEP) has scheduled an outage for Thursday, July 21, 2022 from 5:30am-6:340am in the downtown area. She placed this notice on social media today. A map was put out on Twitter, Facebook, and the City's website. AEP also did a robo call to all the impacted customers.

Mayor Muryn thanked emergency responders (ERT, Hanco, Firefighters, Police Officers) who responded to the situation this past weekend at senior towers. Those types of calls are becoming all too common, but do continue to do a great job responding and managing situations, ending in good outcomes. She was on scene at this latest incident and was impressed with their work and is proud to continue to serve with them.

Councilman Hellmann reminded Council that tall grass at various commercial properties was discussed about a month ago. When a complaint comes in, someone goes out and mows the lawn which remedies the current situation, but feels there should be a stronger code enforcement, charging the property owner for it if necessary. Those properties are an embarrassment to the community. Mayor Muryn replied that if anyone sees a property that needs attention, to email her, the City's Zoning Department, or report it through the City's website as those are the best ways to be notified. The City will then send them a notice of a comply violation which is a very laid out process in that notice is sent via mail and will attempt to track the property owner down if contact information is available to let them know. These complaints go through a notification process where they are given a window of time to comply. The City tries to be flexible (rainy weather, etc.) and work with them to ensure their property becomes in compliance. For those properties that do not comply, the City or a contractor will go out and mow with costs of that going onto their assessment on their property taxes in which the process becomes slightly expedited. The first one takes a little more time, but after that, they have been notified and the City will continue to go out and monitor the property if they are found to not be in compliance again. It is more difficult with corporate entities in that the property owner may be a corporate office outside of Findlay where attempts to go in or call the manager of the local establishment are made to try to get them to comply. Property issues need to be given to the City where staff will follow up with sending out notices as there is a process that has to be gone through.

Councilman Russel moved to adjourn City Council at 8:02pm, seconded by Councilman Palmer.

CLERK OF COUNCIL

COUNCIL PRESIDENT